

42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2018 & 2019

Associate of Science in Music Performance – 6 Quarters

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	1	1	1	100%
2019	4	4	2	50%

Student's Initials: _	Date: _	
Initial only after you	ı have had suffi	cient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	1	1	1	100%
2019	4	4	2	50%

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

Published: 11/04/2020

Page 1 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Job Placement Rates (includes data for the two calendar years prior reporting)

Calendar Year	Number of Students Who Began the Program	Number Of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	1	1	1	0	0%
2019	4	2	2	1	50%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	0	0	0
2019	1	0	1

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	1	0	1

Published: 11/04/2020

Page 2 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Self-Employed / Freelance Positions

Calendar Year	Graduates who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	1	1

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	_ Date:
Initial only after you have ha	ad sufficient time to read and understand the information

Published: 11/04/2020

Page 3 of 8



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 2018-2019 graduates.

Student's Initials:	Date:			
Initial only after yo	u have had sufficient tin	ne to read and	understand the i	information.

Published: 11/04/2020

Page 4 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	No Salary Information Reported
2018	1	0	0	0	0	0	0
2019	2	1	0	0	0	0	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials:	Date:	
Initial only after you hav	e had sufficient time to	read and understand the information.
	Cost of	<u>f Educational Program</u>
Total charges for the progincurred if the program is		ting on-time in 2018 & 2019: \$35,700.00. Additional charges may be
Student's Initials: Initial only after you hav		read and understand the information.

Published: 11/04/2020

Page **5** of **8**



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Students at California College of Music are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs

Student's Initials: Date: Initial only after you have had sufficient time to	o read and understand the information.
	Postsecondary Education. Regardless of any information you may s, starting salaries, or license exam passage rates, this fact sheet state law.
, ,	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd Ste 225, Sacramento, CA ber (888) 370-7589 or by fax (916) 263-1897.
Student Name – Print	
 Student Signature	Date
School Official	 Date

Published: 11/04/2020

Page 6 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Published: 11/04/2020

Page 7 of 8

california college of music

CALIFORNIA COLLEGE OF MUSIC

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STUDENT'S RIGHT TO CANCEL

Every student has the right to cancel a program and obtain a refund by providing written notice to the CCM Director.

The student has the right to cancel their Enrollment Agreement and obtain a full refund (minus the application fee and all other clearly stated non-refundable fees) by providing written notice of cancellation to the CCM Director *before 5:00 p.m.* on the first day of instruction or the seventh day after enrollment, whichever is later. If the student pays tuition but does not show up for class during the entire first week of the quarter (a type of cancellation known as a "no-show"), the student will be issued a full refund (minus the application fee and all other non-refundable fees) and will be automatically removed from their classes. The student may return their printed curricula and books in new, unused condition for a refund by the end of the cancellation period. If the student fails to return the supplies, equipment, and/or books, in good condition within the cancellation period, the institution may keep that portion of the monies paid equal to the cost, and shall only refund the remaining balance. Students may be charged for used textbooks, supplies, equipment, and maintenance fees if applicable. The institution will make refunds within 45 days from the date of notice of cancellation. If CCM cancels or discontinues a program subsequent to a student's enrollment, the College will refund all monies paid by the student, minus the application fee.

Withdrawal is the voluntary departure from a program of study at any time after 5:00pm on the first day of the first quarter of the program. Every student has the right to withdraw at any time once a program has begun, and, if 60% or less of the program has been completed measured in clock hours, shall receive a pro rata refund (minus the application fee and all other clearly stated nonrefundable fees). The pro rata refund shall be calculated using the last day of attendance (LDA), and all refunds shall be issued within forty-five (45) days from the date of determination (DOD), the date the student gives the College notice of withdrawal. In any withdrawal, the student is obligated to pay for all educational services rendered, any unreturned equipment, and material/maintenance fees for the quarters attended. The College may also retain a withdrawal fee up to a maximum of \$250 (including the application fee). For international students who are in the country carrying a student visa and an I-20, withdrawals must be made in writing with the CCM Director. All students must submit in writing a notice of intent to withdraw to the admissions coordinator, and notify their instructor of their wish to withdraw. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. A student who is absent for more than 10 consecutive days of instruction shall be considered a withdrawal, unless that student has received a leave of absence from CCM.

The student's pro rata refund shall be a percentage of the full amount of tuition paid, representing instruction paid for but not received. This percentage is calculated by dividing the number of hours remaining in the program (those hours not yet attended) by the total number of hours in the program. When determining the number of hours completed by the student. If the student withdraws after completing more than 60% of the scheduled clock hours, the College will retain 100% of tuition.

Published: 11/04/2020

Page 8 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2018 & 2019

Certificate in Music Performance – 4 Quarters

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	7	7	7	100%
2019	10	10	9	90%

Student's Initials: _	Date:	
Initial only after you	u have had sufficient	time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	7	7	7	100%
2019	10	10	9	90%

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

Published: 11/04/2020

Page 1 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Job Placement Rates (includes data for the two calendar years prior reporting)

Calendar Year	Number of Students Who Began the Program	Number Of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	7	7	4	3	75%
2019	10	9	6	4	67%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	2	1	3
2019	3	0	4

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	2	1	3
2019	3	1	4

Published: 11/04/2020

Page 2 of 8





42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Self-Employed / Freelance Positions

Calendar Year	Graduates who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	3
2019	1	4

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	3
2019	1	4

Student's Initials:	_ Date:
Initial only after you have h	and sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

Published: 11/04/2020

Page 3 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 2018-2019 graduates.

Student's Initials:	Date:			
Initial only after yo	u have had sufficient tin	ne to read and	understand the i	information.

Published: 11/04/2020

Page 4 of 8



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	No Salary Information Reported
2018	4	3	1	0	0	0	2
2019	6	4	1	0	0	0	3

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials:	Date:	
Initial only after you hav	e had sufficient time	e to read and understand the information.
	<u>Cost</u>	t of Educational Program
Total charges for the progincurred if the program is	·	pleting on-time in 2018 & 2019: \$23,900.00. Additional charges may be
Student's Initials: Initial only after you hav		e to read and understand the information.

Published: 11/04/2020

Page 5 of 8



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Student's Initials: Date: Initial only after you have had sufficient time to	o read and understand the information.
	Postsecondary Education. Regardless of any information you may s, starting salaries, or license exam passage rates, this fact sheet state law.
, ,	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd Ste 225, Sacramento, CA ber (888) 370-7589 or by fax (916) 263-1897.
Student Name – Print	
 Student Signature	Date
School Official	 Date

Published: 11/04/2020

Page 6 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Definitions

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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Published: 11/04/2020

Page 7 of 8

california college of music

CALIFORNIA COLLEGE OF MUSIC

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STUDENT'S RIGHT TO CANCEL

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The student has the right to cancel their Enrollment Agreement and obtain a full refund (minus the application fee and all other clearly stated non-refundable fees) by providing written notice of cancellation to the CCM Director *before 5:00 p.m.* on the first day of instruction or the seventh day after enrollment, whichever is later. If the student pays tuition but does not show up for class during the entire first week of the quarter (a type of cancellation known as a "no-show"), the student will be issued a full refund (minus the application fee and all other non-refundable fees) and will be automatically removed from their classes. The student may return their printed curricula and books in new, unused condition for a refund by the end of the cancellation period. If the student fails to return the supplies, equipment, and/or books, in good condition within the cancellation period, the institution may keep that portion of the monies paid equal to the cost, and shall only refund the remaining balance. Students may be charged for used textbooks, supplies, equipment, and maintenance fees if applicable. The institution will make refunds within 45 days from the date of notice of cancellation. If CCM cancels or discontinues a program subsequent to a student's enrollment, the College will refund all monies paid by the student, minus the application fee.

Withdrawal is the voluntary departure from a program of study at any time after 5:00pm on the first day of the first quarter of the program. Every student has the right to withdraw at any time once a program has begun, and, if 60% or less of the program has been completed measured in clock hours, shall receive a pro rata refund (minus the application fee and all other clearly stated nonrefundable fees). The pro rata refund shall be calculated using the last day of attendance (LDA), and all refunds shall be issued within forty-five (45) days from the date of determination (DOD), the date the student gives the College notice of withdrawal. In any withdrawal, the student is obligated to pay for all educational services rendered, any unreturned equipment, and material/maintenance fees for the quarters attended. The College may also retain a withdrawal fee up to a maximum of \$250 (including the application fee). For international students who are in the country carrying a student visa and an I-20, withdrawals must be made in writing with the CCM Director. All students must submit in writing a notice of intent to withdraw to the admissions coordinator, and notify their instructor of their wish to withdraw. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. A student who is absent for more than 10 consecutive days of instruction shall be considered a withdrawal, unless that student has received a leave of absence from CCM.

The student's pro rata refund shall be a percentage of the full amount of tuition paid, representing instruction paid for but not received. This percentage is calculated by dividing the number of hours remaining in the program (those hours not yet attended) by the total number of hours in the program. When determining the number of hours completed by the student. If the student withdraws after completing more than 60% of the scheduled clock hours, the College will retain 100% of tuition.

Published: 11/04/2020

Page 8 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2018 & 2019

Certificate in Songwriting & Music Production – 4 Quarters

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	8	8	5	63%
2019	3	3	3	100%

Student's Initials:	: Date:	
Initial only after yo	ou have had sufficient time to read and understand the information	1.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	8	8	6	75%
2019	3	3	3	100%

Student's Initials	: Date:	
Initial only after y	ou have had sufficient time to	read and understand the information.

Published: 11/04/2020

Page 1 of 8





42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Job Placement Rates (includes data for the two calendar years prior reporting)

Calendar Year	Number of Students Who Began the Program	Number Of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	8	6	6	5	83%
2019	3	3	3	2	67%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	5	0	5
2019	2	0	2

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	5	0	5
2019	2	0	2

Published: 11/04/2020

Page 2 of 8





42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Self-Employed / Freelance Positions

Calendar Year	Graduates who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2018	2	5
2019	1	2

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	2	5
2019	0	2

Student's Initials:	_ Date:
Initial only after you have h	and sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information

Published: 11/04/2020

Page 3 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 2018-2019 graduates.

Student's Initials:	Date:			
Initial only after yo	u have had sufficient tin	ne to read and	understand the i	information.

Published: 11/04/2020

Page 4 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	No Salary Information Reported
2018	6	5	3	0	2	0	0
2019	3	2	1	0	1	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials:	Date:	
Initial only after you hav	had sufficient time to read and understand the information.	
	Cost of Educational Program	
Total charges for the progincurred if the program is	am for students completing on-time in 2018 & 2019: \$23,900.00. Additional charges ot completed on-time.	may be
	Date: had sufficient time to read and understand the information.	

Published: 11/04/2020

Page 5 of 8



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Students at California College of Music are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs

Student's Initials: Date: Initial only after you have had sufficient time to	o read and understand the information.
	Postsecondary Education. Regardless of any information you may s, starting salaries, or license exam passage rates, this fact sheet state law.
, ,	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd Ste 225, Sacramento, CA ber (888) 370-7589 or by fax (916) 263-1897.
Student Name – Print	
 Student Signature	Date
School Official	 Date

Published: 11/04/2020

Page 6 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Published: 11/04/2020

Page 7 of 8

california college of music

CALIFORNIA COLLEGE OF MUSIC

42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

STUDENT'S RIGHT TO CANCEL

Every student has the right to cancel a program and obtain a refund by providing written notice to the CCM Director.

The student has the right to cancel their Enrollment Agreement and obtain a full refund (minus the application fee and all other clearly stated non-refundable fees) by providing written notice of cancellation to the CCM Director *before 5:00 p.m.* on the first day of instruction or the seventh day after enrollment, whichever is later. If the student pays tuition but does not show up for class during the entire first week of the quarter (a type of cancellation known as a "no-show"), the student will be issued a full refund (minus the application fee and all other non-refundable fees) and will be automatically removed from their classes. The student may return their printed curricula and books in new, unused condition for a refund by the end of the cancellation period. If the student fails to return the supplies, equipment, and/or books, in good condition within the cancellation period, the institution may keep that portion of the monies paid equal to the cost, and shall only refund the remaining balance. Students may be charged for used textbooks, supplies, equipment, and maintenance fees if applicable. The institution will make refunds within 45 days from the date of notice of cancellation. If CCM cancels or discontinues a program subsequent to a student's enrollment, the College will refund all monies paid by the student, minus the application fee.

Withdrawal is the voluntary departure from a program of study at any time after 5:00pm on the first day of the first quarter of the program. Every student has the right to withdraw at any time once a program has begun, and, if 60% or less of the program has been completed measured in clock hours, shall receive a pro rata refund (minus the application fee and all other clearly stated nonrefundable fees). The pro rata refund shall be calculated using the last day of attendance (LDA), and all refunds shall be issued within forty-five (45) days from the date of determination (DOD), the date the student gives the College notice of withdrawal. In any withdrawal, the student is obligated to pay for all educational services rendered, any unreturned equipment, and material/maintenance fees for the quarters attended. The College may also retain a withdrawal fee up to a maximum of \$250 (including the application fee). For international students who are in the country carrying a student visa and an I-20, withdrawals must be made in writing with the CCM Director. All students must submit in writing a notice of intent to withdraw to the admissions coordinator, and notify their instructor of their wish to withdraw. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. A student who is absent for more than 10 consecutive days of instruction shall be considered a withdrawal, unless that student has received a leave of absence from CCM.

The student's pro rata refund shall be a percentage of the full amount of tuition paid, representing instruction paid for but not received. This percentage is calculated by dividing the number of hours remaining in the program (those hours not yet attended) by the total number of hours in the program. When determining the number of hours completed by the student. If the student withdraws after completing more than 60% of the scheduled clock hours, the College will retain 100% of tuition.

Published: 11/04/2020

Page 8 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2018 & 2019

Apprentice in Music Performance – 2 Quarters

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	8	8	6	75%
2019	8	8	5	63%

Student's Initials:	Date:	
Initial only after yo	ou have had sufficient time to read and understand the inforn	nation.

Students Completing Within 150% of the Published Program Length

С	alendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
	2018	8	8	6	75%
	2019	8	8	5	63%

Student's Initials	s: Date:	
Initial only after	you have had sufficient time to r	ead and understand the information.

Published: 11/04/2020

Page 1 of 8



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Job Placement Rates (includes data for the two calendar years prior reporting)

Calendar Year	Number of Students Who Began the Program	Number Of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	8	6	0	0	0
2019	8	5	2	1	50%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	1	1

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	1	0	1

Published: 11/04/2020

Page 2 of 8





Self-Employed / Freelance Positions

Calendar Year	Graduates who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	1

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	1

Student's Initials:	Date:			
Initial only after you h	nave had sufficient	time to read and	understand th	e information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information

Published: 11/04/2020

Page 3 of 8



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 2018-2019 graduates.

Student's Initials:	Date:			
Initial only after yo	u have had sufficient tin	ne to read and	understand the i	information.

Published: 11/04/2020

Page 4 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	2	1	0	1	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials:	Date:	
Initial only after you hav	e had sufficie	nt time to read and understand the information.
		Cost of Educational Program
Total charges for the progincurred if the program is		ts completing on-time in 2018 & 2019: \$12,100.00. Additional charges may be on-time.
Student's Initials: Initial only after you hav		nt time to read and understand the information.

Published: 11/04/2020

Page 5 of 8



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Students at California College of Music are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs

Student's Initials: Date: Initial only after you have had sufficient time to	o read and understand the information.
	Postsecondary Education. Regardless of any information you may s, starting salaries, or license exam passage rates, this fact sheet state law.
, ,	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd Ste 225, Sacramento, CA ber (888) 370-7589 or by fax (916) 263-1897.
Student Name – Print	
 Student Signature	Date
School Official	 Date

Published: 11/04/2020

Page 6 of 8



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Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Published: 11/04/2020

Page 7 of 8

california college of music

CALIFORNIA COLLEGE OF MUSIC

42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

STUDENT'S RIGHT TO CANCEL

Every student has the right to cancel a program and obtain a refund by providing written notice to the CCM Director.

The student has the right to cancel their Enrollment Agreement and obtain a full refund (minus the application fee and all other clearly stated non-refundable fees) by providing written notice of cancellation to the CCM Director *before 5:00 p.m.* on the first day of instruction or the seventh day after enrollment, whichever is later. If the student pays tuition but does not show up for class during the entire first week of the quarter (a type of cancellation known as a "no-show"), the student will be issued a full refund (minus the application fee and all other non-refundable fees) and will be automatically removed from their classes. The student may return their printed curricula and books in new, unused condition for a refund by the end of the cancellation period. If the student fails to return the supplies, equipment, and/or books, in good condition within the cancellation period, the institution may keep that portion of the monies paid equal to the cost, and shall only refund the remaining balance. Students may be charged for used textbooks, supplies, equipment, and maintenance fees if applicable. The institution will make refunds within 45 days from the date of notice of cancellation. If CCM cancels or discontinues a program subsequent to a student's enrollment, the College will refund all monies paid by the student, minus the application fee.

Withdrawal is the voluntary departure from a program of study at any time after 5:00pm on the first day of the first quarter of the program. Every student has the right to withdraw at any time once a program has begun, and, if 60% or less of the program has been completed measured in clock hours, shall receive a pro rata refund (minus the application fee and all other clearly stated nonrefundable fees). The pro rata refund shall be calculated using the last day of attendance (LDA), and all refunds shall be issued within forty-five (45) days from the date of determination (DOD), the date the student gives the College notice of withdrawal. In any withdrawal, the student is obligated to pay for all educational services rendered, any unreturned equipment, and material/maintenance fees for the quarters attended. The College may also retain a withdrawal fee up to a maximum of \$250 (including the application fee). For international students who are in the country carrying a student visa and an I-20, withdrawals must be made in writing with the CCM Director. All students must submit in writing a notice of intent to withdraw to the admissions coordinator, and notify their instructor of their wish to withdraw. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. A student who is absent for more than 10 consecutive days of instruction shall be considered a withdrawal, unless that student has received a leave of absence from CCM.

The student's pro rata refund shall be a percentage of the full amount of tuition paid, representing instruction paid for but not received. This percentage is calculated by dividing the number of hours remaining in the program (those hours not yet attended) by the total number of hours in the program. When determining the number of hours completed by the student. If the student withdraws after completing more than 60% of the scheduled clock hours, the College will retain 100% of tuition.

Published: 11/04/2020

Page 8 of 8



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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2018 & 2019

Preparatory Quarter Program – 8 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	N/A	N/A	N/A	N/A
2019	5	5	5	100%

Student's Initials:	: Date:	
Initial only after yo	ou have had sufficient time to read and understand the information	1.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	N/A	N/A	N/A	N/A
2019	5	5	5	100%

Student's Initials	s: Date:	
Initial only after	you have had sufficient time to r	ead and understand the information.

Published: 11/04/2020

Page 1 of 9



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Job Placement Rates (includes data for the two calendar years prior reporting)

Calendar Year	Number of Students Who Began the Program	Number Of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	N/A	N/A	N/A	N/A	N/A
2019	5	5	1	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative where to view this list.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	0	0	0

Published: 11/04/2020

Page 2 of 9



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Self-Employed / Freelance Positions

Calendar Year	Graduates who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2018	N/A	N/A
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field	
2018	N/A -	N/A	
2019	0	0	

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information

Published: 11/04/2020

Page 3 of 9



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 2018-2019 graduates.

Student's Initials:	Date:			
Initial only after yo	u have had sufficient tir	ne to read and	understand t	he information.

Published: 11/04/2020

Page 4 of 9



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 - \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2019	1	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials:	Date:	
Initial only after you ha	ve had sufficie	nt time to read and understand the information.
		Cost of Educational Program
Total charges for the pro incurred if the program is	•	ts completing on-time in 2018 & 2019: \$4,000.00. Additional charges may be on-time.
Student's Initials:		nt time to read and understand the information.

Published: 11/04/2020

Page 5 of 9



42 S. CATALINA AVE. PASADENA, CA 91106 | (626) 577-1751 | CCMLA.EDU

Students at California College of Music are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs

Student's Initials: Date: Initial only after you have had sufficient time to	o read and understand the information.
	Postsecondary Education. Regardless of any information you may s, starting salaries, or license exam passage rates, this fact sheet o state law.
	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd Ste 225, Sacramento, CA liber (888) 370-7589 or by fax (916) 263-1897.
Student Name – Print	
Student Signature	Date
School Official	 Date

Published: 11/04/2020

Page 6 of 9



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* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on **02/21/2018**. As of 09/17/2021, two full years of data for this program will be available.

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were
 scheduled to complete the program within 100% of the published program length within the reporting calendar year
 and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the
 applicable educational program are gainfully employed, whose employment has been reported, and for whom the
 institution has documented verification of employment. For occupations for which the state requires passing an
 examination, the six months period begins after the announcement of the examination results for the first
 examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

Published: 11/04/2020

Page **7** of **9**

california college of music

CALIFORNIA COLLEGE OF MUSIC

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

Every student has the right to cancel a program and obtain a refund by providing written notice to the CCM Director.

The student has the right to cancel their Enrollment Agreement and obtain a full refund (minus the application fee and all other clearly stated non-refundable fees) by providing written notice of cancellation to the CCM Director *before 5:00 p.m.* on the first day of instruction or the seventh day after enrollment, whichever is later. If the student pays tuition but does not show up for class during the entire first week of the quarter (a type of cancellation known as a "no-show"), the student will be issued a full refund (minus the application fee and all other non-refundable fees) and will be automatically removed from their classes. The student may return their printed curricula and books in new, unused condition for a refund by the end of the cancellation period. If the student fails to return the supplies, equipment, and/or books, in good condition within the cancellation period, the institution may keep that portion of the monies paid equal to the cost, and shall only refund the remaining balance. Students may be charged for used textbooks, supplies, equipment, and maintenance fees if applicable. The institution will make refunds within 45 days from the date of notice of cancellation. If CCM cancels or discontinues a program subsequent to a student's enrollment, the College will refund all monies paid by the student, minus the application fee.

Withdrawal is the voluntary departure from a program of study at any time after 5:00pm on the first day of the first quarter of the program. Every student has the right to withdraw at any time once a program has begun, and, if 60% or less of the program has been completed measured in clock hours, shall receive a pro rata refund (minus the application fee and all other clearly stated nonrefundable fees). The pro rata refund shall be calculated using the last day of attendance (LDA), and all refunds shall be issued within forty-five (45) days from the date of determination (DOD), the date the student gives the College notice of withdrawal. In any withdrawal, the student is obligated to pay for all educational services rendered, any unreturned equipment, and material/maintenance fees for the quarters attended. The College may also retain a withdrawal fee up to a maximum of \$250 (including the application fee). For international students who are in the country carrying a student visa and an I-20, withdrawals must be made in writing with the CCM Director. All students must submit in writing a notice of intent to withdraw to the admissions coordinator, and notify their instructor of their wish to withdraw. A withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. A student who is absent for more than 10 consecutive days of instruction shall be considered a withdrawal, unless that student has received a leave of absence from CCM.

Published: 11/04/2020

Page 8 of 9



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The student's pro rata refund shall be a percentage of the full amount of tuition paid, representing instruction paid for but not received. This percentage is calculated by dividing the number of hours remaining in the program (those hours not yet attended) by the total number of hours in the program. When determining the number of hours completed by the student. If the student withdraws after completing more than 60% of the scheduled clock hours, the College will retain 100% of tuition.

Published: 11/04/2020

Page 9 of 9