

School performance fact sheets 2020 and 2021

Program Name - Cultural Program Intensive (20 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	22	22	22	100%
2021	5	5	5	100%

Student's	Initials	: Date:	
Initial only	after y	ou have had suffi	cient time to read and understand the information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials	: Date:	
Initial only after y	ou have had sufficient tim	ne to read and understand the information.



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials:	Date:
Initial only after you have ha	nd sufficient time to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information
Federal Student Loan Debt
Students at College of English Language are not eligible for federal student loans. This institution
does not meet the U.S. Department of Education criteria that would allow its students to participate in
federal student aid programs.
Student's Initials: Date:
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Student Name - Print		
 Student Signature	Date	
 School Official	 Date	



Cancellation Policies

CEL PROGRAMS & VISA STATUS

Our Intensive English program with 20 lessons is designed for individuals whose primary purpose in the U.S. is to gain cultural experience. Fewer lesson hours allow more time for sightseeing and travel. Our Intensive Plus and Super Intensive with 24 and more lessons per week is designed for individuals whose primary purpose in the US is English studies. CEL advises students to apply for a student visa if (1) the main purpose of travel is to study English and (2) a full-time course is chosen. Students interested in applying for an F-1 student visa must provide proof of financial means to cover the cost of tuition and living expenses. This could be a recent bank statement from the student, the student's parent or legal guardian or a financial guarantee from the student's company or government. Qualifying students will be issued an I-20 that the student must take to the US Embassy in the student's home country before coming to the US. If you enter the US on a tourist visa, the main purpose of the trip must be sightseeing or a personal visit. The main purpose of travel may not be English language study. English language study must be incidental to the student's sightseeing or personal visit plans. CEL has been authorized by the Department of Homeland Security to issue F-1 student visas to students who are coming to the US to study full-time (18 hours or more per week).

PAYMENT CONDITIONS

To guarantee your application and mailing of the I-20, you must pay the registration fee, accommodation placement fee (if applicable), and mailing fees (if applicable) in advance. The remaining fees need to be paid in full 42 days before the start date. We accept credit card payment or wire transfers. Please make sure to cover all banking fees.

CANCELLATION POLICY (BEFORE ARRIVAL)

If you have applied directly at CEL, the following cancellation fees will be charged:

Cancellation received 28 days or more before start date: Express mail fee, registration fee, accommodation placement fee

Cancellation received 14 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 2 weeks of housing, 2 weeks of courses

Cancellation received 3 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 4 weeks of housing, 4 weeks of courses, airport transfer

REFUND POLICY (CANCELLATION AFTER START DATE)

Students who come to CEL through an agent are subject to their agent's registration and refund policies. The agent may be contacted for details on those policies. If the student applied directly to



CEL, the refund will be made directly to that student within 30 days of cancellation. Registration, housing placement, and express mail fees are non-refundable and therefore are not included in refunds. There is no refund for airport departure transfers which are cancelled less than 7 days prior to the departure date.

<u>Course</u>: On or after the course start date, the first four weeks of the course are non-refundable. Additional weeks will be refunded on a prorated basis less a 30% cancellation fee, and are calculated from the last recorded day of attendance (any part of a week attended is considered a full week for refund calculations). Please note, there is no refund if you withdraw from a course greater than four weeks after fifty (50) percent of the course has been completed.

<u>Accommodation</u>: On or after the course start date, the first four weeks of housing are non-refundable. A 30-day notice is required to cancel housing. Additional weeks will be refunded on a prorated basis less \$500 or 30% cancellation fee, whichever is less. All refunds are made to the person or company that made the original payment.

COURSE & HOUSING CHANGES (MADE ONSITE)

All course changes after course start will occur in a \$50 course change fee. All accommodation changes after accommodation start date will occur in a \$50 accommodation change fee. Please note, that a downgrade of both course and accommodation is considered a cancellation which results in both, course change fee, plus a cancellation fee of 30% of the difference.

PUBLIC HOLIDAYS

All CEL centers will be closed on all public holidays as listed on the price list and website. The classes for Thanksgiving Friday will be made up. No other classes will be made up, except for private lessons. There is no refund for lessons missed. If a public holiday falls on a Monday, classes will start on Tuesday that week.

ENGLISH LEVEL

If a student does not meet the minimum level of English required to follow a particular course (e.g. Exam Preparation courses), CEL reserves the right to place the student to an appropriate course/level.

CLASS SCHEDULE

CEL courses run on weekdays only (Monday - Friday). Classes can be scheduled in the morning and/or afternoon and no specific timetable can be guaranteed. CEL reserves the right to use alternative classrooms of a similar standard in surrounding premises if needed. CEL places a strong emphasis on punctual classroom arrival. Students who arrive more than 5 minutes late to class will be asked to wait in the student area until the start of the next class period.

MEDICAL INSURANCE



Students are required to have medical insurance. CEL does not provide students with medical insurance. CEL strongly recommends that you purchase medical traveler's insurance or ensure that your current policy is also valid in the US.

LIABILITY

CEL, its staff and representatives will not be liable for loss, damage or injury to persons or property however caused, except where liability is expressly imposed beyond exclusion by statute.

PHOTOS & VIDEOS

Students agree to allow photos and videos taken during the program to be used for CEL publicity and recruitment purposes.

FORCE MAJEURE

CEL will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensation) if the failure is occasioned by any cause beyond CEL's reasonable control. CEL will not be responsible for any costs incurred by or on behalf of the student as a result of any such cause. Causes shall include but shall not be limited to act of government, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, strike, protest, natural or nuclear disaster, unusually adverse weather conditions, infectious diseases or act of God.



School performance fact sheets 2020 and 2021

Program Name - Cultural Program Intensive (23.75 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	0	0 0		n/a
2021	5	5	5	100%

Student's In	nitials:	Date:
Initial only a	after you have ha	ad sufficient time to read and understand the information.





Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	in the Field 20-29 in the Field at Least	
2020 n/a		n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials	: Date:		
Initial only after y	ou have had sufficient time	e to read and understand the inforr	nation.



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials:	Date:	
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Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
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Student Signature	Date	
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School performance fact sheets 2020 and 2021

Program Name - Cultural Program Intensive Plus (24 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	8	8	8	100%
2021	16	16	16	100%

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials: _	Date:	
Initial only after you	have had sufficient time to	read and understand the information



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: _	Date:	
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Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
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School performance fact sheets 2020 and 2021

Program Name - Cultural Program - Super Intensive (30 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	9	9	9	100%
2021	5	5	5	100%

Student's Initials	: Date:			
Initial only after y	ou have had sufficient	time to read and	understand t	he information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials:	Date:		_	
Initial only after you ha	ve had sufficient	time to read an	nd understand the information	1



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials:	Date:	
Initial only after you I	nave had sufficient tim	me to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information
Federal Student Loan Debt
Students at College of English Language are not eligible for federal student loans. This institution
does not meet the U.S. Department of Education criteria that would allow its students to participate in
federal student aid programs.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information



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Student Name - Print		
	<u></u>	
Student Signature	Date	
School Official	Date	



Cancellation Policies

CEL PROGRAMS & VISA STATUS

Our Intensive English program with 20 lessons is designed for individuals whose primary purpose in the U.S. is to gain cultural experience. Fewer lesson hours allow more time for sightseeing and travel. Our Intensive Plus and Super Intensive with 24 and more lessons per week is designed for individuals whose primary purpose in the US is English studies. CEL advises students to apply for a student visa if (1) the main purpose of travel is to study English and (2) a full-time course is chosen. Students interested in applying for an F-1 student visa must provide proof of financial means to cover the cost of tuition and living expenses. This could be a recent bank statement from the student, the student's parent or legal guardian or a financial guarantee from the student's company or government. Qualifying students will be issued an I-20 that the student must take to the US Embassy in the student's home country before coming to the US. If you enter the US on a tourist visa, the main purpose of the trip must be sightseeing or a personal visit. The main purpose of travel may not be English language study. English language study must be incidental to the student's sightseeing or personal visit plans. CEL has been authorized by the Department of Homeland Security to issue F-1 student visas to students who are coming to the US to study full-time (18 hours or more per week).

PAYMENT CONDITIONS

To guarantee your application and mailing of the I-20, you must pay the registration fee, accommodation placement fee (if applicable), and mailing fees (if applicable) in advance. The remaining fees need to be paid in full 42 days before the start date. We accept credit card payment or wire transfers. Please make sure to cover all banking fees.

CANCELLATION POLICY (BEFORE ARRIVAL)

If you have applied directly at CEL, the following cancellation fees will be charged:

Cancellation received 28 days or more before start date: Express mail fee, registration fee, accommodation placement fee

Cancellation received 14 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 2 weeks of housing, 2 weeks of courses

Cancellation received 3 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 4 weeks of housing, 4 weeks of courses, airport transfer

REFUND POLICY (CANCELLATION AFTER START DATE)

Students who come to CEL through an agent are subject to their agent's registration and refund policies. The agent may be contacted for details on those policies. If the student applied directly to



CEL, the refund will be made directly to that student within 30 days of cancellation. Registration, housing placement, and express mail fees are non-refundable and therefore are not included in refunds. There is no refund for airport departure transfers which are cancelled less than 7 days prior to the departure date.

<u>Course</u>: On or after the course start date, the first four weeks of the course are non-refundable. Additional weeks will be refunded on a prorated basis less a 30% cancellation fee, and are calculated from the last recorded day of attendance (any part of a week attended is considered a full week for refund calculations). Please note, there is no refund if you withdraw from a course greater than four weeks after fifty (50) percent of the course has been completed.

<u>Accommodation</u>: On or after the course start date, the first four weeks of housing are non-refundable. A 30-day notice is required to cancel housing. Additional weeks will be refunded on a prorated basis less \$500 or 30% cancellation fee, whichever is less. All refunds are made to the person or company that made the original payment.

COURSE & HOUSING CHANGES (MADE ONSITE)

All course changes after course start will occur in a \$50 course change fee. All accommodation changes after accommodation start date will occur in a \$50 accommodation change fee. Please note, that a downgrade of both course and accommodation is considered a cancellation which results in both, course change fee, plus a cancellation fee of 30% of the difference.

PUBLIC HOLIDAYS

All CEL centers will be closed on all public holidays as listed on the price list and website. The classes for Thanksgiving Friday will be made up. No other classes will be made up, except for private lessons. There is no refund for lessons missed. If a public holiday falls on a Monday, classes will start on Tuesday that week.

ENGLISH LEVEL

If a student does not meet the minimum level of English required to follow a particular course (e.g. Exam Preparation courses), CEL reserves the right to place the student to an appropriate course/level.

CLASS SCHEDULE

CEL courses run on weekdays only (Monday - Friday). Classes can be scheduled in the morning and/or afternoon and no specific timetable can be guaranteed. CEL reserves the right to use alternative classrooms of a similar standard in surrounding premises if needed. CEL places a strong emphasis on punctual classroom arrival. Students who arrive more than 5 minutes late to class will be asked to wait in the student area until the start of the next class period.

MEDICAL INSURANCE



Students are required to have medical insurance. CEL does not provide students with medical insurance. CEL strongly recommends that you purchase medical traveler's insurance or ensure that your current policy is also valid in the US.

LIABILITY

CEL, its staff and representatives will not be liable for loss, damage or injury to persons or property however caused, except where liability is expressly imposed beyond exclusion by statute.

PHOTOS & VIDEOS

Students agree to allow photos and videos taken during the program to be used for CEL publicity and recruitment purposes.

FORCE MAJEURE

CEL will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensation) if the failure is occasioned by any cause beyond CEL's reasonable control. CEL will not be responsible for any costs incurred by or on behalf of the student as a result of any such cause. Causes shall include but shall not be limited to act of government, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, strike, protest, natural or nuclear disaster, unusually adverse weather conditions, infectious diseases or act of God.



School performance fact sheets 2020 and 2021

Program Name - Test Preparation TOEFL (20 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	0	0	0	n/a
2021	n/a	n/a	n/a	n/a

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials:	Date:		
Initial only after you have	e had sufficient ti	me to read an	d understand the information



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
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Federal Student Loan Debt
Students at College of English Language are not eligible for federal student loans. This institution
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Student Name - Print		
Student Signature	Date	
otacom oignata.o	24.0	
School Official	Date	



Cancellation Policies

CEL PROGRAMS & VISA STATUS

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<u>Accommodation</u>: On or after the course start date, the first four weeks of housing are non-refundable. A 30-day notice is required to cancel housing. Additional weeks will be refunded on a prorated basis less \$500 or 30% cancellation fee, whichever is less. All refunds are made to the person or company that made the original payment.

COURSE & HOUSING CHANGES (MADE ONSITE)

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ENGLISH LEVEL

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School performance fact sheets 2020 and 2021

Program Name - Test Preparation Program TOEFL Plus (24 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	0	0 0		n/a
2021	n/a	n/a	n/a	n/a

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information.





Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials	: Date:	 		
Initial only after y	ou have had sufficient t	ime to read and	understand	the information.



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials:	Date:
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Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
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Student Name - Print		
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otacom oignata.o	24.0	
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PAYMENT CONDITIONS

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COURSE & HOUSING CHANGES (MADE ONSITE)

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School performance fact sheets 2020 and 2021

Program Name - Test Preparation Program 26 (20 lessons General English + 6 lessons TOEFL exam preparation/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	1	1	1	100%
2021	2	2	2	100%

Student's Initials: _	Date:		
Initial only after vo	u have had sufficient time	to read and understand	the information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials	: Date:			
Initial only after y	ou have had sufficient	time to read and	understand	the information.



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: _	Date:	
Initial only after voi	u have had sufficient time	e to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information
Federal Student Loan Debt
Students at College of English Language are not eligible for federal student loans. This institutio
does not meet the U.S. Department of Education criteria that would allow its students to participate in
federal student aid programs.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information



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Student Name - Print		
	<u></u>	
Student Signature	Date	
School Official	Date	



Cancellation Policies

CEL PROGRAMS & VISA STATUS

Our Intensive English program with 20 lessons is designed for individuals whose primary purpose in the U.S. is to gain cultural experience. Fewer lesson hours allow more time for sightseeing and travel. Our Intensive Plus and Super Intensive with 24 and more lessons per week is designed for individuals whose primary purpose in the US is English studies. CEL advises students to apply for a student visa if (1) the main purpose of travel is to study English and (2) a full-time course is chosen. Students interested in applying for an F-1 student visa must provide proof of financial means to cover the cost of tuition and living expenses. This could be a recent bank statement from the student, the student's parent or legal guardian or a financial guarantee from the student's company or government. Qualifying students will be issued an I-20 that the student must take to the US Embassy in the student's home country before coming to the US. If you enter the US on a tourist visa, the main purpose of the trip must be sightseeing or a personal visit. The main purpose of travel may not be English language study. English language study must be incidental to the student's sightseeing or personal visit plans. CEL has been authorized by the Department of Homeland Security to issue F-1 student visas to students who are coming to the US to study full-time (18 hours or more per week).

PAYMENT CONDITIONS

To guarantee your application and mailing of the I-20, you must pay the registration fee, accommodation placement fee (if applicable), and mailing fees (if applicable) in advance. The remaining fees need to be paid in full 42 days before the start date. We accept credit card payment or wire transfers. Please make sure to cover all banking fees.

CANCELLATION POLICY (BEFORE ARRIVAL)

If you have applied directly at CEL, the following cancellation fees will be charged:

Cancellation received 28 days or more before start date: Express mail fee, registration fee, accommodation placement fee

Cancellation received 14 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 2 weeks of housing, 2 weeks of courses

Cancellation received 3 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 4 weeks of housing, 4 weeks of courses, airport transfer

REFUND POLICY (CANCELLATION AFTER START DATE)

Students who come to CEL through an agent are subject to their agent's registration and refund policies. The agent may be contacted for details on those policies. If the student applied directly to



CEL, the refund will be made directly to that student within 30 days of cancellation. Registration, housing placement, and express mail fees are non-refundable and therefore are not included in refunds. There is no refund for airport departure transfers which are cancelled less than 7 days prior to the departure date.

<u>Course</u>: On or after the course start date, the first four weeks of the course are non-refundable. Additional weeks will be refunded on a prorated basis less a 30% cancellation fee, and are calculated from the last recorded day of attendance (any part of a week attended is considered a full week for refund calculations). Please note, there is no refund if you withdraw from a course greater than four weeks after fifty (50) percent of the course has been completed.

<u>Accommodation</u>: On or after the course start date, the first four weeks of housing are non-refundable. A 30-day notice is required to cancel housing. Additional weeks will be refunded on a prorated basis less \$500 or 30% cancellation fee, whichever is less. All refunds are made to the person or company that made the original payment.

COURSE & HOUSING CHANGES (MADE ONSITE)

All course changes after course start will occur in a \$50 course change fee. All accommodation changes after accommodation start date will occur in a \$50 accommodation change fee. Please note, that a downgrade of both course and accommodation is considered a cancellation which results in both, course change fee, plus a cancellation fee of 30% of the difference.

PUBLIC HOLIDAYS

All CEL centers will be closed on all public holidays as listed on the price list and website. The classes for Thanksgiving Friday will be made up. No other classes will be made up, except for private lessons. There is no refund for lessons missed. If a public holiday falls on a Monday, classes will start on Tuesday that week.

ENGLISH LEVEL

If a student does not meet the minimum level of English required to follow a particular course (e.g. Exam Preparation courses), CEL reserves the right to place the student to an appropriate course/level.

CLASS SCHEDULE

CEL courses run on weekdays only (Monday - Friday). Classes can be scheduled in the morning and/or afternoon and no specific timetable can be guaranteed. CEL reserves the right to use alternative classrooms of a similar standard in surrounding premises if needed. CEL places a strong emphasis on punctual classroom arrival. Students who arrive more than 5 minutes late to class will be asked to wait in the student area until the start of the next class period.

MEDICAL INSURANCE



Students are required to have medical insurance. CEL does not provide students with medical insurance. CEL strongly recommends that you purchase medical traveler's insurance or ensure that your current policy is also valid in the US.

LIABILITY

CEL, its staff and representatives will not be liable for loss, damage or injury to persons or property however caused, except where liability is expressly imposed beyond exclusion by statute.

PHOTOS & VIDEOS

Students agree to allow photos and videos taken during the program to be used for CEL publicity and recruitment purposes.

FORCE MAJEURE

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School performance fact sheets 2020 and 2021

Program Name - Test Preparation Program 26 (20 lessons General English + 6 lessons TOEFL exam preparation/week))

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	0	0	0	n/a
2021	1	1	1	100%

Student's Initials	: Date: _	
Initial only after y	ou have had suffic	ient time to read and understand the information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	e to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
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Federal Student Loan Debt
Students at College of English Language are not eligible for federal student loans. This institution
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Student Signature	Date	
 School Official	 Date	



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<u>Accommodation</u>: On or after the course start date, the first four weeks of housing are non-refundable. A 30-day notice is required to cancel housing. Additional weeks will be refunded on a prorated basis less \$500 or 30% cancellation fee, whichever is less. All refunds are made to the person or company that made the original payment.

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ENGLISH LEVEL

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PHOTOS & VIDEOS

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FORCE MAJEURE

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School performance fact sheets 2020 and 2021

Program Name - Cambridge Test Preparation Level FCE (20 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	0	0	0	n/a
2021	n/a	n/a	n/a	n/a

Student's Initials:	Date:
Initial only after you have ha	d sufficient time to read and understand the information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's Initials	: Date:	
Initial only after	ou have had sufficient t	ime to read and understand the information.



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
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Student Name - Print		
Student Signature	Date	
otacom oignata.o	24.0	
School Official	Date	



Cancellation Policies

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PAYMENT CONDITIONS

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School performance fact sheets 2020 and 2021

Program Name - Cambridge Test Preparation Level CAE (20 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	0	0	0	n/a
2021	n/a	n/a	n/a	n/a

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.





Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
2021	n/a	n/a	n/a



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2020	n/a	n/a
2021	n/a	n/a

Student's	Initials	:	Date:		_	
Initial only	after y	ou have had	d sufficient time	e to read ar	nd understand t	the information.



License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials	: Date:	
Initial only after y	you have had suffic	cient time to read and understand the information.



Salary and Wage Information

Calen dar Year	Graduates Available for Employme nt	Graduat es Employ ed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational
Total charges for the program for students completing on-time in 2019: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Total charges for the program for students completing on-time in 2018: \$2,400.
Total charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information
Federal Student Loan Debt
Students at College of English Language are not eligible for federal student loans. This institution
does not meet the U.S. Department of Education criteria that would allow its students to participate in
federal student aid programs.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print		
Student Signature	Date	
School Official	 Date	



Cancellation Policies

CEL PROGRAMS & VISA STATUS

Our Intensive English program with 20 lessons is designed for individuals whose primary purpose in the U.S. is to gain cultural experience. Fewer lesson hours allow more time for sightseeing and travel. Our Intensive Plus and Super Intensive with 24 and more lessons per week is designed for individuals whose primary purpose in the US is English studies. CEL advises students to apply for a student visa if (1) the main purpose of travel is to study English and (2) a full-time course is chosen. Students interested in applying for an F-1 student visa must provide proof of financial means to cover the cost of tuition and living expenses. This could be a recent bank statement from the student, the student's parent or legal guardian or a financial guarantee from the student's company or government. Qualifying students will be issued an I-20 that the student must take to the US Embassy in the student's home country before coming to the US. If you enter the US on a tourist visa, the main purpose of the trip must be sightseeing or a personal visit. The main purpose of travel may not be English language study. English language study must be incidental to the student's sightseeing or personal visit plans. CEL has been authorized by the Department of Homeland Security to issue F-1 student visas to students who are coming to the US to study full-time (18 hours or more per week).

PAYMENT CONDITIONS

To guarantee your application and mailing of the I-20, you must pay the registration fee, accommodation placement fee (if applicable), and mailing fees (if applicable) in advance. The remaining fees need to be paid in full 42 days before the start date. We accept credit card payment or wire transfers. Please make sure to cover all banking fees.

CANCELLATION POLICY (BEFORE ARRIVAL)

If you have applied directly at CEL, the following cancellation fees will be charged:

Cancellation received 28 days or more before start date: Express mail fee, registration fee, accommodation placement fee

Cancellation received 14 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 2 weeks of housing, 2 weeks of courses

Cancellation received 3 days or more before start date: Express mail fee, registration fee, accommodation placement fee, 4 weeks of housing, 4 weeks of courses, airport transfer

REFUND POLICY (CANCELLATION AFTER START DATE)

Students who come to CEL through an agent are subject to their agent's registration and refund policies. The agent may be contacted for details on those policies. If the student applied directly to



CEL, the refund will be made directly to that student within 30 days of cancellation. Registration, housing placement, and express mail fees are non-refundable and therefore are not included in refunds. There is no refund for airport departure transfers which are cancelled less than 7 days prior to the departure date.

<u>Course</u>: On or after the course start date, the first four weeks of the course are non-refundable. Additional weeks will be refunded on a prorated basis less a 30% cancellation fee, and are calculated from the last recorded day of attendance (any part of a week attended is considered a full week for refund calculations). Please note, there is no refund if you withdraw from a course greater than four weeks after fifty (50) percent of the course has been completed.

<u>Accommodation</u>: On or after the course start date, the first four weeks of housing are non-refundable. A 30-day notice is required to cancel housing. Additional weeks will be refunded on a prorated basis less \$500 or 30% cancellation fee, whichever is less. All refunds are made to the person or company that made the original payment.

COURSE & HOUSING CHANGES (MADE ONSITE)

All course changes after course start will occur in a \$50 course change fee. All accommodation changes after accommodation start date will occur in a \$50 accommodation change fee. Please note, that a downgrade of both course and accommodation is considered a cancellation which results in both, course change fee, plus a cancellation fee of 30% of the difference.

PUBLIC HOLIDAYS

All CEL centers will be closed on all public holidays as listed on the price list and website. The classes for Thanksgiving Friday will be made up. No other classes will be made up, except for private lessons. There is no refund for lessons missed. If a public holiday falls on a Monday, classes will start on Tuesday that week.

ENGLISH LEVEL

If a student does not meet the minimum level of English required to follow a particular course (e.g. Exam Preparation courses), CEL reserves the right to place the student to an appropriate course/level.

CLASS SCHEDULE

CEL courses run on weekdays only (Monday - Friday). Classes can be scheduled in the morning and/or afternoon and no specific timetable can be guaranteed. CEL reserves the right to use alternative classrooms of a similar standard in surrounding premises if needed. CEL places a strong emphasis on punctual classroom arrival. Students who arrive more than 5 minutes late to class will be asked to wait in the student area until the start of the next class period.

MEDICAL INSURANCE



Students are required to have medical insurance. CEL does not provide students with medical insurance. CEL strongly recommends that you purchase medical traveler's insurance or ensure that your current policy is also valid in the US.

LIABILITY

CEL, its staff and representatives will not be liable for loss, damage or injury to persons or property however caused, except where liability is expressly imposed beyond exclusion by statute.

PHOTOS & VIDEOS

Students agree to allow photos and videos taken during the program to be used for CEL publicity and recruitment purposes.

FORCE MAJEURE

CEL will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensation) if the failure is occasioned by any cause beyond CEL's reasonable control. CEL will not be responsible for any costs incurred by or on behalf of the student as a result of any such cause. Causes shall include but shall not be limited to act of government, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, strike, protest, natural or nuclear disaster, unusually adverse weather conditions, infectious diseases or act of God.



School performance fact sheets 2020 and 2021

Program Name - Super Cambridge Test Preparation - Level CAE (30 lessons/week)

Program Length On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On Time Graduates	On-Time Completion Rate
2020	1	1	1	100%
2021	0	0	0	n/a

Student's Initials	: Da	ate:			
Initial only after v	vou have had s	sufficient time t	o read and	understand th	e information.



Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students who began program	Number of graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in the field
2020	n/a	n/a	n/a	n/a	n/a
2021	n/a	n/a	n/a	n/a	n/a

Gainfully Employed Categories

Includes data for the two calendar years prior to reporting

Part time vs. full time employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	n/a	n/a	n/a
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Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
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Student's Initials	: Date:			
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