

America Evangelical University



CATALOG₂₀₁₇

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www.aeu.edu

A Word From the President

Jesus selected some of His disciples and equipped them in a special way to become workers of the Gospel of God's kingdom. America Evangelical University (AEU) is established to raise up men and women of God who can be characterized as a man or a woman of the Bible, of holiness, of prayer, and of evangelism. At AEU we have a competent faculty which is totally dedicated and deeply committed to teach and train theological students.

Even though the beginning of our School is small like the mustard seed, our vision embraces the whole world as John Wesley had once said, “The world is my parish.” Our special concern is with training people to become great Christian leaders who can bring positive change to the world.

With this vision in mind, the objectives of AEU are three: missionary leadership training, pastoral leadership training, and lay leadership training. To reach the goal of these objectives, the AEU offers excellent programs to the undergraduate as well as to the graduate for the development of moral and spiritual strength, and the instilling of intellectual and spiritual power just as the Lord provided for His disciples.

I pray that God may bless this AEU to produce not only good and faithful servants for the kingdom of God, but also effective and powerful leaders that can change the world. We have the same spirit of prayer as Jesus taught His disciples: “The harvest is plentiful, but the laborers are few: pray therefore the Lord of the harvest to send out laborers into His harvest” (Matthew 9:37, 38). May the Lord of harvest send our powerful ministers of the Gospel to the world through America Evangelical University.

If God called you and directed you providentially to apply for America Evangelical University, you made a right choice. You have our word that we will surely do our best to assist you to fulfill your mission in Christ.

Rev. Jong Kil Ryu, D.D
President

Introducing the University

Statement of Purpose

America Evangelical University (AEU) is an evangelical and denominational private, postsecondary theological school dedicated to the preparation of men and women for the advancement of the kingdom of God in Jesus Christ. Under the power of the Holy Spirit it seeks to fulfill its mission by equipping His people with emphasis on spiritual formation. AEU offers degree and certificate programs to train students entering the ministries of the Christian churches and also provides graduate programs to prepare students for theological leadership. In addition, AEU offers continuing education courses to church leaders seeking to enhance their theological knowledge. In all of its activities, including instruction, worship, service, research, and ministering, AEU strives for excellence in the service of God and Jesus Christ.

In theological education, we provide pre-theological education in our Bachelor in Theology. Major leadership training for ministers and missionaries is provided at the graduate level through such degree programs as Master of Arts in Theology, Missiology, Counseling and Master of Divinity. Students at AEU can expect that their education will prepare them to be ministers, missionaries, Christian educators, Christian professionals, and church workers. Faculty at America Evangelical University should expect students to acquire theological knowledge, critical thinking, analytical skills, moral and spiritual values, and to adopt the value of life-long learning in the name of Jesus Christ.

Mission

The Mission of America Evangelical University is to prepare students in the ministry of the Lord Jesus Christ by equipping them with the knowledge of the Word of God and the skills to perform, effectively and with cultural sensitivity, in the following areas of ministry:

Pastoring,

Missions

Christian Leadership

Nursing, TESOL, and Business Administration

Goals

Pastoring: - Student

GOALS:

Commitment to Serve in the Church

Serving, with cultural sensitivity, the church community at large

Empowered to preach, teach and minister

Pastoring - Administrative

GOALS

Empowering the students to serve the church

Commitment to Jesus' discipleship
Commitment to serve effectively, in the church
Commitment to servant leadership
Commitment to Spiritual Growth and Discipline

Missions: Student

GOALS

Outreach and world evangelism
Global/Cross-cultural ministry
Empowered to teach, preach and minister in diverse cultural settings

Missions - Administrative

GOALS

Commitment to Cross-cultural ministry and global outreach
Commitment Servant leadership
Active participation in evangelism
Proficiency in cross cultural communication
Commitment to Spiritual Growth and Discipline

Christian Leadership and Language Skills -Student

GOALS

Serve the community with cultural sensitivity

Christian Leadership -Administrative

GOALS

Commitment to servant leadership
Active Participation in evangelism
Commitment to Spiritual Growth and Discipline

Practical Nursing – Student

GOALS

Serve the patient with nursing theory and skills with cultural sensitivity

Practical Nursing – Administrative

GOALS

Commitment to serve the patient and meet their needs

Business Administration– Student

GOALS

Serve the community with advanced knowledge and practice in the area of accounting, finance, management, business, administration, etc.

Business Administration – Administrative

GOALS

Commitment to servant leadership with business and management skills

Active Participation in evangelism with successful career in business
Commitment to ongoing growth and discipline

Objectives

Mission Statement Objectives

1. To inculcate a comprehensive knowledge of the Bible and an understanding of Christian doctrine from a dispensational perspective.
2. To develop an appreciation for the Korean Evangelical Church denomination heritage, including a thorough knowledge of the history, polity, and distinctives.
3. To instill a desire for lifelong commitment to personal spiritual growth through daily Bible study and prayer.
4. To develop attitudes of service and commitment to the local church and world wide missions.
5. To equip students with a Christian worldview that enables them to manifest biblically separated lifestyles.
6. To prepare students for successful living in a diverse society through an appropriate core of biblical studies.
7. To instill a missionary vision and dedication to worldwide outreach and personal evangelism.
8. To prepare students to serve with competence in one or more spheres of Christian service and to provide readiness for related graduate studies.
9. To foster Christian Korean culture, developing refinement, appreciation, social attitudes, cultural sensitivity and skills.
10. To equip students with nursing theory and practical nursing skills so that students can obtain license by passing NCLEX-PN exam and practice their nursing profession
11. To equip students with English Language Skills and TESOL ability
12. To prepare students for careers in the area of business administration

America Evangelical University (AEU) is an evangelical and denominational private, postsecondary theological school dedicated to the preparation of men and women for the advancement of the kingdom of God in Jesus Christ. Under the power of the Holy Spirit it seeks to fulfill its mission by equipping His people with emphasis on spiritual formation based on the gospel of regeneration, sanctification, divine healing and the second coming of Christ.

Learning Objectives

Students at AEU are expected to master (a):

- body of theological, historical and practical knowledge of the Christian ministry,
- appropriate to the degree or certificate being sought.
- demonstrate through measurable student learning outcomes specified in the outline of each course of each degree or certificate program
- specific courses in AEU's programs,
- and to develop critical and analytical learning abilities together with educational and spiritual values that contribute to life-long learning.

Each AEU course has a final examination or a term-paper which provides a grade to measure the student's mastery of the course. The faculty members and administrators are ready and eager to assist students to reach their academic and ministry goals. In this regard, the AEU has the following specific objectives:

- to encourage students to participate in their church and community activities and to obtain practical knowledge and experiences.
- to equip students with opportunities to grow in Christian faith and thought.
- to equip the various expressions of the Christian faith so that students may understand the role of Christians in contemporary society.
- to encourage students to participate in the process of practical theology which involves lifelong learning and involvement in God's mission out in the world. This includes local and overseas mission, evangelism and social service.
- to encourage research and scholarship in all educational programs.
- to assist students in career decisions for full-time ministry.

State Approval and Accreditation

AEU is approved by California State Bureau for Private Postsecondary Education (BPPE) to operate an accredited institution which offers the approved educational programs (#23621227). Approval means your institution meets minimum state standards set forth in the California Private Postsecondary Education Act of 2009. Also, AEU has been seeking accreditation through Association for Biblical Higher Education (ABHE) and has achieved an initial accreditation status with ABHE in February, 2015. AEU is approved by the Bureau for Private Postsecondary Education to offer programs leading to Bachelor of Theology, Bachelor of Arts in Business Administration, Master of Divinity, Master of Christian Counseling, Master of Intercultural Studies, Master of Business Administration, Doctor of Ministry, and Doctor of Counseling. **For more information, call the Bureau for Private Postsecondary Education at (916) 431-6959, or toll-free at (888) 370-7589, or visit its website at www.bppe.ca.gov.**

Status as an accredited institution

America Evangelical University is accredited by the Association for Biblical Higher Education Commission on Accreditation to grant certificates and degrees at the Associate, Baccalaureate, Master's, and Doctoral degree levels. America Evangelical University was granted institutional accreditation by the Association for Biblical Higher Education (ABHE) Commission on Accreditation in February, 2015. The institution is scheduled for its reaffirmation review in 2020; consequently, all degree and certificate programs offered are part of the institution's accreditation profile.

Retention of School Records

The Board of Trustees of the America Evangelical University have adopted a resolution to the effect that all school records of the university shall be retained for a minimum of five years with the exception of student transcripts kept permanently. The Audit Committee of the Board of Trustees will from time to time verify that the school administrators are in fact adhering to the requirements of this resolution. All records of the University are located in the main office. The important records, including each student's file, grade reports, and financial records, are stored in a safety fire-proof cabinet and on computer disks. In case of the closing of the school, the Union Evangelical Church will be responsible to retain all documents.

Housing Policies

The university does not operate a dormitory or other housing facility, but will assist students in locating adequate housing near the campus. An estimation of the approximate cost or range of cost for the housing is as follows:

Studio: \$ 800-\$ 1,000

One bedroom: \$ 1,100-\$ 1,300

Two bedroom: \$ 1,400-\$ 1,500

Some students find housing in a local residence hotel; others share an apartment, or rent a room from members of a local church. In this case, the cost may be reduced.

The university reserves the right to approve or disapprove housing on a case-by-case basis if there is concern for your academic or spiritual welfare.

The Main Campus and Facilities

The main campus is located in the heart of Los Angeles's Korea Town. We are located at the Ross Plaza at 1818 S. Western Ave, Los Angeles, CA 90006. Our campus has a computer lab. The administrative area houses administrative and faculty offices and student lounge. The music hall sized chapel is capable of approximately 250 audiences. This is used for worship and fellowship. Unless otherwise notes, all classes are held at this location.

Denominational Recognition

The Korea Evangelical Holiness Church of America recognizes the college and seminary as a major agency for training prospective missionaries, ministers, professionals, and church leaders.

A Brief History

On December 21, 2000, the two local districts of the Evangelical Holiness Churches in Southern California formed a special committee to discuss the establishment of a denominational theological college and seminary for training missionaries, pastors, and lay leaders.

On January 30, 2001, the Board of Trustees was organized for running a denominational theological college and seminary. The college and seminary was named as America Evangelical University. Dr. Chung Kuhn Lee was appointed as the first president.

On February 14, 2001, the California Evangelical College & Seminary was established as a non-profit religious organization for promoting its theological education.

On May 24, 2001, the California Evangelical College & Seminary was officially opened as a denominational college and seminary in Southern California by having a opening worship ceremony for the School.

On April 19, 2003, the California Evangelical College & Seminary is amended to America Evangelical University.

On February, 2012, AEU has achieved candidacy with Association for Biblical Higher Education.

On January 24, 2013, AEU's application for approval was granted by Bureau for Private Postsecondary Education (BPPE) effective January 24, 2013 with an expiration date of January 24, 2018.

On June, 2013, AEU is authorized to issue I-20 to international students by the U.S. Government.

On June, 2014, AEU has received associate membership by Association of Theological Schools (ATS).

On February 27, 2015, Initial Accreditation granted by ABHE

On July 2015, AEU is approved by the ABHE Commission to offer a program leading to Doctor of Ministry.

On October 2015, AEU is approved by the ABHE Commission to offer degree program leading to Bachelor of Science in Nursing, Bachelor of Arts in Business Administration and Master of

Business Administration.

On April 2016, AEU is approved by the BPPE Commission to offer a program leading to Doctor of Counseling.

Library

The AEU library is firstly prepared at one large room of the Education Building of the Union Evangelical Church. The collection consists of over 12,500 volumes at the moment. However, the California Evangelical College & Seminary has a special permission to use the library of the Oriental Mission Church which contains some 50,000 volumes with over 100 periodical titles and magazines. This library participates in the Library Network, a computerized system of shared cataloging. This library has convenient library hours and is operated by a full time staff and several part time staff members.

Orientation

The AEU offers academic orientation each semester for all new students and all continuing students. The orientation sessions are designed to introduce new students school life, policies, regulations, faculty members, administration, and the surrounding community

Chapel

Chapel worship service is conducted once a week under the direction of the faculty. All regular students are expected to attend the chapel. Chapel service is designed for the spiritual growth and fellowship of the students.

Privileges

The school seeks to provide a place and support for the graduates and undergraduates who want to do mission work or ministry. The students must meet all the requirements of becoming Christian ministers in their vocations and show the genuine desire to serve God.

The students who graduate from the seminary with the M.Div. degree can be ordained as church ministers once the students meet the qualifications set by the ordination committee of the denomination concerned.

The AEU will do its best to provide scholarships to the students who want to continue their studies at the advanced degree level.

The AEU, particularly the seminary, may offer mission field education courses through internship ministry (in places such as South America, South-East Asia).

Administration of AEU

The Korean Evangelical Church of America (KECA) has been financially supporting the America Evangelical University (AEU) in cooperation and partnership. AEU is a non-profit organization. The KECA reserves the right to delegate some of its representatives to the Board of Trustees. The KECA assumes the responsibility of providing a fixed amount of financial assistance, as decided at the Annual General Meeting, for the administration of AEU. The KECA also rents the campus buildings to the AEU as long as the college and seminary has a need for it. However, the administration of AEU itself is run by the school administrators appointed at the Board of Trustees Meeting.

Questions

“Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833, (www.bppe.ca.gov) (Toll Free Number 888-370-7589, Telephone Number 916-431-6959 and Fax number 916-263-1897)”

Review Documents prior to Signing

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.”

Complaint

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888-370-7589) or by completing a complaint form, which can be obtained on the bureau’s Internet Web site (www.bppe.ca.gov).

Statement of Faith

AEU stands firmly on the confession of Christian Protestant Evangelicalism, following the

theological tradition of John Wesley. The entire family of AEU confesses the following according to the Apostle's Creed.

1. We believe the Bible is the inspired Word of God and the only standard for faith, life, and academic discipline.
2. We believe in the Holy Triune God, existing eternally in three persons, the Father, the Son, and the Holy Spirit.
3. We believe that whoever believes in Jesus the Christ will be saved.
4. We believe that the church is the body of Christ and that the people of God are called to mission, education, and service.
5. We believe in the second coming of Jesus Christ.

Definition of Credit Hour

America Evangelical University awards academic credits based on the Carnegie unit which awards one unit of credit for each 50 minute class session per week. For each credit, students are expected to complete a minimum of two hours of academic work (study, preparation, etc.) outside of class each week. Some courses may require three or more hours of outside work each week per credit. The policy on academic credit is based on those generally accepted in degree-granting institutions of higher education. A semester at America Evangelical University consists of 15 weeks excluding finals. Students in all programs are advised to limit their job and social commitments in order to give their coursework adequate attention.

Admissions

Prerequisites

Students who apply for the Bachelor of Arts degree must hold a high school diploma or its academic equivalent. Students who apply for the Master's degree at the America Evangelical University must hold a four-year College degree (BA.) or its academic equivalent. No exception will be made for degree-seeking students. Students who desire to take a course by audit will not be subject to this prerequisite.

Disclosure Statement, Question and Complaints

America Evangelical University is a private institution and is approved to operate by the Bureau for Private Postsecondary Education (BPPE). As per the California Education Code § 94897 (I), approval to operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009, and the regulations of the CEC section given above.

“Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400 Sacramento, CA 95834, www.bppe.ca.gov, 916.431.6959”

“The California Bureau for Private Postsecondary Education (BPPE) has a formal complaint process. “A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (toll-free telephone number) or by completing a complaint form, which can be obtained on the bureau's internet website in the following”:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
P.O. Box 980818, West Sacramento, CA 95798-0818
Phone: (916)431-6959 Toll Free: (888) 370-7589
Fax: (916) 263-1897

Online: http://www.bppe.ca.gov/consumer_complaint.pdf.

Enrollment Agreement

“As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.” A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site (<http://www.bppe.ca.gov>)

Non Discrimination Statement

The AEU does not discriminate against any person on the basis age, sex, religion, race, color, disability, national or ethnic origin or political affiliation in its admission policies, its employment opportunities or other policies or practices.

Application

The AEU's academic programs and facilities are open to students of all Christian denominations who meet the standard requirements for admission. The AEU desires only qualified students and personnel who are committed to Jesus Christ. However, AEU does not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of educational policies, admission policies, scholarships, or any other programs and activities. The following documents must be included in the application process.

1. The application form
2. A non-refundable application fee (\$100.00)
3. Three letters of recommendation
4. A statement of the applicant's Christian faith
5. One recent photograph
6. Official transcripts from all schools attended including high school.

The application form and other forms can be obtained from the admission office, requested by either phone or mail. The mailing address and phone/fax numbers are:

America Evangelical University
1818 S. Western Ave., #409,
Los Angeles, CA 90006
Tel:323-643-0301, Fax: 323-643-0302

Minimum Level of Education

All America Evangelical University applicants must be 18 years of age or older. America Evangelical University accepts students with a High School Diploma, General Education Development (GED) or applicants who have passed the California High School Proficiency Examination (CHSPE). As such, SSU does not admit ability to benefit students.

Personal Interview

Each applicant is required to have a personal interview with a team of faculty members. All applicants will be notified of the time for this interview.

Spiritual Requirements

All applicants must be regenerated and baptized in the name of the Father, the Son, and the Holy Spirit. Also, applicants should not have any addictions to intoxicating liquor, tobacco, or any kinds of drugs. The applicants should be shown as potential Christian leaders with good character in the areas of mission work, church ministry, and religious education.

Health Insurance

Every student must have some form of health insurance to be allowed to register. All full-time degree students (8 units or more for graduate students; 12 units or more for all others) are required to have health insurance. Bring proof of insurance to registration. All students are strongly urged to enroll all dependents. International students are required to enroll ALL dependents accompanying them to the United States. ALL international students are required to have proof of insurance, regardless of number of units or degree status.

Equal Opportunity

AEU seeks a diverse student body. All applicants receive consideration for admissions regardless of race, color, age, sex, physical condition, or national origin.

Application Deadlines

The deadline for fall semester application is approximately August 20, and for Spring semester approximately January 20, each year. For foreign students, it is approximately July 20 and approximately December 20 respectively. Check the schedule for exact dates.

Admissions Tests

All formal instruction at AEU is conducted in English. In order to ensure that students are able to comprehend and benefit from instruction, all students whose native language is not English are required to submit a satisfactory TOEFL or IELTS score or demonstrate evidence of completion of ESL certificate courses at another institution or at AEU. Students who are unable to provide proof of this will be required to complete an ESL level course while at AEU. The minimum TOEFL or IELTS scores required of potential students are as follows:

Undergraduate:

TOEFL: CBT-173 (TSE 45, TWE 4.0), or IBT- 60 (Speaking 18)

IELTS: Overall 6.0, Speaking 6.0

Graduate:

TOEFL: CBT-213 (TSE 50, TWE 4.5), or IBT-79 (Speaking 20)

IELTS: Overall 6.5, Speaking 6.5

English Classes

All courses at AEU are taught in English. America Evangelical University offers instruction in English as a second language for students needing such instruction.

Foreign Students and Visas

America Evangelical University is currently authorized to issue I-20 to prospective foreign students. At this point, we are authorized to issue I-20 for foreign students.

Admissions Procedure

After the admission director reviews the documents and confirms the completion of each applicant's file, the director will notify the applicant to take the appropriate tests. Each applicant is required to have a personal interview with a team of faculty members. Each student is required to show proof of health insurance. The admissions committee finalizes the admission based on the following criteria:

1. A sense of calling from God for Christian ministry
2. Regeneration experience and baptism with water
3. Active and fruitful church participation
4. Acceptable test results
5. Recommendations
6. Evaluation from interview

The applicant will be officially notified either by phone or mail, and the admitted students will receive registration information and forms from the school.

Transfers

As part of its admissions process, America Evangelical University accepts transfer credits from other institutions. However, the credit must be from a college that is approved by the Bureau for Private Postsecondary Education or accredited by an accrediting association that is recognized by the U.S. Department of Education. If a degree student wants to transfer credit from another postsecondary school to AEU, an official transcript stating the course(s) and grade(s) must be submitted to the Director of Admissions prior to beginning courses. For undergraduate theology degree students, the maximum amount of transfer credit from another approved or accredited institution shall be 94 semester units or its equivalent. For master degree students, the maximum amount of transfer credit from another approved or accredited institution shall be six semester units or its equivalent. The transcripts from foreign educational institutions can be confirmed by letter. AEU can ask to evaluate the schools in foreign countries through the American Council for Education.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at AEU is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in your program of study is also at the complete discretion of the institution to which you may seek to transfer. If the degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer before attending AEU to determine if your credits, or degree will transfer.

Articulation Agreements

America Evangelical University has articulation or transfer agreements with other institutions, such as Seoul Theological University, South Korea, etc.

Maintenance and retention of Records

The AEU shall maintain all records for each student as required by the regulation 71810(b)(15). It is the policy of the university to retain in the campus building all the vital student records for a minimum period of five years and all student transcripts kept permanently in compliance of the State of California Education Reform Act and Regulations. The record shall be available to authorized persons for inspection during normal business hours. Should you need to have transcripts sent to future potential employers the Office of the Registrar will assist you in handling this. All records will otherwise be kept strictly confidential, with only authorized personnel having access to them.

Prior Experiential Learning

Maximum Credit Limits:

- (1) Of the first 60 semester units awarded a student in an undergraduate program, no

- more than 15 semester units may be awarded for prior experiential learning.
- (2) Of the second 60 semester units (i.e., units 61 to 120) awarded a student in an undergraduate program, no more than 15 semester units may be awarded for prior experiential learning.
 - (3) Of the first 30 semester units awarded a student in a graduate program, no more than 6 semester units may be awarded for prior experiential learning.
 - (4) Of the second 30 semester units (i.e., units 31 to 60) awarded a student in a graduate program, no more than 3 semester units may be awarded for prior experiential learning.
 - (5) No credit for experiential learning may be awarded after a student has obtained 60 semester units in a graduate program.

Qualifying the Experience

Credit for Prior Experiential Learning shall only be granted by the Dean of Academic Affairs upon the written recommendation of a faculty member and may grant such credit only if all of the following conditions apply:

- (1) The prior learning is equivalent to a University or university level of learning.
- (2) The learning experience demonstrates a balance between theory and practice.
- (3) The credit awarded for the prior learning experience directly relates to the student's degree program and is applied in satisfaction of some of the degree requirements.
- (4) The student has documented each University or university level learning experience for which credit is sought in writing.
- (5) In evaluating prior experiential learning, America Evangelical University staff may factor in the assessment of certain external organizations based on published guidelines.

AEU relies on internal evaluations of credit from foreign institutions of higher education.

Re-Admission

Any student who either canceled or was canceled from the enrollment must re-apply for re-admission. The Admissions Committee will review the re-application and decide on it.

Degree Programs

Bachelor of Arts in Theology (4 years program- 128 units)

Degree	General Education	Major Required	Professional Studies	Free Elective	Total Units	Exam
Bachelor of Arts In Theology	36	36	24	12	128	Bible Comp. Exam

General Description and Program Objective

America Evangelical University offers a Bachelor's degree in Biblical Studies based on 128 semester units of credit. The program lasts four academic years, includes general education courses, and is designed to equip the student for more effective communication of the Gospel. Each course is worth from one to four semester credits and the program consists of approximately 40 3-unit courses.

The objective of the program is to help the student attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of Church History, Missiology, the Old and New Testaments, and Theology. The program allows students to master enabling skills for autonomous learning and to develop a deep understanding in a specific area of knowledge. The elective segment provides the opportunity for students to choose diverse exposure to other areas of interest.

Admissions Requirements

The criteria for entrance to the Bachelor of Arts Degree in Biblical Studies are:

1. Completion of Application Form for Admission.
2. Three letters of recommendation from faculty, counselors, school administrators, employers, or church leaders.
3. Possession of or candidacy for a high school diploma or GED.
4. A statement of the applicant's Christian faith.
5. One recent photograph.
6. Official transcripts from all schools attended including high school.
7. Evaluation of personal interview with a team of faculty members.
8. A sense of calling from God for Christian ministry.
9. Regeneration experience and baptism with water.
10. Active and fruitful church participation.
11. Minimum grade of "C", or satisfactory, on the Korean Language Proficiency Test (translation and diagnostic); minimum grade of "C", or satisfactory, on the Bible Admissions Test.
12. Payment of \$100.00 application fee.

General Education

The Bachelor Degree in Theology requires that a minimum of 28 percent of course units be earned in General Education courses. General Education courses include courses in religion, psychology, sociology, philosophy and other fields.

Method of Instruction

Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations on the Bible. Except for internships and field trips, all instruction is conducted in a classroom setting.

Graduation Requirements (128 units requirement)

The Bachelor's degree program in Theology requires the completion of a minimum of 120 semester units of credit and the passage of a comprehensive exam. The units can be a combination of transfer credits and completion of course work with a Grade Point Average of C (2.0). At least 25 percent of the completed work must be in general education. As much as 75 percent of the 126 semester units (or 94 semester units) may be satisfied through transfer credit. A minimum of 25 percent of the credits must be completed at America Evangelical University.

In addition to the course work, to graduate, the student must be examined on his/her knowledge of the Bible by a written examination. To pass, a student must correctly answer a minimum of 100 out of 150 questions (75 from the Old Testament and 75 from the New Testament).

Exam Procedure.

The student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination shall be taken at any regularly scheduled testing period. The student will be allowed to retake the examination as many times as the student wishes.

Course Titles and Level

All courses are at the Bachelor degree level. Courses are numbered 100. Course descriptions are provided separately.

- ___ BS201 Biblical Greek
- ___ BS203 Biblical Hebrew
- ___ BS205 Pentateuch
- ___ BS217 Prophets
- ___ BS207 Wisdom Literature
- ___ BS206 Gospels
- ___ BS211 Pauline Epistles
- ___ BT302 Introduction to Old Testament
- ___ BT303 Introduction to New Testament
- ___ BT309 Introduction to Practical Theology
- ___ MS301 Introduction to Missiology
- ___ Th301 Systematic Theology I
- ___ Th302 Systematic Theology II
- ___ BT402 History of Christianity
- ___ BS302 Hermeneutics

Professional Education-24 Credits

- ___ MS402 Church Planting & Growth
- ___ BT405 Christian Leadership
- ___ BT310 Homiletics
- ___ BT406 Pastoral Counseling
- ___ BT408 History of Korean Church
- ___ CE101 Christian Education
- ___ CM102 Music in Worship
- ___ LA207 Introduction to Ethics

Student Ministry (4 sem @ 1/4 credit each - 2 hr/wk)

- ___ _____
- ___ _____
- ___ _____
- ___ Missions Project _____

Internship (2 semesters, 1/2 credit each - 8 hr/wk)

- ___ _____

- ___ LA101 Intro to Philosophy
- ___ LA102 Intro to Psychology
- ___ LA103 Introduction to Sociology
- ___ LA106 Introduction to Education
- ___ LA108 Research & Writing
- ___ LA203 World Civilizations
- ___ LA105 Fundamentals of Religions
- ___ LA104 Cultural Anthropology
- ___ LA206 Philosophy of Science
- ___ LA210 Health Care
- ___ LA202 Understanding of Economics
- ___ GGI455 Senior Integration Seminar

Electives-12 Credits

- ___ _____
- ___ _____
- ___ _____
- ___ _____
- ___ _____
- ___ _____

Concentration-9 Credits

Check One (after completing 60 credits)

- ___ Church Ministry (JDSN, Elder, Lay Ministry)
- ___ Missions _____ Education

- ___ _____
- ___ _____
- ___ _____

Bachelor of Arts in Business Administration (4 year program—128 credits)

Degree	General Education	Bible & Theology	Major Requirement	Student Ministry	Internship	Total
Bachelor of Arts In Business Administration	36	30	60	1	1	128

General Description and Program Objective

The Bachelor of Arts in Business Administration is designed to provide the knowledge and skills necessary for a successful career in business and administration. The program includes general education, technology related electives, and major courses. Major courses include but are not limited to study in accounting, business law, public policy, finance, business ethics, human resource management, international business, strategic and organizational management, statistical analysis, etc. As with our other programs, there is a strong emphasis on Biblical values and Theological education, as well as General Education. Courses in the Business major will be taught through the lenses of Christian principles.

PROGRAM LEARNING OUTCOMES:

- Apply ethical and legal principles to a business environment
- Conduct independent research relevant to business-related issues
- Demonstrate written and oral presentation skills expected of a business-school graduate
- Develop a global business perspective based on the knowledge of foreign business environments and cultures
- Integrate the knowledge acquired in the program to analyze a business, identify its strengths and weaknesses, and determine what changes can be made for improvement

Admissions Requirements

The criteria for entrance to the Bachelor of Arts Degree in Business Administration are:

1. Completion of Application Form for Admission.
2. Three letters of recommendation from faculty, counselors, school administrators, employers, or church leaders.
3. Possession of or candidacy for a high school diploma or GED.
4. A statement of the applicant's Christian faith.
5. One recent photograph.
6. Official transcripts from all schools attended including high school.
7. Evaluation of personal interview with a team of faculty members.
8. A sense of calling from God for Christian ministry.
9. Regeneration experience and baptism with water.
10. Active and fruitful church participation.
11. Minimum grade of "C", or satisfactory, on the Korean Language Proficiency Test (translation

and diagnostic); minimum grade of “C”, or satisfactory, on the Bible Admissions Test.
12. Payment of \$50.00 application fee.

General Education

The Bachelor Degree in Business Administration requires that a minimum of 36 course credits be earned in General Education courses. General Education courses include courses in religion, psychology, sociology, philosophy and other fields. In the current program, one course from the standard General Education curriculum (LA 202 Understanding of Economics) is replaced by ECON 120 Principles of Microeconomics.

Method of Instruction

Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations within each course. Except for internships and field trips, all instruction is conducted in a classroom setting.

Graduation Requirements (128 credit requirement)

The Bachelor’s degree program in Business Administration requires the completion of a minimum of 128 semester credits of credit and the passage of a comprehensive exam. The credits can be a combination of transfer credits and completion of course work with a Grade Point Average of C (2.0). At least 25 percent of the completed work must be in general education. As much as 75 percent of the 128 semester credits (or 96 semester credits) may be satisfied through transfer credit. A minimum of 25 percent of the credits must be completed at America Evangelical University.

Students are also required to fulfill one credit of Student Ministry—four quarter credits over the course of four semesters—and one credit of Internship—two half credits over the course of two semesters. These are detailed elsewhere in the catalog.

In addition to the course work, to graduate, the student must be examined on his/her knowledge of the Bible by a written examination. To pass, a student must correctly answer a minimum of 100 out of 150 questions (75 from the Old Testament and 75 from the New Testament).

Exam Procedure.

The student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination shall be taken at any regularly scheduled testing period. The student will be allowed to retake the examination as many times as the student wishes.

Course Titles and Level

All courses are at the Bachelor degree level. Courses are numbered 100 through 499. Course descriptions are provided separately.

Program Requirements

Length: Approximately 8 Semesters	
General Education Course Requirements:	36 credits (1 course additionally satisfies Business major requirements)
Bible and Theology Requirements:	30 credits
Business Administration Requirement:	63 credits (1 GE course qualifies for the major)
Student Ministry Requirement:	1 credit
Internship Requirement:	1 credit
Total Graduation Requirement Credits:	128 credits

Course Work

General Studies—36 Credits

- ___ LA101 Intro to Philosophy
- ___ LA102 Intro to Psychology
- ___ LA103 Introduction to Sociology
- ___ LA106 Introduction to Education
- ___ LA108 Research & Writing
- ___ LA203 World Civilizations
- ___ LA105 Fundamentals of Religions
- ___ LA104 Cultural Anthropology
- ___ LA206 Philosophy of Science
- ___ LA210 Health Care
- ___ ECON 120 Principles of Microeconomics (substitutes for LA202 Understanding of Economics, from the standard GE curriculum; counts toward Business major as well)
- ___ GGI455 Senior Integration Seminar

Bible and Theology—30 credits:

- ___ BS205 Pentateuch
- ___ BS217 Prophets
- ___ BS207 Wisdom Literature
- ___ BS206 Gospels
- ___ BS211 Pauline Epistles
- ___ BT302 Introduction to Old Testament
- ___ BT303 Introduction to New Testament
- ___ Th301 Systematic Theology I
- ___ Th302 Systematic Theology II
- ___ BT402 History of Christianity

Student Ministry (4 sem @ ¼ credit each – 2 hr/wk)

Internship (2 semesters, ½ credit each – 8 hr/wk)

Bachelor of Arts in Business Administration Program Requirement Chart

Num	Courses	Credits
1 st semester	BT302 Introduction to the Old Testament (3 credits); BS205 Pentateuch (3 credits); LA101 Intro to Philosophy (3 credits); LA102 Intro to Psychology (3 credits); ACC 101 Principles of Accounting I (3 credits); Student Ministry (1/4 credit)	15.25 credits
2 nd semester	BT303 Introduction to the New Testament (3 credits); BS206 Gospels (3 credits); LA103 Introduction to Sociology (3 credits); LA106 Introduction to Education (3 credits); ACC 102 Principles of Accounting II (3 credits); Student Ministry (1/4 credit)	15.25 credits
3 rd semester	TH301 Systematic Theology I (3 credits); LA108 Research & Writing (3 credits); LA203 World Civilizations (3 credits); BUS 240 Business Law (3 credits); BUS 299 Introduction to Business (3 units); Student Ministry (1/4 credit)	15.25 credits
4 th Semester	TH302 Systematic Theology II (3 credits); LA105 Fundamentals of Religions (3 credits); LA104 Cultural Anthropology (3 credits); BUS 250 Business Ethics (3 credits); ECON 120 Principles of Microeconomics (3 credits); Student Ministry (1/4 credit)	15.25 credits
5 th semester	BT402 History of Christianity (3 credits); LA206 Philosophy of Science (3 credits); LA210 Health Care (3 credits); ECON 130 Principles of Macroeconomics (3 credits); FIN 120 Business Finance (3 credits); FIN 201 Corporate Finance (3 credits)	18 credits
6 th semester	BS217 Prophets (3 credits); GGI455 Senior Integration Seminar (3 credits); HRMN 101 Human Resource Management (3 credits); OBHV 110 Introduction to Organizational Behavior (3 credits); MGMT 308 Principles of Management (3 credits); MGMT 309 Management and Organization Theory (3 units)	18 credits
7 th semester	BS207 Wisdom Literature (3 credits); MGMT 410 International Management (3 credits); MKTG 289 Marketing Fundamentals (3 credits); MNSC 301 Introduction to Quantitative Analysis (3 credits); MGMT 420 Foundations of Entrepreneurship (3 units); Internship (1/2 credit)	15.5 credits
8 th	BS211 Pauline Epistles (3 credits); MGMT 430 Operations Management (3 credits)	15.5 credits

semester	MGMT 350 Strategic Management (3 credits); MGMT 250 Business Plan (3 credits); LEDR 311 Organizational Leadership (3 credits); Internship (1/2 credit)	
	Total	128 credits

COURSE DESCRIPTIONS

CORE BUSINESS COURSES—Complete TWENTY-ONE courses (63 credits)

ACC 101 Principles of Accounting I (3 credits)

Introduces the basic concepts of the complete accounting cycle and provides the student with the necessary skills to maintain a set of books for a sole proprietorship. Topics include accounting vocabulary and concepts, the accounting cycle and accounting for a personal service business, the accounting cycle and accounting for a merchandising enterprise, and cash control. Laboratory work demonstrates theory presented in class.

ACC 102 Principles of Accounting II (3 credits)

This course covers a substantial portion of the U.S. accounting standards known as G.A.A.P. (generally accepted accounting principles). In particular, it entails a detailed study of the principal financial statements, accounting concepts, revenue and expense recognition, accounting for cash, receivables, and inventories.

BUS 299 Introduction to Business (3 units)

An introductory study of the functional areas of business to help students realize the integral role business plays in the economy and our lifestyles. Topics include the major elements in the business environment, forms of business ownership, competition in the domestic and international market, management of human and financial resources, marketing, business technology and information management, accounting, and business and personal finance.

BUS 240 Business Law (3 credits)

This course is a study of fundamental principles of law applicable to business transactions. The course specifically relates to the areas of legal environment of business, contracts, and sales contracts.

BUS 250 Business Ethics (3 credits)

The course includes a study of ethics in business and work. The topics include: recognizing and analyzing ethical issues in business; promoting ethical behavior in corporations and institutions; the social responsibilities of business; the role of business in a free market economy; ethics in the global economy; the role of the professions in contemporary American society. The principles espoused in this course are guided by, and rooted in, a Christian Biblical ethical system.

ECON 120 Principles of Microeconomics (3 credits)

This course deals with the price system, market structures, and consumer theory. Topics covered include supply and demand, price controls, public policy, the theory of the firm, cost and revenue concepts, forms of competition, elasticity, and efficient resource allocation, etc.

ECON 130 Principles of Macroeconomics (3 credits)

This course provides an examination of aggregate economic activity. It includes a study of aggregate supply and demand, the monetary and banking systems, aggregate economic accounting, inflation, unemployment, the business cycle, macroeconomic policy, and economic progress and stability, among other things.

FIN 120 Business Finance (3 credits)

This course deals with a survey of the basic principles and concepts used in the financial management of a business enterprise addressed from both theoretical and practical standpoint. Topics include money and capital markets, financial management of working capital, capital budgeting and fixed asset management, cost of capital, and short-term and long-term financing by means of debt and equity capital.

FIN 201 Corporate Finance (3 credits)

It is a study of how corporations raise and manage capital. Topics include modern financial principles, methods, policies, and institutions. It is to focus on corporate organization, creation and organization.

HRMN 101 Human Resource Management (3 credits)

Introductory overview of basic human resource management activities. Various functions of human resource management are explored including planning, staffing, training, compensation, motivation, employee development, benefits, performance evaluation, discipline, health and safety issues, employer-employee relationships, and compliance with employment laws.

LEDR 311 Organizational Leadership (3 credits)

An exploration of leadership as a critical skill for the 21st century, when change occurs rapidly and consistently. The objective is to be able to use leadership theory and assessment tools to evaluate one's own leadership skills. Focus is on the leadership skills needed to develop committed and productive individuals and high-performing organizations (Prerequisite: BUS 1309 Management and Organization Theory)

MGMT 308 Principles of Management (3 credits)

This course is a survey of the five basic functions included in the practice of management. Management in organizations' theories, techniques, and concepts will be presented. The role of the manager in a technologically-oriented society will also be discussed.

MGMT 309 Management and Organization Theory (3 units)

This course distinguishes the fundamental practices of sound management functions to the understanding of effective leadership. Organizations need both leadership and management understanding to function effectively in creating the learning organization. Students will learn to analyze and create plans for strategic management, and apply leadership concepts and approaches.

MGMT 410 International Management (3 credits)

A study of the accelerating internationalization of all business, this course introduces upper-division undergraduate students to all facets of international business within three broad subject areas: (1) the economic framework of international business, (2) the operating frameworks of multinational corporations, and (3) a framework for global strategic management. It uses case studies to illustrate concepts and methods.

MGMT 420 Foundations of Entrepreneurship (3 units)

A study of entrepreneurship with particular reference to creating and starting a new venture. Emphasis on historical development of entrepreneurship, risk taking and entrepreneurship, innovation and marketing the plan, financial plan, organizational plan, going public, and legal issues for the entrepreneur.

MGMT 430 Operations Management (3 credits)

This course is a survey of the fundamental concepts of production and operations management. The course covers the use of quantitative methods and statistical techniques for forecasting, resource allocation, decision theory, capacity planning, project management, inventory management, and quality assurance.

MGMT 450 Strategic Management (3 credits)

A study of strategic management that focuses on integrating management, marketing, finance/accounting, production/operations, services, research and development, and information systems functions to achieve organizational success. The aim is to apply integrative analysis, practical application, and critical thinking to the conceptual foundation gained through previous study and personal experience. Emphasis is on developing an organizational vision and mission, developing and implementing strategic plans, and evaluating outcomes.

MKTG 289 Marketing Fundamentals (3 credits)

An introductory course will study the functions of marketing in for profit service and product organization. The course will show how businesses and organizations use marketing techniques to create and promote image, develop product offerings, create branding, customer service and relations, consumer tracking, market research, vertical and horizontal integration, sales techniques, and sales management, and pricing strategies for positioning within the marketplace.

MNSC 301 Introduction to Quantitative Analysis (3 credits)

A survey of the fundamentals of management science. This course emphasizes the concepts and algorithmic techniques utilized in business and finance contexts in order to optimize the desired business outcomes.

OBHV 110 Introduction to Organizational Behavior (3 credits)

An introduction to the impact that individuals, groups, and structure have on behavior within organizations for the purpose of applying such knowledge toward improving an organizations effectiveness. The course will focus on work-related behavior with an emphasis on individual and group performance as it relates to organizational productivity and processes. A central theme will be the development of "people" skills to help all employees- staff, front-line supervision, and management- improve their effectiveness.

MGMT 250 Business Plan (3 credits)

The capstone course is designed to be the culminating work for the Bachelor of Arts degree in Business Administration. It is an industry-sponsored, real-world project. This course is an interface between university- and work- environments. It is meant to prepare students to use the knowledge they gained during their academic studies and apply it in professional life. Through on-site work, each group of students will develop and provide a plan of action for the business they select. The plan must include: organizational culture, organizational structure, financial statements, marketing plans, operations objectives, marketing plans, advertising strategies, and

human resource base, among other requirements, to plan a successful operation of a business. The projects will pertain to a business in any domain. In the process of completing the business plan, students will gain practical skills in group dynamics, public presentation skills, project management, and business behavior. A professional presentation of 15-20 minutes of the student's project is required at the end of the course.

Bachelor of Science in Nursing (1 or 2 Year Program)

Degree	General Education	Bible & Theology	Lower Division	Upper Division	Student Ministry	Total
Bachelor of Science in Nursing	30	30	44	27	No Credit	131

America Evangelical University's Bachelor of Science in Nursing program is post-licensure program that takes about 1 or 2 year depending on student's educational background. While BSN requires at least 131 units completion requirement in that students can transfer maximum of 74 units in that 30 units are general education and 44 units of nursing major (RN licensure). Students who are transferring from Christian colleges or university may transfer some of Bible and Theology courses.

America Evangelical University's Bachelor of Science in Nursing program is at least 1 year program in that students who already completed GE, RN major and Bible/Theology can take 27 units of upper division major in nursing at our BSN program. This takes about 1 year to complete BSN program at America Evangelical University.

Students who completed Associate Degree in Nursing degree (44 units) and GE (30 units) must take 30 units of Bible and Theology and 27 units of upper division major (27 units) at America Evangelical University. In this case, it may take up to 2 years in obtaining BSN degree.

BSN Graduation Requirements:

1. General Education: 30 units (can be transferred)
2. Nursing Lower Division: 44 units (can be transferred)
3. Bible and Theology: 30 units (residence requirement or can be transferred from other Christian colleges)
4. Upper Division Nursing Major: 27 units (residence requirement)

Curriculum: 131 units (GE and Nursing Lower Division must be transferred)

Categories	Code	Course Titles	Units
General Education		Anatomy (3); Pathology (3); Physiology (3); Microbiology (3); Biology (3); Chemistry (3); Psychology (3); Sociology (3); Communication Skills (3) English (3)	At least 30 units (Transferrable)
Lower Division Major (RN Degree)		Human Development & Health (2) Introduction to Nursing (2) Fundamental of Nursing (7.5 units) Health Assessment (1) Basic Pharmacology in Nursing (1) Intermediate Nursing (4.5) Advanced Pharmacology in Nursing (1) Intermediate Nursing Process in Mental Health (4) Legal & Ethical Consideration (1) Intermediate Nursing (4.5) Maternity Nursing (3) Pediatric Nursing (3) Advanced Nursing Process I (7) Advance Nursing Process (2.5)	At least 44 units (Transferable)
Bible & Theology Requirements	BT302 BT303 BS201 BS205 BS206 BS207 BS211 BT307 BT308 BT309	Introduction to Old Testament Introduction to New Testament Prophets Pentateuch Gospels Wisdom Literature Pauline Epistles Systematic Theology I Systematic Theology II Practical Theology	At least 30 units (Residence requirement or Transferable)
Upper Division Major (BSN 1 year)	N320 N330 N350 N370 N390 N410 N420 N430	Health Analysis Nursing Research Ethics in Nursing Introduction to Professional Nursing Multicultural Diversity and Nursing Management and Leadership in Nursing Community Health Theory Community Health Practice	At least 27 units (Residence Requirements)

	N440	Health Policy	
Total			At least 131 units

Course Descriptions

Bible and Theology Requirements (30 units)

BT 302 Introduction to Old Testament (3 units)

An introduction to the basic terminology, doctrines, epistemology involved in the task of theology.

BT303 Introduction to New Testament (3 units)

An introduction to selected passages of the New Testament through lectures, perceptual group study, and directed reading in the New Testament and in secondary literature

BS201 Prophets (3units)

A study of the life, historical setting, and message of major prophets and minor prophets in the Old Testament

BS205 Pentateuch (3 units)

The contents and theology of the first five books of the Old Testament. Primary attention will be given to the literary nature and structure of the theological message; theories of origin and genetic development will also be covered.

BS206 Four Gospels (3 units)

An introductory study of the message, ministry, and life of Jesus presented in the four Gospels.

BS207 Wisdom Literature (3units)

Analysis of the chief techniques and important themes of biblical wisdom literature with some emphasis on apocryphal wisdom and the impact of wisdom literature on the New Testament.

BS211 Pauline Epistles (3 units)

A study of the ministry and message of Paul reflected in his epistles.

BT307 Systematic Theology I (3 units)

The first in a two-course sequence covering the major Christian doctrines from revelation to eschatology, emphasizing their biblical basis, evangelical focus, ecclesiastical context, Trinitarian scope, and contemporary significance for Christian life and ministry.

BT308 Systematic Theology II (3 units)

The second in a two-course sequence covering the major Christian doctrines from revelation to eschatology, emphasizing their Biblical basis, evangelical focus, ecclesiastical context, Trinitarian scope, and contemporary significance for Christian life and ministry.

BT309 Practical Theology (3 units)

The theological overview on the functions of the church and ministry: worship, preaching, evangelism, counseling, pastoral care, education, spiritual life, church planting, church growth, and church administration.

Upper Division Major – BSN nursing (27 units)

N320 Health Assessment (3 units)

This course deals with nursing skills in physical and psychological assessment of adults. Theory and practicum of health assessment techniques helps student develop assessment skills

N330 Nursing Research (3 units)

This course concentrates on basic elements of research process that helps students make critical research report and apply its writing skills in clinical report (Capstone Course)

N350 Ethics in Nursing (3 units)

This course deals with critical and faithful integration of Christian faith in relation to ethical issues. Discussion includes issues in health care and professional nursing. The class is consisted of much discussion about ethical issues and role of health care providers.

N370 Introduction to Professional Nursing (3 units)

This course is study of Christian nursing and responses to current social and professional issues and concern.

N390 Multicultural Diversity and Nursing (3 units)

The course deals with multiculturalism and role of health care providers in the face of diversity of race, religion, nation, disability, age, language, as well as gender. It deals with prejudice and discrimination as well.

N410 Management and Leadership in Nursing (3 units)

This is a study of development and function of health care system. It deals with nursing issues in the States and the World. It also discusses about the roles of nurse as leader, teacher, manager, consultant, advocate, and counselor.

N420 Community Health Theory (3 units)

It deals with community health nursing. The emphasis is on the function of the nurse in the variety of community health setting. The role of nurse includes assessment, planning, and caring of the health care clients. It focuses on the theoretical aspect.

N430 Community Health Practice (3 units)

This is a study of practice involved in community health. It collaborates with community organization that provides health care and services to individuals and families. The essential part of the class is on practice in community health settings.

N440 Health Policy (3 units)

This course deals with health policy that is established and implemented in the States. It is a course that discusses the element of health policy in relation to politics, ethics, economics, social and cultural landscapes. It also deals with the role of nursing professionals in policy making.

GRADUATE DEGREE PROGRAMS

Degree	General Core	Major Required	Free Elective	Total Units	Exam / Project
Master of Divinity	33	33	30	96	Bible Comp Grad.Comp
Master of Arts in Intercultural Studies	BA	30	6	40	Bible Comp 4 = Thesis
Master of Arts in Counseling	BA	30	6	40	Bible Comp 4= Thesis

Master of Divinity (3 years program - 98 units)

General Description and Program Objective

The Master of Divinity program is designed primarily for those who expect to enter the formal ministry. It is, however, a flexible program and allows for special emphasis in the areas of Evangelism, Missions, Christian Education and allied interests. The degree program lasts three academic years and contains 96 semester units, including 66 units of core courses and 30 units of electives. As many as six semester units of graduate work may be transferred in from another institution and as many as nine semester units may be met through qualifying prior experiential learning. However, the graduation requirement for those students who received the B.A. degree and majored in Biblical Studies or Theology can be reduced up to 75 semester units by waiving some specified courses because of their advanced standing in the same theological major. The objective of the program is to prepare future ministers who have attained advanced capabilities in Christian Ethics, Missions, Christian Education, and Theology of Ministry.

Admissions Requirements

The criteria for entrance to the Master's Degree in Divinity are:

1. Completion of Application Form for Admission.
2. Three letters of recommendation from faculty, counselors, school administrators, employers, or

church leaders.

3. Possession of or candidacy for an accredited Bachelor's degree or its equivalent.
4. A statement of the applicant's Christian faith.
5. One recent photograph.
6. Official transcripts from all schools attended including high school.
7. Evaluation of personal interview with a team of faculty members.
8. A sense of calling from God for Christian ministry.
9. Regeneration experience and baptism with water.
10. Active and fruitful church participation.
11. Minimum grade of "C", or satisfactory, on the Korean Language Proficiency Test (translation or diagnostic); minimum grade of "C", or satisfactory, on the Korean Language Composition Test; minimum grade of "C", or satisfactory, on the Bible Admissions Test.
12. Payment of \$100.00 application fee.

Method of Instruction Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations on the Bible. Except for internships and field trips, all instruction is conducted in a classroom setting. Waiving Courses As many as 20 units of the 96 unit program may be waived based on the following criteria: (1) The student had an undergraduate major in Biblical Studies or Theology as indicated on his or her transcript; (2) only designated courses may be waived; (3) and the student had to have taken the comparable courses in the same theological major with the satisfactory grade of B (3.0) and above. Graduation Requirements (96 units)

To graduate from the Master's degree program of study, each student is required to have completed a minimum of 96 semester units beyond the Bachelor's degree and pass two comprehensive exams. These can be a combination of transfer credit and course work with a Grade Point Average of 2.5 and above. At least 81 semester units must be completed at America Evangelical University. Students must pass a written **Graduation Comprehensive Exam**, correctly answering a minimum of seven out of ten questions (70%) selected out of thirty study questions which are prepared in advance in the fields of Biblical Theology, Systematic Theology, Historical Theology, Theology of Mission, and Practical Theology. The graduation comprehensive examination can be substituted **by a thesis**. Exam Procedure: Upon completion of the residency requirement, the student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination will be compiled by the departments involved and shall be taken at the regularly scheduled testing period. The student will be allowed to retake the examination only two times during the next scheduled testing periods. Students must also pass the **Bible Comprehensive Exam**, which tests the student on his/her knowledge of the Bible by written examination. To pass, the student must correctly answer a minimum of 100 out of 150 questions (75 from the Old Testament and 75 from the New Testament). Exam Procedure: To satisfy the graduation requirements, the student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination shall be taken at any regularly scheduled testing period. The student will be allowed to retake the examination as many times as the student wishes.

Course Titles and Level All courses are at the Masters degree level. Courses are numbered 500 - 699. Course descriptions are provided separately. Those courses marked by * refer to courses which can be waived by their advanced standing for those students who took them in the B.A. degree program in the

same theological major.

Course Work

<p><i>Biblical/Theological Studies – 39 Credits</i> ___ BT501 OT Survey ___ BT502 NT Survey ___ BT504 Old Testament Theology ___ BT505 New Testament Theology ___ BT503 Hermeneutics ___ ST502 Systematic Theology(I) ___ ST503 Systematic Theology(II) ___ ST525 Dogmatics and Polity of KECA</p> <p><i>Elective Courses</i> ___ BT506 OT Pentateuch ___ BT509 OT Prophets ___ BT527 OT Wisdom Literatures ___ BT525 History and Religion of Israel ___ BT531 Intertestamental History ___ BT511 Gospels ___ BT516 Acts ___ BT524 Pauline Epistles ___ BT522 General Epistles ___ BT512 Johannine Theology ___ ST511 Wesleyan Theology ___ ST505 Contemporary Theology</p> <hr/> <p><i>General Studies-21 Credits</i> ___ GBL519 Biblical Greek ___ GBL529 Biblical Hebrew ___ ST506 Christian Ethics ___ PT508 Christian Education ___ CH501 Church History(I)-Early Church ___ Church History(II)-Medi& post-Reformation ___ CH508 History of KECA in Korean Context</p>	<p><i>Practical Theology – 38 Credits</i> ___ PT501 Practical Theology ___ MS519 Evangelism ___ MS508 Theology of Church Planting , Growth ___ PT509 Pastoral Counseling ___ MS511 Theology of Missions ___ PT502 Christian Leadership and Spirituality ___ PT504 Homiletics ___ PT410 Constitution and Ministry ___ PT506 Worship and Music ___ PT603 Pastoral Internship (2 Units)</p> <p><i>Elective Courses</i> ___ PT501 Pastoral Ministry ___ PT505 Church Administration ___ ST504 Apologetics ___ MS505 Culture & Anthropology ___ PT524 Preaching Practicum ___ CC502 Counseling Theory and Practice ___ CC504 Marriage and Family Therapy</p> <hr/> <p><i>PT603 Pastoral Internship – 2 Credits</i> (4 Semesters for 0.5) ___ 0.5 _____ ___ 0.5 _____ ___ 0.5 _____ ___ 0.5 _____</p> <p>All requirements for a Bachelors must be met or fulfilled in order for a recommendation to concentrated graduate studies to be given by the administration</p>
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Master of Divinity Program requirement chart

Num	Courses	Units
1 st semester	BT501 OT Survey (3 units); GLB529 Biblical Hebrew (3 units); ST506 Christian Ethics (3 units); PT501 Practical Theology (3 units); ST504 Apologetics (3units) ST502 Systematic Theology I (3units)	18 units

2 nd semester	BT502 NT Survey (3 units); GBL519 Biblical Greek (3 units); MS519 Evangelism (3 units); MS505 Culture and Anthropology (3 units); CC504 Marriage and Family Therapy (3 units); ST503 Systematic Theology II (3units)	18 units
3 rd semester	BT506 OT Pentateuch (3 units); BT511 Gospels (3 units); PT509 Pastoral Counseling (3 units); PT508 Christian Education (3 units); PT5243 Preaching Practicum (3 units)	15 units
4 th Semester	BT509 OT Prophets (3 units); BT516 Acts (3 units); MS511 Theology of Mission (3 units); CH501 Church History I (3 units); PT501 Pastoral Ministry (3 units)	15 units
5 th semester	BT527 Wisdom Literature (3 units); BT524 Pauline Epistles (3 units); PT502 Christian Leadership and Spirituality (3units); PT506 Worship and Music (3 units) CH502 Church History II (3units)	15 units
6 th semester	BT503 Hermeneutics (3 units); BT512 Johannine Theology (3 units); PT504 Homiletics (3 units); CH508 History of KECA in Korean Context (3 units)	15 units
	Total	96 units

Master of Arts in Intercultural Studies (2 years program – 40 units)

General Description and Program ObjectiveThe Master of Arts in Intercultural Studies degree is a two year program, designed both for the person who wishes to work in the specialized field of missions study and wishes to participate in ministry as a lay leader. The degree program lasts two academic years and contains 40 semester units. As many as six semester units of graduate work may be transferred in from another institution. Each course is worth between one and four semester units and the program consists of approximately 15 three unit courses. The objectives of the Master of Missiology program are to provide students (1) concentrated study in a special field or discipline with the background of a general understanding of theology, biblical studies, and missions and (2) opportunities to attain advanced capabilities in Old and New Testament Theology, Systematic Theology, Practical and Mission Theology. Admission RequirementsThe criteria for entrance to the Master of Arts in Intercultural Studies degree are:1. Completion of Application Form for Admission.2. Three letters of recommendation from faculty, counselors, school administrators, employers, or church leaders.3. Possession of or candidacy for an accredited Bachelor's degree or its equivalent.4. A statement of the applicant's Christian faith.5. One recent photograph.6. Official transcripts from all schools attended including high school.7. Evaluation of personal interview with a team of faculty members.8. A sense of calling from God for Christian ministry.9. Regeneration experience and baptism with water.10. Active and fruitful church participation11. Minimum grade of "C", or satisfactory, on Korean Language Proficiency Test (translation or diagnostic); minimum grade of "C", or satisfactory, on Korean Language Composition Test; minimum grade of "C", or satisfactory, on Bible Admissions Test.12. Payment of \$100.00 application fee.Method of InstructionClasses incorporate lectures, instructional

work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations on the Bible. Except for internships and field trips, all instruction is conducted in a classroom setting.

Graduation Requirements To graduate from the Master's degree program of study, each student is required to have completed a minimum of 40 semester units beyond the Bachelor's degree plus pass two comprehensive exams. The units can be a combination of transfer credit, and course work with a Grade Point Average of 2.5 and above. At least 30 units must be completed at America Evangelical University. Students must pass a written **Graduation Comprehensive Exam**, correctly answering a minimum of seven out of ten questions (70%) selected out of thirty study questions which are prepared in advance in the fields of Biblical Theology, Systematic Theology, Historical Theology, Theology of Mission, and Practical Theology. The graduation comprehensive examination can be substituted by a **thesis**.

Exam Procedure: Upon completion of the residency requirement, the student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination will be compiled by the departments involved and shall be taken at the regularly scheduled testing period. The student will be allowed to retake the examination only two times, at the next scheduled testing periods. Students must also pass the **Bible Comprehensive Exam**, which tests the student on his/her knowledge of the Bible by written examination. To pass, the student must correctly answer a minimum of 100 out of 150 questions (75 from the Old Testament and 75 from the New Testament).

Exam Procedure To satisfy the graduation requirements, The student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination shall be taken at any regularly scheduled testing period. The student will be allowed to retake the examination as many times as the student wishes.

Course Titles and Level All courses are at the Master degree level. Courses are numbered 500 - 699. Course descriptions are provided separately.

A. General Required Courses (30 units)

B. Elective Courses (6 units) Six units from elective courses are required for this degree. There is additional 4 units given for the thesis required to complete the Masters program.

C. Any 500 or 600 level course specified in the Catalog that is not a core course or a general requirement may be taken as an elective.

Master of Arts in Intercultural Studies Program Requirement Chart

Num	Courses	Units
1 st semester	MS502 Theory and Practice of Evangelism (3 units) MS503 History of World Mission (3) MS504 Theology of Mission (3) MS505 Cultural Anthropology (3)	12 units
2 nd semester	MS509 World Religions (3) PT501 Practical Theology (3) PT503 Theology of Ministry (3)	9 units
3 rd semester	MS501 Advanced Studies in Missiology (3) BT501 Advanced Studies in New Testament (3) BT503 Advanced Studies in Old Testament (3)	9 units

4 th Semester	Elective Course (3) Elective Course (3) Thesis (4)	10 units
	Total units	40 units

Master of Arts in Counseling (2 years program – 40 units)

General Description and Program Objective

The Master of Arts in Counseling degree is a two year program, designed both for the person who wishes to work in the specialized field of missions study and wishes to participate in ministry as a lay leader. The degree program lasts two academic years and contains 40 semester units. As many as six semester units of graduate work may be transferred in from another institution. Each course is worth between one and four semester units and the program consists of approximately 10 three unit courses. The objectives of the Master of Christian counseling program are to provide students (1) concentrated study in a special field or discipline with the background of a general understanding of theology, biblical studies, and missions and (2) opportunities to attain advanced capabilities in Old and New Testament Theology, Systematic Theology, Practical and Christian Counseling.

Admission Requirements

The criteria for entrance to the Master of Christian Counseling degree are:

1. Completion of Application Form for Admission.
2. Three letters of recommendation from faculty, counselors, school administrators, employers, or church leaders.
3. Possession of or candidacy for an accredited Bachelor's degree or its equivalent.
4. A statement of the applicant's Christian faith.
5. One recent photograph.
6. Official transcripts from all schools attended including high school.
7. Evaluation of personal interview with a team of faculty members.
8. A sense of calling from God for Christian ministry.
9. Regeneration experience and baptism with water.
10. Active and fruitful church participation.
11. Minimum grade of "C", or satisfactory, on Korean Language Proficiency Test (translation or diagnostic); minimum grade of "C", or satisfactory, on Korean Language Composition Test; minimum grade of "C", or satisfactory, on Bible Admissions Test.
12. Payment of \$100.00 application fee.

Method of Instruction

Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations on the Bible. Except for internships and field trips, all instruction is conducted in a classroom setting.

Graduation Requirements

To graduate from the Master's degree program of study, each student is required to have completed a minimum of 40 semester units beyond the Bachelor's degree plus pass two comprehensive exams. The units can be a combination of transfer credit, and course work with a Grade Point Average of 2.5 and above. At least 30 units must be completed at America Evangelical University. Students must pass a written **Graduation Comprehensive Exam**, correctly answering a minimum of seven out of ten questions (70%) selected out of thirty study questions which are prepared in advance in the fields of Biblical Theology, Systematic Theology, Historical Theology, Theology of Mission, and Practical Theology. The graduation comprehensive examination can be substituted **by a thesis**.

Exam Procedure: Upon completion of the residency requirement, the student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination will be compiled by the departments involved and shall be taken at the regularly scheduled testing period. The student will be allowed to retake the examination only two times, at the next scheduled testing periods. Students must also pass the **Bible Comprehensive Exam**, which tests the student on his/her knowledge of the Bible by written examination. To pass, the student must correctly answer a minimum of 100 out of 150 questions (75 from the Old Testament and 75 from the New Testament). Exam Procedure To satisfy the graduation requirements, The student will secure the request form to take the examination and the request shall be submitted 10 days prior to the date of the examination. The examination shall be taken at any regularly scheduled testing period. The student will be allowed to retake the examination as many times as the student wishes.Course Titles and LevelAll courses are at the Master degree level. Courses are numbered 500 - 699. Course descriptions are provided separately.

Student Progress Worksheet (Master of Arts in Counseling Curriculum)
Master in Christian Counseling 40 Required

Num	Courses	Units
1 st semester	CC501 Christian Counseling (3 units) CC502 Counseling and Practice (3) CC503 Marriage and Family Counseling CC504 Child and Adolescent Counseling (3)	12 units
2 nd semester	CC505 Crisis Counseling (3) CC506 Christian Counseling and Addiction (3) CC508 Christian Counseling and Personality Disorder (3)	9 units
3 rd semester	CC509 Counseling and Healing Ministry (3) CC510 Advanced Psychology (3) CC511 Biblical Counseling (3)	9 units
4 th Semester	Elective Course (3) Elective Course (3) Thesis (4)	10 units
	Total units	40 units

Master of Christian Counseling Requirement Chart:

<p><i>Counseling Concentration and Practicum</i> <i>30 Credits</i> ___ CC 501 Christian Counseling ___ CC 502 Counseling and Practice ___ CC 503 Marriage & Family Counseling ___ CC 504 Child & Adolescent Counseling ___ CC 505 Crisis Counseling ___ CC 506 Christian Counseling & Addiction ___ CC 507 Legal, Ethical & Moral Issues in Christian Counseling Practice ___ CC 508 Christian Counseling & Personality Disorders ___ CC 509 Counseling & Healing Ministry ___ CC 510 Advanced Psychology ___ CC 511 Biblical Counseling ___ CC 512 Advanced Skills of Counseling ___ CC 513 Advanced Psychology</p>	<p><i>Thesis 4 credit</i> Subject _____ Resources _____ Internship _____</p>
<p><i>Elective Courses – 6 Credits</i> _____ _____ _____</p>	<p>All requirements for a Bachelors must be met or fulfilled in order for a recommendation to concentrated graduate studies to be given by the administration</p>

Master of Business Administration (2 years program – 45 credits)

Degree	General Core	Elective	Bible and Theology	Total Units	Exam / Project
Master of Business Administration	30	6	9	45	Exit Exam

General Description and Program Objective

The Master of Business Administration is designed for professionals whose career and management responsibilities exceed a single functional specialty, and who require higher levels of knowledge and skills in the field to sharpen their competency spectrum. The emphasis is on providing students with an interdisciplinary, integrated, and applied approach where complex organizational knowledge and managerial skills are mastered. This objective of the program is meant to provide an executive-level of critical thinking and systematic thought, team building,

decision making, and leadership.

The program includes ten (10) pre-determined core business courses and two (2) elective courses that every student can select from a list of courses offered by the School of Business Administration at America Evangelical University based upon their own interests and concentration focus in the varied areas of business administration. For purposes of these two elective courses, every student may opt for any combination of graduate-level elective courses offered by the School of Business Administration at America Evangelical University, choosing from anyone of three academic areas: International Business, Leadership, and Marketing.

The core business courses include (but are not limited to) studies in accounting, business ethics, business law, finance, human resource management, international business, organizational management, strategic management, and statistical analysis. Every course has an emphasis on ethical business behavior and conduct as well as responsible business practices in an increasingly-pluralistic, global society. As with our other programs, there is a strong emphasis on Biblical values and Theological education. Courses in the Business major will be taught through the lenses of Christian principles.

Admissions Requirements

In order to secure admission into the MBA program at America Evangelical University, every applicant will have to meet the following minimum requirements:

1. Completion of Application Form for Admission.
2. Three letters of recommendation from faculty, counselors, school administrators, employers, or church leaders.
3. Possession of or candidacy for an accredited Bachelor's degree or its equivalent.
4. A statement of the applicant's Christian faith.
5. One recent photograph.
6. Official transcripts from all schools attended including high school.
7. Evaluation of personal interview with a team of faculty members.
8. A sense of calling from God for Christian ministry.
9. Regeneration experience and baptism with water.
10. Active and fruitful church participation.
11. Minimum grade of "C", or satisfactory, on the Korean Language Proficiency Test (translation or diagnostic); minimum grade of "C", or satisfactory, on the Korean Language Composition Test; minimum grade of "C", or satisfactory, on the Bible Admissions Test.
12. Payment of \$50.00 application fee.

Method of Instruction

Classes incorporate lectures, instructional work in class, demonstrations, one-on-one tutorials, library research, and comprehensive examinations within each course. Except for internships and field trips, all instruction is conducted in a classroom setting.

Program Requirements

Length:	Approximately 4 semesters
Core Courses in Business Administration:	30 Semester credits
Elective Courses in Business Administration:	6 Semester credits

Total Business Credit Requirements:	36 Semester credits
Bible and Theology Requirements:	9 Semester credits
Total Program Requirements:	45 Semester credits

Unit Transfer Policy

A maximum of six (6) semester credits may be transferred into the program from a nationally or regionally-accredited college or university. The acceptance of credit hours is at the discretion of America Evangelical University, depending upon the academic rigor of the prior course experience.

Program Learning Outcomes

Upon completion of the Master of Business Administration program of study at America Evangelical University, the student will be able to demonstrate the following competencies:

1. Demonstrate the ability to analyze the evolving nature of corporations
2. Practice managerial leadership and organizational change
3. Determine and measure an organization’s intellectual assets
4. Identify how product development merges with entrepreneurship
5. Foster new approaches to measuring the economic performance of organizations
6. Demonstrate the ability to manage and administer a business organization with a clear embodiment of ethics in his/her business practices
7. Integrate Biblical and Theological Perspectives in Business and Administration

General Requirements

Students must complete 30 semester credits of pre-determined core business courses, as well as 6 semester credits of elective courses of their choice.

Master of Business Administration Program requirement chart:

Num	Courses	Credits
1 st semester	BUS 510 Fundamentals of MBA (3 credits); BUS 520 Organization and Society Management (3 credits); BUS 530 Managerial Accounting (3 credits); BT501 Introduction to the New Testament (3 credits)	12 credits
2 nd semester	BUS 535 Financial Management (3 credits); BUS 540 Economics of Management Decisions (3 credits); BUS 550 Operations & Information Systems Management (3 credits); BT502a Introduction to the Old Testament (3 credits)	12 credits
3 rd semester	BUS 560 Marketing Management and Innovation (3 credits); BUS 570 Global Business Management (3 credits); BUS 580 Strategic Management in a Global Marketplace (3 credits); ST505 Contemporary Theology (3 credits)	12 credits
4 th Semester	BUS 590 Ethical Decision Making (3 credits); Business Elective Course (3 credits); Business Elective Course (3 credits)	9 credits

	Total	45 credits
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Course Descriptions

Core Courses in Business Administration (30 semester credits)

BUS 510 Fundamentals of MBA (3 credits)

This course is an overview of fundamental management concepts across a broad spectrum of subject areas. Topics include the online environment and technologies used in the MBA program; academic requirements; research, writing, and analytical skills; plagiarism issues; and basic management concepts. Assignments focus on statistics and the theory of constraints. Exercises improve skills in the areas of research, writing, critical thinking, and teamwork.

BUS 520 Organization and Society Management (3 credits)

This course is an exploration of the responsibilities and influence that 21st century managers have within their organizations and the global society. Essential concepts and theories that provide a foundation for the study of business administration and management -- including systems thinking, critical thinking, ethical decision making and leadership, legal concepts, corporate social responsibility, and organizational theory and design -- are examined.

BUS 530 Managerial Accounting (3 credits)

A study of accounting concepts & reporting techniques applied in a managerial decision-making context. Students will analyze accounting data from real-world case studies and present their analyses, conclusions, and recommendations. Managerial accounting models used by diverse enterprises in virtually all industrialized nations include cost accounting & the behavior of costs, budgeting, differential analysis, and responsibility accounting will be examined. Reporting techniques involving the use of current spreadsheets and graphics presentation technologies will also be presented.

BUS 535 Financial Management (3 credits)

This is a course on how to deploy the available capital resources of the organization in order to gain the maximum advantage possible. Students will review capital budgeting policies and procedures, formulation of growth and diversification policies, appraisal of income and risk, and establishment of decision-making guidelines.

BUS 540 Economics of Management Decisions (3 credits)

This is a seminar class applying the concepts of economic decision making to a wide variety of managerial situations, including financial statement analysis; asset valuation; budgeting; cost management; and performance evaluation of organizations, organizational credits, products, and managers. The student must apply critical thinking to make connections among concepts from the disciplines of microeconomics, finance, managerial accounting, and financial accounting.

BUS 550 Operations & Information Systems Management (3 credits)

This course is a study of the major functions of modern business management. Topics include the dos and don'ts of successfully managing a project, a survey of several world-class operations management techniques (such as Six Sigma), and the industry's best practices in operational

efficiency and effectiveness. Also, the mission, goals, and importance of information systems management will be assessed using actual work organizations as learning models.

BUS 560 Marketing Management and Innovation (3 credits)

This is an exploration of the essentials of marketing management: setting marketing goals for an organization with consideration of internal resources and marketing opportunities, planning and executing activities to meet these goals, and measuring progress toward their achievement. Focus is on the concept of innovation in business, including the introduction of new market offerings and the use of new technologies, strategies, and tactics for achieving marketing objectives. An integrative approach combines discussions on theory of marketing management with industry analysis and practical implications.

BUS 570 Global Business Management (3 credits)

This class is about a global overview of various types of business organizations and environments that shape organizational decisions. Emphasis is on the regulatory structures, legal systems, governance models, as well as policy-making processes that define the internal and external functions of business at the confluence of local, state, national, and international affairs. Topics include critical thinking, international ethics, business sustainability, social responsibility, and the impact of economics and technology.

BUS 580 Strategic Management in a Global Marketplace (3 credits)

This course deals with an investigation of strategy, value creation, and value capture in different business contexts. Currently, companies compete simultaneously in domestic, global, and electronic markets. Focus is on developing frameworks and models for understanding the structural characteristics of industries and how companies can achieve sustainable competitive advantage, taking appropriate action in these different, but concurrent, business contexts. An explicitly integrative approach is adopted, building on knowledge of the different functional areas of management gained through previous study.

BUS 590 Ethical Decision Making (3 credits)

This course is an examination of the many components that influence decision-making by leaders of business organizations - including the notions of cultural relativism, legal responsibilities, prescriptive and normative approaches, and universal principles of ethical behavior. The potential impacts of different decisions on the organization will be investigated and the transparency of the business organization's decision-making processes will be reviewed within a host of ethical frameworks and hypothetical situations.

Elective Courses in Business Administration (6 semester credits)

Elective Courses in International Business

BUS 571 Culture and Change (3 credits)

This course is an overview of different methods for assessment of cultural competency, and comparison of American cultural values with other national and ethnic cultural values. Simulations will be used to illustrate the influence of stakeholder values in community development projects. Discussions focus on appropriateness and compatibility of outside development models and approaches to traditional communities.

BUS 572 Intercultural Competence (3 credits)

This course is an overview of the domains of communication and culture. Specifically, the ways that culture influences our communication patterns, and the development of both professional and personal relationships with people from different cultural backgrounds.

BUS 573 Comparative International Management (3 credits)

This course studies the impact of country-specific cultural, economic and legal factors on the theory and practice of managing multinational corporations. Case studies focusing on North American, Latin American, European and Asian settings are used to illustrate the feasibility of adapting and combining different national management styles in the operations of domestic and multinational corporations.

BUS 574 Culture and Socialization (3 credits)

An in-depth examination of the concepts of culture and socialization, this course analyzes the socialization process as the key means through which culture is reproduced. Through a critical engagement with competing theories of socialization, students undertake advanced research projects, oral presentations and written assignments. Lecture and discussion topics include issues of ethnic identity and cultural diversity, socio-economic, gender and racial stratification, media representations, dress, language and religion and schooling and the reproduction of inequality. Issues are explored from a cross-cultural perspective.

Elective Courses in Leadership**BUS 521 Emerging Leadership Concepts and Strategies (3 credits)**

This course will review and examine the various core organizational issues in the theory and practice of leadership. The identification of different leadership theories and leadership styles in a collaborative, integrative organizational leadership context, as well as comparing and contrasting these theories with an authoritarian or collaborative leadership approach within the organizational context will be scrutinized.

BUS 522 Negotiations, Collective Bargaining, and Group Dynamics (3 credits)

This course will address effective conflict resolution, collective bargaining, and negotiations strategies, and will assess various methods for improving the organizational efficiency and effectiveness in the long-term. A special focus will be placed upon the creation of win-win solutions for real-life organizations. Conflict resolution will be approached and examined as both a necessary and a challenging workplace phenomenon.

BUS 523 Advanced Personnel Management (3 credits)

This course will present an overview of how, why, when, and where to integrate and apply the theories of behavioral sciences with the human resource management principles in order to augment and improve both individual as well as organizational efficiency and effectiveness. Students will evaluate, analyze, and design the various relevant personnel management theories as they relate to practical applications in different work environments.

BUS 524 Interpersonal Communication (3 credits)

This course will survey the formation and development of groups through effective and efficient leadership. Team communication styles and roles within organizational work teams will be

examined. Different strategies that can foster creativity in work groups will be discussed and analyzed. The impact of technology on work teams and on communication styles will also be evaluated. Students will learn experientially about work groups and teams as well as about the impact of different ethical perspectives by participating in group activities and observing leadership practices in small work groups.

Elective Courses in Marketing

BUS 561 Legal and Ethical Issues in Business (3 credits)

This course is an in-depth, exploratory study of human values and ethical conduct of American businesses. The focus will be on verbal debate and written exercises that would draw attention to business practices. This course will also consider the various ethical issues that are arising in the workplace and their impact on the global business environments.

BUS 562 Dynamics of Consumer Behavior (3 credits)

A study of the dynamics of human behavior and how it relates to the purchasing decision, this course provides a general view of the different factors that influence the consumer's decision-making including, personality, social groups, culture, values structure, perception and learning.

BUS 563 Global Marketing (3 credits)

An introduction to the fundamentals of trade, finance, and investment in the international context, the course discusses the international monetary framework and foreign exchange in detail. It reviews theory and history of international trade, including exporting and importing, regional economic integration, and international marketing.

BUS 564 Channels of Distribution and Value Networks (3 credits)

A study of all phases of management skills in the field of physical distribution with emphasis on customer service and international distribution strategies. This course covers also distribution strategies for products and services. It pays specific attention to direct distribution (from manufacturing to retail), indirect distribution (agents, independent representatives, and VARs), and direct marketing (fulfillment centers).

Bible and Theology Requirements

(9 Semester credits)

BT501 Introduction to New Testament (3 credits)The historical background of the New Testament including the formation, history, extent, and transmission of the canon. Includes a special introduction to each New Testament book.

BT502a Introduction to Old Testament (3 credits)Text, canon and examination of the foundation and conclusions of modern historical-critical methods; special introduction of each Old Testament book.

ST505 Contemporary Theology (3 credits)Against the backdrop of philosophical development from the time of the Enlightenment, representative figures in theology are studied in order to grasp current hermeneutical methodologies and the development of biblical criticism.

Doctor of Ministry (3 years program)

Admission requirements

- A completed and signed application form
- Three recommendation letters: two academic, one pastoral
- An essay (personal and ministry background with vision statement)
- Transcripts and copy of diplomas
 - College-level transcripts which indicate degree granted and copy of diploma (or equivalent)
 - Masters-level transcripts which indicate degree granted and copy of diploma (or equivalent)
 - An overall GPA of 3.0 in graduate study. (Provisional admission status can be granted to an applicant whose GPA is 3.0). A student with a GPA below 3.0 may petition for conditional acceptance.
- Non-refundable application fee
- For further details regarding admission requirements including any additional requirements, see the section on admissions criteria.

Graduation requirements

D.Min graduation requirements are 42 units in that 36 units are taken from core/major requirement and 6 units are for D.Min project. The total requirement units are 42 units.

Num	Courses	Units
1st semester	DMGM701 Fourfold Gospel Theology and Spirituality (3units) DMGM702 Biblical Foundations for Ministry and Mission (3) DMGM703 Lifelong Leadership Development (3 units)	9 units
2nd semester	DMGM704 Biblical Foundations for Small Groups and Discipleship Training (3) DMGM705 Engaging Culture in Mission and Ministry (3) DMGM706 Developing Missional Church for the World (3) or DMCC722 Christian Counseling for Marriage and Family (3)	9 units
3rd semester	DMGM707 Church Planting and Church Growth (3) DMGM708 Dynamics of Christian Mission (3) DMGM709 Contemporary Worship (3) or DMCC723 Christian Counseling for the Addicted (3 units)	9 units

4th Semester	DMGM710 Spiritual Warfare and Inner Healing (3 units) DMGM711 Comparative Study of World Religion (3 units) or DMCC 726 Healing in Preaching and Worship DMCC721 Healing Ministry (3)	9 units
5th and 6th semester	D.Min Project (6 units)	6 units
Total		42 units

Doctor of Counseling

Graduation Requirements: 48 units (3 years)

Bible and Theology: 9 units (6 units directly from Bible/Theology and 3 units as interdisciplinary course from Major)

Concentration in Counseling: 24 units

Electives: 9 units

Thesis: 6 units

Residency requirement: 30 units at America Evangelical University (including thesis); 18 units transferable.

Program Description

The Doctor of Counseling is designed to build the counseling knowledge and skills needed for those who desire to bring healing and hope to hurting people as counselors in churches or faith-based organizations. This program will prepare students for an advanced level of pastoral counseling, hospital chaplaincy, crisis pregnancy centers, family case management, or other counseling positions which do not require professional licensure.

Program Objectives:

We want to help our students:

- To attain basic biblical and theological understanding of the Bible.
- To be more competent in their service to others.
- To create a concern for the spiritual and psychological needs of others and an appreciation for the differences between people.
- To acquire counseling methods which are relevant and applicable to the helping and healing ministry.
- To enhance counseling skills and interpersonal relationships.

Program Learning Outcomes (At the end of the program, students are able to):

1. Demonstrate biblical and psychological counseling competency dealing with the emotional, social, and spiritual needs within the Christian community.
2. Articulate a philosophy of counseling ministry based upon the integration of biblical,

empirical, historical and social science research

3. Apply the most widely practiced counseling methods and principles
4. Exercise attentiveness to their personal spiritual formation and demonstrate critical and analytical knowledge of biblical and theological foundations for counseling.

Doctor of Christian Counseling Admission Requirement

Applicants must meet the following minimum requirements to be considered for admission to the Doctor of Christian Counseling degree program:

1. Achieved at least a cumulative grade point average of 3.25 (4.00 scale) in graduate work.
2. Earned one of the following degrees: a) Master of Divinity degree or its equivalent from a fully accredited university or seminary; OR b) Master of Arts in Christian Counseling or its equivalent from an accredited graduate school. Students equipped with this background complete a 54 unit degree program (48 plus thesis).
3. Applicants whose first language is not English may submit a TOEFL with a 575 minimum score (paper-based) or 233 (computer-based) and a TSE with a 50 minimum score in place of the Graduate Record Examination or complete ESL program at AEU.

Doctor of Counseling Application Procedure

The following documents must be submitted to the Office of Admission by January 15 for Spring Semester or August 15 for Fall Semester:

1. A completed Application for Admission form
2. Application fee of \$100 (non-refundable)
3. Application essay—a personal statement (3-5 pages) addressing plans for DC study (see queries on application)
4. Official transcripts from every college, university or seminary attended beyond high school to be sent directly to America Evangelical University.
5. 2 recommendations sent directly to America Evangelical University
6. Academic papers, records or other samples of scholarly work may be included. A personal interview may be arranged and is strongly recommended.

Doctor of Counseling General Requirements

Unit Requirements: The DC requires 48 units of course work, plus 6 units of a dissertation. A maximum of 18 units may be transferred from previous graduate course work in the concentration or 12 units of biblical or theological courses.

Required Courses

All DCC students must take required courses for DC area.

Doctor of Counseling Qualifying Examinations

Upon successful completion of 48 units of course works, students are allowed to schedule qualifying exams.

Doctor of Counseling Advancement to Candidacy

In order to advance to candidacy there are several things that must happen. Students must

form, in consultation with an advisor, a thesis committee consisting of three members of the America Evangelical University graduate faculty. Whether before or after forming the thesis committee, students must pass their qualifying exams to advance to candidacy. Students must have completed a thesis proposal that has been approved by the thesis committee and must submit a 350-word summary of the proposal to the administration office. Students must also notify the administrator who will obtain faculty signatures on the advancement to candidacy form, which must then be submitted to and signed by the Dean. Advancement to candidacy must take place at least six months prior to the date scheduled for the dissertation defense.

Doctor of Counseling Dissertation & Oral Examination

Dissertation Committee

The final oral committee will consist of three members. The chair of the committee must be a member of the America Evangelical University Faculty. With the approval of the chair and the dean, the other two members of the committee are chosen from among the faculty of America Evangelical University.

Draft of the Dissertation & Scheduling the Oral Exam: The student must submit a preliminary draft of the entire dissertation to each member of the student's dissertation committee by the beginning of the semester in which the student hopes to graduate, in order to allow for revisions before as well as after the final oral exam. A draft for the final oral must be submitted to the entire committee at least six weeks before the planned date of the oral examination/defense in order to allow faculty time to determine whether the defense may be scheduled. The defense will be scheduled only when committee members agree that the dissertation is free of any major problems and indicate that agreement as well as their commitment to attend the oral defense by signing the approval for final defense form.

Doctor of Counseling Bible and Theology Requirements (9 units)

3 units may be taken form Major or Elective as interdisciplinary course (CC691 or CC661)

BT504 Old Testament Theology (3 units)

BT505 New Testament Theology (3 units)

BT527 (OT) Wisdom Literature (3 units)

ST505 Contemporary Theology (3 units)

Doctor of Counseling Course Requirements (24 units) : *italic is interdisciplinary course*

CC609 Research Design (3 units)

CC612 Object Relations Theory and Christian Counseling (3 units)

CC641 Family Therapy and Christian Counseling (3 units)

CC660 Introduction to Clinical Practice (3 units)

CC669 Advanced Clinical Practice (3 units)

CC685 Cognitive Behavioral Therapy (3 units)

CC691 Theological Foundations, Spiritual Formation, and Christian Counseling (3 units)

CC695 Psychological and Spiritual Assessment (3 units)

Doctor of Counseling Course Elective (9 units or 12 units if taking interdisciplinary

course from major to fulfill bible and theology requirements: italic is interdisciplinary course)

9 units or 12 may be taken from any of the following courses listed:

CC621 Child and Adolescent Therapy (3 units)

CC625 Gerontology and Christian Counseling (3 units)

CC630 Christian Counseling and Human Sexuality (3 units)

CC642 Marital Theory and Counseling (3 units)

CC661 Legal, Ethical, and Moral Issues in Christian Counseling Practice (3 units)

CC671 Christian Counseling and Personality Disorders (3 units)

CC672 Christian Counseling and Addictions (3 units)

CC681 Communication Skills in Christian Counseling and Care (3 units)

CC692 Using Spiritual Resources in Christian Counseling and Care (3 units)

Honorary Degrees

AEU confers two kinds of Honorary Doctoral Degrees: Doctor of Divinity and Doctor of the Humanities

Honorary degrees from the America Evangelical University are rare honors bestowed on outstanding individuals for unique accomplishments. This degree can be awarded without the completion of an examination or dissertation. It is effective for the preservation of the personal honor of the individual to whom the degree is granted. A person must meet one of the following requirements in order to be considered a candidate for the conferring of a Doctor of Divinity Degree:

1. Acquired academic achievements
2. Devotion to the development of this University
3. Effective leadership in church ministry
4. Positive contribution to society
5. Earned respect in the community

This degree may be granted to one outstanding candidate each year and the Board of Trustees will select the candidate through recommendations from the president based on consultations with the faculty. In the event that the candidate comes from the foreign mission field, he or she can be treated as an exception and in addition to the one outstanding candidate each year who is normally awarded this honorary degree.

Curriculum Course Number Reference:

Level 100 – 400 for undergraduate courses; Level 500 - 600 for Master's degree courses Level 700 and above for Doctor's degree program

Undergraduate Courses
Liberal Arts (LA)
LA101 Introduction to Philosophy (3 units) This course explores the nature and scope of philosophy through an examination of some of its traditional areas of concern, especially in the area of philosophical methods, and studies how these methods may serve as a means of integrating academic learning and Christian faith.
LA102 General Psychology (3 units) This course focuses on study of psychological aspects of learning and knowing in interpersonal relationship, with some of those psychological insights relating to the teaching of the Bible, Christian life, and Christian service.
LA103 Introduction to Sociology (3 units) This is an introduction to sociological concepts with emphasis on group life, culture, socialization, social institutions, social processes and change. Includes theoretical as well as practical application of interaction and their effect on individuals and groups.
LA104 Basics of Cultural Anthropology (3 units) This is an introduction to cultural anthropology with special attention to the application of an anthropological perspective to Christian witness; and a study of prehistoric humankind and the problem of race and evolution are included.
LA105 Fundamentals of Religion (3 units) This deal with study of fundamentals of religion that are basic to the study of religion and theology and it can include a study of the animistic worldview and phenomenon of religious experience and their bearing on the advocacy of the acceptance or rejection of the Gospel

LA106 Introduction to Education (3 units) This is an introductory course on educational issues, texts and movements of thought, with the understanding of various foundations of education.
LA107 Koreanology (3 units) This is an introductory course to Korean culture, language, thoughts, religions, history, and arts, and an attempt to better understand the mentality of the Korean people and to find the national identity of them.
LA201 Understanding Politics (3 units) This is an introduction to the fundamental themes and enduring problems of political life and it emphasizes the relationship of politics to the church, society, economics, and morality.
LA202 Understanding Economics (3 units) This is an introduction to principles of

economics as tools of analysis; presentation of a set of concepts with which to analyze a wide range of social problems that economic theory illuminates.**LA203 Survey of Western History** (3 units)This course surveys history of Western civilization with special reference to the rise of Christianity in world history.**LA204 Survey of American History** (3 units)This is a survey of American history with particular attention on social and political aspects.**LA205 Korean History** (3 units)This is a survey of Korean history with particular attention on social and political aspects.**LA206 Philosophy of Science** (3 units) This course explores the assumptions underlying such natural sciences as physics, biology, chemistry, geology, and computer science, with special reference to the history of major scientific theories.

LA207 Introduction to Ethics (3 units)This is an introduction to moral concerns underlying social, political and religious issues in social ethics. Introduces a systematic approach to Christian morality through biblical principles.**LA208 Introduction to Logic** (3 units)A study of the methods and principles of logical reasoning. Applications of elementary logical techniques in relation to current periodicals.**LA209 Learning English Language** (3 units) This course deals with how students using English as a second language learn its grammar effectively and the development of reading comprehension, writing, speaking and listening skills.**LA210 Health Care** (3 units)This course deals with general knowledge of medical science including the basic understanding of physiology, the proper use of medicine, and the basic skills of emergency measure, with some practical training.**LA211 Introduction to Computers** (3 units)With the increasing need dependence on computers today, this course is designed to help equip the students for their effective use. It covers the basics of computers, including some practical skills of running application programs.**LA212 College Mathematics** (3 units)This course deals with selected topics in mathematics with consideration of historical development and related philosophical issues.**LA213 Music in Life**(3 units)This course explores the meaning of music in life and an introduction to general knowledge of music including the theories and practice of composition and vocals.

LA215 Bible and Film (3 Units)

This course is designed to assist student in recognizing and understanding the use of religion and Bible in film. Biblical Passages will be selected to understand the motifs being used in the work of films.

Bible & Theology (BT)**BT301 Introduction to Theology** (3 units)An introduction to the basic terminology, doctrines, and epistemology involved in the task of theology.**BT302 Introduction to Old Testament** (3 units)An introduction to selected perspectives of the Old Testament through lectures, perceptual group study, and directed reading in the Old Testament and in secondary literature.**BT303 Introduction to New Testament** (3 units)An introduction to selected passages of the New Testament through lectures, perceptual group study, and directed reading in the New Testament and in secondary literature.**BT304 Introduction to Old Testament Theology** (3 units)History and presuppositions of the discipline, a consideration of the basic

themes developed in the Old Testament from the standpoint of biblical theology. An in-depth study limited to a group of writers, themes, or a selection of literature from a particular period of Israel's history may form a portion of the course.**BT305 Introduction to New Testament Theology** (3 units)History and presuppositions of the discipline, a consideration of the basic themes developed in the New Testament from the standpoint of biblical theology. An in-depth study limited to a group of writers, themes, or a selection of literature from a particular New Testament book may form a portion of the course.

BT306 Introduction to Christian Education (3 units) An examination of the biblical basis and theological implications for developing an effective Christian education ministry.**BT307 Systematic Theology I** (3 units)The first in a two-course sequence covering the major Christian doctrines from revelation to eschatology, emphasizing their biblical basis, evangelical focus, ecclesiastical context, Trinitarian scope, and contemporary significance for Christian life and ministry.**BT308 Systematic Theology II** (3 units)The second in a two-course sequence covering the major Christian doctrines from revelation to eschatology, emphasizing their Biblical basis, evangelical focus, ecclesiastical context, Trinitarian scope, and contemporary significance for Christian life and ministry.

BT309 Introduction to Practical Theology (3 units)The theological overview on the functions of the church and ministry: worship, preaching, evangelism, counseling, pastoral care, education, spiritual life, church planting, church growth, and church administration.

BT310 Homiletics

The basic study of preaching

BT311 Bible and Preaching

A study of preaching in the connection with the interpretation of the scripture

BT401 Introduction to Missiology (3 units)An introduction to biblical and contemporary issues in Missiology for mission majors and for those who were involved previously in missionary activity or education**BT402 History of Christianity** (3 units)Preparation of the ancient world for the coming of Christianity; the founding and early development of the Christian church; a brief outline of history from the apostolic age to the reformation; a more careful study of the reformation era; spread of the Protestant church in Europe; the transplanting and growth of the church in North America.**BT403 Church Growth** (3 units)The principles and methods of church growth and the effectiveness of church ministry are examined and discussed in terms of both qualitative and quantitative concepts of church growth.

BT404 The Life of the Church (3 units)This is a course studying the life of the church and its ministry with special reference to the ministry of the Word and Sacraments and discipline.**BT405**

Christian Leadership (3 units) A study of the believer's leadership, including principles of Christian leadership and ethical behavior; designed to encourage proper development of relationships and ethical decision-making through the spirit-filled life, for the leading of the world and the church community.

BT408 Korean Church History (3 units) This is a study of the Korean church from the inception of Protestantism into Korea to the present, outlining significant issues affecting the history of Korea.

BT409 American Church History (3 units) This is a study of the American church from the inception of Puritanism to the present, outlining significant issues affecting the history of the United States of America.

Biblical Studies (BS)
BS201 Greek I (3 units) The basic elements of New Testament Greek vocabulary, morphology and grammar for theological students preparing to read and interpret the Greek New Testament.

BS202 Greek II (3 units) The further study of basic elements of New Testament Greek including vocabulary, morphology and grammar for the theological reading and interpreting of the Greek New Testament.

BS203 Hebrew I (3 units) A course designed to provide a basic understanding of the Hebrew language such as phonology, morphology and syntax for the reading of the original Hebrew Bible.

BS204 Hebrew II (3 units) The further study of a basic understanding of the Hebrew language including phonology, morphology and syntax for the reading of the original Hebrew Bible.

BS205 Pentateuch (3 units) The contents and theology of the first five books of the Old Testament. Primary attention will be given to the literary nature and structure of the theological message; theories of origin and genetic development will also be covered.

BS206 Four Gospels (3 units) An introductory study of the message, ministry, and life of Jesus presented in the four Gospels.

BS207 Wisdom Literature (3 units) Analysis of the chief techniques and important themes of biblical wisdom literature with some emphasis on apocryphal wisdom and the impact of wisdom literature on the New Testament.

BS208 Life & Teachings of Jesus Christ (3 units) A study of the life, ministry and teachings of Jesus Christ; special attention will be given to the content of the synoptic gospel as well as the social, political, and religious conditions of the time.

BS209 Gospel of John (3 units) A study of the Gospel of John, emphasizing its literary character, relationship to the synoptics, distinctive presentation of Christ, and historical setting.

BS210 Parables of Jesus (3 units) A study of selected parables, focusing on their meaning within the context of Jesus' ministry. Special attention is given to the history of interpretation and appropriate methodology in interpreting and applying parables.

BS211 Jesus and the Kingdom (3 units) A biblical-theological study of Jesus' ministry and its relationship to the Kingdom of God, with a special focus on the meaning of the Kingdom of God in Judaism and on Jesus' teaching about the kingdom as found in the gospel.

BS212 Romans and Galatians (3

units)An introduction to the core of Pauline theology through the exegetical interpretation of selected texts in Romans and Galatians.**BS213 The Prison Epistles** (3 units)A study of the ministry and message of Paul during his imprisonment as reflected in his four prison epistles.**BS214 Hebrews** (3 units)Jesus and his messianic ministry in fulfillment of Old Testament Scripture as understood within the context of suffering in the early church. **BS215 Revelation of John** (3 units)The study of John's Revelation, his interpretation of history, the Old Testament, and the events surrounding the second coming of Jesus. Special emphasis on apocalyptic language and the use of symbols. **BS216 Pastoral Epistles** (3 units)The inductive study of 1 and 2 Timothy and Titus within the context of the early church with special emphasis on issues of leadership, pastoral ministry, and the training and appointing of church leaders. **BS217 Major Prophets** (3 units)A study of the time, character, and messages of Isaiah, Jeremiah, and Ezekiel with special attention given to the nature and concerns of the prophetic movement in Israel.**BS218 Minor Prophets** (3 units)A study of personalities, times, and messages of the 12 minor prophets. Special emphasis will be given to social and individual morality as taught by these prophets.**BS219 Acts** (3 units)This course inductively interprets selected passages of Acts according to the intention of the author and in light of historical and cultural backgrounds.**BS220 Corinthians I & II** (3 units)This course covers Paul's pastoral response to the problems of this Gentile church. Includes historical background as well as Pauline theology and ethics.**BS221 Sermon on the Mountain** (3 units)An inductive study of Matthew 5-7 with the goal of grasping the ethical principles of Jesus in their historical context and Matthew's own context. This course includes relevant ethical applications for contemporary life. **BS222 Joshua, Judges, Samuel & Kings** (3 units)A survey of Israel's history from conquest to exile as portrayed in these books; special investigation into the relationship between Israel's historical traditions and its theological appropriation of those traditions around such themes as election, law, the land and leadership.

BS223 History of Israel

The study on the history of Israel which provides the background of New Testament and Old Testament.

BS301 Exegetical Method and Practice (3 units)Basic principles and practices of exegesis in the Greek New Testament, with emphasis on methodological and bibliographical resources.

BS302 Hermeneutics (3 units)The study of biblical interpretation and application, particularly the process and principles of moving from the horizon of the text to the horizon of the contemporary interpreter.

BS303 Greek Bible Reading

Selected readings in Biblical Greek designed for student competency in reading extended passages with facility.

BS304 Hebrew Bible Reading (3 units)Selected readings in Biblical Hebrew designed for student competency in reading extended passages with facility.

BS305 Advanced Greek Bible Reading (3 units) A different selection of reading in advanced biblical Greek designed to enable students to read extended passages with facility.

BS306 Advanced Hebrew Bible Reading (3 units) Advanced reading from Old Testament texts allowing students to understand and read Hebrew with confidence.

BS 401 Research in Biblical Theology (3 units) The techniques for gaining bibliographic control over the literature of theology. **BS402 Archaeology** (3 units) A study of modern archaeological discoveries in the Bible lands and the way they aid in understanding Biblical history, literature, and religion. **BS403 Studies in Biblical Background** (3 units) An introduction to studies on text, canon, language, geography, history, the literature, and an overview of the message of the Bible. **BS405 Method of Bible Study & Teaching** (3 units) A theological and psychological analysis and evaluation of educational methods most appropriate to teaching and to supervision of teaching in the church. **BS406 Theology of the Holy Spirit** (3 units) Exegesis of relevant biblical texts on spiritual gifts with attention to the history of their interpretation and application; pursuit of a constructive theology of spiritual gifts in view of the varied ecclesiastical traditions.

BS407 Spirituality in New Testament (3 units) Investigation of the spirituality reflected in the New Testament, in the same way that New Testament theology, history and criticism explore the text according to their own purpose and discipline.

Theology (TH)

TH1301 Systematic Theology I (3 units) Theology and anthropology. The doctrines of revelation and Scripture. The doctrines of God, His attributes and Trinitarian mode of existence; the doctrines of creation and providence; the origin and nature of humankind; the doctrines of the fall and sin. **TH302 Systematic Theology II** (3 units) Christology and Soteriology. The doctrine of divine election, the covenant of grace, the person and work of Christ the mediator; the doctrines of divine calling, regeneration, repentance, faith, justification, adoption, and sanctification. Ecclesiology and eschatology. The doctrine of the church, its nature and authority; worship in the church, the Sacraments and prayer; the doctrine of last things, death and resurrection, the final judgment, heaven and hell. **TH303 Pauline Theology** (3 units) The heart, mind, conversion, and ministry of Paul which shaped his theology and mission practice. Includes the study of his doctrines as well as his teachings on faith development, Christian practice, discipleship, and eschatology. **TH304 Contemporary Theology** (3 units) Background and development of important theological movements and leading figures of contemporary theology. **TH305 Controversies on the Trinity** (3 units) Decrees, character of attributes, and work of God including creation, preservation, and providence; existence and significance of angelic beings; humankind as created, and the person of Christ. **TH401 Evangelical Social Ethics** (3 units) Examination of the contemporary resurgence of evangelical social concern. Attention devoted to theological bases, structural diversity and emerging models of social, political and ethical thought and action.

TH402 Bible and Social Ethics (3 units)An examination of the variety of normative roles that Scripture has played in social analysis and criticism within the twentieth century, with special emphasis on evaluation the normative role that Scripture should play as an “authority” in social ethics.

Missiology (MS)

MS301 Biblical Foundation of Mission(3 units)Survey of perspectives in both the Old and New Testaments on the mission of God and the people of God touching the nations, with an emphasis on the rubric of the kingdom of God.

MS302 History of Christian Missions (3 units)A survey of the historical development of the Christian movement beginning with the New Testament records and culminating with prospects for the year 2000 A.D. Various types of mission structures are explored.

MS303 Cross-cultural Communications (3 units)Principles and processes of communicating from one culture to another. Focus on the relevance of the incarnation as the model for intercultural communication of the gospel.

MS304 Phenomenology & Folk Religions (3 units)A study of the animistic world view and phenomenology of experience, their bearing on the advocacy of the acceptance or rejection of the gospel. Christian evangelism in confrontation with folk religion both in the east and west.

MS401 Foundation of Christian Leadership (3 units)A survey of leadership theory, including the history of leadership and contributions from various disciplines, including sociology, anthropology, and management theory. Explores biblical perspectives on leadership, including such topics as styles, spiritual gifts, modeling, emergence patterns, and church structures.

MS402 Theology of Church Growth (3 units)A treatment of the biblical and theological presuppositions of the church growth movement, including the issues raised by critics. Theological implications affecting world evangelization are discussed.

MS 403 Christian Missions Today(3 units)An introduction to the study of the Christian mission with the primary emphasis given to the theological and historical basis for mission together with discussions of the present status of Christian missions, current issues, philosophies, impediments, and alternatives open to Christians and churches engaged in missions.

Christian Education (CE)

CE101 Introduction to Christian Education (3 units)An examination of the Biblical foundation with theological and practical implications for developing an effective Christian education ministry.

CE102 Education Ministry of the Church (3 units)Introduction to local church administration and teaching, focusing on the aims, principles of organization and development of a local church educational program and on the goals, methods, media, and evaluation of the teaching process.

CE103 Church Ministry to Children (3 units)The mental, physical, emotional, social, and spiritual aspects of growth, the needs of children and a study of the church’s program in relation to children including materials and methods for ministry to children and a unit on the evangelism of children.

CE104 Church Ministry to Youth (3 units)The nature and needs of adolescents and a study of the principles, methods, and materials for effective ministry in the local church and Christian youth organizations.

CE105 Church Ministry to Adults (3 units)Designs for adult education programs based on a

study of adulthood, biblical principles of the church, and the concepts and patterns of church renewal.**CE201 Curriculum Design & Development** (3 units)A study of the principles and methods of curriculum development which enables the student to work with members of the local church in developing, selecting, and/or evaluating the curriculum in order to meet the educational ministry goals of the church.**CE202 Teaching-Learning Methods for Education in Ministry** (3 units)

A theological and psychological analysis and evaluation of educational methods most appropriate to teaching and to supervision of teaching in the church.**CE203 Theology of Christian Education** (3 units)An examination of the biblical basis and theological implications for developing a mature Christian educational ministry.**Church Music (CM)**

CM101 Music Theory (3 units)A study of scales, modes, melody, phrase, cadence, intervals, simple two-part counterpoint, primary and secondary chords, and inversions; includes ear training, sight-singing, simple keyboard harmony, and four-part writing.

CM102 Music in Worship (3 units)Essentials of public worship in relation to music in history and in the contemporary world.**CM103 History of Church Music** (3 units)A study of the historical development of church music from the Old Testament period to the contemporary world.

Korean Language (KL)KL101 Introduction to Korean Language (3 units)General understanding of the Korean language; its nature, brief history, methods of research, phonetics, morphology, and syntax.**KL102 Introduction to Korean Literature** (3 units)General understanding of Korean literature; its nature, brief history, classics, fictions, poems, dramas, literature, criticism, and comparative studies of world literature.**KL103 History of Korean Language** (3 units)The history of the Korean language from its beginning of separation from Altaic language, through the Korean language of the old Chosun, the Three Kingdoms, and Unified Silla, Koryo and Chosun of Yi Dynasty, to the contemporary Korean language.**KL104 History of Korean Literature** (3 units)The history of Korean literature from its beginning to contemporary literature, through the literature of the Three Kingdoms, Silla Dynasty, Koryo Dynasty, and Yi Dynasty; literature written in Chinese characters are included.**KL201 Education of Korean Language** (3 units)Study of the goals, curriculum, teaching skills, lesson plans, teaching resources, teaching-learning theories, and evaluation of the Korean language and literature through each age groups. Especially, emphasis will be on the teaching of the Korean language as a foreign language.**KL202 Contemporary Korean Literature** (3 units)From the latter half of the nineteenth century, Korean literature transformed suddenly in its form, thoughts, and tools of expression. Modern Korean literature will be studied with reference to both old Korean literature and world literature in prose, poem, drama, and literary criticism.

KL203 Korean Speech I (3 units)The Korean Alphabet, phonetics, vocabulary, structure, and conversation in life situations will be studied and practice.**KL204 Korean Grammar** (3 units)Use of the Korean dictionary, phonetics, word-formation, structure, tense declension, and syntax will be studied. The differences between Indo-European languages including English will be studied.

KL203 Korean Speech I (3 units)The Korean Alphabet, phonetics, vocabulary, structure, and conversation in life situations will be studied and practice.**KL204 Korean Grammar** (3 units)Use of the Korean dictionary, phonetics, word-formation, structure, tense declension, and syntax will be studied. The differences between Indo-European languages including English will be studied.

English Language (EL)EL101 English Module I (3 units)

This course deals with colloquial English conversation, which enables students to get familiar with American English in real life situation. It follows the pattern of Children's language learning process.

EL102 English Module II (3 units)

This course covers some basics of English grammar, intonation, vocabulary, punctuation and some unique pattern of English language, as well as some techniques of good English conversation.

EL103 English Module III(3 units)

This course deals with reading comprehension and writing with special emphasis on vocabulary building, and advanced level of English grammar such as the structure of English language.

EL104 English Module IV (3 units)

This course covers listening comprehension and conversational skills of speaking in advanced level. It may be taught outside of classroom in personal interaction at any place where the students can meet English-speaking people.**EL201 Bible in English (3 units)**One of the Gospels in the New Testament will be taken as its textbook. This course is designed for those students who are preparing themselves for theological studies in English.

EL202 Methods of Teaching English (3 units)

A Study of various methods of teaching English to those whose mother-tongue is not English. This course is designed for those who want to develop skills of teaching English to beginners.

EL203 English Ministry in Korean Church(3 units)

As the need of English ministry in Korean church increases, this course is designed to understand the mentality of English-speaking generation in American culture and to learn how to communicate effectively in English to them.

EL204 English for Theology (3 units)

This course is designed to prepare theological students to get familiar with theological terminology in English, so that they may be able to engage more efficiently in theological studies with those books written in English.**Child Development (CD)CD101 Child Growth and Development (3 units)**The developmental theories from the prenatal stage through adolescence with a particular emphasis placed on the processes through which the normal human being reaches physical, mental, social and emotional maturity. **CD201 Practicum in Child Development I (3 units)**The first semester of field experience in a child development center under the supervision of a center staff, supplemented by the coordinator of student teaching. The student is exposed to an overall view of the teaching situation.**CD202 Practicum in Child**

Development II (3 units)The second semester of field experience in a child development center under the supervision of a center staff, supplemented by the coordinator of student teaching. The student is exposed to an overall view of the teaching situation.**CD203 Child in a Multicultural Society** (3 units)Understanding of various cultural backgrounds, their implications and applications for teaching young children. Curriculum planning and field trips are required.

Graduate Courses

Biblical Language (BL)BL501 Greek I (3 units)A study of the exegetically significant categories of Greek grammar and the resources available for understanding these categories; attention is given to significant New Testament texts involving grammatical questions and to the place of grammar in exegesis. **BL502 Greek II** (3 units)The further study of the exegetically significant categories of Greek grammar and the resources available for understanding these categories; attention is given to significant New Testament texts involving grammatical questions and to the place of grammar in exegesis.

BL503 Greek Text Reading (3 units)Selected reading from New Testament narrative passages designed to enable students to read extended passages with facility and understanding.

BL504 Contemporary Greek (3 units)

This course is designed for students who want to learn contemporary Greek.**BL505 Hebrew I** (3 units)The study of Hebrew grammar and resources as a foundation for the study and exegesis of the Old Testament. **BL506 Hebrew II** (3 units)This course is designed to provide advanced study of the Hebrew language and an improved ability to use exegetical resources.**BL507 Hebrew Text Reading** (3 units)Selected reading from Old Testament narrative passages and poetry designed to enable students to read extended passages with facility and understanding.

BL509 English for Theology (3 units)Designed to orient students who are not native speakers of English to the terms and concepts encountered in the various Biblical and theological disciplines.

BL510 German for Theology (3 units)Emphasizes the use of the language as a working tool in preparation for advanced research studies.**BL511 Latin for Theology** (3 units)Emphasizes the use of the language as a working tool in preparation for advanced research studies.**BL512 Korean for Theology** (3 units)Designed to orient students who are not native speakers of Korean to the terms and concepts encountered in the various biblical and theological disciplines.**BL601 New Testament Greek Exegesis** (3 units)Advanced study of Greek utilizing sound principles and tools toward the careful and meaningful study of selected Greek New Testament texts.

BL602 Old Testament Hebrew Exegesis (3 units)Advanced study of Hebrew utilizing sound principles and tools toward the careful and meaningful study of selected Hebrew New Testament texts.

Biblical Theology (BT)BT501 Introduction to New Testament (3 units)The historical background of the New Testament including the formation, history, extent, and transmission of

the canon. Includes a special introduction to each New Testament book.

BT502a Introduction to Old Testament (3 units)Text, canon and examination of the foundation and conclusions of modern historical-critical methods; special introduction of each Old Testament book.**BT503 Hermeneutics** (3 units)A study of principles for sound interpretation and application of the Bible, including analysis of presuppositions, general rules and specialized principles for the various Biblical genre and phenomena.**BT504 Old Testament Theology** (3 units)A theological approach of the Old Testament which includes key themes from the text and ideas of influential theologians in the field. An in-depth study limited to a group of writers, theme, or a selection of literature from a particular period of Israel's history may form a portion of the course.

BT505 New Testament Theology (3 units)A theological approach to the New Testament which includes key themes from the text and key ideas from influential theologians in the field. An in-depth study limited to a group of writers, themes, or a selection of literature in the New Testament may form a portion of the course.**BT506 Pentateuch** (3 units)This foundational course in the Bible explores the origin of key biblical themes such as creation and fall, judgment and grace, Israel and the nations, the exodus and wanderings, the law and covenants.**BT507 Historical Books** (3 units)A survey of Israel's history from conquest to exile as portrayed in historical books of the Old Testament.

BT508 Psalms and Songs (3 units)An exegetical and systematic study of psalms and songs in the Old Testament, with some devotional reading practice.**BT509 Major Prophets** (3 units)The content and literary qualities of the major prophets including Isaiah, Jeremiah, Ezekiel and Daniel in light of their historical background and their developing theological content.**BT510 Isaiah** (3 units)Exegetical study of selected passages with attention to the various kinds of forms and theological themes of the passages as well as an exploration of the life and role of the prophet.**BT511 Four Gospels** (3 units)A study of the message of Jesus, His person and work, and a comparative presentation of the distinctive outlook of the synoptic sources and the evangelists themselves.**BT512 Gospel of John** (3 units)A study of the Gospel of John, its historical setting, narrative progression, theological themes, and unique use of signs and symbols.**BT513 Gospel of Matthew** (3 units)Exegesis of selected portions of the Greek text with special attention to Matthew's theology as determined by redaction-critical analysis.**BT514 Gospel of Mark** (3 units)Exegesis of selected portions of the Greek text with special attention to Mark's theology as determined by redaction-critical analysis.**BT515 Gospel of Luke** (3 units)Exegesis of selected portions of the Greek text with special attention to Luke's theology as determined by redaction-critical analysis.**BT516 Acts** (3 units)A study of the emergence of the early Christian church as recounted in the Acts of the Apostles. Attention is given to the historical context of the work, the literary techniques of the author, and the abiding theological lessons for Christian faith and practice today.

BT517 Romans & Galatians (3 units)An analytical, exegetical, and expositional study of the biblical text organized around the doctrines of sin, justification, sanctification, law, and grace

with applications for the believer in terms of obligation to God, to authorities and to fellow human beings.**BT518 Corinthians I & II** (3 units)An intensive exegesis of the two letters of Paul to the Corinthians in light of their backgrounds and purposes.**BT519 Prison Epistles** (3 units)Paul's theologizing of his own context and the contexts of his audience are the primary agendas of these four epistles.

BT520 Pastoral Epistles (3 units)A careful exegetical study of 1 and 2 Timothy and Titus. Special attention is given to the placing of these letters in the history of the early church.**BT521 Hebrews** (3 units)Interpretation of this creative book against the background of first century Jewish literature and institutions. Spiritual values for growth and sermon preparation.**BT522 General Epistles** (3 units)A careful exegetical study of the general epistles. Special attention is given to the placing of these letters in the history of the early church.**BT523 Revelation** (3 units)The study of apocalyptic as a genre of literature in the New Testament with a focus on the book of Revelation; The original setting, meaning and purpose of the book of Revelation and its imagery in relation to the Old Testament, inter-testamental literature and other Jewish writings of antiquity; perspectives in prophetic interpretation along with potential ways in which Revelation may be sensibly preached and taught in the church.

BT524 Pauline Theology (3 units)An examination of Paul's theological and missiological themes with special emphasis on Christology, salvation, ethics, discipleship, evangelism, eschatology and leading exegetical issues.**BT525 History and Religion of Israel**(3 units)A study of the history and religion of Israel.**BT526 Minor Prophets** (3 units)A study of the historical backgrounds and themes of the twelve minor prophets, their lifestyles, theological themes, and words from the Lord in particular contexts.

BT527 Wisdom Literature (3 units)A systematic study of the biblical wisdom literature in the Book of Job, the Proverbs, and the Ecclesiastes, together with the impact of wisdom literature on the New Testament.

BT528 Life and Teaching of Jesus (3 units)A study of the life, ministry and teachings of Jesus Christ. Special attention will be given to the content of the synoptic gospel as well as the social, political, and religious conditions of the time.**BT529 Parables of Jesus** (3 units)A study of selected parables, focusing on their meaning within the context of Jesus' ministry. Special attention is given to the history of interpretation and appropriate methodology in interpreting and applying parables. **BT530 Sermon on the Mountain** (3 units)An inductive study of Matthew 5-7. The goals are to grasp the intended meaning of the author and to draw out principles applicable for contemporary life.**BT601 Studies in Old Testament Background** (3 units)An in-depth probe into the Old Testament background including culture, history, epochs, archaeology, geography, language and literature, all in relation to selected Old Testament texts.**BT602 Studies in New Testament Background** (3 units)An in-depth study of the New Testament background including culture, history, archaeology, geography, language and literature, all in relation to selected New Testament texts.

BT603 Biblical Archaeology (3 units)An introduction to the contributions of archaeology in our understanding of the political, cultural and religious history of ancient Israel.**BT604 Geography of the Holy Land**(3 units)A study tour exploring ancient biblical settings. It includes lectures, field studies and visits to archaeological sites which pertain to the history of the Scriptures.**BT605 New Testament Criticism** (3 units)A study of historical, sociological, and literary criticism necessary in the task of New Testament exegesis.**BT606 Textual Criticism of New Testament** (3 units)A coverage of the methods and assumptions in New Testament textual criticism with attention to selected problems.

BT607 Kingdom Theology (3 units)A study focusing on the meaning of the Kingdom of God in Judaism and on Jesus' teaching about the Kingdom as found in the Gospel.**BT608 Theology of Inspiration** (3 units)A study of the Holy Spirit in the Old and New Testaments with a focus on the inspiration of prophets, poets, kings, and common people. **BT609 Seminar in Old Testament** (3 units)Special course work for those who wish to study a particular area of the Old Testament.**BT610 Seminar in New Testament** (3 units)Special course work for those who wish to study a particular area of the New Testament.**BT611 Canon in Old Testament** (3 units)A study of the Old Testament canon with special focus on particular books in the Old Testament.**BT612 Canon in New Testament** (3 units)A study of the New Testament canon with special focus on particular books in the New Testament.

BT613 Research (3 units)This course allows students to pursue their own independent research on topics related to their courses.**BT614 Directive Research** (3 units)Supervised research in selected areas of biblical studies.**BT615 Thesis** (3 units)Guidance provided for those writing theses in biblical studies.**Systematic Theology (ST)****ST501 Introduction to Christian Theology** (3 units)The nature of doctrinal theology; the needs of Christian faith and life that prompt theological reflection and formulation; theology in the service of the church and its mission today; the authority of Scripture; the meaning of revelation; the centrality of Jesus Christ as reflected in the basic Christian affirmations.

ST502 Systematic Theology I (3 units)Theology, anthropology and Christology. This introductory systematic theology course includes the basic doctrines of God and Trinity, revelation and Scriptures ,creation and providence, the fall and sin.**ST503 Systematic Theology II** (3 units)Soteriology, ecclesiology and eschatology. Includes the doctrine of divine election and divine calling, regeneration, repentance, faith, justification, adoption, and sanctification.**ST504 Christian Apologetics** (3 units)Topics include apologetic method, faith and reason, miracle and natural law, theistic proofs, the problem of evil, creation and evolution. Course emphasis may be adopted to interest of the class.

ST505 Contemporary Theology (3 units)Against the backdrop of philosophical development from the time of the Enlightenment, representative figures in theology are studied in order to grasp current hermeneutical methodologies and the development of biblical criticism.**ST506 Christian Ethics** (3 units)A study of contemporary issues in relation to moral policies and conduct.**ST507 Christianity & Korean Culture** (3 units)A study of the life and work of the

great Protestant reformers in the context of the theological, political, and social challenges. This course integrates the influence of Protestantism on Korean culture.

ST508 Philosophy of Religion (3 units) A study of the relationship between philosophy and the Christian faith.

ST509 Theology of Augustine (3 units) A study of the life and work of the great theologian of the early church. Attention is focused on Augustine's historical context, including the philosophical and religious factors which shaped his early response to Christianity and which colored his mature work.

ST510 Theology of Thomas Aquinas (3 units) A study of the life and work of Thomas Aquinas in the context of the theological challenges of his era.

ST511 Theology of John Wesley (3 units) A study of the eighteenth century evangelical revival in Britain and of the emergence of Wesleyanism through the use of the primary sources such as diaries, letters, sermons and treatises.

ST512 Theology of John Calvin (3 units) A study of the life and work of one of the great theologians of the reformed era. Emphasis will be given to the reading and discussion of Calvin's writings.

ST513 Theology of Armenius (3 units) A study of the life and work of Armenius in the context of specific theological challenges.

ST514 Theology of Luther (3 units) A study of the life and work of one of the greatest theologians of the reformed era. Emphasis will be given to the reading and discussion of Luther's writings.

ST515 Evangelical Theology (3 units) A study of the theology arising from evangelicalism, including its approach to the Bible, the world, and evangelism.

ST516 Pentecostal Theology (3 units) A study of Pentecostalism and the charismatic movement. Survey and analysis of the theological, social and historical factors of Pentecostalism.

ST517 Theology of Neo-Orthodoxy (3 units) A study of the theology of neo-orthodoxy.

ST518 Liberation and Minjung Theology (3 units) An introduction to the theological reflections of Latin Americans and Koreans engaged in the struggle for liberation with attention paid to the social and religious context that has shaped such theological discourse.

ST519 The Social Gospel (3 units) An examination of the social gospel movement in American Protestantism, with a focus on the theology of selected theologians.

ST520 Creeds (3 units) Designed to enable students to enter into the theological ethos of the Presbyterian tradition.

ST521 Asian Theology (3 units) A survey of major themes in Asian Theology.

ST522 Theological Heresy (3 units) The history, teaching, and practices of cults. Cults may include Mormonism, Christian Science, the Unification Church, Jehovah's Witnesses, and others.

ST523 American Theology (3 units) A survey of major themes in American Theology.

ST524 Religious Sociology (3 units) A study of the relationship between sociology and religion.

ST601 Research (3 units) This course allows students to pursue independent research pertinent in the areas of systematic theology.

ST602 Seminar (3 units) Special course work for those who wish to study a particular area of systematic theology.

ST603 Directive Research (3 units) Supervised research in selected areas of systematic theology.

ST604 Thesis (3 units) Guidance provided for students writing theses in an area of systematic theology.

Historical Theology (CH) CH501 History of Christianity (3 units) A survey of the history of

the church ranging from its New Testament foundations to the apostolic age, middle ages, reformation era, and on into contemporary events of significance.

CH502 History of Christian Doctrines (3 units)An introduction to the development of Christian doctrines.**CH503 History of Christian Thought** (3 units)An exploration of the historical context and development of Christian thought with a focus on the development of church practice and doctrine.

CH504 History of American Church(3 units)A survey of the American church from Puritanism to the present, outlining significant issues affecting the history of the American church.**CH505 History of Korean Church**(3 units)A survey of the Korean church from its origin to the present, outlining significant issues affecting the history of the Korean church.**CH506 Great Leaders in Church History** (3 units)Extensive readings of great church leader biographies representing different historical periods and various fields of activity.

CH507 History of the Reformation (3 units)

A study of the continental reformation of the sixteenth century in its magisterial, radical and catholic expressions.

CH508 History of the Korea Evangelical Holiness Church and Its Constitution

This course is designed to study the history of the Korea Evangelical Holiness Church (KEHC) denomination and its Constitution including the history of the KEHC in America.**CH601**

Seminar (3 units)Special course work for those who wish to study a particular area of church history.

CH602 Research (3 units)This course allows students to conduct independent research on a topic related to church history.**CH603 Directive Research** (3 units)Supervised research in selected areas of church history.**CH604 Thesis** (3 units)The course provides guidance for students writing theses on church history.

Missiology (MS)MS501 Introduction to Missiology (3 units)This course covers introduction to mission history, biblical foundations of mission, religious dialogue, local theologies of mission, the communication of the Gospel in context, the motives, goals and methods of mission.

MS502 Theory and Practice of Evangelism (3 units)This course is designed to understand theory and practice of evangelism for the communication of the Christian faith in personal and congregational spheres.

MS503 History of World Mission(3 units)The background, development and spread of Christianity through world missions; geographical thrusts, growth dynamics and church structures.

MS504 Biblical Foundation of Mission(3 units)A comprehensive study of theological concepts which have shaped the Christian missionary movement from its inception.

MS505 Cultural Anthropology (3 units)Christian approach to the basic concepts of anthropology, with illustrations and applications developed from American culture, non-Western cultures and the cultures of the Bible.

MS506 Church Growth (3 units)The historical development of the church growth movement as well as basic principles and procedures of

church growth.**MS507 History of Israel**(3 units)A study of the history of Israel.**MS508 Church Growth in Korean-American Community** (3 units)Basic principles and procedures of church growth in the Korean community in the United States. **MS509 World Religions** (3 units)An introductory survey of the major living religions of the world. **MS510 Worldviews and Worldview Change** (3 units)Study of the nature and functions of worldview and the dynamics of worldview change in relationship to mission.**MS511 Theology of Mission**(3 units)Review of perspectives in both Old and New Testaments on the mission of the people of God touching the nations, under the rubric of the Kingdom of God.**MS512 Church Leadership** (3 units)Basic principles and procedures of church growth as applied to present-day church leadership.**MS513 Mission in Local Church**(3 units)The integration of principles of cross-cultural communication, theology and strategy of missions within a total conceptual framework to aid the local church in mission practice.**MS514 Development of Christian Leadership** (3 units)A survey of leadership theory, including the history of leadership and contributions from various disciplines.

MS515 Church Planting (3 units)A study of the biblical mandate to establish local churches among all of the people group of the world.**MS516 Mission Through Theological Education** (3 units)An investigation of the philosophy, objectives, programs, organization, activities, and methods of the church's mission.**MS517 Historical Development of the Christian Movement** (3 units)An analysis of the dynamics of growth of the Christian movement from the apostolic age to the present.**MS518 Strategies of Church Growth** (3 units)Methods of thinking through evangelistic strategy planning for increased effectiveness in the field.**MS519 Strategies of Evangelism** (3 units)Methods of thinking through strategy planning for evangelism.**MS520 Mass Evangelism** (3 units)An in-depth study of methods designed to communicate the gospel to general groups.**MS521 Mass Media Evangelism** (3 units)A study of the use of radio, television, video cassettes, tape cassettes, movies and literature in evangelizing people.

MS522 Great Leaders in World Mission(3 units)Extensive readings of missionary biographies representing different historical periods and various fields of activity.

MS523 Mission in Hindu-Buddhist Culture (3 units)A study of the development of Christian missions in Hindu-Buddhist culture.**MS524 Mission in Islamic Culture** (3 units)A study of the development of Christian missions in Islamic culture.**MS525 Mission in Confucianist Culture** (3 units)A study of the development of Christian missions in Confucianist culture.**MS526 Mission in Atheistic Culture** (3 units)A study of the development of Christian missions in atheistic culture.**MS527 Language in Mission Field** (3 units)An introduction to the general principles and methods of linguistic science. Lectures cover the phonetic, phonological, morphological, and syntactic components of language.**MS528 Understanding Power Ministries** (3 units)An introduction to, and an understanding of, power ministries developed in contemporary evangelical churches, with biblical foundations and historical survey of power ministries. Some practice can be done during the course.**MS601 Seminar in Missiology** (3 units)Special course work for those who wish to study a particular area of Missiology.**MS602 Seminar in Church Growth** (3 units)

Special course work for those who wish to study a particular area of church growth.**MS603 Research in Missiology** (3 units)**MS604 Research in Church Growth** (3 units)**MS605 Directive Research in Missiology** (3 units)

Supervised research in selected areas of Missiology.**MS606 Directive Research in Church Growth** (3 units)Supervised research in selected area of church growth.

MS607 Mission/Evangelism Field Education (3 units)Field study of mission and evangelism. This course is 1-3 units.**MS608 Thesis** (3 units)This course provides guidelines for students writing theses in the field of missiology.**Practical Theology(PT)PT501 Introduction to Practical Theology** (3 units)This course focuses on the discipline of an applied ministry and seeks to integrate spirituality, theology, and community. This course views ministry as a living and practical experience.**PT502 Church Leadership & Spirituality** (3 units)A study of Christian resources for spiritual growth and effective ministry and disciplines necessary for appropriating them.**PT503 Theology of Ministry** (3 units)Theology of the ministry, conduct of worship, liturgy, hymnody, parish responsibilities and procedures, church administration, community relations and ministerial ethics.**PT504 Homiletics** (3 units)This course encourages the development of crucial resources, skills, and confidence in communication of the Gospel. Both theological and practical questions about the nature of preaching are explored and discussed.**PT505 Church Administration** (3 units)A study of the pastor's responsibility for the management of ministry, including recognizing needs, planning, organizing, motivating, evaluating and revising church programs.**PT506 Worship and Liturgy** (3 units)Biblical and historical theology of worship with analysis of contemporary traditions.**PT507 Hymnology** (3 units)A historical study of hymnology with a perspective of knowing the literature as well as how to use the hymnal effectively in congregational worship.**PT508 Christian Education** (3 units)A critical study of various approaches to the theological and philosophical foundations of Christian education.**PT509 Pastoral Counseling** (3 units)An introduction to the distinctive ministry of pastoral counseling. Centers on the work of the pastor-counselor of the local church and gives attention to the ministry of the pastoral counseling specialist.**PT510 Psychology of Religion** (3 units)The integration of religion and the modern science of psychology with special emphasis on life stages, personality formation, conversion, guilt, shame, relationships, the family, and counseling. **PT511 Development of Pastoral Leadership** (3 units)A study of the church and ministry in contemporary settings. Emphasis will be given to research, programming and implementation at the local level.**PT512 Healing Ministry** (3 units)A study of the biblical understanding of illness, the ethical issues of medicine, and the equipping of students in the ministry of healing so that they can address various kinds of sicknesses.**PT513 Ministry of Prayer** (3 units)A study of the ministry of intercessory prayer for various needs in life.**PT514 Family Ministry** (3 units)A study of the ministry of and to the Christian family.**PT515 Speech and Communication** (3 units)Building practical communication skills in various public speaking situations.**PT516 Ministry in Small Group** (3 units)Roles of small groups in the church in providing fellowship, mutual ministry and edification. Skills for organizing and leading groups.**PT517 Ministry Program** (3 units)A study of ministry programs.**PT520 Pastoral**

Anthropology (3 units) Pastoral approach to the basic concept of anthropology. **PT521 Method of Bible Teaching** (3 units) How to teach adults with a biblical text so that God's Word speaks to contemporary life, working with distinctive Christian dynamics and relationships.

PT522 Ministry of Disciple-Making (3 units) In-depth training in making disciples of Jesus Christ through the Christian principle of discipleship training.

PT523 Ministry of the Holy Spirit (3 units) A study of the ministry of the Holy Spirit in the Bible in comparison with the ministry of the church today. **PT524 Preaching Clinic** (3 units) An advanced course for those who have already shown special aptitude for the preaching ministry. **PT525 History of Preaching** (3 units) A study of the principles and history of preaching.

PT526 Bible and Preaching

PT601 Seminar (3 units) Special course work for those who wish to study a particular area of practical theology. **PT602 Research** (3 units)

PT603 Pastoral Internship (3 units) Integration of all the disciplines of ministry and seminary education. **PT604 Thesis** (3 units) This course provides guidelines for students writing theses on topics of ministry. **Theology of Laity (TL)**

TL501 Laity Leadership Development (3 units) The motivation, recruitment, and development of lay leaders involved in Christian ministry. **TL502 Theology of Laity** (3 units) Theological and biblical basis for lay leadership allowing for laity and clergy to work together in a mutually supportive ministry. **TL503 Historical Development of Laity Movement** (3 units) An analysis of the growth and dynamics of the laity movement.

TL504 Stewardship (3 units) An examination of the biblical basis of the total stewardship of possessions with attention given to stewardship education.

TL505 Christian Education of Adults (3 units) An examination of the objectives, environments, organization, curriculum and activities for the education of adults. **TL506 Laity in Ministry** (3 units) The lay leader engages in careful study of biblical and theological materials. **TL507 Feminist Theology** (3 units) A treatment of the biblical and theological presuppositions of the feminist movement. **TL508 Ecclesiology** (3 units) The doctrine of the church, its nature and authority. The worship of the church, the Sacraments and prayer. Designed for lay leaders. **TL509 Laity Teaching Ministry** (3 units) A study of the Christian educator's role in the teaching ministry of the church. **TL510 Elders in the Church** (3 units) The elder engages in careful study of biblical and theological materials relevant to the issues facing the church. **TL511 Laity in Mission** (3 units) A survey of the role of lay leaders in communicating the gospel and in leading Christians to maturity. **TL512 Christian Vocational Ethics** (3 units) A consideration of the biblical and evangelical perspective of the entire area of economic behavior. Subjects will include the standard of living for Christians in today's world, daily work, calling and vocation, economic and ethical responsibilities in the business and professional worlds. **TL601 Seminar** (3 units) Special course work for those who wish to study a particular area of laity theology. **TL602 Directive Research** (3 units) Supervised research in selected areas of laity theology.

TL603 Thesis (3 units) This course provides guidelines for students writing theses on theology of the laity.

Business Administration

ACC 101 Principles of Accounting I (3 credits)

Introduces the basic concepts of the complete accounting cycle and provides the student with the necessary skills to maintain a set of books for a sole proprietorship. Topics include accounting vocabulary and concepts, the accounting cycle and accounting for a personal service business, the accounting cycle and accounting for a merchandising enterprise, and cash control. Laboratory work demonstrates theory presented in class.

ACC 102 Principles of Accounting II (3 credits)

This course covers a substantial portion of the U.S. accounting standards known as G.A.A.P. (generally accepted accounting principles). In particular, it entails a detailed study of the principal financial statements, accounting concepts, revenue and expense recognition, accounting for cash, receivables, and inventories.

BUS 299 Introduction to Business (3 units)

An introductory study of the functional areas of business to help students realize the integral role business plays in the economy and our lifestyles. Topics include the major elements in the business environment, forms of business ownership, competition in the domestic and international market, management of human and financial resources, marketing, business technology and information management, accounting, and business and personal finance.

BUS 240 Business Law (3 credits)

This course is a study of fundamental principles of law applicable to business transactions. The course specifically relates to the areas of legal environment of business, contracts, and sales contracts.

BUS 250 Business Ethics (3 credits)

The course includes a study of ethics in business and work. The topics include: recognizing and analyzing ethical issues in business; promoting ethical behavior in corporations and institutions; the social responsibilities of business; the role of business in a free market economy; ethics in the global economy; the role of the professions in contemporary American society. The principles espoused in this course are guided by, and rooted in, a Christian Biblical ethical system.

ECON 120 Principles of Microeconomics (3 credits)

This course deals with the price system, market structures, and consumer theory. Topics covered include supply and demand, price controls, public policy, the theory of the firm, cost and revenue concepts, forms of competition, elasticity, and efficient resource allocation, etc.

ECON 130 Principles of Macroeconomics (3 credits)

This course provides an examination of aggregate economic activity. It includes a study of aggregate supply and demand, the monetary and banking systems, aggregate economic accounting, inflation, unemployment, the business cycle, macroeconomic policy, and economic progress and stability, among other things.

FIN 120 Business Finance (3 credits)

This course deals with a survey of the basic principles and concepts used in the financial management of a business enterprise addressed from both theoretical and practical standpoint. Topics include money and capital markets, financial management of working capital, capital budgeting and fixed asset management, cost of capital, and short-term and long-term financing by means of debt and equity capital.

FIN 201 Corporate Finance (3 credits)

It is a study of how corporations raise and manage capital. Topics include modern financial principles, methods, policies, and institutions. It is to focus on corporate organization, creation and organization.

HRMN 101 Human Resource Management (3 credits)

Introductory overview of basic human resource management activities. Various functions of human resource management are explored including planning, staffing, training, compensation, motivation, employee development, benefits, performance evaluation, discipline, health and safety issues, employer-employee relationships, and compliance with employment laws.

LEDR 311 Organizational Leadership (3 credits)

An exploration of leadership as a critical skill for the 21st century, when change occurs rapidly and consistently. The objective is to be able to use leadership theory and assessment tools to evaluate one's own leadership skills. Focus is on the leadership skills needed to develop committed and productive individuals and high-performing organizations (Prerequisite: BUS 1309 Management and Organization Theory)

MGMT 308 Principles of Management (3 credits)

This course is a survey of the five basic functions included in the practice of management. Management in organizations' theories, techniques, and concepts will be presented. The role of the manager in a technologically-oriented society will also be discussed.

MGMT 309 Management and Organization Theory (3 units)

This course distinguishes the fundamental practices of sound management functions to the understanding of effective leadership. Organizations need both leadership and management understanding to function effectively in creating the learning organization. Students will learn to analyze and create plans for strategic management, and apply leadership concepts and approaches.

MGMT 410 International Management (3 credits)

A study of the accelerating internationalization of all business, this course introduces upper-division undergraduate students to all facets of international business within three broad subject areas: (1) the economic framework of international business, (2) the operating frameworks of multinational corporations, and (3) a framework for global strategic management. It uses case studies to illustrate concepts and methods.

MGMT 420 Foundations of Entrepreneurship (3 units)

A study of entrepreneurship with particular reference to creating and starting a new venture. Emphasis on historical development of entrepreneurship, risk taking and entrepreneurship, innovation and marketing the plan, financial plan, organizational plan, going public, and legal issues for the entrepreneur.

MGMT 430 Operations Management (3 credits)

This course is a survey of the fundamental concepts of production and operations management. The course covers the use of quantitative methods and statistical techniques for forecasting, resource allocation, decision theory, capacity planning, project management, inventory management, and quality assurance.

MGMT 450 Strategic Management (3 credits)

A study of strategic management that focuses on integrating management, marketing, finance/accounting, production/operations, services, research and development, and information systems functions to achieve organizational success. The aim is to apply integrative analysis, practical application, and critical thinking to the conceptual foundation gained through previous study and personal experience. Emphasis is on developing an organizational vision and mission, developing and implementing strategic plans, and evaluating outcomes.

MKTG 289 Marketing Fundamentals (3 credits)

An introductory course will study the functions of marketing in for profit service and product organization. The course will show how businesses and organizations use marketing techniques to create and promote image, develop product offerings, create branding, customer service and relations, consumer tracking, market research, vertical and horizontal integration, sales techniques, and sales management, and pricing strategies for positioning within the marketplace.

MNSC 301 Introduction to Quantitative Analysis (3 credits)

A survey of the fundamentals of management science. This course emphasizes the concepts and algorithmic techniques utilized in business and finance contexts in order to optimize the desired business outcomes.

OBHV 110 Introduction to Organizational Behavior (3 credits)

An introduction to the impact that individuals, groups, and structure have on behavior within organizations for the purpose of applying such knowledge toward improving an organizations effectiveness. The course will focus on work-related behavior with an emphasis on individual and group performance as it relates to organizational productivity and processes. A central theme will be the development of "people" skills to help all employees- staff, front-line supervision, and management- improve their effectiveness.

MGMT 250 Business Plan (3 credits)

The capstone course is designed to be the culminating work for the Bachelor of Arts degree in Business Administration. It is an industry-sponsored, real-world project. This course is an interface between university- and work- environments. It is meant to prepare students to use the knowledge they gained during their academic studies and apply it in professional life. Through on-site work, each group of students will develop and provide a plan of action for the business they select. The plan must include: organizational culture, organizational structure, financial statements, marketing plans, operations objectives, marketing plans, advertising strategies, and human resource base, among other requirements, to plan a successful operation of a business. The

projects will pertain to a business in any domain. In the process of completing the business plan, students will gain practical skills in group dynamics, public presentation skills, project management, and business behavior. A professional presentation of 15-20 minutes of the student's project is required at the end of the course.

BUS 510 Fundamentals of MBA (3 credits)

This course is an overview of fundamental management concepts across a broad spectrum of subject areas. Topics include the online environment and technologies used in the MBA program; academic requirements; research, writing, and analytical skills; plagiarism issues; and basic management concepts. Assignments focus on statistics and the theory of constraints. Exercises improve skills in the areas of research, writing, critical thinking, and teamwork.

BUS 520 Organization and Society Management (3 credits)

This course is an exploration of the responsibilities and influence that 21st century managers have within their organizations and the global society. Essential concepts and theories that provide a foundation for the study of business administration and management -- including systems thinking, critical thinking, ethical decision making and leadership, legal concepts, corporate social responsibility, and organizational theory and design -- are examined.

BUS 530 Managerial Accounting (3 credits)

A study of accounting concepts & reporting techniques applied in a managerial decision-making context. Students will analyze accounting data from real-world case studies and present their analyses, conclusions, and recommendations. Managerial accounting models used by diverse enterprises in virtually all industrialized nations include cost accounting & the behavior of costs, budgeting, differential analysis, and responsibility accounting will be examined. Reporting techniques involving the use of current spreadsheets and graphics presentation technologies will also be presented.

BUS 535 Financial Management (3 credits)

This is a course on how to deploy the available capital resources of the organization in order to gain the maximum advantage possible. Students will review capital budgeting policies and procedures, formulation of growth and diversification policies, appraisal of income and risk, and establishment of decision-making guidelines.

BUS 540 Economics of Management Decisions (3 credits)

This is a seminar class applying the concepts of economic decision making to a wide variety of managerial situations, including financial statement analysis; asset valuation; budgeting; cost management; and performance evaluation of organizations, organizational credits, products, and managers. The student must apply critical thinking to make connections among concepts from the disciplines of microeconomics, finance, managerial accounting, and financial accounting.

BUS 550 Operations & Information Systems Management (3 credits)

This course is a study of the major functions of modern business management. Topics include the dos and don'ts of successfully managing a project, a survey of several world-class operations management techniques (such as Six Sigma), and the industry's best practices in operational efficiency and effectiveness. Also, the mission, goals, and importance of information systems management will be assessed using actual work organizations as learning models.

BUS 560 Marketing Management and Innovation (3 credits)

This is an exploration of the essentials of marketing management: setting marketing goals for an organization with consideration of internal resources and marketing opportunities, planning and executing activities to meet these goals, and measuring progress toward their achievement. Focus is on the concept of innovation in business, including the introduction of new market offerings and the use of new technologies, strategies, and tactics for achieving marketing objectives. An integrative approach combines discussions on theory of marketing management with industry analysis and practical implications.

BUS 570 Global Business Management (3 credits)

This class is about a global overview of various types of business organizations and environments that shape organizational decisions. Emphasis is on the regulatory structures, legal systems, governance models, as well as policy-making processes that define the internal and external functions of business at the confluence of local, state, national, and international affairs. Topics include critical thinking, international ethics, business sustainability, social responsibility, and the impact of economics and technology.

BUS 580 Strategic Management in a Global Marketplace (3 credits)

This course deals with an investigation of strategy, value creation, and value capture in different business contexts. Currently, companies compete simultaneously in domestic, global, and electronic markets. Focus is on developing frameworks and models for understanding the structural characteristics of industries and how companies can achieve sustainable competitive advantage, taking appropriate action in these different, but concurrent, business contexts. An explicitly integrative approach is adopted, building on knowledge of the different functional areas of management gained through previous study.

BUS 590 Ethical Decision Making (3 credits)

This course is an examination of the many components that influence decision-making by leaders of business organizations - including the notions of cultural relativism, legal responsibilities, prescriptive and normative approaches, and universal principles of ethical behavior. The potential impacts of different decisions on the organization will be investigated and the transparency of the business organization's decision-making processes will be reviewed within a host of ethical frameworks and hypothetical situations.

BUS 571 Culture and Change (3 credits)

This course is an overview of different methods for assessment of cultural competency, and comparison of American cultural values with other national and ethnic cultural values. Simulations will be used to illustrate the influence of stakeholder values in community development projects. Discussions focus on appropriateness and compatibility of outside development models and approaches to traditional communities.

BUS 572 Intercultural Competence (3 credits)

This course is an overview of the domains of communication and culture. Specifically, the ways that culture influences our communication patterns, and the development of both professional and personal relationships with people from different cultural backgrounds.

BUS 573 Comparative International Management (3 credits)

This course studies the impact of country-specific cultural, economic and legal factors on the

theory and practice of managing multinational corporations. Case studies focusing on North American, Latin American, European and Asian settings are used to illustrate the feasibility of adapting and combining different national management styles in the operations of domestic and multinational corporations.

BUS 574 Culture and Socialization (3 credits)

An in-depth examination of the concepts of culture and socialization, this course analyzes the socialization process as the key means through which culture is reproduced. Through a critical engagement with competing theories of socialization, students undertake advanced research projects, oral presentations and written assignments. Lecture and discussion topics include issues of ethnic identity and cultural diversity, socio-economic, gender and racial stratification, media representations, dress, language and religion and schooling and the reproduction of inequality. Issues are explored from a cross-cultural perspective.

BUS 521 Emerging Leadership Concepts and Strategies (3 credits)

This course will review and examine the various core organizational issues in the theory and practice of leadership. The identification of different leadership theories and leadership styles in a collaborative, integrative organizational leadership context, as well as comparing and contrasting these theories with an authoritarian or collaborative leadership approach within the organizational context will be scrutinized.

BUS 522 Negotiations, Collective Bargaining, and Group Dynamics (3 credits)

This course will address effective conflict resolution, collective bargaining, and negotiations strategies, and will assess various methods for improving the organizational efficiency and effectiveness in the long-term. A special focus will be placed upon the creation of win-win solutions for real-life organizations. Conflict resolution will be approached and examined as both a necessary and a challenging workplace phenomenon.

BUS 523 Advanced Personnel Management (3 credits)

This course will present an overview of how, why, when, and where to integrate and apply the theories of behavioral sciences with the human resource management principles in order to augment and improve both individual as well as organizational efficiency and effectiveness. Students will evaluate, analyze, and design the various relevant personnel management theories as they relate to practical applications in different work environments.

BUS 524 Interpersonal Communication (3 credits)

This course will survey the formation and development of groups through effective and efficient leadership. Team communication styles and roles within organizational work teams will be examined. Different strategies that can foster creativity in work groups will be discussed and analyzed. The impact of technology on work teams and on communication styles will also be evaluated. Students will learn experientially about work groups and teams as well as about the impact of different ethical perspectives by participating in group activities and observing leadership practices in small work groups.

BUS 561 Legal and Ethical Issues in Business (3 credits)

This course is an in-depth, exploratory study of human values and ethical conduct of American businesses. The focus will be on verbal debate and written exercises that would draw attention to business practices. This course will also consider the various ethical issues that are arising in the

workplace and their impact on the global business environments.

BUS 562 Dynamics of Consumer Behavior (3 credits)

A study of the dynamics of human behavior and how it relates to the purchasing decision, this course provides a general view of the different factors that influence the consumer's decision-making including, personality, social groups, culture, values structure, perception and learning.

BUS 563 Global Marketing (3 credits)

An introduction to the fundamentals of trade, finance, and investment in the international context, the course discusses the international monetary framework and foreign exchange in detail. It reviews theory and history of international trade, including exporting and importing, regional economic integration, and international marketing.

BUS 564 Channels of Distribution and Value Networks (3 credits)

A study of all phases of management skills in the field of physical distribution with emphasis on customer service and international distribution strategies. This course covers also distribution strategies for products and services. It pays specific attention to direct distribution (from manufacturing to retail), indirect distribution (agents, independent representatives, and VARs), and direct marketing (fulfillment centers).

BT501 Introduction to New Testament (3 credits)The historical background of the New Testament including the formation, history, extent, and transmission of the canon. Includes a special introduction to each New Testament book.

BT502a Introduction to Old Testament (3 credits)Text, canon and examination of the foundation and conclusions of modern historical-critical methods; special introduction of each Old Testament book.

ST505 Contemporary Theology (3 credits)Against the backdrop of philosophical development from the time of the Enlightenment, representative figures in theology are studied in order to grasp current hermeneutical methodologies and the development of biblical criticism.

Ministry Courses

DMGM 701 Fourfold Gospel Theology and Spirituality (3 Units)

The Fourfold Gospel is major theme of the Bible and theology of the Korean Evangelical Holiness Church in Korea and the Korean Evangelical Church of America. This course will address its core meaning and implication for ministry and mission and denominational spirituality. Also the practical application of the fourfold gospel will be developed.

DMGM 702 Biblical Foundations for Ministry and Mission (3 Units)

One of the key components for effectiveness in ministry is the ability to articulate a theology of ministry that serves both as an interpretive frame and convictional motivation for one's ministry. Theology of ministry and mission focus and tries to help ministers and missionaries to think critically and integrate biblical truth and contextual factors for effective ministry and mission. The purpose of this course is to reconfigure the local church and the nature of our worldwide mission. The majority of Christians now live in the two thirds world. This course will review of

perspectives in both Old and New Testaments on the mission of the people of God touching the nations, under the rubric of the Kingdom of God.

DMGM 703 Lifelong Leadership Development (3 Units)

This course explores the nature of a Christian leader's development. Leadership emergence theory, a theory grounded in the comparative study of many life histories of biblical, historical, and contemporary leaders, forms the basis of analysis. This theory arises as a direct result of the strong admonition given in Hebrews 13:7,8 concerning leadership which I entitle the *leadership mandate*—our powerful imperative authorization to study leader's lives.

DMGM 704 Biblical Foundations for Small Groups and Discipleship Training (3 Units)

This course focuses on the development, care and support of Christian small groups in the life of a local congregation or Christian organization. The core values of healthy small groups will be explored. The common components for all groups will be established. The various types of groups will be surveyed, including Bible study, discipleship, support, recovery, ministry, mission, evangelism, covenant, accountability groups, as well as helping boards and committees become communities. An extensive biblical theology of Christian community will be developed. Major current philosophies of small group ministry will be outlined. Strategies will be explored for training small group leaders, for using small groups in the assimilation of new members, and for creating small group networks and administrative tracking systems.

DMGM 705 Engaging Culture in mission and ministry (3 Units)

This course provides a Christian approach to the basic concepts of anthropology, with illustrations and applications developed from American culture, non-Western cultures and the cultures of the Bible. Special attention is given to the application of these concepts in Christian mission.

DMGM 706. Developing Missional Church for the World (3 Units)

Traditional Christian Church has been struggling for its nature and mission in the world. This course will study and evaluate the biblical nature of church and mission. The four core characteristics of church are One, Holy, Catholic and Apostolic church. From these natures, all of her ministries are birthed.

DMGM 707 Church Planting and Church Growth (3 Units)

The principles and methods of church planting and growth and the effectiveness of church ministry are examined and discussed in terms of both qualitative and quantitative concepts of church growth. The historical development of the church growth movement as well as basic principles and procedures of church growth will be studied.

DMGM 708 Dynamics of Christian Mission (3 Units)

The Purpose of this subject is to re-interpret the world church history and apply its insights into world mission strategy. This course will not deal theological and institutional development of church; rather reflect the dynamics of church expansion. Especially, means of church renewal and mission structure and the relationship between the two will be studied in depth. We will also study world mission trend in the 21st century. This course will not value memorizing years, name of figures and places. Growth, expansion, withdrawal, and prosperity of Christian movements will be focused.

DMGM 709 Contemporary Worship (3 Units)

This course is designed to give worship leaders an in-depth look at worship today, develop a clear theology of worship, and offer strategies for effective worship leadership. Also key trends of worship such as seeker-sensitive movement, the influence of the charismatic and neo-Pentecostal worship, multicultural trends, Christian music production culture, and “liturgical renewal” movement will be surveyed.

DMGM 710 Spiritual Warfare and Inner Healing (3 Units)

A study of the biblical teachings concerning the purposes and tactics of the spirits of darkness and the strategies and resources to combat them, along with an examination of the theory and practice of inner healing as basic and indispensable for other healing ministries. The course considers definition, theological foundation, necessities, biblical models, and related ministry skills. The principles of emotional healing and spiritual healing are explained in detail.

DMGM 711 Comparative Study of World Religions (3 Units)

In this post-modern society, religious relativism is getting more widely accepted. In this pluralistic society, Christian evangelism requires of deeper understanding of other religions. This course will study the basics of major world religion and folk religions for the clear purpose of communicating Gospel message effectively.

DMCC 721 Healing Ministry (3 Units)

A study of the biblical understanding of illness, the ethical issues of medicine, and the equipping of students in the ministry of healing so that they can address various kinds of sicknesses.

DMCC 722 Christian Counseling for Marriage and Family (3 Units)

A consideration of the dynamics of marriage and family relationships is given. The emphasis is on understanding the structure and function of marriage, the various aspects of the marital relationship, family systems, and ways the counselor may approach marriage and family counseling as a creative, preventative, and healing ministry.

DMCC 723 Christian Counseling for the Addicted (3 Units)

This course comprises an introduction to natures of addictions and its contextual learning of counseling in the context of hospital/recovery facility. Students will study each different subject about addiction and go out to a Rehab Center for the contextual learning for the counseling.

DMCC 724 Legal and Ethical Issues in Christian Counseling (3 Units)

An examination of the legal, ethical, and professional issues faced by counselors in general, and pastoral counselors in particular. Specific topics include confidentiality and privilege; documentation and consultation; multicultural awareness; and many risk management and ethical issues that arise in counseling practice.

DMCC 725 Theological Approach to Conflict and Resolution (3 Units)

This course comprises an introduction to natures of conflict and its contextual learning in order to develop the counseling method. The context to develop the actual counseling for the conflict counseling method may be based upon different individual, hospital/recovery facility.

DMCC 726 Healing in Preaching and Worship (3 Units)

This course explores healing and reconciliation through theological

reflection and the experience, study, and design of worship services. Emphasis is on divine love and power at work through worshiping communities in the process of healing and reconciliation.

Counseling Courses

CC609 Research Design (3 units)

This course provides an introduction to research design and its application to the doctor of Christian counseling course work. Emphasis is given to developing knowledge and skills in research design, and in assessing the technical adequacy of research conducted by others. Various types of research proposals are presented and discussed to assist students in developing their dissertation proposals.

CC612 Object Relations Theory and Christian Counseling (3 units)

This course provides advanced instruction and training in object relations approaches to personality and psychotherapy. This seminar-style course includes a review of the British Middle School's distinctive contributions to personality theory, the primary object relations' models of personality, and contemporary clinical applications of this theory. Implications for the understanding of Christian experience from within the theoretical and clinical framework are also explored.

CC621 Child and Adolescent Therapy (3 units)

This course provides an understanding of the broad range of childhood and adolescent problems and disorders. A variety of psychotherapeutic modalities is presented, offering the student an opportunity to develop knowledge of basic child and adolescent therapy skills, assessments, and treatment strategies in terms of Christian counseling and care. The impact of developmental aspects, family dynamics, and the social environment is addressed.

CC625 Gerontology and Christian Counseling (3 units)

This course focuses on the specific developmental issues, psychopathology, and therapeutic interventions relevant to the aging in the local church. Special attention is given to theological and spiritual issues and ecosystemic factors, such as extended family dynamics and community services, as they relate to treatment.

CC630 Christian Counseling and Human Sexuality (3 units)

This course will examine human sexuality from the biological, psychological, social, moral and theological perspectives of the theories of sexual development and functioning. In addition, students survey literature on sexual dysfunction, develop diagnostic skills for assessing the nature and extent of sexual dysfunction, and learn treatment strategies in the local church.

CC641 Family Therapy and Christian Counseling (3 units)

The student examines the issues of family therapy, stressing the application of general principles of family theory. The focus is on the major constructs in family therapy, identification of family structures and communication patterns, and the formulation of treatment goals. Theological reflection and therapeutic interaction will be integrated as

the student explores his/her own multigenerational family system and applies learning to participation in family of origin and in intentional family ministry.

CC642 Marital Theory and Counseling (3 units)

This course reviews the current literature on dyadic relationships theological understanding, and psychotherapeutic approaches to couples. Several contemporary theoretical orientations and their clinical applications are studied in-depth.

Demonstration, simulation, case presentations, and clinical experience are used to reinforce the models presented.

CC660 Introduction to Clinical Practice (3 units)

This course introduces the student to skills in attending behavior, clinical interviewing, treatment planning, progress notes, clinical intervention, and professional consultation and referral in their care ministry. Activities include reading, observation, role playing, and student audio/videotaped clinical practice.

CC661 Legal, Ethical, and Moral Issues in Christian Counseling Practice (3 units)

The purpose of this course is to familiarize students with the relevant ethical, legal, moral issues associated with Christian counseling work with individuals and families. Students will review the central role of ethical decision-making to professional life and practice, and explore the practical application of ethical principles to a variety of moral dilemmas facing the Christian Counselor or caregiver.

CC669 Advanced Clinical Practice (3 units)

This course is designed to further develop the psychotherapeutic skills of students prior to their entry into a Christian counseling placement. Students focus on developing proficiency in the core interviewing qualities, deriving goals for a clinical session, and in making contracts with clients for change. Students are also encouraged to address issues regarding the integration of their faith with the practice of counseling.

CC671 Christian Counseling and Personality Disorders (3 units)

This course considers the developmental etiology of personality disorders, surveys various models of the disorders of personality, addresses the place of personality disorders in a systemic model of psychology, and introduces therapeutic treatment models for personality disordered individuals in terms of Christian counseling and care.

CC672 Christian Counseling and Addictions (3 units)

This course explores all aspects of Christian counseling for people struggling with addictions. A range of addictive behaviors are studied, including substance use and eating disorders, gambling, sexual addictions, and relationship addictions. In addition to providing theological perspectives on the addictive process, this class will help participants develop the understanding and skills needed by a Christian counselor and caregiver who seek to help individuals and families affected by addiction.

CC681 Communication Skills in Christian Counseling and Care (3 units)

This course is designed to provide students with a biblical foundation, a theoretical framework and some practical applications for discovering and developing their individual gifts as communicators. Specifically, this course is based on the study of

communication theology and theory, as applied to a variety of ministerial contexts.

CC685 Cognitive Behavioral Therapy (3 units)

This course focuses on an understanding of both behavioral therapy (BT) and cognitive behavioral therapy (CBT). While students study the theoretical framework of BT and CBT, they learn how to apply specific cognitive and behavioral skills in myriad settings including pastoral care ministry

CC691 Theological Foundations, Spiritual Formation, and Christian Counseling (3 units)

This course examines key issues in the theological foundations of human nature and spiritual formation. Students are encouraged to develop a view of human nature that demonstrates theological consistency, reflects on frameworks of meaning in spiritual development, and engages clinical perspectives that are beneficial in therapeutic practice.

CC692 Using Spiritual Resources in Christian Counseling and Care (3 units)

This course will examine issues involved in using spiritual resources in Christian counseling and care. This class will help students to develop skills in evaluating the implicit and explicit values in their own use of spiritual resources in Christian counseling and care ministry.

CC695 Psychological and Spiritual Assessment (3 units)

This course provides students with a broad understanding of psychological and spiritual assessment. Emphasis is placed on developing skills in interviewing, understanding and interpreting assessment data and reports and gaining knowledge of referral questions.

Nursing

N320 Health Assessment (3 units)

This course deals with nursing skills in physical and psychological assessment of adults. Theory and practicum of health assessment techniques helps student develop assessment skills

N330 Nursing Research (3 units)

This course concentrates on basic elements of research process that helps students make critical research report and apply its writing skills in clinical report (Capstone Course)

N350 Ethics in Nursing (3 units)

This course deals with critical and faithful integration of Christian faith in relation to ethical issues. Discussion includes issues in health care and professional nursing. The class is consisted of much discussion about ethical issues and role of health care providers.

N370 Introduction to Professional Nursing (3 units)

This course is study of Christian nursing and responses to current social and professional issues and concern.

N390 Multicultural Diversity and Nursing (3 units)

The course deals with multiculturalism and role of health care providers in the face of diversity of race, religion, nation, disability, age, language, as well as gender. It deals with prejudice and discrimination as well.

N410 Management and Leadership in Nursing (3 units)

This is a study of development and function of health care system. It deals with nursing issues in the States and the World. It also discusses about the roles of nurse as leader, teacher, manager, consultant, advocate, and counselor.

N420 Community Health Theory (3 units)

It deals with community health nursing. The emphasis is on the function of the nurse in the variety of community health setting. The role of nurse includes assessment, planning, and caring of the health care clients. It focuses on the theoretical aspect.

N430 Community Health Practice (3 units)

This is a study of practice involved in community health. It collaborates with community organization that provides health care and services to individuals and families. The essential part of the class is on practice in community health settings.

N440 Health Policy (3 units)

This course deals with health policy that is established and implemented in the States. It is a course that discusses the element of health policy in relation to politics, ethics, economics, social and cultural landscapes. It also deals with the role of nursing professionals in policy making.

Certificate Program

Certificate Title	Total Units
English as Second Language (ESL)	6 Levels
TESOL	100 hours

English as Second Language (ESL)

Admission Requirements

1. High school diploma or GED
2. 18 years or older
3. Application Form
4. Payment of \$ 50.00 application fee

Educational Objectives

The ESL program courses are divided into six proficiency levels (Beginning, Beginning High, Intermediate, Intermediate High, Advanced, and Advanced High) in three programs (Beginning,

Intermediate, Advanced) and four skill areas (Listening, Speaking, Reading & Vocabulary, and Writing & Grammar). The full-time ESL student takes a cluster of Oral Communication, Written Communication, and Pronunciation & Vocabulary totaling 18 hours per week for 6 Weeks. All levels provide daily communication practice in speaking and listening, reading, writing, and communicative grammar. In addition, students work with audio, video, computer software, the Internet and an online grammar program.

Method of Instruction

Lecture – teaching the material based on the subject by conveying theory, issue and observation.
Discussion – professor leads discussion such as group discussion.
Seminar – a student is assigned with topic to research and present in the class
Presentation – a student makes oral and written presentation
Group Project – a student or students work on topic or issue together by the means of collaboration.
Essay – a student defends her or his stance based on the arguments
Quiz – a student learns thing from taking quiz.
Examination – a student is assigned to sit in the mid-term and final examination.
Practicum – a student is assigned to learn theory and skills.

Graduation Requirements

Student who successfully completed 1 through 6 levels of courses are entitled to receive certificate. In order for successful completion, students must pass each level exam including the exit exam at the end of the six levels.

Description of Educational Program

The English as Second Language program courses are divided into six proficiency levels (Beginning, Beginning High, Intermediate, Intermediate High, Advanced, and Advanced High) in three programs (Beginning, Intermediate, Advanced) and four skill areas (Listening, Speaking, Reading & Vocabulary, and Writing & Grammar). The full-time ESL student takes a cluster of Oral Communication, Written Communication, and Pronunciation & Vocabulary totaling 18 hours per week for 6 Weeks. All levels provide daily communication practice in speaking and listening, reading, writing, and communicative grammar. In addition, students work with audio, video, computer software, the Internet and an online grammar program.

Courses Title and Descriptions

ESL Beginning Level

Students enter the beginning level with a rudimentary foundation in English. They are able to read and write on a limited basis. They communicate with difficulty and many errors. They use very simple and unelaborated answers. They hesitate a lot and have no ability to extend conversation. They use simple grammar and vocabulary. They have little or no control over basic grammar. They communicate survival needs in a very simple manner.

Listening

They can understand some common phrases and words used to give basic personal information. They can also understand social greetings and phrases used to talk about the present time and place. They are beginning to understand the main ideas of complete sentences.

Speaking

They use gestures and one to three word utterances. They have no control of grammar.

Reading

They understand some practical words and phrases found on restaurant menus, signs, and product labels. They recognize, read, and write numbers and letters, but they have limited understanding of connected prose without much repetition.

Writing

They write a limited number of basic words and familiar phrases. They may also be able to write simple sentences, phrases and messages. They can write basic personal information with frequent errors in punctuation and spelling. Their narrative writing is unclear.

Functional & Workplace Skills None in English.

ESL Beginning High Level

Students enter the beginning high level with the ability to read and write in English. They are more confident in communicating their immediate needs. They hesitate less and can give more detail in simple answers. They have slightly more control of grammar and a slightly broader vocabulary.

Listening

They understand the main ideas of complete sentences. They are less anxious about listening and comprehend a wider range of vocabulary used in context.

Speaking

They make attempts to extend conversation but still communicate with difficulty and many errors.

Reading

They understand words and phrases found on restaurant menus, signs, and product labels. They recognize connected prose as well as read and write numbers and letters.

Writing

They write a number of basic words and familiar phrases. They can write simple sentences, phrases, and messages. They can write basic personal information with fewer errors in punctuation and spelling. Their narrative writing is understandable.

Functional & Workplace Skills

None in English.

ESL Intermediate Level

Students enter the intermediate low level with the ability to read and write in English. They have more satisfactory command of English for communicating their basic survival needs.

Listening

They understand the main ideas of complete sentences. They understand some main parts of discussion topics they know. They can follow a limited amount of important details.

Speaking

They attempt interactive conversation and more complex grammar.

Reading

They understand some main ideas, some facts, social announcements, instructions, and short descriptions of people, places, and things. They can follow simple and compound sentences in single or linked paragraphs containing familiar vocabulary.

Writing

They can write notes and messages for familiar situations but sometimes lack clarity and focus. Their sentence structure lacks variety but shows some control of basic grammar. They also use punctuation more consistently.

Functional & Workplace Skills

Students can interpret simple directions, schedules, signs, and maps. They can fill out simple forms with some supports for more complicated sections. They can handle routine entry level jobs which involve some written or oral English. They can also use simple computer programs to perform routine tasks.

ESL Intermediate High Level

Students enter the intermediate high level with enough ability in the use of English to function independently in most familiar situations. They have inconsistent control of more complex grammar. They rely on description and concrete terms. In social situations, they can use new phrases with some hesitation.

Listening

They comprehend conversations containing some unfamiliar vocabulary.

Speaking

Students have some ability to participate in face-to-face conversations on topics beyond their survival needs. They can also clarify meaning by asking questions.

Reading

They understand some main ideas, some facts, social announcements, instructions, and short descriptions of people, places, and things. They can follow simple and compound sentences in single or linked paragraphs containing familiar vocabulary.

Writing

They can interpret actions required in specific written directions.

They can also write simple paragraphs with main ideas and supporting details on familiar topics.

They can self-edit spelling and punctuation errors.

Functional & Workplace Skills

They have some ability to communicate on the telephone on familiar subjects. They can follow

oral and written instructions. They can complete basic medical forms and job applications.

ESL Advanced Level

Students enter the advanced-low level with the ability in the use of English to function effectively in familiar and unfamiliar social and academic situations.

They use advanced grammar and vocabulary. Their errors do not hinder communication.

Listening

Students can comprehend conversation on unfamiliar topics and are beginning to understand essential points of discussion or speeches on topics in special fields of interest.

Speaking

Students converse well with lots of elaboration and interaction making occasional errors.

However, they lack fluency in discussing technical subjects.

Reading

Students can read authentic materials on everyday subjects and non-technical prose but have difficulty reading technical materials. They can make some minimal inferences about familiar texts and compare and contrast information from such texts.

Writing

They can write simple narrative descriptions and short essays on familiar topics, such as customs in their native countries. They use basic punctuation consistently but make grammatical errors with complex structures.

Functional & Workplace Skills

They can interpret simple charts and graphs. They can handle jobs that require simple, oral and written instructions, multi-step diagrams and limited public interactions.

ESL Advanced High Level

Students enter the advance high level with the ability in the use of English to meet most routine social and academic demands with confidence, though not without occasional hesitation and circumlocutions.

Listening

They can understand a speaker who uses words to say more than their simple meaning, for example, cultural references. They understand radio broadcasts, television reports and public addresses on non-technical topics.

Speaking

Students converse well with lots of elaboration and interaction making occasional errors. They use complex grammar and advanced vocabulary, however, they still lack fluency in discussing technical subjects.

Reading

Students can understand most abstract and complex printed materials. They comprehend more than what is directly stated and how the culture of people influences language. Students can read authentic materials on abstract topics in familiar contexts as well as descriptions and narrations of factual material.

Writing

They can write multi-paragraph essays with a clear introduction and development of ideas. Their writing contains well-formed sentences, appropriate mechanics and spelling with few grammatical errors.

Functional & Workplace Skills

Students can meet most work demands with confidence. They can also function effectively in work situations that require interaction with the public. If their pronunciation inhibits fluency and communication, these students are able to adjust their language to be understood.

TESOL (Certificate)

Admission Requirements

- A high school diploma or GED
- A completed and signed Application Form
- Application fee (Non- refundable); payable by check or cashier's check (for international applicants)
- Two Academic References (form is provided in the application and should be mailed by the person completing the reference)
- One official copy of high school transcript and Diploma

Ability-to-benefit examination

America Evangelical University does not currently admit applicants to programs without a high school diploma or its equivalent. AEU does not currently admit students under the ATB provision. At this time, AEU strongly encourages students without a high school diploma to take the GED. In the future, AEU would consider designing a new policy and procedures in order to accept those students who take the ATB test. However, the new ATB students would not be eligible for federal financial aid according to the New Department of Education Financial Aid Rules (effective as of July 1, 2012).

TESOL Program Requirements

TESOL Certificate program is required to take the total of the program that is made up of 100 clock hrs.

Program Description

TESOL Certificate program is designed to provide student with a firm understanding for the basic elements involved in teaching English as a foreign or second language. The hundred hour course in TESOL (Teaching English to Speakers of Other Languages) is designed to thoroughly prepare students to teach English as a Foreign Language (EL), English as a Second Language (ESL), as well as provide tools for their own reflection and growth as teachers.

Program Objectives

The learning, skills, and other competencies to be acquired by students are as follows:

- Identify different learning styles
- Familiarize themselves with the different teaching methodologies
- Create productive lesson planning
- Deliver effective classroom practice

Academic Policies

The school year at America Evangelical University is divided into two regular semesters, fall and spring, and into two intensive sessions, summer intensives and a winter intensive. The Fall and Spring Semesters have 15 to 17 weeks of class work. The summer and the winter sessions are divided into several two-week terms running during the summer and the winter vacations. The Fall Semester typically begins the last week of August and ends in December. The Spring Semester typically begins the last week of January and ends in May. The basic unit for credit earned is the semester hour, represented by one hour of class work per week for 15 weeks. In field education, 30 hours of work is required for one unit. Students must be enrolled for a minimum of 12 semester hours in all degree programs in order to be classified as full-time

students. Special permission must be granted to enroll in more than 18 hours per semester. Such permission must be approved in writing from the Petitions Committee before registration. **Residence Requirement** A minimum of 4 semesters in residence is required for the BA. degree, 3 semesters for the M.Div. degree, 2 semesters for MAC and MAIS degrees at America Evangelical University.

Grading (or Standards for Student Achievement) America Evangelical University utilizes letter grades. Grades are reported to students in writing from the Registrar's Office. Grades are designated as follows:

A	4.0	A-	3.7	B+	3.3	B	3.0	B-	2.7	C+
2.3	C	2.0	C-	1.7	D	1.0	F	0.0	E	
(Retest)*	I	(Incomplete)**	CR	(Credit)	NC	(No Credit)	H	(Hold)		
P	(Pass)	NP	(No Pass)*	A grade of "E" can be raised up to a grade "B"						

by passing the retest.** A grade of "I" can be raised up to a grade "B" by the end of the next semester when all

course requirements have been satisfied. • A grade of "CR" will not be included in the computation of grade point average.

Auditing Regularly matriculated students as well as those not enrolled in the School may audit a course upon the written permission of the professor involved and the Dean of Academic Affairs. An application to audit must be submitted and tuition must be paid before auditing. Credit is not given to auditing students. There are no scholarships available for auditing students. The auditing fee is normally 50% of the regular tuition. **Class Attendance Policies**

Regular classroom attendance is crucial in preparation for ministry. Students, therefore, are expected to attend class sessions. Those with absences may be penalized at the discretion of the professor. Absences exceeding one third of the total scheduled class periods will result in automatic failing grades. The student who has been absent due to illness or family crisis must explain the absence directly to the professor. In certain exceptional cases, such as an extended illness or family crisis in which it is impossible for a student to complete a semester's work, he or she may present a written request to the Dean of Academic Affairs for permission to withdraw from all courses in the semester without penalty. **Small Group Interaction** Some classes include time for small group interaction so that students may process what they learn through discussion, sharing, and prayer. **Conduct** Students are expected at all times to conduct themselves as mature Christians. Student conduct is under the supervision of the Dean of Student Affairs. The School reserves the right to dismiss any student whose conduct is found to be unsatisfactory on the basis of the moral, spiritual and ethical principles found in Scripture and America Evangelical University standards.

Time Limits for Completion of Degree All courses and examination requirements must be completed within eight years for the B.A., 6 years for the M.Div., four years for the M.C or MAIS. beginning on the date of the student's first registration for courses at America Evangelical University. An extension can be granted only for special circumstances. **Academic**

ProbationTo remain in acceptable academic standing, a student must maintain a grade point average of 2.0 in all course work taken at America Evangelical University. The school will notify the student whose cumulative average falls below 2.0 and will place the student on academic probation. A student may be dismissed if the student fails to attain a 2.0 average or above during the probationary period.**Application for Graduation**Students must file their applications and pay their graduation fee for graduation at the time of enrollment for their last semester of resident study. All financial accounts are to be in satisfactory order before a student is permitted to graduate. Students are expected to be present for graduation. Graduation in absentia will be permitted only by special approval of the Dean of Academic Affairs in response to a written request which cites reasons.

SATISFACTORY ACADEMIC PROGRESS POLICY (SAP)

America Evangelical University has developed standards of satisfactory academic progress policy to monitor student's academic progress. The Satisfactory Academic Progress Policy is comprised of two Standards: (1) Qualitative Standard; and (2) Quantitative Standard. The Quantitative Standard has two components (a) acceptable passing rate and (b) Unit and a time limit for student's to complete an educational program.

Satisfactory Academic Progress Standards:

1. Qualitative Standard

Students must be in good academic standing, as defined by the current University Catalog. Undergraduate students must maintain a C (2.0) average in all courses attempted at America Evangelical University and a C (2.0) cumulative. Graduate students must maintain a B (3.0) average in all courses attempted at America Evangelical University and a B (3.0) cumulative.

2. Quantitative Standards

- a. Acceptable Passing Rate: To monitor the Acceptable Passing Rate an overall ratio of America Evangelical University units earned to America Evangelical University Units attempted is calculated. Students must complete 70% of units attempted. Transfer units are not included in this calculation. Grades of: F, IC, IN, Cr, NC, W, WU count as units attempted with Zero units earned.
- b. Unit and Time Limit: Attempt no more than 150% of the number of units required to complete an educational program. For determining satisfactory academic progress, ALL attempted units at America Evangelical University are counted whether or not financial aid was received. For Transfer students only those attempted transferred units that apply to their degree program are counted.

Students who change their majors may receive aid until they attempt 150% of the additional number of units required for the new degree.

Students pursuing a double major may attempt 150% of the number of units required to complete ONLY one degree.

Satisfactory Academic Progress Standards: Baccalaureate Students

1. Qualitative Standard

Students must be in good academic standing, as defined by the current University Catalog. Undergraduate students must maintain a C (2.0) average in all courses attempted at America Evangelical University and a C (2.0) cumulative.

2. Quantitative Standards

- a. **Acceptable Passing Rate:** To monitor the Acceptable Passing Rate an overall ratio of America Evangelical University units earned to America Evangelical University Units attempted is calculated. Students must complete 70% of units attempted. Transfer units are not included in this calculation. Grades of: F, I, IC, IN, Cr, NC, U, W, WU count as units attempted with Zero units earned.
- b. **Unit and Time Limit:** Attempt no more than 150% of the number of units required to complete an educational program. For determining satisfactory academic progress, ALL attempted units at America Evangelical University are counted whether or not financial aid was received. For transfer students only those attempted transferred units that apply to their degree program are counted.

Earned units include: A, A-, B, B+, B-, C, C+, C-, D, D+, D-, CR, P, and all transfer units.

Attempted units include: A, A-, B, B+, B-, C, C+, C-, D, D+, D-, F, IC, IN, CR, NC, RD, W, WU, repeat, and all transfer units.

Satisfactory Academic Progress Standards: Graduate Students

Students pursuing a graduate degree may receive financial aid until they complete their academic program, or their total number of units attempted (including a reasonable number of prerequisites) reaches or exceeds 150% of the number of units required for the program, whichever comes first.

1. Qualitative Standard

Students must be in good academic standing, as defined by the current University Catalog. Graduate students must maintain a B (3.0) average in all courses attempted at America Evangelical University and a B (3.0) cumulative.

2. Quantitative Standards

- a. **Acceptable Passing Rate:** To monitor the Acceptable Passing Rate an overall ratio of America Evangelical University units earned to America Evangelical University Units attempted is calculated. Students must complete 70% of units attempted. Transfer units are not included in this calculation. Grades of: F, IC, IN, Cr, NC, W, WU count as units attempted with Zero units earned.
- b. **Unit and Time Limit:** Attempt no more than 150% of the number of units required to complete an educational program. For determining satisfactory academic progress, ALL attempted units at America Evangelical University are counted whether or not financial aid was received. For transfer students only those attempted transferred units that apply to their degree program are counted.

Earned units include: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, CR, RP*, and all transfer units

required for the completion of degree.

Attempted units include: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, IC, IN, CR, NC, RD, W, WU, repeat, and all transfer units required for the completion of degree.

Satisfactory Academic Progress Warning

Students who fall below the above standards at the Satisfactory Progress evaluation point for their scheduled semester credit hours will be placed on Warning. A student is considered to be making unsatisfactory progress while on Warning but is still eligible for Financial Aid. If the student does not improve either grades and /or attendance by the end of the next evaluation point, they will be ineligible for financial aid.

Academic Probation

The first time that a student does not complete 70% of units attempted during an academic year, or after any semester when his or her GPA falls below requirements for satisfactory academic progress (i.e., at least 2.0 for bachelor's and 3.0 for master's programs) he or she may be placed on a probation, if a student files an appeal and the appeal is approved. To be placed on probation, a student must complete at least 50% of attempted units during an academic year. Probation is granted only once.

Once students have been placed on probation, they must complete at least 70% of attempted units annually during their probation period, and any remaining time in pursuit of their degree, or they will be disqualified from receiving financial aid.

Students on probation have an initial appointment with either the student dean or academic dean to assess the cause. In some cases, further meetings will not be required (e.g., an illness or car accident could have caused a temporary inability to maintain quality work). In other cases, regular appointments with a dean or faculty member will be arranged.

Disqualification

Students who do not meet the standards of satisfactory progress are disqualified and become ineligible for financial aid.

Reestablishing Eligibility :

1. Students may regain eligibility when there is a determination that the student is again meeting the qualitative and quantitative standards.
2. Students who feel they were disqualified due to extraordinary circumstances may submit an appeal in writing during the warning period to the Center for Financial Aid. Should a student prevail his/her appeal, the student will be placed on probation for the following semester and Financial Aid will be reinstated.

Examples of extraordinary circumstances:

Personal illness or injury

Death of a family member

Other unusual hardships causing the student lack of success.

Academic Suspension

A student is subject to academic suspension from the University after one semester on academic probation, unless in the judgment of the Academic Dean significant academic improvement is made during the probationary semester. Academic suspension precludes further enrollment in the University.

Dismissal

The institution reserves the right to dismiss any student failing to make satisfactory academic progress towards his/her program, who violates academic honesty standards or the school's lifestyle policy, and /or fails to meet his/her financial obligations.

Appeal Procedure

Students have ten (10) business days to appeal after receiving the notice of Probation regarding the unsatisfactory progress status of SAP report, and must substantiate his or her case by providing documentation where appropriate. All appeals must be made in writing. The GMU will form a committee who will review and take the necessary steps to resolve the appeal. The GMU has ten (10) business days to respond. The student must be achieving Satisfactory Academic Progress at the end of the probationary period or all Financial Aid will be terminated.

Reinstatement

A student that prevails upon the appeal process will be determined as making satisfactory progress. Financial aid eligibility for funds will be reinstated to the student only for that payment period under the probation status.

Academic Freedom Policies Academic Freedom is endorsed at America Evangelical University by the following policy based on materials provided by the American Association of University Professors. Academic freedom at the America Evangelical University in order to promote, not any individual teacher's interest or the interest of the institution, but to preserve the common good. Academic freedom in teaching is fundamental for protections of rights of the teacher in teaching and the student in freedom to learn.(1) Teachers are entitled to full freedom in research and in publication of results, subject to adequate performance of their other academic duties; but research for monetary return should be based upon an understanding with authorities of the institution.(2) Teachers are entitled to freedom in the classroom in discussing subject matter, but they should be careful not to introduce into their teaching controversial matters which have no relation to the subject.(3) Instructors bring three social roles to their work; they are citizens, members of a learned profession, and employees of America Evangelical University. When instructors speak or write as citizens, they should be free from institutional censorship or discipline. As instructors and employees, they should remember that the public may judge their profession and America Evangelical University by their utterances. Therefore, instructors should at all times be accurate, exercise appropriate restraint, show respect for the

opinions of others, and make every effort to indicate that they are not speaking for the University.(4) Students also shall have academic freedom to address topics to be learned without bias or constraint. Students should remember that they have freedom to freely express their views on subject matters in the classroom. However, rules of common courtesy and the rights of all students to express their views should be respected as classroom discussions touch on topics about which there is a diversity of opinion. **Double Degrees**Anyone who wants to be awarded with a double degree has to submit an academic petition. After reviewing the petition, the Dean of Academic Affairs will respond to the request.

Leave of AbsenceIn the case of discontinuing course work due to serious illness or other valid reasons, permission for a leave of absence will be granted by the Dean of Academic Affairs.

The student, however, must submit a petition through a form provided in the office.**Registration**To begin study, all students without exception must submit registration forms each semester, approved by the instructor, advisor, and/or dean. Student information, the title and number of the course, instructor and financial charge must be written down correctly on the registration form. The tuition of pre-registered students can be reduced by 5% of the total amount, and late registration brings a penalty charge of 5%.**Graduation/Bible**

ExaminationAll prospective graduates in the bachelor's and master's degree programs must pass a Bible comprehensive examination. The exam is offered twice a year, normally once in the Fall and once in the Spring. Out of 150 questions (75 from the Old Testament and 75 from the New Testament) at least 100 questions are to be answered correctly in order to pass. Students may take the examination an unlimited number of times. The questions are from the text of the Bible itself. A graduation comprehensive examination is required to meet the qualification of the master's degrees. This exam aims to test the basic knowledge of the core courses in the fields of Biblical Theology, Systematic Theology, Historical Theology, Theology of Mission, and Practical Theology. Students must write correct answers to seven questions out of ten, which are selected out of the thirty study questions which are prepared in advance. The passing score will be 70% or above.**Thesis**

Students who enroll in the M.T. and M.Div. degree programs can write a thesis as a substitute for the graduate comprehensive exam. There will be three approval items for the **thesis**: 1. The approval of the subject. 2. The approval of the outline and bibliography. 3. The approval of the first draft and following drafts. Theses are to be read and evaluated by two readers and the thesis by three readers. Approved thesis should be kept in the library.

Full/Part Time StatusThe students who register with 12 or above semester units are considered full time students. The normal load for full time student is 15 to 18 hours a week. Any student whose GPA in a previous semester is 3.5 or above can register up to 21 semester units with the dean's approval.

Contract, Cancellation and DismissalSince registration is a kind of contract between students and the school, it could be canceled anytime by students without hindrance. The contract and cancellation form is ready in the office. Concerning refunds, see the Finance and Scholarship section. Any student who does not register consecutively for more than two semesters without written notification will be dismissed automatically for academic reasons.

Any dismissed students who desires to be re-admitted must submit the application form for re-admission. **Retention of Student Record** Important documents including student registrations, transcripts, and finances are preserved in a fire-proof cabinet and in the form of a computer disc. In the case of the permanent closing of the school, the Union Evangelical Church will preserve the documents. Student academic and financial records will be maintained for five years, student transcripts are kept for fifty years. **Code of Academic Ethics** It is assumed that each student who enrolls at the AEU should be in accord with the school's aims and should cooperate in furthering these purposes by adhering to the regulations governing student behavior. AEU reserves the right to terminate the enrollment of any student when such action is deemed to be in the best interest of the university or of the student. The code of academic ethics attempts to stimulate not only intellectual growth, but also spiritual, ethical, and emotional growth. The AEU code of academic ethics fosters among students, faculty, and administrators a spirit of community where such development can take place. Furthermore, it creates a climate of mutual trust, respect, and interpersonal concern where openness and integrity prevail. The code emphasizes the dignity of each individual in pursuing self-improvement and developing full personal potential. It provides free competition and independent intellectual effort, without tolerating dishonesty, cheating, or plagiarism in any form. Each member of the AEU community is expected to adhere to and enforce the code. A full statement of the AEU's Code of Academic Ethics is included in the AEU College Student Handbook. It is the obligation of every student to be familiar with this code. Improper conduct for which students are subject to discipline includes dishonesty in any form. Furnishing false information to the school with prior knowledge, or forgery, alterations, or misuse of any AEU documents are violations of this principle. AEU expects from all of its students and employees the highest standard of moral and ethical behavior in harmony with its Christian philosophy and purposes. AEU reserves the right to refuse admittance to, or to expel from, the campus any person who violates these principles. **Schedule of Current Charges** *Please note that all fees except tuition are non-refundable. All tuition and fees are mandatory and are subject to change without prior notice.*

General Schedule	NAME AND PURPOSE OF CHARGE	AMOUNT
	Admission Fee (one time charge)	\$100.00
	Registration Fee (Each Semester)	\$ 50.00
	Undergraduate Theology	\$ 200.00
	Business	\$ 250.00
	\$ 220.00	
	Graduate Business	\$ 350.00
Program	\$ 100.00	Auditing Fee (Each Unit)
	\$ 60.00 Bible Comprehensive Exam	\$ 20.00
Comprehensive Exam	\$ 20.00	Thesis Fee
\$ 200.00	Graduation Fee	\$ 300.00
Council Fee	\$ 40.00	Student Transcripts per copy
	\$ 5.00	

Schedule of Estimated Total Expenses for One Year

1. For Bachelor of Arts in Theology

Tuition	\$ 6,600 (33 units x \$200.00)
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 500 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 7,300

2. For Bachelor of Arts in Business Administration

Tuition	\$ 8,250 (33 units x \$250.00)
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 500 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 8,950

3. For Bachelor of Science in Nursing (RN to BSN; 1 year program)

Tuition	\$ 9,000 (36 units x \$250.00)
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 500 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 9,700

4. For Master of Business Administration	Tuition	\$
11,550 (33 units x \$350.00)		
Registration Fee	\$ 50 (per semester)	
Textbooks	\$ 700 (estimated)	
STRF (non-refundable)*	\$ 0.00	
Student Fee	\$ 50 (per semester)	
Total	\$ 12,450	

5. For Master of Arts in Intercultural Studies (MAIS) or Master of Arts in Counseling (MAC)

Tuition	\$ 4,400 (20 units x \$220.00)
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 500 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 5,100

6. For Master of Divinity (M.Div)

Tuition	\$ 7,260 (33 units x \$220.00)
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 500 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 7,960

7. For Doctor of Ministry (D.Min)

Tuition	\$ 4,900 (14 units x \$350.00)
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 500 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 5,500

8. For Certificate and Diploma Students (per semester): Tuition (Teacher Program)

\$ 1,500 (15 units x \$100.00)	
Registration Fee	\$ 50 (per semester)
Textbooks	\$ 400 (estimated)
STRF (non-refundable)*	\$ 0.00
Student Fee	\$ 50 (per semester)
Total	\$ 2,100

* STRF indicates the Student Tuition Recovery Fund, detailed elsewhere in this catalog. Except as noted, AEU does not supply or charge for equipment, housing, transportation, supplies, or other expenses. There are no shop or studio fees at AEU.

Schedule of Estimated Total Expenses By Program
Units, Tuition, and Fees By Program
Degree Programs

1. Bachelor of Arts in Theology degree program (4 years—128 units):	\$
200.00/unit	
Total tuition:	\$25,600
Total fees (including all semesterly fees, \$100 admission fee, \$300 graduation fee):	\$ 1,200.00
Total for degree:	\$26,800.00
2. Bachelor of Arts in Business Administration degree program (4 years—128 units):	
\$ 250.00/unit	
Total tuition:	\$32,000
Total fees (including all semesterly fees, \$100 admission fee, \$300 graduation fee):	\$ 1,200.00
Total for degree:	\$33,200.00

- | | | |
|----|--|-------------|
| 3. | Bachelor of Science in Nursing (RN to BSN; 1 year—36 units): | \$ |
| | 250.00/unit | |
| | Total tuition: | \$9,000 |
| | Total fees (including all semesterly fees, \$100 admission fee, \$300 graduation fee): | \$ 600.00 |
| | Total for degree: | \$9,600.00 |
| | | |
| 4. | MDiv degree program (3 years—96 units) | \$220/unit |
| | Total tuition: \$21,120 | |
| | Total fees (including all semesterly fees, \$100 admission fee, \$300 graduation fee): | |
| | \$1,000 | |
| | Total for degree: | |
| | \$22,120 | |
| | | |
| 5. | MAIS or MAC degree programs (2 years—40 units): | \$ |
| | 220.00/unit | |
| | Total tuition | \$ 8,800.00 |
| | Total fees (including all semesterly fees, \$100 admission fee, \$200 thesis fee, \$300 graduation fee): | |
| | \$600 | |
| | Total for degree: | |
| | \$9,600 | |
| | | |
| 6. | MBA degree program (2 years—45 units) | |
| | \$350.00/unit | |
| | Total tuition \$ 15,750.00 | |
| | Total fees (including all semesterly fees, \$100 admission fee, \$300 graduation fee): | |
| | \$800 | |
| | Total for degree: | |
| | \$16,550 | |
| | | |
| 7. | D.Min degree program (3 years—42 units) | |
| | \$350.00/unit | |
| | Total tuition: \$14,700 | |
| | Total fees (including all semesterly fees, \$100 admission fee, \$200 thesis fee, \$300 graduation fee): | |
| | \$1,000 | |
| | Total for degree: | |
| | \$16,000 | |
| | | |
| 8. | ESL Certificate program (1 years) | |
| | Total tuition: \$3,600 | |
| | Total fees (including all semesterly fees, \$100 admission fee): | \$300 |
| | Total for degree: | |
| | \$3,900 | |
| | | |
| 9. | TESOL Certificate program (100 clock hours) | |
| | Total tuition: \$2,500 | |

Total fees (including all semesterly fees, \$100 admission fee):	\$200
Total for degree:	
\$2,700	

Refund Policies
Refund During Cancellation Period If a student cancels a course on or before the seventh day of instruction at a degree-granting school, the student must receive a refund of 100 percent of the amount paid for institutional charges, less a registration fee not to exceed \$100. Please note that the student must cancel in writing. Cancellation Example A student enrolls in the degree program 13 days before it is scheduled to start and pays \$3,000 toward the full tuition. Three days before the scheduled start the student decides he no longer wants to enroll. That same day the student submits a cancellation form to AEU. Thirty days later the student receives a refund equal to the full amount paid, minus \$100 for the registration fee, for a total of \$2,900.
Refund After Cancellation Period After the cancellation period, the institution provides a pro rata refund of ALL funds paid for tuition charges to students who have completed 60 percent or less of the period of attendance. Once more than 60 percent of the enrollment period in the entire course has incurred (including absences), there will be no refund to the student.

Application, Registration Fee and STRF fees are nonrefundable item. Books, supplies and any other items issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If you cancel the agreement, the school will refund any money that you paid, less any deduction for registration fee and other fees. If you withdraw from school after the cancellation period, the refund policy described above will apply. If the amount that you have paid is more than the amount that you owe for the time you attended, then a refund will be made within 45 days of the official withdrawal date. See Refunds section below. If the amount that you owe is more than the amount that you have already paid, then you will have to arrange with the institution to pay that balance. Official withdrawal date is on the student's notification or school's determination.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Except for those who cancel the course, the formula for refund through the 60 percent point of a course is as follows:

Total Amount				Adjusted
Actually Paid				Amount
For Instruction	–	Registration	=	Actually
(Includes all fees,		Fee		Paid for
but no equipment)				Instruction

$$\frac{\text{Adjusted Hours of Instruction Not Received Amount}}{\text{which Student Has Paid Actually}} \times \frac{\text{Refund Paid for Instruction}}{\text{Hours of Instruction For Which the Student Has Paid}} = \text{but for Final Amount}$$

Refund Example A student enrolls in a degree program, in which the student pays for one year's worth of tuition in advance. Three-quarters through the program the student withdraws. If a student has paid for the entire year and withdraws after completing three quarters of that year's program, *the student would not receive a refund*, because he or she has completed over 60 percent of the first year. **Withdrawal**

Definitions For the purposes of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs (a) You notify AEU of your withdrawal or the actual date of withdrawal; (b) School terminates prior to your enrollment; or (c) You fail to attend classes for a two-week period. (d) In the event that you failed to return from the approved leave of absence, the effective withdrawal date shall be the last date of recorded attendance. The effective date of the withdrawal will be the first day scheduled to return from leave of absence.

Payment Schedule All tuition and fees are due at registration. Students taking nine (9) semester units or more for graduate students, and twelve (12) semester units or more for undergraduate students, who are financially unable to pay all tuition and fees at registration may be allowed to pay by installment as follows: 1/2 tuition and fees at registration. 1/4 tuition and fees by the end of the 4th week. 1/4 tuition and fees by the end of the 8th week. Students will not be permitted to register for a new semester unless all financial obligations of prior semesters at the school have been settled. AEU requires a payment of five (5) percent of the annual interest in the amount which is still due pursuant to the payment schedule.

Students' Right to Cancel

After the cancellation period, the institution provides a pro rata refund of ALL funds paid for tuition charges to students who have completed 60 percent or less of the period of attendance. Once more than 60 percent of the enrollment period in the entire course has elapsed (including absences), there will be no refund to the student. If the student has received federal student financial aid funds, the student may be entitled to a refund of monies not paid from federal student financial aid program funds.

A registration fee of \$ 50.00 is a non- refundable item. Equipment, books, supplies, tools, uniforms, kits and any other items issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If you cancel the agreement, the school will refund any money that you paid, less any deduction for registration fee and equipment received. If you withdraw from school after the cancellation period, the refund policy described above will apply. If the amount that you have paid is more than the amount that you owe for the time you attended, then a refund will be made within 45 days of the official withdrawal date. See Refunds section below. If the amount that you owe is

more than the amount that you have already paid, then you will have to arrange with the institution to pay that balance. Official withdrawal date is on the student's notification or school's determination.

Withdrawal from the Program

You may withdraw from the school at any time and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$ 250.00, and less any deduction for books and materials not returned in good condition, within 45 days of withdrawal.

Return of Title IV

Special note to students receiving Unsubsidized/Subsidized/PLUS/Perkins loans, ACG/National SMART/Pell/SEOG grants or other aid, if you withdraw from school prior to the completion of the equivalent to 60 percent of the workload in any given semester, a calculation using the percentage completed will be applied to the funds received or that could have been received that will determine the amount of aid the student earned.

Unearned funds would be returned to the program in the order stated below by the school and/or the student. Student liability to loan funds will continue to be paid in accordance to the original promissory note terms. Funds owed by the student to the Grant programs are limited to 50% of the gross award per program received. Sample Calculation, completion of 25% of the semester earns only 25% of the aid disbursed or that could have been disbursed. If applicable, this would be the first calculation to determine the amount of aid that the student would be eligible for from the Title IV Financial Aid programs.

A second calculation would take place to determine the amount earned by the institution during the period of enrollment. If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: (1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Refunds

Refunds: If any refunds are due based on the Return of Title IV calculation or the institutional refund policy calculation, any refunds will be made as soon as possible but not later than 45 days from the determination of withdrawal date in the order stated in section CFR 34 section 668.22. The order of payment of refunds is, 1) Unsubsidized Loans from Direct Loan, 2) Subsidized Loans from Direct Loan, 3) Perkins Loans, 4) PLUS (Graduate Students) Direct Loan, 5) PLUS (Parent) Direct Loan, 6) Pell Grant, This order would apply in accordance to the aid programs available at the institution.

Post Withdrawal Disbursement

If the calculation shows that the student received less aid than what the student earned within the

payment period or enrollment period, then the student would be notified by the institution of the amount of Grant funds used to cover institutional charges incurred by the student, or the available amount from Grant funds for direct disbursement to the student for other educational related expenses. If loan funds are involved in this calculation, the institution will notify the student or parent of the loan amount it wishes to utilize to cover educational charges, the financial aid program where the funds are coming from and the student will be reminded of the responsibilities involved in receiving loan funds. The student or parent in the case of PLUS will be given 14 days to respond and accept or reject part or all of the loan funds available. The institution will honor late acceptances only at the institutional discretion.

Once this calculation is finalized, the institution will then perform a **second and different calculation** using the net funds retained (original tuition payments minus amounts refunded) to determine the amount of institutional charges earned by the institution during the payment or enrollment period. That calculation is known as the institutional refund policy calculation.

Student Defaults on the Loan

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- (1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Student Tuition Recovery Fund You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or

2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.”

5CCR§76215(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school’s failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school’s failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or the Division within 30-days before the school closed or, if the material failure began earlier than 30-days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act. However, no claim can be paid to any student without a social security number or a taxpayer identification number.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts, or

any other information that documents money you paid to the institution.
Questions regarding the STRF may be directed to:

Bureau for Private Postsecondary Education

Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833

Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818

Phone Number: (916) 431-6959 Toll Free: (888) 370-7589

Fax Number: (916) 263-1897 www.bppe.ca.gov

Financial Aid and Financial Assistance AEU offers a variety of institutional scholarships semi-annually to both incoming and current students for the purpose of achieving better quality of education. The conditions for receiving this assistance differs with each scholarship. Applicants may obtain the information and applications by writing to or visiting the office of student financial assistance. Please note that AEU does not participate in government financial aid programs. The preferences for awarding institutional scholarships are based on the following:

1. Leadership potentiality
2. Academic excellence
3. Need
4. Graduate student level
5. International student status
6. Full time student status
7. Student spouses who are both enrolled

Scholarships Students cannot be awarded more than one scholarship each semester except in the case of a student employment scholarship. The scholarship will be awarded at the beginning of each semester and the recipients will receive the credit for the amount of scholarship toward the tuition. The total scholarship cannot exceed the tuition that the student should pay.

1. Scholastic Achievement Scholarship In recognition of scholastic achievement, one student is chosen at the end of each regular semester. All or part of the tuition of the recipients will be waived during the next semester. To qualify for this scholarship, the student must obtain a G.P.A. of 3.5 or above for the semester.
2. Overseas Mission Scholarship This scholarship shall be awarded to those students who came for study from other countries with the missionary purpose of being trained at America Evangelical University to be pastors, teachers or missionaries. The amount of this scholarship, whether full or partial, shall be decided by the Scholarship Committee of the school.
3. Student Couple Scholarship The student couple scholarship shall be awarded to one of the student couples when both of them are registered as full-time students. The one selected shall be awarded with the full amount of his/her tuition.

4. Student Employment Scholarship This scholarship will be awarded to a student who shows financial need. This is a work-study program. The school does make an effort to place every student desiring work on or off campus according to a student's ability, capacity to handle the added burden of employment, and financial need. The work assignment and pay-rate are decided by the dean of the school. This scholarship must be renewed every semester.
5. Tuition Assistance Scholarship A tuition assistance scholarship shall be given to those students with financial difficulty who have applied for various scholarships of the school but have not been selected as recipients of any specific scholarships. This scholarship shall be given to those applicants according to the proportionate amount of tuition decided by the Scholarship Committee of the school. All applicants for scholarship should attain a 3.0 GPA or above in the previous semester. However, exceptions can be allowed for up to two semesters in rare cases of

overseas students who have a Korean language problem. Other matters that are not stipulated clearly shall be discussed and decided by the Scholarship Committee of the school which is ordinarily held once each semester.**Student Loans**Students who are financially unable to pay all tuition and fees at registration may be allowed to pay in installment and AEU requires a payment of five (5) percent of the annual interest in the amount which is still due pursuant to the payment schedule.

Scholarship ApplicationsAny student who wants to receive financial assistance must submit a scholarship application form at the time of registration each semester. The form will be supplied at registration or can be obtained at the office.**Scholarship Committee**The Scholarship Committee has a task of screening the awarding scholarships, fund-raising, and managing the fund. The scholarship committee includes the following: President (Chair), Dean of Academic Affairs, Dean of Student Affairs, Business Director, Directors of the Board, others whom the Chair recommends.

Procedure of Scholarship RemittanceAfter the scholarship applications are reviewed and finalized by the Scholarship Committee, the awarded students will be notified. The student must pay all the tuition and fees, and the school pays the scholarship to the student in five working days after the student clears his/her balance due.

FEDERAL STUDENT AID

The cost of higher has increased significantly and paying for higher education is a challenge for many students. Many students are to rely on some outside help to pay for the rising costs of postsecondary education. Some students work while attending school, others seek educational loans. Federal Student Aid(FSA) is available for AEU student. AEU is committed to helping students apply and receive FSA based on their eligibility

Requirements for Eligibility

Requirements for Eligibility are the following:

- The student must be a citizen or eligible non-citizen.
- Have a high school diploma or GED.
- Must be enrolling in an eligible educational program.
- Working toward a degree or certificate.
- Making satisfactory academic progress.
- Must not be in default of a previous federal educational loan or Pell grant.
- If a student already has a Bachelor's degree he/she is not eligible to receive Pell grants but educational loans are available.
- Register with the Selective Service (if a male between the age of 18-25)

General Financial Aid Information

If you wish to apply for financial aid or you have questions, or you need sections of the handbook clarified, contact the financial aid office at the school. Additional information regarding the

student aid programs available at AEU financial aid department may be found in student guide “Funding Education Beyond High School” and the “Free Application for Federal Student Aid” published by the U.S. Department of Education. Additional information may be obtained by calling the Federal Student Aid Information Center at 1 (800) 433-3243, TTY 1 (800) 730-8913, or logging on to the Internet at <http://studentaid.ed.gov>.

Compliance Statement

The federal Privacy ACT of 1974 requires that students be notified that the disclosure of his/her social security number is mandatory. The social security number is used to verify students’ identities to process the awarding of funds, the collection of funds, and the tracing of individuals who have borrowed funds from federal, state or private programs.

Financial Aid Mechanism

Financial aid is a mechanism that reduces out-of-pocket costs that the student and/or parents must pay to obtain a specific postsecondary education. Presented differently, financial aid is money made available to help students meet the cost of school’s attendance. Financial aid includes grants and loans. Grants do not have to be prepaid. **Loans usually have low interest rates that a student must repay in accordance to the individual loan program terms.** Most of the loans can be arranged to require payment after a grace period of several months upon graduation, or upon the student’s termination from the program or if a student’s attendance falls below half time. Financial aid is awarded to students who have “need”. Need is the difference between the amount of money that the family will be expected to contribute to meet student costs and the cost of education at this school.

Title IV Student Financial Aid Programs

The college is approved for, and does participate in the following USDE Title IV programs intended to defray the costs of attending for those students eligible for financial aid considerations:

GRANT (FREE) AID (This aid does not have to be repaid)

Federal PELL Grant Program (FPELL) \$5,645 maximum annual limit (**Does not require repayment**)

For more specific information on each program please refer to the student guides available at [Student Guide](http://studentaid.ed.gov/students/publications/student_guide/index.html) web site

http://studentaid.ed.gov/students/publications/student_guide/index.html

LOANS TO STUDENT AND/OR PARENT (THIS AID MUST BE REPAID! THESE LOANS ARE NOT DISCHARGED BY BANKRUPTCY)

Direct Federal Stafford LOANS: If student obtain a loan, the student will have to repay full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the money not paid from federal financial aid funds.

**Subsidized loans (Interest earned while in school and during grace period is covered by the USDE).

**Unsubsidized loans (Interest earned while in school and during grace period may be delayed until the repayment period and will be added to the loan balance).

**Parent loans (PLUS) (Interest due from parents as last disbursement on a loan is made) Perkins

loan program (Interest earned while in school and during grace period is covered by the USDE).

STUDENTS ARE ENCOURAGED TO KEEP THEIR LOAN DEBT AS LOW AS POSSIBLE. THESE LOANS ARE AGRESSIVELY COLLECTED BY THE USDE AND ITS CONTRACTORS. INTEREST LIABILITY ON LATE PAYMENTS IS VERY EXPENSIVE. LACK OF PAYMENT IS A VERY DAMAGING TO CREDIT HISTORY AND FUTURE BORROWING POWER.

Annual loan limits and based on educational levels within the course of enrollment. Loan levels are specifically designated to the course of study at this institution. For example, If the student attended two years at a community college, but it enrolls in a course that is one academic year long without any transfer hours, the correct student level will be 1 and not 3rd.loan level.

For more specific information on each program please refer to the student guides available at Student Guide

http://studentaid.ed.gov/students/publications/student_guide/index.html

[Direct Loan Basics for Students](http://www.direct.ed.gov/student.html) - <http://www.direct.ed.gov/student.html>

[Direct Loan Basics for Parents](http://www.direct.ed.gov/parent.html) - <http://www.direct.ed.gov/parent.html>

Application For Aid, Procedures And Forms

Financial aid application for this institution is Free Application for Federal Student Aid (FAFSA). this form needs to be completed as instructed on the website at <http://www.fafsa.ed.gov> Documentation to substantiate the data entered on the form may be required by the financial aid office. Forms and assistance in completing them are available at this school during school hours. In addition to the FAFSA, the institution requires a series of forms as they apply to the individual student aid program and to the student's individual family circumstances.

Federal Pell Grant Program: Funds received under this program are not subject to repayment from the student.

Deadline: FAFSA applications must be received by June 30 in the year on which the application is intended for. SAR or ISIR must be submitted to the financial aid office by September 29, of the award year from which aid is requested from, or your last day of enrollment in 2016-17, whichever comes first. A valid ISIR requires signatures of student, spouse and/or parents, when the ISIR has been corrected.

Renewal Process: A FPELL Grant award is received for one award year (July 1 to June 30 of the following year), and **is not** automatically renewed for the next award year. Students must re-apply for the FPELL Grant and submit a copy of the **new** SAR or ISIR to the financial aid office for each award year.

Disbursement: They are made based on per payment period via a check payable to the student or via a direct credit to the student's tuition account.

Federal William D. Ford Direct Loan Program

Funds received from either of the loan programs are subjected to repayment from the student. Before a loan document is submitted to the USDE, students must be fully aware of the financial responsibilities under these loan programs, the rights that the student has under the individual loan program conditions, and the consequences of failing to meet the repayment obligations.

Federal Direct Subsidized Loan

Federal Direct Subsidized Loans are made directly to students from the U.S. Department of Education. Subsidized loans are need based. Students may borrow up to the amount of the student's cost of attendance less other expected financial assistance (not to exceed annual loan limits).

The Federal Government pay interest subsidies while the student is enrolled or during periods of deferment. Student would pay a combined origination/guaranty fee of a variable percentage but not to exceed 3% rebated directly to the U.S. Department of Education. Students may receive both subsidized and Unsubsidized loans provided the combine amount borrowed does not exceed applicable loan limits and that the student's eligibility for a subsidized Federal Stafford Loan be determined prior to determining eligibility for the Unsubsidized loan. The law also stipulates that borrowers may apply for both subsidized and unsubsidized loans using a single application and that such borrowers must be given a single repayment schedule.

Maximum Annual Award: First level \$3,500, Second level \$4,500, Third level \$5,500 (Max aggregate \$23,000)

Federal Direct Unsubsidized Loan

These loans expand the ability of the U.S. Department of Education to make "Unsubsidized" Federal Stafford Loans to students. These loans carry many of the same terms and conditions associated with subsidized Federal Stafford Loans with the following two exceptions:

- (1) Unsubsidized loans are not need based. Students may borrow up to the amount of the student's cost of attendance less other expected financial assistance (not to exceed annual loan limits).
- (2) The Federal Government does not pay interest subsidies to the lender while the student is enrolled or during periods of deferment. Interest must be paid or capitalized, i.e., added to the principal.

Deadlines: Applications need to be submitted at least 30 days before the end of the loan period for which the loan has been requested. The student is responsible in locating his or her own lender that participates in the FFEL Loan Program.

Maximum Annual Award:

Dependent student: **with Parent** loan First level \$2,000, Second level \$2,000, Third level \$2,000 (Max aggregate \$8,000)

Dependent student **without Parent** loan or **independent** students: First level \$6,000, Second level \$6,000, Third level \$7,000 (Max aggregate \$14,000)

Disbursement: Checks are issued to the school and credited to the student's tuition account. It is the student's responsibility to submit all required forms and documentation to the financial aid office before disbursement. **For additional information, read the pamphlet "Direct loan Entrance Interview"**

Determining Need

The information you report on the FAFSA form when you apply for aid, is used in a formula established by U.S. Congress that calculated your Expected Family Contribution.

America Evangelical University utilizes the Free Application for Federal Student Aid

(FAFSA) for students applying for aid. This form will be processed by a contractor of the U.S. Department of Education at no cost to the student. The results will be provided in the form of an Electronic Student Aid Report with the calculation of the Expected Family Contribution.

Cost Of Attendance

This institution uses the annual budgets published by the **CALIFORNIA STUDENT AID COMMISSION**. The estimate amount it will cost a student to go to school during an academic year of approximately 9 months is stated below.

Definitions related to financial aid:

The following definitions correspond to some common terms used within the financial aid terminology:

ACADEMIC YEAR: 24 Semester credit hours of instruction for a full time student. The midpoint of the academic year shall be a minimum of 12 semester credit hours. In effect, all students enrolled in courses with an academic year scheduled to be completed in less than 24/30 weeks, regardless of the number of Semester credit hours. Hours offered, would have aid eligibility reduced in proportion to the number of weeks and hours in the course of study in relation to the academic year.

COST OF ATTENDANCE: Institutional charges for tuition, fee, books and supplies in addition to an estimated cost to the student for living allowances as room, board, transportation and personal combined compose the cost of attendance for an academic year or less as the cost of attendance or educational budget.

CREDIT BALANCE: A credit balance occurs when tuition payments using Title IV funds have been received by the institution in excess of the amount of charges assessed to the student. Credit balances are paid within 14 business days from the day the credit balance was generated. Students must be responsible for budgeting their own funds and for securing that the funds are used for education related expenses.

DEPENDENT STUDENT: She/he is an individual that does not meet the independent student criteria. This student is required to submit with his/her application, student and parents' income and assets data.

DEPENDENT: She/he is an individual other than the spouse that has been supported and will continue to be supported (50% or more of that individual personal expenses) by the student and/or spouse. If that individual is and will continue to be supported by the student parent(s), that individual would be a dependent of the parent(s) **NOT** a dependent of the student.

EXPECTED FAMILY CONTRIBUTION (EFC): Is the application of the U.S. Congressional formula to the student's family income and assets entered in the FAFSA and used as the calculated amount that a family is expected to contribute to offset the student cost of attendance.

FINANCIAL AID ELIGIBILITY CITIZEN/ELIGIBLE NON-CITIZEN: You must be one of the following to receive federal student aid:

- U.S. Citizen
- U.S. National

U.S. permanent resident who has an I-551 or I-551C (Alien Registration receipt card).
Arrival Departure Record (I-94) from the Department of Homeland Security showing one of the following designations:

- Refugee
- Asylum Granted
- Parole for a minimum of one year that has not expired
- T-Visa holder (T-1, T-2, T-3etc)
- Cuban-Haitian entrant
- Holder of a valid certification or eligibility letters from the Department of Human Services showing a designation of “Victim of Human Trafficking”

IF YOU ARE IN THE U.S. UNDER ONE OF THE FOLLOWING CONDITIONS, YOU ARE NOT ELIGIBLE FOR FEDERAL AID:

- F1 or F2 student visa
- J1 or J2 exchange visitor visa only
- G series visa (pertaining to international organizations)

INDEPENDENT STUDENT: An individual who meets one of the following criteria:

1. (45) Were you born before January 1, 1990?
2. (46) As of today, are you married? (Separated but not divorced)
3. (47) As of July 1, 2017 will you be graduate or professional student?
4. (48) Is currently serving on active duty in the U.S. Armed Forces for the purposes other than training?
5. (49) Are you a veteran of the U.S. Armed Forces?
6. (50) Do have children who will receive more than half of their support from you between July 1, 2013 and June 30, 2017?
7. (51) Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2015?
8. (52) At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a dependent or ward of the court?
9. (53) As determined by a court in your state are you or were you an emancipated minor?
10. (54) As determined by a court in your state of legal residence, are you or were you in legal guardianship?
11. (55) At any time on or after July 1, 2015, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?
12. (56) At any time on or after July 1, 2015, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
13. (57) At any time on or after July 1, 2015, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

PARENT(S): For the purposes of the financial aid programs, “a parent” is the mother and/or father or adoptive parents, stepparent or legal guardian - not foster parents.

PAYMENT PERIOD: 12 semester credit hours and 12 weeks or more. It is the mid-point of the program for courses of less than 12 semester credit hours and 24 weeks.

NEED: Financial need is the amount left over after subtracting the expected family contribution from your cost of attendance.

WITHDRAWALS: Students are officially withdrawn on date of notification, date terminated by the institution, date of two consecutive weeks of absences or date when the student failed to return from an approved leave of absence.

Recoveries

Recoveries resulting from unearned Title IV funds, are due from the student and must be paid in accordance to the terms stated in the promissory note of the student loans. If funds from the grants programs still due from the student, those funds are payable at the rate of 50%. Grant funds due from the student must be repaid within 45 days from the student's withdrawal date. Students may make repayment arrangements with the U.S. Department of Education within the 45 days and present proof of such arrangements to the institution. If no repayment is received nor arrangements are presented, the institution will refer the debt to the U.S. Department of Education. The student will no longer be eligible for aid until informed by the U.S. Department of Education.

Transfer Student

A student, who attended a Post-secondary institution before the enrollment at America Evangelical University, is required to provide a Financial Aid Transcript from each of the institutions attended within the last six months before the enrollment at this institution. If a financial aid transcript is required, no aid may be advanced from the loan proceeds. Aid from other programs may be advanced to cover the first payment period. No additional aid will be available to the student until all Financial Aid Transcripts are received by America Evangelical University.

Verification Process:

Federal regulations 34 C.F.R Part 668, subpart E, dated March 14, 1986 April 29, 1994, November 29, 1994 – executing legislation 20 U.S.C. 1094 governing the Title IV programs require schools to be sure of certain applicant-reported data. These regulations require school to develop written policies and procedures for verification. The school is requiring making these policies available to all applicants for financial aid, as well as prospective students upon request. This procedure is part of the Admissions process. To follow the regulation and achieve consistency governing this process, the following verification policies apply to all applicants for Title IV programs. Under the regulations, the school may not disburse PEL grant until completion of verification.

Who must be verified: America Evangelical University shall verify 100% of those students selected by the CPS system for verification.

Verification Exclusions: Applicants excluded from verification include:

- Death – Applicant dies during the award year or before the deadline for completing the verification.
- Not an aid recipient-The student being ineligible for aid and withdrawing without receiving it.
- Applicant is eligible to receive only unsubsidized student financial assistance

- Post enrollment-The students was selected for verification after ceasing to be enrolled at school and all(including late)disbursement were made
- Certain spouse/parent status – Spouse or parent information is not required to be verified if the spouse or the parent is deceased, or physically incapacitated, or residing in a country other than the United States and cannot be contact by normal means, or cannot be located because the address is unknown and cannot be obtained by the applicant.
- Complete verifications – If the student completed the verification at another institution prior to transferring to this school is all the following documents are provided from that school: 1/ letter stating that the verification process was completed. 2/ copy of the application data that was verified, and if the student was awarded PELL grant, a copy of the signed SAR/ISIR. 3/ a completed Financial Aid transcript.

Required Verification Documents: Examine the data items listed in 34 C.F.R 668.56. Different data items apply to different applicants depending upon student dependency status and the Title IV programs used.

Data items include:

- Total number of persons in the household.
- The number of members of household enrolled at least half-time students in postsecondary education institutions.
- Adjusted gross income (AGI) or adjusted gross family income (AFGI) for the base year (2012).
- U.S. income tax paid for the base year (2012)
- IRA Deductions
- Certain untaxed income and benefits for the base year if certain conditions would apply include:
 - Social security benefits.
 - Child support.
 - Untaxed payments to IRA or Keogh or Foreign income
 - Tax Exempt interest
 - Untaxed portion of Pensions

America Evangelical University shall resolve inconsistent application information for all applicants, in agreement with requirement of 34. C.F.R. part 688.16 (f)

Documentation Required: Tax filer student, spouse and/or parents (as applicable) IRS Tax Return Transcript and Copy of tax returns. Non tax filler student, IRS non filer documents, spouse and/or parents (as applicable) form W-2, form 4868, Signed statement, or agency documentation for SNAP (food stamps) benefits. Applicants shall complete the appropriate sections of the Verification Worksheet. There are two different worksheets: One for dependent students and one for independent students. Use the worksheets to update and for verification of data. Applicants shall follow the instructions in the Verification Worksheet. The school's financial aid office may require/provide other appropriate forms.

Time Period for Providing Documentation: Applicants must provide the required documentation within 14 days from the request of FAO. America Evangelical University may not disburse FSA funds until the student has completed required verification.

Applicant Responsibilities: To be eligible to receive Title IV funds, we require applicants to provide requested information during the time-period(s) specified in these policies. Applicants

must certify that the following data items are correct as listed on the original application; or, if not correct, must update the data items, as of the date verification:

- Number of family members in the household
- Number of family members in the household now enrolled as at least half-time students on postsecondary institutions
- Change in dependency status
- Federal PELL Grant applicants whose dependency status changes during the Award Year must file a correction application.
- This process does not apply if the change occurs due to marriage
- Campus-based applicants whose dependency status changes during the Award Year must have their FC re-calculated. This process does not apply if the change occurs due to marriage
- The applicant must repay any over award, or any award, discovered during verification, for which he/she was not eligible.

Consequences of Failure to provide documenting within the specified time period(S): If the student cannot provide all required documentation, the school cannot complete the verification process within 14 days from the date of the request. The school must then advise applicants that they are not eligible for financial aid funds. The school then gives the applicants the following option

- The student may continue training on a cash payment basis
- The student may withdraw, and re-enroll at no additional charge. There will be no loss of credit earned when the student provides all proof, and verification is complete. The applicant must repay any over award or any award for which he/she was not eligible, discovered during verification.

Interim Disbursements: The school may make interim disbursement for one disbursement if FAO have no reason to question the accuracy of the information on the FAFSA.

Tolerance: If there are non-dollar errors and if the error in the dollar items total is less than \$25.00 there is no requirement to recalculate the student's EFC.

Referral Procedure: The school shall forward to the Secretary of Education, referral of fraud cases.

Consumer Information

Notification of Rights under FERPA for Postsecondary Institutions

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the American Evangelical University receives a request for access. A student should submit to

the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the university discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The school discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the America Evangelical University in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the [School] who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the America Evangelical University.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW Washington, DC 20202**

[NOTE: In addition, a school may want to include its directory information public notice, as required by §99.37 of the regulations, with its annual notification of rights under FERPA.]

See the list below of the disclosures that postsecondary institutions may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, §99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student-

- To other school officials, including teachers, within the America Evangelical University whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(J)- (a)(1)(i)(B)(2) are met. (§99.31(a)(1)) the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of §99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of §99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her. (§99.31(a)(14))
- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

Drug and Alcohol Abuse Policy

In accordance with the Drug-Free Workplace Act of 1988 (P.L. 100-690), the Drug-Free Schools and Communities Act of 1989 (P.L. 101-226) and 34 Code of Federal Regulation Part 85, Subpart F, this institution is committed to maintaining a drug-free workplace and a drug-free school. Drug and alcohol abuse can lead to liver, heart and other chronic diseases, low birth weight, birth defects and infant mortality in expectant mothers, and death. The unlawful manufacture, distribution, dispensing, possession or use of drugs, alcohol or other controlled substances at this institution is strictly prohibited. Students and employees are required, as a condition of enrollment and/or employment, to abide by this policy.

To the extent allowed by local, state and federal laws, this institution will impose disciplinary action against students and employees for violating these standards of conduct. These actions may include suspension, expulsion, and termination of employment, referral for prosecution and/or required completion of a drug or alcohol rehabilitation or similar program.

This institution, as required by federal regulation (34 CFR 85.635 and Appendix C), will report all employees convicted of a criminal drug offense occurring in the workplace to the U.S. Department of Education. Consistent with these same regulations, employees, as a condition of employment, are required to provide written notice to this institution of their conviction for a criminal drug offense occurring at the workplace within five (5) days after that conviction. In

addition, students receiving Pell Grants who are convicted of a criminal drug offense during the period of enrollment for which the Pell Grant was awarded are required by federal regulation to report that conviction in writing to the:

Director of Grants and Services
United States Department of Education
400 Maryland Avenue SW.
Room 3124, GSA Regional Office Bldg. #3
Washington, DC 20202-4571

The report must be made within 10 days after the conviction.

In addition to institutional sanctions, students and employees convicted of the unlawful possession or distribution of illicit drugs or alcohol could face local, state and federal legal penalties, which include the loss of eligibility for federal financial aid, fines, imprisonment and the seizure of drug, related assets.

Drug awareness programs, counseling, treatment, rehabilitation and other related services are available on an ongoing basis to students and employees of this institution through:

Los Angeles Center for Drug and Alcohol Abuse
470 E 3rd Street
Los Angeles, CA 90013
Phone: 310-953-3523

Students and employees seeking assistance in overcoming a drug or alcohol related problems are encouraged to contact this organization.

This institution continues to make a good faith effort to provide a school and workplace free from the illicit use, possession or distribution of drugs and alcohol.

Constitution and Citizenship Day

Pursuant to legislation passed by Congress, educational institutions receiving Federal funding are required to hold an educational program pertaining to the United States Constitution on September 17 of each year. Grace Mission University presents programs pertaining to the United States Constitution on September 17 of each year

Voter Registration

You may register to vote by completing the online voter registration form at www.sos.ca.gov/nvrc/fedform/ and then mailing it to the pre-printed address on the form. You may also register to vote whenever you apply for or renew your driver's licenses or state-issued ID card. For more information, please visit the California Secretary of State website at: www.sos.ca.gov/elections/elections_vr.htm.

Copyright Infringement Policy

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute

a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a

copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially their FAQ's at www.copyright.gov/help/faq.

The STUDENTS do not tolerate unethical conduct in regard to cheating, plagiarism, copyright infringement, falsification or misrepresentation of material information in any records, financial

documents or sign-in sheets, whether inadvertent or deliberate.

Engaging in the unauthorized use or distribution of copyrighted material may result in probation, suspension, or termination/expulsion.

Important Links for Federal Student Aid

Student Guide

Institutions are required to provide basic information on financial aid programs to all prospective students and current students. The use of these USDE annual publications by the institution would be in compliance.

http://studentaid.ed.gov/students/publications/student_guide/index.html

[*Direct Loan Basics for Students*](#) PDF [includes correction to print version]
Explains subsidized and unsubsidized Direct Stafford loans for students.

<http://www2.ed.gov/offices/OSFAP/DirectLoan/pubs/studentbasics.pdf>

Direct Loan Basics for Parents PDF Explains Direct PLUS loans for parents.

<http://www2.ed.gov/offices/OSFAP/DirectLoan/pubs/parentbasics.pdf>

<http://www2.ed.gov/offices/OSFAP/DirectLoan/pubs/parentbasicsspanish.pdf>

FAFSA on the Web

<http://www.fafsa.ed.gov/>

Direct Loan Links

General information

General and important information to the student about the Federal Direct Loan can be found at the following URL

<http://studentaid.ed.gov/types/loans><http://www2.ed.gov/offices/OSFAP/DirectLoan/index.html>

Federal Direct Loan Promissory Note

Information about the Federal Direct Loan promissory note may be located at the following URL

<http://www2.ed.gov/offices/OSFAP/DirectLoan/mpn.html>

Federal Direct Loan Entrance and Exit Interviews

All student borrowers are required to complete an entrance interview before a first loan disbursement is made and an exit interview prior to leaving the school.

<https://studentloans.gov/myDirectLoan/index.action>

For More Information on Direct Loans

<https://studentloans.gov/myDirectLoan/index.action> available in English and Spanish

Bankruptcy

The AEU has no pending petition in bankruptcy. The AEU is not operating as a debtor in possession. The AEU has not filed a petition within the preceding five years, nor has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under chapter 11 of the United States Bankruptcy Code.

Questions

Any question a student may have regarding the enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education, P.O.Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, 888-370-7589

Complaint

A student or any member of the public may file a complaint about this institution with Bureau for Private Postsecondary Education by calling 888.370.7589 or by completing a complaint form,

which can be obtained on the bureau's Internet Website, www.bppe.ca.gov.

Arbitration

Any dispute arising from enrollment at the AEU, no matter how described pleaded or styled, shall be resolved by binding arbitration under the Federal Arbitration Act conducted by the American Arbitration Association ("AAA") at San Francisco, California, under its Commercial Rules. All determinations as to the scope, enforceability of this Arbitration Agreement shall be determined by the Arbitrator, and not be a court. The award rendered by the arbitrator may be entered in any court having jurisdiction.

Foreign Students Foreign students are admitted to AEU based upon the regular admissions criteria and proof of financial ability. The school limits the employment only to campus work.

Student Life and

Services
Student Fellowship Every student enrolled in the America Evangelical University is a member of the Student Fellowship. The student activity fee funds student activities. It seeks to stimulate prayer and fellowship among students and organizes the mountain prayers and "Praise the Lord" program.
Student Government Council Comprised of students elected annually by the general student body, the Student Government Council promotes students' interests and conducts activities which directly relate to student life. For example, the Student Government Council nominates students to serve on various faculty/student committees, presents the needs and desires of students to the seminary, and organizes social events for fellowship during the school year.

Worship and Spiritual Life The students, faculty and staff at the AEU gather together regularly for worship. Chapel services are held once a week during the school year. The Student Government Council arranges a time and place for mountain prayer.

Facilities AEU has a spacious hall which holds more than 200 people for chapel in 2nd floor and large conference room in 4th floor, two classrooms in 4th floor, 1 class room in 3rd floor, 2 nursing/skills labs that are available for classrooms as well in 3rd floor, faculty office in 4th floor, administrative office, student service, student lounge, and a library with more than 15,000 volumes in 4th floor.

Housing AEU does not have dormitories. However, the school assists students in finding apartments or houses for rent near the school. Such housing is available in the vicinity of the university at a price approximately as follows: Studio Rent (\$800-1,000 per month), 1 Bedroom Apt (\$ 1,000-\$1500), 2 bedroom apt (\$ 1,500-1,800)

Meals AEU does not have any cafeteria facilities. Meals are provided by the student himself or herself.

Student Complaint Procedure Students with complaints relating to a particular class, grade or instructor should discuss them first with that instructor. If the complaint is not resolved satisfactorily, the student should then contact the Dean of Student Affairs. The Dean of Student Affairs will review the complaint with all parties concerned, and investigate all documents. The

complaint will be determined either unfounded and rejected or valid, at which time a compromise or settlement will be determined and monies will be returned. The Dean of Student Affairs will write a decision within five days, notifying the student(s) by mail and a copy of the decision and complaint will be placed in the student's academic file. The complaint will be logged on the complaint record. The Dean of Student Affairs' decision is considered final. If you feel your grievances were not adequately resolved and would like further assistance, please contact: Bureau for Private Postsecondary & Vocational Education 2535 Capitol Oaks Drive, Suite 400 Sacramento CA 95833

Filing a Complaint

Please note that while we encourage students to follow our protocol of the grievance process, as per the CEC § 94909 (a)(3)(C), "A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov."

First Aid Kit The first aid kit is provided at the school office. It may be utilized free of charge.

Emergency and Campus Crime Any student in an emergency situation must call 911. If anyone has a language problem in English, the LAPD Korea town police is available (213-237-0569). Also the Union Evangelical Church provides emergency service (213-466-7101). If any student needs assistance, ask at the Dean of Student Affairs' office. On campus, crime is very scarce. However, to prevent any crime attempts it is recommended that you walk in a group and watch one another.

Sexual Harassment As required in CEC 94385, America Evangelical University has a policy prohibiting any act involving sexual assault or harassment by any of its employees, students, staff, faculty, or anyone conducting business on University premises, which includes University's classrooms and classroom buildings, the resort area and any location used for an off-site school function. Sexual Assault includes but is not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery or threat of sexual assault. If you, as the victim, believe a sexual assault act has been committed, report the assault immediately to the nearest faculty or staff member, who will, in turn notify the school Dean of Student Affairs and the police. Any observer of a sexual assault crime should notify the school Dean of Student Affairs immediately rather than take the initiative to contact the police. It is critical that the rights of victims are protected so that they accurately report the crime to authorities. The police will arrive to review the crime, take a description of the attacker, etc. and ensure that the victim and his or her escort are transported to a medical facility. Confidentiality is required in order to protect all parties involved with the assault. Any inquiries from newspapers, employees, parents, or other students will be immediately forwarded to the University Dean of Student Affairs to avoid misrepresentation of the facts and breach of confidentiality. Efforts will be made by the school staff or faculty member to help the victim deal with academic difficulties resulting from the crime. Should another student, faculty members, or staff member be accused of the crime, appropriate disciplinary action will occur until a formal investigation is completed. The victim will be informed of any further disciplinary action or

appeal in connection with the sexual assault. Prevention is the best tool for elimination of sexual assault. All staff, faculty, and students should take all steps necessary to prevent sexual assault from occurring such as expressing strong disapproval, using self-defense techniques, and increasing awareness of what sexual assault means.

Local Counseling Center Tyrannus International Ministries 616 Westmoreland Los Angeles, CA 90005 (213) 382-7600 / (213) 382-5400

Discipline/Probation/Dismissal Policy

Any student who violates a law or regulation of the school intentionally and continuously will be disciplined. Any student whose GPA is below 2.0 on the 4.0 scale will be put on probationary status. Any students whose moral standard falls seriously short of the Christian faith will be disciplined. Especially, any cheating, plagiarism, drunkenness, sexual assault, physical violence, adultery, homo-sexual conduct, and stealing will be taken seriously and disciplined. Discipline will be finalized through the procedure of the Student Discipline Committee. There are four categories of discipline, namely: warning, probation, suspension and dismissal.

Counseling Services Personal counseling services are available to interested graduate and undergraduate students without any fee. The Dean of Academic Affairs and school office personnel, Vice President (now vacant) and Rev. Timothy Lee, and Dr. Mark Yoon are ready to meet the need of counseling on academic affairs. For psychological or adjusting problems, professional counseling services will be provided by appointment. The request form for counseling is found in the office. In the case of an emergency, a full-time faculty member can be contacted.

Although a counseling center is not in operation, we can refer students to outside counseling services when necessary. During monthly office meetings, the effectiveness of counseling services is assessed.

Student Pastoring and Preacher's License All the enrolled students are encouraged to be involved in various type of ministries, including local church pastoring.

Students who enroll in the M.Div. degree program may be declared student preachers after completing 48 semester units. Upon graduation from graduate school, such students can obtain a preacher's license which is issued by the denominational agency.

Career Planning and Placement Services AEU provides career planning and placement services to its students. Students will be encouraged to complete a personal career plan prior to graduation. Cooperating with local churches whose congregations are Korean-Americans, AEU provides employment placement services. AEU will often provide introductory letters to sister churches of the Union Evangelical Church and mission organizations. Also, information on job openings are posted. If requested, staff can assist students in the preparation of a resume. Please note that AEU does not guarantee jobs for its graduates.

Bookstore There is no bookstore on campus. However, AEU has an unwritten contract with Joy Church Supplies (213-469-9973) and Word of Life Book Store (213-382-4538) which are located within three miles of the campus. Students can purchase not only books but also stationary at these locations.

Alumni Every graduate of this school with a degree is a America Evangelical University Alumni. The Alumni membership fee will be collected annually and funds alumni activities. It seeks to assist alumni members' ministries, the sharing of experiences and provides various information in different areas.

Tutorial Assistance AEU does not have a formal tutorial assistance program. Students who

are in need of additional assistance on a topic are asked to contact their instructor, who will attend to their need.**Learning Resources**A library holding about 13,000 volumes is maintained by the AEU. In addition to this, AEU students have the privilege to use an Oriental Mission Church library which contains 50,000 volumes and which also has the latest electronic equipment for searching computer data bases and providing students with research material such as thesis, book reviews, essays and the like. The library participates in the Library Network which is a computerized system of shared cataloguing.

Library Services

UsersPersons associated with America Evangelical University (students, faculty and staff) or the Union Evangelical Church (registered member) has borrowing privileges. Any student may receive a library card free of charge. Others must pay a membership fee (\$50.00 lifetime membership or \$20.00 per year) in order to borrow materials. Books may be checked out for three weeks.

Library Hours Monday - Friday 10:00 a.m. - 10:00 p.m.
Saturday-Sunday closed

Interlibrary LoanIf the library does not house the research materials a patron needs, he/she may request the material through the Interlibrary Loan Service. As a member of an on-line bibliographic system (OCLC), the library has access to over 22,000,000 books, journal and audio-visual titles in North America and Europe. It takes one week to receive the material. The cost to the patron is the charge accessed by the lending library.**CD-ROM**

DatabaseComputerized indexes and abstracts on CD-ROM are available: Books In Print & Theological Abstracts; ATLA Religion Database includes Religion Index One, Religion Index Two, Index to Book Reviews in Religion (IBRR), Research in Ministry: Project Reports and Theses (RIM), and Methodist Reviews Index.**Special Sections**Dissertations, Christian Business Books and Books about Korean immigrants are located separately.**Copiers**Photocopies and copies made on the microform reader-printer and CD-ROM printer are all five cents per page.

Lending Policy1. All borrowers are required to fill out a library user application form.2. All borrowers must show a library card with student ID (for students) to check out books.3. Books are loaned for a 3 week period. Patrons are limited to having 2 books checked-out (4 books for students) at one time.4. The overdue fine for circulating books is 25 cents a week.5. Renewals can be made twice unless another patron requests them.6. Reference books and periodicals cannot be checked out.7. The reserve shelf is located behind the circulation desk. The material is loaned for a 2 hour period and must be used in the library. Reserve items may be checked-out overnight, but they cannot leave the library until a half hour before closing and must be returned within a half hour after the library opens the following day.8. Those borrowers who lose or severely damage a library book will be charged the replacement value (\$ 10.00 minimum) or need to bring in a new book of the same title.**Library Rules**1. Unnecessary or excessive noise, or any disruptive behavior will not be permitted.2. Consumption of food or beverages is not allowed in the library.3. Do not re-shelve library materials. Return books to the book cart.4. Periodicals must be returned to the original

- place.5. All the library users must have their bags or books checked at the circulation desk.
6. Due to the closing library duties, please have your books checked out or renewed 10 minutes before closing.
7. Persons not complying with these policies can be asked to leave.

University Leadership Board of TrusteesThe Representative Director:

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Administrative Staff

Ryu, Jongkil

President D.D. America Evangelical University, 2003
D.Min. Studied, Fuller Theological Seminary, 1985

M.A. in Philosophy, Konkuk University, Korea, 1973
B.A. in Theology, Seoul Theological University, 1971

Lee, Chung Kuhn Former President, Professor of Practical Theology D.Min., School
of Theology at Claremont, 1989. M.T., Asbury Theological Seminary, 1974. M.Div.,
Western Evangelical Seminary, 1979. B.A., Seoul National University, 1964.

Whang, Euijung

Dean of Graduate Program

Ph.D. in Intercultural Studies, Fuller Theological Seminary, 2004
Th.M. in Intercultural Studies, Fuller Theological Seminary, 1997
M.Div. Seoul Theological University, 1990
B.A. Theology, Seoul Theological University, 1986

Yoon, Mark

Academic Dean

Chief Financial Aid Director

Ph.D. in Bible and Theology, Claremont School of Theology, 2004
M.A. in Theological Studies, Claremont School of Theology, 1997
M.A., Graduate School of Sogang University, Seoul, Korea, 1988
B.A. Seoul Theological University, Korea, 1986

Lee, Samuel K.

Dean of Students, Spiritual Formation

D. Min. in Missiology, Asbury Theological Seminary, 2007
M.T.S. Wesley Theological Seminary (Washington, DC), 2001
M. Div. Seoul Theological Seminary (Seoul, Korea), 1998
B.A. in Philosophy, Yonsei University (Seoul, Korea), 1994

Won, Duck Young Director of Library

Doctor of Ministry, Reformed Theological University, 1998
M.Div. Reformed Presbyterian University, 1993
Master of Library Science, University of Oregon, 1970
B.A. in Music, Seoul National University, 1959

Lee, Timothy C. Director of Distance Education

M.A. Fuller Theological Seminary, 1993
Th.M. Seoul Theological University, 1987
M.Div. Seoul Theological University, 1983
B.A. in Psychology. JoongAng University, 1978

FacultyThe faculty of the America Evangelical University is committed to the evangelical faith as an accurate expression and application of the inspired and infallible Word of God, the final authority for faith and life. In equipping students for ministry it seeks to instill and encourage fidelity to the Word of God, soundness of theology, and appreciation for academic excellence, coupled with the warmth and compassion of genuine piety and fervent concern for evangelism and missions, and for the building up of God's people toward maturity in Christ. The basic qualification of faculty in academic career is at minimum the holder of a Master's degree in an accredited school around the world. However, the doctorate degree holder is preferred. Also in the music department a performance career is preferred.

Full Time and Half Time Faculty

Lee, Chung Kuhn: Theology, Practical Theology, Christian Education

D.Min., School of Theology at Claremont, 1989. M.Div., Western Evangelical Seminary, 1979. M.T., Asbury Theological Seminary, 1974. B.A., Seoul National University, 1964.

Kim, Jonghwan: Director of Doctoral Program, Counseling

Ph.D, Taegu University, South Korea, 1993

MA, Taegu University, South Korea, 1983

BA, Seoul Theological University, South Korea, 1974

Whang, Euijung, Dean of Graduate Program, Intercultural Study

Ph.D. in Intercultural Studies, Fuller Theological Seminary, 2004

Th.M. in Intercultural Studies, Fuller Theological Seminary, 1997

M.Div. Seoul Theological University, 1990

B.A. Theology, Seoul Theological University, 1986

Yoon, Mark, Academic Dean, New Testament

Ph.D. in Bible and Theology, Claremont School of Theology, 2004

M.A. in Theological Studies, Claremont School of Theology, 1997

M.A., in Religious Study, Sogang University, Seoul, Korea, 1988

B.A. Seoul Theological University, Korea, 1986

Lee, Samuel K. Dean of Students, Spiritual Formation

D. Min. in Missiology, Asbury Theological Seminary, 2007

M.T.S. Wesley Theological Seminary (Washington, DC), 2001

M. Div. Seoul Theological Seminary (Seoul, Korea), 1998

B.A. in Philosophy, Yonsei University (Seoul, Korea), 1994

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Pyeon, Yohan

Adjunct Professor

Ph.D. in Hebrew Bible, Claremont Graduate University

Kim, Heran

Adjunct Professor

Ph.D. Candidate in Pastoral Counseling, Claremont School of Theology

Moon, Wooil

Adjunct Professor

Ph.D. Candidate, New Testament, Claremont Graduate University

Park, Daniel K.

Adjunct Professor

Doctor of Missiology, Intercultural Studies, Fuller Theological Seminary

Kim, Charles E.

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Ph.D. in Worship, Drew University

Choi, Woosung

Adjunct Professor

Ph.D. in Physiology and Biophysics, University of Southern California

Lee, Mark

Adjunct Professor

Ph.D. in Intercultural Studies, Fuller Theological Seminary

Degenkolb, Raymond

Adjunct Professor

Ph.D. in Systematic Theology, Asbury Theological Seminary

Truitt, Susan

Adjunct Professor

Ph.D. in English, University of Texas

Kim, Changsoo

Adjunct Professor

Ph.D. Studied, New Testament, Dallas Theological Seminary

Vermillion, Bill
Adjunct Professor
Ph.D. in Comparative Literature, University of Washington

Rhee, Edmund K.,
Adjunct Professor
Ph.D., in Theology, Fuller Theological Seminary

Song, Kyunghwa,
Adjunct Professor
Ph.D. Studies in Pastoral Counseling, Claremont School of Theology

Lee, Yeonseung,
Adjunct Professor
Th.D. in History of Christianity, Boston University School of Theology

Hong, Henry H,
Adjunct Professor
MA., in Accounting & Finance, Carnegie-Mellon University

Chang, Peter
Adjunct Professor
Ph.D, Pastoral Care and Counseling, Claremont School of Theology

Request Form

University

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America Evangelical

Tel: (323) 643-0301

www.aeu.edu

I am interested in the America Evangelical University and would like to receive the following material(s):
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() Application Form () Current Catalogue

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Phone: (____) _____

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