



## **DEFEND GUARD PROTECT**

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**COVERED 6**

Security Academy

Catalog Effective: January 1, 2022 through December 31, 2022  
Updated Annually

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## Welcome to the Covered 6 Security Academy

Congratulations on taking the first step toward a rewarding career in the security industry. At Covered 6 Security Academy, we pride ourselves on guiding students to their career goals while nurturing educational and training needs along the way. From cutting edge instruction taught by subject matter experts, to hands-on practical and field training, we mentor students through preparation for the state licensing exams and on-going educational requirements.

This catalog contains important information about the programs offered at Covered 6. It will help guide you through the next steps in your professional future. Additional information regarding our training services may be found on our website at [www.c6securityacademy.com](http://www.c6securityacademy.com). As a prospective student, you are encouraged to review this catalog prior to signing an Enrollment Agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an Enrollment Agreement. You may obtain a copy of this catalog in person, via email or by visiting our website. To receive a copy in person, please contact our corporate office at the location listed below, during normal business hours. Upon request, we will email a copy of the catalog to you. If you are interested in receiving an electronic copy, please call or email us at the contact information provided below and we will email a copy of the catalog to you. Alternatively, you may view the catalog on our website at [www.c6securityacademy.com](http://www.c6securityacademy.com).

## School Contact Information and Location

The Covered 6 Security Academy main headquarters and training facility is in California, at 868 Patriot Drive, Unit C, Moorpark, California, 93021 with a private, outdoor firing range located off-campus at 4731 Tapo Canyon, Simi Valley, California 93063. An additional location without administrative capabilities, available to veterans, is located at the US Army Garrison, National Training Center, 983 Inner Loop Rd., Fort Irwin, CA 92310. The phone number is 805-926-2055 and the website is [www.c6securityacademy.com](http://www.c6securityacademy.com). You may submit an email inquiry at [admin@covered6.com](mailto:admin@covered6.com).

## Approval Disclosure Statement

Covered 6 is a private institution and is approved to operate in California by the Bureau for Private Postsecondary Education (BPPE - [www.bppe.ca.gov](http://www.bppe.ca.gov)). This approval to operate means compliance with state standards as set forth in the CEC and 5, CCR. Covered 6 is in compliance with the California Private Postsecondary Education Act of 2009 and has training approval through the Department of Consumer Affairs, Bureau of Security Investigative Services (BSIS), MOAB Program, TASER International, National Association of Emergency Medical Technicians (NAEMT), American Heart Association, Peace Officers Standards and Training (POST) and the National Rifle Association (NRA), all of which set minimum standards for our programs of study. BSIS issues licenses to graduates who complete any of our programs and pass the licensing examinations. Covered 6 is approved to train veterans and persons eligible under the provisions of Title 38, United States Code.

## Covered 6 has been granted institutional approval to teach the following programs:

Program	SOC #	Clock Hrs	Weeks	Resident	Distance
Security Officer Training	33-9032	200	5	X	---
Security Officer, Armed Training	33-9032	200	5	X	---
Physical Security Specialist	33-9032	200	5	X	---

Executive Protection	33-9032	200	5	X	---
Cyber Security Technician	15-1212	200	5	X	X
Cyber Security Technician	15-1212	204	6	X	---
Cyber Security Technician Intermediate	15-1212	200	5	X	X
Cyber Security Technician Advanced	15-1212	200	5	X	X
Technical Security Integration Specialist	15-1212	200	5	X	X
Wildland Firefighter Training Basic	33-2011	200	5	X	---
Wildland Firefighter Training Advanced	33-2011	200	5	X	---

All Covered 6 students who successfully complete a program of study will be awarded a nationally recognized certificate. A student who successfully completes a course but does not complete an entire program will still receive a completion certificate for the course or courses successfully passed.

Although every effort has been made to ensure accuracy of information contained herein and this catalog is updated annually in accordance with regulations, anyone using it is advised that laws, rules and policies may change. These changes may alter the information contained in this publication.

Covered 6 reserves the right to change its curriculum, schedules, tuition, fees, student rules, regulations and requirements at any time, without prior written notice.

Covered 6 is not accredited by the United States Department of Education. As a result, students enrolled at Covered 6 are not eligible for federal financial aid through the Department of Education. Covered 6 does not offer a degree program. Upon successful completion of Covered 6 certification programs, graduates are eligible to take the state required exams for security guard licensure to obtain employment eligibility in the security industry. Skills taught and acquired in our programs are applicable to states across the country.

### **Non-Discrimination Disclosure Statements and Policy**

Covered 6 is committed to providing equal opportunities to all applicants to programs and to all applicants for employment. In compliance with federal, state and local government requirements, Covered 6 does not discriminate against any individual based on age, sex, race, color, religion, ethnicity, disability or sexual orientation in the administration of its educational programs, school administered programs, publications or employment practices. Students and employees are required and responsible for conducting themselves in a manner consistent with this policy. Any student who feels that he or she is the victim of discrimination has the right to file a grievance.

Covered 6 follows the requirements established by the Americans with Disabilities Act. Covered 6 does not discriminate against qualified individuals with disabilities. Covered 6 provides reasonable accommodations for the known disability of a qualified applicant, student, client or employee, except when the accommodation imposes an undue hardship on the school, employees or fellow students.

### **Accommodating Students with Disabilities**

Covered 6 will provide reasonable and appropriate accommodations for students with disabilities, in accordance with Individuals with Disabilities Education Act (IDEA) and Americans with Disabilities Act (ADA) legislation. It is the student's responsibility to notify Covered 6 in writing, providing

documentation such as a 504 Plan or Individualized Education Plan regarding any diagnosed disability, as well as any accommodations/modifications needed in the education setting.

### **Sexual Harassment Policy**

Covered 6 is committed to providing an educational and work environment that is free of sexual harassment. Sexual discrimination and/or harassment including verbal abuse; sexually degrading words, sexually graphic words to describe an individual or an individual's body; or display of sexual objects, sexual pictures, or sexual gestures will not be tolerated. Students and employees are required and responsible for conducting themselves in a manner consistent with this policy. Any student who feels that he or she is the victim of sexual harassment has the right to file a grievance.

### **Our Mission**

Our mission is for all students to flourish in their ability to become employed in the security industry by providing superior training. Our enthusiastic and qualified instructors teach a rigorous, innovative curriculum filled with interactive courses which leads to subject matter mastery and passing required State exams. Covered 6 is committed to providing our students with the proper knowledge and skills to excel in an ever-changing security field. Each component of the Covered 6 Security Academy has quality and standards-based content measures that maintain intensity levels to challenge and reinforce student learning and skill mastery. This ensures that students reach their goals. The knowledge and confidence students gain at the Covered 6 Security Training Academy equates to success academically, professionally and personally.

### **Our Pledge**

The Covered 6 Security Training Academy is devoted to teaching the science and art paramount to success in the security industry. At the Covered 6, we pledge that our students will receive an exemplary learning experience that will provide the following essential benefits:

- A modern and facilitated learning environment with proper resources needed for student success
- Qualified, experienced and passionate instructors engaged in and committed to student progress
- Progressive curriculum that is challenging, stimulating, and proven to be successful in all facets of the security field
- Comprehensive security curriculum that includes test preparation to become a licensed security guard

### **Covered 6 History**

Covered 6 formed in 2010 when the owner, Chris Dunn, determined there was a lack of training within the security industry. During this time, it became apparent that the role of private security was becoming pivotal to public safety across the nation. Mr. Dunn is an honorably discharged United States Army veteran. Having a personal understanding of the valuable resource veterans are in society, Mr. Dunn recognized the need to tap into this wealth of knowledge, providing formal security training and job placement services for our nation's heroes. Having served a highly decorated 20-year career in law enforcement, Mr. Dunn understood that security officers need proper training, tactical knowledge and legal foundation to lessen liability for themselves and potential employers.

Since 2010, Covered 6 has trained and prepared thousands of security officers, military, and law enforcement officers in meeting their daily public safety and homeland security missions.

### **Academy Facilities**

The Academy's physical address is 868 Patriot Drive, Unit C, Moorpark, California 93021. Covered 6 Security Academy is the first in Southern California to have a 17,000 square foot training facility dedicated to training security personnel to a near law enforcement standard. The campus includes two customizable classrooms and an indoor tactical training center, including a simulation house. Additionally, Covered 6 is the only security training academy in Southern California with a private, outdoor firing range located off-campus at 4731 Tapo Canyon, Simi Valley, California 93063. Covered 6 has an additional location without administrative capabilities, available for veterans, located at the US Army Garrison, National Training Center, 983 Inner Loop Rd., Fort Irwin, CA 92310.

Equipped with state-of-the-art training equipment used in police academies, the facility is designed and furnished to provide students with realistic training experiences. Whether it is textbook-based curriculum or hands-on scenario-based exercises, all training is based on real world experiences. The library offers reference books, security industry periodicals and other textbooks available for student use. There are restrooms and a lunch area located on the premises.

#### **Maximum student capacity per program:**

<b>Program</b>	<b>Resident</b>	<b>Distance</b>
Security Officer Training	30	---
Security Officer, Armed Training	30	---
Physical Security Specialist	30	---
Executive Protection	30	---
Cyber Security Technician/200 Hours	30	30
Cyber Security Technician/204 Hours	30	---
Cyber Security Technician Intermediate	30	30
Cyber Security Technician Advanced	30	30
Technical Security Integration Specialist	30	30
Wildland Firefighter Training Basic	30	---
Wildland Firefighter Training Advanced	30	---

### **Faculty and Staff**

The faculty at Covered 6 have been hired for their expertise in their respective fields of study. Covered 6 faculty members are required to have 10 to 30 years of combined education and industry experience to be employed as instructors. Most faculty exceed these minimum requirements. Our faculty are trained in Covered 6 methods of instruction and understand the importance of both theoretical and practical applications necessary for students to be successful.

#### **Kevin Lewis, Director of Training**

Kevin Lewis is a Navy veteran with over 21 years of experience in the security industry including executive and celebrity protection, physical security and high-profile operations, as well as anti-

terrorism. Mr. Lewis is a world renowned Defensive Tactics and physical conditioning instructor in the law enforcement, military and private sectors. As an industry recognized expert, he has developed programs and certified hundreds of police instructors worldwide. Mr. Lewis has also prepared celebrities for action roles in over 20 major motion pictures. He has a Third Degree Black Belt in Krav Maga and a First Degree Black Belt in Shudo-Kan Karate. Mr. Lewis was inducted into the Martial Arts Masters Hall of Fame 2010 and is a published author.

### **Craig Ramsey, Program Director – Executive Protection**

A military veteran with service in Special Operations in both the Army and Air Force, Craig first performed large-scale, focused protective services for government clients in Iraq and Afghanistan as a contractor after departing active duty in 2004. Craig excelled in this role as an Advance agent, Shift Leader, Agent-In-Charge (AIC) and Detail Leader. Following these experiences as a contractor, Craig was hired by the government to work directly as a government employee in 2011 as a Security Protective Specialist. He served in this role in many positions, culminating as the AIC of the US Ambassador to

Iraq's protective detail. Returning to the US in 2014, Craig was hired to work as the Program Manager for a program teaching surveillance and counter-surveillance to Special Operations and select Government Agency personnel. Craig departed that position in 2016, going on to perform Executive Protection and Security Driver duties within the US and in travel abroad. Craig has attended driving courses through Blackwater, the US State Department and BSR/Summit Motorsports Park and numerous training events within his former military and government units. Craig earned a Bachelor of Science from Liberty University, graduating Summa Cum Laude. He is also a graduate of the State Department's High Threat Tactical Training Course, Blackwater Security Academy and several Executive Protection courses, in addition to the US military Special Operations Medic Course, US Army Instructor Course and the Advanced Land Navigation Course. Craig is also National Association of EMT certified in Tactical Emergency Combat Care (TECC), is CPR/AED certified through the American Red Cross in addition to California BSIS Guard certified with armed qualifications. Craig currently teaches with Covered 6, covering subjects ranging from defensive tactics, executive protection, and surveillance/counter-surveillance.

### **Jacob Sanchez, Program Director – Physical Security**

Jacob is a 12-year Marine Corps veteran, having served primarily as a Military Police Sergeant with notable assignments as a Patrol Supervisor, Field Training Officer, Platoon Sergeant, and Watch Commander. He has deployed to Iraq on multiple occasions in support of Operation Iraqi/Enduring Freedom, working on Incident Response teams that specialized in IED response, Vehicle mounted Patrol Operations focusing on deterring, and/or neutralizing enemy insurgents, route reconnaissance, convoy security, and civil affairs work to build positive relations with local leaders and improve the lives of local Iraqis. In Afghanistan, Jacob led Host Nation Police Advisor Teams conducting advisor operations focused on In-field training of Afghan state and local police. Upon leaving active duty, Jacob earned his Bachelor of Sciences in Criminal Justice with a minor in leadership development from Troy University. Notable assignments include working for a leading aerospace company where he helped develop security policies and procedures for daily operations, event, and transport security. Jacob is highly trained and experienced in corporate and event security, corporate executive protection, and policy and procedure development. Jacob holds current CA BSIS Guard, PSO, and Open carry permits, and also is a DoD Certified less-lethal weapons instructor (INLWIC), DoD Certified Child Abuse Investigator (CAPIT), Axon Certified TASER Instructor, Force Science Institute Certified De-escalation Instructor, and an ASIS Certified Protection Professional (CPP).



### **Chris Lutton, Lead Instructor – Medical**

Over the course of 19 years in the U.S Navy, Chris gained vast field medical experience serving alongside Marine Corps, Seabees, and Naval Special Warfare units as a Corpsman, earning the coveted Fleet Marine Force (FMF) Corpsman distinction and eventually retiring as a highly decorated Chief Hospital Corpsman (HMC). During his service, Chris participated in multiple deployments to combat zones in support of Operation Iraqi/Enduring Freedom and has trained U.S. and foreign Special Operations forces in Combat Medical Care. He is well versed in hand to hand combat, marksmanship, small unit tactics, convoy security operations, and urban survival skills training. Chris has been involved with international operations in Japan, Africa, Spain, Southeast Asia, and the Philippines. He has experience with advising and training Special Operations Personnel in tactical and preventative medicine. He has been trained and participated in anti-terrorism, counter terrorism operations, and force protection. Currently, Chris is employed by the UCLA Fire Department, where he has worked for over 12 years, most recently serving as the Acting Department Assistant Fire Marshal. He is responsible for emergency and non-emergency response, fire and life safety plan review and construction inspections, and the training, equipment, and professional development of the UCLA Fire department rescue task force and its firefighters.

### **Steve Odom, Lead Instructor - Firearms**

Always seeking the next challenge and relishing opportunities to push past his limits, Steve epitomizes the phrase “Once an instructor, always a student”. Steve is a former infantry Marine who has been employed by the San Luis Obispo Sheriff’s Office for over 27 years and is currently assigned as a Field Supervisor, Senior Range Master and SWAT Sergeant. Steve has served as a Firearms Instructor for over 24 years and has developed and implemented numerous firearms courses and programs for the San Luis Obispo Sheriff’s Office. Steve was also the lead firearms instructor at Allan Hancock Law Enforcement Academy. He is also an adjunct instructor at the California Specialized Training Institute where he teaches the Advanced Officer Safety and Tactics Course, and Anti-terrorism courses. Steve is also a successful business owner, having owned and operated his own private training company specializing in firearms and tactics instruction for military, law enforcement, and civilians alike. Steve is a P.O.S.T. certified Arrest and Control Instructor, Impact Weapons Instructor, a less-lethal Munitions Instructor, Active Shooter Response Instructor, and a Force on Force Scenario Instructor. He is P.O.S.T. certified to teach handgun, shotgun, patrol rifle and sub-gun and is certified through the FBI as a handgun, patrol rifle and shotgun instructor. He is an NRA law Enforcement certified handgun instructor and holds red dot pistol instructor certification through Sage Dynamics and Modern Samurai Project. He is also a factory certified armorer for Colt, Glock, and Sig-Sauer. Steve also has a strong background in several Martial Arts to include Western Boxing, Muay Thai, Submission Wrestling, Krav Maga and Brazilian Jiu Jitsu. He has competed in numerous amateur fights. Steve is the recipient of the Navy and Marine Corps Medal for Heroism and has been awarded the “Medal of Valor” twice.

### **Mike Atkinson, Lead Instructor – Technology**

Mike Atkinson has been involved with IT for over 30 years, going back to his years as a high school teacher, teaching other teachers and administrators how to develop databases, and organize and manage their programs. He was a network administrator for a brokerage firm in Houston for 8 years during the nineties and worked for ITT for almost 17 years starting in 2000. For 10 years, he served as chair for the School of IT at two campuses in Houston and Austin, where he oversaw tremendous growth effectively doubling the size of his programs. He served on three national curriculum

committees for ITT during that period, helping to develop curriculum for current technologies in the industry. Mike currently holds a Master of Sciences in computer information systems from Texas A&M University, Central Texas campus, as well as various Microsoft certifications and CompTIA certifications. Upon leaving ITT, He has gone on to serve in the role of adjunct instructor, teaching courses in computer hardware, networking essentials, and network security for Austin Community College and more recently for Covered 6 Academy.

### **Walter Jaqua, Lead Instructor - Cybersecurity**

Walt Jaqua has actively participated in corporate information technology for over 40 years and has vast experience in managing, administering, servicing, and supporting a wide variety of information systems and networks. Walt's instructional experience began in the early 1980's while teaching repair classes on the original IBM PC. He continued teaching technology to technicians and other adults nationwide, in addition to daily corporate duties, until 2009 when he designed and launched the South Bend Community School Corporation's Information Technology training program. In 2010, Vincennes University approved Walt as an adjunct instructor. Through his leadership in the 11 years with the school corporation, students had the opportunity to earn college dual credits, obtain multiple industry-recognized certifications, and compete in regional, state, and national competitions. His alumni have entered directly into a career, attended post-secondary community colleges/universities and military academies, and have joined all branches of the military. In 2017, Walt's program received the Indiana Career and Technical Education Program Award for Excellence. Mr. Jaqua holds an Associate Degree in Electronic Communications as well as numerous globally recognized I.T. industry certifications. He believes in lifelong learning and sets an example by engaging in I.T. contract and consulting work, and working closely with CompTIA as a conference speaker, subject matter expert, and online instructor. Walt is a charter/contributing member of both the CompTIA Instructor Network and its accompanying Advisory Committee.

### **Juan Bolanos, Lead Instructor – Cybersecurity**

Juan Bolanos is a dual threat in the security industry, having extensive experience in both Cyber and physical security sub-sets as a Physical Security Specialist, Shift Supervisor, and Account Manager and now working as the Operations Manager for the Cybersecurity programs at Covered 6. Prior to joining Covered 6, Juan was an accomplished student-athlete at Missouri Southern State University where he played Division II College Football and graduated with a Bachelor of Science in Criminal Justice Administration with a Minor of Science in Law Enforcement. Always having a diverse interest in technology, he is now pursuing his Master of Science in Cybersecurity and Information Technology. He has already supported cybersecurity engagements in various states assisting in the recovery of organizations that fell victim to ransomware. Juan holds an A+ CompTIA Certification and is pursuing additional project management and cybersecurity certifications.

### **Michael Bolding, Director of Training - Fire Section**

A fire service veteran of over 22 years, Michael has been at the forefront of training for first responders. He has held the position of firefighter, firefighter/paramedic, firefighter specialist and fire captain. Michael has worked busy assignments in every region for the County of Los Angeles Fire Department. Michael has worked and operated on engine and truck companies throughout his position as an engineer. During the rank of firefighter specialist, he transferred into the Air & Wildland division in 2004, where he took the role of camp foreman running a fourteen person inmate crew on major campaign brush fires throughout the state of California. As a senior camp foreman, he trained incoming firefighter specialists during their wildland academy in firefighting, GPS land navigation and tactics. He is a qualified firefighter 1 & 2, apparatus operator, crew boss and engine boss through NWCG. Upon his promotion in 2010 to fire captain,

he chose to be transferred to Battalion 7, Fire Station 36 in the City of Carson, one of the busiest engine companies in the nation. At this assignment he attended TEEEX oil firefighting school in College Station, Texas to become certified in all risk/refinery firefighting. Michael then transferred to Battalion 1, Fire Station 8 in the City of West Hollywood where he specialized in high-rise firefighting. While at Fire station 8 Michael was also assigned to Strike Team 1120A, a resource responsible for immediate need response for wildland fires throughout California, thus responding to some of the worst brush fires in the history of the state. During his assignment at 8's, he returned to TEEEX and became certified in shipboard firefighting and began the teaching and logistics of the cadre responsible for training during the "Captains Academy." A training program developed for teaching newly promoted company officers. He was the primary curriculum author and developer for "First-in" company actions for structure and high-rise firefighting procedures. Michael is considered a subject matter expert on firefighter and company officer level tactics and strategy. He authored department policies for high-rise pumping procedures and firefighting tactics, he is a guest instructor for Company Officer Wildland classes on structure protection and First-in operations on wildland fires. Michael still retains his paramedic certification in the state of California and is one of the current fire department training officers. He holds certifications in: Rescue Systems 1 & 2, Confined Space Technician, Collapsed Structure Technician, River/Flood Technician and is an Instructor 1 with the California State Fire Marshal's Office.

#### **Jason Ghorbani, Lead Instructor - Fire Division**

As a fire service professional Jason has been considered a trainer's trainer for firefighters. He has held the rank of firefighter, paramedic, engineer, captain, and battalion chief. He has been part of the regional training development and coordination. Jason has been a senior instructor for the Forcible Entry Cadre, a lead instructor for In-Service Live Fire Training, and a recruit training captain for the Los Angeles County Fire Department. Jason was a senior instructor at the FDIC Indianapolis transitional attack and door control for structure firefighting and is a lead instructor at Firehouse World, Nashville, for live fire, water mapping and hose advancement. He is currently assigned to the FIRESCOPE high-rise committee. As a battalion chief he is a certified company and chief officer at the state and federal level. He holds qualifications in Instructor 1, Company Officer 2A, 2B, 2D, HAZ MAT FRO/FRA, and is a state skills evaluator. Jason is a multifaceted subject matter expert and considered by most, a leading example for curriculum development and training in the fire service.

#### **Derrick Chapman, Lead Instructor - Fire Division**

With over 26 years as a fire service professional, Derrick has become an avid professional and innovator in training in the fire service. In 1995 he began his career with the Honolulu Fire Department and then transferred to the Los County Fire Department. During his tenure with the County, Derrick became the operations manager for FEMA California Task Force 2 and USAID USA2. He held a chairperson position on the Equipment Development Committee and was the United Nations Disaster Assistance Coordination Member. Derrick has been a qualified instructor for FEMA Structural Collapse Specialist, Trench Rescue Technician, PWC/IRB Rescue Technician, Rescue Systems 2, River/Flood Rescue Technician and Open Water Rescuer. As a fire captain Derrick was assigned to USAR Task Force 103 where he responded to technical rescues and disasters in the United States and across the globe. This included Hurricane Florence, Mexico earthquake in Puerto Rico, the Haiti earthquake, New Zealand earthquake and the tsunami in Japan. Derrick was then promoted to battalion chief in Battalion 1 where he works as a strike team leader, safety officer and task force leader. In 2015 Derrick attended the Los Angeles Fire Department Leadership Academy developed by Annapolis. He holds a Bachelors in Communications from CSULB and an Associate Degree in Fire Science from LBCC. He then transferred to the Training Services Section and holds the position of Director of Training with the Los Angeles County Fire Department.

## **Administrative Directors**

### **Chris L. Dunn, President and Owner**

Upon his honorable discharge from the United States Army, Chris Dunn entered the private industry. He learned marketing and personnel management, as well as the importance of training and security. Augmenting this experience, Mr. Dunn served as a police officer in Los Angeles County for 20 years. He was a highly decorated officer, receiving national recognition and the Medal of Valor from President Bill Clinton. He worked specialized details including special investigations, training officer and detective. Mr. Dunn is a highly sought-after expert in the areas of use of force and organizational policy. He is certified civilian and law enforcement instructorships and brings a wealth of tactical experience to his courses. In forming Covered 6, Mr. Dunn brings significant security, investigative and business insight to his students. Mr. Dunn has developed the ADAPT program, which is used by universities and exclusive private schools for domestic and international awareness programs.

### **Michael Grant, Chief Operating Officer - Academy Director**

Michael brings over 44 years of cumulative military, Law Enforcement, and private sector experience to Covered 6. After 4 years serving in the U.S. Army, Michael continued to serve in the CA National Guard where he was a member of Task Force "Grizzly" participating in Drug Interdiction and border security missions along the California/Mexico Border while simultaneously beginning his career in law enforcement with the Los Angeles Police Department. Michael hit the ground running, graduating the Academy just in time for the 92 Watts riots. Over the span of 14 years with the LAPD, he successfully worked assignments such as Patrol, Bike Patrol, Special Operations, Investigations, and Gangs. Michael has also served in supervisory and Command staff roles as a Sergeant with the Stallion Springs Police Department from August of 2007 to August of 2013, and most notably as the Chief of Police and Interim City Manager from August of 2013 to January 2019, where he oversaw the command of numerous Emergency Operation Centers, authored several emergency operation plans, forecasted and implemented the annual budget, and created the city's first citizen volunteer patrol and neighborhood watch programs. Recently, Michael served as the Director of Security, Safety & Hygiene for the Four Seasons Hotel, Westlake Village CA where he was Awarded Leader of The Quarter, 2020 by Four Seasons. Michael is a Graduate of the Command College, CA P.O.S.T and holds a Bachelor of Applied Science in Criminal Justice. Michael also is a CA POST certified Police Mountain Bike Instructor, Gang Intelligence Instructor for academy and in-service training, Surveillance instructor for LAPD Detective School, Firearms Instructor, and a Community Emergency Response Team (CERT) Instructor.

### **Carmelina Ruiz, Chief Financial Officer**

Carmelina Ruiz has over 20 years of experience in business management and education. She specialized in healthcare administration for over 10 years which involved, hiring, training and supervising staff from all departments. Mrs. Ruiz has also worked directly with students as an instructor in the field of education. Currently, Mrs. Ruiz directs all financial matters related to our institution. Mrs. Ruiz holds a bachelor's degree in Neurophysiology.

### **Lee McWhorter, Chief Technical Officer**

Lee has been involved in the IT revolution since its early days and has more than 30 years of industry experience. He is a highly sought-after professional who first learned about identifying weaknesses in computer networks, systems, and software when Internet access was achieved using just a modem. McWhorter currently holds an MBA and over 20 industry certifications

(including all of CompTIA's current certifications) in such areas as general IT, System Administration, Networking, Software Development, Linux, IoT, and Cyber Security. He is particularly proud of the fact that he became one of the first 400 people in the world to earn the PenTest+ certification when he successfully passed the beta version of that exam in 2018. Lee has had roles that range from the server room to the board room and has taught for numerous private universities, public colleges, commercial training firms, and non-profit organizations. Additionally, he has worked closely for several years with CompTIA and the CompTIA Instructor Network (for which he is a Board Member) as a Speaker, Subject Matter Expert, and Instructor.

### Administrative Officials

Director of Admissions – Vickie Blackwell

Student Services Coordinator – Robert Pena

Academy Secretary/Finance – Sabrina Daniel

Registrar/Veterans Record Clerk/VA Certifying Official – Carmelina Ruiz

### Tuition and Fees

Program	Clock Hrs	Weeks	Resident	Distance	Tuition
Security Officer Training	200	5	X	---	\$1,461
Security Officer, Armed Training	200	5	X	---	\$2,971
Physical Security Specialist	200	5	X	---	\$12,071
Executive Protection	200	5	X	---	\$13,800
Cyber Security Technician	200	5	X	X	\$14,270
Cyber Security Technician	204	6	X	---	\$14,270
Cyber Security Technician Intermediate	200	5	X	X	\$14,270
Cyber Security Technician Advanced	200	5	X	X	\$14,270
Technical Security Integration Specialist	200	5	X	X	\$14,270
Wildland Firefighter Training Basic	200	5	X	---	\$14,700
Wildland Firefighter Training Advanced	200	5	X	---	\$14,700

**Enrollment Fee \$250 (non-refundable):** \$250 is due upon enrollment (\$10 for VA students). The Enrollment Fee is non-refundable after 7 calendar days from date of enrollment or completion of the first day of class, whichever is later.

**State of California License Fee (non-refundable):** There are state application fees associated with obtaining a security guard license. For your convenience, Covered 6 includes these costs in tuition and pays them on your behalf. Once the fee is paid by Covered 6, it becomes non-refundable. The fees are:

\$51 for Unarmed Security Guard License and \$82 for Armed Security Guard License.

**Live Scan Fingerprinting Fee (non-refundable):** Students are required by the State of California to have "Live Scan" fingerprints for the background check prior to license issuance to be a security

guard. At the time of this catalog publishing, unarmed security guard Live Scan fees are \$123 (\$73 fee for the State and a \$50 rolling fee). Armed security guard Live Scan fees are \$146 (\$96 fee for the State and a \$50.00 rolling fee). The State of California may raise rates at any time without notice. If this occurs, students will be responsible for any increase. Any increase differential between this catalog and actual State fees will be disclosed to students prior to execution of the Enrollment Agreement. For your convenience, Covered 6 includes these costs in tuition and pays them on your behalf. Once a Live Scan fingerprint transaction is submitted to the California Department of Justice, the fees are non-refundable.

**Equipment Fee:** Students are required to have certain equipment in order to successfully complete training at Covered 6. The equipment needed for each Program of Study is listed below. Per the Enrollment Agreement, students understand and agree that equipment issued includes, but is not limited to the following:

Security Officer Training Program: CPR training dummy-\$100, handcuffs-\$65, pepper spray-\$20, tear gas-\$20, inert tear gas-\$20 and first aid materials-\$75 - TOTAL fee = \$300

Security Officer Training, Armed Program: CPR training dummy-\$100, floor mats-\$15, firearms-\$20, ammunition-\$20, firearms range-\$15, Force Options Training Simulator\$10, TASER-\$20, handcuffs-\$65, pepper spray-\$20, tear gas-\$20, inert tear gas-\$20 and first aid materials-\$75 - TOTAL fee = \$400

Physical Security Specialist Program: CPR training dummy-\$100, floor mats-\$15, firearms-\$20, ammunition-\$20, firearms range-\$15, Force Options Training Simulator-\$10, TASER-\$20, handcuffs-\$65, pepper spray-\$20, tear gas-\$20, inert tear gas-\$20, physical training uniforms-\$100, TECC Moulage-\$185, medical training dummies-\$150, vehicles-\$365 and first aid materials-\$75 - TOTAL fee = \$1,200

Executive Protection Program: CPR training dummy-\$100, floor mats-\$15, firearms-\$100, ammunition-\$100, firearms range-\$45, Force Options Training Simulator-\$20, TASER-\$50, handcuffs-\$65, pepper spray-\$50, tear gas-\$50, inert tear gas-\$50, physical training uniforms-\$125, TECC Moulage-\$185, medical training dummies-\$150, vehicles-\$570 and first aid materials-\$75 - TOTAL fee = \$1,750.00

Cyber Security Technician Program (200 Hrs): Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Cyber Security Technician Distance Learning Program: Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Cyber Security Technician Program (204 Hrs): Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Cyber Security Technician Intermediate Program: Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Cyber Security Technician Intermediate Distance Learning Program: Books-\$170, software-\$30,

computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Cyber Security Technician Advanced Program: Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Cyber Security Technician Advanced Distance Learning Program: Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Technical Security Integration Specialist Program: Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Technical Security Integration Specialist Distance Learning Program: Books-\$170, software-\$30, computers-\$600, lab equipment-\$250, lab tools/hardware-\$150 – TOTAL fee = \$1,200.00

Wildland Firefighter Training Basic Program: Fire Uniform-\$200, Helmet-\$70, Face Shroud- \$35, Goggles-\$60, Gloves-\$55, Harness-\$175, Boots-\$200, Tools-\$145, Medical Equipment-\$130, Fire Shelter-\$400, Headlamp-\$80, Sleeping Bag-\$40, Field Pack-\$75, Light Sticks-\$20, Fire Trucks-\$400, Fire Extinguishers-\$100, Nalgene Bottle-\$10, Compass-\$30, Water Bladder-\$25 – TOTAL fee = \$2,250.00

Wildland Firefighter Training Advanced Program: Fire Uniform-\$200, Helmet-\$70, Face Shroud- \$35, Goggles-\$60, Gloves-\$55, Harness-\$175, Boots-\$200, Tools-\$145, Medical Equipment-\$130, Fire Shelter-\$400, Headlamp-\$80, Sleeping Bag-\$40, Field Pack-\$75, Light Sticks-\$20, Fire Trucks-\$400, Fire Extinguishers-\$100, Nalgene Bottle-\$10, Compass-\$30, Water Bladder-\$25 – TOTAL fee = \$2,250.00

**Student Tuition Recovery Fund Fee (non-refundable):**

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for STRF, or it must be paid on behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225 Sacramento, CA 95834 , (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1) The institution, a location of institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did

- not complete a chosen teach-out plan approved by the Bureau.
- 2) You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
  - 3) You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
  - 4) The institution has been ordered to pay a refund by the Bureau but has failed to do so.
  - 5) The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
  - 6) You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
  - 7) You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filled a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

## **Total Costs for Programs of Study**

### **40-hour Security Officer Training Program/Standard Occupational Classification #33-9032:**

Tuition	\$ 1,456.00
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
State Application Fees	\$ 51.00
Live Scan Fingerprints - <i>Non-Refundable</i>	\$ 123.00
Equipment Fee	\$ 300.00
STRF Fee - <i>Non-Refundable</i>	\$ 5.00
(\$2.50 per \$1,000.00 of charges)	

**THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$2,185.00**

**THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$2,185.00**

**THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00**

Charges due on the 1<sup>ST</sup> day of training: \$1,935.00



YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**80-hour Security Officer Training, Armed Program/Standard Occupational Classification #33-9032:**

Tuition	\$ 2,961.00
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
State Application Fees	\$ 133.00
Live Scan Fingerprints - <i>Non-Refundable</i>	\$ 146.00
Equipment Fee	\$ 400.00
STRF Fee - <i>Non-Refundable</i>	\$10.00
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$3,900.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$3,900.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$3,650.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Physical Security Specialist Program/Standard Occupational Classification #33-9032:**

Tuition	\$ 12,036.00
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
State Application Fees	\$ 133.00
Live Scan Fingerprints - <i>Non-Refundable</i>	\$ 146.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$35.00
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$13,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$13,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$13,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Executive Protection Program/Standard Occupational Classification #33-9032:**

Tuition	\$ 13,760.00
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
Equipment Fee	\$ 1,750.00
STRF Fee - <i>Non-Refundable</i>	\$ 40.00
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$15,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$15,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$15,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Cyber Security Technician Program/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Cyber Security Technician *Distance Learning Program*/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**204- hour Cyber Security Technician Program/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00

STRF Fee - *Non-Refundable* \$42.50  
 (\$2.50 per \$1,000.00 of charges)

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Cyber Security Technician Intermediate Program/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Cyber Security Technician Intermediate *Distance Learning Program*/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Cyber Security Technician Advanced Program/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Cyber Security Technician Advanced Distance Learning Program/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Technical Security Integration Specialist Program/Standard Occupational Classification #15-1212:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Technical Security Integration Specialist Distance Learning Program/Standard Occupational Classification #33-9032:**

Tuition	\$ 14,227.50
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
CompTia Exam Fees	\$ 1,080.00
Equipment Fee	\$ 1,200.00
STRF Fee - <i>Non-Refundable</i>	\$42.50
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$16,800.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$16,800.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,550.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Wildland Firefighter Training Basic Program/Standard Occupational Classification #33-2011:**

Tuition	\$ 14,655.00
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
Equipment Fee	\$ 2,250.00
STRF Fee - <i>Non-Refundable</i>	\$ 45.00
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$17,200.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$17,200.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,950.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

**200- hour Wildland Firefighter Training Advanced Program/Standard Occupational Classification #33-2011:**

Tuition	\$ 14,655.00
Enrollment Fee - <i>Non-Refundable</i>	\$ 250.00
Equipment Fee	\$ 2,250.00
STRF Fee - <i>Non-Refundable</i>	\$ 45.00
(\$2.50 per \$1,000.00 of charges)	

THE TOTAL DUE FOR THE CURRENT PERIOD OF ATTENDANCE: \$17,200.00

THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$17,200.00

THE TOTAL CHARGES THE STUDENTS IS OBLIGATED TO PAY UPON ENROLLMENT: \$250.00

Charges due on the 1<sup>ST</sup> day of training: \$16,950.00

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST (if applicable), LESS THE AMOUNT OF ANY REFUND.

### **STUDENT'S RIGHT TO CANCEL**

- 1) A student has the **right to cancel** his or her enrollment agreement for a course of instruction, without any penalty or obligations, through attendance at the first class session, or the seventh day after enrollment, whichever is later. After the end of the cancellation period, you have the right to withdraw from school at any time; and you have the right to receive a pro rata refund if you have completed sixty (60) percent or less of the course.
- 2) Cancellation may occur when the student provides a written notice at the following address: Covered 6 Security Academy, 868 Patriot Drive, Unit C, Moorpark, CA 93021, Attn: Administrative Office. This notice may be delivered in person or by mail.
- 3) If delivered in person, the written notice is effective that same day. If sent by mail, the written notice is effective on the postmark date when properly addressed with proper postage.
- 4) The written notice should clearly express that the student would like to cancel the enrollment agreement and obtain a refund.
- 5) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.

### **STUDENT'S RIGHT TO WITHDRAW**

- 1) A student has the **right to withdraw** from school. After the end of the cancellation period, you have the right to withdraw from school at any time; and you have the right to receive a pro rata refund if you have completed sixty (60) percent or less of the course.
- 2) Withdrawal may occur when the student provides a written notice at the following address: Covered 6 Security Academy, 868 Patriot Drive, Unit C, Moorpark, CA 93021, Attn: Administrative Office. This notice may be delivered in person or by mail.
- 3) If delivered in person, the written notice is effective that same day. If sent by mail, the written notice is effective on the postmark date when properly addressed with proper postage.
- 4) The written notice should clearly express that the student would like to withdraw from the institution and obtain a refund.
- 5) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.

### **Refund Policy**

Covered 6 has and maintains a refund policy for the refund of unused portion of tuition, fees and other charges, in the event a student or veteran cancels his or her enrollment agreement, withdraws, or is dismissed from at any time prior to the completion of a program. The amount charged to the student or veteran for tuition, fees and other charges will not exceed the approximate pro rata portion of the total charges for tuition, fees and other charges that the length of the completed portion of the course should bear to its total length.

A student whose program was discontinued prior to the completion of the program shall be entitled to a refund of all monies paid.

An applicant not accepted by Covered 6 shall be entitled to a refund of all monies paid.

- 1) **If a student cancels** his or her enrollment agreement for a course of instruction, they are entitled to a full refund of all monies paid, less a reasonable deposit or application fee not to exceed \$250 (\$10 for VA students).
- 2) **If a student withdraws** from school, and has completed 60 percent or less of the period of attendance, they are entitled to a pro rata refund, less any deduction for used equipment, and less a reasonable deposit or application fee not to exceed \$250 (\$10 for VA students).
- 3) If the student withdraws from the school, the pro rata refund is "pro-rated" according to the not-completed portion of the program.
- 4) Students will be responsible for any charges Covered 6 has paid on their behalf including Live Scan Fingerprint and Student Tuition Recovery Fund Fees.
- 5) All refunds will be paid within 30 days of cancellation or withdrawal.

Students who have completed 60% or less of a program will be entitled to a prorated tuition refund based upon the total program cost, divided by the number of class hours the student attended, or was scheduled to attend, prior to withdrawal.

If any portion of a student's program cost was covered by the proceeds of any loan program, whether privately funded, bank issued or a federal loan, then any refund due will be sent to the lender, according to order of priority. If there is any remaining amount, a refund will be issued to the student. In the event that a student receives a refund check and requires a reissued check, Covered 6 will reissue the refund, less a \$50 fee to cover the costs of processing a new check and cancelling the initial check.

If the student completed 61% or more of the total hours in a program, Covered 6 will retain 100% of the tuition and fees assessed, as explained in the Enrollment Agreement. Guidelines for tuition refunds per training program are listed below.

<b>Program</b>	<b>Clock Hrs</b>	<b>Weeks</b>	<b>Resident</b>	<b>Distance</b>	<b>No tuition refund</b>
Security Officer Training	200	5	X	---	After 24 hrs of training
Security Officer, Armed Training	200	5	X	---	After 48 hrs of training
Physical Security Specialist	200	5	X	---	After 120 hrs of training
Executive Protection	200	5	X	---	After 120 hrs of training
Cyber Security Technician	200	5	X	X	After 120 hrs of training
Cyber Security Technician	204	6	X	---	After 120 hrs of training
Cyber Security Technician Intermediate	200	5	X	X	After 120 hrs of training
Cyber Security Technician Advanced	200	5	X	X	After 120 hrs of training
Technical Security Integration Specialist	200	5	X	X	After 120 hrs of training
Wildland Firefighter Training Basic	200	5	X	---	After 120 hrs of training

Wildland Firefighter Training Advanced	200	5	X	---	After 120 hrs of training
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For example, if the student completes only 10 hours of a 40-hour course and paid \$2185.00, the student would receive a refund of \$1447; the computation follows:

(a) Student payment: \$2185.00
(b) Hourly Cost of Class Attendance: \$36.50 Hourly Cost of Class Attendance is equal to the Tuition divided by the number of hours in the program (1461 / 40 = 36.50)
(c) Tuition Due: \$365.00 Tuition Due is equal to the Hourly Cost of Class Attendance multiplied by the hours completed (36.50 x 10 = 365.00)
(d) Non-refundable Enrollment Fee: \$250.00
(e) Credit for State Application: \$51.00
(f) Non-Refundable Live Scan Fingerprints: \$123.00
(g) Credit for Equipment returned: \$300.00
(h) Non-Refundable STRF Fee: \$0.00

**Total refund: \$1447.00** (a – c – d – f – h)

Time elapsed between the last recorded day of attendance and the enrollment termination date will not be included in the refund computation. This applies to any Leave of Absence, as well as any other type of absence. If a student withdraws from a program after being on an approved Leave of Absence, any refund will be calculated from the last recorded date of attendance.

### Reimbursement to Veterans and eligible persons

For information or for resolution of specific payment problems, the veteran should call the Department of Veterans Affairs nationwide toll-free number at 1-888-442-4551.

### Return of Program Equipment/Materials/Supplies

If Covered 6 has issued equipment to a student who cancels enrollment in a program, the student must

return it to the school in new condition within seven (7) calendar days. If the student fails to return issued equipment, materials or supplies within this time period, or returns equipment in used condition, Covered 6 will deduct the cost of the items from any refund due to the student.

### Program Cancellation

If Covered 6 cancels any program, without rescheduling, before the end of the first day of class, the student will be refunded all monies paid within forty-five (45) calendar days. If Program cost was covered by any institution, then any refund due will be sent directly to the lender, according to order of priority. If there is any remaining amount, a refund will be issued to the student.

### Enrollment Policy

As a prospective student, you are encouraged to visit the Covered 6 Academy prior to enrollment to discuss your personal, educational and career goals with staff prior to signing an Enrollment Agreement. We will give you a tour of the school and answer any questions you may have. It is an opportunity to ensure that Covered 6, our programs and educational philosophy are the right fit



for you, before you make a final decision.

You are also encouraged to review this catalog prior to signing an Enrollment Agreement. You should review the School Performance Fact Sheet, which must be provided to you prior to signing an Enrollment Agreement. The Enrollment Agreement is also available at the school or on the internet at [www.c6securityacademy.com](http://www.c6securityacademy.com).

The Covered 6 student enrollment period is continuous throughout the calendar year, and students may enroll on any day school is in session.

### **Credit Evaluation Policy**

Upon enrollment, students with previous education or training in a course to be pursued may request to be evaluated and given appropriate credit. Evaluation will be based upon a written exam, an oral

exam or both. Any credit granted will be recorded on the enrollment record, the length of the program will be shortened proportionally, and the student will be notified. Additionally, if the student is a veteran, the Department of Veterans Affairs, will be notified. Covered 6 reserves the right to examine prior education and training records for evaluation and credit consideration.

### **Admissions Requirements**

To ensure that our students have the best chance for success in the security industry and to take full advantage of the programs at Covered 6, the minimum level of education required is the ability to read, write and follow directions. Although a High School Diploma with 12<sup>th</sup> grade student equivalent English is preferred, it is not required for admission into Covered 6. Any of the following are considered acceptable to determine English proficiency:

- High School Diploma or similar with 12th grade student equivalent English
- GED certificate or similar with 12th grade student equivalent English
- College transcript or diploma
- Military DD214 form
- Proof of current active duty military status
- Proof of current or previous security industry/first responder employment
- Passing score on the Ability-to-Benefit examination

Prospective students who do not hold a high school diploma or equivalent to show English proficiency will be eligible for enrollment into an Academy program upon obtaining a passing score on an independently administered Ability-to-Benefit examination pursuant to section 484(d) of the Higher Education Act of 1965.

Covered 6 will accept testing from Wonderlic Testing Skills (WBST) Verbal Forms VS-1 & VS-2, Quantitative Forms QS-1 & QS-2. Covered 6 does not administer this assessment. If a student needs to take this assessment for admissions consideration, it is the student's responsibility to take the exam through a certified assessment center. The student must provide Covered 6 with proof of assessment scores. Covered 6 may refuse admission if the Ability-to-Benefit examination and/or personal interview

reveal that the student does not possess the necessary aptitude or motivation to complete the training program selected. As a vocational studies school, the standard general education requirements for English composition, history, science, government and arts do not apply as prerequisites for entry into Covered 6.

If you are at least 18 and do not have a high school diploma, GED or its equivalent, please note that as of July 1, 2012, Ability-to-Benefit students are no longer eligible for Title IV funding through the U.S.

Department of Education unless the student was formerly admitted and enrolled in a Title IV eligible institution and is considered to be “grandfathered” under the criteria specified by the Department of Education. This means that a student must have enrolled and attended a Title IV eligible postsecondary institution prior to July 1, 2012, regardless of whether or not the student received Title IV funding.

### **Admissions Procedures**

1. Schedule and complete a campus visit
2. Complete an application questionnaire
3. Have a personal interview with an admissions advisor
4. Provide an acceptable document listed above to determine English proficiency
5. Complete an Enrollment Agreement and pay the Enrollment Fee

### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credit you earn at Covered 6 is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the 40 hour Security Guard program, 80 hour Security Guard-Armed program, 200 hour Physical Security Specialist program, 200 hour Executive Protection program, 200 hour Cyber Security Technician program, 204 hour Cyber Security Technician program, 200 hour Cyber Security Technician Intermediate program, 200 hour Cyber Security Technician Advanced program, 200 hour Technical Security Integration Specialist program, 200 hour Wildland Firefighter Training Basic program and 200 hour Wildland Firefighter Training Advanced program are also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Covered 6 to determine if your certificate will transfer.

### **English as a Second Language (ESL)**

Covered 6 does not offer English as a Second Language programs at this time. All Covered 6 training is conducted in English. Once admitted as a student, you are deemed to have a level of English proficiency necessary to benefit from our programs. Covered 6 does not admit students from other countries, does not host foreign exchange students, provide visa services or vouch for student visas.

### **Instructional Schedules**

Covered 6 resident courses are offered Monday through Friday, from 9:00 am to 6:00 pm PST with a one-hour lunch break.

The distance learning courses are offered Monday through Friday, from 7:00 am to 4:00 pm PST with

a one-hour lunch break. Instruction occurs simultaneously over 4 different time zones. Please refer to the 2022 Course Schedule Addendum for course times per time zone and additional information.

## **Holidays**

Covered 6 observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

## **Student Housing**

Covered 6 Academy is a non-residency program. Covered 6 does not own or have dormitory facilities under its control. The institution has no responsibility to find or assist with student housing. The closest hotel to the Covered 6 training facility is Courtyard by Marriott, located at 191 Cochran Street, Simi Valley, California, (805) 915-5000. This hotel has an average cost of \$175.00/night.

## **Student Services**

### **Student Advisement**

To help students achieve their fullest potential and make the best use of Covered 6 resources, we offer guidance and counseling, beginning with your admissions interview and continuing throughout your time in our program and beyond.

Your success is our primary goal. Various situations outside of school, such as transportation, jobs, or childcare may arise that could jeopardize your ability to complete your studies. Covered 6 staff wants to know about these situations so that we can help you stay on track.

### **Career Development**

From your first day in class, school services are available to assist students with their career development. We provide in-school workshops for resume writing, interview techniques and enhancing customer service skills. Career development resources include:

- Industry and alumni guest speakers
- Career fairs and workshops dedicated to job searches and strategies
- Job listings board maintained and updated weekly
- State Licensing Assistance: Mentor graduates through licensing process
- Internship and externship opportunities

Covered 6 does not guarantee employment or specific job placement to graduates.

## **Federal Financial Aid**

Covered 6 is not accredited by the Department of Education. Students attending non-accredited schools are not eligible for federal student financial aid through the Department of education.

## **Sources of Financial Assistance**

Procuring funding sources for attending Covered 6 programs is the sole responsibility of the student. There are numerous outside resources available to students, who must research, apply for and obtain funding independently. If a student obtains a loan to pay for an educational program, the student is responsible to repay the full amount of the loan, plus interest. Covered 6 does not directly offer any private loans, grants or other financial aid to students.

Students may seek financial assistance through sources such as third-party loans, employer reimbursement, Veterans Assistance, community groups and private organizations that

offer scholarships and special awards.

### **Corporate Reimbursement Benefits**

An employed student may be eligible for tuition reimbursement through employer benefit programs. Employer reimbursement amounts vary and are usually made payable directly to the student upon receiving a program schedule, tuition invoice and official proof of passing grades. With this type of assistance, students must pay the costs of their education as directed in the Enrollment Agreement and seek reimbursement from the corporate source. All payments must be made in accordance with the school's financial policies and procedures.

### **Division of Vocational Rehabilitation**

The Division of Vocational Rehabilitation provides services and financial assistance to students with certain disabilities. For more information, contact the local Division of Vocational Rehabilitation.

### **Workforce Investment Act (WIA)**

The Department of Labor may provide services and financial assistance to individuals who are participating in their training programs. To learn more, contact the local community Department of Labor or research the internet at [www.edd.ca.gov](http://www.edd.ca.gov).

### **Community Organizations**

Many charities, community, civic and religious organizations offer grant and scholarship opportunities to help students finance their education, if they meet certain specific eligibility criteria. Students should research and inquire with local community organizations.

### **Private Organizations**

Students may seek financial support through donations and scholarships from private clubs, businesses and cultural organizations. Students may also ask parents, relatives and friends to help support their decision to return to school.

### **Student Loans**

If you secure a student loan to pay for a program at Covered 6, you are responsible to pay for the original amount of the loan, plus any interest. If a student defaults on any loan, the following may occur: (1) The federal or state government or a private loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

### **Federal Privacy Act Disclosure**

The Federal Privacy Act of 1974 requires Covered 6 to notify students that their social security number may be disclosed under certain circumstances. Social security numbers are used to verify student identity, process awarded funds, collect funds and track individuals who have borrowed funds from federal, state or private programs.

### **Emergency Response**

Should a student fall ill or become injured while on school premises and/or is unable to determine their own level of care needs, Covered 6 staff will render aid, up to and including contacting the appropriate emergency personnel by calling 911.

## Licensing Requirements

The California Department of Consumer Affairs (DCA) through the Bureau of Security Investigative Services (BSIS) requires that any person desiring to work as a security guard in the State of California must obtain a license. Only a BSIS approved security training school may provide the training required for the license and administer the test required to obtain the license. Covered 6 is licensed by the DCA/BSIS. The school license number is 1349. Covered 6 is also authorized to teach under a Private Patrol Operators License issued by the DCA/BSIS. The PPO license number is 17387.

Per BSIS requirements, guards must complete a course in exercising Powers to Arrest prior to being assigned to a duty location. Guards shall complete not less than 32 hours of training in security officer skills within six months from the date the registration card is issued. Sixteen of the 32 hours shall be completed within 30 days from the date the registration card is issued.

1. Achieve a 100% score on the examination to successfully complete the course (Title 16, California Code of Regulations Section 628). Trainees who fail the final examination may restudy their weak areas and try again.
2. Be at least 18 years of age
3. Undergo a criminal history background check through the California Department of Justice and the Federal Bureau of Investigation
4. Pay the required state fees for licensure

A Live Scan fingerprint service will be provided to students who reside in California. Students may submit the paperwork to obtain a Guard Card and begin the placement process upon graduation. Covered 6 will issue a certificate upon satisfactory completion of a required course.

## Background Check

The application to become a licensed security officer or armed security officer requires an applicant to disclose background information relating to any conviction or plea of no contest to any violation of any law of the United States, in any state, local jurisdiction or any foreign country in order to determine eligibility to become a security officer.

Individuals who have been convicted of a crime should contact BSIS to determine if the conviction would prohibit working as a security officer before signing an Enrollment Agreement. It is the student's responsibility to determine if any past criminal convictions will prevent obtaining the required state license. For more information on where to inquire, an individual should contact:

Bureau of Security Investigative Services  
[www.bsis.ca.gov](http://www.bsis.ca.gov)  
 (916) 322-4000  
 (916) 575-7289 (fax)  
 P.O. Box 980550  
 West Sacramento, CA 95798

California Department of Justice  
[www.doj.ca.gov](http://www.doj.ca.gov)  
 (916) 322-3360  
 (916) 323-5431 (fax)  
 P.O. Box 944255  
 Sacramento, CA 9424

## Potential Earnings

As with any career, the amount of potential income earned in the security field is directly related to the amount of effort applied by an individual. Minimum effort will result in minimum earnings, while maximum effort may lead to higher levels of compensation.

Earning potential is dependent upon many factors including ability to communicate, present professionally, develop great security related skills, interpersonal skills and maintain a positive attitude.

The Covered 6 curriculum is designed to teach students these skills to help them obtain licensing and an entry level position upon graduation, but the effort students put forth is an independent variable. In addition to the above considerations, earning potential depends upon work location, industry competition, the discretion of your employer and/or position held. Finally, since earnings are dependent on the economy and other factors, Covered 6 cannot and does not make any claims or guarantees about the salary or wages that may be earned after completing designated programs.

Please see the Covered 6 School Fact Performance Sheet which provides outcomes for the educational programs we offer. The School Performance Fact Sheet contains wage and salary data for particular careers. Salaries range for these positions, depending on certification level, training and experience, from approximately \$12 to \$50 hourly. Data from the US Department of Labor, Bureau of Labor and Statistics, which provides wage data by area and occupation, is available at [www.bls.gov/bls/blswage.htm](http://www.bls.gov/bls/blswage.htm).

### **Library Resources**

During normal business hours, Covered 6 provides students with access to security industry related books and reference materials. While not a lending library in the traditional sense, students who would like to learn more on a given security industry topic may utilize a variety of resources while on campus. These items may not be removed from the premises. Covered 6 also allows students to utilize the internet to search for jobs and conduct security industry related research. Internet research may be conducted during business hours. No access code will be required to use the dedicated internet computer, which is provided on a first-come, first-served basis.

A representative sampling of text-based materials in the library are as follows:

- California BSIS Firearms and Security Guard Training Manuals
- National Rifle Association Firearms Training Manual
- CA Rangemaster Association Firearms Training Manual
- Los Angeles Police Department Firearms Training Manual
- Covered 6 Security and Krav-Maga Defensive Tactics Training Manuals
- NAEMT LEFR Medical Response Handbook

### **Equipment Utilized**

Covered 6 maintains state-of-the-art training equipment. Our facility includes two classrooms and an indoor tactical training center. We are permitted to utilize Universal Training Munitions (UTM) to foster tactical training involved in more advanced security issues.

We are one of the only private training facilities to have a "Force Option Simulator" that tests shooting marksmanship and judgment. In addition to simulated activities, we have a vast array of inert training weapons (Airsoft and paintball), impact weapons (batons), handcuffs, tear gas (inert), TASERS and all other training equipment required for security guards. We utilize projectors to assist our live instruction. This equipment is employed to ensure all guards utilize it in training. In addition, computer technology and internet resources are used to vary learning experiences for each student. Covered 6 also utilizes: CPR training dummy; floor mats, firearms/ammunition and a firearms range.

### **Programs of Study**

Covered 6 offers an exciting variety of training programs for the security industry. Whatever path you choose, Covered 6 can help you realize your career goals. This section describes courses involved in our program offerings so that you may select the one most suitable to meet your career goals.

**Security Officer Training Program – 40 hours/1 week:** This program provides the opportunity for the graduate to become an unarmed licensed security guard in the State of California. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032 (Security Guard).

**Security Officer Training, Armed Program – 80 hours/2 weeks:** This program contains curriculum to become a licensed security officer within the State of California, and additional training required to become an armed security guard. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032 (Security Guard).

**Physical Security Specialist Program – 200 hours/5 weeks:** This program is an advanced training course with dual purpose. It contains a curriculum to become a licensed security officer within the State of California, and additional training required to become an armed security guard. Additionally, it includes advanced training to assist with becoming a personal security guard or executive protection security guard. Specifically, it includes sought after medical certifications and skills dealing with more advanced security concepts. It is the ultimate offering to provide all the possible educational courses related to the professional security sector in this intensive course of study. A graduate from this program will have a distinct advantage during hiring interviews and advanced training for a wide variety of sectors in the industry. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032 (Security Guard).

**Executive Protection Program – 200 hours/5 weeks:** This program is an extension to our Physical Security Specialist program and offers more of the necessary training for a professional who would like to focus on the specialized field of Executive Protection. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032 (Security Guard).

**Cyber Security Technician Program – 200 hours/5 weeks (Resident Program/*Distance Learning Program*):** This program is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the specialized field of Cyber Security. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212 (Information Security Analyst).

**Cyber Security Technician Program – 204 hours/6 weeks:** This program is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the specialized field of Cyber Security. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212 (Information Security Analyst).

**Cyber Security Technician Intermediate Program - 200 hours/5 weeks (Resident Program/*Distance Learning Program*) :** This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the more specialized field of Cyber Security including intermediate roles such as Pen Tester. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212 (Information Security Analyst).

**Cyber Security Technician Advanced Program - 200 hours/5 weeks (Resident Program/*Distance Learning Program*) :** This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the more specialized field of Cyber Security leadership and management. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212 (Information Security Analyst).

**Technical Security Integration Specialist Program - 200 hours/5 weeks (Resident Program/*Distance Learning Program*) :** This course is an extension to our approved programs and offers more of the

necessary training for a professional who would like to focus on the specialized field of Technology Integration. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212 (Information Security Analyst).

**Wildland Firefighter Training Basic Program – 200 hours/5 weeks:** This course is an extension to our approved programs and prepares graduates for a career as a Wildland Firefighter. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-2011 (Firefighter).

**Wildland Firefighter Training Advanced Program – 200 hours/5 weeks:** This course is an extension to our approved programs and offers advanced training for a career as a wildland firefighter. Additionally it prepares graduates for supervisory Incident Command staff positions. Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-2011 (Firefighter).

### Program Descriptions and Instructional Schedule

Students must attend and complete an entire program for full credit. A student that successfully completes individual courses will be awarded a certificate of completion for those courses, even though they do not complete the entire program. General education units are not required for the programs at Covered 6 Security Academy.

Courses are taught consecutively as listed on a schedule of 8 hours of instruction per day by weekly blocks. Resident courses are held daily, Monday - Friday from 9:00 am to 6:00 pm with a 1 hour lunch from 12 noon to 1:00 pm. Location of instruction will vary throughout the day based on the curriculum: classroom, practical training area, or SIM house. Courses are taught by 1-3 instructors based on curriculum and class size. The distance learning courses are offered Monday through Friday, from 7:00 am to 4:00 pm PST with a one-hour lunch break. Instruction occurs simultaneously over 4 different time zones. Please refer to the 2021 Course Schedule Addendum for course times per time zone and additional information.

### C6SG001 - Security Officer Training Program | 40 Hrs | 1 Week

#### Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032

This training program qualifies a student to be hired as an unarmed security officer in California.

CLASS CODE	CLASS NAME	HOURS	WEEK
C6SG 100	Powers of Arrest / Basic Security Officer Training	4	1
C6SG 101	Liability and Legal Aspects	4	1
C6SG 103	Basic First Aid/CPR/AED	4	1
C6SG 104	TASER Operator	2	1
C6SG 105	Handcuffing Techniques	2	1
C6SG 108	Chemical Agents	2	1
C6SG 109	Observation and Documentation	4	1
C6SG 110	Vehicle Patrol Concepts and Tech - Driver's Safety	2	1
C6SG 111	Powers of Arrest - WMD /Terrorism and Awareness	4	1
C6SG 112	Force Options Simulator	1	1



C6SG 117	Public Relations	4	1
C6SG 118	Handling Difficult People	2	1
C6SG 114	Communication	4	1
C6SG 123	Career Development	1	1
<b>TOTAL</b>		<b>40</b>	

### **C6SG002 – Security Officer Training, Armed Program | 80 Hrs | 2 Weeks**

#### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032**

This training program qualifies a student to be hired as both an unarmed or armed security officer in California.

<b>CLASS CODE</b>	<b>CLASS NAME</b>	<b>HOURS</b>	<b>WEEK</b>
C6SG 100	Powers of Arrest / Basic Security Officer Training	4	1
C6SG 101	Liability and Legal Aspects	4	1
C6SG 103	Basic First Aid/CPR/AED	4	1
C6SG 104	TASER Operator	2	1
C6SG 105	Handcuffing Techniques	2	1
C6SG 108	Chemical Agents	2	1
C6SG 109	Observation and Documentation	4	1
C6SG 110	Vehicle Patrol Concepts and Tech - Driver's Safety	2	1
C6SG 111	Powers of Arrest - WMD /Terrorism and Awareness	4	1
C6SG 112	Force Options Simulator	1	1
C6SG 117	Public Relations	4	1
C6SG 118	Handling Difficult People	2	1
C6SG 114	Communication	4	1
C6SG 123	Career Development	1	1
C6SG 102	Firearms Training	16	2
C6SG 106	Arrest and Control	12	2
C6SG 115	Crowd Control	4	2
C6SG EP1	Introduction to Executive Protection	8	2
<b>TOTAL</b>		<b>80</b>	

### **6SG003 - Physical Security Specialist Program | 200 Hrs | 5 Weeks**

#### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032**

This training program qualifies a student to be hired as both an armed or unarmed security officer in California. Advanced courses provide industry training for career enhancement.

<b>CLASS CODE</b>	<b>CLASS NAME</b>	<b>HOURS</b>	<b>WEEK</b>
C6SG 100	Powers of Arrest / Basic Security Officer Training	4	1
C6SG 101	Liability and Legal Aspects	4	1
C6SG 103	Basic First Aid/CPR/AED	4	1
C6SG 104	TASER Operator	2	1
C6SG 105	Handcuffing Techniques	2	1
C6SG 108	Chemical Agents	2	1
C6SG 109	Observation and Documentation	4	1
C6SG 110	Vehicle Patrol Concepts and Tech - Driver's Safety	2	1
C6SG 111	Powers of Arrest - WMD /Terrorism and Awareness	4	1

C6SG 112	Force Options Simulator	1	1
C6SG 117	Public Relations	4	1
C6SG 118	Handling Difficult People	2	1
C6SG 114	Communication	4	1
C6SG 123	Career Development	1	1
C6SG 102	Firearms Training	16	2
C6SG 106	Arrest and Control	12	2
C6SG 115	Crowd Control	4	2
C6SG EP1	Introduction to Executive Protection	8	2
C6SG 107	Workplace Violence / Active Shooter Response	4	3
C6SG 113	Courtroom Testimony	4	3
C6SG 116	Basic Investigations	4	3
C6SG 119	Radio Procedures	2	3
C6SG 120	Parking and Traffic Control	2	3
C6SG 121	Supervision of Security Officers	4	3
C6SG 122	Officer Safety	4	3
C6SSP 200	LEFR (Law Enforcement First Responder)/TECC	16	3
C6SSP 201	Defensive Tactics 1&2 - Controlling Subjects	16	4
C6SSP 202	Crossing Guard	4	4
C6SSP 203	Imminent Threat Scenario	4	4
C6SSP 204	IED Recognition	4	4
C6SSP 205	Crime Scene Preservation	4	4
C6SSP 206	Interviews and Interrogations	4	4
C6SSP 207	SPOT (Security Control Observation Tactics)	4	4
C6SSP 208	Baton Training	4	5
C6SSP 209	Surveillance and Counter	16	5
C6SSP 210	Dealing with Protesters	4	5
C6SSP EP2	Executive Protection Level 2	8	5
C6SSP EP3	Executive Protection Firearms	8	5
	<b>TOTAL</b>	<b>200</b>	

### **C6EP004 - Executive Protection Program | 200 Hrs | 5 Weeks**

#### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-9032**

This course is an extension to our Physical Security Specialist program and offers more of the necessary training for a professional who would like to focus on the specialized field of Executive Protection.

<b>CLASS CODE</b>	<b>CLASS NAME</b>	<b>HOURS</b>	<b>WEEK</b>
C6EP 101	Introduction to Principles of Executive Protection	4	1
C6EP 102	C6 Integrated Use of Force Model for EP	4	1
C6EP 103	Verbal De-escalation (MOAB) Cert for EP	4	1
C6EP 104	Report Writing, Observation & Documentation	4	1
C6EP 105	Client Centric Customer Service Model	4	1
C6EP 106	Ethical Standards & Scope of Responsibilities	4	1
C6EP 107	S.P.O.T. (Security Professional Observation Tactics)	4	1

C6EP 108	Recognition of Dangerous Personalities	4	1
C6EP 109	Introduction to Universal Defensive Tactics for EP	8	1
C6EP 201	Threat Assessments & Protective Intelligence	4	2
C6EP 202	Protective Advances	4	2
C6EP 203	Conducting Advances Practical Application	8	2
C6EP 204	Dealing with Difficult Personalities	4	2
C6EP 205	Universal Defensive Tactics for Executive Protection	12	2
C6EP 206	Communications for Protective Details	4	2
C6EP 207	Protective Details (1 man, 2 man, 3 man)	4	2
C6EP 301	Arrivals & Departures	4	3
C6EP 302	Residential Protection	4	3
C6EP 303	Career Development & Longevity	4	3
C6EP 304	Venue & Event Security	4	3
C6EP 305	Vehicle Dynamics	24	3
C6EP 401	Legal Considerations of Executive Protection	2	4
C6EP 402	CONUS/OCONUS Travel Planning	2	4
C6EP 403	IED, Suspicious Package, Vehicle Search	4	4
C6EP 404	Celebrity Protection	2	4
C6EP 405	Workplace Violence	2	4
C6EP 406	Imminent Threat Scenario	4	4
C6EP 407	TECC for Executive Protection	16	4
C6EP 408	Protective Surveillance and Counter-Surveillance for EP	8	4
C6EP 501	Marksmanship for Executive Protection	16	5
C6EP 502	AOP'S/3RD Party Universal Defensive Tactics	8	5
C6EP 503	Practical Application Exercise/Culmination Exercise (CULEX)	16	5
	<b>TOTAL</b>	<b>200</b>	

### **C6CST005 - Cyber Security Technician Program | 200 Hrs | 5 Weeks**

### **C6CST005DL - Cyber Security Technician Distance Learning Program | 200 Hrs | 5 Weeks**

### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212**

This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the specialized field of Cyber Security.

<b>CLASS CODE</b>	<b>CLASS NAME</b>	<b>HOURS</b>	<b>WEEK</b>
C6CST B1-1	IT Basics - Systems Initializations	8	1
C6CST B1-2	IT Basics - Systems Operations	8	1
C6CST B1-3	IT Basics - Systems Audio/Visual	8	1
C6CST B1-4	IT Basics - Systems Web	8	1
C6CST B1-5	IT Basics - Systems Policy	8	1
C6CST B2-1	IT Operations - Network Setups	5	2

C6CST B2-2	IT Operations - Network Optimization	5	2
C6CST B2-3	IT Operations - Network Web	5	2
C6CST B2-4	IT Operations - Network Policy/Procedures	5	2
C6CST B2-5	IT Operations - Network Support	5	2
C6CST B2-6	IT Operations - Network Sustainment	5	2
C6CST B2-7	IT Operations - Network Maintenance	5	2
C6CST B2-8	IT Operations - Network Control	5	2
C6CST B3-1	IT Security - Policy/Procedures	8	3
C6CST B3-2	IT Security - Standards	8	3
C6CST B3-3	IT Security - Configurations	16	3
C6CST B3-4	IT Security - Vulnerabilities	16	3,4
C6CST B3-5	IT Security - Threats	16	4
C6CST B3-6	IT Security - Responses	16	4
C6CST B4-1	WarGaming	24	5
C6CST B4-2	IT Assessment	6	5
C6CST B4-3	Professional Development	10	5
	<b>TOTAL</b>	<b>200</b>	

### **C6CST 006 - Cyber Security Technician Program | 204 Hrs | 6 Weeks**

#### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212**

This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the specialized field of Cyber Security.

<b>CLASS CODE</b>	<b>CLASS NAME</b>	<b>HOURS</b>	<b>WEEK</b>
C6CST B1-1	IT Basics - Systems Initializations	8	1
C6CST B1-2	IT Basics - Systems Operations	8	1
C6CST B1-3	IT Basics - Systems Audio/Visual	8	1
C6CST B1-4	IT Basics - Systems Web	8	1
C6CST B1-4a	Study Session A- IT Basics	2	1
C6CST B1-5	IT Basics - Systems Policy	8	2
C6CST B2-1	IT Operations - Network Setups	6	2
C6CST B2-2	IT Operations - Network Optimization	6	2
C6CST B2-3	IT Operations - Network Web	6	2
C6CST B2-4	IT Operations - Network Policy/Procedures	6	2
C6CST B2-4b	Study Session B- IT Operations	2	2
C6CST B2-5	IT Operations - Network Support	6	3
C6CST B2-6	IT Operations - Network Sustainment	6	3
C6CST B2-7	IT Operations - Network Maintenance	6	3
C6CST B2-8	IT Operations - Network Control	6	3
C6CST B3-1	IT Security - Policy/Procedures	8	3
C6CST B3-1c	Study Session C- IT Operations	2	3
C6CST B3-2	IT Security - Standards	8	4

C6CST B3-3	IT Security - Configurations	12	4
C6CST B3-4	IT Security - Vulnerabilities	12	4
C6CST B3-4d	Study Session D- IT Security	2	4
C6CST B3-5	IT Security - Threats	16	5
C6CST B3-6	IT Security - Responses	16	5
C6CST B3-6e	Study Session E- IT Security	2	5
C6CST B4-1	WarGaming	20	6
C6CST B4-2	IT Assessment	4	6
C6CST B4-3	Professional Development	10	6
	<b>TOTAL</b>	<b>204</b>	

### **C6CST007 - Cyber Security Technician Intermediate Program | 200 Hrs | 5 Weeks**

### **C6CST007DL - Cyber Security Technician Intermediate Distance Learning Program | 200 Hrs | 5 Weeks**

### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212**

This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the more specialized field of Cyber Security including intermediate roles such as Pen Tester.

<b>CLASS CODE</b>	<b>CLASS NAME</b>	<b>HOURS</b>	<b>WEEK</b>
C6CST-I B1-1	Risks & Reconnaissance – Introduction / Planning	8	1
C6CST-I B1-2	Risks & Reconnaissance – Passive Recon	8	1
C6CST-I B1-3	Risks & Reconnaissance – Active Recon	8	1
C6CST-I B1-4	Risks & Reconnaissance – Active Recon II	8	1
C6CST-I B1-5	Risks & Reconnaissance – Group Range	8	1
C6CST-I B2-1	Attacks & Vulnerabilities – Analyzing Attacks	8	2
C6CST-I B2-2	Attacks & Vulnerabilities – Analyzing Vulnerabilities	8	2
C6CST-I B2-3	Attacks & Vulnerabilities – Managing Vulnerabilities	8	2
C6CST-I B2-4	Attacks & Vulnerabilities – Intelligence	8	2
C6CST-I B2-5	Attacks & Vulnerabilities – Cyber Range Design	8	2
C6CST-I B3-1	Logs & Incident Response – Analyzing Logs	8	3
C6CST-I B3-2	Logs & Incident Response – Incident Response	8	3
C6CST-I B3-3	Logs & Incident Response – Cyber Security Incidents	8	3
C6CST-I B3-4	Logs & Incident Response – Group Cyber Range Build	8	3
C6CST-I B3-5	Logs & Incident Response – Group Cyber Range Build	8	3
C6CST-I B4-1	More Cyber Attacks – Penetrating Networks	8	4
C6CST-I B4-2	More Cyber Attacks – Testing Applications	8	4
C6CST-I B4-3	More Cyber Attacks – Post Exploit Activities	8	4
C6CST-I B4-4	More Cyber Attacks – Group Cyber Range Build	8	4
C6CST-I B4-5	More Cyber Attacks – Group Cyber Range Build	8	4
C6CST-I B5-1	Group Cyber Range – War gaming	24	5
C6CST-I B5-2	IT Assessments	6	5
C6CST-I B5-3	Professional Development	10	5
	<b>TOTAL</b>	<b>200</b>	

### **C6CST008 - Cyber Security Technician Advanced Program | 200 Hrs | 5 Weeks**

**C6CST008DL - Cyber Security Technician Advanced Distance Learning Program | 200 Hrs | 5 Weeks**  
**Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212**

This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the more specialized field of Cyber Security leadership and management.

CLASS CODE	CLASS NAME	HOURS	WEEK
C6CST-A B1-1	Security & Risk Management – Introduction / Governance	8	1
C6CST-A B1-2	Security & Risk Management – Risk Management	8	1
C6CST-A B1-3	Security & Risk Management – Authentication & Authorization	8	1
C6CST-A B1-4	Security & Risk Management – Identity & Access Management	8	1
C6CST-A B1-5	Security & Risk Management – Group Project Teams	8	1
C6CST-A B2-1	Security Controls – Cryptography	8	2
C6CST-A B2-2	Security Controls – Group Project Design I	8	2
C6CST-A B2-3	Security Controls – Network Security Controls	8	2
C6CST-A B2-4	Security Controls – Software Development Security	8	2
C6CST-A B2-5	Security Controls – Group Project Design II	8	2
C6CST-A B3-1	Security Assessments – Enterprise Architecture	8	3
C6CST-A B3-2	Security Assessments – Assessments & Testing	8	3
C6CST-A B3-3	Security Assessments – Group Project Build I	8	3
C6CST-A B3-4	Security Assessments – Group Project Build II	8	3
C6CST-A B3-5	Security Assessments – CASP+ Prep and Exam	8	3
C6CST-A B4-1	Security Architecture & Operations – Secure Architecture	8	4
C6CST-A B4-2	Security Architecture & Operations – Comm & Network Security	8	4
C6CST-A B4-3	Security Architecture & Operations – Group Project Build III	8	4
C6CST-A B4-4	Security Architecture & Operations – Group Project Build IV	8	4
C6CST-A B4-5	Security Architecture & Operations – CISSP Prep & Exam	8	4
C6CST-A B5-1	Group Projects – Final Build and Group Presentations	24	5
C6CST-A B5-2	IT Assessments	6	5
C6CST-A B5-3	Professional Development	10	5
	<b>TOTAL</b>	<b>200</b>	

**C6CST009 - Technical Security Integration Specialist Program | 200 Hrs | 5 Weeks**

**C6CST009DL - Technical Security Integration Specialist Distance Learning Program | 200 Hrs | 5 Weeks**  
**Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 15-1212**

This course is an extension to our approved programs and offers more of the necessary training for a professional who would like to focus on the specialized field of Technology Integration.

CLASS CODE	CLASS NAME	HOURS	WEEK
C6TSIS B1-1	TI Basics- Orientation and Security Overview	8	1
C6TSIS B1-2	TI Basics- Cable/Connections Familiarization	8	1
C6TSIS B1-3	TI Basics- Access Control	8	1
C6TSIS B1-4	TI Basics- Reports and Communication	8	1
C6TSIS B1-5	TI Basics- Process and Procedure	8	1

CLASS CODE	CLASS NAME	HOURS	WEEK
C6TSIS B1-1	TI Basics- Orientation and Security Overview	8	1
C6TSIS B2-1	TI Operations- Intelligence Gathering	8	2
C6TSIS B2-2	TI Operations- Security Assessments	8	2
C6TSIS B2-3	TI Operations- Camera Familiarization	8	2
C6TSIS B2-4	TI Operations-Systems Familiarization	8	2
C6TSIS B2-5	TI Operations- Camera Installation	8	2
C6TSIS B3-1	TI Security- Alarms Familiarization	8	3
C6TSIS B3-2	TI Security- Alerts and Responses	8	3
C6TSIS B3-3	TI Security- Regulations and Management	8	3
C6TSIS B4-1	TI RSSO- Drone operations	32	3,4
C6TSIS B4-2	TI RSSO- Remote Monitoring operations	16	4
C6TSIS B4-3	TI RSSO- Drone Threats and Countermeasures	8	4
C6TSIS B4-4	TI RSSO- Threat Mitigation	8	5
C6TSIS B4-5	TI RSSO- Response and dispatch	16	5
C6TSIS B4-6	Professional Development	16	5
	<b>TOTAL</b>	<b>200</b>	

### **C6WFA010 - Wildland Firefighter Training Basic Program | 200 Hrs | 5 Weeks**

#### **Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-2011**

This course is an extension to our approved programs and prepares graduates for a career as a Wildland Firefighter.

CLASS CODE	CLASS NAME	HOURS	WEEK
C6WFA S-190	Wildland Fire Behavior	10	1
C6WFA S-130	Wildland Firefighter 2	30	1
C6WFA L-180	Human Factors In Wildland Firefighting	4	2
C6WFA S-211	Portable Pumps/Water Use	20	2
C6WFA S-131	Wildland Firefighter 1	12	2
C6WFA 503	Fireline Construction	4	2
C6WFA S-212	Wildland Fire Chainsaws	40	3
C6WFA 501	Off Road Driving For Wildland Firefighting	12	4
C6WFA 502	Wildland Firefighting Tools	2	4
C6WFA 504	Structure Protection In The Wildland Interface	10	4
C6WFA 505	Radios/Wildland Communication	8	4.
C6WFA 506	Introduction To Wildland Navigation/GPS	8	4
C6WFA 507	Tactical Tools For Wildland Firefighter	12	5
C6WFA 508	Electric Utility Hazard Awareness For Wildland Firefighters	4	5
C6WFA 509	Wildland Fire Scenarios	10	5
C6WFA 510	Emergency Medicine For The Wildland Firefighter	10	5
C6WFA 511	Career Development Course	4	5
	<b>TOTAL</b>	<b>200</b>	

### **C6WFA010 - Wildland Firefighter Training Advanced Program | 200 Hrs | 5 Weeks**

### Department of Labor, Bureau of Labor Statistics Standard Occupational Classification 33-2011

This course is an extension to our approved programs and offers advanced training for a career as a wildland firefighter. Additionally it prepares graduates for supervisory Incident Command staff positions.

CLASS CODE	CLASS NAME	HOURS	WEEK
C6WFA S-290	Intermediate Wildland Fire Behavior	40	1
C6WFA S-230	Crew Boss	24	2
C6WFA FRO	Haz Mat First Responder Operations	16	2
C6WFA S-219	Firing Operations	20	3
C6WFA L-280	Follower To Leadership	20	3
C6WFA S-231	Engine Boss	20	4
C6WFA S-270	Basic Air Operations	20	4
C6WFA S-215	Wildland Urban Interface	24	5
C6WFA 512	Wildland Basic EMS	8	5
C6WFA 513	ICS Integration	4	5
C6WFA CSA	Confined Space Awareness	4	5
	<b>TOTAL</b>	<b>200</b>	

## PHYSICAL SECURITY COURSE DESCRIPTIONS

### **C6SG 100 - POWERS TO ARREST / BASIC SECURITY OFFICER TRAINING – 4 HRS**

This course fulfills a portion of the California Basic Security Officer training requirements set forth by the State of California for licensure. It is 4 hours in length and students are expected to participate in the lecture, discussion and skills portions. This class prepares the student to act as a security guard, provide aid and summon appropriate resources, as needed. The course covers the following topics:

- Responsibilities and ethics in citizen arrest
- Relationship between a security guard and a peace officer in making an arrest
- Limitations on security guard power to arrest
- Restrictions on search and seizure
- Criminal and civil liabilities; personal liability and employer liability
- Misdemeanors and felony crimes
- Ethics and communications
- Emergency response, including response to medical emergencies

Course is taught via live classroom instruction by one instructor. Requires a computer and a projector. There is a final written test. This course is taken in conjunction with C6SG 111 WMD/TERRORISM AWARENESS.

### **C6SG 101 - LIABILITY AND LEGAL ASPECTS – 4 HRS**

This portion of instruction covers important legal aspects related to the security industry. An employer, a security specialist, and in some cases a client all carry vicarious liability. A Security Specialist's understanding of legal ramifications is crucial. The course covers the following topics:

- Civil and Criminal Liability



- Justice System
- Laws and Regulations
- Case Studies
- Use of Force
- Organizational Impacts
- Federal vs State

Course is taught via classroom instruction and requires a computer and a projector. There is a final written test.

### **C6SG 102 - FIREARMS TRAINING - 16 HRS**

This course consists of 16 hours of BSIS approved training. The State of California requires all security guards who are armed to be readily familiar with the concepts behind the use of deadly force.

The instructors are subject matter experts in the use of force and present discussion with the students to make them confront the legal, moral, physical and psychological effects associated with deadly force.



All candidates will be required to lawfully possess a firearm in California, be a U.S. Citizen or have permanent legal alien status and pass a California background check. Firearm ownership is not a requirement to pass this course.

The course will focus on the use of deadly force, safe firearm manipulation, holstering, presentation, marksmanship and survival mindset. This class has a written final exam and a skills test involving the use of a firearm. Requires a holster, ammunition, eye/ear protection and is taught with a minimum of one instructor. A certificate of training will be issued upon successful completion of this class.

### **C6SG 103 – BASIC FIRST AID | CPR | AED - 4 HRS**

The modern security officer is faced with several situations that require specialized training and response. In fact, one of the most common duties of a security specialist is the response to medical related emergencies. Almost all professional security employers require a certified course in basic lifesaving and CPR.

This Covered 6 course is the American Heart Association's certified program, which provides students with the basic lifesaving skills in response to blood loss, head trauma, shock, heart attack, heat injuries and stroke.

This course contains two hours of classroom instruction and two hours of practical exercises, as well as a written final exam. Successful completion results in an official certificate and card good for two years. First aid books, computer presentations, AED, medical supplies, and CPR dummy are used.

### **C6SG 104 – TASER OPERATOR - 2 HRS**

This training course consists of 8 hours authorized by TASER International. It includes the tactical approach, communication, and advantages and disadvantages of using an electronic control device. Heavy emphasis will be placed upon effective communication and legal limitations. This class is

taught to the California law enforcement standard because Covered 6 is an authorized trainer of TASER International.

Students will be provided the use of a TASER and will be provided a training cartridge and target. Students will be required to deploy the TASER safely and accurately hit a training target. Additionally, this course incorporates providing specific first aid techniques after TASER use.

The class is taught by at least one instructor and a safety officer. A written final exam is supplied by TASER International. A certificate of completion from Covered 6 and TASER International will be issued to the student upon successful completion.

### **C6SG EP1 – INTRODUCTION TO EXECUTIVE PROTECTION – 8 HRS**

This course of instruction consists of classroom and hands-on techniques. The class consists of lecture material, video presentation, hypothetical scenarios and role-play between instructors and students.

Students will be given introductory instruction on basic concepts of Executive Protection work, in order to better support executive protection operations during on site VIP visits. Concepts taught include interaction with Executive Protection agents, assistance with advances, and basic security support.

This is a 2-hour course and is taught by 2-3 instructors utilizing practical application evaluation. Upon completion, a certificate will be issued to the student.

### **C6SG 105 – HANDCUFFING TECHNIQUES - 2 HRS**

Handcuffs are the tool most often used by officers, yet training is often overlooked or not addressed. Studies indicate that a great number of individuals resist arrest/detention. All too often the result is injury to officers or subjects.

This course focuses on subject control, handcuffing and searching, from a security specialist point of view, and addresses the training need in defensive tactics. Topics include nomenclature, guidelines, handcuffing the resistive, non- resistive and aggressive subject, as well as handcuffing from the standing, kneeling and prone positions, removing handcuffs and The use of contact/cover officers. The benefits to this training program are a reduction in officer/subject injury, reduced exposure to civil/criminal liability, reduced worker's compensation claims and increased officer and security personnel safety.

Emphasis will be placed on proper technique. Legal aspects for improper application and use of handcuffs will be covered. The student will be required to furnish their own handcuffs and will use them in the class to repetitively apply and remove them until proficiency is established. The class is taught using a 5 to 1, student-to-teacher ratio.

There is a written exam and upon successful completion, a certificate will be issued to the student.

### **C6SG 106 – ARREST AND CONTROL - 12 HRS**

This course is designed for security officers of all sizes, strength, fitness and skill levels. This class will consist of eight hours of hands-on training and students will be taken to the wrestling mats during this class. Casual clothing including fully enclosed



shoes with socks are required for this course.

This course will teach unarmed defensive tactics designed for close quarter violent encounters, where the security officer has no other choice but unarmed self-defense. Students will be trained on how to use effective non-lethal defensive tactics in a reasonable manner, within generally acceptable use of force guidelines.

The techniques taught combine elements of law enforcement, Krav-Maga and other martial arts into an easy-to-learn reactive skill set of defensive tactics that are efficient and adaptable. This practical-based course will increase student skills and confidence in dealing with resistive subjects. The techniques taught are acceptable in court and subjects can be effectively controlled in a humane manner with minimal potential for injury. These skills can be effectively used by any security officer, regardless of size, gender or age. Upon successful completion, a certificate will be issued to the student.

#### **C6SG 107 – WORKPLACE VIOLENCE/ACTIVE SHOOTER RESPONSE - 4 HRS**

The course consists of classroom instruction, as well as hands-on situational role play. Students will be taught about the history of workplace violence throughout the world and will be given Department of Homeland Security response protocol training.

Emphasis on identifying problems prior to presentation, managing law enforcement response and evacuation of employees will be covered. This is a 4 hour course designed to provide basic emergency response principles and practices for unarmed and armed security guards.

This class utilizes a single instructor for lecture and involves role play with multiple instructors. All materials are supplied. There is no written final exam and upon successful completion a certificate will be issued to the student.

#### **C6SG 108 – CHEMICAL AGENTS / PEPPER SPRAY TRAINING / CERTIFICATION - 2 HRS**

The course consists of classroom instruction that includes the history and theory of aerosol-based defense weapons. Legal aspects of escalation and de-escalation in the use of force are covered, as well as proper verbalization and deployment of the weapon system.

There is a specific curriculum dedicated to the proper legal, moral and ethical use of such devices. Additionally, students are taught the proper first aid techniques after the weapon is deployed to minimize criminal and civil liability. Some topics include, but are not limited to:

- Post OC spray considerations
- How to use OC Pepper Spray
- Types of delivery systems
- OC warnings & tips
- Awareness of liability & risks
- Agency policies and procedures
- Lawful use of force and self-defense
- Subject actions & officer actions and factors
- Concentration/Percentage of OC
- Physiological symptoms vs psychological symptoms

Each student is required to participate in the practical application of an inert tear gas canister. This class is taught with a 1-to-5, teacher-to-student ratio. Inert tear gas will be provided.

Upon successful completion of this course, a certificate and training card will be issued to the student. Students are required to have this card in possession if carrying tear gas or pepper spray while working as a security guard. A written final exam is required.

#### **C6SG 109 – OBSERVATION AND DOCUMENTATION - 4 HRS**

As a security officer, the ability to communicate effectively in a written format is the cornerstone of limiting employer liability. A properly written security report will assist the District Attorney with case filing and jury presentation.

This course will teach students how to write reports to a law enforcement standard. Emphasis will be placed on using descriptive and detailed writing in chronological order. Students will experience and participate in simulated courtroom testimony as part of this process. In addition to report writing for courtroom testimony, students will receive legal updates as it relates to the security and public safety industry.

This course is taught by an instructor who utilizes various methods. All necessary equipment is provided. There is a final written examination and upon successful completion a certificate will be issued to the student.

#### **C6SG 110 – PATROL CONCEPTS AND TECHNIQUES (Driver's Safety) - 2 HRS**

This course consists of classroom discussion on various patrol techniques and theories. Students will be introduced to expectations in a patrol environment. Security Officers on foot and motorized need to learn how to hone their observation skills and be vigilant, while simultaneously being mobile.

Mobility brings issues of safety, vehicle tactics and significantly more liability. Legal aspects including officer safety, liability and the tactical response will be the cornerstone of this course. This course is taught in a lecture format by an instructor.

There is no written final examination. Upon successful completion, a certificate will be awarded to the student.

#### **C6SG 111 - WMD/TERRORISM AND AWARENESS - 4 HRS**

The State of California has recognized that security guards are the frontline of terrorism prevention. California requires security guards to be well-versed in terrorism and prevention. This curriculum involves a workbook and video produced and presented by the State of California. Live classroom discussion will engage students and provide them with the proper mindset to become useful assets in the war against terrorism.

This class is taught by a single instructor. A State approved textbook is used during instruction. Upon successful completion, a certificate will be awarded to the student. This class is required to be taken in conjunction with the Powers of Arrest Course in order to be eligible for the State security guard examination and licensing.

#### **C6SG-112 – FORCE OPTIONS SIMULATOR CLASS (Practical) - 1 HR**

Decision making for security guards is important to ensure the job is done in the manner prescribed by the State of California. In this class, students are placed into 4 scenarios of varying degrees of complexity, based on actual security incidents. Students will be guided by Instructors as they interact with role players during scenarios in an attempt to challenge their decision-making skills and come to the best possible outcome. Students will debrief their decisions with an instructor. This class is a minimum of 8 hours. Force-on-force scenarios are also conducted in the training facility to give the

student a real-life decision-making experience.

All materials are provided, and the class is taught live by 2 to 4 instructors who guides students through the force decision making process. There is no written final examination. Upon completion, the student will be issued a certificate.

### **C6SG 113- COURTROOM TESTIMONY - 4 HRS**

Every security officer serves as a witness to incidents. The cornerstone of a security officer is to observe and must be able to report their observations in a court of law. Many security officers are never trained on the legal system and related expectations. First experiences come from receiving a court subpoena and sitting on the witness stand, which can result in disaster. Covered 6 has developed a program designed by former prosecutors and current practicing defense attorneys. Current and retired judges also relate their knowledge and expertise.

This course covers what to expect from the time a subpoena is received to what types of questions may be asked on the witness stand. Students are taught about the roles of the prosecutor and the defense attorney, as well as how to speak to the jury. A mock trial occurs wherein students are sworn in as witnesses and testify. This course has a written test. A certificate will be issued upon successful completion.

### **C6SG 115 – CROWD CONTROL - 4 HRS**

Security officers work at various venues and locations. Some venues may include nightclubs, music concerts and major carnivals or festivals. These locations involve crowds of people who may become unruly.

Students in this course will be taught how to recognize early signs of trouble and learn how to develop proper dispersal and crowd control plans. The curriculum also includes instruction on how to effectively communicate the issues to the employer and responding law enforcement. This class has a written exam. Upon successful completion, a certificate will be issued.

### **C6SG 116 – BASIC INVESTIGATIONS - 4 HRS**

Security specialists have legal rights to detain, investigate and arrest suspects who shoplift, or commit other conspiratorial crime. This is a technical area of law that security specialists need to understand in depth such as preservation of evidence, witness statements and documenting crime scenes. This course provides instruction on when to obtain a statement from a suspect, when to notify law enforcement, and the burden of proof issues to achieve successful prosecution. More advanced report writing techniques are incorporated into this course. The class provides insight from experienced

investigators who have worked in the law enforcement and loss prevention industries. This class has a written exam. Upon successful completion, a certificate will be issued.

### **C6SG 117 – PUBLIC RELATIONS - 4 HRS**

Good communication is critical to the security business. Often, the security officer is the only person with whom a client or visitor has contact. Security officers act as conduits to apply rules and regulations and help organizations function more efficiently. Security officers must also assume an enforcement role. To do this effectively and harmoniously they must be adept at interpersonal relations.

Course topics include, but are not limited to:

- Guest/Visitor treatment
- Staff/employee treatment
- Media interaction - maintaining awareness and professionalism at all times
- How to manage incoming calls - important information to attain from callers
- Communication with emergency personnel

There is no written exam for this course. Upon successful completion, a certificate will be issued.

#### **C6SG 118 – HANDLING DIFFICULT PEOPLE - 2 HRS**

This class will instruct students on dealing with uncooperative and difficult people using verbalization as a tool. Communication skills will be emphasized, and the concepts of de-escalation and “verbal judo” will be demonstrated. Effective communication skills will assist the security officer in their day-to-day interaction with people. Basic psychology of communication and logical argument will be incorporated into this class. There is no exam. Upon completion of this class, a certificate will be issued.

#### **C6SG-119 RADIO PROCEDURES - 2 HRS**

Security officers need to know proper radio etiquette. This class covers nomenclature used in the security industry. In addition, it covers the FCC rules and regulations for proper legal radio transmissions. Practice radios are provided, and a certificate is awarded upon successful completion and demonstration of basic radio broadcast traffic.

#### **C6SG-120 PARKING AND TRAFFIC CONTROL - 2 HRS**

Security Officers often work in parking lots and venues that require knowledge and skill in parking client vehicles. Whether a concert venue or on private property, the security officer must know how traffic patterns flow, to keep things moving smoothly. This class will cover the common traffic flow issues and parking problems associated with any given venue. Safety will be emphasized as well as pre- planning and efficiency. A certificate will be presented upon successful completion.

#### **C6SG-121 SUPERVISION OF SECURITY OFFICERS - 4 HRS**

Security officers may be promoted to supervisory positions. This course will teach how to properly manage the risk of employee supervision. Topics include scheduling, day-to-day supervision, how to conduct pre-shift briefings, present safety bulletins, provide, roll-call training, writing performance evaluations and client interaction.

Topics include, but are not limited to:

- Role of a leader
- Characteristics of a manager
- Balancing safety and compliance
- Scheduling
- Employee interviews
- Reporting and counseling
- Local and federal laws
- Promoting excellence

#### **C6SG 122 - OFFICER SAFETY – 4 HRS**

This block of instruction covers the importance of safety during contacts with the public and potentially dangerous persons. This type of knowledge can only come with experience from a seasoned officer.

Topics and principals include:

- Threat Assessment

- Scene Safety
- Personal Protective gear (PPEs)
- Spatial Awareness
- OODA Loop
- Cycle of Attack
- Recognizing Danger

Course is taught by a former law enforcement officer with years of experience developing safety programs for dealing with violent encounters.

### **C6SG 123 – CAREER DEVELOPMENT - 1 HR**

In this course, students learn to develop a career plan with a corporate based Strengths, Weakness, Opportunities and Threats (SWOT) analysis to determine key areas for professional focus. Pitfalls and misconceptions about a career in the security field, including salary expectations and career benchmarks are also included.

The importance of constant development will be emphasized. With proper training and guidance, students understand that the security industry can be a fulfilling and exciting career.

### **C6SSP 200 – TACTICAL EMERGENCY CASUALTY CARE (TECC) - 16 HRS**

TECC combines the principles of Pre-hospital Trauma Life Support (PHTLS) and Tactical Combat Casualty Care (TCCC) and meets the recommendations of the Hartford Consensus document and Tactical Emergency Casualty Care (TECC) guidelines. Upon completion of the course, students will:



- Understand immediate steps for hemorrhage control (including external hemorrhage control, direct pressure and wound packing, early use of tourniquet for severe hemorrhage, internal hemorrhage control by rapid evacuation, and transportation to major hospital/trauma center)
- Demonstrate the appropriate application of a tourniquet to the arm and leg
- Describe the progressive strategy for controlling hemorrhage
- Describe appropriate airway control techniques and devices
- Demonstrate the correct application of a topical hemostatic dressing (combat gauze)
- Recognize the tactically relevant indicators of shock

This course is certified by the National Association of Emergency Medical Technicians and a recognized certificate will be issued upon completion.

### **C6SSP 201 - DEFENSIVE TACTICS 1 & 2 – Controlling Subjects - REDMAN - 16 HRS**

The core of the Covered 6 security defensive program is our integrated Use of Force model and non-pain compliance techniques. This is the foundation of the Covered 6 public safety Defensive Tactics program. An officer who is secure in their ability to protect themselves operates with increased confidence and clarity, allowing them to select the appropriate force option, should the need arise.

The integrated Use of Force model teaches students to scale their Use of Force appropriately, choosing the right force option. Topics include, but are not limited to:

- Positions of advantage
- Field Interview stance
- Defensive blocks and counters
- Edged weapons defense and weapons retention
- Firearms defense and disarming
- Physical escorts
- Two-man takedowns
- Restraining and holds
- Team takedowns or swarm techniques
- De-escalation and resetting
- Ground defense



This Level 2 course is scenario-based, practical training that includes de-escalation review. It also includes advanced techniques for third party protective details and directional threat responses. The techniques and principles taught are used by law enforcement, military and security personnel all over the world. This is a physical hands-on class that continues the education of the students and emphasizes control and expertise when using physical force.

#### **C6SSP 202 – CROSSING GUARD - 4 HRS**

This course explains and demonstrates hand signal techniques to smoothly move and manage traffic. It emphasizes safety concerns for pedestrians, vehicles and the security officer. A training video is used. Topics include, but are not limited to:

- Traffic control objectives
- Proper hand signals
- Traffic wands
- Maintaining high visibility
- Safety techniques
- Pedestrian control
- Parking management
- Controlling 3 and 4-way intersections
- Traffic whistle signals

Students will have the opportunity to conduct simulated traffic control and direction at the Covered 6 training facility.

#### **C6SSP 203 - IMMEDIATE THREAT SCENARIO - 4 HRS**

The Department of Homeland Security recommends that a complete training course includes academic and hands-on training to ensure thorough understanding of emergency procedures under stress.

The Imminent Threat Scenario course is a realistic approach to training and provides a simulated emergency setting with life-like environmental stimuli. This training will prepare students for a real-world response. The scenario event will also provide students opportunities to work collaboratively to solve difficult problems and make team decisions.

There is no better training than stress inoculation and realism for a security specialist to better respond to the real thing.



**C6SSP 204 - IED RECOGNITION - 4 HRS**

The Improvised Explosive Device (IED) Recognition Course teaches students how to identify explosives and explosive devices at security checkpoints. Worldwide terrorist activities have increased dramatically. One weapon of choice is the IED. Detecting IEDs is a critical part of a profession responsible for conducting screenings.

Training is the most important element in effective detection of IEDs. This training course examines the dangers posed by Improvised Explosive Devices, provides essential instruction on basic IED components and identifies how the screening process aids in the detection of IEDs and IED components.

This course is taught by a current instructor for the Department of Homeland Security TSA and former military Explosive Ordinance Disposal (EOD) expert who bring real world experience from direct contact and disposal of IEDs in the field.

**C6SSP 205 - CRIME SCENE PRESERVATION - 4 HRS**

Often a security professional is the first responder to a crime scene. A responding security officer must know how to secure/protect a scene and assist law enforcement with processing evidence. Course topics include, but are not limited to:

- Legal aspects
- Safety of the scene
- Access control
- Searching, documentation, collection, and preservation of evidence
- Photographs
- Diagrams
- Reporting

This course will include a crime scene practicum to provide hands-on training in a simulated environment.

**C6SSP 206 - INTERVIEWS AND INTERROGATIONS - 4 HRS**

There is a significant difference between an interview and interrogation. It is important that a security professional understand the distinctions between the two. Through this course, students will learn these differences and gain skills in executing interviews and interrogations. Topics will include:

- Preparation
- Assumptive questioning
- Open ended questions
- Body language
- Interviews & Interrogations
- Accusatory or confrontational techniques
- Non-accusatory or non-confrontational
- Confrontational interviews
- Listening importance
- Note Taking

**C6SSP 207 – SITUATIONAL AWARENESS AND BEHAVIORAL RECOGNITION (SABR) - 4 HRS**

This course was developed by a team of top security experts to help security professionals observe criminal activity before it happens.

The course will demonstrate and cover criminal behavioral patterns during the planning and implementation stages of crimes. There will be strong emphasis on knowing the differences of behavior patterns to avoid racial profiling and discrimination. This class is taught via lecture method and practical application exercises and guided discussions will be conducted.

#### **C6SSP 208 - BATON TRAINING - 4 HRS**

The baton is considered a deadly weapon and specialized training is required prior to deployment in a security capacity. Moral and legal aspects of baton use must be adhered to and training must be provided in a professional setting.

This course will provide students with training necessary to be certified in the use of impact weapons with a strong emphasis on de-escalation and deployment avoidance. Course topics include, but are not limited to:

- Issues with the use of deadly force
- Baton related dynamics
- Fundamentals of baton handling
- Strike/Target zones
- Stances and grips
- Defensive techniques
- Familiarization with baton types/models
- Control techniques

A specially licensed instructor will teach this class and a certificate will be issued under the governing authority for State Standards.

#### **C6SSP 209 – SURVEILLANCE AND COUNTER - 16 HRS**

Surveillance opportunities for security personnel exist throughout the security industry. Knowing how to conduct professional surveillances can enhance skill sets that help in fulfilling a mission and overall employment objectives.

The Covered 6 surveillance course was developed using the latest in techniques and principles of close observation and counter surveillance. Topics include, but are not limited to:

- Technology
- Foot surveillance
- Specialized equipment
- Techniques and tradecraft
- Counter surveillance
- Legal aspects
- Recording and documentation
- Court testimony

#### **C6SSP 210 – DEALING WITH PROTESTORS -4 HRS**

In today's volatile times, more organizations are hiring private security to deal with protests, labor actions and large events aimed at the disruption of business. How a professional security specialist manages these events will reflect upon the employer.

It is vital that a security specialist deploy an attitude of positive customer service, balanced with safety, during these unpredictable events. Course topics include, but are not limited to:

- Barricades

- Physical security
- Officer safety
- Formations
- Crowd dispersed
- Assisting law enforcement
- Use of force dynamics
- Making announcements
- Making arrests

### **C6SSP EP2 – EXECUTIVE PROTECTION LEVEL 2 – 8 HRS**

This course is the next building block to the introduction to Executive and VIP level security. In today's world, a security specialist is called upon to perform a wide variety of security services for their clients. The EP 2 course will add the necessary skills to be successful at performing advanced duties in protective details.

This course helps a student leverage previous experience gained from on the job, the military and law enforcement to transfer those skills into a corporate private environment. Learning to successfully navigate this industry requires specialized instruction and techniques. Topics covered in the course include:

- Advances
- Movement (Formations)
- Vehicle operations
- Threat Assessments
- Motorcades
- Events (Fence lines, Book signings, etc)
- Travel
- Urban and Rural Operations

### **C6SSP EP3 – EXECUTIVE PROTECTION FIREARMS – 8 HRS**

Basic security guard firearms training is not sufficient for having to effectively deploy firearms while providing close protection to VIP third parties. Several dynamic considerations must be trained and demonstrated to be proficient and safe in these settings.

The use of deadly force in these scenarios is different due to several considerations such as providing cover to third party, evacuation and eliminating the threat.

An EP specialist often is protecting his client as opposed to himself or responding to an incident involving imminent threat. Additionally, Executive Protection is traditionally a plain clothed detail and agents must be able to deploy firearms under these concealed dynamics.

### **C6EP 101 - INTRODUCTION TO PRINCIPLES OF EXECUTIVE PROTECTION - 4 HRS**

This course of instruction lays the foundation for the Covered 6 principle-based Executive Protection model. The class consists of lecture material, video presentation, hypothetical scenarios and structured role-play between instructors and students.

Students receive instruction on the principles of protection model, protective industry career path, concentric rings of protection, client interaction, creative thinking, problem solving methodology, differences and definition of hard skills vs soft skills and dynamics of a protective

detail.

#### **C6EP 102 - INTEGRATED USE OF FORCE MODEL FOR EXECUTIVE PROTECTION - 4 HRS**

Use of force is the highest possible liability for the Executive Protection Specialist (EPS) yet very few companies have an actual use of force policy. Fewer still teach use of force. This course encourages situation resolution through non-violent means whenever possible. Therefore, the instruction emphasizes the appropriate application of force reasonably necessary to effectively bring the incident under control, without endangering the safety of the EPS, their client or the public.

This course teaches the theory, principles and application of Integrated Use of Force. Emphasis is put on the thorough understanding and application of uses of force, legality, defensibility, EP Specialist safety involving Command Presence, Verbal De-Escalation, Defensive Tactics, Less Than Lethal and Deadly Force options.

#### **C6EP 103 - VERBAL DE-ESCALATION FOR EXECUTIVE PROTECTION - 4 HRS**

This course of study develops Verbal De-escalation skills through theory, instruction and practical application. Verbal De-escalation is a tactic used during a potentially dangerous, threatening situation to prevent a person from causing harm to the EPS, their client or themselves.

Basic psychology of communication and logical argument will be incorporated into this class. This class is taught by certified de-escalation instructors. There is no exam. Upon completion of this class, a certificate will be issued.

#### **C6EP 104 - REPORT WRITING, OBSERVATION & DOCUMENTATION - 4 HRS**

As an EP Specialist, the ability to communicate effectively in a written format is the cornerstone of limiting employer liability. A properly written security report will assist the District Attorney with case filing, jury presentation and can prevent civil liability.

This course teaches students how to write reports to a law enforcement standard. Emphasis is placed upon descriptive and detailed writing in chronological order. Students experience and participate in simulated courtroom testimony as part of this process.

#### **C6EP 105 - CLIENT CENTRIC CUSTOMER SERVICE - 4 HRS**

This course teaches the importance of maintaining a customer-service mindset in the conduct of executive protection. The EP Specialist must master the ability to recognize opportunities for customer service while avoiding the pitfalls of mission creep and C.E.O.'s (Career Ending Opportunities).

#### **C6EP 106 - ETHICAL STANDARDS & SCOPE OF RESPONSIBILITIES - 4 HRS**

The Executive Protection Specialist must be able to operate with high standards in an environment that requires the utmost in client confidentiality, NDA's and SOPs, often when dealing with situations that require flexibility coupled with discretion. This course establishes and communicates industry standards of ethics, conduct, the do's, don'ts, time standard, personal conduct, business ethics, personal ethics, and scope of responsibilities for the Executive Protection Specialist.

An EP specialist must have a thorough and solid understanding of the nature and scope of their employment, and rules by which they will accomplish their mission to protect both their client and their employer from harm or embarrassment.

**C6EP 107 – S.P.O.T. (SECURITY PROFESSIONAL OBSERVATION TACTICS) - 4 HRS**

Developed by law enforcement personnel to help security professionals recognize dangerous/criminal behavior before it happens, SPOT is employed by Covered 6 and adapted to the Executive Protection industry. The Department of Homeland Security adopted this same program to help SPOT potential terrorists based upon behavior. Covered 6 includes elements of the Marine Corps Combat Hunter program to help the executive protection professional learn aspects of criminal profiling & observation.

This course will demonstrate and cover criminal behavioral patterns during the planning and implementation states of crimes. There is a strong emphasis in this class placed on knowing the differences of behavior patterns to avoid racial profiling and discrimination.

**C6EP 108 - RECOGNITION OF DANGEROUS PERSONALITIES - 4 HRS**

It is estimated that as much as 80% of our communication with others is through non-verbal communication, demonstrated with body language and facial expressions. Most non-verbal cues we display are driven by the subconscious mind and are important indicators of thoughts and emotions. The science of understanding these vital cues was originally developed by the FBI for profiling dangerous personalities. Covered 6 adapted lessons from the FBI, law enforcement and military experience to assist the EPS in recognizing dangerous subjects to ensure survivability and success in protecting a client.

This course teaches the foundation of reading body language and by correlation, understanding dangerous personalities.

**C6EP 109 – INTRODUCTION TO UNIVERSAL DEFENSIVE TACTICS FOR EXECUTIVE PROTECTION – 8 HRS**

The protective professional must have the confidence and skill-sets to mitigate risks to themselves and their clients. A protective agent who is secure in their ability to protect themselves operates with increased confidence and clarity, allowing them to select the appropriate use of force option, should the need arise.

The Universal Defensive Tactics (U-DTAC) system is designed to fulfill the specialized requirements of the Executive Protection Specialist (EPS).

The Introductory block of U-DTAC establishes the fundamentals for further U-DTAC instruction and weapons defenses. The Introduction to U-DTAC teaches the student an integrated Use of Force continuum based upon the principles of Covered 6's concepts regarding use of force policies and procedures. In this introductory block of instruction, the foundational principles, tactics and techniques for third-party protection are discussed, demonstrated and practiced in application with instructors and fellow students.

**C6EP 201 - THREAT ASSESSMENTS - 4 HRS**

In Executive Protection, threat level coupled with client preferences drive the security plan. This course teaches a methodology based upon the work International Handbook of Threat Assessment. Definitions of the foundations of threat assessment are taught consistent with protective services on a global scale. This course also systematically explores this field of practice, providing information and instruction on the best practices in conducting threat assessments.

**C6EP 202 - PROTECTIVE ADVANCES - 4 HRS**

The protective advance prevents accidental injury, embarrassment, planned assault, harassment by

paparazzi, fans, or hostile persons. In addition, a thorough advance assists the client in maintaining their schedule. Anticipate - Plan - Prepare is the process taught in Covered 6's protective advance fundamentals. The foundational principle is Predictability = Preventability. If an event is likely (Predictable) a plan can be made to Prevent it.

### **C6EP 203 - CONDUCTING ADVANCES PRACTICAL APPLICATION - 8 HRS**

Combined with the principles learned in C6EP 202, the student applies the principles, methodology and best practices to develop both a team and an individual protective advance. The advances, conducted on locations within the local area, are used later in the course by student teams and individual students to conduct a scenario-based practical exercise at the end of the course, referred to as the Culmination Exercise (CULEX; C6EP 503).

### **C6EP 204 - DEALING WITH DIFFICULT PERSONALITIES – 4 HRS**

Executive Protection Specialists can expect to interact with difficult personalities in potentially volatile and uncertain circumstances. Effective strategies and communication skills assist the executive protection agent in their daily interaction with people and the client. Basic psychology of verbal and non-verbal communication and logical argument are incorporated into this class.

This class instructs students on how to deal with uncooperative and difficult people. Students are taught to use verbalization as a tool. Communication skills are emphasized and the concepts of de-escalation, or “Verbal Judo” will be demonstrated.

### **C6EP 205 - UNIVERSAL DEFENSIVE TACTICS FOR EXECUTIVE PROTECTION - 12 HRS**

Building on the framework taught in the Introduction to Universal Defensive Tactics for Executive Protection (C6EP 109), the prospective Executive Protection Specialist learns more advanced skills to mitigate risks to themselves and their clients. Through learning advanced skills, the student develops skill sets and confidence to operate effectively as an executive protection agent.

A protective agent who is secure in their ability to protect themselves operates with increased confidence and clarity, allowing them to select the appropriate use of force option presented in that moment, should the need arise. U-DTAC teaches the student an integrated Use of Force continuum based upon principles of defense. This course provides a higher level of skill and introduces several new techniques unique to Executive Protection, to include Attack on Principal (A.O.P.) drills, body blocking, 3<sup>rd</sup> party protection, etc. These principles, tactics and techniques for 3<sup>rd</sup> party protection will be trained to proficiency.

### **C6EP 206 - COMMUNICATIONS FOR PROTECTIVE DETAILS - 4 HRS**

It is essential that the protective agent provide clear and concise information to first responders, medical personnel, law enforcement and other team members. This course provides training in the vital art of relating information while experiencing stressful emergencies over various means of electronic communication. The aspects of both internal and external transmissions are covered.

### **C6EP 207 - PROTECTIVE DETAILS (SOLO, 2 MAN, 3 MAN) - 4 HRS**

The design of a protective detail can vary greatly depending upon threat level, client preferences and need. The Covered 6 model begins with the principles of a solo operator meeting the needs of a client and builds upon this knowledge, scaling to multiple agent details. The foundational principles of body coverage and comprehensive security do not change, but the area of responsibility becomes

more specialized as more team members are added. In this class the dynamics of a protective detail are explained and practiced.

#### **C6EP 301 - ARRIVALS AND DEPARTURES - 4 HRS**

The most vulnerable time for the close protection team is upon arrivals and/or departures. This course teaches the proper methods to prepare for seamlessly smooth arrivals and departures and drills the mechanics of the physical movements.

The Executive Protection student will learn this valuable practice and be able to apply it throughout the remainder of the course practical application events and exercises.

#### **C6EP 302 - RESIDENTIAL PROTECTION/COUNTER SURVEILLANCE – 4 HRS**

As part of the total security package for a client, Residential Security, also called estate protection or estate security, provides 24-hour protection of clients and their properties. The mission is to protect from and deter violent crime, threats, and disturbances, while employing onsite physical protection measures such as threat assessments, vulnerability Analysis, Surveillance, and Counter-Surveillance measures that rely on a combination of technology, manpower and procedures.

Usually, the protective services specialist/EPs will start on a detail as a member of the residential team and after a period progress to the Close Protection team. Accordingly, a thorough knowledge of residential protection is needed to advance in the industry.

#### **C6EP 303 - CAREER DEVELOPMENT & LONGEVITY – 4 HRS**

This course gives an overview of current industry trends, how to be marketable in addition to resume building, career planning, and SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis. Part of this class includes a visit from a Veteran-Owned job placement company who will assist in resume development and discuss leveraging skills gained in the military to the private sector, specific to the security industry. Longevity in the close protection field is comprehensive and dependent on continuing education, proper nutrition, fitness, and hard skills maintenance.

#### **C6EP 304 - VENUE & EVENT SECURITY – 4 HRS**

A properly prepared event/venue plan allows event organizers the peace of mind they need to optimize the guest experience without compromising the safety of event participants or the integrity of critical assets. In addition, while providing protection for a client, the Executive Protection Specialist must take into consideration client attendance at events and venues that are not under the full control of the protective detail. This course teaches event/venue security considerations for the Executive Protection Specialist.

Components include Risk, Threat and Vulnerability Assessments, security strategies and planning, and specific technological and manpower measures to deter, prevent and react to attacks, disruptions, or emergency situations.

#### **C6EP 305 – VEHICLE DYNAMICS - 24 HRS**

This three-day program is designed for Executive Protection Professionals to develop the knowledge, skills, and abilities needed to provide secure and safe transportation for their clients. This program is considered a “must have” by corporate security and executive protection professionals worldwide. Students will experience instruction in defensive driving, operating vehicles to maximum capability, and fighting from vehicles, all while behind the wheel with an in-car instructor.

### **C6EP 401 - LEGAL CONSIDERATIONS OF EXECUTIVE PROTECTION - 2 HRS**

This course delves into Licensing, Liability and Legal issues regarding the protective industry as a whole and executive protection as a subset of the industry. Many Executive Protection Specialists are never trained on the legal system, the requirements on an EPS and related expectations. In many cases, first experiences come from receiving a court subpoena and sitting on the witness stand, which without proper training can result in disaster.

This Covered 6 program was designed by former prosecutors and current practicing defense attorneys. Current and retired judges also relate their knowledge and expertise to assist the aspiring EPS in covering all bases regarding working legally and preventing litigation in addition to how to prepare if summoned to a court proceeding.

### **C6EP 402 - CONUS/OCONUS TRAVEL PLANNING - 2 HRS**

An Executive Protection Specialist must be prepared to make travel plans, to include sudden changes to itinerary, for themselves and their clients. Even if trips are planned by other staff members, a successful business or leisure travel experience for the client should consider the safety and security of the client. This class teaches the prospective Executive Protection Specialist how to plan for travel both in and out of the country and take into consideration all necessary security plans, facilitating the efficiency and safety of their clients. This class builds upon the experiences of C6EP 202, 203 and 304 and applies this knowledge to the context of client travel.

### **C6EP 403 - IED, PACKAGE, VEHICLE RECOGNITION & SEARCHES - 4 HRS**

Worldwide terrorist activities have increased dramatically. One weapon of choice is the IED. Detecting IEDs and identifying suspicious packages in addition to conducting vehicle searches for client safety is a critical part of residential and executive protection.

Training is the most important element in effective detection of IEDs and suspicious objects. This class teaches students how to identify explosives and explosive devices and examines the dangers posed by Improvised Explosive Devices. In addition, students learn essentials of basic IED components and identify how the screening process aids in the detection of IEDs and IED components.

### **C6EP 404 - CELEBRITY PROTECTION - 2 HRS**

This course pulls back the curtain on the behind-the-scenes operations necessary for providing protection to some of the most highly visible individuals in the world. Tips & tactics for operating in the challenging subspecialty of Celebrity & VIP protection, including working on the red carpet &

high-profile events. The ins and outs of successfully navigating the entourage while avoiding C.E.O.'s (Career Ending Opportunities) are discussed. In addition, strategies for dealing with hostile surveillance such as paparazzi, overzealous fans and stalkers are explored in detail.

### **C6EP 405 - WORKPLACE VIOLENCE - 2 HRS**

This course consists of classroom instruction focused on the EP environment aside from Attack On Principal (AOP) scenarios. Students are taught about the history of workplace violence throughout the world and will be given Department of Homeland Security response protocol training.

The emphasis in this block of instruction is in the role of the EPS in identifying problems prior to presentation, managing law enforcement response and evacuation of employees.



### **C6EP 406 - IMMEDIATE THREAT RESPONSE - 4 HRS**

The Department of Homeland Security recommends that a complete training course in the arena of security and response to active shooter or critical incidents includes academic and hands-on training. The hands-on portions of training ensure thorough understanding of emergency procedures under stress.

Imminent Threat Response provides a realistic approach to training and provides a simulated emergency setting with life-like environmental stimuli. This training will prepare students for a real-world response, both in mental capacity and actionable capability. It also provides students the opportunity to work collaboratively to solve difficult problems. The goal of the hands-on training is to provide realism for security specialists to better inoculate students from stress in responding to real-world scenarios.

### **C6EP 407- TECC FOR EXECUTIVE PROTECTION – 16 HRS**

TECC teaches public safety officers including law enforcement, firefighters, and Executive Protection Specialists the basic medical care interventions that will help save an injured person's life until EMS practitioners can safely enter a tactical scene. This instruction combines the principles of Pre-hospital Trauma Life Support (PHTLS) and Tactical Combat Casualty Care (TCCC) and meets the recommendations of the Hartford Consensus document and Tactical Emergency Casualty Care (TECC) guidelines, as specified by the National Association of Emergency Medical Technicians (NAEMT). Upon completion of the course, students will:



- Understand immediate steps for hemorrhage control (including external hemorrhage control, direct pressure and wound packing, early use of tourniquets for severe hemorrhage, internal hemorrhage control by rapid evacuation, and transportation to major hospital/trauma center)
- Demonstrate the appropriate application of a tourniquet to the arm and leg
- Describe the progressive strategy for controlling hemorrhage
- Describe appropriate airway control techniques and devices
- Demonstrate the correct application of a topical hemostatic dressing (combat gauze)
- Recognize the tactically relevant indicators of shock

### **C6EP 408 – SURVEILLANCE AND COUNTER-SURVEILLANCE FOR EP - 8 HRS**

Surveillance is often a precursor for a planned Attack On Principal (AOP) scenario. Executive Protection

Specialists (EPS) must recognize surveillance techniques and practices in order to employ effective counter-surveillance in protection of their clients. Additionally, in some circumstances an EPS may have to perform surveillance of the protective detail in order to observe suspicious personnel and actions as an additional measure of protective security. Knowing how to perform and recognize surveillance activity enhances skill sets that help in fulfilling protective security objectives.

The Covered 6 Protective Surveillance and Counter-Surveillance for EP course was developed using the latest in techniques and principles of close observation and counter surveillance. Topics include, but are not limited to:

- Technology
- Foot surveillance
- Vehicle surveillance
- Specialized equipment
- Techniques and tradecraft
- Counter surveillance
- Legal aspects
- Recording and documentation

### **C6EP 501 - EXECUTIVE PROTECTION MARKSMANSHIP & MTS SHIELD – 16 HRS**

This course consists of 16 hours of California Bureau of Security and Investigative Services (BSIS) compliant training. The State of California requires all security personnel who are armed to be readily familiar with the concepts behind the use of deadly force and to meet proficiency standards.



The instructors are subject matter experts in the use of force and present discussion with the students to make them confront the legal, moral, physical, ethical, and psychological effects associated with deadly force.

All candidates will be required to lawfully possess a firearm in California, be a U.S. Citizen or have permanent legal alien status and pass a California background check. Firearm ownership is not a requirement to pass this course.

This block of learning will focus on the use of deadly force, safe firearm manipulation, holstering, presentation, marksmanship, and survival mindset taught within the context of conducting Executive Protection. This class has a written final exam and a skills test involving the use of a firearm that students must pass in order to receive a passing score for this class. This class requires a holster, ammunition, eye/ear protection (provided by Covered 6) and is taught with a minimum of one instructor. A certificate of training will be issued upon successful completion of this class.

### **C6EP 502 - AOP'S/3RD PARTY UNIVERSAL DEFENSIVE TACTICS - 8 HRS**

The most critical time that an EPS may face as they work within the industry is an Attack on Principal (AOP). Any attack must be met with the appropriate level of force in order to protect the client while at the same time preventing litigation or embarrassment, both to the EPS and the client. This portion of instruction captures the U-DTAC the students learned in the previous four weeks and applies it in the context of protecting a client. Students can expect dynamic techniques applied in situations that an EPS is likely to encounter in the field.

### **C6EP 503 - PRACTICAL APPLICATION CULMINATION EXERCISES (CULEX)- 16HRS**

Covered 6's immersive training philosophy includes placing students in situations beyond a controlled classroom environment to experience full-spectrum operations applied holistically. This period of instruction provides students the opportunity to experience a continuous scenario and culminates the course in much the same way that a "capstone project" applies in institutions of higher learning.

In this scheduled event, the prospective EPS will plan and execute a protective detail for a full, two-day continuous scenario with guidance and evaluation provided to each student. Venues and locations advanced in C6EP 203 are utilized during this exercise, requiring the students to apply previous blocks of learning for successful completion of the scenarios. Role players are employed to serve as client/s/ and key personnel, allowing the students to experience providing transport and protective services to a client throughout the local area. Scenarios are drawn from the vast experiences of Covered 6 instructors.

## **CYBER SECURITY COURSE DESCRIPTIONS**

### **C6CST B1-1 – IT BASICS - SYSTEMS INITIALIZATIONS – 8 HRS**

During this 8 hour course, students will learn how to install and remove IT workstations or devices, including access control set-up.

### **C6CST B1-2 – IT BASICS - SYSTEMS OPERATIONS – 8 HRS**

This 8 hour course is designed to ensure students know how to install, provide user support and troubleshoot hardware and commercial software.

### **C6CST B1-3 – IT BASICS - SYSTEMS A/V – 8 HRS**

Through this 8 hour course, students will understand how to support internal or external clients in the use of audio/visual and conference technology.

### **C6CST B1-4 – IT BASICS - SYSTEMS WEB – 8 HRS**

During this 8 hour course, students will learn to assist in updating and maintaining web content, as well as manage user access profiles and privileges.

### **C6CST B1-4a – STUDY SESSION A - IT BASICS – 2 HRS**

This 2 hour course is designed for students to solidify their knowledge learned in hardware configuration environments and prepare for certification testing by taking simulated practice exams.

### **C6CST B1-5 – IT BASICS - SYSTEMS POLICY – 8 HRS**

This 8 hour course is designed to teach students how to monitor and help maintain network security through adherence to security policies and protocols.

### **C6CST B2-1 - IT OPERATIONS – NETWORK SETUPS – 5 HRS/\*6 HRS**

This 5 hour course is designed to teach students how to install, maintain and troubleshoot IT networks.

*\*Cyber Security Technician Program - 6 Weeks*

### **C6CST B2-2 - IT OPERATIONS – NETWORK OPTIMIZATION – 5 HRS/\*6 HRS**

Through this 5 hour course, students will learn how to make software modifications to improve performance or customize networks to meet user needs.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B2-3 - IT OPERATIONS – NETWORK WEB – 5 HRS/\*6 HRS**

During this 5 hour course, students will understand how to maintain and update web content, as well as manage user access profiles and privileges.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B2-4 - IT OPERATIONS – NETWORK POLICY/PROCEDURES – 5 HRS/\*6 HRS**

Through this 5 hour course, students will learn to assist in compliance enforcement with network security policies and protocols.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B2-4b - STUDY SESSION B - IT OPERATIONS - 2 HRS**

This 2 hour course is designed for students to solidify their knowledge learned in common operating system environments and prepare for certification testing by taking simulated practice exams.

**C6CST B2-5 - IT OPERATIONS – NETWORK SUPPORT – 5 HRS/\*6 HRS**

This 5 hour course is designed to teach students how to provide technical support to users or customers.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B2-6 - IT OPERATIONS – NETWORK SUSTAINMENT – 5 HRS/\*6 HRS**

During this 5 hour course, students will understand how to install, configure, test, operate, maintain and manage networks and firewalls, including hardware and software, which permit sharing and transmission of information.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B2-7 - IT OPERATIONS – NETWORK MAINTENANCE – 5 HRS/\*6 HRS**

Through this 5 hour course, students will know how to install, configure, troubleshoot and maintain server configurations to ensure confidentiality, integrity and availability.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B2-8 - IT OPERATIONS – NETWORK CONTROL – 5 HRS/\*6 HRS**

This 5 hour course is designed to teach students to manage access control, security configuration and administration.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B3-1 – IT SECURITY – POLICY/PROCEDURES – 8 HRS**

Through this 8 hour course, students will know how to develop security policies and protocols.

**C6CST B3-1c - STUDY SESSION C - IT OPERATIONS 2 HRS**

This 2 hour course is designed for students to solidify their knowledge learned in Network Security and prepare for certification testing: Network+.

**C6CST B3-2 – IT SECURITY – STANDARDS – 8 HRS**

This 8 hour course is designed to ensure that students know how to set standards for account management, firewalls, configurations, patch and vulnerability management.

**C6CST B3-3 – IT SECURITY – CONFIGURATIONS – 16 HRS/\*12 HRS**

During this 16 hour course, students will learn to configure tools and technologies to detect, mitigate and prevent potential threats.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B3-4 – IT SECURITY – VULNERABILITIES – 16 HRS/\*12 HRS**

Through this 16 hour course, students will understand how to assess and mitigate system networks and related security risks and vulnerabilities for business continuity.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B3-4d - STUDY SESSION D - IT SECURITY - 2HRS**

This 2 hour course is designed for students to solidify their knowledge learned in security best practices and prepare for certification testing by taking simulated practice exams.

**C6CST B3-5 – IT SECURITY – THREATS – 16 HRS**

This 16 hour course is designed to teach students to how review and analyze network utilization data to identify unusual patterns and suspicious risks or signs of potential threats.

**C6CST B3-6 – IT SECURITY – RESPONSES – 16 HRS**

During this 16 hour course, students will learn to respond to cyber intrusions/attacks and employ defensive strategies.

**C6CST B3-6e - STUDY SESSION E - IT SECURITY - 2 HRS**

This 2 hour course is designed for students to solidify their knowledge learned in Network Security and prepare for certification testing by taking simulated practice exams.

**C6CST B4-1 - WARGAMING – 24 HRS/\*20 HRS**

During this 24 hour course, students will be involved in actual “Blue versus Red” team performance events with follow up forensics and defensive strategies, culminating with “Capture the Flag” in which teams must defend their network while attacking the opposing team network.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B4-2 – IT ASSESSMENT – 6 HRS/\*4 HRS**

During this 6 hour course students will take the CompTIA Certification Test (2 hours each) for A+, Network+ and Security+. Certification. These certifications meet the requirements for DoD Instruction 8570 standards.

*\*Cyber Security Technician Program - 6 Weeks*

**C6CST B4-3 – PROFESSIONAL DEVELOPMENT – 10 HRS**

This 10 hour block of instruction is intended to prepare the student for the professional workplace environment – including apprenticeship, ethics and conduct, interview techniques, resume development, evaluation and safety.

**C6CST-I B1-1 – RISKS & RECONNAISSANCE - INTRODUCTION / PLANNING – 8 HRS**

During this 8-hour course, students will learn to identify, assess, and mitigate information risks while implementing risk management documentation. This course will include the basics of planning and scoping a penetration test engagement.

**C6CST-I B1-2 – RISKS & RECONNAISSANCE - PASSIVE RECON – 8 HRS**

This 8-hour course is designed to ensure students know how to assess the impact of reconnaissance incidents and social engineering. This course includes the skills required of a penetration tester to perform passive (hands-off, non-intrusive) information gathering techniques.

**C6CST-I B1-3 – RISKS & RECONNAISSANCE - ACTIVE RECON – 8 HRS**

Through this 8-hour course, students will understand how to perform non-technical tests such as social engineering attacks and physical security attacks as well as beginning the next stage of network attacks used to discover vulnerable targets.

#### **C6CST-I B1-4 – RISKS & RECONNAISSANCE - ACTIVE RECON II – 8 HRS**

During this 8-hour course, students will continue to learn to perform network scans, compile the additional details acquired from these scans to perform vulnerability scans.

#### **C6CST-I B1-5 – RISKS & RECONNAISSANCE - GROUP RANGE – 8 HRS**

This 8-hour course is designed to introduce the student to the Cyber Range and corresponding Group Cyber Range activities that will take place throughout the remainder of the program.

#### **C6CST-I B2-1 – ATTACKS & VULNERABILITIES- ANALYZING ATTACKS – 8 HRS**

During this 8-hour course, students will assess the impact of a variety of attacks and methods used by an attacker to compromise an organization's operations.

#### **C6CST-I B2-2 – ATTACKS & VULNERABILITIES - ANALYZING VULNERABILITIES – 8 HRS**

This 8-hour course is designed to teach students how to assess the attacker's techniques with an emphasis on what the attacker does after the initial attack was carried out.

#### **C6CST-I B2-3 – ATTACKS & VULNERABILITIES - MANAGING VULNERABILITIES – 8 HRS**

Through this 8-hour course, students will learn how to assess common vulnerabilities, implement a vulnerability plan, as well as how to conduct vulnerability scans.

#### **C6CST-I B2-4 – ATTACKS & VULNERABILITIES - INTELLIGENCE – 8 HRS**

During this 8-hour course, students will learn to design a system to collect cybersecurity data from various network-based and host-based sources.

#### **C6CST-I B2-5 – ATTACKS & VULNERABILITIES - CYBER RANGE DESIGN – 8 HRS**

This 8-hour course gives the students experience in designing an actual "Blue versus Red" team performance event with follow up forensics and defensive strategies, culminating with "Capture the Flag" in which teams must defend their network while attacking the opposing team network.

#### **C6CST-I B3-1 – LOGS & INCIDENT RESPONSE - ANALYZING LOGS – 8 HRS**

During this 8-hour course, students will analyze a wide array of log data using a variety of operating system security tools (Windows and Linux).

#### **C6CST-I B3-2 – LOGS & INCIDENT RESPONSE – INCIDENT RESPONSE – 8 HRS**

This 8-hour course is designed to teach students how to use various methods and software-based tools to analyze security incidents, malware, and common indicators of compromise. This course also includes details in design and implementation of systems to respond to urgent situations and threats, how to mitigate incidents, and preparing for the investigation stage.

#### **C6CST-I B3-3 – LOGS & INCIDENT RESPONSE – CYBER SECURITY INCIDENTS – 8 HRS**

Through this 8-hour course, students will learn to perform forensic analysis to determine why and how an incident occurred, who carried it out, and how to implement post-incident follow up.

#### **C6CST-I B3-4 – LOGS & INCIDENT RESPONSE – GROUP CYBER RANGE BUILD – 8 HRS**

During this 8-hour course, students will learn to remediate, identity, and access management issues and implement security during the software development lifecycle. This course includes build time for the Cyber Range Design completed in the last block.

**C6CST-I B3-5 – LOGS & INCIDENT RESPONSE – GROUP CYBER RANGE BUILD – 8 HRS**

This 8-hour course includes build time for Cyber Range.

**C6CST-I B4-1 – MORE CYBER ATTACKS - PENETRATING NETWORKS – 8 HRS**

During this 8-hour course, students will learn how to exploit network-based vulnerabilities, wireless and RF vulnerabilities, and vulnerabilities in specialized systems.

**C6CST-I B4-2 – MORE CYBER ATTACKS - TESTING APPLICATIONS – 8 HRS**

This 8-hour course is designed to teach students how to exploit vulnerabilities in Windows and Unix/Linux hosts. This course includes testing various web-application-based vulnerabilities, source code and compiled application vulnerabilities.

**C6CST-I B4-3 – MORE CYBER ATTACKS - POST EXPLOIT ACTIVITIES – 8 HRS**

Through this 8-hour course, students will learn post-exploitation tasks such as lateral movement, persistence, and anti-forensics techniques in order to evade security countermeasures. This course includes the analysis and accurate reporting of pen test results.

**C6CST-I B4-4 – MORE CYBER ATTACKS - GROUP CYBER RANGE BUILD – 8 HRS**

This 8-hour course provides the students time for Cyber Range Build.

**C6CST-I B4-5 – MORE CYBER ATTACKS - GROUP CYBER RANGE BUILD – 8 HRS**

This 8-hour course provides the students time for Cyber Range Build.

**C6CST-I B5-1 – GROUP CYBER RANGE - IT WARGAMING – 24 HRS**

During this 24-hour course, students will be involved in actual “Blue versus Red” team performance events with follow up forensics and defensive strategies, culminating with “Capture the Flag” in which teams must defend their network while attacking the opposing team network.

**C6CST-I B5-2 – IT ASSESSMENT – 6 HRS**

During this 6 hour course students will prep for, and take the CompTIA Certification Test (3 hours each) for CySA+ and PenTest+ Certifications. The CompTIA CySA+ certification meets the requirements for DoD Instruction 8570 standards. (CompTIA PenTest+ is pending 8570.01-m approval for CSSP Incident Responder and CSSP Auditor.)

**C6CST-I B5-3 – PROFESSIONAL DEVELOPMENT – 10 HRS**

This 10-hour block of instruction prepares the student for the professional workplace environment – including apprenticeship, ethics and conduct, interview techniques, resume development, evaluation and safety.

**C6CST-A B1-1 – SECURITY & RISK MANAGEMENT – INTRODUCTION / GOVERNANCE – 8 HRS**

During this 8-hour course, students will understand the relationship of IT governance and risk management and their impact on information security. This course will teach students how to determine compliance requirements, develop and implement security documentation, and assess and mitigate risks.

**C6CST-A B1-2 – SECURITY & RISK MANAGEMENT – RISK MANAGEMENT – 8 HRS**

This 8-hour course is designed to ensure students understand collaboration across business units, business continuity, personnel security policies and procedures, risk management concepts, threat modeling concepts, and organizational security awareness programs.

**C6CST-A B1-3 – SECURITY & RISK MANAGEMENT – AUTHENTICATION & AUTHORIZATION – 8 HRS**

Through this 8-hour course, students will use research and analysis to secure the enterprise by determining current industry trends and application of common enterprise security scenarios. This course includes implementation of enterprise-focused authentication and authorization protocols used to verify access to company resources.

**C6CST-A B1-4 – SECURITY & RISK MANAGEMENT – IDENTITY & ACCESS MANAGEMENT – 8 HRS**

During this 8-hour course, students will learn to implement, manage, and control identification, authentication, and authorization services and mechanisms in order to secure enterprise assets.

**C6CST-A B1-5 – SECURITY & RISK MANAGEMENT – GROUP PROJECT TEAMS – 8 HRS**

This 8-hour course is designed to introduce the student to the Group Project and corresponding activities that will take place throughout the remainder of the program. Students / student groups will develop a complete Security Plan and Policies based on a scenario.

**C6CST-A B2-1 – SECURITY CONTROLS – CRYPTOGRAPHY – 8 HRS**

Through this 8-hour course, students will learn how to select and implement appropriate cryptographic techniques based on the security requirements crucial to an organization. This lesson includes selecting and implementing the best security controls for common security challenges facing enterprise hosts.

**C6CST-A B2-2 – SECURITY CONTROLS – GROUP PROJECT DESIGN I – 8 HRS**

This 8-hour course is designed to teach students how to implement security controls in hardware systems and software applications including those built and developed in-house as well as products procured from third-party vendors.

**C6CST-A B2-3 – SECURITY CONTROLS – NETWORK SECURITY CONTROLS – 8 HRS**

During this 8-hour course, students will learn to implement security controls for all network-enabled devices including mobile and small form factor devices. This course includes advanced secure network design.

**C6CST-A B2-4 – SECURITY CONTROLS – SOFTWARE DEVELOPMENT SECURITY – 8 HRS**

During this 8-hour course, students will understand and integrate security in the development of software, assess the effectiveness of software security and security impact of acquired software, and guidelines of secure coding standards.

**C6CST-A B2-5 – SECURITY CONTROLS – GROUP PROJECT DESIGN II – 8 HRS**

This 8-hour course gives the students experience in scoping and planning a complete corporate Security Plan and Policies based on the scenario provided.

**C6CST-A B3-1 – SECURITY ASSESSMENTS – ENTERPRISE ARCHITECTURE – 8 HRS**

During this 8-hour course, students will learn to integrate the individually secured assets of the organization into a secure enterprise architecture using industry standards and best practices. This course also teaches the students how to select the proper tools used to conduct assessments and tests to determine the security strength of all underlying systems.

**C6CST-A B3-2 – SECURITY ASSESSMENTS – ASSESSMENTS & TESTING – 8 HRS**

This 8-hour course is designed to teach students how to use the appropriate tools to perform security assessments. This course teaches students how to prepare for, and conduct, incident response and forensic investigations and analysis.

**C6CST-A B3-3 – SECURITY ASSESSMENTS – GROUP PROJECT BUILD I – 8 HRS**

Through this 8-hour course, students will learn the concepts of incident response and recovery. This course includes Group Project Build time for students to work on related parts of their groups projects.

**C6CST-A B3-4 – SECURITY ASSESSMENTS – GROUP PROJECT BUILD II – 8 HRS**

Through this 8-hour course, students will learn the concepts of asset security, privacy, and asset retention and handling. This course includes Group Project Build time for students to work on related parts of their groups projects.



**C6CST-A B3-5 – SECURITY ASSESSMENTS – CASP+ PREP AND EXAM – 8 HRS**

During this 8-hour course students will review and practice for the CompTIA CASP+ Certification. Advanced students will have the opportunity to take the CompTIA CASP+ Certification Test during this block. The CompTIA CASP+ certification meets the requirements for DoD Instruction 8570 standards.

**C6CST-A B4-1 – SECURITY ARCHITECTURE & OPERATIONS – SECURE ARCHITECTURE – 8 HRS**

During this 8-hour course, students will understand secure design principles and concepts related to implementation of information systems as well as assessing and mitigating vulnerabilities in these systems. This course includes cryptography, encryption, cloud computing and virtualization.

**C6CST-A B4-2 – SECURITY ARCHITECTURE & OPERATIONS – COMM & NETWORK SECURITY – 8 HRS**

This 8-hour course will teach students how to design and implement secure network architectures, components, and communication channels.

**C6CST-A B4-3 – SECURITY ARCHITECTURE & OPERATIONS – GROUP PROJECT BUILD III – 8 HRS**

Through this 8-hour course, students will understand various security operations including investigations, logging, incident management, and patch and vulnerability management. This course includes Group Project Build time for students to work on related parts of their groups projects.

**C6CST-A B4-4 – SECURITY ARCHITECTURE & OPERATIONS – GROUP PROJECT BUILD IV – 8 HRS**

This 8-hour course the students will learn security operations such as change management, recovery strategies, business continuity, and physical and personnel security. This course includes Group Project Build time for students to work on related parts of their groups projects.

**C6CST-A B4-5 – SECURITY ARCHITECTURE & OPERATIONS – CISSP PREP & EXAM – 8 HRS**

During this 8-hour course students will review and practice for the (ISC)2 CISSP Certification Test. Advanced students will have the opportunity to take the (ISC)2 CISSP Certification Test during this block. The (ISC)2 CISSP certification meets the requirements for DoD Instruction 8570 standards.

**C6CST-A B5-1 – GROUP PROJECTS – FINAL BUILD AND GROUP PRESENTATIONS – 24 HRS**

During this 24-hour course, students will be involved in finalizing their projects and making a presentation of their completed Company Security Plan and Policies as if they were presenting it to the Board of Directors for approval.

**C6CST-A B5-2 – IT ASSESSMENT – 6 HRS**

During this 6 hour course students will prepare for, and take the CompTIA Certification Test (3 hours each) for CASP+ and the (ISC)2 CISSP Certification Test. The CompTIA CASP+ and (ISC)2 CISSP certifications meet the requirements for DoD Instruction 8570 standards.

**C6CST-A B5-3 – PROFESSIONAL DEVELOPMENT – 10 HRS**

This 10 hour course of instruction prepares the student for the professional workplace environment – including apprenticeship, ethics and conduct, interview techniques, resume development, evaluation and safety.

**C6TSIS B1-1 - TI BASICS- ORIENTATION AND SECURITY OVERVIEW – 8 HRS**

During this 8 hour course, students will learn the legal aspects of acting in a security role while discussing an overview of the academy in its entirety.

**C6TSIS B1-2 - TI BASICS - CABLE/CONNECTION FAMILIARIZATION – 8 HRS**

This 8 hour course is designed to ensure students are familiar with the various types of cables and connections that they will be using along with troubleshooting and repair.

**C6TSIS B1-3 - TI BASICS - ACCESS CONTROL – 8 HRS**

Through this 8 hour course, students will understand how to identify, troubleshoot, and maintain access control systems to ensure they are operating properly.

**C6TSIS B1-4 - TI BASICS - REPORTS AND COMMUNICATION – 8 HRS**

As a Technology Security Integration Specialist, the ability to communicate effectively in a written format is the cornerstone of limiting employer liability. A properly written report will document an incident, assist Law enforcement and your employer in mitigating any unsubstantiated liability claims.

**C6TSIS B1-5 - TI BASICS - PROCESS AND PROCEDURE – 8 HRS**

This 8 hour course is designed to teach students how to navigate a company's processes and procedures in order to fulfill their role as an integration specialist in the safest and most efficient manner possible.

**C6TSIS B2-1 - TI OPERATIONS - INTELLIGENCE GATHERING – 8 HRS**

During this 8 hour course the student will learn to identify potential threats and gather intelligence to prevent incidents.

**C6TSIS B2-2 - TI OPERATIONS - SECURITY ASSESSMENT – 8HRS**

In this 8 hour section students will be given the basic skills in order to inspect a situation or location and address its weak points.

**C6TSIS B2-3 - TI OPERATIONS - CAMERA FAMILIARIZATION – 8HRS**

Throughout this 8 hour class we will be familiarizing our students with the latest camera makes and models, compatible accessories, and their applications.

**C6TSIS B2-4 - TI OPERATIONS - SYSTEMS FAMILIARIZATION – 8HRS**

This section will be teaching the students what to look for in a system and how the differences can affect both the installer and the end user.

**C6TSIS B2-5 - TI OPERATIONS - CAMERA INSTALLATION – 8 HRS**

The students will learn the factors to take into consideration while installing a camera system using industry standard tools and techniques.

**C6TSIS B3-1 - IT SECURITY - ALARM FAMILIARIZATION – 8 HRS**

Students will be introduced to different types of alarm systems and their functions.

**C6TSIS B3-2 - IT SECURITY - ALERTS AND RESPONSES – 8 HRS**

During this block students will learn various alert types and how to respond to them.

**C6TSIS B3-3- IT SECURITY - REGULATIONS AND MANAGEMENT – 8 HRS**

Students will be taught general regulation requirements for an alarm system as well as system management procedures.

**C6TSIS B4-1 - TI RSSO - DRONE OPERATIONS – 32 HRS**

In this section students will prepare for their FAA 107 drone pilots certification.

**C6TSIS B4-2 - TI RSSO - REMOTE MONITORING OPERATIONS – 16 HRS**

During this 16 hour class, students will learn industry standard remote monitoring practices.

**C6TSIS B4-3 - TI RSSO - DRONE THREATS AND COUNTERMEASURES – 8 HRS**

Students will learn about the ever changing threats drones pose and various methods to counter them.

**C6TSIS B4-4 - TI RSSO - THREAT MITIGATION – 8 HRS**

During this block students will learn how to mitigate various physical and cyber threats.

**C6TSIS B4-5 - TI RSSO - RESPONSE AND DISPATCH – 8 HRS**

During this 8 hour block students will learn proper response and dispatch procedures in the event of a threat or incident.

**C6TSIS B4-6 - PROFESSIONAL DEVELOPMENT – 16 HRS**

This 16 hour block of instruction is intended to prepare the student for the professional workplace environment – including apprenticeship, ethics and conduct, interview techniques, resume development, evaluation and safety.

## **WILDLAND FIREFIGHTER COURSE DESCRIPTIONS**

**C6WF S-190 - WILDLAND FIRE BEHAVIOR – 10 HOURS**

This is the first and foundational wildland fire behavior course in a five-course sequence in the NWCG curriculum. It introduces students to the basic concepts of wildland fire behavior. Topics covered in the course include:

- The primary wildland fire environment components: fuels, weather, and topography.
- How characteristics and interactions of fuels, weather, and topography affect fire behavior.
- How fire behavior affects risk to firefighters.

There will be a student evaluation task sheet to complete and upon successful completion, a certificate will be issued to the student.

**C6WF S-130 - WILDLAND FIREFIGHTER 2 - 30 HRS**

The intent of this course is to train new firefighters in basic firefighting skills. This includes a required field exercise. Upon successful completion of this course and prerequisites a Wildland Firefighter Type 2 (FFT2) certification will be awarded.

At the end of this course students will be able to:

- Describe the purpose of the Standard Firefighting Orders and Watch Out Situations.
- Describe what the Lookouts, Communications, Escape Routes and Safety Zone (LCES) is and how it relates to the Standard Firefighting Orders.
- Describe the various communication methods and tools used for collecting, producing, and distributing information.
- Describe the standards, tools, equipment, and various methods used in fireline construction.
- Describe the methods for extinguishing a fire with or without the use of water.
- Demonstrate the ability to construct fire-line to required standards using various methods, tools and equipment, and techniques.

Course is taught via live classroom instruction and hands-on in the field by multiple instructors. A student task sheet is required. A NWCG Wildland Firefighter 2 (FFT2) certificate/qualification will be awarded at the end of this course. This course is taken in conjunction with C6WFA S-190 Wildland Fire Behavior and C6WFA L-180 Human Factors in Wildland Firefighting.

### **C6WFA L-180 - HUMAN FACTORS IN WILDLAND FIREFIGHTING – 4 HRS**

This course exposes students to human performance concepts as part of basic wildland firefighter training. The course is specifically designed for entry-level operational personnel; however, this course also applies to all wildland fire service personnel, including non-operational personnel.

At the end of the course, students will be able to practice decision-making skills as a member of a fire crew, and students will apply their human factors knowledge to a variety of scenarios. Throughout the course, students will answer questions and make decisions regarding situation awareness and hazard identification, decision-making, and team cohesion. Responses are tracked, and then reported at the end of the activity.

### **C6WF S-211 - PORTABLE PUMPS / WATER USE – 20 HRS**

This course is designed to provide knowledge and skills to design, setup, operate, troubleshoot, and shut down portable water delivery systems. The focus is on portable pumps – it does not address water delivery for engines. Topics covered include: portable water delivery systems; equipment; roles and responsibilities; and system design and hydraulics. There is also a field exercise where students will apply what they learned in the classroom.

Students will be provided an IRPG and a friction loss calculator.

There will be a written final exam and a field exercise final exam, upon passing both a certificate will be issued to the student.

### **C6WF S-131 - WILDLAND FIREFIGHTER 1- 12 HRS**

S-131, Wildland Firefighter Type 1 is designed to meet the training needs of the Firefighter Type 1 (FFT1) and/or Incident Commander Type 5 (ICT5). Topics include operational leadership, communications, LCES, and tactical decision-making.

At the end of this course students will be able to:

- Identify position responsibilities and demonstrate the ability to apply principles of Operational Leadership found in the *Incident Response Pocket Guide (IRPG)*, PMS 461.
- Describe how to incorporate and maintain open lines of communication with appropriate personnel.
- Identify Look Up, Down and Around indicators, and demonstrate the ability to apply the components of Lookouts, Communications, Escape Routes, and Safety Zones (LCES) as described in the *IRPG*.
- Demonstrate the ability to apply tactical decision-making procedures.

#### **Prerequisite Qualifications and Training**

- Qualified as Firefighter Type 2 (FFT2).

Course is taught via live classroom instruction and hands-on in the field by multiple instructors. A Wildland Firefighter 1 (FFT1) certificate/qualification will be awarded at the end of this course.

### **C6WFA 503 - FIRELINE CONSTRUCTION - 4 HRS**

This course will teach the student the importance of creating good fireline control at the fires edge and in other indirect methods. It will cover the various tools, personnel and tactics required in performing these tasks. Students will learn the appropriate terminology and techniques in developing the fireline

and they will have the opportunity to perform the skill hands-on during the course. The topics covered during this course:

- Fire ground communication.
- Applied teamwork.
- Hand tools.
- Chainsaw safety.
- Fireline terminology.
- Green vs. black.
- Fuel types.

The instruction method will include a live instructor in the classroom. The hands-on portion will require a site for line construction, various hand tools and multiple instructors. There will be a written exam and practical exam at the conclusion of the course.

#### **C6WF S-212 - WILDLAND FIRE CHAINSAWS - 40 HRS**

The course lessons provide introduction to the function, maintenance and use of internal combustion engine powered chainsaws, and their tactical wildland fire application. Field exercises support entry level training for firefighters with little or no previous experience in operating a chainsaw, providing hands-on cutting experience in surroundings similar to fireline situations.

Each student is required to utilize full fire line Personal Protective Equipment (PPE) and approved chainsaw chaps and hearing and eye protection. All tools and safety equipment will be provided.

This course consists of a series of unit presentations, classroom exercises, quizzes, and a field exercise. Upon passing a certificate of completion will be issued to the student.

#### **C6WFA 501 - OFF-ROAD DRIVING FOR WILDLAND FIREFIGHTING – 12 HRS**

This course fulfills the standards set by *Interagency Standards for Fire and Fire Aviation Operations* for the proper care, operation, maintenance, and protection of the vehicle. This course will provide the student with the foundational knowledge to make good decisions and maintain situational awareness while operating and working around fire vehicles. This course provides for classroom and hands-on driving scenarios for the students. Topics this course covers:

- Identification of Federal and local laws as they apply to Vehicle operation.
- Vehicle pre-trip inspections.
- Towing.
- Preventative maintenance.
- Crew safety.
- Off-road driving.
- Hands-on driving scenarios.

Course is taught via live classroom instruction and hands-on in the field by multiple instructors. Each student is required to perform a pre-trip inspection and safe operation of a wildland fire vehicle. A written final exam is required.

#### **C6WFA 502 - WILDLAND FIREFIGHTING TOOLS - 2 HRS**

During this course students will be able to identify the various tools used for a wildland incident. They will be taught the repair and maintenance as well as proper usage of the tools. A hands-on portion will

be taught during this course so the student will become proficient in the use of wildland hand tools. The topics covered are:

- Tool safety.
- Tool terminology.
- Tool sharpening and maintenance.
- Proper use and technique.
- Proper storage in vehicles.

There will be live instruction in a classroom. All tools and safety equipment will be provided. There will be a written test and a non-graded practical at the conclusion of the course.

#### **C6WFA 504 - STRUCTURE PROTECTION IN THE WILDLAND INTERFACE – 10 HRS**

The course consists of a mix of classroom instruction and in the field simulations for structure protection in the wildland/urban interface. As wildland firefighters the students will be tasked with setup and application of water-based products to prepare homes and businesses prior or during a wildland incident. The student will learn the organized process of structure protection while utilizing the risk management process. The topics covered in this course:

- Topography.
- Structure triage.
- The WUI structure defense placard.
- Engine and patrol setup.
- Structure preparation.
- Water supplies.
- Defensible space.

The instruction will be a live instructor in a classroom. The structure triage portion will be conducted in the field.

#### **C6WFA 505 - RADIOS/WILDLAND COMMUNICATION PLANS - 8 HRS**

This course consists of classroom discussions on the communications plans and their use during a wildland incident. The students will also be taught how to operate and program a variety of issued portable and mobile radios required for use on wildland fires. Lack of comprehension or failed communication on wildland incidents is one of the leading factors in firefighter injury and fatality. Covered 6 has developed a program that will increase competency and the margin for safety during these incidents. The topics to be covered include:

- Incident command.
- Communication plans.
- Incident command organizational chart.
- Divisions and groups vs. single resources.
- UHF vs. VHF.
- Developing a scan list.
- Anatomy of a radio.
- Repeater sites.

The instruction method is a live instructor in the classroom. Each student will be required to show proficiency in operation of a handheld radio. There will be a written and practical exam at the conclusion of the course.

#### **C6WFA 506 - INTRODUCTION TO WILDLAND NAVIGATION AND GPS – 8 HRS**

This course offers the students an introduction to maps and navigation techniques used on wildland fires. The maps and navigation used among different agencies vary. This course will identify those different options including map datum and agency specific requirements. During this course the student will have the opportunity for field work with a practical use of GPS and maps.

This course will be taught in a classroom with live instructors. Students will be required to show proficiency using maps, GPS and navigation techniques in the field. Instructors will guide students through a practical field course at the conclusion of the class. There is no written final.

#### **C6WF 507 - TACTICAL TOOLS FOR WILDLAND FIREFIGHTING – 12 HRS**

This course equips the student to develop and implement safe, effective, and sound solutions to the challenges during a wildland fire. Curriculum specific focus on developing agile tactical solutions while engaged in suppression and structure protection activities. Topics covered are:

- Demonstrate practical application of the 10 Standard Firefighting Orders.
- Demonstrate practical application of the 18 Watch Out Situations.
- Show proficiency in use of the Risk Management Process.
- Demonstrate practical application of Tactical Engagement Principles.
- P. A. C. E.
- Scenario based learning.
- Fire shelter survival tactics.

Course is taught via live classroom instruction and hands-on in the field by multiple instructors. There is a final written test.

#### **C6WFA 508 - ELECTRIC UTILITY HAZARD AWARENESS FOR WILDLAND FIREFIGHTERS – 4 HRS**

This course is designed to protect first responders and wildland firefighters by giving an in-depth look at the dangerous hazards that electric utility infrastructure pose and how to safely navigate adjacent fire operations. As more wildfires throughout the nation occur in and around populous areas, electric grid equipment becomes an obstacle and life-safety hazard while fighting fire.

During this 4-hour course, the student learns how to recognize the unique attributes of electric utility infrastructure and safely operate around power lines, substations, capacitor bank storage facilities, transformers and underground utility hazards. In addition, the student learns how to interact with electric utility personnel to create a safe and effective working environment to effectively combat threatening wildfires in close proximity to dangerous electric elements.

This course is taught with a live instructor in a classroom. No written exam is required.

#### **C6WFA 509 - WILDLAND FIRE SCENARIOS - 10 HRS**

This course provides guided instruction for the students to perform real time operational tempo fire exercises. The scenarios will include live fire and use of all skills taught in this wildland fire program. It

will allow students more time to become operationally confident through guided scenarios prior to entering the field. The topics covered during this course are:

- Wildland fire response.
- Line construction.
- Shelter deployment.
- Structure protection.
- Setting up a command.
- Scan list.
- Live fire exercises.
- Vehicle operation.
- Pumps and water application.

This class is instructor guided, hands-on in the field in a controlled outdoor setting. All safety gear and equipment will be provided. There is no written exam for this course.

#### **C6WFA 510 - EMERGENCY MEDICINE FOR THE WILDLAND FIREFIGHTER – 10 HRS**

Students that successfully complete this course will have a thorough understanding of basic emergency medical treatment and interventions in the wildfire environment. The course is based on American Red Cross first aid and CPR standards, where students will be fully certified and compliant to that standard receiving CPR and first aid cards. Curricula include basic treatment of trauma care to include burn and airway management, c-spine protection, bleeding control, splinting, shock and exposure management, patient packaging and extrication method, communicating with incoming professional medical personnel and record keeping. Students will be required to attend both instructor led classroom and field exercises.

#### **C6WFA 511 - CAREER DEVELOPMENT COURSE – 4 HRS**

This course is designed to give students seeking employment with both public and private wildfire entities practical knowledge and necessary skills to successfully navigate the employment process for placement in a wildland firefighting career. Course curriculum gives the students professional assistance in building resumes, navigating agency websites and the oral interview process. The class includes instructor led scenarios to create real-world interviewing environments typically found in the fire service.

#### **C6WFA S-290 - INTERMEDIATE WILDLAND FIRE BEHAVIOR – 40 HOURS**

S-290 is a classroom-based skills course designed to prepare the prospective fireline supervisor to undertake safe and effective fire management operations. Fire environment differences are discussed as necessary; instructor will stress local conditions as pertaining to the class.

- Identify and describe the characteristics of fuels, weather, and topography that influence wildland fire behavior.
- Describe the interaction of fuels, weather, and topography on wildland fire behavior, fireline tactics, and safety.
- Describe the causes of extreme fire behavior conditions (long range spotting, crowning, and fire whirls) that develop due to weather, fuels, and/or topography.
- Interpret, communicate, apply, and document wildland fire behavior and weather information.



### **Prerequisite Qualifications and Training**

- Successful completion of C6WFA S-190 Wildland Fire Behavior. (Note: C6WFA S-190 is offered in the Covered 6 Wildland Fire Training Basic program).

### **C6WFA S-230 - CREW BOSS - 24HRS**

This is a classroom course designed to produce student proficiency in the performance of duties associated with the single resource boss position from initial dispatch through demobilization to the home unit. Topics include operational leadership, preparation and mobilization, assignment preparation, risk management, entrapment avoidance, safety and tactics, offline duties, demobilization, and post-incident responsibilities. Topics covered in this course will be:

- Crew boss responsibilities prior to and during mobilization, on the incident, and during demobilization.
- Identifying the hazards and risks on various incidents and describe how to mitigate them.
- Tactics which are appropriate to various wildland fire situations and procedures to implement them through the chain of command.

### **Prerequisite Qualifications and Training**

- Qualified as a Firefighter Type 1 (FFT1) or successful completion of C6WFA S-131 Wildland Firefighter 1. (Note: C6WFA S-131 is offered in the Covered 6 Wildland Fire Training Basic program).
- Successful completion of C6WFA S-290 Intermediate Wildland Fire Behavior.

### **C6WFA FRO - HAZARDOUS MATERIALS FIRST RESPONDER OPERATIONS – 16 HOURS**

This Hazmat First Responder Operations (FRO) Level II Responder course is intended for workers involved in emergency response at the operations level. First responders at the operations level are individuals who respond to releases or potential releases of hazardous substances as part of the initial response with the purpose of protecting nearby persons, property, or the environment from the effects of the release. They are trained to respond in a defensive fashion without trying to stop the release. Their function is to contain the release from a safe distance, keep it from spreading, and prevent exposures. Topics to be covered:

- Haz Mat Incidents.
- CBRNE Incidents.
- Use of the DOT/ERG book.
- Applications for Haz Mat Incidents.
- Decon.

This course is a blend of instructor-based curriculum in a classroom and hands on scenarios in the field. The ERG book will be provided, and a certificate will be awarded upon completion.

### **C6WFA S-219 - FIRING OPERATIONS – 20 HOURS**

The course introduces the roles and responsibilities of a Firing Boss, Single Resource (FIRB), and outlines duties of other personnel who may engage in firing operations. The course discusses and illustrates common firing devices and techniques. Although comprehensive in nature, the course work is not a substitute for the dynamic fire environment. The course provides students with important information regarding general tasks required to be successful. Any opportunity to show students a real ignition or demonstrate the use of an actual firing device will assist in transferring these new concepts and skills to

the job. There is an optional field day outlined in the course, if logistically feasible, students will participate in this live drill. The course will prepare the students to:

- Identify the roles and responsibilities of the FIRB for planning, execution, safety, coordination, and evaluation of an ignition operation on a wildland or prescribed fire.
- Describe the characteristics, applications, safety and availability of the various firing devices a FIRB has at their disposal.
- Given a wildland or prescribed scenario, prepare a firing plan and briefing that contains desired fire behavior, firing techniques, required resources, coordination, safety and risk management factors, and communication, to meet specific objectives.

#### **Prerequisite Qualifications and Training**

- Qualified as a firefighter type 2 (FFT2) or successful completion of C6WFA S-130 Wildland Firefighter 2. (Note: C6WFA S-130 is offered in the Covered 6 Wildland Fire Training Basic program).

#### **C6WFA L-280 - FOLLOWER TO LEADERSHIP – 20 HOURS**

This training course is designed as a self-assessment opportunity for individuals preparing to step into a leadership role. The course combines one day of classroom instruction followed by a second day in the field with students working through a series of problem-solving events in small teams (Field Leadership Assessment Course). Topics include leadership values and principles, transition challenges for new leaders, situational leadership, team cohesion factors, ethical decision-making, and after-action review techniques.

- Students will demonstrate an understanding of fundamental leadership principles.
- Students will assess their individual traits and motivation for entering into a leadership role.

#### **Prerequisite Qualifications**

- Successful completion of C6WFA L-180, Human Factors in the Wildland Firefighting. (Note: C6WFA L-180 is offered in the Covered 6 Wildland Firefighter Training Basic program).

#### **C6WFA S-231 - ENGINE BOSS – 20 HOURS**

This is a skill course designed to produce student proficiency in the performance of the duties associated with Engine Boss, Single Resource (ENGB). Topics include engine and crew capabilities and limitations, information sources, fire size up considerations, tactics, and wildland/urban interface. The course will reinforce the content learned and provide opportunities to apply this knowledge to real-world scenarios and practical exercises. Students must take and pass a final assessment in order to receive credit for the course.

#### **Prerequisite Qualifications and Training**

- Perform the tasks of an Engine Boss in making the tactical decisions required to safely manage an engine on an incident.
- Qualified as a Firefighter Type 1 (FFT1) or successful completion of C6WFA S-131 Wildland Firefighter 1. (Note: C6WFA S-131 is offered in the Covered 6 Wildland Fire Training Basic program).
- Successful completion of C6WFA S-230, Crew Boss (Single Resource).

#### **C6WFA S-270 - BASIC AIR OPERATIONS – 20 HOURS**

This course covers aircraft types and capabilities, aviation management and safety for flying in and working with agency aircraft, tactical and logistical uses of aircraft, and requirements for helicopter take-off and landing areas. *Note:* The regulations, procedures, and policies addressed in this course are primarily those governing federal agency and ICS operations. State, county, or other political subdivisions using this course will need to consult their agency having jurisdiction with respect to regulations, procedures and policies.

- Upon completion of this course, the student will have obtained the basic understanding of the different functions of air operations.

The basic knowledge of aviation operations introduced in this course is foundational for personnel desiring to be qualified as Single Engine Airtanker Manager (SEMG), Helicopter Manager, Single Resource (HMGB), Aircraft Dispatcher (ACDP), and other related positions.

### **C6WFA S-215 - WILDLAND URBAN INTERFACE – 24 HOURS**

This is an instructor-led course intended to be presented at the local level. Instructional units include firefighter safety in the interface, managing human factors in the interface, pre-incident planning, size up and initial strategy, structure triage, structure protection overview, tactics in the interface, tactical operations and resource use in the interface, action assessment, plan update, and after-action review. Topics covered in this course are:

- Operating safely and effectively in a wildland urban interface incident by using situation awareness.
- Performing structure triage, using pre-planning tools.
- Basic understanding of fire behavior.
- Strategy and tactics unique to the wildland urban interface environment.

Designed to assist any emergency responders who will be planning for and making operational decisions during an interface incident. This course is for personnel desiring to be qualified as Incident Commander Type 4 (ICT4), Task Force Leader (TFLD), or any Strike Team Leader.

#### **Prerequisite Qualifications and Training**

- Qualified as a Firefighter Type 1 (FFT1) ) or successful completion of C6WFA S-131 Wildland Firefighter 1. (Note: C6WFA S-131 is offered in the Covered 6 Wildland Fire Training Basic program).

### **C6WFA 512 - INTERMEDIATE WILDLAND MEDICAL CARE – 8 HOURS**

Students that successfully complete this course will have a thorough understanding of intermediate emergency medical treatment and interventions in the wildfire environment. Topics will cover subjects related to emergency medical treatments commonly encountered in the wildland fire environment. Curriculum includes basic treatment of trauma care to include burn and airway management, c-spine protection, wound and infection management, splinting techniques bleeding control, shock and exposure management, patient packaging and extrication methods, communicating with incoming professional medical personnel and record keeping. Students will be required to attend both instructor led classroom and field exercises.

### **C6WFA 513 - ICS INTEGRATION – 4 HOURS**

This course is designed to teach students the proper way to integrate into the incident command system on wildlife events. Following the principals of a chain of command environment and ICS system as

defined by FIRESCOPE, students will use the correct terminology, position descriptions, standard operating procedures and learn the primary functions of the ICS to include:

- Mock ICP check-in scenarios.
- Using common terminology.
- Integrating communication media.
- Creating a unified command structure.
- Coordinating resource management and allocation, and planning.

The function of ICS includes assigning one central coordinator, the incident commander, to manage response activities by assigning personnel, deploying equipment, obtaining additional resources, and coordinating with participating partners as needed. The incident commander delegates emergency management responsibilities as needed, and thereby maintains necessary focus on the overall picture of the disaster situation.

#### **C6WFA CSA - CONFINED SPACE AWARENESS – 4 HOURS**

The Confined Space Awareness course is an introductory course that covers the regulations that govern confined spaces and permit-required confined spaces. It reviews the definition of confined spaces and the inherent hazards. In addition, it details Title 29 Code of Federal Regulations Part 1910.146 - Permit-Required Confined Spaces. This course also serves as the prerequisite for the Confined Space Operations and Rescue instructor-led course.

This course meets the CAL/OSHA qualification for first responder in most FF1 and FF2 requirements. The curriculum is live instructor led in a classroom. A final test will be administered, and a certificate is awarded upon successful completion.

## **School Rules and Regulations**

In this section, Covered 6 Security Academy rules and regulations are outlined. Covered 6 reserves the right to modify these rules and regulations at any time.

All students must comply with Covered 6 rules and regulations as a condition of their enrollment. Failure to comply with these rules and regulations may lead to disciplinary action up to and including any of the following: written warnings, probation, suspension, dismissal/expulsion from the school.

Students who are dismissed/expelled for failure to comply with Covered 6 rules and regulations may appeal. Students in this situation must submit a written appeal to the Operations Director explaining the reasons the student feels the decision to dismiss should be reversed. Supporting documentation should be included, as appropriate. This appeal must be received by the Operations Director within five (5) business days of dismissal/expulsion.

Should a student fail to appeal a decision within the required timeframe, the dismissal/expulsion will be final. A decision on the student's appeal will be made by the Covered 6 Executive Committee and will be communicated to the student in writing. The Executive Committee's decision on the

appeal is final.

### **Conduct Policy**

Students shall always when on the school premises conduct themselves in an orderly and considerate manner and shall appear for classes in a sober and receptive condition. Violation of this condition is a just cause for dismissal from Covered 6.

### **Drug, Alcohol and Weapons Policy**

It is the policy of Covered 6 to comply with the Drug-Free Workplace Act of 1988 and the amended Drug Free Schools and Communities act of 1989.

The unlawful use, manufacture, distribution or possession of alcohol, illegal drugs or any controlled substance on school premises, while involved in a school-related activity off campus or in an employee workplace, is strictly prohibited and is cause for disciplinary action. Students will not bring any weapons onto the school property. All weaponry required for training will be provided by Covered 6.

Students who violate policies against drugs, alcohol and weapons are subject to disciplinary action up to and including dismissal for violation of Covered 6 rules and regulations. Additionally, the violation may be referred to appropriate law enforcement authorities for potential prosecution.

### **Academic Time Period Requirements**

The State of California, Bureau of Security Investigative Services (BSIS) requires a specified number of training hours to obtain certification in the Security Officer Training Program, Security Officer Training (Armed) Program, Physical Security Specialist Program, and Executive Protection Program. Covered 6 has developed a 40-hour course of instruction, an 80-hour course of instruction, and a 200-hour course of instruction to meet these requirements. Each of the Covered 6 courses provides different levels of certification.

All training programs are to be completed within the required course length listed in the Programs of Study section of the catalog. Time taken off due to Leave of Absence or any other authorized leave is not considered as part of this time frame.

### **Attendance**

Students must attend courses as scheduled because of the required number of training hours to obtain certification. To complete a program, students must attend at least 90% of the training instruction time.

**Absence** - Absence will be considered excused under the following circumstances: Illness, death or birth in the immediate family, and other valid reasons substantiated in writing (i.e. court subpoena) and at the discretion of the Operations Director. All other absences will be considered unexcused.

**Tardiness** - is a disruption of a good learning environment and is to be discouraged. Any student arriving to class more than five minutes late will be docked ¼ hour of class attendance and/or may be refused admittance to the class, depending on the disruption that may be caused by the tardy. Missed classes due to tardiness will be considered unexcused.

**Unsatisfactory Attendance** - Students with three unexcused absences will receive written notice of academic probation for a period of up to one month. The length of time will be determined, based upon the program to which the student is enrolled. Any unexcused absences during a probationary period will be a cause for interruption of the student's training program and dismissal from Covered 6.

**Cutting Class** - Cutting class will be considered as unexcused absences.

**Make-up work** - Make-up work may be required for any absence. Make-up work will not be accepted or counted as instructional hours or class attendance. Instructional hours will need to be made up with attendance in another class. If a student is in probationary status, remedial training may be provided to assist with program completion. Students will be financially responsible for one-on-one make-up instruction. The charge for this instruction is \$36.50 per hour.

**Leave of Absence** - Occasionally, students may experience extended personal or medical problems which make it difficult for them to attend class. Covered 6 may allow students experiencing such circumstances to take a Leave of Absence (LOA). All LOAs must be pre-approved by the Operations Director. Students must submit written requests that include the start and end dates for the LOA. A student is eligible for one LOA during their enrollment at Covered 6.

In the event of extenuating circumstances, the Operations Director has the discretion to grant an additional LOA. The minimum length of a LOA is 14 days. Any LOA approved will not exceed 180 days in a twelve-month period. Students will not be assessed additional tuition charges while on the LOA. The student enrollment contract will be extended for the same number of days taken for the LOA. Students returning from an authorized LOA will retain credit for hours completed and will return to the same status they held prior to their LOA. Students returning from a LOA must coordinate their return with the campus Registrar. Students who fail to return from a LOA on their scheduled return date will be disenrolled and considered dismissed as of the last recorded day of attendance, prior to the start of the LOA.

## **Grading and Progress Policy**

To remain in good standing and receive credit for courses taken, students must maintain acceptable academic performance through written tests and hands-on, practical evaluations. Students must maintain a cumulative Grade Point Average (G.P.A.) of 70%. Upon successful completion of a program of study, a certificate will be awarded. Some classes are based upon California State Bureau of Security Investigative Services (BSIS) standardized curriculum. To pass these courses, students must meet State standards outlined below. Some courses are based upon the grading scale shown below, while in some courses students earn grades of Pass (P), Fail (F) or Incomplete (I). An Incomplete grade will convert to an "F" if not made-up within 30 days and will become part of the student's overall Grade Point Average (G.P.A.). If a student withdraws from a course within the first 2 hours, he or she will receive a Withdrawal (W), which earns no credit.

For the Powers of Arrest course, students are required to obtain a score of 100%, per BSIS requirements. Students in the Armed Security Officer Program are required to obtain a final test score of 80% on the firearms written test, per BSIS requirements.

These grading requirements are based upon the following grading scale:

A	90 - 100	D	60 - 69
B	80 - 89	F	<60
C	70 - 79		

Progress will be monitored at the end of each week for all students receiving veterans' benefits. If at end of any given evaluation period the student's grade falls below 70%, or if attendance falls below 90% of scheduled program hours, the student will be placed on probation for the following evaluation period. If by the end of the probation period the student's grade is not raised to 70%, or overall attendance is not raised to at least 90% of scheduled hours, the Veterans Administration will be notified, and benefits will be interrupted.

### **Unsatisfactory Progress - Training Interruption/Probation/Dismissal**

#### **Conditions for interruption of training for unsatisfactory progress:**

Any student falling below a cumulative 70% Grade Point Average will be placed on probation and is at risk of training program interruption and being dismissed from Covered 6. If the student is a veteran, the Department of Veterans Affairs, shall be advised of probation status promptly.

#### **Standards to Measure Academic Progress:**

1. Any student who is past due on any assigned coursework may be given a warning notice to bring assignments current.
2. A student who has four or more hours of past due coursework may be given a probationary notice. This probation period will allow the student time to complete any unfinished projects.
3. A student will be put on probation if, at the time of the evaluation, the student does not have a passing grade in a particular course. Each student will be given remedial training. If, after remedial training has taken place, the student cannot pass or complete the required coursework, probation may be terminated.
4. No more than 2 terms of probation will be permitted during any period of enrollment.
5. Any student on probation who does not demonstrate the desire or ability to improve will be dismissed from the Covered 6 Security Academy.
6. A student shall be removed from academic probation when the cumulative performance and grade reaches the minimum standard.

#### **Conditions for re-enrollment:**

If a student is dismissed from a Covered 6 training program for unsatisfactory progress, re-enrollment or re-entrance will be approved only after evidence is shown to the Operation Director's satisfaction that conditions which caused the interruption for unsatisfactory progress have been rectified.

### **Student Appearance Policy**

It is important to practice and project professionalism at all times. Students should always strive to present the best image possible. This starts with personal appearance during training at Covered 6. Students will be entering a working security training facility. Students should arrive dressed professionally and ready to learn. Good grooming and hygiene are required. Hair, dress, make-up and clothing choices should reflect professionalism and the ability to train safely.

Dress and appearance must follow the following standards at all times:

1. Good personal hygiene is required. Personal body odor, bad breath and smoke odors are not acceptable in a professional environment. The use of deodorant and breath mints to avoid these odors is essential.
2. Hair must be clean and styled conservatively. Long hair for a security guard can present a significant safety risk. Long hair must be pulled back away from the face/neck. It should be styled in a ponytail or bun, and not fall below the collar. Elaborate hair styles are not allowed.
3. Fingernails shall not be longer than 1/4" beyond the end of the finger. This rule is intended for the safety of the security officer and those whom they contact.
4. Women are allowed to wear light makeup. Neutral colored nail polish may be worn.
5. Alternative piercings are not allowed. Facial jewelry shall not be worn. Small earrings that do not fall below the earlobe are permitted.
6. Students must wear a shirt, pants and shoes with socks for safe training. Apparel must be clean, without stains and wrinkles.
  - a. Skirts and dresses are not allowed
  - b. Clothing must fit properly and cannot be too tight or baggy. Oversized, sagging pants that expose skin between pants and shirts are unprofessional and not allowed.
  - c. Shirts must have sleeves, appear conservative and cannot be transparent or reveal cleavage. Tank tops, tube-tops and spaghetti straps are not allowed
  - d. Pants should be at least ankle length and tactical, in style. Jeans or business casual pants are allowed. Sweats, leggings, capri pants, or pants with ragged bottoms, holes or patches are not allowed.
  - e. Shoes should be flat with rubber-soles. They should be in good condition and comfortable for standing, walking and training. Socks should be worn with all shoes. No open toes, open heels or heels less than 1 inch in diameter or heels higher than 1 ½ inches from the floor are permitted. Sandals and flip-flops are not allowed.

### **Student Suspension**

At all times, students are expected to conduct themselves professionally and follow school rules and expectations. Covered 6 reserves the right to suspend any student:

1. Whose conduct is deemed inappropriate or unethical
2. Whose conduct is deemed detrimental to students or staff
3. Who fails to meet their contracted, financial obligations to the school
4. Who fails to meet attendance policies
5. Who fails to meet academic standards
6. Who does not pass criminal background screening/Live Scan Fingerprinting
7. Who brings unauthorized weaponry onto the campus

### **Student Dismissal**

Students may be dismissed from Covered 6 Security Academy when:

1. Student fails academic probation
2. Student violates school rules, policies and/or regulations, or otherwise suspended
3. Student is absent for 5 consecutive days without an approved Leave of Absence
4. Student fails to return from an approved Leave of Absence

Students dismissed from any Covered 6 program due to felony conviction, criminal offenses,



misrepresentations or falsifying information will be responsible for any costs Covered 6 has incurred on their behalf. This may include tuition, equipment fees and other fees.

### **Student Rights**

Students have many rights regarding their attendance, records, and grievances. All students have the right to

cancel their Enrollment Agreement, withdraw from school, review their records, request copies of their transcripts, request corrections to their records, attend school free from discrimination, attend school free from sexual harassment, complain to the school about any rights or policies.

### **Student Grievance Procedures**

Most problems or complaints that students may have regarding any rights or policies can usually be resolved through a personal meeting with the student's instructor or vocational advocate. The administrative office is also accessible for all academic and non-academic questions or concerns that the student may have. However, this does not resolve the matter to the satisfaction of the student, he/she may submit a written complaint to the Academic Director. The written complaint must contain a statement describing the problem or grievance, the date the problem occurred, the names of the individuals involved, copies of any available documents pertaining to the problem, evidence demonstrating previous attempts to resolve the problem as described above, and the student's wet signature. The written complaint may be hand delivered or mailed to the following address: Covered 6 Security Academy, 868 Patriot Drive, Unit C, Moorpark, CA 93021, Attention Academic Director. The student can expect a written response within ten business days.

Substantiated accusations may result in disciplinary actions against the offender, up to and including termination of an employee's employment or a student's enrollment. Complainants who make accusations in bad faith may be subject to equivalent disciplinary action.

### **Complaint Timeline and Information Requirements**

To ensure availability of witnesses and clear recollection of the alleged discriminatory event, all grievances covered by these procedures must be filed within 45 days of the alleged discriminatory conduct. Covered 6 may extend this time frame when a delay is due to circumstances beyond a student's control (i.e. illness or incapacity). Any student alleging that an act of sexual harassment has taken place has the right to file a grievance.

If the complainant requests confidentiality or asks that the complaint not be pursued, Covered 6 will nevertheless take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. If a complainant insists that his or her name or other identifiable information not be disclosed to the alleged perpetrator, Covered 6 officials will inform the complainant that the ability to properly investigate and respond may be limited.

All grievances shall initially be reviewed to determine if timelines and the information required to process the grievance have been met. Covered 6 shall not investigate a grievance that is untimely or fails to contain all the required information, which must include a clear and detailed statement regarding the grounds for the grievance.

## **Record Keeping Policy**

Covered 6 maintains student information files for each student that enrolls in the institution whether or not the student completes the educational program. Covered 6 keeps student records in paper form for a minimum of 5 years. Transcripts are kept permanently. All financial and academic records will be kept together in each student file.

Students may inspect and review their educational records. To review records, a student should submit a written request to the Administrative Office identifying the specific information to be reviewed. An appointment will be scheduled to review the records. Students may not remove these records from campus. Should a student find, upon review, records that are inaccurate or misleading, the student may request that errors be corrected. In an event that a difference of opinion exists regarding the existence of errors, a student may ask that a meeting be held to resolve the matter.

The first copy of the official transcript is provided at no charge. Additional copies are available upon advance payment of the transcript fee of \$10.00/copy. Transcripts will only be released to the student upon written request bearing the student's wet signature. No transcript will be issued until all tuition and other fees due to the school are paid and current.

## **Privacy Act**

Covered 6 carefully follows the rules applicable under the Family Education Rights Privacy Act. It is our intent to protect the privacy of the student's financial, academic, and other school records. We will not release any student information or records to any individual or entity without prior written consent from the student, unless otherwise required by law or a government agency.

## **Self-Monitoring Procedures**

Covered 6 is required to ensure it follows all the Bureau of Security and Investigative Services rules and regulations. On an annual basis, as the catalog is reviewed, amended or re-instituted, Covered 6 will ensure it completes an analysis of school performance and compliance with BPPE rules and guidelines. Covered 6 will utilize the School Fact Sheet to monitor student and school performance and ensure that all measures necessary are undertaken in order to ensure compliance with BPPE as well as maximize student success.

**The information contained in this bulletin is true and correct in content and policy at the time of publication.**

## **Covered 6 Security Academy**

### **IMPORTANT CONTACTS AND INFORMATION**

**Covered 6 Security Academy main headquarters are located**

**at:** 868 Patriot Drive, Unit C  
Moorpark, California 93021

**Phone Number:** (805) 926-2055

**Email address:**

admin@covered6.com **Website:**

[www.c6securityacademy.com](http://www.c6securityacademy.com)

**Administrative Directors and Officials:**

President and Owner - Chris

Dunn Academy Director – Mike

Grant

Director of Admissions – Vickie Blackwell

Chief Financial Officer - Carmelina Ruiz

Director of Training - Kevin Lewis

Student Services Coordinator – Robert Pena

Registrar/Veterans Records Clerk/VA Certifying Official - Carmelina Ruiz, Vickie Blackwell

**Covered 6 Governing and Regulatory Agencies:**

Bureau for Private Postsecondary Education

P.O. Box 980818

W. Sacramento, CA 95798-0818

Phone (888) 370-7589

Fax (916) 263-1897

[www.bppe.ca.gov](http://www.bppe.ca.gov)

Bureau of Security and Investigative Services

2420 Del Paso Road Suite 270

Sacramento, CA 95834

Phone (916) 322-4000

Fax (916) 575-7290

[www.bsis.ca.gov](http://www.bsis.ca.gov)

**Approved for training of veterans and eligible persons under provisions of Title 38, United States Code.**

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Blvd., Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), (916) 574-8900 or by fax (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 1-888-370-7589 or by completing a complaint form, which can be obtained on the bureau's web site at [www.bppe.ca.gov](http://www.bppe.ca.gov).

Reimbursement to veterans and eligible persons: For information or for resolution of specific problems, the veteran should call the Department of Veterans Affairs toll free number 888-442-4551.

The institution, Covered 6, does not have any pending petition in bankruptcy, nor is operating as a debtor in possession, nor has filed a petition within the preceding five years nor has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et. Seq.).



**COVERED6IX**

Covered 6 Security Academy  
868 Patriot Drive, Unit C  
Moorpark, CA 93021  
covered6.com | (805) 926-2055

### **Catalog Receipt**

I have received a copy of the school catalog, which contains the rules, regulations, course completion requirements and costs for the specific program for which I have enrolled. This catalog is available online at covered6.com and electronically as an email attachment or printed as requested.

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STUDENT NAME – PRINT

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STUDENT SIGNATURE

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DATE



**COVERED6**

Covered 6 Security Academy  
868 Patriot Drive, Unit C  
Moorpark, CA 93021  
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## Veterans Addendum

### Credit Evaluation Policy

Students receiving veterans' benefits must have all prior education and training evaluated upon enrollment. Students are responsible for providing the academy with transcripts for this education and training. Any credit granted will be recorded on the enrollment record and the length of the program will be shortened proportionally. Additionally, the student and the Department of Veterans Affairs, will be notified. Transcripts and evidence of evaluation will be kept in the veteran file.

### Progress Policy

Progress will be monitored at the end of each week for all students receiving veterans' benefits. If at the end of any given evaluation period the student's grade falls below 70%, or if attendance falls below 90% of scheduled program hours, the student will be placed on probation for the following evaluation period. If by the end of the probation period the student's grade is not raised to 70%, or overall attendance is not raised to at least 90% of scheduled hours, the Veterans Administration will be notified, and benefits will be interrupted.

### Conditions for Re-enrollment

If the director determines that the conditions which caused the interruption have been rectified, the student will be eligible to receive benefits.

### Maximum Timeframe

All programs must be completed within the originally contracted length of time.

### Refund Policy

The refund of the unused portion of tuition, fees, and other charges for veterans or eligible persons who fail to enter a course, withdraw or discontinue prior to completion, will be made for all amounts paid which exceed the approximate pro rata portion of the total charges that the length of the completed portion bears to the total length of the course. The proration will be determined on the ratio of days or hours of instruction completed to the total number of instructional days or hours in the course. *The maximum non-refundable registration fee for veterans is \$10.00.*

I have received a copy of the Veterans Addendum for the specific course in which I have enrolled.

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STUDENT NAME – PRINT

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STUDENT SIGNATURE

---

DATE



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## **2022 Course Schedule Addendum**

### **Physical Security Specialist Program**

PSS instruction will occur five days per week, Monday - Friday, for 5 weeks.  
The hours are 9am to 6pm with a one-hour lunch break.

PSS/PC 2201: Jan 10 - Feb 11, 2022  
PSS/PC 2202: Feb 21 - Mar 25, 2022  
PSS/PC 2203: Apr 4 - May 6, 2022  
PSS/PC 2204: May 16 - June 17, 2022  
PSS/PC 2205: June 27 - July 29, 2022  
PSS/PC 2206: Aug 8 - Sep 9, 2022  
PSS/PC 2207: Sep 19 - Oct 21, 2022  
PSS/PC 2208: Sep 6 - Oct 8, 2022  
PSS/PC 2209: Oct 31 - Dec 2, 2022

### **Executive Protection Program**

EP instruction will occur five days per week, Monday - Friday, for 5 weeks.  
The hours are 9am to 6pm with a one-hour lunch break

EP/PC 2201: Feb 14 - Mar 18, 2022  
EP/PC 2202: Mar 28 - Apr 29, 2022  
EP/PC 2203: May 9 - June 10, 2022  
EP/PC 2204: June 20 - July 22, 2022  
EP/PC 2205: Aug 1 - Sept 2, 2022  
EP/PC 2206: Sept 12 - Oct 14, 2022  
EP/PC 2207: Oct 24 - Nov 25, 2022

### **Cyber Security Technician Program**

CST instruction will occur five days per week, Monday - Friday, for 5 weeks.  
The hours are 9am to 6pm with a one-hour lunch break.

CST/PC 2201: Jan 10 - Feb 11, 2022

CST/PC 2202: Feb 21 - Mar 25, 2022

CST/PC 2203: Apr 4 - May 6, 2022

CST/PC 2204: May 16 - Jun 17, 2022

CST/PC 2205: Jun 27 - Jul 29, 2022

CST/PC 2206: Aug 8 - Sep 9, 2022

CST/PC 2207: Sep 19 - Oct 21, 2022

CST/PC 2208: Oct 31 - Dec 2, 2022

### **Cyber Security Technician - Fort Irwin Resident Program**

*\*Base currently closed due to COVID-19*

*\*\*Schedule to be determined when base opens.*

### **Cyber Security Technician Intermediate Program**

*\*\*Schedule to be determined*

### **Cyber Security Technician Advanced Program**

*\*\*Schedule to be determined*

### **Technical Security Integration Specialist Program**

*\*\*Schedule to be determined*

### **Wildland Firefighter Basic Training Program**

*\*\*Schedule to be determined*

### **Wildland Firefighter Advanced Training Program**

*\*\*Schedule to be determined*