



ACADEMIC CATALOG | 2017-2018

VOLUME I

2017-2018 Academic Year is Summer 2017 – Spring 2018
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2017-18 Academic Catalog Addendum

Chamberlain University's College of Health Professions requires applicants and students to check for updates to their printed catalog at: chamberlain.edu/catalog



REVISED 6.5.17

- P 8: Statement of Ownership updated to reflect name change to Adtalem Global Education
- P 12: Academic Calendar updated to reflect new academic year
- P 30: Career Services information updated

REVISED 7.5.17

- P 41: Information on issuance of transcripts and records updated

REVISED 7.13.17

- P 10: State approvals updated
- P 25-29: Financial Aid information updated

REVISED 8.4.17

- P 8: State Approvals updated
- P 9: Transferability of Credits section added
- P 25-28: Financial Aid information updated
- P 39: Incomplete (Grades) section updated

REVISED 8.22.17

- P 9: Minnesota state approval updated
- P 36: New Mexico Higher Education Department information updated

REVISED 9.5.17

- P 11: Academic calendar updated

REVISED 10.3.17

- P 33, 34: Title IX Coordinators information updated

REVISED 10.17.17

- P 1: Chamberlain Ownership statement removed from cover
- P 8: Statement of Ownership updated
- P 9: Washington State approval updated
- P 43: Adtalem Global Education Board of Directors and Chamberlain Board of Trustees updated

Important information about the educational debt, earnings and completion rates of students who attended Chamberlain can be found at chamberlain.edu/ge.

2017-18 Academic Catalog Addendum

Chamberlain University's College of Health Professions requires applicants and students to check for updates to their printed catalog at: chamberlain.edu/catalog



REVISED 11.6.17

- P 35: Where to File Complaint description updated

REVISED 11.13.17

- P 8: Arkansas State Approval added
- P 43: Footnote reference for Visiting Professor Addendum List added

REVISED 1.29.18

- P 14: Minnesota Higher Education Board policy information

REVISED 2.5.18

- P 25: Addition of Nevada Refund Policy

REVISED 3.19.18

- P 11: Summer break date change for 2018 Spring semester
- P 14: Updated enrollment requirements for MPH Accelerated track.

REVISED 3.26.18

- P 30: Updated GI Bill® information
- P 36: New email for Georgia Nonpublic Postsecondary Education

REVISED 5.4.18

- P 20: Accreditation updated



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Volume I; effective May 10, 2018. Chamberlain reserves the right to change the terms and conditions outlined in this catalog and the student handbook at any time without notice. Information updated after May, 2017, including additions and amendments, are available via chamberlain.edu/catalog and chamberlain.edu/handbook. The online academic catalog and student handbook are updated monthly or as needed. The student handbook is an extension of the catalog. It is the responsibility of applicants and students to check online for updates in both publications and abide by the policies within. The catalog and handbook published online supersede all previously published editions and are in effect until a subsequent catalog and/or handbook are published. Information contained herein is effective May 10, 2018.

For students who signed enrollment agreements prior to May 13, 2016, Chamberlain is forgoing its right to invoke the mandatory arbitration clause in the event of student/graduate claims or controversies arising out of or related to the terms of the Enrollment Agreement or education provided by Chamberlain.

NOTE: Admission advisors are admission representatives in Florida, Minnesota, Nebraska and Oregon.

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Extraordinary Care. Extraordinary Healthcare.

Welcome to Chamberlain University's College of Health Professions!

Founded in 1889 to address a lack of healthcare services in St. Louis, Chamberlain continues to honor that legacy by increasing access to quality healthcare education nationwide in order to meet the healthcare needs of communities across the country and around the world.

What distinguishes Chamberlain is care – **Chamberlain Care®**. Care for our students, healthcare partners, patients and the community at large.

“We honor Chamberlain’s 125-year legacy by promoting student success through personalized attention and support, diversified learning experiences, innovative resources and a sense of community intended to prepare extraordinary healthcare professionals to transform healthcare.”

Through **Chamberlain Care** and the ideals it embodies, we model and teach to our students the values that are exemplified by extraordinary healthcare professionals – caring, professionalism, excellence, integrity and service. We believe that by taking extraordinary care of our students, we will graduate extraordinary healthcare professionals who will have a significant positive impact on healthcare worldwide. Chamberlain undergraduate and graduate alumni are already making a difference in healthcare delivery in their communities and around the world. And we continue to grow exponentially. That means we have a significant responsibility to prepare extraordinary healthcare professionals who are ready for tomorrow’s healthcare challenges. We take that responsibility very seriously.

You have chosen a career where you can make a real difference for people every day. And you have chosen a school that is committed to helping you be successful. Thank you for choosing Chamberlain to help you realize your dreams.





Susan L. Groenwald
PhD, MSN, RN, ANEF, FAAN
President
Chamberlain University

An Extraordinary Legacy

OUR HISTORY

1889 – 1990

For more than 125 years and dating back to the Deaconess tradition of 19th-century Europe, Chamberlain University has been preparing extraordinary healthcare professionals. Florence Nightingale, the founder of modern nursing, studied at a Deaconess facility in Germany and later applied the concepts she learned to her nursing practice. In 1889, an evangelical pastor in St. Louis proposed establishing healthcare services based on the Deaconess model to address the needs of the local community. Those services evolved into The School for Deaconesses and, later, the Deaconess College of Nursing.

1889 – THE SCHOOL FOR DEACONESSES IS ESTABLISHED



FROM A DIPLOMA SCHOOL TO A COLLEGE OF NURSING

1983 – Deaconess begins offering a Bachelor of Science in Nursing (BSN) degree program

1989 – Associate Degree in Nursing program established

2007 – 2011

CHAMBERLAIN COLLEGE OF NURSING **SIMCARE** CENTER™

2007 – Chamberlain adopts the use of high-fidelity patient simulators to better prepare graduates for the profession

ADVANCED DEGREES TO ADVANCE CARE

2009 – Master of Science in Nursing (MSN) degree program established

2011 – Chamberlain Phi Pi Chapter of Sigma Theta Tau (STTI), the International Nursing Honor Society is established



INTERDISCIPLINARY COLLABORATION

Chamberlain establishes its first joint Global Health Education Program experience to Kenya with Ross University School of Medicine

2012

TOGETHER WE CAN MAKE A DIFFERENCE

Chamberlain partners with Sigma Theta Tau International (STTI), The American Nurses Association (ANA), National League of Nurses (NLN) & The National Hispanic Nursing Association

UNITING OVER

45,000*

ALUMNI WORLDWIDE

Chamberlain Alumni Association established

TRANSFORMING CARE THROUGH EDUCATION & TECHNOLOGY

* Chamberlain University and Deaconess College of Nursing graduates, Chamberlain National Register, June 2017.

1991 – 2005

2006



A PIONEER IN ONLINE LEARNING

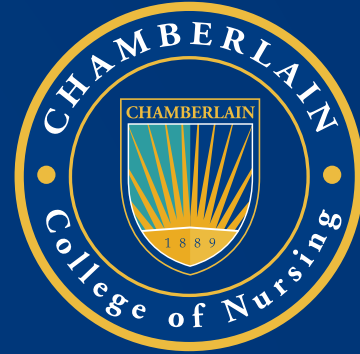
2000 – Deaconess College of Nursing enters the world of online education with a new option that allows registered nurses to earn their bachelor's degree online

NEW OPTION ELEVATES NURSING EDUCATION LEVELS

2000 – The RN to BSN degree completion option established

2001 – LPN to RN Bridge option established

2005 – Adtalem Global Education (formerly known as DeVry Education Group) acquires Deaconess College of Nursing



Extraordinary Care. Extraordinary Nurses.

2006 – The Deaconess' name is changed to Chamberlain to reflect the College's expanding vision of the future. The word 'chamberlain' derives from the Middle English word 'chamberlein,' meaning chief steward, and exemplifies the nurse as the chief steward of patient care, and Chamberlain faculty and staff as the chief stewards of their student's education.

2013 – 2015

2016 & Beyond

Chamberlain establishes partnership with The DAISY Foundation (Disease Attacking the Immune System)

LIFETIME LEARNING – CHAMBERLAIN ADDS FNP & DNP

Chamberlain begins offering a Doctor of Nursing Practice (DNP) degree program and establishes Master of Science in Nursing (MSN) Family Nurse Practitioner (FNP) Specialty Track

Today we are 20 campuses strong with a robust post-licensure online program offering

International Nursing Service Projects expand into the Global Health Education Program



CHAMBERLAIN UNIVERSITY

A NEW ERA IN HEALTHCARE EDUCATION

2017 – Chamberlain University established

2017 – College of Health Professions established

2017 – Master of Public Health (MPH) degree program established

EXTRAORDINARY FUTURE

About Chamberlain

chamberlain.edu/about

MISSION: TO EDUCATE, EMPOWER AND EMBOLDEN DIVERSE HEALTHCARE PROFESSIONALS WHO ADVANCE THE HEALTH OF PEOPLE, FAMILIES, COMMUNITIES AND NATIONS.

VISION

By living **Chamberlain Care**[®], we graduate extraordinary healthcare professionals who transform the health of people worldwide.

PURPOSE

To create an academic culture in which colleagues and students thrive and that cultivates extraordinary graduates.

GOALS

1. Develop and deliver undergraduate and graduate degree programs that prepare health professionals for practice in diverse healthcare settings.
2. Provide an academic experience that enriches the student's general education foundation, builds the skills necessary for lifelong learning and engages learners in developing communication skills, critical thinking and judgment, appreciation for cultural diversity and respect for the holistic and spiritual nature of the individual.
3. Promote student commitment to personal and professional development, service to the University and global community and civic responsibility.
4. Honor the University's historical foundations of quality and service.
5. Operate with fiscal responsibility and provide the necessary structure and resources to fulfill the mission.
6. Foster a culture of empowerment that values respect, civility, responsibility, integrity, service, accountability, continuous improvement, teamwork, innovation, communication, collaboration and freedom of inquiry.
7. Expand access to healthcare education across a diverse student population and provide services to support student and alumni success.
8. Attract, develop and retain qualified faculty and staff who facilitate student learning, participate in community service and contribute to the advancement of healthcare professions.
9. Partner with the healthcare community to promote evidence-based practice that enhances care and informs our curricula.
10. Model healthcare leadership for students and graduates through contributions to scholarship, participation in public policy forums and interprofessional collaboration.

THE **CHAMBERLAIN CARE** PHILOSOPHY OF HIGHER EDUCATION

Chamberlain's philosophy of higher education is grounded in the belief that taking extraordinary care of students leads to better student outcomes and experiences, and ultimately to extraordinary care of patients, families, and communities. In 2010, this philosophy was translated into a model called **Chamberlain Care** that has since evolved into an integrated, holistic educational model that incorporates the following core ideals:

- Care for self. We must first take care of ourselves so that we have the capacity to take care of others and do our best work each day.
- Care for colleagues. Demonstrating care and support of colleagues creates a workplace environment of respect, collaboration, collegiality, creativity, productivity, community and teamwork.
- Care for students. **Chamberlain Care** reflects our fundamental belief in the University's responsibility and ability to achieve superior student outcomes for a diverse population of students.

Care for students is operationalized through initiatives that lead to teaching excellence, extraordinary care, and strong support for each student's learning experience, motivating actions instead of demotivating actions and encouragement instead of discouragement in the face of challenges.

Chamberlain Care was launched as a major cultural transformation initiative that focused all university operations, resources and institutional assessment on creating a culture of care and achieving superior student outcomes. **Chamberlain Care** has become the lens through which all university operations, processes, practices, behaviors and interactions are viewed and assessed. The cultivation of the culture through attention to these ideals and holding ourselves accountable for the execution of care practices is how Chamberlain prepares generations of extraordinary healthcare professionals who will transform healthcare worldwide.

Following the mission of Chamberlain University to educate, empower and embolden diverse healthcare professionals prepared to advance the health of people, families, communities and nations, we strive to prepare graduates to serve the needs of diverse communities including underserved populations.

Learning is designed to provide diverse students with the best academic experience and support services to become extraordinary healthcare professionals. This is done through application of the three aims embedded in our mission:

- **To educate.** A culture of care creates an academic environment in which students thrive by being appreciated for their wholeness and individuality and supported to discover and unlock their potential.
- **To empower.** Teaching is an enterprise of engagement and collaboration between students and faculty that fosters accountability and self-determination in a professional healthcare practice.
- **To embolden.** The learning environment is intentionally designed to promote and instill confidence in one's professional identity as a healthcare professional.

Chamberlain Care® creates the framework for educating, empowering and emboldening students in the following ways:

- Curricula include concepts and competencies for development of care practices including teaching self-care practices to individuals and communities. Self-care is taught as a professional imperative for developing the capacity to care for others. Likewise, colleague care is emphasized as a way of promoting working environments of respect, collaboration, collegiality and teamwork.
- Pedagogical approaches focus on:
 - Engaging through fostering self-direction, reflection and deep learning
 - Individualizing learning aligning with strengths, diversity and desires of the learner
 - Developing clinical or praxis judgment through innovative experiential learning
 - Leveraging academic technologies that facilitate progressive and efficient attainment of learning outcomes
- Faculty are supported in developing, sustaining and enhancing these pedagogical competencies through a program of master instruction preparation, assessment and certification.
- Clinical practicum and/or fieldwork education is designed using a holistic experiential learning model that recognizes and fosters each student's professional potential.
- Campus and online leaders promote educational environments that exemplify and cultivate a culture of care that maximizes the use of self-care, colleague care and student care.
- A student success program is provided to all students through a community of faculty and staff coaches that personalize support.



STATEMENT OF CULTURAL HUMILITY

Cultural Humility is a continual process of self-reflection, self-awareness and self-critique by healthcare providers in order to develop and maintain mutually respectful and useful partnerships with individuals, families and communities (Tervalon & Murray-Garcia, 1998). Rather than focusing on the mastery of many cultures as in cultural competence, cultural humility suggests that understanding other cultures requires a lifelong commitment to a learning process. This encourages an intentional examination of how the healthcare professional's beliefs, values and assumptions influence the delivery of health care and the development of relationships with patients, families, and communities (Kools, Chimwaza, & Macha, 2014). "Attaining cultural humility becomes not a goal but an active process, an ongoing way of being in the world and being in relationships with others and self" (Miller, 2009, p. 92).

MASTER OF PUBLIC HEALTH (MPH) DEGREE PROGRAM MISSION WITHIN CHAMBERLAIN UNIVERSITY

The mission of the Chamberlain MPH degree program is to educate, empower, and embolden public health professionals who advance the health of people, families, communities and nations.

This mission is accomplished through a competency-focused curriculum used to educate practitioners (both nurses and non-nurses) to collaborate with partners and communities to promote the health of the public at regional, national and international levels through the integration of education, service, workforce development, and scholarly activities.

This mission will be further accomplished via community empowerment, collaboration and team effort, continuing professional education opportunities, translation of evidence based research and knowledge through research-to-practice applications, and the production of high quality public health practice graduates who will provide compassionate, culturally competent, and socially just public health interventions to meet the common good of the global society.

MPH DEGREE PROGRAM VALUES

We believe that graduates with a Master of Public Health degree will encompass the values of compassion, social justice, cultural humility with global perspective and the skills and passion for improving the common good of society and communities served.

Kools, S., Chimwaza, A., & Macha, S. (2014). Cultural humility and working with marginalized populations in developing countries. *Global Health Promotion*, 22(1), 52–59.

Miller, S. (2009). Cultural humility is the first step to becoming global care providers. *Journal of Obstetric, Gynecologic, and Neonatal Nursing*, 38(1), 92–93.

Tervalon, M., & Murray-Garcia, J. (1998). Cultural humility versus cultural competence: A critical distinction in defining physician training outcomes in multicultural education.

Journal of Health Care for the Poor and Underserved, 9(1), 117–125.

STATEMENT OF OWNERSHIP

Chamberlain University is a member of Adtalem Global Education (NYSE: ATGE), a global education provider headquartered in the United States. The organization's purpose is to empower students to achieve their goals, find success and make inspiring contributions to our global community. Chamberlain University's mission is to educate, empower and embolden diverse healthcare professionals who advance the health of people, families, communities and nations. Chamberlain University is comprised of the College of Nursing, which offers a three-year Bachelor of Science in Nursing degree program and flexible post-licensure programs such as the RN to BSN degree completion option, Master of Science in Nursing degree program, Doctor of Nursing Practice degree program and graduate certificates, and the College of Health Professions, which offers a Master of Public Health degree program. To learn more, visit www.chamberlain.edu.

The purpose of Adtalem Global Education is to empower students to achieve their goals, find success and make inspiring contributions to our global community. Adtalem Global Education Inc. (NYSE: ATGE; member S&P MidCap 400 Index) is a leading global education provider and the parent organization of Adtalem Educacional do Brasil, American University of the Caribbean School of Medicine, Association of Certified Anti-Money Laundering Specialists, Becker Professional Education, Carrington College, Chamberlain University, DeVry University and its Keller Graduate School of Management, Ross University School of Medicine and Ross University School of Veterinary Medicine. For more information, please visit adtalem.com.

ACCREDITATION AND APPROVALS

Chamberlain University is accredited by the Higher Learning Commission (www.hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education. Accreditation provides assurance to the public and to prospective students that standards of quality have been met. For the most updated accreditation information, visit chamberlain.edu/accreditation.

Higher Learning Commission (HLC)

230 South LaSalle Street, Suite 7-500, Chicago, IL 60604
800.621.7440 | hlcommission.org

Program/program option availability varies by state/location. Chamberlain reserves the right to update information as it becomes available. Information is current at the time of publication.

Chamberlain University LLC is a part of Adtalem Global Education (NYSE: ATGE), a global provider of educational services.

STATE APPROVALS

Alaska

Chamberlain has been issued an exemption by the Alaska Commission on Postsecondary Education. Chamberlain's programs are exempt from authorization under AS 14.48 and 20 AAC 17.015 because the programs are online or distance delivered and do not have a physical presence in the state.

Arkansas

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution, course or degree program. Such certification merely indicates that certain minimum standards have been met under the rules and regulations of institutional certification as defined in Arkansas Code §6-61-301.

Georgia

Chamberlain is authorized under the Nonpublic Postsecondary Educational Institutions Act of 1990, by the Georgia Nonpublic Postsecondary Education Commission, 2082 East Exchange Place, Suite 220, Tucker, GA 30084, 770.414.3300.

Illinois

Chamberlain is authorized to operate and grant degrees by the Illinois Board of Higher Education, 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701-1377, 217.782.2551. Unresolved complaints may be reported to the Illinois Board of Higher Education through the online complaint system <http://complaints.ibhe.org/> or by mail to 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701-1377.

Indiana

Chamberlain is authorized by the Indiana Board for Proprietary Education, 101 West Ohio Street, Suite 300, Indianapolis, IN 46204-1984.

Iowa

Chamberlain is registered by the Iowa College Student Aid Commission, 430 E. Grand Ave., 3rd Floor, Des Moines, IA 50309 to offer distance education programs to Iowa residents. Iowa students who have questions about the College may contact: Iowa College Student Aid Commission, 877.272.4456, option 4.

Kansas

Chamberlain is approved to offer distance education to Kansas residents by the Kansas Board of Regents; 1000 SW Jackson Street, Suite 520, Topeka, KS 66612, www.kansasregents.org.

Louisiana

Chamberlain is currently licensed by the Board of Regents of the State of Louisiana. Licenses are renewed by the State Board of Regents every two years. Licensed institutions have met minimal operational standards set forth by the state, but licensure does not constitute accreditation, guarantee the transferability of credit, nor signify that programs are certifiable by any professional agency or organization.

Maryland

Chamberlain is registered with the Maryland Higher Education Commission, 6 N. Liberty Street, 10th Floor, Baltimore, MD 21201.

Michigan

Chamberlain is authorized to operate and grant degrees in the state of Michigan under the laws of the Michigan Department of Licensing and Regulatory Affairs, CSCL/Licensing Division, P.O. Box 30018, Lansing, Michigan 48909, 517.241.9288.

Minnesota

Chamberlain University is registered with the Minnesota Office of Higher Education pursuant to Minnesota Statutes sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions. The Minnesota Office of Higher Education is located at 1450 Energy Park Drive, Suite 350, St. Paul, MN 55108-5227, (651)642-0567 www.ohe.state.mn.us

Tennessee

Chamberlain University is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

Washington

Chamberlain University is authorized by the Washington Student Achievement Council and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree-Granting Institutions Act. This authorization is subject to periodic review and authorizes Chamberlain University to advertise, recruit and offer field placement components for specific degree programs. The Council may be contacted for a list of currently authorized programs. Authorization by the Council does not carry with it an endorsement by the Council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at degreeauthorization@wsac.wa.gov.

TRANSFERABILITY OF CREDITS

The transferability of credits earned at Chamberlain University is at the discretion of the receiving college, university, or other educational institution. Students considering transferring to any institution should not assume that credits earned in any program of study at Chamberlain University will be accepted by the receiving institution. Similarly, the ability of a degree, certificate, diploma, or other academic credential earned at Chamberlain University to satisfy an admission requirement of another institution is at the discretion of the receiving institution. Accreditation does not guarantee credentials or credits earned at Chamberlain University will be accepted by or transferred to another institution. To minimize the risk of having to repeat coursework, students should contact the receiving institution in advance for evaluation and determination of transferability of credits and/or acceptability of degrees, diplomas, or certificates earned.

DOCUMENTATION OF ACCREDITATION & APPROVALS

Documentation of Chamberlain's accreditations and approvals is available from the senior director of accreditation or the program director or at chamberlain.edu/accreditation.

BANKRUPTCY STATEMENT

Chamberlain does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

STUDENT-CENTRIC CALENDAR

chamberlain.edu/calendar

Chamberlain University operates on a student-centric calendar (SCP). Each semester consists of 16 weeks of instruction and exams; classes are scheduled in two eight-week sessions each semester.

An individual's SCP is based on his/her initial enrollment date into a degree seeking program or on the date studies are resumed following readmission to the University. This results in two overlapping calendars referred to as "cycles". The two overlapping calendar cycles designate months corresponding to Chamberlain's summer, fall and spring semesters. The following chart outlines how months of the year correspond to a student's spring, summer and fall semesters, based on the assigned SCP cycle. Each session, instruction ends on Saturday of week eight.



2017-2018 ACADEMIC CALENDAR – CYCLE 2

Semester: 16 weeks | Session-length: 8 Weeks

2017 Summer Semester:
Cycle 2: July 3, 2017 – October 22, 2017

Mon	July 3	July session begins
Tues	July 4	4th of July holiday*
Sun	Aug 13	Last day to withdraw from nursing courses**
Fri	Aug 18	Last day to withdraw from general education courses**
Sat	Aug 26	July session ends
Mon	Aug 28	September session begins
Mon	Sept 4	Labor Day holiday*
Sunday	Oct 8	Last day to withdraw from general education science and nursing courses**
Fri	Oct 13	Last day to withdraw from general education non-science courses**
Sat	Oct 21	September session ends

Semester	Cycle 1	Cycle 2
Summer	May and July	July and September
Fall	September and November	November and January
Spring	January and March	March and May

NOW ENROLLING – START DATES

GRADUATE

July, September, November, January, March & May

For more information, visit chamberlain.edu/calendar

* Classes do not meet on the holidays recognized on this calendar. For student's convenience, the online classes will remain open.
** Last date to withdraw refers to the last date that a student may withdraw from a class and receive a grade of "WP/WF" for nursing and science courses or a grade of a "W" for general education courses. The last day to withdraw from all classes and receive a refund varies.

2017 Fall Semester: Cycle 2: October 23, 2017 – February 25, 2018		
Monday	October 23	November session begins
Thurs - Fri	Nov 23 - 24	Thanksgiving break*
Sun	Dec 3	Last day to withdraw from courses**
Sat	Dec 16	November session ends
Mon - Sun	Dec 18 - 31	Winter break
Tue	Jan 2	January session begins New Year's Day Holiday*
Mon	Jan 15	Martin Luther King Jr. Day holiday*
Sun	Feb 11	Last day to withdraw from courses**
Sat	Feb 24	January session ends

2018 Spring Semester: Cycle 2: February 26, 2018 – June 24, 2018		
Monday	February 26	March session begins
Fri	March 30	Spring holiday*
Sun	April 8	Last day to withdraw from courses**
Sat	April 21	March session ends
Mon - Sun	April 23 - 29	Spring break
Mon	April 30	May session begins
Mon	May 28	Memorial Day holiday*
Sun	June 10	Last day to withdraw from courses**
Sat	June 23	May session ends
Mon - Sun	June 25 - July 1	Summer break

2017-2018 ACADEMIC CALENDAR – CYCLE 1

Semester: 16 weeks | Session-length: 8 Weeks

2017 Fall Semester: Cycle 1: August 28, 2017 – December 17, 2017		
Mon	Aug 28	September session begins
Mon	Sept 5	Labor Day holiday*
Sun	Oct 8	Last day to withdraw from courses**
Sat	Oct 21	September session ends
Mon	Oct 23	November session begins
Thur - Fri	Nov 23 - 24	Thanksgiving break*
Sun	Dec 3	Last day to withdraw from courses**
Sat	Dec 16	November session ends
Mon - Mon	Dec 18 - Jan 1	Winter break New Year's Day Holiday*

2018 Spring Semester: Cycle 1: January 1, 2018 – April 23, 2018		
Mon	Jan 1	January session begins
Mon	Jan 15	Martin Luther King Jr. Day holiday*
Sun	Feb 11	Last day to withdraw from courses**
Sat	Feb 24	January session ends
Mon	Feb 26	March session begins
Fri	March 30	Spring holiday*
Sun	April 8	Last day to withdraw from courses**
Sat	April 21	March session ends
Mon - Sun	April 23 - 29	Spring break

* Classes do not meet on the holidays recognized on this calendar. For student's convenience, the online classes will remain open.

** Last date to withdraw refers to the last date that a student may withdraw from a class and receive a grade of "WP/WF" for nursing and science courses or a grade of a "W" for general education courses. The last day to withdraw from all classes and receive a refund varies.

Program Descriptions – Master of Public Health Degree Program

MASTER OF PUBLIC HEALTH (MPH) DEGREE PROGRAM

Graduate

Become a Public Health practitioner in

AS FEW AS **2** YEARS
of year-round, full-time study



All coursework 100
PERCENT ONLINE*

Total credit hours: 42

chamberlain.edu/mph

* On-site fieldwork is required.

Important information about the educational debt, earnings, and completion rates of students who attended Chamberlain University can be found at chamberlain.edu/mph.

MASTER OF PUBLIC HEALTH DEGREE PROGRAM OVERVIEW

The Master of Public Health (MPH) is a generalist graduate degree program designed to prepare students to become public health practitioners who work with communities and populations throughout the world to promote healthy living and prevent community health problems such as disease, poverty, health access disparities and violence. The coursework is interdisciplinary and draws on systems thinking knowledge and skills from a variety of disciplines. The minimum number of credit hours required to graduate and earn a Master of Public Health degree is 42 credit hours. A student may expect to complete the MPH degree program in as few as two years with full-time study comprised of one course (three credit hours) per eight-week session or two three credit courses per semester. The last semester includes two classes per session. There are three semesters in a year and the program is six semesters in length. This includes 240 hours of fieldwork practicum with an accompanying capstone course at the end of the program, after students have completed all core MPH coursework. Students are responsible for identifying locations and preceptors that meet the criteria established by Chamberlain and that support the student's achievement of the MPH program's competencies and learning outcomes as defined by the MPH core coursework. Students are assisted in this effort by a fieldwork coordinator dedicated to the MPH degree program.

The MPH foundation (core) coursework provides a scientific and practical base for public health practice. This coursework includes: quantitative methods in public health (biostatistics), epidemiology, leadership and emotional intelligence, healthcare policy, community activism and program development, behavioral and social aspects of public health (the social determinants of health), environmental health, cultural competency and health communication. A two-session fieldwork practicum opportunity follows the completion of all online coursework, which allows the student to synthesize their overall learning in the practical setting and to contribute to meaningful change in public health outcomes.

The MPH degree program can be applied in a variety of settings and positions. A few examples are administration of private health organizations, social service or public health agencies at the local, state, national and international levels; healthcare organization managers, planners, evaluators or practitioners in community or workplace health promotion programs and/or as an epidemiologist working on cancer surveillance in the pharmaceutical industry. Current and future health professionals in medicine, nursing, dentistry or pharmacy may find the MPH degree to be a value added course of study as it provides these practice professionals with a broader perspective and additional skills to complement their primary discipline.

Master of Public Health (MPH) Graduate Degree Program Outcomes

The expected outcomes for Chamberlain's Master of Public Health (MPH) degree program are as follows:

1. Articulate the history and philosophy of the professional discipline of public health relative to its core values, concepts, functions and leadership roles.
2. Utilize quantitative methods and epidemiologic tools to assess, monitor and review the health status of populations and their related determinants of health and illness.
3. Apply evidence-based reasoning and health informatics approaches to the process of program planning, development, budgeting, management and evaluation in public health organizations and public health interventions to improve community health outcomes.
4. Specify approaches for assessing, preventing and controlling environmental hazards that pose risks to human health and safety.
5. Apply theoretical constructs of social change, health behavior and social justice in planning public health interventions.
6. Develop public health programs and strategies responsive to the diverse cultural values and traditions of the communities being served.
7. Practice systems thinking techniques and problem solving to understand and respond to the dynamic interactions among sectors, organizations and public health professionals in improving public health.
8. Demonstrate leadership abilities as effective collaborators and coordinators within and across organizations and as members of interdisciplinary and interprofessional teams.
9. Communicate public health messages to a variety of audiences using public health specific communication and social marketing, including technical and professional writing and the use of mass media and electronic technology.
10. Identify and apply the ethical, legal, economic and regulatory dimensions of healthcare and public health policy as well the roles, influences and responsibilities of the different agencies and branches of government to developing, evaluating and advocating for public health policies.

Program Details – Master of Public Health

Degree: Master of Public Health | Semesters: 6 Full Time

Minimum credit hours required for graduation: 42. Each lettered group below represents a graduation requirement.

MPH Core Courses	Minimum Credit Hours
(a) MPH-500	3
(b) MPH-501	3
(c) MPH-502	3
(d) MPH-503	3
(e) MPH-504	3
(f) MPH-505	3
(g) MPH-506	3
(h) MPH-507	3
(i) MPH-508	3
(j) MPH-509	3
MPH Required Final Courses	Minimum Credit Hours
(a) MPH-600	3
(b) MPH-601	3
(c) MPH-650	3
(d) MPH-651	3

For the most up-to-date curriculum grids, visit chamberlain.edu/curriculum.

PUBLIC HEALTH FIELDWORK PRACTICUM REQUIREMENTS

All MPH students will be required to complete an integrated learning experience in the fieldwork setting in order to earn the MPH degree. Students are required to complete 240 contact hours of fieldwork practicum with an accompanying capstone course or integrated learning experience over the last two sessions of the program, after they have completed all core MPH coursework. The intention of the fieldwork practicum is to provide students with the opportunity to synthesize and apply concepts learned in their coursework to resolving real-life public health problems and situations in public health practice. This capstone synthesis/fieldwork experience is a final requirement for the MPH degree program.

PLANNING THE FIELDWORK PRACTICUM

Students must be in good academic standing, have completed all MPH core course requirements, and have the approval of their supervising course faculty and the MPH fieldwork coordinator prior to registering for the fieldwork practicum. The fieldwork practicum is planned for the last two sessions of the program; however, fieldwork may need to be extended for a variety of reasons. Students whose field placements extend beyond the initial enrolled session will receive an incomplete until a final grade can be given.

Students are responsible for identifying locations and preceptors that meet the criteria established by Chamberlain and that support the student's achievement of the MPH program's competencies and learning outcomes.* The MPH fieldwork coordinator assists students with the contractual and compliance documents required to secure a fieldwork site. Students must contact the fieldwork coordinator at least four months prior to their projected practicum start date to ensure placement and readiness to engage in the fieldwork practicum.

Certain public health practicum experiences may require screening including, but not limited to, a criminal background check, drug and/or alcohol testing, physical and/or psychological examination, or a credit check. Unsatisfactory screening results may result in denial of a particular fieldwork practicum opportunity.

Planning begins with the student developing his/her own educational objectives with the approval of the supervising course faculty. At least one month prior to registering for the fieldwork practicum, the student must submit a Field Learning Agreement that identifies the student's educational objectives, specific assignments the student will have at the agency, interaction with and knowledge of other employees and their functions, and contact with other organizations to which the agency relates. The student and preceptor, with the MPH fieldwork coordinator's assistance, will mutually develop the plan. A copy of the preceptor's resume is also required.

* In order to meet the standards of the Minnesota Higher Education Board, Chamberlain is implementing the following policy. Chamberlain will support all Minnesota residents enrolled in post-licensure and graduate programs to ensure that sites are available for clinical, practicum, and fieldwork experiences within a 50 mile radius of their home address. Student may elect to choose a practicum site beyond a 50 mile radius of their home address. Students will notify the Chamberlain practicum coordinator of the preferred site(s) and potential preceptor, if identified, no later than four (4) months prior to enrolling in the clinical, fieldwork or practicum experience. Chamberlain representatives will work with students and sites to explore the feasibility of clinical/practicum/fieldwork experiences. When a site is willing to host a student, the practicum coordinator will determine the site required documents and agreements, and confirm the availability of the site on the student's behalf. The student must ensure that the clinical/practicum/fieldwork preceptor completes all documentation required for the experience.

FINAL DELIVERABLES – REFLECTIVE JOURNAL, SUMMARY REPORT AND E-PORTFOLIO

During the fieldwork practicum, students are to keep a reflective journal recording their weekly experiences. The purpose is to provide the student with an opportunity for reflection and synthesis of this integrated learning experience. Students are also expected to prepare a written summary report that describes the activities performed during fieldwork and demonstrates application of MPH degree program competencies and learning outcomes. This summary report will be presented to an audience of peers and faculty at the end of the program. Additionally, an electronic portfolio will be created as evidence of the integrated learning experience.

Fieldwork Practicum Performance Evaluations

The preceptor supervises and provides feedback on the student's on-site performance. During the fieldwork practicum there will be communication between the MPH fieldwork coordinator and the student, and between the supervising course faculty member, the student, and the preceptor, particularly when questions or issues arise. Contact will be made with the preceptor by the supervising course faculty member at least twice during the session to discuss the student's progress. The supervising course faculty member will determine the final grade for the fieldwork practicum. The grade will be based on the preceptor's feedback, the student's evaluation, the written reflective journal and summary report, and any other relevant information.



Course Descriptions

Master of Public Health Degree Courses

MPH-500: Introduction to Public Health Systems, Organizations & Practice – 3 credits

This survey course introduces public health concepts and practice. Students examine the origin and development of the modern public health system and the relationship of public health to the overall healthcare system. The philosophy, purpose, essential dimensions, critical issues and values related to public health practice are also explored and discussed. This course is the first required course in the MPH program.

■ Prerequisite: None

MPH-501: Quantitative Methods for Public Health Application – 3 credits

This course provides a foundation in biostatistics as applied to the field of public health. Coursework addresses the role of biostatistics as well as applications, techniques and procedures to measure and summarize data. Sampling, exploratory data analysis, estimation, hypothesis testing, and power and precision are examined, as are exploratory and confirmatory statistical methods. Use of statistical software will be introduced.

■ Prerequisite: MPH-500

MPH-502: Epidemiology – 3 credits

This course introduces basic principles of epidemiology and their application in assessing and addressing current public health issues. It incorporates basic concepts of public health biology to enhance the students' understanding of epidemiology in community settings. Students will identify issues; collect and analyze data; draw inferences; apply findings to prevent and control health-related events; and learn to describe a public health problem in terms of person, time and place. Ethical and legal principles related to collecting, maintaining, using and disseminating epidemiologic data are also examined.

■ Prerequisite: MPH-500, MPH-501

MPH-503: Advocacy in Public Health Policy and Law – 3 credits

This course examines the impacts of economics, ethics, legal issues, political science, management, communications and technology on public health policymaking. Students explore contemporary issues in health policy through review of U.S. health policy development and factors that affect future health policy initiatives. Students are challenged to think systematically and critically about these issues and about various methods available to policymakers to improve the U.S. healthcare system.

■ Prerequisite: MPH-500, MPH-501, MPH-502, MPH-505, MPH-506, MPH-509

MPH-504: Cultural Competency and Global Public Health 3 credits

This course explores global and international dimensions of public health. Students consider epidemiological, political, behavioral, sociological, cultural and medical aspects associated with variations in health and disease of individuals and populations. Coursework examines a range of public health issues for developing countries and for affluent industrialized societies, and population-based public health approaches used in solving global health issues are introduced. In addition, students will examine assumptions made about their cultural competency and how to work with populations who might share different values than their own.

■ Prerequisite: MPH-500, MPH-501, MPH-502, MPH-503, MPH-505, MPH-506, MPH-509

MPH-505: Public Health Communication and Behavioral Health Theories – 3 credits

This course introduces concepts related to global health promotion and public health education. Students examine common behavioral and social science theories used in health communication, education, and health promotion. Coursework examines various settings, roles and agencies for promoting health as well as effective program designs used in community, school, worksite and patient-care settings.

■ Prerequisite: MPH-500, MPH-501, MPH-502

MPH-506: Environmental Health in Public Health – 3 credits

The course addresses factors associated with biological, physical and chemical environmental health issues. Students examine interaction among individuals, communities and the environment; the potential health impact of environmental agents; and specific applications of environmental health policies and practices. Also examined are approaches for assessing, preventing and controlling environmental health hazards, as well as regulatory programs that control environmental health issues.

■ Prerequisite: MPH-500, MPH-501, MPH-502, MPH-505, MPH-509

MPH-507: Public Health Program Planning and Evaluation 3 credits

In this course, students consider methods for identifying population-based needs as a foundation for program planning and evaluation. Topics include public health intervention, needs-based program development, and program marketing and evaluation. Students consider emerging priorities in health promotion programs, including disabilities, workplace issues, equity and counter marketing. They also explore leadership competencies needed for developing successful health promotion programs and apply methods for evaluating public health program effectiveness.

■ Prerequisite: MPH-500, MPH-501, MPH-502, MPH-503, MPH-504, MPH-505, MPH-506, MPH-509

NOTE: Written approval required by program director for accelerated, 4-semester option; 6 semesters with year-round, full-time study.

MPH-508: Leadership and Administration in Public Health Systems – 3 credits

Using a systems thinking approach, this course will focus on preparing students to develop entry-level competencies in public health management, leadership and administration. Topics will include leadership, mission and vision definition, quality improvement, strategic planning and marketing, and other emerging topics necessary for the effective delivery and administration of public health services.

■ Prerequisite: MPH-500, MPH-501, MPH-502, MPH-503, MPH-504, MPH-505, MPH-506, MPH-507, MPH-509

MPH-509: Community Based Participatory Research 3 credits

This course covers techniques used in community-based research for investigating public health issues. Students learn about qualitative research methods; become informed consumers of health research; and become able to participate in needs assessments, program evaluations and other applied public health research.

■ Prerequisite: MPH-500, MPH-501, MPH-502, MPH-505

MPH-600: Capstone Synthesis Session 1 – 3 credits

Students in this capstone course will apply their public health learning to a fieldwork experience and/or public health program project. A capstone project must be completed by each Master of Public Health (MPH) student prior to graduation. The capstone project is based on a non-thesis, integrated learning experience. Application and synthesis of student applied learning will be identified in affiliation with the MPH Program outcomes/competencies. The nature of the capstone project should be consistent with the career goals of the student, and should be viewed as a culminating display of ability, demonstrating that the MPH graduate is prepared to become a professional in the field of public health. The demonstration of excellence in writing and oral presentation requirement reflects the competencies that are essential to success in the field of public health.

■ Prerequisite: Successful completion of all program core coursework (MPH-500 through MPH-509)

■ Corequisite: MPH-650

MPH-601: Capstone Synthesis Session 2 – 3 credits

Students in this capstone course will apply their public health learning to a fieldwork experience and/or public health program project. A capstone project must be completed by each Master of Public Health (MPH) student prior to graduation. The capstone project is based on a non-thesis, integrated learning experience. Application and synthesis of student applied learning will be identified in affiliation with the MPH Program outcomes/competencies. The course culminates at the end of the second session with a written report and presentation of the identification of competencies learned during the fieldwork practicum. Students will demonstrate their ability to synthesize content both orally and in writing with regard to the lessons they learned and applied during their experience or project working in a community or public health setting, on a public health program, an applied research project, or a quality assurance project.

■ Prerequisite: Successful completion of all program core coursework (MPH-500 through MPH-509) and MPH-600

■ Corequisite: MPH-651

MPH-650: Public Health Fieldwork Practicum Session 1 3 credits

During this practicum course, students are expected to complete 120 hours of fieldwork experience at a designated public health agency/organization and/or defined public health program. During this experience, students will apply public health competencies learned in the program. Fieldwork culminates in a written report (capstone project) describing students' area of study, investigative activity, systematic application of public health methods used and the level of issue resolution. The report also includes students' reflection on the experience and conclusions. This course is graded on a satisfactory/unsatisfactory basis; the final grade is received once the practicum experience is completed.

■ Prerequisite: Successful completion of all program core coursework (MPH-500 through MPH-509); approval of site by Fieldwork Coordinator

■ Corequisite: MPH-600

MPH-651: Public Health Fieldwork Practicum Session 2 3 credits

During Fieldwork Practicum Session 2, students will complete a second block of 120 hours of fieldwork experience (at the same site during Session 1) during which they apply public health competencies and knowledge learned in the program. A total of 240 hours is required to complete the MPH Program. Fieldwork culminates in a written report describing students' area of study, investigative activity, systematic application of public health methods used and the level of issue resolution. The report also includes students' reflection on the experience and conclusions. This course is graded on a satisfactory/unsatisfactory basis; the final grade is received once the practicum experience is completed.

■ Prerequisite: Successful completion of all program core coursework (MPH-500 through MPH-509); successful completion of MPH-650; approval of site by Fieldwork Coordinator

■ Corequisite: MPH-601

NOTE: Written approval required by program director for accelerated, 4-semester option; 6 semesters with year-round, full-time study.

Applying for Admission

chamberlain.edu/apply

APPLYING FOR ADMISSION

It is strongly recommended that completed applications, along with any supporting materials for admission, be submitted as early as possible. Applications are accepted throughout the year. Students may apply for admission for summer, fall or spring semesters. Prospective students must complete an application and interview with a Chamberlain admissions representative. They must also provide documentation of previous education if applicable. When all admission requirements are fulfilled, applicants are notified in writing of their admission status.

NOTE: Chamberlain does not accept Ability to Benefit students.

LET'S GET STARTED!
chamberlain.edu/apply

NOW ENROLLING – START DATES

GRADUATE
July, September, November, January, March & May

For more information, visit
chamberlain.edu/calendar

Graduate Admission Requirements

MASTER OF PUBLIC HEALTH (MPH) DEGREE PROGRAM

Prospective MPH degree program students must complete an application for admission consideration and interview with a Chamberlain admissions representative. Requirements for admission to Chamberlain and the MPH degree program include the following:

- A degree at the bachelor's level or higher from an institution accredited by either a regional accrediting agency or an agency recognized by the Council for Higher Education Accreditation (CHEA). Degrees earned from non-U.S. schools will be considered based on evaluation of transcripts by a National Association of Credential Evaluation Services, Inc.(NACES) approved evaluating agency
- A minimum undergraduate cumulative grade point average (CGPA) of 3.0 on a 4.0 scale or
- A minimum cumulative grade point average (CGPA) of 3.0 on a 4.0 scale based on 12 or more semester hours of graduate coursework

PROVISIONAL ADMISSION

Applicants who meet all general admission requirements to the Master of Public Health degree program, but who have a CGPA for the bachelor degree between 2.75 to 2.99, may be granted provisional admission and placed on academic warning. See the Academic Warning sections for additional information.

For a complete listing of admission requirements, visit chamberlain.edu/admissions.

Additional Admission Information

ENGLISH-LANGUAGE PROFICIENCY

All instruction and services are provided in English. Services for improving English language proficiency are not provided. Applicants must prove English proficiency by providing evidence of one of the following:

- Having received the degree required for admission to Chamberlain in which the language of instruction was English
- Having scored at least 550 on the paper-based Test of English as a Foreign Language (TOEFL); having scored at least 213 on the computer-based TOEFL; or having scored at least 79 on the Internet-based TOEFL
- Having successfully completed four consecutive years of a secondary education (i.e., high school) or higher (i.e., post-secondary-Bachelors or Masters), in which the language of instruction was English
- Having completed at least the equivalent of 48 semester credit hours with a CGPA of 3.0 for the graduate programs, at a post-secondary institution in which the language of instruction was English (excluding Remedial, Developmental and English-As-A-Second-Language [ESL] courses)
- Having achieved an overall band score of at least 6.5 and no lower than 6.0 on the International English Language Testing System (IELTS) examination
- Having honorably served a minimum of three years of active military service in any branch of the Armed Forces
- Having honorably served a minimum of three years in any reserve component of the Armed Forces of the United States, to include the Air National Guard
- Having successfully completed secondary or post-secondary education from a country where English is identified as the official/native language of the country listed in the *CIA World Fact Book*

HOME-SCHOOLED APPLICANTS & APPLICANTS FROM SCHOOLS NOT RECOGNIZED BY CHAMBERLAIN UNIVERSITY

Home-schooled applicants and applicants from schools not recognized by Chamberlain University will be evaluated to determine if the applicant's education meets Chamberlain's proof of graduation requirement. The criteria include, but are not limited to:

- School curriculum must parallel the curriculum required of state-approved high schools or institutions accredited by either a regional accrediting agency or an agency recognized by the Council for Higher Education Accreditation (CHEA)

Taking into account the above criteria, the applicant will be evaluated and notified whether or not he or she may proceed with the admission process. If the curriculum does not parallel that of a state-approved high school or institution accredited either by a regional accrediting agency or agency recognized by the Council for Higher Education Accreditation (CHEA), a portfolio containing a profile of the school attended and additional information, such as samples of work demonstrating learning outcomes, may be required.

TRANSFER STUDENTS

If considering a transfer to Chamberlain, students should examine Chamberlain requirements early in their college experience to begin making transfer plans in advance. Transfer students must follow the Chamberlain admission guidelines and procedures. Previous educational experiences are recognized by students demonstrating knowledge through examination of skill and subject matter and/or evaluation of transcripts. The acceptance of transfer and proficiency credits may result in a change of program completion times and cost. Transfer and proficiency credit that satisfies graduation requirements is considered when determining a student's academic level and progress; however, this credit is not used when computing GPA or residency requirements. All transfer and proficiency credit must comply with residency and curriculum requirements. Transferring courses and proficiency credit may affect eligibility for financial assistance. Contact a student support advisor for more information.

An applicant seeking to transfer coursework or proficiency credit from another institution must request a credit evaluation prior to the first semester at Chamberlain. If there are extenuating circumstances, such as lack of course availability or scheduling conflicts, a student may request permission from the chief academic officer to satisfy additional course requirements through transfer credit or examination. Credit requested after initial registration must be approved by the chief academic officer prior to the student registering for the course or the exam at any other institution.

Advanced Standing by Transfer of Credit

Chamberlain University evaluates transfer courses from institutions accredited by either a regional accrediting agency or an agency recognized by the Council for Higher Education Accreditation (CHEA). Official foreign transcripts must be evaluated by a NACES-approved evaluating agency. Chamberlain may require a catalog, syllabus or additional material.

Transfer of courses are considered on an individual basis. Official transcripts from previously attended institutions are required and the course(s) must be comparable in level and content to the course for which the student receives credit. The evaluation includes an analysis of how the courses accepted in transfer meet specific course requirements in the curriculum. Chamberlain does not accept transfer credit for life experience, transitional studies coursework and courses taken on a pass/fail basis.

Students may request to waive transfer credit that is awarded and enroll in the course at Chamberlain. Once transfer credit is waived, it cannot be reinstated. If a grade has already been earned for a course at Chamberlain, transfer credit will not be considered for that course.

Graduate Transfer Credit Requirements

- A grade of “B” or higher is required for all transfer credits
- Maximum of 6 credits may be transferred into the Master of Public Health Degree Program

TRANSFER TO OTHER INSTITUTIONS

Students should be aware that degree requirements vary from institution to institution. Course credits, including transitional studies coursework, are not guaranteed to transfer to other schools. Acceptance of credits is subject to the receiving institution’s requirements. Acceptance of the degree earned at Chamberlain University is also at the discretion of the receiving institution. If the credits or degree earned at Chamberlain are not accepted at an institution to which a student seeks to transfer, the student may be required to repeat some or all coursework at that institution. For this reason students should make certain that their attendance at this institution will meet their educational goals. This may include contacting an institution to which a student may seek to transfer after attending Chamberlain University to determine if credits or degree will transfer.

NON-DEGREE-SEEKING STUDENTS

In unique circumstances, an individual may desire enrollment in a particular course. Permission to enroll as a non-degree-seeking student is granted on an individual basis and students must seek approval prior to registration. A non-degree-seeking student is not considered accepted into any Chamberlain degree program or program option and is ineligible for career services, housing assistance, part-time employment assistance, U.S. Veterans Administration benefits, federal, state or provincial financial aid assistance, Dean’s List or Honor Roll recognition and Chamberlain scholarships.

Applicants are ineligible to enroll as non-degree seeking students in courses in a Chamberlain program from which they were dismissed for failure to meet standards of academic progress at the time of last enrollment. Non-degree-seeking applicants must meet criteria for prior education, proof of English language proficiency, and licensure if required by the program. Students should note that grades earned in courses completed in non-degree seeking status will impact the student’s cumulative grade point average (CGPA). Students are expected to comply with academic policies, including attendance, coursework completion, interruption of studies and withdrawal processes. A maximum of 15 attempted semester credit hours may be completed as a non-degree-seeking student.

INSURANCE

Group injury and sickness insurance plans are available to all Chamberlain students. Insurance is not mandatory for graduate students, unless required by a practicum site. Students without injury and sickness insurance may be denied access to clinical facilities and therefore may be unable to complete their healthcare programs. Coverage is effective 24 hours per day during the period for which the premium has been paid and eligibility has been met. Optional coverage for students’ spouses and/or children is available by contacting UnitedHealthcare®. Rates and policy periods are subject to change each new policy term.

Detailed enrollment information is available on the Chamberlain website at chamberlain.edu/studentinsurance

More information is available from the Chamberlain Health Insurance Administrator at clinical@chamberlain.edu

Students are required to enroll annually. Semester options are available.

If the student chooses to be entirely self-paying for healthcare, a waiver must be completed at the beginning of each policy year and be on file. Students must also provide a copy (front and back) of their insurance card as proof of active coverage. Students residing outside the U.S. are not eligible for this insurance.

Students residing outside the U.S. are not eligible for this insurance. The student assumes all financial responsibility associated with his/her own healthcare.

ADMISSION STATUS/REGISTRATION & ORIENTATION

When all admission requirements are fulfilled, applicants are notified in writing of their admission status to a specific Chamberlain program. After admission notification, registration and orientation schedules are arranged by each location/program. Contact your student support advisor for more information.

Get Started

INSTRUCTIONS FOR APPLYING TO GRADUATE PROGRAMS

- Submit a completed Application for Admission located at chamberlain.edu/apply. Admission documents may be mailed or faxed to the address indicated on the application.
- Submit a \$60 non-refundable* application fee payable to Chamberlain University (major credit cards, personal check or money order accepted).
- Provide official transcripts from the college or university where bachelor's degree was earned. Official foreign transcripts must be evaluated by a National Association of Credential Evaluation Services, Inc. (NACES) approved evaluating agency.
- Applicants seeking to transfer credit must provide official transcripts of all graduate coursework. Students should note that a transcript request is not required for coursework previously completed at Chamberlain, as the University already has access to these records.

NOW ENROLLING

GRADUATE STUDENTS

July, September, November, January, March & May

For more information, visit chamberlain.edu/calendar



Tuition & Assistance

chamberlain.edu/tuition

TUITION & EXPENSES

Tuition and expenses are itemized and calculated on a per-session basis and subject to change. Payment of tuition and expenses is the student's obligation. Application for financial assistance does not negate this responsibility. A billing statement is available each month.

The statement outlines the charges and the balance due. Certain expenses are assessed for all students; other charges depend on a student's enrollment status and specific course requirements. Tuition for coursework is assessed according to the student's first program of study is considered the primary program unless the student requests a program change.

GRADUATE PROGRAM – EFFECTIVE MAY 2017

Master of Public Health Degree Program ¹ Credit Hours: 42 Semesters: 6 Sessions: 12	
Application Fee (one-time) ²	\$60
Tuition – per credit hour	\$550
Total Tuition	\$23,100
Student Service Charge	\$160 – per session
Book & Supplies	\$150 – per semester
Course Resource Fee	\$50 – per course
Total Program Cost ³	\$26,680
Military Rate (active duty, veterans, retired military, Department of Defense and Veterans Affairs employees and spouses of active duty/veteran/retired military) – per credit hour	\$465
Alumni Rate – per credit hour	\$465

1. Program availability varies by state/location.
 2. Application fee is waived for current Carrington College and DeVry University students or alumni, Chamberlain alumni, Ochsner Health System employees, as well as qualified military personnel (active duty, veterans, retired military, Department of Defense employees and spouses of active duty/veteran/retired military).
 3. At current tuition rates, credit hours shown and full-time attendance; includes an application fee, student service charge, textbook and equipment expense, course resource fee and, if applicable, background check/drug screen fee. Total program cost may decrease based on transfer credit acceptance.
- NOTE: Chamberlain receives administrative and service fees from the supplier of graduation regalia and uses these fees to cover student activities costs including graduation expenses. Chamberlain may also receive service fees from bookstore operations and use these fees to cover expenses associated with selecting and ordering textbooks and e-learning materials.
- NOTE: Additional fees may apply due to state boards and clinical facility requirements. See your admissions representative for additional information.

APPLICATION FEE

The application fee is due at the time the application is submitted. Graduate programs may have a background check and drug screening fee if the practicum site requires it.

Tuition and expenses are assessed and payable in full each session and are subject to change with appropriate written notification. Application for financial assistance does not negate the student's responsibility to ensure that arrangements for full payment of tuition and fees are made before the first day of classes. A billing statement provided each month outlines the charges and the balance due.

Tuition for all coursework is assessed according to the student's primary program of enrollment. A student's first program of study is considered the primary program unless the student requests a program change.

For the most updated information, visit chamberlain.edu/tuition.

ALUMNI RATE

Graduates of a Chamberlain University degree program are eligible for the Alumni Rate and are not required to pay an application fee.

MILITARY RATE

U.S. military personnel who are a veteran of or retired from any of the five branches of the U.S. Armed Forces (including Active Duty, National Guard and Reserves), their spouses, and Veterans Affairs and Department of Defense (DoD) employees are eligible for Chamberlain's military pricing for post-licensure programs. Textbooks, course materials and other fees are charged at the standard rate. Contact an admission representative for more information.

For more information, visit chamberlain.edu/military.

STUDENT SERVICE CHARGE

The student services charge covers support services that benefit the student, but are ancillary to the instructional program. Some examples of services supported by this charge are student organizations, activities, recognition and commencement ceremonies, tutoring and career support services.

COURSE RESOURCE FEE

The course resource fee allows for maintenance and upgrades associated with educational technology. This includes the tools and resources made available through our course shells such as tutorials, simulations and study guides, clinical logging tools and test proctoring.

PURCHASE OF SUPPLIES

Students are required to purchase standard textbooks, electronic versions of textbooks (eBooks), lessons and/or supplies. These costs may vary by the student's semester and program. Some courses may require an eBook if a standard textbook is not offered. Students have the opportunity to purchase textbooks for courses they are enrolled in through the Chamberlain bookstore at chamberlain.edu/bookstore or the bookstore of their choice. Students will be required to obtain all course materials prior to the start of the course.

For additional information regarding textbooks and supplies, contact your student support advisor. Only dropped courses are eligible for a 100 percent reversal of tuition and fees, including the course resource and eBook fee.

Books and supplies are subject to the return policy established by the vendor.



PAYMENT POLICIES

Transportation and meals at fieldwork sites, healthcare insurance not provided through Chamberlain University and other personal expenses are not included in the calculation of student costs. These expenses will vary according to individual student needs.

Full payment of all tuition and fees is to be made before the first day of classes unless other arrangements have been made. The financial obligation for each session must be met in order to register for a subsequent session. Unusual circumstances or a financial crisis should be reported to Student Services immediately so that Chamberlain can assist the student in planning or determining if alternative payment options are available.

Certain international students may be required to provide a statement of financial support or a sponsor letter indicating that tuition will be paid in advance of each semester and that a sponsor will provide all necessary living expenses for the international student. (Form I-134 may be used.) Most international students cannot receive U.S. federal financial assistance, nor can they work legally in the United States without appropriate permission.

Chamberlain reserves the right to change tuition and fees as necessary. Changes may apply to all students. Written notice of planned tuition and fee changes will be posted in advance.

Students who are not in compliance with their primary financial option terms will not be permitted to attend courses. A student may be administratively withdrawn for failure to make payment in a timely manner, preventing the student from attending future class sessions until the amount owed is paid in full or satisfactory payment arrangements are made.

All applicable fees are payable with session tuition. All costs of collection, including court costs and attorney's fees, and a 33.33 percent charge on all accounts sent to collection, will be added to delinquent accounts collected through third parties.

NOTE: A fee not exceeding \$10 is charged for each check returned for non-sufficient funds.

CANCELLATION & REFUND POLICY

Students may cancel their enrollment at any time prior to midnight of the tenth business day after the date the enrollment agreement is signed (cancellation period) for a refund of all monies paid. After the cancellation period, the application fee is not refunded. Cancellation requests are accepted:

By mail to:

**Chamberlain University
1200 East Diehl Road, Naperville, IL 60563**

Attn: Customer Service

By fax to: 630.574.1968

By email to: noticeofcancellation@chamberlain.edu

A student who does not report for class may request a refund of any monies paid over and above the application fee. Students must make all scheduled changes by the end of the first week of a session (Add/Drop Period) to receive a tuition adjustment (see Add/Drop Period section of this catalog). After classes begin, students may withdraw from a course by notifying their student support advisor prior to the withdrawal deadline published on the Academic Calendar for that session. Withdrawal is complete when the designated official has been notified or on the date Chamberlain determines a student is no longer enrolled, whichever is earlier. Students who withdraw are responsible for all outstanding financial obligations. In addition, those receiving federal student loans must complete a loan exit interview with a student support advisor prior to withdrawing.

In compliance with applicable requirements, Chamberlain issues refunds to students who withdraw from a course prior to completing a session. Refunds are issued on a prorated basis to students who withdraw from a course. Refunds are based on the last date of attendance and are calculated using the Chamberlain refund policy and any applicable state refund policy. The refund most favorable to the student is issued. Refund calculations are applied to the tuition charged for the course from which the student withdraws and are calculated according to the last documented date of attendance. Refunds are issued within 30 days of the withdrawal notification date or the date Chamberlain determines a student is no longer enrolled, whichever is earlier. Examples of refund calculations are available from your student support advisor. At minimum, refunds are calculated as follows:

Withdrawal During	Percent Refund of Tuition Less Administrative Fee
First Day of Session	100%
Balance of Week 1	90%
Week 2	75%
Week 3	25%
Week 4	25%
Weeks 5-8	0

NOTE: The administrative fee is \$50 per course.

Nevada Refund Policy*

Effective March 1, 2016

If the institution has substantially failed to furnish the program agreed upon in the enrollment agreement, the institution shall refund all money that the student has paid. If a student cancels their enrollment before the start of the program, the institution shall refund all money that the student has paid, minus 10 percent of the tuition or \$150, whichever is less. If a student withdraws or is expelled after the start of the program and before the completion of more than 60 percent of the program, the institution shall refund the student a pro rate amount of the tuition minus 10 percent of the tuition or \$150, whichever is less.

If a student withdraws or is expelled by the institution after completion of more than 60 percent of the program, the institution is not required to refund the student any money and may charge the student the entire cost of the tuition.

If a refund is owed, the institution shall issue the refund within 15 calendar days after the date of cancellation by a student, date of termination by the institution or the last day of attendance.

Books, educational supplies or equipment for individual use are not included in the policy described above. A separate refund must be paid by the institution to the student if those items were not used by the student. Disputes must be resolved by the Administrator for refunds on a case-by-case basis.

A period of a student's attendance must be measured from the first day of instruction through the student's last day of actual attendance, regardless of absences. The period of time for a program is the period set forth in the enrollment agreement. Tuition must be calculated using the tuition and fees set forth in the enrollment agreement and does not include books, educational supplies or equipment that are listed separately from the tuition and fees.

* For students residing in the state of Nevada.

All Other States Policy

Students whose original state of residence is Arizona, California, Florida, Georgia, Indiana, Iowa, Maryland or Wisconsin should refer to their enrollment agreement addendum for their state's minimum refund policy. In cases where the refund policy of one of these states differs from those shown here, students receive the more favorable refund. For students from all other states, the refund is calculated according to the Chamberlain policy and the policy of the student's original state of residence. The student receives the more favorable refund.

Add/Drop Period

The add/drop period is through the first day of class for course adds and through Sunday following the first day of class for course drops. The first day for courses is the first scheduled day the class meets. The first day of class for online and blended courses is the first Monday of the session. Course additions are subject to academic approval by the chief academic officer. Students completely withdrawing from the institution, even during the drop period, will receive a Withdrawal (W) grade in the course(s). Students who withdraw from a course will be considered for a tuition refund under the tuition refund policy. Contact a student support advisor prior to making the change to determine how financial aid status will be affected.

TYPES OF FINANCIAL ASSISTANCE

Chamberlain offers students several payment plan options for paying tuition, book charges and any required electronic materials that have posted to their student account. Additional information can be obtained from a student support advisor.

Delinquent payments may result in loss of ability to participate in Chamberlain's payment plans. If delinquencies are not resolved, students may also be financially suspended from Chamberlain. Any student account balance owed when a student leaves Chamberlain must be repaid in accordance with applicable provisions.

For more information visit,
chamberlain.edu/admissions/financial-aid-scholarships/loans

FEDERAL STUDENT AID PROGRAMS

There are three categories of federal financial assistance:

- **Grant** – aid that does not need to be repaid.
- **Loan** – aid that must be repaid, but generally not until students have graduated, enroll less than half time or stop attending school.
- **Work-study** – wages for part-time, educationally related, student or community-service employment.

To help students pay for post-secondary education, the U.S. Department of Education offers federal financial aid to those who qualify. In accordance with the Higher Education Act of 1965, as amended (HEA), Chamberlain permits all students to purchase books and supplies from the Chamberlain Bookstore and to charge these expenses to their student accounts. Federal Student Aid recipients who do not wish to purchase books and supplies from the Chamberlain Bookstore may qualify for a stipend to assist with these expenses. For more information on the program or to determine eligibility, students must speak with their student support advisor and complete the Books and Supplies Stipend Request form prior to the start of the semester. Chamberlain's Master of Public Health program is eligible to participate in the following programs:

FEDERAL WORK-STUDY (FWS)

Federal Work-Study (FWS) allows students who demonstrate financial need to earn a portion of their educational expenses. Students must complete the FAFSA to be considered for FWS funds. In this program, students earn at least the current hourly minimum wage by working at Chamberlain or in community service roles. Chamberlain helps eligible students locate Federal Work Study positions. Certain restrictions apply.

FEDERAL DIRECT LOANS®

Direct Unsubsidized and Direct PLUS Loans obtained through the Direct Loan Program® are acquired directly from the U.S. Department of Education. Students who receive a student loan of any type have a legal obligation to repay the loan. The student's degree of success at Chamberlain does not alter this obligation.

Federal Direct Unsubsidized Loans

Graduate students may be eligible for the Direct Loan Program. These are low-interest loans that offer a range of flexible repayment options. Repayment can also be deferred while the student is enrolled at least half-time. Loan amounts are based on a number of factors, including the number of credit hours earned toward your degree.

- **Federal Direct Unsubsidized Loans:** Available to graduate students, regardless of financial need. The student is responsible for the interest accrued on the loan. The student may allow the interest to accumulate over the loan period, but Chamberlain suggests that the student pay the interest quarterly.

Graduate students enrolled at least half-time may borrow a maximum of \$20,500 per academic year (two semesters), but the amount borrowed may not exceed the cost of attendance minus certain other aid per academic year. The aggregate limit for graduate students is \$138,500, up to \$65,500 of which can be Federal Direct Subsidized Loans. Additional information on interest rates and loan fees for Federal Direct Loans is available via: studentaid.ed.gov/types/loans/interest-rates.

Students may not be eligible for Federal Direct Loans at the graduate level if they have exceeded undergraduate loan limits. Undergraduate Federal Direct Loan limits cannot exceed \$57,500 of combined Federal Direct Subsidized and Federal Direct Unsubsidized loans, of which up to \$23,000 can be Federal Direct Subsidized Loans. Satisfactory repayment of the amounts in excess of the aggregate limits must be made in order to regain eligibility.

Monthly payments are based on aggregate borrowing, though the minimum monthly payment is \$50 for each loan. Repayment is usually completed within 10 years. Students who leave school or drop below half-time status are contacted by their loan servicer to establish repayment schedules. Students must notify their student support advisor and their lender of a change in address.

Federal Direct Graduate PLUS Loans

These loans allow graduate students to borrow a maximum of educational costs less financial aid per academic year (two semesters). Additional information on interest rates and loan fees for Federal Direct Loans is available via studentaid.ed.gov/types/loans/interest-rates. A credit check is performed to establish creditworthiness.

STATE-FUNDED PROGRAMS

In addition to federal financial assistance, state grant and scholarship programs may be available to students who demonstrate financial need or who have successfully achieved certain academic qualifications. Typically, state grant recipients must attend an institution in their home state, and they or their parents must have resided in the state for a specified period of time. Proof of residency is usually required.

NON-FEDERAL STUDENT LOANS

Many lenders also offer private loans to students to supplement their federal financial aid. Such loans are not subject to federal student loan rules. Terms of repayment, including interest rates, vary by loan. Lenders perform a credit check and determine a loan applicant's creditworthiness before approving these loans. A loan applicant also may be required to provide a credit worthy co-signer before a loan will be approved. Additional information and application assistance are available from a student service advisor.

LOAN EXIT COUNSELING

Loan Exit Counseling Federal student aid regulations require that all borrowers complete loan exit counseling for their Federal Direct and/or Federal Perkins Loans. Students must complete loan exit counseling when they are graduating, leaving Chamberlain or enrolling for fewer than six credit hours. Loan exit counseling notifications are provided to all identified students. Student borrowers who have not completed loan exit counseling will be contacted by a financial awareness consultant to facilitate the process.

AMERICORPS

Education awards earned through service in AmeriCorps, a program allowing Americans to perform community service in local projects, may be used to help pay educational costs. These awards also may be used to repay educational loans. Students may work on AmeriCorps-approved projects either full- or part-time, before, during or after attending a post-secondary institution. Further information is available at nationalservice.gov.

VETERANS' BENEFITS

Students who may qualify for veterans' educational benefits should notify their Chamberlain admission representative and meet with their student support advisor regarding eligibility as far in advance of their scheduled class start date as possible. For the purpose of certifying Veterans Affairs (VA) benefits, students are required to submit all official transcripts from previously attended institutions. Veteran students enrolled in a course in which they are eligible to receive transfer credit, will not have that course included in the total hours reported to the U.S. Department of Veterans Affairs. It is the student's responsibility to be aware of prior credit eligible for transfer. Many Chamberlain campuses participate in the Yellow Ribbon GI Education Enhancement Program, which is available for eligible students utilizing Chapter 33 benefits. Additional information is available from a student support advisor.

Chamberlain notifies the Department of Veterans Affairs of those students who are receiving veterans' education benefits and whose status is academic warning. For details on standards of academic progress, refer to the Student Academic Standards section of this catalog.

Students on academic warning are eligible to receive veterans' education benefits for that semester. A student who has been dismissed for failing to meet standards of academic progress may appeal for reinstatement. Those with approved appeals remain eligible for veterans' education benefits. Students who do not successfully appeal their dismissals are dismissed and have their enrollment certifications terminated. The VA is notified of such dismissals.

Veteran students must notify the chief location administrator/student support advisor immediately upon withdrawal from school or from a course. For students receiving veterans' education benefits, Chamberlain notifies the VA of changes in student status within 30 days of the official last date of attendance.

EMPLOYER TUITION REIMBURSEMENT

Some students may be eligible for employer tuition reimbursement benefits. Students should contact their work supervisor or human resources department to determine whether tuition reimbursement is available.

Tuition reimbursement does not eliminate a student's responsibility to pay tuition before the start of each semester.

ADDITIONAL SOURCES

Many national, regional and local groups and organizations sponsor scholarships and/or loans. To explore the numerous sources of financial assistance, to obtain an application or learn about priority dates for applications, consult a student support advisor or visit chamberlain.edu/scholarships.

CHAMBERLAIN PAYMENT PLANS

Chamberlain offers payment plans to students to assist with paying for tuition, books and any required electronic materials. Chamberlain's standard payment plan provides students with a monthly payment plan developed using their expected enrollment and financial assistance funding. Delinquent payments may result in registration holds and loss of ability to participate in payment plans. Any student account balance owed when a student leaves Chamberlain must be repaid to Chamberlain within four months of the date attendance ceased, in accordance with terms of Chamberlain's student account agreement.

Some students also may qualify for additional payment plans. Further information is available from a student support advisor. Failure to make scheduled payments may result in dismissal from class and loss of ability to participate in Chamberlain payment plans.

FINANCIAL AID PROCESS

Chamberlain University assists students in developing plans for financing their education through a combination of financial-assistance programs (if eligible), family contributions, employer tuition reimbursement (when available) and Chamberlain University payment plans.

Students are eligible for federal student aid if they:

- Are enrolled as a matriculating student in an eligible program
- Are a U.S. citizen or eligible noncitizen
- Demonstrate financial need (for need-based financial aid)
- Make satisfactory academic progress toward completing their degree program
- Are not in default on a Federal Perkins/NDSL, Federal Direct, Federal Stafford, Federal SLS, Income Contingent Loan or Federal Direct PLUS Loan received at any institution
- Do not owe refunds on a Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Academic Competitiveness Grant (ACG), National Science and Mathematics Access to Retain Talent (SMART) Grant or State Student Incentive Grant (SSIG) received at any institution
- Register with Selective Service (if you are a male born on or after January 1, 1960 or over 18 years of age and not currently in the armed forces)
- Have a high school diploma or equivalent

How to Apply for Financial Aid

The first step in qualifying for financial assistance is completing the Free Application for Federal Student Aid (FAFSA®), which serves as an application for all federal and many state student aid programs.

The FAFSA can be filed electronically at fafsa.ed.gov. Be sure to include the Chamberlain school code **006385**. Chamberlain's priority deadline for filing the FAFSA is March 1st. The FAFSA should be filed within two weeks of application for admission and must be renewed each year. Prompt submission assures consideration for maximum available financial aid. The information reported on the FAFSA is used to determine the Expected Family Contribution (EFC). After the FAFSA has been processed, the student will receive a Student Aid Report (SAR). The student and/or family must review the SAR for accuracy and update the FAFSA with any necessary corrections. Financial need is determined by subtracting the EFC from the Cost of Attendance.

The foundation for all assistance packages is contributions from student and family income and assets. Chamberlain provides students with award announcements indicating the amount of financial aid for which they may be eligible and sources from which the aid may be received.

Reinstated/readmitted students may be considered for financial aid if they meet all eligibility requirements. Retaking coursework may impact students who are receiving certain forms of financial assistance. Students who plan to retake a course should contact their student support advisor prior to registering for the course to determine if their financial aid will be affected.

Chamberlain complies with all applicable state and federal equal-credit opportunity laws. However, Chamberlain cannot guarantee financial assistance or credit to any student.

Financial Need

Financial Need is based on the following formula:

Cost of Attendance (Direct and Indirect Costs)

– Expected Family Contribution (EFC)

= Financial Need

Direct Costs: Tuition, fees, books and supplies.

Indirect Costs: Transportation, personal expenses and room and board.

Expected Family Contribution (EFC): EFC is determined by a federally defined formula using information you provide on your Free Application for Federal Student Aid (FAFSA).

To determine your eligibility, it is important that you inform your Chamberlain student support advisor of recent changes to your family's financial situation (loss of job or income, change in marital status, death of a family member, etc.) in writing with as much detail as possible.

FAFSA is a registered trademark of the U.S. department of Education.

General Eligibility for Federal Programs

In order to qualify for federal financial assistance*, you must:

- Enroll as a degree-seeking student
- Be a U.S. citizen or an eligible non-citizen
- Demonstrate financial need for need-based aid programs
- Maintain satisfactory academic progress
- Not be in default on a federal educational loan
- Not owe a refund on a federal educational grant
- Register with Selective Service (if you are a male born on or after January 1st, 1960 or over 18 years of age and not currently in the armed forces)
- Have a high school diploma or equivalent

* Financial aid available for those who qualify.

Dependency Status

The federal government has established how dependency status is determined for federal financial aid purposes. If a student is considered a dependent, his or her parents' income and asset information must be included on the FAFSA. This information will be used in addition to the student's income and asset information to determine the Expected Family Contribution (EFC).

Determine If You Are An Independent Or Dependent Student For The 2016-2017 Aid Year	
Yes No	
<input type="checkbox"/> <input type="checkbox"/>	Were you born before January 1, 1993?
<input type="checkbox"/> <input type="checkbox"/>	Were you married on the day you completed the FAFSA?
<input type="checkbox"/> <input type="checkbox"/>	At the beginning of the 2016-2017 award year, will you be working on a master's or doctorate program?
<input type="checkbox"/> <input type="checkbox"/>	Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?
<input type="checkbox"/> <input type="checkbox"/>	Are you a veteran of the U.S. Armed Forces?
<input type="checkbox"/> <input type="checkbox"/>	Do you now have, or will have, children who receive more than half of their support from you between July 1, 2016 and June 30, 2017?
<input type="checkbox"/> <input type="checkbox"/>	Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you now and through June 30, 2017?
<input type="checkbox"/> <input type="checkbox"/>	When you were age 13 or older, were both your parents deceased, were you in foster care or were you a dependent/ward of the court?
<input type="checkbox"/> <input type="checkbox"/>	Are you or were you an emancipated minor or in legal guardianship as determined by a court in your state of legal residence?
<input type="checkbox"/> <input type="checkbox"/>	At any time on or after July 1, 2015, were you an unaccompanied youth who was homeless or was self-supporting and at risk of being homeless?

If you answered **YES to ANY** of these questions, you are **independent** and do not need to include your parents' financial information on your FAFSA.

If you answered **NO to ALL** of these questions, you are **dependent** and must include your parents' financial information on your FAFSA.

VERIFICATION

The federal government requires some federal student aid applicants to verify the accuracy of information on their FAFSA. Chamberlain requires selected applicants to submit requested documentation before awarded need-based aid is disbursed. Therefore, students and their spouses or parents may be required to submit a prior-year federal tax transcript and additional information. If information on any documents in a student's file conflicts with information on the FAFSA, students may be required to provide additional information; failure to do so results in loss or non-receipt of aid.

If Chamberlain suspects that an individual falsified information and/or altered documentation to increase aid eligibility and fraudulently obtain federal funds, Chamberlain will file a report with the Office of the Inspector General and/or local law enforcement officials.

FEDERAL STUDENT AID STATUS FOR INCARCERATED INDIVIDUALS

Currently incarcerated individuals have limited eligibility for federal student aid. Applicants who are incarcerated and students who become incarcerated must report this information to the Student Service Office.

FEDERAL RETURN OF FUNDS POLICY

According to federal regulations, a federal refund calculation must be performed if a student receiving financial aid withdraws completely from all classes after the start of the enrollment period.

Length of enrollment is equal to the number of calendar days, including weekends and holidays, in the periods in which the student was registered. Breaks of five days or more are excluded.

The withdrawal date is the date the student begins the official withdrawal process – electronically, in writing, in person or by telephone, whichever is earlier – or otherwise officially notifies the institution of his/her intent to withdraw. For students who withdraw without notification the school may use the last date of academic attendance as the withdrawal date. Failure to notify the Student Service Office of a withdrawal may result in additional tuition liability.

Return of funds is calculated as follows:

- If the student's percentage of enrollment period completed is greater than 60 percent, the student has earned – and must repay – 100 percent of the federal aid received
- If the student's percentage of enrollment period completed is 60 percent or less, the calculated percentage of enrollment will be used to determine the amount of aid returned

Federal aid refunds are distributed in the following order:

1. Federal Direct Unsubsidized Loan
2. Federal Direct Subsidized Loan
3. Federal Direct PLUS Loan
4. Federal Pell Grant
5. Federal Supplemental Education Opportunity Grant (FSEOG)
6. Other Title IV aid programs
7. State grants, and/or private or other institutional aid
8. To the student

SATISFACTORY ACADEMIC PROGRESS

In order to receive federal aid, a student must maintain satisfactory academic progress in accordance with the Higher Education Act of 1965, as amended (HEA). Chamberlain requires all students to meet standards to remain enrolled at the institution.

FINANCIAL AID POLICIES

Financial Aid Warning

If a student fails to maintain satisfactory academic progress, the student will be placed on financial aid warning, as well as academic warning, for the next semester. During that semester, the student will remain eligible to receive Title IV HEA program funds. The student will receive written notification regarding the terms of the warning. After the warning period, the student's progress will be evaluated, and the following will result:

1. If the student has met the minimum standards of satisfactory academic progress, the student is considered to be in good standing.
2. If the student has not met the minimum standards of satisfactory academic progress, the student is no longer eligible for Title IV HEA program funds and is academically dismissed.

Financial Aid Probation

Financial aid probation occurs when a student fails to make satisfactory academic progress and successfully appeals. Eligibility for aid may be reinstated for one semester. A student must meet satisfactory academic progress by the end of that semester, unless the approved appeal includes an academic plan. Progress of the plan will be evaluated after the next enrolled semester. If the student is meeting the requirements of the academic plan, the student is eligible to receive Title IV aid. The student is not eligible to receive VA benefits, even if meeting the requirements of the academic plan, until the student is meeting the standard satisfactory progress requirements. If the student fails to meet the conditions of the plan, or an academic plan was not part of the approved appeal, he/she will be dismissed and is no longer eligible for Title IV HEA program funds.

Financial Aid Leave-of-Absence Policy

Federal regulations prohibit the disbursement of federal loans to a student while on a leave of absence. If a student does not enroll for the semester immediately following the leave of absence, the date of withdrawal will be the last date of attendance.

Student Support

What You Need to Succeed

ACADEMIC SUPPORT

Each Chamberlain University location provides a variety of academic support services to both on-site and online students. Support services include academic advisement, computer laboratories, library services, tutoring and clinical facilities.

Interaction With Faculty & Administration

The faculty, administration and staff of Chamberlain University are committed to providing easy access for students. The administration and faculty make every effort to maintain open communication with students so that students may actively participate in their education. To this end, open forums are held each year on-site and in web chat rooms. On-site faculty maintain weekly office hours for student interaction. In addition, faculty is available before and after class for consultation.

Finance and Academic Advisement

Upon acceptance to Chamberlain University, each student has access to a student support advisor (SSA). The SSA is the primary point of contact for assisting the student with both financial and academic concerns, as well as, identifying available resources to promote student success. It is the student's responsibility to contact the advisor for any financial or academic concerns and setting appointments with an SSA is encouraged. The SSA and/or faculty may contact a student for identified concerns. Referral for additional services may include personal counseling and/or individual tutoring.

Aspire Student Assistance

The ASPIRE student assistance program is a 24/7, complimentary, confidential personal-support program for Chamberlain students and their families.

Through the ASPIRE program, Chamberlain students and their families can receive assistance with issues such as:

- **Emotional Support:** Stress management, anxiety and depression, family conflict and test-taking skills
- **School/Life Resources:** Financial planning, legal consultation, child care and elder care
- **Tools for Daily Living:** Job search, housing, low-cost laptops and community resources
- **Active military and veteran resources:** Veteran health and wellness, GI Bill® info and resources to address specific Veteran needs

To learn more about the ASPIRE student assistance program, call **888.470.1531**, text **858.224.2094**, email info@myASPIREonline.com or visit myaspireonline.com.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government web site at <https://www.benefits.va.gov/gibill>.

Library Services

All Chamberlain students have instant access to the most up-to-date collection of digital materials, including; nursing and general education and sciences eBooks, periodicals, a large selection of electronic journals, course guides, audiovisual and interactive resources, online subscriptions and other materials. All materials can be accessed through a single, unified search across all resources using Chamberlain's Virtual Learning Resources available at library.chamberlain.edu.

For library services and research requests, Chamberlain master's level health sciences librarians are available by phone, chat and email during extended virtual reference hours, including evenings.

Bookstore

Textbooks, uniforms and clinical kits can be ordered online from the Chamberlain Bookstore, accessed at chamberlain.edu/bookstore or through Single-Sign On on the student portal at my.chamberlain.edu. Multiple shipping options are available; orders placed before 2:00 PM ET can be shipped the same day. Purchases can be made with a credit card or billed to the student account.

Career Services

Chamberlain offers a wide range of career development resources to students and alumni including CareerCare, the Chamberlain online career and staffing resource. Through this site, we are connecting our ever-growing and nationwide network of Chamberlain students and alumni with healthcare organizations through degree-related job boards exclusively for Chamberlain. This resource gives students and alumni 24/7 access to manage their career development through self-service guides, tools and resources. In CareerCare, students and alumni have the ability to build their career profile, create and store a resume, search and apply for positions, learn about career events and access career resources. CareerCare is accessible to students and alumni at chamberlain.edu/careercare.

In addition to the resources available in CareerCare, Career Services professionals offer students and alumni a variety of services including:

- Career planning and advising
- Resume, cover letter and career document development
- Job search and interview strategies
- Networking tips
- Workshops and career events
- Live webinars on career-related topics

Our commitment to students does not end at graduation. While employment cannot be guaranteed, Career Services professionals are available to work with students throughout their program and after graduation.

Where You Belong

STUDENT ORGANIZATIONS

A variety of services are available to students in order to support and enhance their experiences at Chamberlain. Services and organizations are available to promote a feeling of community and comfort, as well as affording students the opportunity to participate in leadership and decision-making roles.

Student Advisory Board

The Chamberlain University Student Advisory Board provides online students an opportunity to provide feedback regarding classes and educational resources. Students interested in serving on this board should contact their student support advisor for more information.

College Committees

Chamberlain welcomes student representation on college committees. The chief academic officer and directors appoint representatives to Chamberlain's standing committees. Committee membership provides an opportunity to participate in a review of curriculum, resources, services, facilities and policies. Students who are interested in serving on a committee should contact their SGA advisor or their student service advisor for more information.

TECHNICAL REQUIREMENTS

Sufficient technology and Internet access is required to complete Chamberlain University online classes.

The following list will help verify that you are adequately equipped.

- Specific curricula for college courses may require additional software purchases. Any additional software requirements will be provided in the syllabi for your courses.
- Computer specifications are reviewed and revised bi-annually to accommodate changes in technology. While every attempt is made to ensure that these specifications satisfy all curricular needs for students completing courses, Chamberlain reserves the right to require upgrades in the event of technology changes. Students will be given 90 days notice before such changes are implemented.
- While tablets, smartphones and other mobile devices may allow for some completion of coursework, they are not guaranteed to work in all areas. Please ensure you have a Windows (preferred) or Mac based computer available to complete coursework in the event your selected mobile device does not meet the needs of the course. The Help Desk does not provide technical support for tablets, smartphones and other mobile devices at this time.
- Students who need assistive technologies will have different computer and technology requirements. Please check with your student support advisor to determine the requirements for the specific technologies needed to support your online classes.

For questions regarding these requirements, phone the Help Desk at 877.784.1997.

Hardware & Software Requirements

The following hardware and software are required to complete courses at Chamberlain. Students must have access to a laptop or computer with a wireless card that meets the hardware and software requirements below.

Supported Operating Systems

- Windows 7 (recommended) and newer
- Mac OS 10.6 and newer is supported, but there are some applications that require the Windows OS. Be prepared to run a Windows OS instance if you elect to use a Mac system.

It is recommended that you have administrative rights to the computer you use for college coursework. If you must use a computer over which you do not have administrative rights (i.e., library computer or workplace computer), you may experience difficulties with needed functions, such as installing plug-ins. Students using library or workplace computers will have limited support options due to access limitations on such networks. Check with your workplace IT department to ensure that you may access course materials from your workplace's network.

Productivity Tools

- Microsoft Office 2013 Professional for Windows; Office 2011 for Mac

NOTE: This software will be available to matriculating students at discounted pricing through the Student Software program after you have begun taking courses. You can purchase the software for electronic download during Preview Week, which is the week prior to the start of each term.



Internet Access

Internet Connectivity

Internet access is required to participate in online components of your courses at Chamberlain. An Internet Service Provider (ISP) will provide you with the software and access necessary to utilize the Internet. ISP connections are listed below in order of preference.

- Recommended: LAN, cable or DSL connection. Highly recommended for optimal student experience. Required for all technical programs.
- Satellite connections are not recommended. Performance may be suboptimal due to latency and signal instability.

If AOL is your ISP, you must use the Internet Explorer or Firefox browser, rather than the default AOL browser, to complete coursework in an online course. Simply launch the appropriate browser after logging onto your AOL account.

If you connect to the Internet through your company, you may need to ensure that appropriate plug-ins and access rights are available to you. Check with your IT department to ensure that you may access course materials from your workplace's network.

Email Account

A valid email address, which is checked frequently, is required for participation in components of your coursework. It is recommended that you use the email address provided to all students by Chamberlain. This will help you avoid issues with spam blockers and other problems that may prevent you from receiving email from your instructors. It will also enable you to participate in special student offers that are available only to students with a ".edu" email address. If you change your email address, you must supply the correct address to Chamberlain Student Service. To access Chamberlain email accounts, log onto the student portal at my.chamberlain.edu and click **My Student Email**.

Chamberlain email accounts have the following format:
firstname.lastname@my.chamberlain.edu,
 ex: **jane.smith@my.chamberlain.edu**.

Supported Browsers – Java-enabled

- Internet Explorer (free download available online)
- Mozilla Firefox (free download available online)
- Google Chrome (free download available online)

Browser Settings

- Java Script should be enabled. For help, visit: google.com/support/websearch/bin/answerpy?hl=en&answer=23852
- Java should be enabled. For help, visit: http://java.com/en/download/help/enable_browser.xml
- Cookies should be enabled. For help, visit: google.com/cookies.html
- Pop-up windows should be enabled. For help, visit: ehow.com/how_4853175_disable-popup-blockers.html

Plug-ins

The following plug-ins are required:

- Adobe Flash Player
- Adobe Acrobat Reader
- Apple QuickTime Player
- Java v7 or higher – The latest Java plug-in is available at java.com
- Citrix Receiver Client
 - For Windows
 - For Mac

All plug-ins needed to participate in components of your online classes are available at no additional cost. It is recommended that you review the list of plug-ins and install them prior to beginning your coursework. Additional plug-ins and/or downloads may be required by specific degree programs. The courses will include information for obtaining and installing the appropriate plug-ins.

Screen Settings

Your screen resolution (size) should be set at a minimum of 1024 x 768.

Hardware Specifications

The following minimum technical PC specifications apply to students in healthcare and general education courses:

- Intel Core 2 Duo – or AMD – 3 GHz processor
- 4 GB of RAM
- High-speed connection to the Internet
- CD-RW/DVD-ROM drive – Some software may require a DVD drive for installation
- Hard drive: 160 GB
- Graphics card and monitor capable of 1024 x 768 display
- Stereo sound card, speakers and/or headset, and microphone
- USB 2.0 port(s)
- A webcam may be required for additional courses in some programs (check with your student support advisor)

Computer & Internet Security

To prevent your computer from becoming a target of unwanted attacks and intrusions by computer viruses and/or hackers, a firewall that also provides Anti-Virus, Anti-Spyware and Anti-Malware software is required.

For best security, set your security to update continually. This means your computer will have increased security, receiving updated protection every time you log onto the internet.

Operating System Updates

It is important to ensure that your Windows critical updates remain current. As Microsoft finds weaknesses in its operating systems, updates that can be downloaded are posted. These updates can be set to occur automatically. Your Windows updates should be checked on a weekly basis.

Student Rights

GRADUATION RATES

Chamberlain complies with the Student Right-to-Know Act and annually prepares the graduation rate of its degree-seeking, first-time, full-time undergraduate students who have graduated by the end of the 12-month period ending August 31st, during which 150 percent of the normal time for graduation from their program has elapsed. This information is available at chamberlain.edu/studentconsumerinfo.

FAMILY EDUCATION RIGHTS & PRIVACY ACT OF 1974 (FERPA)

Chamberlain University maintains compliance with the Family Education Rights & Privacy Act of 1974, as amended (FERPA). FERPA protects the privacy of student educational records, establishes a student's right to inspect and review his/her academic records, and provides guidelines for correcting inaccurate and misleading data through informal and formal hearings. Generally, only directory information pertaining to a student's records can be released to any third party without written authorization of the student, judicial order or a lawfully issued subpoena.

ACADEMIC FREEDOM

Chamberlain University supports the development of autonomous thought and respect for the ideas of others. As a general matter and within the boundaries of the Code of Conduct and behavioral and curricular expectations, faculty, colleagues and students should be free to discuss questions of interest to them and express opinions publicly and privately. When doing so, students, colleagues and/or faculty should make clear to the academic and larger community that in their expressions or demonstrations they speak only for themselves. For more information on Chamberlain's Student Code of Conduct, refer to the most current edition of the Chamberlain Student Handbook at chamberlain.edu/handbook.

NON-DISCRIMINATION POLICY

Chamberlain University does not discriminate in recruitment, admissions, education, employment, programs, activities and services on the basis of race, age, religion, sex, sexual orientation, gender, national origin, ancestry, color, creed, disability, veteran status or other legally protected classifications.

This policy is consistent with relevant governmental statutes and regulations, including those pursuant to the Civil Rights Act of 1964 and applicable provisions of the Education Amendments of 1972, as well as Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended.

Chamberlain does not tolerate verbal or physical conduct by any student, faculty or staff member that constitutes sexual harassment of any student/employee as outlined in the Sex Discrimination Guidelines issued by the U.S. Equal Employment Opportunity Commission (EEOC). Further, faculty, students, staff and applicants are protected from retaliation for filing complaints or assisting in an investigation of discrimination.

Any person with questions about Chamberlain's compliance with the regulations of the Civil Rights Act of 1964, and applicable provisions of the Education Amendments of 1972, as well as Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, is directed to contact the manager of student services. Inquiries regarding sexual harassment and other forms of sex or gender discrimination may be directed to: Tishaunda McPherson, Director, Equity and Access (tishaunda.mcpherson@adtalem.com or 630.829.0265) and Camille Lee, Title IX Coordinator (titleixcoordinator@adtalem.com or 630.353.7075)

AMERICANS WITH DISABILITIES ACT (ADA)

Chamberlain University is committed to providing reasonable accommodations for eligible students with documented disabilities as defined by state and federal laws relating to the Americans with Disabilities Act (ADA). Our intent is to ensure that every student who makes a request for accommodations under ADA is advised of the accommodation process as promptly as possible. If you are a student with a verifiable documented disability, and you can provide medical documentation regarding this disability, then contact our Office of Student Disability Services at adaofficer@chamberlain.edu or **888.556.8226** for more information on how to receive ADA accommodations. You may also fax your request to **630.596.1651**. The request, with documentation, should be made four to six weeks prior to the session in which the accommodation is needed to ensure sufficient time for the accommodation to be met.

It is the position of Chamberlain that students, faculty and staff infected with the Human Immunodeficiency Virus (HIV), AIDS-related complex, (ARC), Hepatitis B virus (HBV) or Hepatitis C will be allowed equal access, as long as their medical conditions permit, to facilities or academic and social on-site activities, including participation in practicum and fieldwork experiences. Confidentiality will be maintained concerning any aspect of HIV infection or persons infected or at risk of infection. All students who perform invasive procedures are encouraged to voluntarily participate in the prevention protocol recommended by the Centers for Disease Control (CDC) of the U.S. Department of Health and Human Services.

All students who violate a restriction or limitation placed on their practice may be subject to denial of licensure or to discipline. It is the position of Chamberlain that all students with HIV or HBV are entitled to the same reasonable accommodation guaranteed by ADA.

Students testing positive for HIV or HBV following an exposure to bloodborne pathogens will sign a waiver stating that Chamberlain is not responsible for any illness related to this condition. Students who are positive for HIV or HBV at the time of enrollment may voluntarily inform Chamberlain of their infection status. Only if the student chooses to reveal that he/she is HIV or HBV-positive will any Chamberlain personnel learn of the condition.

TITLE IX COMPLIANCE

The Title IX Coordinator is responsible for the school's overall compliance with Title IX, including response to reports of sexual misconduct affecting the campus community. The Title IX Coordinator's contact information is listed below; questions about the application of Title IX and the school's compliance with it should be directed to this individual. If you wish to make a report of sexual misconduct affecting the campus community, follow the grievance procedure published in the Student Handbook (for students) or contact Human Resources (for colleagues). Students and colleagues can also report instances of sexual misconduct affecting the campus community through the anonymous reporting hotline available at speakupadtalem.ethicspoint.com or can be made directly to:

TiShaunda McPherson

Director, Equity and Access

630.829.0265

tishaunda.mcpherson@adtalem.com

Camille Lee

Title IX Coordinator

630.353.7075

titleixcoordinator@adtalem.com

To review Chamberlain's Title IX Sexual Misconduct Policy, visit chamberlain.edu/sexualmisconduct or chamberlain.edu/handbook.

DRUG FREE SCHOOLS & COMMUNITIES ACT

The faculty and each individual student have a responsibility to strive for high-quality patient care and healthcare education. To fulfill that responsibility, students must devote their full faculties and abilities to their academic and clinical work, free from the effects of alcohol and other performance-impairing substances.

Chamberlain University complies with the Drug Free Schools and Communities Act of 1986 and forbids use, possession, distribution or sale of drugs or alcohol by students, faculty or staff anywhere on school property or while engaged in any off-site learning activity associated with Chamberlain.

Anyone in violation of state, federal or local regulations with respect to illegal drugs or alcohol may be subject to both criminal prosecution and school disciplinary action.

CRIME AWARENESS & CAMPUS SECURITY ACT

The security of all school members is a priority. Each year on October 1st, as required by the Crime Awareness and Campus Security Act of 1990, as amended, Chamberlain publishes a report outlining security and safety information, as well as crime statistics for the community. This report provides suggestions about crime-prevention strategies, as well as important policy information on emergency procedures, reporting of crimes and support services for victims of sexual assault. The report also contains information about Chamberlain's policy on alcohol and drugs and informs students where to obtain a copy of the alcohol and drug policy. This report is available at chamberlain.edu/studentconsumerinfo or from the director of admission.

Students should immediately report incidents to the local law-enforcement agency if they witness or are victims to a crime. Emergency numbers are located throughout the school.

DISCIPLINARY ACTION

Students who breach Chamberlain rules or conduct standards are referred to the appropriate campus administrator. For more information on Chamberlain's Student Code of Conduct, refer to the most current edition of the Chamberlain Student Handbook at chamberlain.edu/handbook.

STUDENT COMPLAINT/GRIEVANCE POLICY

This policy outlines the process for investigating and addressing complaints to Chamberlain University from students about any component of their experience at Chamberlain in which the student feels he or she has been treated unfairly. Because no policy is one-size-fits-all, though, Chamberlain reserves the right to deviate from this policy if the circumstances of a particular complaint or investigation call for additional flexibility.

Informal Complaint/Grievance Process

In most cases, students must first attempt to resolve their concerns orally or in writing with the individual(s) most directly connected to the student's complaint.

If the student is not comfortable discussing the matter with the individual(s) most directly involved, the student may take his/her informal complaint to a liaison not directly involved, such as the manager of student services or the immediate supervisor of the individual(s) the complaint is involving.

Unlike in formal procedures, a student pursuing informal resolution of his/her complaint usually is not required to submit a written complaint to initiate the process. Under these informal procedures, the student may, at any time, elect to stop further action by withdrawing the complaint, subject to the confidentiality provisions noted below and with the understanding that, depending on the nature of the allegations, Chamberlain may be obligated to investigate the complaint with or without the student's involvement.

Complaints addressed informally may not be investigated at all or to the same degree as formal complaints. Mediation may be used as a method for resolving the complaint informally, but not all complaints are appropriate for mediation; for example, allegations of sexual assault are not appropriate for mediation.

Adopting informal procedures for addressing complaints does not mean that the institution does not take these complaints seriously. Informal procedures simply provide an alternative method for addressing complaints. The student can also decide to file a formal complaint as described below at any time.

Formal Complaint/Grievance Process

If the informal procedure or direct conversation is not appropriate, or does not yield a successful resolution, the student can file a formal complaint to the complaint administrator. The complaint administrator is the program or specialty track dean. Complaints regarding sexual misconduct including sexual harassment, domestic violence, dating violence, sexual assault, stalking and rape or acquaintance rape may be reported directly to the Title IX Coordinator.

A. When to File a Complaint

Complaints should be filed by the student as soon as possible so that they can be addressed contemporaneously by Chamberlain. In most cases, Chamberlain will expect the student to come forward within 15 business days of the student becoming aware of the concern or the student's last conversation in the informal process.

B. What to File

A formal complaint should be in writing and include the following:

- The student's name, Student ID (D#) number email address and phone number
- A complete description of the concern/issue – including date, location and all individuals involved, either in the conduct complained of or as witnesses
- A description of what efforts, if any, have been made to resolve the issue informally, including individuals contacted by the student in the resolution attempt
- A statement of the resolution requested

If a student is hesitant or unwilling to put a complaint alleging discrimination, harassment (including sexual misconduct) or other unlawful conduct in writing, he/she is encouraged to discuss his/her concerns with the complaint administrator.

Similarly, if a student feels that changes to academic or other situations are appropriate or necessary to preserve the student's safety or wellbeing as a result of the circumstances involved in a complaint, he/she is encouraged to request assistance from the complaint administrator.

For more information on the complaint process or to receive the complaint administrator's contact information, the student should contact a student support advisor.

C. Where to File Complaint

The complaint should be filed with the complaint administrator at the location the student is attending. The written complaint can be submitted electronically, in person, or by mail. In cases where the complaint administrator is directly involved in the concern, an alternate point of contact will be provided by a student support advisor. If the student does not know who the complaint administrator for his or her location is, he or she should contact a student support advisor.

Campus-based students may contact their campus student support advisor for assistance.

Online RN to BSN and Graduate Program students may contact a student support advisor by phone at 888.556.8226 option 3, or by email at ccnssa@adtalem.com.

D. Notice of Receipt

Upon receipt of the formal complaint, the complaint administrator will provide the student with a written notice acknowledging its receipt and will review the complaint.

E. Investigation

The complaint administrator or his/her designee will initiate an investigation. The extent and components of the investigation will vary depending on the allegations and circumstances. For purposes of illustration, an investigation may include the following steps, as appropriate:

- Reviewing the student's written complaint
- Gathering additional information or statements from the student as needed
- Gathering information from any witnesses or other people (for example faculty, staff or other students) with potentially relevant information
- Reviewing relevant documentation and policies
- Obtaining a response or written statement and other information from the individual(s) who is/are the subject of the student's complaint
- Attempting a resolution of the complaint between the student and the individual, if appropriate
- Convening a panel to review as appropriate
- Assessing the information gathered and determining findings and resolution for the student

Complaints initiated through the formal process may be withdrawn by the student, subject to the confidentiality provisions noted below and with the understanding that, depending on the nature of the allegations, Chamberlain may be obligated to investigate the complaint with or without the student's involvement.

F. Findings and Notification

Upon completion of the investigation, the complaint administrator will report the findings of the investigation and resolution to the student. It is Chamberlain's goal to conduct an appropriate investigation and report back to the student in a timely manner, usually within 15 days of receipt of the complaint. The circumstances in particular cases may make a shorter or longer investigation necessary or appropriate.

G. Appeal

Within 10 calendar days of the issuance of the final report, the student may appeal to the online or campus leader or his/her designee. Appeals must be submitted in writing and must state a basis for the appeal. Basis on which a student may appeal are:

- There is new evidence that was unavailable at the time of the original investigation that would affect the outcome of the original decision.
- There were procedural irregularities in the complaint process that affected the outcome.
- The proposed resolution was not reasonable based on the evidence compiled during the investigation.

A copy of the leader's or designee's written decision on the appeal shall be sent to the student in a timely manner. If the appeal decision requires further action, that action should be described in the appeal decision letter. The decision of the leader or designee on the appeal is final.



Students not satisfied with the final disposition of the complaint process may contact the state licensing authority, the University's accreditors or the state attorney general. A complete listing of contact information for state licensing authorities and the state attorney general offices is located at chamberlain.edu/studentconsumerinfo.

In compliance with state regulations, Arizona, Georgia and New Mexico students with complaints not resolved by the above procedure may file complaints with the Arizona State Board for Private Postsecondary Education (1740 W. Adams, Suite 3008, Phoenix, AZ 85007, **602.542.5709**), the Georgia Nonpublic Postsecondary Education Commission (2082 East Exchange Place, Suite 220, Tucker, GA 30084, **770.414.3300**, www.gnpec.georgia.gov), and the New Mexico Higher Education Department Private Postsecondary Schools Division (2044 Galisteo Street, Suite 4, Santa Fe, NM 87505, **505.476.8400**, hed.state.nm.us/institutions/overview-1.aspx), respectively.

In Virginia, as a last resort in the complaint process, students who do not believe they received a satisfactory resolution to their grievance may contact the State Council of Higher Education for Virginia (SCHEV, Attn: Private and Out-of-State Postsecondary Education, 101 N. 14th St., James Monroe Bldg., Richmond, VA 23219).

Unresolved complaints may be reported to the Illinois Board of Higher Education through the online complaint system <http://complaints.ibhe.org/> or by mail to 1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701-1377.

Confidentiality

Chamberlain wishes to create an environment in which individuals feel free to discuss concerns. Chamberlain understands that students, witnesses and others involved in the investigation process may be concerned about the confidentiality of information they are sharing. In some cases, however, Chamberlain may be obligated to take action when it becomes aware of information relating to a complaint. Confidentiality will be maintained to the extent possible and consistent with Chamberlain's obligations in investigating complaints. Once an individual discloses identifying information to Chamberlain through the processes described above, he/she will be considered to have filed a complaint with Chamberlain. While the confidentiality of information received, the privacy of individuals involved, and compliance with the wishes of the student or witnesses cannot be guaranteed, they will be respected to the extent possible and appropriate.

Retaliation

Chamberlain prohibits retaliation against anyone who reports an incident of alleged harassment, discrimination or other unlawful conduct, or any person who assists or participates in a proceeding, investigation or hearing relating to such allegations. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment. All complaints of retaliation should be reported in accordance with the complaint procedures outlined above. If the procedures outlined above would result in the student being required to submit his/her complaint to the person whom he/she believes is retaliating against him/her, the student may submit the retaliation complaint to the online or campus leader, who will determine an appropriate party to address the retaliation complaint. Submission of a good-faith complaint or report of harassment, discrimination or other unlawful conduct will not adversely affect the student's future grades, learning or academic environment. Chamberlain will discipline or take appropriate action against anyone who retaliates against any person who reports an incident of alleged harassment, discrimination, or other unlawful conduct, or who retaliates against any person who testifies, assists or participates in a proceeding, investigation or hearing related to such allegations.

Student Academic Standards

Requirements & Procedures

Students must adhere to the program option requirements and academic regulations set forth by Chamberlain. To ensure successful completion within an allowable timeframe, students may not enroll in multiple degree programs simultaneously. Students are strongly encouraged to maintain continuous enrollment and complete their program of study. Failure to maintain continuous enrollment may result in an inability to enroll in a required course due to space restrictions.

REGISTRATION

Students can register by contacting their student support advisor. In some locations, students can also register through the student portal. If registering through the student portal, students should reference the graduation plan provided by their student support advisor to ensure enrollment in the appropriate coursework. It is the student's responsibility to inform their student support advisor of any changes in registration. Please contact a student support advisor for more information.

Students who have an outstanding balance, outstanding library books or fines, incomplete compliance documentation, or who are deficient in other requirements of Chamberlain may be prevented from registering for classes or denied access to classes, thereby delaying or preventing completion of the program. Students may only enroll in courses that are available in their program of study. Please see the Program Details section of the catalog for a complete list.

Course Availability

Not all programs and program options are offered in all states and locations, and some courses may not be offered every session.

Prerequisites & Corequisites

When the description for a particular course lists a prerequisite, successful completion of the prerequisite is required prior to enrollment in the desired course. Students who do not successfully complete prerequisite course(s) are administratively dropped from any courses requiring the prerequisite. A reduction in enrolled hours may affect financial aid eligibility and/or awards. When the description for a particular course lists a corequisite, the corequisite course must be taken prior to or concurrent with the course.

Credit Hour Allocation

The amount of academic work accomplished by a student is expressed in semester credit hours. A semester credit is defined as a minimum of 16 contact hours of lecture or online learning activities with an associated 32 contact hours of out-of-class student work, 48 contact hours of graduate practicum/fieldwork. One contact hour is defined as 50 minutes of attendance in lecture, graduate practicum/fieldwork or participation in online learning activities. Up to five additional contact hours are added per graduate practicum or fieldwork course for conferencing and documentation.

NOTE: For online learning activities, time-on-task studies have been conducted to ensure credit hour equivalencies. Included in the study are reading levels and time allotments for supplemental readings, PowerPoint presentations, LMS (learning management system) materials, course assignments and interactive requirements such as tutorials and podcasts. Students join the class and access class materials according to their own schedule. Faculty guide them through readings and assignments including weekly discussions through electronic posts, giving feedback to student work submitted electronically.

Academic Load

Graduate students carrying six or more credits in a semester are classified as full-time students. Three-quarter time enrollment is 4-5 credits in a semester. Half-time enrollment is 3 credits and less than half-time is 1-2 credits in a semester.

ATTENDANCE POLICY

Regular attendance and consistent participation within the classroom facilitate the achievement of course outcomes set forth in the course syllabi. Attendance is tracked for all eight weeks of the session on a course-by-course basis and is recorded daily based on academic events. An academic event for online courses is defined by submitting a class assignment, participating in threaded discussions, or completing quizzes and exams.

ADMINISTRATIVE WITHDRAWAL AND APPEAL

A student who does not participate in a course for seven consecutive calendar days will be sent an impending attendance dismissal notice advising that he or she must attend within the next seven calendar days or will be withdrawn from the course. If the student is unable to attend within the next seven consecutive calendar days but wishes to remain in the course, an appeal may be submitted to the academic administrator within five calendar days from the date of the notification. A student may only appeal an administrative withdrawal once per course. A student who has not attended for 14 consecutive calendar days and whose last date of attendance is on or prior to the Sunday of the fifth week of the session will be administratively withdrawn and receive a Withdrawal grade in the course, if they did not appeal.

A student who has not attended for 14 consecutive calendar days and whose last date of attendance falls after the Sunday of the fifth week of the session will not be administratively withdrawn; however, according to federal regulations, this may require a federal aid refund calculation to be performed. Students will be encouraged to participate in the course as they will be awarded a final grade. A student who does not attend during the first two weeks of class is precluded from appealing and will be dropped from the course.

ACADEMIC STANDARDS

Grading Scale

Chamberlain University uses the grading system outlined in the corresponding chart. Grades are posted to the student portal the week following course completion. During student orientation, students are advised of this procedure and instructed how to navigate the portal to locate their grades.

A student's Grade Point Average (GPA) is based on a 4.0 scale. It is computed by dividing total quality points by the total credit hours for which grades A, A-, B+, B, B-, C+, C, or F are received.

All courses completed while enrolled in a Chamberlain program are included in this calculation, with the exception of transitional studies coursework. Transitional studies coursework is included in attempted and earned credit hours, but not in the GPA calculation. Transfer credits from academic institutions will be accepted for credit only, and are also not included in the GPA calculation.

Semester GPA is calculated at the end of a semester and represents the GPA for work completed in a given semester only. The Cumulative GPA (CGPA) is an average for all work completed while enrolled at Chamberlain University. Standards of academic progress, graduation honors, and degree conferrals are all determined by a student's CGPA.

Master of Public Health Coursework Grading Scale		
Grade	Percentage	Quality Points
A	94-100	4.00
A-	92-93	3.75
B+	89-91	3.25
B	86-88	3.00
B-	84-85	2.75
C+	81-83	2.25
C	76-80	2.00
F	0-75	0.00

Grade Designation	Definition
WP	Withdrawal Passing
WF	Withdrawal Failing
AU	Audit
I	Incomplete
S	Satisfactory
U	Unsatisfactory
T	"T" preceded by a letter grade indicates transfer credit
IP	In Progress

Incomplete

A student faced with exceptional circumstances after he/she has successfully completed 75 percent of a course may request a grade of Incomplete (I). If the instructor approves the request, an Incomplete Grade Form will be signed by both the instructor and the student. Incompletes must be resolved within six weeks of the end of the course, unless otherwise specified in the Incomplete Grade Request. A grade will be computed at the time the deadline expires. A student should attend through the end of the course, even when a grade of an "I" will be issued. Failure to attend through the end of the course may result in a federal refund calculation.

For purposes of evaluating satisfactory academic progress, grades of "I" are counted in attempted hours but are not used in any GPA calculations. When the "I" is converted to a final grade for the course, the grade is applied to the session in which the student took the course. The GPA and academic standing are recalculated for that session. The final grade for the course may impact the academic standing. If the recalculation of academic standing results in an academic dismissal, the student is no longer eligible for Title IV HEA program funds. If the student is enrolled after an incomplete results in an academic dismissal, the student is not eligible to receive Title IV aid for those credit hours. For currently enrolled courses, if the incomplete is not resolved by Friday of Week 6, or if the incomplete results in an academic dismissal, the student will be dropped and tuition will be reversed. Please note any bookstore return deadlines may impact student's ability to return books and supplies. When necessary a federal refund calculation will be performed. In addition, a student who has been dismissed for failing to meet standards of academic progress may appeal for reinstatement. Due to the potential impact of an incomplete grade on academic progression and financial aid status, it is highly recommended that a student support advisor is consulted prior to making this request. For more information on academic standards and financial aid status, please contact your student support advisor.

A grade of "I" in a prerequisite course does not satisfy the course requirement; thus, the student is administratively dropped from the course for which the prerequisite course was required. A reduction in enrolled hours may affect financial aid eligibility and/or awards. A degree cannot be conferred until all incomplete coursework has been graded. When a grade of "I" is changed to a letter grade that results in the completion of graduation requirements for a student, the degree will be awarded on the official conferral date immediately following the change of the incomplete grade to a letter grade.

Course Audit

Students who wish to audit a lecture component of a course must receive approval from the appropriate academic administrator prior to the beginning of the session. Tuition is charged for audited courses; however, financial aid may not be applied. Thus, changing to audit status may affect financial aid awards. Evaluation, class participation and attendance are not required. Not all courses are eligible for audit status. The ability to audit a course is contingent upon seat availability. Students who have audited a course may not subsequently take the course for credit.

Withdrawal

It is the student's responsibility to notify their student support advisor if he/she wishes to withdraw from a course(s). A Withdrawal is recorded when the student withdraws after the drop period but prior to the last day to withdraw from the course. A Withdrawal Passing ("WP") grade is recorded for courses when the student is passing the course at the time the withdrawal is requested. A Withdrawal Failing ("WF") grade is recorded for courses when the student is failing the course at the time the withdrawal is requested. If a student participates in the course after a request for withdrawal has been submitted, the request to withdraw will be voided and the student will remain enrolled in the course. A reduction in enrolled hours may affect financial aid eligibility and/or awards. Students who withdraw from a course will be considered for a tuition refund under the tuition refund policy. Students completely withdrawing from the institution, even during the drop period, will receive a Withdrawal grade in the course(s). For purposes of evaluating satisfactory academic progress, a withdrawn course is counted in attempted hours but is not used in any GPA calculations. A withdrawal from a course may impact academic standing.

Please see the Academic Calendar to determine the last day to withdraw from a course at chamberlain.edu/calendar.



Course Repeat Policy

Graduate students should be aware that repeated coursework may impact a student's veterans' educational benefits. Please contact your student support advisor for more information.

Once a repeated course is successfully passed, the GPA for the term the course was initially taken will recalculate; however, the academic standing will not be adjusted. If the second attempt results in the same failing grade, the second failure is excluded from the term and CGPA calculations but may impact academic standing.

Graduate students may be allowed to repeat a passed course in order to improve their GPA. The highest grade is computed in the credit hours completed and CGPA.

Standards of Academic Progress

Students must demonstrate satisfactory academic progress toward completing their degree program. Satisfactory academic progress is evaluated at the end of each student's semester and is measured by the following two standards:

Grade Point Average

In order to be in good academic standing, a student must maintain a Cumulative Grade Point Average (CGPA) of 3.0 or higher on a 4.0 scale. If at the end of an enrolled academic semester the CGPA is below 3.0, the student is placed on academic and financial aid warning. If the student has a CGPA below 3.0 in any two enrolled semesters, he/she will be dismissed and is ineligible for Title IV HEA program funds. Graduate students academic standing is based on the official academic record at the time the standing was calculated. If a grade is changed, including resolving an incomplete, the final grade for the course may impact the academic standing.

Maximum Timeframe

Credit toward graduation must be earned at a rate that ensures successful program completion within an allowable timeframe. A student may attempt up to 1.5 times the number of credit hours in his/her current program of study. All credit hours attempted within the level of the student's current program, including transitional studies coursework and transfer credit, are used in this calculation. Withdrawals, repeated courses and incompletes are counted in attempted hours. Dropped courses do not count as attempted hours. A student who attempts more than 1.5 times the number of credit hours in his/her program of study will be dismissed and is ineligible for Title IV HEA program funds.

Rate of Progress

Credit toward graduation must be earned at a rate that ensures successful program completion within an allowable timeframe. A student's rate of progress, or pace, is assessed after every semester and is calculated by dividing the total number of hours the student has earned by the total number attempted. Based on the corresponding charts, the student must have completed the specified percentage established for the incremental ranges of attempted credit hours. All credit hours attempted and earned within the level of the student's current program, including transitional studies coursework and transfer credit, are used in this calculation. Withdrawals, repeated courses and incompletes are counted in attempted hours.

Dropped courses do not count as attempted hours. For more information on how Satisfactory/Unsatisfactory grade designators are integrated into a course's final grade, see the Grading Scale section of this catalog. A student who fails to maintain the minimum rate of progress toward graduation is placed on an academic and financial aid warning. If the student fails to maintain the minimum pace in any subsequently enrolled semester, he/she is dismissed and is ineligible for Title IV HEA program funds.

Graduate Degree Program:

Cumulative Attempted Credit Hours		Pace Must Be At Least
From	To	
0.1	9	10%
9.1	15	40%
15.1	27	60%
27.1	999	66.6%

Additional Academic Standards

In addition to GPA and maximum timeframe, Chamberlain has established additional academic standards that are assessed after every session. Failure to meet these standards will also result in dismissal from the University.

Graduate Degree Program:

- Two unsuccessful attempts ("WF" or "F") in any combination of courses

Academic Warning

Academic warning results when a student fails to maintain satisfactory academic progress. During academic and financial aid warning, coursework may be taken at Chamberlain and the student will remain eligible to receive Title IV HEA program funds.

A student may be placed on academic warning only once while enrolled in any Chamberlain program or program option within the same degree level. Failure to meet satisfactory academic progress in any subsequent semester will result in dismissal from Chamberlain. In rare circumstances, a student may be provisionally admitted and placed on academic warning.

Comprehensive consumer information is available at chamberlain.edu/studentconsumerinfo.

Appeal of Academic Dismissal

A student who has been dismissed for failing to meet standards of academic progress may appeal the action by completing an Appeal for Reinstatement form, which is available through your student support advisor. A student may not be enrolled in courses during the appeal process. If the appeal is denied, the student cannot resume studies or re-apply. If the petition is approved, the student will be reinstated and placed on financial aid probation. A student must meet satisfactory academic progress by the end of that semester, unless otherwise stated in the academic plan. Progress of the plan will be evaluated after the next enrolled semester. Students who re-enroll after the approval of an appeal may be required to complete additional requirements as specified by an academic officer of the University. Students who have additional requirements will be placed on a registration hold and will be restricted from enrolling in future sessions until those requirements have been met. For more information on the appeal process, please see the Student Handbook. If the student is meeting the requirements of the academic plan, the student is eligible to receive Title IV aid. Failure to meet the conditions of the plan or satisfactory academic progress will result in a second dismissal and the student is no longer eligible for Title IV HEA program funds or veterans benefits. Reinstated students who interrupted their academic studies for six consecutive sessions or more must also request readmission.

INTERRUPTIONS OF STUDY

Interruption of Study/Withdrawal

Students are strongly encouraged to maintain continuous enrollment and complete their program of study. Students enrolled in the Master of Public Health program are not required to request a leave of absence if the interruption is less than six sessions. If the interruption is more than six sessions, students must follow the steps for a resumption of study.

Students who must interrupt studies during a semester or who defer starting the next semester must follow Chamberlain's official withdrawal procedure, which includes completing loan exit counseling. Students who cannot complete required procedures in person should contact a student support advisor as soon as possible.

Resumption of Study

Any graduate student who interrupts their academic studies for six consecutive sessions or more must request readmission. A person seeking readmission must complete and submit an application for admission and meet all admission requirements in effect at the time of readmission. Students reapplying will qualify for an application fee waiver. If other colleges have been attended since the last Chamberlain enrollment, official transcripts from those colleges must be submitted. Failure to disclose attendance and submit transcripts from other colleges is grounds for denial of readmission or for dismissal.

Decisions regarding the petition to resume or the application for readmission include consideration of the student's previous academic standing at Chamberlain, the reason for interrupting academic studies at Chamberlain, and the quality of academic and non-academic experiences following departure from Chamberlain. Readmitted or resuming students are bound by Chamberlain policies in effect at the time of re-entry. Dismissed students must appeal for reinstatement.

Students who return after an interruption of studies should note that course availability may vary. Because program requirements change periodically, the student support advisor and the chief academic officer will assess the returning student's academic records to determine whether an alternate plan of study is required. Alternate plans may result in additional coursework requirements and tuition obligations. All students must be current in their financial obligations to Chamberlain prior to resuming studies.

Comprehensive consumer information is available at chamberlain.edu/studentconsumerinfo.

STUDENT RECORDS & TRANSCRIPTS

All materials submitted in support of a student's application, including transcripts from other institutions, letters of reference and related documents, become the property of Chamberlain University. During a student's enrollment, Chamberlain maintains electronic records that include admission and attendance information, academic progress, grade information and other relevant student data. Student academic records are maintained permanently. Students who wish to review their files must submit a written request.

Requests for transcripts can be submitted through the student portal at my.chamberlain.edu or by completing a transcript request form located at chamberlain.edu/transcripts. Academic record requests may be submitted via email to the Registrar's Office at registrar@chamberlain.edu.

Chamberlain retains the right to hold the issuance of transcripts for students who have an outstanding balance, owe library books or fines, fail to return Chamberlain property or for other serious situations, as warranted. Effective July 1, 2015, each student will receive one complimentary transcript upon conferral. Any additional copies will cost \$5 for each electronic transcript and \$7 for each paper transcript. All courses included in the final registration will appear on the official transcript.

Enrollment Verification and Program Completion letters can be requested via email to the Registrar's Office at ccnverifications@chamberlain.edu.

Graduation & Alumni Association

GRADUATION INFORMATION

It is the responsibility of students to verify eligibility for graduation with their student support advisor. All candidates for graduation must file a Graduation Petition at least one semester prior to the expected date of completion of their program of study. Forms are available from the student support advisor and must be filed by the deadline. Petitions received after the deadline may result in a delay of degree conferral and/or receipt of a diploma. In addition, if the graduation petition is not received by the deadline, the student name may not appear in the commencement ceremony program. Degree conferral will occur on the official conferral date immediately following the completion of all coursework and other degree requirements.



Graduation Requirements

Graduation candidates must fulfill all financial obligations to Adtalem Global Education and complete loan exit counseling. Failure to complete loan exit counseling may result in a hold on students' records (see Loan Exit Counseling).

Master of Public Health Degree

The minimum requirements for graduation from the MPH program are as follows. The student must:

- Complete all required coursework in the degree program of study.
- Complete a minimum of 42 credit hours in the MPH degree program.
- Complete at least 36 credit hours in residence at Chamberlain in the Master of Public Health degree program.
- Achieve a minimum of a "C" grade in each graduate course and a minimum 3.0 CGPA

Research Requirement

The Master of Public Health program does not require completion of a formal research product (thesis, dissertation, or research project). However, a capstone or integrated learning experience requirement is part of the final coursework deliverables and is conducted concurrently with the fieldwork practicum.

Qualifying or Comprehensive Examination

The Master of Public Health program does not require demonstration of a formal qualifying or comprehensive examination. However, multiple course examinations and evidence-based research papers are threaded throughout the Master of Public Health curriculum, and a culminating experience and final e-portfolio are course requirements and deliverables at the end of the program.

Graduation Honors

In order to be considered for honors at graduation, a graduate of the Master of Public Health degree program must have completed a minimum of 30 credit hours in residence. Students with a CGPA of 4.0 will graduate with the designation "With High Distinction" and those with a CGPA from 3.85 to 3.99 will graduate with the designation "With Distinction."

All coursework completed (including the last semester of study) will be included in the calculation of graduation honors. The official graduation honors will be notated on the student's transcript.

Commencement

Students completing graduation requirements are invited to participate in the commencement exercises following completion of their program. Commencement exercises are held at least once during the academic year. In order to participate in the commencement exercises, a student must have fulfilled all financial obligations to Chamberlain.

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MSN, Indiana University
PhD, Indiana University

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CHAMBERLAIN UNIVERSITY

Quick Reference Guide

Hours of Operation

In general, administrative office hours at Chamberlain University locations are 9:00 AM – 5:00 PM Monday through Friday. Hours vary by location. More specific information on administrative hours is available from each location. Additional location-specific information available online at: chamberlain.edu/locations.

Office of Admission

Toll-Free: 888.556.8226 | Fax: 866.603.8669

Master of Public Health (MPH) Degree Program

Academic & Student Advisors: 888.556.8226 or my.chamberlain.edu

Director, MPH

Email: kia.james@chamberlain.edu

Websites

Website: chamberlain.edu

Master of Public Health Program: chamberlain.edu/mph

Chamberlain Academic Catalog: chamberlain.edu/catalog

Student Handbook: chamberlain.edu/handbook

Chamberlain Student Portal: my.chamberlain.edu

Chamberlain Online Library: chamberlain.edu/library

Chamberlain Merchandise & Apparel: chamberlainonlinestore.com

Chamberlain Student Uniforms: chamberlain.edu/bookstore

Graduation Regalia & Branded Materials: jostens.com/chamberlain

Student Insurance: chamberlain.edu/studentinsurance

Events: chamberlain.edu/events

School Codes

Chamberlain FAFSA® School Code: **006385**
fafsa.ed.gov

Indianapolis students, please include **E02182** as your first school code (in addition to **006385**) to be considered for Indiana state grant funds.

ACT/SAT School Codes: Please request the ACT and/or SAT code(s) from an admission advisor. Codes vary by location.

Online Class Login Information

Chamberlain Student Portal:
my.chamberlain.edu

Technical Support

Chamberlain Online Classes:
866.613.8622 or my.chamberlain.edu

Help Desk:
877.784.1997 or my.chamberlain.edu

Contact Information

Chamberlain University National Management Office

3005 Highland Parkway, Downers Grove, IL 60515
National Toll-Free Number: 888.556.8226
Email: info@chamberlain.edu
chamberlain.edu

Additional location-specific information available online at chamberlain.edu/locations.



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