

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

# BACHELOR OF ARTS in THEOLOGY – 4 YEARS

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	2	1	1	100%
2022	0	0	0	0%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of Graduates	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	2	1	1	1	100%
2022	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. You may obtain this information by speaking with our current Student Dean or Chaplain.

## **Gainfully Employed Categories**

Includes data for the two calendar years prior to reporting

## Part Time Vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	1	1
2022	0	0	0

## Single Position Vs. Concurrent Aggregated Position



Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	1
2022	0	0	0

#### **Self Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	1
2022	0	0

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	1
2022	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

#### License Examination Passage Rates (Not Applicable)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2021	0	0	0	0	0
2022	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

## This program does not require a state licensing exam.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



#### Initial only after you have had sufficient time to read and understand the information.

### Salary and Wage Information

Includes data for the two calendar years prior to reporting

#### Annual Salary and Wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2021	1	1	0	0	1	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may obtain this information by speaking with the current Student Dean.

#### Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## **Cost of Educational Program**

Total charges for the program for students completing on time in 2021: \$25,900 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$25,900 Total charges may be higher for students that do not complete on time.

# Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Federal Student Loan Debt

Students at Henry Appenzeller University are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834, www.bppe.ca.gov, telephone number (916) 574-8900 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date





## **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **Student's Right to Cancel**

- 1. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has completed 60 percent or less of the period of attendance, a pro rata refund will be applied. If the student has completed 60 percent or greater of the term, there will be NO refund. Fees are nonrefundable. If the student receives federal financial aid, the student is entitled to a refund of money not paid from federal financial aid funds.
- 2. Request for cancellation must be made in writing via email to the administrative office to info@hau.edu.
- 3. If a student cancels their enrollment, the school will refund the pro-rated amount of the tuition less registration fee.

## **CANCELLATION**

- 1. Withdrawal from HAU or cancellation of this agreement may be effectuated by the student's written notice or by the student's conduct (for example: lack of attendance). If the student decides to cancel the agreement, any payment the student has made shall be returned within 45 days following HAU's receipt of the cancellation notice.
- 2. To cancel this agreement with HAU, the student shall mail or deliver a signed and dated copy of a written cancellation notice to: HAU, 1325 N. College Ave. Claremont, CA 91711.
- 3. If HAU gave the student any equipment, it must be returned within 30 days of the cancellation date. If the student does not return the equipment within the 30-day period, HAU may charge the cost of the equipment. The amount charged for each item shall not exceed its fair market value. HAU shall have the burden of proof to establish the equipment's fair market value.



## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

## MASTER OF DIVINITY – 3 YEARS

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	2	0	0	0%
2022	4	4	2	50%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of Graduates	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	2	0	0	0	0%
2022	4	4	3	2	66.67%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. You may obtain this information by speaking with our current Student Dean or Chaplain.

## **Gainfully Employed Categories**

Includes data for the two calendar years prior to reporting

## Part Time Vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	2	2

#### Single Position Vs. Concurrent Aggregated Position



#### Henry Appenzeller University 1325 N. College Ave. Claremont, CA 91711

Tel: 213-386-0080 www.hau.edu

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	2	0	2

## **Self Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	2

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	0
2022	0	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## License Examination Passage Rates (Not Applicable)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2021	0	0	0	0	0
2022	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

#### This program does not require a state licensing exam.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



### Salary and Wage Information

Includes data for the two calendar years prior to reporting

#### Annual Salary and Wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2021	0	0	0	0	0	0	0
2022	3	2	2	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may obtain this information by speaking with the current Student Dean.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

#### **Cost of Educational Program**

Total charges for the program for students completing on time in 2021: \$23,600 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$23,600 Total charges may be higher for students that do not complete on time.

#### Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## **Federal Student Loan Debt**

Students at Henry Appenzeller University are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



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Student Name - Print

Student Signature

Date

School Official

Date





## **Definitions**

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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
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- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
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- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
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- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.





## **Student's Right to Cancel**

- 1. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has completed 60 percent or less of the period of attendance, a pro rata refund will be applied. If the student has completed 60 percent or greater of the term, there will be NO refund. Fees are nonrefundable. If the student receives federal financial aid, the student is entitled to a refund of money not paid from federal financial aid funds.
- 2. Request for cancellation must be made in writing via email to the administrative office to info@hau.edu.
- 3. If a student cancels their enrollment, the school will refund the pro-rated amount of the tuition less registration fee.

## CANCELLATION

- 1. Withdrawal from HAU or cancellation of this agreement may be effectuated by the student's written notice or by the student's conduct (for example: lack of attendance). If the student decides to cancel the agreement, any payment the student has made shall be returned within 45 days following HAU's receipt of the cancellation notice.
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- 3. If HAU gave the student any equipment, it must be returned within 30 days of the cancellation date. If the student does not return the equipment within the 30-day period, HAU may charge the cost of the equipment. The amount charged for each item shall not exceed its fair market value. HAU shall have the burden of proof to establish the equipment's fair market value.



## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

# MASTER OF ARTS in THEOLOGY – 2 YEARS

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	2	0	0	0%
2022	1	1	1	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of Graduates	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	1	0	0	0	0%
2022	1	1	1	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. You may obtain this information by speaking with our current Student Dean or Chaplain.

## **Gainfully Employed Categories**

Includes data for the two calendar years prior to reporting

## Part Time Vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at least 30 Hours Per Week	Total Graduates Employed in the Field	
2021	0	0	0	
2022	0	0	0	

## Single Position Vs. Concurrent Aggregated Position



Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

#### **Self Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	0
2022	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

#### License Examination Passage Rates (Not Applicable)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2021	0	0	0	0	0
2022	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

## This program does not require a state licensing exam.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



#### Initial only after you have had sufficient time to read and understand the information.

#### Salary and Wage Information

Includes data for the two calendar years prior to reporting

#### Annual Salary and Wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2021	0	0	0	0	0	0	0
2022	1	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may obtain this information by speaking with the current Student Dean.

#### Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## **Cost of Educational Program**

Total charges for the program for students completing on time in 2021: \$12,900 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$12,900 Total charges may be higher for students that do not complete on time.

# Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Federal Student Loan Debt

Students at Henry Appenzeller University are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



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Student Name – Print

Student Signature

Date

School Official

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- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **Student's Right to Cancel**

- 1. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has completed 60 percent or less of the period of attendance, a pro rata refund will be applied. If the student has completed 60 percent or greater of the term, there will be NO refund. Fees are nonrefundable. If the student receives federal financial aid, the student is entitled to a refund of money not paid from federal financial aid funds.
- 2. Request for cancellation must be made in writing via email to the administrative office to info@hau.edu.
- 3. If a student cancels their enrollment, the school will refund the pro-rated amount of the tuition less registration fee.

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- 1. Withdrawal from HAU or cancellation of this agreement may be effectuated by the student's written notice or by the student's conduct (for example: lack of attendance). If the student decides to cancel the agreement, any payment the student has made shall be returned within 45 days following HAU's receipt of the cancellation notice.
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## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

# Doctor of Ministry - 2 YEARS

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	0	0	0	0%
2022	5	5	2	40%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of Graduates	Graduates Employed in the Field	Placement Rate % Employed in the Field
2021	0	0	0	0	0%
2022	5	5	2	2	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. You may obtain this information by speaking with our current Student Dean or Chaplain.

## **Gainfully Employed Categories**

Includes data for the two calendar years prior to reporting

## Part Time Vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at least 30 Hours Per Week	Total Graduates Employed in the Field	
2021	0	0	0	
2022	0	2	2	

## Single Position Vs. Concurrent Aggregated Position



Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field	
2021	0	0	0	
2022	1	1	2	

#### **Self Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field	
2021	0	0	
2022	0	2	

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2021	0	0
2022	1	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

#### License Examination Passage Rates (Not Applicable)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2021	0	0	0	0	0
2022	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

## This program does not require a state licensing exam.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



#### Initial only after you have had sufficient time to read and understand the information.

### Salary and Wage Information

Includes data for the two calendar years prior to reporting

#### Annual Salary and Wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2021	0	0	0	0	0	0	0
2022	2	2	0	0	2	0	0

A list of sources used to substantiate salary disclosures is available from the school. You may obtain this information by speaking with the current Student Dean.

#### Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## **Cost of Educational Program**

Total charges for the program for students completing on time in 2021: \$16,100 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$16,100 Total charges may be higher for students that do not complete on time.

# Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

## Federal Student Loan Debt

Students at Henry Appenzeller University are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834, www.bppe.ca.gov, telephone number (916) 574-8900 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date





## **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **Student's Right to Cancel**

- 1. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has completed 60 percent or less of the period of attendance, a pro rata refund will be applied. If the student has completed 60 percent or greater of the term, there will be NO refund. Fees are nonrefundable. If the student receives federal financial aid, the student is entitled to a refund of money not paid from federal financial aid funds.
- 2. Request for cancellation must be made in writing via email to the administrative office to info@hau.edu.
- 3. If a student cancels their enrollment, the school will refund the pro-rated amount of the tuition less registration fee.

## CANCELLATION

- 1. Withdrawal from HAU or cancellation of this agreement may be effectuated by the student's written notice or by the student's conduct (for example: lack of attendance). If the student decides to cancel the agreement, any payment the student has made shall be returned within 45 days following HAU's receipt of the cancellation notice.
- 2. To cancel this agreement with HAU, the student shall mail or deliver a signed and dated copy of a written cancellation notice to: HAU, 1325 N. College Ave. Claremont, CA 91711.
- 3. If HAU gave the student any equipment, it must be returned within 30 days of the cancellation date. If the student does not return the equipment within the 30-day period, HAU may charge the cost of the equipment. The amount charged for each item shall not exceed its fair market value. HAU shall have the burden of proof to establish the equipment's fair market value.