



# Citrus Heights Beauty College

7518 Baird Way Citrus Heights, CA 95610

916-725-6861

chbeautycollege.com

## School Annual Performance Fact Sheet Calendar Years 2022 & 2021

### Cosmetology (1000Hours)

#### On Time Completion Rates (Graduation Rates)

Includes data for the 2 calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	On Time Graduates <sup>3</sup>	On Time Completion Rate <sup>4</sup>
2022	76	76	54	71%
2021	33	33	2	6%

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### 150% Completion Rate

#### Students Completing Within 150% (includes on time graduated) of the Published Program Length

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	Completion Rate <sup>6</sup>
2022	76	76	70	92.5%
2021	33	33	21	64%
2020	37	37	28	75.67%
2019	49	49	45	92%

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Job Placement Rates

**Cosmetology Job Placement Rates** Includes data for the 2 calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>3</sup>	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	Placement Rate % Employed in the Field <sup>9</sup>
2022	76	70	70	48	68.5%
2021	33	21	21	10	48%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain a list, please ask an admission representative or you can review the list in the Citrus Heights Beauty College Student Catalog which is on the institution's website at [www.chbeautycollege.com](http://www.chbeautycollege.com)

### Gainfully Employed Categories

Includes data for the 2 calendar years prior to reporting.

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field an average of less than 20-29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2022	10	10	48
2021	2	2	10

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the field
2022	46	2	48
2021	10	0	10



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## Self Employed/ Freelance Position

Calendar Year	Graduates Employed in the Field who are Self Employed or Working Freelance	Total Graduates Employed in the field
2022	1	48
2021	0	10

## Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the field
2022	0	48
2021	0	10

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Cosmetology License Examination Passage Rates

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Graduates in a Calendar Year	Number of Graduates Taking Exam <sup>10</sup>	Number Who Passed First Exam Taken <sup>13</sup>	Number Who Failed First Exam Taken	Passage Rate <sup>12</sup>
2022	70	63	54	9	85.7%
2021	21	18	11	7	61%

Licensure examination passage data is not available from the state agency administering the examination. We were unable to collect the data from 0 graduates.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

### Salary and Wages (includes data for two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	5,001	10,001	15,001	\$20,001	\$25,001	\$30,001	\$35,0001
			- 10,000	- 15,000	- 20,000	- 25,000	- 30,000	- 35,000	- 40,000
2022	70	48	0	4	1	2	2	0	1
2021	21	10	1	0	0	2	0	1	0
Calendar Year	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	\$40,0001	\$45,001	\$50,001	\$55,001	\$60,001	\$65,001	Students Not Reporting Salary
			- \$45,000	- \$50,000	- \$55,000	- 60,000	- 65,000	- 85,000	
2022			0	1	0	0	0	0	3
2021			0	0	0	0	0	0	6

A list of the sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask Citrus Heights Beauty Colleges' office staff, admissions representative or director, where to view the list.

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### Cosmetology Cost of Educational Program

Total charges for the program for students completing on -time in 2022: \$18,079.80

Total charges may be higher for students who do not complete on-time.

Total charges for the program for students completing on -time in 2021: \$18,509.25

Total charges may be higher for students who do not complete on-time.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Student Loan Information Federal Student Loan Debt

Calendar Year(s)	Most recent three-year Cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.	The Percentage of graduates in 2021/22 who took out federal student loans to pay for this program.
2022	0%	63%	\$5,074.00	37%
2021	0%	75%	\$6,286.65	81%

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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This fact sheet is filed with the Bureau of Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Street Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll free number (888)-370-7589 or by fax (916)-263-1897

**I have read and understand Citrus Heights Beauty College Performance Fact Sheet. The school's performance fact sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student's name –Print

\_\_\_\_\_  
Students Signature

\_\_\_\_\_  
School Official

Date \_\_\_\_\_

Date \_\_\_\_\_



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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### **STUDENT'S RIGHT TO CANCEL** **CANCELLATION/ WITHDRAW REFUND POLICY**

Refund calculations are performed for any monies due the applicant for any reason, by either party, including student decision, course or program cancellation or school course, shall be refunded within 45 days of official cancelation or withdraw.

Official cancellation or withdraw shall occur on the earlier of the dates that:

An applicant is not accepted by the school. This applicant shall be entitled to a refund of all monies paid to the school except an application fee. A student or legal guardian notifies the institution of his/her official withdraw in writing. The cancellation date will be determined by the postmarked of written notification, or the date said information is delivered to the school in person. A student (or in the case of a student under legal age, his/her parent or guardian) has the right to cancel his/her enrollment Agreement after the seventh (7) calendar day of signing the Enrollment Agreement through attendance at the first class session is entitled to a refund of all monies paid to the school less an application fee of \$100.00. In this case all monies collected by the school shall be refunded except an application fee. This policy applies regardless of whether or not the student has actually started training. Monies paid for supplies and equipment is nonrefundable after seven (7) calendar days of signing the Enrollment Agreement contract, up through attendance at the first class session, whichever is later. A student is expelled by the institution. A student on an approved LOA notifies the school that he/she will not be returning. The date of withdraw shall be the earlier of the date of expiration of the LOA or the date the student notifies the school that they will not be returning. For official cancellations as defined in the previous paragraphs the cancellation date will be determined by the postmark on written notification at the following address: Citrus Heights Beauty College, 7518 Baird Way, Citrus Heights, CA 95610, or by the date said information is delivered to the school Administration/Owner in person. Written cancellations need not take any particular form. Monies paid for student kits, books and equipment that have been issued and opened are nonrefundable. Any monies due to a student who unofficially withdraws from the institution shall be refunded within 45 days of determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdraws are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more scheduled consecutive days; the withdraw date that will be used in this calculation is the student's actual last day of school. When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties. All extra costs such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the Enrollment Agreement. If a course is cancelled subsequent to a student's enrollment, and before instruction in the course has begun, the school shall either provide a full refund of all monies paid or provide completion of the course. If a course is cancelled after instruction has begun the institution shall provide completion of the course. If the school closes permanently and no longer has offers instruction after a student enrolled, the school will provide a pro rata refund of tuition to the student. A student's account may be sent to collections for non-payment. (b) The institution shall advise each student that a notice of cancellation shall be in writing, and that withdraw may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. (c) The institution shall also provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance. (d) Institutions shall refund 100 percent of the



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amount paid for enrollment charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh (7) day after enrollment, whichever is later. An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the Federal Higher Education Act of 1965. The institution shall also provide a pro rata refund of nonfederal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance. Identify all amounts paid for instruction less cost of equipment. Subtract Application fee not to exceed \$100.00 (Veterans \$10) Apply a pro rata refund base on the percentage of actual hours the student has completed in the program.

A pro rata refund pursuant to the California Private Postsecondary Education Act of 2009, section 94919(c) or section 94927 of the code, and shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the hourly charge for the program (total institutional charge, divided by the number of hours in the program), multiplied by the number of hours student attended, or was scheduled to attend, prior to withdrawal. All amounts paid by the student in excess of what is owed as calculated shall be refunded. The refund does not include the non-refundable items that are not included in the tuition price: an application fee of \$100.00, Student Tuition Recovery Fund (\$0.00 per \$1,000.00 of institutional charges), and books and kit costs received. The refund policy allows for pro rata up to 60 percent of the program (period of attendance) and once the student completes over 60% of attendance, the student owes full tuition. Payment schedules for tuition debt may be arranged between the Student and Citrus Heights Beauty College.

Below is an example of a pro rata refund for the Cosmetology Program: The amount listed is the amount a school may retain based on the percentage of actual hours the student has completed in the program.

100% Tuition Amount	10%	25%	50%	60%	61%-100%
\$14,800.00	\$1,480.00	\$5,910.00	\$7,400.00	\$8,880.00	\$14,800.00

You have the right to withdraw from a course on instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is through the attendance at the first class session, or the seventh(7) calendar day after enrollment, whichever is later, the school will remit a refund less an Application fee, if applicable, within 30 days following your withdraw. You are obligated to pay only for educational services rendered and for unreturned equipment.

**IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT. REMEMBER, YOU MUST CANCEL IN WRITING.** You

do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Department of Consumer Affairs, Consumer Information Division: 1625 North Market Blvd., Suite N1 12, Sacramento, Ca 95834, (800)952-5210. **NOTICE #1:** All documents referred to in this agreement are part of an integral to this Agreement. **NOTICE #2: STUDENT TUITION RECOVERY FUND** *"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you;*

(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog: "The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or



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was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.” **NOTICE #3: NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED FROM OUR INSTITUTION-** The transferability of credits at Citrus Heights Beauty College is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the diploma or Proof of Training certificate (if training incomplete) you earn in Cosmetology, Manicuring, or Esthetician is also at the complete discretion of the institution to which you may seek to transfer. If the diploma or certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Citrus Heights Beauty College to determine if your diploma or certificate will transfer. **NOTICE # 4: LOANS-** If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both the following may occur: (a) The Federal or State Government or a loan agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan, and (b) the student may not be eligible for any other Federal Student Financial Aid at another institution or other government assistance until the loan is repaid. **GENERAL TERMS: (1)** No applicant shall be rejected from admission to the school on the basis of age, race, color, sex, religion, disability, ethnic or national origin nor be subjected to discrimination of any kind based on the above. For information regarding Non-discrimination or to resolve complaints contact the School Director, **(2)** Placement assistance may be provided. However, it is understood that the School does not and cannot promise or guarantee employment or level of income or wage rate to any student or graduate, **(3)** All supplies for the program selected will be supplied by the School at the stated charge. Lost, mutilated, or stolen items will be replaced at the expense of the Student, **(4)** Cost of medical examinations, if required, is to be paid for by the Student **(5)** Completion certificates will be issued after the completion of the entire program and all tuition fees are paid in full or otherwise accounted for. Classroom and Lab instruction will be tested. The student must achieve a passing grade average (as stated in the catalog) to receive a completion certificate. Students will be permitted to a retest (as stated in the catalog) for any grade below passing, **(6)** In the event of disaster, Acts of God (such as earthquakes, fire, flood, etc.) labor disputes, or equipment failure, the School reserves the right to postpone training for a maximum of 30 days. Students will duly be notified and compensated if applicable, **(7)** All course schedules are subject to change in starting and completing dates. Students will be duly notified. Students will be offered the opportunity to consent as provided by law. In cases where such changes would cause an undue hardship, a refund will be offered. The maximum postponement of class start date is 90 days, **(8)** The school reserves the right to withdraw a scheduled program if the registration is insufficient to make up a class. All monies paid will be refunded, **(9)** The school reserves the right to change or modify, without notification, the program content, equipment, staff, or materials and organization necessary, with approval all applicable Federal and State Agencies, if required. Such changes may be required to keep pace with technological advances and to improve teaching methods. In no event will any changes diminish the competency of any program or result in tuition changes for current attending students, **(10)** The School



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reserves the right to reject any applicant for admission not meeting the requirements for the program selected. The Student's Enrollment may be terminated at the election of the School Director, if the Student's academic progress, behavior, absences, lateness, or dress does not conform to the requirements, rules and regulations of the School (as stated in the catalog); in which event, the extent of the School's refund policy, **(11)** If any particular provision of this agreement shall be deemed invalid or unenforceable, it shall not affect the other provisions hereof, and this agreement shall be construed in all respects as if such invalid or unforeseeable provision was omitted, **(12) Any dispute arising from enrollment (including tuition and fees) at Citrus Heights Beauty College, no matter how described, pleaded or styled, may resolve by binding arbitration under the Federal Arbitration Act conducted by the American Arbitration Association (AAA) under its commercial Rules. The award rendered by the Arbitrator(s) may be entered in any court having jurisdiction,** **(13)** This agreement constitutes the complete agreement for educational services between the School and the Student, and no verbal statements or promises will be recognized. No modifications to this agreement may be made without the prior written approval of the School and the Student, **(14)** Graduation Requirements: To be eligible for graduation, every student must complete

In Cosmetology	12.0403	satisfactory completion of 1600 hours
In Manicuring	12.0403	satisfactory completion of 400 hours
In Esthetician	12.0403	satisfactory completion of 600 hours

- Successfully complete the required course practical operations and theory hours
- Pass all written and practical State Board exams including Baby Board
- Satisfy all financial obligations to the school. All tuitions, fees, and/or other charges must be paid in full.
- Complete a Graduate Exit Interview
- Return to school the next day to sign all final documents and receive copies

For licensure: Pass the appropriated State Board Practical and written exams with the required mandated scores. **(15)** This institution does not offer bilingual instruction nor provides interpreters for those that do not understand English. All classes are given in English and students need to be proficient in English in order to understand their coursework.



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### School Annual Performance Fact Sheet Calendar Years 2022 & 2021

#### Esthetician (600Hours)

#### On Time Completion Rates (Graduation Rates)

Includes data for the 2 calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	On Time Graduates <sup>3</sup>	On Time Completion Rate <sup>4</sup>
2022	39	39	27	69%
2021	35	34	15	44%

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### 150% Completion Rate

#### Students Completing Within 150% (includes on time graduated) of the Published Program Length

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	Completion Rate <sup>6</sup>
2022	39	39	37	95%
2021	35	34	32	94%

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Job Placement Rates

**Esthetician Job Placement Rates** Includes data for the 2 calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>3</sup>	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	Placement Rate % Employed in the Field <sup>9</sup>
2022	39	37	37	24	65%
2021	35	32	32	17	53%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain a list, please ask an admissions representative or you can review the list in the Citrus Heights Beauty College Student Catalog which is on the institution's website at [www.chbeautycollege.com](http://www.chbeautycollege.com)

### Gainfully Employed Categories

Includes data for the 2 calendar years prior to reporting.

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field an average of less than 20-29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2022	4	3	24
2021	0	3	17

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the field
2022	24	0	24
2021	16	1	17



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## Self Employed/ Freelance Position

Calendar Year	Graduates Employed in the Field who are Self Employed or Working Freelance	Total Graduates Employed in the field
2022	2	24
2021	4	17

## Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the field
2022	0	24
2021	0	17

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
  - Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
  - Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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## Esthetician License Examination Passage Rates

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Graduates in a Calendar Year	Number of Students Taking Exam <sup>10</sup>	Number Who Passed First Exam Taken <sup>13</sup>	Number Who Failed First Exam Taken	Passage Rate <sup>12</sup>
2022	37	33	29	4	88%
2021	32	27	24	3	89%

Licensure examination passage data is not available from the state agency administering the examination. We were unable to collect the data from 0 graduates

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## *Annual Salary and Wages Reported by Graduates Employed in the Field<sup>14</sup>*

Calendar Year	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	\$5,000	\$10,001	\$15,001	\$20,001	\$25,001	\$30,001	\$35,001
			- \$10,000	- \$15,000	- 20,000	- \$25,000	- \$30,000	- \$35,000	- \$40,000
2022	37	24	0	3	0	1	0	0	1
2021	32	17	0	0	0	0	2	0	1

Calendar Year	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	\$40,001	\$45,001	\$55,001	\$60,001	\$65,001	\$75,001	Students not Reporting Salary
			- \$45,000	- \$50,000	- 60,000	- 65,000	- 75,000	- 80,000	
2022	37	24	0	0	0	0	0	1	18
2021	32	17	0	0	0	0	0	0	14

A list of the sources used to substantiate salary disclosures. To obtain this list, please ask Citrus Heights Beauty Colleges' office staff, admissions representative or director, where to view the list.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



## Citrus Heights Beauty College

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### Esthetician Cost of Educational Program

Total charges for the program for students completing on -time in 2022: \$11,090.35

Total charges may be higher for students who do not complete on-time.

Total charges for the program for students completing on -time in 2021: \$10,503.30

Total charges may be higher for students who do not complete on-time.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Federal Student Loan Debt

Calendar Year(s)	Most recent three-year Cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.	The Percentage of graduates in 2021/22 who took out federal student loans to pay for this program.
2022	0%	69%	\$5,627.59	73%
2021	0%	76%	\$4,179.70	87%

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Street Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll free number (888)-370-7589 or by fax (916)-263-1897

**I have read and understand Citrus Heights Beauty College Performance Fact Sheet. The school's performance fact sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student's name –Print

\_\_\_\_\_  
Students Signature

\_\_\_\_\_  
School Official

Date\_\_\_\_\_

Date\_\_\_\_\_



## Citrus Heights Beauty College

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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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### **STUDENT'S RIGHT TO CANCEL** **CANCELLATION/ WITHDRAW REFUND POLICY**

Refund calculations are performed for any monies due the applicant for any reason, by either party, including student decision, course or program cancellation or school course, shall be refunded within 45 days of official cancelation or withdraw.

Official cancellation or withdraw shall occur on the earlier of the dates that:

An applicant is not accepted by the school. This applicant shall be entitled to a refund of all monies paid to the school except an application fee. A student or legal guardian notifies the institution of his/her official withdraw in writing. The cancellation date will be determined by the postmarked of written notification, or the date said information is delivered to the school in person. A student (or in the case of a student under legal age, his/her parent or guardian) has the right to cancel his/her enrollment Agreement after the seventh (7) calendar day of signing the Enrollment Agreement through attendance at the first class session is entitled to a refund of all monies paid to the school less an application fee of \$100.00. In this case all monies collected by the school shall be refunded except an application fee. This policy applies regardless of whether or not the student has actually started training. Monies paid for supplies and equipment is nonrefundable after seven (7) calendar days of signing the Enrollment Agreement contract, up through attendance at the first class session, whichever is later. A student is expelled by the institution. A student on an approved LOA notifies the school that he/she will not be returning. The date of withdraw shall be the earlier of the date of expiration of the LOA or the date the student notifies the school that they will not be returning. For official cancellations as defined in the previous paragraphs the cancellation date will be determined by the postmark on written notification at the following address: Citrus Heights Beauty College, 7518 Baird Way, Citrus Heights, CA 95610, or by the date said information is delivered to the school Administration/Owner in person. Written cancellations need not take any particular form. Monies paid for student kits, books and equipment that have been issued and opened are nonrefundable. Any monies due to a student who unofficially withdraws from the institution shall be refunded within 45 days of determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdraws are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more scheduled consecutive days; the withdraw date that will be used in this calculation is the student's actual last day of school. When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties. All extra costs such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the Enrollment Agreement. If a course is cancelled subsequent to a student's enrollment, and before instruction in the course has begun, the school shall either provide a full refund of all monies paid or provide completion of the course. If a course is cancelled after instruction has begun the institution shall provide completion of the course. If the school closes permanently and no longer has offers instruction after a student enrolled, the school will provide a pro rata refund of tuition to the student. A student's account may be sent to collections for non-payment. (b) The institution shall advise each student that a notice of cancellation shall be in writing, and that withdraw may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. (c) The institution shall also provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance. (d) Institutions shall refund 100 percent of the



# Citrus Heights Beauty College

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amount paid for enrollment charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh (7) day after enrollment, whichever is later. An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the Federal Higher Education Act of 1965. The institution shall also provide a pro rata refund of nonfederal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance. Identify all amounts paid for instruction less cost of equipment. Subtract Application fee not to exceed \$100.00 (Veterans \$10) Apply a pro rata refund base on the percentage of actual hours the student has completed in the program.

A pro rata refund pursuant to the California Private Postsecondary Education Act of 2009, section 94919(c) or section 94927 of the code, and shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the hourly charge for the program (total institutional charge, divided by the number of hours in the program), multiplied by the number of hours student attended, or was scheduled to attend, prior to withdrawal. All amounts paid by the student in excess of what is owed as calculated shall be refunded. The refund does not include the non-refundable items that are not included in the tuition price: an application fee of \$100.00, Student Tuition Recovery Fund (\$0.00 per \$1,000.00 of institutional charges), and books and kit costs received. The refund policy allows for pro rata up to 60 percent of the program (period of attendance) and once the student completes over 60% of attendance, the student owes full tuition. Payment schedules for tuition debt may be arranged between the Student and Citrus Heights Beauty College.

Below is an example of a pro rata refund for the Cosmetology Program: The amount listed is the amount a school may retain based on the percentage of actual hours the student has completed in the program.

100% Tuition Amount	10%	25%	50%	60%	61%-100%
\$14,800.00	\$1,480.00	\$5,910.00	\$7,400.00	\$8,880.00	\$14,800.00

You have the right to withdraw from a course on instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is through the attendance at the first class session, or the seventh(7) calendar day after enrollment, whichever is later, the school will remit a refund less an Application fee, if applicable, within 30 days following your withdraw. You are obligated to pay only for educational services rendered and for unreturned equipment.

**IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT. REMEMBER, YOU MUST CANCEL IN WRITING.** You

do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Department of Consumer Affairs, Consumer Information Division: 1625 North Market Blvd., Suite N1 12, Sacramento, Ca 95834, (800)952-5210. **NOTICE #1:** All documents referred to in this agreement are part of an integral to this Agreement. **NOTICE #2: STUDENT TUITION RECOVERY FUND** *"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you;*

(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog: "The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or



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was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.” **NOTICE #3: NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED FROM OUR INSTITUTION-** The transferability of credits at Citrus Heights Beauty College is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the diploma or Proof of Training certificate (if training incomplete) you earn in Cosmetology, Manicuring, or Esthetician is also at the complete discretion of the institution to which you may seek to transfer. If the diploma or certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Citrus Heights Beauty College to determine if your diploma or certificate will transfer. **NOTICE # 4: LOANS-** If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both the following may occur: (a) The Federal or State Government or a loan agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan, and (b) the student may not be eligible for any other Federal Student Financial Aid at another institution or other government assistance until the loan is repaid. **GENERAL TERMS: (1)** No applicant shall be rejected from admission to the school on the basis of age, race, color, sex, religion, disability, ethnic or national origin nor be subjected to discrimination of any kind based on the above. For information regarding Non-discrimination or to resolve complaints contact the School Director, **(2)** Placement assistance may be provided. However, it is understood that the School does not and cannot promise or guarantee employment or level of income or wage rate to any student or graduate, **(3)** All supplies for the program selected will be supplied by the School at the stated charge. Lost, mutilated, or stolen items will be replaced at the expense of the Student, **(4)** Cost of medical examinations, if required, is to be paid for by the Student **(5)** Completion certificates will be issued after the completion of the entire program and all tuition fees are paid in full or otherwise accounted for. Classroom and Lab instruction will be tested. The student must achieve a passing grade average (as stated in the catalog) to receive a completion certificate. Students will be permitted to a retest (as stated in the catalog) for any grade below passing, **(6)** In the event of disaster, Acts of God (such as earthquakes, fire, flood, etc.) labor disputes, or equipment failure, the School reserves the right to postpone training for a maximum of 30 days. Students will duly be notified and compensated if applicable, **(7)** All course schedules are subject to change in starting and completing dates. Students will be duly notified. Students will be offered the opportunity to consent as provided by law. In cases where such changes would cause an undue hardship, a refund will be offered. The maximum postponement of class start date is 90 days, **(8)** The school reserves the right to withdraw a scheduled program if the registration is insufficient to make up a class. All monies paid will be refunded, **(9)** The school reserves the right to change or modify, without notification, the program content, equipment, staff, or materials and organization necessary, with approval all applicable Federal and State Agencies, if required. Such changes may be required to keep pace with technological advances and to improve teaching methods. In no event will any changes diminish the competency of any program or result in tuition changes for current attending students, **(10)** The School



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reserves the right to reject any applicant for admission not meeting the requirements for the program selected. The Student's Enrollment may be terminated at the election of the School Director, if the Student's academic progress, behavior, absences, lateness, or dress does not conform to the requirements, rules and regulations of the School (as stated in the catalog); in which event, the extent of the School's refund policy, **(11)** If any particular provision of this agreement shall be deemed invalid or unenforceable, it shall not affect the other provisions hereof, and this agreement shall be construed in all respects as if such invalid or unforeseeable provision was omitted, **(12) Any dispute arising from enrollment (including tuition and fees) at Citrus Heights Beauty College, no matter how described, pleaded or styled, may resolve by binding arbitration under the Federal Arbitration Act conducted by the American Arbitration Association (AAA) under its commercial Rules. The award rendered by the Arbitrator(s) may be entered in any court having jurisdiction,** **(13)** This agreement constitutes the complete agreement for educational services between the School and the Student, and no verbal statements or promises will be recognized. No modifications to this agreement may be made without the prior written approval of the School and the Student, **(14)** Graduation Requirements: To be eligible for graduation, every student must complete

In Cosmetology	12.0403	satisfactory completion of 1600 hours
In Manicuring	12.0403	satisfactory completion of 400 hours
In Esthetician	12.0403	satisfactory completion of 600 hours

- Successfully complete the required course practical operations and theory hours
- Pass all written and practical State Board exams including Baby Board
- Satisfy all financial obligations to the school. All tuitions, fees, and/or other charges must be paid in full.
- Complete a Graduate Exit Interview
- Return to school the next day to sign all final documents and receive copies

For licensure: Pass the appropriated State Board Practical and written exams with the required mandated scores. **(15)** This institution does not offer bilingual instruction nor provides interpreters for those that do not understand English. All classes are given in English and students need to be proficient in English in order to understand their coursework.



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### School Annual Performance Fact Sheet Calendar Years 2022 & 2021

#### Manicuring (400Hours)

#### On Time Completion Rates

Includes data for the 2 calendar years prior to reporting

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	On Time Graduates <sup>3</sup>	On Time Completion Rate <sup>4</sup>
2022	18	18	12	66.7%
2021	16	16	11	68.75%

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### 150% Completion Rate

#### Students Completing Within 150% (includes on time graduated) of the Published Program Length

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	Completion Rate <sup>6</sup>
2022	18	18	17	94.4%
2021	16	16	14	87.5%

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### Job Placement Rates

**Manicuring Job Placement Rates** Includes data for the 2 calendar years prior to reporting

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>3</sup>	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	Placement Rate % Employed in the Field <sup>9</sup>
2022	18	17	17	12	70.5%
2021	16	14	14	5	36%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain a list, please ask an admissions representative or you can review the list in the Citrus Heights Beauty College Student Catalog which is on the institution's website at [www.chbeautycollege.com](http://www.chbeautycollege.com)

### Gainfully Employed Categories

Includes data for the 2 calendar years prior to reporting

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field an average of less than 20-29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2022	1	1	12
2021	0	2	5



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### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the field
2022	12	0	12
2021	5	0	5

### Self Employed/ Freelance Position

Calendar Year	Graduates Employed in the Field who are Self Employed or Working Freelance	Total Graduates Employed in the field
2022	2	12
2021	1	5

#### **This program may result in freelance or self-employment.**

- The work available to graduates of this program is usually for freelance or self-employment. This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8-hour workday or 40-hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the field
2022	0	12
2021	0	5

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Manicuring License Examination Passage Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in a Calendar Year	Number of Students Taking Exam <sup>10</sup>	Number Who Passed First Exam Taken <sup>13</sup>	Number Who Failed First Exam Taken	Passage Rate <sup>12</sup>
2022	17	17	16	1	94%
2021	14	10	4	6	40%

Licensure examination passage data is not available from the state agency administering the examination. We were unable to collect the data from 0 graduates

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Annual Salary and Wages Reported by Graduates Employed in the Field<sup>14</sup>

Calendar Year	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	\$10,000	\$15,001	\$20,001	\$25,001	\$30,0001	\$35,0001	\$41,000	Students Not Reporting Salary
			- \$15,000	- 20,000	- \$25,000	- \$30,000	- \$35,000	- \$40,000	- \$45,000	
2022	17	12	0	0	0	0	0	0	0	11
2021	14	5	0	0	0	0	0	0	0	5

  

Calendar Year	Graduates Available for Employment <sup>7</sup>	Graduates Employed in the Field <sup>8</sup>	\$40,0001	\$45,001	\$55,001	\$60,001	\$65,001	\$85,001	Students not Reporting Salary
			- \$45,000	- \$50,000	- 60,000	- 65,000	- 85,000	- 120,000	
2022	17	12	0	0	0	0	0	1	11
2021	14	5	0	0	0	0	0	0	5

A list of the sources used to substantiate salary disclosures. To obtain this list, please ask Citrus Heights Beauty Colleges' office staff, admissions representative, or director, where to view the list.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

### Manicuring Cost of Educational Program

Total charges for the program for students completing on -time in 2022: \$3,798.54.

Total charges for the program for students completing on -time in 2021: \$3,458.04

Total charges may be higher for students that do not complete on-time .

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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### Student Loan Information

Citrus Heights Beauty College is eligible, but the manicuring program is not eligible to participate in the Federal Student Aid Programs. Therefore, manicuring students who attend this institution do not have federal student loans.

Student Initials \_\_\_\_\_ Date: \_\_\_\_\_

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**I have read and understand Citrus Heights Beauty College Performance Fact Sheet. The school's performance fact sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student's name –Print

\_\_\_\_\_  
Students Signature

\_\_\_\_\_  
School Official

Date \_\_\_\_\_

Date \_\_\_\_\_



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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



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Refund calculations are performed for any monies due the applicant for any reason, by either party, including student decision, course or program cancellation or school course, shall be refunded within 45 days of official cancelation or withdraw.

Official cancellation or withdraw shall occur on the earlier of the dates that:

An applicant is not accepted by the school. This applicant shall be entitled to a refund of all monies paid to the school except an application fee. A student or legal guardian notifies the institution of his/her official withdraw in writing. The cancellation date will be determined by the postmarked of written notification, or the date said information is delivered to the school in person. A student (or in the case of a student under legal age, his/her parent or guardian) has the right to cancel his/her enrollment Agreement after the seventh (7) calendar day of signing the Enrollment Agreement through attendance at the first class session is entitled to a refund of all monies paid to the school less an application fee of \$100.00. In this case all monies collected by the school shall be refunded except an application fee. This policy applies regardless of whether or not the student has actually started training. Monies paid for supplies and equipment is nonrefundable after seven (7) calendar days of signing the Enrollment Agreement contract, up through attendance at the first class session, whichever is later. A student is expelled by the institution. A student on an approved LOA notifies the school that he/she will not be returning. The date of withdraw shall be the earlier of the date of expiration of the LOA or the date the student notifies the school that they will not be returning. For official cancellations as defined in the previous paragraphs the cancellation date will be determined by the postmark on written notification at the following address: Citrus Heights Beauty College, 7518 Baird Way, Citrus Heights, CA 95610, or by the date said information is delivered to the school Administration/Owner in person. Written cancellations need not take any particular form. Monies paid for student kits, books and equipment that have been issued and opened are nonrefundable. Any monies due to a student who unofficially withdraws from the institution shall be refunded within 45 days of determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdraws are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more scheduled consecutive days; the withdraw date that will be used in this calculation is the student's actual last day of school. When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties. All extra costs such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the Enrollment Agreement. If a course is cancelled subsequent to a student's enrollment, and before instruction in the course has begun, the school shall either provide a full refund of all monies paid or provide completion of the course. If a course is cancelled after instruction has begun the institution shall provide completion of the course. If the school closes permanently and no longer has offers instruction after a student enrolled, the school will provide a pro rata refund of tuition to the student. A student's account may be sent to collections for non-payment. (b) The institution shall advise each student that a notice of cancellation shall be in writing, and that withdraw may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. (c) The institution shall also provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance. (d) Institutions shall refund 100 percent of the



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amount paid for enrollment charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh (7) day after enrollment, whichever is later. An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the Federal Higher Education Act of 1965. The institution shall also provide a pro rata refund of nonfederal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance. Identify all amounts paid for instruction less cost of equipment. Subtract Application fee not to exceed \$100.00 (Veterans \$10) Apply a pro rata refund base on the percentage of actual hours the student has completed in the program.

A pro rata refund pursuant to the California Private Postsecondary Education Act of 2009, section 94919(c) or section 94927 of the code, and shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the hourly charge for the program (total institutional charge, divided by the number of hours in the program), multiplied by the number of hours student attended, or was scheduled to attend, prior to withdrawal. All amounts paid by the student in excess of what is owed as calculated shall be refunded. The refund does not include the non-refundable items that are not included in the tuition price: an application fee of \$100.00, Student Tuition Recovery Fund (\$0.00 per \$1,000.00 of institutional charges), and books and kit costs received. The refund policy allows for pro rata up to 60 percent of the program (period of attendance) and once the student completes over 60% of attendance, the student owes full tuition. Payment schedules for tuition debt may be arranged between the Student and Citrus Heights Beauty College.

Below is an example of a pro rata refund for the Cosmetology Program: The amount listed is the amount a school may retain based on the percentage of actual hours the student has completed in the program.

100% Tuition Amount	10%	25%	50%	60%	61%-100%
\$14,800.00	\$1,480.00	\$5,910.00	\$7,400.00	\$8,880.00	\$14,800.00

You have the right to withdraw from a course on instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is through the attendance at the first class session, or the seventh(7) calendar day after enrollment, whichever is later, the school will remit a refund less an Application fee, if applicable, within 30 days following your withdraw. You are obligated to pay only for educational services rendered and for unreturned equipment.

**IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT. REMEMBER, YOU MUST CANCEL IN WRITING.** You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Department of Consumer Affairs, Consumer Information Division: 1625 North Market Blvd., Suite N1 12, Sacramento, Ca 95834, (800)952-5210. **NOTICE #1:** All documents referred to in this agreement are part of an integral to this Agreement. **NOTICE #2: STUDENT TUITION RECOVERY FUND** *"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you;*

(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog: "The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or



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was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.” **NOTICE #3: NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED FROM OUR INSTITUTION-** The transferability of credits at Citrus Heights Beauty College is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the diploma or Proof of Training certificate (if training incomplete) you earn in Cosmetology, Manicuring, or Esthetician is also at the complete discretion of the institution to which you may seek to transfer. If the diploma or certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Citrus Heights Beauty College to determine if your diploma or certificate will transfer. **NOTICE # 4: LOANS-** If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both the following may occur: (a) The Federal or State Government or a loan agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan, and (b) the student may not be eligible for any other Federal Student Financial Aid at another institution or other government assistance until the loan is repaid. **GENERAL TERMS: (1)** No applicant shall be rejected from admission to the school on the basis of age, race, color, sex, religion, disability, ethnic or national origin nor be subjected to discrimination of any kind based on the above. For information regarding Non-discrimination or to resolve complaints contact the School Director, **(2)** Placement assistance may be provided. However, it is understood that the School does not and cannot promise or guarantee employment or level of income or wage rate to any student or graduate, **(3)** All supplies for the program selected will be supplied by the School at the stated charge. Lost, mutilated, or stolen items will be replaced at the expense of the Student, **(4)** Cost of medical examinations, if required, is to be paid for by the Student **(5)** Completion certificates will be issued after the completion of the entire program and all tuition fees are paid in full or otherwise accounted for. Classroom and Lab instruction will be tested. The student must achieve a passing grade average (as stated in the catalog) to receive a completion certificate. Students will be permitted to a retest (as stated in the catalog) for any grade below passing, **(6)** In the event of disaster, Acts of God (such as earthquakes, fire, flood, etc.) labor disputes, or equipment failure, the School reserves the right to postpone training for a maximum of 30 days. Students will duly be notified and compensated if applicable, **(7)** All course schedules are subject to change in starting and completing dates. Students will be duly notified. Students will be offered the opportunity to consent as provided by law. In cases where such changes would cause an undue hardship, a refund will be offered. The maximum postponement of class start date is 90 days, **(8)** The school reserves the right to withdraw a scheduled program if the registration is insufficient to make up a class. All monies paid will be refunded, **(9)** The school reserves the right to change or modify, without notification, the program content, equipment, staff, or materials and organization necessary, with approval all applicable Federal and State Agencies, if required. Such changes may be required to keep pace with technological advances and to improve teaching methods. In no event will any changes diminish the competency of any program or result in tuition changes for current attending students, **(10)** The School



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reserves the right to reject any applicant for admission not meeting the requirements for the program selected. The Student's Enrollment may be terminated at the election of the School Director, if the Student's academic progress, behavior, absences, lateness, or dress does not conform to the requirements, rules and regulations of the School (as stated in the catalog); in which event, the extent of the School's refund policy, **(11)** If any particular provision of this agreement shall be deemed invalid or unenforceable, it shall not affect the other provisions hereof, and this agreement shall be construed in all respects as if such invalid or unforeseeable provision was omitted, **(12) Any dispute arising from enrollment (including tuition and fees) at Citrus Heights Beauty College, no matter how described, pleaded or styled, may resolve by binding arbitration under the Federal Arbitration Act conducted by the American Arbitration Association (AAA) under its commercial Rules. The award rendered by the Arbitrator(s) may be entered in any court having jurisdiction,** **(13)** This agreement constitutes the complete agreement for educational services between the School and the Student, and no verbal statements or promises will be recognized. No modifications to this agreement may be made without the prior written approval of the School and the Student, **(14)** Graduation Requirements: To be eligible for graduation, every student must complete

In Cosmetology	12.0403	satisfactory completion of 1600 hours
In Manicuring	12.0403	satisfactory completion of 400 hours
In Esthetician	12.0403	satisfactory completion of 600 hours

- Successfully complete the required course practical operations and theory hours
- Pass all written and practical State Board exams including Baby Board
- Satisfy all financial obligations to the school. All tuitions, fees, and/or other charges must be paid in full.
- Complete a Graduate Exit Interview
- Return to school the next day to sign all final documents and receive copies

For licensure: Pass the appropriated State Board Practical and written exams with the required mandated scores. **(15)** This institution does not offer bilingual instruction nor provides interpreters for those that do not understand English. All classes are given in English and students need to be proficient in English in order to understand their coursework.