



e-mail: martyrunik@gmail.com

3187 Salida ct. Cameron Park California 95682

phone: (916) 803-8930

Marty Runik Owner / Trainer

website: www.topgunpdrtraining.com

**SCHOOL PERFORMANCE FACT SHEET**

**CALENDAR YEARS 2016 & 2017**

**Beginning PDR Training 80 hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016          | 21                                       | 21                                | 21                          | 100%                    |
| 2017          | 19                                       | 19                                | 19                          | 100%                    |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
|               |                                          |                                   |                |                      |
| 2016          | 21                                       | 21                                | N/A            | N/A                  |
| 2017          | 19                                       | 19                                | N/A            | N/A                  |

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2016          | 21                                   | 21                  | 21                                 | N/A                             | N/A                                    |
| 2017          | 19                                   | 19                  | 19                                 | N/A                             | N/A                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Ask the institution owner for a list of the employment positions determined to be in the field for which a student received education and training.

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2016          | N/A                                                 | N/A                                                        | N/A                                   |
| 2017          | N/A                                                 | N/A                                                        | N/A                                   |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2016          | N/A                                                  | N/A                                                                | N/A                                   |
| 2017          | N/A                                                  | N/A                                                                | N/A                                   |

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**Self-Employed / Freelance Positions**

| <b>Calendar Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|----------------------------------------------------------------------|----------------------------------------------|
| 2016                 | N/A                                                                  | N/A                                          |
| 2017                 | N/A                                                                  | N/A                                          |

**Institutional Employment**

| <b>Calendar Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| 2016                 | N/A                                                                                                                                                                         | N/A                                          |
| 2017                 | N/A                                                                                                                                                                         | N/A                                          |

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

**This program may result in freelance or self-employment.**

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Only initial after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 - \$25,000 | \$35,001 - \$40,000 | \$40,001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|
| 2016          | 21                                 | N/A                         |                     |                     |                     |                     | 21                             |
| 2017          | 18                                 | N/A                         |                     |                     |                     |                     | 19                             |

A list of sources used to substantiate salary disclosures is available from the school. STUDENT CAN OBTAIN THIS INFORMATION BY ASKING FOR A COPY OF THIS LIST FROM THIS INSTITUTION

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in \_\_\_\_\_. Is \_\_\_\_\_ Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

This program does not requires state licensure

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number of Graduates who Passed First Exam | Number who Failed First Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|-------------------------------------------|------------------------------|--------------|
| 2016          | 21                                   | 0                               | N/A                                       | N/A                          | N/A          |
| 2017          | 19                                   | 0                               | N/A                                       | N/A                          | N/A          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 40 graduates.

Students Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## THIS INSTITUTION DOES NOT PARTICIPATE IN FEDERAL FINANCIAL AID PROGRAMS

### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
  - “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
  - “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
  - “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
  - “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
  - “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
  - “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
  - “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
  - “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
  - “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
  - “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- 
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
  - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
  - “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
  - “Salary” is as reported by graduate or graduate’s employer.
  - “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## Students Right to Cancel

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

It will be the policy of Top Gun PDR Training to provide a 60% pro rata refund to students who withdraw or otherwise fail to complete a program of instruction. This means that, assuming a student has prepaid for the instruction, a percentage of all paid tuition will be refunded if the student has completed less than 60% of a program. After the student completes 60% of a program, there will be no refund.

This method of calculating a refund will be followed as required by the State of California.

1. Take the total tuition charge and any STRF fee.
2. Divide this figure by the number of hours in the program.
3. The quotient is the hourly charge for the program.
4. The amount owed by the student for the purposes of calculating a refund is derived by multiplying the total hours attended by the hourly charge for instruction plus the amount of the registration fee specified in paragraph (1).
5. The refund shall be any amount in excess of the figure derived in paragraph (4) that was paid by the student.

You have the right to cancel this Agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, until midnight of the first day after the first class you attended, and receive a full refund.

Cancellation shall occur when you give written notice of cancellation at the address of the school shown on the top of the first page of the Enrollment Agreement. You can do this by mail, hand delivery or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

All refunds will be processed and should be received by the student within thirty days and in the vast majority of cases, all refunds will be made the same date upon which the student's withdrawal has been determined

Signature of Student \_\_\_\_\_

Date: \_\_\_\_\_

## Federal Student Loan Debt

Top GUN PDR Training is eligible, but chooses not to participate in federal student aid programs. Therefore students who attend this institution do not have federal student loans.

**Initial only after you have had sufficient time to read and understand the information.**

Students initials \_\_\_\_\_ Date \_\_\_\_\_

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Students name \_\_\_\_\_ Students signature \_\_\_\_\_

School Official date \_\_\_\_\_



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**SCHOOL PERFORMANCE FACT SHEET**

**CALENDAR YEARS 2016 & 2017**

**Advanced PDR Training 40 hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2016          | 0                                        | 0                                 | 0                           | N/A                     |
| 2017          | 0                                        | 0                                 | 0                           | N/A                     |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
|               |                                          |                                   |                |                      |
| 2016          | 0                                        | 0                                 | N/A            | N/A                  |
| 2017          | 0                                        | 0                                 | N/A            | N/A                  |

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2016          | 0                                    | 0                   | 0                                  | N/A                             | N/A                                    |
| 2017          | 0                                    | 0                   | 0                                  | N/A                             | N/A                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Ask the institution owner for a list of the employment positions determined to be in the field for which a student received education and training.

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2016          | N/A                                                 | N/A                                                        | N/A                                   |
| 2017          | N/A                                                 | N/A                                                        | N/A                                   |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2016          | N/A                                                  | N/A                                                                | N/A                                   |
| 2017          | N/A                                                  | N/A                                                                | N/A                                   |

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| <b>Calendar Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|----------------------------------------------------------------------|----------------------------------------------|
| 2016                 | N/A                                                                  | N/A                                          |
| 2017                 | N/A                                                                  | N/A                                          |

**Institutional Employment**

| <b>Calendar Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| 2016                 | N/A                                                                                                                                                                         | N/A                                          |
| 2017                 | N/A                                                                                                                                                                         | N/A                                          |

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

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**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

This program may result in freelance or self-employment.

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| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 - \$25,000 | \$35,001 - \$40,000 | \$40,001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|
| 2016          | 0                                  | N/A                         |                     |                     |                     |                     | 0                              |
| 2017          | 0                                  | N/A                         |                     |                     |                     |                     | 0                              |

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**Cost of Educational Program**

Total charges for the program for students completing on-time in \_\_\_\_\_. Is \_\_\_\_\_ Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

This program does not requires state licensure

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number of Graduates who Passed First Exam | Number who Failed First Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|-------------------------------------------|------------------------------|--------------|
| 2016          | 0                                    | 0                               | N/A                                       | N/A                          | N/A          |
| 2017          | 0                                    | 0                               | N/A                                       | N/A                          | N/A          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 40 graduates.

Students Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### **Definitions**

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## Students Right to Cancel

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1. Take the total tuition charge and any STRF fee.
2. Divide this figure by the number of hours in the program.
3. The quotient is the hourly charge for the program.
4. The amount owed by the student for the purposes of calculating a refund is derived by multiplying the total hours attended by the hourly charge for instruction plus the amount of the registration fee specified in paragraph (1).
5. The refund shall be any amount in excess of the figure derived in paragraph (4) that was paid by the student.

You have the right to cancel this Agreement for a course of instruction including any equipment such as books, materials and supplies or any other goods related to the instruction offered in this Agreement, until midnight of the first day after the first class you attended, and receive a full refund.

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All refunds will be processed and should be received by the student within thirty days and in the vast majority of cases, all refunds will be made the same date upon which the student's withdrawal has been determined

Signature of Student \_\_\_\_\_

Date: \_\_\_\_\_

## Federal Student Loan Debt

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Students name \_\_\_\_\_ Students signature \_\_\_\_\_

School Official date \_\_\_\_\_