



NOTICE TO COMPLY

CA-24217614 - 0124

Institution Name:	DePaul University	Institution Telephone:	312-362-8000
Institution Code:	24217614	Administrator Name:	Caryn Chaden
Street Address:	1040 N. Las Palmas, Los Angeles, CA 90038	Inspection Date:	January 30, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71800 (b)	<p>Violation Description: The enrollment agreement failed to include the period covered by the enrollment agreement. The dates should be specific and include the month, day, and year.”</p> <p>Correction: Correct the enrollment agreement to specifically outline the beginning and ending dates defining the time-period covered by the enrollment agreement. Provide a copy of the enrollment agreement to confirm the correction has been made to comply with 5 CCR § 71800 (b).</p>
	5 CCR § 71800 (b) (1)	<p>Violation Description: The catalog failed to include the period covered by the catalog. The dates should be specific and include the month, day, and year.”</p> <p>Correction: Correct the catalog to specifically outline the beginning and ending dates defining the time-period covered by the catalog. Provide a copy of the catalog to confirm the correction has been made to comply with 5 CCR § 71800 (b)(1).</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	5 CCR § 71810 (13)(A)(B)	<p>Violation Description: Page 1619 of the institution's catalog failed to include the housing information for the institute's location in the state of California.</p> <p>(A) Whether the institution has dormitory facilities under its control</p> <p>(B) The availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing</p> <p>Correction: Update the catalog to comply with 5 CCR § 71810 (13)(A)(B). Provide proof of the revised catalog.</p>
3	CEC § 94909 (a)(6)	<p>Violation Description: Pages 303, and 308 of the institution's catalog indicates the licensure requirements for the institution's Illinois location. However, the catalog failed to indicate the licensure requirements for the institution's California location.</p> <p>Correction: Update the catalog to indicate the institution's licensure requirements for the California location. Provide proof of the revised catalog to confirm compliance with CEC § 94909 (a)(6).</p>
4	5 CCR § 71810 (b)(7) in conjunction with 5 CCR § 71770 (c)	<p>Violation Description: The catalog failed to include the institution's policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay for its CA location.</p> <p>Correction: Update the catalog to indicate the institution's policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay for its California location. Provide proof of the revised catalog to confirm compliance for 5 CCR § 71810 (b)(7) in conjunction with 5 CCR § 71770 (c).</p>

Violation	Code Section Violated	Description of the violation and required correction.
5	5 CCR §71810 (b)(2)	<p>Violation Description: The institution's catalog failed to indicate a statement of the institution's missions and purposes and the objectives underlying each of its educational programs.</p> <p>Correction: Update the institution's catalog to comply with 5 CCR §71810 (b)(2). Provide proof of the revised catalog to confirm compliance.</p>
6	5 CCR §71810 (b)(15) in conjunction with CEC §94897 (s)	<p>Violation Description: Pages 1544 and 1615 of the institution's catalog indicates that transcripts will be issued only after the student has fulfilled all financial obligations to the University. However, the statement is an unenforceable policy regarding official transcripts. An institution cannot require a student to make satisfactory arrangements for payment prior to providing a transcript to a student. The statement does not comply with CEC §94897 (s).</p> <p>Correction: To remedy this violation, the institution shall update the policy in its catalog. Provide proof that the policy complies with 5 CCR §71810 (b)(15) and CEC § 94897 (s).</p>
	CEC §94909 (a)(9)	<p>Violation Description: Page 1596 of the institution's catalog includes an accessible link (https://offices.depaul.edu/student-financial-accounts/cost-ofattendance/tuition/Pages/default.aspx), to its schedule of total charges for a period of attendance and an estimated schedule of total charges for the entire educational program for its Illinois location. However, the catalog failed to indicate the total charges for its California location.</p> <p>Correction: Update the institution's catalog to include the schedule of total charges for a period of attendance and an estimated schedule of total charges for the entire educational program for the California location. Provide proof of the revised catalog to confirm compliance to CEC §94909 (a)(9).</p>

Violation	Code Section Violated	Description of the violation and required correction.
	CEC §94909 (c)	<p>Violation: Page 1615 of the institution’s catalog Withdrawal Tuition section indicates an unenforceable policy that states the following:</p> <p>Up to 20% or 2 weeks of a ten-week term, is a 100% refund.</p> <p>After 20% of the term 0% refund</p> <p>However, the policy listed above does not meet minimum requirements regarding CEC §94909 (c).</p> <p>Correction: Update the catalog to comply with CEC §94909 (c). Provide a copy of the catalog to confirm compliance.</p>
	CEC §94909(a)(12)	<p>Violation: The institution’s catalog failed to indicate a statement specifying whether or not the institution has a pending petition in bankruptcy, is operating as a debtor in possession, has filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).</p> <p>Correction: Update the catalog to comply with CEC §94909(a)(12). Provide a copy of the catalog to confirm compliance.</p>
	5 CCR §71810(b)(5)	<p>Violation: The institution’s catalog failed to indicate whether any instruction will occur in a language other than English and, if so, the level of proficiency required and the kind of documentation of proficiency, such as the United States Foreign Service Language Rating System, that will be accepted.</p> <p>Correction: Update the catalog to comply with 5, CCR §71810(b)(5). Provide a copy of the catalog to confirm compliance.</p>

Violation	Code Section Violated	Description of the violation and required correction.
	CEC §94909(a)(8)(B)	<p>Violation Description: The institution’s catalog failed to include the institutional policies regarding the cancellation, withdrawal, and refund policies, including an explanation that the student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later. Additionally, the text shall include a description of the procedures that a student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund consistent with the requirements of Article 13 (commencing with Section 94919).</p> <p>Correction: Correct the catalog to comply with CEC § 94909(a)(8)(B). Provide an updated catalog to confirm compliance.</p>
	CEC §94909(a)(11)	<p>Violation: The institution’s catalog failed to include a statement specifying that, if a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the money’s not paid from federal student financial aid program funds.</p> <p>Correction: Correct the catalog to comply with CEC §94909(a)(11). Provide an updated catalog to confirm compliance.</p>
	CEC §94909 (a)(13)	<p>Violation: The institution’s catalog failed to indicate a description of the nature and extent of the placement services if the institution provides placement services.</p> <p>Correction: Correct the catalog to comply with CEC § 94909 (a)(13). Provide an updated catalog to confirm compliance.</p>

Violation	Code Section Violated	Description of the violation and required correction.
	5 CCR §74112 (d)(3) in conjunction with CEC §94910 (f)(2)	<p>Violation: The institution's catalog failed to indicate the job classification under the United States Department of Labor's Standard Occupational Classification codes, using the Detailed Occupation (six-digit) level, for which the institution has identified in its catalog and in its employment positions list required by section 94910(f)(2) of the Code that the program prepares its graduates.</p> <p>Correction: Correct the catalog to comply with 5, CCR §74112 (d)(3) in conjunction with CEC §94910 (f)(2). Provide an updated catalog to confirm compliance.</p>
	5 CCR §71810 (b)(11)	<p>Violation: The institution's catalog failed to indicate the approximate number of days that will elapse between the institution's receipt of student lessons, projects, or dissertations and the institution's mailing of its response or evaluation.</p> <p>Correction: Update the catalog to comply with 5, CCR §71810 (b)(11). Provide an updated catalog to confirm compliance.</p>
	CEC §94909 (a)(1)	<p>Violation: The institution's catalog failed to indicate the following information for its California location:</p> <ul style="list-style-type: none"> • Address for the institution's California location • Telephone number for the institution's California location <p>Correction: Update the catalog to comply with CEC §94909 (a)(1). Provide an updated catalog to confirm compliance.</p>

Violation	Code Section Violated	Description of the violation and required correction.
	CEC §94913 (a)(2)(3)(4)(5)	<p>Violation: The institution’s website, www.DePaul.edu, failed to include clear and conspicuous links for all of the following:</p> <p>(2) A School Performance Fact Sheet for each educational program offered by the institution.</p> <p>(3) Student brochures offered by the institution.</p> <p>(4) A link to the bureau’s Internet Web site.</p> <p>(5) The institution’s most recent annual report submitted to the bureau.</p> <p>Correction: Update the website to include clear and conspicuous links for all the required information listed above to comply with CEC §94913 (a)(2)(3)(4)(5).</p>
	5 CCR 71800 (e) (2)	<p>Violation: The institution’s enrollment agreement failed to include the following term “non-refundable” for its registration fee within the itemization of charges.</p> <p>Correction: Update the enrollment agreement to comply with 5 CCR 71800 (e) (2). Provide proof to confirm compliance.</p>
	5 CCR § 76215 (a)	<p>Violation: Page 3 of the institution’s enrollment agreement failed to include the Student Tuition Recovery Fund (STRF) disclosures, verbatim per 5 CCR 5 CCR § 76215 (a).</p> <p>Correction: Provide an updated enrollment agreement that contains STRF disclosures per 5 CCR § 76215 (a).</p>


Violation	Code Section Violated	Description of the violation and required correction.
	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution’s catalog failed to include the following information listed below verbatim:</p> <p>“The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888-370-7589) or by visiting (www.bppe.ca.gov).”</p> <p>Correction: Update the catalog to include the information listed above verbatim. Provide proof of the revised catalog to confirm compliance with CEC § 94909 (a)(3)(D).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Becky Krochmal Associate Director of Operations for LA Programs
Bureau Compliance Analyst Name:	Byron Bond
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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Street Address:	1040 N. Las Palmas, Los Angeles, CA 90038	Inspection Date:	January 30, 2024

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title