



HANDS ON HEALING
6708 Foothill Blvd. Tujunga, CA 91042
(626) 510-4847 | www.gotohhi.org

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2016 - 2017

MT300 – 19 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	23	20	20	100%
2017	19	19	17	89%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



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Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	23	20	20	8	40%
2017	19	17	17	14	82%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. <http://www.bls.gov/oes/current/oes319011.htm>

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	3	2	5
2017	6	8	14

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	4	1	5
2017	10	4	14



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	3	3
2017	4	4

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

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License Examination Passage Rates

Calendar Year	Total Number of Exams for School	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	21	20	17	3	81%
2017	17	16	14	2	87.5%

Licensure examination passage data is not available from the state agency administering the examination.

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Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2016	20	8	1	1	0	1	12
2017	17	14	1	0	0	0	16

A list of sources used to substantiate salary disclosures is available from the school.

<http://www.bls.gov/oes/current/oes319011.htm>

Student's Initials: _____ Date: _____
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Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$6500. Additional charges may be incurred if the program is not completed on-time.

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Federal Student Loan Debt

Hands on Healing is eligible, but chooses not to participate in federal student aid programs. Therefore, students who attend this institution do not have federal student loans.

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



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This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 10/17/2016. As of 10/17/2018, two full years of data for this program will be available.

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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Student's Right to Cancel

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when the student **gives written notice of cancellation** to the school at the address specified in the agreement. The same address appears on the front of this catalog. If the student cancels the agreement, the student shall have no liability except for \$75.00 Non-refundable Enrollment Fee and items in the "Student Bundle." **These items can only be refunded if not opened and/or used.** If the student fails to return items within a ten-day period, he/she will accrue charges that will be deducted from the refund. The school shall refund any consideration paid by the student within 30 days after the school receives notice of cancellation.

WITHDRAWAL/REFUND

Institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later. The student has the right to withdraw from a course of instruction at any time and receive a prorated refund for the unused portion of the tuition. Refund Formula: The amount of the refund has to be calculated on a pro-rata basis, less a \$75.00 non-refundable registration fee and any items supplied in the Student Bundle supplied by the school that were not returned within ten days. **The refund formula is as follows: total paid minus registration fee and student bundle multiplied by hours of instruction received minus unreturned equipment equals total refund.** The refund is calculated on the day we receive cancellation in writing. If the student does not send us a written notice of cancellation we wait until the third absence and drop the student from the class and calculate the refund accordingly. Refunds will be processed and paid within 30 days. Students are eligible for refunds only if they have completed 60% or less of the instructions.