

SCHOOL CATALOG

2020

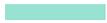


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I. GENERAL INFORMATION

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

UPDATES

The Codesmith Software Engineering Immersive Catalog is updated every 7 weeks to reflect new cohort dates and updates to the curriculum, if any.

This course catalog covers the time period of January 1, 2020 - December 31, 2020.

DISTRIBUTION:

Prospective students may request the catalog by signing up on the homepage of the Codesmith [website](#) or by emailing a member of the Codesmith staff to request the catalog.

CONTACT INFORMATION:

Address:

Codesmith

1600 Main Street

Venice, CA 90291

Website: www.codesmith.io

Phone number: (323) 736-0715

II. MISSION

Codesmith's mission is to develop the most exceptional group of software engineers. We mold students into software engineers who are technically brilliant, incredible collaborators, who are passionate about building great software and platforms, and who are supportive and contributing members of the technology community.

Codesmith seeks to foster in its students, team members and surrounding community, the intellectual curiosity to be lifelong learners, the creative problem-solving to be great additions to whatever communities they join, and the empathy and willingness to help grow other learners.

III. OBJECTIVES

All elements of Codesmith support its mission. Based on the Oxford University educational paradigm of immersive independent learning combined with mentorship, the curriculum is primarily project-based, and uses the concept of pair programming to create a unique environment that helps develop engineers through guided problem-solving.

Students learn computer science fundamentals in the beginning of the program so that they will have a strong foundation and understanding of core principles upon which the subsequent technologies they learn are based. The curriculum has been designed to teach students the technologies and software architecture required for advanced software engineering positions. To support and enable these outcomes, Codesmith:

- Has developed a rigorous admissions process to ensure that each accepted student is committed to software engineering and has a strong desire to learn
- Maintains a challenging, yet supportive, educational environment that fosters a strong work ethic, mentorship and a close-knit community

- Has developed policies and procedures to ensure students are continually meeting its high academic and community standards
- Attracts and retains team members (academic faculty and all staff) who align with its mission, who enhance the quality of the curriculum, and who are supportive and contributing members of the community

IV. INSTRUCTION AND DEGREES OFFERED

CS PREP PROGRAM

CS Prep is a 2-week, part-time program, covering JavaScript concepts, engineering best practices and technical communication. The program includes instruction, daily problem-solving workshops, and a passionate coding community to help you prepare for top coding bootcamps, such as Codesmith's selective 12-week Software Engineering Immersive Program and solve real-world problems.

RECOMMENDED PREREQUISITES:

Comfort with Windows, Mac or Linux environment and some JavaScript experience.

- Instruction: 30 hours
- Mode of Instruction: Distance learning
- Equipment: Students use their own computers
- System requirements are:
 - An internet connection - broadband wired or wireless (3G or 4G/LTE)
 - Speakers and a microphone - built-in or USB plug-in or wireless Bluetooth
 - A webcam or HD webcam - built-in or USB plug-in
 - Or, a HD cam or HD camcorder with video capture card
 - Single Core 1Ghz or Higher
- Supported Operating Systems
 - Mac OS X with MacOS 10.7 or later
 - Windows XP with SP3 or later
 - Ubuntu 12.04 or higher

- Textbooks: All instructional material is developed by Codesmith’s experienced team of instructors

SYLLABUS FOR EACH MODULE IN THE CS PREP PROGRAM:

TITLE OF MODULE: JAVASCRIPT FUNDAMENTALS

- Objectives: To understand core JavaScript concepts
- Length: Week 1 (15 hours)
- Lessons, class sessions structure:
 - Monday-Wednesday 8-11pm ET
 - Saturday 12pm-6pm ET
 - Online only
- Prerequisites: None
- Instruction: 10 hours
- Labs: 5 hours

MODULE DESCRIPTION:

In this module, the student will understand JavaScript programming concepts and practice.

LEARNING OUTCOMES:

At the completion of this module, the student will be able to understand JavaScript programming concepts and practice.

- Data types: how data types and primitives can be used to create more complex data structures
- Functions & the call stack: how local and global memory, the execution context, and the call stack are crucial to implementing functions within applications.
- Higher-order functions: abstract functionality in order to create more modular and efficient code

TITLE OF MODULE: JAVASCRIPT FUNDAMENTALS

- Objectives: To understand core computer science concepts
- Length: Week 2 (15 hours)
- Lessons, class sessions structure:
 - Monday-Wednesday 8-11pm ET
 - Saturday 12pm-6pm ET
 - Online only
- Prerequisites: None
- Instruction: 10 hours
- Labs: 5 hours

SUBJECT MATTER TO BE ADDRESSED:

- Recursion and algorithms - including Big(O) notation
- Intro to OOP and prototypal inheritance

MODULE DESCRIPTION:

In this module, the student will understand computer science concepts including recursion, algorithms and object-oriented programming

LEARNING OUTCOMES:

At the completion of this module, the student will be able to understand core computer science concepts including recursion, algorithms and object-oriented programming

- Recursion and algorithms - including Big(O) notation to measure time and space complexity, and to make informed decisions when considering the algorithmic efficiency of a given function

- Object oriented programming - OOP principles, such as inheritance, abstraction, and encapsulation, in addition to their distinct implementation in JavaScript with the prototype chain.

ASSESSMENTS:

Units 1 and 2 are both assessed at the end of the 30 hour program with a one (1) hour assessment on JavaScript and Computer Science. Grades for assessments are given 3 days after the assessment on a pass/fail basis on code quality. Students are assessed during the 30 hours on an ongoing basis by the instructor. Where a student is falling behind, the instructor will provide additional support.

SOFTWARE ENGINEERING IMMERSIVE PROGRAM

Codesmith offers a full 12-week program designed to prepare students for careers in software engineering.

ADMISSION REQUIREMENTS:

Students admitted to Codesmith must have a minimum level of education of a high school diploma, a GED, a diploma from an accredited institution of higher education (accredited by an accrediting association recognized by the U.S. Department of Education), or an equivalent number of years of work experience. In addition, in order to be admitted in the Software Engineering Immersive Program, all students need to complete the Software Engineering Immersive Program Required Pre-Work Program. Codesmith does not accept ability-to-benefit students

Codesmith requires that all students have English language skills proficient enough to be instructed in English. Students must also have the minimum skills necessary to operate a computer.

The entire program (instruction, learning, studying) is located on our campus at 1600 Main St., Venice, CA 90291.

ADMISSION STANDARDS:

Codesmith is a competitive entry program with selective admissions criteria. The admissions process comprises of an application including written questions and coding challenges, and a minimum of two on-site or video call interviews.

The interviews are used to determine a candidate's commitment to learning coding, and readiness for the program. Candidates are required to sufficiently complete a series of programming problems, as well as at least 60 hours of software engineering instruction and challenges to gain admittance and to begin our program.

These standards are in place to ensure that students have strong critical thinking skills, problem solving skills and technical communication. The standards also ensure students have a strong understanding of core programming concepts so that they are prepared for the start of the program.

SYLLABUS:

Immersive (760 hours/12 weeks)

The Software Engineering Immersive Program is a 12-week program training talented individuals in the technologies that power today's web - Node.js, React.js, WebRTC, for 70+ hours per week.

The program begins by teaching the foundations of computer science - algorithms and data structures. It continues with software engineering using JavaScript, going under-the-hood of JavaScript to ensure students have a deeper understanding and become truly versatile software engineers.

The first 4 weeks of the program follow a strict two-day unit structure including lectures and challenges on core software engineering topics. After each lecture, students pair-program with another student to work through challenges building full applications cementing concepts introduced in the lecture.

In the remaining 8 weeks of the program students build projects. The program shifts to individual and group projects building full stack Web applications, mobile applications, developer tools or even hardware projects using JavaScript.

In the second half of the program there are 20 additional advanced and professional-level lectures covering topics such as dependency management, the Event loop and code style and frontend optimization.

Throughout the program students are prepared for their job search. This comprises of coding challenge preparation, technical and cultural interview preparation, whiteboarding, and resume and portfolio development. Students have multiple mock technical and conversational interviews as preparation for hiring.

At the climax of the program we host companies from Los Angeles, San Francisco and across the US for our Hiring Day. Companies join the graduates on site to see students' projects and meet with our students for interviews.

CONCEPTS COVERED:

- Algorithms including search and sort algorithms
- Data structures including hash tables, linked lists and graphs
- Object oriented programming (encapsulation, inheritance, polymorphism, the prototype chain)
- Functional programming (higher order functions, pure functions and closure)
- Git and source control best practices

- Frontend development including HTML, CSS, JavaScript and jQuery DOM manipulation
- React and Redux (a popular frontend framework designed by Facebook)
- Angular (a popular frontend framework designed by Google)
- Server development with Node and Express
- Databases - relational and non-relational databases including MongoDB and PostgreSQL
- Authentication and security
- How HTTP, DNS and the internet work
- Whiteboard and technical interview approaches
- Professional engineering team best practices

BY THE END OF THE 12-WEEK PROGRAM STUDENTS ARE ABLE TO:

- Build complex web applications in React, Redux and Node
- Write Object-oriented and Functional JavaScript to an intermediate or advanced level
- Develop efficient solutions to algorithmic problems using computer science principles
- Produce secure applications that take advantage of web development security best practices
- Implement databases including relational and non-relational databases
- Add styling to websites with CSS and CSS libraries (Bootstrap)

SYLLABUS FOR EACH MODULE IN THE SOFTWARE ENGINEERING IMMERSIVE PROGRAM:

TITLE OF MODULE: FRONTEND DEVELOPMENT

- Objectives: To understand development of Single-Page Applications and the core frontend framework, React, and can quickly adapt to new frameworks
- Length: Week 1-2 (2 weeks)
- Lessons, class sessions structure:
 - Each of the three topics is taught using three lectures and a set of coding challenges completed by students during class hours with an instructor present

SUBJECT MATTER TO BE ADDRESSED - and how those skills are measured

- *Frontend development*: Frontend design patterns, Single page applications Model-View-Controller, Component-based design and DOM-manipulation.
- *ReactJS*: Learn to build the frontend of your applications with this most versatile of frameworks.
- *Redux*: Learn to incorporate Redux into React applications to take advantage of this very popular state management tool.

SKILL ASSESSMENT:

Skills are measured by an assessment. Students receive feedback (pass/fail) on their assessment within 3 days. Their score does not influence whether they are considered to have successfully completed the program.

TITLE OF MODULE: BACKEND DEVELOPMENT

- Objectives: To understand development of servers and databases
- Length: Week 3-4 (2 weeks)
- Lessons, class sessions structure:
 - Each of the three topics is taught using three lectures and a set of coding challenges completed by students during class hours with an instructor present

SUBJECT MATTER TO BE ADDRESSED - and how those skills are measured

- *Servers*: Core principles of the server-client relationship, HTTP & SSL, RESTful API development and Node & Express
- *Databases*: Relational and non-relational databases including MongoDB and PostgreSQL. Students are required to design their database's schema and interact with a database using raw SQL and ORMs
- *Authentication*: Sessions, tokens and cookies. Students learn how to build a full authentication system using Express, PassportJS and OAuth.

SKILL ASSESSMENT:

Skills are measured by an assessment. Students receive feedback (pass/fail) on their assessment within 3 days. Their score does not influence whether they are considered to have successfully completed the program.

TITLE OF MODULE: PROJECTS AND ADVANCED TOPICS

- Objectives: To become effective web application developers with development team experience
- Length: Week 5-10 (6 weeks)
- Lessons, class sessions structure:
 - Students build four projects of varying lengths.
 - Project one is completed individually over 3 days.
 - Project two and three are completed in groups over 4 days respectively.
 - Project four is considered the 'capstone' project and is completed over a period of 4 weeks

Subject matter experts and instructors are available to students at all times to guide students on best practices for development

SUBJECT MATTER TO BE ADDRESSED - and how those skills are measured

- *Servers*: Team-based application development is the most important skill set learned during this program - including project management tools such as Trello and version control tools including Git
- Additional advanced lectures cover topics including DevOps (history, workflows, and toolsets), System design (high level view of pulling all of the tools together in order to build a resilient, scalable system), Security (how to counteract cross-site scripting and SQL injections)

SKILL ASSESSMENT:

These skills are measured by presentations and code review with instruction staff on all four projects to include feedback on best practices and performance optimizations of applications developed during this period.

TITLE OF MODULE: JOB SEARCH AND INTERVIEWING TRAINING PROGRAM

- Objectives: To prepare students for the job search with education in resumes, online profiles, applying, interviewing and negotiating offers
- Length: Week 11-12 (2 weeks)
- Lessons, class sessions structure:
 - Students receive separate workshops (a total of 8 workshops) on Online profile development, How to interview effectively, How to apply to companies effectively, Github cleaning, Job search strategies, Job offer negotiation strategies
 - In addition, students attend a hiring event where they meet with tech companies for interviews to be considered for employment

SUBJECT MATTER TO BE ADDRESSED - and how those skills are measured

- *Interviewing techniques:* workshops and lectures cover types of interview style (including phone screens and technical onsite interviews) and strategies for researching and understanding roles and companies
- *Application process:* how to apply to companies and increase the number of interviews a student receives
- *Resume and online profile development:* techniques for an effective resume

SKILL ASSESSMENT:

These skills are measured in live one-on-one mock interviews with the instruction team for each student including tailored feedback on strategies to improve approach. Resume and online profiles are assessed by instruction team

SOFTWARE ENGINEERING IMMERSIVE PROGRAM STUDENT ASSESSMENT

Students of the software engineering program are assessed throughout the program

- Assessments during weeks 1-5 assess the student's level of understanding the core material of the program. The assessments are weekly, 1 hour long, and cover the material of the previous 3 units (the previous week). The assessments test the student's comprehension of the new concepts and tools as well as their ability to implement the concepts. Assessments are reviewed by the education and engineering team members of staff
- Students program in pairs for the first 4 weeks of the program. Their progress is actively monitored by the education staff who evaluate students' comprehension of the material
- From weeks 5-12, students work on self-led projects. These projects are assessed by the education team and the CAO to ensure that students are implementing concepts effectively and to ensure correctness and code quality
- In week 6, students complete a 6 hour Graduation Assessment on the core material of the Codesmith program. This assessment is used to assess whether a student graduates from the program
- **Synchronous distance education students receive via email their responses or evaluation of lessons or projects within 2-3 days**

The education team rates students on the Graduation Assessment using the following rubric

SCORE	GRADUATION ASSESSMENT
4	Student completed assessment implementing all functionality with clean and modular code and implemented coding best practices (variable names, modular code, etc.)
3	Student completed assessment implementing most functionality and some coding best practices

2	Student implemented at least half of the functionality and some coding best practices
1	Student completed less than a quarter of the functionality
0	Student did not submit

GRADUATION REQUIREMENTS

Students must attain a score of 3 or higher in their Graduation Assessment. Students who do not attain a score of 3 will have the opportunity to take a further assessment in week 10 - comprising a Graduation Reassessment and, if needed, a Graduation Reassessment Interview. If a student attains a score of 1 on the Graduation Assessment, they will be required to take the Graduation Reassessment in full. If a student attains a score of 2 on the Graduation Assessment, they are only required to take the portion of the Reassessment covering what they were unable to implement the first time around. The Reassessment is assessed pass/fail.

The Graduation Reassessment Interview is conducted with a member of the education team and only implemented if the student does not pass the Graduation Reassessment. This interview covers core coding concepts and resembles a technical interview the student would have in their job search. It is assessed pass/fail.

GRADE	GRADUATION REASSESSMENT INTERVIEW
Pass	Student shows evidence of a good understanding of core coding concepts and can communicate them with the interviewer
Fail	Student is unable to explain core coding concepts nor communicate them to the interviewer

If the student fails to achieve a passing score on the reassessment and to pass the Graduation Reassessment Interview, the student does not graduate from the program.

JOB TITLES OF EXPECTED OUTCOMES

Students who graduate from Codesmith's software engineering program typically apply for roles with the following Standard Occupational Codes and Titles

15-1133 - Software Developers, Systems Software

11-1132 - Software Developers, Applications

15-1199 - Computer Systems Engineers/Architects

15-1131 - Computer Programmers

15-1134 - Web Developers

15-1199 - Information Technology Project Managers

V. STANDARDS OF STUDENT ACHIEVEMENT

BY THE END OF THE 12 WEEK PROGRAM STUDENTS ARE ABLE TO:

- Build complex web applications in React, Redux and Node
- Write Object-oriented and Functional JavaScript to an intermediate or advanced level
- Develop efficient solutions to algorithmic problems using computer science principles
- Produce secure applications that take advantage of web development security best practices
- Implement databases including relational and non-relational databases
- Add styling to websites with CSS and CSS libraries (Bootstrap)

GRADUATION REQUIREMENTS

Students must attain a score of 2 in their Graduation Assessment (see section IV). Students who do not attain a 2 will have the opportunity to take a further assessment in week 9 - comprising a Graduation Reassessment (scored in the same manner as the Graduation

Assessment) and a Graduation Reassessment Interview. The Graduation Reassessment Interview is conducted with a member of the education team. This interview covers core coding concepts and resembles a technical interview the student would have in their job search. It is assessed pass/fail.

GRADUATION REASSESSMENT INTERVIEW

Pass: Student shows clear understanding of core concepts of Codesmith curriculum (see section V - By the end of the 12 week program students are able to) and can communicate such that the interviewer is able to understand the concept

Fail: Student does not show a clear understanding of core concepts of Codesmith curriculum (see section V - By the end of the 12 week program students are able to) and cannot communicate the concepts clearly.

VI. ATTENDANCE POLICY

The Codesmith software engineering program is **delivered in-person or via synchronous distance education**.

For classroom instruction, attendance is taken each day at 9am. If a student is absent for half a day or less, this is counted as 0.5 absences. An absence of more than half a day including a full day is counted as 1 absence.

For synchronous online instruction, attendance is taken each day at 9am. If a student is more than 15 minutes late, this is counted as 0.5 absences. An absence of more than two hours is counted as 1 absence.

Students who receive prior approval may have up to 3 absences. If a student exceeds 3 absences without prior approval, he/she may be withdrawn from the Codesmith program. Refer to the Withdrawal Policy in the Student Enrollment Agreement for further details. Codesmith may permit a greater number of absences at its discretion.

The program is much more effective when students are on-site, but events may arise that may prevent students from coming on-site. In those cases, students may accrue no more than 3 absences. (NOTE: Leaving class early is considered an absence.)

REQUIRED ATTENDANCE DAYS INCLUDE:

- First Day of Class
- Recruitment Assessment
- Graduation

Codesmith does its best to accommodate each student - students may email hello@codesmith.io at least 1 week in advance if they plan any absences due to prior obligations.

STUDENT GRIEVANCE PROCESS

Students seeking to resolve issues or complaints should contact the Director of Operations for any grievances related to the curriculum, classmates, faculty or staff, or other situations. If the issue is not resolved, students may contact the CEO. All discussions with the CEO are completely confidential.

VII. PROBATION AND DISMISSAL POLICIES

A student may be put on probation for poor attendance, attitude, behavior, or in-classroom productivity. Probation is meant to serve as a warning. If the student does not improve on the issue or issues that have resulted in him/her being put on probation within two weeks, he/she will be dismissed.

Codesmith does not have a suspension policy. After probation, dismissal is the final step.

Students dismissed from the program may reapply; student's re-admittance will be subject to the standard admissions process.

Students may be dismissed from any program of Codesmith due to inappropriate behavior, absences, repeated tardiness, or, in the opinion of the faculty, nonparticipation.

VIII. LEAVE OF ABSENCE POLICY

Students may be granted one leave of absence (LOA) for a specific and acceptable reason. All LOA's must be in writing and addressed to the CAO. The CAO will approve or deny the request in writing

Leaves of absence may be granted for jury duty, military reasons, or circumstances covered under the Family and Medical Leave Act of 1993. The school must document the reason for any leave of absence.

IX. FACILITIES AND TYPES OF EQUIPMENTS AND MATERIALS

All lectures are conducted at Codesmith's campus which is located at 1600 Main Street, Venice, CA 90291.

Codesmith is equipped with one (1) classroom, one (1) large lecture hall, four (4) meeting rooms for student and faculty use, student desk stations, and a student lounge for student use.

Each classroom and meeting room is equipped with tables, chairs, whiteboards, and whiteboard markers. All lecture areas are equipped with full A/V equipment for presentation use.

EQUIPMENT AVAILABLE FOR STUDENT USE

Codesmith has purchased computer equipment so that students have pair programming stations available to them. (Students are required to bring their own laptops.) These pair programming stations include a desktop computer, a monitor, a HDMI cable, a keyboard and a computer mouse, and can accommodate two (2) students simultaneously. We currently

have fifteen (15) of these pair programming stations available to students at student desks. All equipment available for student use is owned by Codesmith. The types of equipment are detailed below:

- Mac Mini (Core i5 1.4GHz, 4GB RAM, 500GB)
- ViewSonic Monitor (VA2265smh 22-Inch SuperClear MVA LED Monitor)
- HDMI cable
- Keyboard and mouse set (Logitech MK120)

Distance Education

Several software programs will be used to interact with students and to provide personal assistance while facilitating the delivery of the lesson's (program's) content:

The primary software used to deliver lessons to students is called Zoom. The primary software used to facilitate student-to-student interaction and collaboration as well as instructor-to-student communication is called Slack. Instructor-to-student communication will also be freely conducted through the frequent use of e-mail. The learning management system through which lesson materials will be conveyed and assignments and projects will be submitted and graded is called GitHub. Each enrolled student will receive log in credentials and/or access to the software identified above in this paragraph.

Zoom software creates a virtual "room", in which a student and an instructor can share what is on the student's monitor. It also allows students to permit the instructor to actually take control of the student's computer, load programs, provide lessons, allow the student to take back control of the student's computer and demonstrate to the instructor the student has mastered whatever lesson is at hand at the time. Zoom also allows the student to, through the use of the software, a computer camera, and headphones, talk to, listen to, see, and interact with the instructor.

Github is the training platform to be used for the synchronous (real time) distance education delivery of this program.(<https://lab.github.com/>) The program is identical to the Immersive Engineering program. The synchronous distance education instruction occur simultaneously

X. NOTICE OF TRANSFERABILITY OF CREDIT & CREDENTIALS

NOTICE CONCERNING TRANSFERABILITY | CEC 94919 OF CREDITS AND CREDENTIALS EARNED
CEC 94900 AT OUR INSTITUTION

The transferability of credits you earn at Codesmith is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Software Engineering Immersive program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not

accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Codesmith to determine if your certificate will transfer.”

XI. ADMISSIONS POLICIES

1. Candidates are required to complete an application that includes written questions and coding challenges
2. Candidates are required to sufficiently complete a series of programming problems, as well as at least 60 hours of software engineering instruction and challenges to gain admittance and to begin our program.
3. Student must have graduated from high school, or earned a GED for Applicants without a high school diploma
4. This institution does not award credit for satisfactory completion of CLEP or other comparable examinations.
5. This institution does not award credit for experiential learning.
6. No Ability to Benefit Students will be admitted.
7. This institution has not entered into an articulation or transfer agreement with any other institution.
8. Instructions will be provided in the English language.
9. No visa related services are offered.

Admissions Policies for Distance Education

1. In addition to the Codesmith admissions policies and process is a distance education assessment given to students that is designed to help the student decide if they are ready to take an online course.

XII. ENGLISH PROFICIENCY

For a student whose high school or equivalent coursework was not completed in English, and for whom English was not a primary language, we will seek a score of 500 on a paper based TOEFL test or a score of 70 on the internet based test. The TOEFL requirement does not apply to students who have received their high school diploma or the equivalent at an academic institution which has provided the instruction in the English language. Similarly, the TOEFL requirement does not apply to students who have completed coursework, in English, at the college level.

XIII. ACCREDITATION

This institution is not accredited by an accrediting agency recognized by the United States Department of Education.

XIV. TUITION

CS PREP PROGRAM

The total cost of the CS Prep program is \$750.

Tuition	\$750
Registration Fee (Non refundable)	\$0
STRF Fee (Non refundable)	\$0
Total charges for a current period of attendance	\$750
Estimated total charges for the entire educational program	\$750
Other fees:	
Credit/ Debit card transaction fee	3%

SOFTWARE ENGINEERING IMMERSIVE PROGRAM

The total cost of the Software Engineering Immersive Program is \$18,800.

Tuition	\$18,800
Registration Fee (Non refundable)	\$0
STRF Fee (Non refundable)	\$0
Total charges for a current period of attendance	\$18,800
Estimated total charges for the entire educational program	\$18,800
Other fees:	
Credit/ Debit card transaction fee	3%

A student who pays his or her tuition is required to pay a state-imposed assessment for the Student Tuition Recovery Fund. For more information on the STRF, go to Appendix

CCR 76215(a)(b) Student Tuition Recovery Fund (STRF non-refundable)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or

representative of an institution, but have been unable to collect the award from the institution.

7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

XV. FINANCIAL AID & LOANS

Codesmith does not offer education loans of any kind. Students do not receive federal student financial aid funds for the program. If a student obtains a loan to pay for the program, he/she has the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Codesmith has a partnership with SkillsFund. If a student chooses to finance their tuition through SkillsFund, he/she may borrow between \$2,000.00 and \$18,800.00. SkillsFund offers borrowers a grade period of the duration of the program plus two months after the program where interest-only payments are due.

XVI. CANCELLATION & REFUND POLICY

WITHDRAWAL

CS PREP PROGRAM

The student has the right to withdraw from the program and to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the third day after enrollment, whichever is later. The institution shall refund 100 percent of the amount paid for institutional charges according to the Refund Policy in the Student Enrollment Agreement.

A notice of cancellation shall be in writing, and a withdrawal may be effectuated by the student's written notice to the school administrative office, 1600 Main St. Venice, CA. 90291, email hello@codesmithio.com or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

If the student withdraws due to an emergency, such as personal or family illness or national service, he or she may re-enroll in another later cohort pending approval by Codesmith.

SOFTWARE ENGINEERING IMMERSIVE PROGRAM

The student has the right to withdraw from the program and to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the third day after enrollment, whichever is later. The institution shall refund 100 percent of the amount paid for institutional charges.

A notice of cancellation shall be in writing, and a withdrawal may be effectuated by the student's written notice to the school administrative office, 1600 Main St. Venice, CA. 90291, email hello@codesmithio.com or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

If the student withdraws due to an emergency, such as personal or family illness or national service, he or she may re-enroll in another later cohort pending approval by Codesmith.

REFUND POLICY

A pro rata refund pursuant to section 94910(c) or 94920(d) or 94927 of the code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows:

The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.

No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance. For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the resident paid his or her tuition by a credit card, the refund will be processed as a reversal of the original payment. If the resident paid his or her tuition by check and the check has not been deposited, Codesmith will return the resident original check. If the resident paid his or her tuition by check and the check has been deposited, Codesmith will issue the refund with a new check made out to the issuer of the original tuition check.

Codesmith does not participate in state or federal financial aid programs. If the student receives state or federal student financial aid funds, he or she is entitled to receive a refund of the amount not paid from the aforementioned financial aid funds.

If the student obtains a personal loan to pay for tuition, he or she will have the responsibility of repaying the full amount of the loan plus interest, minus the amount of any refund. If the student defaults on a state or a federal loan, both of the following may occur: (1) The state or federal government or a loan guarantee agency may take action against the student, including garnishing an income tax refund; and/or (2) The student may not be eligible for any other government financial assistance at another institution until the loan is repaid.

CS PREP PROGRAM REFUND POLICY

A payment of \$750 is required in order to be enrolled in the CS Prep Program. The \$750 tuition is fully refundable if notice of cancellation is made through attendance at the first class session, or the third day after enrollment, whichever is later. The first class session is scheduled to begin on April 1st, 2019.

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. Cancellation is effective on the date the written notice of cancellation is sent to the school administrative office at 1600 Main St. Venice, CA 90291 or by email to hello@codesmith.io.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro-rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Hypothetical Refund Example:

- Amount Paid
- Less refundable Fees
- Clock Hours not used
- Refund of Tuition
- Actual Refund

A hypothetical refund example according to the state pro rata policy is provided to the student as follows:

Assume a student, upon enrollment in a 31-hour course, pays \$750.00 for tuition and had attended 14 hours at the time of withdrawal.

The pro rata refund to the student would be \$411.29 based on the calculation stated on the next page.

Total Paid	\$750.00
Total Paid for Instruction	\$750.00
Total Hours in course	31
Hours in attendance	14
Remaining Hours	17

Equals amount paid for instruction $\$750.00 \div 31$ Total Hours $\times 17$ Remaining Hours = \$411.29 Refund Amount.

I _____ certify that I have received the CS Prep Program Refund Policy.

(Signature) (Date)

SOFTWARE ENGINEERING IMMERSIVE PROGRAM REFUND POLICY

A payment of \$18,800 is required for the Immersive Program in order to be enrolled into the Immersive Program. The student is to complete the Pre-Work portion of training online prior to the start of classes. The tuition of \$18,800 is fully refundable if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later. The first class session is scheduled to begin on ____/____/____.

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. Cancellation is effective on the date the written notice of cancellation is sent to the school administrative office at 1600 Main St. Venice, CA 90291 or by email to hello@codesmith.io.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro-rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Hypothetical Refund Example:

- Amount Paid in Advance
- Less refundable Fees
- Clock Hours not used
- Refund of Tuition
- Actual Refund

A hypothetical refund example according to the state pro rata policy is provided to the student as follows:

Assume a student, upon enrollment in a 760-hour course, pays \$18,800.00 for tuition as specified in the enrollment agreement and had attended 240 hours at the time of withdrawal. The pro rata refund to the student would be \$12,863.16 based on the calculation stated below.

Total Paid	\$18,800.00
Less Registration (Not Refundable)	N/A
Total Paid for Instruction	\$18,800.00
Total Hours in course	760
Hours in attendance	240
Remaining Hours	520

Equals amount paid for instruction $\$18,800.00 \div 760$ Total Hours $\times 240$ Remaining Hours = \$12,863.16 Refund Amount

I _____ certify that I have received the Software Engineering Immersive Program Refund Policy.

_____ (Signature) _____ (Date)

XVII. STUDENT SERVICES

HOUSING

This institution does not operate dormitories or other housing facilities under its control. Codesmith does not provide students with housing services and is not responsible for providing student housing. Suggested housing located reasonably near Codesmith can be found on Westside Rentals for between \$1000-\$2000 per month.

LIBRARY

Codesmith offers an extensive written curriculum consisting of lecture notes, slides, and exercise/challenge instructions stored in an online library. Students are given access to this online library at the start of the program, it is updated throughout the program, and they retain access to it after graduation. Learning materials are available 24 hours per day and are always accessible as long as the student has an internet connection, which they have access to at Codesmith. In addition to this online library, Codesmith has a collection of approximately 40-50 programming, algorithm, math, and computer science-related books that are available on-site for student use. These books reside on the bookshelf in the Lecture Area. For the purposes of the Campus Map, this library collection is labeled as “Library”. Students have full access to the library available on campus (CCR 71810(b)(10))

Additionally, Codesmith provides students with several other options for online access to learning modern web development, including:

- Online instant messaging application where students can share learning resources, collaborate, ask questions, and communicate instantly with peers and instructors
- Discussion forums where students can talk about current tech news, discuss pros/cons of certain technologies, and ask for and receive help from peers and alumni
- GitHub where students can find lectures and subsequent associated challenges. Students also build projects and store their code on here to help them build their professional programming portfolio

There are also several public libraries close to Codesmith’s campus that are easily accessible by foot, bicycle, car and public transportation.

- *Lloyd Taber - Marina del Rey Library*
4533 Admiralty Way

Marina del Rey, CA 90292

- *Venice - Abbot Kinney Memorial Branch Library*

501 Venice Blvd

Venice, CA 90291

JOB PLACEMENT ASSISTANCE

Codesmith offers career services to students and graduates. During the software engineering immersive residency, students receive individual reviews and coaching from both peers and faculty in the areas of resume development, interviewing, whiteboarding, LinkedIn and Angellist profile development, and job search outreach. During these sessions, career goals are discussed with students and feedback is given tailored both to that particular student and to his/her career goals.

Codesmith provides continued career service support to graduates until those graduates are hired. Codesmith maintains regular communication with graduates about job search progress and offer salary negotiation coaching. Graduates are also invited to on-site check-ins and mock interviews for extensive hiring support. Online resources are maintained by Codesmith and are still available to graduates. If a graduate is looking to move positions or companies after their first position post-graduation, he/she is also welcome to look to us for continued assistance. Codesmith assists graduates in career services and job placements whenever possible, but does not guarantee job placement to any student or graduate.

XVIII. FACULTY

Name	Title	Course	Degree	Institution	# of Years of Experience	Employee/ Contractor
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Schno Mozingo	Head of Engineering	Software Engineering Immersive Residency	N/A	N/A	22 years of experience	Employee
Augustine Kim	Lead Technical Mentor	Software Engineering Immersive Residency	Bachelor of Science	University of California, San Diego	2 years of experience	Employee
Samantha Salley	Senior Software Engineer	Software Engineering Immersive Residency	Bachelor of Arts	Temple University	4 years of experience	Employee

XIX. RETENTION OF STUDENT RECORDS

ORGANIZATION

Codesmith organizes and stores all Student, Academic, Institutional and Financial records in an electronic format on-site at 1600 Main St., Venice, CA 90291. These records are also stored on a cloud-based storage system which is safe from any damage or loss.

DOCUMENTS CONTAINED AND MANAGED IN STUDENT FILES

The types of documents we maintain in Student Files are as follows:

- Personal information regarding a student’s age, gender, and contact information that has been voluntarily supplied by the student
- Student identification number, first and last name, and Certificate of Completion granted by Codesmith
- Verification of high school completion or equivalent, or other statements showing that the student has the ability to benefit from the program
- Written records of formal education, previous experience, the student’s application, and interview scores that are relevant to determining the student’s qualification for admission
- Copies of all documents signed by the student, including the Student Contract

- A document specifying the amount charged to the student, the amount we have received on the student's behalf, method of payment, and scholarship decision (if applicable)
- A document tracking the student's progress, including assessment scores and notes, and notes from any scheduled meetings
- Any other records required to be maintained by the BPPE

DOCUMENTS CONTAINED AND MANAGED IN INSTITUTIONAL RECORDS

The types of documents we maintain in Student Files are as follows:

- Name and contact information for each faculty member
- Description, curriculum, and schedule for each educational program offered by Codesmith
- Educational and experience qualifications of each faculty member

MAINTENANCE

The Codesmith team updates student academic and financial records on a regular basis, as students enroll, complete, or withdraw from the program, and as students progress through the program weekly. Institutional records are updated as changes are made to the curriculum or if new educational programs are offered.

SECURITY AND SAFEKEEPING OF RECORDS

All student academic and financial records, as well as institutional records are stored and maintained in a digital format at Codesmith. Students may request to view their records by contacting the Custodian of Records:

Chelsea De La Grana, Senior Manager of Programs
Codesmith
1600 Main St.
Venice, CA 90291

chelsea@codesmith.io

Codesmith will take reasonable steps to protect the privacy of information stored in student records. Student transcripts are retained permanently. CCR 71930(b)(1), CEC 94900(b), CCR 71810(b)(15)

XX. GENERAL

This institution is a private institution approved to operate by the California Bureau for Private Postsecondary Education. (BPPE) Approval to operate means the institution is compliant with minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of title 5 of the California code of Regulations.

Codesmith does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

94909(a)(16) Codesmith is not accredited by the United States Department of Education. Codesmith is not accredited by an accrediting agency recognized by the US Department of Education, CEC. Therefore, enrolled students are not eligible for federal financial aid programs.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive Drive, Suite 400, Sacramento, CA 95833, P.O. Box

980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site www.bppe.ca.gov.

Codesmith
1600 Main St.
Venice, CA 90291

Phone: (323) 450-0575
Email: hello@codesmith.io
www.codesmith.io

CS PREP PROGRAM ENROLLMENT AGREEMENT

A student or any member of the public may file a complaint about this institution with the B

Student Name: _____

Address: _____

Telephone: _____

Email: _____

CS Prep: Clock Hours: 31

(Classroom Instruction is Provided Online)

Program start date: ____/____/____ Scheduled completion date: ____/____/____

Period Covered by the Enrollment Agreement ____/____/____ to ____/____/____

Date by Which Student Must Cancel the enrollment agreement ____/____/____

This enrollment agreement is a legally binding instrument when signed by the student and accepted by the school.

STUDENT'S RIGHT TO CANCEL

CLASSROOM INSTRUCTION

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the third day after enrollment, whichever is later. A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. Cancellation is effective on the date written notice of cancellation is sent to the school administrative office at 1600 Main St. Venice, CA 90291 or by email to hello@codesmith.io. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable registration fee.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro

rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

ENROLLMENT AGREEMENT

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials _____ "I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet."

STUDENT TUITION RECOVERY FUND DISCLOSURES

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

“It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or

representative of an institution, but have been unable to collect the award from the institution.

7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUT INSTITUTION

“The transferability of credits you earn at Codesmith is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the _____ program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include

contacting an institution to which you may seek to transfer after attending Codesmith to determine if your certificate will transfer.”

NOTICE:

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau’s Internet Website at www.bppe.ca.gov. Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., #400 Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA 980818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897.

REFUND POLICY:

If the student cancels an enrollment agreement or withdraws during a period of attendance, the refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. A pro rata refund pursuant to section 94919(c) or 94920(d) or 94927 of the code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution’s catalog.

If an institution has collected money from a student for transmittal on the student’s behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student’s withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student’s withdrawal or cancellation. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. This institution shall refund any credit balance on the student’s account within 45 days after the date of the student’s completion of, or withdrawal from, the educational program in which the student was enrolled.

FEES

Total Program Tuition \$ _____
 Registration Fee (non refundable) \$ _____
 STRF Fee (non refundable) \$ _____ (\$0 cents per \$1,000 of institutional charges)

Other Fees:

Credit Card Transaction Fee: 3% of the charged amount per transaction

TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE _____

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM _____

THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT _____

“NOTICE”

“YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.”

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan, plus interest, less the amount of any refund.

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

The terms and conditions of this agreement are not subject to amendment or modification by oral agreement. I, the undersigned, purchaser of the program of training, have read, understand and agree to the terms and conditions contained herein and with my signature, I certify having received an exact copy of this agreement, a copy of the school catalog and school performance fact sheet. I further acknowledge that no verbal statements have been made contrary to what is contained in this agreement.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

X Student's Signature _____

Date Signed ____/____/____

School Official's Signature _____

Date Signed ____/____/____

Codesmith
1600 Main St.
Venice, CA 90291

Phone: (323) 450-0575
Email: hello@codesmith.io
www.codesmith.io

SOFTWARE ENGINEERING IMMERSIVE PROGRAM ENROLLMENT AGREEMENT

A student or any member of the public may file a complaint about this institution with the B

Student Name: _____

Home Address: _____

Telephone: _____

Email: _____

Software Engineering Immersive Program: Clock Hours: 760

(Classroom Instruction is Provided at 1600 Main St. Venice, CA 90291)

Program start date: ____/____/____ Scheduled completion date: ____/____/____

Period Covered by the Enrollment Agreement ____/____/____ to ____/____/____

Date by Which Student Must Cancel the enrollment agreement ____/____/_____

This enrollment agreement is a legally binding instrument when signed by the student and accepted by the school.

STUDENT'S RIGHT TO CANCEL

CLASSROOM INSTRUCTION

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. Cancellation is effective on the date written notice of cancellation is sent to the school administrative office at 1600 Main St. Venice, CA 90291 or by email to hello@codesmith.io. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable registration fee.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for

students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

ENROLLMENT AGREEMENT

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials _____ "I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet."

STUDENT TUITION RECOVERY FUND DISCLOSURES

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not

required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”

“It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUT INSTITUTION

“The transferability of credits you earn at Codesmith is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the _____ program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain

that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Codesmith to determine if your certificate will transfer.”

NOTICE:

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau’s Internet Website at www.bppe.ca.gov. Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., #400 Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA 980818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897.

REFUND POLICY:

If the student cancels an enrollment agreement or withdraws during a period of attendance, the refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. A pro rata refund pursuant to section 94919(c) or 94920(d) or 94927 of the code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days the student attended, or was scheduled to attend, prior to withdrawal.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution’s catalog.

If an institution has collected money from a student for transmittal on the student’s behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student’s withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student’s withdrawal or cancellation. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. This institution shall refund any credit balance on the student’s account within 45 days after the date of the student’s completion of, or withdrawal from, the educational program in which the student was enrolled.

FEES

Total Program Tuition	\$_____
Registration Fee (non refundable)	\$_____
STRF Fee (non refundable)	\$_____ (\$0 cents per \$1,000 of institutional charges)
Other Fees:	
Credit Card Transaction Fee:	3% of the charged amount per transaction
<u>TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE</u> _____	
<u>ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM</u> _____	
<u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT</u> _____	

“NOTICE”

“YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.”

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan, plus interest, less the amount of any refund.

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

The terms and conditions of this agreement are not subject to amendment or modification by oral agreement. I, the undersigned, purchaser of the program of training, have read, understand and agree to the terms and conditions contained herein and with my signature, I certify having received an exact copy of this agreement, a copy of the school catalog and school performance fact sheet. I further acknowledge that no verbal statements have been made contrary to what is contained in this agreement.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

X Student's Signature _____

Date Signed ____/____/____

School Official's Signature _____

Date Signed ____/____/____

