



NOTICE TO COMPLY

CU-1917471 -03282024

Institution Name:	Language Systems International College of English	Institution Telephone:	(714) 572-1771
Institution Code:	1917471	Administrator Name:	Danette R. Kamahele
Street Address:	750 South Placentia Ave. Placentia, CA 92870	Inspection Date:	March 28, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution’s catalog failed to include the required statement regarding, “The Office of Student Assistance and Relief” (OSAR) pursuant to CEC § 94909 (a)(3)(D).</p> <p>Correction: The institution shall update the catalog to include the required statement regarding, “The Office of Student Assistance and Relief” (OSAR) pursuant to CEC § 94909 (a)(3)(D).</p>
2	CEC § 94909 (a)(4)	<p>Violation Description: The institution’s catalog failed to include a statement that specifies the address or addresses where class sessions will be held pursuant to CEC § 94909 (a)(4).</p> <p>Correction: The institution shall update the catalog to include a statement that specifies the address or addresses where class sessions will be held pursuant to CEC § 94909 (a)(4).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94897 (l)	<p>Violation Description: The institution’s catalog on page 4 uses the term approval to operate and it failed to include the complete verbiage regarding the meaning of approval pursuant to CEC § 94897 (l).</p> <p>Correction: The institution shall revise the approval statement in the catalog on page 4, to include the complete meaning of approval, “that approval to operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009” pursuant to CEC § 94897(l).”</p>
4	CEC § 94909 (a)(15)	<p>Violation Description: The transferability disclosure on page 20 failed to include the title in capital letters pursuant to CEC § 94909 (a)(15).</p> <p>Correction: Update the title of the transferability disclosure on page 20 so that it is in capital letters pursuant to CEC § 94909 (a)(15).</p>
5	5 CCR § 76215 (a)	<p>Violation Description: The institution’s catalog failed to include the most recent version of the STRF disclosure on page 23 pursuant to 5 CCR § 76215 (a).</p> <p>Correction: The institution shall update page 23 of the catalog to include the most recent version of the STRF disclosure pursuant to 5CCR § 76215 (a).</p>
6	5 CCR § 76215 (b)	<p>Violation Description: The institution’s catalog failed to include the STRF disclosure on page 23 pursuant to 5 CCR § 76215 (b).</p> <p>Correction: The institution shall update page 23 of the catalog to include the most recent version of the STRF disclosure pursuant to 5CCR § 76215 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	CEC § 94920 (b)	<p>Violation Description: The institution’s catalog and enrollment agreement failed to include a cancellation/refund policy pursuant to CEC § 94920 (b). The policy on page 21 in the catalog, and page 3 in the enrollment agreement includes a reference that the refund will be, “less both a \$150 non-refundable processing fee and the \$100 shipping and handling fee (if Language Systems processed the mailing of your I-20)”.</p> <p>Correction: The institution shall revise the cancellation/refund policy by removing, “less both a \$150 non-refundable processing fee and the \$100 shipping and handling fee (if Language Systems processed the mailing of your I-20)”. The only amount that can be kept by the institution during the cancellation period is for a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250)” pursuant to CEC § 94920 (b). *The catalog, enrollment agreement, and anywhere else the policy is published shall be updated.</p>
8	5CCR § 71800 (a)	<p>Violation Description: The institution’s enrollment agreement failed to indicate the addresses where instruction will be held pursuant to 5CCR § 71800 (a).</p> <p>Correction: The institution shall update the enrollment agreement to include a statement indicating the addresses where instruction will be held pursuant to 5CCR § 71800 (a).</p>
9	5CCR § 76215 (a)	<p>Violation Description: The institution’s enrollment agreement failed to include the most recent version of the STRF disclosure pursuant to 5CCR § 76215 (a).</p> <p>Correction: The institution shall update the enrollment agreement to include the most recent version of the STRF disclosure pursuant to 5CCR § 76215 (a).</p>

Violation	Code Section Violated	Description of the violation and required correction.
10	CEC § 94911 (h)	<p>Violation Description: The institution’s enrollment agreement failed to include the transferability title in its entirety and in capital letters pursuant to CEC § 94911 (h).</p> <p>Correction: The institution shall update the enrollment agreement to include the transferability disclosure title in its entirety and in capital letters pursuant to CEC § 94911 (h).</p>
11	CEC § 94911 (j)(1)	<p>Violation Description: The institution’s enrollment agreement failed to include the bureau’s current address within the disclosure pursuant to CEC § 94911 (j)(1).</p> <p>Correction: The institution shall update the enrollment agreement to include the bureau’s current address within the disclosure pursuant to CEC § 94911 (j)(1).</p>
12	CEC § 94913 (a)(5)	<p>Violation Description: The institution’s website failed to include the most recent annual report submitted to the bureau, pursuant to CEC § 94913 (a)(5).</p> <p>Correction: The institution shall replace the confirmation pages from the 2018 annual report posted on the website with the most recent annual report submitted to the bureau, pursuant to CEC § 94913 (a)(5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Danette R. Kamahele
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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Institution Name:	Language Systems International College of English	Institution Telephone:	(714) 572-1771
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title