

Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
 P.O. Box 980818, West Sacramento, CA 95798-0818
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



NOTICE TO COMPLY - CU-0106481-1018 (Ed. Code §94935 & 5, CCR §75010)

Institution Name:	International College of Cosmetology	Institution Telephone:	510-261-8256
Institution Code:	0106481	Administrator Name:	Jimmy Luong - Owner
Street Address:	3701 International Blvd. Oakland, CA 94601	Date of Inspection:	10/16/18

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

Catalog

Item No.	Referenced Law	Violation
1	5, CCR §71810(b)(10)	<p>(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the following:</p> <p>(10) A description of library and other learning resources and the procedures for student access to those resources;</p> <p>The school failed to include the procedures for students to access the learning resources.</p> <p>To remedy this violation the school shall include the procedures for students to access the learning resources.</p>
2	CEC §94919(d)	<p>(d) Institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.</p> <p>The catalog indicates the kit is non-refundable once received by the student. In the first seven-day cancellation period everything is refundable except the registration fee of up to \$250.</p> <p>To remedy this violation the school shall clearly indicate the kit is refundable if the student returns the kit and if the student cancels within the first seven days of signing the enrollment agreement or though attendance of the first class, whichever is later.</p>
3	5, CCR §71810(b)(13)(B)	<p>(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the</p>

Notice to Comply --

Inspector's Initial: *[Signature]*

Administrator's Initial: *[Signature]*

		<p>following: (13) Housing information including all of the following: (B) The availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing</p> <p>The catalog failed to contain information on the availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing.</p> <p>To remedy this violation the school shall include in its catalog the availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing.</p>
--	--	---

Enrollment Agreement

<p>4</p>	<p>5, CCR §76215(a)</p>	<p>"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."</p> <p>The enrollment agreement contains an outdated STRF disclosure.</p> <p>To remedy this violation the school shall update the STRF disclosure in its enrollment agreement.</p>
<p>5</p>	<p>CEC §94911(h)</p>	<p>(h) The transferability disclosure that is required to be included in the school catalog, as specified in paragraph (15) of subdivision (a) of Section 94909.</p> <p>The transferability disclosure in the enrollment agreement is incomplete.</p> <p>To remedy this violation the school shall indicate whether they issue a degree, certificate or diploma, and shall also include "the</p>

Notice to Comply -

Inspector's Initial: *MM*

Administrator's Initial: *RL*

		educational program" where it states "insert name of educational program".
6	CEC §94897(l)(1)	<p>An institution shall not do any of the following:</p> <p>(l) Use the terms "approval," "approved," "approval to operate," or "approved to operate" without stating clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter. If the bureau has granted an institution approval to operate, the institution may indicate that the institution is "licensed" or "licensed to operate," but may not state or imply either of the following:</p> <p>(1) The institution or its educational programs are endorsed or recommended by the state or by the bureau.</p> <p>The enrollment agreement contains BPPE's name in the title, implying this is a BPPE issued document.</p> <p>To remedy this violation the school shall remove BPPE from the title of its enrollment agreement.</p>

Website

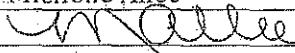
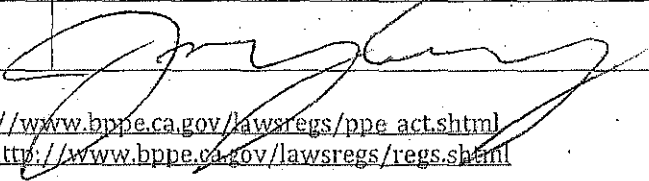
7	CEC §94913(a)(4)	<p>(a) An institution that maintains an Internet Web site shall provide on that Internet Web site all of the following:</p> <p>(4) A link to the bureau's Internet Web site.</p> <p>The school failed to include a link to the Bureau's website on the school website.</p> <p>To remedy this violation the school shall include a link to the Bureau's website on the school's website.</p>
8	CEC §94913(b)	<p>(b) An institution shall include information concerning where students may access the bureau's Internet Web site anywhere the institution identifies itself as being approved by the bureau.</p> <p>The school's website contains the insignia for the Bureau, but did not link it to the Bureau's website.</p> <p>To remedy this violation the school shall either link the insignia to the Bureau's website or include the Bureau's website address below the insignia.</p>

Notice to Comply -

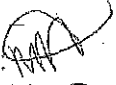

Inspector's Initial: *MM*

Administrator's Initial: *ZL*

Only minor violations are listed on a Notice to Comply.

Inspector's Name	Michelle Allee
Inspector's Signature	
Institution Administrator Name/Title:	Jimmy Luong Owner
Institution Administrator's Signature:	

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppc_act.shtml
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply
Inspector's Initial: 
Administrator's Initial: 

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **November 16, 2018**

Notice to Comply -
Inspector's Initial: *MA*
Administrator's Initial: