



**Academy for Professional Development  
3421 Tully Road Suite H  
Modesto Ca 95350  
(209) 300-7822**

**School Performance Fact Sheet 2019-2020**

**APICS Certified in Inventory and Production Management (CIPM)**

**On-Time Completion Rates (Graduation Rates)**

**Includes data for the two calendar years prior to reporting.**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>Number of On-Time Graduates</b> | <b>On-Time Completion Rate</b> |
|----------------------|---|--|------------------------------------|--------------------------------|
| 2019                 | 0   | 0  | 0                                  | 0.00%                          |
| 2020                 | 0   | 0  | 0                                  | 0.00%                          |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



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**School Performance Fact Sheet 2019-2020**

**APICS Certified in Inventory and Production Management (CIPM)**

**Students Completing Within 150% of the Published Program Length**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>150% Graduates</b> | <b>150% Completion Rate</b> |
|----------------------|---|--|-----------------------|-----------------------------|
| 2019                 | 0   | 0  | 0                     | 0.00%                       |
| 2020                 | 0   | 0  | 0                     | 0.00%                       |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**APICS Certified in Inventory and Production Management (CIPM)**

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Number of Graduates</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in the Field</b> | <b>Placement Rate % Employed in the Field</b> |
|----------------------|---|----------------------------|---|--|---|
| 2019                 | 0   | 0                          | 0   | 0                                      | 0.00%   |
| 2020                 | 0   | 0                          | 0   | 0                                      | 0.00%   |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. [WWW.academyforprofessionaldevelopment.com](http://WWW.academyforprofessionaldevelopment.com)



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**APICS Certified in Inventory and Production Management (CIPM)**

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calander Year | Graduate Employed in the Field<br>20-29 Hours Per | Graduates Employed in the Field at Least 30 Hours Per<br>Week | Total Graduates Employed<br>in the Field |
|---------------|---|---|--|
| 2019          | 0   | 0   | 0  |
| 2020          | 0   | 0   | 0  |

**Single Position vs. Concurrent Aggregated Position**

| Calander Year | Graduates Employed in the<br>Field in a Single<br>Position | Graduates Employed in the Field in Concurrent<br>Aggregated Positions | Total Graduates Employed<br>in the Field |
|---------------|--|---|--|
| 2019          | 0  | 0   | 0  |
| 2020          | 0  | 0   | 0  |



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**Self-Employed / Freelance Positions**

| <b>Calander Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 0  |
| 2020                 | 0  | 0  |

**Institutional Employment**

| <b>Calander Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 0  |
| 2020                 | 0  | 0  |

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School Performance Fact Sheet 2019-2020

APICS Certified in Inventory and Production Management (CIPM)

**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|---|--|--------------|
| 2019          | N/A                                  | N/A                             | N/A   | N/A                                    | N/A          |
| 2020          | N/A                                  | N/A                             | N/A   | N/A                                    | N/A          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from N/A graduates.

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**School Performance Fact Sheet 2019-2020**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| <b>Calendar Year</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in Field</b> | <b>\$20,001<br/>\$25,000</b> | <b>\$35,001<br/>\$40,000</b> | <b>\$40,001<br/>\$45,000</b> | <b>\$45,001<br/>\$50,000</b> | <b>No Salary Information Reported</b> |
|----------------------|---|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|
| 2019                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |
| 2020                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, [www.afpdus.com](http://www.afpdus.com) or [www.academyforprofessionaldevelopment.com](http://www.academyforprofessionaldevelopment.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$5500.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2020: \$5500.00

Total charges may be higher for students that do not complete on time.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





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**School Performance Fact Sheet 2019-2020**

**Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the

examination results for the first examination available after a student completes an applicable educational program.

- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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**STUDENT'S RIGHT TO CANCEL**

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.  
– Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund base on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student's withdrawal or cancellation. The refund will be prorated if the student withdrawals after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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**School Performance Fact Sheet 2019-2020**

***Cancellation and Refund Policy Continued***  
***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.



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School Performance Fact Sheet 2019-2020

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On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

| Calander Year | Number of Students Who Began The Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--|-----------------------------------|-----------------------------|-------------------------|
| 2019          | 0  | 0                                 | 0                           | 0.00%                   |
| 2020          | 0  | 0                                 | 0                           | 0.00%                   |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**Students Completing Within 150% of the Published Program Length**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>150% Graduates</b> | <b>150% Completion Rate</b> |
|----------------------|---|--|-----------------------|-----------------------------|
| 2019                 | 0   | 0  | 0                     | 0.00%                       |
| 2020                 | 0   | 0  | 0                     | 0.00%                       |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**APICS Certified in Inventory and Production Management (CIPM)**

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Number of Graduates</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in the Field</b> | <b>Placement Rate % Employed in the Field</b> |
|----------------------|---|----------------------------|---|--|---|
| 2019                 | 0   | 0                          | 0   | 0                                      | 0.00%   |
| 2020                 | 0   | 0                          | 0   | 0                                      | 0.00%   |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. [WWW.academyforprofessionaldevelopment.com](http://WWW.academyforprofessionaldevelopment.com)



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**APICS Certified in Inventory and Production Management (CIPM)**

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calander Year | Graduate Employed in the Field<br>20-29 Hours Per | Graduates Employed in the Field at Least 30 Hours Per<br>Week | Total Graduates Employed<br>in the Field |
|---------------|---|---|--|
| 2019          | 0   | 0   | 0  |
| 2020          | 0   | 0   | 0  |

**Single Position vs. Concurrent Aggregated Position**

| Calander Year | Graduates Employed in the<br>Field in a Single<br>Position | Graduates Employed in the Field in Concurrent<br>Aggregated Positions | Total Graduates Employed<br>in the Field |
|---------------|--|---|--|
| 2019          | 0  | 0   | 0  |
| 2020          | 0  | 0   | 0  |





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**Self-Employed / Freelance Positions**

| Calander Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2019          | 0   | 0                                     |
| 2020          | 0   | 0                                     |

**Institutional Employment**

| Calander Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the | Total Graduates Employed in the Field |
|---------------|---|---------------------------------------|
| 2019          | 0   | 0                                     |
| 2020          | 0   | 0                                     |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|---|--|--------------|
| 2019          | N/A                                  | N/A                             | N/A   | N/A                                    | N/A          |
| 2020          | N/A                                  | N/A                             | N/A   | N/A                                    | N/A          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from N/A graduates.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**APICS Certified in Inventory and Production Management (CIPM)**

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**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| <b>Calendar Year</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in Field</b> | <b>\$20,001<br/>\$25,000</b> | <b>\$35,001<br/>\$40,000</b> | <b>\$40,001<br/>\$45,000</b> | <b>\$45,001<br/>\$50,000</b> | <b>No Salary Information Reported</b> |
|----------------------|---|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|
| 2019                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |
| 2020                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, [www.afpdus.com](http://www.afpdus.com) or [www.academyforprofessionaldevelopment.com](http://www.academyforprofessionaldevelopment.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$5500.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2020: \$5500.00

Total charges may be higher for students that do not complete on time.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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\_\_\_\_\_  
Student Name

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



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**Definitions**

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examination results for the first examination available after a student completes an applicable educational program.

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**STUDENT'S RIGHT TO CANCEL**

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.  
– Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

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***Cancellation and Refund Policy Continued***  
***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
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School Performance Fact Sheet 2019 and 2020

APICS Certified Supply Chain Logistics & Distribution Management

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

| Calander Year | Number of Students Who Began The Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--|-----------------------------------|-----------------------------|-------------------------|
| 2019          | 0  | 0                                 | 0                           | 0.00%                   |
| 2020          | 0  | 0                                 | 0                           | 0.00%                   |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



Academy for Professional Development  
3421 Tully Road Suite H  
Modesto Ca 95350  
(209) 300-7822

**School Performance Fact Sheet 2019 and 2020**

**APICS Certified Supply Chain Logistics & Distribution Management**

**Students Completing Within 150% of the Published Program Length**

| Calander Year | Number of Students Who Began The Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|--|-----------------------------------|----------------|----------------------|
| 2019          | 0  | 0                                 | 0              | 0.00%                |
| 2020          | 0  | 0                                 | 0              | 0.00%                |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Number of Graduates</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in the Field</b> | <b>Placement Rate % Employed in the Field</b> |
|----------------------|---|----------------------------|---|--|---|
| 2019                 | 0   | 0                          | 0   | 0                                      | 0.00%   |
| 2020                 | 0   | 0                          | 0   | 0                                      | 0.00%   |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. [WWW.academyforprofessionaldevelopment.com](http://WWW.academyforprofessionaldevelopment.com)



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**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| <b>Calander Year</b> | <b>Graduate Employed in the Field<br/>20-29 Hours Per</b> | <b>Graduates Employed in the Field at Least 30 Hours Per<br/>Week</b> | <b>Total Graduates Employed in<br/>the Field</b> |
|----------------------|---|---|--|
| 2019                 | 0   | 0   | 0  |
| 2020                 | 0   | 0   | 0  |

**Single Position vs. Concurrent Aggregated Position**

| <b>Calander Year</b> | <b>Graduates Employed in<br/>the<br/>Field in a Single<br/>Position</b> | <b>Graduates Employed in the Field in Concurrent<br/>Aggregated Positions</b> | <b>Total Graduates Employed in<br/>the Field</b> |
|----------------------|---|---|--|
| 2019                 | 0   | 0   | 0  |
| 2020                 | 0   | 0   | 0  |



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**Self-Employed / Freelance Positions**

| <b>Calander Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 0  |
| 2020                 | 0  | 0  |

**Institutional Employment**

| <b>Calander Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 0  |
| 2020                 | 0  | 0  |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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School Performance Fact Sheet 2019 and 2020

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**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|-----------------------------------|--|--------------|
| 2019          | N/A                                  | N/A                             | N/A                               | N/A                                    | N/A          |
| 2020          | N/A                                  | N/A                             | N/A                               | N/A                                    | N/A          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # N/A graduates.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| <b>Calendar Year</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in Field</b> | <b>\$20,001<br/>\$25,000</b> | <b>\$35,001<br/>\$40,000</b> | <b>\$40,001<br/>\$45,000</b> | <b>\$45,001<br/>\$50,000</b> | <b>No Salary Information Reported</b> |
|----------------------|---|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|
| 2019                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |
| 2020                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFPD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, [www.afpdus.com](http://www.afpdus.com) or [www.academyforprofessionaldevelopment.com](http://www.academyforprofessionaldevelopment.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$1,800.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2020: \$1,800.00

Total charges may be higher for students that do not complete on time.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





**Academy for Professional Development**  
**3421 Tully Road Suite H**  
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**APICS Certified Supply Chain Logistics & Distribution Management**

**Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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**APICS Certified Supply Chain Logistics & Distribution Management**

**STUDENT'S RIGHT TO CANCEL**

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.  
– Caption shall state “STUDENT'S RIGHT TO CANCEL” in bolded 14 point type

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund base on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student's withdrawal or cancellation. The refund will be prorated if the student withdrawals after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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**School Performance Fact Sheet 2019 and 2020**

**APICS Certified Supply Chain Logistics & Distribution Management**

***Cancellation and Refund Policy Continued***  
***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.



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School Performance Fact Sheet 2019 2020

APICS Supply Chain Professional

**On-Time Completion Rates (Graduation Rates)**  
**Includes data for the two calendar years prior to reporting.**

| Calander Year | Number of Students Who Began The Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--|-----------------------------------|-----------------------------|-------------------------|
| 2019          | 0  | 0                                 | 0                           | 0.00%                   |
| 2020          | 0  | 0                                 | 0                           | 0.00%                   |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**School Performance Fact Sheet 2019 2020**

**APICS Supply Chain Professional**

**Students Completing Within 150% of the Published Program Length**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>150% Graduates</b> | <b>150% Completion Rate</b> |
|----------------------|---|--|-----------------------|-----------------------------|
| 2019                 | 0   | 0  | 0                     | 0.00%                       |
| 2020                 | 0   | 0  | 0                     | 0.00%                       |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Included if the program is more than one year in length.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**School Performance Fact Sheet 2019 2020**

**APICS Supply Chain Professional**

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Number of Graduates</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in the Field</b> | <b>Placement Rate % Employed in the Field</b> |
|----------------------|---|----------------------------|---|--|---|
| 2019                 | 0   | 0                          | 0   | 0                                      | 0.00%   |
| 2020                 | 0   | 0                          | 0   | 0                                      | 0.00%   |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. [WWW.academyforprofessionaldevelopment.com](http://WWW.academyforprofessionaldevelopment.com)



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School Performance Fact Sheet 2019 2020

APICS Supply Chain Professional

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

| Calander Year | Graduate Employed in the Field 20-29 Hours Per | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2019          | 0  | 0  | 0                                     |
| 2020          | 0  | 0  | 0                                     |

Single Position vs. Concurrent Aggregated Position

| Calander Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2019          | 0  | 0  | 0                                     |
| 2020          | 0  | 0  | 0                                     |





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**APICS Supply Chain Professional**

**Self-Employed / Freelance Positions**

| <b>Calander Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 0  |
| 2020                 | 0  | 0  |

**Institutional Employment**

| <b>Calander Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  |  |
| 2020                 | 0  |  |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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---



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**School Performance Fact Sheet 2019 2020**

**APICS Supply Chain Professional**

**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| <b>Calendar Year</b> | <b>Number of Graduates in Calendar Year</b> | <b>Number of Graduates</b> | <b>Number Who Passed First</b> | <b>Number Who Failed First Available Exam</b> | <b>Passage Rate</b> |
|----------------------|---|----------------------------|--------------------------------|---|---------------------|
| 2019                 | N/A   | N/A                        | N/A                            | N/A   | N/A                 |
| 2020                 | N/A   | N/A                        | N/A                            | N/A   | N/A                 |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from N/A graduates.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**APICS Supply Chain Professional**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| <b>Calendar Year</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in Field</b> | <b>\$20,001<br/>\$25,000</b> | <b>\$35,001<br/>\$40,000</b> | <b>\$40,001<br/>\$45,000</b> | <b>\$45,001<br/>\$50,000</b> | <b>No Salary Information Reported</b> |
|----------------------|---|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|
| 2019                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |
| 2020                 | 0   | 0                                  | 0                            | 0                            | 0                            | 0                            | 0                                     |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFPD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, [www.afpdus.com](http://www.afpdus.com) or [www.academyforprofessionaldevelopment.com](http://www.academyforprofessionaldevelopment.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$4115.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2020: \$4115.00

Total charges may be higher for students that do not complete on time.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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**School Performance Fact Sheet 2019 2020**

**APICS Supply Chain Professional**

**Definitions**

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- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
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- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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**School Performance Fact Sheet 2019 2020**

**APICS Supply Chain Professional**

**STUDENT'S RIGHT TO CANCEL**

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

– Caption shall state “STUDENT’S RIGHT TO CANCEL” in bolded 14 point type

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund based on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student’s withdrawal or cancellation. The refund will be prorated if the student withdraws after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional



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**School Performance Fact Sheet 2019 2020**

**APICS Supply Chain Professional**

***Cancellation and Refund Policy Continued***

***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.





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**email: [info@afpdus.com](mailto:info@afpdus.com) web address: [www.afpdus.com](http://www.afpdus.com)**

**2020**

**2019**

**On-Time Completion Rates (Graduation Rates)**  
**Includes data for the two calendar years prior to reporting.**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>Number of On-Time Graduates</b> | <b>On-Time Completion Rate</b> |
|----------------------|---|--|------------------------------------|--------------------------------|
| 2020                 | 101   | 101                                      | 87                                 | 86.14%                         |
| 2019                 | 90  | 90                                       | 73                                 | 81.11%                         |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Academy for Professional Development, 3421 Tully Road, Suite H. Modesto Ca 95350. [www.afpdus.com](http://www.afpdus.com). 209-300-7822 or email us at: [info@afpdus.com](mailto:info@afpdus.com)



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**2020**

**2019**

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Number of Graduates</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in the Field</b> | <b>Placement Rate % Employed in the Field</b> |
|----------------------|---|----------------------------|---|--|---|
| 2020                 | 101   | 87                         | 40  | 12                                     | 30.00%  |
| 2019                 | 90  | 73                         | 26  | 8                                      | 30.77%  |

You may obtain from the insitution a list of the employment positions determined to be in the field for which a student received education training. By calling us at, 209-300-7822 or emailing us at, [info@afpdus.com](mailto:info@afpdus.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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2020

2019

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calander Year | Graduate Employed in the Field<br>20-29 Hours Per | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|---|--|---------------------------------------|
| 2020          | 0   | 12   | 12                                    |
| 2019          | 0   | 8  | 8                                     |

**Single Position vs. Concurrent Aggregated Position**

| Calander Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2020          | 12   | 0  | 12                                    |
| 2019          | 8  | 0  | 8                                     |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**2020**

**2019**

**Self-Employed / Freelance Positions**

| <b>Calander Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2020                 | 0  | 12   |
| 2019                 | 0  | 8  |

**Institutional Employment**

| <b>Calander Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2020                 | 0  | 12   |
| 2019                 | 0  | 8  |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

Student’s Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Only initial after you have had sufficient time to read and understand the information



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**2020**

**2019**

**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| <b>Calendar Year</b> | <b>Number of Graduates in Calendar Year</b> | <b>Number of Graduates Taking Exam</b> | <b>Number Who Passed First Available Exam</b> | <b>Number Who Failed First Available Exam</b> | <b>Passage Rate</b> |
|----------------------|---|--|---|---|---------------------|
| 2020                 | 87  | 57                                     | 43  | 11  | 75.44%              |
| 2019                 | 73  | 33                                     | 26  | 7   | 78.79%              |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # 0 graduates.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**2020**

**2019**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| <b>Calendar Year</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in Field</b> | <b>\$20,001<br/>\$25,000</b> | <b>\$35,001<br/>\$40,000</b> | <b>\$40,001<br/>\$45,000</b> | <b>\$45,001<br/>\$50,000</b> | <b>No Salary Information Reported</b> |
|----------------------|---|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|
| 2020                 | 43  | 12                                 | 0                            | 10                           | 2                            | 0                            | 7                                     |
| 2019                 | 26  | 0                                  | 0                            | 7                            | 0                            | 0                            | 27                                    |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, www.afpdus.com or www.academyforprofessionaldevelopment.com

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2019: \$1985.00 Total charges might be hire for students who did not complete on time. Total

charges for the program for students completing on-time in 2020: \$1985.00 Additional charges may be incurred if the program is not completed on-time.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Academy for Professional Development

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2020

### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
  - “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
  - “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
  - “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
  - “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
  - “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
  - “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
  - “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- 
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
  - “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
  - “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
  - “First Available Exam Date” is the date for the first available exam after a student completed a program.
  - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported
- 
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the



- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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**2020**

**2019**

**STUDENT'S RIGHT TO CANCEL**

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

– Caption shall state “STUDENT’S RIGHT TO CANCEL” in bolded 14 point type

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD. The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund based on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student's withdrawal or cancellation. The refund will be prorated if the student withdraws after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



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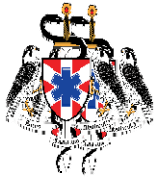
**2020**

***Cancellation and Refund Policy Continued***

***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca 95350.



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**2019**

**2020**

**On-Time Completion Rates (Graduation Rates)**

**Includes data for the two calendar years prior to reporting.**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>Number of On-Time Graduates</b> | <b>On-Time Completion Rate</b> |
|----------------------|---|--|------------------------------------|--------------------------------|
| 2019                 | 4   | 4  | 4                                  | 100.00%                        |
| 2020                 | 4   | 4  | 4                                  | 100.00%                        |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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2019

2020

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calander Year | Number of Students Who Began The Program | Number of Graduates | Graduates Available for | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--|---------------------|-------------------------|---------------------------------|--|
| 2019          | 4  | 4                   | 4                       | 2                               | 50.00%                                 |
| 2020          | 4  | 4                   | 4                       | 4                               | 100.00%                                |

You may obtain from the insitution a list of the employment positions determined to be in the field for which a student received education training. By calling us at, 209-300-7822 or emailing us at, [info@afpdus.com](mailto:info@afpdus.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**2019**

**2020**

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| <b>Calander Year</b> | <b>Graduate Employed in the Field</b> | <b>Graduates Employed in the Field at Least 30 Hours Per Week</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|---------------------------------------|---|--|
| 2019                 | 2                                     | 2   | 2  |
| 2020                 | 4                                     | 4   | 4  |

**Single Position vs. Concurrent Aggregated Position**

| <b>Calander Year</b> | <b>Graduates Employed in the</b> | <b>Graduates Employed in the Field in Concurrent Aggregated Positions</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|----------------------------------|---|--|
| 2019                 | 2                                | 2   | 2  |
| 2020                 | 4                                | 4   | 4  |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**2019**

**2020**

**Self-Employed / Freelance Positions**

| <b>Calander Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 2  |
| 2020                 | 0  | 4  |

**Institutional Employment**

| <b>Calander Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|---|--|
| 2019                 | 0   | 2  |
| 2020                 | 0   | 4  |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's

Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Only initial if you have had sufficient time to read and understand the information.

Only initial after you have had sufficient time to read and understand the information



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Modesto Ca 95350**

**2019**

**2020**

**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| <b>Calendar Year</b> | <b>Number of Graduates in Calendar Year</b> | <b>Number of Graduates Taking Exam</b> | <b>Number Who Passed First</b> | <b>Number Who Failed First Available Exam</b> | <b>Passage Rate</b> |
|----------------------|---|--|--------------------------------|---|---------------------|
| 2019                 | 4   | 4                                      | 4                              | 0   | 100.00%             |
| 2020                 | 4   | 4                                      | 4                              | 0   | 100.00%             |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # 0 graduates.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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2019

2020

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001<br>\$25,000 | \$35,001<br>\$40,000 | \$40,001<br>\$45,000 | \$45,001<br>\$50,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|----------------------|----------------------|----------------------|----------------------|--------------------------------|
| 2019          | 4                                  | 2                           | 0                    | 0                    | 0                    | 1                    | 3                              |
| 2020          | 4                                  | 4                           | 0                    | 0                    | 0                    | 4                    | 1                              |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFPD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, [www.afpdus.com](http://www.afpdus.com) or [www.academyforprofessionaldevelopment.com](http://www.academyforprofessionaldevelopment.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2019: \$2,500.00 Total charges might be hire for students who did not complete on time.

Total charges for the program for students completing on-time in 2020: \$2,500.00 Additional charges may be incurred if the program is not completed on-time.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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\_\_\_\_\_  
Student Name

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



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**2019**

**Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
  - “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
  - “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
  - “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
  - “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
  - “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
  - “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
  - “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their
- 
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
  - “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
  - “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
  - “First Available Exam Date” is the date for the first available exam after a student completed a program.
  - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.



**Academy for Professional Development  
3421 Tully Road Suite H  
Modesto Ca 95350  
(209) 300-7822**

**2019**

**2020**

**STUDENT'S RIGHT TO CANCEL**

- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
  - Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

- Non-refundable fees and time spent in the program will not be refunded.
- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
- Cancellation shall occur when you give written notice of cancellation addressed to CE Program Director and send by US certified mail, or hand delivered.
- The written notice of cancellation is effective on the date received by AFPD The refund will be issued within 45 days of the notice of cancellation.

AFPD follows the refund guidelines set by the California Bureau for Private Postsecondary Education in accordance with 5 CCR 71750. You have the right to withdrawal from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the agreement set forth above, AFPD will issue a pro rata refund base on the amount owed for the portion of the educational program provided subtracted from the amount paid by the student calculated as follows: total tuitional charge divided by the number of days in the program, multiplied by the number of days student attended, or was scheduled to attend prior to withdrawal, less the amount paid by the student. All amounts paid in excess of what is owed as calculated above shall be refunded within (45) days of the student’s withdrawal or cancellation. The refund will be prorated if the student withdrawals after the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial

aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Please refer to additional information on California Laws on Refunds pertaining to fully paid tuition in the event the school permanently ceases to operate.



**Academy for Professional Development**  
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**Modesto Ca 95350**  
**(209) 300-7822**  
**email: [info@afpdus.com](mailto:info@afpdus.com) web address: [www.afpdus.com](http://www.afpdus.com)**

**2019**

***Cancellation and Refund Policy Continued***

***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
- All requests shall be mailed by US certified mail, with tracking to: Academy for Professional Development, 3421 Tully Road, Suite H, Modesto Ca



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School Performance Fact Sheet 2019 and 2020

Physical Security Specialist - 210 Hours

**On-Time Completion Rates (Graduation Rates)**  
**Includes data for the two calendar years prior to reporting.**

| Calander Year | Number of Students Who Began The Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|--|-----------------------------------|-----------------------------|-------------------------|
| 2019          | 2  | 2                                 | 2                           | 100.00%                 |
| 2020          | 6  | 6                                 | 6                           | 100.00%                 |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



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**School Performance Fact Sheet 2019 and 2020**

**Physical Security Specialist - 210 Hours**

**Students Completing Within 150% of the Published Program Length**

| <b>Calander Year</b> | <b>Number of Students Who Began The Program</b> | <b>Students Available for Graduation</b> | <b>150% Graduates</b> | <b>150% Completion Rate</b> |
|----------------------|---|--|-----------------------|-----------------------------|
| 2019                 | 2   | 2  | 2                     | 100.00%                     |
| 2020                 | 6   | 6  | 6                     | 100.00%                     |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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School Performance Fact Sheet 2019 and 2020

Physical Security Specialist - 210 Hours

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calander Year | Number of Students Who Began The Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--|---------------------|------------------------------------|---------------------------------|--|
| 2019          | 2  | 2                   | 2                                  | 2                               | 100.00%                                |
| 2020          | 6  | 6                   | 6                                  | 6                               | 100.00%                                |

You may obtain from the insitution a list of the employment positions determined to be in the field for which a student received education training.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**School Performance Fact Sheet 2019 and 2020**

**Physical Security Specialist - 210 Hours**

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calander Year | Graduate Employed in the Field 20-29 Hours Per | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2019          | 0  | 2  | 2                                     |
| 2020          | 0  | 0  | 6                                     |

**Single Position vs. Concurrent Aggregated Position**

| Calander Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|--|--|---------------------------------------|
| 2019          | 2  | 0  | 2                                     |
| 2020          | 6  | 0  | 6                                     |



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**Physical Security Specialist - 210 Hours**

**Self-Employed / Freelance Positions**

| <b>Calander Year</b> | <b>Graduates Employed who are Self-Employed or Working Freelance</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 2  | 2  |
| 2020                 | 0  | 0  |

**Institutional Employment**

| <b>Calander Year</b> | <b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with</b> | <b>Total Graduates Employed in the Field</b> |
|----------------------|--|--|
| 2019                 | 0  | 2  |
| 2020                 | 0  | 6  |

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_



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School Performance Fact Sheet 2019 and 2020

Physical Security Specialist - 210 Hours

**License Examination Passage Rates (included data for the two calander years prior to reporting)**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|---|--|--------------|
| 2019          | 2                                    | 2                               | 2   | 0                                      | 100.00%      |
| 2020          | 6                                    | 6                               | 6   | 6                                      | 100.00%      |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # 0 graduates.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**Physical Security Specialist - 210 Hours**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

| <b>Calendar Year</b> | <b>Graduates Available for Employment</b> | <b>Graduates Employed in Field</b> | <b>\$20,001<br/>\$25,000</b> | <b>\$35,001<br/>\$40,000</b> | <b>\$40,001<br/>\$45,000</b> | <b>\$45,001<br/>\$50,000</b> | <b>No Salary Information Reported</b> |
|----------------------|---|------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------------------|
| 2019                 | 2   | 2                                  | 0                            | 0                            | 0                            | 2                            | 0                                     |
| 2020                 | 6   | 6                                  | 0                            | 0                            | 0                            | 6                            | 0                                     |

A list of sources used to substantiate salary disclosures is available from the school. To request information, please contact the AFD administrative offices at the above address or by calling the above phone number. A copy of this report along with other information can also be found on our website at, [www.afpdus.com](http://www.afpdus.com) or [www.academyforprofessionaldevelopment.com](http://www.academyforprofessionaldevelopment.com)

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$13,00.00

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2020: \$13,000.00

Total charges may be higher for students that do not complete on time. Total charges for the program for students completing on-time in 2019

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

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Students at Academy for Professional Development are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Students Initials \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



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## **School Performance Fact Sheet 2019 and 2020**

### **Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
  - “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
  - “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
  - “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
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- 
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
  - “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
  - “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
  - “First Available Exam Date” is the date for the first available exam after a student completed a program.
  - “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

- 
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
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**School Performance Fact Sheet 2019 and 2020**

**Physical Security Specialist - 210 Hours**

**STUDENT'S RIGHT TO CANCEL**

Cancellation disclosure from Enrollment Agreement shall be provided on a separate document in 12 point type and 1.15 spacing.

– Caption shall state “STUDENT’S RIGHT TO CANCEL” in bolded 14 point type

***Cancellation and Refund Policy***

Registration Fee is non-refundable once submitted. Students have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or the 7th day after enrollment, whichever is later. (Meets CEC 94909(a)(8)(B) requirements)

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- If you choose to cancel this agreement, AFPD will refund any money that you paid less specified non-refundable fees.
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**School Performance Fact Sheet 2019 and 2020**

***Cancellation and Refund Policy Continued***

***Withdrawal Procedure:***

A student has the right to cancel and obtain a refund based on the (refund policy). To withdrawal from a program, student must:

- First notify the school in writing of their intent to cancel the agreement or withdrawal from the program.
- Notification shall be made in writing and must be signed by the enrolled student.
- A student will also be considered as, withdrawn or canceled from the program if the student has more than five days of missed classes and has not been in contact with the AFPD or it instructors for the program which they are enrolled.
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