

SANTA CLARITA SCHOOL OF DENTAL ASSISTING 27450 Tourney Road, Suite 255, Valencia, CA 91355 (661) 799-9562 | DENTALJOBNOW.COM

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Dental Assisting – 10 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	37	37	37	100%
2017	33	33	33	100%

Student's Initials: _____ Date: _____

Initial only after you have had the sufficient time to read and understand the information.

Job Placeme Includes data	nt Rates for the two calenda	ar years prior to re	eporting		
Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	37	37	36	29	78%
2017	33	33	33	29	88%

Published: December 1, 2016 Page 1 of 8



Job Classifications for Dental Assisting:

Standard Occupational Classification	*Employment Position
31-9091	Dental Assistants (includes back office)
51-9081	Dental Ceramists
51-9081	Dental Laboratory Technicians
43-6013	Dental Secretaries (includes front office)

*These Standard Occupational Classification (SOC) codes are available at: http://www.bls.gov/soc/2010/soc_alph.htm#L

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part-time vs Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at Least 30 Hours per Week	Total Graduates Employed in the Field
2016	6	23	29
2017	1	28	29

Single Position vs Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	23	5	28
2017	29	0	29



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	Self-Employed/Freelance Positions					
Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field				
2016	N/A	N/A				
2017	N/A	N/A				

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by an Institution, an Employer Owned by an Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2016	1	1
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
mm/dd/yyyy						T
mm/dd/yyyy		1				
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy				-		
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy	1	~				

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from **#** graduates.

Student's Initials:______Date: _____ Initial only after you have had sufficient time to read and understand the information.

OR

Student's Initials:

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2016	37	5	5	0	100%
2017	33	4	4	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates. *NOTE: Because the required number of hours worked in the dental industry prior to taking the RDA exam is at least 15 months or 1280 hours

of satisfactory work experience as a dental assistant, some SCSDA students that graduated in 2016 are still working on completing the required number of hours in order to take the RDA exam.

Date:

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Salary and Wage Information**

Includes data for the two calendar years prior to reporting

Annual salary and wages reported for graduates employed in the field

Calenda r Year	Graduates Available for Employmen t	Graduate s Employed in the Field	\$10,001 - \$15,000	\$15,001 - \$20,000	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Informatio n Reported
2016	37	29	2	3	5	14	1	4	0
2017	33	29	2	5	5	1	0	1	15

A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained from the Bureau of Labor Statistics Occupational Outlook Handbook.

https://www.bls.gov/ooh/healthcare/dental-assistants.htm

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: **\$5675**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.



Students at **Santa Clarita School of Dental Assisting** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education Criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, <u>www.bppe.ca.gov</u>, toll-free telephone number (888) 370-7589 or by fax (916) 2631897.

Student Name – Print

Student Signature

Date

School Official

Date

DEFINITIONS

Published: December 1, 2016 Page 6 of 8



- "Number of students who began Program" means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students available for Graduation" is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **"Number of On-Time Graduates"** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **"On-Time Completion Rate"** is the number of on-time graduates divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates, who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved post-secondary institution.
- "Graduates Employed in the Field" means graduates who, beginning within six months after a student completes the applicable educational program, are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **"Placement Rate Employed in the Field"** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **"Number of Graduates Taking Exam"** is the number of graduates who took the first available exam in the reported calendar year.
- **"First Available Exam Date"** is the date for the first available exam after a student completed a program.
- **"Passage Rate"** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Radiology- 38 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	35	35	35	100%
2017	33	33	33	100%

Student's Initials: _____

Date:

Initial only after you have had the sufficient time to read and understand the information.

Job Placement Rates Includes data for the two calendar years prior to reporting Number of Placement Rate % **Students Who** Graduates Graduates Calendar Number of Employed **Began the** Available for **Employed in the** in the Field Year Graduates Program Employment Field 2016 35 35 35 30 86% 2017 33 33 33 29 88%



Job Classifications for Dental Assisting:

Standard Occupational Classification*I	Employment Position
31-9091	Dental Assistants (includes back office)
51-9081	Dental Ceramists
51-9081	Dental Laboratory Technicians
43-6013	Dental Secretaries (includes front office)

*These Standard Occupational Classification (SOC) codes are available at: http://www.bls.gov/soc/2010/soc_alph.htm#L

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part-time vs Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at Least 30 Hours per Week	Total Graduates Employed in the Field
2016	6	24	28
2017	1	28	29

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Single Position vs Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	23	6	29
2017	29	0	29

Student's Initials: _____ Date: _____

Initial only after you have had the sufficient time to read and understand the information.



Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by an Institution, an Employer Owned by an Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field	
2016	0	0	
2017	0	0	

Student's Initials: _____ Date: _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
mm/dd/yyyy	1					
mm/dd/yyyy					1	
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy					-	1
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy				<u> </u>		<u> </u>

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from **#** graduates.

Student's Initials:_____Date: _____ Initial only after you have had sufficient time to read and understand the information.

OR

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2016	35	5	5	0	100%
2017	33	4	4	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates. *NOTE: Because the required number of hours worked in the dental industry prior to taking the RDA exam is at least 15 months or 1280 hours

of satisfactory work experience as a dental assistant, some SCSDA students that graduated in 2016 are still working on completing the required number of hours in order to take the RDA exam.

Student's Initials:

Initial only after you have had sufficient time to read and understand the information.

Date:



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Salary and Wage Information**

Includes data for the two calendar years prior to reporting

Annual salary and wages reported for graduates employed in the field

Calendar Year	Graduate S Available for Employm ent	Graduate s Employe d in the Field	\$10,001- \$15,000	\$15,001- \$20,000	\$20,001- \$25,000	\$25,001- \$30,000	\$30,001- \$35,000	\$35,001- \$40,000	No Salary Informati on Reporte d
2015	35	0	0	0	0	0	0	0	0
2017	33	29	2	5	5	1	0	1	15

NOTE: For this cohort, employment positions were not tracked and published to include the United States Department of Labor's Standard Occupational Classification codes using the Detailed Occupational level; therefore, we were instructed to enter ZEROS for Placement and Salary Data this year.

Student's Initials: _____ Date: _____

Initial only after you have had the sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: **\$800.** Additional charges may be incurred if the program is not completed on-time.



Students at **Santa Clarita School of Dental Assisting** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education Criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

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Student Name – Print

Student Signature

Date

School Official

Date

DEFINITIONS



- "Number of students who began Program" means the number of students who began the
 program who are scheduled to complete the program within 100% of the published program
 length within the reporting calendar year and excludes all students who cancelled during the
 cancellation period.
- "Students available for Graduation" is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **"Number of On-Time Graduates"** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-Time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates, who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved post-secondary institution.
- "Graduates Employed in the Field" means graduates who, beginning within six months after a student completes the applicable educational program, are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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STUDENT'S RIGHT TO CANCEL

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Coronal Polishing – 12 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	23	23	23	100%
2017	17	17	17	100%

 Student's Initials:

 Initial only after you have had the sufficient time to read and understand the information.

Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	23	23	23	21	91%
2017	17	17	17	14	82%

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Job Classifications for Dental Assisting:

Standard Occupational Classification*	Employment Position
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51-9081	Dental Ceramists
51-9081	Dental Laboratory Technicians
43-6013	Dental Secretaries (includes front office)

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http://www.bls.gov/soc/2010/soc_alph.htm#L

Student's Initials:

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part-time vs Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at Least 30 Hours per Week	Total Graduates Employed in the Field
2016	3	18	21
2017	0	14	14

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Single Position vs Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	16	4	20
2017	14	0	14

Date:

Initial only after you have had the sufficient time to read and understand the information.



Self-Employed/Freelance Positions				
Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field		
2016	N/A	N/A		
2017	N/A	N/A		

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by an Institution, an Employer Owned by an Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2016	1	1
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy			a na ann an tha an tha ann an tha ann an tha an tha an t			
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy		× .				

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from **#** graduates.

Student's Initials:______Date: _____ Initial only after you have had sufficient time to read and understand the information.

OR

Student's Initials:

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2016	23*	4	4	0	100%
2017	17	3	3	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates. *NOTE: Because the required number of hours worked in the dental industry prior to taking the RDA exam is at least 15 months or 1280 hours of satisfactory work experience as a dental assistant, some SCSDA students that graduated in 2016 are still working on completing the required number of hours in order to take the RDA exam.

Date:

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Includes data for the two calendar years prior to reporting

Annual salary and wages reported for graduates employed in the field

Calenda r Year	Graduates Available for Employmen t	Graduate s Employed in the Field	\$10,001 - \$15,000	\$15,001 - \$20,000	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	No Salary Informatio n Reported
2016	23	21	2	2	3	10	1	3	0
2017	17	14	1	4	2	1	0	1	5

**A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained from the Bureau of Labor Statistics Occupational Outlook Handbook: <u>http://www.bls.gov/ooh/healthcare/dental-assistants.htm</u>

 Student's Initials:
 Date:

 Initial only after you have had the sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: **\$550**. Additional charges may be incurred if the program is not completed on-time.

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Student Name - Print

Student Signature

Date

School Official

Date

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Published: December 1, 2016 Page 6 of 8



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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Pit and Fissure Sealants – 16 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	7	7	7	100%
2017	13	13	13	100%

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

lob Placeme ncludes data	nt Rates for the two calenda	ar years prior to re	eporting		
Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	7	7	7	5	71%
2017	13	13	13	10	77%

Published: December 1, 2016 Page 1 of 8



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Job Classifications for Dental Assisting:

Standard Occupational Classification*	Employment Position
31-9091	Dental Assistants (includes back office)
51-9081	Dental Ceramists
51-9081	Dental Laboratory Technicians
43-6013	Dental Secretaries (includes front office)

*These Standard Occupational Classification (SOC) codes are available at: http://www.bls.gov/soc/2010/soc_alph.htm#L

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part-time vs Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at Least 30 Hours per Week	Total Graduates Employed in the Field
2016	1	4	5
2017	0	10	10

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Single Position vs Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	2	2	4
2017	10	0	10

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.



Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by an Institution, an Employer Owned by an Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2016	1	1
2017	0	0

Student's Initials: _____ Date: _____

Initial only after you have had the sufficient time to read and understand the information.



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
mm/dd/yyyy	1					
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy						1
mm/dd/yyyy						
mm/dd/yyyy						
mm/dd/yyyy		~				

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from **#** graduates.

Student's Initials:_____Date: _____ Initial only after you have had sufficient time to read and understand the information.

OR

Student's Initials:

Calendar Year			Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate	
2016	7*	2	2	0	100%	
2017 13		2	2	0	100%	

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates. *NOTE: Because the required number of hours worked in the dental industry prior to taking the RDA exam is at least 15 months or 1280 hours of satisfactory work experience as a dental assistant, some SCSDA students that graduated in 2016 are still working on completing the required number of hours in order to take the RDA exam.

Date:

Initial only after you have had sufficient time to read and understand the information.



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Salary and Wage Information**

Includes data for the two calendar years prior to reporting

Annual salary and wages reported for graduates employed in the field

Calendar Year	Graduate s Available for Employm ent	Graduate s Employe d in the Field	\$10,001- \$15,000	\$15,001- \$20,000	\$20,001- \$25,000	\$25,001- \$30,000	\$30,001- \$35,000	\$35,001- \$40,000	No Salary Informati on Reporte d
2016	7	5	1	0	0	1	0	3	0
2017	13	10	1	3	1	1	0	1	3

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: **<u>\$650.</u>**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____ Initial only after you have had the sufficient time to read and understand the information.

Students at **Santa Clarita School of Dental Assisting** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education Criteria that would allow its students to participate in federal student aid programs.

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 Student's Initials:

 Initial only after you have had the sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite

400, Sacramento, CA 95833, <u>www.bppe.ca.gov</u>, toll-free telephone number (888) 370-7589 or by fax (916) 2631897.

Student Name – Print

Student Signature

Date

School Official

Date

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DEFINITIONS

- "Number of students who began Program" means the number of students who began the
 program who are scheduled to complete the program within 100% of the published program
 length within the reporting calendar year and excludes all students who cancelled during the
 cancellation period.
- "Students available for Graduation" is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **"Number of On-Time Graduates"** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **"On-Time Completion Rate"** is the number of on-time graduates divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates, who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved post-secondary institution.
- "Graduates Employed in the Field" means graduates who, beginning within six months after a student completes the applicable educational program, are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **"Placement Rate Employed in the Field"** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **"Number of Graduates Taking Exam"** is the number of graduates who took the first available exam in the reported calendar year.
- **"First Available Exam Date"** is the date for the first available exam after a student completed a program.
- **"Passage Rate"** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



STUDENT'S RIGHT TO CANCEL

The student has the right to cancel through attendance of the first class session, or the seventh day after enrollment, whichever is later. The student may cancel this agreement and obtain a refund by giving written notice to the school at the address shown at the top of the first page of this agreement. The student may do this by mail, by hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when it is deposited in the mail, properly addressed with postage pre-paid. The student should keep a record of the date, time, and place of mailing any notice of cancellation.

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