



**Capital Education Institute**  
 13788 Roswell Ave Suite 187, Chino, CA 91710  
 TEL: (909)-465-1370 / (626)593-6988 FAX: (626) 605-3303  
[www.capitaleducationinstitute.us](http://www.capitaleducationinstitute.us)  
 Email: [info@capitaleducationinstitute.us](mailto:info@capitaleducationinstitute.us)

**School Performance Fact Sheet  
 2016 & 2017 Calendar Years**

**Montessori Early Childhood Teacher Education Program - 897 Hours**

**On-Time Completion Rates (Graduation Rates)**

Calendar Year	Numbers of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	28	27	20	74%
2017	33	33	24	73%

Student's initials \_\_\_\_\_ Date \_\_\_\_\_

Initial only after you had sufficient time to read and understand the information

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Numbers of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2016	28	27	25	93%
2017	33	33	28	85%

Student's initials \_\_\_\_\_ Date \_\_\_\_\_

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**Job Placement Rate**

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016					
2017	33	24	17	13	76%

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative.

**Gainfully Employed Categories**

**Part-Time vs. Full-Time Employment**

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates

Calendar Year	Graduate Employed in the Filed 20-20 hours Per Week	Graduate Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016			
2017	2	5	13

**Single Position vs. Concurrent Aggregated Position**

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates

Calendar Year	Graduate Employed in the Filed in a Single Position	Graduate Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016			
2017	7	0	13

**Self-Employed / Freelance Position**

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016		
2017	2	13

**Institutional Employment**

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2016		
2017	0	13

**Student's initials \_\_\_\_\_ Date \_\_\_\_\_**

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**License Examination Passage Rates – Not Applicable**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	N/A	N/A	N/A	N/A	N/A
2017	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's initials \_\_\_\_\_ Date \_\_\_\_\_**

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### Salary and Wage Information

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates

#### **Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 ~ \$25,000	\$25,001 ~ \$30,000	\$30,001 ~ \$35,000
2016					
2017	17	13	1	3	2

Calendar Year	\$35,001 ~ \$40,000	\$40,001 ~ \$45,000	\$45,001 ~ \$50,000	\$50,001 ~ \$55,000	No Salary Information Reported
2016					
2017	1	0	0	1	5

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list

**Student's initials \_\_\_\_\_ Date \_\_\_\_\_**

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### Cost of Education Program

The charges for the program for students completing on-time in 2016 is \$8175 for local student and \$10375 for international student. The charges for the program for students completing on-time in 2017 is \$8300 for local student and \$11300 for international student. Additional charges may be incurred if the program is not completed on-time.

**Student's initials \_\_\_\_\_ Date \_\_\_\_\_**

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### Federal Student Loan Debt

Students at Capital Education Institute are not eligible for federal student loans. This institution does not meet the U.S. Department criteria that would allow its students to participate in federal student aid programs.

**Student's initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you had sufficient time to read and understand the information**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888)370-7589 or by fax (916)263-1897.

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Student Name - Print

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Student Signature

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Date

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School Official

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Date

## Definitions

"Number of Students Who Began Program" means the number of students who began the program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

"Students available for graduation" is the number of students who began program minus the number of students who have died, been incarcerated, or been called to active military duty.

"Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

"On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.

"150% Graduates" is the number of students who completed within 150% of the program length(include on-time graduates).

"150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

"Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.

"Graduates unavailable for employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

"Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes and applicable education program

"Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

"Number of Students Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

"First Available Exam Date" is the date for the first available exam after a student completed a program.

"Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

"Number Who Passed First available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.

"Salary" is as reported by graduate or graduate's employer.

"No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information



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### STUDENTS RIGHT TO CANCEL

The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later. Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student's return of the materials. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

A notice of cancellation shall be in writing, and a withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.