



NOTICE TO COMPLY

CA-3604291-072026

Institution Name:	Pilot Trucking School	Institution Telephone:	(909) 429-8970
Institution Code:	3604291	Administrator Name:	Ana Martinez
Street Address:	10991 Almond Avenue Fontana, CA 92337	Inspection Date:	7/8/2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(4)(A)	Violation Description: The institution's catalog fails to include the level of English language proficiency required of students and the kind of documentation of proficiency. Correction: The institution shall update its catalog to include the level of English language proficiency required of students and the kind of documentation of proficiency, pursuant to 5, CCR § 71810 (b)(4)(A).
2	CEC § 94909 (a)(14) in conjunction with 5 CCR § 76215	Violation Description: The institution's catalog failed to include the required language describing the student's rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF). Correction: The institution shall update its catalog to include the required verbatim language describing the student's rights and responsibilities with respect to STRF, pursuant to CEC 94909 (a)(14) in conjunction with 5 CCR § 76215.

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(8)(B) In conjunction with CEC § 94920 (b)	Violation Description: Page 6 of the institution's catalog contains a refund policy that is not compliant with CEC § 94920 (b) which states: "Institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later." Correction: The institution shall remove the noncompliant refund verbiage from the catalog pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).
4	CEC § 94897 (q)	Violation Description: Page 4 of the institution's catalog contains a misleading statement that implies a student may earn a degree from the institution. Correction: The institution shall remove the non-compliant language from its catalog, pursuant to CEC § 94897 (q).
5	CEC § 94913 (a)(1)	Violation Description: The institution's website contains an outdated catalog with violations identified on this NTC. Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current catalog pursuant to CEC § 94913 (a)(1).
6	CEC § 94913 (a)(5)	Violation Description: The institution's website failed to include a clear and conspicuous link on its homepage to its most recent annual report submitted to the Bureau. Correction: The institution shall update its website to provide a clear and conspicuous link on its homepage to its most recent annual report submitted to the Bureau, pursuant to CEC § 94913 (a)(5).

Violation	Code Section Violated	Description of the violation and required correction.
7	5 CCR § 71800 (e)(11) in conjunction with CEC § 94911 (b)	Violation Description: The institution's enrollment agreement failed to include the Student Tuition Recovery Fund, clearly identified as a non-refundable charge, in the itemization of all institutional charges and fees. Correction: The institution shall update its enrollment agreement to include the Student Tuition Recovery Fund, clearly identified as non-refundable, in the itemization of all institutional charges and fees, pursuant to 5 CCR § 71800 (e)(11) in conjunction with CEC § 94911 (b).
8	CEC § 94911 (i)(1)	Violation Description: The institution's enrollment agreement failed to include the following required verbatim language: "Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement." Correction: The institution shall update its enrollment agreement to include the required verbatim language above, pursuant to CEC § 94911 (i)(1).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Ana Martinez
Bureau Compliance Analyst Name:	Shannon Greenmun
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title