

**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$9,231.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$9,231.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	0	0	0	0

**JOB PLACEMENT RATES**

**ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from \_\_\_\_\_ graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from \_\_\_\_\_ graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**ACCOUNTING TECHNICIAN 810 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed					
			in the Field					Students not Reporting Salary
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000		
2017	0	0	0	0	0	0	0	
2018	0	0	0	0	0	0	0	

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

### **PROCEDURE TO CANCEL**

Cancellation occurs when you give written notice of cancellation at 2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803. You can do this by mail, email, in person, by fax or telegram. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel.

### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

**PANAMERICAN LEARNING CENTER**  
**2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803.**  
**www.panamericanlearningcenter.com**  
**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$9,277.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$9,277.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	0	0	0	0



**JOB PLACEMENT RATES**

**BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**BUSINESS OFFICE SPECIALIST 750 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution’s website at <http://www.panamericanlearningcenter.com/>.

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-[0818, www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

### **PROCEDURE TO CANCEL**

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### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

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**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$10,543.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$10,543.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**ON-TIME COMPLETION RATES (Graduation Rates)**

**COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	0	0	0	0

**JOB PLACEMENT RATES**

**COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0



**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
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2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**COMPUTER SUPPORT SPECIALIST 900 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-[0818, www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

### **PROCEDURE TO CANCEL**

Cancellation occurs when you give written notice of cancellation at 2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803. You can do this by mail, email, in person, by fax or telegram. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel.

### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

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**www.panamericanlearningcenter.com**  
**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$8,581.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$8,581.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	0	0	0	0

**JOB PLACEMENT RATES**

**DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution’s website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*



**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**DIGITAL DESIGN 750 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution’s website at <http://www.panamericanlearningcenter.com/>.

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

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“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

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### **WITHDRAWAL FROM THE PROGRAM**

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- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

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**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$8,895.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$8,895.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	0	0	0	0

**JOB PLACEMENT RATES**

**WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM.**



**SALARY AND WAGE INFORMATION**

**WEB DESIGNER 750 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

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### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

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- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

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**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**A+ CERTIFICATION PREPARATION 360 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$4,640.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$4,640.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**A+ CERTIFICATION PREPARATION 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	0	0	0	0

**JOB PLACEMENT RATES**

**A+ CERTIFICATION PREPARATION 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**A+ CERTIFICATION PREPARATION 360 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	10	10
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**A+ CERTIFICATION PREPARATION 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**This program requires that the student take an examination for licensure**

**Our A+ Certification Preparation program prepares students for A+ certification. The A+ certification is an internationally recognized validation of the technical knowledge required of foundation-level IT practitioners. The CompTIA Network+ and A+ exams can be applied together toward the Microsoft Certified Systems Administrator (MCSA) program. The A+ certification ensures that the successful candidate has the important knowledge and skills necessary to manage, maintain, troubleshoot, install, operate and configure office computing equipment, describe computing technologies, basic principles, adhere to professional standards, and use testing tools.**

**SALARY AND WAGE INFORMATION**

**A+ CERTIFICATION PREPARATION 360 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution’s website at <http://www.panamericanlearningcenter.com/>.

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_



## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

### **PROCEDURE TO CANCEL**

Cancellation occurs when you give written notice of cancellation at 2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803. You can do this by mail, email, in person, by fax or telegram. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel.

### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

**PANAMERICAN LEARNING CENTER**  
**2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803.**  
**www.panamericanlearningcenter.com**  
**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$480.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$480.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	0	0	0	0
2018	10	10	10	100%

**JOB PLACEMENT RATES**

**COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	0	0	0	0	0
2018	10	10	10	10	100%

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	10	10

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	0	0	0
2018	10	0	10

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	5	10

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	0
2018	0	10

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**This program may result in freelance or self-employment.**

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from \_\_\_\_\_ graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**COMPUTER TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	0	0	0	0	0	0	0
2018	10	10	0	0	0	0	10

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

### **PROCEDURE TO CANCEL**

Cancellation occurs when you give written notice of cancellation at 2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803. You can do this by mail, email, in person, by fax or telegram. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel.

### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

**PANAMERICAN LEARNING CENTER**  
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**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$4,558.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$4,558.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	9	9	9	100%
2018	0	0	0	0

**JOB PLACEMENT RATES**

**MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	9	9	9	9	100%
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	9	9
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	5	4	9
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	5	9
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	9
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**This program may result in freelance or self-employment.**

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from \_\_\_\_\_ graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**MOBILE PHONE TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	9	9	0	0	9	0	0
2018	0	0	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution’s website at <http://www.panamericanlearningcenter.com/>.

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel the enrollment agreement, and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the institution's address. You can do this by mail, in person, or by fax. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel this agreement. If you cancel this agreement, Panamerican Learning Center will refund any money that you paid, less any deductions for equipment not returned in new condition within 45 days after receipt of the notice.

### **PROCEDURE TO CANCEL**

Cancellation occurs when you give written notice of cancellation at 2225 W. Commonwealth Ave, Suite 103, Alhambra CA 91803. You can do this by mail, email, in person, by fax or telegram. The notice, if mailed is effective by postmark date. This notice need not take any particular form; it needs only to state that you wish to cancel.

### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.



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**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$4,558.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$4,558.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**ON-TIME COMPLETION RATES (Graduation Rates)**

**VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	14	13	13	92%
2018	0	0	0	0

**JOB PLACEMENT RATES**

**VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	14	13	13	13	100%
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	13	13
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	7	6	13
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	4	13
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	13
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**This program may result in freelance or self-employment.**

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**SALARY AND WAGE INFORMATION**

**VIDEO SECURITY TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	13	13	0	0	0	6	7
2018	0	0	0	0	0	0	0

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Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name – Print \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

## Definitions

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“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

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“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months’ period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

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“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

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## **STUDENT'S RIGHT TO CANCEL**

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### **PROCEDURE TO CANCEL**

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### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.

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**SCHOOL PERFORMANCE FACT SHEET**

**2017 AND 2018 CALENDAR YEAR**

**WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**COST OF EDUCATIONAL PROGRAM:**

Total Charges for the program for students completing on-time in 2017: **\$5,320.00.**

Total Charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: **\$5,320.00.**

Total Charges may be higher for students that do not complete on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

Students at Panamerican Learning Center are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**ON-TIME COMPLETION RATES (Graduation Rates)**

**WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate <sup>4</sup>
2017	5	4	4	80%
2018	0	0	0	0



**JOB PLACEMENT RATES**

**WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2017	5	4	4	4	100%
2018	0	0	0	0	0

Students are entitled to a list of the job classifications considered to be in the field of this educational program. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.panamericanlearningcenter.com/>.

**GAINFUL EMPLOYMENT CATEGORIES**

**WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

**PART TIME VS FULL TIME EMPLOYMENT**

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	4	4
2018	0	0	0

**SINGLE POSITION VS CONCURRENT AGGREGATED POSITIONS**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the Field
2017	4	0	4
2018	0	0	0

**SELF-EMPLOYED/FREE POSITIONS**

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2017	3	4
2018	0	0

**INSTITUTIONAL EMPLOYMENT**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2017	0	4
2018	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**This program may result in freelance or self-employment.**

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

*Initial only after you have had sufficient time to read and understand the information.*

**PLEASE NOTE THAT THERE IS NO LICENSURE EXAMINATION REQUIRED FOR THE WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM.**

**LICENSE EXAMINATION PASSAGE RATES (FOR LICENSURE EXAMINATIONS NOT CONTINUOUSLY ADMINISTERED)**

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
xxxxxx	0	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**LICENSE EXAMINATION PASSAGE RATES (CONTINUALLY ADMINISTERED EXAMINATIONS)**

**WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	0	0	0	0	0
2018	0	0	0	0	0

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**SALARY AND WAGE INFORMATION**

**WEB DESIGN TECHNICIAN 360 CLOCK HOURS CERTIFICATE PROGRAM**

*Annual Salary and Wages Reported for Graduates Employed in the Field*

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	Students not Reporting Salary
2017	4	4	0	0	0	4	0
2018	0	0	0	0	0	0	0

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Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

School Official \_\_\_\_\_ Date: \_\_\_\_\_

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### **WITHDRAWAL FROM THE PROGRAM**

The institutional refund policy for students who have completed 60 percent or less of the course of instruction shall be a pro rata refund. After the end of the cancellation period, you have a right to terminate your studies at this school at any time, and you have the right to receive a refund for the part of the course or program you have paid for and did not receive. You have the right to withdraw from the course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation, the school will remit a refund, less a registration fee (\$125), within 45 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned books or equipment. For the purpose of determining a refund, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 30 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.