



*YESHIVA OHR ELCHONON CHABAD  
WEST COAST TALMUDICAL SEMINARY*

7215 Waring Avenue  
Los Angeles, CA 90046  
(323) 937-3763  
[www.yoec.edu](http://www.yoec.edu)

CATALOG

2020-2021

This catalog is in effect for the 2020-2021 school year. This catalog replaces all previous versions.

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This edition of the catalog covers the 2020-2021 academic year and replaces all previous editions.

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## **ORGANIZATION**

### **BOARD OF TRUSTEES**

Rabbi Simcha Wasserman Zatzal, Founder  
Rabbi Ezra B. Schochet, President  
Martin Weiss, Chairman of the Board  
Yosef Schneerson, Treasurer  
Hendy Tauber, Secretary

### **BOARD OF DIRECTORS**

Rabbi Ezra B. Schochet  
Dr. Ze'ev Rav-Noy  
Rabbi Yosef Schneerson  
Frank Revere  
Frank Menlo  
Levi Raichik  
Steve Zipp

### **EDUCATION COMMITTEE**

Rabbi Chaim Zev Citron  
Rabbi Boruch Shlomo Cunin  
Rabbi Shimon Raichik  
Rabbi Ezra. B. Schochet  
Rabbi Joseph Shusterman

### **ADMINISTRATION**

Rabbi Ezra B. Schochet	Dean/ CEO/ Curriculum Supervisor
Rabbi Chaim Citron	Registrar
Rabbi Mendel Spalter	Administrator/ Chief Operating Officer
Mrs. Hendy Tauber	Comptroller/ Director of Financial Aid
Mrs. Haddasah Weiss	Banquet Coordinator
Mrs. Marsha Alperin	Bookkeeper/Office Manager

### **BUILDERS AND DEDICATORS**

Steve Antebi	Jack Gindi	Isadore Levin	Herman Schwartz
Jess Beim	Alec Gilad	Harold Leviton	Bill Shapiro
Saul Brandman	Ernie Goldberger	Chaim Aaron Levin	Joe Shapiro
Norman Cohen	Harry Groman	Barnet Lieberman	Joe Simon
Richard Cohen	Nathan Grossman	Stanley May	Morris Stauber
Allan Dalfin	Aaron Grunfeld	Ralph Mishkin	Sam Storm
Naftoli Deutsch	Frank Hammer	David Orzen	Israel Torem
Saul Dunkleman	Mel Jaffee	Manny Preisler	Joe Wieder
Sidney Eisenshtat	Philip Kopelow	Bernie Raab	Abraham Winter
Moshe Feiner	Maurice Kraines	Maurice Ratner	Aaron Zuckerman
Martin Ferris	Harvey Kreitenberg	R. Abraham Rubin	
Elias Ghodsian	Ralph Labelson	Chaim B. Rubin	
Abraham Golbert	Allan Lazaroff	Jacob Rubin	

## **FACULTY**

**Rabbi Ezra Binyomin Schochet**, Dean, Senior Professor of Talmud.

Studied at: Ner Israel Rabbinical College, 1959-60; Beth Medrash Govoha, 1960-63; Yeshivas Brisk, Jerusalem, 1963-66; Kollel Radomsk, B'nei Brak, 1967-72. Ordination, Rabbinical Court, Tel Aviv; Rabbinical Court, Jerusalem, 1971-72.

Rosh Yeshiva, Tomchei Tmimim, Lod, Israel, 1972-73; Head of Kollel, Ner Israel, Toronto, 1974-78.

Works published in Bitoan Chabad, Bereshet HaChinuch, Torah Ohr, Oz Nidberu, Ha'Ores Ha'Tmimim Va'Anash, Kovetz Migdal Ohr.

**Rabbi Chaim Citron**, Senior Professor of Talmud, Codes, Jewish Philosophy, and Ethics.

Ordination, Central Yeshiva Tomchei Tmimim, 1971.

Instructor in Jewish Philosophy, Hadar HaTorah Rabbinical College, Brooklyn, NY, 1968-72. Educational Director and Rabbi, Chabad House Berkeley, CA. Instructor, Talmud and Jewish Philosophy at U.C. Davis, U.C. Santa Cruz, Stanford University, C.S.U. Hayward, 1972-80. Rabbi, Young Israel of Santa Monica, 1984-87; Rabbi, Congregation Ahavas Yisroel, LA. Fellow, Central Yeshiva Tomchei Tmimim, 1969-71.

Published numerous scholarly articles in various journals.

**Rabbi Ben Zion Oster**, Professor of Talmud and Codes.

Studied at: Yeshiva M'kor Chaim, 1984-86, Oholei Torah Institute, 1987-88, Yeshiva Gedolah of Lubavitch, London, 1988-90. Ordination, Central Yeshiva Tomchei Tmimim, 1993.

Instructor and Lecturer in Chassidic Philosophy, Yeshiva Gedolah of Lubavitch, London, 1989-90, Central Yeshiva Tomchei Tmimim, 1990-92, Professor of Talmudic Studies, Central Yeshiva Tomchei Tmimim, 1992-95.

Editor, U'malah HaAretz De'ah, London, 1989.

**Rabbi Yerachmiel Stillman**, Associate Professor of Jewish Philosophy and Ethics.

Studied at: Rabbinical College of America, 1962-63; Rabbinical College of Canada, 1963-67; Fellow, Central Yeshiva Tomchei Tmimim, 1967-68. Ordination, Rabbinical College of Canada, 1967.

Rabbi in residence, Chabad House, LA, 1969, directed adult education and group discussions on Jewish Philosophy and Law. Rehabilitation and counseling of students on various college campuses. Directed Kashruth Department for the West Coast.

**Rabbi Shimon Raichik**, Associate Professor of Talmud and Liturgy and Codes.

Studied at: Rabbinical College of Canada, 1967-71; Yeshiva Gedolah of Australia, 1971-73; Yeshivat Tomchei Tmimim Lubavitch, Brunoy, Paris, 1973-75. Fellow, Central Yeshiva Tomchei Tmimim, 1976-78, Ordination, 1978.

Editor of Ha'Oras Hatmimim, 1976-77; Mashgiach in Jewish Philosophy, Yeshiva Tomchei Tmimim, 1980-81; Rabbi, Congregation Levi Yitzchak, LA. Lectured in Jewish Philosophy and Metaphysics at the Supreme Court Building, LA.

Works published in Divrei Torah Journal, Ha'Oras HaTmimim.

**Rabbi Joseph Shusterman**, Associate Professor of Liturgy and Codes.

Studied at: Rabbinical College of America, 1964-69; Yeshiva Gedolah of Australia, 1971-73. Fellow, Central Yeshiva Tomchei Tmimim, 1976-78, Ordination, 1978.

Lecturer in Jewish Philosophy and Jewish Law, Machon Chana Institute, Brooklyn, 1976-78. Instructor, High School Division, Yeshiva Ohr Elchonon Chabad, 1978-82. Rabbi, Congregation Chabad of North Beverly Hills; adult education, counseling; Lectured in Jewish Philosophy and Metaphysics at the Supreme Court Building, LA, and in Jewish Law at Cedars Sinai Medical Center and at Century City. Works published in Divrei Torah Journal, Pilpul Ubiurim, Kovetz Migdal Ohr.

**Rabbi Avrohom Schochet**, Associate Professor of Talmud.

Studied at: Beis Avrohom Slonim, Jerusalem, 2000-01; Yeshiva Tomchei Tmimim, Toronto, 2001-02; Yeshiva Oholei Torah Institute, 2002-04; Yeshiva Tomchei Tmimim, Chicago, 2004-05. Fellow:

Manhattan Midtown Kollel, NYC, 2005-08; Kollel Yechiel Yehuda, LA 2008-10. Ordinations: Rabbi Wosner, Rav, Satmar Kehillah of Monsey, NY, 2008; Kollel Yechiel Yehuda, 2009.

**Rabbi Mendel Schapiro**, Professor of Jewish Philosophy and Ethics.

Studied at: Oholei Torah Institute, 1990-93; Kfar Chabad Yeshiva, 1994; Yeshiva of South Africa, 1995. Ordination, Central Yeshiva Tomchei Temimim, 1996.

Instructor and Lecturer in Chassidic Philosophy, Yeshiva of South Africa 1995; Professor of Jewish Philosophy and Ethics, Oholei Torah Institute, 1997.

**Rabbi Mendel Cohen**, Professor of Jewish Philosophy and Ethics.

Studied at: Yeshiva Tomchei Tmimim Lubavitch, Migdal Haemek, Israel, 1995-97; Yeshiva Tomchei Tmimim Lubavitch, Montreal, 1997-98; Yeshiva Tomchei Tmimim Lubavitch, Buenos Aires, 1998-99; Central Yeshiva Tomchei Tmimim, 1999-2000. Ordination, Yeshivas Lubavitch, Toronto, 2002. Fellow, Central Yeshiva Tomchei Tmimim, 2002-03.

Instructor, Yeshiva Tomchei Tmimim Lubavitch, Montreal, 2000-01.

Works published in Kovetz Pilpul Hatalmidim, Kovetz HaYovel 770; Editor, Iyunei Torah.

**Rabbi Shmuel Gurary**, Professor of Talmud.

Studied at: Rabbinical College of Canada, 1999-2002; Yeshiva Gedolah of Argentina, 2002-2004; Rabbinical College of Quebec 2004-2005; Yeshiva Ohr Elchonon Chabad 2005-2007.

Ordination; Central Yeshiva Tomchei Tmimim 2008.

Kollel Menachem, Brooklyn, NY 2008-2009.

Assistant Editor for Rabbi Ezra Schochet's books and printed Kovetz 2009-2016.

**Rabbi Amram Farkash**, Dean of Students, Menahel

Studied at: Yeshiva Toras Emes, Jerusalem 1988-1991; Talmudical Seminary Oholei Torah, 1991-1994; Rabbinical College of Quebec 1994-1995; Yeshiva Gedolah of London, Shlichus 1995-1996.

Kollel Tzemach Tzedek, Jerusalem 1996-1997.

Principal and Teacher at Rabbinical College of Canada 1997-2004

Hebrew Principal and Teacher at Yeshiva Ohr Elchonon Chabad High School, 2004-Present

Note: Faculty listing does not include lecturers and adjunct faculty.

## **COLLEGE CAMPUS**

The campus of Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary (YOEC) is located at 7215 Waring Avenue in a quiet residential setting in Los Angeles. All classes are held at this location, 7215 Waring Avenue, Los Angeles, CA 90046. Within walking distance of the school are two major Hebrew day schools, and over a dozen synagogues.

The college campus is situated on a beautifully landscaped two-acre site, with ample outdoor facilities and grounds. Students can enjoy a serene atmosphere that promotes their intellectual concentration and growth while in close proximity to the many conveniences offered by the city.

Three imposing modern buildings on the campus house its classrooms, study hall, lecture halls, libraries, administrative offices, dining hall, auditorium, dormitories, ritualarium, laundry room, and facilities for public worship. There is also a fully equipped basketball court, which can be illuminated for evening recreation. Although there is ample parking space on the street, the campus has parking for 50 cars.

The buildings are centrally heated and air-conditioned, with proper lighting and safety features. The buildings meet all City of Los Angeles building and safety codes as well as fire codes, with a complete fire sprinkler system, fire alarms, smoke detectors, emergency lighting, and specially marked fire exits. Provisions for the handicapped have been made by a chair lift and proper ramps throughout the campus, so that no physically challenged student will be deprived of the opportunity to benefit from the College's programs.

Access to the College is excellent with its close proximity to major networks of transportation. Main traffic arteries and freeways converge in and around the city.

The College attracts students from all parts of California as well as other states and foreign countries. This diverse student group adds a cosmopolitan air and flavor to the campus atmosphere.

Prospective students, friends, and other interested persons are invited to visit the campus at their convenience. Applicants for admission are invited to contact the Office of the Administrator to schedule an appointment for a guided tour of the campus.

## **HISTORY**

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary is an affiliate of the worldwide Chabad-Lubavitch Chassidic Movement. This pioneering institution of higher Jewish studies on the West Coast was originally founded by the renowned Talmudic scholar, Rabbi Simcha Wasserman, in 1953, as Yeshiva Ohr Elchonon.

In 1978, when Rabbi Wasserman decided to move to Israel, the institution that he founded came under the auspices of the Chabad Lubavitch movement. Seeing the growing Jewish community on the West Coast, Chabad Lubavitch felt the time was ripe to have such an institution here in Los Angeles.

At the time of the merger, a group of ten older students was sent from the Central Lubavitch Yeshiva in Brooklyn, NY, to join the existing student body to introduce Chabad philosophy to the school.

A creative staff of young, talented educators, highly effective outreach programs, and a growing number of students began to pave the way for newer and expanded avenues of education. Before long, its facilities in West Hollywood were too small and Ohr Elchonon Chabad moved to a larger campus at 7215 Waring Avenue. The new campus was then rededicated as the Esther Sarah Deutsch Campus. The institution's expansion brought in its wake additional faculty members, a full range of modern equipment in all phases of modern Jewish studies and an expanded student body.

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary seeks to develop scholars that are thoroughly trained in all aspects of advanced Jewish scholarship. It prepares its students for positions as rabbis, teachers and communal leaders, as well as for responsible, conscientious, and intelligent lay membership of the community. Small classes, seminars, and individual consultations guide the student toward the realization of his full potential as a scholar.

The College provides opportunities for original research and intensive advanced study, and encourages the publication of the results of such research. It is also concerned with transmitting the ethical, philosophical, and spiritual teachings and values of Judaism, particularly the unique philosophy of Chabad-Lubavitch Chassidism.

The Chassidic movement began more than 250 years ago and was founded by Rabbi Yisroel Baal Shem Tov in the Carpathian Mountain region in the Ukraine. The Baal Shem Tov taught that Torah is the property of all Jews, and underscored the important role of emotion and sincerity in the practice of Judaism.

Lubavitch Chassidism, also known as Chabad (an acronym of the Hebrew words **Chochma**, **Bina** and **Daas**, or wisdom, understanding and knowledge,) was conceived by Rabbi Schneur Zalman of Liadi, a disciple of the Baal Shem Tov's successor, Rabbi Dov Ber of Mezeritch, also known as the Maggid of Mezeritch. Rabbi Schneur Zalman synthesized Chassidic fervor and worship with Talmudic rationality and learning and founded the school of Chabad philosophy.

Lubavitch came to the United States in 1940, under the leadership of the previous Lubavitcher Rebbe, Rabbi Yosef Yitzchok Schneerson, who had fought against overwhelming odds for the preservation of traditional Judaism in Russia. Rabbi Schneerson became the founder of numerous Yeshivos, day schools and the worldwide education network, Merkos L'inyonei Chinuch.

Under the leadership of the Rebbe's son-in-law, Rabbi Menachem M. Schneerson, the seventh leader of the movement, Lubavitch continues to thrive. Among the many institutions of learning established since his ascendancy is Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary. Today, Lubavitch has become one of the most vocal influences in world Jewry.

Across the globe, a network of nurseries, Talmud Torahs, girls' schools, vocational schools, and Yeshivos cater to the educational needs of all ages and levels. Lubavitch provides social service programs, summer camps and a "Jewish Peace Corps" presence serving communities all over the world, and involving hundreds of senior students who spend their summer vacation period visiting these communities armed with educational material and religious inspiration.

In recent years, more than 20 million volumes have been published by Lubavitch. Printed in over a dozen different languages, these publications are designed to meet the reading needs of people of all levels of religious education, from those well-versed in Torah and Jewish tradition to those who need interpretation of the basic tenets of authentic Judaism.

Although the philosophical teachings of Chabad Chassidism are abstract, delving as they do into the most profound mysteries of Creation and the universe, they are also immensely practical, emphasizing the translation of intellectual knowledge into concrete action. Its writings make considerable use of examples gleaned from real life experience, rendering its lessons comprehensible even to beginners. Chabad is thus a living guide to Jews in all walks of life, to elevate the plane of their religious feeling and awareness.

Yeshiva Ohr Elchonon Chabad, as part of the Lubavitch movement, devotes a large segment of the daily academic schedule to the study of Chabad Chassidism in all of its intricacy. Courses are offered on the writings of the major contributors to the Chabad literature.



## **PURPOSE AND MISSION**

The mission of the institution is to provide students with a program of intensive, postsecondary Talmudic Studies and rabbinical training, leading to a Bachelor of Rabbinical Studies Degree.

Accordingly, the course of study offered at Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary is essentially comparable to the curriculum of any postsecondary Talmudic or Rabbinical college in this country. The main difference however, is the important focus in our curriculum on the study of Chabad Philosophy.

## **LICENSURE AND ACCREDITATION**

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary is a private institution and is approved to operate by the Bureau for Private Postsecondary Education of the California Department of Consumer Affairs. This approval to operate means that the college is in compliance with State standards as set forth in the Education Code of the State of California. Any questions a student may have regarding this catalog, that have not been satisfactorily answered by the institution, may direct them to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

YOEC is accredited by the Accreditation Commission of the Association of Advanced Rabbinical and Talmudic Schools (AARTS). This agency is recognized by the U.S. Department of Education, as a national accrediting agency for Talmudic schools. It is located at: 11 Broadway, Suite 405, New York, NY 10004, Tel. 212.363.1991, Fax: 212.533.5335.

Licenses and accreditation documents are on file in the Office of the Administrator and can be reviewed during regular office hours.

The courses offered at YOEC are recognized for their educational excellence and quality by leading rabbinical and academic bodies in North America and abroad.

## **LEGAL NOTICE - ISSUANCE OF DEGREES**

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary is approved to offer a Bachelor of Rabbinical Studies by the Bureau for Private Postsecondary Education located at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833. Their toll free phone number is (888) 370-7589. The school is accredited by the Association of Advanced Rabbinical and Talmudical Schools (AARTS) located at 11 Broadway Suite 405, New York, NY 10004. Their phone number is (212) 363-1991.

## **NON-DISCRIMINATION POLICY**

In complying with federal law, YOEC does not discriminate against or refuse admission to any male student of the Orthodox Jewish faith for reasons relating to age, race, color, national origin, or physical handicap. All educational facilities of YOEC are handicapped accessible. There are also dormitory accommodations for the handicapped.

The institution is an equal opportunity employer and complies with the following laws: Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Higher Education Re-Authorization Act of 1992, the Higher Education Technical Amendments of 1993, and any other amendments and applicable laws pertaining to federal student aid programs.

## **STUDY ABROAD**

YOEC has an approved study abroad program for students who wish to benefit from educational opportunities offered at affiliate institutions abroad. Courses offered are similar in content and style to those offered at YOEC. Students who wish to avail themselves of this opportunity should contact the administrative office for further information.

## **COVID-19**

Any updates or changes that may arise during the course of the year due to COVID-19 will be communicated to the students. Students should refer to the school's website, [www.yoec.edu](http://www.yoec.edu) for the most updated information.

## **TUITION AND FEES FOR 2020-2021 ACADEMIC YEAR**

Registration	\$700
Tuition	\$15,000
Dorm	\$8,100
STRF fee	\$0 (if applicable)
Total cost	\$23,800

The cost of the entire program is estimated to be \$95,200.

## **2020-2021 Student Budget**

### **Resident**

Registration	\$700
Tuition and Fees	\$15,000
Room and Board	\$8,100
Personal	<u>\$4,000</u>
<b>Total Budget</b>	<b>\$27,800</b>

### **Commuter - Living with Parents**

Registration	\$700
Tuition and Fees	\$15,000
Living Allowance	\$1,800
Personal	<u>\$4,000</u>
<b>Total Budget</b>	<b>\$21,500</b>

### **Commuter - Not Living with Parents**

Registration	\$700
Tuition and Fees	\$15,000
Living Allowance*	<u>\$16,278</u>
<b>Total Budget</b>	<b>\$31,978</b>

\*Based on BLS Moderate Budget

## **CALIFORNIA RESIDENT STUDENT TUITION RECOVERY FUND**

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

### **WITHDRAWAL POLICY**

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary is an institution that is not required to take attendance.

Any student who must leave school while the semester is in progress should inform the Dean, Rabbi Ezra B. Schochet or the Registrar's office, preferably in writing. The notification may be emailed to Rabbi Citron at yoec@yoec.edu. or may be mailed to the administrative offices at Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary ATTN: Rabbi Chaim Citron, 7215 Waring Avenue, Los Angeles, CA 90046. Students who make formal notification of their intent to withdraw will be considered as withdrawn without penalty and their Grade Point Averages will not be adversely affected.

Students who follow the above procedures and withdraw from classes may be entitled to a refund of tuition and fees. Adjustment of institutional charges and calculation of refunds will be based on the official date of withdrawal according to the schedule that appears in the Institutional Refund Policy.

YOEC will determine the date of withdrawal for students who withdraw without notifying Rabbi Schochet or Rabbi Citron based on the determined date of withdrawal, which will generally be the last day of attendance at an academically related activity.

Each semester, there is a one-time enrollment confirmation roster generated by the registrar's office and circulated to the faculty to be completed at the point in time when 60% of the semester has passed. This roster enables the school to determine whether or not the student who withdraws without giving official notification has attended 60% of the semester. A student who is not in attendance at that 60% point is determined to have withdrawn at the midpoint of the semester. A careful inquiry will be made for any student who fails to complete all coursework for a semester to determine if the student withdrew from all classes or if he actually earned failed grades in all classes. If a student receives F grades for all of his courses, the registrar will determine whether or not the student completed the semester. This is done via communication with the appropriate faculty members. Each faculty member who issued a failing grade will confirm if the student received an unearned or earned F grade.

### ***INSTITUTIONAL REFUND POLICY***

Institutional charges for students who withdraw are adjusted according to the following schedule:

The institution shall refund 100% of the amount paid for institutional charges, less \$250 of the registration fee, if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.

**\$250 Registration Fee is non refundable after the first day of classes.**

**\$700 Registration Fee is non refundable after the seventh day of classes.**

#### **Fall 2020**

If the student is enrolled:	The student is responsible for:
Through 11/06/2020	20% of institutional charges for the semester
Through 12/04/2020	40% of institutional charges for the semester
Through 12/30/2021	60% of institutional charges for the semester
No Adjustment to Institutional charges for withdrawals after 12/30/2020.	

#### **Spring 2021**

If the student is enrolled:	The student is responsible for:
Through 3/12/2021	20% of institutional charges for the semester
Through 4/29/2021	40% of institutional charges for the semester
Through 5/27/2021	60% of institutional charges for the semester
No Adjustment to Institutional charges for withdrawals after 5/27/2021.	

The school will also refund money collected for sending to a third party on the student's behalf such as license or application fees.

If the school cancels or discontinues a course of educational program, the school will make a full refund of all charges. Refunds will be paid within 45 days of cancellation or withdrawal.

If as a result of the student's withdrawal, his Cal Grant exceeds his adjusted tuition charge, the amount that exceeds his tuition charge will be returned to the Commission. The institution will report the changes to the Commission through the "Grants Records Changes" screen in WebGrants.

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.

### **RETURN TO TITLE IV CALCULATIONS**

In the event that funds are required to be returned to the federal government, Cal Grant funds will not be used for the reimbursement. Cal Grant funds are returned to the Commission prior to returning any other funds, besides for the federal Title IV program funds as required by the Return to Title IV regulations.

For all Title IV eligible students who withdraw during a semester, the institution performs an R2T4 calculation utilizing the Return to Title IV software provided by the U.S. Department of Education. The institution determines the date of withdrawal to be used in the R2T4 calculation. For a student who gives official notification, the date of withdrawal is the date that the student indicates in his notice or the date of notification, whichever is earlier. For a student who withdraws without giving official notification, the date of withdrawal is the midpoint of the semester. The R2T4 calculation is performed within 30 days of the date of determination of the withdrawal.

Generally, if a student officially withdraws before 60% of the semester has passed, he will be able to retain a prorated portion of the financial aid award based on the number of days attended and the number of days in the semester. If he withdraws after 60% of the semester has passed he will most likely be able to retain all of the financial aid he has been awarded.

### **UNOFFICIAL WITHDRAWALS**

For a student who withdraws without giving official notification, the date of withdrawal is the midpoint of the semester, and the student will be able to retain 50% of the Title IV funds disbursed or able to be disbursed. If there is a last documented date of attendance in class or at an academically related activity, the R2T4 will be calculated based on this date. This will enable the student to retain a prorated portion of the financial aid award based on the number of days he attended and the number of days in the semester.

Each semester, there is a one-time enrollment confirmation roster generated by the registrar's office and circulated to the faculty to be completed at the point in time when 60% of the semester has passed. This roster enables the school to determine whether or not the student who withdraws without giving official notification has attended 60% of the semester. A student who is not in attendance at that 60% point is determined to have withdrawn at the midpoint of the semester.

If the calculation on the U.S. Department of Education's R2T4 system results in the need to return funds to the Title IV programs, funds will be returned to the various federal financial aid programs according to the following order:

- (i) Unsubsidized Federal Direct Stafford loans
- (ii) Subsidized Federal Direct Stafford loans
- (iii) Federal Perkins loans
- (iv) Federal Direct PLUS received on behalf of the student

Any funds that need to be returned to a lender will be returned by the school on behalf of the student. If unearned funds remain to be returned after repayment of outstanding loan amounts, the remaining excess will be returned in the following order:

- (i) Federal Pell Grants
- (ii) FSEOG

Refunds and returns of Title IV funds will be made within forty-five days of the date of determination that a student has withdrawn. Institutional charges that were previously paid by FSA funds might become a debit that the student will be responsible to pay.

#### RETURNING UNEARNED AID

Within 30 days of determining that a student who withdrew must repay all or part of a Title IV grant, the school will notify the student that he must repay the overpayment or make satisfactory arrangements to repay it. The student may sign a repayment agreement with the school or with the US Department of Education or pay the overpayment to the school. If a student fails to pay or sign a repayment agreement with the school or with the US Department of Education, the school will report the overpayment to NSLDS and refer it to the Default Resolution Group for collection.

#### POST WITHDRAWAL DISBURSEMENTS

Students who withdraw in the middle of the semester will have an R2T4 calculation performed to determine if they earned more funds than funds that had already been disbursed at the time of withdrawal. If a student earned more funds than funds disbursed at the time of withdrawal, he qualifies for a post withdrawal disbursement and will be offered those funds. No post withdrawal funds will be drawn down and disbursed without the borrower's authorization.

The post withdrawal disbursement will be made within 180 days of the date the school determines that the student withdrew. In the case of a Federal Direct Loan the school will obtain confirmation from the student before disbursing any loan proceeds. In the case of a Federal Direct PLUS Loan the school will obtain confirmation from the parent before disbursing any loan proceeds.

The school will credit a student's account with a post withdrawal disbursement of Title IV funds without the student's permission for current charges for tuition, fees, room and board up to the amount of the outstanding charges. The school will obtain a student's authorization to credit a student's account with Title IV grant funds for charges other than the current charges.

The school will credit the charges within 180 days of the date of determination of withdrawal.

Any amount of a post withdrawal disbursement that is not credited to the student's account will be made as soon as possible, but not later than forty five days of the date of determination of withdrawal.

#### COVID-19 UPDATE

The school will not return Title IV funds for any student who begins attendance in a payment period or period of enrollment that includes March 13, 2020, or begins between March 13 and the later of December 31 or the last date that the national emergency is in effect, and subsequently withdraws from the period as a result of COVID-19-related circumstances.

#### **ADMISSIONS REQUIREMENTS**

Admission to the Bachelor of Rabbinical Studies Program is granted to applicants who demonstrate the interest, ability, and perseverance required for successful completion of the prescribed course of studies.

Students applying to YOEC must meet one of the following requirements:

1. Have graduated high school and provide evidence of high school graduation
2. Have been homeschooled and provide documentation of homeschooling
3. Meet one of the recognized equivalents. Recognized equivalents include:
  - a. GED/TASC/HISET
  - b. Successful completion of an associate's degree program;
  - c. Successful completion of at least 60 semester or trimester credit hours or 72 quarter credit hours that does not result in the awarding of an associate's degree, but that is acceptable for full credit toward a bachelor's degree at any institution; or
  - d. Enrollment in a bachelor's degree program where at least 60 semester or trimester credit hours or 72 quarter credit hours have been successfully completed, including credit hours transferred into the bachelor's degree program.

YOEC does not admit students under the ability to benefit provisions.

In addition, applicants must satisfy the following requirements:

- Competence in the entire Pentateuch and commentaries;
- Completion of at least 150 folio pages of the Talmud;
- Competence in the laws and customs in the Code of Jewish Law (Orach Chaim) and personal commitment to their observance.
- The ability to read and write classical Hebrew and a working knowledge of the Aramaic language of the Talmud

To apply for admission, please contact the College and request application information and a copy of the student catalog at:

Office of the Dean  
Yeshiva Ohr Elchonon Chabad  
7215 Waring Avenue  
Los Angeles, CA 90046  
Tel. 323.937.3763  
FAX: 323.937.9456  
[www.yoec.edu](http://www.yoec.edu)

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. Applicants are also required to schedule with the Admissions Office a personal interview, and to present academic transcripts of postsecondary study completed at other institutions and recommendations from faculty members at the former school.

### **FOREIGN STUDENTS AND VISA SERVICES**

The degree program offered by the College often attracts applicants from other countries. Foreign students are eligible to receive non-immigrant student visas for study at the College. We assist prospective foreign students with the Form I-20 and vouch for their student status so that they can receive an F-1 student visa. The institution does not charge for student visa services.

## **TRANSFER CREDITS**

Students wishing to transfer credits from other institutions of Talmudic Studies must be interviewed by a designated administrator or faculty member, and satisfactorily complete either an oral or written examination. Transfer credits are generally accepted from Talmudic colleges accredited by the Association for Advanced Rabbinical and Talmudic Schools (AARTS) or from colleges that can demonstrate to the satisfaction of YOEC that the quality and content of their courses are substantially similar to the courses offered in the YOEC program. There is a 60-credit residency requirement to earn the Bachelor's degree at Yeshiva Ohr Elchonon Chabad. Thus, 60 credits is the maximum number of transfer credits that can be awarded.

At this time, YOEC does not have any articulation agreements with other postsecondary institutions for the purpose of recognizing transfer credits.

Decisions regarding transfer credits are subject to the same appeals process described below.

The institution does not award credits for prior experiential learning.

## **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at YOEC is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earned in YOEC's Bachelor of Rabbinical Studies degree is also at the complete discretion of the institution to which you may seek to transfer. If the credits or Bachelor of Rabbinical Studies degree that you earned at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending YOEC to determine if your credits or Bachelor of Rabbinical Studies degree will transfer.

## **PLACEMENT**

YOEC is an academic institution and does not provide vocational training nor guarantee employment or placement to students who complete its programs and makes no claim as to annual starting wages or salaries of graduates.

Students who complete YOEC's Bachelor of Rabbinic Studies program are suited for a variety of careers including Directors of religious studies and education (SOC code 21-2021).

## **TEXTBOOK INFORMATION**

YOEC offers a highly specialized program of study in Talmud and related subjects. All textbooks are readily available for use on open stacks in the study hall and school library. Students who wish to purchase their own copies of the texts studied may purchase them from one of the local Judaic bookstores stores in the area. Many students prefer to have their own Gemarah, Kovetz Miforshim, Mussar, and/or Halacha texts, which cost between \$20 and \$50 each, depending on the publisher and edition. Most texts used in the program are reprints of the Talmud and other classical texts that do not have ISBN numbers.



Below are the addresses of two local Judaica stores:

Atara's Judaica, Books & Gifts  
369 N Fairfax Ave #1  
Los Angeles, CA 90036

The Mitzva Store  
7227 Beverly Blvd  
Los Angeles, CA 90036

### ***ACADEMIC CALENDAR 2020-2021***

Fall Semester	10/14/2020 - 2/18/2021
Spring Semester	2/22/2021 - 7/18/2021
Spring Breaks	3/21/2021 – 4/27/2021, 6/11/2021-6/14/2021

### ***ACADEMIC PROGRAM***

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary offers a Bachelor of Rabbinical Studies Degree. This program consists of a conventional undergraduate Talmudic Studies program, found in most Yeshiva programs in America, coupled with an intensive course of study in the philosophy of Chabad.

The core of the academic program lies in the area of Talmudic studies. A preponderant portion of the curriculum consists of the analysis of selected Tractates of the Talmud which are studied for both in-depth comprehension and broad-ranging scholarship. "Form" and "substance" are the key elements of the program.

**Form** refers to the acquisition of skills needed for Talmudic research. These include the skills of textual analysis, logical reasoning, critical thinking, the ability to isolate, define, and clarify the key elements of a difficult Talmudic passage, to penetrate to the crux of the issue and to crystallize and present the results of these deliberations. Also included in these skills is the ability to make comparisons and distinctions between the works of various commentators, to offer original insights into their Novellae, and to defend and justify the views of a commentator in light of the critique of his peers. These skills are the hallmark of the serious Talmudic scholar.

**Substance** refers to the exposure to and familiarity with the entire spectrum of the Oral Law. The literature is voluminous and a mastery of even limited sections is the work of a lifetime. Yet, it is the goal of every scholar to acquaint himself with as large a cross section as possible of the Talmudic literature.

To achieve both ends, two forms of study are pursued. First is the careful and deep analysis of a limited number of subject areas, and second is the study of a wide range of subjects with less analysis.

The combination of both tracks of study yields a whole, which is much greater than the sum of its parts. The insights of the scholar with encyclopedic knowledge and finely honed skills belong to a realm of their own. These skills enable the student to cope effectively with previously unexplored Tractates, to deal with totally new subjects proficiently, and to ensure a lifetime of successful study.

As the student advances in Talmudic study, he becomes familiar with the most often studied fundamental parts of the Talmud and can handle cross-referencing with some facility. At the same time, he acquires and polishes the tools for further independent study, so that he is comfortable with completely new, unexplored Tractates, and can navigate them independently.

Research into the writings of the Earlier and Later Commentaries and the Responsa literature is a natural adjunct to the study of the Talmudic text proper. The study of Talmud is by definition a highly integrated

field. It incorporates numerous diverse disciplines, such as Jewish Law, Scriptures, and Philosophy and Ethics, among others.

Independent study, under the guidance and supervision of the faculty, is the primary method of establishing and maintaining the scholastic standard of the institution, although faculty lectures are important, particularly at the introductory level.

The progress of the student is further advanced by the extensive employment of the "*chavrusa*" system, under which students study in pairs. This allows them to proceed at their own pace, engage in discussion, and together review all aspects of the subject matter under scrutiny while they expand on and clarify each other's conclusions.

Yeshiva students, as the scholarly elite of the community, are particularly well equipped and motivated to bring their superior knowledge, commitment, and enthusiasm to others less privileged. In line with the traditional emphasis of the Chabad intellectual movement on one's duty to devote a portion of his time to strengthening general Jewish commitment to learning and tradition, YOEC aims to produce young scholars who are not only experts in Talmud, Jewish Law and Philosophy, but also deeply committed to foster Jewish tradition among all branches of the Jewish community.

The study of Philosophy and Ethics is conducted in a manner similar to the study of Talmud. First year courses focus on the methodology of philosophical research and introduce the student to the terminology and fundamental concepts of philosophy. Over time, the role of the instructor changes significantly. Students grow more and more facile with texts, and are eventually equipped to compose original insights and to participate effectively in seminars.

The dual goals of breadth of knowledge and depth of understanding are at the core of the program. During the lectures, there is much discussion of the meaning of the Talmudic text and assigned readings. Instructors seek to expose the student to the complete spectrum of Talmudic and Chassidic philosophic thought, as well as to develop his ability to fully comprehend the subtleties and distinctive styles and terminologies of each of the varied sources.

Within the framework of the courses on Philosophy, an unofficial hierarchy of complexity exists. Those familiar with the entire literature distinguish between the levels of sophistication and profundity required to cope with the different collections of writings. Course differentiation is therefore based primarily on the level of difficulty of the course text.

The aim of these classes is to produce the well-rounded individual capable of applying eternal philosophical principles to the changing face of the modern world.

YOEC offers an academic program geared to the needs of its students. Its undergraduate program, leading to the Bachelor of Rabbinical Studies Degree, consists of a conventional Talmudic Studies research program in conjunction with intensive study of Chabad Chassidic philosophy. The educational program of Yeshiva Ohr Elchonon Chabad remains based upon over one hundred years of experience of Lubavitcher Yeshivos since their original establishment in 1887, and particularly upon their over 50 years of experience in North America. At the same time, faculty has modified its programs so as to meet the special needs of its students, and particularly the special conditions prevailing within the West Coast Torah community.

## **LANGUAGE SKILLS**

YOEC's program of Jewish Studies requires some language skills. While the language of instruction is English, virtually all of the source texts are in Biblical or Rabbinic Hebrew, and Talmudic Aramaic. For Chassidus courses, Yiddish is the primary original language of delivery.

As is common in contemporary post-secondary Talmudical schools, fluency in these languages is not required, and formal language courses are not offered in the curriculum. Rather a basic working knowledge of these languages is achieved over years of serious study.

Instructors will always translate each new phrase in the study of primary texts. After absorbing the meaning and definitions, newly acquired words and phrases are then ‘peppered’ into lectures and study sessions, and as such, a high level of language familiarity is generally attained by students.

Naturally, as the student progresses through YOEC courses, he attains more and more proficiency in the source languages, to the point where conversation in the study hall often becomes a mixture of all these languages served on an English base. While not a requirement, many senior students are able to write research papers in the original languages with some level of fluency.

Students who require greater assistance with developing these language skills are directed to use many of the excellent editions of source material that are available with a side-by-side translation in English.

Since the primary language of instruction is English, foreign students should have a working knowledge of the language. They should be able to understand and make themselves understood in basic English. However, YOEC does not require students to take an English proficiency test, nor to provide documentation of English language proficiency. ESL classes are not provided by YOEC.

### ***SATISFACTORY ACADEMIC PROGRESS POLICY***

All matriculated students pursuing an approved program at YOEC are required to maintain satisfactory academic progress toward graduation, which in this institution is defined as being in good academic standing as detailed below.

The SAP standards required for students receiving Title IV federal financial aid are the same for all matriculated students at YOEC. Satisfactory academic progress at YOEC has two principal components: a qualitative standard and a quantitative standard:

At the end of each semester, each student’s academic file is evaluated to determine if the student is making satisfactory academic progress.

- **Qualitative Standard**

In pursuit of graduation, the student must achieve a cumulative grade point average (GPA) of 2.0 (the equivalent of a “C” average) or better. Each student is evaluated at the end of each semester and is expected to maintain a minimum cumulative GPA of 2.0.

Semester grade point averages will be calculated according to the following numerical equivalents:

<u>Grade</u>	<u>Numerical Equivalent</u>	<u>Description</u>
A	4.0	Excellent
A-	3.7	
B+	3.3	Good
B	3.0	
B-	2.7	
C+	2.3	Average
C	2.0	
C-	1.7	

D	1.0	Poor
F	0	Failure
W		Withdrawn
I		Incomplete

The GPA is established by multiplying the grade point equivalent of each course by the number of credits it yields. The products of each course are then added together. The sum is then divided by the total number of credits earned in the semester.

Credit hours with a grade of Incomplete and Withdrawn are not included in the determination of the grade point average. Credit hours with a grade of fail (F) are included in the grade point average. If a student receives failing grades for all of his courses, the Registrar will determine whether or not the student completed the semester.

- **Quantitative Standard**

- **Maximum Timeframe**

Students must make sufficient progress through the academic program to complete the 120 credit program with a maximum attempted credits ceiling of 180 credits, which is 150% of the published length of the program.

- **Pace of Completion**

A student must earn 67% of his cumulative attempted credits. Every semester, each student is evaluated to see if he has successfully earned 67% of his cumulative attempted credits. The student's cumulative earned credits are divided by the student's cumulative attempted credits to determine if the student is progressing through the 120 credit academic program at a pace sufficient to complete the program within the maximum time frame. If the number of credits earned divided by the number of credits attempted is 67% or greater, he is determined to be making satisfactory progress.

### *WARNING*

If a student falls below the SAP standards, he will be notified that he is being given a warning period which will last one semester. The student will also be notified that he has the option of appealing his lack of satisfactory academic progress at any point. During the warning period, a designated faculty member may counsel the student and assist the student to improve his performance. The student may be provided with various student services that might include tutoring, scheduling accommodation, or other academic assistance. If, after this warning period SAP standards are still not met, he will be subject to academic discipline which may include expulsion or suspension from the institution.

### *Federal Financial Aid Warning*

For continued eligibility for federal financial aid programs, if a student falls below the satisfactory progress standards, he will be given a period of financial aid warning during which time he maintains federal financial aid eligibility. The warning period will last for one semester. During the federal financial aid warning period, the student will receive the counseling described above. If, after this federal financial aid warning period, satisfactory progress standards are still not met, the student will be notified that he will no longer be eligible for financial aid. The student will also be notified that he has the option of appealing his lack of satisfactory academic progress in order to be granted a probationary period.

## *APPEALS PROCESS, MITIGATING CIRCUMSTANCES*

A student may appeal the institution's determination that he is not making satisfactory academic progress. Basis for appeal include the death of a relative, an injury or illness of the student, or other special circumstances. The student must submit the appeal in writing to the administrative office. In the appeal, the student must describe why he failed to make satisfactory academic progress, and what has changed in his situation that will allow him to demonstrate satisfactory academic progress at the next evaluation. The senior faculty member will consider all information provided by the student and will consult with faculty members, as appropriate. If it is determined that the appeal should be accepted, then the senior faculty member will determine whether or not the student will be able to meet the standard SAP requirements of the institution by the end of a one semester probationary period. If it is determined that the student will be able to meet the standard SAP requirements after the probationary period, the student will be placed on academic probation as described below. If it is determined that the student will be able to meet the standard SAP requirements of the institution by the end of the probationary period with a customized study plan, then the student will be placed on academic probation with a study plan, as described below.

If the appeal is accepted, the student will be granted a semester of academic probation or academic probation with a study plan, as described below. If the appeal is not accepted, the student will be subject to academic discipline, which may include expulsion or suspension from the institution. He will also be ineligible for federal financial aid until he reestablishes eligibility as described below in the section entitled "Reinstatement." The final decision (denial of appeal, academic probation, or academic probation with a study plan) will be conveyed to the student in writing.

### *ACADEMIC PROBATION*

If it is determined that the student will be able to meet the standard SAP requirements after the probationary period, the student will be placed on academic probation. The period of academic probation is one semester during which the student has the opportunity to attempt to meet the SAP standards of the institution. The student can request counseling to assist him to improve his performance. In addition, the student may request to be provided with various student services that might include tutoring, scheduling accommodation, or other academic assistance.

### *ACADEMIC PROBATION WITH A STUDY PLAN*

For a student on academic probation with a study plan, a senior faculty member will develop a study plan in conjunction with the student and other faculty, as needed. The study plan will include a customized plan for the SAP standards (as well as other academic provisions to assist the student in meeting those standards) that ensures that the student is able to meet the school's satisfactory progress standards by a specific time, though an academic plan could take the student all the way through successful program completion.

### *REEVALUATION AFTER A PROBATIONARY PERIOD*

At the end of the probationary period, the student's satisfactory academic progress will be reevaluated. If the student is now meeting the standard SAP requirements of the institution, or is meeting the SAP standards of his study plan, he will be considered as meeting satisfactory academic progress. If, after the period of probation, the student's academic performance still fails to meet the academic progress standards of the institution, or the provisions of his study plan, he will be subject to academic discipline which may include expulsion or suspension from the institution, and he will be ineligible to receive Title IV federal financial aid.

### *REINSTATEMENT FOR FEDERAL FINANCIAL AID*

A student who became ineligible for federal financial aid because he was not meeting satisfactory academic progress standards, has the opportunity to reestablish eligibility. Eligibility is reestablished by meeting institutional SAP standards. The financial aid office will receive notification of each student's status at the start of each semester, and the student will be notified that he may once again receive aid from the Title IV programs.

### *INCOMPLETES*

If a student has not completed all required course work for a particular course, he may have additional time (up to six months), at the discretion of the instructor, to complete the work. In the interim, those course grades are marked as incomplete. Courses in which a student receives a grade of incomplete are not included in the GPA as long as the Incomplete remains on the transcript. The courses are included in the student's number of credits attempted but not completed credits.

### *WITHDRAWALS FROM A COURSE*

A student who withdraws from a course(s) will have the course recorded as Withdrawn. This grade will not be counted in the student's GPA. However, the course(s) will be counted towards the student's number of credits attempted but not completed.

### *TRANSFER CREDITS AND SATISFACTORY PROGRESS*

Transfer credits are not included in the GPA calculation; however, they are counted toward both the number of attempted credits and the number of credits earned by the student.

### *REPETITIONS*

All repeated courses are counted in the number of the student's attempted credits.

For determination of a student's enrollment status, if a student is repeating a course in which he received a passing grade, for the purpose of grade improvement, it is counted towards his enrollment status only the first time the course is retaken. If a student is repeating a course in which he received a failing grade, it is counted towards his enrollment status for as many times as he is repeating that course in an attempt to pass.

A student repeating a course must remain within the time frame required for satisfactory academic progress standards.

### *CHANGE OF MAJOR*

All credits attempted are included in making a student's SAP determination, regardless of any subsequent changes in major, if applicable.

### *ESL/NONCREDIT REMEDIAL COURSES*

YOEC does not offer any ESL or non-credit remedial courses.

## **ATTENDANCE**

Although formal attendance is not taken, students are expected to attend all lectures and study sessions. Excessive absence, due to illness or other circumstances, will warrant an interview with a faculty member to implement a plan to complete missed work.

## **LEAVE OF ABSENCE**

Under certain specialized circumstances, and with approval from the Regional Office of the U.S. Department of Education, a student may be granted an approved leave of absence. In order to be granted a leave of absence a student must follow the procedures outlined below:

The student must request the leave of absence in writing to the Dean. The request must be signed and dated and must include the reason for which the student is requesting a leave of absence. A leave of absence will not be granted if the reason for the request is not included. The request for a leave of absence will be reviewed by the Dean within ten days of submission to the Dean. If approved, the request will be forwarded to the registrar's office and will be placed in the student's academic file. Notification will be sent to the financial aid office.

The student must submit the request for a leave of absence and must receive the approval prior to beginning the leave of absence except in unusual circumstances where it was not possible for the student to make the request prior to the start of the leave of absence i.e. if the student was in a car accident or other unforeseen emergency/disaster.

A student will only be granted a leave of absence if it can be expected that the student will return from the leave of absence on time. If it appears that the student may not return after the leave of absence, an approval will not be granted.

The maximum time for an approved leave of absence is 180 days.

Students on an approved leave of absence will not be considered withdrawn from the institution and no refund calculations will be made for Title IV financial aid received. Students who fail to return to school after an approved leave of absence will be considered withdrawn from the institution as of the date of the start of the leave of absence and refunds will be calculated accordingly.

## **GROUNDINGS FOR DISMISSAL**

Grounds for dismissal include: (1) willfully violating Yeshiva rules and codes of discipline, (2) not behaving in accordance with the requirements of the Chabad-Lubavitch movement, and (3) a serious breach of character or moral conduct, as defined by the Shulchan Aruch.

It should be noted that dismissals are extremely rare as every effort is made to admit students of high character and diligence.

## **EVALUATION AND GRADING**

The grading system followed at YOEC is based on a combination of criteria. These include an evaluation by instructors of the student's classroom participation and performance, oral examinations, and diligence in individual study.

Rather than deriving grades from a precise numerical average, YOEC employs a grading system that is used by other institutions of higher education.

Essentially, this system provides for the following course grades:

<u>Grade</u>	<u>Numerical Equivalent</u>	<u>Description</u>
A	4.0	Excellent
A-	3.7	
B+	3.3	
B	3.0	Good
B-	2.7	
C+	2.3	Average
C	2.0	
C-	1.7	
D	1.0	Poor
F	0	Failure
W		Withdrawn
I		Incomplete

The GPA is established by multiplying the grade point equivalent of each course by the number of credits it yields. The products of each course are then added together. The sum is then divided by the total number of credits earned in the semester.

Credit hours with a grade of Incomplete and Withdrawn are not included in the determination of the grade point average, although those hours with a grade of Fail are included.

Sample GPA Calculation:

A-	6 (credits)	x	3.7	= 22.2
B+	4 (credits)	x	3.3	= 13.2
C	1 (credits)	x	2.0	= 2.0
A	1 (credits)	x	4.0	= 4.0
	12 (credits)			41.4

Divided by 12 Credits for the Semester = 3.45 GPA

### **REQUIREMENTS FOR COMPLETION OF THE ACADEMIC PROGRAM**

The Bachelor of Rabbinical Studies Degree is awarded upon completion of 120 credits. The expected concentration will be 56 credits in Talmud, 48 credits in Chassidus/Chabad Philosophy and 16 credits in Jewish Legal Codes. There is only one major available, Talmud. There are no required internships or externships.

The following is a breakdown of the required components by level and semester: However, in Talmud the actual text changes each year over an eight year cycle.

Being that there's an eight year rotation for Talmud studies, the following is only a sample of a student entering a particular year. The actual four mesechtas would change upon the year the student entered the Yeshiva.

Following is the rotation of the eight mesechtas:

Shabbos (02); Gittin (19), Baba Basra (23), Kesuvos (15), Baba Kama (21), Pesachim (04), Kedushin (20), Baba Metziah (22);



## **CURRICULUM REQUIREMENTS FOR BACHELOR OF RABBINICAL STUDIES**

### First Semester

1211 (02)	Introductory Talmud Intensive	5	
1212 (02)	Introductory Talmud Survey	2	
2210	Introductory Codes	2	
5211 (40)	Introductory Maamorim Intensive	3	
5212 (41)	Introductory Maamorim Survey	2	
5213 (50)	Introductory Sichos	1	15 credits

### Second Semester

1221 (02)	Introductory Talmud Intensive	5	
1222 (02)	Introductory Talmud Survey	2	
2220	Introductory Codes	2	
5221 (40)	Introductory Maamorim Intensive	3	
5222 (41)	Introductory Maamorim Survey	2	
5223 (50)	Introductory Sichos	1	15 credits

### Third Semester

1231 (19)	Beginning Talmud Intensive	5	
1232 (19)	Beginning Talmud Survey	2	
2230	Beginning Codes	2	
5231 (42)	Beginning Maamorim Intensive	3	
5232 (43)	Beginning Maamorim Survey	2	
5233 (51)	Beginning Sichos	1	15 credits

### Fourth Semester

1241 (19)	Beginning Talmud Intensive	5	
1242 (19)	Beginning Talmud Survey	2	
2240	Beginning Codes	2	
5241 (42)	Beginning Maamorim Intensive	3	
5242 (43)	Beginning Maamorim Survey	2	
5243 (51)	Beginning Sichos	1	15 credits

### Fifth Semester

1251 (23)	Intermediate Talmud Intensive	5	
1252 (23)	Intermediate Talmud Survey	2	
2250	Intermediate Codes	2	
5251 (44)	Intermediate Maamorim Intensive	3	
5252 (45)	Intermediate Maamorim Survey	2	
5253 (52)	Intermediate Sichos	1	15 credits

### Sixth Semester

1261 (23)	Intermediate Talmud Intensive		
1262 (23)	Intermediate Talmud Survey	5	
2260	Intermediate Codes	2	
5261 (44)	Intermediate Maamorim Intensive	2	
5262 (45)	Intermediate Maamorim Survey	3	
5263 (52)	Intermediate Sichos	2	
		1	15 credits

Seventh Semester			
1271 (15)	Advanced Talmud Intensive	5	
1272 (15)	Advanced Talmud Survey	2	
2270	Advanced Codes	2	
5271 (44)	Advanced Maamorim Intensive	3	
5272 (46)	Advanced Maamorim Survey	2	
5273 (53)	Advanced Sichos	1	15 credits

Eighth Semester			
1281 (15)	Advanced Talmud Intensive	5	
1282 (15)	Advanced Talmud Survey	2	
2280	Advanced Codes	2	
5281 (44)	Advanced Maamorim Intensive	3	
5282 (46)	Advanced Maamorim Survey	2	
5283 (53)	Advanced Sichos	1	15 credits

### **Course Numbering System**

Each course is described by a six-digit designation, which can be understood using the following system:

The first digit refers to the Department offering the course:

Talmud	=	1
Codes	=	2
Liturgy	=	3 (not currently offered)
Language	=	4 (not currently offered)
Philosophy/Ethics	=	5

The second digit refers to the program in which the course is offered. The third digit indicates the level in which students as a rule will take the course. The fourth digit differentiates between two or more courses offered in the same Department during one semester. The fifth and sixth digit corresponds to the number in the text listing.

### **COURSE DESCRIPTIONS**

#### **Department of Talmud Text Listings:**

The following is a brief summary of the subject matter provided for the convenience of the reader unfamiliar with Talmudic study. It should be understood, however, these short descriptions do not reflect the depth, detail, and complexity of the study involved.

(01) Berachos - Laws of Prayer, "Krias Shema", Grace after Meals and blessings pertaining to foods, events, etc.

(02) Shabbos - The Sabbath; related restrictions and their source, in depth study of all regulations regarding the Sabbath, including problems that emanate from changes in society and technological advances.

(03) Eruvin - Domains. Transfer of individual or object from one place to another; use of devices to expand bounds of domains.

(04) Pesachim - Laws of Passover; leaven, the Seder, and Passover offering, concepts of ownership and relinquishment of rights, responsibilities for removal of leaven as related to status; tenant, landlord, head of household and watchman.

(05) Shekalim – Use of specified coins to purchase Temple supplies and Korbonos, structure of accounting system used to allocate incoming funds to various expense categories in the Temple

- (06) Rosh Hashanah - Laws of the New Year, the Shofar. Sanctification of new months.
- (07) Yuma - The Day of Atonement and related laws. Korbonos, services in the Temple, repentance, the five Abstentions.
- (08) Succah - Laws of the Festival of Booths, construction of Booths and their requirements. The four symbolic species (Lulov, Esrog, Hadassim, Arovos).
- (09) Beitza - Laws of prohibited activities on Holidays, differing from the Sabbath. Objects not to be moved.
- (10) Taanis - Laws of Fast days.
- (11) Megillah - Laws of Purim, the Reading of the Book of Esther and other obligations of the Holiday, charitable donations and sending of gifts of edible foods.
- (12) Moed Koton – Laws of Intermediate Festival days, mourning practices.
- (13) Chagigah – Practices associated with visits to the Temple.
- (14) Yevamos - Study of Levirate marriage and Chalitza, consanguinity. General anthropological structure of Jewish society, permitted marriage partners etc. Privileges and obligations of Kohanim. Legal procedures involved in determining the death of an individual; the Agunah.
- (15) Kesubos - The marriage contract; obligations and commitments incurred therein, specifically in relation to financial considerations and obligations made prior to marriage. Family structure; the status, role and rights of women in society.
- (16) Nedarim - Laws of object-related vows and resultant obligations, annulment of vows, involvement of parent and spouse in the making vow.
- (17) Nazir – The Nazarite vow, restrictions, practices associated.
- (18) Sotah – Suspected adultery and its ramifications on a marriage; conditions for lodging a charge, religious practices associated with this situation. Philosophical and moral implications.
- (19) Gittin - Traditional divorce with emphasis on Get (divorce document); technical aspects regulating its legality. Review of legal documents and methods of establishing authenticity of signatures; related regulations.
- (20) Kiddushin – Process of marriage and related regulations and obligations. Comparative study of modes of legal status employed elsewhere. Marriage by proxy and conditional marriage.
- (21) Baba Kama - Talmudic Civil Law, Part I. Compensation for injury or loss, rectification and liability through injury or misuse, damages by the defendant, personally or by any agencies. Misappropriation also reviewed in its broad sense, whether through violence or theft.
- (22) Baba Metzia - Talmudic Civil Law, Part II. Dealing primarily with claims related to joint transactions, from finding lost articles to wage agreements. Considerations relating to trade and industry, usury, labor conditions and responsibilities, deposits and tenancy, interest.
- (23) Baba Basra - Talmudic Civil Law, Part III. Claims of right of way, claims and rights of partners, neighbors, purchasers, vendors and heirs, legal forms of acquisition of partners; seller's liability for value of his wares and deeds in terms of consumer protection. Deeds and legal documents relating to business also treated.
- (24) Sanhedrin - Judicial processes, examination of witnesses, the Judicial Assembly, and trial conduct in civil, criminal, and capital cases. Types of remedies and sentences, mild to severe, for various transgressions.
- (25) Makkos – Severe judicial punishments and transgressions resulting therein. False and contradictory testimony and the treatment of affected witnesses in such proceedings. Incarceration in Arei Miklat for involuntary manslaughter.
- (26) Shevuos - Laws of personal vows, oaths before the court, the status of single witness, partial admittance of responsibility. Guarding, borrowing, and another's property. Temple ritual laws and remedies for those who violate them.
- (27) Avodah Zorah – Definitions of idolatry; and its consequences on the individual and community.
- (28) Eduyos – A compilation of discussion on many topics that were debated by Talmudic sages, transcripts of testimony of students on the positions of their teachers.
- (29) Horayos – Analysis of dealings with mistaken judgments by Bais Din or Kohen Gadol; methods of restitution.
- (30) Zevachim – Discussions of various types of Korbonos offerings, conditions under which a particular offering may be invalidated.
- (31) Menachos – Various types of prescribed meal offerings associated with specific categories of Korbonos.

- (32) Chullin – A detailed analysis of the dietary laws; injuries and diseases of an animal or bird which render it non-kosher; study of kosher animals' anatomy as well as correct methods of slaughtering.
- (33) Bechoros – Discussions of practices associated with the special status of a first-born; redemption of first-born animals, blemishes that render animals unfit for Korbon offerings. Particular status of certain first-born livestock.
- (34) Eruchin – Evaluations associated with individuals who pledge to their own worth to Temple charity.
- (35) Temurah – Exchanges of sanctified status from one animal to another; status of offspring of consecrated animals.
- (36) Krisus – Categories of transgressions defined by law as most serious with severe associated consequences and Korbonos that may be brought for atonement.
- (37) Meilah – Discussion of problems associated with attempts to remove sanctified status from objects or animals.
- (38) Nidah – Ritual impurity associated with reproductive cycle, childbirth and related topics.
- (39) Mikvaos – Detailed discussions of architectural requirements for ritual baths, dimensions and other specifications.

## **COURSES IN TALMUD**

### **Talmud Intensive**

1211	Introductory Talmud Intensive	5 credits
Students are guided in making the transition from their high school training to independent study and preparation of the tractate. The tractate is dealt with in great depth with an emphasis on developing sophisticated textual and analytical skills.		
<i>No prerequisites.</i>		
1221	Introductory Talmud Intensive	5 credits
Continuation of 1211 – second semester.		
<i>Prerequisite 1211</i>		
1231	Beginning Talmud Intensive	5 credits
With the successful completion of the transition, students spend their time now exclusively in the Beth Medrash, with emphasis on developing the characteristics of the serious Talmudic scholar. Students are expected to demonstrate their mastery of the complexities of Pilpul and are encouraged to participate in the senior seminar as observers.		
<i>Prerequisite 1221</i>		
1241	Beginning Talmud Intensive	5 credits
Continuation of 1231– second semester.		
<i>Prerequisite 1231</i>		
1251	Intermediate Talmud Intensive	5 credits
While this course still revolves around the text, it is, however, a profound, in-depth treatment of the subject matter with strong emphasis on clarifying differences in the varying points of view and approaches of dozens of commentaries. Students are expected to prepare for this lecture using both the Talmudic text and a considerable number of standard commentaries.		
<i>Prerequisite 1241</i>		
1261	Intermediate Talmud Intensive	5 credits
Continuation of 1251– second semester.		
<i>Prerequisite 1251</i>		

1271	Advanced Talmud Intensive	5 credits
Students are now expected to be capable of studying entirely on their own, and to present two seminars during the year. Lectures and interaction with the Dean are designed to prepare the student for graduate work in Talmud.		

<i>Prerequisite 1261</i>	<i>Intermediate Talmud Intensive</i>	<i>5 credits</i>
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1281	Advanced Talmud Intensive	5 credits
Continuation of 1271– second semester.		

<i>Prerequisite 1271</i>	<i>Advanced Talmud Intensive</i>	<i>5 credits</i>
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### Talmud Survey

1212	Introductory Talmud Survey	2 credits
This is the first Talmud survey course. Students are assisted in approaching the tractate with an eye towards developing their breadth of scope. Broad general study of another chapter in the same tractate on a more superficial level is meant to provide them with a broader basis of knowledge on the subject matter of the tractate.		

*No prerequisites.*

1222	Introductory Talmud Survey	2 credits
Continuation of 1212– second semester.		

<i>Prerequisite 1212</i>	<i>Introductory Talmud Survey</i>	<i>2 credits</i>
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1232	Beginning Talmud Survey	2 credits
From this point on, the student pursues his bekiyus studies largely unsupervised. He maintains his own pace and aims to cover as much of the tractate as possible within the limitations of each semester.		

<i>Prerequisite 1222</i>	<i>Introductory Talmud Survey</i>	<i>2 credits</i>
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1242	Beginning Talmud Survey	2 credits
Continuation of 1232– second semester.		

<i>Prerequisite 1232</i>	<i>Beginning Talmud Survey</i>	<i>2 credits</i>
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1252	Intermediate Talmud Survey	2 credits
The student is expected to choose at least one other tractate to study in order to increase his breadth of knowledge.		

<i>Prerequisite 1242</i>	<i>Beginning Talmud Survey</i>	<i>2 credits</i>
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1262	Intermediate Talmud Survey	2 credits
Continuation of 1252– second semester.		

<i>Prerequisite 1252</i>	<i>Intermediate Talmud Survey</i>	<i>2 credits</i>
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1272	Advanced Talmud Survey	2 credits
Students cover large portions of tractates per semester at considerable greater depth with occasional reference to pertinent commentaries.		

<i>Prerequisite 1262</i>	<i>Intermediate Talmud Survey</i>	<i>2 credits</i>
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1282	Advanced Talmud Survey	2 credits
Continuation of 1272– second semester.		

<i>Prerequisite 1272</i>	<i>Advanced Talmud Survey</i>	<i>2 credits</i>
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## DEPARTMENT OF CHABAD PHILOSOPHY/ETHICS TEXT LISTING

### Maamorim Intensive

The following is a brief summary of the subject matter provided for the convenience of the reader unfamiliar with Chabad Philosophy/Ethics study. It should be understood, however, these short descriptions do not reflect the depth, detail, and complexity of the study involved.

5211(40)                      Introductory Maamorim Intensive                      3 credits  
Sefer Hamaamorim 5643-45: Chassidic discourses by the fifth leader of Chabad Lubavitch, Rabbi Sholom DovBer Schneerson delivered during the years 5643-5644 (1883-1884).  
*No Prerequisite*

5221(40)                      Introductory Maamorim Intensive                      3 credits  
Continuation of 5211 – second semester  
*Prerequisite 5211 (40)*                      *Introductory Maamorim Intensive*                      *3 credits*

5231 (42)                      Beginning Maamorim Intensive                      3 credits  
Sefer Hamaamorim 5659: Chassidic discourses by the fifth leader of Chabad Lubavitch, Rabbi Sholom DovBer Schneerson delivered during the year 5659 (1899). The discourses of Rabbi Sholom DovBer are distinctive in their systematic approach, lengthy explanations, and broadness of scope. It is because of this that he was given the appellation “The Maimonides of Chassidim.”

Continuation of 5221 (40)  
*Prerequisite 5221 (40)*                      *Introductory Maamorim Intensive*                      *3 credits*

5241 (42)                      Beginning Maamorim Intensive                      3 credits  
Continuation of 5231 – second semester  
*Prerequisite 5231 (42)*                      *Beginning Maamorim Intensive*

5251 (44)                      Intermediate Maamorim Intensive                      3 credits  
Maamorim Melukat 4 Volume Set – Sefer Hamaamorim Toras Menachem Melukat: From 5746-5752, the Lubavitcher Rebbe devoted precious hours to editing and annotating his discourses, presenting an unambiguous statement of the doctrines of Chassidus and their practical applications. Arranged for the first time according to the Hebrew month, in clear large type and with many corrections.  
*Prerequisite 5241 (42)*                      *Beginning Maamorim Intensive*

5261 (44)                      Intermediate Maamorim Intensive                      3 credits  
Continuation of 5251 – second semester  
*Prerequisite 5251 (44)*                      *Intermediate Maamorim Intensive*                      *3 credits*

5271 (46)                      Advanced Maamorim Intensive                      3 credits  
Maamorim Melukat 4 Volume Set – Sefer Hamaamorim Toras Menachem Melukat: From 5746-5752, the Lubavitcher Rebbe devoted precious hours to editing and annotating his discourses, presenting an unambiguous statement of the doctrines of Chassidus and their practical applications. Arranged for the first time according to the Hebrew month, in clear large type and with many corrections.  
Continuation of 5261  
*Prerequisite 5261 (44)*                      *Intermediate Maamorim Intensive*                      *3 credits*

5281 (46)                      Advanced Maamorim Intensive                      3 credits  
Continuation of 5271 – second semester  
*Prerequisite 5271 (44)*                      *Advanced Maamorim Intensive*                      *3 credits*

### Maamorim Survey

5212 (41)                      Introductory Maamorim Survey                      2 credits  
Sefer Hamaamorim 5711 – a collection of Chassidic discourses delivered by the Rebbe in 1951/52. Most of the Maamorim in the book have never been published before. They were transcribed from tape, video or from the listeners' notes.

*No Prerequisite*

5222 (41)                      Introductory Maamorim Survey                      2 credits  
Continuation of 5212 – second semester  
*Prerequisite 5212 (41)*                      *Introductory Maamorim Survey*                      2 credits

5232 (43)                      Beginning Maamorim Survey                      2 credits  
Sefer Hamaamorim 5712: a collection of Chassidic discourses delivered by the Rebbe in 1951. Most of the Maamorim in the book have never been published before. They were transcribed from tape, video or from the listeners' notes

*Prerequisite 5222 (41)*                      *Introductory Maamorim Survey*                      2 credits

5242 (43)                      Beginning Maamorim Survey                      2 credits  
Continuation of 5232 – second semester  
*Prerequisite 5232 (43)*                      *Beginning Maamorim Survey*                      2 credits

5252 (45)                      Intermediate Maamorim Survey                      2 credits  
Sefer Hamaamorim 5670: Chassidic discourses by the fifth leader of Chabad Lubavitch, Rabbi Sholom DovBer Schneerson, delivered during the year 5670 (1910).

*Prerequisite 5242 (43)*                      *Beginning Maamorim Survey*                      2 credits

5262 (45)                      Intermediate Maamorim Survey                      2 credits  
Continuation of 5252 – second semester  
*Prerequisite 5252 (45)*                      *Intermediate Maamorim Survey*                      2 credits

5272 (47)                      Advanced Maamorim Survey                      2 credits  
Sefer Hamaamorim 5666 - Yom Tov Shel Rosh Hashanah: The leaders of Lubavitch would often deliver a series of interrelated discourses, developing the full depth and breadth of their spiritual, philosophical theses. One of the most famous, is this, a 61 part serial delivered by Rabbi Sholom DovBer Schneerson, the fifth Lubavitcher Rebbe, begun on Rosh Hashana 5666 (1905) through the close of 5668 (1907).

*Prerequisite 5262 (45)*                      *Advanced Maamorim Survey*                      2 credits

5282 (47)                      Advanced Maamorim Survey                      2 credits  
Continuation of 5272 – second semester  
*Prerequisite 5272 (46)*                      *Advanced Maamorim Survey*                      2 credits

### Sichos

5213 (50)                      Introductory Sichos                      1 credit  
Likutei Sichos volume 1, 2 – a complete collection of the Lubavitcher Rebbe's talks on the Torah portions, Jewish Holidays, and issues that are relevant to all Jews at all times.

*No Prerequisite*

5223 (50)                      Introductory Sichos                      1 credit  
Continuation of 5213 – second semester  
*Prerequisite 5213 (50)*                      *Introductory Sichos*                      1 credit

5233 (51)	Beginning Sichos	1 credit
Likutei Sichos volume 3, 4: A complete collection of the Lubavitcher Rebbe's talks on the Torah portions, Jewish Holidays, and issues that are relevant to all Jews at all times.		
<i>Prerequisite 5223 (50)</i>	<i>Introductory Sichos</i>	1 credit
5243 (51)	Beginning Sichos	1 credit
Continuation of 5233 – second semester		
<i>Prerequisite 5233 (51)</i>	<i>Beginning Sichos</i>	1 credit
5253 (52)	Intermediate Sichos	1 credit
Likutei Sichos volume 5-9: A complete collection of the Lubavitcher Rebbe's talks on the Torah portions, Jewish Holidays, and issues that are relevant to all Jews at all times.		
<i>Prerequisite 5243 (51)</i>	<i>Beginning Sichos</i>	1 credit
5263 (52)	Intermediate Sichos	1 credit
Continuation of 5253 – second semester.		
<i>Prerequisite 5253</i>	<i>Intermediate Sichos</i>	1 credit
5273 (53)	Advanced Sichos	1 credit
Likutei Sichos volume 10-14: A complete collection of the Lubavitcher Rebbe's talks on the Torah portions, Jewish Holidays, and issues that are relevant to all Jews at all times.		
<i>Prerequisite 5263 (52)</i>	<i>Intermediate Sichos</i>	1 credit
5283 (53)	Advanced Sichos	1 credit
Continuation of 5273– second semester.		
<i>Prerequisite 5273 (53)</i>	<i>Advanced Sichos</i>	1 credit

### **DEPARTMENT OF LEGAL CODES**

The study of the classical codes of Jewish Law is essential to the appreciation of how these codes emanate from the Bible and Talmud, and their practical daily applications. In order for the students to grow socially and intellectually, knowledge of the codes is critical. The codes provide authoritative directives for moral and ethical conduct, as well as the basis for all conduct of Jewish Courts of Law, Halachic jurisprudence and Rabbinical decisions.

In this Department, students study sections of Shulchan Aruch HaRav and Mishna Berura.

2210	Introductory Codes – first semester	2 credits
2220	Introductory Codes – second semester	2 credits
2230	Beginning Codes – first semester	2 credits
2240	Beginning Codes – second semester	2 credits
2250	Intermediate Codes – first semester	2 credits
2260	Intermediate Codes – second semester	2 credits
2270	Advanced Codes – first semester	2 credits
2280	Advanced Codes – second semester	2 credits



## **SAMPLE CURRICULUM**

*In Talmud Intensive and Talmud Survey, there is an eight year rotation of different mesechtas that are studied, as noted above, in the section "Requirements for Completion of the Academic Program"  
The transcript specifies the particular Mesechta studied that year.*

### ***Talmud Intensive Courses- 5 credits per course***

1211	Introductory Talmud Intensive
1221	Introductory Talmud Intensive
1231	Beginning Talmud Intensive
1241	Beginning Talmud Intensive
1251	Intermediate Talmud Intensive
1261	Intermediate Talmud Intensive
1271	Advanced Talmud Intensive
1281	Advanced Talmud Intensive

### ***Talmud Survey Courses- 2 credits per course***

1212	Introductory Talmud Survey
1222	Introductory Talmud Survey
1232	Beginning Talmud Survey
1242	Beginning Talmud Survey
1252	Intermediate Talmud Survey
1262	Intermediate Talmud Survey
1272	Advanced Talmud Survey
1282	Advanced Talmud Survey

### ***Codes Courses- 2 credits per course***

2210	Introductory Codes
2220	Introductory Codes
2230	Beginning Codes
2240	Beginning Codes
2250	Intermediate Codes
2260	Intermediate Codes
2270	Advanced Codes
2280	Advanced Codes

### ***Maamorim Intensive Courses- 3 credits per course***

5211 (40)	Introductory Maamorim Intensive
5221 (40)	Introductory Maamorim Intensive
5231 (42)	Beginning Maamorim Intensive
5241 (42)	Beginning Maamorim Intensive
5251 (44)	Intermediate Maamorim Intensive
5261 (44)	Intermediate Maamorim Intensive
5271 (46)	Advanced Maamorim Intensive
5281 (46)	Advanced Maamorim Intensive

***Maamorim Survey Courses- 2 credits per course***

- 5212 (41) Introductory Maamorim Survey
- 5222 (41) Introductory Maamorim Survey
- 5232 (43) Beginning Maamorim Survey
- 5242 (43) Beginning Maamorim Survey
- 5252 (45) Intermediate Maamorim Survey
- 5262 (45) Intermediate Maamorim Survey
- 5272 (47) Advanced Maamorim Survey
- 5282 (47) Advanced Maamorim Survey

***Sichos Courses- 1 credits per course***

- 5213 (50) Introductory Sichos
- 5223 (50) Introductory Sichos
- 5233 (51) Beginning Sichos
- 5243 (51) Beginning Sichos
- 5253 (52) Intermediate Sichos
- 5263 (52) Intermediate Sichos
- 5273 (53) Advanced Sichos
- 5283 (53) Advanced Sichos

## **STUDENT SERVICES**

### **STUDENT COUNSELING**

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary considers student counseling as vital as intensive study for the overall personal development of the student. Faculty members are always available to provide guidance and advice on any manner of problems encountered by students during the years they spend at the college.

### **MEDICAL SERVICES**

There are a number of physicians located near the Yeshiva campus who cooperate with faculty and students as needed. Dormitory counselors have been given their phone numbers in order to ensure accessibility. In addition, local community clinics are available for the same purpose, having a special agreement with the Yeshiva for accepting students. Major hospitals are also located in close proximity to the campus. Yeshiva Ohr Elchonon Chabad has student accident insurance as well as liability insurance.

### **HOUSING**

Yeshiva Ohr Elchonon Chabad provides on-campus dormitory housing for students. The dormitory is located in a spacious modern facility completed in 2004. Yeshiva Ohr Elchonon Chabad provides and requires on campus dormitory housing for students. Exceptions may be considered in extenuating circumstance based on a written appeal sent to the dean. If a student is approved to reside off campus, YOEC will provide him with the availability of housing located reasonably near the institution's facilities and an estimation of the approximate range of cost for the housing.

### **TUTORING**

The Yeshiva is dedicated to assisting students succeed in their studies. Therefore, any student who feels they need academic assistance should contact Rabbi Citron, who will arrange for tutoring accommodations, with an older student, or with a professional tutor.

### **LIBRARY**

The Talmudic Library at Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary includes all the basic tools for scholarship and research. It contains numerous editions of the Bible, the Talmud, Codes, Responsa literature, ethical and philosophical works, expositions on Jewish Liturgy, Hebrew Language texts and a complete collection of Chabad works.

The Talmud is generally printed in twenty oversized volumes, each containing one large or a few small Tractates. Each volume contains, in addition to the Mishnaic and Talmudic texts, numerous commentaries, up to 150 in a single volume. Some of these commentaries surround the text on each page, others are printed separately at the conclusion of the tractate. Each is printed in tiny characters to allow the inclusion of a maximum number of commentaries in a single volume. Thus, the student carries a small library with him that encompasses most of the sources he will be called upon to research without having to refer to dozens of individual tomes. This has been the basic printing format of the Talmud for the last several hundred years. More recent editions have appended the modern commentaries as well as newly uncovered medieval manuscripts.

The same holds true for the literature on Halacha, or Jewish Law. The multi-volume Shulchan Aruch, which serves as the basic Code of Jewish Law, is printed in a manner similar to the Talmud. The original

text is framed by the major legal commentaries on the Shulchan Aruch. Each tome is thus a self-contained mini-library.

For supplementary research into commentaries not usually incorporated into the volume of Talmud, the library provides an extensive array of medieval and modern classics, as well as a fine selection of responsa works for further study.

In addition to the scholarly library, the College has ambitious plans for expansion to include a community lending library.

Historically, the language of Jewish publication and scholarly writing has always been Hebrew. Today, however, with the rise of a generation unfamiliar with classical Hebrew, the need for Torah literature in the vernacular is a pressing one. To meet this need, various publishing houses have embarked on ambitious programs of English language publication to render the ancient teachings comprehensible to the layman. Entire series of English language texts are presently available.

Yeshiva Ohr Elchonon Chabad/West Coast Talmudical Seminary hopes to include these, as well as a variety of English language periodicals of Jewish interest, in its community lending library, in addition to its considerable Hebrew collection.

Since we have a relatively small student body, students may access the library collections at anytime during the day and night on an honor system.

## ***PUBLICATIONS***

The Chabad Press is an impressive publishing concern responsible for the printing and distribution of important educational materials, philosophical works, periodicals, scholarly research journals and much more. Thousands of volumes are published annually for worldwide distribution in many foreign languages.

YOEC is eminently proud of its contribution to Chabad publications, in the form of certain annual journals such as: **Kovetz Migdal Ohr**, **Torah Quiz** and **Kovetz Ohr Hamigdal**.

Kovetz Migdal Ohr and Kovetz Ohr Hamigdal are professionally typeset and bound scholarly journals containing collections of Torah essays and Talmudic dissertations by our students, faculty, and leading Roshei Yeshivos. Both volumes have earned the highest accolades of acclaim and recognition from leading Talmudic scholars throughout the world.

The intellectually challenging and thought provoking Torah Quiz is also a work by our students. The questions and answers are on diverse topics on Judaism. Resources include the Bible, Prophets, Scriptures, Talmud, Halacha, and Jewish Philosophy. All questions are of original content, not reprinted or found in any previous publication of this sort. The series is highly lauded and recommended by rabbis and educators as a stimulating tool for classroom material. The technical format is informal; photo-offset from a typewritten original, with a saddle-stitched binding.

The various publications are in Hebrew and English and both students and faculty are encouraged to contribute.

## ***COMMUNITY SERVICE OPPORTUNITIES***

Social activism plays a major role in the Yeshiva's curriculum. Students are encouraged to develop a sense of social consciousness, and to put into practice the moral and ethical lessons acquired in the study hall by imbuing estranged Jews with an awareness and appreciation of their heritage. These aims are achieved through the vehicle of a diverse community service program. This program includes the following:

- Weekly (Friday) and prior to Jewish holidays, visits to nearby hospitals and nursing homes to bring inspiration and good cheer to patients and staff. The students also go on so-called "Mitzvah campaigns" to businesses, stores, and shopping centers to distribute literature on Jewish beliefs and practices. The students publish a weekly "L'Chaim" pamphlet for this purpose.
- Wide-scale distribution of Jewish ritual items such as Mezuzos, Shabbos candlesticks, charity boxes, and special holiday requirements, such as Matzo for Pesach, Menoros for Chanukah, and Mishloach Manos - food packages for Purim.
- Before and during principal holidays, students are permitted to visit Army bases and prisons to educate the Jewish soldiers and inmates and remind them of the importance of the respective holiday and its traditions and practices.
- Individual students address dozens of local congregations each Shabbos afternoon. The primary objective is to inspire the congregants of these synagogues through an interesting Torah explanation and thereby enhance their awareness of Jewish identity and observance.
- Each year after the Passover holiday, the YOEC students organize a "Kinus Torah," a Torah convocation. Noted scholars of national and world renown, in addition to local scholars, students of other Yeshivos and members of the faculty and student body of the Yeshiva are invited to participate in offering in-depth lectures on various Torah topics. The entire community is invited to this impressive annual event.
- The Yeshiva conducts a "Yarchai Kallah" every summer, a series of seminars of Torah study for laymen held on two consecutive Sundays. Local professionals and businessmen attend lectures in Talmud, Halacha, and Chassidus given by members of the Yeshiva faculty, local Rabbis and noted scholars from the Los Angeles area and from out of town. The Yeshiva students spend time with the participants, preparing and reviewing these lectures, discussing Torah topics in their spare time and giving over a deep feeling for Torah learning and scholarship.
- Each summer, most students spend several weeks serving as directors, head counselors, learning directors, sports directors, or counselors in the dozens of Chabad-affiliated day camps and overnight camps throughout California. This work gives them invaluable training in youth leadership. For several weeks, the senior students also travel in pairs to various small communities in the state where little or no Jewish communal life exists. They meet with local Jews, both adults and youth, helping to make them more aware of Jewish practices and supplying them with their various religious needs. The experience gained during these weeks helps train the students in communal responsibility, as they have an opportunity to observe at close range the actual state of Jewish observance outside of the major Torah communities.

### ***SPECIAL EDUCATIONAL SERVICES***

Adult education  
 Bar Mitzvah lessons  
 Group lectures  
 Simchas Torah celebration  
 Community Pesach Seder  
 Sukkah Mobiles  
 Chanukah Parade  
 Megillah reading and Purim celebration

### ***COMMUNITY CHILDREN'S PROGRAMS***

Weekly Thursday night Mishmar groups  
 Mesibos Shabbos Clubs in many synagogues  
 High School Shabbatons  
 Melava Malka gatherings

"Tzivos Hashem" movement  
Lag B'Omer parade for schoolchildren

These programs are run by the YOEC Student Organization, which is a self-governing body. Broad policies are set by faculty members who also participate with their families in many of the organization's activities.

## ***STUDENT RIGHTS***

Yeshiva Ohr Elchonon Chabad strives to maintain the highest standards of educational quality. To this end, the College is committed to safeguarding the rights of all students. Students are assured that no action will be taken against them for filing a grievance or complaint. The College has established the following procedures for processing student complaints:

### ***COMPLAINT PROCEDURES***

It is suggested that students who have a grievance(s) use the internal complaint procedure first to resolve the grievance(s). However, students may contact the Bureau for Private Postsecondary Education at any time for any grievance(s).

### ***INTERNAL COMPLAINT PROCEDURE***

Students should attempt to resolve any complaints directly, on an informal basis, with the party or parties involved. If the matter cannot be resolved informally, the student should direct the complaint in writing to the Dean and request a formal conference. The complaint will be investigated, and the student will be informed of the resolution of his complaint, in writing, within 30 days. No person directly involved in the complaint issue will make the final determination.

### ***AARTS COMPLAINT PROCEDURE***

Complaints may also be filed with the agency that accredits Yeshiva Ohr Elchonon Chabad, by contacting the Association of Advanced Rabbinical and Talmudic Schools at 11 Broadway, Suite 405, New York, NY 10004, Tel. 212.363.1991, Fax: 212.533.5335.

### ***STATE COMPLAINT PROCEDURE***

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's Internet website: [www.bppe.ca.gov](http://www.bppe.ca.gov)

### ***NOTIFICATION OF RIGHTS UNDER FERPA***

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day Yeshiva Ohr Elchonon Chabad receives a request for access. A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and

notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Yeshiva Ohr Elchonon Chabad discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official typically includes a person employed by the school in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the school.

The school also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Yeshiva Ohr Elchonon Chabad to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student —

- To other school officials, including teachers, within Yeshiva Ohr Elchonon Chabad whom the school has determined to have legitimate educational interests. This includes contractors, consultants,

volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))

- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11)) such as name, student status, marital status, spouse's name, telephone number, address, date of birth, place of birth, dates of attendance, degrees granted, names of prior institutions attended, chavrusas, chaburas, roommates, photos, dormitory building/room numbers, seat information, parents' and parents in-law's names, addresses, occupations, congregations, and similar background information.

Note: Students have the right to restrict the sharing of directory information. Students who wish to make such a request must contact the registrar's office, and submit the request in writing within 90 days from the beginning of the semester. Once a student requests that the school not disclose directory information, this hold on sharing directory information will remain in place until revoked by the student in writing. Requests cannot be put into effect retroactively.

- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him. (§ 99.31(a)(14))
- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))



## **AVAILABILITY OF FULL TIME EMPLOYEE TO ASSIST ENROLLED AND PROSPECTIVE STUDENTS**

Yeshiva Ohr Elchonon Chabad has designated Mrs. Hendy Tauber, Director of Financial Aid, as the full time employee available to assist enrolled and prospective students in obtaining information on financial aid programs available, criteria for eligibility, and procedure for applying for financial aid, cost of attendance, retention rates, completion and transfer rates, institutional security and crime statistics, and all required disclosures and information, as required by 668.42, 668.43, 668.45 and 668.46 of Title 34 of the Code of Federal Regulations. She can be reached at 323-937-3763 ext. 112 or [htauber@yoec.edu](mailto:htauber@yoec.edu), or by visiting the administrative offices during regular business hours.

## **FINANCIAL AID**

YOEC utilizes the services of Higher Education Compliance and Management, a financial aid consulting firm with many years of experience. YOEC offers a variety of federal and state financial aid programs to its students. Higher Education Compliance and Management oversees administration of the programs.

Any student who has difficulty in meeting his educational costs at YOEC should contact Mrs. Hendy Tauber, Director of Financial Aid, to learn about the options available to him. These may include grants, scholarships, work-study programs and deferred payment plans.

The financial aid office, which is open during regular business hours, will make a determination as to the expected amount to be paid by the student and his family, and will evaluate what federal and state aid, if any, may be available to the student.

Financial aid packages that may be offered to students include grants and work-study jobs. The school may also offer financial assistance in the form of institutional scholarships to needy students as long as scholarship funds are available. Eligibility for federal programs is determined by an evaluation of the student's financial need, based strictly on the formulas developed by the Department of Education.

A student's financial need is determined by subtracting the contributions expected from the student and his parents from the total cost of education. The total financial aid awarded to a student, usually cannot exceed the student's need. This process is explained in greater detail below.

In order to qualify for federal financial aid programs, a student must:

- be enrolled in an eligible program;
- be a U.S. citizen, permanent resident of the U.S., or eligible non-citizen;
- utilize all assistance funds for education-related expenses;
- have fulfilled Selective Service registration requirements;
- maintain satisfactory progress toward completion of a program of study;
- be a high school graduate or the recognized equivalent;
- sign the certification statement that he does not owe a refund to any Title IV program, and is not in default on any Title IV loan. This certification is located in step seven of the FAFSA.

## **APPLYING FOR FINANCIAL AID**

To apply for financial aid, a prospective student should complete a Free Application for Federal Student Aid (FAFSA). This form is available at the financial aid office. Alternatively, the student can submit his application through FAFSA on the Web at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov).

Students may be required to supply additional documentation, such as Tax Returns/IRS Tax Transcripts or Verification Worksheets, to verify the information reported on the FAFSA.

Awards are made for one academic year at a time, and are not automatically renewable. Students must reapply each year before the appropriate deadline.

### *FINANCIAL AID NEED*

Title IV federal program eligibility is based on a process called Needs Analysis. The following is a brief explanation of Needs Analysis.

First, a determination is made as to whether the students are independent or dependent on their parents. There are several factors that are taken into account. Students should carefully read the FAFSA and its instructions. Should the students have questions determining their status, the financial aid staff can provide further explanation.

If the students are determined to be dependent on his parents, a parental contribution is assessed. This is the amount that the parents are expected to pay, based on their income and available assets. Allowances are made for expenses such as living allowance based on family size, taxes paid, and the number of children in college.

The students themselves are expected to contribute towards their education, using their earnings, if applicable. The students' assets (such as savings) are generally considered to be available for the purpose of their education and are expected to be divided among their years of post-secondary education.

The Parental Contribution, where applicable, is added to the Student Contribution, to yield the Expected Family Contribution (EFC). Expenses beyond those listed above may be considered under a process known as Professional Judgment. This process can be initiated by parent or student request after the student's initial eligibility has been determined. Then, the students and/or parents would submit documentation of unusual expenses, such as tuition paid for siblings or medical expenses. These expenses can be taken into account by the financial aid staff to produce an adjusted EFC.

The student's budget or cost of education is calculated based on tuition and fees plus a standard allowance for living expenses, which depends on whether the student lives on campus, with his parents, or has other arrangements.

The EFC is then subtracted from the student's total budget. The result is known as the student's "need". This concept of need is the foundation of financial aid. Students who exhibit need and apply on time will probably be awarded aid.

### *APPLICATION DEADLINE*

Applications for Pell Grants may be processed until June 30, 2021. However, students are urged to submit their applications as early as possible. Late submissions may delay the processing of a student's application. More important, the funds for some programs are limited and will be distributed with priority given to those students who submit their application in a timely fashion.

Please note that students may be required to update certain types of information that they have entered on their application, i.e. dependency status, household size, and number of family members enrolled in post-secondary education. Any such changes should be discussed with the financial aid office.

## FEDERAL AID PROGRAMS

The Federal Pell Grant Program provides grants to undergraduate students. These grants do not have to be repaid. This program is an "entitlement" which means that each eligible student who attends an eligible institution and applies on time may receive a Federal Pell Grant. The maximum grant for a fully eligible student is \$6345 per award year, which is 100% of the scheduled award. The amount that each student is eligible for is based on the EFC generated by a federally mandated formula.

Financial aid disbursements in the federal Pell Grant Program are scheduled at the beginning of each semester, provided that all paperwork has been submitted and is complete. A student generally receives half of his scheduled award during the first semester and the second half during the second semester. Students whose paperwork is completed during the second semester may be paid retroactively for the first semester.

With the availability of Year-Round Pell, students can receive Federal Pell Grant funds for up to 150% of their Pell Grant Scheduled Award for an award year. An eligible student may now receive a Federal Pell Grant for the summer semester, even if he received 100% of his scheduled Federal Pell Grant award during the fall and spring semesters. To be eligible for the additional Pell Grant funds, the student must meet all general eligibility requirements to receive financial aid for the payment period and must be enrolled at least half time (six credits) in the payment period.

Students whose paper work is completed during the second or third semester may be paid retroactively for previous semesters in the same academic year.

Please be advised that the amount of Federal Pell Grant funds a student may receive over his or her lifetime is limited by federal law to 600%. If a student's lifetime eligibility used (LEU) equals 600%, the student may no longer receive Pell Grant funding.

Payments from the Federal Pell Program will either be made by credit to the student's tuition account or by direct disbursement to the student. Students will be informed of the expected amount of these payments. Students may inspect their tuition records during regular business hours at the business office.

**The Campus-Based Programs** are a group of programs funded under Title IV. The campus-based programs in which the institution participates are:

- FSEOG - Federal Supplemental Educational Opportunity Grants
- FWS - Federal Work Study

In these programs, fixed sums are allocated to each school based on its size and other factors. The institution then analyzes the need of all eligible financial aid applicants whose paperwork is completed in a timely manner, and determines an equitable distribution of the funds available in a process known as "packaging." Students who apply after the initial packaging deadlines, (as posted in school), may be too late to receive any funds from these programs.

The Federal Supplemental Education Opportunity Grant is a Campus-Based grant program available to undergraduate students. Awards, when available, can range from \$100 to \$4,000.

Financial aid disbursements in the FSEOG Program are scheduled at the beginning of each semester, provided that all paperwork has been submitted and is complete. A student generally receives one half of his scheduled award during the first semester and the second half during the second semester. Students who complete their paperwork during the second semester may be paid retroactively for the first semester. However, students should keep in mind the strong likelihood that all FSEOG funds will have been allocated by that time.

Payments from the FSEOG program will be made by credit to the student's tuition account. Generally, the funds are matched 25% non-federal funds to 75% federal funds. However, if in a particular academic year

the institution is granted a waiver of the institutional share requirement, the institution may choose not to provide the institutional match. Students will be informed of the expected amounts of these payments, and may inspect their tuition records during regular hours at the business office.

The Federal Work Study Program is an employment program. Funds are allocated to schools as part of the campus-based programs as explained above. Eligible students are offered part-time employment. The financial aid office, in consultation with the faculty, determines if a student is eligible for employment, based on his ability to fulfill his academic responsibilities with the added burden of employment. Employment is also contingent on student qualifications for the positions available.

Federal Work Study disbursements are in the form of payrolls, distributed monthly during the duration of the student's work schedule. The institution pays a percentage of matching funds per federal Work Study funds. The institutional portion may be paid to the student or may be credited to the student's tuition account. Generally, the funds are matched 25% institutional funds to 75% federal funds. However, if in a particular academic year the institution is granted a waiver of the institutional share requirement, the institution may choose not to provide the institutional match.

### *STATE GRANTS*

The CAL Grant Program helps eligible California residents attending in-state postsecondary institutions pay for tuition. In order to maximize on the awards available through CAL Grants, students must apply by March 2, 2021.

In order to be eligible for a CAL Grant, the student must:

- Submit a FAFSA and a school certified GPA for a CAL Grant by the deadline
- Be a U.S. citizen or eligible non-citizen (student's parents don't need to be citizens or eligible noncitizens)
  - Be a California resident when he graduated from high school
  - Have a Social Security number
  - Not have a bachelor's or professional degree
  - Have financial need based on his college costs
  - Have family income and assets below the established ceilings
  - Meet any minimum GPA requirements
  - Be in a program leading to an undergraduate degree or certificate
  - Be enrolled at least half time
  - Have registered with U.S. Selective Service (most males)
  - Not owe a refund on a state or federal grant, or be in default on a student loan

The maximum CAL Grant award for the 2020-2021 award year is \$9,084.

### *STUDENT LOANS*

The Federal Direct Loan program offer loans to students, which must be paid back with interest, to help cover their education related expenses. There are two categories of direct loans, subsidized, where the government pays the interest that accrues while the student is in school and unsubsidized, where the student is responsible for the interest that accrues while he is in school. Loans are only given to students who demonstrate willingness to repay. Direct PLUS loans are unsubsidized direct loans which are given to the parents of an eligible student to help who would like to help pay for the student's expenses in this manner. Although the school is eligible to participate in the federal loan programs, the school discourages students and parents from taking out loans. The school encourages its students to apply for the federal, state, and institutional financial aid grant programs before considering the option of student loans and makes every effort to assist students with their direct educational needs. Students who are considering

taking out loans should contact the financial aid office for a detailed list of eligibility requirements, available loan amounts, and sample repayment schedules.

### ***INSTITUTIONAL SCHOLARSHIPS***

Institutional scholarship funds are available to students who have exhausted all other avenues of assistance and are still unable to meet their cost of attendance.

The family is expected to contribute towards the student's education, based upon their ability to pay, as determined by formulae explained above. Students who apply for other types of financial aid will automatically be considered for institutional scholarships. Those who do not apply to other programs may contact the financial aid office to apply for institutional scholarships.

While the institution does not guarantee the availability of funds, every effort will be made to offer the student a package of federal, state, and institutional aid that will cover the student's direct educational expenses.

### ***RECORD RETENTION***

Student records are kept at the administrative offices of YOEC at 7215 Waring Ave. Los Angeles, CA. Academic records, tuition records and financial aid records are maintained stored in separate student files and are stored in fireproof cabinets.

Academic records contain registration and admission information, high school graduation documentation, and a current cumulative academic transcript.

Tuition records list tuition charges and a record of all payments and credits to the student's tuition accounts, including federal, state, and institutional grants.

Financial Aid files contain an original FAFSA if submitted by the school, an ISIR, and all Title IV required backup documentation. A packaging sheet and copy of the student's award letter are also kept in the student's financial aid file.

Academic records are retained at the institution indefinitely.

Financial Aid files and tuition records are retained at the institution for 7 years.

### ***LEGAL DISCLOSURES FOR THE BENEFIT AND PROTECTION OF THE STUDENT***

#### ***DISCRIMINATION AND HARASSMENT***

Yeshiva Ohr Elchonon Chabad is committed to providing an environment that is free of discrimination and unlawful harassment. Actions, words, jokes, or comments based on an individual's sex, race, ethnicity, age, religion, or any other legally protected characteristic will not be tolerated. As an example, sexual harassment (both overt and subtle) is a form of employee and student misconduct that is demeaning to another person, undermines the integrity of the student-instructor relationship, or employment relationship, and is strictly prohibited. The complaint procedures may be followed in the event that a student or employee feels that he has been a victim of discrimination or harassment.

## **DRUG AND ALCOHOL ABUSE PREVENTION POLICY**

The following is the Institutional Drug and Alcohol Policy in effect at Yeshiva Ohr Elchonon Chabad:

Yeshiva Ohr Elchonon Chabad is committed to maintaining a drug-free campus. This is for your benefit and protection, as well as for the welfare of your fellow students and employees.

Although drug and alcohol abuse is today common in American society, we want you to be assured that we expect the school to be totally drug-free. The policies listed below were formulated with that in mind, and we are very serious about enforcement of our standards.

Please read the following carefully, and ask for clarification if needed. Our policies are tough, and we expect them to work.

### **1. Standards of conduct regarding drug and alcohol use**

We will not tolerate any unlawful use, possession, or distribution of illicit drugs on school property, or as part of school activities.

In addition, any student misusing drugs or alcohol off-campus will be subject to the same reprimands and disciplinary sanctions listed for violation on-campus (see #5 below), up to and including suspension and expulsion.

Responsible use of alcohol on or off premises, by students over 21, while not encouraged, will be allowed under the following circumstances:

- a. as part of ritual services and celebrations
- b. as long as the student makes no attempt to use a motor vehicle.

### **2. Legal sanctions: local, state and federal**

Please remember that local, state and federal laws are constantly changing. As a result, information we distribute about legal issues may not be up-to-date. [If you are interested, you may check with law enforcement offices about current information.]

Note that the trend in legislation, law enforcement and the courts is toward harsher penalties, larger fines and longer periods of incarceration.

Remember, a conviction causes you to have a permanent criminal record.

You can be arrested if you are in the company of friends who are using illegal drugs, even if you are not participating. The present penal system is such that even one night in jail awaiting a court appearance (even if you are not convicted) is not an experience you will relish.

- a. Federal penalties

There are severe penalties for illegal drug trafficking with minimum sentences for many categories.

- b. State penalties

In the State of California, possession of illegal drugs carries fines of \$100-\$500 and incarceration of up to six months. Sale of illegal drugs is a felony that can result in up to five years of imprisonment.

c. Local ordinances

These may range from fines for driving with an open container of an alcohol beverage in the car, regardless of whether the driver has consumed any alcohol, to more severe penalties.

### **3. Health risks**

Studies have now proven that all illegal (and many prescription) drugs are, to some extent, physically and/or psychologically addictive.

Marijuana, once considered relatively harmless, has been shown to affect memory and intelligence, most seriously among young people who are at a crucial stage of development. Marijuana may also act as a "gateway" to more dangerous drugs.

In the past, marijuana was often of very weak quality. Potency has increased over the years, and many samples have been found to be adulterated with dangerous hallucinogens and other substances.

There is no safe drug. Many drugs are potentially addictive after only one dose. Many drugs can kill with just the smallest amount of overdose. There is no drug experience that is worth risking your health, and the health of your family, including your unborn children. Remember, you may also be risking your life.

### **4. Available counseling and treatment**

Our institution is committed to helping students deal with life's problems in a mature, sensible manner. The thrust of our institutional counseling effort is directed at prevention, rather than treatment. We take a very positive view on the counseling process. We provide specialists who are at your service on a constant basis. In addition, all faculty members have been trained to be sensitive to the physical and emotional well being of our students and to assist as appropriate.

If you need assistance, we expect you to come to us. We will refer you for counseling if you do not come forward, but we discover that you have a problem, you will be required to seek professional assistance before you can return to school.

For counseling and treatment, we refer students to the CounterForce, the counseling and drug abuse prevention and treatment division of the Torah Umesorah National Association of Hebrew Day Schools.

### **5. Disciplinary sanctions that the institution will impose on students and employees**

As an institution, which is firmly opposed to any drug involvement, we shall deal severely with any student who misuses controlled substances. Please read the following guidelines carefully as it is the only warning you will receive before sanctions are imposed.

a. Knowledge that another student or employee is involved with drugs or alcohol

Students or employees who become aware of a fellow student or employee, who is misusing drugs or alcohol, are expected to bring the problem to the attention of the Dean immediately. A student or employee who fails to do so will be held responsible and will be censured.

Any problem can be resolved more easily the earlier it is caught. Neglect of a problem can be a severe danger to the person involved, as well as those around him.

b. First offense - students

A student who is reported to have misused drugs or alcohol will be called to the Administrative office to explain himself. The Dean will interview any witnesses and make a determination of the student's culpability.

If the student is found at fault, he will receive a reprimand and the offense will be noted in his permanent record.

At the discretion of the Dean, the student will be suspended, pending discussion with the student's parents and meeting with a health professional to assess the degree of the problem.

If the Dean is fully satisfied that this was a unique occurrence, and that the student is sincerely regretful, and can be trusted to refrain from any future involvement with drugs, the student will be allowed back into school.

He will be clearly warned that any repeat of the offense will result in immediate suspension pending investigation, and ultimately in expulsion.

c. Second offense - students

Any student, who is guilty of a second offense, as determined by investigation by a faculty board of inquiry, will immediately be expelled from the institution.

Reinstatement may be considered only after a prolonged period of professional counseling and compliance testing, and at the discretion of the Dean.

There is no due process involved, and no appeal will be accepted. Attendance at our institution is a privilege, not a right, and may be withdrawn without notice if the student is deemed a threat to the moral and/or physical integrity of the student body.

d. First offense - employees

In general, no applicant who has been convicted of a drug-related offense will be hired as an employee of this institution, although we may consider extenuating circumstances.

Any employee who has concealed a past drug-related conviction will be terminated without notice if such offense comes to our attention.

Any employee who is observed to be misusing drugs/engaging in the unlawful possession or sale of drugs will immediately be terminated and referred to appropriate law enforcement officials.

e. Addiction to prescription drugs/alcohol

As legal substances, prescription drugs and alcohol are, unfortunately susceptible to misuse and addiction under the proper circumstances.

The institution is sympathetic to any individual who is inadvertently entrapped in such a situation, and urges that individual to obtain immediate professional and/or self-help group type of assistance in curing the addiction.

The administration will make every effort to allow the employee to arrange his/her schedule to facilitate seeking professional assistance, and will make every possible effort to allow an employee to return to work after seeking treatment for their addiction at a residential clinic.

f. Responsible use of alcohol

Under no circumstances is a student who has consumed any alcohol beverage, in any quantity, to drive any motor vehicle. A student's friends are expected to exercise good judgment and seek the assistance of an adult if they are unable to dissuade a student from driving.



Preferably, a student who is drinking should turn his car keys over to a friend. We wholeheartedly support the idea of a designated driver. This is an arrangement where one person, who will not drink at all, is selected in advance to drive home.

Any student who drinks in violation of the rules will be held responsible, and censured severely, up to and including a meeting with the student's parents, and/or suspension.

### ***CAMPUS SECURITY PROCEDURES***

**(A) Campus Crime Reporting Procedures:** Immediately after witnessing a crime, a student or employee must notify the nearest police station. In the event of any danger or risk, such as a bomb threat, suspected criminal or suspicious character on premises, etc., any witness should discreetly and cautiously notify the senior administrative staff member on campus. This will prompt immediate notification to all students and employees as to precautions to take while avoiding panic.

All crimes should be brought to the attention of the Rabbi Mendel Spalter who serves as the liaison with the local police in coordinating information and keeping students informed. Relevant crime information will be publicly announced to the student body within 24 hours of a crime.

**(B) Policies on Access to Facilities:** Access to all school facilities is restricted to approved students and employees, as well as to authorized visitors. All buildings are to be securely locked after programs and study sessions have ended. After-hours student access is provided only by contacting appointed employees and/or students.

**(C) Current Campus Law Enforcement Policies:** The institution maintains no security department of its own. Students must always be mindful of their responsibility for the welfare of themselves as well as of fellow peers. Any student or employee that is witness to a dangerous or suspect situation is expected to immediately communicate with the local law enforcement agency.

**(D) Availability of On and Off-Campus Counseling and Mental Health Services for Crime Victims:** Counseling is available on campus and is provided by faculty and administration members. If a student would prefer to work with someone outside of the school administration, the institution may refer him to The Ness Counseling Center. Their phone number is (310) 360-8512.

**(E) Policies for Preparing the Annual Disclosure of Crime Statistics:** The institution annually discloses crime statistics to students and employees.

**(F) Programs to Educate Students and Employees about Campus Security Procedures:** Students are expected to review all the security materials carefully, and to strictly adhere to all policies.

**(G) Programs to Educate Students and Employees about Crime Prevention:** Students are expected to observe rudimentary safety precautions, such as traveling in groups after dark and in high crime areas.

**(H) Statistics, for Most Recent Calendar Year (and last two as available), of Crimes Reported to Police:** There have been no documented cases of criminal offenses.

**(I) Policy Regarding Police Monitoring of Crime at Recognized Off-Campus Organizations:** There are no authorized off-campus organizations.

**(J) Substance Abuse Policy:** See Drug and Alcohol policy.

**(K) Statistics on Liquor, Drug, and Weapons Abuses:** There have been no documented offenses related to liquor, illegal drugs or weapons.

**(L) Campus Policy Regarding Sexual Violence and Sexual Misconduct:** Yeshiva Ohr Elchonon Chabad is completely committed to maintaining a safe and secure environment for all students. Accordingly, the school adheres to a strict and uncompromising no-tolerance policy with regard to sexual violence which includes any form of sexual assault, domestic violence, dating violence, stalking or any other form of sexual misconduct. Yeshiva Ohr Elchonon Chabad also prohibits retaliation against any person who, in good faith, reports or discloses a violation of this policy, files a complaint, and/or participates in an investigation, proceeding, complaint, or hearing under this policy. Once Yeshiva Ohr Elchonon Chabad becomes aware of an incident of sexual violence, dating violence, domestic violence and stalking or any other form of sexual misconduct, Yeshiva Ohr Elchonon Chabad will promptly and effectively respond in a manner designed to eliminate the misconduct, prevent its recurrence, and address its effects.

The school official who is responsible for coordinating efforts to prevent sexual violence, dating violence, domestic violence and stalking or any other form of sexual misconduct is Rabbi Mendel Spalter. He can be contacted at Yeshiva Ohr Elchonon Chabad, Administrative Offices, 7215 Waring Avenue, Los Angeles, CA 90046. He can also be reached by phone at 323-937-3763 ext 123, or by email at [mspalter@yoec.edu](mailto:mspalter@yoec.edu).

Any person seeking information or training about rights and available actions to resolve reports or complaints involving potential sexual violence, dating violence, domestic violence and stalking or any other form of sexual misconduct and/or any person who wants to file a complaint or make a report of sexual violence, dating violence, domestic violence and stalking or any other form of sexual misconduct or get information about available resources (including confidential resources) and support services relating to sexual violence, dating violence, domestic violence and stalking or any other form of sexual misconduct should contact Rabbi Mendel Spalter at the phone number, address or email address listed above.

In the event of a sex offense, or incident of domestic violence, dating violence or stalking, students are urged to contact the police immediately. The nearest police station is located at 4861 Venice Blvd, Los Angeles, CA 90019. The Los Angeles Police Department Wilshire Community Police Station phone number is (213) 473-0476. Should a student feel uncomfortable in contacting the police directly, he may indirectly do so through the Yeshiva's police liaison, Rabbi Mendel Spalter.

In the event of an assault or incident, it is important for the student to preserve all evidence as proof of a criminal offense. Victims of sexual violence, domestic violence, dating violence, stalking or any other form of sexual misconduct are directed to contact a special culturally-sensitive project called Amudim. Their confidential hotline is (646) 517-0222. This is a dedicated hotline and is answered by culturally sensitive social workers and legal staff. Information about their services is available at the following website: [Amudim.org](http://Amudim.org).

Victims of domestic violence may also contact the Shalom Task Force's Confidential Hotline at (718) 337-3700.

Upon request and if reasonably attainable, Yeshiva Ohr Elchonon Chabad will change a victim's academic and living situation after the alleged sex offense. In the case of an alleged sex offense, incident of domestic violence, dating violence or stalking, both the accuser and the accused will be called before a disciplinary committee headed by the Dean, who receives annual training in domestic violence, dating violence, sexual assault and stalking. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. The Dean will interview both parties and any witnesses in order to make a determination of the student's culpability. The accuser and the accused will be informed of the school's disciplinary proceeding with respect to the alleged offense or incident.

Yeshiva Ohr Elchonon Chabad maintains a strict and uncompromising no-tolerance policy in regard to any sexual violence, domestic violence, dating violence, stalking or any other form of sexual conduct. Any student found guilty of sexual violence, domestic violence, dating violence or stalking, or any other form of sexual conduct, as determined by an investigation by a faculty board of inquiry, will immediately be

expelled from the institution. There is no due process involved, and no appeal will be accepted. Attendance at our institution is a privilege, not a right, and may be withdrawn without notice if the student is deemed a threat to the safety and security of the student body.

**(M) Definitions:**

**Definition of Consent:**

Informed, freely and actively given, mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity. A person can withdraw consent at any time. There is no consent when there is force, threats, intimidation, or duress. A person's lack of verbal or physical resistance or manner of dress does not constitute consent. Consent to past sexual activity with another person does not constitute consent to future sexual activity with that person. Consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another person. A person cannot consent to sexual activity if such person is unable to understand the nature, fact, or extent of the activity or give knowing consent due to circumstances including without limitation the following:

- the person is incapacitated due to the use or influence of alcohol or drugs;
- the person is asleep or unconscious;
- the person is under the legal age to provide consent; or
- the person has a disability that prevents such person from having the ability or capacity to give consent.

**Definition of Domestic Violence:**

A pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone.

**Definition of Dating Violence:**

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim is dating violence. The existence of such a relationship shall be determined based on a consideration of the following factors:

- the length of the relationship
- the type of relationship
- the frequency of interaction between the persons involved in the relationship

**Definition of Stalking:**

Stalking is a pattern of repeated and unwanted attention, harassment, contact, or any other course of conduct directed at a specific person that would cause a reasonable person to feel fear.

**Stalking can include:**

- Repeated, unwanted, intrusive, and frightening communications from the perpetrator by phone, mail, and/or email.
- Repeatedly leaving or sending victim unwanted items, presents, or flowers.
- Following or laying in wait for the victim at places such as home, school, work, or recreation place.
- Making direct or indirect threats to harm the victim, the victim's children, relatives, friends, or pets.
- Damaging or threatening to damage the victim's property.
- Harassing victim through the internet.
- Posting information or spreading rumors about the victim on the internet, in a public place, or by word of mouth.
- Obtaining personal information about the victim by accessing public records, using internet search services, hiring private investigators, going through the victim's garbage, following the victim, contacting victim's friends, family work, or neighbors, etc.

**(N) Information for Crime Victims about Disciplinary Proceedings** – Upon request, Yeshiva Ohr Elchonon Chabad will provide the victim with the results of any disciplinary proceeding or actions taken by the Yeshiva against the perpetrator of such a crime or offense.

If the victim has died as a result of the crime or offense, the information will be provided, upon request, to the closest relative of the victim.

**(O) Registered Offenders List** – The following link is provided to enable students and employees of Yeshiva Ohr Elchonon Chabad to access information about registered sex offenders in the state of CA. The website can be found at <https://oag.ca.gov/sex-offender-reg>.

**(P) Emergency Evacuation Procedures:** In the event of an emergency, an alarm sounds throughout the entire building, classrooms, study area and restrooms. Students are instructed to evacuate the premises as posted and meet at the designated emergency evacuation site upon hearing the alarm.

**(Q) Missing Student Policy:** Should a student, employee, or any individual become aware of a student missing for 24 hours he/she must immediately notify Rabbi Mendel Spalter, who will then contact the local police department. Students are urged to identify a contact person whom the school shall notify within 24 hours of the determination that the student is missing.

All contact information will be registered confidentially and will only be accessible to authorized campus officials, and will not be disclosed, except to law enforcement personnel in furtherance of the investigation. The institution will contact the designated contact person of the missing person within 24 hours that the student is reported missing. If the student is a minor under 18 years of age, a parent or guardian will be contacted. In any case, the institution will inform the local law enforcement agency within 24 hours.

**(R) Fire Safety Policies and Procedures:** In the event of a fire in the school building or dormitory, the fire alarm will sound throughout the building. Students are instructed to evacuate the premises and meet at the designated emergency evacuation site upon hearing the fire alarm.

The institution conducts a number of fire drills (at least one per each semester) to ensure that students and staff are familiar with fire evacuation protocol. To prevent potential fires and reduce the number of fire hazards, students are not permitted to bring any cooking and/or heating appliances or other large electrical appliances into the dormitory with the exception of one small refrigerator per room, no larger than 1.7 cubic ft. Irons, microwaves, heaters, electric blankets, electric lamps, hair dryers and similar items are all prohibited.

**(S) Other Emergency Procedures:** If an emergency or threat requires that students remain in the building and that the building remains securely locked, Lockdown Procedures will go into effect securing the building and students from any outside threat.

## ***SUMMARY OF CIVIL AND CRIMINAL PENALTIES FOR VIOLATION OF FEDERAL COPYRIGHT LAWS***

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. YOEC forbids unauthorized distribution of copyrighted material including unauthorized peer-to-peer sharing. Safeguards are in place to prevent unauthorized distribution of copyrighted materials. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion,

also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, see the website of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov).

Legal alternatives to obtain copyrighted material include:

- Purchasing the material
- Securing permission from the copyright owner
- Linking to materials on other sites, rather than copying and posting
- Using material in the public domain
- Lawfully using protected materials after a fair use analysis

Students are reminded that even content paid for can be a copyright infringement and that free content is not always an infringement.

### ***SCHOOL FINANCIAL STABILITY***

The institution does not have a pending petition in bankruptcy, is not operating as a debtor in possession, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U. S. C. Sec. 1101 et seq.).

### ***TEXTBOOKS, EQUIPMENT AND REQUIRED MATERIALS***

All required texts can be found in the library and are available at all times for student use. However, students may acquire personal copies if they wish. No other equipment or materials are used for instruction.

**MAP**

Yeshiva Ohr Elchonon Chabad  
7215 Waring Ave  
Los Angeles, CA 90046  
(323) 937-3763

