



SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 & 2020

Medical Assistant* – 36 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2020	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2020	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, and the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. The program has not begun yet; two full years of data for this program will be available two years after start.



Job Placement Rates

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2020	0	0	0	0	0
2019	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. This list may be requested to the Career Services Department.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at least 30 Hours per Week	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed who are Employed by the Institution, and Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who Failed First Available Exam	Passage Rate
2020	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from zero graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Salary and Wage Information

Annual Salary & Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001 - \$25,000	\$25,001 \$30,000	\$30,001 \$35,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Info Reported
2020	0	0	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may request this information from the Career Services Department.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: N/A. Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on-time in 2019: N/A. Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at JEM College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam pass rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may direct to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll free telephone number (800) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.



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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



Student's Right to Cancel

You have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or seventh day after enrollment, whichever is later, including any equipment such as books, materials and supplies or any other goods related to the instruction offered in the agreement.

Cancellation shall occur when you give notice of cancellation at the address of the school shown on the front page of the enrollment agreement. You can do this by mail, hand delivery, or email; or you may cancel by telephone. If you cancel the agreement, the College will refund any money that you paid within 45 days after receipt of your notice of cancellation.

Additionally, the College also may reject an applicant for enrollment; and, an applicant accepted by the institution may cancel his/her agreement prior to the scheduled class start or may never attend class (no show). Additionally, the College reserves the right to postpone or cancel a scheduled program or course if the registration is insufficient to establish a class.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.



SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 & 2020

Veterinary Assistant* – 36 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2020	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A

Student’s Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2020	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A

Student’s Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, and the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. The program has not begun yet; two full years of data for this program will be available two years after start.



Job Placement Rates

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2020	0	0	0	0	0
2019	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. This list may be requested to the Career Services Department.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at least 30 Hours per Week	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed who are Employed by the Institution, and Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who Failed First Available Exam	Passage Rate
2020	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from zero graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Salary and Wage Information

Annual Salary & Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001 - \$25,000	\$25,001 \$30,000	\$30,001 \$35,000	\$35,001 \$40,000	\$40,001 \$45,000	\$45,001 \$50,000	No Salary Info Reported
2020	0	0	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may request this information from the Career Services Department.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: N/A. Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on-time in 2019: N/A. Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at JEM College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.



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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
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- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



Student's Right to Cancel

You have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or seventh day after enrollment, whichever is later, including any equipment such as books, materials and supplies or any other goods related to the instruction offered in the agreement.

Cancellation shall occur when you give notice of cancellation at the address of the school shown on the front page of the enrollment agreement. You can do this by mail, hand delivery, or email; or you may cancel by telephone. If you cancel the agreement, the College will refund any money that you paid within 45 days after receipt of your notice of cancellation.

Additionally, the College also may reject an applicant for enrollment; and, an applicant accepted by the institution may cancel his/her agreement prior to the scheduled class start or may never attend class (no show). Additionally, the College reserves the right to postpone or cancel a scheduled program or course if the registration is insufficient to establish a class.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.



SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 & 2020

X-Ray Technician – 36 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	5	5	0	0%
2020	0	0	0	N/A

Student’s Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2020	0	0	0	N/A
2019	5	5	4	80%

Student’s Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Job Placement Rates

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2020	0	0	0	0	N/A
2019	5	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. This list may be requested to the Career Services Department.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at least 30 Hours per Week	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed who are Employed by the Institution, and Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who Failed First Available Exam	Passage Rate
2020	0	0	0	0	N/A
2019	4	1	1	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from zero graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Salary and Wage Information

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001 - \$25,000	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Info Reported
2020	0	0	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may request this information from the Career Services Department.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: \$10,100. Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on-time in 2019: \$10,100. Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at JEM College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____
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Student Name – Print

Student Signature

Date

School Official

Date

Definitions

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- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
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- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
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Student's Right to Cancel

You have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or seventh day after enrollment, whichever is later, including any equipment such as books, materials and supplies or any other goods related to the instruction offered in the agreement.

Cancellation shall occur when you give notice of cancellation at the address of the school shown on the front page of the enrollment agreement. You can do this by mail, hand delivery, or email; or you may cancel by telephone. If you cancel the agreement, the College will refund any money that you paid within 45 days after receipt of your notice of cancellation.

Additionally, the College also may reject an applicant for enrollment; and, an applicant accepted by the institution may cancel his/her agreement prior to the scheduled class start or may never attend class (no show). Additionally, the College reserves the right to postpone or cancel a scheduled program or course if the registration is insufficient to establish a class.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.



SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2019 & 2020

X-Ray Technician and Medical Assistant – 50 Weeks

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2020	0	0	0	N/A
2019	1	1	0	0%

Student’s Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2020	0	0	0	N/A
2019	1	1	1	100%

Student’s Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



Job Placement Rates

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2020	0	0	0	0	0
2019	1	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. This list may be requested to the Career Services Department.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours per Week	Graduates Employed in the Field at least 30 Hours per Week	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	0	0	0
2019	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Institutional Employment

Calendar Year	Graduates Employed who are Employed by the Institution, and Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	0
2019	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who Failed First Available Exam	Passage Rate
2020	0	0	0	0	0
2019	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from zero graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



Salary and Wage Information

Annual Salary & Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001	\$25,001	\$30,001	\$35,001	\$40,001	\$45,001	No Salary Info Reported
			- \$25,000	- \$30,000	- \$35,000	- \$40,000	- \$45,000	- \$50,000	
2020	0	0	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may request this information from the Career Services Department.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: \$12,600. Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on-time in 2019: \$12,600. Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at JEM College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam pass rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may direct to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll free telephone number (800) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.



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- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



Student's Right to Cancel

You have the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or seventh day after enrollment, whichever is later, including any equipment such as books, materials and supplies or any other goods related to the instruction offered in the agreement.

Cancellation shall occur when you give notice of cancellation at the address of the school shown on the front page of the enrollment agreement. You can do this by mail, hand delivery, or email; or you may cancel by telephone. If you cancel the agreement, the College will refund any money that you paid within 45 days after receipt of your notice of cancellation.

Additionally, the College also may reject an applicant for enrollment; and, an applicant accepted by the institution may cancel his/her agreement prior to the scheduled class start or may never attend class (no show). Additionally, the College reserves the right to postpone or cancel a scheduled program or course if the registration is insufficient to establish a class.

Student's Initials: _____ **Date:** _____
Initial only after you have had sufficient time to read and understand the information.