

# **California International Theological Seminary**

**01/01/2019 – 12/31/2019  
CATALOG**

**119 North Curtis Avenue  
Alhambra, CA 91801  
Tel: (626) 458-8781  
Fax: (626) 458-8782  
Website: [www.citseminary.org](http://www.citseminary.org)  
E-Mail: [citseminary@yahoo.com](mailto:citseminary@yahoo.com)**

# Table of Contents

Table of Contents	2	
THE MISSION	5	
HISTORY	5	
CITS STANDARDS	5	
APPROVAL	6	
ACCREDITATION	6	
DOCTRINAL STATEMENT	6	
CITS OBJECTIVES	9	
NON-DISCRIMINATION POLICY		10
LOCATION OF CLASSES		10
FACILITIES AND EQUIPMENT		10
LIBRARY		10
SERVICES		11
HOUSING		11
INTERNATIONAL LANGUAGE CLASSES		11
DISTANCE EDUCATION		11
ONLINE CLASSES		11
RECORDS		11
FINANCIAL INFORMATION	11	
APPLICATION FEES		12
GENERAL FEES		12
SPECIAL FEES		13
DIPLOMA PROGRAM	13	
SPECIAL FEES		13
GRADUATE	13	
PAYMENT OF ACCOUNTS		13
PAYMENT OPTIONS		14
FINANCIAL AID INFORMATION		14
FINANCE CHARGES		14
TITLE IV		14
LOANS		14
REFUNDS		15
VISA		15
BANKRUPTCY NOTICE		15
STUDENT TUITION RECOVERY FUND		15
STUDENT TUITION RECOVERY FUND ASSESSMENTS		16
GRIEVANCES		16

ACADEMIC STANDARDS	17	
SATISFACTORY PROGRESS		17
Full-Time Graduate Students	17	
Part-Time Students, Pre-Seminary Students, and Professional Study Students	17	
PROFESSION		17
FACULTY QUALIFICATIONS		17
ACADEMIC PROBATION		18
APPEALS		18
ADMISSION & REGISTRATION REQUIREMENTS	18	
APPLICATION INFORMATION		18
ENROLLMENT DEPOSIT		18
RE-ADMISSION		19
REGISTRATION		19
CHANGE OF REGISTRATION		19
PRE-REGISTRATION		19
NAME CHANGES		19
NUMBERING OF COURSES		19
ACADEMIC LOAD		20
ATTENDANCE		20
AUDITORS		20
EXPERIENTIAL CREDIT		20
GRADING SYSTEM		20
GRADE CHANGES		21
WITHDRAWALS		21
LEAVE OF ABSENCE		22
INCOMPLETE GRADES		22
TRANSFER STUDENTS		22
TRANSFER OUT		22
TRANSCRIPT REQUESTS		22
TRANSFERABILITY OF CREDITS		23
PLACEMENT SERVICES		23
INTENT TO GRADUATE		23
PROGRAMS OFFERED	23	
English Classes Program	23	
Diploma Program	23	
Graduate	24	
REQUIREMENTS FOR DIPLOMA PROGRAM		24
Diploma Program		25
REQUIREMENTS FOR GRADUATE DEGREE		25
MASTER'S LEVEL DEGREE		25

Admission Standards	26	
Master of Divinity (M. Div.)		26
Admission Standards	26	
Core Requirements:	26	
Thesis	26	
Areas of Concentration	27	
REQUIREMENTS	27	
DIPLOMA OF BIBLICAL STUDIES		27
Diploma Requirements - 24 Units	27	
MASTER OF DIVINITY (M. Div.)		33
Degree Requirements - 102 Units	33	
COURSE DESCRIPTIONS	40	
BIBLE	40	
THEOLOGY	44	
MINISTRY	47	
CHURCH WORSHIP	50	
CHRISTIAN SPIRITUALITY	50	
DISSERTATION SEMINARS	51	
WHY HAVE A NON-TRADITIONAL DEGREE?	52	
NON-TRADITIONAL DEGREES AND JOBS.		52
NON-TRADITIONAL DEGREES AND HIGHER EDUCATION.		52
SUMMARY AND CONCLUSION.		53
SEMINARY FACULTY	53	

## **THE MISSION**

The mission of California International Theological Seminary (CITS) is to provide a Christian education at the baccalaureate and post-baccalaureate levels in biblical studies, theology, and selected applied and professional fields. The focus in seeking to train pastors is to lead them toward excellence in their role of equipping God's people for Christian service.

The master of divinity program, seeks to equip lay persons who desire a more intense level of personal study and discipleship in practical ways for their roles within the local church.

California International Theological Seminary is to be a seminary in the full traditional meaning of the term, with the individual becoming mature in their experience and understanding of the substance of Christ's character and image, while they develop their knowledge and effective potential. It is to be a Seminary where understanding and knowledge are generated and dispersed together with essential principles for their practical application in a contemporary world.

California International Theological Seminary seeks to impart to each student a high level of competency in their ability to study and present the Word of God to others. It is our goal to produce individuals who are able to bring enlightened solutions to the problems that are faced by both the church and the secular world. The faculty seeks to guide each student along a sure pathway of discovery, resulting in a clearer understanding of their personal abilities, giftedness, and compatible fields of ministry.

California International Theological Seminary works to equip students with a practical understanding of the local church through training that covers a range of methods and ways in which they are able to effectively carry out its mission of evangelism, discipleship and ministry involvement.

## **HISTORY**

The vision to establish a Seminary for the training of Christian ministers and lay persons was that of Dr. Philip S. Huang, Founder and Chancellor of Christ International Theological Seminary (CITS) in 1990. Later on, CITS filed a document with the Franchise Tax Board doing business as California International Theological Seminary. The last renewal was done in November 2015. This renewal is valid until November 2020.

From its beginning, California International Theological Seminary has sought to fill an existing void in the field of theological education by addressing the needs of students who require a less traditional approach to obtaining quality instruction at the undergraduate and graduate levels, as well as offering flexible and affordable night courses and short-term seminar classes.

California International Theological Seminary has progressively broadened its missionary outreach as programs designed to meet the needs of the Chinese community were added. The majority of students who have attended the Seminary are now serving as pastors and church workers throughout Southern California and in various countries of the world.

## **CITS STANDARDS**

The Board of Trustees and members of the faculty of California International Theological Seminary recognize the value of maintaining certain high behavioral standards that contribute to the atmosphere on campus. In addition to providing a Christian testimony to our community, these standards assist in promoting a sense of fellowship among students.

California International Theological Seminary is for sincere Christians who are sensitive to the many Biblical principles for Christian living. Although regulations are not the basis for our standing in Christ, or necessarily a consequence of it, they can strengthen the testimony and life of the individual. Therefore, California International Theological Seminary expects its staff, faculty, and students to refrain from gambling and the use of alcoholic beverages, drugs, and tobacco.

All students, faculty and staff of California International Theological Seminary are expected to abstain from all morally degrading social elements wherever they are found, and to exhibit tangible evidence of their maturing knowledge of Christ and the exercise of discerning judgment. They are expected to avoid contention, strife, and arguments with all other persons, whether they are students, staff members, or members of the faculty.

The Seminary reserves the right to dismiss a student who, in its judgment, does not conform either to the stated regulations governing student conduct or to the expressed principles, policies and programs of California International Theological Seminary. These standards apply to the student while he is enrolled in any and all of the CITS programs.

## **APPROVAL**

California International Theological Seminary is a private institution and is seeking accreditation approval from the Bureau for Private Postsecondary Education (BPPE), 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at the above address or at their website at: [www.bppe.ca.gov](http://www.bppe.ca.gov). Telephone number: 916-431-6959 and Fax number: 916-263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 916-431-6959 or by completing a complaint form, which can be obtained on the Bureau's internet Website at [www.bppe.ca.gov](http://www.bppe.ca.gov).

## **ACCREDITATION**

California International Theological Seminary is seeking accreditation approval from the Bureau for Private Postsecondary Education (BPPE), 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833. It has also received the institutional accreditation from Transworld Accrediting Commission (TAC), 231 E. Alessandro Boulevard, Suite A-210, Riverside, CA 92508-6039, for non-traditional Christian Schools, Bible Colleges and Theological Seminaries. TAC is not recognized by the United States Education Department. Therefore, it is not an accreditation agency. Currently, CITS is seeking accreditation from the Transnational Association of Christian Colleges and Schools (TRACS).

Due to California International Theological Seminary's objective to educate students in the areas of Christian character, spirituality, and practical ministry, the seminary has not applied to other major accrediting agencies that hold to a different philosophy of education.

While continuing to pursue our goal of academic excellence, our commitment for the future is to cooperate with other institutions of similar philosophy in the establishment of an accrediting agency that gives credence to the belief that personal acquisition of the substance of Christ is of equal importance to becoming competent in one's chosen field of study.

CITS is seeking pre-accreditation and full accreditation as early as possible. Currently, we are not yet fully accredited. Therefore, our graduates will seek schools that recognize our degrees for possible transfer of units. However, most of them have found placements in various Christian organizations.

## **DOCTRINAL STATEMENT**

In as much as the Seminary is interdenominational and yet theologically conservative, the Articles of Incorporation contain a doctrinal statement that is given below.

The Bible, consisting of all the books of the Old and New Testaments, is our all-sufficient rule for faith and practice. The Bible is verbally inspired by God and is the revelation of God to man, the infallible, authoritative rule for faith and conduct (II Timothy 3:15-17, I Thessalonians 2:13, and II Peter 1:21).

The one true God has revealed Himself as the eternally self-existent “I AM,” the Creator of heaven and earth, and the Redeemer of mankind. He has further revealed Himself as embodying the principles of relationship and association as Father, Son, and Holy Spirit (Deuteronomy 6:4, Isaiah 43:10-11, Matthew 28:19, and Luke 3:22).

The terms “Trinity” and “Persons,” as related to the Godhead, while not found in the Scriptures, are words in harmony with Scripture, whereby we may convey to others our immediate understanding of the doctrine of Christ respecting the Being of God, as distinguished from “many gods and many lords.” We therefore may speak with propriety of the Lord our God, who is One Lord, as a Trinity or as one Being of three Persons, and still be absolutely Scriptural (Matthew 28:19, II Corinthians 13:14, and John 14:16-17).

Christ taught a distinction of Persons in the Godhead which He expressed in specific terms of relationship, as Father, Son, and Holy Spirit, but that this distinction relationship, as to mode, is inscrutable and incomprehensible, because it is unexplained (Luke 1:35, I Corinthians 1:24, Matthew 11:25-27 and 28:19, II Corinthians 13:14, and I John 1:3-4).

Accordingly, therefore, there is that in the Son which constitutes Him the Son and not the Father; and, there is that in the Holy Spirit which constitutes Him the Holy Spirit and not either the Father or the Son. Wherefore the Father is the Begetter, the Son is the Begotten, and the Holy Spirit is the One proceeding from the Father and the Son. Therefore, because these three Persons in the Godhead are in a state of unity, there is but one Lord God Almighty and His name is the Creator and Lord of the universe (John 1:18, 15:26, and 17:11, 21; and Zechariah 14:9).

The Father, Son, and the Holy Spirit are never identical as to Person; nor confused as to relation; nor divided in respect to the Godhead; nor opposed as to relation. The Son is in the Father and the Father is in the Son as to relationship. The Son is with the Father and the Father is with the Son, as to fellowship. The Father is not from the Son, but the Son is from the Father, as to authority. The Holy Spirit is from the Father and the Son proceeding as to nature, relationship, cooperation and authority. Hence none of the Persons in the Godhead exists or works separately or independently of the others (John 5:17, 37; John 8:17, 18).

The appellation, “Lord Jesus Christ,” is a proper name. It is never applied in the New Testament either to the Father or to the Holy Spirit. It therefore belongs exclusively to the Son of God (Romans 1:1-3, 7; II John 3).

The Lord Jesus Christ, as to His divine and eternal nature, is the proper and only Begotten of the Father; but, as to His human nature, He is the proper Son of Man. He is, therefore, acknowledged to be both God and man; who because He is God and man, is “Immanuel” – God with us (Matthew 1:23; I John 4:2, 10, 14; and Revelation 1:13, 17).

Since the name “Immanuel” embraces both God and man in the one Person, our Lord Jesus Christ, it follows that the title Son of God describes His proper deity, and the title Son of Man, His proper humanity. Therefore, the title Son of God, belongs to the order of time (Matthew 1:21-23; II John 3; I John 3:8; and, Hebrews 7:3 and 1:1-13).

It is a transgression of the Doctrine of Christ to say that Jesus Christ derived the title “Son of God” from the fact of the incarnation, or because of His relation to the economy of redemption. Therefore, to deny that the Father is a real and eternal Father, and that the Son is a real and eternal Son, is a denial of the distinction and relationship to the Being of God; it is a denial of the Father and the Son; and, a displacement of the truth that Jesus Christ is come in the flesh (II John 9; John 1:1, 2, 14, 29, 49; I John 2:22, 23; and 4:1-5; and Hebrews 12:2).

The Son of God, our Lord Jesus Christ, having by Himself purged our sins, sat down on the right hand of the Majesty on high, with angels and principalities and powers having been made subject to Him. Having been made both Lord and Christ, He sent the Holy Spirit that we, in the name of Jesus, might bow our knees and confess that Jesus Christ is Lord to the glory of God the Father until the end, when the Son shall become subject to the Father, that God may be all in all (Hebrews 1:3; I Peter 3:22; Acts 2:32-36; Romans 14:11; I Corinthians 15:24-28).

Since the Father has delivered all judgment unto the Son, it is not only the express duty of all in heaven and on earth to bow the knee, but it is an unspeakable joy in the Holy Spirit to ascribe unto the Son all of the attributes of Deity, and to give Him all honor and glory contained in all the names and titles of the Godhead (except those which express relationship); and, thus to honor the Son even as we honor the Father (John 5:22, 23; I Peter 1:8; Revelation 5:6-14; Philippians 2:8-9; and Revelation 7:9-10 and 4:8-11).

The Lord Jesus Christ is the eternal Son of God. The Scriptures declare:

**His virgin birth** - (Matthew 1:23; Luke 1:31, 35)

**His sinless life** - (Hebrews 7:26; I Peter 2:22)

**His miracles** - (Acts 2:22 and 10:38)

**His substitutionary work on the Cross** - (I Corinthians 15:3; II Corinthians 5:21)

**His bodily resurrection from the dead** - (Matthew 28:6; Luke 24:39; I Corinthians 15:4).

**His exaltation to the right hand of God** - (Acts 1:9, 11 and 2:33; Philippians 2:9-11; Hebrews 1:3).

---

Man was created good and upright; for God said, “Let us make man in our image, after our likeness.” However, man by voluntary transgression fell and thereby incurred not only physical death but also spiritual death, which is separation from God (Genesis 1:26, 27, 2:17, and 3:6; Romans 5:12-19).

Man’s only hope of redemption is through the shed blood of Jesus Christ the Son of God.

---

### **The Ordinances of the Church are:**

#### **Baptism in Water**

The ordinance of baptism by immersion is commanded in the Scriptures. All who repent and believe on Christ as Savior and Lord are to be baptized. Thus, they declare to the world that they have died with Christ and that they also have been raised with Him to walk in newness of life (Matthew 28:19; Mark 16:16; Acts 10:47-48; and Romans 6:4).

#### **Holy Communion**

The Lord’s Supper, consisting of the elements – bread and the fruit of the vine – is the symbol expressing our sharing the divine nature of our Lord Jesus Christ (II Peter 1:4); a memorial of His suffering and death (I Corinthians 11:26); a prophecy of His second coming (I Corinthians 11:26); and, is enjoined on all believers “till He come!”

---

All believers are entitled to, and should expect and seek the “promise of the Father,” the baptism in the Holy Spirit and fire, according to the command of our Lord Jesus Christ. This was the experience of all in the early Christian church. By it comes the endowment of power for life and service, the bestowment of the gifts, and their uses in the work of the ministry (Luke 24:49; Acts 1:4, 8; I Corinthians 12:1-31). This experience is subsequent to the experience of the new birth (Acts 8:12-17, 10:44-46, 11:14-16, and 15:7-9).

With the baptism of the Holy Spirit comes such experiences as an overflowing fullness of the Spirit (John 7:37-39; and Acts 4:8); a deepened reverence for God (Acts 2:43; Hebrews 12:28); an intensified consecration to God and dedication to His work (Acts 2:42); and a more active love for Christ, for His Word, and for the lost (Mark 16:20). This experience:

- a. Enables them to evangelize in the power of the Spirit with accompanying supernatural signs (Mark 16:15-20; Acts 4:29-31; and Hebrews 2:3-4).
- b. Adds a dimension to a worshipful relationship with God (I Corinthians 2:10-16 and chapters 12, 13, and 14).
- c. Enables them to respond to the full working of the Holy Spirit in expression of fruit, gifts, and ministries, as in New Testament times, for the edifying of the Body of Christ (Galatians 5:22-26; I Corinthians 14:12; Ephesians 4:11-12; I Corinthians 12:28; and Colossians 1:29).

Sanctification is an act of separation from that which is evil and of dedication unto God (Romans 12:1-2; I Thessalonians 5:23; and Hebrews 13:12). The Scriptures teach a life of “holiness without which no man shall see the Lord” (Hebrews 12:14). By the power of the Holy Spirit we are able to obey the command: “Be ye holy, for I am holy” (I Peter 1:15, 16).



Sanctification is realized in the believer by recognizing his identification with Christ in His death and resurrection; by faith reckoning daily upon the fact of that union; and by offering every faculty continually to the dominion of the Holy Spirit (Romans 6:1-11, 13; 8:1, 2, 13; Galatians 2:20; Philippians 2:12, 13; and I Peter 1:5).

The Church is the Body of Christ, the habitation of God through the Spirit with divine appointments for the fulfillment of the great commission. Each believer, born of the Spirit, is an integral part of the general assembly and church of the firstborn, which are written in heaven (Ephesians 1:22, 23 and 2:22; and Hebrews 12:23).

A divinely called and Scripturally ordained ministry has been provided by our Lord for the threefold purposes of leading the Church in: the evangelization of the world (Mark 16:15-20); the worship of God (John 4:23, 24); and the building of a body of saints being perfected in the image of His Son (Ephesians 4:11-16).

Divine healing is an integral part of the Gospel. Deliverance from sickness is provided for in the Atonement, and is a privilege of all believers (Isaiah 53:4; Matthew 8:16-17; James 5:14-16).

The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the Church (I Thessalonians 4:16; Romans 8:23; Titus 2:13; I Corinthians 15:51-52).

The second coming of Christ includes the rapture of the saints, which is our blessed hope; followed by the visible return of Christ with His saints to reign on the earth for one thousand years (Zechariah 14:5; Matthew 24:27, 30; Revelation 1:7, 19:11-14, and 20:1-6). This millennial return will bring the salvation of national Israel (Ezekiel 37:21; Zephaniah 3:19, 20; Romans 11:26, 27); and, the establishment of universal peace (Isaiah 11:6-9; Psalm 72:3-8; and Micah 4:3-4).

There will be a final judgment in which the wicked dead will be raised and judged according to their works. Whoever is not found in the Book of Life, together with the devil and his angels, the beast and the false prophet, will be consigned to everlasting punishment in the lake which burns with fire and brimstone, which is the second death (Matthew 25:46; Mark 9:43-48; Revelation 19:20, 20:11-15, and 21:8). We look for a new heaven and a new earth (Revelation 21 and 22).

---

Since God's purpose concerning man is to seek and to save that which is lost, to be worshipped by man, and to build a body of believers in the image of His Son, the priority reason for being of California International Theological Seminary, as part of the Church is:

- a. To be an agency of God for evangelizing the world (Acts 1:8; Matthew 28:19-20; and Mark 16:15-16).
- b. To be a corporate body in which men may worship God (I Corinthians 12:13).
- c. To be a channel of God's purpose to build a body of saints who are being perfected in the image of His Son (Ephesians 4:11-16; I Corinthians 12:28 and 14:12).

---

## **CITS OBJECTIVES**

California International Theological Seminary seeks to instruct Christian men and women in order to produce graduates who are:

1. Earnest Christians personally equipped with the substance of Christ for service to the Christian community and society at large.
2. Knowledgeable in the Word of God and in biblical studies.
3. Competent in their field of study.

The intention of the Seminary in its graduate program is to seek to produce graduates who are:

1. Sufficiently mature in their intellectual and experiential understanding of Christ's character and image to impact the spiritual, psychological, and cultural dimensions of a contemporary world.
2. Highly competent in their ability to study and present the Word of God.

The intention of the Seminary in its graduate program is to produce graduates who are:

1. Broadly educated for service in all Christian working fields, including Sunday school teachers, members of church staff, and in leadership positions for the various outreach ministries;
  - a. Who knows how to use the reasoning process: (1) who can use the processes of investigation and research; (2) who can reason logically; (3) who recognizes that in addition to reason and experience, one must exercise faith.
  - b. Who is knowledgeable of Biblically-based values and beliefs to the degree that it permeates their behavior;
  - c. Who is able to communicate and defend Biblically-based ideas on the basis of evidence;
  - d. Who understands and appreciates ethnic and cultural differences.
2. Competent in their major.
  - a. Prepared for graduate study in those programs where graduate degrees are offered.
  - b. Prepared to enter directly into a vocation or profession in Christian ministries.
3. One who is able to make a distinctive contribution to mankind through their vocation, church, and personal witness within the community.
  - a. Committed to maintaining Biblically-based high moral standards.
  - b. Prepared to fulfill Christ's commission to make disciples of all nations.
  - c. Able to express personal knowledge of the Bible and their relationship to Christ, and who demonstrates the love of Christ toward others.

## **NON-DISCRIMINATION POLICY**

California International Theological Seminary subscribes to a policy of equal education and employment opportunity for all people regardless of race, color, national origin, or age. Academic admission is granted without regard to race, color, national origin, or age to all applicants who meet CITS requirements. We comply with Title IX of the Education Amendment of 1972; it does not discriminate on the basis of sex in admission, treatment of students, or employment. CITS complies with the Family Educational Rights and Privacy Act of 1974. It complies with Section 504 of the Rehabilitation Act of 1974 and does not discriminate on the basis of handicap in academic admission, access to, treatment of, or employment in its programs.

## **LOCATION OF CLASSES**

Classes are held on the campus of California International Theological Seminary at 119 North Curtis Avenue in Alhambra, California on Monday, Tuesday, and Thursday evenings from 6:30 pm to 10:20 p.m. and on Saturday mornings from 9:30 a.m. to 12:00 noon.

## **FACILITIES AND EQUIPMENT**

The following equipment is available for classroom usage: Computer and Printer, Fax Machine, Multi-Media Projector, Photocopy Machine, a White Board, and wifi equipment in every classroom.

California International Theological Seminary currently leases one administrative office, one classroom and a chapel, as well as chairs with attached tables, and other chairs for use by its students and faculty at its Alhambra, California location.

## **LIBRARY**

California International Theological Seminary currently has two library rooms and hallways with a total of over 12,500 books. This includes both English and Chinese titles. About 3,000 of these books are in Chinese. The books can be accessed at [libraryworld.net/opac](http://libraryworld.net/opac) and the name of the library is [citsem.lib](http://citsem.lib). A password is not needed to gain access. The library classification system is the Dewey Decimal system. The librarian is available during break time. He will assist students to find the wanted books. A limit of three books per student is enforced, except for students doing their thesis or dissertation. In this case, there is no limit of borrowing the number of books. Most books are theological in nature. However, we also have access to comparative religion, Christianity, the Bible, and

various peripheral subjects, such as Greek and Hebrew learning, church architecture, historical biographies, etc. Students can go to our librarian to borrow and return books during all school sessions.

## **SERVICES**

California International Theological Seminary has available for its students, scholarships, financial aid, campus employment by application, and tuition payment installments, if needed.

## **HOUSING**

California International Theological Seminary (CITS) has a dormitory facility available for students at the approximate cost of \$500 to \$800 per month, depending on the size of the room. This is in a residential area within walking distance of the school. There are other apartments and housing available in the neighborhood as well.

## **INTERNATIONAL LANGUAGE CLASSES**

Most of the courses at California International Theological Seminary are conducted in Mandarin, with English translation immediately available, if needed. If the course is conducted in English, no translation is provided for Mandarin-speaking students. We have two campus locations, and each of them have courses taught in either English or Mandarin. Our campus in Alhambra and Santa Ana have courses in either Mandarin or English. Some classes are bilingual.

California International Theological Seminary (CITS) currently does not require a TOEFL score, and does not have any requirement for English proficiency at the present time. However, this may change in the future. We have been conducting both elementary and intermediate ESL classes during the last few years.

## **DISTANCE EDUCATION**

Occasionally, classes are conducted at various locations using DVDs or online. Also, teachers may travel to a distant location to evaluate the students' progress and conduct final exams. In the past, most of the students have just audited the classes, and not taken them for credit.

## **ONLINE CLASSES**

CITS now has 32 online courses. Students may register online. They can only pursue the Diploma Program online. Satisfactory completion of eight courses online will qualify a student to get a Diploma. The details are attached at the end of this catalog.

## **RECORDS**

All student records are retained in files in the Administrative Office of California International Theological Seminary for perpetuity. We store student transcripts in either CDs or DVDs in a fire-proof safe deposit located at 630 W Santa Anita Street, San Gabriel, CA 91776.

## **FINANCIAL INFORMATION**

California International Theological Seminary (CITS) seeks to provide a quality education for all of its students at the most reasonable cost possible. As a private, non-profit seminary, CITS receives no support from taxes or public funds. The tuition charges for each quarter unit taken by the student do not cover the costs for providing a quality education. The gifts made by alumni, individual supporters, interested churches, and occasionally for-profit corporations, subsidize every student who attends California International Theological Seminary.

The Seminary reserves the right to change all student charges, change its programs of study, or modify its services should curriculum revisions, economic conditions or national emergency make it necessary to do so.

### APPLICATION FEES

An application fee of \$50 must accompany each application for admission. This fee is non-refundable. Applications for the spring quarter which are received after January 1, or for the fall quarter received after August 1 must be accompanied by an additional \$10 fee.

### GENERAL FEES

In addition to tuition, the following fees are charged only as applicable to the individual student:

* Enrollment Deposit	\$ 50.00 (Non-refundable)	
Registration Fee	40.00	
Change of Schedule	10.00	
Transcript Fee (for each copy after the first one)	35.00	
Application Fee for I-20	35.00	
Fee for using the I-20	300.00	
Homeland Security I-901	200.00	
<b>Diploma Program**</b>	<b>\$100/unit</b>	<b>For different major, transfer to theology requires an additional 12 to 18 units</b>
<b>Master Degree</b>	<b>\$250/unit</b>	<b>With scholarship \$125/unit</b>

\* Upon notice of acceptance, an enrollment deposit is required. This amount is applicable toward the total expenses during the student's last quarter of enrollment, but is forfeited if the applicant fails to report for the quarter for which the application was made.

#### Estimates\* of total fees in CITS:

Degrees	Expenses	
Diploma of Biblical Studies**	\$2,400.00	
Pre-Seminary (192 units)**	\$24,000.00	
Master of Divinity (M. Div.)	\$25,500.00	
M. Div. with Scholarship	\$12,750.00	

Degrees	Expenses
Professional Studies (120 units)**	\$18,000.00

\*The above expenses do not include living expenses, insurance, buying a car, maintaining the car, shopping, and other expenses.

\*\* To be transferred to other programs or other schools.

## **SPECIAL FEES**

### **DIPLOMA PROGRAM**

There are special fees to cover services that are required on an individual student basis:

Library Fee	\$ 15.00
Graduation Fee	300.00
Transfer Unit (per unit)	10.00
* Life Experience (per unit)	20.00 (Applicable only 10% of total required units)

## **SPECIAL FEES**

### **GRADUATE**

Library Fee	\$ 15.00
Graduation Fee–Master	350.00
Transfer Unit (per unit)	10.00
* Life Experience (per unit)	20.00 (Applicable only 10% of total required units)
Reading Fee	200.00
Master’s Level Advisory Fee	450.00
Continuation Fee (per quarter)	250.00

\* There is a \$150.00 non-refundable deposit for application for each category of non-traditional unit. However, the deposit is applied toward the total cost when the final units are issued.

## **PAYMENT OF ACCOUNTS**

All tuition and fees for all students are to be paid in full on or before the first day of each quarter. Those students who are unable to pay the total amount of these costs may request consideration for the deferred tuition payment plan. A student is not considered registered, and may not attend classes, until either the tuition is paid or the student is approved for one of the optional plans. All financial accounts must be paid in full before transcripts, diplomas, or degrees may be released.

## **PAYMENT OPTIONS**

The cost of tuition may be paid in one of the following ways:

**Plan 1.** Payment made for each quarter in full on or before the day of fall, winter, or spring registration.

**Plan 2.** A down-payment made at the time of registration with payment of any remaining balance by the first payment due date (October 10 – fall; January 6 – winter; April 5 – spring). No finance charges are assessed.

**Plan 3.** A down-payment equal to one-third of the cost of tuition at the time of registration and the remaining balance as follows:

One-third – First day of fourth week.

One-third – First day of eighth week.

An interest payment of 1.5% per month on the unpaid balance is added. A five (5) day grace period is allowed from the date that payment is due. Students remaining delinquent after the grace period are subject to immediate dismissal.

## **FINANCIAL AID INFORMATION**

It is the desire of California International Theological Seminary to provide financial assistance to needy students within the limits of its resources. This is especially the case for those who, without such aid, would not be able to attend.

The office of student financial services offers counseling and assistance in ascertaining the most suitable form of financial aid for each student.

California International Theological Seminary does not discriminate on the basis of sex, race, color or national and ethnic origin in administration of its scholarship or loan programs. If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the money not paid from federal aid funds is not included.

## **FINANCE CHARGES**

One and one-half percent of the unpaid balance shown on each monthly statement will be added to the account as a finance charge.

A student's transcripts or diploma may be withheld if the student has an outstanding financial obligation to the seminary.

All student payments forwarded for credit to an individual's account should be clearly designated with the student's name and should be addressed as follows:

California International Theological Seminary  
119 North Curtis Avenue  
Alhambra, CA 91801

A student is not registered and cannot attend classes until satisfactory financial arrangements have been made with the office of student financial services.

## **TITLE IV**

California International Theological Seminary (CITS) does not participate in federal and state financial aid programs such as Title IV programs.

## **LOANS**

California International Theological Seminary (CITS) does not have a loan program. However, if the student has financial difficulty to pay the full tuition, they can pay the quarter tuition in three installments. In some cases, the students are given financial aid or partial scholarship by CITS. If the students do not pay tuition in full before graduation, CITS has the right to withhold all transcripts and diplomas.

## **REFUNDS**

In as much as faculty arrangements and other financial commitments are made by California International Theological Seminary for the entire academic year in advance, the following refund policy has been adopted in order to distribute the loss equitably when a student finds it necessary to withdraw from the seminary:

Withdrawal within first week	40%
Withdrawal within second week	20%
Withdrawal within third week	None

Refunds are computed from the beginning of the quarter, based upon the total tuition which has been paid by the student for the quarter classes in which the student is enrolled. There are no refunds for application or registration fees. No refunds are made for deferred payment fees.

All refunds must be requested by properly completing and submitting a departure card or class drop form. In all cases the official withdrawal date determines the amount of the refund. Only the \$50 Registration Fee is not refundable.

## **VISA**

California International Theological Seminary (CITS) can issue the I-20 immigration document for international students in order for them to apply for an American Visa to enter the United States. A non-refundable application fee for the I-20 is \$35 per student. A non-refundable fee of \$300 is charged to the student for using the I-20. A non-refundable fee of \$200 is charged for Homeland Security application of I-901.

## **BANKRUPTCY NOTICE**

California International Theological Seminary has not experienced any occasion or need to file for bankruptcy in all its years of operation. If a bankruptcy occurs, students will be refunded for their unused tuition. Also, CITS will assist the students to transfer to other schools or educational institutions. California International Theological Seminary does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, nor has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.).

## **STUDENT TUITION RECOVERY FUND**

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program, or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

It is a requirement of the State of California that all California resident students who pay his or her tuition are required to pay a state-imposed assessment for the Student Tuition Recovery Fund. This Fund exists to relieve or mitigate economic losses suffered by a student in an educational program as defined in section 94837 of the Code at a qualifying institution, who is or was a California resident or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, paid the assessment, and suffered loss as a result of any of the following: (1) The closure of the institution; (2) The institution's failure to pay refunds or charges on behalf of a student to a third party for fees or any other purposes, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the institution; (3) The institution's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the institution prior to closure in excess of tuition and other costs; (4) A significant decline in the quality or value of the educational program within the 30-day period before the closure of the institution or, if the decline began before that period, the period of decline determined by the Bureau, to a degree that results in the institution's failure to meet minimum operating or academic standards; and (5) The student's inability to collect a judgment entered against a qualifying institution for a violation of the Act, subject to all of the following: (a) The student has reasonably tried, and failed, to collect on the judgment. The Bureau will determine the reasonableness of the effort on a case-by-case basis; (b) The Bureau receives the student's application within 4 years from the school's closure; (c) The student has not received reimbursement or forgiveness from any other source.

A student whose total charges were paid by a third-party payer is not eligible to make a claim.

## **STUDENT TUITION RECOVERY FUND ASSESSMENTS**

Each qualifying institution shall collect an assessment of fifty cents (\$.50) per one thousand dollars (\$1,000) of institutional charges, rounded to the nearest thousand dollars, from each student in an educational program who is a California resident or is enrolled in a residency program. For institutional charges of one thousand dollars (\$1,000) or less, the assessment is fifty cents (\$.50).

Unless a student has a separate agreement to repay the third party, a student whose costs are paid to the institution by third-party payer shall not pay the STRF assessment to the qualifying institution.

Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, the assessment is non-refundable.

## **GRIEVANCES**

California International Theological Seminary has available a suggestion box for the students to use whenever they have complaints or suggestions regarding academic needs or problems related to their education or personal issues.



If the students have a problem they can go to the class leader to assist them in resolving their problems. The class leader could organize a student association who would then negotiate with the faculty committee. If needed, the committee would then meet with the student. The President of California International Theological Seminary would also be involved in the resolution of the situation, if the seriousness would warrant such action.

## **ACADEMIC STANDARDS**

### **SATISFACTORY PROGRESS**

#### **Full-Time Graduate Students**

California International Theological Seminary defines satisfactory academic progress for the full-time graduate student as a student who completes twelve or more units per quarter or thirty-six or more units per academic year while maintaining the minimum cumulative grade point average specified by the graduate program requirements in which the student is enrolled. Students progressing at the minimum full-time rate must complete the graduate degree requirements within the period of time required. For example, participation in a degree program requiring 120 units progressing at twelve units would have ten quarters to complete the program. Repeated courses which have been previously passed are not counted toward minimum satisfactory academic progress requirements.

#### **Full-Time Diploma Students**

California International Theological Seminary defines satisfactory academic progress for the full-time undergraduate student as an individual who completes twelve or more units per quarter or thirty-six or more units per academic year while maintaining a cumulative grade point average of 2.0. The student must complete the undergraduate degree requirements within the time required when progressing at the minimum full-time rate. For example, an undergraduate student in a degree program requiring 180 units progressing at twelve units would have fifteen quarters to complete the program. Repeated courses which have been previously passed are not counted toward minimum satisfactory academic progress requirements.

#### **Part-Time Students, Pre-Seminary Students, and Professional Study Students**

California International Theological Seminary defines satisfactory academic progress for the above student as a student who completes six or more units per quarter and maintains a cumulative grade point average of at least 2.0 for the undergraduate and a cumulative grade point average of 3.0 for the graduate student. Undergraduate students must complete the degree requirements within a maximum of three years beyond that of a full-time student.

## **PROFESSION**

The professional requirement of California International Theological Seminary that leads to a licensed position needs at least a Bachelor of Theology degree, but a Master of Divinity degree is the overall requirement for most American churches.

## **FACULTY QUALIFICATIONS**

To qualify as a member of the faculty of California International Theological Seminary, one must have at least a Master's Degree. However, a Doctor of Ministry or Doctor of Philosophy (D. Min. or Ph.D.) degree is preferred. These degreed professors are listed at the end of this catalog.

## **ACADEMIC PROBATION**

Any student, graduate or undergraduate, who does not maintain the minimum grade point average, as outlined in the Statement of Satisfactory Progress, will be placed on academic probation. In the event that the student does not meet minimum cumulative grade point average requirements for two consecutive quarters while on academic probation, the appropriate faculty committee will consider the student for academic dismissal. Graduate students carrying six quarter units or more who receive less than a 3.0 current grade point average will be considered for dismissal. Any undergraduate student taking six quarter units or more who receives less than a 2.0 current grade point average will be considered for academic dismissal.

## **APPEALS**

All student appeals must be submitted in writing to the records office and include an explanation of why an exception should be granted. The explanation must include information stating why the minimum academic requirements were not met. Appeals must be received within three weeks following notification that the student is on academic probation or has failed to meet probationary requirements.

---

# **ADMISSION & REGISTRATION REQUIREMENTS**

## **APPLICATION INFORMATION**

California International Theological Seminary maintains an admission policy that is selective, and only those who are most likely to profit from the distinctively Christian emphasis and the educational program are admitted.

While no discrimination with reference to racial or national background is practiced in the admission policies, California International Theological Seminary maintains a strong Christian commitment within the evangelical tradition and requires that an applicant be an evangelical believer as a condition of acceptance.

Application forms may be requested from the dean of admissions by students interested in attending California International Theological Seminary. If a pre-admission conference is desired, it is advisable to phone or write in advance for an appointment. Applications should be submitted as early as possible since admission is on a selective basis.

When the application forms and all transcripts of previous academic training have been filed, accompanied by one photograph and an application fee of \$40, an admission decision will be made. Official notification of the decision will be sent by mail to the applicant. Applications must be filed at least one month before new student orientation for the quarter when entrance is planned, in order to avoid an increased application fee of \$50 instead of \$40.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Students who attend a 2-hour class are required to spend 1-hour for study and research. Therefore, if a student takes four 2-hour courses, then he/she should spend 4 hours for extra study and research.

## **ENROLLMENT DEPOSIT**

Applicants who are granted acceptance are required to remit an enrollment deposit of \$50 which is retained in a special account, credited to the student until the final quarter of enrollment.

This enrollment deposit is retained as a continuing pre-registration deposit to ensure the enrolled student a place in the student body. Students currently enrolled who pre-register for the fall quarter and fail to notify the records office before July 31 that they will not be enrolling, or fail to appear for registration in the fall, will forfeit the deposit. Likewise, students currently enrolled who pre-register for the winter or spring quarters and fail to notify the records office before November 30 for winter and January 31 for spring, respectively, that they will not be enrolling, or fail to appear for registration in the winter or the spring will forfeit the deposit.

## **RE-ADMISSION**

A student who has attended California International Theological Seminary and has dropped out for one quarter or more will be required to file an application for re-admission and pay a fee of \$10. Students enrolled for any quarter, but who fail to pre-register for the following quarter will be charged a \$25 re-application fee should they choose to return for that quarter.

## **REGISTRATION**

Students are to register during the scheduled registration days for each quarter. Late registration will continue for one week from the date classes begin. There is a registration fee of \$30 for each quarter. Students receive credit for only those courses in which they are officially enrolled in the office of admissions and records. Registration is mandatory for students in all phases including those who have finished all requirements except the dissertation.

## **CHANGE OF REGISTRATION**

A student who finds it necessary to add or drop a class must submit a Change of Registration form to the office of admissions and records. Failure to fulfill this requirement when dropping a class will result in the student receiving a “UW” (Unofficial Withdrawal) in the subject. A charge is made for each class change transaction.

Students may add classes during the first two weeks of a normal twelve-week quarter schedule. After that date classes cannot be added without the approval of the office of records. Courses may be dropped during the first three weeks of a quarter without penalty. If a course is dropped during the first three weeks of classes, it will not be recorded on the student’s permanent record. Courses dropped between the fourth and sixth week of classes will have a grade of “W” (Official Withdrawal) recorded. See policy for refunds on a previous page for additional information.

## **PRE-REGISTRATION**

Pre-registration for the fall quarter is held during the month of May; during the month of September for the winter quarter; and, in December for the spring quarter. Returning students are required to pre-register if they plan to return to school the next quarter. Failure to pre-register will result in the student having to file an application for re-admission and paying a fee.

## **NAME CHANGES**

Student name change requests which become necessary as a result of marriage or court order must be submitted in writing and must be accompanied by a copy of the legal action which changes the individual’s name.

## **NUMBERING OF COURSES**

Courses numbered 100 to 299 are lower division. Courses numbered 300 to 499 are upper division. Courses numbered 500 and above are graduate level.

## ACADEMIC LOAD

The minimum full-time load for both undergraduate and graduate levels is 12 units per quarter. Those carrying less than the full-time load are considered part-time students.

Graduate students are normally permitted to carry a maximum of 18 units per quarter.

A unit of credit is considered to consist of one class hour (50 minutes) a week for a quarter.

Full-time enrollment is required for students receiving financial aid of any kind, students receiving social security benefits, and veterans receiving full benefits. When dropping classes, students must remember that they are required to maintain a load of twelve (12) units per quarter in order to remain classified as full-time students.

We have four (4) courses per quarter, or sixteen (16) courses per year, in four major categories: Bible/Apologetics, Mission, History/Doctrine, and Language/Hebrew or Greek.

## ATTENDANCE

Students are expected to regularly attend all classes since regular attendance contributes to growth in Christian character and encourages academic excellence. Students who are absent for three classes are equivalent to quitting the class.

Specific attendance requirements and the final authority for satisfactory attendance standards rest with the individual faculty member conducting the class.

The office of records furnishes faculty members with attendance roll forms for each course. Forms are returned to the records office at quarter end.

## AUDITORS

Students desiring to increase their knowledge by taking courses on a non-credit basis may do so by registering as an auditor. Auditors must receive permission from the instructor of the course to be audited. A course that is taken for audit cannot be taken for credit at a later date. Students wishing to audit courses must pursue normal application and registration procedures.

## EXPERIENTIAL CREDIT

Experiential credit, which includes experiences in working with a church or religious organization, etc. would count for only 10% of the student's total credits. For example: An Master of Arts (M.A.) degree requirement is 68 credits to graduate, so no greater than 6 unit credits will be recognized for life experience. Or a Master of Divinity (M.Div.) degree requirement is 102 credits to graduate, so no greater than 10 unit credits will be recognized for life experiences in working with a church or religious organization, etc.

## GRADING SYSTEM

Quality of course work is graded on the following scale, with a system of grade points used to determine a student's general grade-point average or standing:

Grade	Quality	Grade Points
A	Highest Passing	4.0
A-		3.7
B+		3.3
B	Good	3.0
B-		2.7
C+		2.3
C	Average	2.0
C-		1.7

D+		1.3
D	Lowest Passing	1.0
D-		0.7
F	Failure	0.0

The grade point average of a student is obtained by dividing the total number of units attempted at California International Theological Seminary into the total number of grade points obtained. The calculation starts anew for returning students who are entering the graduate level programs.

A “W” indicates an official withdrawal from a class and does not affect the grade point average.

A “UW” indicates an unofficial withdrawal. Students who register for courses and fail to attend are given the grade of “UW” which influences the grade point average the same as an “F”.

An “I” indicates an incomplete grade where students are unable to finish the course due to extenuating circumstances. The incomplete grade may remain on the student’s record for only one quarter. If the student does not complete the course work after one quarter, the grade will be changed to an “F”.

A student will be permitted to repeat a course in which either a “D” or an “F” grade was earned. Courses in which grades of either a “C” or “B” were earned may only be repeated with the approval of the academic dean.

The grades processor in the office of records must be notified when a course is repeated. When a course is repeated where the student received a “D” or “F” grade, the better grade is the only one used in computing the cumulative grade point average. The units are counted only once. When the student is repeating a course and has received a grade of “C” or “B” the first time, both the first and second grades are included in the cumulative grade point calculation.

Grade reports will be issued to students from the office of admissions and records on a quarterly basis.

## **GRADE CHANGES**

Grade changes are only allowable for recording or computational errors and must be corrected by no later than the last day of classes of the next full term quarter.

It is the student’s responsibility to bring any error in grades to the attention of the instructor within the quarter following the quarter in which the original grade was issued.

Once approved, a change of grade notice will be sent to records and entry made on the student’s transcripts.

## **WITHDRAWALS**

A student who officially withdraws from the seminary during a quarter will receive a grade of “W” in all courses, providing that the withdrawal takes place within the first six weeks of class. Otherwise, a grade of “UW” or “F” will be given. A course which is dropped by a student doing passing work results in a grade of “WP”. A course dropped while one is not doing passing work results in a grade of “WF”.

A student withdrawing may be granted honorable dismissal provided that they have met all of their financial obligations to the seminary; have secured a withdrawal form from the office of admissions and records; and, have completed all forms necessary for withdrawal while in good standing.

A student who does not complete the proper forms for withdrawal is considered to be an “unofficial withdrawal” and, as such, is not entitled to receive a refund of a portion of tuition fees; and, will receive a grade of “UW” in each course.

Transcripts will be sent to other schools upon request providing that all financial obligations to the seminary are fulfilled.

A registered student who has been absent without a valid reason for three weeks is considered to be “Withdrawn” by the seminary. No credit will be given. Fees will not be refunded.

## **LEAVE OF ABSENCE**

For international students a leave of absence can be no longer than five months and, in the case of illness, a doctor's written diagnosis or medical certificate is required. If students are absent for three or more classes, for any reason, they will receive no grade for that quarter. However, their records will still be in effect; that is, all previous work done will still be counted and applied toward their degree.

## **INCOMPLETE GRADES**

A student who is unable to complete course work due to extenuating circumstances may receive a grade of "I" for each course which cannot be completed. The incomplete grade may remain on the student's record for no more than one quarter. If the student does not complete the course work after one quarter, a grade of "F" will be given for courses which have not been completed.

## **TRANSFER STUDENTS**

Transfer students are required to present the same application forms and transcripts as those applying for freshman status. The office of records has the final authority for the release of transfer credits into California International Theological Seminary. The student transcript from the last school attended must bear the statement of honorable dismissal.

Transfer students with less than 30 semester units or 48 quarter units of regular college or university work must qualify for admission on the basis of both their high school and college record. A minimum grade average of "C" (2.0) is required on all work attempted at the college level for undergraduate transfers.

Students transferring with more than 30 semester or 48 quarter units will be considered on the basis of their college grades (high school graduation transcript is still required for admission).

A minimum grade average of "B" (3.0) is required for all work attempted at the graduate level for students desiring to transfer into either masters or doctoral level programs. Transcripts must be transmitted to the office of records by no later than one month prior to the start of the quarter in which the student plans to attend.

Transfer students who have attended institutions which are not accredited may be given the opportunity to validate credits through the College Level Examination Program or through consultation. Provisional credit may be granted for non-accredited liberal arts course work in accordance with the policies of the state colleges or universities of the state in which the institution transferring credit is located. Validation of provisional credit is obtained only when the transferring student maintains a cumulative grade point average of "C" or better at the undergraduate level, and "B" or better at the graduate level following enrollment at California International Theological Seminary.

## **TRANSFER OUT**

In order to be eligible to transfer to another school, the student must have completed a minimum of one year course of study at California International Theological Seminary.

## **TRANSCRIPT REQUESTS**

The office of records will release a student's transcript record only upon receiving a written authorization from the student. One transcript of the student's record is furnished free. A \$5 charge is made for each additional official transcript.

A student or alumnus may request a transcript in person or by mail. Telephone requests will not be accepted. To make a request in person, the student or alumnus must fill out a transcript request form and pay the \$5 fee at the office of records.

Mailed requests for transcripts should include the student's name; date of birth; social security number; last quarter attended at California International Theological Seminary; the name and address of where the transcript is to be sent; and, a \$5 fee for each copy of the transcript to be sent. Transcripts will be released only after all financial obligations to the seminary have been paid.

All requests for a transcript must bear the signature of the individual whose permanent record is involved. The request will not be honored if the name is printed or typed, or if it appears that it has been altered in any fashion.

This policy is in compliance with the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment).

### **TRANSFERABILITY OF CREDITS**

The transferability of credits you earn at California International Theological Seminary is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma or certificate you earn in California International Theological Seminary's educational program is also at the complete discretion of the institution to which you may seek to transfer.

If the credits or degree, diploma or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your course work at the institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending California International Theological Seminary to determine if your credits or degree, diploma or certificate will transfer.

### **PLACEMENT SERVICES**

If students wish to apply for internship during the study years, they need to apply for Curriculum Practical Training (CPT) in the first semester or the first two quarters. After graduation they can apply for Optional Practical Training (OPT).

### **INTENT TO GRADUATE**

Students who have satisfactorily completed the necessary course work for baccalaureate or graduate level degrees and who intend to graduate must file an "intent to graduate" form with the office of records a minimum of six weeks prior to graduation. Following review of records, a graduation confirmation notice will be sent to the student.

---

## **PROGRAMS OFFERED**

### **English Classes Program**

California International Theological Seminary offers English courses that might lead to the TOEFL examination. No diploma is offered for English Classes.

---

The pre-seminary student should check the program course work to determine that all of the requirements for entrance into graduate level studies are met. Course work counseling is available to assist the student to properly plan the desired academic load and content.

### **Diploma Program**

This program is offered by another seminary.

**The Diploma of Biblical Studies** — The diploma is designed for those seeking the highest theological degrees available. The course work prepares the student for progression to Master of Divinity degree at the graduate level.

Currently we have 32 Online Courses available. The requirements for online courses are the same as those conducted in our classrooms. They carry equal credit hours. One advantage of online courses is that students do not need to come to our campus. They can study these courses at home using the Internet. They must turn in all assignments for credits. Motivated students can go through the courses faster than those in our classrooms. They are not bound by the ten-week limit of each course. We will assign a professor to guide the student to success. Completion of eight online courses will qualify the student to be awarded the Diploma of Biblical Studies.

---

The pre-seminary student should check the program course work to determine that all of the requirements for entrance into graduate level studies are met. Course work counseling is available to assist the student to properly plan the desired academic load and content.

---

## Graduate

California International Theological Seminary offers courses leading to the following graduate degree:

**Master of Divinity (M. Div.)** — The Master of Divinity degree is for the professional minister. It is designed to provide a high degree of competency in biblical knowledge, refinement of research skills, and personal professional development. The degree prepares one for increased effectiveness in professional pastoral ministry and further study at the doctoral level. The M.Div. degree is considered the minimum educational credential for teaching biblical and theological subjects at accredited Seminaries and Bible Schools.

---

## REQUIREMENTS FOR DIPLOMA PROGRAM

All diploma students require as a prerequisite a high school diploma or GED equivalent for admission into the program. For specific degree requirements see major headings below. In addition to the required units:

1. Writing competency is a requirement of graduation for all students, including all incoming transfer students.
  2. A minimum of twenty-four (24) quarter units must be taken at California International Theological Seminary. Credit by examination may not be used to fulfill the minimum residence requirement of twenty-four quarter units.
  3. All external (correspondence) course work must be completed and an official transcript received by the office of admissions before the senior year.
  4. A “C” average, or a 2.0 grade point average is required on all work taken at the baccalaureate level at California International Theological Seminary.
- The core requirements are as follows:



## Diploma Program

The student must complete 24 quarter units of undergraduate 100-400 level courses.

Currently we have 32 Online Courses available. The requirements for online courses are the same as those conducted in our classrooms. They carry equal credit hours. One advantage of online courses is that students do not need to come to our campus. They can study these courses at home using the Internet. They must turn in all assignments for credits. Motivated students can go through the courses faster than those in our classrooms. They are not bound by the ten-week limit of each course. We will assign a professor to guide the student to success. Completion of eight online courses will qualify the student to be awarded the Diploma of Biblical Studies.

### Core Requirements:

Character Formation	3 units
Bible Survey	3 units
Systematic Theology	3 units
Ministry (Required)	3 units
Christian Spirituality	3 units
Bible Research	3 units
Ministry Electives	3 units
Bible/Theology Electives	<u>3 units</u>
TOTAL	24 units

Definition of Unit: Two Lecture Hours are equivalent to 3 units, because each student must spend an extra hour outside class for study and research.

---

## REQUIREMENTS FOR GRADUATE DEGREE

All applicants must hold a Bachelor's degree in Bible or Theology, a Bachelor of Ministry degree, or its academic equivalent in order to enter the Masters Degree program. Students with either baccalaureate or theological deficiencies may be admitted into the program on a provisional basis, but will be required to complete up to 30 quarter units of undergraduate study at California International Theological Seminary. In addition to the required units:

1. The applicant must have a 3.0 grade point average on a 4.0 scale. Students not meeting this requirement will be placed on probation if accepted into the program. Graduate students transferring units from unaccredited colleges will be granted provisional acceptance into the program, except that a waiver of this requirement may be made if their grade point average is 3.0 or higher.
2. Students who have not taken Greek may take beginning Greek at California International Theological Seminary with credit being granted toward graduation.

## MASTER'S LEVEL DEGREE

California International Theological Seminary offers the Master of Divinity degree.

### **Admission Standards**

The student must present an acceptable baccalaureate degree. Each should be a graduate from a recognized and/or regionally accredited college with a minimum grade point average of 3.0 (on a 4.0 scale).

All applicants must submit a written statement outlining their vocational objectives and how the degree might relate to those objectives.

The core requirements for each of the degrees are as follows:

### **Master of Divinity (M. Div.)**

The Master of Divinity is a professional minister's degree. It is designed to give a high degree of competency in Biblical knowledge, research, and the communication of God's Word. The student must complete a minimum of 102 units of graduate study, 3 years beyond the Bachelor's degree or 1 year beyond the M.A. degree.

### **Admission Standards**

The student must present an acceptable Bachelor of Arts and Bachelor or Master of Ministry or Divinity degree. They must have maintained at least a 3.0 average in their Ministry or Divinity program and have completed at least eight semester hours of Greek and twelve semester hours of Hebrew, four of which may be Aramaic.

Applicants who are deficient in the biblical languages may take the prerequisites at California International Theological Seminary while taking other M.Div. courses, but such deficiencies must be made up before more than 18 units in other subjects may be taken.

Divinity degrees presented from non-accredited seminaries and theological schools are individually evaluated. Deficiencies discerned in such cases may be made up by course work at California International Theological Seminary or other accredited institutions.

Students must also have the personal qualifications necessary for a minister of Christ, including promise of future usefulness. They must be spiritually qualified by providing evidence of a born-again experience and a consistent Christian manner of life.

Graduates of other seminaries must file a full application with the office of admissions and records. All applicants are required to submit a statement of one or two double-spaced typewritten pages explaining their career goals and personal objectives in seeking M.Div. training.

### **Core Requirements:**

Character Formation	12 units
Ministry (Required)	15 units
Christian Spirituality	12 units
Bible & Theology	60 units
Thesis Seminar	<u>3 units</u>
TOTAL	102 units

### **Thesis**

The student will be assigned an academic advisor during the thesis seminar portion of study. The student will be required to prepare a 75-page thesis covering Old and New Testament Theology. The thesis must be submitted by early January or late May prior to graduation. Upon completion and acceptance of the thesis, the student will receive a certificate.

## Areas of Concentration

Old Testament Theology  
New Testament Theology

# REQUIREMENTS

## DIPLOMA OF BIBLICAL STUDIES

### Diploma Requirements - 24 Units

#### Character Formation - 3 Units

Pastor's Spiritual & Emotional Health	3 Units	CF200 - 300
Moral & Value Development	3 Units	CF201 - 301
Leadership Development	3 Units	CF202 - 302
Ministerial Ethics	2 Units	CF204 - 304
Foundations of Leadership	3 Units	CF205 - 305
Leadership Relationships	3 Units	CF206 - 306

#### Bible Survey - 3 Units

Old Testament Survey	3 Units	BI200 - 300
New Testament Survey	3 Units	BI201 - 301
Survey of Church History I	3 Units	TH200 - 300
Survey of Church History II	3 Units	TH201 - 301
Survey of Modern Theo. Thought	3 Units	TH207 - 307

#### Systematic Theology – 3 Units

Systematic Theology I	3 Units	TH202 - 302
Systematic Theology II	3 Units	TH203 - 303
Systematic Theology III	3 Units	TH204 - 304

#### Ministry – 3 Units

Evangelism	2 Units	MN200 - 300
Advanced Evangelism	3 Units	MN202 - 302
Asian Evangelism	2 Units	MN203 - 303

Soul Winning	2 Units	MN204 - 304
Church Planting in the USA	2 Units	MN210 - 310
Principles of Church Growth USA	3 Units	MN211 - 311
Pastoral Theology	3 Units	MN220 - 320
Pastor & Personal Finance	3 Units	MN227 - 327
Pastor & Church Finance	3 Units	MN228 - 328
Pastoral Counseling	3 Units	MN240 - 340
Christian Spirituality - 3 Units		
Christian Faith Development	3 Units	CS200 - 300
Ministry of Holy Spirit (Believer's Life)	3 Units	CS210 - 310
Developing Devotional Life	3 Units	CS211 - 311
Discovering Your Spiritual Gifts	2 Units	CS220 - 320
Cultivating Spiritual Growth	3 Units	CS230 - 330
Bible Research - 3 Units		
Pentateuch	3 Units	BI202 - 302
Historical Books	3 Units	BI210 - 310
Major Prophets	3 Units	BI225 - 325
Gospels: Life of Christ	3 Units	BI252 - 352
Ministry Electives - 3 Units		
Evangelism	2 Units	MN200 - 300
Advanced Evangelism	3 Units	MN202 - 302
Asian Evangelism	2 Units	MN203 - 303
Soul Winning	2 Units	MN204 - 304
Church Planting in the USA	2 Units	MN210 - 310
Principles of Church Growth USA	2 Units	MN211 - 311
Small Group Ministries	2 Units	MN212 - 312
Discipleship	2 Units	MN213 - 313
Advanced Church Growth	3 Units	MN214 - 314
Pastoral Theology	3 Units	MN220 - 320
Advanced Study in Ministry	1-3 Units	MN225 - 325
Pastor & Personal Finance	3 Units	MN227 - 327
Pastor & Church Finance	3 Units	MN228 - 328
Creative Preaching	2 Units	MN230 - 330
Homiletics	3 Units	MN231 - 331
Hermeneutics	2 Units	MN232A-332A
Hermeneutics & Bible Study	3 Units	MN233 - 333
Exegetics	3 Units	MN235 - 335

Sermon Preparation	3 Units	MN236 - 336
Advanced Sermon Preparation	3 Units	MN237 - 337
Pastoral Counseling	3 Units	MN240 - 340
Advanced Counseling	3 Units	MN242 - 342
Marriage & Family Counseling	3 Units	MN244 - 344
Handling Stress	2 Units	MN248 - 348
Church Personnel Management	3 Units	MN250 - 350
Pastoral Ministry	3 Units	MN451 - 351
Leadership Development	2 Units	MN452 - 352
Church Management	2 Units	MN453 - 353
Church Finance and Admin.	2 Units	MN454 - 354
Admin. Organ. & Leadership	3 Units	MN455 - 355
Learning Contract in Ministry	3 Units	MN295 - 395
<b>Bible/Theology Electives - 3 Units</b>		
Pentateuch	3 Units	BI202 - 532
Genesis	3 Units	BI207 - 537
Historical Books	3 Units	BI210 - 530
Elements of Hebrew	3 Units	BI215 - 315
Advanced Hebrew	3 Units	BI216 - 316
Advanced Hebrew - Reading	3 Units	BI217 - 317
Advanced Hebrew - Grammar	3 Units	BI218 - 318
Beginning Greek	3 Units	BI315A
Elementary Greek II	3 Units	BI316A
Advanced Greek Grammar	3 Units	BI317A
Poetic & Wisdom Literature	3 Units	BI220 - 320
Major Prophets	3 Units	BI225 - 325
Isaiah & Jeremiah	3 Units	BI226 - 326
Isaiah	3 Units	BI227 - 327
Minor Prophets	3 Units	BI228 - 328
Advanced Studies in Minor Prophets	3 Units	BI329 - 429
Feasts and Festivals of Israel	3 Units	BI235 - 335
Daniel	3 Units	BI236 - 336
Old Testament Typology	3 Units	BI240 - 340
The Book of Joshua	3 Units	BI242 - 342
Old Testament Theology	3 Units	BI251 - 351
Gospels: Life of Christ	3 Units	BI252 - 352
Synoptic Gospels	3 Units	BI252A
Sermon on the Mount	3 Units	BI253 - 353
The Gospel of John	3 Units	BI254 - 354

The Johannine Epistles	3 Units	BI254A-354A
Jesus in the Gospel of John	3 Units	BI255 - 355
Acts of the Apostles	3 Units	BI256 - 356
Romans	3 Units	BI257 - 357
Galatians	3 Units	BI258 - 358
I Corinthians	3 Units	BI259 - 359
II Corinthians	3 Units	BI259A-359A
Ephesians	3 Units	BI260 - 360
Philippians	3 Units	BI261 - 361
Colossians	3 Units	BI262 - 362
The Prison Epistles	3 Units	BI264 - 364
The Pastoral Epistles	3 Units	BI265 - 365
Hebrews	3 Units	BI270 - 370
General Epistles	3 Units	BI271 - 371
Daniel and Revelation	3 Units	BI280 - 380
Advanced Studies in Revelation	3 Units	BI281 - 381
The O.T. in the N.T.	3 Units	BI282 - 382
New Testament Backgrounds	3 Units	BI290 - 390
New Testament Theology	3 Units	BI292 - 392
Trinity & the Person of Christ	3 Units	TH205 - 305
Survey of Modern Theo. Thought	3 Units	TH207 - 307
Reformation Theology	3 Units	TH209 - 309
Hermeneutics	2 Units	TH210 - 310
A Biblical View of Man	3 Units	TH211 - 311
Acts 29 - Paul to Augustine	3 Units	TH214 - 314
Versions of the Bible	2 Units	TH215 - 315
Apologetics	2 Units	TH220 - 320
Cults and the Occult	2 Units	TH223 - 323
Cults of America	2 Units	TH226 - 326
Ministerial Ethics	2 Units	TH230 - 330
Pneumatology	3 Units	TH240 - 340
Doctrine of Church - 20th Century	3 Units	TH248 - 348
Eschatology	3 Units	TH250 - 350
Bible Prophecy	3 Units	TH253 - 353
Current Events in Eschatology	3 Units	TH254 - 354
Church History	2 Units	TH280 - 380
Character Formation - 10 Units		
Pastor's Spiritual & Emotional Health	3 Units	CF400 - 500

Moral & Value Development	3 Units	CF401 - 501
Leadership Development	3 Units	CF402 - 502
Ministerial Ethics	2 Units	CF404 - 504
Foundations of Leadership	3 Units	CF405 - 505
Leadership Relationships	3 Units	CF406 - 506
Ministry - 10 Units		
Evangelism	2 Units	MN400 - 500
Advanced Evangelism	3 Units	MN402 - 502
Asian Evangelism	2 Units	MN403 - 503
Church Planting in the USA	2 Units	MN410 - 510
Principles of Church Growth USA	3 Units	MN411 - 511
Pastoral Theology	3 Units	MN420 - 520
Advanced Study in Ministry	3 Units	MN425 - 525
Pastor & Personal Finance	3 Units	MN427 - 527
Pastor & Church Finance	3 Units	MN428 - 528
Pastoral Counseling	3 Units	MN440 - 540
Marriage & Family Counseling	3 Units	MN444 - 544
Church Personnel Management	3 Units	MN450 - 550
Christian Spirituality - 6 Units		
Christian Faith Development	3 Units	CS400 - 500
Ministry of Holy Spirit (Believer's Life)	3 Units	CS410 - 510
Developing Devotional Life	3 Units	CS411 - 511
Discovering Your Spiritual Gifts	2 Units	CS420 - 520
Cultivating Spiritual Growth	3 Units	CS430 - 530
Bible & Theology - 12 Units		
Pentateuch	3 Units	BI502
Historical Books	3 Units	BI510
Major Prophets	3 Units	BI525
Gospels: Life of Christ	3 Units	BI552
Area of Concentration - 24 Units		
Evangelism	2 Units	MN400 - 500
Advanced Evangelism	3 Units	MN402 - 502
Asian Evangelism	2 Units	MN403 - 503
Soul Winning	2 Units	MN404 - 504
Church Planting in the USA	2 Units	MN410 - 510
Principles of Church Growth USA	3 Units	MN411 - 511

Small Group Ministries	2 Units	MN412 - 512
Discipleship	2 Units	MN413 - 513
Advanced Church Growth	3 Units	MN414 - 514
Pastoral Theology	3 Units	MN420 - 520
Advanced Study in Ministry	1-3 Units	MN425 - 525
Pastor & Personal Finance	3 Units	MN427 - 527
Pastor & Church Finance	3 Units	MN428 - 528
Creative Preaching	2 Units	MN430 - 530
Homiletics	3 Units	MN431 - 531
Advanced Preaching	2 Units	MN532
Hermeneutics	2 Units	MN432A-532A
Hermeneutics & Bible Study	3 Units	MN433 - 533
Exegetics	3 Units	MN435 - 535
Sermon Preparation	3 Units	MN436 - 536
Advanced Sermon Preparation	3 Units	MN437 - 537
Pastoral Counseling	3 Units	MN440 - 540
Advanced Counseling	3 Units	MN442 - 542
Marriage & Family Counseling	3 Units	MN444 - 544
Handling Stress	2 Units	MN448 - 548
Church Personnel Management	3 Units	MN450 - 550
Pastoral Ministry	3 Units	MN451 - 551
Leadership Development	2 Units	MN452 - 552
Church Management	2 Units	MN453 - 553
Church Finance and Admin.	2 Units	MN454 - 554
Admin. Organ. & Leadership	3 Units	MN455 - 555
Introduction to World Missions	2 Units	MN570
Contemporary Theology of Missions	3 Units	MN571
History of Missions	3 Units	MN572
Theology of Missions	3 Units	MN573
World Missions & Local Church	3 Units	MN574
Learning Contract in Ministry	3 Units	MN495 - 595
Field Ministry Project Seminar - 3 Units		
Masters Project Seminar	3 Units	RR700
Thesis Seminar - 3 Units		
Masters Thesis Seminar	3 Units	RR701



## MASTER OF DIVINITY (M. Div.)

### Degree Requirements - 102 Units

#### Character Formation - 12 Units

Pastor's Spiritual & Emotional Health	3 Units	CF400 - 500
Moral & Value Development	3 Units	CF401 - 501
Leadership Development	3 Units	CF402 - 502
Ministerial Ethics	2 Units	CF404 - 504
Foundations of Leadership	3 Units	CF405 - 505
Leadership Relationships	3 Units	CF406 - 506

#### Ministry - 15 Units

Evangelism	2 Units	MN400 - 500
Advanced Evangelism	3 Units	MN402 - 502
Asian Evangelism	2 Units	MN403 - 503
Soul Winning	2 Units	MN404 - 504
Church Planting in the USA	2 Units	MN410 - 510
Principles of Church Growth USA	3 Units	MN411 - 511
Small Group Ministries	2 Units	MN412 - 512
Discipleship	2 Units	MN413 - 513
Advanced Church Growth	3 Units	MN414 - 514
Pastoral Theology	3 Units	MN420 - 520
Advanced Study in Ministry	3 Units	MN425 - 525
Pastor & Personal Finance	3 Units	MN427 - 527
Pastor & Church Finance	3 Units	MN428 - 528
Creative Preaching	2 Units	MN430 - 530
Homiletics	3 Units	MN431 - 531
Advanced Preaching	2 Units	MN532
Hermeneutics	2 Units	MN432A-532A
Hermeneutics & Bible Study	3 Units	MN433 - 533
Exegetics	3 Units	MN435 - 535
Sermon Preparation	3 Units	MN436 - 536
Advanced Sermon Preparation	3 Units	MN437 - 537
Pastoral Counseling	3 Units	MN440 - 540
Advanced Counseling	3 Units	MN442 - 542
Marriage & Family Counseling	3 Units	MN444 - 544
Church Personnel Management	3 Units	MN450 - 550
Pastoral Ministry	3 Units	MN451 - 551
Leadership Development	2 Units	MN452 - 552

Church Management	2 Units	MN453 - 553
Church Finance and Admin.	2 Units	MN454 - 554
Admin. Organ. & Leadership	3 Units	MN455 - 555
Introduction to World Missions	2 Units	MN570
Contemporary Theology of Missions	3 Units	MN571
History of Missions	3 Units	MN572
Theology of Missions	3 Units	MN573
World Missions & Local Church	3 Units	MN574
Learning Contract in Ministry	3 Units	MN495 - 595
Christian Spirituality - 12 Units		
Christian Faith Development	3 Units	CS400 - 500
Ministry of Holy Spirit (Believer's Life)	3 Units	CS410 - 510
Developing Devotional Life	3 Units	CS411 - 511
Discovering Your Spiritual Gifts	2 Units	CS420 - 520
Cultivating Spiritual Growth	3 Units	CS430 - 530
Bible & Theology - 60 Units		
Old Testament Survey	3 Units	BI400 - 500
New Testament Survey	3 Units	BI401 - 501
Pentateuch	3 Units	BI402 - 502
Genesis	3 Units	BI407 - 507
Historical Books	3 Units	BI410 - 510
Elements of Hebrew	3 Units	BI415 - 515
Advanced Hebrew	3 Units	BI416 - 516
Advanced Hebrew - Reading	3 Units	BI417 - 517
Advanced Hebrew - Grammar	3 Units	BI418 - 518
Beginning Greek	3 Units	BI415A-515A
Elementary Greek II	3 Units	BI416A-516A
Advanced Greek Grammar	3 Units	BI417A-517A
Poetic & Wisdom Literature	3 Units	BI420 - 520
Major Prophets	3 Units	BI425 - 525
Isaiah & Jeremiah	3 Units	BI426 - 526
Isaiah	3 Units	BI427 - 527
Minor Prophets	3 Units	BI428 - 528
Advanced Studies in Minor Prophets	3 Units	BI429 - 529
Feasts and Festivals of Israel	3 Units	BI435 - 535
Daniel	3 Units	BI436 - 536
Old Testament Typology	3 Units	BI440 - 540
The Book of Joshua	3 Units	BI442 - 542

Old Testament Theology	3 Units	BI451 - 551
Gospels: Life of Christ	3 Units	BI452 - 552
Synoptic Gospels	3 Units	BI452A-552A
The Gospel of John	3 Units	BI454 - 554
The Johannine Epistles	3 Units	BI454A-554A
Jesus in the Gospel of John	3 Units	BI455 - 555
Acts of the Apostles	3 Units	BI456 - 556
Romans	3 Units	BI457 - 557
Galatians	3 Units	BI458 - 558
I Corinthians	3 Units	BI459 - 559
II Corinthians	3 Units	BI459A-559A
Ephesians	3 Units	BI460 - 560
Philippians	3 Units	BI461 - 561
Colossians	3 Units	BI462 - 562
I & II Thessalonians	3 Units	BI463 - 563
The Prison Epistles	3 Units	BI464 - 564
The Pastoral Epistles	3 Units	BI465 - 565
Hebrews	3 Units	BI470 - 570
General Epistles	3 Units	BI471 - 571
Daniel and Revelation	3 Units	BI480 - 580
Advanced Studies in Revelation	3 Units	BI481 - 581
The O.T. in the N.T.	3 Units	BI482 - 582
New Testament Backgrounds	3 Units	BI490 - 590
New Testament Theology	3 Units	BI492 - 592
Selected Studies in the Bible	3 Units	BI593
Advanced Studies	1-3 Units	BI594
Learning Contract in Bible	1-6 Units	BI595
Survey of Church History I	3 Units	TH400 - 500
Survey of Church History II	3 Units	TH401 - 501
Systematic Theology I	3 Units	TH402 - 502
Systematic Theology II	3 Units	TH403 - 503
Systematic Theology III	3 Units	TH404 - 504
Trinity & the Person of Christ	3 Units	TH405 - 505
Survey of Modern Theo. Thought	3 Units	TH407 - 507
Reformation Theology	3 Units	TH409 - 509
Hermeneutics	2 Units	TH410 - 510
A Biblical View of Man	3 Units	TH411 - 511
Acts 29 - Paul to Augustine	3 Units	TH414 - 514
Versions of the Bible	2 Units	TH415 - 515
Apologetics	2 Units	TH420 - 520

Cults and the Occult	2 Units	TH423 - 523
Cults of America	2 Units	TH426 - 526
Ministerial Ethics	2 Units	TH430 - 530
Pneumatology	3 Units	TH440 - 540
Doctrine of Church - 20th Century	3 Units	TH448 - 548
Eschatology	3 Units	TH450 - 550
Bible Prophecy	3 Units	TH453 - 553
Current Events in Eschatology	3 Units	TH454 - 554
Church History	2 Units	TH480 -580
Selected Studies in Theology	1-3 Units	TH590
Advanced Study in Theology	1-6 Units	TH595
Thesis Seminar - 3 Units		
Masters Thesis Seminar	3 Units	RR701
Old Testament - 18 Units		
Old Testament Survey	3 Units	BI500
Pentateuch	3 Units	BI502
Genesis	3 Units	BI507
Historical Books	3 Units	BI510
Elements of Hebrew	3 Units	BI515
Advanced Hebrew	3 Units	BI516
Advanced Hebrew - Reading	3 Units	BI517
Advanced Hebrew - Grammar	3 Units	BI518
Poetic & Wisdom Literature	3 Units	BI520
Major Prophets	3 Units	BI525
Isaiah & Jeremiah	3 Units	BI526
Isaiah	3 Units	BI527
Minor Prophets	3 Units	BI528
Advanced Studies in Minor Prophets	3 Units	BI529
Feasts and Festivals of Israel	3 Units	BI535
Daniel	3 Units	BI536
Old Testament Typology	3 Units	BI540
The Book of Joshua	3 Units	BI542
Old Testament Theology	3 Units	BI551
New Testament - 18 Units		
New Testament Survey	3 Units	BI501
Beginning Greek	3 Units	BI515A

Elementary Greek II	3 Units	BI516A
Advanced Greek Grammar	3 Units	BI517A
Gospels: Life of Christ	3 Units	BI552
Synoptic Gospels	3 Units	BI552A
The Gospel of John	3 Units	BI554
The Johannine Epistles	3 Units	BI554A
Jesus in the Gospel of John	3 Units	BI555
Acts of the Apostles	3 Units	BI556
Romans	3 Units	BI557
Galatians	3 Units	BI558
I Corinthians	3 Units	BI559
II Corinthians	3 Units	BI559A
Ephesians	3 Units	BI560
Philippians	3 Units	BI561
Colossians	3 Units	BI562
I & II Thessalonians	3 Units	BI563
The Prison Epistles	3 Units	BI564
The Pastoral Epistles	3 Units	BI565
Hebrews	3 Units	BI570
General Epistles	3 Units	BI571
Daniel and Revelation	3 Units	BI580
Advanced Studies in Revelation	3 Units	BI581
The O.T. in the N.T.	3 Units	BI582
New Testament Backgrounds	3 Units	BI590
New Testament Theology	3 Units	BI592
Selected Studies in the Bible	3 Units	BI593
Advanced Studies	1-3 Units	BI594
Learning Contract in Bible	1-6 Units	BI595
Theology - 18 Units		
Survey of Church History I	3 Units	TH500
Survey of Church History II	3 Units	TH501
Systematic Theology I	3 Units	TH502
Systematic Theology II	3 Units	TH503
Systematic Theology III	3 Units	TH504
Trinity & the Person of Christ	3 Units	TH505
Theology of John	3 Units	TH506
Survey of Modern Theo. Thought	3 Units	TH507
Reformation Theology	3 Units	TH509
Hermeneutics	2 Units	TH510

A Biblical View of Man	3 Units	TH511
Acts 29 - Paul to Augustine	3 Units	TH514
Versions of the Bible	2 Units	TH515
Apologetics	2 Units	TH520
Cults and the Occult	2 Units	TH523
Cults of America	2 Units	TH526
Ministerial Ethics	2 Units	TH530
Pneumatology	3 Units	TH540
Doctrine of Church - 20th Century	3 Units	TH548
Eschatology	3 Units	TH550
Bible Prophecy	3 Units	TH553
Current Events in Eschatology	3 Units	TH554
Church History	2 Units	TH580
Selected Studies in Theology	3 Units	TH590
Advanced Study in Theology	1-3 Units	TH591
Learning Contract in Theology	1-6 Units	TH595
Evangelism - 9 Units		
Evangelism	2 Units	MN500
Advanced Evangelism	3 Units	MN502
Asian Evangelism	2 Units	MN503
Soul Winning	2 Units	MN504
Church Planting in the USA	2 Units	MN510
Principles of Church Growth USA	3 Units	MN511
Small Group Ministries	2 Units	MN512
Character Formation - 12 Units		
Pastor's Spiritual & Emotional Health	3 Units	CF500
Moral & Value Development	3 Units	CF501
Leadership Development	3 Units	CF502
Ministerial Ethics	2 Units	CF504
Foundations of Leadership	3 Units	CF505
Leadership Relationships	3 Units	CF506
Christian Spirituality - 9 Units		
Christian Faith Development	3 Units	CS500
Ministry of Holy Spirit (Believer's Life)	3 Units	CS510
Developing Devotional Life	3 Units	CS511
Discovering Your Spiritual Gifts	2 Units	CS520
Cultivating Spiritual Growth	3 Units	CS530

Personal/Counseling Ministry - 9 Units		
Pastoral Counseling	3 Units	MN540
Advanced Counseling	3 Units	MN542
Marriage & Family Counseling	3 Units	MN544
Handling Stress	2 Units	MN548
Church Personnel Management	3 Units	MN550
Church Leadership - 12 Units		
Church Planting in the USA	2 Units	MN510
Principles of Church Growth USA	3 Units	MN511
Small Group Ministries	2 Units	MN512
Discipleship	2 Units	MN513
Advanced Church Growth	3 Units	MN514
Church Personnel Management	3 Units	MN550
Pastoral Ministry	3 Units	MN551
Leadership Development	2 Units	MN552
Church Management	2 Units	MN553
Church Finance and Admin.	2 Units	MN554
Admin. Organ. & Leadership	3 Units	MN555
Introduction to World Missions	2 Units	MN570
Contemporary Theology of Missions	3 Units	MN571
History of Missions	3 Units	MN572
Theology of Missions	3 Units	MN573
World Missions & Local Church	3 Units	MN574
Learning Contract in Ministry	3 Units	MN595
Church Worship - 3 Units		
Directed Studies in Church Music I	3 Units	RR618
Directed Studies in Church Music II	3 Units	RR619
Specialized Ministry - 3 Units		
Advisor Assigned	3 Units	RA800
Dissertation Seminar - 3 Units		
Doctoral Dissertation Seminar	3 Units	RR800
Dissertation - 6 Units		
Doctoral Dissertation	6 Units	RR801

# **COURSE DESCRIPTIONS**

## **BIBLE**

### **BI 200 - 500 OLD TESTAMENT SURVEY (3)**

A broad survey of Genesis through Song of Solomon including overall themes, divisions, main problems, and spiritual principles of these books in relation to their background and Christianity today.

### **BI 201 - 501 NEW TESTAMENT SURVEY (3)**

A general overview of the New Testament including theme, major divisions, problems, and lessons from each book.

### **BI 202 - 502 PENTATEUCH (3)**

A critical introduction to the first five books of the Bible. Examination of the Higher Criticism of the Pentateuch, the chronological issues, and the archaeological and cultural background of the Pentateuch.

### **BI 207 - 507 GENESIS (3)**

An in-depth study of the first book of the Old Testament.

### **BI 210 - 510 HISTORICAL BOOKS (3)**

A study of the books of Joshua through Esther with special emphasis on a historical overview of this period.

### **BI 215 - 515 ELEMENTS OF HEBREW (3)**

Basic grammar with translation and written exercises including the reading of selected biblical texts.

### **BI 216 - 516 ADVANCED HEBREW (3)**

Grammar and syntax with selected readings and exegesis in biblical texts including passages in Zechariah.

### **BI 217 - 517 ADVANCED HEBREW READING (3)**

Selected passages of Hebrew text with emphasis on reading and translation.

### **BI 218 - 518 ADVANCED HEBREW GRAMMAR (3)**

A study of the details of Hebrew grammar and syntax along with readings in the Hebrew text.

### **BI 315A-515A BEGINNING GREEK (3)**



An introductory study of the basic elements of New Testament Greek.

BI 316A-516A ELEMENTARY GREEK II (3)

Continued study of the basic elements of New Testament Greek including translation of portions of the New Testament.

BI 317A-517A ADVANCED GREEK GRAMMAR (3)

An intensive study of A.T. Robertson's "A Grammar of the Greek New Testament in the Light of Historical Research" along with other standard works on grammar.

BI 220 - 520 POETIC & WISDOM LITERATURE (3)

Various types of poetic and wisdom literature emphasizing poetic devices and principles of interpretation.

BI 225 - 525 MAJOR PROPHETS (3)

An in-depth study of the books of Isaiah, Jeremiah, and Ezekiel.

BI 226 - 526 ISAIAH & JEREMIAH (3)

A study of the life and times of each prophet, his character, message and Messianic emphasis, including discussion of the value of each book for the church today.

BI 227 - 527 ISAIAH (3)

A study of the life and times of the prophet, his character, message and Messianic emphasis, including discussion of the value of the book for the church today.

BI 228 - 528 MINOR PROPHETS (3)

A study of the place and function of the prophet in Israel and Judah's history, including a rapid survey of each book in view of the political, social and religious conditions of the times.

BI 329 - 529 ADVANCED STUDIES IN MINOR PROPHETS (3)

An in-depth study of the special message of each prophet as clarified by the exposition.

BI 235 - 535 FEASTS AND FESTIVALS OF ISRAEL (3)

An in-depth study of the feasts and festivals of Israel and their theology in the New Testament.

BI 236 - 536 DANIEL (3)

A study of the book of Daniel, including discussion of the identity of the writer, the purpose and theme of the book, and a survey of nine general divisions of the book.

BI 240 - 540 OLD TESTAMENT TYPOLOGY (3)

A study of the Tabernacle, Priesthood, offerings and feasts of the Old Testament and their theology in the New Testament.

BI 242 - 542 THE BOOK OF JOSHUA (3)

A study of the book of Joshua, including discussion of the identity of the writer, the theme and purpose of the book, and a survey of the four general divisions.

BI 251 - 551 OLD TESTAMENT THEOLOGY (3)

A study of the main doctrines of the Christian religion and how they are traced and developed in the Old Testament.

BI 252 - 552 GOSPELS: LIFE OF CHRIST (3)

A broad study of the four Gospels with special emphasis on the major events and teachings of Jesus.

BI 252A-552A SYNOPTIC GOSPELS (3)

Introduction to and examination of the Synoptic Problem in a Greek harmony of the Gospels and scholarly works. Discussion of similarities, differences, and the importance of each Gospel account.

BI 254 - 554 THE GOSPEL OF JOHN (3)

A study of John's Gospel in the light of the author's stated purpose with emphasis on its contribution to the knowledge of the person and work of Christ.

BI 254A-554A THE JOHANNINE EPISTLES (3)

A detailed study of these epistles which unfold the practical solution to the problems of fellowship and falsehood.

BI 255 - 555 JESUS IN THE GOSPEL OF JOHN (3)

An in-depth study of the person, character, and completed work of Christ as presented in the Gospel of John.

BI 256 - 556 THE ACTS OF THE APOSTLES (3)

Introduction to the book with emphasis placed upon its importance and its historicity. Comparison studies of the style and that of Luke's Gospel and comparison of Peter's and Paul's speeches with their epistles.

BI 257 - 557 ROMANS (3)

An exegetical study of the epistle to the Romans with special study of the major doctrines of Salvation by Grace through faith. Includes discussion of the identity of the writer, the theme and purpose of the book, and five general divisions in the epistle.

BI 258 - 558 GALATIANS (3)

An exposition of the epistle which devotes special attention to interpretive questions concerning justification by faith and the life of the Christian according to the principles of grace.

BI 259 - 559 I CORINTHIANS (3)

An exposition of the epistle devoting attention to the concept of grace through Christ, divisions in the body and disorders in the Church, marriage, and Christian liberty. Includes discussion of the writer, theme, and purpose of the epistle.

BI 259A - 559A II CORINTHIANS (3)

An exposition of the epistle in light of the social and moral conditions of the times with special focus on doctrinal and ethical values and their application to church problems of today.

BI 260 - 560 EPHESIANS (3)

An exposition which unfolds divine revelation about the church and its calling, its relationship to Christ and its life in the world today.

BI 261 - 561 PHILIPPIANS (3)

An exposition which continues study of divine revelation about the church and its relationship to Christ and its role today. Includes discussion of the author, theme, and the purpose of the epistle.

BI 262 - 562 COLOSSIANS (3)

An exposition which continues study of divine revelation about the church, the believer, and their respective relationship to Christ. Includes discussion about the writer, theme, purpose of the epistle, and covers four major divisions of the book.

BI 263 - 563 I & II THESSALONIANS (3)

An exposition of each of these epistles with special emphasis on discussions of the ideal church and the ideal servant. Includes discussion of the five major divisions of the first epistle and two divisions of the second, and mention of the writer, theme, and purpose of the epistles.

BI 264 - 564 THE PRISON EPISTLES (3)

An exposition of Ephesians, Philippians, Colossians and Philemon which unfolds divine revelation about the church and its calling, its relationship to Christ, and its life in the world today.

BI 265 - 565 THE PASTORAL EPISTLES (3)

The epistles to Timothy and Titus expounded in the light of their special emphasis upon pastoral ministration and church discipline.

BI 270 - 570 HEBREWS (3)

An exposition showing the relation of the Old Testament priesthood and sacrificial systems to New Testament fulfillment in Christ.

BI 271 - 571 GENERAL EPISTLES (3)

An overview of the main teachings and problems of interpretation of the New Testament books of James through Jude.

BI 280 - 580 DANIEL AND REVELATION (3)

An exposition related closely in each case to the historical background, theme, flow of argument through chapters and sections, problem areas and spiritual applications. Discussion of the prophetic relationship between the two books and their correlation to other books.

**BI 281 - 581 ADVANCED STUDIES IN REVELATION (3)**

An in-depth chronological study of chapters one through six of the Book of Revelation and topical studies of the remaining chapters with special discussion of their significance in view of current events today.

**BI 282 - 582 THE OLD TESTAMENT IN THE NEW TESTAMENT (3)**

A study of quotations in the New Testament from the Old Testament showing the specific adaption of the quotations by the New Testament writers and how they compare with the Old Testament context.

**BI 290 - 590 NEW TESTAMENT BACKGROUNDS (3)**

An investigation of the Jewish and Hellenistic backgrounds of the New Testament world, of Jesus, and of the early church.

**BI 292 - 592 NEW TESTAMENT THEOLOGY (3)**

A study of important theological concepts in the New Testament focusing on the orthodox understanding of major doctrines in light of their first century environment.

**BI 593 SELECTED STUDIES IN THE BIBLE (3)**

Directed studies with extensive reading and preparation of written materials under the direction of a faculty member. Includes written thesis for completion.

**BI 594 ADVANCED STUDIES (1-3)**

A research-oriented course with directed reading and seminar discussion on selected biblical subjects. Requires extensive written thesis for completion.

**BI 595 LEARNING CONTRACT IN BIBLE (1-6)**

Development of a learning program on a particular subject under the direction of a faculty member. Requires extensive written thesis providing explanation of conclusions and demonstration that subject has been learned.

## **THEOLOGY**

**TH 200 - 500 SURVEY OF CHURCH HISTORY I (3)**

Church history from Pentecost to the Reformation. Emphasis upon the development of doctrine, organization and the Roman Catholic Church. Discussion of the place and importance of monasticism, scholasticism, mysticism and the Renaissance. Mentions the influence of leading personalities.

**TH 201 - 501 SURVEY OF CHURCH HISTORY II (3)**

An in-depth study of Church history from 1517 to the present day. Emphasis on the causes and development of the Reformation, Protestant denominations, and English and American Christianity. Opportunity provided for each student to familiarize themselves with the history and polity of their church.

TH 202 - 502 SYSTEMATIC THEOLOGY I (3)

The nature, method and rationale of Christian theology. Revelation, both general and special, inspiration, canonicity, authority and illumination of the Word of God. The doctrine of God, including His existence, attributes, and Trinitarian nature. Includes discussion of both good and bad angels.

TH 203 - 503 SYSTEMATIC THEOLOGY II (3)

Man, his creation in the image of God, his nature, fall and the effect of sin upon the race. The salvation of God, including the person and work of Christ. The application of salvation to men including election, regeneration, justification, sanctification, and perseverance.

TH 204 - 504 SYSTEMATIC THEOLOGY III (3)

A study of the broad kingdom purpose of God and the future events relating to the destiny of individuals and history, including the second coming of Christ in its phases, the millennial reign of Christ, the resurrections, the judgments and eternal state. Discussion of the church, its inception, its nature, including its organization, ordinances, place and mission in the purpose of God.

TH 205 - 505 TRINITY & THE PERSON OF CHRIST (3)

An in-depth study of the doctrine of the trinity with special emphasis on the person and character of Christ.

TH 207 - 507 SURVEY OF MODERN THEOLOGICAL THOUGHT (3)

The study of contemporary theological positions including a survey of the philosophical and theological thought leading up to the present day.

TH 209 - 509 REFORMATION THEOLOGY (3)

The history of the doctrine beginning with the reformers and continued into the twentieth century with a refutation of heterodox views.

TH 210 - 510 HERMENEUTICS (2)

A study of fundamental principles for sound interpretation of the Bible, including general rules and special principles for poetic, parabolic, prophetic and typological portions.

TH 211 - 511 A BIBLICAL VIEW OF MAN (3)

The study of man in his origins, nature and perfections in the image of God. Includes discussion of the origin, character, transmission, effect and punishment of sin; the saving work of the triune God as carried out in the redemptive act centering in Christ.

TH 214 - 514 ACTS 29 - PAUL TO AUGUSTINE (3)

A historical study of the life and exploits of Paul, as recorded in the Bible and Church tradition up through Augustine.

TH 215 - 515 VERSIONS OF THE BIBLE (2)

A study of the stages through which our English version of the Bible came into existence, including discussions relating to the strengths and weaknesses of the various versions.

TH 220 - 520 APOLOGETICS (2)

The acceptability of the Christian faith in light of the biblical, historical and archaeological records, Christian experience, science and philosophy.

TH 223 - 523 CULTS AND THE OCCULT (2)

A study of the basic doctrines of some of the major cults including an analysis of the nature of the demonic influence behind them.

TH 226 - 526 CULTS OF AMERICA (2)

The distinctive features of the cults of America with their significance in the development of religious thought with particular reference to their treatment of the central features of orthodox Christian doctrine.

TH 230 - 530 MINISTERIAL ETHICS (2)

A study of the ethical issues unique to the pastor, his family, and the congregation. A study of the practice of church discipline as it relates to scripture and society.

TH 240 - 540 PNEUMATOLOGY (3)

The person and work of the Holy Spirit in both the Old and New Testaments with particular attention to His ministries in this age to the individual believer and the church.

TH 248 - 548 DOCTRINE OF THE CHURCH - 20TH CENTURY (3)

An examination of the fundamental doctrines concerning the church, including its nature, organizational structure, ministry, ordinances, purpose and place in God's design. Discussion of the significance derived from each of these areas for the practical life of the church with special focus on current theological issues.

TH 250 - 550 ESCHATOLOGY (3)

A study of the doctrine of future things relating to the destiny of individuals, nations, and the universe.

TH 253 - 443 BIBLE PROPHECY (3)

A broad overview of biblical prophecy in the Old and New Testaments contrasted with a rapid survey of historical events which fulfilled prophecies.

TH 254 - 554 CURRENT EVENTS IN ESCHATOLOGY (3)

An overview of current events and trends with special emphasis on their relation to the biblical sequence of final things.

TH 280 - 580 CHURCH HISTORY (2)

A broad overview of the history of the church from the time of Christ to the present.

TH 590 SELECTED STUDIES IN THEOLOGY (1-3)

Supervised reading and research in selected areas of systematic theology.

TH 591 ADVANCED STUDY IN THEOLOGY (1-4)

A research-oriented course including directed reading and seminar discussion on selected theological subjects; extensive written thesis required for completion.

TH 595 LEARNING CONTRACT IN THEOLOGY (1-6)

Development of a learning program on a particular subject under the direction of a faculty member. Requires extensive directed reading and a written thesis for completion.

## **MINISTRY**

MN 200 - 500 EVANGELISM (2)

The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping others to share their faith.

MN 202 - 502 ADVANCED EVANGELISM (3)

A survey of the history of evangelism and revivals. An examination of various strategies such as T.V., mass crusades, street and pulpit evangelism and the giving of invitations and altar calls.

MN 203 - 503 ASIAN EVANGELISM (2)

A study of the programs and methodology of evangelism among the Asian communities and cultures.

MN 204 - 504 SOUL WINNING (2)

A study of the programs and methodology of mass evangelism.

MN 210 - 510 CHURCH PLANTING IN THE USA (2)

The study of the components, such as geography, demography, strategy and implementation that go into church planting in the USA.

MN 211 - 511 PRINCIPLES OF CHURCH GROWTH IN THE USA (3)

A biblical study of church growth principles. An analysis of contemporary practices.

MN 212 - 512 SMALL GROUP MINISTRIES (2)

A study of the role of small groups in the church in providing fellowship, mutual ministry and edification. Identification of the skills necessary to organize and lead small groups. Discussion of the dynamics of small group interaction.

MN 232A - 532A HERMENEUTICS (2)

A study of fundamental principles for sound interpretation of the Bible, including general rules and special principles for poetic, parabolic, prophetic and typological portions.

MN 233 - 533 HERMENEUTICS & BIBLE STUDY (3)

A study of hermeneutical principles for sound interpretation of the Bible, including general rules and specialized principles for parables, types, prophecies and poetry. An application of Bible study methods, including the synthetic, analytic, doctrinal, biographical and others.

MN 235 - 535 EXEGETICS (3)

The development of the student's expositional ability by exercises in the critical explanation of scripture.

MN 236 - 536 SERMON PREPARATION (3)

A study of the techniques and fundamentals of sermon construction and persuasive delivery of expository sermons.

MN 237 - 537 ADVANCED SERMON PREPARATION (3)

A skill-refining practicum in the essentials of expository preaching, including evaluation of off-campus ministry.

MN 240 - 540 PASTORAL COUNSELING (3)

A study of basic techniques for pastoral counseling with a biblical orientation with emphasis on the characteristics of an effective counselor, the development of counseling skills, the making of referrals, the place of counseling in the church, and the various theories of counseling.

MN 242 - 542 ADVANCED COUNSELING (3)

A study of the conflict between the kingdom of darkness and the kingdom of light with emphasis on the techniques of counseling the spiritually afflicted. Discussion of the vulnerability of the believers, their authority, power, and protection.

MN 244 - 544 MARRIAGE & FAMILY COUNSELING (3)

Advanced course dealing with problems and conflicts within marriage and family settings. Explores various counseling methods and practical behavioral methods designed to meet problems and conflicts from a biblical perspective.

MN 248 - 548 HANDLING STRESS (2)

Identification of sources of stress and discussion of biblically-based methods for effective resolution. Includes discussion of "burn-out".

MN 250 - 550 CHURCH PERSONNEL MANAGEMENT (3)

An examination of contemporary personnel management concepts, organization and interpersonal theories as applied to the local church.



MN 451 - 551 PASTORAL MINISTRY (3)

A study of the pastor's call, philosophy of ministry, orientation, role, ethics, spiritual life and ministry with attention to leadership in worship and special services.

MN 452 - 552 LEADERSHIP DEVELOPMENT (2)

The biblical principles and practices of developing leaders within the church, including discussion of theological truth, spiritual character and practical skills.

MN 453 - 553 CHURCH MANAGEMENT (2)

An examination of contemporary management concepts, organization and interpersonal theories as applied to the local church. Prerequisite is MN 451-551.

MN 454 - 554 CHURCH FINANCE AND ADMINISTRATION (2)

An examination of the biblical principles of financial stewardship, fundraising and budgeting. Discussion of financial bookkeeping procedures and the use of the computer in the church.

MN 455 - 555 ADMINISTRATIVE ORGANIZATION & LEADERSHIP (3)

A course designed to lead the student through a biblical organizational and psychological understanding of leadership, motivation, planning, managing conflicts, worker training, evaluation, change principles and organizational development.

MN 570 INTRODUCTION TO WORLD MISSIONS (2)

The nature of man and his culture with special emphasis on the principles, history, and methodology of worldwide missions.

MN 571 CONTEMPORARY THEOLOGY OF MISSIONS (3)

An overview and critique of the various theologies of mission advocated by various branches of the Church down through the decades, beginning with Edinburgh 1910 to the liberation theology debate of our day.

MN 572 HISTORY OF MISSIONS (3)

The background, development and spread of Christianity through world missions. Includes discussion of geographical thrusts, growth dynamics and church structures.

MN 573 THEOLOGY OF MISSIONS (3)

An analysis of the tensions within the church focusing around the mission of the church in the contemporary world with an attempt to formulate a biblical-contemporary expression of the theology of the Church's mission in light of those tensions.

MN 574 WORLD MISSIONS & LOCAL CHURCH (3)

Designed to integrate principles of cross-cultural communication, theology, and strategy of missions within the framework of the local church.

MN 295 - 595 LEARNING CONTRACT IN MINISTRY (3)

Development of a learning program on a particular ministry subject under the direction of a faculty member. Requires student to produce an extensive research project for completion.

MN 243 - 543 COMMUNICATION SKILLS (3)

MN 245 - 545 FAMILY DYNAMICS (3)

MN 246 - 546 COUNSELING ETHICS (3)

MN 247 - 547 COUNSELING ISSUES (3)

MN 249 - 549 PASTORAL COUNSELING (3)

MN 272 - 572 VOICE HEALING EVANGELISM (3)

MN 274 - 574 HISTORY OF PENTECOSTALISM (3)

MN 296 - 596 FIELD PRACTICUM (3)

## **CHURCH WORSHIP**

RR 618 DIRECTED STUDIES IN CHURCH MUSIC I (3)

An in-depth study of the place of music in the church's program. Discussion of the criteria for the selection of appropriate music.

RR 619 DIRECTED STUDIES IN CHURCH MUSIC II (3)

An in-depth study of the techniques of leading music and teaching various groups. Discussion of the relation of music to worship, instruction, and fellowship.

## **CHRISTIAN SPIRITUALITY**

CS 200 - 500 CHRISTIAN FAITH DEVELOPMENT (3)

An advanced study of the biblically based view of ways in which faith is developed and brought to maturity in Christ. Prerequisite is TH 240-540.

CS 210 - 510 MINISTRY OF HOLY SPIRIT (IN BELIEVER'S LIFE) (3)

An exposition of the person and work of the Holy Spirit in the believer's life with discussion of conviction, manifestations (gifts), sanctification, and instruction. Special emphasis on living the Spirit-led life.

CS 211 - 511 DEVELOPING DEVOTIONAL LIFE (3)

A study of practical methods and helps for developing and maintaining a strong devotional life.

CS 220 - 520 DISCOVERING YOUR SPIRITUAL GIFTS (2)

An in-depth study of the student's personal gifting or manifestation of the Holy Spirit for the work of the ministry. Prerequisite is TH 240-540.

**CS 230 - 530 CULTIVATING SPIRITUAL GROWTH (3)**

A study of practical methods and helps for stimulating and maintaining spiritual growth.

## **CHARACTER FORMATION**

**CF 200 - 500 THE PASTOR'S SPIRITUAL & EMOTIONAL HEALTH (3)**

A consideration of the special and unique spiritual and emotional problems faced by vocational Christian workers and their families, including all phases of occupational ministry. Discusses a variety of practical methods for maintaining a balanced approach to ministry.

**CF 201 - 501 MORAL & VALUE DEVELOPMENT (3)**

An advanced study of the leading theories of moral and faith development with attention directed toward implication for intentional education ministries that develop a Biblical values system.

**CF 202 - 502 LEADERSHIP DEVELOPMENT (3)**

An investigation into Bibliocentric spiritual leadership theory and practice; practice in basic leadership skills; and, study of the application in the life of the vocational Christian worker.

**CF 204 - 504 MINISTERIAL ETHICS (2)**

A study of the ethical issues unique to the pastor, the pastor's family and the congregation. Includes discussion of the practice of church discipline as it relates to scripture and society.

**CF 205 - 505 FOUNDATIONS OF LEADERSHIP (3)**

Investigation into leadership theory and practice leading to the development of a Bibliocentric philosophy of leadership; practice of basic leadership skills; and, study of application of concepts in the church and para-church agencies.

**CF 206 - 506 LEADERSHIP RELATIONSHIPS (3)**

Consideration of interpersonal relations between members of a multiple staff as well as management principles in church related groups.

## **DISSERTATION SEMINARS**

**RR 700 MASTER'S THESIS SEMINAR (3)**

RR 701 MASTER'S PROJECT SEMINAR (6)

RR 802 HOW TO WRITE A BOOK (3)

## WHY HAVE A NON-TRADITIONAL DEGREE?

*The following is an excerpt from an article written by the U.S. Department of Health, Education and Welfare.*

In 1978, the results of the first large survey on the value of non-traditional degrees were published by the U.S. Department of Health, Education and Welfare. This survey of thousands of students with degrees from both accredited and unaccredited schools was designed to answer the following questions:

1. Do holders of non-traditional degrees have any particular problems in getting better jobs, or in gaining admission to traditional graduate schools?
2. Are holders of non-traditional degrees happy with their degrees?
3. Is there any significant difference between holders of accredited and unaccredited non-traditional degrees?

### NON-TRADITIONAL DEGREES AND JOBS.

In a survey of top personnel officers at 81 large corporations, the overwhelming majority felt that, yes, education was important, and that a non-traditional degree was just as useful as one from a traditional school with a "strong reputation." As the report said, these findings "run counter to popular beliefs" — yet the "survey data strongly suggests that employers ... as a group are not overly concerned with institutional reputation and that external degree holders should not find themselves denied opportunities in employment settings because of the nature of their degrees."

### NON-TRADITIONAL DEGREES AND HIGHER EDUCATION.

Two of the crucial issues studied here were the importance of accreditation, and how well prepared non-traditional degree holders were to undertake higher degree programs. Approximately one-fifth of people who earned a non-traditional bachelor's degree decided to go to a higher (master or doctoral) degree. Of these, 97 percent were admitted by the traditional graduate school of their choice. Out of every 100 successful applicants, only three reported some problems because of lack of accreditation of their degree. Another three percent reported some problems because of having a non-traditional transcript, or because of having gotten credit for life experience. But 94% experienced no problems in graduate school admission because of having a non-traditional and/or unaccredited degree.

In the matter of how well the non-traditional degree prepared students for further work in their field, here are the students' own evaluations.

Compared with the traditional degree, the non-traditional degree was:

	BETTER	SAME	WORSE
Subject Content	44%	49%	7%
Study Skills	48%	43%	9%
Overall Performance	57%	42%	1%

In other words, 99% of the holders of non-traditional degrees felt that their degree was as good as, or better than a traditional degree.

## **SUMMARY AND CONCLUSION.**

From this extensive survey, it seems apparent that an unaccredited non-traditional degree is a useful and valuable commodity, whether for employment, job advancement, or further educational pursuits. When surveyed, an average of two years after completing their non-traditional degree, more than three-fourths of the people had gotten a better job, or a significant promotion or pay raise in their old job.

## **SEMINARY FACULTY**

Dr. Philip S. Huang, Chancellor, Ph. D., D.D. in Mission, and Christian Life  
Dr. William Chen, D. Min., D.D. in Mission, and Bible  
Dr. Christopher Chui, M.S., Ph. D. in Science, Bible, Apologetics, Logos University  
Dr. David Depew, L.D., Doctrine, Liberty University, Kensington University  
Dr. Pat Depew, Ph.D. in Mission, Liberty University, University of South Africa  
Dr. Angel Shi, D. Min.  
Dr. Jiwan Hunter, Ph. D.  
Ms. Grace Hsu, M. A. in Church Music, Tau Sheng College of Sacred Music, Taiwan  
Dr. Timothy Huang, D. Min.  
Dr. Paul Iwata, M. Div. in Pastoral Counseling, D. Min. in Counseling, Fuller Theological Seminary  
Dr. Spring H. Iwata, M. Div. in History, D. Min. in Counseling, Fuller Theological Seminary  
Mr. Felix Lam, M. A. in Biblical Studies, Azusa Pacific University  
Dr. Hong Sit, Th. D.  
Dr. Jongrok Song, D. Min., Fuller Theological Seminary; Ph. D., Cohen University and Theological Seminary  
Dr. James Tai, D. Div., D. Miss., Baptist Theological Seminary, Fuller Theological Seminary  
Dr. Chung-Shen Tsugawa, Ph. D.  
Dr. Timothy Yeh, D. Min., International Theological Seminary  
Dr. William Young, D. Min., D. Missiology, Fuller Theological Seminary  
Dr. Tian Tzer Ho, PhD  
Dr. Paul Zhuang, D. Min.

Other Visiting Professors