

#### PERFORMANCE FACT SHEET

2016 and 2017 Calendar Years

# **BUILDING MAINTENANCE** (540 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	66	47	47	100%
2016	70	70	50	71%

		. 0			
2017	66	47	47	100%	
2016	70	70	50	71%	
Student Initi	als: Date:				

Date:\_\_\_\_\_ Initial only after you have had a sufficient time to read and understand the information

#### Students Completing Within 150% of Published Program Length

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	66	47	0	0%
2016	70	70	0	0%

Student Initials:	Date:
Initial only after you have ha	d a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	66	47	35	25	71%
2016	70	50	30	21	70%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



# **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

# Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	25	25
2016	8	13	21

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	24	1	25
2016	13	8	21

# **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	4	25
2016	6	21

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	25
2016	0	21

Student Initials:	Date:
Initial only after you have h	ad a sufficient time to read and understand the information



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001	25,001	30,001	35,001	40,001	45,001	No Salary
			to	to	to	to	to	or	Information
			25,000	30,000	35,000	40,000	45,000	more	Reported
2017	35	25	18	7	0	0	0	0	0
2016	30	21	15	6	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Initial only after you have h	Date:ad a sufficient time to read and understand the information
	COST OF EDUCATIONAL PROGRAM
	m for students completing on-time in 2017: \$5,400.00 ncurred if the program is not completed on-time.
Student Initials: Initial only after you have h	Date: ad a sufficient time to read and understand the information
	FEDERAL STUDENT LOAN DEBT
	f Vocational and Technical Training are not eligible for federal student loans. This the U.S. Department of Education criteria that would allow its students to taid programs.
Student Initials: Initial only after you have h	Date:ad a sufficient time to read and understand the information



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589 or by fax (916)263-1897, or by visiting www.bppe.ca.gov

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

(Print)	
Student Signature:	Date:
School Official:	Date:

Student Name:



#### **DEFINITIONS**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
  incarcerated, are called to active military duty, are international students that leave the United States
  or do not have a visa allowing employment in the United States, or are continuing their education in
  an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

If the Student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

#### 2016 and 2017 Calendar Years

# CHILD CARE PROVIDER (480 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	25	19	14	74%
2016	16	16	7	44%

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Student Initia	als:	Date:				
Initial only at	fter you have ha	ad a suffic	ient time to read	and understand	the infor	mation

#### **Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	25	19	0	0%
2016	16	16	0	0%

Student Initials:	Date:
Initial only after you have ha	ad a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	25	14	12	10	83%
2016	16	7	7	6	86%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



# **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

# Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	6	4	10
2016	4	2	6

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	10	0	10
2016	6	0	6

#### **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	10
2016	0	6

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	10
2016	0	6

Student Initials: Date:	
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Initial only after you have had a sufficient time to read and understand the information



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2017	12	10	7	3	0	0	0	0	0
2016	7	6	4	2	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,150.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information



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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name:(Print)	
Student Signature:	Date:
School Official:	Date:



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- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations
  for which the state requires passing an examination, the six months period begins after the
  announcement of the examination results for the first examination available after a student completes
  an applicable educational program.
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- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

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The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date	e:



#### PERFORMANCE FACT SHEET

2016 and 2017 Calendar Years

# COMPUTER APPLICATIONS

(540 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	158	107	82	77%
2016	106	106	67	63%

2016	106		106	67	
Student Initia	als:	Date:			

Initial only after you have had a sufficient time to read and understand the information

# Students Completing Within 150% of Published Program Length

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	158	107	0	0%
2016	106	106	0	0%

Student Initials:	Date:
Initial only after you have ha	nd a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	158	82	59	41	70%
2016	106	67	41	29	71%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



# **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

# Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	11	31	42
2016	15	14	29

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	14	28	42
2016	20	9	29

#### **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	42
2016	0	29

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	42
2016	0	29

Stud	lent Initials	Date:	

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# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001	25,001	30,001	35,001	40,001	45,001	No Salary
			to	to	to	to	to	or	Information
			25,000	30,000	35,000	40,000	45,000	more	Reported
2017	59	42	23	19	0	0	0	0	0
2016	41	29	15	14	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,150.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

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Student Signature:	Date:
School Official:	Date:



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If the Student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

2016 and 2017 Calendar Years

# **COMPUTER TECHNOLOGY** (540 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	10	6	6	100%
2016	15	15	11	73%

Student Initi	als: Date:			
2016	15	15	11	73%
2017	10	6	6	100%

Student initials:	Date:
Initial only after you have ha	ad a sufficient time to read and understand the information

# Students Completing Within 150% of Published Program Length

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	10	6	0	0%
2016	15	15	0	0%

Student Initials:	Date:
Initial only after you have ha	ed a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	10	6	4	3	75%
2016	15	11	7	5	71%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



# **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

# Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	3	0	3
2016	3	2	5

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	3	3
2016	2	3	5

#### **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	2	3
2016	3	5

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field	
2017	0	3	
2016	0	5	

Stud	lent Initials:	Date:

Initial only after you have had a sufficient time to read and understand the information



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001	25,001	30,001	35,001	40,001	45,001	No Salary
			to	to	to	to	to	or more	Information
			25,000	30,000	35,000	40,000	45,000		Reported
2017	4	3	1	0	0	0	0	0	2
2016	7	5	3	2	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,150.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589 or by fax (916)263-1897, or by visiting www.bppe.ca.gov

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

(Print)	
Student Signature:	Date:
School Official:	Date:

Student Name:



#### **DEFINITIONS**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations
  for which the state requires passing an examination, the six months period begins after the
  announcement of the examination results for the first examination available after a student completes
  an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

If the Student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

2016 and 2017 Calendar Years

# DIGITAL PHOTOGRAPHY AND VIDEO EDITING (450 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	5	4	4	100%
2016	2	2	2	100%

Student Initi	als: Date:			
2016	2	2	2	100%
2017	5	4	4	100%

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Initial only after you	nhave had a sufficient	t time to read and unders	tand the information

# Students Completing Within 150% of Published Program Length

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate	
2017	5	4	0	0%	
2016	2	2	0	0%	

Student Initials:	Date:
Initial only after you have ha	nd a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	5	4	4	3	75%
2016	2	2	2	2	100%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



# **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

# Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	3	0	3
2016	2	0	2

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	3	0	3
2016	2	0	2

#### **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	3	3
2016	2	2

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field		
2017	0	3		
2016	0	2		

Student l	nitials:	Date:	

Initial only after you have had a sufficient time to read and understand the information.



# This program may result in freelance or self-employment:

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of the employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide
  documentation that they are employed as such so that they may be counted as placed for our job
  placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student Initials:	Date:	
Only initial after you	u have had sufficient time to	read and understand the information.



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field		Annual Salary and Wage Reported for Graduates Employed in the Field					
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2017	4	3	0	0	0	0	0	0	3
2016	2	2	0	0	0	0	0	0	2

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,350.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information

Student Name:



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

(Print)	
Student Signature:	Date:
School Official:	Date:



#### **DEFINITIONS**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations
  for which the state requires passing an examination, the six months period begins after the
  announcement of the examination results for the first examination available after a student completes
  an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

If the Student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Dat	:e:



#### **PERFORMANCE FACT SHEET**

2016 and 2017 Calendar Years

# FLORAL AND BRIDAL ARRANGEMENT DESIGN (480 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	2	1	1	100%
2016	3	3	2	67%

2016	3	3	2	67%
Student Initi	als: Date:			

Initial only after you have had a sufficient time to read and understand the information

## Students Completing Within 150% of Published Program Length

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	2	1	0	0%
2016	3	3	0	0%

Student Initials:	Date:
Initial only after you have ha	ad a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	2	1	1	1	100%
2016	3	2	1	1	100%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



## **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

## Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	1	0	1
2016	1	0	1

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	1	0	1
2016	1	0	1

## **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	1	1
2016	1	1

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	1
2016	0	1

Student Initia	ls:	Date:		
Initial only aft	er you have had	d a sufficient time to read ar	nd understand the i	information



#### This program may result in freelance or self-employment:

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of the employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide
  documentation that they are employed as such so that they may be counted as placed for our job
  placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student Initials:	Date:
Only initial after you have had s	sufficient time to read and understand the information.



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001 to 25,000	25,001 to 30,000	30,001 to 35,000	35,001 to 40,000	40,001 to 45,000	45,001 or more	No Salary Information Reported
2017	1	1	0	0	0	0	0	0	1
2016	1	1	0	0	0	0	0	0	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,346.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information

Student Name:



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589 or by fax (916)263-1897, or by visiting www.bppe.ca.gov

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

(Print)	
Student Signature:	Date:
School Official:	Date:



#### **DEFINITIONS**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

If the Student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

#### 2016 and 2017 Calendar Years

# MEDICAL ASSISTANT (480 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	34	27	25	93%
2016	23	23	15	65%

2010	2	23	15	
Student Initia	als: Date			
Initial only a	fter you have had a su	ifficient time to read an	d understand the infor	mation

#### **Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	34	27	0	0%
2016	23	23	0	0%

Student Initials:	Date:
Initial only after you have ha	d a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	34	25	19	14	74%
2016	23	15	13	10	77%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



## **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

## Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	5	9	14
2016	4	6	10

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	12	2	14
2016	7	3	10

#### **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	14
2016	0	10

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	14
2016	0	10

Stud	lent Initia	ls:	Date:

Initial only after you have had a sufficient time to read and understand the information



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
		20,001	25,001	30,001	35,001	40,001	45,001	No Salary
		to	to	to	to	to	or more	Information
		25,000	30,000	35,000	40,000	45,000		Reported
19	14	8	6	0	0	0	0	0
13	10	4	6	0	0	0	0	0
	Available for Employment	Available for Employed in Field  19 14	Available for Employed in Field  20,001 to 25,000  19  14  8	Available for Employed in Field  20,001 25,001 to to 25,000 30,000  19 14 8 6	Available for Employed in Field 20,001 25,001 30,001 to to 25,000 30,000 35,000 19 14 8 6 0	Available for Employment   Employed in Field   20,001   25,001   30,001   35,001   to   to   to   to   25,000   30,000   35,000   40,000   19   14   8   6   0   0	Available for Employment   Employed in Field   20,001   25,001   30,001   35,001   40,001   to   to   to   to   to   45,000     19   14   8   6   0   0   0   0	Available for Employment   Employed in Field   20,001   25,001   30,001   35,001   40,001   45,001   to   to   to   to   to   or more   25,000   30,000   35,000   40,000   45,000   45,000   19   14   8   6   0   0   0   0   0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,550.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information

Medical Assistant 2017

Student Name:



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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

<u></u>	
(Print)	
Student Signature:	Date:
School Official:	Date:



#### **DEFINITIONS**

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- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations
  for which the state requires passing an examination, the six months period begins after the
  announcement of the examination results for the first examination available after a student completes
  an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

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The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

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- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

#### 2016 and 2017 Calendar Years

# MEDICAL BILLING

# (450 Total Clock Hours)

ON-TIME COMPLETION RATES (Graduation Rates)
Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	10	8	6	75%
2016	2	2	0	0%

Student Initia	als: Date:			
2016	2	2	0	

Initial only after you have had a sufficient time to read and understand the information

#### **Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	10	8	0	0%
2016	2	2	0	0%

Student Initials:	Date:
Initial only after you have ha	ed a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	10	6	4	3	75%
2016	2	0	0	0	0%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



## **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

## Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	2	1	3
2016	0	0	0

## **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	3	0	3
2016	0	0	0

#### **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	3
2016	0	0

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	3
2016	0	0

Student Initials:	Date:	

Initial only after you have had a sufficient time to read and understand the information



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001	25,001	30,001	35,001	40,001	45,001	No Salary
			to	to	to	to	to	or more	Information
			25,000	30,000	35,000	40,000	45,000		Reported
2017	4	3	1	2	0	0	0	0	0
2016	0	0	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your Sutech School Placement Services representative.

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,346.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information

Student Name:



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(Print)	
Student Signature:	Date:
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- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

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#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
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"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

2016 and 2017 Calendar Years

# PROPERTY MANAGEMENT (540 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2016	0	0	0	0%

Student Initia	als:	Date:			
2016	0		0	0	

Initial only after you have had a sufficient time to read and understand the information

#### **Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0%
2016	0	0	0	0%

Student Initials:	Date:
Initial only after you have ha	d a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	0	0	0	0	0%
2016	0	0	0	0	0%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



## **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

## Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

## **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

## **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field	
2017	0	0	
2016	0	0	

#### **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	0
2016	0	0

Student Initials:	Date:
Initial only after you have ha	ad a sufficient time to read and understand the information



# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field		Annual Salary and Wage Reported for Graduates Employed in the Field					
			20,001	25,001	30,001	35,001	40,001	45,001	No Salary
			to	to	to	to	to	or more	Information
			25,000	30,000	35,000	40,000	45,000		Reported
2017	0	0	0	0	0	0	0	0	0
2016	0	0	0 0 0 0 0 0						
A list of sou	A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your								

**Sutech School Placement Services representative.** 

Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,400.00 Additional charges may be incurred if the program is not completed on-time.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information
FEDERAL STUDENT LOAN DEBT
Students at Sutech School of Vocational and Technical Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student Initials: Date: Initial only after you have had a sufficient time to read and understand the information



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, starting salaries, or license exam passage rates, this fact sheet contains information which is calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, or calling 1-888-370-7589 or by fax (916)263-1897, or by visiting www.bppe.ca.gov

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

(Print)	
Student Signature:	Date:
School Official:	Date:

Student Name:



#### **DEFINITIONS**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations
  for which the state requires passing an examination, the six months period begins after the
  announcement of the examination results for the first examination available after a student completes
  an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

In order to be eligible for a refund students attending Sutech School of Vocational and Technical Training must meet criteria that is outlined in our Refund Policy detailed below:

A student has the right to cancel the enrollment agreement and obtain a refund to the paying entity of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If a student is rejected for training or if a course is canceled, the paying entity will receive a refund of all monies paid within 45 days. A Student may withdraw from school at any time and the paying entity will receive a refund of any paid but unused tuition. If a Student withdraws or is suspended or expelled after the aforementioned 7 day period for cancellation, all tuition and fees (i.e., educational costs), less a registration fee not to exceed \$75 shall be refunded on a pro-rata basis. Cancellation shall occur when you provide notice to the institution. Notice must be provided in writing form in person or by mail at 3455 E. Olympic Blvd., Los Angeles, CA 90023; or by fax (323) 262-0459; phone or email notice will not be accepted.

If the Student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The college shall refund 100 percent of the amount paid for institutional charges, less the registration fee or unreturned books/materials fee not to exceed seven hundred fifty dollars (\$750), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.

The college also provides a pro-rata refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance and has completed 60 percent or less of the period of attendance in their program.

The pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student or the paying entity, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (3), all amounts paid by the student in excess of what is owed as calculated in subdivision (1) shall be refunded.
- (3) Except as provided herein, all amounts that the student or the paying entity has paid shall be subject to refund excluding the seventy five dollar (\$75.00) registration fee, Student Tuition Recovery Fund fee, and any unreturned/used books, supplies or equipment. This non-refundable amount shall not total more than seven hundred and fifty dollars (\$750.00). Books, supplies and equipment are considered non-refundable once they have been opened or used.



If the school has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	



#### PERFORMANCE FACT SHEET

2016 and 2017 Calendar Years

# SOLAR ENERGY SYSTEMS INSTALLER (200 Total Clock Hours)

#### **ON-TIME COMPLETION RATES (Graduation Rates)**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Students available for graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2016	0	0	0	0%

2016	0		0	0	
Student Initials:		Date:			

Initial only after you have had a sufficient time to read and understand the information

#### **Students Completing Within 150% of Published Program Length**

Calendar Year	Number of students who began program	Students available for graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0%
2016	0	0	0	0%

Student Initials:	Date:
Initial only after you have ha	ed a sufficient time to read and understand the information

#### **JOB PLACEMENT RATES**

Includes data for the two years prior to reporting

Calendar Year	Number of students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement Rate % Employed in the field
2017	0	0	0	0	0%
2016	0	0	0	0	0%

Students are entitled to a list of the job classifications considered in the field of this educational program. To obtain this list, please request from your Sutech School Placement Services representative.



## **GAINFULLY EMPLOYED CATEGORIES**

Includes data for the two years prior to reporting

## Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20-29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

# **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

## **SELF-EMPLOYED / FREELANCE POSITIONS**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

## **INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates employed in the field
2017	0	0
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Student Initials:	Date:
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# **SALARY WAGE AND INFORMATION**

Includes data for the two years prior to reporting

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wage Reported for Graduates Employed in the Field						
			20,001	20,001 25,001 30,001 35,001 40,001 45,001 No Salary					
			to	to	to	to	to	or more	Information
			25,000	30,000	35,000	40,000	45,000		Reported
2017	0	0	0	0	0	0	0	0	0
2016	0	0	0	0	0	0	0	0	0
A list of sou	A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please request from your								

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Student Initials: Date:
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COST OF EDUCATIONAL PROGRAM
Total Charges for the program for students completing on-time in 2017: \$5,550.00
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FEDERAL STUDENT LOAN DEBT
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The school shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, their educational program in which they were enrolled. For purposes of this section "day" means calendar day.

#### If you, the student, defaults on a federal or state loan, both of the following may occur:

- a. The federal or state government or a loan guarantee agency may take action against you, the student, including garnishing an income tax refund; and/or
- b. You, the student, may not be eligible for any other government financial assistance at another institution until the loan is repaid.

"YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE"

Student Signature:	Date:	