



KATIE SKILLS CENTER
 415 E. 12th Street * Oakland, CA 94606
 (510) 444-6488 * www.kscusa.us

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: BARBER CROSSOVER
Program Length (months): 3

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	1	1	1	100
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	1	1	0	0
2020	0	0	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

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Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	1	1	1	1	100
2020	0	0	0	0	0

You may obtain a list of the employment positions determined to be in the field for which a student received education and training from the Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Gainfully Employed Categories
Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	1	1
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	1	1
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills. Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they
- are employed as such so that they may be counted as placed for our job placement records. Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in
- this manner and understand what comprises this work style.

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	1	1	0	1	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	1	1	0	0	1	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

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Students at KATIE SKILLS CENTER are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

X _____
Student Signature

Date

School Official

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completing a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by number of graduates who took the reported licensing exam.
- “Number Who Passed First available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer
- “No Salary Information Reported” is the number of graduates for whom, after marking reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

The student shall have the right to cancel the agreement and receive “a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.” Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student’s return of the materials. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Classroom Programs:

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student’s written notice or by the student’s conduct, including, but not necessarily limited to, a student’s lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student’s cancellation or withdrawal.



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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: Barber
 Program Length (months): 10

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	1	0	0	0

Student's Initials: _____ Date: _____

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Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	1	1	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

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Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	1	0	0	0	0

You may obtain a list of the employment positions determined to be in the field for which a student received education and training from the Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ **Date:** _____

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- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

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Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

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Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$5,500; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$5,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

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Student Name – Print

X _____
Student Signature

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**SCHOOL PERFORMANCE FACT SHEET
 CALENDAR YEARS 2019 & 2020**

Program Name: Cosmetology Crossover
 Program Length (months): 3

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

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Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

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Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

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Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

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Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

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Student's Initials: _____ **Date:** _____

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Student Name – Print

X _____
Student Signature

Date

School Official

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- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by number of graduates who took the reported licensing exam.
- “Number Who Passed First available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer

- No Salary Information Reported” is the number of graduates for whom, after marking reasonable attempts, the school was not able to obtain salary information.



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STUDENT’S RIGHT TO CANCEL

The student shall have the right to cancel the agreement and receive “a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.” Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student’s return of the materials. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Classroom Programs:

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student’s written notice or by the student’s conduct, including, but not necessarily limited to, a student’s lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student’s cancellation or withdrawal.



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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: Cosmetology
 Program Length (months): 11

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	27	27	14	51
2020	27	27	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	27	27	0	0
2020	27	27	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	27	14	8	8	100
2020	27	0	0	0	0

You may obtain a list of the employment positions determined to be in the field for which a student received education and training from the Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	8	8
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	8	0	8
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	8
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	8
2020	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills. Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they
- are employed as such so that they may be counted as placed for our job placement records. Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in
- this manner and understand what comprises this work style.

Student's Initials: _____ **Date:** _____

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	14	10	8	2	80
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	8	8	0	6	2	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$5,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$5,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

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Students at KATIE SKILLS CENTER are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

X _____
Student Signature

Date

School Official

Date



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415 E. 12th Street * Oakland, CA 94606
(510) 444-6488 * www.kscusa.us

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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- “Salary” is as reported by graduate or graduate’s employer
- “No Salary Information Reported” is the number of graduates for whom, after marking reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

The student shall have the right to cancel the agreement and receive “a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.” Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student’s return of the materials. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Classroom Programs:

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student’s written notice or by the student’s conduct, including, but not necessarily limited to, a student’s lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: Electrology
Program Length (months): 4

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain a list of the employment positions determined to be in the field for which a student received education and training from the Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ **Date:** _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills. Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they
- are employed as such so that they may be counted as placed for our job placement records. Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in
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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

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Student's Initials: _____ Date: _____

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Student Name – Print

X _____
Student Signature

Date

School Official

Date



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Definitions

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STUDENT'S RIGHT TO CANCEL

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The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student’s cancellation or withdrawal.



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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: Massage 600
 Program Length (months): 4

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain a list of the employment positions determined to be in the field for which a student received education and training from the Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
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- are employed as such so that they may be counted as placed for our job placement records. Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in
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Student's Initials: _____ Date: _____

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$25,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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Students at KATIE SKILLS CENTER are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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Student Name – Print

X _____
Student Signature

Date

School Official

Date



KATIE SKILLS CENTER
415 E. 12th Street * Oakland, CA 94606
(510) 444-6488 * www.kscusa.us

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
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STUDENT'S RIGHT TO CANCEL

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**SCHOOL PERFORMANCE FACT SHEET
 CALENDAR YEARS 2018 & 2019**

Program Name: Massage 1000
 Program Length (months): 7

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain a list of the employment positions determined to be in the field for which a student received education and training from the Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials: _____ Date: _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills. Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they
- are employed as such so that they may be counted as placed for our job placement records. Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in
- this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

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Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$4,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$4,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

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Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

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Student Name – Print

X _____
Student Signature

Date

School Official

Date



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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: Manicure
 Program Length (months): 4

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	127	127	57	45
2020	88	88	2	.02

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	127	127	0	0
2020	88	88	34	39

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

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Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	127	57	49	33	67
2020	88	36	0	0	0

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Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	4	29	33
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	27	4	33
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	2	33
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	33
2020	0	0

Student's Initials: _____ **Date:** _____

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	57	43	33	10	76
2020	36	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

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Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	49	33	4	26	3	0	0
2020	0	0	0	0	0	0	0

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Student's Initials: _____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$2,500.00; Total charges may be higher for students that do not completed on-time.

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Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

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Student Name – Print

X _____
Student Signature

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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Program Name: Esthetician
 Program Length (months): 4

On-time Complete Rates (Graduation Rates)

Calendar Year	Number of Students who began the Program	Students Available for Graduation	Number of on-Time Graduates	On-Time Completion Rate
2019	29	29	17	59
2020	13	13	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students who began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	29	29	0	0
2020	13	13	0	0

**Included if the program is more than one year in length.

Student's Initials: _____ Date: _____

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Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	29	17	12	12	100
2020	13	0	0	0	0

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Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	2	10	12
2020	0	0	0



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	7	5	12
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	12
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	12
2020	0	0

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License Examination Passage Rate

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	17	12	9	3	75
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from number graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	12	12	2	10	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from Katie Skills Center at 415 E. 12th Street. Oakland, CA 94606, telephone number (510) 444-6488.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in **2019**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Total charges for the program for students completing on-time in **2020**: \$3,500.00; Total charges may be higher for students that do not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Years	Most recent three year cohort default rate, as reported by the U.S. Department of Education.	The percentage of enrolled students in 2019 receiving federal student loans to pay for this program.	The percentage of graduates in 2019 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2019 graduates who took out federal student loans at this institution.
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



KATIE SKILLS CENTER
415 E. 12th Street * Oakland, CA 94606
(510) 444-6488 * www.kscusa.us

Students at KATIE SKILLS CENTER are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

X _____
Student Signature

Date

School Official

Date



KATIE SKILLS CENTER
415 E. 12th Street * Oakland, CA 94606
(510) 444-6488 * www.kscusa.us

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completing a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by number of graduates who took the reported licensing exam.
- “Number Who Passed First available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer
- “No Salary Information Reported” is the number of graduates for whom, after marking reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

The student shall have the right to cancel the agreement and receive “a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.” Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student’s return of the materials. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Classroom Programs:

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student’s written notice or by the student’s conduct, including, but not necessarily limited to, a student’s lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student’s cancellation or withdrawal.