



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
 P.O. Box 980818, West Sacramento, CA 95798-0818
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



NOTICE TO COMPLY - CU 1905291 0117 (Ed. Code § 94935, 5 CCR § 75010)

| | | | |
|-------------------|---|------------------------|---------------|
| Institution Name: | Pacific States University | Institution Telephone: | 323-731-2383 |
| Institution Code: | 1905291 | Administrator Name: | Heidi Crocker |
| Street Address: | 3424 Wilshire Blvd. 12th Floor Los Angeles, CA 90010 | Date of Inspection: | 1/18/17 |

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

| Education Code | Subsection, Description, and Required Correction |
|----------------|--|
| | |
| | |

| Code of Regulations | Subsection, Description, and Required Correction |
|--|---|
| §74112 - Uniform Data - Annual Report, Performance Fact Sheet. | <p>(m) Documentation supporting all data reported shall be maintained electronically by the institution for at least five years from the last time the data was included in either an Annual Report or a Performance Fact Sheet, and shall be provided to the Bureau upon request; and the data for each program shall include at a minimum: (2) student name(s), address, phone number, email address, program completed, program start date, scheduled completion date, and actual completion dates;</p> <p>The institution failed to maintain all of the information required to substantiate the data reported on the School Performance Fact Sheet as required.</p> <p>To remedy the violation, the institution shall provide a copy of the required data; student name(s), address, phone number, email address, program completed, program start date, scheduled completion date, and actual completion dates.</p> <p>Documentation of compliance shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p> |
| | |
| | |
| | |
| | |
| | |

Notice to Comply - CU 1905291 0117

Inspector's Initial: *W*

Administrator's Initial: *Heidi*

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

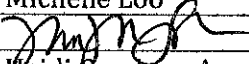

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY 02/19/17

Notice to Comply – CU 1905291 0117

Inspector's Initial: *MS*
Administrator's Initial: *(Signature)*

| | |
|--|--|
| | |
| | |

Only minor violations are listed on a Notice to Comply.

| | |
|--|--|
| Inspector's Name | Michelle Loo |
| Inspector's Signature |  |
| Institution Administrator Name/Title: | Heidi Crocker, Associate Dean |
| Institution Administrator's Signature: |  |

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/pppe_act.shtml
 Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply – CU 1905291 0117

Inspector's Initial: *ML*

Administrator's Initial: *HMC*