



## School Performance Fact Sheet Calendar Year 2021 and 2022

Program Name	Medical Assistant Program
Degree Type:	Certificate
CIP Code	31-9092
Credits Hours Required:	720 hours

**1. On-Time Completion Rates (Graduation Rates):** (Includes data for the two calendar years prior to report)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2021	0	0	0	0
2022	3	3	3	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**2. Job Placement Rates:** (Includes data for the two calendar years prior to report)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	0	0	0	0	0
2022	3	3	2	2	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please ask your enrollment representative for this information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**3. Gainfully Employed Categories:** (Includes data for the two calendar years prior to reporting)

**Part-Time vs Full-Time Employment**

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	2	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

### 4. Single Position vs. Concurrent Aggregated Position:

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	2	0	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### 5. Self-Employed / Freelance Positions:

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	2

### 6. Institutional Employment:

Calendar Year	Graduates Employed in the field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	0
2022	0	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

### 7. License Examination Passage Rates: (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2021	0	0	0	0	0
2022	3	3	3	0	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### 8. Salary and Wage Information: (Includes data for the two calendar years prior to reporting)

#### Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$30,0001.00 - \$35,000.00	\$35,0001.00 - \$40,000.00	\$40,0001.00 - \$45,000.00	No Salary Information Reported
2021	0	0	0	0	0	0
2022	2	2	0	1	1	0

A list of sources used to substantiate salary disclosures is available from the school. Please ask your enrollment representative for this information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### 9. Cost of Educational Program:

Total charges for the program for students completing on time in **2021: N/A**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in **2022: \$11,000**

Total charges may be higher for students that do not complete on time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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# School Performance Fact Sheet

## Calendar Year 2021 and 2022

### 10. Federal Student Loan Debt:

Students at Los Angeles Career College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its student to participate in federal student aid program.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name – Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official Name and Title – Print

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_  
Date



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# School Performance Fact Sheet Calendar Year 2021 and 2022

## **STUDENTS RIGHT TO CANCEL**

Student has the right to cancel this agreement without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, student also has the right to stop school at any time. At the time the school is notified that the student is withdrawn from school, a refund calculation will be processed.

To be considered an official withdrawal, the student must notify the College of his/her intent to withdraw. Notification may be provided via written notice to the Campus Director or Staff Member by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)). If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$75.00, and less any deduction for equipment not returned in like issued condition within 10 days after the notice of cancellation is received or student does not attend their first day of class.

Additionally, in the event of a rejection of an applicant by the institution to start, the Enrollment Agreement is cancelled and the school will refund the student any money paid.

**CANCELLATION OF THIS ENROLLMENT AGREEMENT CAN OCCUR UP TO: \_\_\_\_\_.**

### **Refund Policy**

A refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement doesn't show for the first day of class or withdraws during a period of attendance. **The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund.**



## School Performance Fact Sheet Calendar Year 2021 and 2022

$$\text{Percentage Earned is equal to } = \frac{\text{Clock Hours completed up to the last day of attendance}}{\text{Total Clock Hours in the payment period}}$$

### Excludes:

- i. Institutionally scheduled breaks of 5 or more consecutive days.
- ii. When a student has completed MORE than 60%, 100% of Title IV funds are earned.
- iii. When a student has completed MORE than 60%, 100% of all funds are earned.

The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

**Program Cancellation:** If a program is cancelled subsequent to a student's enrollment and before instruction in the course has begun, the school shall provide a full refund of all money paid.

### WITHDRAW FROM THE COURSE

To be considered an official withdrawal, the student must notify the College of his/her intent to withdraw. Notification may be provided via written notice to the Campus Director or Staff Member by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)).

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until midnight of the seventh day following the first day of class you attended, the school will remit a refund less a registration fee, if applicable, not to exceed \$75.00 within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. The refund shall be calculated as shown below. If you obtain equipment, as specified in the agreement as a separate charge, and return it in good condition within 30 days following the date of your withdrawal, the school shall refund the charge for the equipment paid by you. If you fail to return the equipment in good condition, allowing for reasonable wear and tear, within the 30-day period, the school may offset against the refund the documented cost to the school of that equipment.



## School Performance Fact Sheet Calendar Year 2021 and 2022

You shall be liable for the amount, if any, by which the documented cost for equipment exceeds the prorated refund amount. The documented cost of your equipment may be less than the amount charged, and the amount the school has charged in the contract. In any event, you will never be charged for more than the equipment charges stated in the contract. For a list of these charges, see the list on the front of the first page of this agreement. IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT THAT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY BALANCE DUE.

Step 1	\$16,720.00 Total Charges	less	\$493.39 Non-Refundable Fees	divided by	720 Hours	<b>\$22.54 Per Hour</b>
Step 2	184 Hours Attended	multiply	\$22.54 per hour	equals	\$4,147.36 Total Owed	
Step 3	\$16,385.00 Total Paid	less	\$4,147.36 Total Owed	less	\$460.99 Equipment/Materials	<b>\$11,776.65 Refund</b>

For the purpose of determining the amount you owe for the time you attended, you shall be deemed to have withdrawn from the course when any of the following occurs:

- You notify the school of your withdrawal or the actual date of withdrawal by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)).
- The school terminates your enrollment.
- You fail to attend classes in violation of the school's attendance policy. In this case, the date of withdrawal is established as the point when a student fails to attend classes for a period of 14 scheduled calendar days.

If any portion of your tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining amounts of refund will first be used to repay any student financial aid programs from which you received benefits, in proportion to the amount of the benefits received. Any remaining amount will be paid to you.



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# School Performance Fact Sheet Calendar Year 2021 and 2022

## **Unofficial (Administrative/Termination Dismissal) Withdrawal**

A student will be unofficially withdrawn by the College for the following reasons:

1. Failure to attend classes for a period of 14 scheduled calendar days.
2. Failure to return from a Leave of Absence (LOA).
3. Violation of the student Code of Conduct, pursuant to college disciplinary procedures.
4. Violation of the satisfactory academic progress policy; and
5. Serious violation of any College policy, pursuant to college disciplinary procedures.

## **NOTICE OF STUDENT RIGHTS**

1. You may cancel your contract for school, without any penalty or obligation, as described in the Notice of Cancellation form. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.
2. After the end of the cancellation period, you have the right to stop by the school at any time and receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy.
3. If the school closes before you graduate, you may be entitled to a refund. Contact the Council for Private Postsecondary & Vocational Education at the address and telephone number listed below for information.
4. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888-370-7589) or by completing a complaint form, which can be obtained on the bureau's Internet Web site, [www.bppe.ca.gov](http://www.bppe.ca.gov).

Bureau for Private Postsecondary Education 1747 N. Market Blvd. Suite 225 Sacramento, CA 95834,  
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# School Performance Fact Sheet

## Calendar Year 2021 and 2022

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program began on **01/03/2022**. As of **06/07/2024**, two full years of data for this program will be available.

### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.



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## School Performance Fact Sheet Calendar Year 2021 and 2022

- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## School Performance Fact Sheet Calendar Year 2021 and 2022

Program Name	Nurse Assistant Training Program
Degree Type:	Certificate
CIP Code	31-1131
Credits Required:	160 hours

**1. On-Time Completion Rates (Graduation Rates):** (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2021	100	100	100	100%
2022	40	40	40	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**2. Job Placement Rates:** (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	100	100	76	54	71%
2022	40	40	32	31	97%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please ask your enrollment representative for this information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**3. Gainfully Employed Categories:** (Includes data for the two calendar years prior to reporting)

**Part-Time vs Full-Time Employment**

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours Per Week	Total Graduates Employed in the Field
2021	0	54	54
2022	7	24	31

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



## School Performance Fact Sheet Calendar Year 2021 and 2022

### 4. Single Position vs. Concurrent Aggregated Position:

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	54	0	54
2022	31	0	31

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

### 5. Self-Employed / Freelance Positions:

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2021	1	54
2022	1	31

### 6. Institutional Employment:

Calendar Year	Graduates Employed in the field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	54
2022	0	31

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

### 7. License Examination Passage Rates: (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2021	100	79	76	3	96%
2022	40	37	35	2	95%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### 8. Salary and Wage Information: (Includes data for the two calendar years prior to reporting)

#### Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000.00-\$20,000.00	\$30,000.00-\$35,000.00	\$35,001.00-\$40,000.00	\$40,001.00-\$45,000.00	No Salary Information Reported
2021	76	54	0	17	0	0	37
2022	32	31	4	0	12	7	8

A list of sources used to substantiate salary disclosures is available from the school. Please ask your enrollment representative for this information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### 9. Cost of Educational Program:

Total charges for the program for students completing on time in **2021: \$1,600**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in **2022: \$1,600**

Total charges may be higher for students that do not complete on time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

### 10. Federal Student Loan Debt:

Students at Los Angeles Career College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its student to participate in federal student aid program.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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\_\_\_\_\_  
Student Name – Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official Name and Title – Print

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_  
Date



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# School Performance Fact Sheet Calendar Year 2021 and 2022

## **STUDENTS RIGHT TO CANCEL**

Student has the right to cancel this agreement without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, student also has the right to stop school at any time. At the time the school is notified that the student is withdrawn from school, a refund calculation will be processed.

To be considered an official withdrawal, the student must notify the College of his/her intent to withdraw. Notification may be provided via written notice to the Campus Director or Staff Member by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)). If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$75.00, and less any deduction for equipment not returned in like issued condition within 10 days after the notice of cancellation is received or student does not attend their first day of class.

Additionally, in the event of a rejection of an applicant by the institution to start, the Enrollment Agreement is cancelled and the school will refund the student any money paid.

**CANCELLATION OF THIS ENROLLMENT AGREEMENT CAN OCCUR UP TO: \_\_\_\_\_.**

### **Refund Policy**

A refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement doesn't show for the first day of class or withdraws during a period of attendance. **The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund.**



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## School Performance Fact Sheet Calendar Year 2021 and 2022

Percentage Earned is equal to  $= \frac{\text{Clock Hours completed up to the last day of attendance}}{\text{Total Clock Hours in the payment period}}$

Excludes:

- i. Institutionally scheduled breaks of 5 or more consecutive days.
- ii. When a student has completed MORE than 60%, 100% of Title IV funds are earned.
- iii. When a student has completed MORE than 60%, 100% of all funds are earned.

The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

**Program Cancellation:** If a program is cancelled subsequent to a student's enrollment and before instruction in the course has begun, the school shall provide a full refund of all money paid.

### WITHDRAW FROM THE COURSE

To be considered an official withdrawal, the student must notify the College of his/her intent to withdraw. Notification may be provided via written notice to the Campus Director or Staff Member by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)).

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until midnight of the seventh day following the first day of class you attended, the school will remit a refund less a registration fee, if applicable, not to exceed \$75.00 within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. The refund shall be calculated as shown below. If you obtain equipment, as specified in the agreement as a separate charge, and return it in good condition within 30 days following the date of your withdrawal, the school shall refund the charge for the equipment paid by you. If you fail to return the equipment in good condition, allowing for reasonable wear and tear, within the 30-day period, the school may offset against the refund the documented cost to the school of that equipment.



## School Performance Fact Sheet Calendar Year 2021 and 2022

You shall be liable for the amount, if any, by which the documented cost for equipment exceeds the prorated refund amount. The documented cost of your equipment may be less than the amount charged, and the amount the school has charged in the contract. In any event, you will never be charged for more than the equipment charges stated in the contract. For a list of these charges, see the list on the front of the first page of this agreement. IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT THAT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY BALANCE DUE.

Step 1	\$1,890.00 Total Charges	less	\$192.00 Non-Refundable Fees	divided by	160 Hours	<b>\$10.61 Per Hour</b>
Step 2	25 Hours Attended	multiply	\$10.61 per hour	equals	\$265.25 Total Owed	
Step 3	\$1,600.00 Total Paid	less	\$265.25 Total Owed	less	\$425.49 Equipment/Materials	<b>\$909.26 Refund</b>

For the purpose of determining the amount you owe for the time you attended, you shall be deemed to have withdrawn from the course when any of the following occurs:

- You notify the school of your withdrawal or the actual date of withdrawal by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)).
- The school terminates your enrollment.
- You fail to attend classes in violation of the school's attendance policy. In this case, the date of withdrawal is established as the point when a student fails to attend classes for a period of 14 scheduled calendar days.

If any portion of your tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining amounts of refund will first be used to repay any student financial aid programs from which you received benefits, in proportion to the amount of the benefits received. Any remaining amount will be paid to you.



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# School Performance Fact Sheet Calendar Year 2021 and 2022

## **Unofficial (Administrative/Termination Dismissal) Withdrawal**

A student will be unofficially withdrawn by the College for the following reasons:

1. Failure to attend classes for a period of 14 scheduled calendar days.
2. Failure to return from a Leave of Absence (LOA).
3. Violation of the student Code of Conduct, pursuant to college disciplinary procedures.
4. Violation of the satisfactory academic progress policy; and
5. Serious violation of any College policy, pursuant to college disciplinary procedures.

## **NOTICE OF STUDENT RIGHTS**

1. You may cancel your contract for school, without any penalty or obligation, as described in the Notice of Cancellation form. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.
2. After the end of the cancellation period, you have the right to stop by the school at any time and receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy.
3. If the school closes before you graduate, you may be entitled to a refund. Contact the Council for Private Postsecondary & Vocational Education at the address and telephone number listed below for information.
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# School Performance Fact Sheet

## Calendar Year 2021 and 2022

### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.



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# School Performance Fact Sheet Calendar Year 2021 and 2022

- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## School Performance Fact Sheet Calendar Year 2021 and 2022

Program Name	Phlebotomy Training Program
Degree Type:	Certificate
CIP Code	31-9097
Credits Hours Required:	80 hours

**1. On-Time Completion Rates (Graduation Rates):** (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2021	44	43	43	98%
2022	57	57	56	98%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**2. Job Placement Rates:** (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	44	43	40	30	75%
2022	57	56	42	31	74%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please ask your enrollment representative for this information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**3. Gainfully Employed Categories:** (Includes data for the two calendar years prior to reporting)

**Part-Time vs Full-Time Employment**

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours Per Week	Total Graduates Employed in the Field
2021	1	29	30
2022	3	28	31

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

### 4. Single Position vs. Concurrent Aggregated Position:

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	30	0	30
2022	31	0	31

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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### 5. Self-Employed / Freelance Positions:

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2021	1	30
2022	0	31

### 6. Institutional Employment:

Calendar Year	Graduates Employed in the field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	30
2022	0	31

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

**7. License Examination Passage Rates:** (Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2021	43	43	40	3	93%
2022	56	56	54	2	96%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**8. Salary and Wage Information:** (Includes data for the two calendar years prior to reporting)

**Annual Salary and Wages Reported for Graduates Employed in the Field**

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,0001.00 - \$25,000.00	\$25,0001.00 - \$30,000.00	\$30,0001.00 - \$35,000.00	\$35,0001.00 - \$40,000.00	\$40,0001.00 +	No Salary Information Reported
2021	40	17	1	0	13	0	0	3
2022	42	31	1	1	3	11	9	6

A list of sources used to substantiate salary disclosures is available from the school. Please ask your enrollment representative for this information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**9. Cost of Educational Program:**

Total charges for the program for students completing on time in **2021: \$2,000**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in **2022: \$2,000**

Total charges may be higher for students that do not complete on time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## School Performance Fact Sheet Calendar Year 2021 and 2022

### 10. Federal Student Loan Debt:

Students at Los Angeles Career College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its student to participate in federal student aid program.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name – Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official Name and Title – Print

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_  
Date



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# School Performance Fact Sheet Calendar Year 2021 and 2022

## **STUDENTS RIGHT TO CANCEL**

Student has the right to cancel this agreement without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, student also has the right to stop school at any time. At the time the school is notified that the student is withdrawn from school, a refund calculation will be processed.

To be considered an official withdrawal, the student must notify the College of his/her intent to withdraw. Notification may be provided via written notice to the Campus Director or Staff Member by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)). If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$75.00, and less any deduction for equipment not returned in like issued condition within 10 days after the notice of cancellation is received or student does not attend their first day of class.

Additionally, in the event of a rejection of an applicant by the institution to start, the Enrollment Agreement is cancelled and the school will refund the student any money paid.

**CANCELLATION OF THIS ENROLLMENT AGREEMENT CAN OCCUR UP TO: \_\_\_\_\_.**

### **Refund Policy**

A refund policy for the return of unearned institutional charges if the student cancels an enrollment agreement doesn't show for the first day of class or withdraws during a period of attendance. **The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund.**



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## School Performance Fact Sheet Calendar Year 2021 and 2022

Percentage Earned is equal to  $= \frac{\text{Clock Hours completed up to the last day of attendance}}{\text{Total Clock Hours in the payment period}}$

Excludes:

- i. Institutionally scheduled breaks of 5 or more consecutive days.
- ii. When a student has completed MORE than 60%, 100% of Title IV funds are earned.
- iii. When a student has completed MORE than 60%, 100% of all funds are earned.

The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

**Program Cancellation:** If a program is cancelled subsequent to a student's enrollment and before instruction in the course has begun, the school shall provide a full refund of all money paid.

### WITHDRAW FROM THE COURSE

To be considered an official withdrawal, the student must notify the College of his/her intent to withdraw. Notification may be provided via written notice to the Campus Director or Staff Member by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)).

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until midnight of the seventh day following the first day of class you attended, the school will remit a refund less a registration fee, if applicable, not to exceed \$75.00 within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. The refund shall be calculated as shown below. If you obtain equipment, as specified in the agreement as a separate charge, and return it in good condition within 30 days following the date of your withdrawal, the school shall refund the charge for the equipment paid by you. If you fail to return the equipment in good condition, allowing for reasonable wear and tear, within the 30-day period, the school may offset against the refund the documented cost to the school of that equipment.



## School Performance Fact Sheet Calendar Year 2021 and 2022

You shall be liable for the amount, if any, by which the documented cost for equipment exceeds the prorated refund amount. The documented cost of your equipment may be less than the amount charged, and the amount the school has charged in the contract. In any event, you will never be charged for more than the equipment charges stated in the contract. For a list of these charges, see the list on the front of the first page of this agreement. IF THE AMOUNT THAT YOU HAVE PAID IS MORE THAN THE AMOUNT THAT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT THAT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY BALANCE DUE.

**Example:**

Step 1	\$2,395.00 Total Charges	less	\$192.00 Non-Refundable Fees	divided by	80 Hours	<b>\$27.54 Per Hour</b>
Step 2	30 Hours Attended	multiply	\$27.54 per hour	equals	\$826.20 Total Owed	
Step 3	\$2,000.00 Total Paid	less	\$826.20 Total Owed	less	\$425.49 Equipment/Materials	<b>\$748.31 Refund</b>

For the purpose of determining the amount you owe for the time you attended, you shall be deemed to have withdrawn from the course when any of the following occurs:

- You notify the school of your withdrawal or the actual date of withdrawal by mail, hand-delivery, or email ([Lilit@LACareerCollege.com](mailto:Lilit@LACareerCollege.com)).
- The school terminates your enrollment.
- You fail to attend classes in violation of the school's attendance policy. In this case, the date of withdrawal is established as the point when a student fails to attend classes for a period of 14 scheduled calendar days.

If any portion of your tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining amounts of refund will first be used to repay any student financial aid programs from which you received benefits, in proportion to the amount of the benefits received. Any remaining amount will be paid to you.



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# School Performance Fact Sheet Calendar Year 2021 and 2022

## **Unofficial (Administrative/Termination Dismissal) Withdrawal**

A student will be unofficially withdrawn by the College for the following reasons:

1. Failure to attend classes for a period of 14 scheduled calendar days.
2. Failure to return from a Leave of Absence (LOA).
3. Violation of the student Code of Conduct, pursuant to college disciplinary procedures.
4. Violation of the satisfactory academic progress policy; and
5. Serious violation of any College policy, pursuant to college disciplinary procedures.

## **NOTICE OF STUDENT RIGHTS**

1. You may cancel your contract for school, without any penalty or obligation, as described in the Notice of Cancellation form. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.
2. After the end of the cancellation period, you have the right to stop by the school at any time and receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy.
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# School Performance Fact Sheet

## Calendar Year 2021 and 2022

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program began on **06/07/2021**. As of **06/07/2023**, two full years of data for this program will be available.

### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.



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- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.