



NOTICE TO COMPLY

CU-21939625-032025

Institution Name:	Cosmotek College	Institution Telephone:	(408) 999-0446
Institution Code:	21939625	Administrator Name:	Cynthia Trinh, President & Owner
Street Address:	1375 Blossom Hill Road STE 9 San Jose, CA 95118	Inspection Date:	March 25, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's catalog failed to include the required statement regarding "The Office of Student Assistance and Relief" (OSAR) pursuant to CEC § 94909 (a)(3)(D).</p> <p>Correction: The institution shall update the catalog to include the required statement regarding, "The Office of Student Assistance and Relief" (OSAR) pursuant to CEC § 94909 (a)(3)(D) in its entirety. (see below)</p> <p>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling ((888) 370-7589, Option #5, or by visiting, www.https://osar.bppe.ca.gov/)."</p>
2	CEC § 94897 (s)	<p>Violation Description: The institution's catalog contains language that violates Section 1788.93 of the Civil Code pursuant to CEC § 94897 (s). (page14 under Transcript</p>


Violation	Code Section Violated	Description of the violation and required correction.
		Request, "No transcripts will be issued until all tuition and other fees due to the institution are paid in full." Correction: The institution shall remove the following language that violates Civil Code 1788.93. pursuant to CEC § 94897 (s). Page 14 under Transcript Request, "No transcripts will be issued until all tuition and other fees due to the institution are paid in full."
3	5 CCR § 76215 (b)	Violation Description: The institution's catalog failed to include the most recent version of the STRF disclosure, pursuant to 5 CCR § 76215 (b). (Page 19) Correction: The institution shall update the catalog to include the most recent STRF disclosure, pursuant to 5 CCR § 76215 (b), which includes the bureau's current address and phone number.

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Cynthia Trinh, President & Owner
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title