

School Performance Fact Sheet 2016 & 2017 Calendar Years CAD - CAM (12 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:______ Date:_____ Initial only after you have sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	150 % Graduates	150% Completion Rate
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:______ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.



Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

(Because of the change in the Bureau reporting regulations which became effective on 7/14/16, this institution was not required to collect the data for its 2016 and prior graduates.)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0



Q P E Technical Institute 1557 N. Gemini Place, Anaheim, CA 92801 PH 714-778-5518 FAX 714-778-0292 www.gpetech.com

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting).

Calendar Year	Number of	Number of	Number Who	Number Who	Passage Rate
	Graduates in	Graduates	Passed First	Failed First	
	Calendar Year	Taking Exam	Available Exam	Available Exam	
2016	N/A	N/A	N/A	N/A	N/A
2017	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from _____ graduates.

Student's Initials:______ Date:_____ Initial only after you have sufficient time to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this.

Student's Initials:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: *\$5145.00*. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

Federal Student Loan Debt

The Q P E Technical Institute is eligible, but chooses not to participate in federal student aid programs. Therefore students who attend this institution do not have federal student loans.

Student's Initials:_____ Date:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, <u>www.bppe.ca.gov</u>, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print		
Student Signature	Date	
School Official	Date	

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).



- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

YOU HAVE THE RIGHT TO CANCEL THIS AGREEMENT FOR A COURSE OF INSTRUCTION AND OBTAIN A REFUND OF CHARGES PAID THROUGH ATTENDANCE AT THE FIRST CLASS SESSION, OR THE SEVENTH DAY AFTER ENROLLMENT, WHICHEVER IS LATER. THESE CHARGES INCLUDE ANY EQUIPMENT SUCH AS BOOKS, MATERIALS AND SUPPLIES OR ANY RELATED GOODS THAT THE INSTRUCTION OFFERED IN THIS AGREEMENT

IF THE STUDENT HAS RECEIVED FEDERAL STUDENT FINANCIAL AID FUNDS, THE STUDENT IS ENTITLED TO A REFUND OF MONEYS NOT PAID FROM FEDERAL STUDENT FINANCIAL AID PROGRAM FUNDS.

PROCEDURE FOR CANCELLATION OR ENROLLMENT AGREEMENT

CANCELLATION SHALL OCCUR WHEN YOU GIVE WRITTEN NOTICE OF CANCELLATION AT THE ADDRESS OF THE SCHOOL SHOWN AT THE TOP OF THE FRONT PAGE OF THIS AGREEMENT. YOU CAN DO THIS BY MAIL, HAND DELIVERY, OR TELEGRAM. THE WRITTEN NOTICE OF CANCELLATION, IF SENT BY MAIL, IS EFFECTIVE WHEN DEPOSITED IN THE MAIL PROPERLY PREPAID.

THE WRITTEN NOTICE OF CANCELLATION NEED NOT TAKE ANY PARTICULAR FORM AND, HOWEVER EXPRESSED, IT IS EFFECTIVE IF IT SHOWS THAT YOU NO LONGER WISH TO BE BOUND BY THIS AGREEMENT. YOU WILL BE GIVEN TWO NOTICES OF IF WRITTEN NOTICE THAT YOU WISH.

IF THE SCHOOL HAS GIVEN YOU ANY EQUIPMENT, INCLUDING BOOKS OR OTHER MATERIALS, YOU SHALL RETURN IT TO THE SCHOOL WITHIN 30 DAYS FOLLOWING THE DATE OF YOUR NOTICE OF CANCELLATION. IF YOU FAIL TO RETURN THIS EQUIPMENT, INCLUDING BOOKS, OR OTHER MATERIALS, IN GOOD CONDITION WITHIN THE 30-DAY PERIOD, THE SCHOOL MAY DEDUCT ITS DOCUMENTED COST FOR THE EQUIPMENT; IT IS YOURS TO KEEP WITHOUT FURTHER OBLIGATION.



School Performance Fact Sheet 2016 & 2017 Calendar Years CNC MACHINIST (12 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2016	1	1	1	100%
2017	3	3	3	100%

Student's Initials:______ Date:_____ Initial only after you have sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	150 % Graduates	150% Completion Rate
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:_____ Date:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.



Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	1	1	1	1	100%
2017	3	3	3	3	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

(Because of the change in the Bureau reporting regulations which became effective on 7/14/16, this institution was not required to collect the data for its 2016 and prior graduates.)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field	Graduates Employed in the Field at Least 30	Total Graduates Employed in the
	iii the Field	the Field at Least 50	Employed in the
	20-29 Hours Per	Hours Per Week	Field
	Week		
2016	0	1	1
2017	0	3	3

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting).

Calendar Year	Number of	Number of	Number Who	Number Who	Passage Rate
	Graduates in	Graduates	Passed First	Failed First	
	Calendar Year	Taking Exam	Available Exam	Available Exam	
2016	N/A	N/A	N/A	N/A	N/A
2017	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from _____ graduates.

Student's Initials:______ Date:_____ Initial only after you have sufficient time to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2016	1	1	1	0	0	0	0
2017	3	3	0	1	2	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this.

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Cost of Educational Program

Total charges for the program for students completing on-time in 2017: *\$5145.00*. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

Federal Student Loan Debt

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School Performance Fact Sheet 2016 & 2017 Calendar Years MANUFACTURING TECHNICIAN (18 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2016	12	14	14	100%
2017	15	10	10	100%

Student's Initials:_____ Date:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	150 % Graduates	150% Completion Rate
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.



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TECHNICAL INSTITUTE

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	12	14	14	11	78%
2017	15	10	10	10	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

(Because of the change in the Bureau reporting regulations which became effective on 7/14/16, this institution was not required to collect the data for its 2016 and prior graduates.)

Part-lime vs. Full-lime Employment					
Calendar Year	Graduates Employed	Graduates Employed in	Total Graduates		
	in the Field	the Field at Least 30	Employed in the		
	20-29 Hours Per	Hours Per Week	Field		
	Week				
2016	0	11	11		
2017	0	10	10		

Part-Time vs. Full-Time Employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0





Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting).

Calendar Year	Number of	Number of	Number Who	Number Who	Passage Rate
	Graduates in	Graduates	Passed First	Failed First	
	Calendar Year	Taking Exam	Available Exam	Available Exam	
2016	N/A	N/A	N/A	N/A	N/A
2017	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from _____ graduates.

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment		\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	35,001 to 50,000
2016	14	11	0	6	1	2	2
2017	10	10	0	4	3	1	2

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Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$6995.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:______ Date:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

Federal Student Loan Debt

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Student Name – Print	
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School Performance Fact Sheet 2016 & 2017 Calendar Years QUALITY CONTROL INSPECTION (12 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2016	0	0	0	0
2017	4	4	4	100%

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	150 % Graduates	150% Completion Rate
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.



Q P E Technical Institute 1557 N. Gemini Place, Anaheim, CA 92801 PH 714-778-5518 FAX 714-778-0292 www.qpetech.com

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TECHNICAL INSTITUTE

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	4	4	4	3	75%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

(Because of the change in the Bureau reporting regulations which became effective on 7/14/16, this institution was not required to collect the data for its 2016 and prior graduates.)

Calendar Year	Graduates Employed	Graduates Employed in	Total Graduates		
	in the Field	the Field at Least 30	Employed in the		
	20-29 Hours Per	Hours Per Week	Field		
	Week				
2016	0	0	0		
2017	0	3	3		

Part-Time vs. Full-Time Employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0





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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting).

Calendar Year	Number of	Number of	Number Who	Number Who	Passage Rate
	Graduates in	Graduates	Passed First	Failed First	
	Calendar Year	Taking Exam	Available Exam	Available Exam	
2016	N/A	N/A	N/A	N/A	N/A
2017	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from _____ graduates.

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Employed	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	35,001 to 50,000
2016	0	0	0	0	0	0	0
2017	4	3	0	1	0	1	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this.

Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: *\$5145.00*. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:_____ Date:_____ Initial only after you have sufficient time to read and understand the information.

Federal Student Loan Debt

The Q P E Technical Institute is eligible, but chooses not to participate in federal student aid programs. Therefore students who attend this institution do not have federal student loans.

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Student's Initials:_____ Date:_____ Date:______ Initial only after you have sufficient time to read and understand the information.



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, <u>www.bppe.ca.gov</u>, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print	
Student Signature	Date
School Official	Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).



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- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

YOU HAVE THE RIGHT TO CANCEL THIS AGREEMENT FOR A COURSE OF INSTRUCTION AND OBTAIN A REFUND OF CHARGES PAID THROUGH ATTENDANCE AT THE FIRST CLASS SESSION, OR THE SEVENTH DAY AFTER ENROLLMENT, WHICHEVER IS LATER. THESE CHARGES INCLUDE ANY EQUIPMENT SUCH AS BOOKS, MATERIALS AND SUPPLIES OR ANY RELATED GOODS THAT THE INSTRUCTION OFFERED IN THIS AGREEMENT

IF THE STUDENT HAS RECEIVED FEDERAL STUDENT FINANCIAL AID FUNDS, THE STUDENT IS ENTITLED TO A REFUND OF MONEYS NOT PAID FROM FEDERAL STUDENT FINANCIAL AID PROGRAM FUNDS.

PROCEDURE FOR CANCELLATION OR ENROLLMENT AGREEMENT

CANCELLATION SHALL OCCUR WHEN YOU GIVE WRITTEN NOTICE OF CANCELLATION AT THE ADDRESS OF THE SCHOOL SHOWN AT THE TOP OF THE FRONT PAGE OF THIS AGREEMENT. YOU CAN DO THIS BY MAIL, HAND DELIVERY, OR TELEGRAM. THE WRITTEN NOTICE OF CANCELLATION, IF SENT BY MAIL, IS EFFECTIVE WHEN DEPOSITED IN THE MAIL PROPERLY PREPAID.

THE WRITTEN NOTICE OF CANCELLATION NEED NOT TAKE ANY PARTICULAR FORM AND, HOWEVER EXPRESSED, IT IS EFFECTIVE IF IT SHOWS THAT YOU NO LONGER WISH TO BE BOUND BY THIS AGREEMENT. YOU WILL BE GIVEN TWO NOTICES OF IF WRITTEN NOTICE THAT YOU WISH.

IF THE SCHOOL HAS GIVEN YOU ANY EQUIPMENT, INCLUDING BOOKS OR OTHER MATERIALS, YOU SHALL RETURN IT TO THE SCHOOL WITHIN 30 DAYS FOLLOWING THE DATE OF YOUR NOTICE OF CANCELLATION. IF YOU FAIL TO RETURN THIS EQUIPMENT, INCLUDING BOOKS, OR OTHER MATERIALS, IN GOOD CONDITION WITHIN THE 30-DAY PERIOD, THE SCHOOL MAY DEDUCT ITS DOCUMENTED COST FOR THE EQUIPMENT; IT IS YOURS TO KEEP WITHOUT FURTHER OBLIGATION.

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