

Catalog Home

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Southeastern University

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School of Extended Education

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Contents of the *Extended Education Catalog*

The *Extended Education Catalog* outlines the academic programs; policies pertaining to admission, academics, complaints or appeals, and financial requirements and aid; academic services; and appropriate state authorization notifications in support of the university's extended education deliveries, including undergraduate online (with some graduate exceptions), undergraduate regional and extension site, and other similar nontraditional programs. All such extended education programs are the responsibility of the School of Extended Education, who supports the Office of the Registrar in managing this *Extended Education Catalog*. The contents of this catalog include the following:

- General Information - summary of the university's mission, vision, accreditation and endorsements, history, campus facilities, and belief statements.
- Academic Calendar - review of start and end dates for each semester, session, and delivery
- Programs of Study - listing of degree programs, delivered through online education and at off-campus instructional sites of the university
- Course Descriptions - complete repository of course descriptions
- Admission Policies - policies and procedures related to the admission of nontraditional students into online programs or at off-campus instructional sites
- Academic Policies - policies and procedures related to students' academic experience, including classifications, scheduling and registration, grading, academic degree requirements, and other similar areas of the academic experience
- Financial Policies - policies and procedures related to the financial requirements and aid available through the university or external parties
- Complaint Policies - policies and procedures related to students' rights to submit formal complaints and appeals
- Student Services - listing of available student services for extended education students
- State Authorization - listing notification policies for states wherein the university operates off-campus instructional sites

Change of Catalog Information

Information provided within the Extended Education Catalog is subject to change without notice and does not constitute a contract between Southeastern University and a student or an applicant for admission. Material included herein is based on information available as of July 2017.

General Information

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Mission

Equipping students to discover and develop their divine design to serve Christ and the world through Spirit-empowered life, learning, and leadership.

Vision Statement

Southeastern University is anchored by Spirit-empowered education in a Christ-centered, student-focused learning community. Southeastern's global impact is marked by a deep commitment to transforming minds and engaging culture through the integration of faith, learning and service. Each student's divine design is nurtured and unleashed through the investment of faculty and staff, relationships within the community, the rigor of scholarship, diverse learning experiences and the discipline of spiritual formation, which propels students into a lifetime of serving the world in the Spirit of Christ.

In addition to our mission and vision statement, we hold fundamental truths about the Christian faith that include the following:

- The Scriptures are inspired by God and declare His design and plan for mankind.
- There is only one true God who is revealed in three persons: Father, Son and Holy Spirit (commonly known as the Trinity).
- Jesus Christ, as God's son, was both fully human and divine.

We are proud of our affiliation with the Assemblies of God and our Pentecostal tradition. We are also proud to be a welcoming community for students from all Christian backgrounds and denominations. Our campus includes many Baptists, Presbyterians, Methodists, etc., as well as non-denominational students. Everyone shares a strong commitment to knowing Christ and making Him known, and we celebrate our theological similarities while appreciating our differences.

Accreditation

Southeastern University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of Southeastern University.

Endorsements

Southeastern University is endorsed by the Commission on Christian Higher Education of the General Council of the Assemblies of God. The university is approved by the Department of Justice, Immigration, and Naturalization Service for the training of foreign students and by the State Approving Agency of the State of Florida for the training of veterans and the dependents of veterans.

Notice of Nondiscriminatory Policy Related to Students

Southeastern University admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, gender, handicap, national, and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. The University reserves the right to withdraw a student for cause at any time.

School of Extended Education

In October 2015, the School of Extended Education ("School") was formed to serve the growing nontraditional programs and student populations. In 2015-2016, the School managed the operations for all nontraditional programs, working closely with the traditional colleges and departments to establish and maintain degree programs. As the nontraditional programs grew, it became imperative to establish an academic and operational infrastructure to support these programs. In Fall 2016, the School was authorized by the Board of Trustees to serve as the nontraditional academic division of the university with responsibility for all curricular, faculty, and operational matters. Today, the School of Extended Education serves a variety of students through online, extension, and competency-based programs. The mission statement for the School reads as follows:

The School of Extended Education extends Southeastern University's mission by developing and leading the university's nontraditional academic programs.

To supplement this concise statement of mission, the School developed a "Mission in Action" statement. This companion statement reads as follows:

Southeastern University offers a vital, Christ-centered education that, through a wide range of academic majors leading to the bachelor's and master's degrees, prepares nontraditional students in a liberal arts context which integrates faith and learning for a life of world-changing service and leadership in church-related positions and in other professional fields. Southeastern University offers a Christ-centered education that prepares nontraditional liberal arts students for a life of world-changing service and leadership.

The School's administration includes its Executive Director, Academic Dean, and program chairs, including leadership over business and leadership, communication, foundational core, human services, psychology, and ministry courses and programs.

History

Southeastern University was founded in 1935 by Alabama District Superintendent J.C. Thames and other Southeastern District leaders. Originally named the Alabama Shield of Faith Institute, it was renamed the South-Eastern Bible Institute (SEBI) in 1936.

Guy Shields was the first president. Originally located in a former high school building in New Brockton, Alabama, the school opened its doors to students on November 4, 1935, under the direction of four faculty members. Two years later, on May 22, 1937, the first graduation exercises were held. Seventeen students received diplomas for the two-year academic program.

SEBI continued classes in New Brockton until 1940 when a decision was made to consolidate the school with Beulah Heights Bible Institute in Atlanta, Georgia. The school was known from 1940 to 1942 as the Beulah Heights South-Eastern Bible Institute. In the fall of 1942, Rev. Ralph Byrd allowed the school to relocate to his congregation at 301-7 Capital Ave., SW in Atlanta, where it then was once again named the South-Eastern Bible Institute.

In 1946, the board of directors voted to secure a permanent location for the full development of the school. A new campus location was purchased later that year in Lakeland, Florida. The Atlanta campus was sold, and development of the new site began. From 1946 to 1952, SEBI was located at the Lodwick School of Aeronautics in Lakeland. In 1952, the school moved to its present location at Longfellow Blvd

Student body growth continued at the new central Florida campus along with the academic programs. SEBI became South-Eastern Bible College in 1956 when four-year Bachelor of Arts degree programs began. After adding education degrees, the college's board of directors changed the school name to Southeastern College of the Assemblies of God in 1977.

In 1986, Southeastern was granted regional accreditation by the Southern Association of Colleges and Schools Commission on Colleges. This accreditation was reaffirmed in 1991, 2001 and 2011.

In 2005, Southeastern College officially became Southeastern University, began offering its first master's degree programs and formed the Colleges of Arts & Sciences, Business, Christian Ministries & Religion, and Education. Since then, the university has also formed the Colleges of Behavioral & Social Sciences and Natural & Health Sciences and, in 2014, began offering doctoral programs. We now offer an EdD and DMin.

What began in 1935 as a Bible-training school is now the largest Assemblies of God educational institution in America, producing future Christian leaders in the fields of church ministries, education, medicine, law, business, communication, psychology, social work, literature and music.

For more information, visit the university main website.

Campus Facilities

Location

Southeastern University is located in the city of Lakeland in Polk County, Florida the heart of citrus country. Surrounded by the beautiful lakes that characterize Central Florida, the 60-acre campus presents an attractive and

picturesque scene for the students' pleasure and academic environment. The natural beauty of the lakes and citrus groves, combined with a semi-tropical atmosphere and lifestyle, makes Lakeland a delightful place to attend college and enjoy Florida winters. The average annual temperature is 72 degrees. With a population of 300,000, the greater Lakeland area is less than one hour from Florida's world renowned tourist attractions—Sea World, Busch Gardens, Epcot Center, Universal Studios and Walt Disney World. In addition, the Gulf of Mexico can be reached in an hour and the Atlantic Ocean in less than two hours.

Lakeland is centrally located between Tampa and Orlando and is easily accessible via the international airports of each city. Three major highways serve the Lakeland area: US 92, US 98, and Interstate 4.

In addition to the major tourist attractions, Central Florida's numerous lakes, parks, and miles of seashore provide many opportunities for outdoor activities. Lakeland is the winter home of the Detroit Tigers American League baseball team. With many other major league teams spending the winter in nearby cities, the baseball season gets underway earlier for local residents.

The cities of Tampa and Orlando offer excitement in professional sports in the football, baseball, basketball, and hockey arenas.

Lakeland's many lakes provide excellent water skiing and freshwater fishing. Southeastern's two lakes are Lake Bonny and Lake Holloway.

Population

With a student population of approximately 6,000, a sense of community is evident among students, faculty, and staff. Students and faculty can know each other on a personal level which lends to the development of lifelong friendships. A student is more than a number; he or she is known by name. Southeastern's caring community gives personal support to individuals.

Academic Facilities

Steelman Library is named in honor of William Claud Steelman, a consecrated layman from Mississippi. The Mary Stribling Collection, named in honor of Mary M. Stribling, a former librarian and teacher of the university, is housed in the library. The library provides over 300,000 items, including ebooks, print books, journals, sound recordings, and videos.

The curriculum lab is a reference center for future educators. This lab is housed in the library and contains more than 5,000 volumes of children's literature, public and private school textbooks, and instructional material to aid education majors in preparing lesson plans and teaching units. Students and faculty are able to access many of the library's holdings from their residences and offices.

Jerome E. Bolin Center, named in honor of Jerome E. Bolin, a benefactor of the university, provides a home for the Department of Religion, the Department of Language and Communication Arts, the television and radio studios, several classrooms, and the Bolin Library for Pentecostal Research.

The Bolin Library for Pentecostal Research is housed in the Bolin Center and is dedicated to the preservation of theological and historical works of the Pentecostal movement. Its purpose is to preserve for posterity important works, art, documents, and artifacts of Pentecostalism in general, but especially of the Assemblies of God in the southeastern United States. It provides a comfortable and convenient setting for students and visiting scholars to research various aspects of Pentecostalism.

The new College of Business and Legal Studies and College of Education Building was dedicated September 18, 2008. The buildings new classrooms include the latest in education technology, and the building also houses a 130 seat lecture hall.

Southeastern University recently constructed a new state-of-the-art health and science facility. This building supports the General Biology, Biology Pre-Med, BSN Nursing, and Mathematics programs. In addition to supporting our science programs, this new academic building also provides 14,369 sqft. of additional classroom space for use with other academic programs. The College of Natural & Health Science Center opened Fall of 2015.

Our most recently completed facility (Fall 2016), Buena Vida complex, is a four-story, 125,000-square-foot live/learn facility that houses the following:

- Music practice rooms
- Choral rehearsal hall
- Fine arts program
- Graphic design and computer labs
- Food court area with national brands (added to Chick-fil-A Express, which was brought on campus in September 2014)
- Classrooms (12+)
- Faculty offices (50+)
- Student residences (the third and fourth floors of the facility will house 400 students)

What We Believe

Statement of Faith

Southeastern University subscribes to the 16 Statements of Fundamental Truths of the Assemblies of God, which are as follows (condensed version):

- WE BELIEVE ... The Scriptures are Inspired by God and declare His design and plan for mankind.
- WE BELIEVE ... There is only One True God—revealed in three persons...Father, Son, and Holy Spirit (commonly known as the Trinity).
- WE BELIEVE ... In the Deity of the Lord Jesus Christ. As God's son Jesus was both human and divine.
- WE BELIEVE ... though originally good, Man Willingly Fell to Sin –ushering evil and death, both physical and spiritual, into the world.
- WE BELIEVE ... Every Person Can Have Restored Fellowship with God Through 'Salvation' (trusting Christ, through faith and repentance, to be our personal Savior). [1 of 4 cardinal doctrines of the A/G]

- WE BELIEVE ... and practice two ordinances—(1) Water Baptism by Immersion after repenting of one's sins and receiving Christ's gift of salvation, and (2) Holy Communion (the Lord's Supper) as a symbolic remembrance of Christ's suffering and death for our salvation.
- WE BELIEVE ... The Baptism in the Holy Spirit is a Special Experience Following Salvation that empowers believers for witnessing and effective service, just as it did in New Testament times. [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... The Initial Physical Evidence of the Baptism in the Holy Spirit is 'Speaking in Tongues,' as experienced on the Day of Pentecost and referenced throughout Acts and the Epistles.
- WE BELIEVE ... Sanctification Initially Occurs at Salvation and is not only a declaration that a believer is holy, but also a progressive lifelong process of separating from evil as believers continually draw closer to God and become more Christlike.
- WE BELIEVE ... The Church has a Mission to seek and save all who are lost in sin. We believe 'the Church' is the Body of Christ and consists of the people who, throughout time, have accepted God's offer of redemption (regardless of religious denomination) through the sacrificial death of His son Jesus Christ.
- WE BELIEVE ... A Divinely Called and Scripturally Ordained Leadership Ministry Serves the Church. The Bible teaches that each of us under leadership must commit ourselves to reach others for Christ, to worship Him with other believers, and to build up or edify the body of believers—the Church and to meet human need with ministries of love and compassion.
- WE BELIEVE ... Divine Healing of the Sick is a Privilege for Christians Today and is provided for in Christ's atonement (His sacrificial death on the cross for our sins). [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE... in The Blessed Hope—When Jesus Raptures His Church Prior to His Return to Earth (the second coming). At this future moment in time all believers who have died will rise from their graves and will meet the Lord in the air, and Christians who are alive will be caught up with them, to be with the Lord forever. [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... in The Millennial Reign of Christ when Jesus returns with His saints at His second coming and begins His benevolent rule over earth for 1,000 years. This millennial reign will bring the salvation of national Israel and the establishment of universal peace.
- WE BELIEVE ... A Final Judgment Will Take Place for those who have rejected Christ. They will be judged for their sin and consigned to eternal punishment in a punishing lake of fire.
- WE BELIEVE ... and look forward to the perfect New Heavens and a New Earth that Christ is preparing for all people, of all time, who have accepted Him. We will live and dwell with Him there forever following His millennial reign on Earth. 'And so shall we forever be with the Lord!'

Human Sexuality

Biblical Foundations

Our understanding of human sexuality is derived from the following biblical principles:

- God created humans as relational beings — the only part of creation that God explicitly designed to have community with Himself (Genesis 1:26). All other forms of community are designed to reflect this relationship between divinity and humanity (Hebrews 10:24–25, 1 Corinthians 12:14, Ephesians 5:25).
- As a direct result of sin, the community between divinity and humanity was broken (Genesis 3:23–24). This brokenness has permeated into all other relationships (Genesis 4:15). Human sexuality is not exempt from the marring effects of separation from the Divine (Romans 1:21–23).
- God's intention for human sexuality is to occur between one genetic male and one genetic female within the covenant of marriage (Genesis 2:18, 21–24; Hebrews 13:4).
- All forms of sexuality outside of God's intention are a result of separation from God (1 Corinthians 6:13, 18–20) and are illegitimate moral options for the confessing Christian. In Scripture, several sexual behaviors are expressly forbidden, which include but are not limited to fornication, adultery, incest, unnatural sexual intercourse and homosexual acts (Exodus 20:14; Leviticus 18:7–23, 20:10–21; Matthew 5:27–28; Romans 1:20–27; 1 Corinthians 6:9; Galatians 5:19; Ephesians 4:17–19; Colossians 3:5)

Into this broken world, God sent himself in the form of His only begotten Son, Jesus the Christ (John 1:1–3, 14). Through His sacrifice, Jesus became the Way to restoration of the Divine/human community (John 3:16). Until one has restored his or her relationship with God through His Son, Jesus, all other relationships — including human sexuality — will remain broken (John 14:6–7).

Southeastern Human Sexuality

At Southeastern University, we affirm human sexuality as a gift from God, designed to serve as a mirror of one's relationship with God. We believe that God's intention for human sexuality is between one genetic male and one genetic female within the covenant of marriage (Genesis 2:18, 21–24; Hebrews 13:4).

In addition, Southeastern University supports the dignity of individual persons affirming their biological sex — understanding that any attempts to change one's God-given sexuality through elective sex-reassignment or transvestite, transgender or nonbinary "genderqueer" acts or conduct is at odds with our biblical standards, denominational affiliation and subsequently our code of conduct.

Our Commitment

Therefore, we as a community commit to the following:

- Because of our values surrounding modesty, sexual purity and safety, the university has had a single-sex housing and restroom policy for undergraduates since its inception, and we will continue to maintain this tradition.
- In regard to athletics, we will continue to support our biblical understanding of affirming an individual's biological sex as the basis for athletic competition.
- As a university we will conduct our sexuality as a reflection of our relationship with God. Southeastern University pledges to guide the university community toward understanding and embracing its sexuality as a reflection of its relationship with God.
- Seeing that sin is a common struggle for all, members of the SEU community are committed to treating one another with respect and Christ-like compassion (Philippians 2:3–5). Insults, slurs and other forms of derogatory speech have no place in a Christian community (James 3:9–12).

Any deviation from a biblical standard of sexual behavior is a result of separation from God and therefore is an opportunity for repentance, grace and redemption so that as a community, we might honor one another and glorify God.

Life Statement

Southeastern is more than a university; it is a community that transforms students. Joining this Christ-centered community obligates each student to embrace a set of core values centered on scriptural and civilized behavior. The core values of the Southeastern community are: authentic spirituality, a Christ-centered worldview, character development for ethics in life, servant leadership, academic and professional excellence, and cultural sensitivity.

Community Covenant

- Since members of this faith-based community have voluntarily chosen to be a participant, all students are obligated to a code of scriptural and community standards and behavior.
- As a Christ-follower and member of the community of Southeastern University, I will:
- Practice the spiritual disciplines—regular reading of God's Word, prayer, etc.
- Understand that regular attendance at church services is expected
- Uphold the community standards
- Pursue integrity and practice professional ethics
- Adhere to guidelines of dress code
- Respect the dignity of all persons and highly value the diversity of the body of Christ
- Respect the rights and property of others
- Discourage bigotry, slander, and gossip among the members of the community and will refuse to engage in such behavior
- Refrain from the possession, use or distribution of beverage alcohol (except for communion), marijuana, or other intoxicants either on or off university premises
- Refrain from the possession, use or distribution of tobacco products either on or off university premises
- Refrain from the possession, use or distribution of illegal substances and the abuse or illegal use of legal substances, including prescription and over-the-counter medications either on or off university premises
- Refrain from all sexually immoral behavior including: premarital sex; adultery; lesbian, gay, bisexual, or transgender behavior; and involvement with pornography in any form. (Biblical marriage consists only of a faithful, heterosexual union between one genetic male and one genetic female, and biblical marriage is the only legitimate and acceptable context for a sexual relationship)
- Resolve conflict according to the model in Matthew 18:15-20
- Honor the servant-leaders who watch over this community and cooperate with their leadership

- Demonstrate compassion for others and a passion for the lost as a representative of Christ

Misrepresentation Policy

Southeastern University strives to be an institution of high integrity and is committed to providing the most accurate information through all mediums to anyone associated with the University. Southeastern University will make every effort to not engage in misrepresentation of any form as defined by the U.S. Department Regulatory Citation: 34 CFR § 668.71 (c) which defines misrepresentation as any false, erroneous or misleading statement an eligible institution, one of its representatives, or any ineligible institution, organization, or person with whom the eligible institution has an agreement to provide educational programs, or to provide marketing, advertising, recruiting or admissions services makes directly or indirectly to a student, prospective student or any member of the public, or to an accrediting agency, to a State agency, or to the Secretary. A misleading statement includes any statement that has the likelihood or tendency to deceive. A statement is any communication made in writing, visually, orally, or through other means. Misrepresentation includes the dissemination of a student endorsement or testimonial that a student gives either under duress or because the institution required the student to make such an endorsement or testimonial to participate in a program.

Drug-Free School & Campus Policy

See the university's main website for details.

Academic Calendar

2017-2018 Nontraditional, Academic Calendar

Academic Sessions

Session A	8-week Online, Blended Evening, & Extension Site Courses
Session B	8-week Online, Blended Evening, & Extension Site Courses
Session C	4-week Blended Evening Courses
Session D	4-week Blended Evening Courses
Session E	4-week Blended Evening Courses
Session F	4 week Blended Evening Courses

Fall 2017 Semester

Aug 23	Fall A & C - Courses Begin
Aug 25	Fall A & C - Add/Drop Deadline

Fall 2017 Semester

Sept 1	Fall C - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Sept 19	Fall C - Courses End
Sept 20	Fall D - Courses Begin
Sept 22	Fall D - Add/Drop Deadline (<i>Requires Registrar Approval</i>)
Sept 23	Last Day to Apply for Fall Commencement
Sept 26	Fall A - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Sept 29	Fall D - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Oct 17	Fall A & D - Courses End
Oct 18	Fall B & E - Courses Begin
Oct 20	Fall B & E - Add/Drop Deadline
Oct 23	Advising for Spring Registration Begins
Oct 27	Fall E - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Nov 6	Spring registration opens
Nov 14	Fall E - Courses End
Nov 15	Fall F - Courses Begin
Nov 17	Last day to apply for Spring commencement Fall F - Add/Drop Deadline (<i>Requires Registrar Approval</i>)
Nov 21	Fall B - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Nov 24	Fall F - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Dec 12	Fall B & F - Courses End
Dec 15	Fall Commencement
Dec 13 – Jan 1	Christmas Break – No Courses Scheduled

Spring 2018 Semester

Jan 10	Spring A & C - Courses Begin
Jan 12	Spring A & C - Add/Drop Deadline
Jan 19	Spring C - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Feb 6	Spring C - Courses End

Spring 2018 Semester

Feb 7	Spring D - Courses Begin
Feb 9	Spring D - Add/Drop Deadline (<i>Requires Registrar Approval</i>)
Feb 13	Spring A - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Feb 16	Spring D - Last Day to Withdrawal (<u>Requires Registrar Approval</u>)
Mar 6	Spring A & D - Courses End
Mar 7	Spring B & E - Courses Begin
Mar 9	Spring B & E - Add/Drop Deadline
Mar 16	Spring E - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Mar 19	Advising for Summer registration begins
Mar 30	Graduation Application Deadline for Summer 2017-2018 & Fall 2018-2019
Apr 3	Spring E - Courses End
Apr 4	Spring F - Courses Begin
Apr 6	Spring F - Add/Drop Deadline (<i>Requires Registrar Approval</i>)
Apr 9	Advising for Fall 2018-2019 registration begins
Apr 10	Spring B - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Apr 13	Spring F - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
May 3	Graduate Spring Commencement
May 4	Undergraduate Spring Commencement
May 1	Spring B & F - Courses End

Summer 2018 Semester

May 2	Summer A & C - Courses Begin
May 4	Summer A & C - Add/Drop Deadline
May 11	Summer C - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
May 29	Summer C - Courses End
May 30	Summer D - Courses Begin
June 1	Fall 2018-2019 registration opens
	Summer D - Add/Drop Deadline (<i>Requires Registrar Approval</i>)

June 5	Summer A - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
June 8	Summer D - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
June 26	Summer A & D - Courses End
June 27	Summer B & E - Courses Begin
June 29	Summer B & E - Add/Drop Deadline
July 6	Summer E - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
July 24	Summer E - Courses End
July 25	Summer F - Courses Begin
July 27	Summer F - Add/Drop Deadline (<i>Requires Registrar Approval</i>)
July 31	Summer B - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Aug 13	Summer F - Last Day to Withdrawal (<i>Requires Registrar Approval</i>)
Aug 21	Summer B & F - Courses End

Additional Calendars

- The above academic calendar does not apply to **students at the Highlands College Campus**. These students should reference the following link: [Highlands College Academic Calendar 2017-2018](#).
- The above academic calendar can be downloaded at the following link: [2017-18 Nontraditional, Academic Calendar](#).

Admission Policies

Admission policies for Southeastern University's extended education programs are outlined in the Admission Policy Manual. The policy manual outlines the admission process, application and fees, transcript, test score and documentation requirements for each student population. Unique admission policies for online, regional and extension, and certificate programs are provided.

Programs of Study

Southeastern University

Institution descriptin text.

School of Extended Education

Foundational Core

Extension Sites & Regional Campus Programs

Associate of Arts - Extension Site/Regional Campus

Program Description

The Associate of Arts (AA) degree includes the core learning components and competencies commonly accepted as foundational for a four-year baccalaureate degree by many colleges and universities. The AA degree is designed for students who desire recognition for completing the two-year prescribed curriculum. Because many bachelor degrees require specific prerequisites, students should verify how their AA degree and classes transfer into the intended degree. Graduates with the Associate of Arts degree will be able to:

- Demonstrate knowledge of the background, content, and themes of the biblical text
- Demonstrate oral communication skills through research, topical development, and style-specific presentations of focused material
- Demonstrate the ability to interpret, analyze, and evaluate statements, arguments, and evidence in order to construct well-supported, clearly articulated conclusions and positions
- Demonstrate problem-solving skills in a broad range of significant mathematics

Associate of Arts - Extension Site/Regional Campus Two-Year Course Plan

Foundational Core - 50 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 3 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 15 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

General Electives - 12 Credit Hours

* Extension site students participate in on-site ministerial practicums each semester (3 credit hours each semester) over a two-year period, which counts towards General Elective requirements.

Total Program Hours - 62 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Other Programs

Foundational Core

Foundational Core

All students pursuing a baccalaureate degree at Southeastern will have as part of their curriculum a Foundational Core. Completion of the Foundational Core will provide each student with the breadth of knowledge and experience necessary to pursue a concentrated study within the selected major field of study.

Foundational Core Mission

As our university mission states, Southeastern is committed to integrating personal faith and higher learning. The Foundational Core Program consists of an interdisciplinary core of courses that engages the major fields of academic study and experience. Courses are selected from biblical and religious studies, the natural and social sciences, communication, English and the humanities, mathematics, and business. As the term core suggests, its mission is to develop the kind of essential knowledge, skills, values, and experiences that will inform and shape each Southeastern graduate, regardless of major, to indeed creatively serve their generation in the spirit of Christ.

Foundational Core requirements are:

- Arts of Communication (9 hours) – one course in speech and two courses in English Composition
- Behavioral and Social Sciences (9 hours) – one behavioral science course, one stewardship course, and one social science course
- History and Government (3 hours) - one course in either history or government.
- Humanities and Fine Arts (6 hours) – one course in humanities and one course in literature
- Mathematics (6 hours) – two courses in Mathematics
- Natural Science (4 hours) – one course in a natural science with a lab
- Religion (18 hours) – six courses in religion

Total Program Hours - 55 Credit Hours

Writing Intensive Requirement

In addition, each student will take two courses designated as Writing Intensive (WI) after completion of the Composition sequence. At least one of these two courses must be in the student's major area of study. The students may receive a Writing Endorsement on their transcript when they graduate by completing five Writing Intensive (WI) courses.

Foundational Core requirements for specific majors may have additional hours and/or specify particular courses. See the individual major under Programs of Study for details. Education programs also base Foundational Core requirements on the state of Florida guidelines for teacher programs. Each candidate for a baccalaureate degree must complete the general education core.

Structure of the Foundational Core Program

The Foundational Core Program has three phases, not of equal amounts of coursework.

1. In their first-year students take a religion course titled Christ, Culture, and the University. This is an orientation to being a university student at a Christian university. It will address such areas as theology and faith integration, personal spirituality, and being a faithful and effective student. It is vital that students gain a sense of being Spirit-led and biblically based as a foundation for their Southeastern studies and for a life lived in service to Christ. To establish this kind of foundation for study and life, this course addresses university studies as a call from God and develops the principles of faith integration and spiritual practice.
2. Also beginning the first semester and continuing primarily through the sophomore year, students will take the bulk of their general education courses. The various colleges and departments endeavor to reflect and be conscious and intentional regarding the integration of foundational core values and perspectives in these courses.
3. At the end of the sophomore year or early in the junior year students take the faith integration course for their major or a religion elective in majors that have yet to develop a faith integration course.

Foundational Core Learning Outcomes:

Upon completion of the courses of their Foundational Core, students will be able to:

- Demonstrate knowledge of the background, content, and themes of the biblical text
- Demonstrate oral communication skills through research, topical development, and style-specific presentations of focused material
- Demonstrate knowledge and skill in effective writing by exhibiting competency on an outcome exam and by producing a piece of writing that meets the requirements of standard English
- Demonstrate the ability to interpret, analyze, and evaluate statements, arguments, and evidence in order to construct well-supported, clearly articulated conclusions and positions
- Demonstrate problem-solving skills in a broad range of significant mathematics (i.e., probability, statistics, algebra, numbers theory, geometry, historical algorithms)

Behavioral & Social Sciences

Online Programs

Bachelor of Science in Criminal Justice - Online

Program Description

The Bachelor of Science Degree in Criminal Justice provides curriculum and practical experiences designed to help develop students and practitioners with critical and analytical skills to promote the administration of justice in a diverse and global society. This program equips students with a thorough understanding of criminal justice systems and theories, and the historical foundation of criminal justice. The undergraduate curriculum is designed to allow students to explore the various agencies, personnel roles, and career opportunities available in the criminal justice field. The Program seeks to educate students as well as promote workforce development by targeting practitioners currently working in the criminal justice field. Students who major in criminal justice have many opportunities to further their personal and professional development.

Bachelor of Science in Criminal Justice - Online Four-Year Course Plan

Foundational Core - 56 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Select one of the following:

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

SSCI 2233 - MARRIAGE AND FAMILY

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

Prerequisite: None

Credits: 3

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select one of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Required:

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics,

and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

CRIM 2704 - INTRODUCTION TO FORENSIC SCIENCE LECTURE/LAB

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 18 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

CRIM 2003 - CRIMINAL JUSTICE AND THE CHRISTIAN

This course will cover topics that pertain to both the fields of Criminal Justice and Christian Theology, requiring students to examine crime and punishment through the eyes of Jesus Christ. Topics will be predicated on current events, new developments, and the interests of criminal justice majors and professionals.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Theology Elective - 3 Credit Hours

Select one of the following:

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

PHIL 3233 - INTRODUCTION TO PHILOSOPHY

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with the method of abstract thinking.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

Criminal Justice Major Core - 36 Credit Hours

BBUS 3403 - ESSENTIALS OF BUSINESS LAW

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

Prerequisites & Notes

None

Credits: 3

CRIM 2223 - INTRODUCTION TO CRIME SCENE INVESTIGATIONS

This course provides an overview of crime scene response. Students will have the opportunity to perform hands-on exercises utilizing techniques performed by crime scene investigators to include sketching and photographing crime scenes, writing reports, collecting and packaging evidence, processing scenes and evidence for latent prints, and courtroom testimony. Advanced crime scene processing techniques will also be demonstrated.

Prerequisites & Notes

None

Credits: 3

CRIM 3103 - CRIMINAL JUSTICE SYSTEM

This course covers the origin, evolution, and daily operation of the criminal justice system in our society. Relationships between the police, courts, and corrections elements are studied, as well as how the United States' system differs from other nations. The relationship between the specific stages of the crime-control process is also covered.

Prerequisites & Notes

None

Credits: 3

CRIM 3203 - WI: SOCIOLOGY OF POLICING

This course will cover the evolution and structure of policing in United States society with special attention to conflicts and imperatives which define police officers' roles and the character of police work.

Prerequisites & Notes

None

Credits: 3

CRIM 3223 - WI: RESEARCH IN CRIMINAL JUSTICE

This course is a writing intensive course that examines of the fundamental research methods in the field of criminal justice. This includes: the development of research questions and research design, methods of data collection, data analysis, and reporting results.

Prerequisites & Notes

None

Credits: 3

CRIM 3303 - JUVENILE DELINQUENCY

This course covers the types of delinquency as well as supporting theories. The effects of social institutions on delinquency, prevention, and control are also studied. The juvenile justice system is compared to the adult system and the social consequences of delinquency are studied.

Prerequisites & Notes

None

Credits: 3

CRIM 3403 - AMERICAN CRIMINAL COURTS

This course examines the court system in the United States. Major topics include: role of the courts, trial procedures, role of decision makers in the court system, distinctions between civil and criminal systems, the alternatives available to the accused prior to trial proceedings, and public policy as it relates to the court system.

Prerequisites & Notes

None

Credits: 3

CRIM 4103 - CORRECTIONS AND PUNISHMENT

This course covers the changing relationship between the way our society is organized and how we handle criminal offenders. There is an emphasis on contemporary conditions and alternatives to traditional responses to crime. Topics covered include the prison environment, deterrence, rehabilitation, retribution, and system reform.

Prerequisites & Notes

None

Credits: 3

CRIM 4203 - THEORY AND CRIMINAL JUSTICE

This course covers an analysis of how crime affects society. Prevention and control of criminal behavior are based on theoretical models. Several of these models are examined as they relate to the day-to-day functions of the police, courts, and corrections.

Prerequisites & Notes

None

Credits: 3

CRIM 4303 - CRIMINAL JUSTICE SENIOR SEMINAR

This course is designed as the capstone learning experience for all Criminal Justice majors. The course will integrate activities into a comprehensive understanding of the integrative nature of the criminal justice system. Emphasis is on policy evaluation, career options, and member training for a criminal justice agency.

Prerequisites & Notes

All Criminal Justice core requirements and senior status

Credits: 3

PPOL 2413 - UNITED STATES GOVERNMENT

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

Prerequisites & Notes

None

Credits: 3

Select one of the following:

HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

None

Credits: 3

LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

LDRS 2123 or LDRS 2223.

Credits: 3

General Electives - 28 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Psychology - Online

Program Description

The Bachelor of Science in Psychology is designed for students who plan to enter more directly into the career world. The objectives of this program are expressed as follows:

1. To give students a basic foundation in psychological and integrational principles.
2. To assist students in the integration of sound psychology and their Christian faith.
3. To prepare students to serve where counseling and human relations are essential functions.
4. To prepare students for a number of paraprofessional fields requiring a psychology or behavioral science degree.
5. To prepare students for graduate programs necessary to enter their professions.

A minimum of a master's degree is required at the entry level into the field of professional psychology and counseling. The Bachelor of Science degree will prepare one for a number of paraprofessional areas.

Bachelor of Science in Psychology - Online Four-Year Course Plan

Foundational Core - 56 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

Or

SSCI 2233 - MARRIAGE AND FAMILY

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

Prerequisite: None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Select one of the following:

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

Religion Core - 18 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

Prerequisites & Notes

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

Theology Elective - 3 Credit Hours

Select one of the following:

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

Psychology - Major Core - 41 Credit Hours

PSYC 2133 - THEORIES OF PERSONALITY

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2343 - CHILD & ADOLESCENT DEVELOPMENT

This course studies human growth and development, focusing on the prenatal period, infancy, childhood and adolescence. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Major theories are critically examined with special attention to their differential application in the understanding of development and behavior.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2353 - ADULT DEVELOPMENT AND AGING

This course is a study of the different processes of development in early, middle, and late adulthood. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Topics will include theories of aging, normative and non-normative physical changes, intellectual changes, and role changes, as well as meaning in late life, death, and dying.

Prerequisites & Notes

PSYC 2343

Credits: 3

PSYC 2433 - HISTORY & SYSTEMS PSYCHOLOGY

This course is a study of the philosophical and scientific antecedents of modern psychology and the history of psychology as an independent scientific discipline. The historical roots of modern psychological theories are explored, as are the various schools of psychology such as behaviorism, Gestalt psychology, psychoanalysis, and phenomenological psychology.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3003 - ABNORMAL PSYCHOLOGY

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

Prerequisites & Notes

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

PSYC 3043 - COGNITIVE PSYCHOLOGY

This course is an introduction to the study of cognitive psychology. Topics to be examined will include perception, attention, memory, language, problem solving and reasoning. Traditional views as well as current trends will be discussed.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3052 - FIELD EXPERIENCE IN PSYCHOLOGY

This course provides students with practical experience in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

Prerequisites & Notes

PSYC 2133

Credits: 2

PSYC 3533 - INTRODUCTION TO COUNSELING

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3633 - PROFESSIONAL/ETHICAL/LLEGAL ISSUES

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

Prerequisites & Notes

PSYC 1133, PSYC 1233, PSYC 2133 or PSYC 3533

Credits: 3

PSYC 3733 - SOCIAL PSYCHOLOGY

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

Prerequisites & Notes

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

PSYC 4053 - WI: RESEARCH METHODS

This course deals with the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

Prerequisites & Notes

PSYC 3633 or PSYC 4133

Credits: 3

PSYC 4133 - STATISTICAL METHODS

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

Prerequisites & Notes

MATH 1213

Credits: 3

PSYC 4233 - WI: EXPERIMENTAL PSYCHOLOGY - SENIOR THESIS

This course enables students to utilize the skills involved in conducting and reporting empirical research in psychology. These skills include defining variables, forming hypotheses, designing experiments with controls to test hypotheses, analyzing the data, and reporting findings following APA guidelines.

Prerequisites & Notes

PSYC 4053

Credits: 3

Psychology Electives - 9 Credit Hours

PSYC 2143 - CULTURAL PSYCHOLOGY

This course provides students with an introduction to cross-cultural psychology including the theories and research methods associated with the field. The course examines the effect of culture on psychological processes, social interactions, and understandings of abnormality and wellness. The course includes self-evaluation as well as examination of other cultures.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3103 - MARITAL AND FAMILY THERAPY

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

Prerequisites & Notes

PSYC 2133 and PSYC 2233

Credits: 3

PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

Prerequisites & Notes

PSYC 2133 and PSYC 3003

Credits: 3

General Electives - 17 Credit Hours

Total Program Hours - 123 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Minor

Psychology, Minor

Required Courses - 9 Credit Hours

PSYC 2133 - THEORIES OF PERSONALITY

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 3003 - ABNORMAL PSYCHOLOGY

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

Prerequisites & Notes

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

Developmental Psychology - 3 Credit Hours

PSYC 2343 - CHILD & ADOLESCENT DEVELOPMENT

This course studies human growth and development, focusing on the prenatal period, infancy, childhood and adolescence. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Major theories are critically examined with special attention to their differential application in the understanding of development and behavior.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2353 - ADULT DEVELOPMENT AND AGING

This course is a study of the different processes of development in early, middle, and late adulthood. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Topics will include theories of aging, normative and non-normative physical changes, intellectual changes, and role changes, as well as meaning in late life, death, and dying.

Prerequisites & Notes

PSYC 2343

Credits: 3

Psychology Electives - 6 Credit Hours

Select Psychology courses that are above freshman level.

Total Credits - 18 Credit Hours

Criminal Justice, Minor - Online

Criminal Justice - 18 Credit Hours

Required Courses - 6 Hours

CRIM 3103 - CRIMINAL JUSTICE SYSTEM

This course covers the origin, evolution, and daily operation of the criminal justice system in our society. Relationships between the police, courts, and corrections elements are studied, as well as how the United States' system differs from other nations. The relationship between the specific stages of the crime-control process is also covered.

Prerequisites & Notes

None

Credits: 3

CRIM 3303 - JUVENILE DELINQUENCY

This course covers the types of delinquency as well as supporting theories. The effects of social institutions on delinquency, prevention, and control are also studied. The juvenile justice system is compared to the adult system and the social consequences of delinquency are studied.

Prerequisites & Notes

None

Credits: 3

Electives - 12 Credit Hours

Select four of the following:

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

CRIM 3223 - WI: RESEARCH IN CRIMINAL JUSTICE

This course is a writing intensive course that examines of the fundamental research methods in the field of criminal justice. This includes: the development of research questions and research design, methods of data collection, data analysis, and reporting results.

Prerequisites & Notes

None

Credits: 3

CRIM 4103 - CORRECTIONS AND PUNISHMENT

This course covers the changing relationship between the way our society is organized and how we handle criminal offenders. There is an emphasis on contemporary conditions and alternatives to traditional responses to crime. Topics covered include the prison environment, deterrence, rehabilitation, retribution, and system reform.

Prerequisites & Notes

None

Credits: 3

CRIM 4203 - THEORY AND CRIMINAL JUSTICE

This course covers an analysis of how crime affects society. Prevention and control of criminal behavior are based on theoretical models. Several of these models are examined as they relate to the day-to-day functions of the police, courts, and corrections.

Prerequisites & Notes

None

Credits: 3

Business & Leadership

Online Programs

Bachelor of Science in Business & Professional Leadership - Online

Program Description

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree designed for working adults that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This 37 credit-hour major scans the most important concepts in business and organizational leadership. Students may take from 15 to 24 credit hours of practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace as an adult degree completion program designed in an accelerated format for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science in Business & Professional Leadership - Online Four-Year Course Plan

Foundational Core - 50 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Track to apply for MBA programs

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Optional Track

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 12 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship or business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

Business & Professional Leadership Major Core - 37 Credit Hours

BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

Capstone - 7 Credit Hours

Select one of the following:

BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

LDRS 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

Select two of the following:

BPLE 4903 - INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

Any LDRS 3XXX or 4XXX level course

Any LDRS 3XXX or 4XXX level course

Business Leadership Practicum Track - 15 Credit Hours

BPLE 2023 - BUSINESS LEADERSHIP PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. Special attention is given to the development of the students vocational interests and divine design. Practicum I provides the framework for practicums II through the V. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

None

Credits: 3

BPLE 3023 - BUSINESS LEADERSHIP PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. This course focuses on student's vocational calling, God's will and professional experience as it relates to vocation and leadership traits. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum I

Credits: 3

BPLE 3123 - BUSINESS LEADERSHIP PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students service learning opportunities and interaction with a mentor. This course focuses on developing a biblical worldview related to vocation, developing vocational skills, implementing work-life balance strategies, and how to live a life of servant leadership. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum II

Credits: 3

BPLE 4023 - BUSINESS LEADERSHIP PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students service learning opportunities and interaction with a mentor. This course focuses on advanced vocational skill development which may include industry certification, the role of emotional intelligence in the workplace, and how to lead in a variety of settings. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum III

Credits: 3

BPLE 4123 - BUSINESS LEADERSHIP PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum V provides students advanced service learning opportunities and interaction with a mentor. This course focuses on refining vocational skills oriented to obtaining an entry-level job. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge their workplace success in a chosen careers. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

Practicum IV

Credits: 3

General Electives - 18 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Business Administration - Online**Program Description**

The Bachelor of Business Administration (BBA) is a general undergraduate business degree built around a common core of business courses, with 27 hours of electives, suitable to accommodate a complementary minor. This is the recognized industry standard online business degree offered by Southeastern University.

The BBA curriculum covers the Common Professional Components (CPC) and General Knowledge and Skills as prescribed by Accreditation Council for Business Schools and Programs (ACBSP) and industry best-practices.

The BBA is the degree understood in the marketplace as a comprehensive business degree for graduates wishing to start or grow their careers in business.

Bachelor of Business Administration - Online Four-Year Course Plan

Foundational Core - 47 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars

I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-

oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 9 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

Pre-Business Core - 21 Credit Hours

BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

Prerequisites & Notes

None

Credits: 3

BBUS 2003 - DESIGN THINKING FOR BUSINESS

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BBUS 2113 - WI: BUSINESS COMMUNICATION

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

Prerequisites & Notes

ENGL 1233

Credits: 3

BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

Prerequisites & Notes

None

Credits: 3

BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

Prerequisites & Notes

BBUS 2133 or equivalent

Credits: 3

BBUS 2333 - DATA ANALYSIS USING SPREADSHEETS

This course uses raw data in spreadsheets to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheet software. Students will prepare to take the industry standard certification in spreadsheets.

Prerequisites & Notes

None

Credits: 3

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

Business Core - 25 Credit Hours

BBUS 3103 - ESSENTIALS OF FINANCE

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

Prerequisites & Notes

BBUS 2233

Credits: 3

BBUS 3153 - GLOBAL BUSINESS MANAGEMENT

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3303 - ESSENTIALS OF MARKETING

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3403 - ESSENTIALS OF BUSINESS LAW

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

Prerequisites & Notes

None

Credits: 3

BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

Prerequisites & Notes

None

Credits: 3

BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

Prerequisites & Notes

None

Credits: 3

BBUS 4141 - BUSINESS SENIOR SEMINAR

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

Prerequisites & Notes

BBUS 4603 or taken within the last semester

Credits: 1

BBUS 4603 - STRATEGIC MANAGEMENT

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

Prerequisites & Notes

All business core requirements and senior status

Credits: 3

General Electives - 27 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Business Administration - Business Analysis Track
- Online**

Program Description

The Bachelor of Business Administration (BBA) in Business Analysis is an undergraduate business degree built around a common core of business courses, with 18 hours of major courses providing knowledge and skills in business process, technology, and project management. This BBA is the recognized industry standard online business degree offered by Southeastern.

The curriculum covers the Common Professional Components (CPC) and General Knowledge and Skills as prescribed by Accreditation Council for Business Schools and Programs (ACBSP) and industry best-practices. The business analysis major courses align with the International Institute of Business Analysis (IIBA) Level I Certification and Project Management Institute Body of Knowledge (PMBOK) for Certified Associate in Project Management (CAPM).

The BBA in Business Analysis is understood in the marketplace as a comprehensive business degree for students wishing to start or grow their careers as business analysts or project managers.

Bachelor of Business Administration - Business Analysis Track - Online Four-Year Course Plan

Foundational Core - 47 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours**Behavioral Science - 3 Credit Hours**

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 9 Credit Hours

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

Pre-Business Core - 21 Credit Hours

BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

Prerequisites & Notes

None

Credits: 3

BBUS 2003 - DESIGN THINKING FOR BUSINESS

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BBUS 2113 - WI: BUSINESS COMMUNICATION

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

Prerequisites & Notes

ENGL 1233

Credits: 3

BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

Prerequisites & Notes

None

Credits: 3

BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

Prerequisites & Notes

BBUS 2133 or equivalent

Credits: 3

BBUS 2333 - DATA ANALYSIS USING SPREADSHEETS

This course uses raw data in spreadsheets to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheet software. Students will prepare to take the industry standard certification in spreadsheets.

Prerequisites & Notes

None

Credits: 3

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

Business Core - 25 Credit Hours

BBUS 3103 - ESSENTIALS OF FINANCE

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

Prerequisites & Notes

BBUS 2233

Credits: 3

BBUS 3153 - GLOBAL BUSINESS MANAGEMENT

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3303 - ESSENTIALS OF MARKETING

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3403 - ESSENTIALS OF BUSINESS LAW

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

Prerequisites & Notes

None

Credits: 3

BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

Prerequisites & Notes

None

Credits: 3

BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

Prerequisites & Notes

None

Credits: 3

BBUS 4141 - BUSINESS SENIOR SEMINAR

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

Prerequisites & Notes

BBUS 4603 or taken within the last semester

Credits: 1

BBUS 4603 - STRATEGIC MANAGEMENT

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

Prerequisites & Notes

All business core requirements and senior status

Credits: 3

Business Analysis Major Core - 18 Credit Hours

Business Analysis Core - 6 Credit Hours

BBUS 3003 - BUSINESS ANALYSIS ESSENTIALS

This course is an introduction to Business Analysis and provides an overview of the contents of the International Institute of Business Analysis (IIBA) Business Analysis Body of Knowledge (BABOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3853 (or permission)

Credits: 3

BBUS 4013 - BUSINESS ANALYSIS ADVANCED APPLICATION

This course requires students to apply the body of knowledge of business analysis outlined in Business Analysis Body of Knowledge (BABOK). The course uses case studies and real-world scenario to enhance student business analysis skills.

Prerequisites & Notes

BBUS 3003 (or IIBA Academic Certificate in Business Analysis)

Credits: 3

Project Management Core - 3 Credit Hours

BBUS 3143 - PROJECT MANAGEMENT

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3203

Credits: 3

Data Analysis Core - 3 Credit Hours

CTIS 3613 - DATABASE MANAGEMENT SYSTEMS

This course is designed to teach the use of data management systems as well as the design of databases for proper storage of data and meaningful retrieval of information. Modern database models and database management systems will be used.

Prerequisites & Notes

CTIS 1133

Credits: 3

Business Analysis Electives - 6 Credit Hours

Select two of the following:

BBUS 4033 - ALTERNATIVE PROJECT MANAGEMENT

This course introduces students to alternative project management techniques useful for the developing business solutions and increasing the productivity of business operations. Business Process Management, Lean, Six Sigma, Agile and Scrum approaches are covered in the course.

Prerequisites & Notes

BBUS 1003 and BBUS 3203

Credits: 3

BBUS 4903 - BUSINESS INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval of the Director of the Bachelor of Business Administration

Credits: 3

BBUS 3513 - BUSINESS ANALYTICS II

This course covers quantitative aspects of problem-solving and decision-making. This includes waiting lines, inventory, Markov process, probability, game-theory, forecasting, and linear programming. Emphasis is on practical quantitative and qualitative knowledge, skills, and abilities for the business major.

Prerequisites & Notes

MATH 1213 and MATH 2023

Credits: 3

General Electives - 9 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Business Administration - Business Leadership Track - Online

Program Description

The Bachelor of Business Administration (BBA) with a concentration in Leadership is an undergraduate business degree built around a common core of business courses, with 12 hours of advance courses in organizational leadership. The BBA is the recognized industry standard online business degree offered by Southeastern.

The curriculum covers the Common Professional Components (CPC) and General Knowledge and Skills as prescribed by Accreditation Council for Business Schools and Programs (ACBSP) and industry best-practices. Students select from a variety of advanced leadership courses that emphasize soft-skills and the understanding of leadership in a variety of contexts.

The BBA with an emphasis in Leadership is understood in the marketplace as a comprehensive business degree for graduates wishing to start or advanced their careers as leaders in business organizations.

Bachelor of Business Administration - Business Leadership Track - Online Four-Year Course Plan

Foundational Core - 47 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 9 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

Pre-Business Core - 21 Credit Hours

BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also

develop professional networking skills using social media.

Prerequisites & Notes

None

Credits: 3

BBUS 2003 - DESIGN THINKING FOR BUSINESS

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BBUS 2113 - WI: BUSINESS COMMUNICATION

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

Prerequisites & Notes

ENGL 1233

Credits: 3

BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

Prerequisites & Notes

None

Credits: 3

BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

Prerequisites & Notes

BBUS 2133 or equivalent

Credits: 3

BBUS 2333 - DATA ANALYSIS USING SPREADSHEETS

This course uses raw data in spreadsheets to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheet software. Students will prepare to take the industry standard certification in spreadsheets.

Prerequisites & Notes

None

Credits: 3

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

Business Core - 25 Credit Hours

BBUS 3103 - ESSENTIALS OF FINANCE

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

Prerequisites & Notes

BBUS 2233

Credits: 3

BBUS 3153 - GLOBAL BUSINESS MANAGEMENT

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3303 - ESSENTIALS OF MARKETING

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3403 - ESSENTIALS OF BUSINESS LAW

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

Prerequisites & Notes

None

Credits: 3

BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

Prerequisites & Notes

None

Credits: 3

BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

Prerequisites & Notes

None

Credits: 3

BBUS 4141 - BUSINESS SENIOR SEMINAR

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

Prerequisites & Notes

BBUS 4603 or taken within the last semester

Credits: 1

BBUS 4603 - STRATEGIC MANAGEMENT

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

Prerequisites & Notes

All business core requirements and senior status

Credits: 3

Leadership Core - 12 Credit Hours

Leadership Electives - 12 Credit Hours

* 12 credit hours of any LDRS course

NOTE: Taking 15 additional credit hours of LDRS courses would qualify for a Minor in Organizational Leadership.

General Electives - 15 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Organizational Leadership - Online

Program Description

The Bachelor of Science in Organizational Leadership (BSOL) is a general undergraduate degree that emphasizes critical thinking, problem-solving, communication and leadership applicable in a variety of contexts and organizations.

The curriculum is built upon a broad liberal arts foundational core and includes 36 credit hours of Leadership studies, including the opportunity to earn internship credit and a minor.

The BSOL is understood in the marketplace as a suitable degree for graduates desiring to start or advance their career as a leader of a non-profit or business organization.

Bachelor of Science in Organizational Leadership - Online Four-Year Course Plan

Foundational Core - 56 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Select one of the following:

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

SSCI 2233 - MARRIAGE AND FAMILY

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

Prerequisite: None

Credits: 3

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

PPOL 2413 - UNITED STATES GOVERNMENT

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 18 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Faith Integration - 3 Credit Hours

BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

Prerequisites & Notes

None

Credits: 3

Theology Elective - 3 Credit Hours

Select one of the following:

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

PHIL 3233 - INTRODUCTION TO PHILOSOPHY

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with the method of abstract thinking.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Organizational Leadership Core - 54 Credit Hours

Required Organizational Leadership Core - 27 Credit Hours

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

LDRS 2223 - LEADERSHIP THEORY AND PRACTICE

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

Prerequisites & Notes

ENGL 1233

Credits: 3

LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

LDRS 2123 or LDRS 2223.

Credits: 3

LDRS 3183 - ORGANIZATIONAL THEORY AND BEHAVIOR

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

Prerequisites & Notes

None

Credits: 3

LDRS 4103 - LEADING ORGANIZATIONAL CHANGE

This course prepares learners to better comprehend the hyper-turbulent environment of the 21st century by introducing behavioral science techniques and methodologies to systematically bring about high-performing organizations.

Prerequisites & Notes

LDRS 3183 or MNGT 3183

Credits: 3

LDRS 4113 - WI: APPLIED SERVANT LEADERSHIP CONCEPTS

This capstone course synthesizes previous coursework by reviewing theories and definitions in an effort to apply theory to practice. This course emphasizes the importance of self-discipline, humility, servant leadership, and the art of being contemplative.

Prerequisites & Notes

LDRS 4103, LDRS 4123, or LDRS 4143

Credits: 3

LDRS 4123 - GREAT LEADERS THROUGH HISTORY

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

Prerequisites & Notes

LDRS 2123 or 2223

Credits: 3

LDRS 4143 - LEADERSHIP, FOLLOWERSHIP, TEAMWORK

This course surveys basic leadership and motivation theories. It explores the concept of followership. A psychodynamic approach is used to further consider effective teamwork and the leader-follower dynamic.

Prerequisites & Notes

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

Organizational Leadership Major Electives - 9 Credit Hours

BBUS 2113 - WI: BUSINESS COMMUNICATION

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

Prerequisites & Notes

ENGL 1233

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

LDRS 4013 - LEADERSHIP FORUM

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

Prerequisites & Notes

None

Credits: 3

MISS 4933 - INTERCULTURAL COMMUNICATION

The principles and processes of communicating from one culture to another with a focus on the relevance of incarnation as the model for the communication of the Gospel. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

BBUS 3153 - GLOBAL BUSINESS MANAGEMENT

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

Prerequisites & Notes

BBUS 1003

Credits: 3

PMIN 4023 - LEADERSHIP DEVELOPMENT

A theological rationale based upon the doctrine of the priesthood of the believer and the gifts of the Holy Spirit is developed with practical application for the recruitment and development of lay persons for ministry within the congregation and to the community. The course focuses on the identification of individual gifts and talents that persons may possess and the training of those individuals for various ministries. Styles of leadership, administrative functions and multi-staff relationships.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PPOL 2413 - UNITED STATES GOVERNMENT

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

Prerequisites & Notes

None

Credits: 3

PSYC 3733 - SOCIAL PSYCHOLOGY

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism,

communication, propaganda, morale, and other aspects of interpersonal relationships.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 2143 - CULTURAL PSYCHOLOGY

This course provides students with an introduction to cross-cultural psychology including the theories and research methods associated with the field. The course examines the effect of culture on psychological processes, social interactions, and understandings of abnormality and wellness. The course includes self-evaluation as well as examination of other cultures.

Prerequisites & Notes

PSYC 2133

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

Minor of Choice - 18 Credit Hours

Select one Minor from any discipline.

General Electives - 11 Credit Hours

Total Program Hours - 121 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Blended/Hybrid Programs

**Bachelor of Science in Business & Professional Leadership -
Blended/Hybrid**

Program Description

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree designed for working adults that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This 37 credit-hour major scans the most important concepts in business and organizational leadership. Students may take from 15 to 24 credit hours of practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace as an adult degree completion program designed in an accelerated format for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science in Business & Professional Leadership - Blended/Hybrid Four-Year Course Plan

Foundational Core - 50 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Track to apply for MBA programs

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Optional Track

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 12 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human

Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship or business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

Major Core - 37 Credit Hours

BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

Capstone - 7 Credit Hours

Select one of the following:

BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

LDRS 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

Select two of the following:

BPLE 4903 - INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

Any LDRS 3XXX or 4XXX level course

Any LDRS 3XXX or 4XXX level course

General Electives - 33 Credit Hours

Recommended:

- Internship/Practicum - 3 Credit Hours
- Religion - 6 Credit Hours
- Minor - 18 Credit Hours
- General Elective - 6 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Business & Professional Leadership - Business Leadership Practicum Track - Blended/Hybrid

Program Description

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree designed for working adults that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This 37 credit-hour major scans the most important concepts in business and organizational leadership. Students may take from 15 to 24 credit hours of practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace as an adult degree completion program designed in an accelerated format for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Foundational Core - 50 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Track to apply for MBA programs

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Optional Track

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 12 Credit Hours

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship or business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

Major Core - 37 Credit Hours

BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

Capstone - 7 Credit Hours**BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

Select two courses (6 credit hours) from the following:

BPLE 4903 - INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

Any LDRS 3XXX or 4XXX level course

Any LDRS 3XXX or 4XXX level course

Business Leadership Practicum Track - 15 Credit Hours

BPLE 2023 - BUSINESS LEADERSHIP PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. Special attention is given to the development of the students vocational interests and divine design. Practicum I provides the framework for practicums II through the V. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

None

Credits: 3

BPLE 3023 - BUSINESS LEADERSHIP PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. This course focuses on student's vocational calling, God's will and professional experience as it relates to vocation and leadership traits. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum I

Credits: 3

BPLE 3123 - BUSINESS LEADERSHIP PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students service learning opportunities and interaction with a mentor. This course focuses on developing a biblical worldview related to vocation, developing vocational skills, implementing work-life balance strategies, and how to live a life of servant leadership. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum II

Credits: 3

BPLE 4023 - BUSINESS LEADERSHIP PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students service learning opportunities and

interaction with a mentor. This course focuses on advanced vocational skill development which may include industry certification, the role of emotional intelligence in the workplace, and how to lead in a variety of settings. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum III

Credits: 3

BPLE 4123 - BUSINESS LEADERSHIP PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum V provides students advanced service learning opportunities and interaction with a mentor. This course focuses on refining vocational skills oriented to obtaining an entry-level job. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge their workplace success in a chosen careers. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

Practicum IV

Credits: 3

General Electives - 18 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Science in Business & Professional Leadership -
Business Leadership Practicum Track - Blended/Hybrid -
Three-Year Course Plan**

Program Description

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree designed for working adults that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This 37 credit-hour major scans the most important concepts in business and organizational leadership. Students may take from 15 to 24 credit hours of practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace as an adult degree completion program designed in an accelerated format for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Year One

First Semester - 16 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

3-Credit General Elective

Second Semester - 15 Credit Hours

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

3-Credit General Elective

Third Semester - 15 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

3-Credit General Elective

Year Two

First Semester - 15 Credit Hours

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 2023 - BUSINESS LEADERSHIP PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. Special attention is given to the development of the students vocational interests and divine design. Practicum I provides the framework for practicums II through the V. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

None

Credits: 3

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

3-Credit General Elective

Second Semester - 15 Credit Hours

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3023 - BUSINESS LEADERSHIP PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. This course focuses on student's vocational calling, God's will and professional experience as it relates to vocation and leadership traits. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum I

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

3-Credit General Elective

Third Semester - 15 Credit Hours

BPLE 3123 - BUSINESS LEADERSHIP PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students service learning opportunities and interaction with a mentor. This course focuses on developing a biblical worldview related to vocation, developing vocational skills, implementing work-life balance strategies, and how to live a life of servant leadership. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum II

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

3-Credit General Elective

Year Three

First Semester - 15 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

BPLE 4023 - BUSINESS LEADERSHIP PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students service learning opportunities and interaction with a mentor. This course focuses on advanced vocational skill development which may include industry certification, the role of emotional intelligence in the workplace, and how to lead in a variety of settings. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum III

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

3-Credit LDRS Elective

Second Semester - 14 Credit Hours

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

BPLE 4123 - BUSINESS LEADERSHIP PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum V provides students advanced service learning opportunities and interaction with a mentor. This course focuses on refining vocational skills oriented to obtaining an entry-level job. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge their workplace success in a chosen careers. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

Practicum IV

Credits: 3

BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

3-Credit General Elective

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Extension Sites & Regional Campus Programs

Bachelor of Science in Business & Professional Leadership - Extension Site/Regional Campus

Program Description

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree designed for working adults that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This 37 credit-hour major scans the most important concepts in business and organizational leadership. Students may take from 15 to 24 credit hours of practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace as an adult degree completion program designed in an accelerated format for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science in Business & Professional Leadership - Extension Site/Regional Campus Four-Year Course Plan

Foundational Core - 50 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment,

inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Track to apply for MBA programs

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Optional Track

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 12 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship or business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

Business & Professional Leadership Core - 37 Credit Hours**BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS**

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

Select two of the following:

BPLE 4903 - INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

Any LDRS 3XXX or 4XXX level course

Any LDRS 3XXX or 4XXX level course

General Electives - 33 Credit Hours

* Extension students participate in on-site practicums each semester (3 credit hours per semester) over a four-year period which counts towards General Elective requirements. Students who are on the BSBPL PMIN Track must take at least 18 credit hours of practicum courses.

* Six of the General Elective credit hours are recommended as PMIN or LDRS courses (2 - 3-credit courses).

* Nine additional General Elective credit hours are recommended as Religion courses (3 - 3-credit courses).

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Business & Professional Leadership - Ministerial Leadership Practicum Track - Extension Site/Regional Campus

Program Description

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree designed for working adults that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This 37 credit-hour major scans the most important concepts in business and organizational leadership. Students may take from 15 to 24 credit hours of practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace as an adult degree completion program designed in an accelerated format for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science in Business & Professional Leadership - Ministerial Leadership Practicum Track - Extension
Site/Regional Campus Four-Year Course Plan

Foundational Core - 56 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Track to apply for MBA programs

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Optional Track

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 12 Credit Hours

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

Business & Professional Leadership Core - 37 Credit Hours

BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

Select two of the following:

BPLE 4903 - INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

Any LDRS 3XXX or 4XXX level course

Any LDRS 3XXX or 4XXX level course

General Electives - 33 Credit Hours

* Extension students participate in on-site practicums each semester (3 credit hours per semester) over a four-year period which counts towards General Elective requirements.

* Six of the General Elective credit hours are recommended as PMIN or LDRS courses (2 - 3-credit courses).

* Nine additional General Elective credit hours are recommended as Religion courses (3 - 3-credit courses).

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Certificate Programs

Undergraduate Certificate in Organizational Leadership

Organizational Leadership - Undergraduate - 9 Credit Hours

LDRS 2133 - THE ART OF SELF LEADERSHIP

This course provides students an opportunity to reflect on self leadership teachings from various authors and speakers. Students will contribute to the body of public knowledge regarding self-leadership. They will identify and develop the self-disciplines and behaviors that are essential for successful leadership.

Prerequisites & Notes

None

Credits: 3

LDRS 3133 - FRAMEWORKS FOR COLLABORATION

This course provides students an opportunity to identify and reflect on teachings related to teamwork and collaborative leadership. Students will contribute to the body of public knowledge regarding collaborative leadership. They will identify frameworks for collaboration that lead successful leadership in their context.

Prerequisites & Notes

None

Credits: 3

LDRS 4133 - LEADING FOR INNOVATION

This course provides students an opportunity to review and reflect on leadership concepts that facilitate innovation. Students will communicate ideas regarding leading for innovation and will identify leadership concepts that complement the need for innovation.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 9 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Graduate Certificate in Organizational Leadership

Organizational Leadership - Graduate - 9 Credit Hours

LDRS 5003 - THE ART OF SELF LEADERSHIP

This course provides students an opportunity to review and reflect on self-leadership research and teachings. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for successful leadership.

Prerequisites & Notes

None

Credits: 3

LDRS 5133 - FRAMEWORKS FOR COLLABORATION

This course provides students an opportunity to identify and reflect on theories related to teamwork and collaborative leadership. Students will contribute to the body of public knowledge regarding a theory of collaborative leadership. They will identify frameworks for collaboration that lead to successful leadership.

Prerequisites & Notes

None

Credits: 3

LDRS 5203 - LEADING FOR INNOVATION

This course provides students an opportunity to review and reflect on leadership theory and innovation. Students will contribute to the body of public knowledge regarding leading for innovation and will identify leadership theories that complement the need for innovation.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 9 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Undergraduate Certificate in Business Analysis

Program Description

The Business Analysis Certificate is a nine credit sequence of courses essential for gaining the knowledge and skills to launch or advance a career as a business analyst. Business analysts play a critical role in increasing organizational effectiveness by identifying, analyzing and designing processes to improve the flow of information and processes. American employers will need 876,000 business analysis related professionals by 2020 (Source: U.S. Bureau of Labor Statistics, Employment Projections Program). The average 2012 earnings of business analyst professionals in the US was \$91,512, more than double the industry average (Source: IIBA Salary Survey Report, 2013).

The courses within this certificate are already created as they also serve as core upper division courses in the BBA Business Analysis major. The certificate is ideal for someone who already has a degree, sufficient business experience, or pre-requisite to contextualize the required courses. The curriculum covers all the required content areas and required hours of study for students to sit for the following industry certifications:

- International Institute of Business Analysis (IIBA) Level I Entry Certificate in Business Analysis (ECBA)
- Project Management Institute Body of Knowledge (PMBOK) for Certified Associate in Project Management (CAPM)

Business Analysis - Undergraduate - 9 Credit Hours

BBUS 3003 - BUSINESS ANALYSIS ESSENTIALS

This course is an introduction to Business Analysis and provides an overview of the contents of the International Institute of Business Analysis (IIBA) Business Analysis Body of Knowledge (BABOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3853 (or permission)

Credits: 3

BBUS 3143 - PROJECT MANAGEMENT

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3203

Credits: 3

BBUS 4013 - BUSINESS ANALYSIS ADVANCED APPLICATION

This course requires students to apply the body of knowledge of business analysis outlined in Business Analysis Body of Knowledge (BABOK). The course uses case studies and real-world scenario to enhance student business analysis skills.

Prerequisites & Notes

BBUS 3003 (or IIBA Academic Certificate in Business Analysis)

Credits: 3

Total Program Hours - 9 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Business Analysis, Certificate - Online

The Business Analysis Certificate is a nine credit sequence of courses essential for gaining the knowledge and skills to launch or advance a career as a business analyst.

Required Courses - 9 Hours

BBUS 3003 - BUSINESS ANALYSIS ESSENTIALS

This course is an introduction to Business Analysis and provides an overview of the contents of the International Institute of Business Analysis (IIBA) Business Analysis Body of Knowledge (BABOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3853 (or permission)

Credits: 3

BBUS 3143 - PROJECT MANAGEMENT

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3203

Credits: 3

BBUS 4013 - BUSINESS ANALYSIS ADVANCED APPLICATION

This course requires students to apply the body of knowledge of business analysis outlined in Business Analysis Body of Knowledge (BABOK). The course uses case studies and real-world scenario to enhance student business analysis skills.

Prerequisites & Notes

BBUS 3003 (or IIBA Academic Certificate in Business Analysis)

Credits: 3

Total Credits - 9 Credit Hours

Certificate in Organizational Leadership (UG): Catalyst

Required Courses - 9 Credit Hours

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

LDRS 2223 - LEADERSHIP THEORY AND PRACTICE

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

Prerequisites & Notes

ENGL 1233

Credits: 3

LDRS 4013 - LEADERSHIP FORUM

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

Prerequisites & Notes

None

Credits: 3

Certificate in Organizational Leadership (GR): Catalyst

Required Courses - 9 Credit Hours

LDRS 5123 - SERVANT LEADERSHIP

This course explores academic, biblical, and practitioner concepts of servant leadership. It is intended to encourage a philosophy and lifestyle of servant leadership in students' professional and personal lives.

Prerequisites & Notes

Prerequisite: Admission to the MBA program.

Credits: 3

LDRS 5213 - LEADERSHIP PHILOSOPHY

This course explores the concept of leadership from a holistic approach through anthropology, philosophy, psychology, sociology, and great works of literature. Students examine leader traits and skills, leadership styles in different situations, and leadership philosophies fulfilling higher-order needs, including authentic, transformational, servant, and spiritual.

Prerequisites & Notes

Prerequisite: Admission to the MBA program.

Credits: 3

LDRS 5233 - CURRENT TOPICS IN ORGANIZATIONAL LEADERSHIP

This course provides an opportunity for students to demonstrate a comprehensive understanding of an approved topic related to organizational leadership within various occupations.

Prerequisites & Notes

Prerequisite: Admission to the MBA program.

Credits: 3

Minor

Business - Minor

Required - 9 Credit Hours

BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

Prerequisites & Notes

None

Credits: 3

BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

Prerequisites & Notes

None

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

Select three of the following - 9 Credit Hours:

BBUS 2113 - WI: BUSINESS COMMUNICATION

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

Prerequisites & Notes

ENGL 1233

Credits: 3

BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

Prerequisites & Notes

BBUS 2133 or equivalent

Credits: 3

BBUS 3103 - ESSENTIALS OF FINANCE

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

Prerequisites & Notes

BBUS 2233

Credits: 3

BBUS 3153 - GLOBAL BUSINESS MANAGEMENT

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3303 - ESSENTIALS OF MARKETING

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3403 - ESSENTIALS OF BUSINESS LAW

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

Prerequisites & Notes

None

Credits: 3

BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 18 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Organizational Leadership Minor

Required - 3 Credit Hours

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

Select five of the following - 15 Credit Hours:

LDRS 2223 - LEADERSHIP THEORY AND PRACTICE

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

Prerequisites & Notes

ENGL 1233

Credits: 3

LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a

culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

LDRS 2123 or LDRS 2223.

Credits: 3

LDRS 3183 - ORGANIZATIONAL THEORY AND BEHAVIOR

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

Prerequisites & Notes

None

Credits: 3

LDRS 4013 - LEADERSHIP FORUM

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

Prerequisites & Notes

None

Credits: 3

LDRS 4103 - LEADING ORGANIZATIONAL CHANGE

This course prepares learners to better comprehend the hyper-turbulent environment of the 21st century by introducing behavioral science techniques and methodologies to systematically bring about high-performing organizations.

Prerequisites & Notes

LDRS 3183 or MNGT 3183

Credits: 3

LDRS 4113 - WI: APPLIED SERVANT LEADERSHIP CONCEPTS

This capstone course synthesizes previous coursework by reviewing theories and definitions in an effort to apply theory to practice. This course emphasizes the importance of self-discipline, humility, servant leadership, and the art of being contemplative.

Prerequisites & Notes

LDRS 4103, LDRS 4123, or LDRS 4143

Credits: 3

LDRS 4123 - GREAT LEADERS THROUGH HISTORY

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

Prerequisites & Notes

LDRS 2123 or 2223

Credits: 3

LDRS 4143 - LEADERSHIP, FOLLOWERSHIP, TEAMWORK

This course surveys basic leadership and motivation theories. It explores the concept of followership. A psychodynamic approach is used to further consider effective teamwork and the leader-follower dynamic.

Prerequisites & Notes

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

Total Program Hours - 18 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Design & Communication

Online Programs

Bachelor of Science in Digital Media & Design - Online

Program Description

The Bachelor of Science in Digital Media and Design (BSDMD) is an online communication program, which caters to working adults—regardless of age—who are seeking career advancement. The program introduces and assesses students in the following curricular categories: (1) digital media and design knowledge, (2) skills in digital media and editorial production, (3) skills in digital design and art, and (4) skills in digital marketing. The BSDMD provides students with the critical communication and digital design skills necessary for advancement in the marketplace or acceptance to graduate schools that focus on communication or design. The program supports the mission of Southeastern University by equipping future communication leaders to serve the marketplace through Spirit-empowered life, learning, and leadership.

Bachelor of Science in Digital Media & Design - Online Four-Year Course Plan

General Education Core - 56 Credit Hours

Student Success - 4 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral and Social Sciences - 9 Credit Hours

Behavioral Science (Select One) - 3 Credit Hours

- Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Historical Perspective (Select One) - 3 Credit Hours

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

PPOL 2413 - UNITED STATES GOVERNMENT

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

Prerequisites & Notes

None

Credits: 3

Social Science - 3 Credit Hours

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

Humanities and Fine Arts - 6 Credit Hours

Humanities Elective (Select One) - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select two of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (With Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 18 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

COMM 3113 - INTEGRATING FAITH IN LANGUAGE COMMUNICATION ARTS

This course reviews central elements of a Christian worldview, examines the theoretical dimensions of prominent approaches to the language and communication arts, and explores ways to integrate Christian thought, principles, and values in the fields of language.

Prerequisites & Notes

ENGL 1233

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Theology Elective - 3 Credit Hours

- Select one of the following:

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

PHIL 3233 - INTRODUCTION TO PHILOSOPHY

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with the method of abstract thinking.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

Major Core - 37 Credit Hours

Digital Media Core - 19 Credit Hours

COMM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

Prerequisites & Notes

None

Credits: 3

COMM 2023 - PHOTOGRAPHY

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

Prerequisites & Notes

None

Credits: 3

COMM 2423 - WI: WRITING FOR DIGITAL MEDIA

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

Prerequisites & Notes

ENGL 1133 and 1233

Credits: 3

COMM 3333 - WI: WRITING FOR THE MASS MEDIA

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

Prerequisites & Notes

ENGL 1233

Credits: 3

COMM 3793 - DIGITAL MARKETING AND ANALYTICS

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

Prerequisites & Notes

None

Credits: 3

COMM 4001 - COMMUNICATION SEMINAR

This course readies the future communication professional for the job market by providing career advice on networking, interviewing, job searching, and the production of job application materials.

Prerequisites & Notes

Graduating seniors only

Credits: 1

COMM 4533 - MASS COMMUNICATION LAW

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

Prerequisites & Notes

Junior or Senior Status or approval of the instructor

Credits: 3

Digital Design Core - 15 Credit Hours

COMM 3003 - MAGAZINE DESIGN AND PRODUCTION

This course deals with the process of magazine planning, editing, designing, and distributing.

Prerequisites & Notes

None

Credits: 3

COMM 3523 - DIGITAL LAYOUT AND DESIGN

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

Prerequisites & Notes

None

Credits: 3

COMM 3823 - WEB PAGE DESIGN

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

Prerequisites & Notes

None

Credits: 3

COMM 4083 - ADVANCED DIGITAL IMAGING

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

Prerequisites & Notes

COMM 2023 and COMM 3523

Credits: 3

COMM 4093 - ADVERTISING DESIGN

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

Prerequisites & Notes

COMM 3523

Credits: 3

Digital Media and Design Electives - 3 Credit Hours

- Select one of the following:

COMM 4113 - ADVANCED ILLUSTRATION

This course focuses on advanced illustration techniques, including the production of vector graphics, infographics, and line illustration.

Prerequisites & Notes

COMM 3523

Credits: 3

COMM 4183 - INTERNATIONAL PHOTOJOURNALISM

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

Prerequisites & Notes

COMM 2023

Credits: 3

COMM 4823 - COMMUNICATION INTERNSHIP

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

Prerequisites & Notes

Advisor Approval Required

Credits: 6

General Electives - 27 Credit Hours

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Minor

Communication - Minor

Select 18 credit hours from the following:

COMM 1433 - Fundamentals of Speech

COMM 1533 - Survey of Digital Media and Design

COMM 2023 - Photography

COMM 2423 - WI: Writing for Digital Media

COMM 2433 - Film Appreciation
COMM 3003 - Magazine Design and Production
COMM 3113 - Integrating Faith in Language Communication
COMM 3333 - WI: Writing for the Mass Media
COMM 3523 - Digital Layout and Design
COMM 3793 - Digital Marketing and Analytics
COMM 3823 - Web page Design
COMM 4001 - Communication Seminar
COMM 4083 - Advanced Digital Imaging
COMM 4093 - Advertising Design
COMM 4113 - Advanced Illustration
COMM 4183 - International Photojournalism
COMM 4533 - Mass Communication Law
COMM 4823 - Communication Internship

Human Services

Online Programs

Bachelor of Science in Human Services - Online

Program Description

The Bachelor of Science in Human Services is designed for students who seek an interdisciplinary education to assist them in careers that provide integrated services to individuals and families in need of assistance, or to prepare students in pursuing graduate studies in the area of human services or related fields.

The goal of this program is to prepare or enhance students' abilities in positions that seek to improve the quality of life for those who are served, remediation of problems, meeting basic human needs, and advocating change in the systems that affect the lives of those needing assistance.

Bachelor of Science in Human Services - Online Four-Year Course Plan

Foundational Core - 56 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select two of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 18 Credit Hours**BINT 1233 - NEW TESTAMENT SURVEY**

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Theology Elective - 3 Credit Hours

Select one of the following:

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

PHIL 3233 - INTRODUCTION TO PHILOSOPHY

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with

the method of abstract thinking.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

Religion Elective - 3 Credit Hours

Select any 3-Credit Religion Course

Human Services Major Core - 39 Credit Hours

HUSV 2013 - INTRODUCTION TO HUMAN SERVICES

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

Prerequisites & Notes

None

Credits: 3

HUSV 2043 - CASE MANAGEMENT & INTERVENTION

This course gives students a foundation in case management competencies and intervention strategies.

Prerequisites & Notes

None

Credits: 3

HUSV 2053 - WI: HUMAN SERVICES DELIVERY

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also examine the impact that past political, social, and cultural changes have on the way services are delivered.

Prerequisites & Notes

None

Credits: 3

HUSV 2433 - HUMAN SERVICES & DEVELOPMENT ACROSS LIFE-SPAN

This course will examine human development across the life-span from a human services perspective. The focus of the course will center around the various services available as they relate to the individuals life-span development from conception to death.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3033 - GROUP DYNAMICS

This course is a study of group dynamics, with particular attention to group development process. The role of the leader, issue-specific or problem-specific group facilitation, and strategies for dealing with particular group-process issues will be emphasized. Participation in group-process is required of every student.

Prerequisites & Notes

None

Credits: 3

HUSV 3063 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3073 - HUMAN SERVICES PRACTICUM I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3083 - HUMAN SERVICES PRACTICUM II

This course is a continuation of HUSV 3073. It provides students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

None

Credits: 3

HUSV 3433 - HUMAN SERVICES AND FAITH INTEGRATION

The purpose of this course is to provide students with an opportunity to explore human services from a Christian worldview that involves intentionally integrating faith and human services with an emphasis on spiritual and professional growth.

Prerequisites & Notes

None

Credits: 3

HUSV 3533 - CONFLICT RESOLUTION IN HUMAN SERVICES

This course focuses on human interaction, conflict, and conflict resolution theories in the helping professions. This course also explores methods of conflict resolution associated with positive outcomes related to settling disputes and personal development

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3833 - MANAGEMENT IN HUMAN SERVICES

This course provides an introduction to management practices of human service programs, agencies, and organizations with an emphasis on program development.

Prerequisites & Notes

None

Credits: 3

HUSV 4053 - WI: RESEARCH METHODS

The application of the scientific method of inquiry to theory and practice for the purpose of knowledge building and the development of best practice. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice and evaluation of theory. The focus is on the development of social research and practice with individuals, groups, organizations, and communities.

Prerequisites & Notes

None

Credits: 3

General Electives - 26 Credit Hours

Total Program Hours - 121 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Master of Arts in Human Services Administration - Online

Program Description

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in an administrative specialization. Graduates of this program will be prepared to assume leadership positions in a variety of settings including: social services, education, behavioral health management, and healthcare.

Throughout this program students will:

- Integrate the principles of the human services profession with biblically informed values.
- Demonstrate collaborative and effective problem-solving skills using multiple theoretical approaches.
- Develop administration skills that require the application of theory in a variety of human services agency situation and settings.

- Research contemporary issues in human services to provide practical solutions, and communicate results through clear, concise and appropriate media.

Master of Arts in Human Services Administration - Online Course Plan

Foundational Core - 1 Credit Hour

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Human Services Core - 24 Credit Hours

HUSV 5033 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

Prerequisites & Notes

None

Credits: 3

HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

Prerequisites & Notes

None

Credits: 3

HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

Prerequisites & Notes

None

Credits: 3

HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

Prerequisites & Notes

None

Credits: 3

HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

Prerequisites & Notes

None

Credits: 3

HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

Prerequisites & Notes

HUSV 5043

Credits: 3

HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

Administration Specialization - 12 Credit Hours

HUSV 5003 - HUMAN SERVICES ADMINISTRATION

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

Prerequisites & Notes

PCOU 5033

Credits: 3

HUSV 5023 - ORGANIZATIONAL LEADERSHIP AND MANAGEMENT

This course examines the impact of leadership and management as they relate to human service organizations. Emphasis will be placed on a broad-based understanding of leadership and management, including what constitutes effective leadership in various contexts, the role of teams in organizations, the role of power, politics, and conflict in organizations, and how to facilitate organizational change through visionary servant leadership.

Prerequisites & Notes

HUSV 5043

Credits: 3

HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

Prerequisites & Notes

None

Credits: 3

HUSV 5213 - ORGANIZATIONAL BEHAVIOR

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 37 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Master of Arts in Human Services - Children & Family - Online

Program Description

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in an administrative specialization. Graduates of this program will be prepared to assume leadership positions in a variety of settings including: social services, education, behavioral health management, and healthcare.

Throughout this program students will:

- Integrate the principles of the human services profession with biblically informed values.
- Demonstrate collaborative and effective problem-solving skills using multiple theoretical approaches.
- Develop administration skills that require the application of theory in a variety of human services agency situation and settings.
- Research contemporary issues in human services to provide practical solutions, and communicate results through clear, concise and appropriate media.

Master of Arts in Human Services - Children & Family - Online Course Plan

Foundational Core - 1 Credit Hour

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Human Services Core - 24 Credit Hours

HUSV 5033 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

Prerequisites & Notes

None

Credits: 3

HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

Prerequisites & Notes

None

Credits: 3

HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

Prerequisites & Notes

None

Credits: 3

HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

Prerequisites & Notes

None

Credits: 3

HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

Prerequisites & Notes

None

Credits: 3

HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

Prerequisites & Notes

HUSV 5043

Credits: 3

HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

Children and Family Services - 12 Credit Hours

HUSV 5303 - PARENT AND CHILD RELATIONSHIP

This course explores the nature of parenting and parent-child relations from a historical, theoretical, and developmental perspective. This course will also examine the unique challenges faced by families in today's society including social, economic, and spiritual factors that help parents to create positive, nurturing family environments.

Prerequisites & Notes

HUSV 2013 and HUSV 3063

Credits: 3

HUSV 5313 - CHILD DEVELOPMENT AGES 0-18

This course provides students with an understanding about the developmental stages and characteristics of individuals from birth through adolescence.

Prerequisites & Notes

HUSV 2013, HUSV 3063

Credits: 3

HUSV 5323 - CHILDREN, YOUTH, AND FAMILY SERVICES: POLICY AND PRACTICE

This course provides students with an overview of social service agencies policies and practices throughout the United States and how they impact the needs of children and families.

Prerequisites & Notes

HUSV 2013, HUSV 3063

Credits: 3

HUSV 5333 - AT-RISK CHILDREN

This course will provide an overview of the social and economic issues affecting at-risk children. Integration of various strategies for working with at-risk children will be examined. It will also examine information and research on at-risk conditions and practical help in dealing with children in challenging situations.

Prerequisites & Notes

HUSV 2013 and HUSV 3063

Credits: 3

Total Program Hours - 37 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Master of Arts in Human Services - Christian Ministries - Online

Program Description

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in an administrative specialization. Graduates of this program will be prepared to assume leadership positions in a variety of settings including: social services, education, behavioral health management, and healthcare.

Throughout this program students will:

- Integrate the principles of the human services profession with biblically informed values.

- Demonstrate collaborative and effective problem-solving skills using multiple theoretical approaches.
- Develop administration skills that require the application of theory in a variety of human services agency situation and settings.
- Research contemporary issues in human services to provide practical solutions, and communicate results through clear, concise and appropriate media.

Master of Arts in Human Services - Christian Ministries - Online Course Plan

Foundational Core - 1 Credit Hour

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Human Services Core - 24 Credit Hours

HUSV 5033 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

Prerequisites & Notes

None

Credits: 3

HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

Prerequisites & Notes

None

Credits: 3

HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

Prerequisites & Notes

None

Credits: 3

HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

Prerequisites & Notes

None

Credits: 3

HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

Prerequisites & Notes

None

Credits: 3

HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

Prerequisites & Notes

HUSV 5043

Credits: 3

HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

Christian Ministries Core - 12 Credit Hours

PMIN 5233 - MANAGING CHANGE AND CONFLICT

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

Prerequisites & Notes

None

Credits: 3

PMIN 5243 - GRADUATE PRACTICUM I

Graduate Practicum I

Prerequisites & Notes

None

Credits: 3

PMIN 5353 - EMPOWERED SPIRITUALITY AND DISCIPLESHIP

This course surveys contemporary Pentecostal approaches and challenges to Christian spiritual formation. It offers a review of the biblical foundations and traditional Pentecostal practices or disciplines for a deeper spirituality. In addition it addresses various methodologies and challenges for spiritual formation within the student's particular missional context.

Prerequisites & Notes

None

Credits: 3

PMIN 5373 - HOLISTIC PASTORAL COUNSELING

A study of the techniques and relationships which serve to promote healthy adult growth and functioning. The course begins with an exploration of motivations for working in the helping fields. The course previews basic counseling skills such as warmth, empathy, concreteness, confrontation, interviewing, and treatment planning. The emphasis is on

training helping professionals to help others. Personal cognitive-emotional awareness and theological-psychological balance is promoted through a study of individual functioning in interpersonal relationships.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 37 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Master of Arts in International Community Development - Online

Program Description

The Master of Arts in International Community Development (MICD) is an online program - which will cater to working adults - whether young or old, who are seeking to influence the world in the areas of ministry, business and social services. The program will introduce and assess students in the following curricular categories: (1) core business concepts, (2) ministry aptitude (3) leadership and organizational development, (4) administration of human services programming, and (5) professional networking skills. Aligned to the university's missional focus, the MICD will expose students to the critical skills, necessary for leading in the marketplace. The program supports the mission of Southeastern University by equipping future leaders to serve the world through Spirit-empowered life, learning, and leadership.

Master of Arts in International Community Development - Online Course Plan

Business Core - 12 Credit Hours

BUSI 5003 - MBA PRINCIPLES

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

Prerequisites & Notes

Admission to the MBA program

Credits: 3

BUSI 5413 - PROBLEM SOLVING & DECISION MAKING

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on

decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

Prerequisites & Notes

MATH 2023 or equivalent

Credits: 3

BUSI 5503 - ACCOUNTING AND FINANCE FOR MANAGERS

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

Prerequisites & Notes

BUSI 5003

Credits: 3

BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

Prerequisites & Notes

Admission to the MBA Program

Credits: 3

Christian Ministries Core - 12 Credit Hours

PMIN 5233 - MANAGING CHANGE AND CONFLICT

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

Prerequisites & Notes

None

Credits: 3

PMIN 5243 - GRADUATE PRACTICUM I

Graduate Practicum I

Prerequisites & Notes

None

Credits: 3

PMIN 5473 - FOUNDATIONS FOR CROSS-CULTURAL MINISTRY

This interdisciplinary course is designed to prepare the student for effective ministry in the complexities of cross-cultural and sub-cultural settings. Foundational issues related to applied missions anthropology, inter-cultural communication, and contextualization will be addressed.

Prerequisites & Notes

None

Credits: 3

THEO 5503 - SHAPE OF PRACTICAL THEOLOGY

This course covers critical issues related to questions about the nature of God's presence in everyday life. It develops a foundation for practical theology based on fundamental issues by defining dilemmas for study, developing a dialogue with pertinent sources, formulating and implementing reasonable intentions for resolving those dilemmas, and assessing the application of those intentions. This will involve theological reflection on the unique issues which arise in the major spheres of home, church, academy, and workplace.

Prerequisites & Notes

None

Credits: 3

Human Services Core - 12 Credit Hours**HUSV 5003 - HUMAN SERVICES ADMINISTRATION**

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

Prerequisites & Notes

PCOU 5033

Credits: 3

HUSV 5033 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

Prerequisites & Notes

None

Credits: 3

HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

Prerequisites & Notes

None

Credits: 3

HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 36 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Blended/Hybrid Programs

Bachelor of Science in Human Services - Blended/Hybrid

Program Description

The Bachelor of Science in Human Services is designed for students who seek an interdisciplinary education to assist them in careers that provide integrated services to individuals and families in need of assistance, or to prepare students in pursuing graduate studies in the area of human services or related fields.

The goal of this program is to prepare or enhance students' abilities in positions that seek to improve the quality of life for those who are served, remediation of problems, meeting basic human needs, and advocating change in the systems that affect the lives of those needing assistance.

Bachelor of Science in Human Services - Blended/Hybrid Three-Year Course Plan

Foundational Core - 55 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Select one of the following:

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

SSCI 2233 - MARRIAGE AND FAMILY

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

Prerequisite: None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold

War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select two of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-

oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 18 Credit Hours

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Theology Elective - 3 Credit Hours

Select one of the following:

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

PHIL 3233 - INTRODUCTION TO PHILOSOPHY

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with the method of abstract thinking.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

Religion Elective - 3 Credit Hours

3-Credit Religion Elective

Human Services Major Core - 39 Credit Hours

HUSV 2013 - INTRODUCTION TO HUMAN SERVICES

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

Prerequisites & Notes

None

Credits: 3

HUSV 2043 - CASE MANAGEMENT & INTERVENTION

This course gives students a foundation in case management competencies and intervention strategies.

Prerequisites & Notes

None

Credits: 3

HUSV 2053 - WI: HUMAN SERVICES DELIVERY

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also examine the impact that past political, social, and cultural changes have on the way services are delivered.

Prerequisites & Notes

None

Credits: 3

HUSV 2433 - HUMAN SERVICES & DEVELOPMENT ACROSS LIFE-SPAN

This course will examine human development across the life-span from a human services perspective. The focus of the course will center around the various services available as they relate to the individuals life-span development from conception to death.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3033 - GROUP DYNAMICS

This course is a study of group dynamics, with particular attention to group development process. The role of the leader, issue-specific or problem-specific group facilitation, and strategies for dealing with particular group-process issues will be emphasized. Participation in group-process is required of every student.

Prerequisites & Notes

None

Credits: 3

HUSV 3063 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3073 - HUMAN SERVICES PRACTICUM I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3083 - HUMAN SERVICES PRACTICUM II

This course is a continuation of HUSV 3073. It provides students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

None

Credits: 3

HUSV 3433 - HUMAN SERVICES AND FAITH INTEGRATION

The purpose of this course is to provide students with an opportunity to explore human services from a Christian worldview that involves intentionally integrating faith and human services with an emphasis on spiritual and professional growth.

Prerequisites & Notes

None

Credits: 3

HUSV 3533 - CONFLICT RESOLUTION IN HUMAN SERVICES

This course focuses on human interaction, conflict, and conflict resolution theories in the helping professions. This course also explores methods of conflict resolution associated with positive outcomes related to settling disputes and personal development

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3833 - MANAGEMENT IN HUMAN SERVICES

This course provides an introduction to management practices of human service programs, agencies, and organizations with an emphasis on program development.

Prerequisites & Notes

None

Credits: 3

HUSV 4053 - WI: RESEARCH METHODS

The application of the scientific method of inquiry to theory and practice for the purpose of knowledge building and the development of best practice. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice and evaluation of theory. The focus is on the development of social research and practice with individuals, groups, organizations, and communities.

Prerequisites & Notes

None

Credits: 3

General Electives - 30 Credit Hours

Total Program Hours - 124 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Minor

Human Services, Minor

Required Courses - 12 Credit Hours

HUSV 2013 - INTRODUCTION TO HUMAN SERVICES

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

Prerequisites & Notes

None

Credits: 3

HUSV 2043 - CASE MANAGEMENT & INTERVENTION

This course gives students a foundation in case management competencies and intervention strategies.

Prerequisites & Notes

None

Credits: 3

HUSV 2053 - WI: HUMAN SERVICES DELIVERY

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also

examine the impact that past political, social, and cultural changes have on the way services are delivered.

Prerequisites & Notes

None

Credits: 3

HUSV 3063 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

Prerequisites & Notes

HUSV 2013

Credits: 3

Human Services Electives - 6 Credit Hours

Total Program Hours - 18 Credit Hours

Ministry & Theology

Online Programs

Bachelor of Science in Ministerial Leadership - Online

Program Description

The Bachelor of Science in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations.

Bachelor of Science in Ministerial Leadership - Online Four-Year Course Plan

Foundational Core - 59 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours**COMM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours**Behavioral Science - 3 Credit Hours**

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select two of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development

approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 21 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 34 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 2302 - STUDENT MINISTRY PRACTICUM I

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 2402 - STUDENT MINISTRY PRACTICUM II

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and

reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

General Electives - 28 Credit Hours

Total Program Hours - 121 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Ministerial Leadership - Children's Ministry Track - Online

Program Description

The Bachelor of Science in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations.

The Children's Ministry Track gives you training in the unique skills in effectively ministering to children and leading children's ministries in the church and in parachurch ministries. It includes courses that help you understand how children think and learn best, how to effectively communicate to children, how to lead children to faith in Christ and grow in that faith, how to design children's ministries programs, how to recruit and train leaders, and how to stay fresh in your own spiritual life while ministering to the most responsive age group.

Foundational Core - 59 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select two of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 21 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 34 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 2302 - STUDENT MINISTRY PRACTICUM I

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 2402 - STUDENT MINISTRY PRACTICUM II

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Children's Ministry Core - 18 Credit Hours

PMIN 3223 - CHILDRENS MINISTRY

The course is a comprehensive overview of the foundations of a ministry directed toward children and family. An emphasis is placed on developing, administering, and evaluating the various aspects of leading a Spirit-led children's and family ministry. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3263 - EVANGELISM & DISCIPLESHIP OF CHILDREN

This course is an in-depth focus on evangelism and discipleship for children and families. Attention will be given to the various programs and events in which evangelism and discipleship take place. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3273 - FAMILY MINISTRY

This course examines strategies for implementing a multi-generational approach in local church ministry. It focuses on connecting the generations through worship services that minister to all ages. Strategies that engage older generations in mentoring those younger and strategies to integrate families into an intergenerational setting will also be investigated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3283 - CREATIVE COMMUNICATION IN MINISTRY

This course is an introduction to creative and effective communication techniques within children's and youth ministries. It will examine basic principles of the teaching-learning process, the art of storytelling, and a variety of other illustrative methods. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4143 - PASTORAL CARE OF FAMILIES

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4153 - SPIRITUAL FORMATION OF FAMILIES

This course examines the spiritual needs of the family and the role of the church as it relates to spiritual development. Particular attention will be given to the interdependency of physical, social, intellectual and emotional development with moral development and the stages of faith. An emphasis will be placed on the relationships between the teaching-learning process and spiritual formation. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

General Electives - 10 Credit Hours

Total Program Hours - 121 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Ministerial Leadership - Youth Ministry Track - Online

Program Description

The Bachelor of Science in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations.

The Youth Ministry Track equips you to ministering to teenagers and young adults and lead effective youth-focused ministries within and outside of the church. It includes courses that help you understand how youth think and learn best, how to effectively communicate to youth and young adults, how to lead youth to faith in Christ and grow in that faith, how to design effective youth ministries programs, how to recruit and train leaders, how to maintain both discipline and creativity, and how to stay fresh in your own spiritual life and leadership.

Bachelor of Science in Ministerial Leadership - Youth Ministry Track - Online Four-Year Course Plan

Foundational Core - 59 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

Select one of the following:

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

Select one of the following:

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

Select two of the following:

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

Select one of the following:

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

History & Government - 3 Credit Hours

Select one of the following:

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

Religion Core - 21 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 34 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 2302 - STUDENT MINISTRY PRACTICUM I

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 2402 - STUDENT MINISTRY PRACTICUM II

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and

reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Youth Ministry Core - 18 Credit Hours

PMIN 3273 - FAMILY MINISTRY

This course examines strategies for implementing a multi-generational approach in local church ministry. It focuses on connecting the generations through worship services that minister to all ages. Strategies that engage older generations in mentoring those younger and strategies to integrate families into an intergenerational setting will also be investigated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3283 - CREATIVE COMMUNICATION IN MINISTRY

This course is an introduction to creative and effective communication techniques within children's and youth ministries. It will examine basic principles of the teaching-learning process, the art of storytelling, and a variety of other illustrative methods. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4143 - PASTORAL CARE OF FAMILIES

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4153 - SPIRITUAL FORMATION OF FAMILIES

This course examines the spiritual needs of the family and the role of the church as it relates to spiritual development. Particular attention will be given to the interdependency of physical, social, intellectual and emotional development with moral development and the stages of faith. An emphasis will be placed on the relationships between the teaching-learning process and spiritual formation. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4223 - YOUTH MINISTRIES

A study of the needs and characteristics of young people relating to their place in the home, school, church, and society. An investigation of methods and techniques to win and hold teens through a sound Christian education program and youth worship service. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4923 - EVANGELIZING AND DISCIPLING YOUTH

This course offers a brief history of youth awakenings; strategies, including small group ministry, one on one, campus ministry, and church-based events; spiritual growth and development of youth; and resources, including biblical texts and theological contexts.

Prerequisites & Notes

None

Credits: 3

General Electives - 10 Credit Hours

Total Program Hours - 121 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Associate in Ministerial Leadership - Online

Program Description

The Associate in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations. Students satisfy the credentialing requirements of the Assemblies of God as part of the program. All courses are transferrable into Southeastern's Bachelor of Science in Ministerial Leadership.

Associate in Ministerial Leadership - Online Two-Year Course Plan

Foundational Core - 37 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 3 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Mathematics - 3 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Religion Core - 18 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 12 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

General Electives - 8 Credit Hours

Total Program Hours - 60 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Blended/Hybrid Programs

**Bachelor of Science in Ministerial Leadership -
Blended/Hybrid**

Program Description

The Bachelor of Science in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations.

Bachelor of Science in Ministerial Leadership - Blended/Hybrid Three-Year Course Plan

Foundational Core - 59 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Science (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 21 Credit Hours

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 30 Credit Hours

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

General Electives - 33 Credit Hours

Recommended:

PMIN 3233 - HOMILETICS II

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

Prerequisites & Notes

PMIN 3133

Credits: 3

Or (3-Credit General Elective)

PMIN 4233 - PASTORAL COUNSELING II

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family counseling. It requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 4133

Credits: 3

Or (3-Credit General Elective)

Total Program Hours - 122 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Extension Sites & Regional Campus Programs

Associate in Christian Ministries - Extension Site/Regional Campus

Program Description

Southeastern University's Associate in Christian Ministries is created for students who have a passion for student ministry, church planting, pastoral ministry, or another aspect of church ministry. It prepares students, to serve in a variety of leadership roles in the church or other faith-based organizations. The practicum component allows for students to get hands-on experience that along with their academic courses, will help to equip them to lead well in ministry.

Associate in Christian Ministries - Extension Site/Regional Campus - Two-Year Course Plan

Foundational Core - 41 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 6 Credit Hours

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 3 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Mathematics - 3 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 18 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3523 - PASTORAL EPISTLES

An expository study of First and Second Timothy and Titus. Consideration is given to the authorship, date, the threat of Gnosticism, and the significance that these epistles have for church organization and for the function of the pastor in the local church.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Christian Ministries Core - 9 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

General Electives - 12 Credit Hours

** The 12 Credit Hours of General Electives can, and are highly recommended, be fulfilled through ministerial practicums (PMIN 2303).

Total Program Hours - 62 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Associate in Ministerial Leadership - Extension Site/Regional Campus

Program Description

The Associate in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations. Students satisfy the credentialing requirements of the Assemblies of God as part of the program. All courses are transferrable into Southeastern's Bachelor of Science in Ministerial Leadership.

Associate of Ministerial Leadership - Two-Year Plan - Extension Site/Regional Campus

Foundational Core - 37 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 3 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Mathematics - 3 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Religion Core - 18 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 12 Credit Hours**PMIN 2123 - CHRISTIAN SPIRITUALITY**

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

General Electives - 12 Credit Hours

* Extension students participate in on-site ministerial practicums each semester (3 credit hours each semester) over a two-year period, which counts towards General Elective requirements.

Total Program Hours - 61 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Associate in Worship Ministries - Extension Site/Regional Campus

Program Description

The Associate in Worship Ministries (AWM) is a two-year, associate program that provides essential and foundational training for worship ministry opportunities. Student musicians are engaged in a broad and rigorous educational experience that will sharpen musical and leadership skills, while simultaneously formulating a biblical and Christian worldview. All courses are transferrable into Southeastern's Bachelor of Science in Worship Ministries.

Associate in Worship Ministries - Extension Site/Regional Campus Two-Year Course Plan

Foundational Core - 43 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 6 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 3 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 3 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Religion Core - 18 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Worship Ministries Core - 10 Credit Hours

MUSC 1041 - AURAL THEORY I

This course provides training in the recognition of fundamental melodic, harmonic and rhythmic patterns. In addition, training is provided in sight-reading melodic and rhythmic excerpts with a moderate level of difficulty.

Prerequisites & Notes

None

Credits: 1

MUSC 1061 - AURAL THEORY II

This course provides training in the recognition of fundamental to intermediate melodic, harmonic, and rhythmic patterns. In addition, training is provided in sight-reading of melodic and rhythmic excerpts with a moderate level of

difficulty.

Prerequisites & Notes

MUSC 1041

Credits: 1

MUSC 1132 - MUSIC THEORY I

This course is the study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, major/minor tonality, and chord construction found in Western music.

Prerequisites & Notes

MUSC 1002 or Theory Placement Exam

Credits: 2

MUSC 1232 - MUSIC THEORY II

This course is a study of the fundamental principles of harmonic progression and harmonic rhythm, seventh chords, modulation, secondary dominants, leading-tone chords, and four-part composition. Included in this course is the study of small musical forms.

Prerequisites & Notes

MUSC 1133

Credits: 2

MUAI 1801 - GUITAR APPLIED LESSON I

Thirteen lessons (25 minutes per week) for one hour of credit. The Music Department will determine the appropriate level of instruction.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAK 1101 - PIANO APPLIED LESSON I

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAV 1101 - VOICE APPLIED LESSON I

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

AND

One additional applied lesson of either guitar, piano, or voice course.

General Electives - 8 Credit Hours

*Extension students participate in on-site ministerial practicums each semester (2 hours each semester) over a two year period, which counts towards General Elective requirements.

Total Program Hours - 61 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Christian Ministries - Extension Site/Regional Campus

Program Description

Southeastern University's Bachelor of Science in Christian Ministries is created for students who have a passion for student ministry, church planting, pastoral ministry, or another aspect of church ministry. It prepares students, to serve in a variety of leadership roles in the church or other faith-based organizations. The practicum component allows for students to get hands-on experience that along with their academic courses, will help to equip them to lead well in ministry.

Bachelor of Science in Christian Ministries - Extension Site/Regional Campus Four-Year Course Plan

Foundational Core - 62 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 24 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3523 - PASTORAL EPISTLES

An expository study of First and Second Timothy and Titus. Consideration is given to the authorship, date, the threat of Gnosticism, and the significance that these epistles have for church organization and for the function of the pastor in the local church.

Prerequisites & Notes

BIBL 2623

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BIOT 2033 - ISAIAH

A study of the ministry of Isaiah, with emphasis given to his times, his message to Judah, and his Messianic prophecies. Attention is given to the problem of authorship.

Prerequisites & Notes

BIBL 2623

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

Christian Ministries Core - 30 Credit Hours

HITH 2413 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

Prerequisites & Notes

Sophomore Standing

Credits: 3

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3233 - HOMILETICS II

This course equips students to prepare and deliver a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

Prerequisites & Notes

PMIN 3133

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

General Electives - 30 Credit Hours

* 12 credit hours of General Electives can, and are highly recommended, be fulfilled through ministerial practicums (PMIN 2303).

Total Program Hours - 122 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Ministerial Leadership - Extension Site/Regional Campus

Program Description

The Bachelor of Science in Ministerial Leadership allows students to build, refine, and expand their ministry skills while ensuring a broad, robust foundation in theology, the Bible, spiritual development, church ministry, leadership principles, and ecclesiastical operations.

Bachelor of Science in Ministerial Leadership - Extension Site/Regional Campus Four-Year Course Plan

Foundational Core - 59 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 21 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving

academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Ministerial Leadership Core - 30 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

Or

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

Ministerial Practicum and General Electives - 33 Credit Hours

General Electives - 33 Credit Hours

* Extension students participate in on-site ministerial practicums each semester (3 credit hours each semester) over a four-year period, which counts towards General Elective requirements.

Total Program Hours - 122 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Bachelor of Science in Worship Ministries - Extension Site/Regional Campus

Program Description

The Bachelor of Science in Worship Ministries (BSWM) is a four-year, baccalaureate program that provides essential and foundational training for worship ministry opportunities. Student musicians are engaged in a broad and rigorous educational experience that will sharpen musical, technical, and leadership skills while simultaneously formulating a biblical and Christian worldview.

Bachelor of Science in Worship Ministries - Extension Site/Regional Campus Four-Year Course Plan

Foundational Core - 59 Credit Hours

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

Arts of Communication - 9 Credit Hours

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

Behavioral & Social Sciences - 9 Credit Hours

Behavioral Science - 3 Credit Hours

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

Social Science - 6 Credit Hours

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

History & Government - 3 Credit Hours

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

Humanities & Fine Arts - 6 Credit Hours

Humanities & Fine Arts - 3 Credit Hours

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

Literature Elective - 3 Credit Hours

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

Mathematics - 6 Credit Hours

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

Natural Sciences (Lecture & Lab) - 4 Credit Hours

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

Religion Core - 21 Credit Hours

Biblical Studies - 12 Credit Hours

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BIOT 3123 - HEBREW POETRY

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

Prerequisites & Notes

None

Credits: 3

Theological Studies - 9 Credit Hours

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Practical Ministries Core - 9 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

Worship Ministries Core - 36 Credit Hours

PMIN 3163 - WORSHIP LEADING I

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

Prerequisites & Notes

None

Credits: 3

PMIN 3173 - CHURCH PRODUCTION TECHNOLOGY I

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include visual (still, video, streaming) and audio editing and production, related software applications (Powerpoint, Keynote, ProPresenter), related web-based resources, and basic recording technology.

Prerequisites & Notes

None

Credits: 3

PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

Prerequisites & Notes

None

Credits: 3

PMIN 3193 - SONGWRITING FOR THE CHURCH

This course is an introduction to songwriting for the Church. Emphasis will be on the building blocks of worship music, lyrical and theological content, making memorable melodies, and co-writing songs. Special attention will be given to the development of contemporary worship songs that come from a local church context.

Prerequisites & Notes

None

Credits: 3

PMIN 4173 - THEOLOGY OF SONGWRITING

This course is an introduction to the craft, development, theology, and history of songwriting. Special attention is given to the study and evaluation of song form and theology in both historic and contemporary contexts. General philosophies of songwriting and the specific approaches of historical and contemporary songwriters will be examined.

Prerequisites & Notes

PMIN 3193

Credits: 3

PMIN 4183 - CHURCH PRODUCTION TECHNOLOGY II

This course is a study of the application of audio and multimedia technologies in church, concert, conferences, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

Prerequisites & Notes

PMIN 3173

Credits: 3

PMIN 4193 - WORSHIP LEADING II

This course is a study of worship leading and the worship leading team. Emphasis will be placed on the development of the spiritual life of the worship leader, developing the spiritual life of the worship team, worship organization, as well as the musical and leadership skills necessary to lead the worship team and congregation during times of corporate worship.

Prerequisites & Notes

PMIN 3163

Credits: 3

MUSC 1132 - MUSIC THEORY I

This course is the study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, major/minor tonality, and chord construction found in Western music.

Prerequisites & Notes

MUSC 1002 or Theory Placement Exam

Credits: 2

MUSC 1232 - MUSIC THEORY II

This course is a study of the fundamental principles of harmonic progression and harmonic rhythm, seventh chords, modulation, secondary dominants, leading-tone chords, and four-part composition. Included in this course is the study of small musical forms.

Prerequisites & Notes

MUSC 1133

Credits: 2

MUSC 1041 - AURAL THEORY I

This course provides training in the recognition of fundamental melodic, harmonic and rhythmic patterns. In addition, training is provided in sight-reading melodic and rhythmic excerpts with a moderate level of difficulty.

Prerequisites & Notes

None

Credits: 1

MUSC 1061 - AURAL THEORY II

This course provides training in the recognition of fundamental to intermediate melodic, harmonic, and rhythmic patterns. In addition, training is provided in sight-reading of melodic and rhythmic excerpts with a moderate level of difficulty.

Prerequisites & Notes

MUSC 1041

Credits: 1

MUSC 2412 - ELECTRONIC MUSIC COMPOSITION

This course studies the aesthetics, history, and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers and digital or analogue recording equipment. Class work includes hands-on work with recording, editing, and compositional software and hardware.

Prerequisites & Notes

None

Credits: 2

MUAI 1801 - GUITAR APPLIED LESSON I

Thirteen lessons (25 minutes per week) for one hour of credit. The Music Department will determine the appropriate level of instruction.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAI 1821 - GUITAR APPLIED LESSON II

Thirteen lessons (50 minutes per week) for two hours of credit. The Music Department will determine the appropriate level of instruction.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAK 1101 - PIANO APPLIED LESSON I

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAK 1111 - PIANO APPLIED LESSON II

The Music Department will determine the student's level of instruction. Thirteen lessons (50 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

1-Credit - Guitar/Piano/Vocal Lesson

MUAV 1101 - VOICE APPLIED LESSON I

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAV 1111 - VOICE APPLIED LESSON II

The Music Department will determine the student's level of instruction. Thirteen lessons (50 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

General Electives - 16 Credit Hours

*Extension students participate in on-site ministerial practicums each semester (2 hours each semester) over a four year period, which counts towards General Elective requirements.

All of the following are highly recommended:

PMIN 1542 - WORSHIP MINISTERIAL PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum I provides students service opportunities and interaction with local church worship leadership. Special attention is given to the development of the students calling and divine design. Practicum I and Practicum II provide the framework for practicums III through the senior worship capstone.

Prerequisites & Notes

None

Credits: 2

PMIN 1552 - WORSHIP MINISTERIAL PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum II provides students service opportunities and interaction with local church worship leadership. Special attention is given to the development of the students vocational divine design. Practicum I and Practicum II provide the framework for practicums III through the senior capstone.

Prerequisites & Notes

Practicum I

Credits: 2

PMIN 2542 - WORSHIP MINISTERIAL PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum III provides students service opportunities and interaction with local church worship leadership. This course focuses on student's vocational calling, God's will, personal experience as it relates to calling, mentorship,

reflective living, and how the individual is wired as a worship leader.

Prerequisites & Notes

Practicum I-II

Credits: 2

PMIN 2552 - WORSHIP MINISTERIAL PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum IV provides students service opportunities and interaction with local church worship leadership. This course focuses on developing a biblical worldview related to vocation, implementing personal giftings, understanding how rest relates to work, how to use a calendar, how to apply action steps, and how to live a life of servant leadership as a worship leader.

Prerequisites & Notes

Practicum I-III

Credits: 2

PMIN 3542 - WORSHIP MINISTERIAL PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum V provides students service opportunities and interaction with local church worship leadership. This course focuses on the variety of callings, how to use the Bible to help others identify God's will, how to recognize the different elements related to calling, how to mentor other worship leaders, the role of emotional intelligence, and how to lead in a variety of settings.

Prerequisites & Notes

Practicum I-IV

Credits: 2

PMIN 3552 - WORSHIP MINISTERIAL PRACTICUM VI

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum VI provides students service opportunities and interaction with local church worship leadership. This course focuses on how a biblical worldview connects with practicum work, how to experiment with personal gifting, how to evaluate rest, how to distinguish healthy habits, how to reinforce measurable actions steps, and how to examine servant leadership in others.

Prerequisites & Notes

Practicum I-V

Credits: 2

PMIN 4542 - WORSHIP MINISTERIAL PRACTICUM VII

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum VII provides students service opportunities and interaction with local church worship leadership. This course focuses on how to develop the calling of others, thinking broadly about the will of God, investigating the nature of calling, assemble a team of mentors, construct a plan for emotional intelligence growth, and develop a

framework to lead in a variety of worship settings.

Prerequisites & Notes

Practicum I-VI

Credits: 2

PMIN 4552 - SENIOR WORSHIP MINISTERIAL PRACTICUM

This course engages students in ascertaining the certainty and clarity of their call to the care of souls, recognizing such certainty and clarity for longevity in church or para-church related ministry. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge that call throughout their careers. Taken during the last semester, this course will include seminar presentations, personal interviews, and assessment procedures to provide insight and feedback. In addition the course provides students service opportunities and interaction with local church leadership.

Prerequisites & Notes

Practicum I-VII

Credits: 2

Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Minor

Children's Ministry - Minor

Program Description

The Children's Ministry Minor gives you training in the unique skills in effectively ministering to children and leading children's ministries in the church and in parachurch ministries. It includes courses that help you understand how children think and learn best, how to effectively communicate to children, how to lead children to faith in Christ and grow in that faith, how to design children's ministries programs, how to recruit and train leaders, and how to stay fresh in your own spiritual life while ministering to the most responsive age group.

Children's Ministry Core - 18 Credit Hours

PMIN 3223 - CHILDRENS MINISTRY

The course is a comprehensive overview of the foundations of a ministry directed toward children and family. An emphasis is placed on developing, administering, and evaluating the various aspects of leading a Spirit-led children's and family ministry. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3263 - EVANGELISM & DISCIPLESHIP OF CHILDREN

This course is an in-depth focus on evangelism and discipleship for children and families. Attention will be given to the various programs and events in which evangelism and discipleship take place. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3273 - FAMILY MINISTRY

This course examines strategies for implementing a multi-generational approach in local church ministry. It focuses on connecting the generations through worship services that minister to all ages. Strategies that engage older generations in mentoring those younger and strategies to integrate families into an intergenerational setting will also be investigated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3283 - CREATIVE COMMUNICATION IN MINISTRY

This course is an introduction to creative and effective communication techniques within children's and youth ministries. It will examine basic principles of the teaching-learning process, the art of storytelling, and a variety of other illustrative methods. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4143 - PASTORAL CARE OF FAMILIES

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4153 - SPIRITUAL FORMATION OF FAMILIES

This course examines the spiritual needs of the family and the role of the church as it relates to spiritual development. Particular attention will be given to the interdependency of physical, social, intellectual and emotional development with moral development and the stages of faith. An emphasis will be placed on the relationships between the teaching-learning process and spiritual formation. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 18 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Youth Ministry - Minor

Youth Ministry Core - 18 Credit Hours

PMIN 3273 - FAMILY MINISTRY

This course examines strategies for implementing a multi-generational approach in local church ministry. It focuses on connecting the generations through worship services that minister to all ages. Strategies that engage older generations in mentoring those younger and strategies to integrate families into an intergenerational setting will also be investigated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3283 - CREATIVE COMMUNICATION IN MINISTRY

This course is an introduction to creative and effective communication techniques within children's and youth ministries. It will examine basic principles of the teaching-learning process, the art of storytelling, and a variety of other illustrative methods. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4143 - PASTORAL CARE OF FAMILIES

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4153 - SPIRITUAL FORMATION OF FAMILIES

This course examines the spiritual needs of the family and the role of the church as it relates to spiritual development. Particular attention will be given to the interdependency of physical, social, intellectual and emotional development with moral development and the stages of faith. An emphasis will be placed on the relationships between the teaching-learning process and spiritual formation. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4223 - YOUTH MINISTRIES

A study of the needs and characteristics of young people relating to their place in the home, school, church, and society. An investigation of methods and techniques to win and hold teens through a sound Christian education program and youth worship service. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4923 - EVANGELIZING AND DISCIPLING YOUTH

This course offers a brief history of youth awakenings; strategies, including small group ministry, one on one, campus ministry, and church-based events; spiritual growth and development of youth; and resources, including biblical texts and theological contexts.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 18 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Pastoral Leadership Minor**Required Courses - 18 Credit Hours**

PMIN 3233 - HOMILETICS II

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

Prerequisites & Notes

PMIN 3133

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4163 - PRACTICAL THEOLOGY OF THE LAITY

This course is designed to help prepare pastors to train lay people to do the work of ministry in their work places, neighborhoods, and extended families.

Prerequisites & Notes

None

Credits: 3

PMIN 4233 - PASTORAL COUNSELING II

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family counseling. It requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 4133

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 18 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Missions & Evangelism - Minor

Required Courses - 12 Hrs.

MISS 2633 - HISTORY OF MISSIONS

A historical survey of missions noting the problems and challenges of church expansion. Attention is given to the history, development, and spread of the gospel to every continent. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 3623 - CHURCH PLANTING & REVITALIZATION

This course engages contemporary paradigms for missional church planting and revitalization. Practices are evaluated to determine the basic theological principles to be employed, including providing critiques for effectiveness of those principles and practices in various missional contexts. Resources for facilitating and assessing spiritual growth and in missional contexts are also presented and evaluated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4923 - EVANGELIZING AND DISCIPLING YOUTH

This course offers a brief history of youth awakenings; strategies, including small group ministry, one on one, campus ministry, and church-based events; spiritual growth and development of youth; and resources, including biblical texts and theological contexts.

Prerequisites & Notes

None

Credits: 3

Choose One of the Following - 3 Hrs.

MISS 3303 - WORLD VIEWS AND MISSION STRATEGY

An investigation of humanity and various worldviews from a missionary perspective. Various dimensions of people groups and sub-systems are examined as they relate to the world as a whole and as a tool for developing effective mission's strategy. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

MISS 3333 - THEOLOGY OF MISSIONS

An introduction to the theology of the Christian Mission in the Old Testament and a study of the responsibility of the individual, the pastor and the church in its implementation. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Prerequisite: None

Credits: 3

Choose One of the Following - 3 Hrs.

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

MISS 4933 - INTERCULTURAL COMMUNICATION

The principles and processes of communicating from one culture to another with a focus on the relevance of incarnation as the model for the communication of the Gospel. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

Ministerial Leadership, Minor - Online

Required Courses - 6 Credit Hours

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4023 - LEADERSHIP DEVELOPMENT

A theological rationale based upon the doctrine of the priesthood of the believer and the gifts of the Holy Spirit is developed with practical application for the recruitment and development of lay persons for ministry within the congregation and to the community. The course focuses on the identification of individual gifts and talents that persons may possess and the training of those individuals for various ministries. Styles of leadership, administrative functions and multi-staff relationships.

Prerequisites & Notes

None

Credits: 3

Electives - 12 Credit Hours

Please select four courses:

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4163 - PRACTICAL THEOLOGY OF THE LAITY

This course is designed to help prepare pastors to train lay people to do the work of ministry in their work places, neighborhoods, and extended families.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

Pastoral Leadership Minor (non-religion majors)

Required Courses - 18 Credit Hours

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to

congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4163 - PRACTICAL THEOLOGY OF THE LAITY

This course is designed to help prepare pastors to train lay people to do the work of ministry in their work places, neighborhoods, and extended families.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

Total Program Hours - 18 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

Education

Potential Offerings

Music

Humanities

Academic Policies

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Southeastern University is a Christ-centered institution of higher learning. The educational programs of Southeastern University are designed to foster successful academic achievement in order to equip students to discover and develop their divine design, to serve Christ and the world through Spirit-empowered life, learning, and leadership. We are committed to equipping the next generation of leaders so that they can go into the world as influential servants in their careers and their communities.

This catalog gives general information on the academic regulations and degree requirements. In upgrading all areas of the university, Southeastern University reserves the right to change the rules regulating admission, instruction, graduation and any other activity affecting the student body, including prospective students and currently enrolled students.

New Students

New students must complete all of the Admission process before they may register for classes. New students must submit:

A high school transcript with the graduation date listed by the beginning of the semester. Transfer students with at least 60 earned credits on a college or university transcript that are eligible for transfer will not need to submit the high school transcript.

Test scores (ACT, SAT, COMPASS, PERT) in order to be placed in the correct Math and English courses. Students that are eligible for a course waiver due to test scores must make up the waived credit in general elective. A waiver does not grant academic credit.

Students who have completed the admission process will receive an instructional email from the Registrar's office that includes all of the needed information for new student registration. Students needing assistance may call or email the Registrar's office (phone: 863-667-5015; email: registrar@seu.edu) or the Academic Advising office (phone: 863-667-5082; email: advising@seu.edu).

Class Attendance Policy

Students are both expected and encouraged to attend classes regularly. The lack of attendance may affect a student's grade.

In online courses, attendance is collected in the first week when the student completes the SEU Student Acknowledgement. Failure to complete the quiz will result in the student being dropped from the course. Ongoing participation in the online course is expected through class discussions, assignment submissions, and other integrated assessments. Please review the online course syllabus for details.

For extension site and blended evening courses, a student may miss a class without penalty equal to the number of times a class meets per week as follows:

- If the class meets once a week, a student may miss one class.

- If the class meets two times a week, a student may miss two classes.
- If the class meets three times a week, a student may miss three classes.

If a student's absences exceed the number of times a class meets per week, a professor may:

- Subject the student to a penalty of not more than one letter grade based on attendance alone.
- Recommend to the Registrar that a student with excessive absences be withdrawn from the course.

Working within the framework of the above guidelines, faculty will clearly articulate their attendance policy in the course syllabus.

Prolonged and/or unusual absences not covered by the policy may be appealed to the Office of the Registrar by either the professor or the student. Appeals must be submitted in writing.

Orientation

Upon acceptance, new students will receive a link to access the new student virtual orientation. While receiving answers to many frequent questions along the way, students will learn about financial aid details, student support services, and how to decide and execute registration for the appropriate courses. The virtual orientation also directs students to our online bookstore where they can purchase all required textbooks and course materials they will need. This portal walks each student through all necessary steps to launch a successful start!

Educational Testing Services (ETS) Proficiency Profile

Southeastern University students are required to take the ETS (Educational Testing Services) Proficiency Profile assessment twice, in order to assess learning. New students with 18 or less transfer credits are required to take the ETS before they begin their freshman year. SEU undergrad students take the exam again to be assessed on General Education competencies in their junior year. This national ETS exam is mandatory and necessary for SEU's continued accreditation, programs and coursework. Students may not graduate without fulfilling this requirement. Students will be notified once achieving 64 earned credit hours or more in order to take the ETS Proficiency Profile online.

The Academic Year

Southeastern University offers nontraditional programs to non-residential students through an online format, as well as evening classes that are four weeks and/or eight weeks in length. Online and evening Programs are designed for adult learners, who desire to complete a degree while continuing with work and life activities. Online and evening Programs feature a limited number of degrees, described under the Academic Programs section.

Southeastern University has established extension sites in a variety of locations throughout the United States. These sites consist of students who are enrolled in online and face-to-face courses in specific degree programs, and are facilitated by meeting with a face-to-face professor and a coordinator for the site. They are advised by our Office of Academic Advising and served by the School of Extended Education.

Classification of Students

A student is classified as a degree seeking or non-degree seeking student.

Degree Seeking

Definition of Degree Seeking: A student who is systematically pursuing a degree program and is classified by the number of earned semester hours of credit. The minimum qualifications for each class are:

- Freshman 0 to 31 hours
- Sophomore 32 to 63 hours
- Junior 64 to 95 hours
- Senior 96 or more hours

Non-Degree Seeking

A student who is not pursuing a degree program.

- Audit status - The student is enrolled in a course for which he or she will not earn credit. An audit student may enroll for a class during the regular registration period, but the enrollment will be held until students taking the course for credit have been placed.
- Special status - An individual taking any course for personal or professional reasons without the intent of acquiring a degree.
- Academy Program - student taking annual courses to obtain certification, licensing or ordination with the Assemblies of God.
- Transient status - The student classified as a degree candidate from another institution who enrolls for the purpose of transferring credits back to his or her original school. A transient student must present an official statement attesting to good standing at his/her institution, and approval of courses to be taken at Southeastern University generally in the form of a transient letter.
- Dual-Enrolled status - The high school student taking courses to gain both high school and college credit. Courses taken must be approved through the student's high school guidance counselor.

Students Seeking a Second Bachelor's Degree

Any student with an earned bachelor's degree from any school including Southeastern University may apply for a second bachelor's degree. The transferring degree is evaluated on a course-by-course basis, according to the credit transfer policies described in the credit transfer policies section of this catalog. The student may have the unofficial transcript evaluated by submitting it to his/her Admission Counselor prior to admission. The student must complete all degree program requirements that have not been met by transfer or other acceptable credit granting means as described in the credit transfer policies of this catalog. The student must take a minimum of 25% of the program requirements in

pursuit of the second degree at Southeastern. These students are generally admitted at the senior level, when the transferred credit was earned from a regionally accredited institution.

Permission to enroll in a graduate course is not recognized as admission into the graduate program. The student may subsequently apply for a graduate degree program by completing the Graduate Application and meeting all requirements for admission.

Educational Delivery Systems

Southeastern University has a contract with The Learning House (TLH) to provide services related to curriculum development and management, infrastructure development and management, faculty and student training, 24/7 technical support, and online best practices consulting. The university is an active participant in ensuring the effectiveness and quality of the programs and courses that are supported by TLH. Management of this partnership is the responsibility of the School of Unrestricted Education and its Center for Online Learning. The Associate Provost for the School and the Director for the Center directly manage the services of TLH with emphasis given to policy creation/maintenance, policy compliance, and general oversight. The School and its staff manage the TLH relationship on a daily basis. Online delivery allows Southeastern to maintain complete control of the curriculum and assessments for the courses.

Course Schedules and Registration

The class schedule is developed with the degree seeking student in mind. Certain courses are offered every semester. Others are offered during alternate semesters or as needed. The university reserves the right to regulate the number of students in a class and to cancel any class with insufficient enrollment to justify its continuance.

Students may use the drop/add period to adjust their schedules due to cancelled classes without incurring fees. Students are responsible to check the web site, their student web access, and contact the Office of the Registrar (863-667-5015) during the drop/add period for class cancellations and additions, class enrollment fluctuations, and assigned faculty changes.

When registering for specific courses, students are expected to note prerequisites or other special requirements. Students are not permitted to register for courses without completing prerequisites unless special permission is obtained from the department chair and Academic Dean of the School of Extended Education..

The four digit numbering of courses represents the level of enrollment: freshman-1000; sophomore - 2000; junior - 3000; senior - 4000. The credit value of a course is listed with the description of the course in this catalog and appears in the Student Information System (JICS) under the course offerings each term.

Registration

There are three registration periods: pre-registration, regular registration and late registration. Pre-registration is available to continuing students only. All other registration opportunities are available to newly admitted students, readmitted former students and students continuing at Southeastern.

Pre-Registration

- Is preceded by approximately 10 days of advising. Students are encouraged to discuss their academic plans with advisors. Although advisors are available to guide students in course selection and degree fulfillment,

the student is ultimately responsible for his or her own educational choices, by following the four year plans and degree program schedules.

- Returning students will have first registration preference.

Regular Registration

- To qualify for regular registration, the student must complete all requirements for admission or readmission, and be accepted to the university.
- Incoming students may register for classes after receiving registration information from the Office of the Registrar. This indicates the student has met requirements for Admission.
- New students may use registration information sent to them, to guide them in the selection of courses. New students will be assisted by an Academic Advisor who will review or assist in selection of courses to meet their educational goals.
- A student should indicate their major or program of interest on their initial application..
- The student's advisor is listed in the JICS Student Information account under the Advising tab.
- Four-Year Plans and Audit Sheets are available on the Programs of Study webpage. Students can find these plans at the top right side of each program page. Contact your advisor for assistance.

Late Registration

All students register for courses according to the 2 or 4 year plan associated with their degree program. Degree plans can be located in the Extended Education catalog, and personalized degree programs can be located in the online JICS Student Information System. New online students will have a schedule created for them by their Student Support Specialist in their first semester, and sent via email to the student's official SEU email.

Students should check SEU email daily, as this is SEU's official form of communication. Technical issues should be reported to helpdesk@seu.edu. Questions registration may be directed to registrar@seu.edu or advising@seu.edu. Academic Advisors are available to students year round, by phone, email or appointment.

Drop/Add Procedure

Drop/add deadlines three days after the start of all nontraditional courses, as designated in the Academic Calendar. The drop/add period only takes place at the beginning of each semester, and covers the first and second eight week session of the term. Schedules should be set in place for the entire term by the drop/add deadline. Students may add, drop or make changes to their class schedule during this period. Students should contact an academic advisor prior to making a scheduling change; however, the student is ultimately responsible for his or her educational choices, and following the course plan for his or her degree.

Students registered in online courses are required to complete the SEU Student Acknowledgement to access the content within the course by the drop/add period. Students, who do not complete the SEU Student Acknowledgement, will be reported as absent and will be removed from the course. Students registered in face-to-face courses at an extension site or regional campus, as well as blended courses are required to attend all classes during the drop/add period to reserve their seats in classes. Students who do not attend or do not have a school-sanctioned absence will be reported as

absent and may be removed from the class. This does not absolve the student from responsibility to add/drop from the class. The student will be charged for every class on their schedule.

The web registration permissions will be inactivated at 11:59 p.m. on the last day of the drop/add period. Failure to attend class, access your online course, or drop the course via your online account access is not proper procedure and may result in the recording of "F" grades. Technical difficulties on the final day of the drop/add period do not absolve the student from responsibility. Contact the Office of the Registrar (863-667-5015) for assistance.

The entry of the dropped course(s) will not appear on any permanent academic record, and full tuition refund is permitted within this period. The drop/add period ends three days after the start of all nontraditional courses and no additional changes are normally permitted.

Financial Aid is based on the total of hours a student is enrolled in on the last day of drop/add period. While some additions may be allowed mid-semester, drops are not permitted after the drop/add deadline for this reason. Registration errors may be appealed by contacting the Office of the Registrar during that same semester.

Course Load

The normal academic load is 15-16 hours per semester. This enables the student to complete degree requirements in approximately four years. A student may register for up to 17 hours per semester after consultation with his or her academic advisor. To register for 18 to 21 hours, the student must have a cumulative grade point average of 3.0 or higher and permission from the Academic Advisor or the Registrar. The maximum course load permitted with special approval is 21 hours.

The minimum course load for full-time classification is 12 hours per semester. Students registered in nontraditional courses will be billed per credit hour.

Semester Continuance Policy

Semester Continuance Policy: Medical

A student may occasionally have an issue or life event that prohibits him/her from finishing a semester successfully within the 15 week or 8 week term. This Semester Continuance Policy is designed to assist a student in completing a semester of courses successfully by extending the deadline for a specified time in order to complete required coursework. Reasons can be varied and unexpected. Various triggers for continuation may be identified as medical, such as an accident resulting in an injury or hospitalization due to an unexpected illness or emotional and psychological issues due to a personal trauma or criminal attack. Requested semester continuation for any of the above listed reasons will be coordinated by the Director of Academic and Auxiliary Services.

In order to be granted a semester continuance, a student must have successfully completed 60% of the course or courses, which is 9 weeks of a 16 week semester or 5 weeks of an 8 week semester, with satisfactory progress in each course under consideration for an extension of the coursework deadline.

Requests for semester continuance are submitted to the Director of Academic and Auxiliary Services at 863-667-5014 or lbrown@seu.edu. Submission of medical or other appropriate documentation will be required. If the student has not yet completed 60% of the course and course work, it will be recommended that the student withdraw from the course. Depending on the situation and the amount of time that has been spent so far in the course or courses, a written appeal to drop the course or courses and financial charges or proration of charges will be considered. The written appeal must be from the student rather than the parent, if the student is able to write an appeal. The appeal will be reviewed by the Registrar. Southeastern University is under no obligation to drop charges for any course that has been attempted past the drop/add deadline.

Professors of each course under consideration for an extension of the deadline will be consulted. The extension will be determined and documented in writing with a definite list of expectations and the new deadline for all assignments to be submitted. Failure to finish the course work by the new deadline will result in the grade earned by the student. Again, if satisfactory progress has not been made in a course at the point of the need for continuance, the professor and the Director of Academic and Auxiliary Services will recommend the student withdraw from the course. A grade of W will be posted, which does not impact the GPA. The student may appeal to have a late withdrawal granted after the 60% mark has passed. Arrangements and notifications to Housing, Financial Aid and other pertinent departments of the university must be made by the student.

Communication with parents or family members may take place as needed while guarding specific student academic records, based on the FERPA authorization that the student has made or not made. Protected information may include the courses in which the student is enrolled.

Semester Continuance Policy: Non- Medical

The coursework to be completed by the student will be determined by each professor based on the number of weeks that have passed and the progress made so far in each course. Every consideration should be given in order to assist the student to finish the course successfully within the guidelines described in the policy. The requirements for completion of the course will not be reduced or waived.

Once the Director of Academic and Auxiliary Services has determined a course of action based on the feedback from professors or the Registrar, Semester Continuance forms will be signed by the student. Professors will be notified that the semester has been extended for the student with a definitive deadline for all work to be submitted.

The following points should be understood and communicated to the student:

- A shorter extension will result in better outcomes. Financial aid for future semesters is impacted by having Incompletes in courses when a new semester begins. If the work can be completed within 30 days, agree to that time frame; however, the student may be given up to one full semester to complete all course work.
- The student must be advised that if the deadline is not met for all course work, the grade earned will be issued. The grade for non-completion will be F.
- Professors may not be accessible in the summer, since it is not a recognized semester. Agreement should be made in advance as to when the professor will be available.

The Director of Academic and Auxiliary Services will set a reminder to follow-up on the student's progress in courses by contacting the student and the professors, as needed. Follow-up attempts and outcomes will be documented in the student's record.

Directed Study

Directed Study is a regular course taken by special arrangements under the supervision of an instructor. A student enrolled as a degree-seeking candidate may apply for Directed Study. Forms for Directed Study are available from the Office of the Registrar. Directed Study must be approved by the supervising instructor, department chair, and Academic Dean for the School of Extended Education prior to registration.

The following apply to Directed Study registration:

1. Students may earn a maximum of 12 hours through Directed Study. Of these, only six can be in their major.
2. Directed Study is available only for 3000 and 4000 level courses.
3. Students must have at least a 2.5 cumulative GPA and at least 64 earned credit hours (junior status) to apply.
4. Registration for Directed Study must be completed during the regular registration period as stated in the academic calendar.

5. Directed Study courses must be completed within one semester. Extensions must be requested and approved in the same manner established for standard courses (see university policy on incompletes).
6. The regular grading scale applies to courses completed by Directed Study.
7. The following additional conditions must be met for Directed Study requested in a fall, spring, or summer semester:
 1. The course is required for the student's major.
 2. The student has an unavoidable scheduling conflict.
 3. The course will not be offered again before the student's scheduled graduation date.
8. Directed Study is restricted by faculty availability.
9. Directed Study may be utilized to pursue an area of study that can be individually designed by the professor in collaboration with the student.
10. The professor and the student should not proceed with the course of study until the registration is approved, entered, and reflected on the student's official course schedule.

Grades and Quality Points

The following scale of letter grades is used in recording a student's academic progress:

Grade	Grade Explanation	Points Range	Quality Points
A	Superior performance in all aspects of the course with work exemplifying the highest quality-Unquestionably prepared for subsequent courses in field.	94-100%	4.0
A-	Superior performance in most aspects of the course; high quality work in the remainder-Unquestionably prepared for subsequent courses in field.	90-93%	3.67
B+	High quality performance in all or most aspects of the course-Very good chance of success in subsequent courses in field.	87-89%	3.33
B	High quality performance in some of the course; satisfactory performance in the remainder-Good chance of success in subsequent courses in field.	84-86%	3.0
B-	Satisfactory performance in the course-Evidence of sufficient learning to succeed in subsequent courses in field.	80-83%	2.67
C+	Satisfactory performance in most of the course, with the remainder being somewhat substandard-Evidence of sufficient learning to succeed in subsequent courses in field with effort.	77-79%	2.33
C	Evidence of some learning but generally marginal performance-Marginal chance of success in subsequent courses in field.	74-76%	2.0

C-	Minimal learning and substandard performance throughout the course-Doubtful chance of success in subsequent courses.	70-73%	1.67
D+	Minimal learning and low quality performance throughout the course-Doubtful chance of success in subsequent courses.	67-69%	1.33
D	Very minimal learning and very low quality performance in all aspects of the course-Highly doubtful chance of success in subsequent courses in field.	64-66%	1.0
D-	Little evidence of learning-Poor performance in all aspects of the course-Almost totally unprepared for subsequent courses in field.	60-63%	.67
F	Failure to meet requirements of the course-Unprepared for subsequent courses in field.	0-59%	0.0
W	Course Withdrawal		N/A
WF	Administrative Withdrawal/Fail		N/A
WD	College Withdrawal		N/A
I	Incomplete		N/A
P	Pass		N/A
S	Satisfactory		N/A
CR	Credit		N/A
NC	No Credit		N/A

GPA Calculation

Quality points are the numerical equivalent of the letter grades and are assigned for each credit hour earned as indicated by the above scale. For example, a three credit hour course with an earned A grade equals 12 quality points.

In determining a grade point average (GPA):

Total number of quality points earned divided by total number of semester hours attempted for which quality point values are assigned = GPA.

Grades for all attempted courses will remain on the student's permanent record. If a course is repeated, the highest of the grades will be computed in the student's grade point average (GPA). Students who wish to appeal a grade must do so within the immediate succeeding semester. Otherwise, the recorded grade is permanent and can be changed only by repeating the course. No grades, GPA or test scores may be changed or added after the degree and diploma are awarded.

Incomplete Grades

An "I" grade indicates incomplete coursework and may be recorded when a student is passing but cannot complete the course due to illness or serious personal emergency. The student is required to initiate consultation with the professor and the department chair or Academic Dean of the School of Extended Education by filing a written request for an "I" grade. Supporting documentation must accompany the written request which must be submitted to both the professor and the department chair or Academic Dean for the school of Extended Education. An "I" may be recorded for a maximum of one semester and is not computed in the student's GPA. If an "I" is not changed by the end of the immediate succeeding semester, the grade automatically converts to an "F" and is recorded on the student's permanent record. An "F" grade is computed in the GPA. Students with an incomplete in a previous semester may not register for more than 17 hours including the current semester and the previous incomplete hours. Students should be aware that an incomplete course may hinder the award of financial aid in a subsequent semester.

Grade Forgiveness Policy

In order to improve their knowledge of a subject and cumulative grade point average, students may elect to repeat a course in which they have earned a less than satisfactory grade, especially a "D" or an "F." The higher grade will be the grade that contributes toward the cumulative grade point average. In situations where the course needed to be repeated is no longer available or offered, a similar course may be substituted with the approval of the Academic Dean for the School of Extended Education and the Registrar. A course in which a grade of "F" was earned at Southeastern can be repeated only at Southeastern.

Academic Integrity

"Academic dishonesty" refers to plagiarism or cheating (see definitions below). Should a professor suspect academic dishonesty of any kind, the professor will follow the guidelines below and will refer the student to the Academic Intervention Coordinator at the Academic Center for Enrichment by submitting an Early Alert (the Early Alert link is available through JICS). The Intervention Coordinator will note the instance in the student's file and will follow up to make sure that all consequences dictated by the professor and university policy have been completed. To effectively counter academic dishonesty, professors must follow these guidelines in all instances of plagiarism and cheating.

Level 1

Academic Dishonesty for undergraduate students will be considered a Level 1 offense when it is the first instance of plagiarism in a student's career at Southeastern AND it consists of a small part (less than 25%) of the assignment. Consequences for a Level 1 offense must include one or more of the following:

- Correcting the plagiarism in the assignment for a grade; AND/OR
- Receiving a grade penalty up to the total grade value of the assignment; AND/OR
- Being referred to ACE to receive further instruction in plagiarism avoidance; AND/OR
- Completing an Academic Integrity (AI) course that includes strategies for avoiding plagiarism and cheating.

Level 2

Academic Dishonesty will be considered a Level 2 offense when it is:

- The second instance of plagiarism in an undergraduate student's career at Southeastern; OR

- The first instance of plagiarism of up to 50% for a graduate student; OR
- Consists of a substantial part (between 25% and 50%) of the assignment; OR
- The first instance of cheating on a test or assignment.

Consequences for the student for a Level 2 offense must include:

- Completing an AI course that includes strategies for avoiding plagiarism and cheating (required if not already taken); AND
- Receiving a grade penalty in the course; AND
- Receiving a Z grade annotation (may only be removed by successful completion of the AI course).

Additionally, the consequences may include any or all of the following:

- Correcting the plagiarism in the assignment for a grade; AND/OR
- Failing the course; AND/OR
- Losing eligibility to take online courses for the remainder of their careers at Southeastern.

Level 3

Academic Dishonesty will be considered a Level 3 offense when it is:

- The third (or higher) instance of plagiarism in an undergraduate student's career at Southeastern; OR
- The second (or higher) instance of plagiarism in a graduate student's career at Southeastern; OR
- Consists of most (more than 50%) of the assignment; OR
- Is the second instance of cheating on a test or assignment for any graduate or undergraduate student

Consequences for Level 3 offenses must include the following:

- Receiving a grade penalty in the course;AND
- Completing an AI course that includes strategies for avoiding plagiarism and cheating (required if not taken previously); AND
- Receiving a Z grade annotation (required, see below);

Additionally, consequences may include any or all of the following:

- Failing the course; AND/OR
- Losing eligibility to take online courses for the remainder of their careers at Southeastern; AND/OR
- Expulsion from the University at the discretion of the provost

Definitions

Plagiarism

Plagiarism occurs when a writer uses someone else's language, ideas, or other original material without acknowledging its source.

Plagiarism includes unattributed use of any source, in any medium, published or unpublished. Work already submitted for a grade in another course may not be resubmitted unless the professor specifically states otherwise. Some examples of plagiarism include but not limited to:

- Quoting or paraphrasing material without attributing it to its source
- Copying segments from the work of others without giving proper credit
- Submitting original work written entirely by someone else

Cheating

Cheating is attempting to present, as one's own, work that one has not performed, or using improper means to pass an examination. Examples include, but are not limited to:

- The sharing of unauthorized information regarding specific content of assignment/examinations or using books, notes or other material without the instructor's permission.
- The discussion of any aspect of the assignment/examination before all students have completed it.
- Speaking or otherwise communicating with one another in English or any other language or manner during an examination.
- Submitting work the student has not done him- or herself. This includes papers, projects, homework assignments, computer programs, etc.
- Submitting of the same paper or assignment, or material portions thereof, for more than one course (except by both instructors' approval and in accordance with criteria established by each of them).
- Falsification of research data.
- Preventing student or faculty access to course material. This includes mutilating or stealing library material or disabling computer equipment or databases.
- Using electronic devices such as cell phones or calculators to store information or materials that are not authorized by the instructor.

Other violations may include:

- Failing to follow any other explicit regulation or expectation announced by the instructor, and/or circulated to each student. It is the responsibility of the student to confer with an instructor when procedures are unclear.
- Falsifying a signature on any official university document.

- Altering the contents and/or intent of any official university document.
- Intentionally or knowingly helping or attempting to help another to violate any provision of this policy.

For Level 2 offenses only, students who successfully complete the AI course may have the Z grade removed from their transcripts upon petitioning the professor of the course.

Z Grade Annotation

When a professor, Review Committee, or Academic Dean for the School of Extended Education concludes that cheating has occurred (plagiarism or some other form of cheating), the student's course grade will be preceded by the letter Z (ZB, ZC, ZD, ZF, with +/- designations as appropriate). The transcript key will indicate that the Z grade annotation is assigned in cases of cheating. If the student has withdrawn from the class in which the cheating occurred, he or she should be added back to the roster and assigned a Z grade annotation. When submitting final grades, the intervention coordinator will inform the Registrar's Office, which will affix a "Z" in front of the grade. The intervention coordinator will also inform the faculty and Academic Dean for the School of Extended Education involved in this process.

After the first cheating offense in the student's SEU career, the student may complete a required AI course, normally prior to the start of the next eight-week term. At the discretion of the professor of the course in which cheating occurred, the student may be required to retake the academic course the next time it is offered to replace the grade. Upon receiving documentation of successful completion of the AI course and, if required, the retaken academic course, the professor awarding the Z (or Academic Dean for the School of Extended Education, if the professor is no longer at SEU) will instruct the Registrar to remove the Z from the student's transcript. After second or subsequent cheating offenses, the Z grade annotation cannot be removed. This penalty may be applied at the professor, coordinator, chair, Academic Dean for the School of Extended Education, Executive Director for the School of Extended Education, or Review Committee level. The processes stated in the Student Appeal and Complaint Policy are to be utilized should a student seek an appeal of any decision rendered under the Academic Integrity policy.

Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorney fees. For details, see Title 17, United States Code, Sections 504 and 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the website of the U.S. Copyright Office at www.copyright.gov.

Transcripts

The official academic record for each student is maintained in the Office of the Registrar. Signed authorization from the student must be received before an official transcript can be released as is required by law. Students should request a transcript through the SEU website, which leads to the transcript ordering service through Credentials, Inc. Manual transcript requests are also accepted in the Office of the Registrar with cash payment or money order only. The student may submit a transcript request in person or through the web service found on the university's web site. Transcripts are normally processed within five days upon receipt of the request. A transcript cannot be released if the student has financial obligations to the university or other account holds. This includes past due payments on financial aid. Some of these hold types are listed below:

- Business Office Hold - Call 863.667.5018
- Library Fine or Property Hold - Call 863.667.5089

To order a transcript from Southeastern University's site:

- Go to www.seu.edu
- Click "Transcripts/Verifications" link under "Academics" at the bottom of the homepage
- The Office of the Registrar page will open
- Click on "Transcript Request"
- Choose the first link for ordering a transcript or the second link for checking on the status of your transcript order

The Credentials, Inc. web service will require the following information:

- Full name including maiden if married; student's current mailing address
- Social security number and date of birth
- Name and complete address for recipient of transcript
- If not automatically authorized, student's signature and date
- Number of copies requested
- Make sure you get a transcript order number after clicking the "submit" button
- Check your email or fax machine for updates on your transcript request, as you may be sent an authorization form to sign and return to us
- Payment for transcripts (\$7.00 per copy — no personal checks accepted)

A rush option is normally available, except during the Christmas holidays. To make sure all grades are included for a semester, check your Student Information account to see if the grades have been posted. Current semester grades are posted approximately two weeks after final exams end.

Withdrawals

Withdrawal from a Course

Students may withdraw from a course without academic penalty through the withdrawal deadline, which is the 60% mark (end of Week 5) of the course. The official course withdrawal date will be the date the Course Withdrawal form is filed with the Office of the Registrar. A grade of "W" will be recorded on the student's record. Complete withdrawal from the university is not part of this policy. Forms for course withdrawal are available through the Office of the Registrar. There is no refund for a course withdrawal. Too many "W" grades will hinder academic progress and financial aid coverage. Withdrawn courses are also not covered by Veteran's benefits

Withdrawal from the University

Withdrawing from your existing college may affect your class credits and financial aid. In order to make a well-informed decision we recommend that you contact our Retention Office to get the facts as they pertain to you. Contact the Retention Office by phone at 863.667.5999 or fill out a submission form by logging into MySEU. The Retention Coordinator will contact you within 24 hours to schedule an exit interview.

A student who is registered for classes is financially and academically obligated to follow withdrawal policy. A student must obtain and complete a withdrawal form from the Retention Office and complete a short exit interview with the Retention Coordinator to officially withdraw from the university. Withdrawing from all classes and/or not attending classes does not constitute an official withdrawal and could result in a grade of "F" for each course. Professors have the right to recommend administrative withdrawal for students who do not attend class or participate in an online class. This does not absolve the student from responsibility to follow proper withdrawal procedure.

Failing to properly withdraw obligates the student to tuition and other fees incurred. A grade of "WD" will be recorded for official withdrawal. The date of official withdrawal will be the date the completed form is filed with the Retention Office. The policy on refunds is described in the Financial Information chapter.

Transient Policy

Transient enrollment means a degree seeking student is enrolled at a second school with the intention of transferring credits to Southeastern. A request for a transient letter from Southeastern University to the second school is required for credits to be considered for transfer. Transient letters are issued by the Office of the Registrar. Students who have earned an associate degree or 64 semester hours may not enroll at the junior college level unless they are deficient in specific general education courses. Students are responsible for the applicability of courses taken elsewhere to their Southeastern program. Students are strongly encouraged to obtain written advisor, department chair, or Academic Dean for the School of Extended Education approval for major core course transiency.

Transfer credit on the college level is accepted according to the following guidelines, from regionally accredited schools:

Up to 62 general education credits are accepted with a State of Florida AA degree in order to cover our general education core. AS and AAS degrees are evaluated on a course-by-course basis for acceptance into the general education core.

Up to 96 transfer hours can be accepted when a student comes to SEU, but there will be no other transient credits approved during the student's tenure at SEU.

Transient status is allowed for current students, with specific limitations, including the following:

1. Transient credit must be taken at a regionally accredited school.
2. The Transient Status form, available on the MySEU website, must be submitted and approved by the Office of the Registrar in order to consider any course for transfer while you are a student at SEU.

3. Seniors will not be approved for transient credit unless SEU does not offer the course required for the degree program. Major core requirements must be completed at SEU. Any exception made must be approved by the Registrar, department chair, or Academic Dean for the School of Extended Education.
4. Once a student is accepted at SEU, he or she may not take transient courses if they have transferred in 80 hours or more. For example: if we accept 65 credits as a transfer student, the student may take 15 transient credits while at SEU, for a total of 80 maximum transferred credits allowed.

If a student initially transfers: The student may take as a transient student while at SEU:

- 0 - 65 credits: 15 credits
 - 68 credits: 12 credits
 - 71 credits: 9 credits
 - 74 credits: 6 credits
 - 77 credits: 3 credits
 - 80 – 96 credits: zero credits
5. Students are responsible for the applicability of courses taken elsewhere to their Southeastern program. A transient course must receive a grade of "C" or above to be considered for transfer to SEU.
 6. Students must obtain written department chair or Academic Dean for the School of Extended Education approval for financial aid coverage of the transient registration.

A student's enrollment in an SEU-approved program of study at a different college or university may be considered for the purpose of applying for financial aid assistance through SEU. Please contact the Office of the Registrar (863-667-5015) for more information, or you may contact the Student Financial Services department (863-667-5018)

Academic Advising

The Office of Academic Advising provides comprehensive services to help you achieve academic success. Academic advising is an interactive process in which the advisor helps the student set and achieve academic goals, acquire relevant information and services, and make responsible decisions consistent with degree requirements. Advising is personalized to consider the needs of each student, which may include appropriate referral services.

Your academic advisor will: Help you plan an educational program consistent with your interests and abilities, assist you by monitoring your academic progress, using the JICS degree audit, advise you on course selection which moves you forward toward graduation, refer you to university services as needed, help you understand university policies and procedures.

Declaration of Major

Every student who is accepted for enrollment as a degree-seeking student should declare their major as soon as possible, for the best advisement and degree plan. We will honor your initial indication of a major or interest in a major when you apply. If no major has been indicated, a Declaration of Major form must be filed with the Office of the Registrar by the 48th earned hour, which is the end of the first semester of the sophomore year. A student may change his/her program of study by filing a new Declaration of Major form at any time during his/her period of enrollment, at no cost. Change of major may place a student under different catalog requirements. Counsel from academic advisors is encouraged as students consider degree programs and vocations. Students may schedule an appointment with their advisor at any time throughout their period of enrollment.

If a student chooses to declare more than one major, any course transcribed by Southeastern University onto a student's record can be used to meet any and all same requirements of the student's declared majors and/or minors. This multiple-

use policy has only one limitation and that is the student must meet the appropriate number of credit hours for his or her primary major, or major requiring the highest number of credit hours.

A student may not declare a minor which is in the same discipline as their declared major. For example: Music Education and a Music minor are in the same discipline.

- Evening & Online Major/Minor Declaration Form
- Partner Sites (Regional Campus, Extension Site, & Ministry Partner/Plus) Declaration Form

Academic Conditional Process

Academic Probation

The Office of Academic Advising will recommend that students in the following groups be placed on academic probation: 1) Students who complete one semester without sufficient academic progress as evidenced by the student's cumulative G.P.A., and 2) Students who are under sanction and fail to meet the minimum G.P.A by the end of the second semester of sanction. Thus students will generally have two semesters of academic probation before being placed on academic suspension.

I. Academic Probation: Level 1

A career GPA of less than 2.0 after having attempted 12 credits at SEU will result in a student being placed on Academic Probation 1. While on Probation 1 status, the student will be placed on a limited load registration status and may not register without advisory clearance. Other requirements designed to improve GPA may also be placed on the registration, depending on the individual student GPA. The site director will work with the student to limit responsibilities outside of the classroom and institute mandatory study hours during the probationary period.

The student will remain on Academic Probation 1 status for one semester. The following terms will apply:

1. If the student GPA is raised above a 2.0 at the end of the Probation 1 semester, Probation status will be removed and the student may proceed through regular registration.
2. If after receiving advisory clearance and recommended improvement strategies the student does not make academic progress by the end of the Probation 1 status, the student will be recommended for academic suspension.
3. If the student is following required strategies and making academic progress but does not reach the required 2.0 GPA by the end of the Probation 1 semester, the student may be placed on Probation Level 2 at the discretion of the academic progress committee.

NOTE: At any point of probation status, students may be required to register and pay for a one-credit elective academic study skills and strategies course to assist in GPA recovery.

II. Academic Probation: Level 2

If a student is placed on Academic Probation level 2, he/she will be allowed that term to continue efforts to raise the GPA to 2.0. Failure to follow required strategies and/or make academic progress while on Probation Level 2 will result in academic suspension.

III. Academic Suspension

1. The student will be placed on academic suspension if he or she does not make progress during Probation Level 2 and/or fails to follow required strategies for any two consecutive terms
2. The period of suspension is for one regular term
3. If a student is placed on academic suspension, he or she may not attend SEU for one regular term (a regular term is defined as spring, summer or fall)

IV. Readmission after Suspension

Students must reapply to Southeastern University through the Admission office after one regular term of suspension. If admitted, the student must follow the appeal process (see complaint policies).. The student must agree to a set of conditions that must be met for continued enrollment until the student has successfully raised the G.P.A. to the minimum of 2.0. If the student fails to meet one or more of the conditions, a dismissal notice will be issued. For additional readmission procedures, refer to Readmission of Former Students in the Admission section of this catalog.

Academic Intervention Initiative

The Office of Academic Advising, in collaboration with the Academic Center for Enrichment (ACE), administers a process in which students in jeopardy of failing courses or having an unsatisfactory attendance record are identified and referred . This intervention initiative occurs during the midterm of each semester. Students who are identified in the initiative will be required to participate in online tutoring for subjects that directly relate to their status and are required to contact with their academic advisor.

Willingness to participate in the Academic Intervention Initiative on the part of the student will be considered in the probation/suspension process.

Credit and Transfer of Credit

Definition of Credit Hour

One semester credit hour will be awarded for a minimum of 750 minutes (50 minute class x 15 weeks) of formalized instruction that typically requires students to work at out-of-class assignments an average of twice the amount of time as the amount of formalized instruction (1,500 minutes). It is acknowledged that formalized instruction may take place in a variety of modes.

While awarding of semester credit hours typically occurs for instruction delivered in accordance with an institution's standard semester calendar, it may also occur for instruction that may not follow the typical pattern, as long as the criteria for awarding such credit is met. The expectation of contact time inside the classroom and student effort outside the classroom is the same in all formats of a course whether it be fully online, a hybrid or face-to-face contact with some content delivered by electronic means, or one delivered in lecture or seminar format. Courses that have less structured classroom schedules, such as research seminars, independent studies, internships, practicums, or any other academic work leading to the award of credit hours should state clearly learning objectives, expected outcomes and workload expectations that meet the standards set forth above.

This credit hour policy applies to all courses at all levels (graduate, professional, and undergraduate) that award academic credit (i.e. any course that appears on an official transcript issued by the University) regardless of the mode of delivery including, but not limited to, self-paced, online, hybrid, lecture, seminar, and laboratory. Academic units are responsible for ensuring that credit hours are awarded only for work that meets the requirements outlined in this policy.

For other academic activities, labs, internships, clinicals, studio work, online, nontraditional programs, blended, accelerated, capstones and other academic work leading to the awarding of credit, an equivalent amount of work as required for a face-to-face course is expected. For most class types, one credit hour is awarded per 15 hours of contact, instruction, or engaged learning activity.

Advanced Placement (AP)

Southeastern University awards college credit to students who participated in the Advanced Placement program in high school. Students receive college credit based on credit recommendations of the College Board. Details can be found at www.collegeboard.com. Most courses with a score of three, four or five earn three college credits. No grade or quality points are assigned for awarded credit. Applicants must submit original AP scores to the Office of the Registrar for evaluation.

College Level Examination Program (CLEP)

The College Level Examination Program provides opportunity for a student to earn college credit by examination.

We offer all CLEP exams listed on www.collegeboard.com, with these exceptions:

- Intro to Educational Psychology
- Freshman Composition
- College Composition Modular.

CLEP exams are offered through the Office of Testing and Proctoring Services . Contact the Office of Testing and Proctoring Services (863-667-5116) to schedule a CLEP exam.

To receive credit a CLEP test must be taken before a student earns credit in a comparable college/university course or subject area. Credit cannot be duplicated. To receive credit, a minimum scaled score at or above an established national percentile must be earned on each area tested. Details are available at www.collegeboard.com. Official CLEP scores must be submitted to the Office of the Registrar before the student's 96th hour of earned credit for evaluation. Seniors are not allowed to receive CLEP credit. No grade or quality points are assigned for awarded credit. Students may earn up to 45 credit hours through a combination of CLEP, Advanced Placement (AP), International Baccalaureate (IB) and military credit.

International Baccalaureate (IB) Diploma

Students who have received the International Baccalaureate Diploma and have earned a score of four or better in the higher level and standard level examinations may qualify for credit for subjects taken. Without the earned diploma, a score of five is required and credit is only given for higher level examinations. No grade or quality points are assigned for awarded credit. Applicants may submit IB scores to the Office of the Registrar for evaluation.

Credit for Military Education

Veterans who have successfully completed courses in the military service training program may submit a record of the courses to the Office of the Registrar for review. The amount of credit granted will not exceed that recommended by the American Council on Education in the "Guide to the Evaluation of Educational Experiences in the Armed Forces." No credit is awarded for technical or vocational training. No grade or quality points are assigned for awarded credit. A grade of "CR" is recorded. Students must submit a transcript available from the military. AARTS Transcripts are for Army and Army National Guard personnel and reservists. SMART transcripts are for Navy and Marine Corp personnel. Request transcripts for all branches of the military from <https://jst.doded.mil/official.html>.

Credit by Assessment

Credit by Assessment is a means to gain credit for courses offered at Southeastern University by demonstrating knowledge of the course content. Students enrolled at Southeastern University who wish to attempt credit by examination or other appropriate assessments, or to challenge a course in which they are enrolled, may petition the department chair or Academic Dean for the School of Extended Education for the opportunity to demonstrate competency in the usual material covered in the course. The petition must be approved by the department chair or Academic Dean for the School of Extended Education. The department chair and/or Academic Dean for the School of Extended Education will determine if a standardized test is appropriate. The testing instrument will become part of the student's academic record.

For the successful petition, the examination or assessment will be scheduled at the convenience of the Office of Testing and Proctoring Services. At the equivalent minimum grade of "C" earned on the examination or assessment, a grade of "CR" will be recorded on the student's academic record for the subject tested. Credit by Assessment fees must be paid prior to test administration. Credit by Assessment forms are available in the Office of the Registrar.

A maximum of 32 hours may be earned through the credit by assessment method.

Prior Learning Assessment

Students with significant experience in a subject area that could possibly be aligned with a course at a college or university may be able to gain credit through the prior learning assessment process. For guidance through the process, read the document, Student Instructions on Gaining Credit through PLA (Prior Learning Assessment) and the Prior Learning Assessment Handbook. A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Office of the Registrar.

Policy for Virginia Students. Students with significant experience in a subject area that could possibly be aligned with a course at a college or university may be able to gain credit through the prior learning assessment process. For guidance through the process, read the document, Student Instructions on Gaining Credit through PLA (Prior Learning Assessment) and the Prior Learning Assessment Handbook. A maximum of 36 semester hours of credit toward a bachelor degree or 18 semester hours of credit toward an associate degree may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Office of the Registrar.

Transfer of Credit from Other Institutions

Southeastern University participates in an articulation agreement with Florida community colleges. Students who transfer from a regionally accredited Florida community college with an Associate of Arts degree are admitted at the junior level. These transfer hours will satisfy the general education requirements and a portion of general electives for most degrees. The religion core credits required will be reduced in proportion to the number of transfer credits. Please

consult the Office of the Registrar for specific guidelines related to the articulation agreement and the degree being sought.

Students transferring from a regionally accredited four-year college or university with a bachelor degree are admitted at the senior level into a program of study. The final 25 percent of their credits must be earned at Southeastern University. Former Southeastern graduates may apply for a second but different bachelor degree. They must complete no less than 25 percent of the new degree requirements to earn a second bachelor degree.

An applicant admitted in transfer must complete the total number of hours required in his/her program to meet graduation requirements. The Office of the Registrar will enter all transferred credits into the computer system. Students may access transfer information through their online accounts. Student aims representing the declared major will be added to the student's online account once a major is officially declared with the Office of the Registrar. Major/Minor Declaration forms are available on the University website at the following links:.

- Evening & Online Major/Minor Declaration Form
- Partner Sites (Regional Campus, Extension Site, & Ministry Partner/Plus) Declaration Form

Southeastern University accepts transfer credits from ABHE - Association for Biblical Higher Education Commission on Accreditation institutions into SEU programs. All courses, credits, and faculty credentials must be vetted by SEU staff for approval. Southeastern University retains the right to approve or deny specific substitutions of transferred courses for SEU course requirements within programs. All normal conditions for transfer of credit by SEU will apply.

General Conditions for All Credit Transfer

- New transferring students must submit an official transcript from all previous institutions by the end of the student's first semester in order to have credit transferred in. An official transcript is submitted in a sealed envelope from the college or university. We will not be able to accept an opened transcript as official. Electronic transcripts may be provided from the institution directly to Southeastern University's Admission department. Electronic transcripts received from the student will not be processed
- After a student has completed 75% of his program the university will not accept course work in transfer.
- The final 25 percent of credit for any program must be earned at Southeastern University.
- Once accepted into a degree program at Southeastern University, a student must obtain a transient letter to have credits accepted from another institution.
- Credits accepted in transfer must be graded with a "C-" or higher.
- Courses accepted in transfer are calculated into the student's GPA.
- Southeastern University requires all college-level work to be represented on an officially approved and sealed transcript from the originating institution.

Transfer Practices

1. The Transfer Credit Practices of Designated Educational Institutions published by the American Association of Collegiate Registrars and Admission Officers is referenced.
2. The university reserves the right to deny credit for specific courses from any college or university, regardless of accreditation.

3. Credits earned at an institution accredited by a regional accrediting association are transferred on an unconditional basis with the exception of developmental, vocational, technical, or occupational courses.
4. Southeastern University will normally only accept in transfer credits earned at an institution which is regionally accredited or complies with article one of this transfer policy.
5. Students who are transferring from an unaccredited institution may petition the Office of the Registrar for an exception to the policy by requesting that their credits be evaluated on a course by course basis. The student may petition by completing the Credit Evaluation Worksheet form in its entirety and submitting it to the Office of the Registrar. The Credit Evaluation Worksheet is available in the Office of the Registrar. Southeastern University recognizes that quality instruction and learning can and does take place in nontraditional settings, but the university is also committed to the concept that coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree being sought, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in Southeastern University's own degree programs.
 1. To facilitate the evaluation of the student's credits, he or she will be asked to supply the following documentation:
 - an official transcript;
 - full course descriptions from the awarding institution;
 - information regarding the credentials of instructors;
 - information regarding course contact hours;
 - information regarding textbooks used;
 - any other documentation deemed necessary by the Registrar or the department in which the course of study is being pursued, for example, exams, research papers, original course syllabus, and other relevant documents by which the rigor of the course may be determined by the appropriate faculty or evaluator at Southeastern University. A positive evaluation is essential for the credit to be accepted.
 2. A maximum of 32 credit hours may be accepted in transfer and are normally applicable to general education or electives in any given degree program. Courses may be applied to general education or major requirements upon the advice and consent of the appropriate department chair or Academic Dean for the School of Extended Education and the Registrar.
 3. Course-by-course petitions require the transfer of credit be held pending the documentation of successful work during the student's first semester (12 credit hours minimum) of attendance at Southeastern University. Credits will not be transferred if the student fails to meet a minimum grade point average of 2.0.
 4. The student must provide scores from E-ACT or SAT to demonstrate the ability to work at the baccalaureate level.
6. International credits must come from a college or university recognized by the country's department of education or ministry. Credits will only be reviewed after an official transcript has been submitted to the Office of the Registrar and an evaluation has been performed by an approved independent evaluation service. Contact the Office of the Registrar for a list of approved service providers. The student is responsible for the cost of this service.
7. Southeastern University does not generally accept credit given by one institution for another institution's transferred credits.

8. Credits eligible for transfer will not be removed at a student's request.

Degree Requirements

A candidate for the bachelor's degree must complete the required number of hours for his/her chosen degree program with an overall average grade of 2.0. Various colleges and departments within the university may require a higher GPA to qualify for graduation. Refer to the program's section of the catalog for details. Each candidate for a degree must complete the required general education core, including 6 hours of college-level math and 6 hours of English Composition, unless ACT or SAT scores qualify the student for an exemption from English Composition I. Each candidate for a degree must complete the required general education core and major requirements in the selected program of study.

Degree requirements are based on the requirements in effect at the time the student first declares a major. Students may elect to complete the requirements in effect at the time the student first declares the major or they may elect to complete the requirements of the current catalog. The degree requirements of the current catalog must be applied for all students who are readmitted to degree seeking status and have not attended Southeastern University for two or more semesters.

Candidates for the bachelor's degree must complete the final 25 percent of their program of study at Southeastern University.

Confidentiality of Student Records

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Eligible students have the right to inspect and review their education records maintained by Southeastern University. SEU is not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records.
- Eligible students have the right to request that SEU correct records which they believe to be inaccurate or misleading.
- Generally, SEU must have written permission from the student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;

- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. SEU notifies students annually of their rights under FERPA.

Disclosure of Information in Health and Safety Emergency

Based on 34 FERPA CRF 99.36, an educational agency or institution may disclose personally identifiable information from an education record to appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

SEU may include in the education records of a student appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community;

SEU officials may disclose appropriate information to teachers and school officials within the institution who it has been determined have legitimate educational interests in the behavior of the student; or

SEU officials may disclose appropriate information to teachers and school officials in other schools who have been determined to have legitimate educational interests in the behavior of the student.

SEU officials may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals, in making this decision. If the institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

Graduation

Application

In order to participate in commencement, a student must fulfill the following responsibilities by the deadline provided by the Office of the Registrar. Students gain a thorough understanding of these requirements in the published graduation documents in MySEU.

- Clear all incomplete grades in courses;

- Provide transcripts of all transferred courses by the semester deadlines that are 6 weeks before graduation;
- Complete the exit exam required for student's major;
- Complete the ETS Proficiency Profile with an acceptable score after 64 hours were earned;
- Have no departmental holds on the student's account;
- Meet all academic requirements, non-academic, and program-specific requirements to graduate.

Students on academic probation or otherwise academically deficient will not be eligible to apply for graduation or participation in commencement until the condition of probation or deficiency is removed.

Senior Degree Audit Policy

Students who have earned 96 credit hours and are within one year of graduation must file an Application for Graduation Form to the Office of the Registrar. Graduation advisors in the Office of Academic Advising (OAA) use this application to process and complete a student's graduation degree audit.

A degree audit is an outline of degree requirements based on a specific catalog year that enables the student and his/her advisor to assess the student's academic progress and additional coursework needed to fulfill specific minor, undergraduate and graduate requirements. The audit is a valuable tool in guiding students in the right direction towards academic planning, course selection and degree completion.

How to Complete an Application for Graduation

1. Obtain and submit an electronic Application for Graduation Form from the Graduation Information page on MySEU.
2. After the request form is submitted, an official graduation audit will be processed and completed by a graduation advisor (OAA). The student will receive an email from the advisor (OAA) directing him/her to contact them to review the analysis of the degree audit, highlighting final degree requirements for the student. All final academic requirements specified on this audit must be completed in order for the student to graduate.

Honors

Honors recognition is made at commencement based on the cumulative grade point average at the end of the penultimate semester. If the grades of the final semester change a student's honors status, the correct status is noted on the official transcript.

A transfer student must complete a minimum of 45 semester hours of credit at Southeastern University to be considered for honors. In addition, the hours and quality points accumulated at previous schools will be averaged with the Southeastern GPA to determine the GPA for honors recognition.

A candidate for the bachelor's degree will graduate with honors as follows:

- Cum laude (honors) -cumulative grade point average of 3.50-3.74
- Magna cum laude (high honors) -cumulative grade point average of 3.75-3.89

- Summa cum laude (highest honors) -cumulative grade point average of 3.90-4.00

Adornment

Honor cords and approved medallions are the only graduation adornment that graduates will be allowed to wear at official graduation ceremonies of Southeastern University. Graduation stoles, decorations, or other adornment are not permitted. Honor cords should represent high academic achievement by graduates as recognized through their respective departments and colleges. Membership in departmental honor societies may also be represented by appropriate honor cords.

Recognition of Academic Excellence

Alpha Chi

Alpha Chi is a national honor scholarship society which promotes academic achievement, ethical character, and professional advancement. Members of this society must have a GPA of 3.5 or higher, comprise no more than 10% of junior and senior classes, and be elected to the society by the faculty. Alpha Chi sponsors forums, seminars, scholarships for students, and regional and national conventions for the exchange of scholarly papers and for professional networking.

Alpha Phi Sigma

Alpha Phi Sigma recognizes academic excellence of Undergraduate and Graduate students of Criminal Justice, as well as Juris Doctorate students.

The four goals of Alpha Phi Sigma are to honor and promote academic excellence, community service, educational leadership, and unity.

Alpha Phi Sigma is the only Criminal Justice Honor Society which is a certified member of the Association of College Honor Societies and affiliated with the Academy of Criminal Justice Sciences.

Southeastern University's assigned chapter name is Pi Beta Kappa. This chapter has been organized to promote the highest standards of criminal justice practice and to recognize and promote the four goals of Alpha Phi Sigma.

Student members must have declared a major in Criminal Justice and must have a cumulative grade point average of 3.5.

Dean's Honor

Southeastern honors students who excel academically may qualify for the Dean's Honor List. To qualify, a student must be enrolled for 12 hours or more and attain or surpass a scholastic average of 3.5 from the previous semester of enrollment. Letters of Achievement are awarded to honor students who demonstrate good Christian character, attitude, and sincerity in all areas of university life.

Delta Mu Delta

Delta Mu Delta is a business honor society that recognizes and encourages academic excellence of students at qualifying colleges and universities to create a DMD community that fosters the well-being of its individual members and the business community through lifetime membership.

Military Honor Cord

A red/white/blue cord designates faculty or graduating students who are honorably discharged U.S. veterans, are currently serving in the U.S. military (active duty, National Guard, or Reserves), or will be commissioned upon graduation.

Psi Chi

Psi Chi, the national honor society in psychology, promotes excellence in scholarship and advancement in the science of psychology. Qualification for membership requires the completion of three semesters, or the equivalent, of college or university courses, completion of nine semester hours or the equivalent toward a declared major or minor in psychology, a 3.0 GPA in psychology courses, a cumulative 3.0 GPA, and rank in the upper 35% of their class in general scholarship.

Sigma Chi Pi

Sigma Chi Pi, the honor society for the Alliance for Assemblies of God Christian Higher Education, accepts into membership qualified graduates from Southeastern University. Nominations for membership are restricted to no more than seven percent of the graduating class and are made by the Registrar. Qualifications for membership require a scholastic average of not less than 3.5 on a four point system, or the equivalent, approved Christian character, and diligent servant leadership.

Legal Name Changes

Students and former students/alumni may submit documentation of a legal name change to the Office of the Registrar via the online form on MySEU. A court order or marriage certificate is required. Submit to Alumni Office once you have graduated via the alumni page on SEU website.

Constitution Day

Pursuant to federal regulations, (Division J of Pub. L. 108-447, the Consolidated Appropriations Act, 2005," Dec. 8, 2004; 118 Stat. 2809, 3344-45 Section 111), Southeastern University sponsors a Constitution Day annually, open to students and members of the community, with political and government representatives as featured speakers. Students, faculty and staff are encouraged to attend.

Financial Policies

Contents

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 - Registration and Payment Options
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Registration and Payment Options

Fall Semester

Payment in full is due by August 2. If using the payment plan option, the first payment and payment plan enrollment fee are due by July 1.

Spring Semester

Payment in full is due by December 15. If using the payment plan option, the first payment and payment plan enrollment fees are due by December 1.

Summer Semester

Summer classes must be paid in full at the time of registration. If using the payment plan option, the first payment and payment plan enrollment fee are due by April 15 or May 15.

Payment may be made in cash, by check, credit card (MasterCard, Visa, American Express, or Discover), approved financial aid, approved scholarships, or a combination of these. If payment cannot be made in full, the Southeastern University payment plan (Tuition Management Systems) must be used to assist students in completing the financial registration process. Students will not be allowed to register for the current semester if any unpaid balance remains from a prior semester.

Payment Plan

In a continuing effort to assist the families of our students, Southeastern University offers a payment plan as an alternative to standard payment arrangements. The university has partnered with Tuition Management Systems (TMS) to administer the payment plan. Families are able to pay university-billed expenses in regular monthly payments. Parents determine how much of the expenses they wish to pay in equal monthly payments. Tuition Management Systems can also aid in budget planning.

No Finance Charges

The Southeastern University payment plan provides the benefits of a monthly payment plan without finance charges. The only cost is the enrollment fee to cover administrative expenses.

Several Payment Plans for Your Convenience

Twelve-Month Annual Plan

This plan is budgeted in twelve equal payments from July 1 to June 1 for the student who is attending the fall and spring semesters. The first monthly payment, plus the enrollment fee, is due by May 1. Payments are due on the first day of each month thereafter.

Ten-Month Annual Plan

This plan is budgeted in ten (10) equal monthly payments for the student who is attending the fall and spring semesters. The first monthly payment, plus the enrollment fee, is due by July 1. Payments are due on the first day of each month thereafter.

Five-Month Plan—Fall Term

This plan is budgeted in five (5) equal monthly payments for the student who is attending the fall semester only. The first monthly payment, plus the enrollment fee, is due by July 1. Payments are due on the first day of each month thereafter.

Five-Month Plan—Spring Term

This plan is budgeted in five (5) equal monthly payments for the student who is attending the spring semester only. The first monthly payment, plus the enrollment fee, is due by December 1. Payments are due on the first day of each month thereafter.

Two- or Three-Month Plan—Summer Term

This plan is budgeted in three (3) equal payments beginning April 15 or two (2) equal monthly payments beginning May 15th for the student who is attending the summer semester. The first monthly payment, plus the enrollment fee, is due at the time of enrollment. Payments are due on the fifteenth day of each month thereafter.

What to Send

Enrollment forms and worksheets can be obtained from seu.afford.com. Counselors in Student Financial Services can assist you with a cost estimate each semester. Make checks payable to Tuition Management Systems. Payments must be made in U.S. dollars.

Questions

Questions concerning the Southeastern University Payment Plan should be directed to Tuition Management Systems at 1.800.722.4867 or online at <https://seu.afford.com> . TMS will be happy to assist you.

Billing

Students may access their account information online. Parents may access the student's account information online with permission from the student. Students are responsible for reviewing the account online on a regular basis.

1. Go to Southeastern website: www.seu.edu
2. At the top of the homepage, choose Current Students
3. You will be prompted to log in. Enter your username and password to log in.
4. Choose the JICS - Student Info Portal
5. A new tab will open. Click on the Student Finances tab.
6. Click on My Account Balances.
7. To review account detail, click on Accounts Receivable. The most recent transactions are at the top. A Beginning Balance of \$0.00 will remain at the top of the page. Your current account balance is immediately following the beginning balance.
8. To create a statement, use View My Course and Fee Statement.

Online Payment

1. Go to Southeastern website: www.seu.edu
2. Choose the Make a Payment link at the bottom of the homepage.
3. A new tab will open.
4. Enter student ID number and the student's Last Name in the User Name field. Click Login.
5. Click on Account Payment.
6. Enter the amount and follow the steps to complete your payment.

Finance Charge

A 1.25% finance charge is added monthly (15% annually) to any unpaid balance more than 30 days old unless the student is enrolled in the Tuition Management Systems payment plan.

Credit Balances and Refunds

Disbursement of financial aid occurs according to federally mandated regulations. If a credit balance results once financial aid is applied to a student's account, the surplus will be refunded to the student within 14 days of the aid posting date reflected on the student account. The student may elect to have refund disbursements automatically deposited into a checking/savings account. Students who do not enroll in automatic deposit will have their refund mailed to them in the form of a check to the legal home permanent address on file unless otherwise authorized in writing using the Refund Request form accessed in the Student Financial Services Office.

If the credit balance is caused by a Parent PLUS Loan, the refund will be issued either to the parent or the student according to the parent's preference as selected on the PLUS application.

Late Payment and Termination

A student may not complete the registration process for a new semester or receive a transcript until the student account has been satisfactorily settled. If a student account is delinquent and it becomes necessary to submit the account to a collection agency, all charges and fees incurred for the collection process will be added to the outstanding balance and will adversely affect the student's credit report.

Payment Requirements for Graduation

A student will not be allowed to participate in graduation ceremonies unless the student account balance is paid in full, including any charges for after-graduation coursework.

Payment Requirements for Special Programs

Students enrolled in Directed Study courses or special study programs, not a part of the regular semester, are required to make payment in full by the first day of classes. Internships are charged an internship fee and hourly tuition.

Withdrawals and Refunds

Tuition refunds are granted on a prorated basis using the same percentage calculation as is used for the Return to Title IV calculation for students withdrawing from the University (refer to the Financial Aid section for more information on the Return to Title IV calculation and policy regarding financial aid in a withdrawal scenario).

When a student submits written notice of withdrawal to the Admission Office or the Office of the Registrar prior to the first day of classes, a full refund (100%) of institutional charges is made. If a student withdraws from the university on or before the add/drop deadline, as defined in the academic calendar annually, a full refund (100%) of tuition and room is made.

Meal plans will be prorated and are calculated as follows: cost per week times the number of full weeks remaining in the semester will equal the student refund amount if applicable. Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be fully earned and the student will be responsible for 100% of charges.

Fees are nonrefundable after the first week of classes. In some cases, state refund requirements may supersede institutional policy.

Return of Title IV Funds

The law (34 CFR 668.22) specifies how Southeastern must determine the amount of Federal Student Aid (FSA) that a student has earned when withdrawing from school. The FSA programs covered by this law are: Federal Pell Grants, Federal Direct Subsidized and Unsubsidized Loans, PLUS Loans, Federal Supplemental Educational Opportunity Grants (FSEOG), Federal Perkins Loans, and, in some cases, certain state grant aid. The amount of financial assistance that a withdrawing student earns is calculated using a Return to Title IV formula. Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be earned.

In order for aid to be included in a Return of Title IV funds calculation a student must be fully eligible to receive these federal funds prior to their withdrawal. Funds considered as aid that could have been disbursed and, consequently, included in the Return to Title IV calculation must meet the following eligibility criteria:

1. The Student Aid Report (or ISIR) must have been processed with an official EFC by the date of withdrawal,
2. The student must have been making Satisfactory Academic Progress,
3. For any Federal Direct Subsidized, Unsubsidized or PLUS Loan, the loan must have been certified prior to the date of withdrawal,

If the student did not receive all of the funds that s/he earned, the student may be due a post-withdrawal disbursement. If the post-withdrawal disbursement includes loan funds, Southeastern University must obtain the student's permission within 30 days of the date of determination before the funds can be disbursed. A student may choose to decline some or all of the loan funds so that they do not incur additional debt. Southeastern University may automatically use all or a portion of a student's post-withdrawal disbursement of Title IV funds for tuition, fees, and room and board charges (as contracted with the University). The University needs the student's permission to use the post-withdrawal Title IV disbursement for all other school charges. If the student does not give permission, the student will be offered the funds directly; however, it may be in the student's best interest to allow the school to keep the funds to reduce his debt at the school.

A post-withdrawal disbursement to the student's account for charges incurred must be disbursed as soon as possible but no later than 45 days after the date the school determined the student's withdrawal date. A post-withdrawal disbursement made directly to the student must be disbursed as soon as possible, but no later than 45 days for grants and 45 days for loan funds.

A student's withdrawal date is:

- The date the student officially notifies the Registrar of his/her intent to withdraw; or
- The midpoint of the period for a student who leaves without notifying the institution; or
- The student's last date of attendance at a documented academically-related activity, if known.

The percentage of Title IV aid earned shall be calculated as follows:

- Number of calendar days completed up to and including the withdrawal date divided by total calendar days in the payment period with an allowance for any scheduled breaks that are at least five (5) days long.
- The percentage of the semester completed shall be the percentage of Title IV aid earned by the student in accordance with the Return to Title IV calculation.
- The percentage of Title IV aid unearned shall be 100% minus the percent earned.

- Southeastern University must return any unearned funds within 30 days of the date of the school determination that the student withdrew.

Loan funds disbursed and eligible to remain on the student account must still be repaid in accordance with the terms of the promissory note. Any amount of unearned grant funds that a student must return is called an overpayment. The maximum amount of a grant overpayment that a student must repay is half of the grant funds he received or was scheduled to receive. The student must make arrangements with the University or the Department of Education to return the unearned grant funds. Within 30 days of the date the University determined the student withdrew, the University is required to notify the student of his obligation to repay grant funds. The student is required to repay the grant funds within 45 days of the earlier of: (1) the date the University sends the student notice of the overpayment, or (2) the date the school was required to notify the student of the overpayment (in the event of a late notification). The school must return the unearned aid for which the school is responsible by repaying funds to the following sources, in order, up to the total net amount disbursed from each source:

- Federal Direct Unsubsidized Loan
- Federal Direct Subsidized Loan
- Perkins Loan
- PLUS Loan
- Pell Grant
- Supplemental Educational Opportunity Grant (FSEOG)
- Other Title IV programs

The requirements for the return of Title IV program funds when a student withdraws are separate from any refund policy for charges on the student account. Therefore, a student may still owe funds to the University to cover unpaid institutional charges. The University may also charge a student for any Title IV program funds that had to be returned. A copy of the institution's refund policy is published in the catalog under the Financial Information section and can also be obtained from the Office of Student Financial Services. If a student wishes to withdraw, he should speak with the Retention Coordinator and complete an official Withdrawal form.

For more information, please call Student Financial Services at 863-667-5018 or email: sfs@seu.edu.

Financial Aid

Although the primary responsibility for financing a university education lies with the student and his or her family, Southeastern University offers many financial aid resources to those who qualify. Student financial assistance at Southeastern University is provided to eligible students in the form of grants, scholarships, and loans. Procedures to be followed in applying for student aid and counseling about federal and state programs are made available by the Office of Student Financial Services.

Southeastern University suggests that a prospective student contact his/her high school guidance counselor for information about ways to finance an education. Information regarding scholarships for Florida residents may be found at: Office of Student Financial Assistance.

Federal Financial Aid Programs

Satisfactory Academic Progress & Eligibility for Financial Assistance

To be eligible for financial aid, you must meet certain academic progress requirements as evaluated at the end of each academic year (ending the spring semester). Those requirements include: (1) credit completion ratio, (2) grade point average, and (3) maximum time frame.

1. Credit completion

You must earn at least 67 percent of the credits you attempt in order to maintain satisfactory academic progress. At the end of the academic year, your academic progress will be determined by comparing the number of credits you attempted (including any course in which you were enrolled past the drop/add period) to those you actually earned. Note: Transfer credits from another institution will be included in both attempted and earned credits.

2. Grade point average

Students in a graduate level program must maintain a minimum GPA as outlined by their specific degree program, typically a 3.0 GPA overall. Undergraduate students must maintain a minimum overall GPA as determined by your attempted credit hours. Your cumulative grade point average (GPA) will be reviewed by the Student Financial Services office at the end of the academic year (the end of the spring semester) Minimum GPA requirements are based on the number of attempted hours as follows:

REQUIRED COMPLETION OF ATTEMPTED HOURS

Attempted Hours: Cumulative GPA

- 1 – 31 -- 1.6
- 32 – 63 -- 1.8
- 64 + -- 2.0
- Graduate students - 3.0

3. Maximum timeframe

You are eligible to receive financial aid for a maximum of 150 percent of the published degree credits required to complete your program. For example, if your undergraduate degree program requires 120 degree credits, you are eligible for aid up to 180 attempted credits. You will not be eligible to receive financial aid once you have exceeded the SAP maximum timeframe (total attempted credits) of 150 percent of the published degree credits required to complete your program.

Loss of Financial Aid Eligibility

If you do not attain the required cumulative GPA, credit completion ratio, or pace of completion, you will lose eligibility for financial aid. While failing to meet any/all SAP requirements, you are not eligible for most financial aid programs (the exceptions include private loan programs that do not require a stipulation of meeting Satisfactory Academic Progress and outside assistance not subject to SAP). You may attend the university, at your own expense, until you obtain the cumulative GPA and cumulative credit completion requirement. To regain financial aid eligibility your record must reflect that you have met these requirements. If you failed to meet these standards due to unusual

circumstances, you have the right to appeal by contacting the Office of Student Financial Services as outlined in the notification you will receive at that time.

In conjunction with, and in addition to the academic policy listed in the University catalog, the grading marks F, I, W, WF, WP, and WD will not be considered as successful completion of courses attempted. The attempt of these courses will be considered in quantitative (percent completion) analysis of SAP but not the qualitative (GPA) analysis. The Incomplete (I) grades will be considered into the qualitative (GPA) analysis when completed according to the provisions in the University catalog. When an incomplete grade changes to another grade notation, that change will be picked up in the next SAP review.

Repeat course credits earned are averaged into the cumulative grade point averages; however, credit hours are counted only once toward graduation requirement, but both attempts toward the percent of completion calculation. Credit hours in which a "CR" has been earned count toward total graduation requirements but are not used in the computation of grade point averages. Non-credit hours for which a "NC" has been earned are not used in the computation of grade point averages. Audit classes (AU) do not constitute hours attempted or completed.

Notification of Satisfactory Academic Progress Deficiency

Both undergraduate and graduate students that are not meeting quantitative (completion ratio) OR qualitative (GPA) satisfactory academic progress are notified by the Office of Student Financial Services via email to their assigned SEU student email, at the end of the spring semester. Loss of financial aid eligibility is effective immediately.

Summer Semesters and Academic Progress

If a student receives notification of loss of financial aid eligibility at the end of the spring semester, the student has the right to submit an appeal to the Office of Student Financial Services for review of academic standing. If the appeal is approved, continuation of financial aid eligibility will remain allowing the student to enroll in coursework for the upcoming semester. Annual limits and requirements for awards still impact a student's ability to receive funding and an approved appeal does not automatically enable a student to receive aid in the summer if all funding has already been exhausted for that academic year. If the appeal is denied, any already awarded FSA funds for any upcoming or current semesters or terms will be removed making the student financially liable for tuition and fees for the summer term if enrolled. Due to the timing of summer courses and the completion of the SAP review there may be instances where aid was awarded and disbursed for summer prior to being aware of the failure to meet SAP requirements. If this occurs, funding will need to be returned without an approved appeal and the student will be fee liable.

Your Right to Financial Aid Appeal

A student who wishes to appeal academic progress status due to extenuating circumstances (i.e., prolonged personal illness, or injury to the student, death of a relative of the student, special circumstances as determined by Southeastern University, consideration for change of major not to exceed 150 percent of the published degree credits required to complete your program, etc.) must submit a written request to the Financial Aid Appeal Committee as outlined in their notification from the Office of Student Financial Services. A student who loses financial aid eligibility may submit an appeal to the Student Financial Services office for such extenuating circumstances as outlined above. The written appeal must be filed with the Student Financial Services office no later than the last day of the add/drop period. Supporting documentation and verification of the circumstances must be submitted with the appeal. The appeal must state the reasons why the student failed to meet the SAP requirements and what steps have been taken to ensure academic success in the future. This process is separate from the academic appeals process and must be handled

through the Office of Student Financial Services. Appeals are subject to committee review and are not automatically approved.

Should an appeal request be approved, the student will be placed on financial aid probation for one semester and may receive financial aid on a probationary status as described in the appeal response. Any appeal conditions will be outlined in the response and may include an ongoing academic plan or timeframe for which a student must meet certain requirements in order to continue to receive financial aid. If a student fails to make satisfactory academic progress during the period of financial aid probation as assigned, and/or fails to meet correct academic deficiencies within the prescribed time, that student will be then notified by Student Financial Services of his or her loss of financial aid eligibility, and the loss cannot be appealed again without there being new and extenuating circumstances for consideration.

(NOTE: State programs have separate Academic Progress Requirements.)

Statement of Educational Purpose/Certification

Statement of Refunds and Default

I certify that I do not owe a refund on any grant or loan, am not in default on any loan or have made satisfactory arrangements to repay any defaulted loan, and have not borrowed in excess of the loan limits, under the Title IV programs, at any institution. I further certify that I will use any money I received under a Title IV loan, grant or work-study program only for expenses related to my study at Southeastern University. I understand that I am responsible for repaying any funds that I receive which cannot reasonably be attributed to meeting my education expenses related to Southeastern University. I further understand that the amount of any repayment is based on regulations published by the Secretary of Education (Federal Department of Education). I declare under penalty of perjury that the foregoing is true and correct.

Student Payment Responsibility Form

I certify that I do not owe a refund on any grant or loan, am not in default on any loan or have made satisfactory arrangements to repay any defaulted loan, and have not borrowed in excess of the loan limits, under the Title IV programs, at any institution. I further certify that I will use any money I received under a Title IV loan, grant or work-study program only for expenses related to my study at Southeastern University. I understand that I am responsible for repaying any funds that I receive which cannot reasonably be attributed to meeting my education expenses related to Southeastern University. I further understand that the amount of any repayment is based on regulations published by the Secretary of Education (Federal Department of Education). I declare under penalty of perjury that the foregoing is true and correct.

Federal Pell Grant

All students applying for a Federal Pell Grant (and all other federal financial aid) must complete the Free Application for Federal Student Aid (FAFSA). Students may apply for FAFSA on the WEB (Federal Student Aid). Students will receive a Student Aid Report Information Acknowledgment in the mail about two weeks after submitting the online FAFSA (students providing an email address will receive an email with a link to their Student Aid Record - SAR - in no more than five days.)

Based on the information in the SAR and a complete financial aid file, the Office of Student Financial Services will calculate the amount of Pell Grant (and other financial aid) to be awarded to the student.

Federal Supplemental Educational Opportunity Grant

A Federal Supplemental Educational Opportunity Grant (FSEOG) is a federally funded program provided for undergraduate students with exceptional financial need. Priority is given to Federal Pell Grant recipients. The amount of the grant depends on the amount of verified need (as determined by the SAR) and on the availability of federal funds provided to the institution.

Federal Work-Study Program

The Federal Work-Study Program (FWSP) provides jobs for students who are eligible for financial aid and who need to earn part of their education expenses to stay in college. The salary is at least equal to the current minimum wage.

The amount of the work-study award depends on the financial need (as determined by the SAR), on the amount of other aid received, and on the availability of federal funds provided to the institution. Some examples of FWSP jobs at Southeastern University include: library assistant, laboratory assistant, secretarial assistant and custodian.

Federal Subsidized Stafford Loan Program

Federal Subsidized Stafford Loans are low interest loans made to eligible students attending a postsecondary school at least half-time. Loan funds are provided by a lender and insured by the Federal Government. While the student is attending school, the Federal Government pays the interest on the loan and defers (postpones) repayment of the principal.

Maximum yearly loan amounts are \$3,500 for Freshmen, \$4,500 for Sophomores and \$5,500 for Juniors and Seniors. The subsidized loan limit for a graduate student is \$8,500 per academic year. A required origination/insurance fee is deducted by some lenders from each loan prior to disbursement to the student.

Repayment of this loan begins 6 months after the student graduates, leaves school, or drops below halftime.

The repayment term is normally five to ten years depending on the amount of the loan. Applications are available through the Office of Student Financial Services.

Federal Student Loans

Federal Direct Subsidized and Unsubsidized Loans

- Criteria: Must file FAFSA and complete additional loan requirements.
- Repayment: Loan repayment can be deferred until six months after student graduates or drops below half-time enrollment.

Federal Direct SUBSIDIZED Loans – For undergraduate students with financial need. The U.S. Department of Education generally pays the interest while a student is in school at least half time and during certain other periods. Interest rate varies from year to year but is fixed for the life of the loan. Interest does not begin accruing until you graduate or drop below half-time attendance.

Federal Direct UNSUBSIDIZED Loans – For undergraduate and graduate or professional students; non-need based. Interest begins accruing as soon as the loan is disbursed, and borrower is responsible for all interest. Interest rate varies from year to year but is fixed for the life of the loan.

Maximum Total Award Amounts per Year, based on eligibility:

Undergraduate, Dependent Students:

- Freshman (1-31 credit hours): up to \$5,500 (maximum \$3,500 in subsidized loans)
- Sophomore (32-63 credit hours): up to \$6,500 (maximum \$4,500 in subsidized loans)
- Junior/Senior (64+ credit hours): up to \$7,500 (maximum \$5,500 in subsidized loans)

Undergraduate, Independent Students:

- Freshmen (1-31 credit hours): up to \$9,500 (maximum \$3,500 in subsidized loans)
- Sophomore (32-63 credit hours): up to \$10,500 (maximum \$4,500 in subsidized loans)
- Junior/Senior (64+ credit hours): up to \$12,500 (maximum \$5,500 in subsidized loans)

Graduate/Professional Students: \$20,500 (unsubsidized only)

Subsidized and Unsubsidized Aggregate Loan Limits

- Undergraduate, Dependent Students: \$31,000 (maximum \$23,000 may be in subsidized loans)
- Undergraduate, Independent Students: \$57,500 (maximum \$23,000 may be in subsidized loans)
- Graduate/Professional Students: \$138,500 (maximum \$65,500 may be in subsidized loans). The graduate/professional aggregate limit includes all federal loans received for undergraduate study.

Additional Loan Information

Use your FSA ID to log in to studentloans.gov for additional loan information.

Federal Parent Loan for Undergraduate Student (Plus)

Federal PLUS loans are for parents who want to borrow to help pay for their dependent student's education. These loans enable parents with good credit histories to borrow for each dependent child who is enrolled at least half-time. An origination fee is deducted by the lender from each loan prior to disbursement.

Interest rates are fixed for the life of the loan and are determined annually for new loans. t. Repayment begins immediately after disbursement of funds but can be deferred while the student is enrolled at least half-time. Parents have 10-25 years to repay depending on the repayment plan chosen.

Students should complete a FAFSA in order to determine the amount of the parent's eligibility for a Federal PLUS loan.

Financial Aid Programs for Florida Residents

Florida Bright Futures Scholarship Program

Florida Bright Futures Scholarship Program provides scholarship awards to high achieving students. Each recipient must be a Florida resident, enrolled for at least six (6) hours in an eligible Florida public or independent postsecondary educational institution, and meet all requirements of the scholarship program. Initial eligibility is determined by the Florida Office of Student Financial Assistance. Visit <http://www.floridastudentfinancialaid.org/> for additional information.

Florida Student Assistance Grant

The Florida Student Assistance Grant (FSAG) provides aid to students who demonstrate financial need as evidenced by the federal system of needs analysis. In addition to demonstrating need, a student must be a U.S. citizen or permanent resident; a Florida resident for reasons other than education for no less than one year preceding the beginning of the academic year for which application is made; and, enrolled or accepted for enrollment, as a full-time undergraduate student.

Contact the Office of Student Financial Services or a high school guidance counselor for information.

Florida Resident Access Grant

The Florida Resident Access Grant (FRAG) provides tuition assistance at eligible independent non-profit Florida colleges and universities. The maximum award amount is specified in the General Appropriations Act. Actual award amounts depend on the level of funding and number of eligible students. Applicants must be Florida residents, enrolled full-time in a first bachelor's degree program and making satisfactory academic progress. For information or application, contact the Office of Student Financial Services.

Other Scholarships

Applications for some third-party scholarships are available on the Financial Services Webpage. Students are encouraged to seek out additional outside scholarship options on their own.

Veterans Benefits

Southeastern University is approved by the State Approving Agency of the State of Florida for the education and training of veterans and eligible dependents under public laws in effect. Students who are eligible for educational benefits under any Veterans Administration program should apply through the US Department of Veteran Affairs website. All information, instructions, and procedures are provided on the website.

Students must be enrolled for 12 or more semester hours to be eligible for full-time benefits. These semester hours do vary and differ for our non-traditional student population. A student cannot receive educational benefits for audit courses. VA regulations require that students take courses that are applicable to their degree program, make satisfactory progress toward their degree, and maintain satisfactory attendance for the degree program as stated in the Standard of Progress. Students using VA educational benefits are "required" to submit all transcripts from prior higher ed institutions for evaluation of course credit. Veterans' benefits will be terminated for students who fail to make satisfactory progress or receive dismissal for academic or disciplinary reasons.

The student is responsible for notifying the certifying official at Southeastern University of any enrollment changes such as withdrawal and/or dropped courses or termination of enrollment. The VA student is responsible for any overpayment of benefits resulting from a change in enrollment. The VA toll-free number is 1-888-GIBILL1 (888-442-4551).

Southeastern University also participates in the Yellow Ribbon Program.

Three Easy Steps to receiving VA benefits at Southeastern University:

1. Apply for benefits on the US Department of Veteran Affairs website.
2. Submit a copy of your Certificate of Eligibility to the VA Certifying Official in the Student Financial Services Office via email or fax (863-667-5961).
3. Our Certifying Official will certify your enrollment hours and tuition to the VA website following the drop/add period for each semester that you are enrolled.

Southeastern University VA Representative:

Ivette Valentin, VA Certifying Official/Associate Director of SFS (imvalentin@seu.edu; 863-667-5034)

Complaint & Appeal Policies

Contents

- General Complaint Policy for Extended Education Students
- Transfer Credit Appeals
- Course Appeals
- Advising/Registration/Degree Completion Appeals
- Academic Suspension Appeals
- Course Registration Appeals
- Late Registration Appeals
- Grades and Quality Points Appeals
- Financial Complaints & Appeals
- Student Disciplinary Appeals
- State-Specific Complaint Policies

Southeastern University has instituted the following procedures for student complaints and adheres to these procedures. All extended education students (regional/extension, evening, online, and graduate) are free to submit written complaints and appeals. Appeals and complaints are dealt with fairly and judiciously on a case-by-case basis. Students have the right of complaint and appeal in the following instances:

General Complaint Policy for Extended Education Students

Any general complaints and appeals, not outlined explicitly in the following sections, should be directed to the School of Extended Education, including concerns related to academic coursework and faculty, technology, and other aspects of the student experience. Please direct all such concerns to Andrew Miller, Executive Director for the School of Extended Education, at ExtendedEd@seu.edu.

Transfer Credit Appeals

Transfer students have the right to appeal transfer credit decisions made by the Office of the Registrar. The student must write a letter of appeal accompanied by any additional documentation requested by the Office of the Registrar.

The appeal will be reviewed by the appropriate department chair and Academic Dean for the School of Extended Education with additional documentation and the student will be notified of the decision rendered.

Course Appeals

A student who has an unresolved issue in a course is encouraged to appeal to the department chair of the discipline of the course or Academic Dean for the School of Extended Education. If the student is unable to meet with the department chair or Academic Dean for the School of Extended Education, he/she may meet with the Executive Director for the School of Extended Education to receive assistance in bringing a resolution.

Advising/Registration/Degree Completion Appeals

A student who has an unresolved issue and has not received satisfactory answers from his/her assigned Academic Advisor related to degree completion, transfer of credit, advising questions or non-response, may appeal to the Director of Academic Advising or to the Registrar. An appointment will be set up promptly to consider the student's unresolved issues, with the goal of successful degree completion. If the issue is still unresolved following the meeting with the Director of Academic Advising or the Registrar, the student may appeal to the Executive Director for the School of Extended Education at ExtendedEd@seu.edu, for a resolution.

Academic Suspension Appeals

A student may appeal an academic suspension to the Academic Progress Committee if there are valid extenuating circumstances that contributed to the poor academic performance. The student must submit a written appeal with supporting documentation addressed to the Academic Progress Committee Chairperson in care of the Office of the Registrar within one week of notice of pending suspension. If the appeal is granted, the student will be allowed to continue enrollment without a period of suspension or will be readmitted after the student has completed a period of suspension. The student must agree to a set of conditions that must be met until the student has successfully raised the G.P.A. to the minimum of 2.0. If the student fails to meet one or more of the conditions, a dismissal notice will be issued.

Course Registration Appeals

Course drops after a semester drop/add deadline are not allowed without a written appeal from the student to the Office of the Registrar. The appeal must contain reasons that justify such an exception to the deadline. The outcome of a student appeal request will be based on the student's financial aid awarded, the point in time during the semester, and other contributing factors. A class that has been attempted cannot be dropped without an approved written appeal.

Late Registration Appeals

Late registration after the deadline is permitted only by the permission and requires a written appeal to the Office of the Registrar.

Grades and Quality Point Appeals

Students who wish to appeal a grade must do so within the immediate succeeding semester. Otherwise, the recorded grade is permanent and can be changed only by repeating the course. Grade appeals must be submitted in writing to the department chair or Academic Dean for the School of Extended Education.

Financial Complaints & Appeals

Financial problems, questions and issues regarding student accounts should be addressed to the Student Financial Services. Student complaints and appeals will be addressed promptly. Requests for problem resolution must be submitted in writing.

Student Disciplinary Appeals

The student must make all appeals in writing to the Student Development Office within 24 hours of receiving disciplinary notification. All decisions of the Student Development Office are final and there shall be no subsequent appeals.

State-Specific Complaint Policies

Listed below are additional complaint policies for the extended education programs categorized by states.

Alabama

Students should first file their complaints at the institution where they are enrolled. If after following proper policy and procedures for appeals, the complaint has not been resolved, contact:

Private School Licensure Division
Alabama Community College System
P.O. Box 302130
Montgomery, AL 36104
334-293-4651
annette.funderburk@accs.edu

Arizona

In accordance with state law, the Arizona State Board for Private Postsecondary Education is responsible for investigating student complaints against Educational institutions licensed by this Board. Pursuant to Arizona Administrative Code Rule R4-39-403, the complaint procedure is stated as follows: If the student complaint cannot be resolved after exhausting the Institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Post-Secondary Education. The student must contact the State Board for further details. The State Board address is: 1400 W. Washington, Room 260, Phoenix, AZ 85007. Phone: 602/542-5709 Website: www.azppse.gov

California

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 1 (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site, www.bppe.ca.gov. For more information go to the Bureau website.

Delaware

Students should first file their complaints at the institution where they are enrolled. If after following proper policy and procedures for appeals, the complaint has not been resolved, then contact the Delaware Department of Education, Higher Education Office, the Townsend Building, 401 Federal Street, Suite 2, Dover, DE 19901-3639, telephone 302-735-4000.

Florida

To file a complaint against a nonpublic postsecondary institution in Florida, please write a letter or send an e-mail containing the following information:

1. Name of Student (or Complainant)
2. Complainant Address
3. Phone Number
4. Name of Institution
5. Location of the Institution (City)
6. Dates of Attendance
7. A full description of the problem and any other documentation that will support your claim such as enrollment agreements, correspondence, etc.
8. The complaint process of the Commission involves contacting the institution to obtain their response to your complaint. If you do not want the Commission to contact the institution you are attending, you must state so in your complaint; however, doing so will greatly hinder the Commission's ability to assist you with your complaint.

Send Letter To:

*Commission for Independent Education 325 W. Gaines Street, Suite 1414
Tallahassee, FL 32399-0400*

Or E-mail: cieinfo@fldoe.org

Or Fax: 850-245-3238

Hawaii

Students can file complaints with the Hawaii Post-secondary Education Authorization Program, after all other resources have been exhausted. For more information on how to file a complaint go to the state website.

Illinois

Students who wish to file a complaint with the Illinois Board of Higher Education may go to the state website or Institutional Complaint Hotline: (217) 557-7359

Illinois Board of Higher Education
1 N. Old State Capitol Plaza, Suite 333
Springfield, Illinois 62701-1377
Phone: (217) 782-2551
Fax: (217) 782-8548
TTY: (888) 261-2881

Kentucky

To file a complaint against a Kentucky postsecondary institution, please write a letter to the address below or submit your complaint via cpeconsumercomplaint@ky.gov and include the following information:

- Name of student (or complainant)
- Complainant address
- Email address
- Phone number
- Name of institution
- Location of institution (city)
- Dates of attendance
- A full description of the problem, any relevant documentation that will support the complaint such as correspondence, and the desired outcome.

Mailing Address: Institutional Complaints Council on Postsecondary Education, 1024 Capital Center Drive, Suite 320, Frankfort, KY 40601.

Louisiana

The Louisiana Board of Regents will refer student complaints to the appropriate entity. Louisiana Board of Regents telephone (225) 342-4253. If the complaint pertains to potential violations of consumer protection, Board of Regents staff will direct the complainant to: Consumer Protection Division, (800) 351-4889. If the complaint discerns discrimination, the Board of Regents will refer the complainant to: Office for Civil Rights, Dallas office, U.S. DOE, (214) 661-9600 or OCR.Dallas@ed.gov.

Maryland

Students who wish to file a complaint with the Maryland Higher Education Commission may go to the state website.

Mississippi

For more information on how to file complaints with the Mississippi Institutions of Higher Learning go to the state website.

Nevada

More information, including complaint forms, is available at state website. Or contact: Commission on Postsecondary Education, 8778 S. Maryland Parkway, Suite 115, Las Vegas, NV 89123, (PH) 702-486-7330.

Oklahoma

For information on how to file a complaint with the Oklahoma State Regents for Higher Education, go to the state website.

Pennsylvania

To file a complaint with the Pennsylvania Department of Education, go to the state website.

New Mexico

If a student is currently living in New Mexico and is enrolled in the extension site program, please be informed of the following complaint policies in addition to the Extension Site Complaint Policy:

State rule provides a requirement that students or other parties with complaints or grievances against an institution first seek to resolve their complaint or grievance directly with the institution in accordance with the institution's complaint or grievance policy. A student or other party not satisfied with an institution's resolution of a complaint may submit a complaint to the Department in writing on the link provided below. A student must file a complaint with the department within three (3) years of his/her last date of enrollment.

Complaints to New Mexico Higher Education Department/PPSD: 2044 Galisteo St, Suite 4, Santa Fe, NM 87505-2100, 505-476-8442 or 505-476-8416, and the following link for forms: Complaints Form.

North Carolina

If you were unable to resolve a complaint through the institution's grievance procedures, please review the Student Complaint Policy (PDF), print out and complete the Student Complaint Form (PDF) and submit the complaint to:

North Carolina Post-Secondary Education Complaints
c/o Student Complaints
University of North Carolina General Administration
910 Raleigh Road, Chapel Hill, NC 27515-2688

For more information, you may call (919) 962-4550 or send an email.

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page. North Carolina residents may call (877) 566-7226. If you live outside of North Carolina, please call (919) 716-6000.

If you choose to mail a complaint, please use the following address:

Consumer Protection
Attorney General's Office
Mail Service Center 9001
Raleigh, NC 27699-9001

South Carolina

If a student is currently living in South Carolina and is enrolled in the online learning program, please be informed of the following complaint policies in addition to the Extension Site Complaint Policy: The South Carolina Commission on Higher Education responds to formal complaints against public, independent non-profit and proprietary institutions of higher education in South Carolina. The Commission cannot review complaints related to course grades, academic sanctions, or discipline/conduct mats unless the student can prove that the institution did not comply with its policies and procedures for appeal. For further information on how to submit a complaint to the Commission go to the state website.

Mail form to:

Student Complaint, Academic Affairs
SC Commission on Higher Education
1122 Lady Street, Suite 300
Columbia, SC 29201

or email to: submitcomplaint@che.sc.gov.

Texas

To file a complaint, follow the complaint procedures in the school's catalog. If the issue is not resolved, contact either the Texas Workforce Commission's Career School or the school's accrediting agency. Unresolved grievances can be directed to Texas Workforce Commission Career Schools and Colleges, Room 226T, 101 East 15th Street, Austin, TX 78778, (512) 936-3100, <http://www.twc.state.tx.us/partners/career-schools-colleges-resources>. If the school is not accredited by a recognized accreditor but has degree-granting authority, send a written complaint to the Coordinating Board at Texas Higher Education Coordinating Board, Academic Affairs and Research, P.O. Box 12788, Austin, TX 78711. For more information go to the state website.

Virginia

If a student is currently living in Virginia and is enrolled in the extension site program, please be informed of the following complaint policies in addition to the Extension Site Complaint Policy: As a last resort, students may submit their complaint to the State Council of Higher Education for Virginia. Students will not be subject to unfair action or treatment by any school official as a result of filing a complaint. Please contact SCHEV at (804) 371-2285 if you have any questions about the student complaint procedure.

West Virginia

The West Virginia Council for Community and Technical College Education (Council) and West Virginia Higher Education Policy Commission (Commission) are responsible for monitoring all written and signed student complaints against degree granting institutions authorized to operate in West Virginia. Students must fill out, sign, and send a complaint form to: Executive Vice Chancellor for Administration, West Virginia Council for Community and

Student Services

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- Academic Center for Enrichment
- Academic & Auxiliary Services
- Admission
- Career Services
- Information Technology
- Registrar's Office
- Student Financial Services

Academic Advising

Academic Advising assists students in their personal and academic development as they prepare professionally to creatively serve their world. Academic Advisors meet students where they are and support them in their collegiate journey through advising, mentoring, and modeling the integration of faith and learning. The staff recognizes that there is a critical relationship existing between academic advising and retention and is committed to placing an emphasis on promoting academic engagement, degree program completion, community involvement, leadership and success through effective student learning outcomes. This comprehensive plan focuses on the development, support, retention and graduation of students while assisting them towards the achievement of spiritual, life, academic, professional/vocational or ministry-orientated goals. The Office of Academic Advising provides various levels of support services to all extension site, regional campus, blended evening, and online students. For undergraduate distance education students, the Academic Advising Office provides oversight for advisors that are provided through The Learning House (TLH). Graduate distance education students are not supported by the Academic Advisor Office or TLH. Instead, these students are supported by the graduate program coordinators. Students at off-campus instructional sites are supported by the Office of Academic Advising.

Academic Center for Enrichment (ACE)

The Academic Center for Enrichment (ACE) is a staff-directed learning center that serves administrators, faculty, staff, and students of Southeastern University (i.e. traditional, extension site, evening/weekend, online, and graduate). ACE offers peer-facilitators who tutor students in subject areas across the curriculum. In addition, for students that are not local to the Lakeland campus, ACE offers online tutoring, multiple forms of distance support (e.g. email, phone, screen sharing, and etc.), and posts center resources online. Students that are local to the Lakeland campus may also use the center's facilities which offers printing, a computer lab, study space, and additional tutoring services. The goal of the Academic Center for Enrichment is to provide an encouraging environment and services that are conducive to student learning. This goal includes establishing relationships with faculty to share best practices for encouraging student learning; creating opportunities to provide learning enriched experiences for students through individual and collaborative sessions; training facilitators to meet the various learning needs of our students; and providing continuing education as well as monitoring and maintaining CRLA certification for facilitators to meet university needs and demands.

Academic and Auxiliary Services

The office of Academic & Auxiliary Services provides services to equip and accommodate ADA (Americans with Disabilities Act) students throughout their academic career at Southeastern University. ADA students receive course accommodations, within the needs of their respective medical documentations and diagnoses. A diagnosed disability should be reported to Academic & Auxiliary Services at 863.667.5283 or adaservices@seu.edu. Academic and Auxiliary Services are accessible to all distance education and off-campus instructional site students through electronic communication.

The Testing Center offers Educational Testing Services (ETS); Accuplacer; and College-Level Examination Program (CLEP), comparable to Advanced Placement (AP) Testing. CLEP provides students with the opportunity to test out of General Education curriculum courses. The Testing Center can be contacted at 863.667.5116 or testing@seu.edu. The Testing Center also provides extended testing and proctoring services to students who are eligible through the Academic and Auxiliary Services Office.

Admission

Southeastern University encourages students to develop to their fullest potential by integrating personal faith and higher learning. In keeping with this philosophy, the Admission Committee gives consideration to Christian character, academic achievement, ability, and purpose when reviewing applicants for admission. Consideration is given to all credentials required and/or submitted. Acceptance or rejection is made after evaluation of the applicant's complete qualifications.

Career Services

Southeastern University's Career Services office exists to serve the University community – students, alumni, faculty, and staff – by providing professional recommendations and guidance related to continuing education and employment. We provide career assessments, career counseling and coaching, workforce readiness education, and professional networking. These services are provided through career-focused courses, employability seminars, as well as multiple on and off-campus events. Career assessment services are provided using the Myers-Briggs Type Indicator® (MBTI®), Strong Interest Inventory®, and Fundamental Interpersonal Relations Orientation (FIRO®). Additional services include resume preparation, CCN profile establishment, internship and job boards and an annual career and graduate school expo. Career Services are accessible to all distance education students through electronic communication; however, off-campus events are not applicable to the distance education and off-campus instructional site students due to geographic limitations.

Information Technology

The Information Technology Department provides Christ-centered, high quality, reliable, service-oriented technology services to students, faculty, staff, alumni and University guests. Information Technology partners with all campus departments to implement technological solutions to meet the needs of our campus community. Necessary services are accomplished through effective communication with the university community and thorough research to ensure the best possible technology solutions. Information Technology provides a simple work request process that allows users to submit their needs, which are logged and tracked to ensure resolution. The Information Technology department supports distance education and off-campus instructional site students through password resets, the technological infrastructure, and first-level support.

Registrar's Office

The Office of the Registrar administers the following services to blended evening, extension site, online, and graduate students: student orientations, transfer of credit, transcripts of permanent records, enrollment verifications, student CRM account access, registration of classes, course withdrawal process, graduation application and degree audits, commencement coordination, awarding of degrees and diplomas, student academic complaints and appeals process, and academic probation and suspension processes. Services are primarily rendered through electronic communication.

Student Financial Services

The SEU Student Financial Services Department, in order to foster student success, assists students (, blended evening, extension site, online, and graduate) in discovering resources to cover the cost of education through a variety of federal, state, private, and institutional grants, scholarships, work programs, and loans. The service is provided on the telephone, via standard non-electronic correspondence, and electronically using the internet and/or e-mail. Student Financial Services supports distance education and off-campus instructional site students in the same manner as other student populations, primarily through electronic communication.

State Authorizations

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At Southeastern, it is our goal to offer a high-quality university experience to students all across the U.S. As we continue to expand our distance education programs, we comply with state regulations and become authorized to open extension sites and offer online degree programs.

Each state creates its own set of standards as to how out-of-state educational institutions can operate within that state's borders. This includes offering classes in an actual physical location as well as online. Listed below are our state compliance statements.

Alabama

Southeastern University received approval from the Alabama Community College System (licensure) and the Alabama Commission on Higher Education (programmatic approval) to offer the Associate of Christian Ministries and the Bachelor of Science in Christian Ministries at the Highlands College Campus (Birmingham, AL).

Arizona

Under A.R.S. §32-3022 (E), Southeastern University is exempt from regulation by the Arizona State Board for Private Postsecondary Education and would not be regulated pursuant to A.R.S. § 32-3001 et.seq. to offer religious degrees.

California

Southeastern University is determined to be in compliance with the requirements of Title 5, California Code of Regulations (CCR) section 71390. Therefore, Southeastern University: Nor Cal Campus is granted approval to operate under the terms of California Education Code (CEC) section 94890(a)(1) until December 5, 2022 per CEC section 94890(b). This approval is coterminous with the institution's term of accreditation granted by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). For additional policies pertaining to the university's operations in California, please see the California notice page in this catalog.

Florida

Southeastern University has received Florida licensure exemption from the Florida Department of Education.

Georgia

Southeastern University is exempt from regulation by the Nonpublic Postsecondary Education Commission based on the O.C.G.A. 20-3-250.3(a)(12).

Hawaii

Southeastern University is authorized to operate in the state of Hawaii pursuant to Hawaii Revised Statutes (HRS) §305J-12(a). Authorization by the Department of Commerce and Consumer Affairs in Hawaii shall be conditioned on the maintenance of accreditation by SEU and continuing compliance with HRS §305J-14.

Illinois

As defined under 23 Illinois Administrative Code Section 1030.10, Southeastern University meets the description of an Institution with Limited Physical Presence in Illinois and has been granted continuous approval by the Illinois Board of Higher Education (IBHE) until such time that any one of the conditions mentioned in the code change.

Kentucky

In accordance with KRS 164.945-.947 and 13 KAR 1:020, Southeastern University-Online is licensed by the Kentucky Council on Postsecondary Education to operate or solicit in Kentucky to offer four (4) programs: the Associate of Ministerial Leadership, the Associate of Arts, the Bachelor of Science in Ministerial Leadership, and the Bachelor of Science in Business and Professional Leadership. In accordance with KRS 164.945-.947 and 13 KAR 1:020, Southeastern University-Florence is licensed by the Kentucky Council on Postsecondary Education to offer three

programs at 7 Hills Church, 6800 Hazel Court, Florence, KY 41042: the Associate of Ministerial Leadership, the Associate of Arts, the Bachelor of Science in Ministerial Leadership, and the Bachelor of Science in Business and Professional Leadership.

Louisiana

Southeastern University is currently licensed by the Board of Regents of the State of Louisiana. Licenses are renewed by the State Board of Regents every two years. Licensed institutions have met minimal operational standards set forth by the state, but licensure does not constitute accreditation, guarantee the transferability of credit, nor signify that programs are certifiable by any professional agency or organization.

Maryland

Maryland Higher Education Commission has determined Southeastern University to be in compliance with the requirements of the Education Article, Title 11, Subtitle 2, Annotated Code of Maryland and CCOMAR 13B.05.01 to enroll Maryland students in the fully online distance education programs, with the exemption of the bachelor's degrees in human services and nursing and the master's degrees in education and human services. The Commission's registration of the University's fully online programs is not an authorization of the institution to operate in Maryland or an approval or endorsement of the University's programs. Southeastern University has been authorized to offer the Associate of Ministerial Leadership on site at Church of the Redeemer, Gaithersburg.

Minnesota

Southeastern University is registered with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

In compliance with Minnesota regulations and degrees standards, Southeastern University (SEU) will ensure that Minnesota residents, graduating from its programs, will meet the required degrees standards before receiving their diplomas. The Associate of Arts degrees must have a minimum of 40 general education hours, including at least five credits in communication studies and a minimum of eight credits in each of the following categories: humanities, social sciences, and natural sciences/mathematics. The SEU Associate of Arts program requires less hours in these categories, but Minnesota students are required to comply with their state standards, so they must include the additional credits as part of their 12 general electives. Records are maintained by the university to track the courses completed by Minnesota students. Students should consult the JICS website or their academic advisor for details.

Mississippi

Southeastern University has reviewed the MCCC Federal Online/Distance Education requirements and has determined that it does not meet the criteria to establish physical presence in the state, therefore, does not need authorization for online programs from the Mississippi Commission on College Accreditation.

Nevada

For policies pertaining to the university's operations in Nevada, please see the Nevada notice page in this catalog.

North Carolina

Degree programs of study offered by Southeastern University have been declared by the appropriate state authority exempt from the requirements for licensure, under provisions of North Carolina General Statutes Section (G.S.) 116-15 (d) for exemption from licensure with respect to religious education. Exemption from licensure is not based upon assessment program quality under established licensing standards.

Oklahoma

From the Oklahoma State Regents for Higher Education: Southeastern University complies with Title 70 O.S. §4103 and may operate educational programs beyond secondary education in Oklahoma.

Pennsylvania

Southeastern University has registered in Pennsylvania as an out-of-state distance education provider to enroll residents of Pennsylvania in the following distance education programs: Associate of Ministerial Leadership and Associate of Arts in General Education.

South Carolina

SEU Seacoast Campus, 757 Long Point Rd, Mt. Pleasant, SC 29467, is licensed by the South Carolina Commission on Higher Education, 1122 Lady Street, Suite 300, Columbia, SC 29201; 803.737.2260. Licensure indicates only that minimum standards have been met. Licensure is not an endorsement or guarantee of quality and is not equal to or synonymous with accreditation by an accrediting agency recognized by the U.S. Department of Education

Tennessee

Southeastern University's Lakeland, FL campus is exempt from Title 49, Chapter 7, Part 20 of the Tennessee Code and the regulations contained in Rule Chapter 1540-01-02 by the Division of Postsecondary School Authorization of the Tennessee Higher Education Commission and may offer, advertise and recruit for online programs offered within the State of Tennessee. This exemption must be renewed annually.

LifePoint Leadership College: An extension site of Southeastern University is authorized for operation as a postsecondary educational institution by the Tennessee Higher Education Commission. In order to view detailed job placement and graduation information on the programs offered by LifePoint Leadership College: An extension site of Southeastern University, please visit www.tn.gov/thecc/ and click on the Authorized Institutions Data Button.

Texas

Southeastern University is approved and regulated by the Texas Workforce Commission on Career Schools and Colleges (Austin, TX).

Student complaints which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Texas Workforce Commission (TWC), 101 East 15th Street, Rm 226&, Austin, TX

78778-0001. Students should go to TWC website to download the student complaint form. Students can also send a written complaint to the Coordinating Board at Texas Higher Education Coordinating Board, Academic Affairs and Research, P.O. Box 12788, Austin, TX 78711.

For additional policies pertaining to the university's operations in Texas, please see the Texas notice page in this catalog.

Virginia

SEU at Crosswalk Community Church is certified to operate by the State Council of Higher Education for Virginia. Main campus address: SEU at Crosswalk Community Church, 7575 Richmond Rd, Williamsburg, VA 23188. The Williamsburg extension is approved to offer three programs: the Bachelor of Science in Ministerial Leadership, the Master of Arts in Ministerial Leadership, and the Associate of Arts.

SEU at Wave Leadership College is certified to operate by the State Council of Higher Education for Virginia. Branch campus address: SEU at Wave Leadership College, 1000 North Great Neck Rd, Virginia Beach, VA 23454. The Virginia Beach extension is approved to offer the Bachelor of Science in Ministerial Leadership.

SEU at Lifepoint Church is certified to operate by the State Council of Higher Education for Virginia. Branch campus address: SEU at Lifepoint Church, 1400 Central Park Blvd., Fredericksburg, VA 22401. The Fredericksburg extension is approved to offer the Bachelor of Science of Ministerial Leadership and the Associate of Arts.

As of August 23, 2017, students at all Virginia extension sites must sign an annual enrollment agreement as required by the State Council for Higher Education for Virginia. Signed agreements are house on-site at the extension site.

Washington

Southeastern University is authorized by the Washington Student Achievement Council and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree-Granting Institutions Act. This authorization is subject to periodic review and authorizes Southeastern University to [offer/ advertise and recruit for] specific degree programs. The Council may be contacted for a list of currently authorized programs. Authorization by the Council does not carry with it an endorsement by the Council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430.

West Virginia

Southeastern University is authorized by the West Virginia Higher Education Policy Commission to offer online programs in the state of West Virginia. Reauthorization is required annually.

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California Notices

Location

Classes are held at the university's main campus in California: SEU at Nor Cal Campus, 1601 Coffee Rd, Modesto, CA 95355.

Approval to Operate

Southeastern University is a private university affiliated with the Assemblies of God churches.

Southeastern University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of Southeastern University.

Southeastern University is approved by the California Bureau for Private Postsecondary Education to operate in California in accordance to the standards as set forth in the CEC 94885 and Code of Regulations, Title 5, Chapter 3.

Description of Facilities

SEU NorCal facilities are owned by The House, an Assembly of God Church. The regional campus is primarily located on the first floor of an educational wing, which includes 2400 square feet of administrative offices; three 1200-square-foot classrooms, each equipped with an 80-inch smart TV and a white board; and a 1200-square foot library housing seven computer workstations. Adjacent to the campus is a 2000-square-foot student union and student success center, housing SEU NorCal's largest computer lab that contains ten workstations. The students also have access to a very modern fitness facility that includes a coffee shop. As needed, additional space is available for chapels and other student events. Students have WIFI access in all of these locations. The facilities and equipment are more than adequate to ensure a positive learning environment.

The facilities at the Modesto campus are highly accessible for students with disabilities. Parking is more than adequate

for students, faculty, and staff. The campus appears to be well-light with security measures in place. A security guard is also on duty at night. Adequate provision has been made for the protection of physical resources, and most importantly, the health and safety of students and employees.

Valid building permits for all mentioned areas are available upon request.

Financial Status

Southeastern University has no bankruptcy petition on file or pending within the last five years.

Review of Catalog and School Performance Fact Sheet

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Mission & Objectives

The mission statement for Southeastern University is provided in this catalog. Visit the General Information link on the right sidebar.

All the programs offered under Southeastern University's School of Unrestricted Education fully support SEU's primary mission of serving Christ and the world through Spirit-empowered life, learning, and leadership. Students formulate a biblical worldview alongside rigorous training in leadership principles, biblical and theological studies, practical ministries training, while receiving a robust foundation in theology, the Bible, spiritual development, church ministry, ecclesiastical operations, as well as a foundation in general education, which will position the student for utmost effectiveness as leaders in the local church and marketplace.

Notice of Transferability

The transferability of credits you earn at SEU at Nor Cal Campus is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the associate or bachelor's degree you earn is also at the complete discretion of the institution to which you may seek to transfer. If the credits that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your education goals. This may include contacting an institution to which you may seek to transfer after attending SEU NorCal to determine if your credits or the degree will transfer. For more details on the credit transfer policy, visit the University's academic catalog, academic policies page.

Admission Policies & Articulation Agreements

The admission policies for Southeastern University are provided in the university's catalog.

Southeastern University has not entered into an articulation or transfer agreement with any other college or university.

Program Costs

The associate degree is a 61 credit hour program and the Bachelor of Science in Ministerial Leadership is a 121 credit hour program, both which are expected to be completed over two years or four semesters and four years or eight semesters, respectively (including fall and spring). Based on this schedule, the program costs are estimated as follows:

Tuition or Fee	2017-18	2018-19	2019-20	2020-21
Tuition	\$6,875	\$6,600	\$6,600	\$6,600
Site Fee	\$3,600	\$3,600	\$3,600	\$3,600
Technology Fee	\$200	\$200	\$200	\$200
Student Tuition Recovery Fund (non-refundable)	\$0	\$0	\$0	\$0
Totals	\$10,675	\$10,400	\$10,400	\$10,400

1) The 2017-18 costs are actual amounts based on set tuition and other fees. The University reserves the right to increase the tuition and fees following each academic year; therefore, the costs for years 2-4 are estimates and should not be considered final. Any changes will be communicated in advance of the next academic year

2) Students should expect basic textbook and related educational costs as a part of their enrollment.

3) Estimated total over two years is \$18,640, and over four years is \$37,280, which is subject to change based on tuition or fee modifications.

4) Effective January 1, 2015, the Student Tuition Recovery Fund (STRF) assessment rate will be zero (\$0) per \$1,000.

Students' Rights & Responsibilities: Student Tuition Recovery Fund

(a) A qualifying institution shall include the following statement on both its enrollment agreement for an educational program and its current schedule of student charges:

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, Education Code. Effective January 1, 2015, the Student Tuition Recovery Fund (STRF) assessment rate will be zero (\$0) per \$1,000.

Student's Right to Cancel

The refund policy for Southeastern University is as follows:

- If Southeastern University has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to the student all the money the student has paid.
- When a student submits written notice of cancellation to the Admission Office or the Office of the Registrar prior to the first day of classes, a full refund (100%) of institutional charges is made.
- If a student withdraws from the university on or before the add/drop deadline after classes have begun, a full refund (100%) of tuition are made.
- A student choosing to withdraw after the commencement of classes is to provide a written notice to the Site Director with the expected last date of attendance. The student is also required to complete a withdrawal form from the Retention Office and complete a short exit interview with the Retention Coordinator to officially withdraw from the university. (Please refer to the University Catalog for additional withdrawal policy details.) A student will be determined to be withdrawn from the institution if the student misses 14 consecutive calendar days.
- If special circumstance arise, a student may submit a leave of absence written request, which should include the date the student anticipates the leave beginning and ending. The leave of absence cannot exceed 180 days in a 12 month period. If a student fails to return on or before the end of an approved leave of absence, they will be considered withdrawn as of the date the LOA was approved for refund purposes.
- When official withdrawal forms are filed in the Retention Office after classes have begun, refunds of tuition and room and board are made within 45 days after receipt of a written request or the date the student last

attended class, whichever is sooner. Expenses and financial aid will be prorated based on Federal Title IV Funds Guidelines. The amount of federal financial assistance that a withdrawing student earns is calculated on a pro-rata basis. Please refer to the attached table. The table lists the percentage of the tuition the student is responsible to pay based on the withdrawal date.

- Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be earned and the student will be responsible for 100% of charges.
- Fees are nonrefundable after the first week of classes.
- If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Additionally, please review the Return of Title IV Funds as stipulated in the University's academic catalog, Financial Information section.

Participation in Federal & State Aid Program

Southeastern University participates in federal financial aid programs for its NorCal Campus students. Federal financial aid programs include the Pell Grant, Direct Subsidized loans, Direct Unsubsidized Loans, Direct Parent PLUS loans, and Direct Graduate PLUS loans. To be considered for any federal aid programs, students must first complete the Free Application for Federal Student Aid (FAFSA) which determines their eligibility for all federal student aid programs. The FAFSA is a free application that determines eligibility for federal aid. To qualify, students must meet basic eligibility criteria and, for most programs, demonstrate financial need. The Pell Grant is awarded to students based on their EFC (expected family contribution) as determined by filing the FAFSA. Students who are U.S. citizens or eligible non-citizens (permanent residents) have the option of borrowing from the Federal Direct Loan (subsidized and unsubsidized) program. Students must complete the FAFSA as well as other loan requirements. Parents of dependent students who are U.S. citizens or eligible non-citizens (permanent residents) have the option of borrowing from the Federal Direct Parent PLUS Loan program. Students must complete the FAFSA as well as other loan requirements. The Direct Parent PLUS Loan is a credit-based loan and requires an application. Students must sign a Master Promissory Note (MPN) for each loan program before any loan disbursements are made. Federal aid is reevaluated each year based on the results of the FAFSA, which must be completed every year. In addition, students must make satisfactory academic progress. Consumer information is intended to provide current students, prospective students and their families with important information regarding the university. To view this important information, please visit the consumer information page.

For additional details pertaining to the university's participation in federal aid programs, see the university's catalog, financial information page.

Housing Options

Southeastern University does not provide housing options to students at the SEU NorCal location.

Distance Education Policies

Professors are expected to answer student emails within 24 hours. An automated response receipt is sent immediately upon submission of assignments through the MyFire portal. Professors are expected to post grades and feedback within a timeframe appropriate to the subject matter and no later than 7 days from assignment due date. Final grades for courses are also submitted within 7 days of the deadline.

Faculty Qualifications

Southeastern University employs full-time or part-time faculty within California. All faculty who teach at Southeastern University meet all of the academic, scholarly, and teaching qualification set forth by our regional accreditor, The Southern Association of Colleges and Schools Commission on Colleges (SACS COC) .

Any faculty member, hired to teach courses in the Bachelor of Science in Ministerial Leadership degree must possess the following minimal qualifications.

- A master's degree in the course discipline with at least 18 graduate hours from a regionally accredited university
- Depending on the subject matter (more practical disciplines), expectations may be set for professional experience. This is established by each academic college and department.

In all cases, the university prefers to hire faculty with terminal degrees in the discipline as SEU must continually monitor the percentage of courses taught by terminally qualified faculty. Once hired, the university provides a comprehensive set of faculty training tools, including the following: (1) an initial onboarding seminar, which is offered face-to-face and via streaming service (on-demand); (2) access to best practices courses in online instruction and course development; (3) a mentor to support to provide one-on-one assistance; and (4) various handbooks and internet training systems. All faculty are required to receive adequate training, regardless of their delivery.

Due to SACS accreditation policies, we will not employ faculty who fail to meet these minimum qualifications.

Library Services

The SEU library is well equipped to serve the needs of the programs offered at these extension sites. Currently, the library's collections include over 80,000 print books and almost 183,000 ebooks, over 4,500 DVD videos (both feature and nonfiction), 85 online videos, over 71,000 online recordings, over 9,600 CDs, and over 1,200 serial titles (including 640 periodical/journal subscriptions and access to an additional 3,045 titles through journal packages), as well as other types of resources. In addition, the library provides more than 50 databases, many with full text availability (over 22,000 titles).

Twelve dedicated and professional staff members (dean, five faculty librarians, four fulltime staff, and two parttime staff) provide the library's services. The five faculty librarians are reference librarians who are available to assist the students and faculty at a distance through telephone, email, video chat, video workshops, and/or consultations. Though all reference librarians are available to help distance students, one librarian (the Reference and Instruction Librarian and Assistant Director of the Library) is specifically trained to work with distance students as a part of that position's job description.

Faculty and students may access the resources at the library and/or through online searching of the catalog, and searching the library's databases through EZProxy. The library uses the OCLC's WorldShare Management Services with WorldCat local serving as the library's catalog. This adds a discovery feature as students are able to access the catalog and some databases essentially through one search. This also facilitates ILL, and users can easily search the larger OCLC bibliographic database to locate additional sources. Users may request books from the library which are supplied by mail with postagepaid return envelopes, and the library will scan and email periodical articles as requested.

Students receive guidance in the use of the library services and resources through the following means. At the request of the sites and through funding by the Extension Site Office, a librarian has made four visits to three sites to provide training. Students have electronic access to LibGuides which bring together information about resources for various programs, some courses, and other more specialized topics. A LibGuide is available especially for distance learners to introduce library services and to give them online library instruction (including instructional videos). There is a LibGuide that identifies the library's databases and includes a tutorial on how to use these databases. The university's LMS (MyFire) has a link to the library's webpage on MyFire's Welcome Page and in each course. The library webpage provides links to the catalog, databases, and other LibGuides on a variety of topics including Citation Styles and Research StepbyStep.

The library makes every effort to supply extension students with the same highquality service that oncampus users receive. The library is open from 7:30 am – 12 am Monday through Thursday, 7:30 – 8:30 on Friday, 12 pm – 8:30 pm on Saturday, and 1pm – 11 pm on Sunday. Online students can generally reach a reference librarian during the day Monday through Friday, and an evening librarian is available until 11 pm Sunday through Thursday. Weekend staff can usually help users, but can forward requests to a reference librarian. The Library Dean and Assistant Director frequently answer research questions on weekends. A Research Request Form is available under the Services tab on the library webpage. This is a 24/7 form that sends an email to a reference librarian who will respond no later than the next open library day. Because of the university's membership in the Tampa Bay Library Consortium (TBLC), chat reference is provided through Florida's cooperative Ask a Librarian service. Even students outside of Florida may use this service as long as they are coming from one of the library's LibGuides or the library home page.

The library is not reliant upon any other library for resources relevant to the programs offered at these extension sites, and electronic databases provided by the library are not accessed through consortial or statewide groups.

Unresolved Question Pertaining to Catalog

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, at www.bppe.ca.gov, and at (888) 370-7589, (916) 431-6959, or by fax at (916) 263-1897.

Nevada Notices

Nevada Notices

Facilities Description

SEU at Central Church

Central Church is located at 1001 New Beginnings Dr, Henderson NV 89011. The building has 1,172 parking spots, this includes accessible parking spots at every entrance. The facility has a total of 6 bathrooms. The First floor has 42 Women's and 32 Men's fixtures. The Second floor has 15 Women's and 11 Men's fixtures. Both floors include the appropriate amount of accessible fixtures. Three main spaces will be used for Southeastern University at Central. The first space is 4,691 square feet and with the dimension of 111' long by 43' wide with an occupancy load of 235 people. The second space is 3,708 square feet with the dimension of 84' long by 47' wide with an occupancy load of 185 people. The third space 2,370 square feet with the dimension of 55' long by 44' wide with an occupancy load of 119. The above spaces have the ability to airplay and connect computers to the TV displays, a complete PA system, a stage, and theater lighting. All of the spaces in the building have been designed to comply with the ADA requirements.

Las Vegas Bible College: An extension site of Southeastern University

Las Vegas Bible College: An extension site of Southeastern University is located at 3051 W Horizon Ridge Parkway, Henderson, NV 89052. The building has 220 parking spots, this includes accessible parking spots at every entrance. The facility has a total of 5 bathrooms. There are 9 Women's and 9 Men's fixtures. Two main spaces will be used for the Southeastern University program. The first space is 5,733 square feet and with the dimension of 91' long by 63' wide with an occupancy load of 600 people. The second space is 726 square feet with the dimension of 33' long by 22' wide with an occupancy load of 45 people. The above spaces have the ability to airplay and connect computers to the TV displays, a complete PA system, a stage, and theater lighting. All of the spaces in the building have been designed to comply with the ADA requirements.

Hours of Operation

Each extension site determines its own hours of operation for face-to-face contact with the students; contact information for each site is provided at the top of this page. Most of the classes are taken online and the hours are determined by each student as they work at their own pace within the determined parameters of the due dates for assignments and assessments. Hours of operation at Southeastern University School of Unrestricted Education are 8:30 am – 5:00 pm EST, Monday through Friday.

Programs and Costs

As part of its commitment to ministerial preparation, SEU offers the church-based extension site program at a reduced tuition rate. During the 2017-18 academic year, tuition is charged at a rate of \$275 per credit hour. Therefore, a full-time student would be charged \$3,300 per semester for 12 hours (or \$6,600 annually for 24 credit hours). Site fees of \$1,260 per semester (or \$2,520 annually) will be charged to the student, but this is subject to vary per site. As collected and on a predetermined schedule, this site fee is reimbursed to the site to cover various expenses. A \$100 technology fee will also be charged each semester. Beyond the \$9,320 collected annually by the university, the extension site may charge additional fees for mission trips or other approved activities; however, these additional fees must be collected by the site. Other fees for textbooks, computers, travel and educational supplies are to be assumed by the student. Assuming a two-year plan, the total cost for the associate degree would be approximately \$18,640. Assuming a four-year plan, the total cost for bachelor degrees is approximately \$37,280. NOTE: The university may increase these rates on an annual basis and will communicate any changes in advance.

Refund Policy

The refund policy for Southeastern University is as follows:

- If Southeastern University has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to the student all the money the student has paid.
- When a student submits written notice of cancellation to the Admission Office or the Office of the Registrar prior to the first day of classes, a full refund (100%) of institutional charges is made.
- If a student withdraws from the university on or before the add/drop deadline after classes have begun, a full refund (100%) of tuition are made.
- When official withdrawal forms are filed in the Office of the Registrar after classes have begun, refunds of tuition and room and board are made during the first nine weeks. Expenses and financial aid will be prorated based on Federal Title IV Funds Guidelines. The amount of federal financial assistance that a withdrawing student earns is calculated on a pro-rata basis. If a student withdraws or is expelled by the institution after the start of the training program and before the completion of more than 60 percent of the program, the institution shall refund to the student a pro rata amount of the tuition agreed upon in the enrollment agreement, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less, and that if the institution is accredited by a regional accrediting agency recognized by the United States Department of Education, the institution may also retain any amount paid as a nonrefundable deposit to secure a position in the program upon acceptance so long as the institution clearly disclosed to the applicant that the deposit was nonrefundable before the deposit was paid. Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be earned and the student will be responsible for 100% of charges.
- Fees are nonrefundable after the first week of classes.
- Any refunds will be paid to the to the person or entity who paid the tuition within 15 calendar days after the (a) date of cancellation by a student of his or her enrollment; (b) date of termination by the institution of the

enrollment of a student; (c) last day of an authorized leave of absence if a student fails to return after the period of authorized absence; (d) or last day of attendance of a student; or (e) or whichever is applicable. Additionally, please review the Return of Title IV Funds as stipulated in the University's academic catalog, Financial Information section.

Faculty

SEU at Central Church

- Shawn Williams

Board of Trustees

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- Douglas Witherup
- John Wootton

Texas Notices

Texas Notices

Location and Facilities Description

SEU at Calvary Church, 4401 State Highway 161, Irving, TX 75038.

SEU at Celebration, 601 Westinghouse Road, Georgetown, TX 78626.

SEU at Hope Fellowship, 9950 Rolator Road, Frisco, TX 75035.

SEU at The Oaks Fellowship, 777 South I-35 East, Red Oak, TX 75154

The main campus facilities description is provided in this catalog. Visit the [General Information Link](#) on the right sidebar.

Approval to Operate

Approved and Regulated by the Texas Workforce Commission, Career Schools and Colleges, Austin, Texas.

Mission, History and Accreditation

The mission statement, history and accreditation for Southeastern University is provided in this catalog. Visit the [General Information Link](#) on the right sidebar.

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Student's Right to Cancel

Under the Texas Education Code, Section 132.061(f) a student who is obligated for the full tuition may request a grade of "incomplete" if the student withdraws for an appropriate reason unrelated to the student's academic status. A student receiving a grade of incomplete is allowed to reenroll in the program during the 12-month period following the date the student withdraws and complete those incomplete subjects without payment of additional tuition.

Library Services

The SEU library is well equipped to serve the needs of the programs offered at these extension sites. Currently, the library's collections include over 80,000 print books and almost 183,000 ebooks, over 4,500 DVD videos (both feature and nonfiction), 85 online videos, over 71,000 online recordings, over 9,600 CDs, and over 1,200 serial titles (including 640 periodical/journal subscriptions and access to an additional 3,045 titles through journal packages), as well as other types of resources. In addition, the library provides more than 50 databases, many with full text availability (over 22,000 titles). (See the Library's Annual Report for 201516).

Twelve dedicated and professional staff members (dean, five faculty librarians, four fulltime staff, and two parttime staff) provide the library's services. The five faculty librarians are reference librarians who are available to assist the students and faculty at a distance through telephone, email, video chat, video workshops, and/or consultations. Though all reference librarians are available to help distance students, one librarian (the Reference and Instruction Librarian and Assistant Director of the Library) is specifically trained to work with distance students as a part of that position's job description, and the library has requested a new position for a dedicated librarian to assist with the needs of distance students.

Faculty and students may access the resources at the library and/or through online searching of the catalog, and searching the library's databases through EZProxy. The library uses the OCLC's WorldShare Management Services with WorldCat local serving as the library's catalog (library.seu.edu/). This adds a discovery feature as students are able to access the catalog and some databases essentially through one search. This also facilitates ILL, and users can easily search the larger OCLC bibliographic database to locate additional sources. Users may request books from the library which are supplied by mail with postagepaid return envelopes, and the library will scan and email periodical articles as requested.

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The library makes every effort to supply extension students with the same highquality service that oncampus users receive. The library is open from 7:30 am – 12 am Monday through Thursday, 7:30 – 8:30 on Friday, 12 pm – 8:30 pm on Saturday, and 1pm – 11 pm on Sunday. Online students can generally reach a reference librarian during the day Monday through Friday, and an evening librarian is available until 11 pm Sunday through Thursday. Weekend staff can usually help users, but can forward requests to a reference librarian. The Library Dean and Assistant Director frequently answer research questions on weekends. A Research Request Form is available under the Services tab on the library webpage. This is a 24/7 form that sends an email to a reference librarian who will respond no later than the next open library day. Because of the university's membership in the Tampa Bay Library Consortium (TBLC), chat reference is provided through Florida's cooperative Ask a Librarian service. Even students outside of Florida may use this service as long as they are coming from one of the library's LibGuides or the library home page.

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- Judy Rachels
- Dino Rizzo
- Terry Roberts
- Victor E. Smith
- Rich Wilkerson, Sr.
- Douglas Witherup
- John Wootton

Faculty and Staff Qualifications

- SEU at Calvary: Trammel Orr, B.S. Ministerial Leadership (in progress), Site Director
- SEU at Celebration: Dr. Andrew Fox, Masters Missional Leadership, Ph.D. Intercultural Studies, Site Director
- SEU at Hope Fellowship: Josh Wright, Site Director
- SEU at The Oaks Fellowship: Bryan Brooks, B.S Religious Studies/ M.Div. Pastoral Theology/ M.B.A., Site Director

Currently, Southeastern University has not selected nor hired instructors to teach at the proposed Texas locations.

Faculty Qualifications

Faculty hired at all extension sites must hold, at minimum, a master's degree or preferably, a terminal degree from a regionally accredited institution, with at least 18 graduate credit hours in the teaching discipline. (The primary exception relates to faculty candidates, who hold an earned master's or terminal degree from an institution, accredited by the Association for Theological Schools [ATS].) This standard is in keeping with the policies set forth by the university's regional accreditor, the Southern Association of Colleges and Schools Commission on Colleges (SACS COC), and applicable programmatic accreditors, if any. Depending on the subject matter, academic colleges and departments may set forth professional experience expectations. This is not determined by the regional or programmatic accreditors.

On-site instructors may be hired to teach practical ministry, Bible, and theology courses in the Bachelor of Science in Ministerial Leadership program.

- Examples of qualified graduate degrees for the ministerial leadership core include, but are not limited to, the following: Masters of Divinity (M.Div.), M.A. in Ministerial Leadership, Doctorate of Ministry (D.Min.), or a Doctorate of Philosophy (Ph.D.) in the field.
- Examples of qualified graduate degrees for the biblical and theological studies core include, but are not limited to, the following: Masters of Divinity (M.Div.), M.A. in Theological/Religious/Biblical Studies, Doctorate of Theology (D.Th.), or a Doctorate of Philosophy (Ph.D.) in the field.

The general education courses (e.g. mathematics, English, humanity, sciences, etc.) are taught online by a professor who is located at the Lakeland, FL campus. There may be some exceptions. In all cases, the instruction must possess a master's or terminal degree from a regionally accredited institution, with at least 18 graduate credit hours in the teaching discipline. Example qualified degrees include, but are not limited to, the following: M.A. in English for all English composition courses, M.A./M.S. in Mathematics for liberal arts mathematics courses, and M.A. in Biology for the natural sciences courses. Faculty qualifications will vary between discipline; however, the minimum requirements remain intact.

In keeping with best practices and to maintain compliance with accreditation policies, SEU will not employ faculty who fail to meet these minimum qualifications.

School Calendar

START AND END DATES FOR SEMESTERS

Semester/Session Start Date End Date

Fall, Session A 8/22/2018 10/16/2018

Fall, Session B 10/17/2018 12/11/2018

Spring, Session A 1/09/2019 3/05/2019

Spring, Session B 3/06/2019 4/30/2019

Educational Delivery Systems

Southeastern University has a contract with The Learning House (TLH) to provide services related to curriculum development and management, infrastructure development and management, faculty and student training, 24/7 technical support, and online best practices consulting. The university is an active participant in ensuring the effectiveness and quality of the programs and courses that are supported by TLH. Management of this partnership is the responsibility of the School of Unrestricted Education and its Center for Online Learning. The Associate Provost for the School and the Director for the Center directly manage the services of TLH with emphasis given to policy creation/maintenance, policy compliance, and general oversight. The School and its staff manage the TLH relationship on a daily basis. Online delivery allows Southeastern to maintain complete control of the curriculum and assessments for the courses.

School Holidays & Vacation Periods

The following holidays will be observed by all extension sites. Specifically, students are not required to attend face-to-face courses and/or practicum on the observed holidays. On the other hand, the online program continues through the holidays observed below unless they lie between semesters or session starts. Vacation periods are the time between each semester start.

- New Year's Day
- Martin Luther King Day
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Break

Hours of Operation

Each extension site determines its own hours of operation for face to face contact with the students; contact information for each site is provided at the top of this page. Most of the classes are taken online and the hours are determined by each student as they work at their own pace within the determined parameters of the due dates for assignments and assessments. Hours of operation at Southeastern University School of Unrestricted Education are 8:30 am – 5:00 pm.

True and Correct Statement

The information contained in this catalog is true and correct to the best of my knowledge.

Andrew E. Miller, Associate Provost, School of Unrestricted Education

Course Descriptions

Foundational Core

BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

Prerequisites & Notes

None

Credits: 4

ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

Prerequisites & Notes

None

Credits: 3

ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

Prerequisites & Notes

ENGL 1133

Credits: 3

ENGL 2133 - WI: INTRODUCTION TO LITERATURE

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

Prerequisites & Notes

ENGL 1233

Credits: 3

HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

Prerequisites & Notes

None

Credits: 3

HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HIST 2013 - AMERICAN HISTORY TO 1877

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

Prerequisites & Notes

None

Credits: 3

HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

Prerequisites & Notes

None

Credits: 3

HUMS 2233 - INTRODUCTION TO HUMANITIES

This is an integrated course designed to increase the student's understanding and appreciation of the creative and expressive arts through the study of representative materials.

Prerequisites & Notes

None

Credits: 3

MATH 1073 - INTERMEDIATE ALGEBRA

This course covers the fundamental principles of algebra. Topics include signed numbers, graphs of linear equations, equations and inequalities, polynomials, rational expressions, radicals, and factoring.

Any major listing College Algebra, Pre-Calculus, or Calculus as part of the Foundational Core requirement with a current (three years or less) mathematics sub score below 23 on the ACT or below 490 on the SAT must enroll in MATH 1073 Intermediate Algebra. Credit may be used for elective credit only. This course may NOT be applied towards a general education math credit.

Prerequisites & Notes

None

Credits: 3

MATH 1213 - COLLEGE ALGEBRA

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1313 - TOPICS IN MATHEMATICS

This course is an introduction to the fundamental concepts and mastery of the basic operational skills involved in the areas of informal geometry, logic, probability, and statistics.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 1323 - EXPLORATIONS IN MATHEMATICS

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

Prerequisites & Notes

See Developmental Education Requirements

Credits: 3

MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, analysis of variance, and correlation and regression.

Prerequisites & Notes

MATH 1213

Credits: 3

NSCI 1034 - LIFE SCIENCE LECTURE/LAB

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

Prerequisites & Notes

NSCI 103L or non-biology majors only

Credits: 4

PPOL 2413 - UNITED STATES GOVERNMENT

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

Prerequisites & Notes

None

Credits: 3

SEU 1001 - STUDENT SUCCESS

This course is designed to prepare new students to effectively participate in an asynchronous learning environment. Key concepts and processes are designed to help students successfully transition into college, identify and utilize motivational techniques for personal success, and apply physiological, social and psychological principles to success in college, career, and life. This knowledge will be acquired by exploring individual strengths, learning styles, personality, interests, and values to increase self-understanding and engaging in research in order to select and/or confirm academic and career plans.

Prerequisites & Notes

None

Credits: 1

SSCI 1503 - PERSONAL STEWARDSHIP

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

Prerequisites & Notes

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

Behavioral & Social Sciences**CRIM 2003 - CRIMINAL JUSTICE AND THE CHRISTIAN**

This course will cover topics that pertain to both the fields of Criminal Justice and Christian Theology, requiring students to examine crime and punishment through the eyes of Jesus Christ. Topics will be predicated on current events, new developments, and the interests of criminal justice majors and professionals.

Prerequisites & Notes

None

Credits: 3

CRIM 2103 - ETHICS IN CRIMINAL JUSTICE

This course is an examination of the historical and philosophical background of the field of ethics, specifically professional ethics in the criminal justice system. The curriculum includes an examination of ethical theories and the relationship and ethical dilemmas faced by professionals within the criminal justice system.

Prerequisites & Notes

None

Credits: 3

CRIM 2223 - INTRODUCTION TO CRIME SCENE INVESTIGATIONS

This course provides an overview of crime scene response. Students will have the opportunity to perform hands-on exercises utilizing techniques performed by crime scene investigators to include sketching and photographing crime scenes, writing reports, collecting and packaging evidence, processing scenes and evidence for latent prints, and courtroom testimony. Advanced crime scene processing techniques will also be demonstrated.

Prerequisites & Notes

None

Credits: 3

CRIM 2323 - CRITICAL ISSUES IN CRIMINAL JUSTICE

This course is a study of current issues and debates that affect the criminal justice system. The curriculum includes an examination and discussion on all aspects and view points of the critical issues faced by professionals within the criminal justice system. Topics for discussion include but are not limited to: public policy implications, media's involvement in the criminal justice system, diversity, workforce generations, criminal justice training, terrorism, shift in types of crime and prevention, and public perceptions of criminal justice professionals.

Prerequisites & Notes

None

Credits: 3

CRIM 2503 - HOMICIDE INVESTIGATION

This course will cover investigating a homicide, the major law officer involved in the investigation, and the basics of preparing the case for trial.

Prerequisites & Notes

None

Credits: 3

CRIM 2704 - INTRODUCTION TO FORENSIC SCIENCE LECTURE/LAB

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

Prerequisites & Notes

None

Credits: 4

CRIM 3103 - CRIMINAL JUSTICE SYSTEM

This course covers the origin, evolution, and daily operation of the criminal justice system in our society. Relationships between the police, courts, and corrections elements are studied, as well as how the United States' system differs from other nations. The relationship between the specific stages of the crime-control process is also covered.

Prerequisites & Notes

None

Credits: 3

CRIM 3203 - WI: SOCIOLOGY OF POLICING

This course will cover the evolution and structure of policing in United States society with special attention to conflicts and imperatives which define police officers' roles and the character of police work.

Prerequisites & Notes

None

Credits: 3

CRIM 3223 - WI: RESEARCH IN CRIMINAL JUSTICE

This course is a writing intensive course that examines of the fundamental research methods in the field of criminal justice. This includes: the development of research questions and research design, methods of data collection, data analysis, and reporting results.

Prerequisites & Notes

None

Credits: 3

CRIM 3303 - JUVENILE DELINQUENCY

This course covers the types of delinquency as well as supporting theories. The effects of social institutions on delinquency, prevention, and control are also studied. The juvenile justice system is compared to the adult system and the social consequences of delinquency are studied.

Prerequisites & Notes

None

Credits: 3

CRIM 3403 - AMERICAN CRIMINAL COURTS

This course examines the court system in the United States. Major topics include: role of the courts, trial procedures, role of decision makers in the court system, distinctions between civil and criminal systems, the alternatives available to the accused prior to trial proceedings, and public policy as it relates to the court system.

Prerequisites & Notes

None

Credits: 3

CRIM 4103 - CORRECTIONS AND PUNISHMENT

This course covers the changing relationship between the way our society is organized and how we handle criminal offenders. There is an emphasis on contemporary conditions and alternatives to traditional responses to crime. Topics covered include the prison environment, deterrence, rehabilitation, retribution, and system reform.

Prerequisites & Notes

None

Credits: 3

CRIM 4203 - THEORY AND CRIMINAL JUSTICE

This course covers an analysis of how crime affects society. Prevention and control of criminal behavior are based on theoretical models. Several of these models are examined as they relate to the day-to-day functions of the police, courts, and corrections.

Prerequisites & Notes

None

Credits: 3

CRIM 4303 - CRIMINAL JUSTICE SENIOR SEMINAR

This course is designed as the capstone learning experience for all Criminal Justice majors. The course will integrate activities into a comprehensive understanding of the integrative nature of the criminal justice system. Emphasis is on policy evaluation, career options, and member training for a criminal justice agency.

Prerequisites & Notes

All Criminal Justice core requirements and senior status

Credits: 3

CRIM 4903 - CRIMINAL JUSTICE INTERNSHIP

This elective course requires work experience, on and/or off campus, in an organization providing on-the-job training in criminal justice including state approved police academies. The intern will be supervised by a faculty coordinator and a supervisor in the organization and will report work experience through written and verbal reports to the faculty coordinator. Internships are calculated at the rate of 50 hours of experience for 1 credit hour and a student may earn up to 15 credits. Police Academy credits are accepted as Internship credit. However, if the student changes majors, the credit does not transfer.

Prerequisites & Notes

Department chair approval required

Credits: 3

NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

Prerequisites & Notes

Prerequisites: None

Credits: 4

PSYC 1133 - INTRODUCTION TO PSYCHOLOGY

An introduction to the field of psychology, with special emphasis on the more applied areas of psychology. Topics addressed include perception, intelligence, learning, personality, and social behavior.

Prerequisites & Notes

None

Credits: 3

PSYC 1233 - PSYCHOLOGY OF ADJUSTMENT

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

Prerequisites & Notes

None

Credits: 3

PSYC 2133 - THEORIES OF PERSONALITY

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2143 - CULTURAL PSYCHOLOGY

This course provides students with an introduction to cross-cultural psychology including the theories and research methods associated with the field. The course examines the effect of culture on psychological processes, social interactions, and understandings of abnormality and wellness. The course includes self-evaluation as well as examination of other cultures.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 2233 - MARRIAGE AND FAMILY

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

Prerequisites & Notes

PSYC 1133 or PSYC 2133

Credits: 3

PSYC 2343 - CHILD & ADOLESCENT DEVELOPMENT

This course studies human growth and development, focusing on the prenatal period, infancy, childhood and adolescence. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Major theories are critically examined with special attention to their differential application in the understanding of development and behavior.

Prerequisites & Notes

PSYC 1133 or PSYC 1233

Credits: 3

PSYC 2353 - ADULT DEVELOPMENT AND AGING

This course is a study of the different processes of development in early, middle, and late adulthood. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Topics will include theories of aging, normative and non-normative physical changes, intellectual changes, and role changes, as well as meaning in late life, death, and dying.

Prerequisites & Notes

PSYC 2343

Credits: 3

PSYC 2433 - HISTORY & SYSTEMS PSYCHOLOGY

This course is a study of the philosophical and scientific antecedents of modern psychology and the history of psychology as an independent scientific discipline. The historical roots of modern psychological theories are explored, as are the various schools of psychology such as behaviorism, Gestalt psychology, psychoanalysis, and phenomenological psychology.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3003 - ABNORMAL PSYCHOLOGY

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

Prerequisites & Notes

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

PSYC 3043 - COGNITIVE PSYCHOLOGY

This course is an introduction to the study of cognitive psychology. Topics to be examined will include perception, attention, memory, language, problem solving and reasoning. Traditional views as well as current trends will be discussed.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3052 - FIELD EXPERIENCE IN PSYCHOLOGY

This course provides students with practical experience in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

Prerequisites & Notes

PSYC 2133

Credits: 2

PSYC 3103 - MARITAL AND FAMILY THERAPY

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

Prerequisites & Notes

PSYC 2133 and PSYC 2233

Credits: 3

PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

Prerequisites & Notes

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

PSYC 3533 - INTRODUCTION TO COUNSELING

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 3633 - PROFESSIONAL/ETHICAL/LEGAL ISSUES

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

Prerequisites & Notes

PSYC 1133, PSYC 1233, PSYC 2133 or PSYC 3533

Credits: 3

PSYC 3733 - SOCIAL PSYCHOLOGY

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 4013 - THE PSYCHOLOGY OF LEADERSHIP-ART OF COMMUNICATION

This course is an investigation of leadership and communication styles as they relate to servant leadership in both the student's personal and professional lives. This course will draw from the messages of Christian leaders presented at Southeastern University's Leadership Forum.

Prerequisites & Notes

PSYC 2133

Credits: 3

PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

Prerequisites & Notes

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

Prerequisites & Notes

PSYC 2133 and PSYC 3003

Credits: 3

PSYC 4053 - WI: RESEARCH METHODS

This course deals with the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

Prerequisites & Notes

PSYC 3633 or PSYC 4133

Credits: 3

PSYC 4133 - STATISTICAL METHODS

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

Prerequisites & Notes

MATH 1213

Credits: 3

PSYC 4233 - WI: EXPERIMENTAL PSYCHOLOGY - SENIOR THESIS

This course enables students to utilize the skills involved in conducting and reporting empirical research in psychology. These skills include defining variables, forming hypotheses, designing experiments with controls to test hypotheses, analyzing the data, and reporting findings following APA guidelines.

Prerequisites & Notes

PSYC 4053

Credits: 3

SSCI 2133 - INTRODUCTION TO SOCIOLOGY

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

Prerequisites & Notes

None

Credits: 3

SSCI 2233 - MARRIAGE AND FAMILY

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

Prerequisites & Notes

Prerequisite: None

Credits: 3

Business & Leadership

BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

Prerequisites & Notes

None

Credits: 3

BBUS 2003 - DESIGN THINKING FOR BUSINESS

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BBUS 2113 - WI: BUSINESS COMMUNICATION

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

Prerequisites & Notes

ENGL 1233

Credits: 3

BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

Prerequisites & Notes

None

Credits: 3

BBUS 2203 - INTRODUCTION TO ECONOMICS

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

Prerequisites & Notes

None

Credits: 3

BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

Prerequisites & Notes

BBUS 2133 or equivalent

Credits: 3

BBUS 2333 - DATA ANALYSIS USING SPREADSHEETS

This course uses raw data in spreadsheets to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheet software. Students will prepare to take the industry standard certification in spreadsheets.

Prerequisites & Notes

None

Credits: 3

BBUS 3003 - BUSINESS ANALYSIS ESSENTIALS

This course is an introduction to Business Analysis and provides an overview of the contents of the International Institute of Business Analysis (IIBA) Business Analysis Body of Knowledge (BABOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3853 (or permission)

Credits: 3

BBUS 3103 - ESSENTIALS OF FINANCE

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

Prerequisites & Notes

BBUS 2233

Credits: 3

BBUS 3143 - PROJECT MANAGEMENT

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

Prerequisites & Notes

BBUS 1003 and BBUS 3203

Credits: 3

BBUS 3153 - GLOBAL BUSINESS MANAGEMENT

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3303 - ESSENTIALS OF MARKETING

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

Prerequisites & Notes

BBUS 1003

Credits: 3

BBUS 3403 - ESSENTIALS OF BUSINESS LAW

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

Prerequisites & Notes

None

Credits: 3

BBUS 3513 - BUSINESS ANALYTICS II

This course covers quantitative aspects of problem-solving and decision-making. This includes waiting lines, inventory, Markov process, probability, game-theory, forecasting, and linear programming. Emphasis is on practical quantitative and qualitative knowledge, skills, and abilities for the business major.

Prerequisites & Notes

MATH 1213 and MATH 2023

Credits: 3

BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in exams using online collaboration tools.

Prerequisites & Notes

None

Credits: 3

BBUS 4013 - BUSINESS ANALYSIS ADVANCED APPLICATION

This course requires students to apply the body of knowledge of business analysis outlined in Business Analysis Body of Knowledge (BABOK). The course uses case studies and real-world scenario to enhance student business analysis skills.

Prerequisites & Notes

BBUS 3003 (or IIBA Academic Certificate in Business Analysis)

Credits: 3

BBUS 4033 - ALTERNATIVE PROJECT MANAGEMENT

This course introduces students to alternative project management techniques useful for the developing business solutions and increasing the productivity of business operations. Business Process Management, Lean, Six Sigma, Agile and Scrum approaches are covered in the course.

Prerequisites & Notes

BBUS 1003 and BBUS 3203

Credits: 3

BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

Prerequisites & Notes

None

Credits: 3

BBUS 4141 - BUSINESS SENIOR SEMINAR

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

Prerequisites & Notes

BBUS 4603 or taken within the last semester

Credits: 1

BBUS 4603 - STRATEGIC MANAGEMENT

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

Prerequisites & Notes

All business core requirements and senior status

Credits: 3

BBUS 4903 - BUSINESS INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval of the Director of the Bachelor of Business Administration

Credits: 3

BPLE 1003 - FOUNDATIONAL CONCEPTS OF BUSINESS

This course is an introduction to the key functions of business in the contemporary economy. The course includes an overview of economics, accounting and finance, management, marketing, and business planning.

Prerequisites & Notes

None

Credits: 3

BPLE 1013 - FINANCIAL DECISION MAKING

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 1133 - INFORMATION SYSTEMS CONCEPTS

This course provides an introduction to computer hardware, software and networks, hardware and software needs assessment, and the societal impact of technology. Basic competency in office productivity applications and the use of the internet for research provides an information systems grounding for students in business, leadership, education, humanities, and the behavioral, natural, and social sciences.

Prerequisites & Notes

None

Credits: 3

BPLE 2003 - DESIGN THINKING

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

Prerequisites & Notes

None

Credits: 3

BPLE 2023 - BUSINESS LEADERSHIP PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. Special attention is given to the development of the students vocational interests and divine design. Practicum I provides the framework for practicums II through the V. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

None

Credits: 3

BPLE 2113 - WI: PROFESSIONAL COMMUNICATIONS

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 2123 - PRINCIPLED LEADERSHIP

This course will examine patterns and styles of leadership in a business environment from Christian perspectives. Special attention will be given to the development of a leaders personal life, spiritual formation, personal ethics, and decision-making, while integrating faith, learning, and work.

Prerequisites & Notes

ENGL 1233

Credits: 3

BPLE 3003 - CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

BPLE 2123

Credits: 3

BPLE 3023 - BUSINESS LEADERSHIP PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. This course focuses on student's vocational calling, God's will and professional experience as it relates to vocation and leadership traits. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum I

Credits: 3

BPLE 3123 - BUSINESS LEADERSHIP PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students service learning opportunities and interaction with a mentor. This course focuses on developing a biblical worldview related to vocation, developing vocational skills, implementing work-life balance strategies, and how to live a life of servant leadership. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum II

Credits: 3

BPLE 3203 - WI: MANAGEMENT CONCEPTS

This course introduces the basic concepts of management and covers the fundamentals of planning, organizing, leading, and controlling organizations. The course emphasizes application and includes a case study presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3303 - MARKETING CONCEPTS

This course examines the basic function of marketing including pricing, product development and management, promotion, and distribution. The course emphasizes application and includes a project presentation.

Prerequisites & Notes

BPLE 1003

Credits: 3

BPLE 3403 - LEGAL CONCEPTS IN BUSINESS

This course discusses legal principles which apply to normal business transactions, contracts, agency, property, insurance, and torts.

Prerequisites & Notes

None

Credits: 3

BPLE 4023 - BUSINESS LEADERSHIP PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students service learning opportunities and interaction with a mentor. This course focuses on advanced vocational skill development which may include industry certification, the role of emotional intelligence in the workplace, and how to lead in a variety of settings. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

Prerequisites & Notes

Practicum III

Credits: 3

BPLE 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship or business. Students prepare and present a case study.

Prerequisites & Notes

None

Credits: 3

BPLE 4123 - BUSINESS LEADERSHIP PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum V provides students advanced service learning opportunities and interaction with a mentor. This course focuses on refining vocational skills oriented to obtaining an entry-level job. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge their workplace success in a chosen careers. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

Prerequisites & Notes

Practicum IV

Credits: 3

BPLE 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

BPLE 4903 - INTERNSHIP

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

Prerequisites & Notes

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

BUSI 5003 - MBA PRINCIPLES

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

Prerequisites & Notes

Admission to the MBA program

Credits: 3

BUSI 5413 - PROBLEM SOLVING & DECISION MAKING

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

Prerequisites & Notes

MATH 2023 or equivalent

Credits: 3

BUSI 5503 - ACCOUNTING AND FINANCE FOR MANAGERS

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the

role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

Prerequisites & Notes

BUSI 5003

Credits: 3

BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

Prerequisites & Notes

Admission to the MBA Program

Credits: 3

CTIS 3613 - DATABASE MANAGEMENT SYSTEMS

This course is designed to teach the use of data management systems as well as the design of databases for proper storage of data and meaningful retrieval of information. Modern database models and database management systems will be used.

Prerequisites & Notes

CTIS 1133

Credits: 3

LDRS 2123 - PRINCIPLED LEADERSHIP

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

Prerequisites & Notes

None

Credits: 3

LDRS 2133 - THE ART OF SELF LEADERSHIP

This course provides students an opportunity to reflect on self leadership teachings from various authors and speakers. Students will contribute to the body of public knowledge regarding self-leadership. They will identify and develop the self-disciplines and behaviors that are essential for successful leadership.

Prerequisites & Notes

None

Credits: 3

LDRS 2223 - LEADERSHIP THEORY AND PRACTICE

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

Prerequisites & Notes

ENGL 1233

Credits: 3

LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

Prerequisites & Notes

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

LDRS 2123 or LDRS 2223.

Credits: 3

LDRS 3133 - FRAMEWORKS FOR COLLABORATION

This course provides students an opportunity to identify and reflect on teachings related to teamwork and collaborative leadership. Students will contribute to the body of public knowledge regarding collaborative leadership. They will identify frameworks for collaboration that lead successful leadership in their context.

Prerequisites & Notes

None

Credits: 3

LDRS 3183 - ORGANIZATIONAL THEORY AND BEHAVIOR

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

Prerequisites & Notes

None

Credits: 3

LDRS 4013 - LEADERSHIP FORUM

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

Prerequisites & Notes

None

Credits: 3

LDRS 4103 - LEADING ORGANIZATIONAL CHANGE

This course prepares learners to better comprehend the hyper-turbulent environment of the 21st century by introducing behavioral science techniques and methodologies to systematically bring about high-performing organizations.

Prerequisites & Notes

LDRS 3183 or MNGT 3183

Credits: 3

LDRS 4113 - WI: APPLIED SERVANT LEADERSHIP CONCEPTS

This capstone course synthesizes previous coursework by reviewing theories and definitions in an effort to apply theory to practice. This course emphasizes the importance of self-discipline, humility, servant leadership, and the art of being contemplative.

Prerequisites & Notes

LDRS 4103, LDRS 4123, or LDRS 4143

Credits: 3

LDRS 4123 - GREAT LEADERS THROUGH HISTORY

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

Prerequisites & Notes

LDRS 2123 or 2223

Credits: 3

LDRS 4133 - LEADING FOR INNOVATION

This course provides students an opportunity to review and reflect on leadership concepts that facilitate innovation. Students will communicate ideas regarding leading for innovation and will identify leadership concepts that complement the need for innovation.

Prerequisites & Notes

None

Credits: 3

LDRS 4141 - SENIOR LEADERSHIP PORTFOLIO

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

Prerequisites & Notes

All major courses or permission

Credits: 1

LDRS 4143 - LEADERSHIP, FOLLOWERSHIP, TEAMWORK

This course surveys basic leadership and motivation theories. It explores the concept of followership. A psychodynamic approach is used to further consider effective teamwork and the leader-follower dynamic.

Prerequisites & Notes

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

LDRS 5003 - THE ART OF SELF LEADERSHIP

This course provides students an opportunity to review and reflect on self-leadership research and teachings. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for successful leadership.

Prerequisites & Notes

None

Credits: 3

LDRS 5123 - SERVANT LEADERSHIP

This course explores academic, biblical, and practitioner concepts of servant leadership. It is intended to encourage a philosophy and lifestyle of servant leadership in students' professional and personal lives.

Prerequisites & Notes

Prerequisite: Admission to the MBA program.

Credits: 3

LDRS 5133 - FRAMEWORKS FOR COLLABORATION

This course provides students an opportunity to identify and reflect on theories related to teamwork and collaborative leadership. Students will contribute to the body of public knowledge regarding a theory of collaborative leadership. They will identify frameworks for collaboration that lead to successful leadership.

Prerequisites & Notes

None

Credits: 3

LDRS 5203 - LEADING FOR INNOVATION

This course provides students an opportunity to review and reflect on leadership theory and innovation. Students will contribute to the body of public knowledge regarding leading for innovation and will identify leadership theories that complement the need for innovation.

Prerequisites & Notes

None

Credits: 3

LDRS 5213 - LEADERSHIP PHILOSOPHY

This course explores the concept of leadership from a holistic approach through anthropology, philosophy, psychology, sociology, and great works of literature. Students examine leader traits and skills, leadership styles in different situations, and leadership philosophies fulfilling higher-order needs, including authentic, transformational, servant, and spiritual.

Prerequisites & Notes

Prerequisite: Admission to the MBA program.

Credits: 3

LDRS 5233 - CURRENT TOPICS IN ORGANIZATIONAL LEADERSHIP

This course provides an opportunity for students to demonstrate a comprehensive understanding of an approved topic related to organizational leadership within various occupations.

Prerequisites & Notes

Prerequisite: Admission to the MBA program.

Credits: 3

SRMT 3403 - SPORT ETHICS

This course is a study of contemporary moral issues in sports, including the relative fairness of performance enhancing drugs and techniques, cheating and deception, the role of violence in sports, and the nature of sportsmanship.

Prerequisites & Notes

SRMT 2103 and SRMT 2303

Credits: 3

SRMT 4503 - SPORT FINANCE

This course is designed to provide critical theories of finance and accounting as applied to managerial control of sport organizations. Topics include forms of team ownership, taxation, financial analysis, feasibility studies, licensing, and economic impact studies.

Prerequisites & Notes

SRMT 3503, SRMT 3303, SRMT 3403, SRMT 3103, SRMT 3603 and SRMT 3203

Credits: 3

Design & Communication

COMM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

Prerequisites & Notes

None

Credits: 3

COMM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

Prerequisites & Notes

None

Credits: 3

COMM 2023 - PHOTOGRAPHY

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

Prerequisites & Notes

None

Credits: 3

COMM 2423 - WI: WRITING FOR DIGITAL MEDIA

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

Prerequisites & Notes

ENGL 1133 and 1233

Credits: 3

COMM 2433 - FILM APPRECIATION

This course is a survey of the historical, social/cultural, political, technical, and stylistic dimensions of film. Students will view and critically respond to films from a variety of periods and genres.

Prerequisites & Notes

None

Credits: 3

COMM 3003 - MAGAZINE DESIGN AND PRODUCTION

This course deals with the process of magazine planning, editing, designing, and distributing.

Prerequisites & Notes

None

Credits: 3

COMM 3113 - INTEGRATING FAITH IN LANGUAGE COMMUNICATION ARTS

This course reviews central elements of a Christian worldview, examines the theoretical dimensions of prominent approaches to the language and communication arts, and explores ways to integrate Christian thought, principles, and values in the fields of language.

Prerequisites & Notes

ENGL 1233

Credits: 3

COMM 3333 - WI: WRITING FOR THE MASS MEDIA

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

Prerequisites & Notes

ENGL 1233

Credits: 3

COMM 3523 - DIGITAL LAYOUT AND DESIGN

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

Prerequisites & Notes

None

Credits: 3

COMM 3793 - DIGITAL MARKETING AND ANALYTICS

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

Prerequisites & Notes

None

Credits: 3

COMM 3823 - WEB PAGE DESIGN

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

Prerequisites & Notes

None

Credits: 3

COMM 4001 - COMMUNICATION SEMINAR

This course readies the future communication professional for the job market by providing career advice on networking, interviewing, job searching, and the production of job application materials.

Prerequisites & Notes

Graduating seniors only

Credits: 1

COMM 4083 - ADVANCED DIGITAL IMAGING

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

Prerequisites & Notes

COMM 2023 and COMM 3523

Credits: 3

COMM 4093 - ADVERTISING DESIGN

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

Prerequisites & Notes

COMM 3523

Credits: 3

COMM 4113 - ADVANCED ILLUSTRATION

This course focuses on advanced illustration techniques, including the production of vector graphics, infographics, and line illustration.

Prerequisites & Notes

COMM 3523

Credits: 3

COMM 4183 - INTERNATIONAL PHOTOJOURNALISM

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

Prerequisites & Notes

COMM 2023

Credits: 3

COMM 4533 - MASS COMMUNICATION LAW

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

Prerequisites & Notes

Junior or Senior Status or approval of the instructor

Credits: 3

COMM 4823 - COMMUNICATION INTERNSHIP

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

Prerequisites & Notes

Advisor Approval Required

Credits: 6

THEO 5503 - SHAPE OF PRACTICAL THEOLOGY

This course covers critical issues related to questions about the nature of God's presence in everyday life. It develops a foundation for practical theology based on fundamental issues by defining dilemmas for study, developing a dialogue with pertinent sources, formulating and implementing reasonable intentions for resolving those dilemmas, and assessing the application of those intentions. This will involve theological reflection on the unique issues which arise in the major spheres of home, church, academy, and workplace.

Prerequisites & Notes

None

Credits: 3

Human Services

HUSV 2013 - INTRODUCTION TO HUMAN SERVICES

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

Prerequisites & Notes

None

Credits: 3

HUSV 2043 - CASE MANAGEMENT & INTERVENTION

This course gives students a foundation in case management competencies and intervention strategies.

Prerequisites & Notes

None

Credits: 3

HUSV 2053 - WI: HUMAN SERVICES DELIVERY

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also examine the impact that past political, social, and cultural changes have on the way services are delivered.

Prerequisites & Notes

None

Credits: 3

HUSV 2433 - HUMAN SERVICES & DEVELOPMENT ACROSS LIFE-SPAN

This course will examine human development across the life-span from a human services perspective. The focus of the course will center around the various services available as they relate to the individuals life-span development from

conception to death.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3033 - GROUP DYNAMICS

This course is a study of group dynamics, with particular attention to group development process. The role of the leader, issue-specific or problem-specific group facilitation, and strategies for dealing with particular group-process issues will be emphasized. Participation in group-process is required of every student.

Prerequisites & Notes

None

Credits: 3

HUSV 3063 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3073 - HUMAN SERVICES PRACTICUM I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3083 - HUMAN SERVICES PRACTICUM II

This course is a continuation of HUSV 3073. It provides students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Prerequisites & Notes

None

Credits: 3

HUSV 3433 - HUMAN SERVICES AND FAITH INTEGRATION

The purpose of this course is to provide students with an opportunity to explore human services from a Christian worldview that involves intentionally integrating faith and human services with an emphasis on spiritual and professional growth.

Prerequisites & Notes

None

Credits: 3

HUSV 3533 - CONFLICT RESOLUTION IN HUMAN SERVICES

This course focuses on human interaction, conflict, and conflict resolution theories in the helping professions. This course also explores methods of conflict resolution associated with positive outcomes related to settling disputes and personal development

Prerequisites & Notes

HUSV 2013

Credits: 3

HUSV 3833 - MANAGEMENT IN HUMAN SERVICES

This course provides an introduction to management practices of human service programs, agencies, and organizations with an emphasis on program development.

Prerequisites & Notes

None

Credits: 3

HUSV 4053 - WI: RESEARCH METHODS

The application of the scientific method of inquiry to theory and practice for the purpose of knowledge building and the development of best practice. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice and evaluation of theory. The focus is on the development of social research and practice with individuals, groups, organizations, and communities.

Prerequisites & Notes

None

Credits: 3

HUSV 5001 - PRE-INTERNSHIP

The Internship PREP one credit hour course prepares and supports students in completing the internship guide and securing an internship site.

Prerequisites & Notes

HUSV 5033, 5043, 5053, 5063, 5203, and 5233

Credits: 1

HUSV 5003 - HUMAN SERVICES ADMINISTRATION

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

Prerequisites & Notes

PCOU 5033

Credits: 3

HUSV 5023 - ORGANIZATIONAL LEADERSHIP AND MANAGEMENT

This course examines the impact of leadership and management as they relate to human service organizations. Emphasis will be placed on a broad-based understanding of leadership and management, including what constitutes effective leadership in various contexts, the role of teams in organizations, the role of power, politics, and conflict in organizations, and how to facilitate organizational change through visionary servant leadership.

Prerequisites & Notes

HUSV 5043

Credits: 3

HUSV 5033 - PROGRAM PLANNING AND EVALUATION

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

Prerequisites & Notes

None

Credits: 3

HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various

human services fields. It provides for examinations, trends, and current challenges in non-profit management.

Prerequisites & Notes

None

Credits: 3

HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

Prerequisites & Notes

None

Credits: 3

HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

Prerequisites & Notes

None

Credits: 3

HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

Prerequisites & Notes

None

Credits: 3

HUSV 5213 - ORGANIZATIONAL BEHAVIOR

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Prerequisites & Notes

None

Credits: 3

HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

Prerequisites & Notes

None

Credits: 3

HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

Prerequisites & Notes

HUSV 5043

Credits: 3

HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

Prerequisites & Notes

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

HUSV 5303 - PARENT AND CHILD RELATIONSHIP

This course explores the nature of parenting and parent-child relations from a historical, theoretical, and developmental perspective. This course will also examine the unique challenges faced by families in today's society including social, economic, and spiritual factors that help parents to create positive, nurturing family environments.

Prerequisites & Notes

HUSV 2013 and HUSV 3063

Credits: 3

HUSV 5313 - CHILD DEVELOPMENT AGES 0-18

This course provides students with an understanding about the developmental stages and characteristics of individuals from birth through adolescence.

Prerequisites & Notes

HUSV 2013, HUSV 3063

Credits: 3

HUSV 5323 - CHILDREN, YOUTH, AND FAMILY SERVICES: POLICY AND PRACTICE

This course provides students with an overview of social service agencies policies and practices throughout the United States and how they impact the needs of children and families.

Prerequisites & Notes

HUSV 2013, HUSV 3063

Credits: 3

HUSV 5333 - AT-RISK CHILDREN

This course will provide an overview of the social and economic issues affecting at-risk children. Integration of various strategies for working with at-risk children will be examined. It will also examine information and research on at-risk conditions and practical help in dealing with children in challenging situations.

Prerequisites & Notes

HUSV 2013 and HUSV 3063

Credits: 3

Ministry & Theology

BIBL 2623 - WI: BIBLICAL HERMENEUTICS

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

Prerequisites & Notes

BIOT 1133, BINT 1233, and ENGL 1233

Credits: 3

BINT 1233 - NEW TESTAMENT SURVEY

An overview of the books of the New Testament in the context of their first century historical environment. The course emphasizes the teachings of each New Testament book, and includes a section on the canon and text of the New Testament. Prerequisite for Bible courses at the 2000 level or above.

Prerequisites & Notes

None

Credits: 3

BINT 3523 - PASTORAL EPISTLES

An expository study of First and Second Timothy and Titus. Consideration is given to the authorship, date, the threat of Gnosticism, and the significance that these epistles have for church organization and for the function of the pastor in the local church.

Prerequisites & Notes

BIBL 2623

Credits: 3

BINT 3833 - I AND II CORINTHIANS

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

Prerequisites & Notes

BIBL 2623

Credits: 3

BINT 4133 - ROMANS

An exegetical study of the book of Romans with special attention given to the major themes of the book.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 1133 - OLD TESTAMENT SURVEY

This course presents a synthetic study of the books of the Old Testament in their religious and historical context. The class develops an appreciation for each book as a unit and for its contribution to God's plan of redemption as it develops in the Old Testament. Required for all majors.

Prerequisites & Notes

None

Credits: 3

BIOT 2033 - ISAIAH

A study of the ministry of Isaiah, with emphasis given to his times, his message to Judah, and his Messianic prophecies. Attention is given to the problem of authorship.

Prerequisites & Notes

BIBL 2623

Credits: 3

BIOT 3123 - HEBREW POETRY

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

Prerequisites & Notes

None

Credits: 3

BIOT 3223 - HEBREW WISDOM LITERATURE

An examination of the wisdom literature of the Old Testament with special emphasis given to Job, Proverbs, and Ecclesiastes.

Prerequisites & Notes

BIBL 2623

Credits: 3

HITH 2413 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

Prerequisites & Notes

Sophomore Standing

Credits: 3

HITH 4303 - HISTORICAL ROOTS OF PENTECOSTALISM

This course examines the development of Pentecostalism, with particular attention to the North American context. Investigation will include: predecessors of Pentecostalism, including African American spiritualities, the Wesleyan holiness movement, the Keswick movement, and American revivalists; the emergence of Pentecostal expressions; the institutionalization of Pentecostalism; and calls to renewal within Pentecostal and neo-Pentecostal expressions.

Prerequisites & Notes

HITH 2403 and HITH 2413

Credits: 3

MISS 2533 - MISSIONARY LIFE AND WORK

A study of the missionary motive, objective, call, qualifications, and preparation of missionary candidates; spiritual and cultural life of the missionary on the field; the administration of missions at home and abroad; and methods used in planting indigenous churches. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

MISS 2633 - HISTORY OF MISSIONS

A historical survey of missions noting the problems and challenges of church expansion. Attention is given to the history, development, and spread of the gospel to every continent. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

MISS 3303 - WORLD VIEWS AND MISSION STRATEGY

An investigation of humanity and various worldviews from a missionary perspective. Various dimensions of people groups and sub-systems are examined as they relate to the world as a whole and as a tool for developing effective mission's strategy. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

MISS 3333 - THEOLOGY OF MISSIONS

An introduction to the theology of the Christian Mission in the Old Testament and a study of the responsibility of the individual, the pastor and the church in its implementation. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Prerequisite: None

Credits: 3

MISS 3733 - WORLD RELIGIONS

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of

Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

Prerequisites & Notes

ENGL 1233

Credits: 3

MISS 4933 - INTERCULTURAL COMMUNICATION

The principles and processes of communicating from one culture to another with a focus on the relevance of incarnation as the model for the communication of the Gospel. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PHIL 2003 - PRINCIPLES OF ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

Prerequisites & Notes

None

Credits: 3

PHIL 3233 - INTRODUCTION TO PHILOSOPHY

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with the method of abstract thinking.

Prerequisites & Notes

None

Credits: 3

PMIN 1513 - EXTENSION SITE PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum I provides students service opportunities and interaction with local church leadership. Special attention is given to the development of the students calling and divine design. Practicum I and Practicum II provide the framework for practicums III through the senior capstone.

Prerequisites & Notes

None

Credits: 3

PMIN 1523 - EXTENSION SITE PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum II provides students service opportunities and interaction with local church leadership. Special attention is given to the development of the student's vocational divine design. Practicum I and Practicum II provide the framework for practicums III through the senior capstone.

Prerequisites & Notes

Practicum I

Credits: 3

PMIN 1542 - WORSHIP MINISTERIAL PRACTICUM I

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum I provides students service opportunities and interaction with local church worship leadership. Special attention is given to the development of the students calling and divine design. Practicum I and Practicum II provide the framework for practicums III through the senior worship capstone.

Prerequisites & Notes

None

Credits: 2

PMIN 1552 - WORSHIP MINISTERIAL PRACTICUM II

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum II provides students service opportunities and interaction with local church worship leadership. Special attention is given to the development of the students vocational divine design. Practicum I and Practicum II provide the framework for practicums III through the senior capstone.

Prerequisites & Notes

Practicum I

Credits: 2

PMIN 2123 - CHRISTIAN SPIRITUALITY

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2223 - EVANGELISM AND MISSION

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

Prerequisites & Notes

None

Credits: 3

PMIN 2302 - STUDENT MINISTRY PRACTICUM I

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 2303 - STUDENT MINISTRY PRACTICUM

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 2402 - STUDENT MINISTRY PRACTICUM II

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

Background check

Credits: 2

PMIN 2513 - EXTENSION SITE PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum III provides students service opportunities and interaction with local church leadership. This course focuses on student's vocational calling, God's will, personal experience as it relates to calling, mentorship, reflective living, and how the individual is wired as a leader.

Prerequisites & Notes

Practicum I-II

Credits: 3

PMIN 2523 - EXTENSION SITE PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum IV provides students service opportunities and interaction with local church leadership. This course focuses on developing a biblical worldview related to vocation, implementing personal giftings, understanding how rest relates to work, how to use a calendar, how to apply action steps, and how to live a life of servant leadership.

Prerequisites & Notes

Practicum I-III

Credits: 3

PMIN 2542 - WORSHIP MINISTERIAL PRACTICUM III

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum III provides students service opportunities and interaction with local church worship leadership. This course focuses on student's vocational calling, God's will, personal experience as it relates to calling, mentorship, reflective living, and how the individual is wired as a worship leader.

Prerequisites & Notes

Practicum I-II

Credits: 2

PMIN 2552 - WORSHIP MINISTERIAL PRACTICUM IV

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum IV provides students service opportunities and interaction with local church worship leadership. This course focuses on developing a biblical worldview related to vocation, implementing personal giftings, understanding how rest relates to work, how to use a calendar, how to apply action steps, and how to live a life of servant leadership as a worship leader.

Prerequisites & Notes

Practicum I-III

Credits: 2

PMIN 3133 - HOMILETICS I

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

COMM 1433 and BIBL 2623

Credits: 3

PMIN 3163 - WORSHIP LEADING I

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

Prerequisites & Notes

None

Credits: 3

PMIN 3173 - CHURCH PRODUCTION TECHNOLOGY I

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include visual (still, video, streaming) and audio editing and production, related software applications (Powerpoint, Keynote, ProPresenter), related web-based resources, and basic recording technology.

Prerequisites & Notes

None

Credits: 3

PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

Prerequisites & Notes

None

Credits: 3

PMIN 3193 - SONGWRITING FOR THE CHURCH

This course is an introduction to songwriting for the Church. Emphasis will be on the building blocks of worship music, lyrical and theological content, making memorable melodies, and co-writing songs. Special attention will be given to the development of contemporary worship songs that come from a local church context.

Prerequisites & Notes

None

Credits: 3

PMIN 3223 - CHILDRENS MINISTRY

The course is a comprehensive overview of the foundations of a ministry directed toward children and family. An emphasis is placed on developing, administering, and evaluating the various aspects of leading a Spirit-led children's and family ministry. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3233 - HOMILETICS II

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

Prerequisites & Notes

PMIN 3133

Credits: 3

PMIN 3263 - EVANGELISM & DISCIPLESHIP OF CHILDREN

This course is an in-depth focus on evangelism and discipleship for children and families. Attention will be given to the various programs and events in which evangelism and discipleship take place. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3273 - FAMILY MINISTRY

This course examines strategies for implementing a multi-generational approach in local church ministry. It focuses on connecting the generations through worship services that minister to all ages. Strategies that engage older generations in mentoring those younger and strategies to integrate families into an intergenerational setting will also be investigated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3283 - CREATIVE COMMUNICATION IN MINISTRY

This course is an introduction to creative and effective communication techniques within children's and youth ministries. It will examine basic principles of the teaching-learning process, the art of storytelling, and a variety of other illustrative methods. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3513 - EXTENSION SITE PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum V provides students service opportunities and interaction with local church leadership. This course focuses on the variety of callings, how to use the Bible to help others identify God's will, how to recognize the different elements related to calling, how to mentor others, the role of emotional intelligence, and how to lead in a variety of settings.

Prerequisites & Notes

Practicum I-IV

Credits: 3

PMIN 3523 - EXTENSION SITE PRACTICUM VI

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum VI provides students service opportunities and interaction with local church leadership. This course focuses on how a biblical worldview connects with practicum work, how to experiment with personal gifting, how to evaluate rest, how to distinguish healthy habits, how to reinforce measurable actions steps, and how to examine servant leadership in others.

Prerequisites & Notes

Practicum I-V

Credits: 3

PMIN 3533 - PASTORAL THEOLOGY I

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3542 - WORSHIP MINISTERIAL PRACTICUM V

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum V provides students service opportunities and interaction with local church worship leadership. This course focuses on the variety of callings, how to use the Bible to help others identify God's will, how to recognize the different elements related to calling, how to mentor other worship leaders, the role of emotional intelligence, and how to lead in a variety of settings.

Prerequisites & Notes

Practicum I-IV

Credits: 2

PMIN 3552 - WORSHIP MINISTERIAL PRACTICUM VI

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum VI provides students service opportunities and interaction with local church worship leadership. This course focuses on how a biblical worldview connects with practicum work, how to experiment with personal gifting, how to evaluate rest, how to distinguish healthy habits, how to reinforce measurable actions steps, and how to examine servant leadership in others.

Prerequisites & Notes

Practicum I-V

Credits: 2

PMIN 3623 - CHURCH PLANTING & REVITALIZATION

This course engages contemporary paradigms for missional church planting and revitalization. Practices are evaluated to determine the basic theological principles to be employed, including providing critiques for effectiveness of those principles and practices in various missional contexts. Resources for facilitating and assessing spiritual growth and in missional contexts are also presented and evaluated. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 3633 - PRACTICAL THEOLOGY II

An in depth study of the church and its program by means of a simulated church model. The class is organized as a church with all offices and organizations. A thorough examination of all church-related experiences such as business meetings, committees, building programs, mission's convention, and special meetings are simulated by the class. Class interactions concerning the nurture and name of the Church complement the practical functioning of the class. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 3533

Credits: 3

PMIN 3833 - ORGANIZATIONAL LEADERSHIP

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4023 - LEADERSHIP DEVELOPMENT

A theological rationale based upon the doctrine of the priesthood of the believer and the gifts of the Holy Spirit is developed with practical application for the recruitment and development of lay persons for ministry within the congregation and to the community. The course focuses on the identification of individual gifts and talents that persons may possess and the training of those individuals for various ministries. Styles of leadership, administrative functions and multi-staff relationships.

Prerequisites & Notes

None

Credits: 3

PMIN 4043 - HOLISTIC DISCIPLEMAKING

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 2123

Credits: 3

PMIN 4133 - PASTORAL COUNSELING I

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4143 - PASTORAL CARE OF FAMILIES

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4153 - SPIRITUAL FORMATION OF FAMILIES

This course examines the spiritual needs of the family and the role of the church as it relates to spiritual development. Particular attention will be given to the interdependency of physical, social, intellectual and emotional development with moral development and the stages of faith. An emphasis will be placed on the relationships between the teaching-learning process and spiritual formation. This course requires careful study of and reflection upon the appropriate

biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4163 - PRACTICAL THEOLOGY OF THE LAITY

This course is designed to help prepare pastors to train lay people to do the work of ministry in their work places, neighborhoods, and extended families.

Prerequisites & Notes

None

Credits: 3

PMIN 4173 - THEOLOGY OF SONGWRITING

This course is an introduction to the craft, development, theology, and history of songwriting. Special attention is given to the study and evaluation of song form and theology in both historic and contemporary contexts. General philosophies of songwriting and the specific approaches of historical and contemporary songwriters will be examined.

Prerequisites & Notes

PMIN 3193

Credits: 3

PMIN 4183 - CHURCH PRODUCTION TECHNOLOGY II

This course is a study of the application of audio and multimedia technologies in church, concert, conferences, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

Prerequisites & Notes

PMIN 3173

Credits: 3

PMIN 4193 - WORSHIP LEADING II

This course is a study of worship leading and the worship leading team. Emphasis will be placed on the development of the spiritual life of the worship leader, developing the spiritual life of the worship team, worship organization, as well as the musical and leadership skills necessary to lead the worship team and congregation during times of corporate worship.

Prerequisites & Notes

PMIN 3163

Credits: 3

PMIN 4201 - WORSHIP MINISTRIES CAPSTONE

This capstone course engages students in ascertaining the certainty and clarity of their call to be a worship leader. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge that call throughout their careers. Students will move toward the clarification and assessment of their ministerial call through a series of interactions with faculty. Taken during the last semester, this course will include seminar presentations, personal interviews, and assessment procedures to provide insight and feedback. In addition, the course provides students service opportunities and interaction with local church worship leadership.

Prerequisites & Notes

Prerequisite: Practicum I-VII

Credits: 1

PMIN 4223 - YOUTH MINISTRIES

A study of the needs and characteristics of young people relating to their place in the home, school, church, and society. An investigation of methods and techniques to win and hold teens through a sound Christian education program and youth worship service. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4233 - PASTORAL COUNSELING II

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family counseling. It requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

PMIN 4133

Credits: 3

PMIN 4323 - CHURCH BUSINESS ADMINISTRATION

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

Prerequisites & Notes

None

Credits: 3

PMIN 4423 - MULTIPLE-STAFF MINISTRY

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

Prerequisites & Notes

None

Credits: 3

PMIN 4503 - EXTENSION SITE PRACTICUM VII

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum VII provides students service opportunities and interaction with local church leadership. This course focuses on how to develop the calling of others, thinking broadly about the will of God, investigating the nature of calling, assemble a team of mentors, construct a plan for emotional intelligence growth, and develop a framework to lead in a variety of settings.

Prerequisites & Notes

Practicum I-VI

Credits: 3

PMIN 4513 - EXTENSION SITE PRACTICUM VIII

This capstone course engages students in ascertaining the certainty and clarity of their call to the care of souls, recognizing such certainty and clarity for longevity in church or para-church related ministry. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge that call throughout their careers. Students will move toward the clarification and assessment of their ministerial call through a series of interactions with faculty. Taken during the last semester, this course will include seminar presentations, personal interviews, and assessment procedures to provide insight and feedback. In addition, the course provides students service opportunities and interaction with local church leadership.

Prerequisites & Notes

Practicum I-VII

Credits: 3

PMIN 4542 - WORSHIP MINISTERIAL PRACTICUM VII

This course is an integrative learning experience, where the university partners with extension sites to create robust training. Practicum VII provides students service opportunities and interaction with local church worship leadership. This course focuses on how to develop the calling of others, thinking broadly about the will of God, investigating the nature of calling, assemble a team of mentors, construct a plan for emotional intelligence growth, and develop a framework to lead in a variety of worship settings.

Prerequisites & Notes

Practicum I-VI

Credits: 2

PMIN 4552 - SENIOR WORSHIP MINISTERIAL PRACTICUM

This course engages students in ascertaining the certainty and clarity of their call to the care of souls, recognizing such certainty and clarity for longevity in church or para-church related ministry. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge that call throughout their careers. Taken during the last semester, this course will include seminar presentations, personal interviews, and assessment procedures to provide insight and feedback. In addition the course provides students service opportunities and interaction with local church leadership.

Prerequisites & Notes

Practicum I-VII

Credits: 2

PMIN 4923 - EVANGELIZING AND DISCIPLING YOUTH

This course offers a brief history of youth awakenings; strategies, including small group ministry, one on one, campus ministry, and church-based events; spiritual growth and development of youth; and resources, including biblical texts and theological contexts.

Prerequisites & Notes

None

Credits: 3

PMIN 5233 - MANAGING CHANGE AND CONFLICT

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

Prerequisites & Notes

None

Credits: 3

PMIN 5243 - GRADUATE PRACTICUM I

Graduate Practicum I

Prerequisites & Notes

None

Credits: 3

PMIN 5353 - EMPOWERED SPIRITUALITY AND DISCIPLESHIP

This course surveys contemporary Pentecostal approaches and challenges to Christian spiritual formation. It offers a review of the biblical foundations and traditional Pentecostal practices or disciplines for a deeper spirituality. In addition it addresses various methodologies and challenges for spiritual formation within the student's particular missional context.

Prerequisites & Notes

None

Credits: 3

PMIN 5373 - HOLISTIC PASTORAL COUNSELING

A study of the techniques and relationships which serve to promote healthy adult growth and functioning. The course begins with an exploration of motivations for working in the helping fields. The course previews basic counseling skills such as warmth, empathy, concreteness, confrontation, interviewing, and treatment planning. The emphasis is on training helping professionals to help others. Personal cognitive-emotional awareness and theological-psychological balance is promoted through a study of individual functioning in interpersonal relationships.

Prerequisites & Notes

None

Credits: 3

PMIN 5473 - FOUNDATIONS FOR CROSS-CULTURAL MINISTRY

This interdisciplinary course is designed to prepare the student for effective ministry in the complexities of cross-cultural and sub-cultural settings. Foundational issues related to applied missions anthropology, inter-cultural communication, and contextualization will be addressed.

Prerequisites & Notes

None

Credits: 3

THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

Prerequisites & Notes

None

Credits: 3

THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

Prerequisites & Notes

None

Credits: 3

THEO 2003 - THEOLOGICAL ETHICS

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

Prerequisites & Notes

None

Credits: 3

THEO 2133 - THEOLOGY OF GOD AND HUMANITY

An introduction to theology (its meaning and purpose), and an overview of the following theological areas: Scripture (revelation, inspiration, and canon), God (His existence, attributes, works and the Trinity), Christ (His person, nature, and works), and the Holy Spirit (His personality, deity, and work). Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

Prerequisites & Notes

None

Credits: 3

THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

Prerequisites & Notes

THEO 2133

Credits: 3

Education

ECED 2433 - THE CHILD: DEVELOPMENT - YOUNG CHILD 0-8

This course provides an in-depth understanding of the development aspects of the young child from conception to age eight. The course also examines implications for curriculum.

Prerequisites & Notes

None

Credits: 3

ECED 2513 - LANGUAGE LITERACY-BASED CURRICULUM DEVELOPMENT PRESCHOOL

This course studies the development of practices that integrate skills and content across the curriculum, and facilitates the development of effective language acquisition and oral expression. Special attention is placed on the identification and creation of developmentally appropriate curriculum materials which promote positive self-concept, self-esteem, and pro-social interaction in the four domains of development (cognitive, social/emotional, physical, and spiritual). Included are explorations of activities which develop thinking skills and which provide exploration, discovery, and cooperative learning.

Prerequisites & Notes

None

Credits: 3

ECED 2523 - METHODS OF TEACHING THE PRESCHOOL CHILD

This course is an introductory overview of the methods of teaching all content areas in the preschool setting, including emergent mathematics, science, literacy, social sciences, and language arts skills. Included is an emphasis upon developmentally appropriate integrated practices, materials, and diagnostic and evaluation techniques.

Prerequisites & Notes

None

Credits: 3

ECED 2533 - PRACTICUM FOR PRESCHOOL EDUCATION

This course makes provision for students to participate in all activities and duties generally expected of a pre-school education instructor.

Prerequisites & Notes

None

Credits: 3

ECED 3323 - CHILDREN'S LITERATURE FOR PREK/PRIMARY

This course is a study of developmentally appropriate integrated curriculum and practices for motivating students to interact with literature including the preparation of learning activities for the Pre-K/Primary classroom.

Prerequisites & Notes

None

Credits: 3

ECED 4123 - EARLY CHILDHOOD GUIDANCE/CLASSROOM MANAGEMENT

This course is designed to help in the identification of developmentally appropriate models and strategies for guiding, disciplining, and managing children's behavior, development of intrinsic motivation in children and conflict resolution among children, and in identification of environmental influences on the behaviors of young children from all cultures

and familial situations.

Prerequisites & Notes

EDUC 3713

Credits: 3

EDUC 2133 - INTRODUCTION TO EDUCATION

This course is a study of the nature and character of American education and how it has been influenced by our social structure, social values, and history. Contemporary issues in education are explored to help provide the student with an understanding of the social foundations of education. The course also includes an orientation to teacher and educational clinical programs, introduction to subject area competencies, professional skills and competencies, benchmarks for the pre-professional level of accomplished practices for teachers, and the Code of Ethics and Professional Conduct.

Prerequisites & Notes

EDUC 2131

Credits: 3

EDUC 2233 - EDUCATIONAL PSYCHOLOGY

This course is a study of student diversity, the principles and philosophy of human growth and development, motivation and learning theory, and how these are applied to teaching. Included are introductions to intelligence theories, cultural issues, instructional approaches, learning taxonomies, motivation, and different assessment tools.

Prerequisites & Notes

None

Credits: 3

EDUC 3243 - TEACHING SOCIAL SCIENCE IN SECONDARY SCHOOL

This course is a study of the objectives, organization of materials, teaching methods, development of content, and evaluation procedures for teaching social science in the secondary school (6-12). Emphasis is on effective teacher behaviors in areas of instructional organization and development, presentation of subject matter, and verbal/nonverbal communication as supported by the domain base of the Florida Performance Measurement System.

Prerequisites & Notes

EDUC 3123

Credits: 3

EDUC 3353 - EMPOWERING ESOL TEACHERS

This course is an overview of curriculum, instructional methods and materials, testing and evaluation, and cross-cultural communication processes and linguistic principles as related to instructing English Language Learners (ELLs) in the K-12 classroom

Prerequisites & Notes

EDUC 3123

Credits: 3

EDUC 3503 - INSTRUCTIONAL TECHNOLOGY

This course is designed to develop skills and techniques needed for the selection, utilization, and production of classroom instructional materials and for application and integration of educational technology and media to all areas of the curriculum, appropriate to students' developmental level.

Prerequisites & Notes

EDUC 2133 and EDUC 3123

Credits: 3

EDUC 4033 - ESOL CURRICULUM & MATERIALS DEVELOPMENT

Focus on designing and evaluating various models of ESOL curricula, and selecting and using appropriate content, instruction methods, and materials for PK-12 students according to levels of English proficiency.

Prerequisites & Notes

EDUC 3533

Credits: 3

EDUC 4043 - APPLIED LINGUISTICS

This course is a practical approach to teaching English to speakers of other languages. The course includes topics such as general linguistics, language theory, principles of language acquisition, and techniques for teaching and assessing K-12 ELL students. Special attention is given to the linguistic components of English, namely phonology, morphology, semantics, syntax, discourse, and pragmatics.

Prerequisites & Notes

EDUC 3353

Credits: 3

EDUC 4063 - METHODS OF TEACHING ESOL

The study of methods and techniques of teaching English to Speakers of Other Languages (ESOL) across the curriculum in PK-12, focusing on incorporation of language Arts content standards and linguistic development.

Prerequisites & Notes

EDUC 3533

Credits: 3

ELED 2443 - THE CHILD:DEVELOPMENT OF YOUNG CHILD 0-11

This course is the study of the physical, psychological, social, emotional, and intellectual development of the child from conception to age eleven and the implications for curriculum development and methodology

Prerequisites & Notes

EDUC 3123

Credits: 3

ELED 3003 - CHILDREN'S LITERATURE AND DEVELOPMENT

This course investigates children's literature emphasizing developmentally appropriate instructional practices. Attention is placed on understanding psychological, social, emotional, and cognitive development as they correlate to motivating students to interact with literature.

Prerequisites & Notes

EDUC 2233

Credits: 3

ELED 3333 - CHILDREN'S LITERATURE

This course is an investigation of genres in literature, with an emphasis on the use of developmentally appropriate curriculum practices and numerous award-winning children's books and authors. Strategies for motivating students with diverse backgrounds to interact with literature are demonstrated. Culturally and instructionally diverse learning activities for the K-6 classroom are prepared.

Prerequisites & Notes

EDUC 3123

Credits: 3

ESED 3113 - SURVEY OF THE EXCEPTIONAL LEARNER

This is a required course for certification in Exceptional Student Education, Elementary Education, and Secondary Education. This is an introductory course that examines the history, characteristics and issues in exceptional education. The course covers all areas of exceptionality and their manifestations from early childhood through adulthood. It is designed to provide students with a firm grounding in the foundations of special education and expose them to the reconstruction of the field, in order that they may better deal with new and ever-changing developments. In addition to classroom meetings, a minimum of 10 hours of observation/participation in a clinical setting is required.

Prerequisites & Notes

EDUC 2123

Credits: 3

Music**MUAI 1801 - GUITAR APPLIED LESSON I**

Thirteen lessons (25 minutes per week) for one hour of credit. The Music Department will determine the appropriate level of instruction.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAI 1821 - GUITAR APPLIED LESSON II

Thirteen lessons (50 minutes per week) for two hours of credit. The Music Department will determine the appropriate level of instruction.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAK 1101 - PIANO APPLIED LESSON I

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAK 1111 - PIANO APPLIED LESSON II

The Music Department will determine the student's level of instruction. Thirteen lessons (50 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAV 1101 - VOICE APPLIED LESSON I

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUAV 1111 - VOICE APPLIED LESSON II

The Music Department will determine the student's level of instruction. Thirteen lessons (50 minutes per week) plus individual practice are required.

Prerequisites & Notes

By arrangement only

Credits: 1

MUSC 1002 - INTRODUCTION TO MUSIC THEORY

This course is an orientation to music designed to help students acquire foundational knowledge of the fundamentals of music.

Prerequisites & Notes

None

Credits: 2

MUSC 1041 - AURAL THEORY I

This course provides training in the recognition of fundamental melodic, harmonic and rhythmic patterns. In addition, training is provided in sight-reading melodic and rhythmic excerpts with a moderate level of difficulty.

Prerequisites & Notes

None

Credits: 1

MUSC 1061 - AURAL THEORY II

This course provides training in the recognition of fundamental to intermediate melodic, harmonic, and rhythmic patterns. In addition, training is provided in sight-reading of melodic and rhythmic excerpts with a moderate level of difficulty.

Prerequisites & Notes

MUSC 1041

Credits: 1

MUSC 1132 - MUSIC THEORY I

This course is the study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, major/minor tonality, and chord construction found in Western music.

Prerequisites & Notes

MUSC 1002 or Theory Placement Exam

Credits: 2

MUSC 1232 - MUSIC THEORY II

This course is a study of the fundamental principles of harmonic progression and harmonic rhythm, seventh chords, modulation, secondary dominants, leading-tone chords, and four-part composition. Included in this course is the study of small musical forms.

Prerequisites & Notes

MUSC 1133

Credits: 2

MUSC 2412 - ELECTRONIC MUSIC COMPOSITION

This course studies the aesthetics, history, and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers and digital or analogue recording equipment. Class work includes hands-on work with recording, editing, and compositional software and hardware.

Prerequisites & Notes

None

Credits: 2

Humanities

HUMS 2033 - THEATRE APPRECIATION

This course is an introductory overview of the elements of dramatic production and the history of theatre.

Prerequisites & Notes

None

Credits: 3