

Opus119

College-Conservatory

Fall 2018-Spring 2019
August 20, 2018-May 3, 2019

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Advisory Board of OCCM

OCCM is proud to have the following esteemed members on board to oversee and guide our endeavor.

Paul Cummins

Chairman Emeritus; founder, New Visions
Co-Founder, Crossroads School, *Santa Monica CA*
Founder, President and CEO, Coalition for Engaged Education (CEE)

William Grant Naboré

Founder, President and Artistic Director, Lake Como International Piano Academy, *Dongo Italy*

Howie Hanoi Chu

President, ZyXEL Communications Inc.
Advisory board member, UC Riverside Electrical Engineering

Hsu Li

Chairman and CEO, 3DiJoy Cooperation
Chairman and CEO, Beacool Cooperation

Greeting from the president

The idea of establishing Opus119 College-Conservatory of Music arose from my passion for educating and training of the next-generation musicians. I firmly believe that artistic individuality in each student is at the foremost importance, and that individuality must be nurtured without marring the framework defined in the performance practice. Thus, it is not our intention to ‘farm’ musicians. Individuality of each student will be developed and supported by our faculty, and it is that personal attention that OCCM differs from other schools. OCCM is a small school. It is that smallness that we feel is ideal to allow the opportunity to give each and every student a time he or she deserves from our faculty. Close work with each faculty we have here will provide the best opportunity for students to further their study at graduate schools. Music tutelage is not just what we provide here at OCCM. A life-long relationship with their mentors is what each student acquires through their study. College attending ages are crucial moments in one’s life. Built upon a trusting relationship, our faculty will become a confidant to students, guiding them through the difficult years. Furthermore, diversity in our faculty’s background will be the best means to assist and guide students from overseas and also to students who want to further their academic study overseas. I hope every prospective students and their parents are as thrilled as I am in what OCCM can offer!



Yi Dong, President and CEO

Our Mission and Purpose

Opus119 College Conservatory of Music's commitment is to value the highest artistic creativity in music education and to prepare our students for challenges of the 21st century music career. In today's world, becoming a successful musician requires skills beyond conventional musical study. In the music industry where a value of one's achievement is subjective, a successful career is often attained through ceaseless discipline and humility in one's artistry. At OCCM, students are expected to develop networking and communication skills as well as musicianship at the highest quality. We believe peer and teacher-student relationships to be the core infrastructure in music career making. Our mission as a music institution is two-fold: Through the education students receives at our institution, OCCM aims to become a positive influence in the greater community of music education as well as in the community we reside, to instill higher appreciation of performance aspect of classical music. At the same time, we strives to prepare students not only to become better musicians, but also to have them realize infinite possibilities in their future career through vast varieties of artistry they witness in the course of study with numerous successful professionals at our school.

To achieve its mission, Opus119 College Conservatory of Music aims for the following:

1. Provide practical and structural learning through courses in lecture-discussion format with faculties of the highest caliber.
2. By having students exposed to diverse career professionals, the institution supports students to build professional relationships with the most distinguished musicians of today to stimulate their potentialities.
3. Providing each student skills and knowledge beyond music performance to cope with life after music school.
4. By inviting numerous visiting professors annually, the institution provides opportunities for students to have diversity and frequent stimuli in their learning.
5. Mentorship through working with professionals.
6. Low student-faculty ratio. It creates opportunities for direct contact with professors, allowing more personal attention to each student.
7. Progressive learning environment where students expand their creativity.
8. Help students build a professional career path.
9. Emphasize the importance of connecting to the community both local and global for the purpose of disseminating the performing arts.

Programs at OCCM

Notice to Prospective Degree Program Students

This institution is provisionally approved by the Bureau for Private Postsecondary Education to offer degree programs. To continue to offer this degree program, this institution must meet the following requirements:

- Become institutionally accredited by an accrediting agency recognized by the United States Department of Education, with the scope of the accreditation covering at least one degree program.
- Achieve accreditation candidacy or pre-accreditation, as defined in regulations, by June 6, 2019, and full accreditation by June 6, 2022.

If this institution stops pursuing accreditation, it must:

- Stop all enrollment in its degree programs, and
- Provide a teach-out to finish the educational program or provide a refund.

An institution that fails to comply with accreditation requirements by the required dates shall have its approval to offer degree programs automatically suspended.

Institutional Representative Initials: _____ Student Initials: _____
Date: _____ Date: _____

Opus119 College-Conservatory of Music (OCCM) strives to nurture music students to become professional musicians of today who not only excel at their own performances but also become effective teachers and keen entrepreneurs. At OCCM we offer **Bachelor of Music in Performance** degree program and **Associate of Music in Performance**. OCCM is an institution not yet accredited. We intend to receive the accreditation by August 2023, and our curriculum strictly follow the guidelines implemented by WASC Senior College and University Commission (WSCUC).

Bachelor of Music in Performance degree is a professional degree earned through 4 years of undergraduate study. At OCCM, 75% of the curriculum consists of music courses and applied instrumental studies. Study in general education courses supplement the rest of the curriculum to offer students broader scope in the learning beyond music. The institution operates on a semester system. One academic year consists of two 15-week semesters, for a total of 30 weeks of instructional time. The

completion of the degree program requires fulfillment of 120 semester credits in both required and elective courses. Full-time BM students are required to fulfill 12 or more credit hours per semester. Part-time students must have at least 2 consecutive semesters enrolled as full-time student in order to receive the degree. OCCM does not offer any distance education.

Of 120 semester credits required for the completion of the degree, 30 semester credits will be in general education courses. OCCM offers several liberal arts courses that are essential in understanding development and philosophies in music. Offered courses will vary from semester to semester depending on the need of students and the area of expertise of a faculty. Each course will range from 3 semester credits to 4 semester credits depending on the level.

Associate of Music in Performance degree is an undergraduate academic degree earned through 2 years of study. At OCCM, AM degree program is essentially a short track of BM degree program, requiring similar percentage of types of courses required. The completion of the degree program requires fulfillment of 60 semester credits. Full-time and part-time student semester hour requirements are same as BM program.

Types and Format of Courses

Bachelor and Associate of Music in Performance program have courses in 3 different format; classroom, performance, and applied instrumental studies. Regardless of the format, all courses must be taught in accordance with syllabi given by instructors.

Classroom courses:

Music theory, music history, solfège, Career Study, and all general studies/liberal arts courses are classroom courses. These courses will be taught in a classroom in a conventional lecture-discussion format. Semester paper, project, or presentation may be assigned by the discretion of each faculty. These classroom courses will have a final exam at the end of semester. OCCM proposes for all courses to be taught with no more than 15 students per classroom to develop mentorship rather than conventional teacher-student relationship.

Performance courses:

Any ensemble course, repertoire course, or instrumental literature courses are considered performance courses. All performance courses require musical instrument owned by students. The only exception to this requirement is piano and marimba. These instruments will be available for student use. These courses are performance oriented thus require more student preparation outside of their class time. Depending on the size of ensemble, faculty may be present to direct the rehearsals. All repertoire and

instrumental literature courses require non-performance preparation and class study in addition to the performance preparation. Please see detailed course description for more information. There is no written final exam for all performance courses. Grade will be based on weekly progress and projects student submits for evaluation, if any.

Applied instrumental studies courses:

Applied instrumental studies, or individual lessons, will be scheduled weekly with their primary instructor of the instrument. Students will have a one hour lesson every week in a faculty's studio, with no examination at the end of the semester. Students are evaluated on weekly basis on their musical development. However, students must perform in an evaluation jury at the end of academic year to assess their progress. The jury serves not only as a part of the studio grade, but also as a progress evaluation. If a student's jury performance is deemed subpar, a student may receive a considerably lower grade or a letter of warning, and any scholarship received may be jeopardized for the succeeding academic year. Grading will be at a discretion of each instrumental instructors, however, the grading system must be clearly stated on the syllabus given at the beginning of each semester.

Graduation Requirements for the degree of Bachelor of Music in Performance

Students must earn 120 semester credits over the period of at least 4 years and must have at least 2 consecutive semesters enrolled as a full-time student. In order to graduate with Bachelor of Music in Performance degree, OCCM requires students to fulfill the following;

- All required course works and credit load must be completed with passing grade.
- An application for a degree must be completed prior to the semester which the degree is to be received.
- All fees must be paid in full before the graduation.

Credit distribution and required courses are as follows;

Bachelor of Music in Performance

32	Applied Instrumental Studies
8	Music Theory (I-IV)
8	Solfège (I-IV)
8	Music History Survey (I-IV)
2	Career Study
30	General studies/liberal arts
14	Performance course electives
16	Music Theory/Music History electives
2	Degree recital

120 Credits/4 Years of Study

All students enrolled in the program must complete all of the following music **‘core’** courses Chaprior to the graduation:

- Music Theory I-IV: 2 semester credits each, total of 8 semester credits
- Solfège I-IV: 2 semester credits each, total of 8 semester credits
- Music History Survey I-IV: 2 semester credits each, total of 8 semester credits
- Career Study: 2 credits, 1 semester course (taken during their senior year of study)
- Degree Recital: 2 credits, 1 semester course (taken during their senior year of study)
- Applied Instrumental Studies: 4 credits, total of 32 credit

All students must take Applied Instrumental Studies every semester while they are enrolled at OCCM. Students meet with the faculty once a week for an hour of instruction on repertoire assigned by the faculty. Music Theory, Solfège, and Music History Survey are offered chronologically and in sequence over 4 semesters. These 3 subjects are offered concurrently to give students fundamental and essential knowledge in music to supplement their growth in performance skills. During the last year of study at OCCM, students must take Career Study; the purpose of the course is to aid students after the completion of the program, thus only offered during their last year of study. Degree recital must be completed during the last year of study as well, showcasing the culmination of learning in instrumental performance.

Along with these core course, remaining course requirements for the completion of the program are;

- General studies/liberal arts courses: 3-4 semester credits each, total of 30 semester credits

- Performance courses: 1-3 credits each, total of 14 semester credits
- Music theory/music history electives: 3-4 credits each, total of 16 semester credits

OCCM offers one general studies/liberal arts course per semester to offer students broader scope of learning at post-secondary education level. Both general studies/liberal arts and performance courses may be taken concurrently with core courses. Please see the *course description* section for general studies/liberal arts courses offered for the program. Upon completion of the core Music Theory/History courses spanning over 2 years of study at OCCM, all performance majors must complete 16 semester credits of music theory and/or music history elective courses which focus on subject and materials beyond the fundamental learning. Completion of the core Music Theory/History is the prerequisite for the registration for these electives.

Graduation Requirements for the degree of Associate of Music in Performance

Students must earn 60 semester credits over the period of at least 2 years and must have at least 2 consecutive semesters enrolled as a full-time student. In order to graduate with Associate of Music in Performance degree, OCCM requires students to fulfill the following;

- All required course works and credit load must be completed with passing grade.
- An application for a degree must be completed prior to the semester which the degree is to be received.
- All fees must be paid in full before the graduation.

Credit distribution and required courses are listed below;

<u>Associate of Music in Performance</u>	
16	Applied Instrumental Studies
8	Music Theory (I-IV)
8	Solfège
8	Music History Survey (I-IV)
15	General studies/liberal arts
4	Performance course electives
1	Degree recital

60 Credits/2 Years of Study

All students enrolled in the program must complete all of the following music **‘core’** courses prior to the graduation:

- Music Theory I-IV: 2 semester credits each, total of 8 semester credits
- Solfège I-IV: 2 semester credits each, total of 8 semester credits
- Music History Survey I-IV: 2 semester credits each, total of 8 semester credits
- Degree Recital: 1 credits, 1 semester course (taken during their senior year of study)
- Applied Instrumental Studies: 4 credits, total of 16 credit

All students must take Applied Instrumental Studies every semester while they are enrolled at OCCM. Students meet with the faculty once a week for an hour of instruction on repertoire assigned by the faculty. Music Theory, Solfège, and Music History Survey are offered chronologically and in sequence over 4 semesters. These 3 subjects are offered concurrently to give students fundamental and essential knowledge in music to supplement their growth in performance skills. During the last semester of study at OCCM, students must complete degree recital, showcasing the culmination of learning in instrumental performance.

Along with these core course, remaining course requirements for the completion of the program are;

- General studies/liberal arts courses: 3-4 semester credits each, total of 15 semester credits
- Performance courses: 1-3 credits each, total of 4 semester credits

Course Descriptions

Required Core Courses:

Music Theory I: MT101(2 cr): Music theory is a study of musical language on various level. Music Theory I covers topics that are most fundamental and basic in nature to provide solid foundation for entering students. As the first of a series of four consecutive courses required of all music majors, it is designed to obtain essential syntax of music structure. Students are to acquire written music theory fundamentals and apply such fundamentals for the construction of two-part species counterpoint and four-part tonal writing and analysis, and analysis of modulation and phrase structure. Introduction to formal analysis will be the concluding topic of the course.

Music Theory II: MT102 (2 cr): Further study in more complex language of harmonies and phrase structures exemplified in diatonic and chromatic chord progressions. Shifting from the basic fundamentals, application of of the learned fundamentals in analysis will be the main goal. *Prerequisite: MT101*

Music Theory III: MT201 (2 cr): Students will focus on analysis of larger works from late Common Practice Period with complex harmonic structures dominated by chromatic chord progressions and liberal compositional structures. Borrowed chords, altered dominants, Neapolitan 6 chords as well as Augmented 6th chords will be the dominating tools used in various analysis. *Prerequisite: MT102*

Music Theory IV: MT202 (2cr): Continuation of analysis of large works from late-Romantic period will be followed by study of 20th century compositional techniques, each representing its own stylistic genre of Impressionism, Expressionism, Atonality, Neo-Classicism, Pandiatonicism, Polytonality, Modality, and the Second Viennese School (12-tone). *Prerequisite: MT201*

Solfège I: MT103 (2 cr): The basic necessity in becoming matured musician is that one must be proficient in being able to read, write, and sing musical notes. Solfège is a method of reading and singing music notes to heighten our senses in aural comprehension of sounds, and this course is the first of a series of four consecutive courses required of all music majors to acquire such skills. Students will learn to develop their inner hearing by practicing interval relations and chord progressions and will be able to dictate music notes that are being heard. Topics are: major and minor intervals and scales, root position triads, and simple melodic patterns.

Solfège II: MT104 (2 cr): Further study in developing aural skills. Topics are: major and minor intervals, all qualities of triads in root and inversions, simple to moderate melodic patterns. *Prerequisite: MT103*

Solfège III: MT203 (2 cr): Further study in developing aural skills. Topics are: compound intervals, 7th chords and inversions, modes, and complex rhythms with

melodic and non-melodic patterns. Topics studied previously will be continuously reviewed. *Prerequisite: MT104*

Solfège IV: MT204 (2 cr): Further study in developing aural skills. Topics are: cadences, Neapolitan and augmented 6th chords, whole-tone and octatonic scales. Topics studied previously will be continuously reviewed. *Prerequisite: MT203*

Music History Survey I: MH101 (2 cr): An introduction to the periods of Western music history, spanning from the time of Ancient Greece to the current period. The course will focus on the musical period of Medieval to Renaissance. Development and evolution of music notation, polyphony, modal theory, musical forms will be discussed along with examples from works by composers of the time. Music is heavily influenced by cultural history; social and theoretical ideas will be introduced.

Music History Survey II: MH102 (2 cr): The study of early Baroque period with reminiscence of the Renaissance practice--large choral works shifting to instrumental variety leading up to the end of brief Classical/Rococo era. Development of music theory and performance practices will be discussed along with examples from works by composers of the time.

Music History Survey III: MH201 (2 cr): Covers period roughly from 1800 to 1900. Brief review of the end of Classical era, focusing on the gradual shift into more emotional expression of individual ideals. Cross-over composers, such as Beethoven, will be discussed through his early to mid works, highlighting the cultural and social influences. Cultural and social influences define the Romantic period not only in the genre of music, but arts in general.

Music History Survey IV:MH202 (2 cr): Covers from 1900 to the present day. Dominating geographical influence from the previous era starts to loosen its grip due to development and easing of distance travel in late 19th century Europe. Extension of tonal harmonies; starting with foreign influence of American jazz music, composers starts to seek creative outlet in post-tonal harmonies. Introduction of Second Viennese school and its 12-tone systems; the rise of neo-classicism as a counterpart to the avant-garde movement. Minimalism and a new genre - film music - exemplifies the influence of modern technological development.

Career Study: ME400 (2 cr): An introduction to the "business" side of the music profession. Preparation and better understanding of how to prepare for the life after undergraduate study whether in further academic study in graduate school or as a freelancing musician. Discussions revolve around a variety of topics, including résumés, publicity photos, finding management, dealing with contracts, and taxes. Registration offered to students in the final year of study at OCCM.

Applied Instrumental Studies: MPA100, 200, 300, 400 (4 cr): Individual private lesson in each student's performance medium. Students must strive to develop musical, technical, and analytical skills, musical memory, mental discipline, and public performance skills. One hour private instruction with one studio class and two warm-up/technique class sessions per week. The course number denotes the year of study at OCCM.

Degree Recital (1/2 cr): Required of all graduating students. Recital program must be approved by the faculty. Students must pass a recital jury 3 weeks prior to event date. The recital will be adjudicated by 3 faculties.

Performance Courses:

Chamber Music: MP106 (2 cr): Chamber music is a study and performance of music for multiple instrument medium; duet, trio, quartet, quintet and small mixed ensemble. Students will receive weekly coaching by the assigned instructor on works selected for the semester, preparing for the recital at the end of the semester.

Ensemble: MP308 (2 cr): Study of canonical masterworks from the Western art music tradition through rehearsal and performance. Emphasis is put upon the development of good ensemble playing techniques, nurturing performance of exceptional quality. Musical expressivity is the fundamental of all coursework. Seating placement will be determined by audition. Class rehearsals will be lead by a conductor. Performance at the end of a semester.

Collaborative Piano: MP200 (1 cr): Designed to strengthen pianist's skills in accompanying and collaborative musicianship. Skill set required of accompanist and collaborative musician differs from that of a soloist; aural comprehension and full understanding of collaborating musical parts are crucial. Attaining instrumental knowledge of collaborating partner as well as his/her performance style must take priority over pianist's urge for self expression.

Instrumental Literature: MP103, MP203 (3 cr): Exploration of many of the major instrumental works considered 'standard' in the world of music instrumentalist. Standard repertoire from Baroque to 20th century and beyond will be reviewed through listening recorded works with various interpretation of composers' intent; studying and analyzing of the musical scores; researching the historical values and backgrounds; and the actual performances by students enrolled for the course. MP103 focuses on Baroque-Classical period, and MP203 focuses on Romantic-early 20th century, offered alternately every Fall. MP103 is not a prerequisite for MP203.

Piano Seminar: MP304 (3 cr): Presentations and masterclasses by guest artist and OCCM faculty, as well as discussion for seminar members. Focus on various aspects of performances including concert/performance etiquette, stage presence, interpretation and artistry, performance anxiety, and managing recital details in addition to masterclasses.

Orchestra Repertoire: Classical to Mid-Romantic: MP105 (1 cr): Study of orchestral repertoire is a lifelong undertaking for instrumental musicians. The precise tempo, the pitch, the speed, and the impeccable technique must always be upheld. The course is a study and practice of orchestral music with intention of preparation for various orchestral position auditions. We will study standard excerpts with thorough understanding of the full orchestral score, focusing on repertoire ranging from Classical to -Romantic period. Mock audition will conclude the course at the end of the semester.

Orchestra Repertoire: Mid-Romantic to Early-20th Century: MP205 (1 cr): Further study of orchestral excerpts, focusing on repertoire ranging from mid-Romantic

to early 20th century period. Mock audition will conclude the course at the end of the semester. MP105 is not a prerequisite for this course.

General Education:

Basics of Finance for Musicians: GE400 (4 cr): Unlike corporate business employee, life of musician is required to have financial knowledge specific to self-employment as employment positions in the business are of freelancing up to small-business scale. Students will learn to utilize excel to build a mathematical formula for project budget proposal, create financial reports, calculate sample business projections using formula, and understand income tax and other various financial planning terminology. *Prerequisite: GE200*

College Algebra: GE200 (4 cr): Begins with brief rudimentary review of mathematical skills needed to successfully complete College Algebra. College Algebra will emphasize student preparation, critical thinking, and problem solving, providing fundamental concepts of mathematic often needed in other area of study.

College Writing Seminar: GE100 (3 cr): Required of all entering students. Large part of being college student require writing. Since many of the techniques of academic research writing are common to other forms of writing, students will read widely and deeply from variety of texts in addition to research articles, including personal essays, treatises, newspaper articles, manifestos, lectures, textbook excerpts, science writing, letters, and more. Doing so will allow students to identify and extract techniques, styles, and rhetorical devices that students may wish to employ in their own writing.

Fundamentals of Website Development: GE300 (4 cr): Introduces the basic foundational skills in design, creation and maintenance of the web pages and websites, utilizing critical thinking in understanding the layered construction of internet infrastructure. Skills acquired will be applied to the planning, designing, and development of student's own portfolio website to market freelancing musicians.

Introduction to Astronomy: GE201 (4cr): How large is the universe? How old is it? Did it have a beginning, and if so, how old is it? Will it have an end? How did the Earth form and how did life originate? These are the most fundamental questions deeply rooted in the science of astronomy. In this course, students will delve into these deep mysteries. Discussion on what modern astronomers have learned about the nature of the universe, as well as what additional mysteries have been uncovered. *Prerequisite: GE200*

Introduction to the Comparative Literature: GE301 (4 cr): An introduction to the study of world literature with consideration of social, economic, political and religious influence. Topics to be addressed are; the role of language and literature in different culture and historical periods; the function of oral and written literatures in different cultural contexts; the role of literary representation in constructing racial, gender, class, ethnic, and national identity; problems involved in the translation and interpretation of literary texts; and economic and political issues as they relate to literary production.

Understanding Poetry: GE101 (4 cr): Poetry is the one of the oldest forms of literary production, yet modern forms of media like novel, film, television, and other hybrid forms, have replaced poetry as dominant cultural forms of literary and aesthetic discourse. In this age of instant gratification, its intricate construction and attention to language, detail, and form, have perhaps become antiquated. The course aims to decipher such ‘mysteries’ in understanding poetry. It will introduce ‘how’ to read and analyze poetry while aiming at sharpening your skills in critical thinking and writing.

Philosophical Foundations of Education: GE401 (4 cr): Examination of the educational system in the United States, incorporating the historical, political, economic, sociological, philosophical, legal, and curricular foundations. Significant portion of the course will be spent on the curricular emphasis, preferred method, ethics, and aesthetics stressed by each philosophy.

Music Theory and Music History Electives:

Introduction to Post-Tonal Theory: MT303 (3 cr): Post-tonal theory is a study and understanding of non-tonal music, mainly arising in the early 20th century. As the exploration of tonal harmony reached exhaustion at the end of 19th century, composers started to seek differing medium in harmony, presenting analytic tools that are theoretical and avant-garde in nature. Topics will include cyclic, set, serial, contour, and transformational theories. *Prerequisite: Completion of core Music Theory courses*

Introduction to Schenkerian Analysis: MT304 (3 cr): Theorist and pedagogue, Heinrich Schenker (1868-1935)’s reduction approach in analyzing music offers hierarchical approach to musical listening and performance. His analysis method gives a tool for musicians for understanding the basic fundamental construction of music in a linear movement. The concept of reduction and background structure, with tools of technique such as prolongation, unfolding, compound voicing, offers an alternate analytical approach to understanding the compositional structure from the mainstream harmonic analysis. *Prerequisite: Completion of core Music Theory courses*

Counterpoint I: MT301 (3 cr): Counterpoint is a study of contrapuntal practice in which skills in writing melodies are learned through fixed rules. This course focuses on the study of the practice of 16th century modal counterpoint. Understanding of the contrapuntal element in all musical styles are essential in fully understanding musical content, and by exploring the forces of tension and relaxation, direction and musical climax, students will learn to imitate to compose in styles of Renaissance and early-Baroque period. Various rules in species counterpoint and stylistic counterpoint as found in the sacred vocal polyphony of such masters of the period as Palestrina, Victoria, and Lasso will be studied and imitated. *Prerequisite: Completion of core Music Theory courses*

Counterpoint II: MT302 (3 cr): Focus on the study of contrapuntal practice of 18th century counterpoint, mainly works of J.S. Bach and his compositional styles. Theoretical text from treatise by pedagogues and prolific composers of the period will be studied. Unlike the previous Renaissance era, what is considered consonance and

dissonance significantly vary. Composition of two-, three-, and four-voice chorale preludes, binary dances, inventions, and fugue will be studied and imitated.

Prerequisite: Completion of core Music Theory courses

Introduction to World Music: MH300 (4 cr): Introduction of various scholarly study of traditional music from around the world and their incorporation into western classical music today. Explores the connections of music to identity, migration, globalization, personal and community memory, and politics and power. *Prerequisite: Completion of Music History Survey I-IV*

Women in Music: MH400 (4 cr): Historical and analytical survey of female roles throughout the western music history, covering middle ages through present day. Roles of women throughout the western music history are generally categorized into two parts; women as patrons and audience, and women as composers. Topics to be covered are; representations of female and gender in music works; feminist music criticism; performances of gender in stage works, concerts, and in the media; and the works and lives of female composers. *Prerequisite: Completion of Music History Survey I-IV*

Artistic Guidance at OCCM

Founded with a concept and belief in small classroom learning, OCCM prides itself in having a student-to-teacher ratio of 10:1, sometimes even lower, for the benefit of students to absorb and maximize the learning at the institution. OCCM students study with the resident faculty throughout the academic year, and they also study intensively with visiting artists for a week at a time.

William Grant Naboré, *Piano*



William Grant Naboré, a native of Roanoke, Virginia (USA), began his formal piano studies at the age of 8 with Kathleen Kelly Coxe, and two years later was accepted at the exclusive Hollins College as a special student of the noted musicologist Anne McClenney. At 17 he won a scholarship from the Italian government and continued his piano studies with Carlo Zecchi (a pupil of Busoni and Schnabel) at the Accademia di Santa Cecilia in Rome. He also studied with the eminent pianist and pedagogue Renata Borgatti. Later he was coached privately by Rudolf Serkin, George Szell and Alicia de Larrocha. He studied chamber music with Pierre Fournier in Geneva and won the

Premier Prix de la Virtuosit  and the Prix Paderewski from the Geneva Conservatory. For more than 20 years, in collaboration with the City of Geneva, he performed the complete chamber works of Brahms, Schumann, Dvorak, Beethoven and Schubert, plus the essential works of the French and Russian repertoire, with ensembles including the Amadeus, the Talich, the Gabrieli and the Brindisi Quartets. He was also active as a member of the Studio de Musique Contemporaine where he performed European premieres of several important American works. In 1988 he founded the Amadeus Festival on the outskirts of Geneva. Mr. Nabor  has received critical recognition on the international concert circuit as Cultural Ambassador for the United States, and has appeared as soloist with the Orchestra di Santa Cecilia, Orchestre de la Suisse Romande and the Munich Chamber Orchestra. His distinguished discography is broad and eclectic. An outstanding teacher of his instrument, William Grant Nabor  has formed some of the finest and most finished artists of the young generation. In 1993 he became founding director of the International Piano Foundation "Theo Lieven", and with Martha Argerich created the International Piano Academy Lake Como in 2002.

Resident Faculty

- Paul Cummins *General Studies; Writing, Literature, and Philosophy courses*
Stanford University, B.A.
Harvard University, M.A.T.
University of Southern California, Ph.D.
- Yi Dong *Applied Instrumental Studies, Piano Seminar, Career Study*
New England Conservatory of Music, B.M.
Yale University, M.A.
- Yoichiro Etsuki *Applied Instrumental Studies, Chamber Music*
Vanderbilt University, B.M.
North Carolina School of the Arts, M.A.
University of Oregon, D.M.A.
- Shinya Komugi *General Studies; College Algebra, Introduction to Astronomy*
Tokyo University, B.S.
Tokyo University, M.S.
Tokyo University, Ph.D.
- Kanae Komugi *Applied Instrumental Studies, Chamber Music, Music Theory*
North Carolina School of the Arts, B.M.
University of Miami, M.M.
University of Oregon, D.M.A.
- Mizuki Noda *Applied Instrumental Studies, Chamber Music*
Keio University, B.S.
Columbia University, M.A.

- Hui-Hsin Tseng *Applied Instrumental Studies, Instrumental Literature,
Collaborative Piano, Music History*
National Taiwan University of Arts, B.F.A.
State University of New York at Purchase, M.M.
University of Southern California, D.M.A
- Fang Fang Xu *Applied Instrumental Studies, Chamber Music, Orchestra Rep.*
University of Southern California, B.M.
University of Southern California, M.M.
University of Southern California, D.M.A
- Tzu-I Yang *Applied Instrumental Studies, Chamber Music*
New England Conservatory of Music, B.M.
California Institute of the Arts, M.M.

Admission

Although Opus119 College-Conservatory of Music does not have age limit for applying to the program, applicant must meet the minimum requirement of secondary education and other relevant learning described below.

Application Prerequisite

Applicant must graduate from high school or complete equivalent secondary education prior to the Fall Semester enrollment. GED also qualifies for admission consideration. OCCM does not accept Ability-to-Benefit (ATB) test scores for the application prerequisite fulfillment.

Due to priority in student's performance ability rather than academic ability, OCCM does not set requirement on types and amount of general education acquired prior to enrolling OCCM. We believe general education provided by secondary education or the certification of equivalent education to be sufficient general education prior to enrolling OCCM.

Ability to converse, read, and understand English with modest ease is necessary in successful completion of the program. Applicant whose native language is not English regardless of citizenship must submit the official score of the Test of English as a Foreign Language (TOEFL). Please see the *Required Application Materials for Associate and Bachelor of Music in Performance program* below for required scores.

Applicant must demonstrate music performance abilities appropriate for incoming collegiate level.

Required Application Material for Associate and Bachelor of Music in Performance Program

Incoming First Year Applicant:

- a) Completed Application form
- b) Resume
- c) List of repertoire learned
- d) Official high school transcript or equivalent certification for the completion of the secondary education.

If the document is not in English, the original document with certified translation must be submitted.

e) Short essay

Applicant must submit a short essay briefly describing one's goal in music.

f) Non-refundable application fee of \$80.00

g) Letters of recommendation

Applicant must submit three letters of recommendation, one from a primary instrumental teacher, one from an academic teacher, and one letter from a professional musician other than their primary instrumental teacher.

h) SAT score for native language speakers, TOEFL (or TOEFL equivalent) score for non-native speakers.

OCCM does not determine application based on standardized test scores; however, submission of the score is required. Submitted score will be used as reference only.

i) TOEFL/IELTS score for non-native speakers

Modest ease in ability to converse, read, and understand in English is prerequisite in studying at OCCM as all courses are taught in English. OCCM does not set minimum score requirement for applicants, however, students scoring lower than **52** (TOEFL)/**5.5** (IELTS) is less likely to be competitive applicants.

j) Audition

All applicants for OCCM must audition in either recorded (digital video only) or live format. Acceptance into the OCCM's program will be based on availability number in the studio of each of the applied studies faculty and applicant's performance level. Applicant must first contact OCCM through its website to see if there's opening within the studio.

Audition Requirement for Associate and Bachelor of Music in Performance:

1. One etude of applicant's choice, demonstrating technical ability
2. Three contrasting pieces or movements from each of the following periods; Baroque, Romantic, and Contemporary

Transfer Applicant:

OCCM does not accept transfer student for AM degree program. Applicant who wishes to transfer to OCCM from another post-secondary institution to earn BM degree must follow the same application procedure as the incoming freshman applicant. Additional requirements are:

k) Transcript from the post-secondary institution applicant wish to transfer from
This document to be submitted in place of document described in d)

l) Completed Transfer Release form

OCCM does not have transfer of credit agreement with other institutions. For transferability of credits earned at another institution, please see *Academic Policies*.

All material must be submitted to:

**Opus119 College-Conservatory of Music
Office of Admissions and Registrar**

**16 Truman Street
Irvine, CA 92620**

OCCM operates under rolling admissions system. Applicant may submit the application anytime of the year for enrollment based on studio availability.

Enrollment Decision

Acceptance decision on all applicant is based on the result of audition.

Applicant's audition will be evaluated for its 1) technicality, 2) artistry, and 3) execution level. OCCM requires all of its enrolling student to be at the collegiate level of performance execution. If an applicant does not meet the standard set by the faculties and department chairs, the applicant will be denied for the enrollment regardless of the opening in the applied studies studios.

Once an applicant's performance ability is deemed fit for the applied instrumental studies studio, the remaining application material will be reviewed. Each applicant will be ranked for the enrollment priority. Applicant will be accepted into the program at OCCM based on the availability in each of the applied studies studio.

Accepted student who wishes to enroll must submit the final official transcript from the secondary education institution or the copy of GED, along with the Enrollment Agreement Form.

International Student Admission

Opus119 College-Conservatory of Music does not discriminate on the basis of national origin. International applicant must follow the same admission process as the U.S. citizen.

OCCM does not provide English language services such as translators or ESL classes. Ability to converse, read, and understand English with modest ease is necessary in successful completion of the program. All applicant must submit a TOEFL score meeting the minimum requirement. Please see *application prerequisite*, and *Required Application Material for Bachelor of Music in Performance Program*.

A student visa (F-1) service for the study of Associate and Bachelor of Music in Performance program at OCCM is provided through the Office of Admissions and Registrar only after the applicant has been accepted and has paid the enrollment agreement deposit. Upon the receipt of the acceptance letter, an applicant who wishes to attend OCCM must provide a document stating that the student has the means to cover all expenses arising from the study at OCCM in a form of bank statement. Once the submission of the enrollment agreement and the deposit and the financial document is received, OCCM will send I-20 to the applicant by mail. Upon receipt of this document, the student must contact the nearest U.S. Embassy or Consulate to obtain the visa. While OCCM does not charge for the visa service, applicant must be aware and be responsible for the payment of \$200 or more for the SEVIS I-901 fee required by U.S. Immigration and Customs Enforcement (ICE). Additional fee may apply. Please refer to information provided by U.S. Department of State (<http://travel.state.gov>).

Important notice: OCCM is **not yet SEVP approved for international student enrollment. Contact the Office of Admissions and Registrar for updates on the approval.**

Policies at OCCM

It is the responsibility of the individual students to familiarize himself or herself with the announcements and regulations of OCCM. Students are expected to abide by the rules of OCCM and its faculties and to conduct themselves in accordance with accepted standards of good citizenship, professionalism, honesty, and propriety and with proper regard for the rights of others. OCCM is committed to equal opportunity for persons regardless of age, color, disability, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law. Further, OCCM complies with all applicable non-discrimination laws in the administration of its policies, admissions, employment, and access to and treatment in OCCM programs and activities.

Academic Policies

An academic year at OCCM consists of 2 semesters, 15 weeks each, for a total of 30 weeks of instructional time. Full-time AM and BM students are required to fulfill 12 or more credit hours per semester.

Attendance:

Students enrolled at OCCM are required to attend and be punctual for all courses of study. Inappropriate absences and repeated tardiness will result in a failing grade. It is a student's responsibility to notify faculty well in advance of any planned absences. In such cases, students must discuss the impact of absence on the successful completion of the course of study with faculty. Attendance policy for all types of courses (private lessons, ensembles, and academic courses) are determined and maintained by the faculty. Students must refer to individual course syllabi for further information. Late arrival at the start of the semester or early departure at the end of the semester are considered absences. If such absences are of personal, medical, or professional nature, a student must receive an approval from the director. Failure to do so may result in failing grade or serious academic discipline. New students are not allowed to arrive late for their first semester at OCCM.

Leave of Absence:

Students planning an extended leave of absence for professional, medical, or personal reasons must apply in writing to the director of OCCM, submitted to the Office of Admissions and Registrar. Leave of absence may not exceed two consecutive semesters.

Any student not returning after an approved leave will be withdrawn from OCCM. In such cases, a student who wish to continue the study at the institution must apply for readmission. A student may not enroll as a degree candidate at another institution while on 'leave of absence' status at OCCM. Such student must withdraw from OCCM before enrolling at another institution. Should a student begin a leave of absence during the academic year, tuition reimbursement will be made on the same basis as that of withdrawing student.

Academic Integrity and Disciplinary Information:

All students and faculty at OCCM are expected to respect one another's work, and take responsibility for their own ideas and performances while acknowledging the importance of other's idea and performances. Violation of such integrity is a serious offense, and will be disciplined accordingly at OCCM. Examples of breach of such academic integrity are listed as follows:

- Plagiarism Use of someone else's work without giving credit. Taking idea, phrases, papers, and data, whether copied directly or paraphrased, and using them as your own is a theft.
- Falsification Forging signature on official documents, changing or attempting to change official records, and providing false information in any forms is a fraud.
- Cheating Use of any unauthorized material or information in any academic work is considered cheating. Providing such unauthorized information as well as receiving is subject to academic discipline at OCCM.

Upon the first violation of academic integrity, a student will be put on **academic probation**. A failing grade may be given with the discretion of a faculty, and both probation and failing grade will be reflected on student's transcript. If a second violation does not occur, the record of academic integrity violation will be removed upon graduation. Upon the second violation of academic integrity, a student will be **dismissed** from the OCCM program entirely. For detailed description for these discipline, see *academic progress* section.

Academic Progress:

Students at OCCM are expected to maintain their study at their highest capacity. If a student receives a semester GPA of 2.00 or lower, but cumulative GPA of 2.00 or higher, a student will receive a letter of **warning**. Student with unprofessional attitude and attendance will also be issued a letter of warning. A warning letter will indicate a severe negligence in academic study and nearly warranting probationary status. In such cases, a student's record will be reviewed again at the end of subsequent semester.

A student may be placed on **probation** at any time for serious problem in meeting OCCM academic standards. Warning may not be issued before a student is put on probation. Repeated and multiple failures in courses, as well as unprofessional attitude and attendance will be subjected to probation. A student who failed to complete a course with passing grade must pass the course the second time. Failure to do so will result in automatic probation. A student who received a warning letter must have cumulative GPA of 2.00 or higher by the end of the subsequent semester. A student who failed to do so will be put on probation automatically. If a student receives a probation letter, a student's record will be reviewed again at the midpoint to the end of subsequent semester.

Students who do not meet the terms of their probation will be subjected to **dismissal** from OCCM program.

Credit Transfer:

BM degree program student may transfer course credits earned from other post-secondary institutions up to 90 semester credits to fulfill graduation requirement of 120 semester credits. One semester hour equals to 1.5 quarter hours, or 1 quarter hour equals to 0.6667 semester hours. Students must provide a course syllabus and the list of textbooks or materials used to establish eligibility, and each request will be evaluated by appropriate faculty assigned for each course. Request for credit transfer evaluation must be received within the first semester of enrollment. OCCM does not have transfer of credit agreement with any other institution and does not award credit for prior experiential learning. Students will be assessed non-refundable \$50 transferability evaluation fee for each course they wish to transfer. For courses offered in progressing sequence, the fee will be waived for preceding courses. OCCM does not accept credit transfer for AM degree program student.

Applied Studies:

The decision on year level placement at the time of acceptance is made by a faculty committee through reviewing the applicant's audition. Regardless of the number of credit earned at the previous post-secondary institution, all students must enroll in applied studies every semester. Credit transferability evaluation fee will be waived.

General Education/Liberal Arts:

- *Student must receive grades of C or above for evaluation.*
- *Physical activity courses and English as second language (ESL) courses do not count toward general education/liberal arts requirement, therefore not eligible for evaluation.*

Performance Courses (excluding applied studies):

- *Maximum of 10 credits may be transferred for the performance course requirement.*

- Student must receive grades of B+ or above for evaluation consideration.

Required Core Courses:

Music theory and Solfège core courses are transferable only by challenge examination. Depending on the examination result, student will be placed at appropriate course level to complete the requirement or given credits for fulfilling the partial or entire requirement. \$50 challenge examination fee will be assessed in place of transferability evaluation fee.

Music History core courses:

- Student must receive grade of B- or above for evaluation consideration.
- Career study and degree recital credits are not transferable.

Music Theory and Music History elective courses:

- Student must receive grade of B- or above for evaluation consideration.

**NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS
EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Opus119 College-Conservatory of Music is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in Bachelor of Music in Performance program is also at the complete discretion of the institution to which you may seek to transfer.

If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending OCCM to determine if your credits or degree will transfer.

Challenge Examination:

Students enrolled at OCCM may fulfill certain core courses by passing Challenge Examination. When passed, the subject and the credit requirement will be granted and counted toward 120 semester credit requirement for the BM degree program, and 60 semester credit requirement for the AM degree program. However, semester credits granted through examination does not count toward fulfillment of full-time status as a student.

Courses qualifying for challenge examination are as follows:

- Music Theory I-IV
- Solfège I-IV
- Music History Survey I-IV

Student who wishes to take challenge examination must submit the request to the office of Admissions and Registrar before the 2nd day of the class to be challenged. Student must receive 87% or higher to pass the examination. The challenge exam may be a written, oral, performance-based, or any combination of the above. A fee of \$50 per course is charged for each examination, regardless of the passing or failing.

AP Course credits:

Students who have earned AP course credits from the secondary education institution who wish to apply the earned credits toward the completion of Associate and Bachelor of Music Program must go through the process of challenge examination to determine the applicability.

Grading System and Credit Hours:

OCCM uses semester hours to award credits. In classroom courses, 1 semester credit hour is awarded for 1 period of 50 minute class, plus 2 hours of preparation each week. For performance courses, 1 semester credit hour is awarded for 1 period of 2 hour rehearsals plus necessary preparation for it every week.

<u>Grade</u>	<u>Percentage</u>	<u>Point GPA</u>	<u>Not Calculated in GPA</u>
A	94-100%	4.0	I=incomplete
A-	90-93%	3.7	P=pass
B+	87-89%	3.3	W=withdrawal
B	83-86%	3.0	AU=audit (no credit, no grade)
B-	80-82%	2.7	
C+	77-79%	2.3	
C	73-76%	2.0	
C-	70-72%	1.7	
D+	67-69%	1.3	
D	63-66%	1.0	
D-	60-62%	0.7	
F	0-59%	0.0	

Grade of Incomplete:

A grade of incomplete will be noted when a student is unable to complete all the requirements for the course due to incapacitating circumstances. A student must confer with the faculty for the method and amount of work needed to complete the course to remove an incomplete grade. Such requirements must be filled by the deadline set by the grading faculty. Failure to do so will result in a failing grade.

Recital and Accompaniment:

All students are assigned an accompanist for their juries and recitals if needed.

Repertoire must be submitted to an accompanist at least 10 days prior to the first rehearsal, and rehearsal duration is to not exceed 1 hour per week.

Juries:

At OCCM, students must go through 2 types of performance juries; 1) end of the year evaluation, and 2) degree recital. The end of the year jury serves not only as a part of studio grade, but also as a progress evaluation. These juries take place near the end of Spring semester. If a student's jury performance is deemed subpar, a student may receive a considerably lower grade or a letter of warning, and any scholarship received may be jeopardized for the succeeding academic year. If a student's progress is deemed inadequate, additional assessing jury may be required of a student at anytime during the academic year.

Students are allowed to have optional recitals, separate from the required degree recital. While optional recitals are not adjudicated, required degree recital is. Students must 'pass' the standard set by their instrumental department. Failure to 'pass' the degree recital may result in additional work assigned by the discretion of their studio faculty and the department.

Registration and Withdrawal:

Tuition must be paid before students can register. Those who are not registered may not attend lessons, classes, or ensemble rehearsals. Late fee will be applied accordingly to the registration calendar. Courses may be registered freely until the 'last day to register' on the academic calendar. Students who wish to register after the deadline must request so to the dean of academics and to the faculty in writing and receive approval from both. Students may withdraw from courses freely until the 'last day to withdraw' on the academic calendar. However, a student must withdraw prior to 'the last day to withdraw without W on transcript', otherwise the withdrawal from the course will be noted on the transcript. For applicable fees and refunds regarding registration and withdrawal, see *refund and reimbursement* under financial policies section. Students who wish to withdraw from OCCM entirely must request so in writing to the dean of the academics. The withdrawal will not be made official without the written request. If a student withdraws during the academic year, the official withdrawal date will be used to base any tuition reimbursement.

Release of Transcript:

A transcript is an official copy of the student's academic record, listing credit hours and grades given. Request for both unofficial and official transcript must be made to the Office of Registrar and Admissions. The first official transcript is free of charge. There will be a fee of \$5 incurred for every transcript request thenceforth.

Make-up Works:

Students who are absent from courses are required to make up their missed works. However, make ups will not be given for tests and exams unless a student has the dean of academics or faculty's approval.

Facility Use:

Students are to use facility of OCCM for the sole purpose of their academic learning. Use of the facility for the purpose unrelated to their study is strictly prohibited.

Furthermore, students are not allowed to use OCCM facility to teach their own private students. All OCCM related activities requiring the facility use must be done within the operational hour of the institution.

Financial Policies

OCCM is an institution not yet accredited. OCCM intends to receive the accreditation by 2022, and Associate and Bachelor of Music in Performance program curriculum strictly follows the guidelines sat up by National Association of Schools of Music (NASM), a national accreditation agency. Please note that a student enrolled in an unaccredited institution is **not eligible for federal financial aid programs**. OCCM does not have financial aid assistance of its own. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.

Tuition and Fees:

In order to register for courses at OCCM, students must submit their payment of tuition and fees in full for the semester before the orientation date for the enrollment semester, and before the first day of classes for the subsequent semesters. Failure to do so prohibits students from attending all courses and usage of facilities. See *cost of attendance* for itemized detail.

All fees incurred during the semester of study (library late fee, library replacement fee, and official transcript fee) will be applied to the following semester billing. If such fees incurred on the last semester of the study at OCCM, all fees must be paid in full **before the graduation date**.

Refund and Reimbursement:

Student has a right to cancel the enrollment agreement and withdrawal from the program and obtain a full refund of all charges paid, less a nonrefundable registration

fee and withdrawal process fee in sum of \$230, under any of the following circumstances;

- before starting classes
- after attending only one day in their program of study, or
- within seven calendar days after enrolling in the program of study, whichever is later.

In accordance with California law, OCCM will either pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Notice of cancellation made through attendance at the first class session, or the seventh day after enrollment, whichever is later;

Student may cancel or withdraw from the program with full refund of all tuition and fees paid, except for the registration fee and withdrawal process fee in sum of \$230. The request for cancellation or withdrawal must be made in writing and submitted to the Office of Admissions and Registrar. If the cancellation or the withdrawal is made before the commencement of classes, the written request alone will suffice; if the request is made by mail, it must be postmarked before the first date of classes. If the request is made after the attendance of the classes on the first day, the written request and the completed student withdrawal form must be submitted to the Office of Admissions and Registrar in person during the business hour.

After the second day of classes, or from the eighth day of enrollment;

Student must submit written request for the withdrawal to the Office of Admissions and Registrar along with completed student withdrawal form in person to the office during the business hour. The withdrawal will not be made official without the receipt of request and the form. Online submission will not be accepted. The date the both withdrawal form and the written request received by the office will be used as the official date of withdrawal to base any tuition and fee refund. Processing fee of \$80.00 will be withheld from the refund. The refund schedule is as follows; (6.66% per week, decimal dropped)

Withdrawal submitted before the 7th day of enrollment	100%
Withdrawal submitted on the first day of classes	100%
Withdrawal submitted after the 7th day of enrollment	93%
Withdrawal submitted by the end of week 1	93%
Withdrawal submitted by the end of week 2	86%
Withdrawal submitted by the end of week 3	80%
Withdrawal submitted by the end of week 4	73%
Withdrawal submitted by the end of week 5	66%
Withdrawal submitted by the end of week 6	60%
Withdrawal submitted by the end of week 7	53%

Withdrawal submitted by the end of week 8	46%
Withdrawal submitted by the end of week 9	0%

Administrative Policies

Student rights and responsibilities:

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. Students have 1) the right to have access to his or her education records, 2) the right to seek to have the records amended, 3) the right to have control over the disclosure of personally identifiable information from the records (except in certain circumstances specified in the FERPA regulations, some of which are discussed below), and 4) the right to file a complaint with the Department. The term "education records" is defined as those records that contain information directly related to a student and which are maintained by an educational agency or institution or by a party acting for the agency or institution.

Complaint and Grievance Process:

As stated in the beginning of *Policies at Opus119 College-Conservatory of Music*, OCCM does not tolerate any forms discrimination. Students who have a concern that they have been unfairly treated or discriminated against on the basis of disability, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law may file an informal and formal complaint to the director of student services. Students may file the complaint in writing, by email, and verbally. Appointment with the director of Student Services may be made through the front desk administration staff. Students must indicate whether the complaint is formal or informal. Both formal and informal complaint must be filed within 30 days of the initial date of a incident, and the grievance process must be resolved or finalized within 60 days.

Informal Resolution

Prior to initiating the formal complaint procedure, a student should attempt to resolve the matter informally with the individual(s) most directly responsible, or with the head of the department, orally or in writing. If direct contact is inappropriate under the circumstances, or if the matter is not resolved, the student should consult the director of student services. The director will assist the student in taking the matter to the higher administrative officers who will facilitate a resolution.

Formal Complaint

If the informal resolution does not yield a successful resolution, the student may file a formal complaint. A formal student grievance must be in writing and signed by the student and must be submitted to the director of student services. Grievances must contain the student's address, phone number, a detailed statement of the specific action being grieved, the approximate date when the action took place, the resulting injury or harm, a description of the evidence supporting the grievance, and whether informal procedures were available and completed.

In the initial review, the director of student services will determine whether the grievance complaint is complete. If the grievance complaint is incomplete, the director will notify the student to complete the complaint by submitting missed information. Upon the completion, the grievance will be brought to the grievance committee, consisting of the president, vice-president, and the dean of academics, for a formal investigation. The committee will investigate and deliberate on the outcome of the grievance complaint, including the dismissal of the case, proposed corrective actions, or a recommendation for disciplinary action to be taken against any OCCM employee or student.

Student Record Retention:

Students who wish to see their own academic record must request so to the office of Registrar and Admissions.

OCCM retains the following information while students are enrolled in the program:

- Student's name
- Student's address
- E-mail address
- Telephone number
- Parental/guardian contact information
- Emergency contact
- Initial application for enrollment including all supplemental materials required
- Copies of all documents signed by the student
- Enrolled degree with following dates:
 - date of enrollment
 - date of completion of the program (graduation)
 - date of withdrawal, if any
 - date of leaves of absence
- Registered courses and grades
- Credit transfer information, if any, including transferability evaluation result
- Any academic progress information including disciplinary action
- Any complaints received from the student

- Any other personal information such as age, gender, and ethnicity, if disclosed voluntarily
- Official transcript containing the following:
 - Courses that are completed with completion date
 - Courses that were not completed with withdrawal date
 - Credit for courses earned at other institution that were transferred
 - Credit earned for prior experiential learning, including the course title for which credit was awarded and the amount of credit, if any
 - Credit based on any examination of academic ability or educational achievement used for admission or college placement purposes, if any
 - The name, address, website address, and telephone number of the OCCM

Upon graduation, OCCM will retain the following information on graduates permanently:

- Graduate's name
- Degree awarded, including the date
- Official transcript

All other personal information will be maintained for five years after the graduation or withdrawal from the program.

Cost of Attendance:

One academic year consists of two 15-week semesters, for a total of 30 weeks of instructional time. The completion of the degree program requires fulfillment of 60 semester credits for AM degree, 120 semester credits for BM degree in both required and elective courses. Full-time students are required to fulfill 12 or more credit hours per semester. Part-time students must have at least 2 consecutive semesters enrolled as full-time student in order to receive the degree. Student who registers for credits exceeding 15 must pay additional tuition per credit.

(Tuition and Fee chart on the following page)

***Fees with the asterisk** are refundable only when cancellation for the enrollment or the withdrawal from the program is made through attendance at the first class session, or the seventh day after enrollment whichever is later.

Tuition per credit is charged when student registers for semester credits exceeding 15.

Guest Lecturer fee applies only for the semester when the guest lecturer is in residence. For the 2019-2020 academic year, the fee will be applied to the Spring 2020 semester.

Student service fee collected from students go toward various activities such as seminars by the office of Career Services, wellness class, and music library maintenance.

General fee collected from students covers various cost arising from facility maintenance, computer services, recording services, and organization of community performance.

Enrollment agreement deposit will be credited to the billing account after the enrollment.

Tuition and Fees for the Entering Student:

FALL 2019-SPRING 2020	AMOUNT
TUITION for full-time student (maximum of 15 credits per semester)	\$55,320.00
TUITION PER CREDIT for part time student	\$1,844.00
REGISTRATION FEE non-refundable, \$150 per semester	\$300.00
GUEST LECTURER FEE applies only for the semester guest artist is invited	\$1200.00
STUDENT SERVICE FEE \$250 per semester	\$500.00
*ORIENTATION AND MATRICULATION FEE non-refundable, applies to first year of enrollment only this fee includes processing fee incurred from the transfer of credits	\$1,000.00
ENROLLMENT AGREEMENT DEPOSIT paid at the submission of enrollment agreement form	\$250.00
*GENERAL FEE non-refundable, \$500 per semester	\$1000.00
STUDENT TUITION RECOVERY FUND non-refundable: see <i>legal notices</i>	\$0.00

Total cost of attendance for the first year:
\$ 59,320

Total cost of attendance for the Fall semester:
\$29,560

Total cost of attendance for the Spring semester:
\$29,760

Miscellaneous Fees (**Non-refundable**):

ONE TIME FEE	AMOUNT
ADMISSION APPLICATION FEE Paid at the time of application submission for the admission to the program	\$80.00
DEGREE APPLICATION FEE Applies to the last semester of the program	\$75.00
CREDIT TRANSFERABILITY EVALUATION FEE assessed per course	\$50.00
WITHDRAWAL PROCESS FEE	\$80.00
OFFICIAL TRANSCRIPT FEE Per transcript	\$5.00
LIBRARY LATE FEE Assessed per day, per item	\$1.00
LIBRARY REPLACEMENT FEE Assessed for lost/damaged item	\$50.00-100.00
CHALLENGE EXAMINATION FEE assessed per course	\$50.00

Credit Transferability Evaluation fee: The fee applies for the evaluation, not for the processing of credit transfer. Processing of credit transfer is included in the Orientation and Matriculation Fee. Fee may be waived for preceding courses in sequence.

In addition to the tuition and fees shown above, student must be aware of costs incurring from acquiring books and music for their study. Estimated cost for books and music supplies range from \$600 up to \$1200.

Student Services

Health/Physical Maintenance

All students enrolled at OCCM must have a health insurance. Students are to submit the name and contact information for their primary doctor prior to the first day of classes. OCCM provides opportunities for activities to all full-time students. Contact the main administration office for information.

Library

OCCM's Music Library content consists of sheet music and recording ranging from solo to ensemble repertoire. The library provides supplemental music material students may need during their study. Students may seek guidance on how to find music to the Music Library Manager, or consult the catalog list of the library. Items on Reference/Reserve shelf are not for circulation, but for in-library use only. Students must leave their student ID card to receive the material. The library also contains computers with access to the online music information site such as Grove Music Online and JSTOR, a music journal database containing more than 5 million articles. Students at OCCM will also have an access to the library at Irvine Valley College as a community user. Located at less than 2 miles from OCCM campus, the library can be easily accessed by students. Both the library and the OCCM are conveniently located near bus stops where Bus Transit of OCTA has a direct route.

Office of Career Service

Office of Career Service provides students with performance audition information nationally and internationally. Information received and compiled at the office will be disseminated among appropriate faculties who are responsible for passing the information onto appropriate students. However, students may obtain these information by directly contacting the office. Career path students decide to take is formed during the course of study at OCCM from its curriculum and close mentoring and consulting between students and their applied instrumental faculties. Various seminars on audition preparation maybe offered. Students may make an appointment to see an advisor for consultation on the following list (but not limited to):

- Evaluation of résumés for each job application
- Job application procedure walkthrough
- Graduate school information and audition/application procedure

Housing

OCCM does not have dormitory facilities. However, have a limited list of housing partners. OCCM housing partners are individuals who offer a house for students enrolled for full time study at OCCM. The rent for each rooms range from \$700 to \$1000 a month depending on the size, location, and individual housing partner. Students will share a communal kitchen, and they are responsible for cleaning both communal and private rooms.

OCCM is not responsible for finding or assisting students in finding housing. Due to the limited number of rooms available through housing partners, some students will be responsible for finding and paying for housing at full cost of Irvine rental market standard. Living cost varies depending upon number of roommates, location of the apartment, and student's lifestyle. One bedroom apartment in the area range from \$1500 up to \$2000. An estimated cost of living (room and board)for a student sharing an apartment through housing partner is \$13,000. Transportation cost varies depending on the location. All of our assisted housing through housing partners are located within walking and biking distance.

Location

Founded with a concept and belief in small classroom learning, Opus119 CCM prides itself in having a student-to-teacher ratio of 10:1, sometimes even lower, for the benefit of students to absorb and maximize the learning at the institution. OCCM campus houses 19 rooms including administration offices with performance and ensemble hall in the center.

City of Irvine

Originally planned and built around the University of California Irvine, the city is one of the richest in terms of colleges and academic learning. Within Irvine, there are more than 100 institutions of higher education and specialty schools, public and private, attracting not only those starting family life but also technology corporations. Like most of the coastal Southern California, Irvine has a Mediterranean climate. Fall and winter are cool-to-warm, making the city an ideal getaway from the chilly months in winter. Irvine packs metropolitan shopping, whale watching, and world-class golf among many other activities all within 45 square miles.

Legal Notices

From the Bureau for Private Postsecondary Education

Opus119 College-Conservatory of Music is a private institution approved to operate by Bureau for Private Postsecondary Education to operate.

Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

A Student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Notice of Non-Bankruptcy

Per California Education Code, Opus119 College-Conservatory of Music hereby reports that the institution does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U. S. C. Sec. 1101 et seq.).

Location and Facility Equipment

All courses as well as administrative duties of Opus119 College-Conservatory of Music are held at:

16 Truman Street
Irvine, CA 92620

The school is located within Northwood community of the city, consisting mostly of residential area with convenient access to the public transportation and community park.

As a facility sufficient for a music school in the post-secondary education, the building consists of 1 administrative office, 1 computer lab/recording studio, 2 classrooms, 1 music library, 15 studios total for the use of faculty teaching studio and student practice/rehearsal room. Center Concert hall seats 60 for student and faculty recitals. All rooms except for the administrative office and the computer lab/recording studio are equipped with piano for various learning purposes necessary for the educational programs offered.

Accreditation and Licensing

Opus119 College-Conservatory of Music is an institution not yet accredited. We intend to receive our full accreditation by 2022, and our curriculum strictly follow the guidelines set up by National Association of Schools of Music (NASM)

Program at OCCM is intended for preparing its student for the field of music performance, therefore does not lead to any licensing or to be eligible to sit for the applicable licensure exam considered beneficial in the conventional employment field in California and other states upon completion.

Furthermore, a degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including, but not limited to, positions with the state of California.

Language Assistance

OCCM does not provide language translation services of any form in its dissemination of information in recruitment. All prospective students are expected to have English proficiency adequate to understand information provided.

Student Tuition Recovery Fund

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

The school closed before the course of instruction was completed.

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

Contact

For all inquiries, please contact:
Opus119 College-Conservatory of Music
Admissions Office
16 Truman St. Irvine, Ca 92620
(949) 264-9627
email: OCCM@opus119.org, CollegeAdmissions@opus119.org