



NOTICE TO COMPLY

CU-35118023-11192025

Institution Name:	Sterling and Associates, Inc. dba Security Academy & Training Center	Institution Telephone:	(909) 355-5300
Institution Code:	35118023	Administrator Name:	Martin Vasquez Faculty
Street Address:	201 Hillcrest Avenue San Bernardino, CA 92408	Inspection Date:	11/19/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's 2025 catalog failed to contain specific required language that refers individuals to The Office of Student Assistance and Relief for assistance in obtaining further information about individuals' rights and available services and relief options.</p> <p>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (toll-free telephone number) or by visiting (internet website address)."</p> <p>*The following may be used for inserts: Toll-free telephone #: (888) 370-7589 Website Address: www.bppe.ca.gov</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>Correction: The institution shall update their 2025 catalog to contain the above statements, pursuant to CEC § 94909 (a)(3)(D).</p>
2	CEC § 94906 (a)	<p>Violation Description: The institution’s enrollment agreement failed to contain a separate statement indicating how you provide the enrollment agreement, disclosures and statements to students when they are unable to understand the terms and conditions of the enrollment agreement due to English not being their primary language.</p> <p>Correction: The institution shall update their 2025 catalog to contain the above statements, pursuant to CEC § 94906 (a).</p>
3	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: The institution’s enrollment agreement contains an unenforceable statement regarding nonrefundable fees:</p> <p>” Other Fees (non refundable) \$_____ ”</p> <p>This is unenforceable during the cancellation period. Institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.</p> <p>Correction: The institution shall update their enrollment agreement to comply with the above section of the code, or remove the “non refundable” language, pursuant to CEC § 94920 (b).</p>
4	CEC § 94913 (a)(2)	<p>Violation Description: The institution’s website failed to contain a copy of or link to their most recent School Performance Fact Sheet (SPFS).</p> <p>Correction: The institution shall update their website to include a link or copy of, or link to, their current SPFS, pursuant to CEC § 94913 (a)(2).</p>

Violation	Code Section Violated	Description of the violation and required correction.
5	CEC § 94913 (a)(5)	<p>Violation Description: The institution's website failed to contain a copy of, or link to, their most recent annual report.</p> <p>Correction: The institution shall update their website to contain a copy of or link to their most recent annual report, pursuant to CEC § 94913 (a)(5).</p>
6	CEC § 94913 (a)(1)	<p>Violation Description: The institution's website no longer contains a copy of, or link to, their most current catalog following corrections to the above minor violations.</p> <p>Correction: The institution shall update their website to include a copy of their most recent catalog following the required corrections, pursuant to CEC § 94913 (a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Martin Vasquez Faculty
Bureau Compliance Analyst Name:	Ian Powers
Bureau Compliance Analyst Signature:	

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title