

AERO TECH ACADEMY, INC.  
SCHOOL CATALOG  
1745 SESSUMS DR  
REDLANDS CALIFORNIA 92374  
DAY AND NIGHT -(909)794-4046  
EMERGENCY -99150-818-9714  
AERO TECH ACADEMY INC DOSE NOT HAVE A WEBSITE

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2017

Catalog is Updated Annually

Effective: January 1, 2019 –December 31, 2019

Approved by the Federal Aviation Administration under Part 141

Aero tech academy, Inc. is private institution that is approved to operate by the Bureau for Private Postsecondary Education.

(Approval to operate means that the institution is compliant with the minimum standards Contained in the California Private Postsecondary Act of 2009(as amended) and division 7.5 of Title 5 of the California Code of Regulations

Upon request our catalog is available in writing to prospective students or to the general public. Class Sessions are held in the class rooms at Aero Tech Academy, Inc., at 1745 Sessums Drive, Redlands Calif..

Any questions a student may have regarding this catalog that have not been satisfactorily Answered by the instilution may be directed to the Bureau for Postsecondary Education at

2535 Capitol Oaks Drive Suite 400

Sacramento CA 95833

P.O.Box 980818

West Sacramento CA 95798-0818

Website address [www.bppe.ca.gov](http://www.bppe.ca.gov)

Telephone and FAX #'s (888)370-7589 or by fax (916) 263-1897

"As a prospective student, you are encouraged to review this catalog prior to signing an Enrollment agreement. You are also encouraged to review the School Performance Fact Sheet which must be provided to you prior to signing an enrallment agreement"

"A student or any member of the public may file a complaint about this institution with the Bureau for Postsecondary Education by calling (888)370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web. site [www.bppe.ca.gov](http://www.bppe.ca.gov)

SCHOOL GOVERNING BODY, ADMINISTRATORS, AND FACULTY

- A. Owner;  
Aero Tech Academy. Inc.
  
- B. Directors;  
Nobumasa Ezuka –President –Manager-Chief Pilot  
Yasuyuki Mikata- CFO
  
- C. Administrative Officials;  
Nobumasa Ezuka –Office Manager- Records Clerk
  
- D. Instructor  
Nobumasa Ezuka  
Dennis Brown  
Brennt King  
Julia Hinckley  
Yoshihisa Tanasaki

INSTRUCTIONAL FACILITIES

This school is located on Redlands Municipal Airport, whose street address is 1745 Sessums Drive, Suite 150, Redlands, California.

The school consists of an administration office, two classrooms, and bookstore. Each classroom has a capacity of 10 students each, with teaching aide sufficient to meet the students educational needs and standards. Restroom is located downstairs. There is ample parking in the main parking lot for students.

Flight training and ground training is conducted at Aero Tech Academy, Inc., 1745 Sessums Dr. Redlands, Calif. 92373

Instructional Schedule

Flight Instruction is conducted Monday through Sunday except Christmas and New Years Day from 9:00 A.M. To 4:00 P.M. Ground School classes are held in the evenings Monday through Saturday, 6:30 P.M. to 9:30 P.M., All classes are held at Aero Tech Academy, 1745 Sessums Drive, Suite 150, Redlands, California.

EQUIPMENT INVENTORY

MAKE	MODEL	HORSEPOWER	LEASED	OWNED	SPECIAL Equipment		
					Nav/com Transponder	Dual Nav/Com transponder glide slope marker beacon	DME/ADF
Cessna	C-150	100		X	X		
Cessna	C-152	100		X	X		
Cessna	C-172	150		X			X
Piper Archer	PA28-181	180		X			X
Piper Arrow	PA28-200	200		X			X

MEDICAL CERTIFICATION

Students must hold a second class FAA Medical

## ENROLLMENT POLICY

Students may enroll on any day school is in session. Students must possess the appropriate ratings and/or certificates and must meet the medical requirements for Commercial pilot certification at the time of enrollment. A student shall enroll solely by means of executing an enrollment agreement. The enrollment agreement shall be signed by the student and an authorized employee of the institution. Prior to enrollment, an institution shall provide a prospective student, with a copy of the catalog and school performance fact sheet.

This institution has not entered into an articulation or transfer agreement with any other institution.

This institution does not offer English language services.

Aero Tech Academy, Inc. does offer visa services to the student. The institution issues the I-20, registers he/she with Sevis and TSA and has the student fingerprinted. The fees to the student for these services is \$570.00. The institution will vouch for student status.

The student must have the ability to read and write English at the level of a graduate of an American high school as demonstrated by the possession of a high school diploma, GED or passage of the California high school proficiency exam." Or "A student must have a score of 70 on the TOEFL exam."

All instruction will be given in English.

### Student Services:

There is a phone the students can use to call flight service to get weather briefings and to file flight plans. The student can make appointments to talk to the Chief Flight Instructor to discuss his progress and if he has any concerns or problems.

Aero Tech Academy, Inc. does not have dormitory facilities under its control.

There is apartment complexes across the street from Aero Tech Academy, Inc. The rental rate on them is \$750.00 per month.

Aero Tech Academy, Inc. has no responsibility to find or assist a student in finding housing.

## CREDIT EVALUATION POLICY

A written record of any previous training will be maintained in the student's file. The chief Flight Instructor will grant credit as appropriate for all previous training and shorten the student's service. Evaluation of prior credit may be based upon a review of training records and other transcripts, flight check or a combination thereof.

This institution does not accept credits through challenge examinations or achievement test.

## "NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION"

The transferability of credits you earn at Aero Tech Academy, Inc. is at the the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Commercial Pilot Course, Flight Instructor Refresher Course, Pilot Ground School Course is also at the complete discretion of the institution to which you may seek to transfer,if the certificate that you earn at this institution are not excepted at the institution to which you seek to transfer, you may be required to repeat some or all of your course work at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Aero Tech Academy, Inc. to determine if your certificate will transfer."

### ATTENDANCE POLICY

Students are required to complete a minimum of 15 hours of instruction per quarter following the date of enrollment. Exceptions may be granted due to weather, illness or other unavoidable circumstances and must be documented in student file.

### PROGRESS POLICY

Flight training: A student who fails a Stage Check will be placed on probation. If the student fails the next Stage Check the students training will be terminated. The student may be reenrolled only after evidence is shown that the conditions which caused the unsatisfactory progress have been rectified and the facility determines there is a reasonable likelihood that the student will progress satisfactorily.

### CONDUCT POLICY

The student will at all times comply with Federal Aviation Regulations and applicable aircraft course rules. A course rule briefing will be provided to the student by competent authority prior to actual flight training and as needed thereafter. Violation of FAA rules and regulations is cause for dismissal. The student shall at all times when in classroom or on the airfield, conduct themselves in a responsible and or, and shall appear for training in a sober and receptive condition. Violation of these conditions is a cause for dismissal.

### PROBATION

The student will only be put on probation one time for three days for the following: tardiness for class,disruptive in class and uncompleted home work. If conduct continues student will be terminated.

### Dismissal

After one time of probation of three days for the following: tardiness for class, disruptive in class and uncompleted home work, the student will be dismissed.

CANCELLATION, WITHDRAWAL, AND REFUND POLICIES r. The student has the right to cancel and obtain a refund of charges paid through attendance at first class session, or the seventh day after enrollment, whichever is later. If student received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. The student needs to put in writing that he /she wishes to cancel his enrollment with Aero Tech Academy, Inc. sign and date it and give to his/her flight instructor and obtain a refund. The withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to a student's lack of attendance.

Refund Policy

Aero Tech Academy, Inc. shall refund 100 percent of the amount paid less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) if notice of cancellation is made through attendance at the first class session, or the seventh day after the enrollment, which is later. The refund policy for students who have completed 60 percent less of the period of attendance shall be pro rata refund. The institution shall pay refunds within 45 days of a student's cancellation or withdrawal.

Total Amount				Adjusted
Actually Paid				Amount
For Instruction	-	Instruction	=	Actually
(Includes all fees		Fee		Paid for
but no equipment)				Instruction
Adjusted		Hours of Instruction Not Received		
Amount		But for which Student Has Paid		
Final				
Actually	X	_____	=	Refund
Paid for		Hours of Instruction		
Instruction				

Leave of absence: Our students may not take a leave of absence, due to the proficiency they have to maintain to fly the airplane, and skill they have to maintain to do the maneuvers to pass the FAA flight check for the Commercial Pilot Airplane course. If the student was absent from the course he/she would not be able to graduate.

**NOTE:**

Commercial Pilots license program is designed to prepare you for positions in a profession, occupation, trade or career field and requires a Federal Aviation Administration Commercial Pilots licence.

The following is a list of requirements for eligibility for licensure:

**COMMERCIAL PILOT AIRPLANE COURSE:**

To complete program student must have completed:

120.0 hours of flight time

65.0 hours of ground instruction

pass the FAA written test and FAA flight check test

COMMERCIAL PILOT AIRPLANE

Admission Requirements: Be at least 18 years of age and hold at least a current Class II medical certificate, a private pilot license with instrument rating or be concurrently enrolled in the instrument rating course. Possess a high school diploma or its equivalent. Demonstrate the ability to read, write, speak and understand the English language.

Aero Tech Academy has not entered into an articulation agreement or transfer agreement with any other institution.

Aero Tech Academy, Inc. does not except Ability to Benefit exam.

Chief Pilot will evaluate students flying ability and issue credit for flight time, if student has passed the FAA written test, he/she will receive 50% credit of the ground instruction.

Credit for flight time \_\_\_\_\_ hours      Credit for ground instruction \_\_\_\_\_ hours

Description - Commercial Pilot Airplane Program

Consists of flight hours and ground school hours to meet the Federal Aviation Administration (Part 141) requirements to obtain a Commercial Pilot Certificate with an airplane rating.

Equipment: Cessna 150, 152, Cessna 172, Piper Archer, Piper arrow

Required Course: Commercial Pilot Airplane

55.0 hours of dual flight Instruction @	\$180.00 per hour	=	\$9900.00
65.0 hours of Solo flight Instruction @	\$135.00 per hour	=	\$8775.00
35.0 hours of ground Instruction @	\$ 45.00 per hour	=	\$1575.00
<u>30.0</u> hours of pre/post Instruction @	\$ 45.00 per hour	=	\$1350.00
185.0 hours needed for completion of course			

Books = \$ 211.45

Supplies = \$ 34.00

FAA Written Test = \$ 150.00

FAA Designated Examiner Fee = \$ 500.00

Registration Fee (Non-Refundable) \$ 250.00

Tuition (included above) \$5400.00 STRF Assessment (Non-Refundable) \$ 0

Student is assessed \$.50 per one Thousand Dollars of tuition paid (except third party paid tuition) (NON-Refundable)

Total charges for a period of attendance \$ N/A

Estimated schedule of total charges for the entire educational program \$22745.45

Textbooks, course manuals, computer, plotters, charts, FAA written test, and FAA Designated Examiner fee, Aircraft rental are non-refundable and STRF assessment are non-refundable.

Textbooks, course manuals, computer, plotters and charts can be purchased in the administration office.

There is a class room available downstairs for student to use to study in. There is manuals, charts and study material available for them from 9:00 A.M. to 4:00 P.M. NO LIBRARY.

Graduation/Completion: Student must pass the FAA written test for the course and pass the FAA flight check and meet the minimum flight hours of 120 hours and 65.0 hours of ground instruction to complete this course. Upon completion of this course student will receive his/her Commercial Pilot rating certificate.

Missions and Purposes and objectives: To provide professional and comprehensible instruction to our students. The student will obtain knowledge and skill in navigation, FAR's, weather, and aerodynamics. The student will obtain the knowledge, skill and aeronautical experience necessary to meet the requirements for a Commercial Pilot Airplane rating.

Statement: The institution programs are not accredited by an accrediting agency recognized by the United States Department of Education. The programs are not degree programs.

Student Achievements:

Grading: Aero Tech Academy utilizes letter grades. Student is graded by his/her instructor after each lesson. Grades are designated as follows:

A	1.0
B	2.0
C	3.0
D	4.0
F	0.0

Policies on Student Rights and student Grievances: Students must put any complaint in writing to the Chief Pilot (Nobumasa Ezuka) and placed in his in box located on reception desk in administration office. Mr. Ezuka is in his office 9:00 A.M. to 4:00 P.M.. His office is in the administration office. The chief pilot will review the complaint and schedule a meeting with the student and instructor to resolve the problem.

Student Rights policies: Students at Aero Tech Academy Inc. has the right to freedom of expression, press, religion and assembly. They have the right to express their own views. Students have the right to be treated fairly and with dignity regardless of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight or veteran status. Student has the right to access Aero Tech Academy Inc. policies which effect them.

Student records are kept for a period of 5 years. Student may request a copy of records during the 5 year period. Transcripts are kept permanently. The types of documents that are kept but not limited to attendance records, enrollment agreement for each course, record of Pass/Fail. As well as Financial records, all records are kept in locked files at school location. The custodian of records (Joyce Hovell).

Students will be issued a certificate for the courses completed.

**NOTE:**

Flight Instructor Refresher Course is designed to renew your Federal Aviation Flight Instructor Licence and could be used for positions in a profession, occupation, trade or career field and requires a Federal Aviation Administration Flight Instructors license.

The following is a list of requirements for eligibility for licensure:

**FLIGHT INSTRUCTOR REFRESHER COURSE**

To complete the program student must have completed:

16.0 hours of ground instruction



## FLIGHT INSTRUCTOR REFRESHER COURSE

### Admission Policies:

Must hold a current Flight Instructor Rating. Posses a high school diploma or its equivalent. No credit is offered for this course per Federal Aviation Administration regulation to renew students rating.

-Aero Tech Academy does not except the ability to Benefit exam

### Description- Flight Instructor Refresher Course

Approved by the Federal Aviation Administration (Part 141), contains all the requirements to renew the students Flight Instructor certificate. The program will inform students of new requirements for their instructor certificate and regulations concerning student requirements for courses. New teaching techniques and aeronautical knowledge needed to develop competency proficiency.

### Course: Flight Instructor Refresher Course

16.0 hours of ground instruction @ \$45.00 per hour	=	\$720.00
<u>Registration Fee</u> (Non-Refundable)		\$250.00
<u>Tuition</u> (included above) <u>\$720.00</u> STRF Assessment Non-refundable\$		0
Student is assessed \$.50 per one Thousand Dollars of tuition paid (except third party paid tuition)(NON-Refundable)		
<u>Total Charges for a period of attendance</u>		\$ N/A
<u>Estimated schedule of total charges for the entire educational program</u>		\$970.00

Graduation/Completion: Student will meet the required requirements to renew his/her Flight Instructor Rating. 16.0 hours of review of navigation, FARs, weather, and the fundamentals of instructing to complete the course. The student will receive a certificate of completion.

Missions, and objectives: For students to improve his/her instructional skills. And Aero Tech Academy to instill in the students, safety and professionalism. To renew their flight instructor certificate.

COMMERCIAL PILOT GROUND SCHOOL COURSE

Admission Policies: Be at least 16 years of age. Posses high school diploma or its equivalent.

Aero Tech Academy does not except the ability to benefit exam

The need for ground school to pass FAA written Test for rating. There is no credit given for this course. To meet the FAA requirements you need 35.0 hours of ground instruction.

Description of Program

Approved by the Federal Aviation Administration (Part 141) to meet the requirements of the pilot ground school course. The students will acquire the knowledge to pass the FAA written test .

Receive instruction in navigation, aerodynamic, and weather.

Course - Pilot Ground School Course

35.0 hours of ground training @ \$45.00 per hour \$1575.00

Tuition \$1575.00 (included above)STRF assessment(Non-Refundable) \$ 0

Student is assess \$.50 per one thousand dollars of Tuition paid (except third party paid tuition)

Registration Fee (Non-Refundable) \$ 250.00

Books \$ 150.00

Supplies \$ 150.00

FAA written test \$ 150.00

Total charges for a period of attendance \$ N/A

Estimated schedule of total charges for the entire educational program \$ 2275.00

Textbooks, course manuals, computers, plotters, charts are non-refundable. These maybe purchased in the administration office.

Graduation/Completion: Students will meet their ground instruction hours of 35.0 hours of training required to complete the program and acquire the knowledge to pass the FAA written test.

Missions and purposes and objectives: To provide professional and comprehensible instruction to our students. To promote safety and professionalism in our students. The student will obtain knowledge in navigation, weather, cross country planning and FAR's to pass the FAA written test.

THIS INSTITUTION DOES NOT PARTICIPATE IN FEDERAL OR STATE FINANCIAL AID PROGRAMS

If a student obtains a loan to pay for his/her flight training course, the student will be responsible to repay the full amount of loan plus interest, less the amount of any refund, and that, if a student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds.

Aero Tech Academy Inc. does not have a petition in bankruptcy and is not operating as a debtor in possession, and has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.)

Aero Tech Academy Inc. does not provide a Placement Service.

JOB LISTINGS

The student that completes the commercial pilot airplane course may be eligible for a commercial pilot job (SOC 53-2012). A listing of jobs can be found at the web site as well as their company.

1. Grand Canyon Scenic Airlines
2. Air Methods
3. Berry Aviation Inc.

The student that completes the flight instructor refresher course may be eligible for a commercial pilot job (SOC 53-2012). A listing of jobs can be found at the web site as well as their company.

1. California Aviation Services, Inc.
2. Palm Spring Flying School
3. EFI Flight School

## STUDENT TUITION RECOVERY FUND

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

(b) In addition to the statement required under subdivision (a) of this section, a qualifying institution shall include the following statement in its school catalog: "It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF

may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an

educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.

4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.

5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.

7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four

(4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number."

Proof of Issue

I have received a copy of Aero tech Academy catalog January 1 2019 Containing the rule regulation and cost for flight courses and copy of FAA approved Training Course Outline for the specific course in which I have enrolled.

Name

Social Security Number

Course

Date \_\_\_\_\_ Enrolled by

Student Signature