



## NOTICE TO COMPLY

CU-12720993-041624

Institution Name:	California Victor University	Institution Telephone:	(909) 671 4038
Institution Code:	12720993	Administrator Name:	Dr. Benjamin Hong
Street Address:	708 W. Holt Avenue, Pomona, CA 91768	Inspection Date:	April 16, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5, CCR § 71810 (b)(3)	<b>Violation Description:</b> The institution's catalog failed to specify whether visa services are provided or whether the institution will vouch for student status, and any associated charges.  <b>Correction:</b> The institution shall update the catalog to include above information, pursuant to 5, CCR § 71810 (b)(3).
2	CEC § 94909 (a)(9)	<b>Violation Description:</b> The institution's catalog failed to contain the schedule of total charges for a period of attendance and an estimated schedule of total charges for the entire education program.  <b>Correction:</b> The institution shall update the catalog to include the above information, pursuant to CEC § 94909 (a)(9).
3	5, CCR § 76215 (a)(b)	<b>Violation Description:</b> Page 18 of the institution's catalog contains an outdated description of the student's

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		<p>rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF). The language of 5, CCR §76125, description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund, was changed in August of 2017.</p> <p><b>Correction:</b> The institution shall update the catalog to reflect the most current language of the description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund. pursuant to 5, CCR § 76215 (a)(b).</p>
4	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> Page 17 of the institution's catalog under "Tuition and fees", contains a list of the charges as Non-Refundable Charges." Please be advised these fees with the exception of the Registration fee (not to exceed \$250) are refundable during the cancellation period.</p> <p><b>Correction:</b> The institution shall update the "Tuition and fees" section on page 17 of the institution's catalog, pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920(b).</p>
5	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution catalog failed to include. (D)The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888 370 7580) or by visiting (www.osar.bppe.ca.gov)."</p> <p><b>Correction:</b> The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
6	5, CCR § 71800 (e)(11) in conjunction with 5, CCR § 76120 (a)	<p><b>Violation Description:</b> On page 3 of the institution's enrollment agreement, the institution failed to update the STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p>

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		<p><b>Correction:</b> The institution shall update the enrollment agreement to reflect the current STRF assessment fee which is two dollars and fifty cents (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to 5, CCR § 71800 (e)(11) and 5, CCR § 76120 (a).</p>
7	5, CCR § 76215 (a)	<p><b>Violation Description:</b> The institution's enrollment agreement contains an outdated description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF). The language of 5, CCR § 76125, description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund, was changed in August of 2017.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to reflect the most current language of the description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund. pursuant to 5, CCR § 76215 (a).</p>
8	CEC § 94911 (j)(1)	<p><b>Violation Description:</b> Although page 1 of the institution's enrollment agreement, contains the required STRF statement. However, the statement references the Bureau's old address and old telephone number.</p> <p><b>Correction:</b> The institution shall update the STRF statement in the institution's enrollment agreement with the Bureau's current address (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), and current telephone number (916-574-8900 or (888) 370-7589), pursuant to CEC § 94911 (j)(1).</p>
9	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The institution's website failed to include the link to the institution's catalog.</p> <p><b>Correction:</b> The institution shall update its website to include a link to the current catalog, pursuant to CEC § 94913 (a)(1).</p>

Violation	Code Section Violated	Description of the violation and required correction.
10	CEC § 94913 (a)(2)	<p><b>Violation Description:</b> The institution's website failed to include a link to the Bureau's internet Web Site.</p> <p><b>Correction:</b> The institution shall update its website to include a link to the Bureau's internet Web Site, pursuant to CEC § 94913 (a)(2).</p>
11	CEC § 94913 (a)(4)	<p><b>Violation Description:</b> The institution's website included year 2018-2019 SPFS, however failed to include the updated year 2021-2022, School Performance Fact Sheet for each education program offered by the institution.</p> <p><b>Correction:</b> The institution shall update its website to include the updated year 2021-2022 School Performance Fact Sheet for each education program offered by the institution, pursuant to CEC § 94913 (a)(4).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Dr. Benjamin Hong, President/Chief Executive Officer Dr. Rachel Kim, Registrar/Chief Academic Officer
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	<i>Gsandhu</i>

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title