



NOTICE TO COMPLY

CU-1924921-112025

Institution Name:	Columbia West College	Institution Telephone:	213- 368-3900
Institution Code:	1924921	Administrator Name:	Judy Lee
Street Address:	3424 Wilshire Blvd., Suite 1200 Los Angeles Ca 90010	Inspection Date:	11/4/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913(a)(1-5)	Violation Description: The institution's website fails to contain current, catalog, School Performance Fact Sheet for each educational program offered by the institution and most recent annual report submitted to the bureau. Correction: The institution shall update the website to include all required items pursuant to CEC § 94913(a)(1-5)
2	CEC § 94897(s)	Violation Description: The institution's catalog pages 24 & 26 contain a statement regarding not releasing transcripts until after financial obligations are satisfied. These statements violate California civil code 1788.93 referenced below. CA Civ Code § 1788.93. <i>Notwithstanding any provision of law, a school shall not do any of the following:</i> <i>(a) Refuse to provide a transcript for a current or former student on the grounds that the student owes a debt.</i>

Violation	Code Section Violated	Description of the violation and required correction.
		(b) Condition the provision of a transcript on the payment of a debt, other than a fee charged to provide the transcript. (c) Charge a higher fee for obtaining a transcript or provide less favorable treatment of a transcript request because a student owes a debt. (d) Use transcript issuance as a tool for debt collection. Correction: The institution shall remove the non-compliant statements from the catalog pursuant to CEC § 94897(s).
3	CEC § 94909 (a)(3)(D).	Violation Description: The institution's catalog fails to contain the required OSAR statement: <i>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5 or by visiting osar.bppe.ca.gov"</i> Correction: The institution shall update the catalog to include the required OSAR statement pursuant to CEC § 94909 (a)(3)(D).
4	CEC § 94913(a)(1)	Violation Description: The institution's website failed to include the most recently updated catalog. Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).
5	Misc	Violation Description: The institution's catalog Pg 8 & 9 have incorrect school address. Correction: The institution shall update the catalog to include the correct institution address.

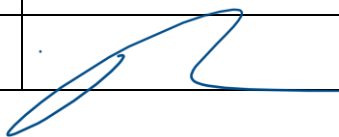
Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of

disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Judy Lee, Contact person
Bureau Compliance Analyst Name:	Robyn Binion
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION
CU-XXXXXXX-XXXXXX

Institution Name:		Institution Telephone:	
Institution Code:		Administrator Name:	
Street Address:		Inspection Date:	

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title