



One Embarcadero Center, Lobby Level (2nd Floor)
 San Francisco, CA 94111
 1-415-544-0311 (Phone/WhatsApp)
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**School Performance Fact Sheet
 CALENDAR YEARS 2018 and 2019**

Intensive English as a Second Language Program (2592 hour program)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2018 | 366 | 366 | 335 | 91.5% |
| 2019 | 304 | 304 | 287 | 94.4% |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates: We do not offer job placement as our students are not eligible for employment in the USA. The following tables are required by the BPPE.

Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2018 | 366 | 335 | N/A | N/A | N/A |
| 2019 | 304 | 287 | N/A | N/A | N/A |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Self-Employed/Freelance Positions

| Calendar Year | Graduates Employed Who Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |



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Institutional Employment

| Calendar Year | Graduates Employed in the Field Who are Employed by the Institution, an Employer Owned by the Institution, or an Employer that Shares Ownership with the Institution | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates: We do not offer job placement and therefore our students do not take any state licensing exams. The following table is required by the BPPE.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Graduates | Number of Graduates Taking Exam | Number who Passed 1st Available Exam | Number who Failed 1st Available Exam | Passage Rate |
|---------------|---------------------|---------------------------------|--------------------------------------|--------------------------------------|--------------|
| 2018 | 335 | N/A | N/A | N/A | N/A |
| 2019 | 287 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information: Our students are not eligible for employment in the USA, so we cannot provide any wage or salary information. The following table is required by the BPPE.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,001 | \$35,001 | \$40,001 | \$45,001 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------|---------------|---------------|---------------|--------------------------------|
| | | | - \$25,000 | - \$40,000 | - \$45,000 | - \$50,000 | |
| 2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2019: \$27,460 for 2592 hours of study (144 weeks). Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$27,460 for 2592 hours of study (144 weeks). Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

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Students at English Language Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Street, Suite 225 Sacramento, CA 98534, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name (please print) _____

Student Signature _____ Date _____

School Official _____ Date _____

The following are the definitions for the School Performance Fact Sheet:

-“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

-“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

-“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

-“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

-“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

-“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

-“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

-“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

-“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

-“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.



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-“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

-“First Available Exam Date” is the date for the first available exam after a student completed a program.

-“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

-“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

-“Salary” is as reported by graduate or graduate’s employer.

-“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL. You have the right to cancel the enrollment agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the Institution shown on the top of this Agreement. You can do this by mail, hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND INFORMATION. You may withdraw from the program through 60% of your period of financial obligation and receive a prorated refund for the unused portion of the tuition. Your period of financial obligation is indicated on your enrollment agreement. After you study for 60% of your period of financial obligation, no refund is available. For example, if you enrolled for and paid for 12 weeks of study (48 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 8th week (29 class days of financial obligation). After the first day of the 8th week there would be no refund available ($29/48 = 60.4\%$ = over 60% of period of financial obligation). If after your original 12 weeks you extended your studies for 4 additional weeks and paid tuition for these 4 weeks (16 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 3rd week (9 class days of financial obligation). After the first day of the 3rd week there would be no refund available ($10/16 = 62.5\%$ = over 60% of period of financial obligation).

Prorated refunds are calculated by the day based on your last date of attendance (LDA). For in-person students, the last date of attendance (LDA) is defined as the date on which the student last attended class. For online students the last date of attendance (LDA) is defined as the date on which the student attended their last synchronous class session or the date on which they submitted their last asynchronous assignment, whichever occurred last. Refunds will be paid within 45 calendar days of your withdrawal. Refunds will be paid within 45 calendar days of your withdrawal.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. The application fee is nonrefundable. If you received a discount for enrolling in and paying for a set number of weeks in advance and withdraw early, your discount will be deducted from the amount refunded. You lose the discount if you withdraw early after one or more weeks of enrollment. Commission paid to agencies is also deducted from the refund amount.



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Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy above will be used to calculate your refund. Any refund due will be paid within 45 days of your automatic withdrawal.

If the school cancels or discontinues a course or educational program in which you are enrolled before your start date, the school will make a full refund of all charges paid for that program. If the school cancels or discontinues a course or educational program in which you are enrolled after your start date, the school will make a full refund of all unused charges paid for that program.



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**School Performance Fact Sheet
 CALENDAR YEARS 2018 and 2019
 iBT TOEFL Test Prep (216 hour program)**

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2018 | 35 | 35 | 33 | 94% |
| 2019 | 47 | 47 | 42 | 89% |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates: We do not offer job placement as our students are not eligible for employment in the USA. The following tables are required by the BPPE.

Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2018 | 35 | 33 | N/A | N/A | N/A |
| 2019 | 47 | 42 | N/A | N/A | N/A |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Self-Employed/Freelance Positions

| Calendar Year | Graduates Employed Who Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |



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Institutional Employment

| Calendar Year | Graduates Employed in the Field Who are Employed by the Institution, an Employer Owned by the Institution, or an Employer that Shares Ownership with the Institution | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |

Student's Initials: _____ Date: _____

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License Examination Passage Rates: We do not offer job placement and therefore our students do not take any state licensing exams.

The following table is required by the BPPE.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Graduates | Number of Graduates Taking Exam | Number who Passed 1st Available Exam | Number who Failed 1st Available Exam | Passage Rate |
|---------------|---------------------|---------------------------------|--------------------------------------|--------------------------------------|--------------|
| 2018 | 33 | N/A | N/A | N/A | N/A |
| 2019 | 42 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

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Salary and Wage Information: Our students are not eligible for employment in the USA, so we cannot provide any wage or salary information. The following table is required by the BPPE.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,001 | \$35,001 | \$40,001 | \$45,001 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------|---------------|---------------|---------------|--------------------------------|
| | | | – \$25,000 | – \$40,000 | – \$45,000 | – \$50,000 | |
| 2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total Charges for the program for students completing on-time in 2019: \$2500 for 216 hours of study (12 weeks). Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$2320 for 216 hours of study (12 weeks). Total charges may be higher for students that do not complete on time.



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Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Students at English Language Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Street, Suite 225 Sacramento, CA 98534, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name (please print) _____

Student Signature _____ Date _____

School Official _____ Date _____

The following are the definitions for the School Performance Fact Sheet:

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
-“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
-“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
-“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
-“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
-“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
-“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
-“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
-“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six



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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

-“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

-“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

-“First Available Exam Date” is the date for the first available exam after a student completed a program.

-“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

-“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

-“Salary” is as reported by graduate or graduate’s employer.

-“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL. You have the right to cancel the enrollment agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the Institution shown on the top of this Agreement. You can do this by mail, hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND INFORMATION. You may withdraw from the program through 60% of your period of financial obligation and receive a prorated refund for the unused portion of the tuition. Your period of financial obligation is indicated on your enrollment agreement. After you study for 60% of your period of financial obligation, no refund is available. For example, if you enrolled for and paid for 12 weeks of study (48 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 8th week (29 class days of financial obligation). After the first day of the 8th week there would be no refund available ($29/48 = 60.4\%$ = over 60% of period of financial obligation). If after your original 12 weeks you extended your studies for 4 additional weeks and paid tuition for these 4 weeks (16 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 3rd week (9 class days of financial obligation). After the first day of the 3rd week there would be no refund available ($10/16 = 62.5\%$ = over 60% of period of financial obligation).

Prorated refunds are calculated by the day based on your last date of attendance (LDA). For in-person students, the last date of attendance (LDA) is defined as the date on which the student last attended class. For online students the last date of attendance (LDA) is defined as the date on which the student attended their last synchronous class session or the date on which they submitted their last asynchronous assignment, whichever occurred last. Refunds will be paid within 45 calendar days of your withdrawal. Refunds will be paid within 45 calendar days of your withdrawal.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. The application fee is nonrefundable. If you received a discount for enrolling in and paying for a set number of weeks in advance and withdraw early, your discount will be deducted from the amount refunded. You lose the discount if you withdraw early after one or more weeks of enrollment. Commission paid to agencies is also deducted from the refund amount.



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Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy above will be used to calculate your refund. Any refund due will be paid within 45 days of your automatic withdrawal.

If the school cancels or discontinues a course or educational program in which you are enrolled before your start date, the school will make a full refund of all charges paid for that program. If the school cancels or discontinues a course or educational program in which you are enrolled after your start date, the school will make a full refund of all unused charges paid for that program.



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School Performance Fact Sheet
CALENDAR YEARS 2018 and 2019
Business English for Entrepreneurs Program (216 hour program)*

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2018 | 0 | 0 | 0 | N/A |
| 2019 | 17 | 17 | 16 | 94% |

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates: We do not offer job placement as our students are not eligible for employment in the USA. The following tables are required by the BPPE.

Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2018 | 0 | 0 | N/A | N/A | N/A |
| 2019 | 17 | 16 | N/A | N/A | N/A |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Self-Employed/Freelance Positions

| Calendar Year | Graduates Employed Who Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |



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Institutional Employment

| Calendar Year | Graduates Employed in the Field Who are Employed by the Institution, an Employer Owned by the Institution, or an Employer that Shares Ownership with the Institution | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |

Student's Initials: [redacted] Date: [redacted]

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates: We do not offer job placement and therefore our students do not take any state licensing exams.

The following table is required by the BPPE.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Graduates | Number of Graduates Taking Exam | Number who Passed 1st Available Exam | Number who Failed 1st Available Exam | Passage Rate |
|---------------|---------------------|---------------------------------|--------------------------------------|--------------------------------------|--------------|
| 2018 | 0 | N/A | N/A | N/A | N/A |
| 2019 | 16 | N/A | N/A | N/A | N/A |

Student's Initials: [redacted] Date: [redacted]

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information: Our students are not eligible for employment in the USA, so we cannot provide any wage or salary information. The following table is required by the BPPE.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,001 | \$35,001 | \$40,001 | \$45,001 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|---------------|---------------|---------------|---------------|--------------------------------|
| | | | – \$25,000 | – \$40,000 | – \$45,000 | – \$50,000 | |
| 2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: [redacted] Date: [redacted]

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2019: \$4,900 for 216 hours of study (12 weeks). Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: N/A--program approved December 2018.

Student's Initials: [redacted] Date: [redacted]

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Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Street, Suite 225 Sacramento, CA 98534, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name (please print)

Student Signature Date

School Official Date

* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 12/11/2018. As of 01/01/2021, two full years of data for this program will be available.

The following are the definitions for the School Performance Fact Sheet:

-“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

-“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

-“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

-“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

-“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

-“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

-“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

-“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

-“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six



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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

-“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

-“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

-“First Available Exam Date” is the date for the first available exam after a student completed a program.

-“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

-“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

-“Salary” is as reported by graduate or graduate’s employer.

-“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL. You have the right to cancel the enrollment agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.

Cancellation shall occur when you give written notice of cancellation at the address of the Institution shown on the top of this Agreement. You can do this by mail, hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND INFORMATION. You may withdraw from the program through 60% of your period of financial obligation and receive a prorated refund for the unused portion of the tuition. Your period of financial obligation is indicated on your enrollment agreement. After you study for 60% of your period of financial obligation, no refund is available. For example, if you enrolled for and paid for 12 weeks of study (48 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 8th week (29 class days of financial obligation). After the first day of the 8th week there would be no refund available ($29/48 = 60.4\%$ = over 60% of period of financial obligation). If after your original 12 weeks you extended your studies for 4 additional weeks and paid tuition for these 4 weeks (16 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 3rd week (9 class days of financial obligation). After the first day of the 3rd week there would be no refund available ($10/16 = 62.5\%$ = over 60% of period of financial obligation).

Prorated refunds are calculated by the day based on your last date of attendance (LDA). For in-person students, the last date of attendance (LDA) is defined as the date on which the student last attended class. For online students the last date of attendance (LDA) is defined as the date on which the student attended their last synchronous class session or the date on which they submitted their last asynchronous assignment, whichever occurred last. Refunds will be paid within 45 calendar days of your withdrawal. Refunds will be paid within 45 calendar days of your withdrawal.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. The application fee is nonrefundable. If you received a discount for enrolling in and paying for a set number of weeks in advance and withdraw early, your discount will be deducted from the amount refunded. You lose the discount if you withdraw early after one or more weeks of enrollment. Commission paid to agencies is also deducted from the refund amount.



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Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy above will be used to calculate your refund. Any refund due will be paid within 45 days of your automatic withdrawal.

If the school cancels or discontinues a course or educational program in which you are enrolled before your start date, the school will make a full refund of all charges paid for that program. If the school cancels or discontinues a course or educational program in which you are enrolled after your start date, the school will make a full refund of all unused charges paid for that program.



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**School Performance Fact Sheet
 CALENDAR YEARS 2018 and 2019
 University Preparation Program (2,112 hour program)***

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2018 | 1 | 1 | 1 | 100% |
| 2019 | 4 | 4 | 3 | 75% |

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates: We do not offer job placement as our students are not eligible for employment in the USA. The following tables are required by the BPPE.

Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2018 | 1 | 1 | N/A | N/A | N/A |
| 2019 | 4 | 3 | N/A | N/A | N/A |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Self-Employed/Freelance Positions

| Calendar Year | Graduates Employed Who Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |



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Institutional Employment

| Calendar Year | Graduates Employed in the Field Who are Employed by the Institution, an Employer Owned by the Institution, or an Employer that Shares Ownership with the Institution | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |

Student's Initials: Date:

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License Examination Passage Rates: We do not offer job placement and therefore our students do not take any state licensing exams.

The following table is required by the BPPE.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Graduates | Number of Graduates Taking Exam | Number who Passed 1st Available Exam | Number who Failed 1st Available Exam | Passage Rate |
|---------------|---------------------|---------------------------------|--------------------------------------|--------------------------------------|--------------|
| 2018 | 1 | N/A | N/A | N/A | N/A |
| 2019 | 3 | N/A | N/A | N/A | N/A |

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information: Our students are not eligible for employment in the USA, so we cannot provide any wage or salary information. The following table is required by the BPPE.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,001 | \$35,001 | \$40,001 | \$45,001 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|----------|----------|----------|----------|--------------------------------|
| | | | - | - | - | - | |
| | | | \$25,000 | \$40,000 | \$45,000 | \$50,000 | |
| 2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2019: \$33,700 for 2112 hours of study (96 weeks). Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$33,700 for 2112 hours of study (96 weeks). Total charges may be higher for students that do not complete on time.

Student's Initials: Date:

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Students at English Language Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: Date:

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Student Name (please print)

Student Signature Date

School Official Date

* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 03/25/2016. As of 01/01/2021, two full years of data for this program will be available.

The following are the definitions for the School Performance Fact Sheet:

-“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

-“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

-“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

-“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

-“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

-“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

-“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

-“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

-“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six



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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

-“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

-“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

-“First Available Exam Date” is the date for the first available exam after a student completed a program.

-“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

-“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

-“Salary” is as reported by graduate or graduate’s employer.

-“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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Cancellation shall occur when you give written notice of cancellation at the address of the Institution shown on the top of this Agreement. You can do this by mail, hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND INFORMATION. You may withdraw from the program through 60% of your period of financial obligation and receive a prorated refund for the unused portion of the tuition. Your period of financial obligation is indicated on your enrollment agreement. After you study for 60% of your period of financial obligation, no refund is available. For example, if you enrolled for and paid for 12 weeks of study (48 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 8th week (29 class days of financial obligation). After the first day of the 8th week there would be no refund available ($29/48 = 60.4\%$ = over 60% of period of financial obligation). If after your original 12 weeks you extended your studies for 4 additional weeks and paid tuition for these 4 weeks (16 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 3rd week (9 class days of financial obligation). After the first day of the 3rd week there would be no refund available ($10/16 = 62.5\%$ = over 60% of period of financial obligation).

Prorated refunds are calculated by the day based on your last date of attendance (LDA). For in-person students, the last date of attendance (LDA) is defined as the date on which the student last attended class. For online students the last date of attendance (LDA) is defined as the date on which the student attended their last synchronous class session or the date on which they submitted their last asynchronous assignment, whichever occurred last. Refunds will be paid within 45 calendar days of your withdrawal. Refunds will be paid within 45 calendar days of your withdrawal.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. The application fee is nonrefundable. If you received a discount for enrolling in and paying for a set number of weeks in advance and withdraw early, your discount will be deducted from the amount refunded. You lose the discount if you withdraw early after one or more weeks of enrollment. Commission paid to agencies is also deducted from the refund amount.



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Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy above will be used to calculate your refund. Any refund due will be paid within 45 days of your automatic withdrawal.

If the school cancels or discontinues a course or educational program in which you are enrolled before your start date, the school will make a full refund of all charges paid for that program. If the school cancels or discontinues a course or educational program in which you are enrolled after your start date, the school will make a full refund of all unused charges paid for that program.



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**School Performance Fact Sheet
 CALENDAR YEARS 2018 and 2019
 ESL + TOEFL Program (1728 hour program)**

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2018 | 0 | 0 | 0 | N/A |
| 2019 | 0 | 0 | 0 | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates: We do not offer job placement as our students are not eligible for employment in the USA. The following tables are required by the BPPE.

Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2018 | 0 | 0 | N/A | N/A | N/A |
| 2019 | 0 | 0 | N/A | N/A | N/A |

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calendar Year | Graduates Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Single Position vs. Concurrent Aggregated Position

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A |

Self-Employed/Freelance Positions

| Calendar Year | Graduates Employed Who Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |



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Institutional Employment

| Calendar Year | Graduates Employed in the Field Who are Employed by the Institution, an Employer Owned by the Institution, or an Employer that Shares Ownership with the Institution | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2018 | N/A | N/A |
| 2019 | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates: We do not offer job placement and therefore our students do not take any state licensing exams.

The following table is required by the BPPE.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

| Calendar Year | Number of Graduates | Number of Graduates Taking Exam | Number who Passed 1st Available Exam | Number who Failed 1st Available Exam | Passage Rate |
|---------------|---------------------|---------------------------------|--------------------------------------|--------------------------------------|--------------|
| 2018 | 0 | N/A | N/A | N/A | N/A |
| 2019 | 0 | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information: Our students are not eligible for employment in the USA, so we cannot provide any wage or salary information. The following table is required by the BPPE.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

| Calendar Year | Graduates Available for Employment | Graduates Employed in the Field | \$20,001 | \$35,001 | \$40,001 | \$45,001 | No Salary Information Reported |
|---------------|------------------------------------|---------------------------------|----------|----------|----------|----------|--------------------------------|
| | | | - | - | - | - | |
| | | | \$25,000 | \$40,000 | \$45,000 | \$50,000 | |
| 2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 2019 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2019: \$18,340 for 1728 hours of study (96 weeks). Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2018: \$18,340 for 1728 hours of study (96 weeks). Total charges may be higher for students that do not complete on time

Student's Initials: _____ Date: _____

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Students at English Language Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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Student Name (please print) _____

Student Signature _____ Date _____

School Official _____ Date _____

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-“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

-“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

-“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

-“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

-“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

-“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

-“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

-“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

-“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

-“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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-“First Available Exam Date” is the date for the first available exam after a student completed a program.

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-“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

-“Salary” is as reported by graduate or graduate’s employer.

-“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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Cancellation shall occur when you give written notice of cancellation at the address of the Institution shown on the top of this Agreement. You can do this by mail, hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND INFORMATION. You may withdraw from the program through 60% of your period of financial obligation and receive a prorated refund for the unused portion of the tuition. Your period of financial obligation is indicated on your enrollment agreement. After you study for 60% of your period of financial obligation, no refund is available. For example, if you enrolled for and paid for 12 weeks of study (48 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 8th week (29 class days of financial obligation). After the first day of the 8th week there would be no refund available ($29/48 = 60.4\%$ = over 60% of period of financial obligation). If after your original 12 weeks you extended your studies for 4 additional weeks and paid tuition for these 4 weeks (16 class days of financial obligation), you could withdraw and receive a prorated refund through the first day of the 3rd week (9 class days of financial obligation). After the first day of the 3rd week there would be no refund available ($10/16 = 62.5\%$ = over 60% of period of financial obligation).

Prorated refunds are calculated by the day based on your last date of attendance (LDA). For in-person students, the last date of attendance (LDA) is defined as the date on which the student last attended class. For online students the last date of attendance (LDA) is defined as the date on which the student attended their last synchronous class session or the date on which they submitted their last asynchronous assignment, whichever occurred last. Refunds will be paid within 45 calendar days of your withdrawal. Refunds will be paid within 45 calendar days of your withdrawal.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. The application fee is nonrefundable. If you received a discount for enrolling in and paying for a set number of weeks in advance and withdraw early, your discount will be deducted from the amount refunded. You lose the discount if you withdraw early after one or more weeks of enrollment. Commission paid to agencies is also deducted from the refund amount.



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Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy above will be used to calculate your refund. Any refund due will be paid within 45 days of your automatic withdrawal.

If the school cancels or discontinues a course or educational program in which you are enrolled before your start date, the school will make a full refund of all charges paid for that program. If the school cancels or discontinues a course or educational program in which you are enrolled after your start date, the school will make a full refund of all unused charges paid for that program.