



ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, CA 90033, 323-372-6132,
www.zmsacademy.com

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2017 & 2018

Barbering 1500 Clock Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	55	55	32	58%
2018	54	54	45	83.33%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	55	32	32	32	100%
2018	54	45	45	45	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (Please contact the Placement Office to obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.)

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	32	32
2018	0	45	45

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	32	0	32
2018	25	20	45



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	32	32
2018	20	45

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	32
2018	0	45

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8-hour workday or 40-hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.

- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ **Date:** _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	32	26	25	1	96.15%
2018	45	29	26	3	89.65%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ **Date:** _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	32	32	0	0	0	0	32
2018	45	45	0	0	0	0	45

A list of sources used to substantiate salary disclosures is available from the school. (A list of sources used to substantiate salary disclosures is available from the Placement Office.)

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2017: \$18,500.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$18,500.00

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate. as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this institution.
2017		74%	74%	\$4,500.00
2018	0	75%	75%	\$4,654.00

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: ____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name (Print)

Student Name (Signature)

Date

School Official (Signature)

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
 - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
 - “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
 - “Salary” is as reported by graduate or graduate’s employer.
 - “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL, WITHDRAW & REFUND POLICY

Cancellation

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to: _____ (7 calendar days from start date).

How Can I Cancel If I Change My Mind Within 7 Days Of Enrolling?

Cancellation may occur when the student provides a 1-written notice, 2-an email or by 3-telephone or 4-school text. If cancellation is mailed it must be addressed to the following address:

ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, California 90033

The written notice of cancellation need not take any particular form and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. _____ **initials**

If the Enrollment Agreement is cancelled within the 7 days of calendar, the school will refund the student and money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment/books/kit. _____ **initials**

If You Enroll And Never Start Your Program

- If you enroll and **do not start your program and never attend class**, you cannot be charged more than a \$100 fee.
- ZMS THE ACADEMY **does not charge or require any money from the student until they physically attend their first class.**
- If you need to delay or cancel your official start date, please let us know.



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WITHDRAWAL FROM THE PROGRAM

(After the 7-day cancellation period)

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$250.00, and less any deduction (books and or kit for NON-REFUNDABLE PROGRAM FEES AND ITEMS).

How Can I Withdraw If I No Longer Want To Continue My Enrollment?

Withdrawal may occur when the student provides a 1-written notice, 2-an email or by 3-telephone or 4-school text. If cancellation is mailed it must be addressed to the following address:

ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, California 90033

The written notice of withdrawal, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. _____ **initials**

The written notice of withdrawal need not take any particular form and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. _____ **initials**

Student Refund Calculation

If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund. _____ **initials**

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

1. The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.



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2. The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. If this occurs, ZMS The Academy will withdraw you from your program.

Calculations Of Student Refund

- For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the **last date of recorded attendance**.
- The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the **number of days scheduled to attend**, prior to withdrawal.
- If the student has **completed more than 60%** of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.
- If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan.
- Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. _____ **Student Initials.**
- If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. _____ **Student Initials.**

Defaulting On A Federal Or State Student Loan

A student that has been awarded Financial Aid from a Federal or a State Agency is obligated to repay those loans and understand the consequences for non-repayment.

- (1)The federal or state government or a loan guarantee agency may act against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.
- (3) The student's credit report may be adversely affected. _____ **Student Initials.**



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**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2017 & 2018**

Cosmetology 1600 Clock Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	7	7	5	71.42%
2018	3	3	3	100%

Student's Initials: _____ **Date:** _____

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	7	5	5	5	100%
2018	3	3	3	3	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (Please contact the Placement Office to obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.)

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	5	5
2018	0	3	3

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	5	0	5
2018	3	0	3



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	5	5
2018	3	3

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	5
2018	0	3

Student's Initials: _____ Date: _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8-hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	5	4	4	0	100%
2018	3	3	3	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	5	5	0	0	0	0	5
2018	3	3	0	0	0	0	3

A list of sources used to substantiate salary disclosures is available from the school. (A list of sources used to substantiate salary disclosures is available from the Placement Office.)

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2017: \$19,500.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$19,500.00

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate. as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this institution.
2017		74%	74%	\$4,500.00
2018	0	75%	75%	\$4,645.00

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ **Date:** _____

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Student Name (Print)

Student Name (Signature)

School Official

Date

Date



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Definitions

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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
 - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
 - “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
 - “Salary” is as reported by graduate or graduate’s employer.
 - “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL, WITHDRAW & REFUND POLICY

Cancellation

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to: _____ (7 calendar days from start date).

How Can I Cancel If I Change My Mind Within 7 Days Of Enrolling?

Cancellation may occur when the student provides a 1-written notice, 2-an email or by 3-telephone or 4-school text. If cancellation is mailed it must be addressed to the following address:

ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, California 90033

The written notice of cancellation need not take any particular form and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. _____ **initials**

If the Enrollment Agreement is cancelled within the 7 days of calendar, the school will refund the student and money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment/books/kit. _____ **initials**

If You Enroll And Never Start Your Program

- If you enroll and **do not start your program and never attend class**, you cannot be charged more than a \$100 fee.
- ZMS THE ACADEMY **does not charge or require any money from the student until they physically attend their first class.**
- If you need to delay or cancel your official start date, please let us know.

WITHDRAWAL FROM THE PROGRAM (After the 7-day cancellation period)

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$250.00, and less any deduction (books and or kit for NON-REFUNDABLE PROGRAM FEES AND ITEMS).

How Can I Withdraw If I No Longer Want To Continue My Enrollment?

Withdrawal may occur when the student provides a 1-written notice, 2-an email or by 3-telephone or 4-school text. If cancellation is mailed it must be addressed to the following address:

ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, California 90033

The written notice of withdrawal, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. _____ **initials**

The written notice of withdrawal need not take any particular form and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. _____ **initials**

Student Refund Calculation

If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund. _____ **initials**

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

1. The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
2. The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. If this occurs, ZMS The Academy will withdraw you from your program.

Calculations Of Student Refund

- For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the **last date of recorded attendance**.
- The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the **number of days scheduled to attend**, prior to withdrawal.
- If the student has **completed more than 60%** of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

- If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan.
- Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. _____ **Student Initials.**
- If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. _____ **Student Initials.**

Defaulting On A Federal Or State Student Loan

A student that has been awarded Financial Aid from a Federal or a State Agency is obligated to repay those loans and understand the consequences for non-repayment.

- (1) The federal or state government or a loan guarantee agency may act against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.
- (3) The student's credit report may be adversely affected. _____ **Student Initials.**



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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS
2017 & 2018

Esthetician 600 Clock Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	31	31	30	96.77%
2018	16	16	9	56.25%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	31	31	30	96.77%
2018	16	16	15	93.75%
**20XX				
**20XY				

Student's Initials: _____ Date: _____

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	31	30	30	30	100%
2018	16	15	15	15	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (Please contact the Placement Office to obtain from the Institution a list of the employment positions determined to be in the field for which a student received education and training.)

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	30	30
2018	0	15	15



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	30	0	30
2018	15	0	15



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	30	30
2018	15	15

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	30
2018	0	15

Student's Initials: _____ Date: _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8-hour workday or 40-hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.



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- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ **Date:** _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	30	22	20	2	90.90%
2018	15	15	15	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

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Salary and Wage Information (includes data for the two calendar years prior to reporting)
Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	30	30	0	0	30	0	30
2018	15	15	0	0	0	0	15

A list of sources used to substantiate salary disclosures is available from the school. (A list of sources used to substantiate salary disclosures is available from the Placement Office.)

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2017: \$9,500.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$9,500.00

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this institution.
2017		82%	82%	\$4,500.00
2018	0	75%	75%	\$4,645.00

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR).



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It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name (Print)

Student Name (Signature)

Date

School Official (Print)

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the



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field by the number of graduates available for employment.

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- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year
 - “First Available Exam Date” is the date for the first available exam after a student completed a program.
 - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
 - “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
 - “Salary” is as reported by graduate or graduate’s employer.
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- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL, WITHDRAW & REFUND POLICY

Cancellation

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to: _____ (7 calendar days from start date).

How Can I Cancel If I Change My Mind Within 7 Days Of Enrolling?

Cancellation may occur when the student provides a 1-written notice, 2-an email or by 3-telephone or 4-school text. If cancellation is mailed it must be addressed to the following address:

ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, California 90033

The written notice of cancellation need not take any particular form and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. _____ **initials**

If the Enrollment Agreement is cancelled within the 7 days of calendar, the school will refund the student and money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment/books/kit. _____ **initials**

If You Enroll And Never Start Your Program

- If you enroll and **do not start your program and never attend class**, you cannot be charged more than a \$100 fee.
- ZMS THE ACADEMY **does not charge or require any money from the student until they physically attend their first class.**
- If you need to delay or cancel your official start date, please let us know.



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WITHDRAWAL FROM THE PROGRAM

(After the 7-day cancellation period)

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$250.00, and less any deduction (books and or kit for NON-REFUNDABLE PROGRAM FEES AND ITEMS).

How Can I Withdraw If I No Longer Want To Continue My Enrollment?

Withdrawal may occur when the student provides a 1-written notice, 2-an email or by 3-telephone or 4-school text. If cancellation is mailed it must be addressed to the following address:

ZMS The Academy
2228 East Cesar E. Chavez Avenue
Los Angeles, California 90033

The written notice of withdrawal, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. _____ **initials**

The written notice of withdrawal need not take any particular form and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. _____ **initials**

Student Refund Calculation

If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund. _____ **initials**

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

1. The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
2. The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. If this occurs, ZMS The Academy will withdraw you from your program.



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Calculations Of Student Refund

- For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the **last date of recorded attendance**.
- The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the **number of days scheduled to attend**, prior to withdrawal.
- If the student has **completed more than 60%** of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.
- If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan.
- Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. _____ **Student Initials.**
- If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. _____ **Student Initials.**

Defaulting On A Federal Or State Student Loan

A student that has been awarded Financial Aid from a Federal or a State Agency is obligated to repay those loans and understand the consequences for non-repayment.

- (1) The federal or state government or a loan guarantee agency may act against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.
- (3) The student's credit report may be adversely affected. _____ **Student Initials.**



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