



ACADEMY AT EDGE

GENERAL CATALOG

2019-2020 School Year

**This catalog covers the 2019-2020 School Year
August 19, 2019-August 3, 2020**



MESSAGE FROM THE EXECUTIVE DIRECTOR

Professional Certificate in Dance
Certificate of Study in Dance
Immersion Certificate in Dance

WELCOME TO ACADEMY AT EDGE

For over 27 years, EDGE has been a leader in commercial dance education, known for excellence and synonymous with L.A. style. Now, we are excited to offer a whole new way to train and study at EDGE, the Academy at EDGE that offers enrolled advanced training and postsecondary certificate programs for dancers in search of knowledge and those interested in a professional career.

Using the insight developed through our combined years of performing and teaching experience, along with our prestigious faculty, we offer well-rounded, multidisciplinary training based in time proven methods in a positive and encouraging environment. This, combined with opportunities to train with working industry professionals, provide a unique enriched and personal experience.

We dream big and work hard and encourage you to do the same. We welcome the opportunity to work with you, giving you the skill, knowledge and experience to flourish and reach for your goals. We look forward to seeing you on campus.

Best to you,



Bill Prudich
Executive Director/COO

Randy Allaire
President/CEO



ABOUT

MISSION

The mission of the Academy at EDGE is to provide certificate courses for individuals in the performing arts communities to be prepared for their professional careers in the entertainment industry.

The comprehensive short-term and long-term educational programs provide for a range of educational objectives emphasizing commercial dance and emerging techniques.

The Academy offers a bridge between professional commercial dance and higher-education providing a valuable, comprehensive training experience with a goal of personal growth, educational credit and certificates.

VISION

With a diverse acclaimed faculty and leading industry professional guests, the Academy expands on the philosophy of our world-renowned studio, EDGE Performing Arts Center, providing enhanced and expanded training programs, opportunities and valuable experiences. Based in traditional multidisciplinary training and professional commercial styles, through discussions, classroom and performance experiences, the Academy explores many styles and techniques of dance and its roots in tribal and social dance, ballet, jazz, tap, contemporary, hip hop and current dance styles. The comprehensive training opportunities provide for a variety of educational objectives that furthers our craft and understanding of movement and dance.

OBJECTIVE

The objective of the Academy is to provide a supportive instructional environment that allows for exceptional, inspirational experiences that serve to benefit each student's individual objective, whether hobby, fitness, career or an accredited education goal.

CORE VALUES

Quality and excellence. The constant desire to know and achieve more. The principles of success: knowledge, experience, respect, passion and dedication -- knowing your craft inside and out. Achievement and commitment. Community and shared experiences. Bringing people together to better their lives through understanding of dance.



ACADEMIC CALENDAR

Professional Certificate in Dance (36-weeks)

Certificate of Study in Dance (12-weeks, Fall and Spring only)

Summer Session optional.

2019-2020	FALL	WINTER	SPRING	SUMMER
Classes Begin	Aug 19	Nov 11	Mar 9	Jun 15
Labor Day	Sep 2	--	--	--
Thanksgiving Day	--	Nov 28	--	--
Winter Break	--	Dec 16-Jan 5, 2020	--	--
Martin Luther King Day	--	Jan 20	--	--
President's Day	--	Feb 17	--	--
Memorial Day	--	--	May 25	--
Independence Day	--	--	--	Jul 4
Classes End	Nov 6	Feb 19	May 27	Jul 22
Exams End	Nov 8	Feb 21	May 29	Jul 24

2020-2021	FALL	WINTER	SPRING	SUMMER
Classes Begin	Aug 17	Nov 9	Mar 8	Jun 14
Labor Day	Sep 7	--	--	--
Thanksgiving Day	--	Nov 26	--	--
Winter Break	--	Dec 14-Jan 3, 2021	--	--
Martin Luther King Day	--	Jan 18	--	--
President's Day	--	Feb 15	--	--
Memorial Day	--	--	May 31	--
Independence Day	--	--	--	Jul 4
Classes End	Nov 4	Feb 17	May 26	Jul 21
Exams End	Nov 6	Feb 19	May 28	Jul 23

2021-2022	FALL	WINTER	SPRING	SUMMER
Classes Begin	Aug 16	Nov 8	Mar 7	Jun 13
Labor Day	Sep 6	--	--	--
Thanksgiving Day	--	Nov 25	--	--
Winter Break	--	Dec 13-Jan 2, 2022	--	--
Martin Luther King Day	--	Jan 17	--	--
President's Day	--	Feb 21	--	--
Memorial Day	--	--	May 30	--
Independence Day	--	--	--	Jul 4
Classes End	Nov 3	Feb 16	May 25	Jul 20
Exams End	Nov 5	Feb 18	May 27	Jul 22

Immersion Certificate in Dance (12-weeks)

This 12-week course can start on the first Monday of any month. To audition for the Summer Session, students must plan their course to be completed by the start date of Summer Session.

Summer Session optional.

	2019	2020	2021	2022
Classes Begin	Jan 7	Jan 6	Jan 4	Jan 3
Classes End/Exam Date	Mar 29	Mar 27	Mar 26	Mar 25
Classes Begin	Feb 4	Feb 3	Feb 1	Feb 7
Classes End/Exam Date	April 26	Apr 24	Apr 23	Apr 29
Classes Begin	Mar 4	Mar 2	Mar 1	Mar 7
Classes End/Exam Date	May 24	May 22	May 21	May 27
Classes Begin	Apr 1	Apr 6	Apr 5	Apr 4
Classes End/Exam Date	Jun 21	Jun 26	Jun 25	Jun 24
Classes Begin	May 6	May 4	May 3	May 2
Classes End/Exam Date	Jul 26	July 24	July 23	July 22
Classes Begin	Jun 3	Jun 1	Jun 7	Jun 6
Classes End/Exam Date	Aug 23	Aug 21	Aug 27	Aug 26
Classes Begin	July 1	Jul 6	Jul 5	Jul 5
Classes End/Exam Date	Sep 20	Sep 25	Sep 24	Sep 23
Classes Begin	Aug 5	Aug 3	Aug 2	Aug 1
Classes End/Exam Date	Oct 25	Oct 23	Oct 22	Oct 21
Classes Begin	Sep 3	Sep 8	Sep 7	Sep 6
Classes End/Exam Date	Nov 23	Nov 28	Nov 27	Nov 26
Classes Begin	Oct 7	Oct 5	Oct 4	Oct 3
Classes End/Exam Date	Dec 27	Dec 23	Dec 23	Dec 23
Classes Begin	Nov 4	Nov 2	Nov 1	Nov 7
Classes End/Exam Date	Jan 20, 2020	Jan 22, 2021	Jan 21, 2022	Jan 27, 2023
Classes Begin	Dec 2	Dec 7	Dec 6	Dec 5
Classes End/Exam Date	Feb 21, 2020	Feb 26, 2021	Feb 26, 2022	Feb 24, 2023

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GENERAL



History

EDGE Performing Arts Center is a private for-profit institution and is world-renowned as a leader in commercial dance and L.A. styles. Established in 1992, EDGE Performing Arts Center offers beginning through professional open classes 7 days a week, 350 days a year. Class styles include Jazz, Ballet, Tap, Hip Hop, Jazz Funk, Contemporary, Theatre Dance, Turns and Jumps, Salsa and many Dance fitness styles. The faculty is composed of experts in the industry such as choreographers, teachers and performers whose instruction and work have inspired generations of dancers. They have worked with world class entertainers including Beyoncé, Michael Jackson, Lady Gaga, Madonna, Pink, Katy Perry, Chris Brown, Prince, Rihanna, Britney Spears, Justin Timberlake, Christina Aguilera as well as appearances with American Ballet Theatre, Joffrey Ballet, San Francisco Ballet and many Broadway productions.

With its passion and expert track record in the dance industry, the management of EDGE Performing Arts Center saw the need to take its studio success to the next level. In 2016, the Board of Directors and management approve a resolution to offer postsecondary courses in dance by developing and implementing courses that will lead to a Certificate.

Academy at EDGE will benefit the students of EDGE and the greater community who have been clamoring for Certificate level courses in dance that combine the professional studio and higher education experience.

Approvals and Accreditation

The Academy at EDGE is approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

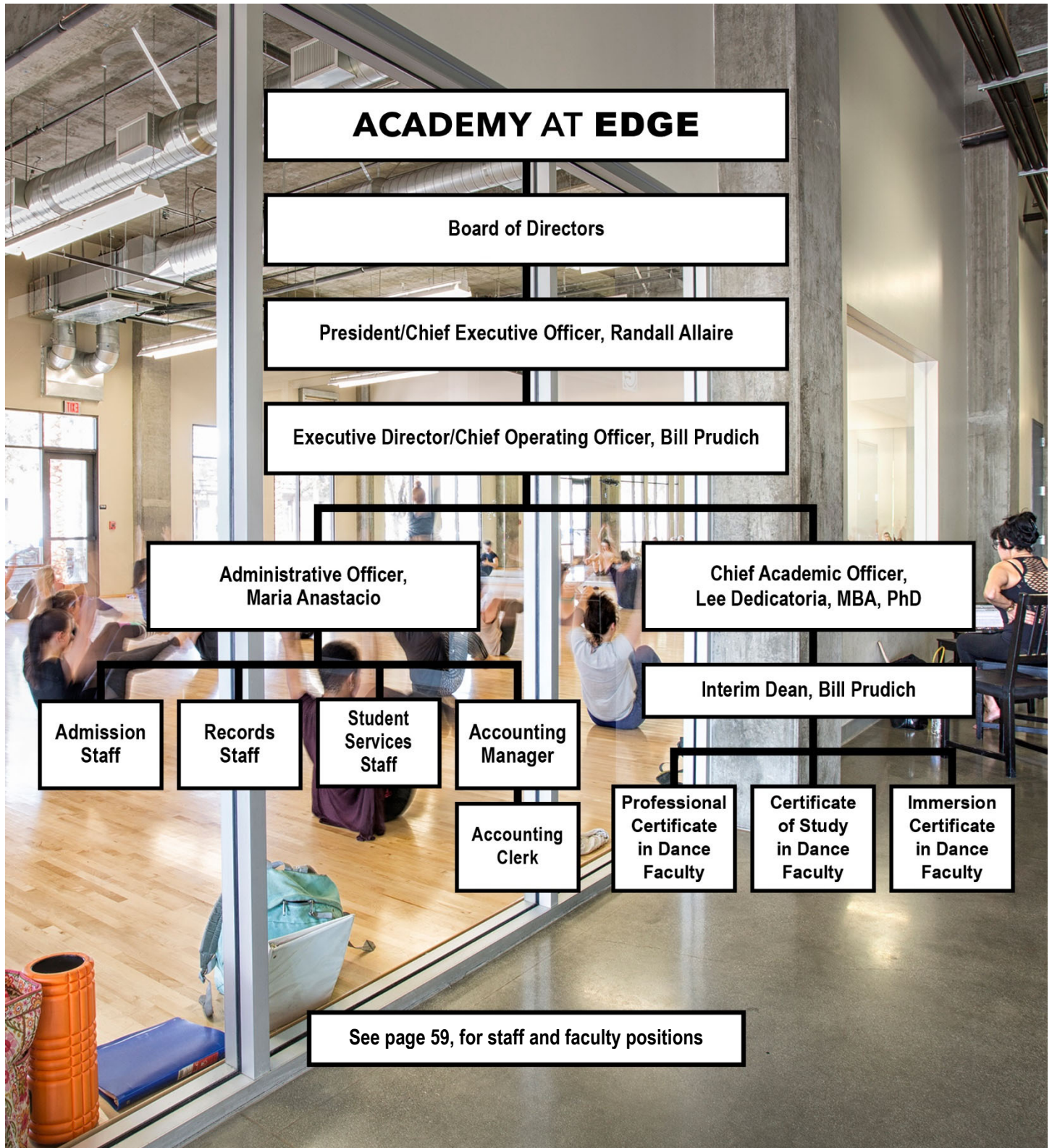
Academy at EDGE and its programs are not accredited by the National Association of Schools of Dance, Commission on Accreditation, that is recognized by the United States Department of Education.

A student enrolled in an unaccredited institution is not eligible for federal financial aid programs.

Board of Directors

The Corporate Board of Directors provide the overall direction, mission and objectives of EDGE, as well as its integration and diversification with other corporate products and ventures. The board provides overall business and financial direction and banking policies, property and leases, and other legal and business affairs. The EDGE Executive Director is the Chief Operating Officer that provides recommendations, statements and reports to the CEO and the Board.

Organizational Chart



Campus

Welcome to Academy at EDGE

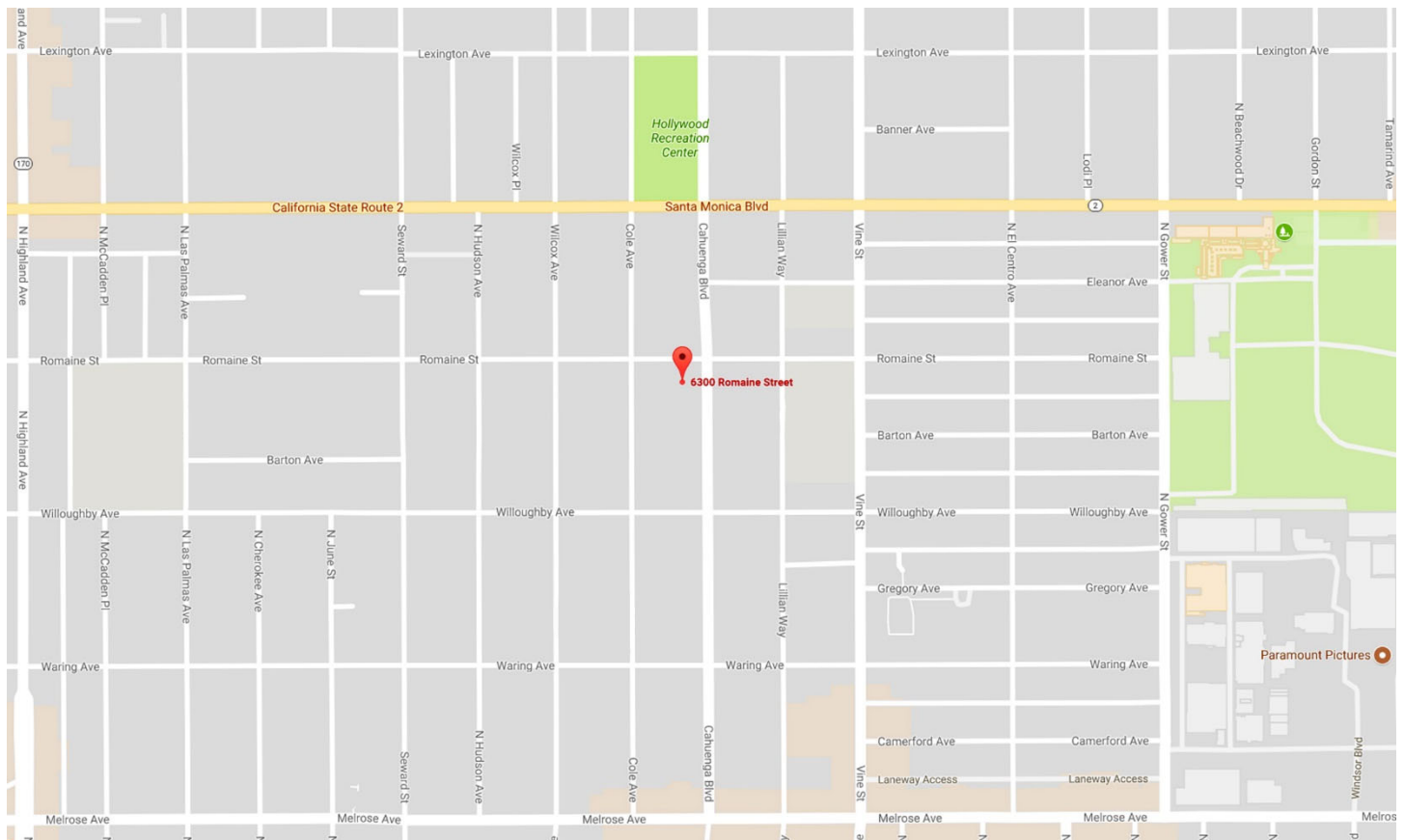
The Academy at EDGE is a private for-profit institution and licensed to operate in the state of California by the Bureau for Private Postsecondary Education (BPPE) under the Department of Consumer Affairs. Our postsecondary training programs combine the professional studio and higher education experiences.

Campus Location

All classes are held at Academy at EDGE campus located at 6300 Romaine St., Suite 100, Los Angeles, CA. 90038. The campus is strategically located in Los Angeles, one of the most diverse cities of the modern world. It offers a wealth of experience and depth of cultural perspective that is beneficial to its students. Academy at EDGE is located within the range of several famous attractions such as: The Grove, Hollywood, Koreatown, the world-famous Rodeo Drive in Beverly Hills, the Walk of Fame in Hollywood, and many more.

The campus occupies the entire ground floor of the building that is approximately 12,250 square feet of space. The campus lobby is the first point of entry to the campus and it offers a glimpse of what a student can expect at the Academy at EDGE: pure passion and inspiration.

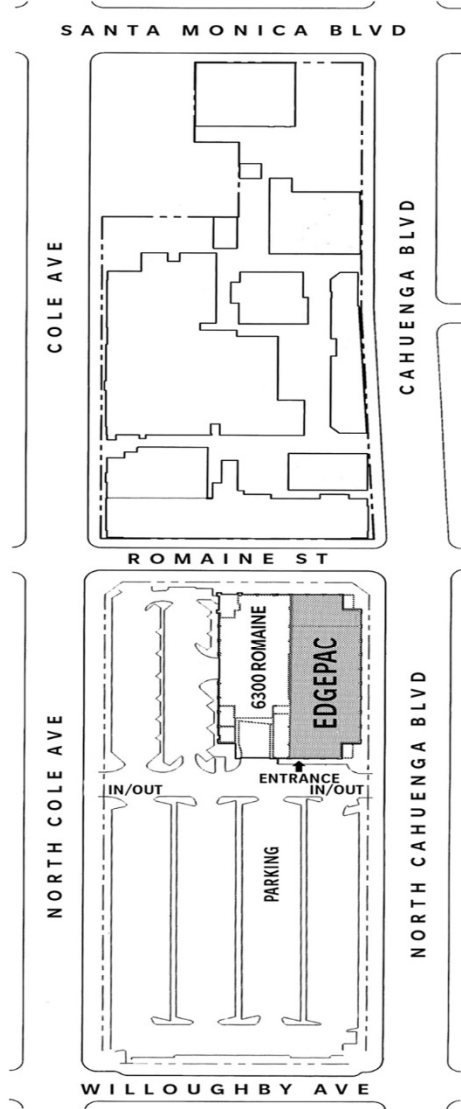
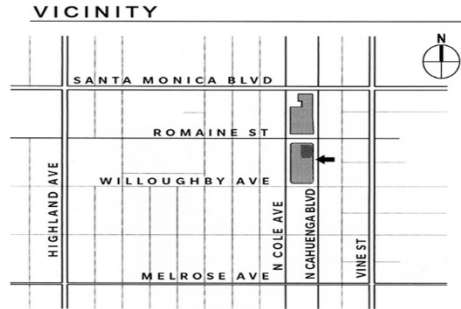
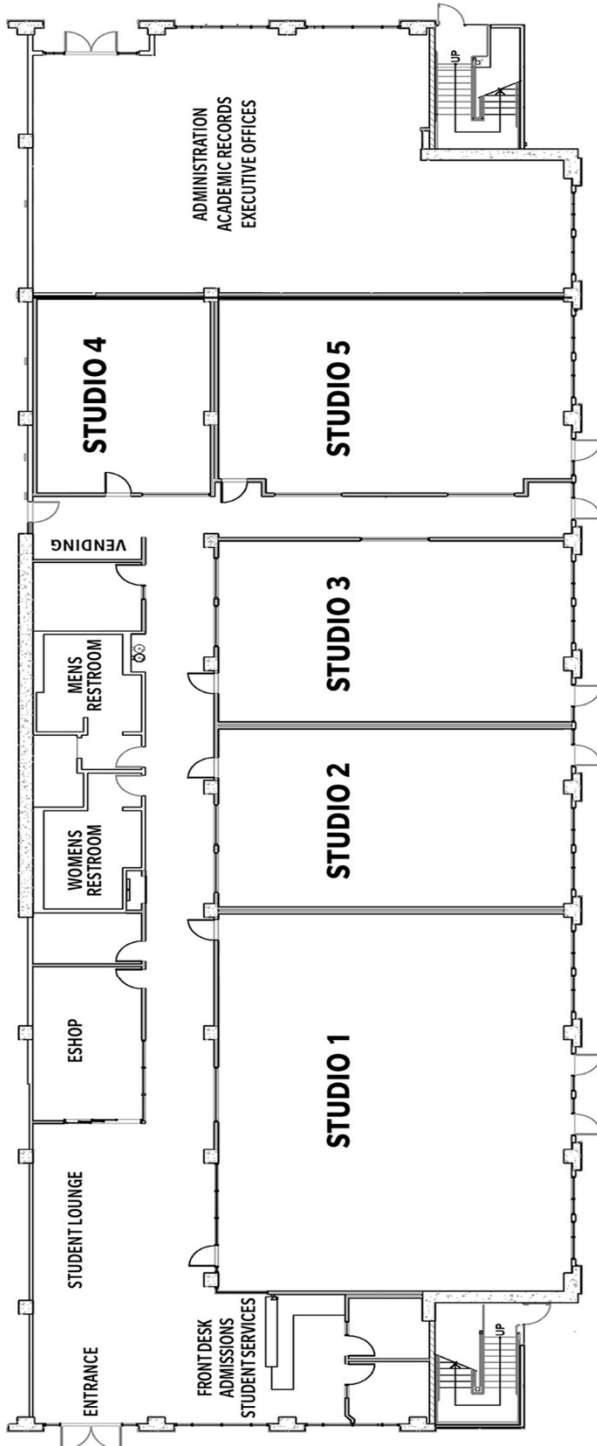
Location Map

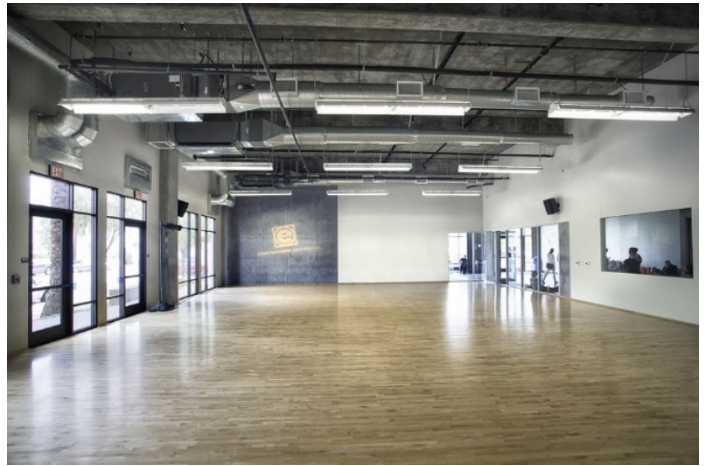
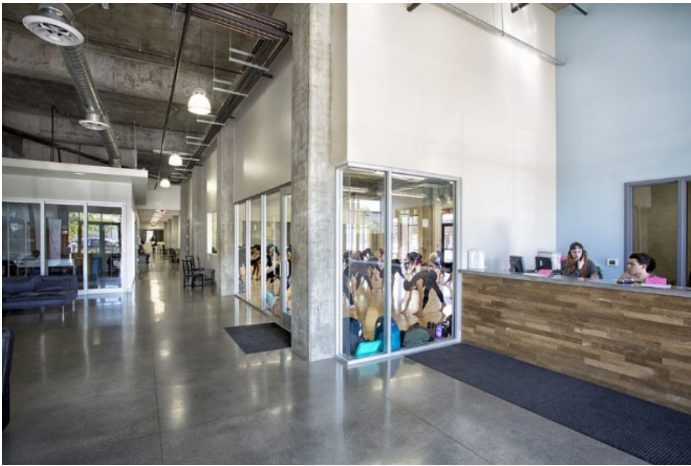




Classrooms and Studios

Map/Layout of classrooms and studios





Facility and Equipment

The facility includes 12,250 sq. ft. of studio space, lounges, vending, gift shop and offices with on-site parking and free WiFi throughout the facility. The five studios provide a total of 6,102 sq. ft. of state of the art dance space with a total standing occupancy of 836 people.

The facility as described is the equipment to be used for each educational program. Appropriate dance attire and shoes for each course is required. Other equipment required for programs Professional Certificate in Dance and Certificate of Study in Dance include a computer or notebook with MS Word and Excel software (or its equivalent) and a printer, or access to a computer/printer with this software and a smart phone (photo, video, Facebook, Twitter, Instagram, YouTube), internet connection, cloud storage, handouts, pen/pencil.

Studios

Each studio includes:

Flooring

Each of the four Sprung Floor Systems installed at EDGE was specifically designed by Robbins, an industry leader and gold standard of high performance flooring, with the activity and dancer in mind. Robbins Premier Performing Arts Flooring Systems benefit the dancer with high levels of: enhanced comfort, outstanding uniformity, consistent friction, vibration control, impact force reduction, and deflection that allow performers of all levels to concentrate on their art, not the fear of falling or potential injury. Each system meets strict athletic and performing arts flooring standards and were tested per the ANSI E1.26 standard. Benefits include:

- Significant enhancements to dancer comfort.
- Provides unparalleled uniformity in feel and performance
- Tightly controls magnitude and timing of deformation for proper energy return
- Damps vibration, quickly limiting effect on neighboring performers
- Minimizes floor system vibration in general and specifically in the natural frequency range of soft tissue packages, providing comfort and reducing fatigue
- Separates the input vibration frequency (i.e., the skeletal deceleration (frequency) from the natural frequency of soft tissue packages
- Induces small Electromyography (EMG) muscle activity response
- Limits the amount of flooring set into motion upon impact through excellent deformation control
- Provides outstanding acoustics - control of audible vibration
- Eliminates excessive rebound e.g., “trampoline effect”
- Prevents “hard & soft spots” through uniform suspension across the entire floor
- Uniformity, vibration control, and force reduction working together in unison to dramatically enhance performance, while also increasing comfort and safety.
- Provides excellent stability under theatrical loading. *defined by Dr. Benno Nigg, The Human Performance Lab, University of Calgary
- Tested per the ANSI E1.26 standard.

Sound

Each studio includes professional sound equipment suitable for the size and capacity of the studio. The systems include CD and connections for mobile, tablet and laptop devices.

Barres

Two studios at EDGE include 2 levels of ballet barres, which benefit introductory to professional level dancers by providing additional stability for strengthening, stretching and body placement.

Superior Central Air

The studios heating and cooling systems were specifically designed to meet the demanding dance and fitness activities to maintain a comfortable room temperate and interior humidity levels.

Vending

Several vending machines with cold drinks and snacks are available.

Restrooms

Women and Men restrooms are available at the center of the facility that dancers also use for changing if needed.

Changing Rooms/Locker Rooms

Separate changing and locker rooms are not available.

Student Lounge and WIFI

The main student lounge is at the front of the studio. The lounge includes seating areas to view and wait for class, enjoy a snack or keep up with their daily lives via our free WIFI. To access our WIFI, simply enter the WIFI access code located at our front desk. Students can also further their research by accessing online dance terminology and reference libraries related to course studies, as well as business and industry information and view dance performances from around the world. See Student Life and Resources for nearby public library information.

Parking

Parking is available at Academy at EDGE. Participants who will park an automobile or motorcycle in EDGE parking must display a parking pass.

Non-Discrimination Policy

It is the policy of the Academy at EDGE that all applicants for admission shall not be discriminated based on race, color, ethnicity, nationality, religion, gender, and age. The Academy at EDGE ensures compliance with federal statutes prohibiting such discrimination:

Title IV of the Civil Rights Act of 1964 (as amended);

Title IX of the Education Amendments of 1972;

Section 504 of the Rehabilitation Act of 1973;

Age Discrimination Act of 1975; and

The Americans with Disabilities Act

Statement of Academic Freedom

The Academy at EDGE firmly believes and protects academic freedom in a free society. The Academy strongly promotes creative thinking and exchange of ideas among its students and faculty.

Students for their part are expected to respect and uphold the dignity, reputation and integrity of the Academy, its faculty, staff and their fellow students.

General Admission

Admission Requirements

Applications are accepted 6 months before the start of each program.

Eligibility

As part of the requirements for admission, the applicant must meet the standard requirements to be considered for the program as well as for any financial aid programs (when available).

1. Age Requirement – must be at least 18 years of age.
2. Academic Standing – must have a high school diploma or its equivalent. The Academy does not accept ability-to-benefit students.
3. Language – Programs are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to Admissions.
4. Technical Level – must be at an Intermediate level in at least two styles: Jazz, Ballet, Tap, Hip Hop, Contemporary Jazz and Jazz Funk (for all programs except, Immersion Certificate in Dance). Intermediate level is a minimum of 3 years consistent training.
5. Be a US Citizen or an Eligible Non-Citizen (Permanent Resident)
6. Present any of the following acceptable documentation:

For US Citizens:

- a. United States Birth Certificate
- b. Certificate of Citizenship
- c. Certificate of Naturalization
- d. Certificate of Birth Abroad (Form FS-454, DS-1350 or FS-240)
- e. United States Passport

For Eligible Non-Citizen / Permanent Residents:

- a. Permanent Resident Card (Form I-551)
 - b. Alien Registration Receipt Card (Form I-151)
 - c. Foreign Passport (Must be stamped; Processes for I-551 with an expiration date)
 - d. I-94 (Must be stamped; Processed for I-551 with an expiration date, or Temporary Form I-551 with appropriate information filled in)
 - e. Arrival – Departure Record Form I-94 (Must be stamped as either: Refugee, Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, Cuban-Haitian Entrant).
7. Submit a Release and Waiver Form. Include a signed and dated Release and Waiver Form that is available on our website.

Admission Policy

Academy at EDGE does not consider credits from other institutions, prior experiential learning or through challenge examinations and achievement tests. Academy at EDGE does not have a Transfer of Credit or Articulation Agreement with any college or university.

“NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION” The transferability of credits you earn at the Academy at EDGE is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the educational program is at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Academy at EDGE to determine if your certificate in the educational program can be transferred.

English Language Requirement

All courses are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to the Academy’s Admissions. ESL services are not provided.

Application Check-list

New Students:

1. Completed Application Form
2. Application Fee - \$150.00 USD (non-refundable)

Supporting Materials (new students only):

1. Official High School Diploma transcript of records, or its equivalent, must be forwarded to the Academy’s Admissions by the institution’s counselor/registrar’s office.
2. Passport size photo.
3. Essay (250 words minimum) about your dance and career goals and how you will pursue while enrolled at EDGE.
4. Sealed letters of Recommendation (optional: i.e. teachers, directors, guidance counselors, professional references). Letters must be mailed directly to EDGE.
5. Proof of Citizenship (US Citizens and Permanent Residents must submit a copy of proof of citizenship or permanent residency).
6. Dance Resume (training and performance experiences).
7. Demonstration video(s) 60 sec max. Upload video(s) to applicant’s personal YouTube or similar account and include written link to video(s) with application. Video must be filmed specifically for application. No performance videos. See each program for demonstration video requirements.

Continuing Students:

1. Submit a completed Application Form.

Medical Insurance: Recommended but not required.

Application Due Date

Applications are due 7 days before the start of each Program as stated on the Program Calendars. Incomplete applications, including incomplete supporting materials, will not be accepted. If you need to request a deadline extension, please call or email our office.

Admission of International Students

The Academy at EDGE is not accepting international students at this time.

General Academic

Academic Policies and Procedures

General education is not required for the Academy's programs.

Grading System, Final Review and Certificate

The programs are graded Pass/Fail. Academic standing and eligibility for a Certificate is determined by Attendance, Final Evaluation/Project and recommendation by a teacher, Academic Dean or Executive Director.

To receive a grade of Pass for a Course, participant must receive a Pass for both:

Course Attendance Requirement (50% of grade): To receive a grade a Pass for Attendance, participant must attend at least 70% of the course classes.

Course Final Evaluation/Project Requirement (50% of grade): To receive a grade of Pass for Evaluation or Final Project, participant must have completed the evaluation or project and receive a grade of Pass from the instructor.

To receive a grade of Pass for a Program of study:

Participant must receive a Pass for all courses and receive a recommendation for a certificate from the Academic Dean or Executive Director. Participants who surpass the minimum technique level requirements may receive Honors and Distinctions.

The grading system is as follows:

P	Passed in a course for which only a grade of P or F is allowed
F	Failure
I	Incomplete
X	Absence from final examination
W	Approved withdrawal before "Withdrawal" deadline
UW	Withdrawal from a course without official notification to Admissions

Attendance Requirements, Good Standing, Probation, Suspension and Dismissal

Dance is a physical art form and class attendance is important. Students who are tardy to a class 20-minutes or more are not allowed to attend and are considered absent. Students who attend 70% of Program classes are considered in good academic standing. Any student whose attendance is under 70% of Program classes required for good academic standing will be placed on academic probation, however in cases where attendance is below 30% of total program classes the student will be subject to academic suspension. Students in this situation may appeal their suspension by submitting a completed Academic Standing Appeal form to Admissions.

Probationary students are required to attend a minimum of five counseling sessions coordinated through the Dean's office. Failure to initiate counseling sessions will result in a registration hold. Probation students are supervised by the Dean.

A student placed on academic probation who has improved their attendance percentage but not yet achieved good academic standing will be placed on continued probation, EXCEPT in cases where the Program class total is 30% or below. In this case, the student will be subject to academic suspension or dismissal. Students who are on continuing probation for two 3-week periods (12-week programs) or two 9-week periods (36-week program) can be subject to suspension.

Under academic suspension, the student is ineligible to return until at least one 3-week period (12-week programs) or one 9-week period (36-week program) has passed.

Under academic dismissal, the student is ineligible to return until one year has passed. Students receiving academic suspension or dismissal and experiencing extenuating circumstances may appeal this decision by submitting a completed Academic Standing Appeal form to Admissions.

Registrations for subsequent periods of study will be cancelled for all students who have been suspended or dismissed.

Grade Reports

Grades are available to students at Admissions. Following the completion of a course, a cumulative grade report of the student's work is sent to their home address. The cumulative grade report is an unofficial transcript for which there is no charge. A student may request that their grade reports be sent to their parent(s) or guardian by filing a permission card with Admissions. Parents who have established their son or daughter status as a dependent may receive transcripts of their grades without their consent by writing to Admissions and enclosing evidence that the parents declare the student as a dependent on their most recent Federal Income Tax Form (FERPA). If the student wishes additional transcripts, a charge of \$3 per copy will apply.

Incomplete Grades

For an incomplete grade, a student may, for compelling reasons, request from their instructor for a grade by filing the appropriate form available at Admissions. The deadline for filing the Application to Incomplete is the last day of the grading period. However, in a course without a final examination, the deadline is the day before the final exam if that date precedes the last day of the grading period.

There are two Incomplete options. The "Early Incomplete" option requires submission soon after the end of the term by the date designated in the School's Calendar and results in the removal of the "I" notation from the transcript. The second option extends the deadline to the first day of classes for the next term, but the "I" notation remains on the permanent transcript. A student must have the permission of their instructor to qualify for an Incomplete, and they are required to use the form, which is a written guarantee of the terms set forth in it by the instructor.

Transcript of Records

Unofficial and official student transcript order forms are available at Admissions. All transcripts are ordered by written request with the signature of the student and payment (when applicable). Transcripts may be scheduled to send immediately or after graduation. Order forms may be hand delivered, emailed, mailed or faxed to Admissions. Phone orders are not accepted.

Unofficial transcripts are available to the student free of charge (2 per academic year) and can be picked-up at Admissions. Students may request their transcript be sent to their home address for an additional postage fee. There is a \$3 fee for each copy ordered that is in addition to those provided for free to the student. Service and postage fees apply.

Official transcripts (those bearing the seal of the Academy) are sent directly from EDGE to academic institutions, business organizations, and government offices only for a fee. Official transcripts cannot be faxed. There is a \$3 fee for each official transcript ordered. Service and postage fees apply.

Transcript availability is subject to academic and financial holds.

Academy at EDGE cannot provide copies of transcripts from other schools; they must be requested directly from the institutions attended.

Retention of Student Records

Student records and documents are kept and maintained at the Office of the CEO in locked, fireproofed steel cabinets. The back-up soft copies of student records are kept in a computerized database that are updated weekly and are kept in separate locations for additional protection from accidental loss. The Academy retains pertinent student records for a period of 5 years from the student's date of completion or withdrawal, and permanent transcripts indefinitely.

Distance Education

The Academy does not provide distance education at this time.

Leave of Absence (LOA)

A Leave of Absence (LOA) is a temporary cessation of attendance, subject to written request and institutional approval.

Permissible Duration: An LOA may generally be granted once within any 12-month period to a student who submits a written request stating the reason for the leave as well as the period requested. In no instance may the total of all LOAs exceed 180 days in any 12-month period. However, as classes are taught in three- or four-week courses, students must resume attending at the beginning of a class. Special circumstances to allow LOA durations of more than two full courses are limited and subject to approval.

Acceptable LOA Reasons & Parameters: Students are urged to seek advisement from the Student Services Department regarding any needed break in attendance. Leaves may not exceed the length of two full courses (six or eight weeks, depending on the class schedule the student is attending), with an extension subject to approval by the CEO, COO, Executive Director, or Dean for unusual circumstances. New students may not initiate leaves of absence during the first week of their first course.

Initial and additional LOAs may be granted when necessary due to unforeseen circumstances, such as:

1. jury duty, military service, bereavement.
2. related to the Family and Medical Leave Act of 1993.
3. where an appropriate course is not available during the student's scheduled session time.
4. when no appropriate course will be available for more than two full course lengths.

5. to allow a student on an existing LOA to resume training at the appropriate point in the training schedule (i.e., the required class was not available for the scheduled return date).
6. to allow travel time to a student returning from an expiring LOA. The request must be received prior to the expiration of the existing leave.

Additional leaves will not be granted if doing so would exceed the maximum 180 days allowed within a 12-month period.

Approval Requirements: LOAs must be approved by the Dean, Executive Director/COO or their designees.

Financial Ramifications: An LOA will extend original anticipated living expenses. Academy at EDGE does not participate in federal or state student financial aid programs. A leave may involve some additional institutional or application fees.

Enrollment Status: Students who are granted an LOA are not considered to have withdrawn. Periods during which students are on an approved LOA will not be included in the maximum time frame calculation or included as days attended in any withdrawal-related calculation. Students who do not return to class on their scheduled return dates will be considered as having withdrawn unless additional leave has been requested and approved.

Students who are not able to return on their scheduled return date but wish to remain enrolled must request and receive approval for an additional LOA within the parameters for reason and permissible duration as noted in the guidelines.

Withdrawal/Drop Policy

Students who voluntarily decide not to continue their education at Academy at EDGE will be considered withdrawn from school as of:

1. the date Academy at EDGE is notified of the student's withdrawal, or
2. the date the school determines the student is no longer attending, or
3. the date the student is expected to resume classes but fails to do so following an approved leave of absence (see Leave of Absence policy) or as stated on a written intent to return to class.

Students initiating their own withdrawal from school must complete a withdrawal form obtained in Student Services and submit a completed form to Admissions. Withdrawn students should refer to the refund policy as described herein and in their individual Enrollment Agreements.

Re-Enrollment

Students in good standing at the time of withdrawal from school are eligible to reapply for admission. If a student is approved for re-enrollment, the student may be subject to a probationary period depending on his/her status at the time of withdrawal.

Students may be granted re-enrollment after suspension at the discretion of the Dean or a designee. Terminated students must submit a successful appeal for re-enrollment and should consult the Appeals (Other Than For Academic Standing) section of this guide. Generally, all withdrawn students must wait to resume school at least six weeks (eight weeks for programs with four-week courses) to allow for record processing.

Upon re-enrolling from suspension for failing to meet the terms of an academic probation, students will be placed on a two-course academic probation. Failure of either course will result in termination from school. Please see Academic Standing.

A \$100 re-enrollment fee (non-refundable) will be charged to return to school (where applicable).

In order to receive the tuition price at the time of the student's original enrollment, the student must re-enroll into the same program and resume class within three courses of their last date of attendance. After three courses, students are subject to the current tuition price.

Students who have a balance due must meet the following terms to be eligible for re-enrollment:

1. If the balance due is \$500 or less, the amount must be paid in full.
2. If the balance due is \$501 to \$1,000, at least \$500 must be paid and the student must make arrangements for cash payments to cover the remaining balance.
3. If the balance due is more than \$1,000, half the balance must be paid and the student must make arrangements for cash payments to cover the remaining balance.
4. If an outstanding balance has been transferred to a collection attorney, the balance must be paid in full prior to re-enrollment.

Graduates wishing to re-enroll for an additional program are eligible to reapply for admission. Graduates re-enrolling will be charged the price per course for the added courses from the time of the student's original enrollment as long as he or she returns within three courses of his or her graduation date. If the course was not available at the time of original enrollment, students will be charged the price per course for the added courses from the first offering of those courses. Students returning beyond that time frame will be charged the price per course for the added courses based on current tuition pricing.

Appeals for Re-Enrollment

Appeal for re-enrollment following termination: An appeal must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re-enrollment. If the termination was due to failure to meet satisfactory Academic standing, the appeal letter must include details on why the student failed to maintain a satisfactory academic standing (mitigating circumstances), what has changed in the student's situation that will allow him or her to demonstrate satisfactory academic standing and how and why the student feels he or she would be successful if permitted to re-enroll. The student must also provide any supporting documentation regarding the mitigating circumstances (e.g., doctor's note for medical condition) leading up to the failure to meet Academic Standing. See Academic Standing for additional details. An Appeals Committee will consist of at least two of the following administrators or their designees: President/CEO, Executive Officer/COO, Dean, or Administrative Officer.

To file an appeal, use form "Grievance Resolution and Appeal". The completed form and supporting documents may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street, Suite 100, Los Angeles, CA 90038, Fax: (323)962-7303, Email: admin@academyedge.com. Appeals received with complete supporting documentation will be reviewed by the Appeals Committee within seven business days. Students will be notified in writing, in person or via telephone of the panel's decision.

Extenuating Circumstances for appeals not related to Academic Standing: A student has the right to appeal the decision to suspend or terminate his or her training where extenuating circumstances have affected the student's progress in school. Extenuating circumstances include, but are not limited to, death in the family, serious illness of the student or immediate family member, and serious accidents. A student is encouraged to submit an appeal

by 5:00pm on the following school day. An appeal must be submitted in writing to Admissions and thoroughly explain why the student feels the action should be changed. If appealed immediately, the student may, at the discretion of the Dean or designee, be allowed to remain in class until the Appeals Committee has reviewed the appeal. If the immediate appeal is successful, the student will be placed on a minimum two-course probationary period.

General Financial

This institution has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, nor has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy code.

Scholarship and Financial Assistance

Academy at EDGE awards tuition scholarships from \$500-\$5000 for the Professional Certificate in Dance and Certificate of Study in Dance programs. See an AAE scholarship catalog for details.

Academy at EDGE does not participate in federal or state student financial aid programs.

Tuition Refund Policy and Procedures

Student has the right to cancel the enrollment agreement or withdraw and obtain an 100 percent refund, less a \$150 non-refundable registration fee, for charges paid through attendance on the first class session, or the seventh day after enrollment, whichever is later. After which, the Academy provides a pro rata refund of institutional changes, less a \$150 non-refundable registration fee, to students who have completed 60 percent or less of a period of attendance.

A copy of the Academy's Cancellation and Refund Policy is provided to each student upon enrollment. The Cancellation and Withdrawal Policy is fully disclosed in the Enrollment Agreement and is in strict compliance with the California Education Code.

The form, "Notice of Cancellation/Withdrawal" must be used when cancelling or withdrawing from enrollment. The completed and signed form may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street Suite 100, Los Angeles, CA 90038, (323)962-7303, admin@academyedge.com. The effective date of the cancellation/withdrawal is the date it was hand-delivered, faxed or emailed, or the date of the postmark if mailed. Refunds are made within 45 days of cancellation to the payee of the institutional fee.

A pro rata tuition refund is calculated as follows: unused program hours multiplied by the program dollar per hour amount. The program dollar per hour amount is the total tuition dollars divided by the total program hours. Used program hours are calculated by date from the beginning of the program to the withdrawal date and include classes attended or classes scheduled to attend regardless of attending the class. Unused program hours are the total program hours minus the used program hours.

A refund for paid parking fees is as follows: Refunds of 100 percent of paid parking fees if parking was not used, otherwise the refund amount is determined pro rata. It is calculated as follows: Unused parking days multiplied by the per day dollar amount. Used parking days are calculated by date from the beginning of the program to the withdrawal date. Unused parking days are the total parking days minus the used parking days.

The Academy does not charge deposit fees for books or equipment.

A refund for tuition paid by a scholarship from Academy at EDGE or other non-government party will be made to the scholarship funding party.

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund.

If student received federal aid funds, they are entitled to a refund of moneys not paid from student financial aid program funds. The federal and state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.

Student Tuition Recovery Fund (STRF)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. The STRF assessment is \$0.00 per \$1000 tuition (currently at zero dollars).

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education 1747 N. Market Blvd Ste 225, Sacramento, CA 95834; P.O. Box 980818, West Sacramento, CA 95798-0818; Website Address: www.bppe.ca.gov; Telephone and Fax Numbers: (888) 370-7589 or by fax (916) 263-1897; (916) 574-8900 or by fax (916) 263-1897.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.

4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Student Life and Services

Community and Cultural Involvement

Academy at EDGE is located in one of the most diverse cities in the modern world where culture meets modernization. Students at the Academy at EDGE may participate in cultural activities and cultural orientation trips in and around Los Angeles to enhance their stay and deepen their understanding of Los Angeles.

Public Libraries

In addition to the on-site Library/Mini-lounge, the Academy is surrounded by public libraries that are less than 3 miles and less than 10 minute-drive away.

All branch libraries provide free access to computer workstations which are connected to the Library's information network. In addition to providing internet access, these workstations enable the public to search LA Public Libraries' electronic resources including the online catalog, subscription database, word processing, language learning, literacy and a large historic document and photograph collection. There are also scheduled community and cultural events that are open to the public.

All branch libraries have:

1. Free Public WiFi
2. Wireless Printing
3. Computer Reservation

4. Some branch libraries have meeting room rental

The following public libraries are conveniently located, as follows:

1. Frances Howard Goldwyn - Hollywood Regional Library (7-minute drive)
1623 N. Ivar Avenue, Los Angeles, CA 90028; (323) 856-8260
Mon: 10-8, Tue: 10-8, Wed: 10-8, Thu: 10-8, Fri: 9:30-5:30, Sat: 9:30-5:30, Sun: 1-5
2. John C. Fremont Branch Library (.7-mile drive)
6121 Melrose Avenue, Los Angeles, CA 90038; (323) 962-3521
Mon: 10-8, Tue: 12-8, Wed: 10-8, Thu: 12-8, Fri: 9:30-5:30, Sat: 9:30-5:30, Sun: Closed
3. Will & Ariel Durant Branch Library (1.6-mile drive)
7140 W. Sunset Boulevard, Los Angeles, CA 90046; (323) 876-2741
Mon: 10-8, Tue: 12-8, Wed: 10-8, Thu: 12-8, Fri: 9:30-5:30, Sat: 9:30-5:30, Sun: Closed

Public Bus

EDGE is conveniently located near several bus lines and stops. For more information, go to the Los Angeles County Metropolitan Transportation Authority website (www.metro.net). General bus fares are (as of 2018): Base Fare: \$1.75; Monthly Pass: \$100.00.

Bicycles and Electric Bikes

Bicycles and electric bikes do not require a Driver's License or insurance. Bikes must be chain-locked at the front of the building and are prohibited inside the studio.

Automobile, Motorcycle, Parking

Participants who will park an automobile or motorcycle in EDGE parking must have a parking pass to receive Academy parking rates. Students without a parking pass are subject to posted commercial parking fees.

Auto and motorcycle insurance is required to drive in California.

Automobiles and motorcycles must be registered with the California Department of Motor Vehicles. For more information regarding a California Driver License as well as automobile and motorcycle registration contact the California Department of Motor Vehicles (dmv.ca.gov).

Job Placement Services

Academy at EDGE does not provide job placement services to its students.

Housing

Academy at EDGE does not have dormitory facilities under its control nor does it provide housing for students. The Academy has no responsibility to find or assist a student in finding housing.

There are many housing opportunities near the Academy. The average monthly rent for an apartment in Los Angeles is: Studio \$1,614; 1 Bed \$2,056; 2 Beds \$2,773; 3 Beds \$3,485. House rentals (3 Beds) average \$4,250 month however, nearby areas can fluctuate to \$8,000+ per month. Hollywood and nearby areas have many hotels with an average nightly room rate of \$240. Hostels are also available in Hollywood with average nightly rates from \$40-\$90. Contact Admissions for questions and assistance in better understanding nearby neighborhoods.

Medical Services

Academy at EDGE does not provide in-house medical services. The Academy can provide information and referrals on local medical provider.

Students' Rights and Responsibilities

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment.

Academy Standards of Conduct

The policies, procedures, remedies and resources included on the Community Standards booklet apply to all students at Academy at EDGE. Please take the time to carefully review this information, as it is your responsibility to be familiar with all of the Academy's standards of conduct. It is important to keep in mind that ignorance does not excuse the violation of any policy or procedure. The Academy reserves the right to change any provision or requirement at any time.

Reasons for Termination

A partial list of reasons for termination includes:

1. Failure to provide required documents.
2. Providing falsified document and materials.
3. Failure to pay tuition
4. Failure to meet grade point requirements
5. Failure to abide by the rules and regulations
6. Violation of Community Standards and Codes

Academic Dishonesty and Disciplinary Policies

It is the responsibility of students at Academy at EDGE to comply with the course requirements as set by the instructor. Academic dishonesty committed by a student will be reported by the Instructor to the Academic Dean in writing. The Academic Dean will schedule a meeting with the student to discuss the violation and possible disciplinary action. A decision to expel, suspend or less severe disciplinary action will be made by the Dean. Students have the right to appeal any decision.

Sexual Harassment Policy

Sexual harassment policy is strictly enforced at Academy of EDGE. The Academy at EDGE will not tolerate any sexual harassment by any instructor or administrative personnel. If you feel that you are sexually harassed or if you are an alleged victim of sexual harassment in the campus by any instructor or administrative personnel, you may file a written complaint to the Administration Office. The Administration Office will hold a hearing and depending on the merits of the case, will take appropriate action to deal with the offender, including but not limited to civil and criminal penalty:

1. Verbal or written reprimand.
2. Suspension for a specific period of time.
3. Dismissal
4. Filing of Civil or Criminal case

Drug and Alcohol Policy

Academy at EDGE expects that the learning environment is and will be free of prohibited or controlled substances including drugs and alcohol. Violation of this policy could lead to suspension, expulsion and termination.

Academic Advising and Counselling

The Academic Dean is available to provide academic and program advising and counseling on overall academic planning, course selection and planning.

1. Counseling hours are by appointment from 10:00am to 4:00pm Monday through Friday
2. Students can also obtain information from their respective instructors and the administration office.
3. The Instructors and Dean monitor the participant's progress and provide guidance and direction throughout the program.

Student's Right to Cancel

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The form, Notice of Cancellation/Withdrawal, must be used when cancelling or withdrawing from enrollment. The completed and signed form may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street, Suite 100, Los Angeles, CA 90038, Fax: (323) 962-7303, Email: admin@academyedge.com. The effective date of the cancellation/withdrawal is the date it was hand-delivered, faxed or emailed, or the date of the postmark if mailed. Refunds are made within 45 days of cancellation to the payee of the institutional fee. For detailed refund information, see General Financial, Tuition Refund Policies and Procedures, page 25.

Grievance Resolution and Appeal Procedure

For students who are disciplined, the Academy at EDGE offers a venue for students' grievance and appeal procedures. Students have the right to appeal any disciplinary decision by the Academy; while the Academy aims to resolve all complaints such as grade disputes and other issues in a manner that is fair to all parties involved. The following supporting documents is necessary in filing the appeal:

1. Statement of the nature of the problem
2. Evidence of the date that the alleged dispute occurred;
3. Names of individuals involved in the dispute;
4. Brief statement regarding the decision and copies of the supporting document;

To file an appeal, use form "Grievance Resolution and Appeal". The completed form and supporting documents may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street, Suite 100, Los Angeles, CA 90038, Fax: (323)962-7303, Email: admin@academyedge.com.

If the complaint or dispute is not resolved at the school level to the complainant's satisfaction, the student may appeal to the appropriate state regulatory agency, such as the Bureau of Private Post-Secondary Education (BPPE).

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling toll-free (888) 370-7589 *or* by completing a complaint form, which can be obtained on the bureau's internet web site: www.bppe.ca.gov

Catalog, SPFS, Enrollment Agreement, Language Assistance

The catalog is updated once a year. The school's catalog is provided to students during consultation or inquiry or upon filing of the application for enrollment. The catalog is likewise available on the Academy's website and is downloadable as a PDF file.

Students are encouraged to review the catalog and the School Performance Fact Sheet (SPFS) prior to signing the enrollment agreement available at Admissions and the Academy's website.

The Academy can aid non-native English speaking students in translation of the enrollment agreement, disclosures and statements when they are unable to understand the terms and conditions of the agreement. Upon request from the applicant, we will provide an interpreter at consultation either in person, email or video conferencing. Contact Admissions at admin@academyedge.com to arrange assistance.

Questions Regarding This Catalog

Any question a student may have regarding this catalog that have not been satisfactorily answered by Academy at EDGE may be directed to the Bureau for Private Postsecondary Education at:

Address:

1747 N. Market Blvd, Ste 225, Sacramento, CA 95834

P.O. Box 980818, West Sacramento, CA 95798-0818

Website Address: www.bppe.ca.gov

Telephone and Fax Numbers:

(888) 370-7589 or by fax (916) 263-1897

(916) 574-8900 or by fax (916) 263-1897





Professional Certificate in Dance

Mission

The mission of the Professional Certificate in Dance program is to refine career-minded dancers into highly trained professionals by providing them with the tools, techniques and creativity to succeed in this highly competitive field.

Purpose

The purpose of the program is to create world-class professional dancers through exposure to a variety of dance forms while fostering their artistic development and business skills to increase their professional competitiveness.

Objectives

The One Year Professional Certificate in Dance Program aims to equip students with the creative skills to work in the competitive and dynamic dance arena, supported by a solid technical foundation, enhanced business acumen and a strong performance practice.

Program Description

The Professional Certificate in Dance Program is an elite training program based on EDGE's successful traditional of producing exceptional dance talent as developed by Randy Allaire and Bill Prudich to prepare dancers for a career in commercial and concert dance. They have guided hundreds of dancers that have gone on to successful careers in motion pictures, television, artist tours videos, commercials, movies, and the Broadway stage. In addition, many alumni have accomplished successful business careers in choreography, education, artist representation and casting.

The program is a highly intensive 36-week certificate program that includes 9 courses and 4 pro-modules that include an additional 9 courses for a total of 19 credit units per quarter. The terms begin in August. Graduates may audition for an optional 6-week performance module that begins in June. General education is not required for the Professional Certificate in Dance program.

Advisors will evaluate the student, develop a customized training program and guide them throughout the term. The program is tracked and graded Pass/Fail. To receive a grade of Pass for the program and be recommended for a Certificate, participant must receive a grade of Pass for each course in the program. Final evaluations are held at the end of each course. Consistent with the elite status of the program, the student's abilities and performance are under review throughout the program.

On completion of the program graduates will be well on their way to a career as a professional dancer. Students will have developed a more robust sense of confidence based on their enhanced technical skills and performance abilities, as well as have a deeper understanding of business practices, networking skills and industry standards.

Appropriate dance attire and shoes for each course is required. Other equipment required include a computer or notebook with MS Word and Excel software (or its equivalent) and a printer, or access to a computer/printer with this software and a smart phone (photo, video, Facebook, Twitter, Instagram, YouTube), internet connection, cloud storage, handouts, pen/pencil.

Admission Requirements

Applications are accepted 6 months before the start of each program.

Eligibility

As part of the requirements for admission, the applicant must meet the standard requirements to be considered for the program as well as for any financial aid programs (when available).

1. Age Requirement – must be at least 18 years of age.
2. Academic Standing – must have a high school diploma or its equivalent. The Academy does not accept ability-to-benefit students.
3. Language – Programs are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to Admissions.
4. Technical Level – must be at an Intermediate level in at least two styles: Jazz, Ballet, Tap, Hip Hop, Contemporary Jazz and Jazz Funk. Intermediate level is a minimum of 3 years consistent training.
5. Be a US Citizen or an Eligible Non-Citizen (Permanent Resident)
6. Present any of the following acceptable documentation:

For US Citizens:

- a. United States Birth Certificate
- b. Certificate of Citizenship
- c. Certificate of Naturalization
- d. Certificate of Birth Abroad (Form FS-454, DS-1350 or FS-240)
- e. United States Passport

For Eligible Non-Citizen / Permanent Residents:

- a. Permanent Resident Card (Form I-551)
- b. Alien Registration Receipt Card (Form I-151)
- c. Foreign Passport (Must be stamped; Processes for I-551 with an expiration date)
- d. I-94 (Must be stamped; Processed for I-551 with an expiration date, or Temporary Form I-551 with appropriate information filled in)
- e. Arrival – Departure Record Form I-94 (Must be stamped as either: Refugee, Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, Cuban-Haitian Entrant.

7. Submit a Release and Waiver Form. Include a signed and dated Release and Waiver Form that is available on our website.

Admission Policy

Academy at EDGE does not consider credits from other institutions, prior experiential learning or through challenge examinations and achievement tests. Academy at EDGE does not have a Transfer of Credit or Articulation Agreement with any college or university.

“NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION” The transferability of credits you earn at the Academy at EDGE is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Professional Certificate in Dance certificate you earn in the Professional Certificate in Dance program is at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals.

This may include contacting an institution to which you may seek to transfer after attending the Academy at EDGE to determine if your Professional Certificate in Dance can be transferred.

English Language Requirement

All courses are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to the Academy's Admissions. ESL services are not provided. See page 31, "Catalog, SPFS, Enrollment Agreement, Language Assistance" for additional information.

Application Check-list

New Students:

1. Completed Application Form
2. Application Fee - \$150.00 USD (non-refundable)

Supporting Materials (new students only):

1. Official High School Diploma transcript of records, or its equivalent, must be forwarded to the Academy's Admissions by the institution's counselor/registrar's office.
2. Passport size photo
3. Essay (250 words minimum) about your dance and career goals and how you will pursue while enrolled at EDGE.
4. Sealed letters of Recommendation (optional: i.e. teachers, directors, guidance counselors, professional references). Letters must be mailed directly to EDGE.
5. Proof of Citizenship (US Citizens and Permanent Residents must submit a copy of proof of citizenship or permanent residency)
6. Dance Resume (training and performance experiences).
7. Demonstration videos (2) of minimum technical levels (60 sec max each). Upload videos to applicant's personal YouTube or similar account and include written link to videos with application. Videos must be filmed specifically for application. No performance videos.

Continuing Students:

1. Submit a completed Application Form.

Medical Insurance Recommended but not required for US citizens.

Application Due Date

Applications are due 7 days before the start of each Program as stated on the Program Calendars. Incomplete applications, including incomplete supporting materials, will not be accepted. If you need to request a deadline extension, please call or email our office.

Admission of International Students

The Academy at EDGE is not accepting international students at this time.

Academic Requirements

Grading System, Final Review and Certificate

The programs are graded Pass/Fail. Academic standing and eligibility for a Certificate is determined by Attendance, Final Evaluation/Project and recommendation by a teacher, Academic Dean or Executive Director.

To receive a grade of Pass for a Course, participant must receive a Pass for both:

Course Attendance Requirement (50% of grade): To receive a grade a Pass for Attendance, participant must attend at least 70% of the course classes.

Course Final Evaluation/Project Requirement (50% of grade): To receive a grade of Pass for Evaluation or Final Project, participant must have completed the evaluation or project and receive a grade of Pass from the instructor.

To receive a grade of Pass for a Program of study:

Participant must receive a Pass for all courses and receive a recommendation for a certificate from the Academic Dean or Executive Director. Participants who surpass the minimum technique level requirements may receive Honors and Distinctions.

Attendance Requirements, Good Standing, Probation, Suspension and Dismissal

Dance is a physical art form and class attendance is important. Students who are tardy to a class 20-minutes or more are not allowed to attend and are considered absent. Students who attend 70% of Program classes are considered in good academic standing. Any student whose attendance is under 70% of Program classes required for good academic standing will be placed on academic probation, however in cases where attendance is below 30% of total program classes the student will be subject to academic suspension. Students in this situation may appeal their suspension by submitting a completed Academic Standing Appeal form to Admissions.

See General Academic for additional information.

Methods of Instruction

The Professional Certificate in Dance program is comprised of the following methodology: lecture-discussion, lecture-demonstration, learning by doing/observing, technique classes, observing a dance workshop, writing assignments, and follow-up discussion in small groups.

Program Learning Outcomes

The student will:

1. Show a critical understanding of dance forms through physical training, lecture, personal reflection and critical analysis.
2. Show advance/professional level of dance technique through study of complimentary dance forms.
3. Possess enhanced performance and artistic interpretation.
4. Better understanding the cultural perspectives that have shaped dance technique throughout history.
5. Utilize the certificate and training to pursue a career in professional commercial dance.

Career Opportunities

Graduates of Academy at EDGE may seek career opportunities by auditioning for projects in the areas of film, stage, television, commercials, industrials, dance companies and new media. Additional employment opportunities are choreography, artistic direction, dance education, and performance coaching.

Job classifications from the US Dept of Labor, include: 27-2031 Dancers; 27-2032 Choreographers; 27-2099 Entertainers and Performers, Sports and Related Workers, All Other; 25-3021 Self-Enrichment Education Teachers; 27-2012 Producer and Director.

This Program is not designed to lead to a position requiring licensure.

Curriculum Requirements		Units
		45
BLLT 101abc	Ballet	9
JAZZ 101abcd	Jazz	9
CTMP 101ab	Contemporary, Contemporary Jazz	9
HPHP 101ab	Hip Hop	5
JFNK 101	Jazz Funk	5
TAPP 101abcd	Tap	5
THDC 101	Theatre Dance	1
TUJU 101ab	Turns and Jumps	1
SALS 101	Salsa	1
Pro-Module 1		4
KNES 101	Kinesiology	2
PPRV 101	Physiology and Injury Prevention	1
NTRD 101	Nutrition for Dancers	1
Pro-Module 2		4
IMPV 101	Improvisation	2
MUSC 101	Music Theory for Dance	1
VOCE 101	Voice	1
Pro-Module 3		2
CRST 101	Career Studies	1
IMGE 101	Image, Communication and Promotion	1
Pro-Module 4		2
CMWK 101	Commercial Workshop	2
Total Units		57

Course Descriptions

BLLT 101abc Ballet (3, twice weekly) a: Fundamentals of classical ballet technique including positions, placement, beginning barre and center work. b: Continuing studies of classical ballet techniques with intermediate barre and center work, turns technique. c: Advanced study of classical ballet technique with emphasis on movement precision. Advance jumps and turns.

JAZZ 101abcd Jazz (3, twice weekly) a: Fundamental jazz techniques and vocabulary. b: Continuing studies of Jazz technique. c: Advanced jazz study with emphasis on jumps and turns. d: Pre-professional jazz technique working with advance combinations of steps. Emphasizing execution and performance.

CTMP 101ab Contemporary and Contemporary Jazz (3, twice weekly) a: Intermediate level study of principles and techniques of contemporary dance. b: Advanced level study of contemporary dance with emphasis on intention and execution.

HPHP 101ab Hip Hop (1) a: Fundamentals of hip hop techniques, rhythms and phrasing. b: Continuing studies of hip hop.

JFNK 101 Jazz Funk (1) Techniques and styles of popular dance style mixing elements of hip hop, jazz and pop.

TAPP 101abcd Tap (1) a: Fundamentals of tap with emphasis on basic steps and rhythms. b: Continuing study of tap combining steps to create more complex rhythms. c: Intermediate tap studies. d: Advanced tap studies with emphasis on improvisational skills.

THDC 101 Theatre Dance (1) This course focuses on the fundamentals of theatre dance, working to sharpen and develop musical performance skills through emphasis on acting interpretation, song delivery and story-telling.

TUJU 101ab Turns and Jumps (1) a: Beginning techniques and practice of turns and jumps. b: Continuing study of turns focusing on more complicated turning and jumping techniques.

SALS 101 Salsa (1) Introductory course to Salsa including rhythms, basic steps, turns and cross body leads.

Pro-Modules

Module One:

KNES 101 Kinesiology (2) This course is designed to provide students better understanding of the human body basic anatomical and mechanical principles as they relate to movement.

PPRV 101 Physiology and Injury Prevention (1) This class will focus on optimum dance performance through increased awareness in proper body alignment, balance, flexibility, coordination and appropriate methods for injury prevention/treatment.

NTRD 101 Nutrition for Dancers (1) This course will focus on proper dietary objectives for optimizing energy and focus. Dancers will examine the science of nutrition and its relationship to health and injury recovery to support longevity in their dance career.

Module Two:

IMPV 101 Improvisation (2) This course will introduce students to the fundamentals of improvisation through games and exercises developed to aid the student to build self-confidence and increase creativity.

MUSC 101 Music Theory for Dance (1) This course will cover the fundamentals of music theory. Topics covered will include rhythm, basic notation, meter and score analysis.

VOCE 101 Voice (1) This is an introductory course for students wanting to prepare for musical theatre. It covers the principles of voice projection, techniques and proper breathing, in preparations for vocal auditions. Each student will finish the course with a prepared audition song.

Module Three:

CRST 101 Career Studies (1) This course is designed for students to learn how to establish a business as a professional performer, choreographer, instructor or consultant. Students will learn the fundamentals of good business practice including such topics as unions, representation, casting, networking and budgeting.

IMGE 101 Image, Communication and Promotion (1) This course will equip the dancers with the tools for communication, advertising and marketing their brand. This unique class also concentrates on image development. Working with professional stylists, students will develop commercial looks that they can use to create a strong social media presence and promote themselves to fulfill their marketing objectives.

Module Four:

CMWK 101 Commercial Workshop (2) This class will cover commercial audition techniques and how to excel in the market. It covers the basics of on-camera acting skills, handling copy and auditioning techniques. The workshop will provide insight into the specific issues regarding commercial dance auditions and how to prepare for them.

Financial

Tuition and Fees

2019-2020

36-week program: \$11,500

Other Fees

Application Fee (non-refundable): \$150

Re-enrollment Fee (non-refundable): \$100

STRF, Student Tuition Recovery Fund Fee (non-refundable): \$0
(\$0.00 per \$1000 tuition)

Parking Pass (as available): \$50 (every 4-weeks)

Unofficial Student Transcript (2 copies provided: no charge): \$3

Official Student Transcript: \$3

Regular Service Fee (7 business days; reports/transcripts only): No charge

Rush Service Fee (48 hours, reports/transcripts only): \$15

Insufficient Fund Transaction Fee: \$25

Total Program Expense		
Tuition	36-weeks	\$11,500
Application Fee	non-refundable	\$150
STRF Fee	non-refundable	\$0
Total	without parking	\$11,650
Parking	optional:36-weeks	\$450
Total	with parking	\$12,100

Total Fees and Tuition Due Dates

The total charges for a period of attendance and the estimated schedule of total charges for the entire educational program are the same. Tuition is due in full by the beginning of the program.

Method of Payment

Payment can be made by Money Order, Traveler's Check, MasterCard, Visa and Bank Wire Transfer. Money Orders and Traveler's Checks must be made out in U.S. dollars to Academy at EDGE. We accept MasterCard and Visa. Credit card information can be entered on the application form, faxed directly to us at (323) 962-7303, or you can call us with the information at (323) 962-7733. Do not email your credit card information. Payments can also be made by Bank Wire Transfer. Email admin@academyedge.com for bank wire transfer information. The student is responsible for all bank fees incurred. There is a \$25.00 fee for all insufficient fund transactions.

The mailing address for tuition is: Admissions, EDGE Performing Arts Center, 6300 Romaine St., Suite 100, Los Angeles, CA. 90038

Refund Policy and Procedures

Student has the right to cancel the enrollment agreement or withdraw and obtain an 100 percent refund, less a \$150 non-refundable registration fee, for charges paid through attendance on the first class session, or the seventh day after enrollment, whichever is later. After which, the Academy provides a pro rata refund of institutional changes, less a \$150 non-refundable registration fee, to students who have completed 60 percent or less of a period of attendance.

The form, "Notice of Cancellation/Withdrawal" must be used when cancelling or withdrawing from enrollment. The completed and signed form may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street Suite 100, Los Angeles, CA 90038, (323)962-7303, admin@academyedge.com.

The effective date of the cancellation/withdrawal is the date it was hand-delivered, faxed or emailed, or the date of the postmark if mailed. Refunds are made within 45 days of cancellation to the payee of the institutional fee.

A pro rata tuition refund is calculated as follows: unused program hours multiplied by the program dollar per hour amount. The program dollar per hour amount is the total tuition dollars divided by the total program hours. Used program hours are calculated by date from the beginning of the program to the withdrawal date and include classes attended or classes scheduled to attend regardless of attending the class. Unused program hours are the total program hours minus the used program hours.

A refund for paid parking fees is as follows: Refunds of 100 percent of paid parking fees if parking was not used, otherwise the refund amount is determined pro rata. It is calculated as follows: Unused parking days multiplied by the per day dollar amount. Used parking days are calculated by date from the beginning of the program to the withdrawal date. Unused parking days are the total parking days minus the used parking days.

The Academy does not charge deposit fees for books or equipment.

A refund for tuition paid by a scholarship from Academy at EDGE or other non-government party will be made to the scholarship funding party.

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund.

If student received federal aid funds, they are entitled to a refund of moneys not paid from student financial aid program funds. The federal and state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.







Certificate of Study in Dance

Mission

The Certificate of Study in Dance Program is designed for students who would like to develop their professional careers in dance with an opportunity to hone their technique in a guided environment. This course will inspire students to appreciate the art of dance and bring out their best through creative artistry, technical excellence and innovative choreography.

Purpose

The purpose of the program is to prepare a dancer for a professional career in the area of commercial dance.

Objectives

The Certificate of Study in Dance Program aims to provide students with a more highly developed understanding of proper dance techniques and performance with an emphasis on their chosen dance track. This program also provides the necessary skills to enhance their professional development.

Program Description

The Certificate of Study in Dance program offers students the instruction they need to be competitive in the professional commercial and concert dance industry.

The Certificate of Study in Dance program is an intensive 12-week certificate program that includes 6 courses and 1 pro-module that includes an additional 3 courses for a total of 18 credit units. The 12-week terms begin in August and March (Fall and Spring only). Graduates may audition for an optional 6-week performance module that begins in June. General education is not required for the Certificate of Study in Dance program.

An advisor will be assigned to each student and will be available throughout the term. The program is tracked and graded Pass/Fail. At the end of each course a final evaluation is held. To receive a grade of Pass for the program and a recommendation for a Certificate, participant must receive a grade of Pass for each course in the program. Students who surpass the minimum technique level requirements may graduate with Honors and Distinction.

On completion of the program graduates will be well on their way to become a professional dancer. Students will have gained confidence and experience, exposure to the industry, business connections and expert knowledge of the dance business. They will have received valuable training and experience in varied dance styles that will be needed throughout their professional careers.

Appropriate dance attire and shoes for each course is required. Other equipment required include a computer or notebook with MS Word and Excel software (or its equivalent) and a printer, or access to a computer/printer with this software and a smart phone (photo, video, Facebook, Twitter, Instagram, YouTube), internet connection, cloud storage, handouts, pen/pencil.

Admission Requirements

Applications are accepted 6 months before the start of each program.

Eligibility

As part of the requirements for admission, the applicant must meet the standard requirements to be considered for the program as well as for any financial aid programs (when available).

1. Age Requirement – must be at least 18 years of age.
2. Academic Standing – must have a high school diploma or its equivalent. The Academy does not accept ability-to-benefit students.
3. Language – Programs are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to Admissions.
4. Technical Level – must be at an Intermediate level in at least two styles: Jazz, Ballet, Tap, Hip Hop, Contemporary Jazz and Jazz Funk. Intermediate level is a minimum of 3 years consistent training.
5. Be a US Citizen or an Eligible Non-Citizen (Permanent Resident)
6. Present any of the following acceptable documentation:

For US Citizens:

- a. United States Birth Certificate
- b. Certificate of Citizenship
- c. Certificate of Naturalization
- d. Certificate of Birth Abroad (Form FS-454, DS-1350 or FS-240)
- e. United States Passport

For Eligible Non-Citizen / Permanent Residents:

- a. Permanent Resident Card (Form I-551)
 - b. Alien Registration Receipt Card (Form I-151)
 - c. Foreign Passport (Must be stamped; Processes for I-551 with an expiration date)
 - d. I-94 (Must be stamped; Processed for I-551 with an expiration date, or Temporary Form I-551 with appropriate information filled in)
 - e. Arrival – Departure Record Form I-94 (Must be stamped as either: Refugee, Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, Cuban-Haitian Entrant).
7. Submit a Release and Waiver Form. Include a signed and dated Release and Waiver Form that is available on our website.

Admission Policy

Academy at EDGE does not consider credits from other institutions, prior experiential learning or through challenge examinations and achievement tests. Academy at EDGE does not have a Transfer of Credit or Articulation Agreement with any college or university.

“NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION” The transferability of credits you earn at the Academy at EDGE is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Certificate of Study in Dance you earn in the Certificate of Study in Dance program is at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Academy at EDGE to determine if your Certificate of Study in Dance can be transferred.

English Language Requirement

All courses are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to the Academy's Admissions. ESL services are not provided. See page 31, "Catalog, SPFS, Enrollment Agreement, Language Assistance" for additional information.

Application Check-list

New Students:

1. Completed Application Form
2. Application Fee - \$150.00 USD (non-refundable)

Supporting Materials (new students only):

1. Official High School Diploma transcript of records, or its equivalent, must be forwarded to the Academy's Admissions by the institution's counselor/registrar's office.
2. Passport size photo
3. Essay (250 words minimum) about your dance and career goals and how you will pursue while enrolled at EDGE.
4. Sealed letters of Recommendation (optional: i.e. teachers, directors, guidance counselors, professional references). Letters must be mailed directly to EDGE.
5. Proof of Citizenship (US Citizens and Permanent Residents must submit a copy of proof of citizenship or permanent residency)
6. Dance Resume (training and performance experiences).
7. Demonstration videos (2) of minimum technical levels (60 sec max each). Upload videos to applicant's personal YouTube or similar account and include written link to videos with application. Videos must be filmed specifically for application. No performance videos.

Continuing Students:

1. Submit a completed Application Form.

Medical Insurance Recommended but not required for US citizens.

Application Due Date

Applications are due 7 days before the start of each Program as stated on the Program Calendars. Incomplete applications, including incomplete supporting materials, will not be accepted. If you need to request a deadline extension, please call or email our office.

Admission of International Students

The Academy at EDGE is not accepting international students at this time.

Academic Requirements

Grading System, Final Review and Certificate

The programs are graded Pass/Fail. Academic standing and eligibility for a Certificate is determined by Attendance, Final Evaluation/Project and recommendation by a teacher, Academic Dean or Executive Director.

To receive a grade of Pass for a Course, participant must receive a Pass for both:

Course Attendance Requirement (50% of grade): To receive a grade a Pass for Attendance, participant must attend at least 70% of the course classes.

Course Final Evaluation/Project Requirement (50% of grade): To receive a grade of Pass for Evaluation or Final Project, participant must have completed the evaluation or project and receive a grade of Pass from the instructor.

To receive a grade of Pass for a Program of study:

Participant must receive a Pass for all courses and receive a recommendation for a certificate from the Academic Dean or Executive Director. Participants who surpass the minimum technique level requirements may receive Honors and Distinctions.

Attendance Requirements, Good Standing, Probation, Suspension and Dismissal)

Dance is a physical art form and class attendance is important. Students who are tardy to a class 20-minutes or more are not allowed to attend and are considered absent. Students who attend 70% of Program classes are considered in good academic standing. Any student whose attendance is under 70% of Program classes required for good academic standing will be placed on academic probation, however in cases where attendance is below 30% of total program classes the student will be subject to academic suspension. Students in this situation may appeal their suspension by submitting a completed Academic Standing Appeal form to Admissions.

See General Academic for additional information.

Methods of Instruction

The Certificate of Study in Dance program is comprised of the following methodology: lecture-discussion, lecture-demonstration, learning by doing/observing and technique classes.

Program Learning Outcomes

The student will:

1. Show a critical understanding of dance forms through physical training, lecture/demo, personal reflection and critical analysis.
2. Demonstrate advance/professional levels of dance technique incorporating various complimentary techniques.
3. Possess enhanced skills in the areas of dance technique and artistic interpretation.
4. Have better understanding of the cultural perspectives that have shaped dance techniques throughout history.

Career Opportunities

Graduates of Academy at EDGE may seek career opportunities by auditioning for projects in the areas of film, stage, television, commercials, industrials, dance companies and new media.

Job classifications from the US Dept of Labor, include: 27-2031 Dancers; 27-2099 Entertainers and Performers, Sports and Related Workers, All Other.

This Program is not designed to lead to a position requiring licensure.

Curriculum Requirements		Units
		14
BLLT 101abc	Ballet	3
JAZZ 101abcd	Jazz	3
CTMP 101ab	Contemporary, Contemporary Jazz	3
HPHP 101ab	Hip Hop	2
JFNK 101	Jazz Funk	2
THDC 101	Theatre Dance	1
Pro-Module		4
CRST 101	Career Studies	1
IMGE 101	Image, Communication and Promotion	1
CMWK 101	Commercial Workshop	2
Total Units		18

Courses and Course Descriptions

BLLT 101abc Ballet (3, twice weekly) a: Fundamentals of classical ballet technique including positions, placement, beginning barre and center work. b: Continuing studies of classical ballet techniques with intermediate barre and center work, turns technique. c: Advanced study of classical ballet technique with emphasis on movement precision. Advance jumps and turns.

JAZZ 101abcd Jazz (3, twice weekly) a: Fundamental jazz techniques and vocabulary. b: Continuing studies of Jazz technique. c: Advanced jazz study with emphasis on jumps and turns. d: Pre-professional jazz technique working with advance combinations of steps. Emphasizing execution and performance.

CTMP 101ab Contemporary and Contemporary Jazz (3, twice weekly) a: Intermediate level study of principles and techniques of contemporary dance. b: Advanced level study of contemporary dance with emphasis on intention and execution.

HPHP 101ab Hip Hop (1) a: Fundamentals of hip hop techniques, rhythms and phrasing. b: Continuing studies of hip hop.

JFNK 101 Jazz Funk (1) Techniques and styles of popular dance style mixing elements of hip hop, jazz and pop.

THDC 101 Theatre Dance (1) This course focuses on the fundamentals of theatre dance, working to sharpen and develop musical performance skills through emphasis on acting interpretation, song delivery and story-telling.

Pro-Module:

CRST 101 Career Studies (1) This course is designed for students to learn how to establish a business as a professional performer, choreographer, instructor or consultant. Students will learn the fundamentals of good business practice including such topics as unions, representation, casting, networking and budgeting.

IMGE 101 Image, Communication and Promotion (1) This course will equip the dancers with the tools for communication, advertising and marketing their brand. This unique class also concentrates on image development. Working with professional stylists, students will develop commercial looks that they can use to create a strong social media presence and promote themselves to fulfill their marketing objectives.

CMWK 101 Commercial Workshop (2) This class will cover commercial audition techniques and how to excel in the market. It covers the basics of on-camera acting skills, handling copy and auditioning techniques. The workshop will provide insight into the specific issues regarding commercial dance auditions and how to prepare for them.

Financial

Tuition and Fees

The following is the direct cost of education for the program.

2019

12-week program: \$2800

Other Fees

Application Fee (non-refundable): \$150

Re-enrollment Fee (non-refundable): \$100

STRF, Student Tuition Recovery Fund Fee (non-refundable): \$0
(\$0.00 per \$1000 tuition)

Parking Pass (as available): \$50 (every 4-weeks)

Unofficial Student Transcript (2 copies provided: no charge): \$3

Official Student Transcript: \$3

Regular Service Fee (7 business days; reports/transcripts only): No charge

Rush Service Fee (48 hours, reports/transcripts only): \$15

Insufficient Fund Transaction Fee: \$25

Total Program Expense		
Tuition	12-weeks	\$2,800
Application Fee	non-refundable	\$150
STRF Fee	non-refundable	\$0
Total	without parking	\$2,950
Parking	Optional:12-weeks	\$150
Total	with parking	\$3,100

Total Fees and Tuition Due Dates

The total charges for a period of attendance and the estimated schedule of total charges for the entire educational program are the same. Tuition is due in full by the beginning of the program.

Method of Payment

Payment can be made by Money Order, Traveler's Check, MasterCard, Visa and Bank Wire Transfer. Money Orders and Traveler's Checks must be made out in U.S. dollars to Academy at EDGE. We accept MasterCard and Visa. Credit card information can be entered on the application form, faxed directly to us at (323) 962-7303, or you can call us with the information at (323) 962-7733. Do not email your credit card information. Payments can also be made by Bank Wire Transfer. Email admin@academyedge.com for bank wire transfer information. The student is responsible for all bank fees incurred. There is a \$25.00 fee for all insufficient fund transactions.

The mailing address for tuition is: Admissions, EDGE Performing Arts Center, 6300 Romaine St., Suite 100, Los Angeles, CA. 90038

Refund Policy and Procedures

Student has the right to cancel the enrollment agreement or withdraw and obtain an 100 percent refund, less a \$150 non-refundable registration fee, for charges paid through attendance on the first class session, or the seventh day after enrollment, whichever is later. After which, the Academy provides a pro rata refund of institutional changes, less a \$150 non-refundable registration fee, to students who have completed 60 percent or less of a period of attendance.

The form, "Notice of Cancellation/Withdrawal" must be used when cancelling or withdrawing from enrollment. The completed and signed form may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street Suite 100, Los Angeles, CA 90038, (323)962-7303, admin@academyedge.com.

The effective date of the cancellation/withdrawal is the date it was hand-delivered, faxed or emailed, or the date of the postmark if mailed. Refunds are made within 45 days of cancellation to the payee of the institutional fee.

A pro rata tuition refund is calculated as follows: unused program hours multiplied by the program dollar per hour amount. The program dollar per hour amount is the total tuition dollars divided by the total program hours. Used program hours are calculated by date from the beginning of the program to the withdrawal date and include classes attended or classes scheduled to attend regardless of attending the class. Unused program hours are the total program hours minus the used program hours.

A refund for paid parking fees is as follows: Refunds of 100 percent of paid parking fees if parking was not used, otherwise the refund amount is determined pro rata. It is calculated as follows: Unused parking days multiplied by the per day dollar amount. Used parking days are calculated by date from the beginning of the program to the withdrawal date. Unused parking days are the total parking days minus the used parking days.

The Academy does not charge deposit fees for books or equipment.

A refund for tuition paid by a scholarship from Academy at EDGE or other non-government party will be made to the scholarship funding party.

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund.

If student received federal aid funds, they are entitled to a refund of moneys not paid from student financial aid program funds. The federal and state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.





Immersion Certificate in Dance

Mission

The Dance Immersion Program's mission is to provide an intensive immersive training experience for dancers who wish to explore their interests in the Los Angeles commercial dance scene while instilling a sense of excellence in dance, performance and style standards.

Purpose

The Dance Immersion Program is designed to immerse the participants in L.A. dance styles while enjoying Hollywood's vibrant dance scene.

Objectives

The objective of the Dance Immersion Program is to encourage students to strive for excellence in the performance of their chosen area of interest in dance.

Program Description

The Dance Immersion Program is designed for participants to become immersed in L.A. dance styles while enjoying Hollywood's vibrant dance scenes. The 12-week flexible program is structured to provide students with the liberty to create their own program and intensely study one or more dance styles. The program includes 9 courses for a total of 18 credit units. Supplemental masterclasses and workshop are available for an additional fee. Students may extend the program for additional terms. Graduates may audition for an optional 6-week performance module that begins in June. General education is not required for the Immersion Certificate in Dance program.

Advisors will be assigned to each student and will be available throughout the term. The program is tracked and graded Pass/Fail. At the end of each course a final evaluation is held. To receive a grade of Pass for the program and recommendation for Certificate, participant must receive a grade of Pass for each course in the program. Students who surpass the minimum technique level requirements may graduate with Honors and Distinction.

Appropriate dance attire and shoes for each course is required.

Admission Requirements

Applications are accepted 6 months before the start of each program.

Eligibility

As part of the requirements for admission, the applicant must meet the standard requirements to be considered for the program as well as for any financial aid programs (when available).

1. Age Requirement – must be at least 18 years of age.
2. Academic Standing – must have a high school diploma or its equivalent. The Academy does not accept ability-to-benefit students.
3. Language – Programs are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to Admissions.
4. Be a US Citizen or an Eligible Non-Citizen (Permanent Resident)
5. Present any of the following acceptable documentation:

For US Citizens:

- a. United States Birth Certificate
- b. Certificate of Citizenship
- c. Certificate of Naturalization
- d. Certificate of Birth Abroad (Form FS-454, DS-1350 or FS-240)
- e. United States Passport

For Eligible Non-Citizen / Permanent Residents:

- a. Permanent Resident Card (Form I-551)
- b. Alien Registration Receipt Card (Form I-151)
- c. Foreign Passport (Must be stamped; Processes for I-551 with an expiration date)
- d. I-94 (Must be stamped; Processed for I-551 with an expiration date, or Temporary Form I-551 with appropriate information filled in)
- e. Arrival – Departure Record Form I-94 (Must be stamped as either: Refugee, Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, Cuban-Haitian Entrant.

6. Submit a Release and Waiver Form. Include a signed and dated Release and Waiver Form that is available on our website.

Admission Policy

Academy at EDGE does not consider credits from other institutions, prior experiential learning or through challenge examinations and achievement tests. Academy at EDGE does not have a Transfer of Credit or Articulation Agreement with any college or university.

“NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION”

The transferability of credits you earn at the Academy at EDGE is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Immersion Certificate in Dance you earn in the Immersion Certificate in Dance program is at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Academy at EDGE to determine if your Immersion Certificate in Dance can be transferred.

English Language Requirement

All courses are conducted in English. Non-native English speakers must complete a TOEFL exam with a minimum score of 60, or an equivalent exam, and have their official score report forwarded to the Academy’s Admissions. ESL services are not provided. See page 31, “Catalog, SPFS, Enrollment Agreement, Language Assistance” for additional information.

Application Check-list

New Students:

1. Completed Application Form
2. Application Fee - \$150.00 USD (non-refundable)

Supporting Materials (new students only):

1. Official High School Diploma transcript of records, or its equivalent, must be forwarded to the Academy's Admissions by the institution's counselor/registrar's office.
2. Passport size photo
3. Essay (250 words minimum) about your dance and career goals and how you will pursue while enrolled at EDGE.
4. Sealed letters of Recommendation (optional: i.e. teachers, directors, guidance counselors, professional references). Letters must be mailed directly to EDGE.
5. Proof of Citizenship (US Citizens and Permanent Residents must submit a copy of proof of citizenship or permanent residency)
6. Dance Resume (training and performance experiences).
7. Demonstration video (1) of any style included in program (60 sec max). Upload video to applicant's personal YouTube or similar account and include written link to video with application. Videos must be filmed specifically for application. No performance videos

Continuing Students:

1. Submit a completed Application Form.

Medical Insurance

Recommended but not required for US citizens

Application Due Date

Applications are due 7 days before the start of each Program as stated on the Program Calendars. Incomplete applications, including incomplete supporting materials, will not be accepted. If you need to request a deadline extension, please call or email our office.

Admission of International Students

The Academy at EDGE is not accepting international students at this time.

Academic Requirements

Grading System, Final Review and Certificate

The programs are graded Pass/Fail. Academic standing and eligibility for a Certificate is determined by Attendance, Final Evaluation/Project and recommendation by a teacher, Academic Dean or Executive Director.

To receive a grade of Pass for a Course, participant must receive a Pass for both:

Course Attendance Requirement (50% of grade): To receive a grade a Pass for Attendance, participant must attend at least 70% of the course classes.

Course Final Evaluation/Project Requirement (50% of grade): To receive a grade of Pass for Evaluation or Final Project, participant must have completed the evaluation or project and receive a grade of Pass from the instructor.

To receive a grade of Pass for a Program of study:

Participant must receive a Pass for all courses and receive a recommendation for a certificate from the Academic Dean or Executive Director. Participants who surpass the minimum technique level requirements may receive Honors and Distinctions.

Attendance Requirements, Good Standing, Probation, Suspension and Dismissal

Dance is a physical art form and class attendance is important. Students who are tardy to a class 20-minutes or more are not allowed to attend and are considered absent. Students who attend 70% of Program classes are considered in good academic standing. Any student whose attendance is under 70% of Program classes required for good academic standing will be placed on academic probation, however in cases where attendance is below 30% of total program classes the student will be subject to academic suspension. Students in this situation may appeal their suspension by submitting a completed Academic Standing Appeal form to Admissions.

See General Academic for additional information.

Methods of Instruction

The Immersion Certificate in Dance program is comprised of the following methodology: learning by doing and observing other performers, dance technique class, and optional workshops and seminars.

Program Learning Outcomes

The student will:

1. Show a critical understanding of dance forms through physical training, lecture/demo, personal reflection and critical analysis.
2. Demonstrate advance/professional levels of dance technique incorporating various complimentary techniques.
3. Possess enhanced skills in the areas of dance technique and artistic interpretation.
4. Have better understanding of the cultural perspectives that have shaped dance techniques throughout history.

Career Opportunities

Graduates of Academy at EDGE may seek career opportunities by auditioning for projects in the areas of film, stage, television, commercials, industrials, dance companies and new media.

Job classifications from the US Dept of Labor, include: 27-2031 Dancers; 27-2099 Entertainers and Performers, Sports and Related Workers, All Other.

This Program is not designed to lead to a position requiring licensure.

Courses and Course Descriptions

BLLT 101abc Ballet (3, twice weekly) a: Fundamentals of classical ballet technique including positions, placement, beginning barre and center work. b: Continuing studies of classical ballet techniques with intermediate barre and center work, turns technique. c: Advanced study of classical ballet technique with emphasis on movement precision. Advance jumps and turns.

JAZZ 101abcd Jazz (3, twice weekly) a: Fundamental jazz techniques and vocabulary. b: Continuing studies of Jazz technique. c: Advanced jazz study with emphasis on jumps and turns. d: Pre-professional jazz technique working with advance combinations of steps. Emphasizing execution and performance.

Curriculum Requirements		Units
Total Credits from the list below		18
BLLT 101abc	Ballet	3
JAZZ 101abcd	Jazz	3
CTMP 101ab	Contemporary, Contemporary Jazz	3
HPHP 101ab	Hip Hop	1
JFNK 101	Jazz Funk	1
TAPP 101abcd	Tap	1
THDC 101	Theatre Dance	1
TUJU 101ab	Turns and Jumps	1
SALS 101	Salsa	1

CTMP 101ab Contemporary and Contemporary Jazz (3, twice weekly) a: Intermediate level study of principles and techniques of contemporary dance. b: Advanced level study of contemporary dance with emphasis on intention and execution.

HPHP 101ab Hip Hop (1) a: Fundamentals of hip hop techniques, rhythms and phrasing. b: Continuing studies of hip hop.

JFNK 101 Jazz Funk (1) Techniques and styles of popular dance style mixing elements of hip hop, jazz and pop.

TAPP 101abcd Tap (1) a: Fundamentals of tap with emphasis on basic steps and rhythms. b: Continuing study of tap combining steps to create more complex rhythms. c: Intermediate tap studies. d: Advanced tap studies with emphasis on improvisational skills.

THDC 101 Theatre Dance (1) This course focuses on the fundamentals of theatre dance, working to sharpen and develop musical performance skills through emphasis on acting interpretation, song delivery and story-telling.

TUJU 101ab Turns and Jumps (1) a: Beginning techniques

and practice of turns and jumps. b: Continuing study of turns focusing on more complicated turning and jumping techniques.

SALS 101 Salsa (1) Introductory course to Salsa including rhythms, basic steps, turns and cross body leads.

Financial

Tuition and Fees

The following is the direct cost of education for the program.

2019

12-week program: \$2,500

Other Fees

Application Fee (non-refundable): \$150

Re-enrollment Fee (non-refundable): \$100

STRF, Student Tuition Recovery Fund Fee (non-refundable): \$0 (\$0.00 per \$1000 tuition)

Parking Pass (as available): \$50 (every 4-weeks)

Unofficial Student Transcript (2 copies provided: no charge): \$3

Official Student Transcript: \$3

Regular Service Fee (7 business days; reports/transcripts only): No charge

Rush Service Fee (48 hours, reports/transcripts only): \$15

Insufficient Fund Transaction Fee: \$25

Total Program Expense		
Tuition	12-weeks	\$2,500
Application Fee	Non-refundable	\$150
STRF Fee	Non-refundable	\$0
Total	without parking	\$2,650
Parking	Optional:12-weeks	\$150
Total	with parking	\$2,800

Total Fees and Tuition Due Dates

The total charges for a period of attendance and the estimated schedule of total charges for the entire educational program are the same. Tuition is due in full by the beginning of the program.

Method of Payment

Payment can be made by Money Order, Traveler's Check, MasterCard, Visa and Bank Wire Transfer. Money Orders and Traveler's Checks must be made out in U.S. dollars to Academy at EDGE. We accept MasterCard and Visa. Credit card information can be entered on the application form, faxed directly to us at (323) 962-7303, or you can call us with the information at (323) 962-7733. Do not email your credit card information. Payments can also be made by Bank Wire Transfer. Email admin@academyedge.com for bank wire transfer information. The student is responsible for all bank fees incurred. There is a \$25.00 fee for all insufficient fund transactions. The mailing address for tuition is: Admissions, EDGE Performing Arts Center, 6300 Romaine St., Suite 100, Los Angeles, CA. 90038

Refund Policy and Procedures

Student has the right to cancel the enrollment agreement or withdraw and obtain an 100 percent refund, less a \$150 non-refundable registration fee, for charges paid through attendance on the first class session, or the seventh day after enrollment, whichever is later. After which, the Academy provides a pro rata refund of institutional changes, less a \$150 non-refundable registration fee, to students who have completed 60 percent or less of a period of attendance.

The form, "Notice of Cancellation/Withdrawal" must be used when cancelling or withdrawing from enrollment. The completed and signed form may be hand-delivered, mailed, faxed or emailed to Admissions, Academy at EDGE, 6300 Romaine Street Suite 100, Los Angeles, CA 90038, (323)962-7303, admin@academyedge.com. The effective date of the cancellation/withdrawal is the date it was hand-delivered, faxed or emailed, or the date of the postmark if mailed. Refunds are made within 45 days of cancellation to the payee of the institutional fee.

A pro rata tuition refund is calculated as follows: unused program hours multiplied by the program dollar per hour amount. The program dollar per hour amount is the total tuition dollars divided by the total program hours. Used program hours are calculated by date from the beginning of the program to the withdrawal date and include classes attended or classes scheduled to attend regardless of attending the class. Unused program hours are the total program hours minus the used program hours.

A refund for paid parking fees is as follows: Refunds of 100 percent of paid parking fees if parking was not used, otherwise the refund amount is determined pro rata. It is calculated as follows: Unused parking days multiplied by the per day dollar amount. Used parking days are calculated by date from the beginning of the program to the withdrawal date. Unused parking days are the total parking days minus the used parking days.

A refund for tuition paid by a scholarship from Academy at EDGE or other non-government party will be made to the scholarship funding party.

If a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund.

If student received federal aid funds, they are entitled to a refund of moneys not paid from student financial aid program funds. The federal and state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.





APPENDIX

ADMINISTRATION & FACULTY

MANAGEMENT TEAM

President/CEO, Randall Allaire
Executive Director/COO, Bill Prudich

ADMINISTRATION OFFICE

Administrative Officer, Maria Anastacio
Admission Staff, Maria Anastacio
Records Staff, Maria Anastacio
Student Services Staff, Maria Anastacio
Accounting Manager, Leila Aquino
Accounting Clerk, Jasmin Base

ACADEMIC AFFAIRS OFFICE

Chief Academic Officer,
Lee Dedicatoria, MBA, PhD
Interim Dean, Bill Prudich

FACULTY MEMBERS

Professional Certificate Program
Certificate in Dance Program
Immersion in Dance Program

Ballet

Bobby Amamizu, BFA
Kana Miyamoto
Nicole Harlan

Jazz

Randall Allaire
Nancy Anderson, BA
Terri Best
Jeremy Duvall
Eddie Garcia
Malaya Ho
Denise Leitner
Chelsea Michener
Adam Parson
Helene Phillips
Bill Prudich
Michael Rooney
Jackie Sleight
Frank Williams

Hip Hop

Sam Allen
Dean Elex Bais
Jason Chong
G Madison
Havic
Markus Shields

Jazz Funk

Dean Elex Bais
Tessandra Chavez
Knicole Haggins
Derek Mitchell
Sheryl Murakami
NiCo O'Connor
Nolan Padilla
Tovaris Wilson

Contemporary

Contemporary Jazz

Rudy Abreu
Ami Mattison
Matt Cady
Karen Chuang
Will Johnston, MFA
Kitty McNamee
Derek Mitchell
Marissa Osato, MFA
Sabrina Phillip, BS

Salsa

Desi Jevon

Tap

Johnnie Hobbs, BFA
Kenji Igus
Chris Rutledge

Turns/Jumps

Randall Allaire
Eddie Garcia
Bill Prudich

Musical Theatre

Alexis Carra, BA
Sylvie Gosse

Career Studies

Randall Allaire
Nancy Anderson, BA
Bill Prudich

Commercial Workshop

Faculty to be announced

Communication/Promotion

Randy Allaire
Additional faculty to be announced

Image Development

Cathy Highland, Make-up/Hair
Ambrose Respicio, Styling

Improvisation

Karen Maruyama

Kinesiology/Anatomy

Nutrition/Injury Prevention

Allyson Cabot, BS
Gregory Vanvakaris, PhD

Music Theory for Dance

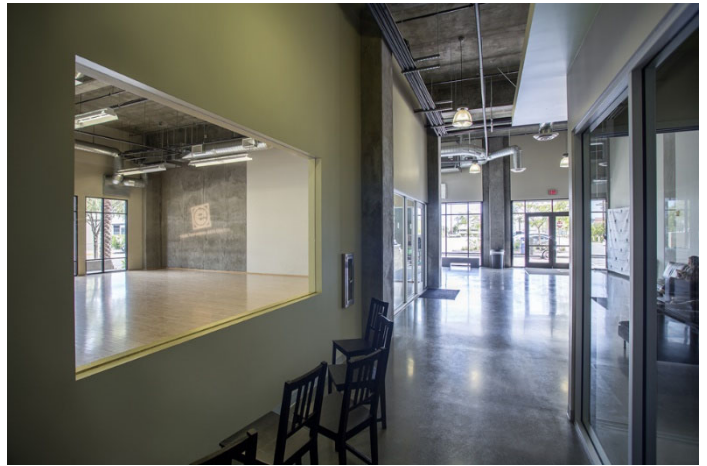
Faculty to be announced

Voice

Mark Goodman

Learn more about the Faculty on our website.

NOTE The instructors have a combination of at least three years of work-related experience or training or education in the occupation/job title category for which they are hired to teach and engage in continuing education on an ongoing basis.







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Catalog: 2019-2020

Rev: 04/08/2019

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