

16388 East 14<sup>th</sup> St, San Leandro, CA 94578 Phone: (510) 481-0240, (510) 481-0360

Fax: (510) 481-0242

Email: vipnursing.net@gmail.com Website: www.vipnursing.net

# **School Performance Fact Sheet (SPFS)**

#### Calendar Years 2022-2023

# Nursing Assistant SOC 31-1131-160 Instructional Clock Hours

# **On-Time Completion Rates (Graduation Rates)**

| Calendar Year | Number of Students Who<br>Began Program | Students Available for<br>Graduation | Number of On-Time<br>Graduates | On-Time Completion<br>Rate |
|---------------|---|--------------------------------------|--------------------------------|----------------------------|
| 2022          | 133                                     | 131                                  | 131                            | 98%                        |
| 2023          | 135                                     | . 135                                | 135                            | 100%                       |

Student's Initials: X Date: X

Initial only after you have had sufficient time to read and understand the information.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar<br>Year | Number of Students<br>Who Began the<br>Program | Number of<br>Graduates | Graduates<br>Available for<br>Employment | Graduates<br>Employed in the<br>Field | Placement Rate<br>Employment in<br>the Field |
|------------------|--|------------------------|--|---------------------------------------|--|
| 2022             | 133  | 131                    | 131                                      | 89                                    | 67.9%  |
| 2023             | 135  | 135                    | 135                                      | 82                                    | 60.74%                                       |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

| Calendar<br>Year | Graduate Employed in the Field<br>20-29 Hours Per Week | Graduates Employed in the Field<br>at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|------------------|--|---|---------------------------------------|
| 2022             | 0  | 0   | 89                                    |
| 2023             | 0  | 82  | 82                                    |

# **Single Position vs. Concurrent Aggregated Position**

| Calendar<br>Year | Graduate Employed in the Field in a Single Position | Graduates Employed in the Field In Concurrent Aggregated Positions | Total Graduates Employed in<br>the Field |
|------------------|---|--|--|
| 2022             | 89  | 0  | 89                                       |
| 2023             | 82  | 0  | 82                                       |

# **Self-Employed / Freelance Positions**

|   | Calendar<br>Year | Graduates Employed who are Self-Employed or<br>Working Freelance | Total Graduates<br>Employed in the Field |
|---|------------------|--|--|
| Ī | 2022             | 0  | 89                                       |
| Ī | 2023             | 0  | 82                                       |

# **Institutional Employment**

| Calendar | Graduates Employed in the Field who are Employed by the           | Total Graduates       |
|----------|---|-----------------------|
| Year     | Institution, an Employer Owned by the Institution, or an Employer | Employed in the Field |
|          | who Shares Ownership with the Institution                         |                       |
| 2022     | 0   | 89                    |
| 2023     | 0   | 82                    |

Student's Initials: X \_\_\_\_\_ Date: X \_\_



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IF the majority of graduates from this program obtain jobs in self-employment or freelance work add: This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style. Student's Initials: Date: Only initial after you have had sufficient time to read and understand the information.

| Student's Initials: X       | Date: <b>X</b>             |                                    |
|-----------------------------|----------------------------|------------------------------------|
| Initial only after you have | e had sufficient time to r | ead and understand the information |

#### **License Examination Passage Rates**

| Calendar<br>Year | Number of Graduates in Calendar Year | Number of Graduates<br>Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage<br>Rate |
|------------------|--------------------------------------|------------------------------------|--|--|-----------------|
| 2022             | 131                                  | 118                                | 97                                     | 21                                     | 82.2%           |
| 2023             | 135                                  | 128                                | 104                                    | 24                                     | 81.25%          |

| Licensure examination passage data is not available from the state agency administering the examination. | We are unable to |
|--|------------------|
| collect data from # graduates.   |                  |

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## **Salary and Wage Information**

Annual salary and wages reported for graduates employed in the field.

| Calendar<br>Year | Graduates<br>Available<br>for Employment | Graduates<br>Employed<br>in the Field | \$20,001 -<br>\$25,000 | \$25,001 -<br>\$30,000 | \$30,001 –<br>\$35,000 | \$35,001 -<br>\$50,000 | No Salary<br>Information<br>Reported |
|------------------|--|---------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------------|
| 2022             | 131                                      | 92                                    | 0                      | 0                      | 0                      | 92                     | 39                                   |
| 2023             | 135                                      | 82                                    | 0                      | 83                     | 0                      | 0                      | 42                                   |

A list of sources used to substantiate salary disclosures is available from the school (www.vipnursing.net).

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

# **Cost of Educational Program**

Total Charges for the Nursing Assistant program for students completing on time in 2022: \$1539.50 Additional charges may be incurred if the program is not completed on-time.

| Total Charges for the Nursing Assistant program for students completing on time in 2023: \$1770.50 |
|--|
| Additional charges may be incurred if the program is not completed on-time.                        |

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Student Signature** 

**School Official** 

# VIP NURSING SCHOOL, Inc. SC 4102501

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Email: <u>vipnursing.net@gmail.com</u>
Website: <u>www.vipnursing.net</u>

# **Federal Student Loan Debt**

| Year(s)  2022 2023   | Most recent three year cohort default rate, as reported by the US Department of Education.1 | The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program                 | The percentage of graduates in 2021/22 who took out federal student loans to pay for this program. | The average amount of federal student loan debt of 2021/22 graduates who took out federal student |  |  |  |
|--|---|--|--|---|--|--|--|
| 2022   | rate, as reported by<br>the US Department of<br>Education.1                                 | 2021/22 receiving federal student loans to pay for   | who took out federal student loans to pay for  | debt of 2021/22<br>graduates who took   |  |  |  |
|  | the US Department of Education.1  | student loans to pay for   | student loans to pay for   | graduates who took  |  |  |  |
|  | Education.1   |  | · ·  |   |  |  |  |
|  |   | this program   | this program.  | out federal student   |  |  |  |
|  | 0   | , 0  |  |   |  |  |  |
|  | 0   |  |  | loans at this institution   |  |  |  |
| 2023   | 0   | 0  | 0  | 0   |  |  |  |
|  | 0   | 0  | 0  | 0   |  |  |  |
| 1The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S.  Department of Education.  |   |  |  |   |  |  |  |
| Students at <a href="VIP NURSING SCHOOL">VIP NURSING SCHOOL</a> are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs. Student's Initials: X Date: X |   |  |  |   |  |  |  |
| This fact she<br>have relatin  | eet is filed based on the <u>Bur</u>  | nt time to read and understand<br>reau for Private Postsecondary E<br>ement rates, starting salaries, or<br>state law. | ducation criteria. Regardless of   |   |  |  |  |
| Any questi   | ons a student may have on may be directed to the Emento, CA 95834, www.l                    | regarding this fact sheet that<br>Bureau for Private Postsecond<br>oppe.ca.gov; Phone: (916) 574                       | lary Education at 1747 Mark  | et Drive, Suite   |  |  |  |

Date

Date



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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of the school was not able to obtain salary information graduates for whom, after making reasonable attempts.



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Website: <u>www.vipnursing.net</u>

# STUDENT'S RIGHT TO CANCEL

| 1. | This institution shall refund 100 percent of the amount paid for institutional charges, if notice of cancellation is made through the attendance at the first (1 <sup>st</sup> ) class session, or the seventh (7 <sup>th</sup> ) day after enrollment, whichever is later. |
|----|---|
|    | Cancellation of the agreement can occur through: <u>Date:</u> X   |
| 2. | Cancellation may occur and may be documented via mail, hand delivery, email only. If the student provides a written notice of cancellation, it can be addressed to:  VIP Nursing School, 16388 East 14th Street, San Leandro, CA 94578                                      |
|    | directed to Josephine V. Dondriano, Program Director.   |

Email: vipnursing.net@gmail.com

Office Phone: 510 481-0240 Fax Number: 510 481-0242

- 3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail property addressed with proper postage.
- 4. The written notice of cancellation need not take any particular form and however expressed; it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 5. If the Enrollment Agreement is withdrawn by the applicant, or the applicant does not show or start attending the program, or is not accepted by the school, the institution will refund the student any money he/she paid, less the Non-Refundable Registration fee not to exceed \$200.00 after the notice of withdrawal is received.
- 6. The student has the right to withdraw from the enrollment agreement and obtain a refund of charges paid through the attendance at the first (1st) class session, or seventh (7th) day after enrollment, whichever is later. The institution shall refund one hundred (100) percent of the amount paid for institutional charges, less than the non-refundable registration fee not to exceed two hundred dollars (\$200.00).
- 7. If the Enrolled Agreement is cancelled by the institution due to the start date being cancelled, the student will receive a full refund of all the money he/she paid.

| Print Name / Student Signature | Date Signed |
|--------------------------------|-------------|
|                                |             |
|                                |             |
| Registrar Signature            | Date Sign   |



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Website: <a href="mailto:www.vipnursing.net">www.vipnursing.net</a>

# **School Performance Fact Sheet (SPFS)**

#### Calendar Years 2022-2023

## HOME HEALTH AIDE SOC 31-1121-40 Instructional Clock Hours

# **On-Time Completion Rates (Graduation Rates)**

| Calendar Year | Number of Students Who<br>Began Program | Students Available for<br>Graduation | Number of On-Time<br>Graduates | On-Time Completion<br>Rate |
|---------------|---|--------------------------------------|--------------------------------|----------------------------|
| 2022          | 6                                       | 6                                    | 6                              | 100%                       |
| 2023          | 7                                       | 7                                    | 7                              | 100%                       |

Student's Initials: X\_\_\_\_\_ Date: X \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

| Calendar<br>Year | Number of Students<br>Who Began the<br>Program | Number of<br>Graduates | Graduates<br>Available for<br>Employment | Graduates<br>Employed in the<br>Field | Placement Rate<br>Employment in<br>the Field |
|------------------|--|------------------------|--|---------------------------------------|--|
| 2022             | 6  | 6                      | 6  | 4                                     | 66.6%  |
| 2023             | 7  | 7                      | 7  | 6                                     | 85.7%  |

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_\_

58Initial only after you have had sufficient time to read and understand the information.

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

| Calendar<br>Year | Graduate Employed in the Field<br>20-29 Hours Per Week | Graduates Employed in the Field<br>at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|------------------|--|---|---------------------------------------|
| 2022             | 3  | 1   | 4                                     |
| 2023             | 6  | 0   | 6                                     |

# **Single Position vs. Concurrent Aggregated Position**

| Calendar<br>Year | Graduate Employed in the Field in a Single Position | Graduates Employed in the Field In Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|------------------|---|--|---------------------------------------|
| 2022             | 4   | 0  | 4                                     |
| 2023             | 0   | 6  | 6                                     |

#### **Self-Employed / Freelance Positions**

| Calendar<br>Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates<br>Employed in the Field |  |
|------------------|---|--|--|
| 2022             | 0   | 4  |  |
| 2023             | 0   | 6  |  |

#### **Institutional Employment**

| Calendar<br>Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution | Total Graduates<br>Employed in the Field |
|------------------|---|--|
| 2022             | 0   | 4  |
| 2023             | 0   | 6  |

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_

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IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style. Student's Initials: Date: Only initial after you have had sufficient time to read and understand the information.

| Student's Initials: X | Date: X |
|-----------------------|---------|
|                       |         |

Initial only after you have had sufficient time to read and understand the information.

#### **License Examination Passage Rates**

# NO State License Examination required to become CHHA. Just pass the NATAP theory written examination & demonstrate Clinical skills during the Externship.

|   | Calendar<br>Year | Number of Graduates in Calendar Year | Number of Graduates<br>Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage<br>Rate |
|---|------------------|--------------------------------------|------------------------------------|--|--|-----------------|
|   | 2022             | 6                                    | 6                                  | 6                                      | 0                                      | 100%            |
| Ī | 2023             | 7                                    | 7                                  | 7                                      | 0                                      | 100%            |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### **Salary and Wage Information**

Annual salary and wages reported for graduates employed in the field.

| Calendar<br>Year | Graduates Available for Employment | Graduates<br>Employed<br>in the Field | \$20,001 -<br>\$25,000 | \$25,001 -<br>\$30,000 | \$30,001 –<br>\$35,000 | \$35,001 -<br>\$50,000 | No Salary Information Reported |
|------------------|------------------------------------|---------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
|                  | 101 Employment                     | III the Field                         |                        |                        |                        |                        | Reported                       |
| 2022             | 6                                  | 4                                     | 0                      | 3                      | 1                      | 0                      | 2                              |
| 2023             | 7                                  | 6                                     | 0                      | 6                      | 0                      | 0                      | 1                              |

A list of sources used to substantiate salary disclosures is available from the school (www.vipnursing.net).

Student's Initials: X \_\_\_\_\_ Date: X \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### **Cost of Educational Program**

Total Charges for the Nursing Assistant program for students completing on time in 2022: \$675.00 Additional charges may be incurred if the program is not completed on-time.

| Total Charges for the Nursing Assistant program for students completing on time in 2023: \$675.00 |
|---|
| Additional charges may be incurred if the program is not completed on-time.                       |

| Student's Initials: X | Date: X |
|-----------------------|---------|

Initial only after you have had sufficient time to read and understand the information.



**Student Signature** 

**School Official** 

# VIP NURSING SCHOOL, Inc. SC 4102501

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Website: <a href="mailto:www.vipnursing.net">www.vipnursing.net</a>

# **Federal Student Loan Debt**

|  |  | reactar Staucht Et  |   |                           |  |
|--|--|---|---|---------------------------|--|
| Calendar   | Most recent three                                    | The percentage of   | The percentage of   | The average amount of     |  |
| Year(s)  | year cohort default                                  | enrolled students in  | graduates in 2021/22  | federal student loan      |  |
|  | rate, as reported by                                 | 2021/22 receiving federal   | who took out federal  | debt of 2021/22           |  |
|  | the US Department of                                 | student loans to pay for  | student loans to pay for                                    | graduates who took        |  |
|  | Education.1  | this program  | this program.   | out federal student       |  |
|  |  | 1 1 P 1 0 1   |   | loans at this institution |  |
| 2022   | 0  | 0   | 0   | 0                         |  |
| 2023   | 0  | 0   | 0   | 0                         |  |
| shows<br>student le  | the percentage of this schoans within three years of | defaulted on their federal stu<br>nool's students who were mo<br>f when the first payment was<br>Department of Ed | re than 270 days (9 months)<br>due. This is the most recent | behind on their federal   |  |
| Student's Initials: <b>X</b> Date: <b>X</b> Initial only after you have had sufficient time to read and understand the information.  |  |   |   |                           |  |
| Students at <u>VIP NURSING SCHOOL</u> are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.  Student's Initials: X Date: X  Initial only after you have had sufficient time to read and understand the information. |  |   |   |                           |  |
| This fact sheet is filed based on the <u>Bureau for Private Postsecondary Education</u> criteria. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.                                      |  |   |   |                           |  |
| institution  | n may be directed to the Emmento, CA 95834, www.l    | regarding this fact sheet that<br>Bureau for Private Postsecond<br>oppe.ca.gov; Phone: (916) 57                   | lary Education at 1747 Mark                                 | et Drive, Suite           |  |
| Student Nam  |  |   |   |                           |  |

Date

Date



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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of the school was not able to obtain salary information graduates for whom, after making reasonable attempts.



Registrar Signature

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# **STUDENT'S RIGHT TO CANCEL**

| 1.  | This institution shall refund 100 percent of the amount paid for institutional charges, if notice of cancellation is made through the attendance at the first (1 <sup>st</sup> ) class session, or the seventh (7 <sup>th</sup> ) day after enrollment, whichever is later.  Cancellation of the agreement can occur through: <u>Date:</u> X   |
|-----|--|
| 2.  | Cancellation may occur and may be documented via mail, hand delivery, email only. If the student provides a written notice of cancellation, it can be addressed to:  |
|     | VIP Nursing School, 16388 East 14th Street, San Leandro, CA 94578  |
|     | directed to Josephine V. Dondriano, Program Director.  |
|     | Email: vipnursing.net@gmail.com  |
|     | Office Phone: 510 481-0240   |
|     | Fax Number: 510 481-0242   |
| 3.  | The written notice of cancellation, if sent by mail, is effective when deposited in the mail property addressed with proper postage.   |
| 4.  | The written notice of cancellation need not take any particular form and however expressed; it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.   |
| 5.  | If the Enrollment Agreement is withdrawn by the applicant, or the applicant does not show or start attending the program, or is not accepted by the school, the institution will refund the student any money he/she paid, less the Non-Refundable Registration fee not to exceed \$200.00 after the notice of withdrawal is received.   |
| 6.  | The student has the right to withdraw from the enrollment agreement and obtain a refund of charges paid through the attendance at the first (1 <sup>st</sup> ) class session, or seventh (7 <sup>th</sup> ) day after enrollment, whichever is later. The institution shall refund one hundred (100) percent of the amount paid for institutional charges, less than the non-refundable registration fee not to exceed two hundred dollars (\$200.00). |
| 7.  | If the Enrolled Agreement is cancelled by the institution due to the start date being cancelled, the student will receive a full refund of all the money he/she paid.  |
| Pri | nt Name / Student Signature Date Signed  |

Date Signed