



**NOTICE TO COMPLY**  
 CA- 93198034 -04052023

Institution Name:	Media Career Academy of Los Angeles	Institution Telephone:	323 230-6103
Institution Code:	93198034	Administrator Name:	Beverly Matthews & Martin Cheeseborough
Street Address:	7862 S. Western Ave. Los Angeles CA 90047	Inspection Date:	April 5, 2023

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94911(e)(1)(2)	<p><b>Violation Description:</b> The Institutions enrollment agreement fails to contain the required statements regarding a students rights to cancel and student refund.</p> <p><b>Correction:</b> The Institution shall update the enrollment agreement to include the correct required statements regarding a student’s rights to cancel and student refund.</p>
2	CEC § 94911(f)	<p><b>Violation Description:</b> The Institutions enrollment agreement fails to contain a statement specifying that, if the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.</p> <p><b>Correction:</b> The Institutions shall update the enrollment agreement to include a statement specifying that, if the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any</p>

Notice to Comply  
 Bureau Compliance Analyst Initials *BM*  
 Institution Representative Initials *BMA*


Violation	Code Section Violated	Description of the violation and required correction.
		<b>Correction:</b> The Institutions shall update the enrollment agreement to include a statement specifying that, if the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.
3	CEC § 94911(g)(1)(2)	<b>Violation Description:</b> The Institutions enrollment agreement fails to contain the two required statements regarding loans.  <b>Correction:</b> The Institution shall update the enrollment agreement to include the two required statements regarding loans.
4	CEC § 94899.5(a-e)	<b>Violation Description:</b> The Institution's tuition collection policy as written on the Institutions enrollment agreement violates CEC 94899.5(a-e) law.  <b>Correction:</b> The Institution shall update its tuition collection policy follow the CEC 94899.5(a-e) law.

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Bureau Compliance Analyst Name:	Robyn Binion
Bureau Compliance Analyst Signature:	
Institution Representative Name & Title:	Beverly Matthews

Notice to Comply

Bureau Compliance Analyst Initials RB

Institution Representative Initials BM



Institution Representative  
Signature: \_\_\_\_\_

### NOTICE TO COMPLY DECLARATION

CU-1940981-042023

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I declare under penalty of perjury that each violation identified in this Notice to Comply have been corrected and attached with this declaration is evidence to support the correction of each violation identified.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

Notice to Comply  
Bureau Compliance Analyst Initials \_\_\_\_\_  
Institution Representative Initials \_\_\_\_\_