



**Bureau for Private Postsecondary Education**  
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
 P.O. Box 980818, West Sacramento, CA 95798-0818  
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



**NOTICE TO COMPLY - CU-2900251-0817 (Ed. Code §94935 & 5, CCR §75010)**

Institution Name:	California College of Ayurveda, Inc.	Institution Telephone:	(530) 478-9100
Institution Code:	2900251	Administrator Name:	Heidi Wingo Director
Street Address:	700 Zion Street Nevada City, CA 95959	Date of Inspection:	8/17/18


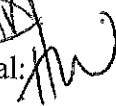
Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

**ENROLLMENT AGREEMENT MINIMUM REQUIREMENTS**



Item No.	Referenced Law	Deficiency – Requested Submission
	5, CCR §76215(a)	<p>(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog:                      “The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.                      You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”</p> <p><b>The Student Tuition Recovery Fund disclosures in the enrollment agreement are out of date.</b></p> <p><b>To remedy this violation the school shall update its enrollment agreement with the updated Student Tuition Recovery Fund disclosure.</b></p>
	CEC §94911(c)	An enrollment agreement shall include, at a minimum, all of the following:

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 Inspector’s Initial: *mw*  
 Administrator’s Initial: *HW*

		<p>(c) In underlined capital letters on the same page of the enrollment agreement in which the student's signature is required, the total charges for the current period of attendance, the estimated total charges for the entire educational program, and the total charges the student is obligated to pay upon enrollment.</p> <p><b>The school failed to include the total charges for the current period of attendance.</b></p> <p><b>To remedy this violation the school shall include the total charges for the current period of attendance.</b></p>
	CEC §94916	<p>An institution extending credit or lending money to an individual for institutional and noninstitutional charges for an educational program shall cause any note, instrument, or other evidence of indebtedness taken in connection with that extension of credit or loan to be conspicuously marked on its face in at least 12-point type with the following notice:  "NOTICE"  "You may assert against the holder of the promissory note you signed in order to finance the cost of the educational program all of the claims and defenses that you could assert against this institution, up to the amount you have already paid under the promissory note."</p> <p><b>The school failed to include the required disclosure in its enrollment agreement.</b></p> <p><b>To remedy this violation the school shall include the aforementioned disclosure exactly as written.</b></p>
	5, CCR §71800(e)(12)	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information:  (e) Itemization of all institutional charges and fees including, as applicable:  (12) Any other institutional charge or fee.</p> <p><b>The school failed to include the "extension fee" of \$300 in the itemization of charges and fees in its enrollment agreement.</b></p> <p><b>To remedy this violation the school shall add the \$300 extension fee to the itemization of charges in its enrollment agreement.</b></p>
	5, CCR §71800(e)(12)	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information:  (e) Itemization of all institutional charges and fees including, as applicable:  (12) Any other institutional charge or fee.</p> <p><b>The school failed to include the "payment plan fee" as well as the \$100 "late fee" in the itemization of charges and fees in its enrollment agreement.</b></p>

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Administrator's Initial: 


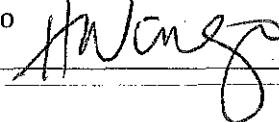
		<p>To remedy this violation the school shall add the "payment plan fee" and "late fee" to its itemization of charges in its enrollment agreement.</p>
	<p>5, CCR §71800(e)(12)</p>	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information: (e) Itemization of all institutional charges and fees including, as applicable: (12) Any other institutional charge or fee.</p> <p>The school failed to include the \$150 "Leave of absence fee" in the itemization of charges and fees in its enrollment agreement.</p> <p>To remedy this violation the school shall add the "Leave of absence fee" to the itemization of charges in its enrollment agreement.</p>
	<p>CEC §94911(h)</p> <p>Reference CEC §94909(a)(15)</p>	<p>An enrollment agreement shall include, at a minimum, all of the following: (h) The transferability disclosure that is required to be included in the school catalog, as specified in paragraph (15) of subdivision (a) of Section 94909.</p> <p>The school failed to include the complete title in the "NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION"</p> <p>To remedy this violation the school shall include the complete title of the required disclosure.</p> <p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following: (15) The following statement: "NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION The transferability of credits you earn at (name of institution) is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the (degree, diploma, or certificate) you earn in (name of educational program) is also at the complete discretion of the institution to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending (name of institution) to determine if your (credits or degree, diploma, or certificate) will transfer."</p>

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Administrator's Initial: 

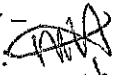
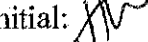
**STUDENT TUITION RECOVERY FUND (STRF) MINIMUM REQUIREMENTS**

Item No.	Referenced Law	Deficiency – Requested Submission
	5, CCR §76130(b)	<p>(b) A qualifying institution shall complete the STRF Assessment report and remit it with the STRF assessments collected from students to be received by the Bureau no later than the last day of the month following the close of the quarter as follows:</p> <p>(1) April 30 for the first quarter,                      (2) July 31 for the second quarter,                      (3) October 31 for the third quarter, and                      (4) January 31 for the fourth quarter.</p> <p>If the due date falls on a Saturday, Sunday, or State or federal holiday, the due date shall be extended to the next regular business day for the Bureau.</p> <p><b>According to the Bureau's records, the school failed to submit 2015 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> quarter Student Tuition Recover Fund Assessment forms.</b></p> <p><b>To remedy this violation the school shall complete and submit the Student Tuition Recovery forms for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> quarters, 2015 per the instructions on the form (see forms attached).</b></p>

Only minor violations are listed on a Notice to Comply.

Inspector's Name	Michelle Alleg
Inspector's Signature	
Institution Administrator Name/Title:	Heidi Wingo Director 
Institution Administrator's Signature:	

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)  
 Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

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 Administrator's Initial: 

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

**IMPORTANT COMPLIANCE NOTICE**

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

**DECLARATION**

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY September 17, 2018**

Notice to Comply  
Inspector's Initial: *MM*  
Administrator's Initial: