



**SCHOOL PERFORMANCE FACT SHEET
 CALENDAR YEARS 2019 & 2020**

Two-Week Acting Intensive

On-Time Completion Rates (Graduation rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available For Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	76	76	76	100%
2020	26	26	25	96%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	76	76	24	7	29%
2020	26	25	7	3	43%

You may obtain from the institute a list of the employment positions determined to be in the field for which a student received education and training (SOC 27-2011). To obtain this list, please ask an institutional representative or you can review the list of the institution's website at www.strasberg.com/laprograms.

Gainfully Employed Categories ((includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment



THE LEE STRASBERG THEATRE & FILM INSTITUTE
7936 SANTA MONICA BLVD. WEST HOLLYWOOD, CA 90046

P: 323.650.7777, F: 323.650.7770, WWW.STRASBERG.EDU

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	7
2020	0	0	3

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	7
2020	0	0	3

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	4	4
2020	3	3

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	4
2020	0	3

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.



- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rate (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	76	n/a	n/a	n/a	n/a
2020	25	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates. Licensure examination is not required for this program.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	27	7	0	0	0	0	7
2020	8	3	0	0	0	0	3



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A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative or review our website.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: \$1,650

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at THE LEE STRASBERG THEATRE & FILM INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date



Definitions

- “Number of Students Who Began Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available For Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable For Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed In The Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the



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school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel and obtain a full refund of charges (less non-refundable fees) paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. (See Item 7, below, REFUND INFORMATION, for additional details.) To request a refund, the student must submit cancellation in writing to:

Administration Office
The Lee Strasberg Theatre & Film Institute
7936 Santa Monica Blvd.
West Hollywood, CA 90046

REFUND INFORMATION

The student or the person, company, entity, etc. who/which has paid the tuition and/or fees has a right to a full refund of all charges, less the amount of the non-refundable fees (registration, wire, materials), if the student cancels this agreement prior to or on the first day of instruction before attending the first class, or the seventh day after enrollment, whichever is later. Only the student has the right to cancel this Enrollment Agreement, and request for class discontinuations **MUST BE IN WRITING**. In addition, the student may withdraw from a course of instruction after the first class has started. The student or the person, company, entity, etc. who/which has paid the tuition and/or fees will receive a pro-rated refund for the unused portion of the tuition if the student has completed 60% or less of the course of instruction. **If a student completes in excess of the 60% of the course of instruction, there is no refund.** *The \$100 materials fee is only refundable if the student did not receive the materials prior to or upon enrollment.* The last day to withdraw and cancel this enrollment agreement and receive a pro-rated refund is _____ . Any refund issued must be issued to the payer in the same manner in which it was paid.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

If the student obtains a loan to pay for the program of study, it is the student's responsibility to repay the full amount of the loan plus interest, less the amount of any refund. (CEC §94911(f)). If the student defaults on a federal or state loan, both of the following may occur:(1) The federal or state government or loan guarantee agency may take action against the student, including apply any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance at another institution until the loan is repaid. (CEC §94911(g)(1)(2))

Example of Pro-Rated Refund: If student completes 30 hours of a 96-hour course, and paid \$19,50.00 in tuition, refund is calculated on rate per hour ($\$19,50.00 \div \text{by } 96 = \20.31) times unused hours ($96 - 30 \text{ used hours} = 66 \text{ unused hours}$). So the refund would be \$1,340.46 (66 hours x \$20.31 per hour).

If the Institute cancels or discontinues a *course of instruction*, the Institute will issue a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.



SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

Twelve-Week Acting Program (P/T)

On-Time Completion Rates (Graduation rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available For Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	21	21	18	86%
2020	27	27	18	67%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	21	18	11	3	27%
2020	27	18	7	3	43%

You may obtain from the institute a list of the employment positions determined to be in the field for which a student received education and training (SOC 27-2011). To obtain this list, please ask an institutional representative or you can review the list of the institution's website at www.strasberg.com/laprograms.



Gainfully Employed Categories ((includes data for the two calendar years prior to reporting))

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	3
2020	0	0	3

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	3
2020	0	0	3

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	3	3
2020	3	3

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	3
2020	0	3

Student's Initials: _____ Date: _____



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Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

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License Examination Passage Rate (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	18	n/a	n/a	n/a	n/a
2020	18	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates. Licensure examination is not required for this program.

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	18	3	0	0	0	0	3
2020	7	0	0	0	0	0	3

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative or review our website.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: \$2,875

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

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Federal Student Loan Debt

Students at THE LEE STRASBERG THEATRE & FILM INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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 Student Name – Print

 Student Signature

 Date



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School Official

Date



Definitions

- “Number of Students Who Began Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available For Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable For Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed In The Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
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- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the



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school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel and obtain a full refund of charges (less non-refundable fees) paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. (See Item 7, below, REFUND INFORMATION, for additional details.) To request a refund, the student must submit cancellation in writing to:

Administration Office
The Lee Strasberg Theatre & Film Institute
7936 Santa Monica Blvd.
West Hollywood, CA 90046

REFUND INFORMATION

The student or the person, company, entity, etc. who/which has paid the tuition and/or fees has a right to a full refund of all charges, less the amount of the non-refundable fees (registration, wire, materials), if the student cancels this agreement prior to or on the first day of instruction before attending the first class, or the seventh day after enrollment, whichever is later. Only the student has the right to cancel this Enrollment Agreement, and request for class discontinuations **MUST BE IN WRITING**. In addition, the student may withdraw from a course of instruction after the first class has started. The student or the person, company, entity, etc. who/which has paid the tuition and/or fees will receive a pro-rated refund for the unused portion of the tuition if the student has completed 60% or less of the course of instruction. **If a student completes in excess of the 60% of the course of instruction, there is no refund.** *The \$100 materials fee is only refundable if the student did not receive the materials prior to or upon enrollment.* The last day to withdraw and cancel this enrollment agreement and receive a pro-rated refund is _____ . Any refund issued must be issued to the payer in the same manner in which it was paid.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

If the student obtains a loan to pay for the program of study, it is the student's responsibility to repay the full amount of the loan plus interest, less the amount of any refund. (CEC §94911(f)). If the student defaults on a federal or state loan, both of the following may occur:(1) The federal or state government or loan guarantee agency may take action against the student, including apply any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance at another institution until the loan is repaid. (CEC §94911(g)(1)(2))

Example of Pro-Rated Refund: If student completes 30 hours of a 96-hour course, and paid \$19,50.00 in tuition, refund is calculated on rate per hour ($\$19,50.00 \div \text{by } 96 = \20.31) times unused hours ($96 - 30 \text{ used hours} = 66 \text{ unused hours}$). So refund would be \$1,340.46 (66 hours x \$20.31 per hour).

If the Institute cancels or discontinues a *course of instruction*, the Institute will issue a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.



**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020**

Twelve-Week Acting Program (F/T)

On-Time Completion Rates (Graduation rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available For Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	35	35	25	71%
2020	14	14	9	64%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	35	25	4	2	50%
2020	14	9	3	2	67%

You may obtain from the institute a list of the employment positions determined to be in the field for which a student received education and training (SOC 27-2011). To obtain this list, please ask an institutional representative or you can review the list of the institution's website at www.strasberg.com/laprograms.



Gainfully Employed Categories ((includes data for the two calendar years prior to reporting))

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	2
2020	0	0	2

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	2
2020	0	0	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	2	2
2020	2	2

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	2
2020	0	2

Student's Initials: _____ Date: _____



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Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rate (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	25	n/a	n/a	n/a	n/a
2020	9	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates. Licensure examination is not required for this program.

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	4	2	0	0	0	0	2
2020	3	2	0	0	0	0	2

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative or review our website.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: \$6,925 (highest cost).

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at THE LEE STRASBERG THEATRE & FILM INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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 Student Name – Print

 Student Signature

 Date



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School Official

Date



Definitions

- “Number of Students Who Began Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available For Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable For Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed In The Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the



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school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

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The student has the right to cancel and obtain a full refund of charges (less non-refundable fees) paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. (See Item 7, below, REFUND INFORMATION, for additional details.) To request a refund, the student must submit cancellation in writing to:

Administration Office
The Lee Strasberg Theatre & Film Institute
7936 Santa Monica Blvd.
West Hollywood, CA 90046

REFUND INFORMATION

The student or the person, company, entity, etc. who/which has paid the tuition and/or fees has a right to a full refund of all charges, less the amount of the non-refundable fees (registration, wire, materials), if the student cancels this agreement prior to or on the first day of instruction before attending the first class, or the seventh day after enrollment, whichever is later. Only the student has the right to cancel this Enrollment Agreement, and request for class discontinuations **MUST BE IN WRITING**. In addition, the student may withdraw from a course of instruction after the first class has started. The student or the person, company, entity, etc. who/which has paid the tuition and/or fees will receive a pro-rated refund for the unused portion of the tuition if the student has completed 60% or less of the course of instruction. **If a student completes in excess of the 60% of the course of instruction, there is no refund.** *The \$100 materials fee is only refundable if the student did not receive the materials prior to or upon enrollment.* The last day to withdraw and cancel this enrollment agreement and receive a pro-rated refund is _____ . Any refund issued must be issued to the payer in the same manner in which it was paid.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

If the student obtains a loan to pay for the program of study, it is the student's responsibility to repay the full amount of the loan plus interest, less the amount of any refund. (CEC §94911(f)). If the student defaults on a federal or state loan, both of the following may occur:(1) The federal or state government or loan guarantee agency may take action against the student, including apply any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance at another institution until the loan is repaid. (CEC §94911(g)(1)(2))

Example of Pro-Rated Refund: If student completes 30 hours of a 96-hour course, and paid \$19,50.00 in tuition, refund is calculated on rate per hour ($\$19,50.00 \div \text{by } 96 = \20.31) times unused hours ($96 - 30 \text{ used hours} = 66 \text{ unused hours}$). So refund would be \$1,340.46 (66 hours x \$20.31 per hour).

If the Institute cancels or discontinues a *course of instruction*, the Institute will issue a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.



SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2019 & 2020

One-Year Conservatory

On-Time Completion Rates (Graduation rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available For Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	41	41	24	59%
2020	18	18	8	44%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	41	24	5	2	40%
2020	18	8	2	2	100%

You may obtain from the institute a list of the employment positions determined to be in the field for which a student received education and training (SOC 27-2011). To obtain this list, please ask an institutional representative or you can review the list of the institution's website at www.strasberg.com/laprograms.



Gainfully Employed Categories ((includes data for the two calendar years prior to reporting))

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	2
2020	0	0	2

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	2
2020	0	0	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	2	2
2020	2	2

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	2
2020	0	2

Student's Initials: _____ Date: _____



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Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rate (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	24	n/a	n/a	n/a	n/a
2020	8	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates. Licensure examination is not required for this program.

Student's Initials: _____ **Date:** _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	5	2	0	0	0	0	2
2020	2	2	0	0	0	0	2

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative or review our website.

Student's Initials: _____ **Date:** _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019 & 2020: \$20,425 (highest cost)

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at THE LEE STRASBERG THEATRE & FILM INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

 Student Name – Print

 Student Signature

 Date



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School Official

Date



Definitions

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- “Graduates Employed In The Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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school was not able to obtain salary information.

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Example of Pro-Rated Refund: If student completes 30 hours of a 96-hour course, and paid \$19,50.00 in tuition, refund is calculated on rate per hour ($\$19,50.00 \div \text{by } 96 = \20.31) times unused hours ($96 - 30 \text{ used hours} = 66 \text{ unused hours}$). So refund would be \$1,340.46 (66 hours x \$20.31 per hour).

If the Institute cancels or discontinues a *course of instruction*, the Institute will issue a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.



**SCHOOL PERFORMANCE FACT SHEET
 CALENDAR YEARS 2019 & 2020**

Two-Year Conservatory

On-Time Completion Rates (Graduation rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available For Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	25	25	10	40%
2020	17	17	4	24%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	25	10	4	3	75%
2020	17	4	1	1	100%

You may obtain from the institute a list of the employment positions determined to be in the field for which a student received education and training (SOC 27-2011). To obtain this list, please ask an institutional representative or you can review the list of the institution's website at www.strasberg.com/laprograms.

Gainfully Employed Categories ((includes data for the two calendar years prior to reporting)



Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	3
2020	0	0	1

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	3
2020	0	0	1

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	3	3
2020	1	1

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	3
2020	0	1

Student's Initials: _____ Date: _____

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

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License Examination Passage Rate (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	10	n/a	n/a	n/a	n/a
2020	4	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates. Licensure examination is not required for this program.

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	4	3	0	0	0	0	3
2020	1	1	0	0	0	0	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative or review our website.

Student's Initials: _____ **Date:** _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2019 & 2020: \$40,675 (highest cost).

Total charges may be higher for students that do not complete on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at THE LEE STRASBERG THEATRE & FILM INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date



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School Official

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school was not able to obtain salary information.

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The student has the right to cancel and obtain a full refund of charges (less non-refundable fees) paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. (See Item 7, below, REFUND INFORMATION, for additional details.) To request a refund, the student must submit cancellation in writing to:

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The student or the person, company, entity, etc. who/which has paid the tuition and/or fees has a right to a full refund of all charges, less the amount of the non-refundable fees (registration, wire, materials), if the student cancels this agreement prior to or on the first day of instruction before attending the first class, or the seventh day after enrollment, whichever is later. Only the student has the right to cancel this Enrollment Agreement, and request for class discontinuations **MUST BE IN WRITING**. In addition, the student may withdraw from a course of instruction after the first class has started. The student or the person, company, entity, etc. who/which has paid the tuition and/or fees will receive a pro-rated refund for the unused portion of the tuition if the student has completed 60% or less of the course of instruction. **If a student completes in excess of the 60% of the course of instruction, there is no refund.** *The \$100 materials fee is only refundable if the student did not receive the materials prior to or upon enrollment.* The last day to withdraw and cancel this enrollment agreement and receive a pro-rated refund is _____ . Any refund issued must be issued to the payer in the same manner in which it was paid.

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

Associate of Occupational Studies in Acting (AOS) – 100.00 Hours

This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.

The program began September 23, 2019.

Estimated date of availability for two full years of data is December 1, 2022.

On-Time Completion Rates (Graduation rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available For Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institute a list of the employment positions determined to be in the field for which a student



received education and training (SOC 27-2011). To obtain this list, please ask an institutional representative or you can review the list of the institution's website at www.strasberg.com/laprograms.

Gainfully Employed Categories ((includes data for the two calendar years prior to reporting))

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0



THE LEE STRASBERG THEATRE & FILM INSTITUTE
7936 SANTA MONICA BLVD. WEST HOLLYWOOD, CA 90046
P: 323.650.7777, F: 323.650.7770, WWW.STRASBERG.EDU

2020	0	0
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Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rate (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	n/a	n/a	n/a	n/a
2020	0	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from graduates. Licensure examination is not required for this program.

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.



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Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative or review our website.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2020: \$59292 (highest cost)

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at THE LEE STRASBERG THEATRE & FILM INSTITUTE are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date



Definitions

- “Number of Students Who Began Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available For Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable For Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed In The Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the



school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel and obtain a full refund of charges (less non-refundable fees) paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. (See Item 7, below, REFUND INFORMATION, for additional details.) To request a refund, the student must submit cancellation in writing to:

Administration Office
The Lee Strasberg Theatre & Film Institute
7936 Santa Monica Blvd.
West Hollywood, CA 90046

REFUND INFORMATION

The student or the person, company, entity, etc. who/which has paid the tuition and/or fees has a right to a full refund of all charges, less the amount of the non-refundable fees (registration, wire, materials), if the student cancels this agreement prior to or on the first day of instruction before attending the first class, or the seventh day after enrollment, whichever is later. Only the student has the right to cancel this Enrollment Agreement, and request for class discontinuations **MUST BE IN WRITING**. In addition, the student may withdraw from a course of instruction after the first class has started. The student or the person, company, entity, etc. who/which has paid the tuition and/or fees will receive a pro-rated refund for the unused portion of the tuition if the student has completed 60% or less of the course of instruction. **If a student completes in excess of the 60% of the course of instruction, there is no refund.** *The \$100 materials fee is only refundable if the student did not receive the materials prior to or upon enrollment.* The last day to withdraw and cancel this enrollment agreement and receive a pro-rated refund is **3/18/20** * (60% of completion for payment period). Any refund issued must be issued to the payer in the same manner in which it was paid.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

If the student obtains a loan to pay for the program of study, it is the student's responsibility to repay the full amount of the loan plus interest, less the amount of any refund. (CEC §94911(f)). If the student defaults on a federal or state loan, both of the following may occur:(1) The federal or state government or loan guarantee agency may take action against the student, including apply any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance at another institution until the loan is repaid. (CEC §94911(g)(1)(2))

Example of Pro-Rated Refund: If student completes 30 hours of a 96-hour course, and paid \$19,50.00 in tuition, refund is calculated on rate per hour ($\$19,50.00 \div 96 = \20.31) times unused hours ($96 - 30$ used hours = 66 unused hours). So refund would be \$1,340.46 (66 hours x \$20.31 per hour).

If the Institute cancels or discontinues a *course of instruction*, the Institute will issue a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.