



Bureau for Private Postsecondary Education
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NOTICE TO COMPLY – CA-29965930-0119 (Ed. Code §94935 & 5, CCR §75010)

Institution Name:	Aero Tech Academy Inc	Institution Telephone:	(909) 794-4046
Institution Code:	29965930	Administrator Name:	Nobumasa Ezuka
Street Address:	1745 Sessums Drive Redlands, CA 92374	Date of Inspection:	January 16, 2019

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

Item No.	Education Code (CEC) or Regulation (5, CCR)	Deficiency – Requested Submission
1	CEC §94911(a)	<p>Minimum Requirements for Enrollment Agreements An enrollment agreement shall include, at a minimum, all of the following: (a) The name of the institution and the name of the educational program, including the total number of credit hours, clock hours, or other increment required to complete the educational program.</p> <p>The school failed to include on its enrollment agreement the total number of credit hours, clock hours, or other increment required to complete the educational program.</p> <p>To remedy this violation, the school shall update its enrollment agreement to include total number of credit hours, clock hours, or other increment required to complete the educational program.</p> <p>The school shall submit the updated enrollment agreement to the bureau NTC analyst</p>
2	5, CCR §71800(a)	<p>Minimum Requirements for Enrollment Agreements In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information: (a) The name and address of the institution and the addresses where instruction will be provided.</p>

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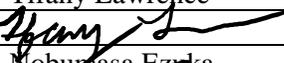
Inspector’s Initial: *JE*
 Administrator’s Initial: *NE*

		<p>The school failed to include on its enrollment agreement the address where instruction will be provided.</p> <p>To remedy this violation, the school shall update its enrollment agreement to include the address where instruction will be provided.</p> <p>The school shall submit the updated enrollment agreement to the bureau NTC analyst</p>
3	CEC § 9491(c)	<p>Minimum Requirements for Enrollment Agreements (c) In underlined capital letters on the same page of the enrollment agreement in which the student’s signature is required, the total charges for the current period of attendance, the estimated total charges for the entire educational program, and the total charges the student is obligated to pay upon enrollment.</p> <p>The school failed to include on its enrollment agreement the total charges for the current period of attendance, the estimated total charges for the entire educational program, and the total charges the student is obligated to pay upon enrollment. In underlined capital letters.</p> <p>To remedy this violation, the school shall include on its enrolment agreement the total charges for the current period of attendance, the estimated total charges for the entire educational program, and the total charges the student is obligated to pay upon enrollment. In underlined capital letters.</p> <p>The school shall submit the updated enrollment agreement to the bureau NTC analyst</p>
4	5, CCR §76215(a)	<p>Student Tuition Recovery Fund Disclosures (a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog: “The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program,</p>

		<p>who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”</p> <p>The school’s enrollment agreement contain an outdated description of the student’s rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF).</p> <p>The language of 5, CCR §76125, description of the student’s rights and responsibilities with respect to the Student Tuition Recovery Fund, was changed in August of 2017.</p> <p>To remedy this violation, the school shall update its enrollment agreements to reflect the most current language of the description of the student’s rights and responsibilities with respect to the Student Tuition Recovery Fund.</p> <p>The school shall submit the updated enrollment agreement to the bureau NTC analyst.</p>
5	CEC §94911(h)	<p>Minimum Requirements for Enrollment Agreements (h) The transferability disclosure that is required to be included in the school catalog, as specified in paragraph (15) of subdivision (a) of Section 94909. CEC §94909(a)(15): California Private Postsecondary Education Act of 2009 “NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION The transferability of credits you earn at (name of institution) is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the (degree, diploma, or certificate) you earn in (name of educational program) is also at the complete discretion of the institution to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending (name of institution) to determine if your (credits or degree, diploma, or certificate) will transfer.”</p>

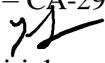
		<p>The school included the required statement on its enrollment agreement however, the program mentioned in the statement is not an approved program. The school mentioned in the statement is not the correct school name.</p> <p>To remedy this violation, the school shall update its enrollment agreement to include the correct school name and correct approved program in its “NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION” statement.</p> <p>The school shall submit the updated enrollment agreement to the bureau NTC analyst.</p>
6	5, CCR §74112(a)	<p>(a) Format. The format for the Performance Fact Sheet shall be in at least 12 pt. type, in an easily readable font, with 1.15 line spacing and all titles and column headings shall be in bold 14 pt. type, which shall also identify the program for which the Performance Fact Sheet pertains. The Performance Fact Sheet shall contain all and only the information required or specifically permitted by sections 94910 and 94929.5 of the Code or this chapter. A separate Performance Fact Sheet shall be prepared for each program.</p> <p>The school failed to submit a separate Performance Fact Sheet for all approved programs.</p> <p>To remedy this violation, the school shall submit a separate Performance Fact Sheet for each approved program.</p> <p>The school shall submit the update School Performance Facts Sheets to the NTC analyst.</p>

Only minor violations are listed on a Notice to Comply.

Inspector's Name	Tiffany Lawrence
Inspector's Signature	
Institution Administrator Name/Title:	Nobunasa Ezuka
Institution Administrator's Signature:	

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/pppe_act.shtml
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

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RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **FEBRAURY 16, 2019**

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Inspector’s Initial:

Administrator’s Initial: