



Main: 38 Bryant St. Suite 2, San Francisco, CA 94105.
 Satellite: 480 2nd St. Suite 200, San Francisco, CA 94107
 BPPE-63821591 CAMTC-SCH0162

Office 415.994.5232
info@bpisf.org
www.bpisf.org

ENROLLMENT AGREEMENT

Name: _____ Date of Birth: _____

Phone Number: _____ Email: _____

Attach a copy of a current valid government issued photo identification.

Payment: if paying by check or money order, make payable to Bodhi Panya Institute.

Enclosed is my check [# _____]/money order or cash in the amount of \$_____ for registration

I wish to charge \$_____ on my Visa MasterCard (If you wish to pay by credit card please pay on-site at Bodhi Panya Institute)

Please complete either A or B below:

A. Enroll in the 500-hour Traditional Thai Massage Program:

Intensive Tracks: *Full-Time or Part-Time*

Full-Time:

5 days a week, 6 hours per day (approximately 4.5 months to complete the program from start date)

Part-Time:

3 days a week, 6-8 hours per day (approximately 6.5 months to complete the program from the start date)

2 days a week, 6-8 hours per day (approximately 8 months to complete the program from the start date)

1. **Period Covered:** This Enrollment Agreement covers the full 500-hour Traditional Thai Massage program. The student must complete the entire full-time 500-hour program within nine months from the first day of class. *If the student does not complete the entire program within nine months, then an additional fee of \$5.00 per course hour will be charged to the student for all classes taken after nine months from the first day of class.*

The entire 500-hour program must be completed within one year of the first day of class (excluding any approved leave of absence). A certificate will be issued upon successful completion of the entire 500- hour course.

Program Start Date: _____

Program Completion Date: _____ (9 months from the first day of class)

Maximum Completion Date: _____ (12 months from the first day of class)

2. **Payment Options:** Bodhi Panya Institute does not have a financial aid program. However, by choosing one of our payment plans you may pay as you study at the lowest cost for classes. Bodhi Panya Institute does not participate in Federal

or State financial aid programs; however, if you do obtain such financial aid it is your responsibility to follow the stated repayment stipulations of the loan agency.

Payment Option 1: Pay in full

Total Tuition and Fees : \$6,775 (\$7,250 tuition plus \$250 registration fee less: ten percent (10%) discount of tuition (\$725) for payment in full at the time of enrollment. Payment by check, cashier's check or cash. Please note: credit cards are not accepted for payment in full option.

Payment Option 2: Five monthly installments

Total Tuition and Fees: \$7,500 (7,250 + \$250 registration fee). The \$250 registration must be paid at the time of registration. Tuition is paid in monthly installments over five (5) months - the first payment is \$1,450 and is payable on (mm/dd/yy)_____. Thereafter, four (4) monthly installment payments each in the amount of \$1,450 will be payable on the 1st day of each month. All payments must be made on or prior to completion of the 500-hour program.

Registration fee (on enrollment date)	1 st payment (1st day of the class)	2 nd payment	3 rd payment	4 th payment	5 th payment
\$250	\$1,450	\$1,450	\$1,450	\$1,450	\$1,450
Payable on (mm/dd/yy)					

Installment Payment Plan: As long as payments are made on time, there are no fees for Payment Option 2 (installment payment plan). Students who miss a payment deadline will be charged a \$50 late fee for each past due payment. When all fees are paid in full all certificates and transcripts will be available to the student. If a payment plan has been agreed between Bodhi Panya Institute and a student and the student fails to complete the course, any outstanding course fees will still be payable.

If a student paying tuition under Payment Option 1, Payment Option 2 or Payment Option 3 below terminates his/her enrollment prior to completing the full 500-hour program, tuition will be re-calculated based upon the hourly tuition rate in [B] Payment Option 4: Hourly Attendance below and all tuition for hours successfully completed must be paid in full prior to Bodhi Panya Institute issuing a certificate for the hours completed.

Payment Option 3: Flexible Schedule~ Pay As You Go!

With the flexible schedule, a student can pay for each class in the 500-hour Traditional Thai Massage program separately (i.e. Basic Traditional Thai Massage 42-hr, Thai Aroma Massage 30-hr, Swedish Massage 36-hr, etc.) as classes are taken. Students pay \$16.00 for each class hour for a particular class, payable in full on or prior to the first day of that class plus a one-time \$250 registration fee payable on or prior to the first day of class.

1. **Period Covered:** Students using the flexible schedule for payment are required to complete the full 500-hour program within one year of the first day of class (excluding any approved leave of absence).

Program Start Date: _____

Program Completion Date: _____ (12 months from the first day of class)

2. **Payments:** Pay as you go! (\$16.00 for each class hour for a particular class + one-time \$250 registration fee)

Total Tuition and Fees: \$8,250. (\$8,000 tuition plus \$250 one-time registration fee).

B. Hourly Attendance: Enroll in specific classes in the 500 hour Traditional Thai Massage Program

Payment Option 4: Hourly Attendance \$18.00 for each class hour

1. Period Covered: Students attending Bodhi Panya Institute on an hourly schedule are required to complete the additional class hours within one year of the first day of class (excluding any approved leave of absence).

Number of Hours to be Completed in the 500-Hour Traditional Thai Massage Program: _____

Program Start Date: _____

Program Completion Date: _____ (12 months from the first day of class)

2. Enrollment and Payment: A student may choose to enroll in individual classes (i.e. Traditional Thai Massage, Thai Aroma Massage, Swedish Massage, etc.) in the 500-hour Traditional Thai Massage Program.

Total Tuition and Fees: Registration fee \$250 plus \$18.00 for each class hour, payable on or prior to the first day of class. *Textbooks and class materials are included.

As an example, the Thai Aroma class is 30 hours. A student would pay \$540 on or prior to the first day of class to attend this class (\$540: 30 hours multiplied by \$18 per class hour).

Fees may be paid by cash, by check/money order payable to Bodhi Panya Institute or by credit card – please contact the School Administrator if you wish to pay by credit card.

It is the sole responsibility of the student to check with the California Massage Therapy Council or other licensing agency to determine if the class hours and courses completed by the student at another school of massage combined with the class hours and courses completed at Bodhi Panya Institute are sufficient to satisfy the education requirements of the California Massage Therapy Council or other licensing agency.

A certificate will be issued to the student for the number of class hours successfully completed in the 500- hour Traditional Thai Massage Program.

3. Tuition and Fees: Tuition and fees cover registration, all course tuition, textbooks and class materials.

- \$50 Drop Fee
- \$50 Reactivation Fee
- \$50 Transfer Fee
- \$75 Hourly tutorial rate to make-up missed class-work.
- \$250 Registration Fee (see below for refund policy)
- \$30 Request a copy of transcript
- \$50 Late fee per each past due installment payment (non-refundable)
- \$0 STRF Fee (non-refundable)

Tuition is comprised of the following charges and fees:

Tuition (Intensive Tracks: Full-Time/Part-Time)	\$7,250.00 (\$14.50 per class hour)	Refundable through the first day of class, or the seventh day after enrollment, whichever is later.
Tuition (Flexible Schedule)	\$16 per class hour	Refundable through the first day of class, or the seventh day after enrollment, whichever is later.
Hourly (Additional Hours to Complete CAMTC)	\$18 per class hour	Refundable through the first day of class, or the seventh day after enrollment, whichever is later.
Drop Fee	\$50.00	Refundable through the first day of class, or the seventh day after enrollment, whichever is later.
Registration Fee	\$250.00	Refundable through the first day of class, or the seventh day after enrollment, whichever is later.
Student Tuition Recovery Fund	\$0.00	Non-Refundable

ADDITIONAL TERMS AND CONDITIONS

4. Location of classes: Classes will take place at 38 Bryant Street, Suite 2, San Francisco, CA 94105 and at 480 2nd Street, Suite 200, San Francisco, CA 94107.

5. Schedule: Bodhi Panya Institute reserves the right to postpone or cancel individual classes or courses for any reason and to offer places in class for a later date.

6. STUDENT'S RIGHT TO CANCEL. Cancellation notices must be in writing.

Admission Rejection. An applicant rejected for admission is entitled to a refund of all monies paid, including the registration fee.

Right to Cancel. A student has the right to cancel the Enrollment Agreement and obtain a refund of all charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. "Enrollment" is defined as the date that the Enrollment Agreement is signed by the student.

Written Notice Required. Cancellation will occur when the student gives written notice of cancellation to the School President or the School Administrator.

Written Notice Can Take Any Form. The written notice of cancellation need not take a particular form, and however expressed, is effective if it states that the student no longer wishes to be bound by the Enrollment Agreement. A signed and dated notice of cancellation may be given by mail, hand delivery, or overnight express courier (FedEX, UPS, etc.).

Effective Date of Written Notice. If the cancellation is in writing, it is effective on the date of personal delivery or, if mailed, on the date postmarked. Bodhi Panya Institute ("BPI") shall refund any consideration paid by the student within forty-five (45) days after BPI receives notice of cancellation.

Return of Equipment. Students who received equipment from Bodhi Panya Institute must return any equipment received at the same time they deliver a written notice of cancellation to BPI.

Student Loans. If a student obtains a loan, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student properly cancels the Enrollment Agreement and the student receives funding from a third-party source, the student is entitled to a refund of the money not paid from the third-party source. In the case of third-party source refunds, the refunds will go directly to the third-party source. If the student has received federal student financial aid funds, the student is entitled to a refund of the money not paid from federal student financial aid program funds.

Date to withdraw or cancel by: _____

7. Default on Student Loan. If a student defaults on a federal or state loan, both of the following may occur: (i) the federal or state government or a loan guaranty agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan and (ii) the student may not be eligible for other federal student financial aid at another institution or other government financial assistance until the loan is repaid.

8. Right to Withdraw; Refunds. Under California law, you have the right to cancel this Enrollment Agreement and obtain a refund of all tuition and fees paid (less the STRF fee) through attendance at the first class or the 7th day after enrollment and, after that you may withdraw from a course and receive a pro-rata refund for the unused portion of tuition and other refundable charges. Students who exceed 60% of the total hours of instruction shall not be entitled to a refund. Eligible withdrawing students will be entitled to a refund, based on the following example:

WITHDRAWAL/CANCELLATION DATE	REFUND
Through first class or within 7 days of signing this Enrollment Agreement	Full refund of all tuition and fees (less STRF fee)
After completing 25% of classes	Pro-rata refund of tuition (less drop fee, registration fee and STRF fee)
After completing 60% of classes	No refund

When Bodhi Panya Institute asks you to leave the program:

- *Attendance*: missing twelve or more class sessions results in expulsion. Tuition and fees paid by the student will be refunded in accordance with the refund policy stated above.

- *Non-Completion of Course*: students failing to complete the course will not receive any refund of tuition or fees.

- *Disruptive Behavior*: regular behavior found disruptive by teachers and fellow students may result in expulsion. Tuition and fees paid by the student will be refunded in accordance with the refund policy stated above.

Full Refund to Student: Bodhi Panya Institute reserves the right to cancel courses due to under-registration and to offer places in class for a later date or to discontinue the program in its entirety. If a program is cancelled, Bodhi Panya Institute will make a full refund of all charges. All refunds will be paid within 45 days of the date of withdrawal or cancellation.

9. Student Tuition Recovery Fund. The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

Keep a Copy of Your Agreement. It is important that prospective students keep a copy of this Enrollment Agreement, contract, or applications to document enrollment: tuition receipts or canceled checks to document the total amount of tuition paid. Such information may substitute a claim for reimbursement from the STRF, which must be filed within one year of the Bureau for Private Postsecondary Education's service to the student of their rights under the STRF, or if no notice of rights are reserved to the student, within 4 years of the institution's closure.

For further information or instructions, contact:

BUREAU FOR PRIVATE POSTSECONDARY EDUCATION

1747 North Market Blvd., Suite 225, Sacramento, CA 95834

Web Site: www.bppe.ca.gov

Phone: (916) 574-8900 or (888) 370-7589

Fax: (916) 263-1897

10. NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION.

The transferability of credits you earn at Bodhi Panya Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the 500-hour Traditional Thai Massage program is also at the complete discretion of the institution to which you may seek to transfer. If the certificates that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Bodhi Panya Institute to determine if your certificate will transfer.

11. Recognition of credits transferred from other institutions

Bodhi Panya Institute has not entered into an articulation or transfer agreement with any other school, college or university and does not accept transfer credits from any other educational institution.

If a student has completed class hours at another massage school approved by the California Massage Therapy Council ("CAMTC"), the student must request a transcript from that school along with the transcript of hours completed at Bodhi Panya Institute when he or she submits an application for a certified massage therapist with the CAMTC. CAMTC will evaluate the transcript from Bodhi Panya Institute along with the transcripts of any other CAMTC-approved massage schools attended by the student to determine if the student meets the CAMTC education requirements for a certified massage therapist. If a student has attended more than one massage school it is the student's responsibility to determine if the hours completed at Bodhi Panya Institute plus the hours completed at another massage school meet the education requirements of the CAMTC.

12. Notice.

YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.

13. Photo and Video Release. Bodhi Panya Institute may take photos and/or videos of students and teachers in classes, clinics, workshops and other Bodhi Panya Institute-related activities for promotional purposes. By entering into this Enrollment Agreement, you authorize Bodhi Panya Institute to publish photographs and/or videos taken of you, and your name, for use in its printed publications, social media, and website, without payment or other consideration. You understand and agree that all such photos and/or videos will become the property of Bodhi Panya Institute. Further, you agree to hold harmless, release, and forever discharge Bodhi Panya Institute from all claims, demands, and causes of action which you may have by reason of this authorization.

14. Questions and Complaints. Any questions a student may have regarding this Enrollment Agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Blvd., Suite 225, Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818. [www. Bppe.ca.gov](http://www.Bppe.ca.gov). Telephone: (888) 370-7589 or (916) 574-8900, Fax: (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet website www.bppe.ca.gov.

CALIFORNIA MASSAGE THERAPY COUNCIL DISCLOSURE

ATTENDANCE AND/OR GRADUATION FROM A CALIFORNIA MASSAGE THERAPY COUNCIL ("CAMTC") APPROVED SCHOOL DOES NOT GUARANTY CERTIFICATION BY CAMTC. APPLICANTS FOR CERTIFICATION SHALL MEET ALL REQUIREMENTS AS LISTED IN CALIFORNIA BUSINESS AND PROFESSIONS CODE SECTIONS 4600 ET. SEQ.

A student or any member of the public with questions that have not been satisfactorily answered by the school or who would like to file a complaint about this school may contact the California Massage Therapy Council at: One Capitol Mall, Suite 800, Sacramento, CA 95814, www.camtc.org, phone (916) 669-5336, or fax (916) 669-5337.

15. Disclosure About Bodhi Panya Institute. Prior to signing this Enrollment Agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this Enrollment Agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable prior to signing this Enrollment Agreement.

Student initials: _____

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, include in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

16. Availability of Enrollment Agreement and Catalog in Other Languages. If a prospective student is unable to understand the terms and conditions of this Enrollment Agreement or the Catalog due to English not being their primary language, Bodhi Panya Institute will provide copies of this Enrollment Agreement and the Catalog translated into the primary language of the prospective student. Currently, this Enrollment Agreement, the Catalog and the Student Handbook are available in English and Thai.

17. Massage Employment. The undersigned student acknowledges that a student cannot be employed as a massage therapist in a massage establishment or otherwise unless and until he or she has the appropriate massage license.

18. THIS ENROLLMENT AGREEMENT IS LEGALLY BINDING WHEN SIGNED BY YOU AND ACCEPTED BY BODHI PANYA INSTITUTE.

FULL-TIME/PART-TIME ATTENDANCE:

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$7500 (\$7,250 tuition plus \$250 registration fee)

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATION PROGRAM: \$7,500

THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$7,500 (unless Payment Option 1 is selected, in which case payment will be as set forth in Section A.2 (Payment Options) above.

FLEXIBLE-SCHEDULE ATTENDANCE:

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$8,250 (\$8,000 tuition plus \$250 registration fee)

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATION PROGRAM: \$8,250

THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$250 registration fee and tuition for the first class the student enrolls in (number of class hours multiplied by \$16 per class hour)

HOURLY ATTENDANCE:

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$250 registration fee per class and \$18 per class hour.

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATION PROGRAM: See Section B.1 above.

THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \$250 registration fee and tuition for the first class the student enrolls in (number of class hours multiplied by \$18 per class hour).

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

STUDENT:

(Signature)

NAME: _____

(Print Name)

ADDRESS: _____

Email: _____

Phone: _____

Date: _____

ACCEPTED:

BODHI PANYA INSTITUTE

By: _____

Name:

Title: