

**GOLDEN GATE LANGUAGE SCHOOLS**

4425 Fortran Drive, Suite 100 • San Jose, California 95134-2300 • USA  
 Phone 1 (408) 374-9954 • www.goldengatelanguage.com

Institution/School Code 4305851

**SCHOOL PERFORMANCE FACT SHEET**

**2018 & 2019 Calendar Years**

**On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

***Intensive English Program Full-Time (120 hours)***

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	53	53	52	98%
2019	31	31	27	87%

Students are entitled to a list of the sources of information used to substantiate the completion rates. To obtain this list, please ask an institutional representative where to view this list.

**Student's Initials** \_\_\_\_\_ **Date** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Job Placement Rates**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Students Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	53	53	0	0	0
2019	31	27	0	0	0

This program does not lead to employment

**Gainfully Employed Categories**

(Includes data for the two calendar years prior to reporting)

**Part-Time vs. Full Time Employment**

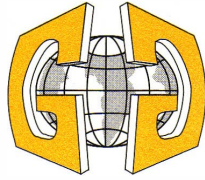
Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

This institution does not place students in jobs.

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

This program does not lead to employment



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**Self-Employed/ Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

This program does not lead to employment

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

This program does not lead to employment

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**License Examination Passage Rates**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduate

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

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**Salary and Wage Information**

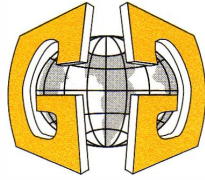
(Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001-\$25,000	\$35,001-\$40,000	\$40,001-\$45,000	\$45,001-\$50,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

This program does not lead to employment

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

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**Cost of Educational Program**

Total charges for the program for students completing on time in 2018: \$16,900

Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on time in 2019: \$19,780

Additional charges may be incurred if the program is not completed on-time.

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

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**Federal Student Loan Debt**

Students at Golden Gate College are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone numbers (888) 370-7589 or by fax (916) 263-1897.

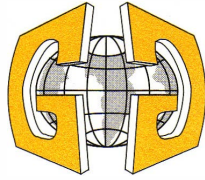
**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

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*Student Signature* *Name Printed* *Date*

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*School Official Signature* *Name Printed* *Date*

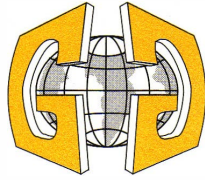


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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later in accordance with the California Education Code CEC §94911(e)(1) CCR §71800(d). **The Last day to cancel the enrollment is \_\_\_\_\_**

#### STUDENT'S RIGHT TO CANCEL

- You have the right to cancel the Enrollment Agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.
- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

#### WITHDRAWAL FROM THE PROGRAM

- You may withdraw from the program at any time. The refund policy below will be used to calculate your refund based on your last date of attendance (LDA).
- Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy below will be used to calculate your refund based on your last date of attendance (LDA).

#### REFUND POLICY

##### Cancelation

- Rejection: If an applicant is rejected by GGC for enrollment, a full refund will be made.
- Visa Denial: If a prospective student has his/her visa application rejected, GGC shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) clearly itemized in the enrollment agreement as nonrefundable.
- Program Cancelation: If GGC cancels a program subsequent to a student's enrollment, GGC will refund all monies paid by the student.
- Cancelation Prior to the Start of Class or No Show: If an applicant accepted by GGC cancels prior to the start of scheduled classes or never attends class (no show), GGC shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) clearly itemized in the enrollment agreement as nonrefundable.

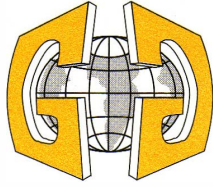
##### Program, Schedule, or Session Change

- Program, schedule or session changes that result in refund will be processed within 30 days of the date of the approved change.

##### Withdrawal/Termination

- Refunds will be calculated based on the last date of attendance (LDA). If the LDA is before or at 60% of their period of financial obligation, GGC will retain a prorated amount of tuition. For students whose last date of attendance occurs after 60% of the period of obligation, GGC will retain all of the charges for that period.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. Agency students: should you shorten your period of enrollment or period of financial obligation, please also contact your agency.



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**SCHOOL PERFORMANCE FACT SHEET**

**2018 & 2019 Calendar Years**

**On-Time Completion Rates**

(Includes data for the two calendar years prior to reporting)

***Intensive English Program Part-Time (768 hours)***

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Number of On-Time Graduates <sup>3</sup>	On-Time Completion Rate <sup>4</sup>
2018	78	78	74	95%
2019	94	94	91	97%

Students are entitled to a list of the sources of information used to substantiate the completion rates. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials \_\_\_\_\_ Date \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Job Placement Rates**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Students Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	78	74	0	0	0
2019	94	91	0	0	0

This program does not lead to employment

**Gainfully Employed Categories**

(Includes data for the two calendar years prior to reporting)

**Part-Time vs. Full Time Employment**

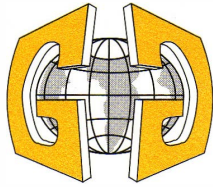
Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

This program does not lead to employment

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

This program does not lead to employment



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**Self-Employed/ Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

This program does not lead to employment

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

This program does not lead to employment

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

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**License Examination Passage Rates**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduate

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

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**Salary and Wage Information**

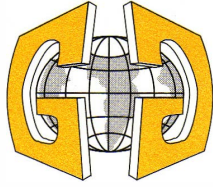
(Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

This program does not lead to employment

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

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**Cost of Educational Program**

Total charges for the program for students completing on time in 2018: \$9,720

Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on time in 2019: \$11,260

Additional charges may be incurred if the program is not completed on-time.

**Student's Initials** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Federal Student Loan Debt**

Students at Golden Gate College are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

**Student's Initials** \_\_\_\_\_ **Date** \_\_\_\_\_

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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

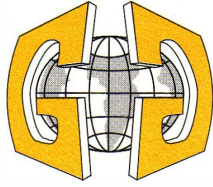
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*Student Signature* \_\_\_\_\_ *Name Printed* \_\_\_\_\_ *Date* \_\_\_\_\_

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*School Official Signature* \_\_\_\_\_ *Name Printed* \_\_\_\_\_ *Date* \_\_\_\_\_



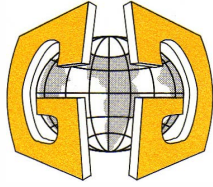


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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “Salary” is as reported by graduate or graduate’s employer.
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### STUDENT'S RIGHT TO CANCEL

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#### STUDENT'S RIGHT TO CANCEL

- You have the right to cancel the Enrollment Agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.
- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

#### WITHDRAWAL FROM THE PROGRAM

- You may withdraw from the program at any time. The refund policy below will be used to calculate your refund based on your last date of attendance (LDA).
- Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy below will be used to calculate your refund based on your last date of attendance (LDA).

#### REFUND POLICY

##### Cancellation

- Rejection: If an applicant is rejected by GGC for enrollment, a full refund will be made.
- Visa Denial: If a prospective student has his/her visa application rejected, GGC shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) clearly itemized in the enrollment agreement as nonrefundable.
- Program Cancellation: If GGC cancels a program subsequent to a student's enrollment, GGC will refund all monies paid by the student.
- Cancellation Prior to the Start of Class or No Show: If an applicant accepted by GGC cancels prior to the start of scheduled classes or never attends class (no show), GGC shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) clearly itemized in the enrollment agreement as nonrefundable.

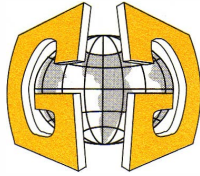
##### Program, Schedule, or Session Change

- Program, schedule or session changes that result in refund will be processed within 30 days of the date of the approved change.

##### Withdrawal/Termination

- Refunds will be calculated based on the last date of attendance (LDA). If the LDA is before or at 60% of their period of financial obligation, GGC will retain a prorated amount of tuition. For students whose last date of attendance occurs after 60% of the period of obligation, GGC will retain all of the charges for that period.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. Agency students: should you shorten your period of enrollment or period of financial obligation, please also contact your agency.



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**SCHOOL PERFORMANCE FACT SHEET**

**20178 & 2019 Calendar Years**

**On-Time Completion Rates**

(Includes data for the two calendar years prior to reporting)

***Private Program* (10 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Number of On-Time Graduates <sup>3</sup>	On-Time Completion Rate <sup>4</sup>
2018	5	5	5	100%
2019	9	9	7	78%

Students are entitled to a list of the sources of information used to substantiate the completion rates. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials \_\_\_\_\_ Date \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Job Placement Rates**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Students Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	5	5	0	0	0
2019	9	7	0	0	0

This program does not lead to employment

**Gainfully Employed Categories**

(Includes data for the two calendar years prior to reporting)

**Part-Time vs. Full Time Employment**

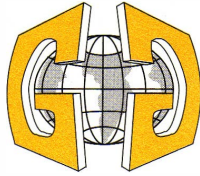
Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours per week	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

This program does not lead to employment

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	0	0	0
2019	0	0	0

This program does not lead to employment



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**Self-Employed/ Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	0
2019	0	0

This program does not lead to employment

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

This program does not lead to employment

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**License Examination Passage Rates**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduate

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information**

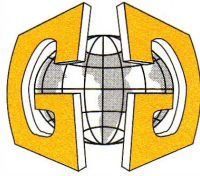
(Includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001-\$25,000	\$35,001-\$40,000	\$40,001-\$45,000	\$45,001-\$50,000	No Salary Information Reported
2018	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0

This program does not lead to employment

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**



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**Cost of Educational Program**

Total charges for the program for students completing on time in 2018: \$850

Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on time in 2019: \$900

Additional charges may be incurred if the program is not completed on-time.

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**Federal Student Loan Debt**

Students at Golden Gate College are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

**Student's Initials \_\_\_\_\_ Date \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone numbers (888) 370-7589 or by fax (916) 263-1897.

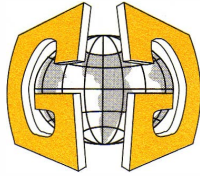
**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

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*Student Signature* *Name Printed* *Date*

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*School Official Signature* *Name Printed* *Date*

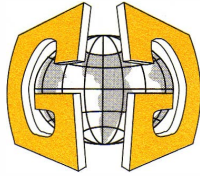


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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later in accordance with the California Education Code CEC §94911(e)(1) CCR §71800(d). **The Last day to cancel the enrollment is \_\_\_\_\_**

#### STUDENT'S RIGHT TO CANCEL

- You have the right to cancel the Enrollment Agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancelation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.
- Cancelation shall occur when you give notice of cancelation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancelation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

#### WITHDRAWAL FROM THE PROGRAM

- You may withdraw from the program at any time. The refund policy below will be used to calculate your refund based on your last date of attendance (LDA).

#### REFUND POLICY

##### Cancelation

- Rejection: If an applicant is rejected by GGC for enrollment, a full refund will be made.
- Program Cancelation: If GGC cancels a program subsequent to a student's enrollment, GGC will refund all monies paid by the student.
- Cancelation Prior to the Start of Class or No Show: If an applicant accepted by GGC cancels prior to the start of scheduled classes or never attends class (no show), GGC shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) itemized in the enrollment agreement as nonrefundable.

##### Program or Schedule Change

- Program and schedule changes that result in refund will be processed within 30 days of the date of the approved change.

##### Withdrawal/Termination

- Refunds will be calculated based on the last date of attendance (LDA).

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. Agency students: should you shorten your period of enrollment or period of financial obligation, please also contact your agency.

#### 24-HOUR CANCELATION POLICY

- To cancel a class, notify the school on a business day at least 24 hours in advance of the scheduled lesson. Notification can be in the form of calling and leaving a message at the school or sending an email to the Director.
- Cancelations made less than 24 hours in advance will be considered as scheduled class attended. Tuition will be charged.