

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Essential - 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 42 | 42 | 42 | 100% |
| 2017 | 25 | 25 | 25 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 42 | 42 | 0 | 0 | 0% |
| 2017 | 25 | 25 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 25 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3960.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Essential – 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 50 | 50 | 50 | 100% |
| 2017 | 34 | 34 | 34 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 50 | 50 | 0 | 0 | 0% |
| 2017 | 34 | 34 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 34 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3960.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

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Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Intensive - 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 10 | 9 | 9 | 90% |
| 2017 | 4 | 4 | 4 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 10 | 9 | 0 | 0 | 0% |
| 2017 | 4 | 4 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 4 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4680.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

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Student Name – Print

Student Signature

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STUDENT'S/BUYER'S RIGHT TO CANCEL

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CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Intensive – 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 29 | 28 | 28 | 97% |
| 2017 | 7 | 7 | 7 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

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| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 29 | 28 | 0 | 0 | 0% |
| 2017 | 7 | 7 | 0 | 0 | 0 |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
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Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

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| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 7 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4680.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Standard - 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 42 | 42 | 42 | 100% |
| 2017 | 3 | 3 | 3 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 42 | 42 | 0 | 0 | 0% |
| 2017 | 3 | 3 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 3 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4320.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

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- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 50 | 50 | 50 | 100% |
| 2017 | 6 | 6 | 6 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 50 | 50 | 0 | 0 | 0% |
| 2017 | 6 | 6 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 6 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4320.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

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- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 3 | 3 | 3 | 100% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on March 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 3 | 3 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 3 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4920.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

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Student Name – Print

Student Signature

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- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Business English Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 4 | 2 | 2 | 50% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on March 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 4 | 2 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 2 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4920.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Cambridge Test Preparation Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 12 | 11 | 11 | 92% |
| 2017 | 1 | 1 | 1 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 12 | 11 | 0 | 0 | 0% |
| 2017 | 1 | 1 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 1 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3840.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
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- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
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- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Cambridge Test Preparation Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 19 | 19 | 19 | 100% |
| 2017 | 1 | 1 | 1 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 19 | 19 | 0 | 0 | 0% |
| 2017 | 1 | 1 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 1 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4320.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

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Federal Student Loan Debt

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Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

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- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Cambridge Test Preparation Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 1 | 1 | 1 | 100% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on March 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 1 | 1 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 1 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4920.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (915) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Cambridge Test Preparation Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 0 | 0 | 0 | 0% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on March 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 0 | 0 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 0 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4920.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Essential - 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 189 | 189 | 183 | 97% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 189 | 183 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 183 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3960.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

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- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Essential – 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 246 | 240 | 240 | 98% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 246 | 240 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 240 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3960.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Intensive - 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 129 | 115 | 115 | 89% |
| 2017 | 50 | 37 | 37 | 74% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 129 | 115 | 0 | 0 | 0% |
| 2017 | 50 | 37 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 37 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4680.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
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- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Intensive – 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 116 | 116 | 96 | 82% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 116 | 96 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 96 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4680.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 285 | 276 | 276 | 96% |
| 2017 | 86 | 82 | 82 | 95% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 285 | 276 | 0 | 0 | 0% |
| 2017 | 86 | 82 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 82 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4320.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

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Federal Student Loan Debt

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Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

Date

School Official

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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 306 | 298 | 298 | 97% |
| 2017 | 69 | 57 | 57 | 83% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on January 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 306 | 298 | 0 | 0 | 0% |
| 2017 | 69 | 57 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 57 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4320.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
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If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 66 | 56 | 56 | 85% |
| 2017 | 13 | 9 | 9 | 69% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 66 | 56 | 0 | 0 | 0% |
| 2017 | 13 | 9 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 9 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4920.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

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- Payment Fees such as Bank Transfer Fees or Credit card processing fees
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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: General English Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 70 | 62 | 62 | 89% |
| 2017 | 16 | 13 | 13 | 81% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 70 | 62 | 0 | 0 | 0% |
| 2017 | 16 | 13 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 13 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4920.00. Additional charges may be incurred if the program is not completed on-time.

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Student Name – Print

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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Part Time English - 4.00 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 12 | 10 | 10 | 83% |
| 2017 | 0 | 0 | 0 | 0% |

Student's Initials: _____ **Date:** _____

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Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 12 | 10 | 0 | 0 | 0% |
| 2017 | 0 | 0 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 0 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$750.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (915) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Essential – 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 33 | 33 | 33 | 100% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on January 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 33 | 33 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 33 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4750.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
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- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Essential – 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 16 | 16 | 16 | 100% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on January 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 16 | 16 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 16 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4750.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Intensive – 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 10 | 9 | 9 | 90% |
| 2017 | 6 | 2 | 2 | 33% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 10 | 9 | 0 | 0 | 0% |
| 2017 | 6 | 2 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 2 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$5600.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

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- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Intensive – 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 12 | 11 | 11 | 92% |
| 2017 | 0 | 0 | 0 | 0% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 12 | 11 | 0 | 0 | 0% |
| 2017 | 0 | 0 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 0 | N/A | N/A | N/A | N/A |

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| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
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Student Signature

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Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

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There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 17 | 17 | 17 | 100% |
| 2017 | 11 | 10 | 10 | 91% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 17 | 17 | 0 | 0 | 0% |
| 2017 | 11 | 10 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
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Student's Initials: _____ Date: _____
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Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 10 | N/A | N/A | N/A | N/A |

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

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| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$5250.00. Additional charges may be incurred if the program is not completed on-time.

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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 11 | 11 | 11 | 100% |
| 2017 | 10 | 9 | 9 | 90% |

Student's Initials: _____ **Date:** _____
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Job Placement Rates (Includes data for the two calendar years prior to reporting.)

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| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 11 | 11 | 0 | 0 | 0% |
| 2017 | 10 | 9 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
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| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
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| 2016 | N/A | N/A |
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| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 9 | N/A | N/A | N/A | N/A |

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

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| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

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- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 7 | 7 | 7 | 100% |
| 2017 | 0 | 0 | 0 | 0% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 7 | 7 | 0 | 0 | 0% |
| 2017 | 0 | 0 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 0 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$6000.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 6 | 6 | 6 | 100% |
| 2017 | 0 | 0 | 0 | 0% |

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 6 | 6 | 0 | 0 | 0% |
| 2017 | 0 | 0 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 6 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$6000.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Essential – 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 0% |
| 2017 | 11 | 11 | 11 | 100% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on January 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 11 | 11 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 11 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3960.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Essential – 15 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 0 | 0 | 0 | 100% |
| 2017 | 18 | 18 | 18 | 100% |

This Program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistic may be available from government sources or from the institution, but is not equivalent to the actual performance data. This program began on January 3rd, 2017. The estimated date of availability for two full years of data: January 2nd, 2020

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 0 | 0 | 0 | 0 | 0% |
| 2017 | 18 | 18 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 18 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$3960.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (915) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Intensive – 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 14 | 11 | 11 | 79% |
| 2017 | 9 | 6 | 6 | 67% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 14 | 11 | 0 | 0 | 0% |
| 2017 | 9 | 6 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 6 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4680.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Intensive – 22.50 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 20 | 17 | 17 | 85% |
| 2017 | 3 | 3 | 3 | 100% |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 20 | 17 | 0 | 0 | 0% |
| 2017 | 3 | 3 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 3 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4680.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 9 | 8 | 8 | 89% |
| 2017 | 2 | 1 | 1 | 50% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 9 | 8 | 0 | 0 | 0% |
| 2017 | 2 | 1 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 1 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for students completing a 12 week program on-time in 2017 is \$4320.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____
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Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes ontime graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
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- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Standard – 18.75 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 12 | 11 | 11 | 92% |
| 2017 | 9 | 9 | 9 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 12 | 11 | 0 | 0 | 0% |
| 2017 | 9 | 9 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|--|---------------------------------------|
| 2016 | N/A | N/A |
| 2017 | N/A | N/A |

Student's Initials: _____ Date: _____
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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 9 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____
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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 4 | 4 | 4 | 100% |
| 2017 | 1 | 1 | 1 | 100% |

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (Includes data for the two calendar years prior to reporting.)

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 4 | 4 | 0 | 0 | 0% |
| 2017 | 1 | 1 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2016 | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A |

Self-Employed / Freelance Positions

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2016 | N/A | N/A |
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Institutional Employment

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
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Student's Initials: _____ Date: _____

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Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 1 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

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| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

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Cost of Educational Program

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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 & 2017**

On-Time Completion Rates (Graduation Rates)

Program Name: TOEFL Preparation Super – 26.25 Hours (per week)

| Calendar Year | Number of Students Who Began Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016 | 10 | 10 | 10 | 100% |
| 2017 | 1 | 1 | 1 | 100% |

Student's Initials: _____ **Date:** _____

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Job Placement Rates (Includes data for the two calendar years prior to reporting.)

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| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|--|
| 2016 | 10 | 10 | 0 | 0 | 0% |
| 2017 | 1 | 1 | 0 | 0 | 0% |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
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| 2017 | N/A | N/A | N/A |

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| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| N/A | N/A | 1 | N/A | N/A | N/A | N/A |

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| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,000 - \$25,000 | \$35,0001 - \$40,000 | \$40,0001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------------|----------------------|----------------------|---------------------|--------------------------------|
| 2016 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2017 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

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- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.