

Computer Applications Program Length: 520 Hours On

Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	3	2	2	2
2019	6	4	4	4

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	3	2	0	100
2019	6	4	4	100

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	3	2	2	2	100
2019	6	4	4	4	100

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-6011 Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	2	2
2019	1	3	4

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	2	0	2
2019	3	1	4

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	2
2019	0	4

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
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2018	0	2
2019	0	4

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018					
2019					

Licensing is not a goal of this program

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	2	2	0	0	0	0	2
2019	4	4	0	0	0	1	3

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Micro-Easy Vocational Institute
3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949

www.micro-easy.com

Total Charges for the program for students completing on-time in 2018: \$ 4,999 Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019 \$ 4,999 Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. Federal Student Loan Debt

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897. I have read and understand this School Performance Fact Sheet.

The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

_____ Date: _____

Student Signature

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

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www.micro-easy.com

“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

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“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute
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STUDENT'S RIGHT TO CANCEL

Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

School Performance Fact Sheet
 Calendar Years 2018 & 2019
 Business Information Technology for Administrative Assistant
 Program Length: 306 Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	1	1	1	1

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	1	1	1	100

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. **Job Placement Rates** (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0
2019	1	1	1	1	100

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 www.micro-easy.com

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1152, 43-6014

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	1	1

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	1	0	1

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	1

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	1

Student Initials: _____ Date: _____

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License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018					
2019					

Licensing is not a goal of this program

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	1	1	0	0	0	0	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 3,899

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 3,899

Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time

to read and understand the information. Federal Student Loan

Debt

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S.

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Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

_____ Date: _____

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

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“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

School Performance Fact Sheet
 Calendar Years 2018 & 2019

Business IT for Intermediate Administrative Assistant
 Program Length: 175 Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0

2019	0	0	0	0	0
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The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-6014

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018					
2019					

Licensing is not a goal of this program

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

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Student Initials: _____ Date: _____

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Phone: (510) 262-9949
www.micro-easy.com

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 3,950 Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 3,950 Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

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Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

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Student Name - Print

Date: _____

Student Signature

School Official _____ Date _____

Definitions

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“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

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“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

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“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

Cancellation and Refund Policies

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School Performance Fact Sheet
 Calendar Years 2018 & 2019

A+ Computer Technician Program Length: 520 Hours On Time

Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0
2019	0	0	0	0	0

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)
Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

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License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018	0	0	0	0	0
2019	0	0	0	0	0

Licensing is not a goal of this program

Student Initials: _____ Date: _____
 Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____
 Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 6,000 Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 6,000 Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____
 Initial only after you have had sufficient time to

read and understand the information. Federal Student Loan Debt

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S.

Micro-Easy Vocational Institute
3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949

www.micro-easy.com

Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

_____ Date: _____
Student Signature

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

Micro-Easy Vocational Institute
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Phone: (510) 262-9949
www.micro-easy.com

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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Micro-Easy Vocational Institute
3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949
www.micro-easy.com

STUDENT'S RIGHT TO CANCEL

Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

School Performance Fact Sheet
 Calendar Years 2018 & 2019

Business Information Technology for Customer Service Rep
 Program Length: 210 Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0

Micro-Easy Vocational Institute
 3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949
 www.micro-easy.com

2019	0	0	0	0	0
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The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-4051

Micro-Easy Vocational Institute
 3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949
 www.micro-easy.com

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)
 Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018					
2019					

Licensing is not a goal of this program

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

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Phone: (510) 262-9949

www.micro-easy.com

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to

read and understand the information. **Cost of Educational Program:**

Total Charges for the program for students completing on-time in 2018: \$ 3,849 Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 3,849 Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to

read and understand the information. **Federal Student Loan Debt**

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S.

Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to

read and understand the information. This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897. I have read and understand this School Performance Fact Sheet.

The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

_____ Date: _____

Student Signature

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

Micro-Easy Vocational Institute
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“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

Micro-Easy Vocational Institute
3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949
www.micro-easy.com

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam
Rd., El Sobrante CA 94803 www.micro-easy.com

STUDENT'S RIGHT TO CANCEL

Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation.

School Performance Fact Sheet
Calendar Years 2018 & 2019

Business IT for Intermediate Customer Service Rep
Program Length: 165 Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0

2019	0	0	0	0	0
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The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-4051

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0

2019	0	0
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Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018	0	0	0	0	0
2019	0	0	0	0	0

Licensing is not a goal of this program

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 3,949 Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 3,949 Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam
Rd., El Sobrante CA 94803 www.micro-easy.com

Initial only after you have had sufficient time
to read and understand the information.

Federal Student Loan Debt

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, P: 888.370.7589 or 916.574.8900, F: 916.263.1897

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

_____ Date: _____
Student Signature

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam
Rd., El Sobrante CA 94803 www.micro-easy.com

Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

School Performance Fact Sheet
Calendar Years 2018 & 2019

Network Technician Program Length: 216 Hours On Time

Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0
2019	0	0	0	0	0

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1152

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field

2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018					
2019					

Licensing is not a goal of this program

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 6,459

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 6,459

Total charges may be higher for students that do not complete on-time.

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam
Rd., El Sobrante CA 94803 www.micro-easy.com

Student Initials: _____ Date: _____
Initial only after you have had sufficient time
to read and understand the information.

Federal Student Loan Debt

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, P: 888.370.7589 or 916.574.8900, F: 916.263.1897

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature Date: _____

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates unavailable for employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT’S RIGHT TO CANCEL

Cancellation and Refund Policies

Micro-Easy Vocational Institute Phone: (510) 262-9949 3851 San Pablo Dam
Rd., El Sobrante CA 94803 www.micro-easy.com

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

School Performance Fact Sheet
Calendar Years 2018 & 2019

Web Master Program Length: 520 Hours On Time

Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	0	0	0	0
2019	0	0	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information. Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0
2019	0	0	0	0	0

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The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1134

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____
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 to read and understand the information.

License Examination Passage Rates (continually administered examinations)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018	0	0	0	0	0
2019	0	0	0	0	0

Licensing is not a goal of this program

Student Initials: _____ Date: _____
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Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____
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Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 7,599 Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2019: \$ 7,599 Total charges may be higher for students that do not complete on-time.

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Student Initials: _____ Date: _____
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Federal Student Loan Debt

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____
Initial only after you have had sufficient time
to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897. I have read and understand this School Performance Fact Sheet.

The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

_____ Date: _____
Student Signature

School Official _____ Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

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“Students Available for Graduation” “Students available for graduation” means the cohort population minus the number of students unavailable for graduation.

“Number of Graduates” means the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

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