



NOTICE TO COMPLY

CU-1906441-07302025

Institution Name:	Musicians Institute	Institution Telephone:	(323) 462-1384
Institution Code:	1906441	Administrator Name:	Todd Berhorst
Street Address:	6752 Hollywood Blvd Hollywood, CA 90028	Inspection Date:	July 30, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	Violation Description: The institution's 2025-2026 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/ ." Correction: The institution shall update its catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).
2	CEC § §94909 (a)(9) in conjunction with CEC §94870	Violation Description: The institution's 2025-2026 catalog failed to contain the schedule of total charges for a period of attendance AND an estimated schedule of total charges for the entire educational program.

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		<p>“Total charges” means the sum of institutional and noninstitutional charges.</p> <p>Correction: The institution shall update its catalog to contain the schedule of total charges for a period of attendance AND an estimated schedule of total charges for the entire educational program, pursuant to CEC § §94909 (a)(9) and CEC §94870.</p>
3	CEC §94909 (a)(9) in conjunction with 5 CCR § 76120 (a)	<p>Violation Description: Page 434 of the institution’s 2025-2026 catalog reflects the prior Student Tuition Recovery Fund (STRF) assessment fee of \$0.50 per one thousand dollars of institutional charges. The new STRF fee is \$0.00 as of April 1, 2024.</p> <p>Correction: The Institution shall update a current catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC §94909 (a)(9) and 5 CCR § 76120 (a).</p>
4	CEC §94909 (a)(8)(B) in conjunction with CEC 94919 (c)	<p>Violation Description: The pro-rata refund policy on page 433 of the institution’s 2025-2026 catalog, does not comply with CEC § 94919 (c), the catalog implies refunds are not issued once a student completes 60 percent of the period of attendance.</p> <p>A student is entitled to a refund if they complete 60% or less of the period of attendance. A student is not entitled a refund if they complete more than 60% of the period of attendance.</p> <p>Correction: The institution shall update the refund policy on page 433 of the institution’s catalog pursuant to CEC § 94909 (a)(8)(B) and CEC § 94919 (c).</p>
5	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	<p>Violation Description: On pages 426 and 428 of the institution’s 2025-2026 catalog, contains unenforceable policies regarding withholding transcripts until the student is current on all financial obligations.</p> <p>In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The</p>

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		<p>statements in the catalog do not comply with CEC 94897 (s).</p> <p>Correction: The institution shall remove the non-compliant statement from the catalog. The institution's policy must demonstrate compliance with 5 CCR 71810 (b)(15) and CEC § 94897 (s).</p>
6	5 CCR § 71800 (d)	<p>Violation Description: The institution's enrollment agreements, failed to identify the date the student must exercise his or her right to cancel or withdraw from the enrollment agreement.</p> <p>Correction: The institution shall update all enrollment agreements to include the above-mentioned information pursuant to 5 CCR § 71800 (d).</p>
7	5 CCR § 71800 (e)(3)	<p>Violation Description: On page 1 of the institution's enrollment agreements, the institution failed to separately itemize the cost equipment, materials, and technology fees. The cost of equipment must be separately itemized within the enrollment agreement.</p> <p>Correction: The institution shall update all enrollment agreements to separately itemize the cost equipment, pursuant to 5 CCR § 71800 (e)(3).</p>
8	5 CCR § 71800 (e)(5)	<p>Violation Description: On page 1 of the institution's enrollment agreements, the institution failed to separately itemize the cost equipment, materials, and technology fees. The cost of materials must be separately itemized within the enrollment agreement.</p> <p>Correction: The institution shall update all enrollment agreements to separately itemize the cost materials, pursuant to 5 CCR § 71800 (e)(5).</p>
9	5 CCR § 71800 (e)(12)	<p>Violation Description: On page 1 of the institution's enrollment agreements, the institution failed to separately itemize the cost equipment, materials, and technology fees. The technology fees must be separately itemized within the enrollment agreement.</p> <p>Correction: The institution shall update all enrollment agreements to separately itemize the technology fees,</p>

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		pursuant to 5 CCR § 71800 (e)(12).
10	5 CCR § 71800 (e)(11) in conjunction with 5 CCR § 76120 (a)	<p>Violation Description: On page 1 of the institution's enrollment agreements, reflects the prior Student Tuition Recovery Fund (STRF) assessment fee of \$2.50 per one thousand dollars of institutional charges. The new STRF fee is \$0.00 as of April 1, 2024.</p> <p>Correction: The institution shall update all enrollment agreements to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to 5 CCR § 71800 (e)(11) and 5 CCR § 76120 (a).</p>
11	CEC § 94911 (e)(2) in conjunction with CEC § 94919 (d)	<p>Violation Description: On page 2 of the institution's enrollment agreements, contains an unenforceable statement regarding the deduction for equipment not returned in good condition within the cancellation period. The statement does not comply with CEC § 94919 (d).</p> <p>Correction: The institution shall update the refund and cancelation policy in all enrollment agreements. The policy must demonstrate compliance with CEC § 94911 (e)(2) and CEC § 94919 (d).</p>
12	CEC § 94911 (e)(2) in conjunction with CEC § 94919 (c) and 5 CCR § 71750 (c)(1)	<p>Violation Description: The institution's pro-rata refund formula on page 2 of all institution enrollment agreements, does not comply with the Bureau's pro rata refund calculation required by CEC § 94919 (c) and 5 CCR § 71750 (c)(1). In accordance with 5 CCR § 71750 (c)(1), "the daily charge for the program (total institutional charge, divided by the number of days or hours in the program)". The policy in the institution's enrollment agreement deducts the non-refundable fees from the total institutional charge for the program.</p> <p>Correction: The institution shall update the refund policy in all enrollment agreements to comply with CEC § 94919 (c) and 5 CCR § 71750 (c)(1), pursuant to CEC § 94911 (e)(2).</p>
13	CEC §94897 (l)	<p>Violation Description: On the institution's website (https://www.mi.edu/about-us/) it states, "Musicians Institute is a private institution that is approved to operate in the State of California by the Bureau for Private</p>


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		<p>Postsecondary Education”, however the institution failed to define the term approved to operate.</p> <p>Correction: The institution shall update the statement on its website, where the institution identifies it is approved by the Bureau for Private Postsecondary Education (BPPE) to state, “BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009”.</p>
14	CEC § 94913 (a)(1)	<p>Violation Description: The institution’s website contains a catalog with violations identified in this NTC.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).</p>
15	5 CCR §76140 (a)(5)(8)(9)(12)(13)	<p>Violation Description: The institution’s 2025 1st & 2024 4th Quarter STRF supporting documentation failed to contain record of the student’s:</p> <ul style="list-style-type: none"> (5) Address at the time of enrollment, (8) Courses and course costs, (9) Amount of STRF assessment collected, (12) Total institutional charges charged, and (13) Total institutional charges paid. <p>Correction: The institution shall update the 2025 1st & 2024 4th STRF supporting documentation, pursuant to 5 CCR § 76140 (a)(5)(8)(9)(12)(13).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Todd Berhorst, President
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title