



Academy for Professional Development
3421 Tully Road Suite H
Modesto Ca 95350
(209) 300-7822

School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting.

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	2	2	2	100.00%
2018	0	0	0	0.00%

Students Initials _____ Date: _____

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

Students Completing Within 150% of the Published Program Length

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	2	2	2	100.00%
2018	0	0	0	0.00%

Students Initials _____ Date: _____

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calander Year	Number of Students Who Began The Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	2	2	2	2	100.00%
2018	0	0	0	0	0.00%

You may obtain from the insitution a list of the employment positions determined to be in the field for which a student received education training.

Students Initials _____ Date: _____

Students Initials _____ Date: _____

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Academy for Professional Development, 3421 Tully Road, Suite H. Modesto Ca 95350. www.afpdus.com



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School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calander Year	Graduate Employed in the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	2	2
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calander Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	2	0	2
2018	0	0	0



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School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

Self-Employed / Freelance Positions

Calander Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	2	2
2018	0	0

Institutional Employment

Calander Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with	Total Graduates Employed in the Field
2019	0	2
2018	0	0

Students Initials _____ Date: _____



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School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

License Examination Passage Rates (included data for the two calander years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	2	2	2	0	100.00%
2018	0	0	0	0	0.00%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # 0 graduates.

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Physical Security Specialist - 210 Hours

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Information Reported
2019	2	2	0	0	0	2	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2018: \$13,00.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2019: \$13,000.00

Total charges may be higher for students that do not complete on time. Total charges for the program for students completing on-time in 2019

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name

School Official

Student Signature

Date

Date



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School Performance Fact Sheet 2019 and 2018

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
 - “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
 - “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
 - “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
 - “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
 - “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
 - “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
 - “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
-
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
 - “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
 - “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
 - “First Available Exam Date” is the date for the first available exam after a student completed a program.
 - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

-
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
 - Salary” is as reported by graduate or graduate’s employer.
 - “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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Physical Security Specialist - 210 Hours

STUDENT'S RIGHT TO CANCEL

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

– Caption shall state “STUDENT’S RIGHT TO CANCEL” in bolded 14 point type

Cancellation and Refund Policy

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund based on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student’s withdrawal or cancellation. The refund will be prorated if the student withdraws after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional



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School Performance Fact Sheet 2019 and 2018

Cancellation and Refund Policy Continued

Withdrawal Procedure:

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.



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School Performance Fact Sheet 2018 and 2019

APICS Certified in Inventory and Production Management (CIPM)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0.00%
2019	0	0	0	0.00%

Students Initials _____ Date: _____

**Included if the program is more than one year in length.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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School Performance Fact Sheet 2018 and 2019

APICS Certified in Inventory and Production Management (CIPM)

Students Completing Within 150% of the Published Program Length

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	0	0	0	0.00%
2019	0	0	0	0.00%

Students Initials _____ Date: _____

**Included if the program is more than one year in length.

Students Initials _____ Date: _____

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School Performance Fact Sheet 2018 and 2019

APICS Certified in Inventory and Production Management (CIPM)

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calander Year	Number of Students Who Began The Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0.00%
2019	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. WWW.academyforprofessionaldevelopment.com



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APICS Certified in Inventory and Production Management (CIPM)

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calander Year	Graduate Employed in the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Position

Calander Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0



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Self-Employed / Freelance Positions

Calander Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calander Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Students Initials _____ Date: _____

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School Performance Fact Sheet 2018 and 2019

APICS Certified in Inventory and Production Management (CIPM)

License Examination Passage Rates (included data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from N/A graduates.

Students Initials _____ Date: _____

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School Performance Fact Sheet 2018 and 2019

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials _____ Date: _____

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2018: \$5500.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2019: \$5500.00

Total charges may be higher for students that do not complete on time.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials _____ Date: _____

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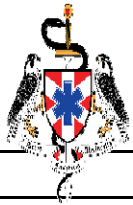
Student Name

School Official

Student Signature

Date

Date



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School Performance Fact Sheet 2018 and 2019

Definitions

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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the

examination results for the first examination available after a student completes an applicable educational program.

- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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School Performance Fact Sheet 2018 and 2019

STUDENT'S RIGHT TO CANCEL

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.
– Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

Cancellation and Refund Policy

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund base on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student's withdrawal or cancellation. The refund will be prorated if the student withdrawals after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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School Performance Fact Sheet 2018 and 2019

***Cancellation and Refund Policy Continued
Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.



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School Performance Fact Sheet 2018 and 2019

APICS Certified Supply Chain Logistics & Distribution Management

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting.

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0.00%
2019	0	0	0	0.00%

Students Initials _____ Date: _____

**Included if the program is more than one year in length.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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School Performance Fact Sheet 2018 and 2019

APICS Certified Supply Chain Logistics & Distribution Management

Students Completing Within 150% of the Published Program Length

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	0	0	0	0.00%
2019	0	0	0	0.00%

Students Initials _____ Date: _____

**Included if the program is more than one year in length.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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School Performance Fact Sheet 2018 and 2019

APICS Certified Supply Chain Logistics & Distribution Management

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calander Year	Number of Students Who Began The Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0.00%
2019	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. WWW.academyforprofessionaldevelopment.com



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APICS Certified Supply Chain Logistics & Distribution Management

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calander Year	Graduate Employed in the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Position

Calander Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0



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School Performance Fact Sheet 2018 and 2019

APICS Certified Supply Chain Logistics & Distribution Management

Self-Employed / Freelance Positions

Calander Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calander Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Students Initials _____ Date: _____

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School Performance Fact Sheet 2018 and 2019

APICS Certified Supply Chain Logistics & Distribution Management

License Examination Passage Rates (included data for the two calander years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # N/A graduates.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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APICS Certified Supply Chain Logistics & Distribution Management

School Performance Fact Sheet 2018 and 2019

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFPD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials _____ Date: _____

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2018: \$1,800.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2019: \$1,800.00

Total charges may be higher for students that do not complete on time.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name

School Official

Student Signature

Date

Date



Academy for Professional Development
3421 Tully Road Suite H
Modesto Ca 95350
(209) 300-7822

APICS Certified Supply Chain Logistics & Distribution Management

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



Academy for Professional Development
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APICS Certified Supply Chain Logistics & Distribution Management

STUDENT'S RIGHT TO CANCEL

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

– Caption shall state “STUDENT'S RIGHT TO CANCEL” in bolded 14 point type

Cancellation and Refund Policy

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund base on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student's withdrawal or cancellation. The refund will be prorated if the student withdrawals after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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School Performance Fact Sheet 2018 and 2019

APICS Certified Supply Chain Logistics & Distribution Management

***Cancellation and Refund Policy Continued
Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.



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(209) 300-7822

email: info@afpdus.com web address: www.afpdus.com

School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting.

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	90	90	73	81.11%
2018	98	80	73	91.25%

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calander Year	Number of Students Who Began The Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	90	73	26	8	30.77%
2018	98	73	34	7	20.59%

You may obtain from the insitution a list of the employment positions determined to be in the field for which a student received education training. By calling us at, 209-300-7822 or emailing us at, info@afpdus.com

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calander Year	Graduate Employed in the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	8	8
2018	0	7	7

Single Position vs. Concurrent Aggregated Position

Calander Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	8	0	8
2018	7	0	7

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School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200

Self-Employed / Freelance Positions

Calander Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	8
2018	0	7

Institutional Employment

Calander Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the	Total Graduates Employed in the Field
2019	0	8
2018	0	7

Students Initials _____ Date: _____

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:
 This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____

Date: _____



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School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200

License Examination Passage Rates (included data for the two calander years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	73	33	26	7	78.79%
2018	73	46	34	12	73.91%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # 0 graduates.

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Information Reported
2019	24	8	0	10	2	3	7
2018	34	7	0	7	0	0	27

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: \$1985.00 Total charges might be hire for students who did not complete on time. Total
charges for the program for students completing on-time in 2019: \$1985.00 Additional charges may be incurred if the program is not completed on-time.

Students Initials _____ Date: _____

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Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials _____ Date: _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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Student Name

School Official

Student Signature

Date

Date



Academy for Professional Development

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School Performance Fact Sheet 2019 and 2018

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
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School Performance Fact Sheet 2019 and 2018

Emergency Medical Technician 200
STUDENT'S RIGHT TO CANCEL

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

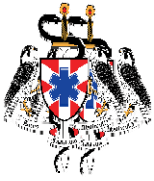
– Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

Cancellation and Refund Policy

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund based on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student's withdrawal or cancellation. The refund will be prorated if the student withdraws after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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School Performance Fact Sheet 2019 and 2018

Executive Protection specialist 80 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	4	4	4	100.00%
2018	2	2	2	100.00%

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Executive Protection specialist 80 Hours

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calander Year	Number of Students Who Began The Program	Number of Graduates	Graduates Available	Graduates Employed in the	Placement Rate % Employed in the Field
2019	4	4	4	2	50.00%
2018	2	2	2	0	0.00%

You may obtain from the insitution a list of the employment positions determined to be in the field for which a student received education training. By calling us at, 209-300-7822 or emailing us at, info@afpdus.com

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Executive Protection specialist 80 Hours

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calander Year	Graduate Employed in the Field	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	2	2	2
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calander Year	Graduates Employed in the	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	2	0	2
2018	0	0	0

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Executive Protection specialist 80 Hours

Self-Employed / Freelance Positions

Calander Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	2
2018	0	0

Institutional Employment

Calander Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	2
2018	0	0

Students Initials _____ Date: _____

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's

Initials: _____

Date: _____

Only initial after you have had sufficient time to read and understand the information



**Academy for Professional Development
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Modesto Ca 95350**

School Performance Fact Sheet 2019 and 2018

Executive Protection specialist 80 Hours

License Examination Passage Rates (included data for the two calander years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates	Number Who Passed	Number Who Failed First Available Exam	Passage Rate
2019	4	4	4	0	100.00%
2018	2	2	0	0	100.00%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # 0 graduates.

Students Initials _____ Date: _____

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School Performance Fact Sheet 2019 and 2018

Executive Protection specialist 80 Hours

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Information Reported
2019	4	2	0	0	0	1	3
2018	2	2	0	0	0	1	1

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFPD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2018: \$2,500.00 Total charges might be hire for students who did not complete on time.

Total charges for the program for students completing on-time in 2019: \$2,500.00 Additional charges may be incurred if the program is not completed on-time.

Students Initials _____ Date: _____

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Student Name

School Official

Student Signature

Date

Date



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School Performance Fact Sheet 2019 and 2018

Definitions

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-
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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.



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Executive Protection specialist 80 Hours

STUDENT'S RIGHT TO CANCEL

- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
 - Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

Cancellation and Refund Policy

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund base on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student’s withdrawal or cancellation. The refund will be prorated if the student withdrawals after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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APICS Supply Chain Professional

On-Time Completion Rates (Graduation Rates)
Includes data for the two calendar years prior to reporting.

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	0	0	0	0.00%
2019	0	0	0	0.00%

Students Initials _____ Date: _____

**Included if the program is more than one year in length.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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Students Completing Within 150% of the Published Program Length

Calander Year	Number of Students Who Began The Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	0	0	0	0.00%
2019	0	0	0	0.00%

Students Initials _____ Date: _____

**Included if the program is more than one year in length.

Students Initials _____ Date: _____

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APICS Supply Chain Professional

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calander Year	Number of Students Who Began The Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	0	0	0	0	0.00%
2019	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. WWW.academyforprofessionaldevelopment.com



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APICS Supply Chain Professional

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calander Year	Graduate Employed in the Field 20-29 Hours Per	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Position

Calander Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0



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Self-Employed / Freelance Positions

Calander Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Institutional Employment

Calander Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with	Total Graduates Employed in the Field
2018	0	
2019	0	

Students Initials _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFPD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials _____ Date: _____

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2018: \$4115.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2019: \$4115.00

Total charges may be higher for students that do not complete on time.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name

School Official

Student Signature

Date

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.



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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
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STUDENT'S RIGHT TO CANCEL

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

– Caption shall state “STUDENT’S RIGHT TO CANCEL” in bolded 14 point type

Cancellation and Refund Policy

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- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

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Cancellation and Refund Policy Continued

Withdrawal Procedure:

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.