

# Catalog Home

## 2020-21 Southeastern University- Unrestricted Education Catalog

### Contact Information

#### **Southeastern University**

1000 Longfellow Blvd, Lakeland, FL 33801

(863) 667-5000 — FAX: (863) 667-5200

Main Website: [www.seu.edu](http://www.seu.edu)

Email Address: [info@seu.edu](mailto:info@seu.edu)

#### **The College of Unrestricted Education**

1000 Longfellow Blvd, Lakeland, FL 33801

(863) 667-5326 — FAX: (863) 667-5200

Email Address: [UnrestrictedEd@seu.edu](mailto:UnrestrictedEd@seu.edu)

Published June 2021

### **Contents of the *Unrestricted Education Catalog***

The *Unrestricted Education Catalog* outlines the academic programs; policies pertaining to admission, academics, complaints or appeals, and financial requirements and aid; academic services; and appropriate state authorization notifications in support of the university's unrestricted education deliveries, including undergraduate online (with some graduate exceptions), undergraduate regional and extension site, and other similar nontraditional programs. All such unrestricted education programs are the responsibility of the College of Unrestricted Education, who supports the Office of the Registrar in managing this *Unrestricted Education Catalog*. The contents of this catalog include the following:

- General Information - summary of the university's mission, vision, accreditation and endorsements, history, campus facilities, and belief statements.
- Academic Calendar - review of start and end dates for each semester, session, and delivery
- Programs of Study - listing of degree programs, delivered through online education and at off-campus instructional sites of the university
- Course Descriptions - complete repository of course descriptions
- Admission Policies - policies and procedures related to the admission of nontraditional students into online programs or at off-campus instructional sites
- Academic Policies - policies and procedures related to students' academic experience, including classifications, scheduling and registration, grading, academic degree requirements, and other similar areas of the academic experience

- Financial Policies - policies and procedures related to the financial requirements and aid available through the university or external parties
- Complaint Policies - policies and procedures related to students' rights to submit formal complaints and appeals
- Student Services - listing of available student services for unrestricted education students
- State Authorization - listing notification policies for states wherein the university operates off-campus instructional sites

## Distribution of Catalog

The Unrestricted Education Catalog is available to the general public, prospective and enrolled students via the University's website.

### Change of Catalog Information

Information provided by this catalog is subject to change without notice and does not constitute a contract between Southeastern University and a student or an applicant for admission. Material included herein is based on information available as of Fall 2021.

## General Information

## Contents

- Mission
- Vision
- Accreditation
- Endorsements
- Memberships
- Notice of Nondiscriminatory Policy Related to Students
- College of Unrestricted Education
- Board of Trustees
- History
- Campus Facilities
- What We Believe
  - Statement of Faith
  - Human Sexuality
  - Life Statement
  - Community Covenant
  - Misrepresentation Policy
  - Drug-Free School & Campus Policy

## Mission

Equipping students to discover and develop their divine design to serve Christ and the world through Spirit-empowered life, learning, and leadership.

## Vision Statement

Southeastern University is anchored by Spirit-empowered education in a Christ-centered, student-focused learning community. Southeastern's global impact is marked by a deep commitment to transforming minds and engaging culture through the integration of faith, learning and service. Each student's divine design is nurtured and unleashed through the investment of faculty and staff, relationships within the community, the rigor of scholarship, diverse learning experiences and the discipline of spiritual formation, which propels students into a lifetime of serving the world in the Spirit of Christ.

In addition to our mission and vision statement, we hold fundamental truths about the Christian faith that include the following:

- The Scriptures are inspired by God and declare His design and plan for mankind.
- There is only one true God who is revealed in three persons: Father, Son and Holy Spirit (commonly known as the Trinity).
- Jesus Christ, as God's son, was both fully human and divine.

We are proud of our affiliation with the Assemblies of God and our Pentecostal tradition. We are also proud to be a welcoming community for students from all Christian backgrounds and denominations. Our campus includes many Baptists, Presbyterians, Methodists, etc., as well as non-denominational students. Everyone shares a strong commitment to knowing Christ and making Him known, and we celebrate our theological similarities while appreciating our differences.

## Accreditation

Southeastern University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of Southeastern University.

## Endorsements

Southeastern University is affiliated with the Assemblies of God and endorsed by the Alliance for AG Higher Education of the General Council of the Assemblies of God. The university is approved by the Department of Justice, Immigration, and Naturalization Service for the training of foreign students and by the State Approving Agency of the State of Florida for the training of veterans and the dependents of veterans.

## Memberships

American Association of Collegiate Registrars and Admissions Officers (AACRAO)

American Society of Composers, Authors and Publishers (ASCAP)

The Alliance for Assemblies of God Higher Education (The Alliance)

Association of American Colleges and Universities (AAC&U)

Association of Christian Schools International (ACSI)

Association of Departments of English

Association for General and Liberal Studies (AGLS)

Association of Institutional Research (AIR)

Broadcast Music Inc. (BMI)

Council for Christian Colleges and Universities (CCCU)

Council of Colleges of Arts and Sciences (CCAS)

Council for Independent Colleges (CIC)

Council on Higher Education Accreditation (CHEA)

Florida Association of Colleges for Teacher Education (FACTE)

Florida Association for Institutional Research (FAIR)

Florida League of Christian Schools (FLOCS)

Independent Colleges and Universities of Florida (ICUF)

National Association of Intercollegiate Athletes (NAIA)

National Association of Independent Colleges and Universities (NAICU)

National Christian College Athletic Association (NCCAA)

National Collegiate Honors Council (NCHC)

Polk Arts Alliance

Southern Association for Institutional Research (SAIR)

Other discipline-specific accreditations and licensures:

- Council on Social Work Education (CSWE)
- Accreditation Council for Business Schools and Programs (ACBSP)
- Florida Department of Education (FLDOE) - Southeastern University is approved to grant degrees that meet certification requirements for a Florida teaching credential.
- Commission on Collegiate Nursing Education (CCNE)
- Association of Theological Schools (ATS)
- Association for Biblical Higher Education

## **Notice of Nondiscriminatory Policy Related to Students**

Southeastern University admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, gender, handicap, national, and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. The University reserves the right to withdraw a student for cause at any time.

## College of Unrestricted Education

In October 2015, the College of Unrestricted Education ("School") was formed to serve the growing nontraditional programs and student populations. In 2015-2016, the School managed the operations for all nontraditional programs, working closely with the traditional colleges and departments to establish and maintain degree programs. As the nontraditional programs grew, it became imperative to establish an academic and operational infrastructure to support these programs. In Fall 2016, the School was authorized by the Board of Trustees to serve as the nontraditional academic division of the university with responsibility for all curricular, faculty, and operational matters. Today, the College of Unrestricted Education serves a variety of students through online, extension, and competency-based programs. The mission statement for the School reads as follows:

The College of Unrestricted Education extends Southeastern University's mission by developing and leading the university's nontraditional academic programs.

To supplement this concise statement of mission, the School developed a "Mission in Action" statement. This companion statement reads as follows:

Southeastern University offers a vital, Christ-centered education that, through a wide range of academic majors leading to the bachelor's and master's degrees, prepares nontraditional students in a liberal arts context which integrates faith and learning for a life of world-changing service and leadership in church-related positions and in other professional fields. Southeastern University offers a Christ-centered education that prepares nontraditional liberal arts students for a life of world-changing service and leadership.

The School's administration includes its Vice President, Associate Provost, Academic Dean, and program chairs, including leadership over business and leadership, communication, foundational core, human services, psychology, and ministry and theology courses and programs.

## Board of Trustees

- Terry Raburn, Chairman
- M. Wayne Blackburn, Vice Chairman
- John K. Jordan, Secretary
- Kent Ingle, President
- Abner Adorno
- Roger Archer
- Luke Barnett
- Tommy Barnett
- Mark Batterson
- Jennifer E. Closshey
- David Docusen
- Kenneth Draughon
- Mark Jakelsky
- Steve Mason

- Ricardo Orsini
- Matthew Potter
- Jeffery Portmann
- Judy Rachels
- Dino Rizzo
- Terry Roberts
- Bob Sandler
- Victor E. Smith
- Scott Williams
- Douglas Witherup
- John Wootton

## History

Southeastern University was founded in 1935 by Alabama District Superintendent J.C. Thames and other Southeastern District leaders. Originally named the Alabama Shield of Faith Institute, it was renamed the South-Eastern Bible Institute (SEBI) in 1936.

Guy Shields was the first president. Originally located in a former high school building in New Brockton, Alabama, the school opened its doors to students on November 4, 1935, under the direction of four faculty members. Two years later, on May 22, 1937, the first graduation exercises were held. Seventeen students received diplomas for the two-year academic program.

SEBI continued classes in New Brockton until 1940 when a decision was made to consolidate the school with Beulah Heights Bible Institute in Atlanta, Georgia. The school was known from 1940 to 1942 as the Beulah Heights South-Eastern Bible Institute. In the fall of 1942, Rev. Ralph Byrd allowed the school to relocate to his congregation at 301-7 Capital Ave., SW in Atlanta, where it then was once again named the South-Eastern Bible Institute.

In 1946, the board of directors voted to secure a permanent location for the full development of the school. A new campus location was purchased later that year in Lakeland, Florida. The Atlanta campus was sold, and development of the new site began. From 1946 to 1952, SEBI was located at the Lodwick School of Aeronautics in Lakeland. In 1952, the school moved to its present location at Longfellow Blvd

Student body growth continued at the new central Florida campus along with the academic programs. SEBI became South-Eastern Bible College in 1956 when four-year Bachelor of Arts degree programs began. After adding education degrees, the college's board of directors changed the school name to Southeastern College of the Assemblies of God in 1977.

In 1986, Southeastern was granted regional accreditation by the Southern Association of Colleges and Schools Commission on Colleges. This accreditation was reaffirmed in 1991, 2001 and 2011.

In 2005, Southeastern College officially became Southeastern University, began offering its first master's degree programs and formed the Colleges of Arts & Sciences, Business, Christian Ministries & Religion, and Education. Since then, the university has also formed the Colleges of Behavioral & Social Sciences and Natural & Health Sciences and, in 2014, began offering doctoral programs. We now offer an EdD, DSL, PhD and DMin.

What began in 1935 as a Bible-training school is now the largest Assemblies of God educational institution in America, producing future Christian leaders in the fields of church ministries, education, medicine, law, business, communication, psychology, social work, literature and music.

For more information, visit the university main website.

# Campus Facilities

## Location

Southeastern University is located in the city of Lakeland in Polk County, Florida, the heart of citrus country. Surrounded by the beautiful lakes that characterize Central Florida, the 80-acre campus presents an attractive and picturesque scene for the students' pleasure and academic environment. The natural beauty of the lakes and citrus groves, combined with a semi-tropical atmosphere and lifestyle, makes Lakeland a delightful place to attend college and enjoy Florida winters. The average annual temperature is 72 degrees. With a population of 300,000, the greater Lakeland area is less than one hour from Florida's world renowned tourist attractions—Sea World, Busch Gardens, Epcot Center, Universal Studios and Walt Disney World. In addition, the Gulf of Mexico can be reached in an hour and the Atlantic Ocean in less than two hours.

Lakeland is centrally located between Tampa and Orlando and is easily accessible via the international airports of each city. Three major highways serve the Lakeland area: US 92, US 98, and Interstate 4.

In addition to the major tourist attractions, Central Florida's numerous lakes, parks, and miles of seashore provide many opportunities for outdoor activities. Lakeland is the winter home of the Detroit Tigers American League baseball team. With many other major league teams spending the winter in nearby cities, the baseball season gets underway earlier for local residents.

The cities of Tampa and Orlando offer excitement in professional sports in the football, baseball, basketball, and hockey arenas.

Lakeland's many lakes provide excellent water skiing and freshwater fishing. Southeastern's two lakes are Lake Bonny and Lake Holloway.

## Population

With a student population of approximately 10,000, a sense of community is evident among students, faculty, and staff. Students and faculty can know each other on a personal level which lends to the development of lifelong friendships. A student is more than a number; he or she is known by name. Southeastern's caring community gives personal support to individuals.

## Academic Facilities

Steelman Library is named in honor of William Claud Steelman, a consecrated layman from Mississippi. The Mary Stribling Collection, named in honor of Mary M. Stribling, a former librarian and teacher of the university, is housed in the library. The library provides over 300,000 items, including ebooks, print books, journals, sound recordings, and videos.

The curriculum lab is a reference center for future educators. This lab is housed in the library and contains more than 5,000 volumes of children's literature, public and private school textbooks, and instructional material to aid education majors in preparing lesson plans and teaching units. Students and faculty are able to access many of the library's holdings from their residences and offices.

Jerome E. Bolin Center, named in honor of Jerome E. Bolin, a benefactor of the university, provides a home for the Barnett College of Ministry and Theology, the television and radio studios, several classrooms, and the Bolin Library for Pentecostal Research.

The Bolin Library for Pentecostal Research is housed in the Bolin Center and is dedicated to the preservation of theological and historical works of the Pentecostal movement. Its purpose is to preserve for posterity important works, art, documents, and artifacts of Pentecostalism in general, but especially of the Assemblies of God in the southeastern United States. It provides a comfortable and convenient setting for students and visiting scholars to research various aspects of Pentecostalism.

The College of Education Building was dedicated September 18, 2008. The building's new classrooms include the latest in education technology, and the building also houses a 130-seat lecture hall.

Southeastern University recently constructed a state-of-the-art health and science facility. This building supports the General Biology, Biology Pre-Med, BSN Nursing, and Mathematics programs. In addition to supporting our science programs, this academic building also provides 14,369 square feet. of additional classroom space for use with other academic programs. The College of Natural & Health Science Center opened Fall of 2015.

Our most recently completed facility (Fall 2016), the Buena Vida complex, is a four-story, 125,000-square-foot live/learn facility that houses the following:

- College of Behavioral and Social Sciences
- College of Arts and Media
- Jannetides College of Business and Entrepreneurial Leadership
- Music practice rooms
- Choral rehearsal hall
- Fine arts program
- Graphic design and computer labs
- Food court area with national brands (added to Chick-fil-A Express, which was brought on campus in September 2014)
- Classrooms (12+)
- Faculty offices (50+)
- Student residences (the third and fourth floors of the facility house 400 students)

## What We Believe

### Statement of Faith

Southeastern University subscribes to the 16 Statements of Fundamental Truths of the Assemblies of God, which are as follows (condensed version):

- WE BELIEVE ... The Scriptures are Inspired by God and declare His design and plan for mankind.
- WE BELIEVE ... There is only One True God—revealed in three persons...Father, Son, and Holy Spirit (commonly known as the Trinity).



- WE BELIEVE ... In the Deity of the Lord Jesus Christ. As God's son Jesus was both human and divine.
- WE BELIEVE ... though originally good, Man Willingly Fell to Sin –ushering evil and death, both physical and spiritual, into the world.
- WE BELIEVE ... Every Person Can Have Restored Fellowship with God Through 'Salvation' (trusting Christ, through faith and repentance, to be our personal Savior). [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... and practice two ordinances—(1) Water Baptism by Immersion after repenting of one's sins and receiving Christ's gift of salvation, and (2) Holy Communion (the Lord's Supper) as a symbolic remembrance of Christ's suffering and death for our salvation.
- WE BELIEVE ... The Baptism in the Holy Spirit is a Special Experience Following Salvation that empowers believers for witnessing and effective service, just as it did in New Testament times. [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... The Initial Physical Evidence of the Baptism in the Holy Spirit is 'Speaking in Tongues,' as experienced on the Day of Pentecost and referenced throughout Acts and the Epistles.
- WE BELIEVE ... Sanctification Initially Occurs at Salvation and is not only a declaration that a believer is holy, but also a progressive lifelong process of separating from evil as believers continually draw closer to God and become more Christlike.
- WE BELIEVE ... The Church has a Mission to seek and save all who are lost in sin. We believe 'the Church' is the Body of Christ and consists of the people who, throughout time, have accepted God's offer of redemption (regardless of religious denomination) through the sacrificial death of His son Jesus Christ.
- WE BELIEVE ... A Divinely Called and Scripturally Ordained Leadership Ministry Serves the Church. The Bible teaches that each of us under leadership must commit ourselves to reach others for Christ, to worship Him with other believers, and to build up or edify the body of believers—the Church and to meet human need with ministries of love and compassion.
- WE BELIEVE ... Divine Healing of the Sick is a Privilege for Christians Today and is provided for in Christ's atonement (His sacrificial death on the cross for our sins). [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE... in The Blessed Hope—When Jesus Raptures His Church Prior to His Return to Earth (the second coming). At this future moment in time all believers who have died will rise from their graves and will meet the Lord in the air, and Christians who are alive will be caught up with them, to be with the Lord forever. [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... in The Millennial Reign of Christ when Jesus returns with His saints at His second coming and begins His benevolent rule over earth for 1,000 years. This millennial reign will bring the salvation of national Israel and the establishment of universal peace.
- WE BELIEVE ... A Final Judgment Will Take Place for those who have rejected Christ. They will be judged for their sin and consigned to eternal punishment in a punishing lake of fire.
- WE BELIEVE ... and look forward to the perfect New Heavens and a New Earth that Christ is preparing for all people, of all time, who have accepted Him. We will live and dwell with Him there forever following His millennial reign on Earth. 'And so shall we forever be with the Lord!'

## Human Sexuality

## Biblical Foundations

Our understanding of human sexuality is derived from the following biblical principles:

- God created humans as relational beings — the only part of creation that God explicitly designed to have community with Himself (Genesis 1:26). All other forms of community are designed to reflect this relationship between divinity and humanity (Hebrews 10:24–25, 1 Corinthians 12:14, Ephesians 5:25).
- As a direct result of sin, the community between divinity and humanity was broken (Genesis 3:23–24). This brokenness has permeated into all other relationships (Genesis 4:15). Human sexuality is not exempt from the marring effects of separation from the Divine (Romans 1:21–23).
- God's intention for human sexuality is to occur between one genetic male and one genetic female within the covenant of marriage (Genesis 2:18, 21–24; Hebrews 13:4).
- All forms of sexuality outside of God's intention are a result of separation from God (1 Corinthians 6:13, 18–20) and are illegitimate moral options for the confessing Christian. In Scripture, several sexual behaviors are expressly forbidden, which include but are not limited to fornication, adultery, incest, unnatural sexual intercourse and homosexual acts (Exodus 20:14; Leviticus 18:7–23, 20:10–21; Matthew 5:27–28; Romans 1:20–27; 1 Corinthians 6:9; Galatians 5:19; Ephesians 4:17–19; Colossians 3:5)

Into this broken world, God sent himself in the form of His only begotten Son, Jesus the Christ (John 1:1–3, 14). Through His sacrifice, Jesus became the Way to restoration of the Divine/human community (John 3:16). Until one has restored his or her relationship with God through His Son, Jesus, all other relationships — including human sexuality — will remain broken (John 14:6–7).

## Southeastern Human Sexuality

At Southeastern University, we affirm human sexuality as a gift from God, designed to serve as a mirror of one's relationship with God. We believe that God's intention for human sexuality is between one genetic male and one genetic female within the covenant of marriage (Genesis 2:18, 21–24; Hebrews 13:4).

In addition, Southeastern University supports the dignity of individual persons affirming their biological sex — understanding that any attempts to change one's God-given sexuality through elective sex-reassignment or transvestite, transgender or nonbinary "genderqueer" acts or conduct is at odds with our biblical standards, denominational affiliation and subsequently our code of conduct.

## Our Commitment

Therefore, we as a community commit to the following:

- Because of our values surrounding modesty, sexual purity and safety, the university has had a single-sex housing and restroom policy for undergraduates since its inception, and we will continue to maintain this tradition.
- In regard to athletics, we will continue to support our biblical understanding of affirming an individual's biological sex as the basis for athletic competition.
- As a university we will conduct our sexuality as a reflection of our relationship with God. Southeastern University pledges to guide the university community toward understanding and embracing its sexuality as a reflection of its relationship with God.

- Seeing that sin is a common struggle for all, members of the SEU community are committed to treating one another with respect and Christ-like compassion (Philippians 2:3–5). Insults, slurs and other forms of derogatory speech have no place in a Christian community (James 3:9–12).

Any deviation from a biblical standard of sexual behavior is a result of separation from God and therefore is an opportunity for repentance, grace and redemption so that as a community, we might honor one another and glorify God.

## Life Statement

Southeastern is more than a university; it is a community that transforms students. Joining this Christ-centered community obligates each student to embrace a set of core values centered on scriptural and civilized behavior. The core values of the Southeastern community are: authentic spirituality, a Christ-centered worldview, character development for ethics in life, servant leadership, academic and professional excellence, and cultural sensitivity.

## Community Covenant

- Since members of this faith-based community have voluntarily chosen to be a participant, all students are obligated to a code of scriptural and community standards and behavior.
- As a Christ-follower and member of the community of Southeastern University, I will:
- Practice the spiritual disciplines—regular reading of God's Word, prayer, etc.
- Understand that regular attendance at church services is expected
- Uphold the community standards
- Pursue integrity and practice professional ethics
- Adhere to guidelines of dress code
- Respect the dignity of all persons and highly value the diversity of the body of Christ
- Respect the rights and property of others
- Discourage bigotry, slander, and gossip among the members of the community and will refuse to engage in such behavior
- Refrain from the possession, use or distribution of beverage alcohol (except for communion), marijuana, or other intoxicants either on or off university premises
- Refrain from the possession, use or distribution of tobacco products either on or off university premises
- Refrain from the possession, use or distribution of illegal substances and the abuse or illegal use of legal substances, including prescription and over-the-counter medications either on or off university premises
- Refrain from all sexually immoral behavior including: premarital sex; adultery; lesbian, gay, bisexual, or transgender behavior; and involvement with pornography in any form. (Biblical marriage consists only of a faithful, heterosexual union between one genetic male and one genetic female, and biblical marriage is the only legitimate and acceptable context for a sexual relationship)

- Resolve conflict according to the model in Matthew 18:15-20
- Honor the servant-leaders who watch over this community and cooperate with their leadership
- Demonstrate compassion for others and a passion for the lost as a representative of Christ

## Misrepresentation Policy

Southeastern University strives to be an institution of high integrity and is committed to providing the most accurate information through all mediums to anyone associated with the University. Southeastern University will make every effort to not engage in misrepresentation of any form as defined by the U.S. Department Regulatory Citation: 34 CFR § 668.71 (c) which defines misrepresentation as any false, erroneous or misleading statement an eligible institution, one of its representatives, or any ineligible institution, organization, or person with whom the eligible institution has an agreement to provide educational programs, or to provide marketing, advertising, recruiting or admissions services makes directly or indirectly to a student, prospective student or any member of the public, or to an accrediting agency, to a State agency, or to the Secretary. A misleading statement includes any statement that has the likelihood or tendency to deceive. A statement is any communication made in writing, visually, orally, or through other means. Misrepresentation includes the dissemination of a student endorsement or testimonial that a student gives either under duress or because the institution required the student to make such an endorsement or testimonial to participate in a program.

## Drug-Free School & Campus Policy

See the university's main website for details.

## Academic Calendar

### Academic Sessions

Session A	8-week Online, Blended Evening, & Extension Site Courses
Session B	8-week Online, Blended Evening, & Extension Site Courses

### Fall 2021 Semester

Aug 25	First Day of Classes - Full Term & Session A
Aug 31	Add/Drop Deadline - Full Term & Session A
Sept 6	Labor Day Holiday (no classes)
Sept 24	Course Withdrawal Deadline - Session A
Oct 19	Last Day of Classes - Session A
Oct 20	First Day of Classes - Session B
Oct 22	Course Withdrawal Deadline - Full Term (16 Week Courses)

**Fall 2021 Semester**

Oct 26	Add/Drop Deadline - Session B
Nov 1	Registration for Spring Opens
Nov 15	Last Day to Apply for Spring Commencement (UG)
Nov 19	Course Withdrawal Deadline - Session B
Nov 22-26	Thanksgiving Holiday (16 Week Programs)
Nov 25-26	Thanksgiving Holiday (8 Week Programs)
Dec 10	Fall Commencement, Friday at 4:30 p.m.
Dec 16	Last Day of Classes - Full Term and Session B
Dec 17-Jan 11	Christmas Break

**Spring 2022 Semester**

Jan 3	University Offices Open
Jan 12	First Day of Classes - Full Term & Session A
Jan 17	MLK Jr. Day (no classes)
Jan 18	Add/Drop Deadline - Full Term & Session A
Feb 11	Course Withdrawal Deadline - Session A
Feb 21	President's Day (no classes)
Mar 1	Registration for Summer Opens
Mar 8	Last Day of Classes - Session A
Mar 9	First Day of Classes - Session B
Mar 15	Add/Drop Deadline - Session B
Mar 18	Course Withdrawal Deadline - Full Term
Apr 4	Registration for Fall Opens
April 15	Good Friday (no classes)
April 15	Last Day to Apply for Fall Commencement
April 18	Course Withdrawal Deadline - Session B
April 29	Spring Commencement

## Spring 2022 Semester

May 3 Last Day of Classes - Full Term and Session B

## Summer 2022 Semester

May 4 First Day of Classes

May 10 Add/Drop Deadline - Full Term & Session A

May 30 Memorial Day (no classes)

June 3 Course Withdrawal Deadline - Session A

June 28 Last Day of Classes - Session A

June 29 First Day of Classes - Session B

July 1 Add/Drop Deadline - Session B

July 1 Course Withdrawal Deadline - Full Term

July 29 Course Withdrawal Deadline - Session B

Aug 23 Last Day of Classes - Full Term and Session B

## Additional Calendars

- The above academic calendar does not apply to **students at the Highlands College Campus**. These students should reference the following link: [Highlands College Academic Calendar 2021-2022](#).

## Admission Policies

Admission policies for Southeastern University's unrestricted education programs are outlined in the Admission Policy Manual. The policy manual outlines the admission process, application and fees, transcript, test score and documentation requirements for each student population. Unique admission policies for online, regional and extension, and certificate programs are provided.



## **Admission Policy Manual**

**SOUTHEASTERN  
UNIVERSITY**

## **Table of Contents**

### **Chapter 1: About Southeastern University**

- 1.1 Mission
- 1.2 Vision
- 1.3 Statement of Faith
- 1.4 Life Statement
- 1.5 Community Covenant
- 1.6 Human Sexuality Statement
- 1.7 Misrepresentation Policy
- 1.8 Drug-Free School & Campus Policy

### **Chapter 2: Unrestricted Education Admission Process**

- 2.1 Admission Process
- 2.2 Partner Site Admission Requirements
- 2.3 Initial High School Transcripts
- 2.4 Final High School Transcripts
- 2.5 Homeschool Transcript Requirements
- 2.6 GED (General Education Development Test)
- 2.7 Suspicion of Falsified Transcripts
- 2.8 Christian Character Reference
- 2.9 Required Essay
- 2.10 Academic Year
- 2.11 Incentive Compensation Prohibition

### **Chapter 3: Reviewing Freshman Applications**

- 3.1 Acceptance Process for Freshman

### **Chapter 4: Conditional Acceptance**

- 4.1 Conditional Admission
- 4.2 Academic or Disciplinary Dismissal, Suspension, Probation, Felony

### **Chapter 5: Transfer Students**

- 5.1 Definition of A Transfer Student
- 5.2 Application Process
- 5.3 College Transcripts
- 5.4 Graduation Requirement
- 5.5 Transfer Credit Evaluation Process
- 5.6 Course Transfer Guidelines
- 5.7 CLEP, DANTES, AP and IB Exams



## **Chapter 6: International Students**

- 6.1 Who Is Considered International
- 6.2 Sending Mail and Forms
- 6.3 Permanent Residents
- 6.4 Application Process
- 6.5 Instructions after Acceptance
- 6.6 Additional International Student Policies
- 6.7 Financial Aid Policy
- 6.8 Creating an I-20
- 6.9 Registering for the I-901
- 6.10 Maintaining Student Visa Status
- 6.11 Updates in SEVIS
- 6.12 Extending a Student's Program
- 6.13 Authorization to Carry Less than 12 Credit Hours
- 6.14 How to Check in a Student
- 6.15 Intent to Transfer
- 6.16 OPT and CPT Procedures (Authorization to Work)
- 6.17 Post Graduation

## **Chapter 7: Scholarship Awarding**

- 7.1 Federal Financial Aid Programs
- 7.2 Florida Resident Financial Aid Programs
- 7.3 Other Aid

## **Chapter 8: Other Admission Processes**

- 8.1 Dual Enrollment
- 8.2 Readmission for Former Students
- 8.3 Non-Degree Seeking Students
- 8.4 Aero Program
- 8.5 LKPD Program
- 8.6 Graduate Level Admission Requirements (Online)
- 8.7 Undergraduate Online Admission
- 8.8 Certificate Admission Policy
- 8.9 Students Seeking a Second Bachelor's Degree
- 8.10 Staff Application Process
- 8.11 Staff Dependents
- 8.12 Audit Students

## **Chapter 1: About Southeastern University**

### **1.1 Mission Statement**

Equipping students to discover and develop their divine design to serve Christ and the world through spirit-empowered life, learning and leadership.

### **1.2 Vision statement**

Southeastern University is anchored by Spirit-empowered education in a Christ-centered, student-focused learning community. Southeastern's global impact is marked by a deep commitment to transforming minds and engaging culture through the integration of faith, learning and service. Each student's divine design is nurtured and unleashed through the investment of faculty and staff, relationships within the community, the rigor of scholarship, diverse learning experiences and the discipline of spiritual formation, which propels students into a lifetime of serving the world in the spirit of Christ.

In addition to our mission and vision statement, we hold fundamental truths about the Christian faith that include the following:

The scriptures are inspired by God and declare his design and plan for mankind.

There is only one true God who is revealed in three persons: father, son and holy spirit (commonly known as the trinity).

Jesus Christ, as God's son, was both fully human and divine.

We are proud of our affiliation with the assemblies of God and our Pentecostal tradition. We are also proud to be a welcoming community for students from all Christian backgrounds and denominations. Our campus includes many Baptists, Presbyterians, Methodists, etc., as well as nondenominational students. Everyone shares a strong commitment to knowing Christ and making him known, and we celebrate our theological similarities while appreciating our differences.

### **1.3 Statement of Faith**

Southeastern University subscribes to the 16 Statements of Fundamental Truths of the Assemblies of God, which are as follows (condensed version):

- WE BELIEVE ... The Scriptures are Inspired by God and declare His design and plan for mankind.
- WE BELIEVE ... There is only One True God—revealed in three persons...Father, Son, and Holy Spirit (commonly known as the Trinity).
- WE BELIEVE ... In the Deity of the Lord Jesus Christ. As God's son Jesus was both human and divine.

- WE BELIEVE ... though originally good, Man Willingly Fell to Sin –ushering evil and death, both physical and spiritual, into the world.
- WE BELIEVE ... Every Person Can Have Restored Fellowship with God Through ‘Salvation’ (trusting Christ, through faith and repentance, to be our personal Savior). [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... and practice two ordinances—(1) Water Baptism by Immersion after repenting of one’s sins and receiving Christ’s gift of salvation, and (2) Holy Communion (the Lord’s Supper) as a symbolic remembrance of Christ’s suffering and death for our salvation.
- WE BELIEVE ... The Baptism in the Holy Spirit is a Special Experience Following Salvation that empowers believers for witnessing and effective service, just as it did in New Testament times. [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... The Initial Physical Evidence of the Baptism in the Holy Spirit is ‘Speaking in Tongues,’ as experienced on the Day of Pentecost and referenced throughout Acts and the Epistles.
- WE BELIEVE ... Sanctification Initially Occurs at Salvation and is not only a declaration that a believer is holy, but also a progressive lifelong process of separating from evil as believers continually draw closer to God and become more Christlike.
- WE BELIEVE ... The Church has a Mission to seek and save all who are lost in sin. We believe ‘the Church’ is the Body of Christ and consists of the people who, throughout time, have accepted God’s offer of redemption (regardless of religious denomination) through the sacrificial death of His son Jesus Christ.
- WE BELIEVE ... A Divinely Called and Scripturally Ordained Leadership Ministry Serves the Church. The Bible teaches that each of us under leadership must commit ourselves to reach others for Christ, to worship Him with other believers, and to build up or edify the body of believers—the Church and to meet human need with ministries of love and compassion.
- WE BELIEVE ... Divine Healing of the Sick is a Privilege for Christians Today and is provided for in Christ’s atonement (His sacrificial death on the cross for our sins). [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE... in The Blessed Hope—When Jesus Raptures His Church Prior to His Return to Earth (the second coming). At this future moment in time all believers who have died will rise from their graves and will meet the Lord in the air, and Christians who are alive will be caught up with them, to be with the Lord forever. [1 of 4 cardinal doctrines of the A/G]
- WE BELIEVE ... in The Millennial Reign of Christ when Jesus returns with His saints at His second coming and begins His benevolent rule over earth for 1,000 years. This millennial reign will bring the salvation of national Israel and the establishment of universal peace.
- WE BELIEVE ... A Final Judgment Will Take Place for those who have rejected Christ. They will be judged for their sin and consigned to eternal punishment in a punishing lake of fire.
- WE BELIEVE ... and look forward to the perfect New Heavens and a New Earth that Christ is preparing for all people, of all time, who have accepted Him. We will live and dwell with Him there forever following His millennial reign on Earth. ‘And so shall we forever be with the Lord!’

## 1.4 Life Statement

Southeastern is more than a university; it is a community that transforms students. Joining this Christ-centered community obligates each student to embrace a set of core values centered on scriptural and civilized behavior. The core values of the Southeastern community are: authentic spirituality, a Christ-centered world-view, character development for ethics in life, servant leadership, academic and professional excellence, and cultural sensitivity.

## 1.5 Community Covenant

Since members of this faith-based community have voluntarily chosen to be a participant, all students are obligated to a code of scriptural and community standards and behavior.

As a Christ-follower and member of the community of Southeastern University, I will:

- Practice the spiritual disciplines—regular reading of God’s Word, prayer, etc.
- Understand that regular attendance at church services is expected
- Uphold the community standards
- Pursue integrity and practice professional ethics
- Adhere to guidelines of dress code
- Respect the dignity of all persons and highly value the diversity of the body of Christ
- Respect the rights and property of others
- Discourage bigotry, slander, and gossip among the members of the community and will refuse to engage in such behavior
- Refrain from the possession, use or distribution of beverage alcohol (except for communion), marijuana, or other intoxicants either on or off university premises
- Refrain from the possession, use or distribution of tobacco products either on or off university premises
- Refrain from the possession, use or distribution of illegal substances and the abuse or illegal use of legal substances, including prescription and over-the-counter medications either on or off university premises
- Refrain from all sexually immoral behavior including: premarital sex; adultery; lesbian, gay, bisexual, or transgender behavior; and involvement with pornography in any form. (Biblical marriage consists only of a faithful, heterosexual union between one genetic male and one genetic female, and biblical marriage is the only legitimate and acceptable context for a sexual relationship)
- Resolve conflict according to the model in Matthew 18:15-20
- Honor the servant-leaders who watch over this community and cooperate with their leadership
- Demonstrate compassion for others and a passion for the lost as a representative of Christ

## 1.6 Human Sexuality Statement Biblical Foundations

Our understanding of human sexuality is derived from the following biblical principles:

God created humans as relational beings — the only part of creation that God explicitly designed to have community with Himself (Genesis 1:26). All other forms of community are designed to reflect this relationship between divinity and humanity (Hebrews 10:24–25, 1 Corinthians 12:14, Ephesians 5:25).

As a direct result of sin, the community between divinity and humanity was broken (Genesis 3:23–24). This brokenness has permeated into all other relationships (Genesis 4:15). Human sexuality is not exempt from the marring effects of separation from the Divine (Romans 1:21–23).

God’s intention for human sexuality is to occur between one genetic male and one genetic female within the covenant of marriage (Genesis 2:18, 21–24; Hebrews 13:4).

All forms of sexuality outside of God’s intention are a result of separation from God (1 Corinthians 6:13, 18–20) and are illegitimate moral options for the confessing Christian. In Scripture, several sexual behaviors are expressly forbidden, which include but are not limited to fornication, adultery, incest, unnatural sexual intercourse and homosexual acts (Exodus 20:14; Leviticus 18:7–23, 20:10–21; Matthew 5:27–28; Romans 1:20–27; 1 Corinthians 6:9; Galatians 5:19; Ephesians 4:17–19; Colossians 3:5)

Into this broken world, God sent himself in the form of His only begotten Son, Jesus the Christ (John 1:1–3, 14). Through His sacrifice, Jesus became the Way to restoration of the Divine/human community (John 3:16). Until one has restored his or her relationship with God through His Son, Jesus, all other relationships — including human sexuality — will remain broken (John 14:6–7).

### **Southeastern Human Sexuality**

At Southeastern University, we affirm human sexuality as a gift from God, designed to serve as a mirror of one’s relationship with God. We believe that God’s intention for human sexuality is between one genetic male and one genetic female within the covenant of marriage (Genesis 2:18, 21–24; Hebrews 13:4).

In addition, Southeastern University supports the dignity of individual persons affirming their biological sex — understanding that any attempts to change one’s God-given sexuality through elective sex-reassignment or transvestite, transgender or nonbinary “genderqueer” acts or conduct is at odds with our biblical standards, denominational affiliation and subsequently our code of conduct.

## **Our Commitment**

Therefore, we as a community commit to the following:

Because of our values surrounding modesty, sexual purity and safety, the university has had a single-sex housing and restroom policy for undergraduates since its inception, and we will continue to maintain this tradition.

In regard to athletics, we will continue to support our biblical understanding of affirming an individual's biological sex as the basis for athletic competition.

As a university we will conduct our sexuality as a reflection of our relationship with God. Southeastern University pledges to guide the university community toward understanding and embracing its sexuality as a reflection of its relationship with God.

Seeing that sin is a common struggle for all, members of the SEU community are committed to treating one another with respect and Christ-like compassion (Philippians 2:3–5). Insults, slurs and other forms of derogatory speech have no place in a Christian community (James 3:9–12). Any deviation from a biblical standard of sexual behavior is a result of separation from God and therefore is an opportunity for repentance, grace and redemption so that as a community, we might honor one another and glorify God.

### **1.7 Misrepresentation Policy**

Southeastern University strives to be an institution of high integrity and is committed to providing the most accurate information through all mediums to anyone associated with the University. Southeastern University will make every effort to not engage in misrepresentation of any form as defined by the U.S. Department Regulatory Citation: 34 CFR § 668.71 (c) which defines misrepresentation as any false, erroneous or misleading statement an eligible institution, one of its representatives, or any ineligible institution, organization, or person with whom the eligible institution has an agreement to provide educational programs, or to provide marketing, advertising, recruiting or admissions services makes directly or indirectly to a student, prospective student or any member of the public, or to an accrediting agency, to a State agency, or to the Secretary. A misleading statement includes any statement that has the likelihood or tendency to deceive. A statement is any communication made in writing, visually, orally, or through other means. Misrepresentation includes the dissemination of a student endorsement or testimonial that a student gives either under duress or because the institution required the student to make such an endorsement or testimonial to participate in a program.

## **1.8 Drug-Free School & Campus Policy**

Southeastern University is committed to maintaining a Christ-centered and student-focused learning community that is free from alcohol, tobacco, and illegal drugs. In accordance with the University's Community Covenant as well as the Code of Student Conduct and the Employee Handbook, the possession, use, distribution, or manufacture of alcohol, tobacco, marijuana, illegal drugs, and other intoxicants by students or employees is prohibited both on and off campus. The University also prohibits abuse, misuse, and distribution of legal prescription medications.

The University's position on alcohol, tobacco, and drugs is in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989.

## **Chapter 2: Unrestricted Education Admission Process**

### **2.1 Admission Process**

Southeastern considers many aspects of a student's academic and personal background when deciding admission status. Factors include your Christian character, personal recommendations, GPA, and desire and willingness to learn. No applicant will be denied admission to Southeastern University on the basis of race, color, sex, or national or ethnic origin. Southeastern does not discriminate against individuals with physical or mental disabilities who are otherwise eligible for admission to the university.

Once Southeastern has received a prospective student's completed application file, the assigned Admission Counselor will consider the application for admission.

### **2.2 Partner Site Admission Requirements**

Consistent with Southeastern University's commitment to making education rigorous and accessible, requirements for off-campus students seeking admission are succinct with that of online undergraduate requirements, that is, they must demonstrate academic achievement, aptitude, and Christian character. Additionally, test scores are requested but not required for entrance. In the event graduate degrees are offered then the same standard is held to as that of main campus graduate students.

The necessary requirements to be submitted as part of the application to a Southeastern University Partner Site include:

- Completed online application. The application for admission to any of off-campus instructional sites is found at the following link: [www.seu.edu/apply](http://www.seu.edu/apply).
- Christian Character Reference

- Biographical Essay. The essay should be a minimum of 400 words, double spaced, 12 point font.
- Official High School Transcripts
- SAT/ACT Scores (requested, not required)
- Official College Transcripts (if applicable)

### **2.3 Initial High School Transcripts**

An official transcript, received prior to high school graduation, can be accepted if received directly from the school. If a transcript is sent from the student opened, the transcript will be considered unofficial. Official transcripts will be required for an acceptance decision. Applicants can satisfy this requirement with one of the following documents:

The following is a list of documents accepted for high school transcript:

A high school transcript with a minimum grade point average (GPA) of 2.0 on a 4.0 scale is required for admission. If the GPA is in a format other than a weighted 4.0 scale, it will be converted into a 4.0 weighted GPA. Southeastern will only consider the GPA received on the transcript at the time of acceptance for scholarship and acceptance purposes.

The General Education Development Certificate (GED) or High School Equivalency Diploma (HSED) is accepted in place of a high school transcript if it is complete.

A home school transcript is also accepted. See home school Transcript Requirements for more information.

### **2.4 Final High School Transcript**

After the student graduates, the student's high school must send a complete official sealed final high school transcript which includes grades from the student's final semester, a final GPA, and a graduation date. Official transcripts sent prior to graduation are considered initial transcript and can be used for the acceptance process. A diploma will not be accepted to meet the transcript requirement for incoming freshman.

Final transcript must be sent in one of the following ways:

- Sent via postal mail directly to Southeastern University from the high school.
- Delivered in an envelope previously sealed by the school.
- Sent through a certified electronic system.
- The GED must be received directly from the testing center in order for this document to be considered final.

The final transcript is due to the Admission Office before classes begin.

### **2.5 Home School Transcript Requirements**



Southeastern University prides itself in being an exceptional college choice for homeschooled students, and part of our commitment to serving homeschooling families comes through the admission process. Since many homeschoolers do not study under the umbrella of a local school district or homeschooling agency, Southeastern permits families to create a transcript of the student's high school course work. Transcripts should include all courses taken in grades nine through 12, as well as final grades. Although not required, prospective students may also want to submit a portfolio. A portfolio typically includes a brief description of the courses you have completed and sample copies of work, such as a research paper or project, that best reflect the student's abilities. The academic recommendation should be completed by an individual who has observed the student's academic and personal progress, such as a tutor, former teacher, or employer. Academic recommendations completed by a relative will not be accepted.

### **2.6 GED (General Educational Development Test).**

The GED is accepted in place of a home school transcript. If the student's current state of residence requires a GED, the home school student must take and submit the GED.

### **2.7 Suspicion of Falsified Transcripts**

When a high school transcript is sent to the SEU Admission Office and appears to be falsified, a member of the Admission team will call said school to verify the institution and to verify the validity of the transcript. If the high school cannot verify the information or is unreachable, the state Department of Education will be contacted to verify the information.

### **2.8 Christian Character Reference**

Applicants must submit a Christian Character Reference form as part of their application. This assessment should be completed by an individual who knows the prospective student well (six months minimum required) and can provide the Admission Counselor with a candid assessment of the student's Christian maturity. References completed by a relative will not be accepted.

Southeastern University is not obligated, but may call this individual to obtain more information about the student. Phone contact with the individual may be attempted to follow up concerning academic or behavioral issues disclosed in the application process.

### **2.9 Required Essay**

Southeastern University requires prospective students to submit a 1-2 page essay using the following prompt:

“Describe the beginning and present growth of your relationship with God and how you see yourself as a good match for Southeastern's academic and spiritual environment.”

### **2.10 The Academic Year**

Southeastern University operates their traditional campus-based programs on a fall and spring semester system with two summer sessions.

The fall and spring semesters are 16 weeks in length. Class sessions during the regular semesters are scheduled so that they equate to fifteen, 50-minute sessions per credit hour, although they may vary depending on the nature of the instruction and schedule. Hybrid classes, mixing online and individual study with face-to-face sessions, are also held, as well as some online delivery courses, structured for campus-based students. New, incoming students may only enter in the fall or spring semester.

The two summer sessions are intensive one-week and three-week sessions. Course delivery during summer sessions also varies, but they are designed to be comparable to the semester sessions. The academic calendar outlines the main events including the beginning and ending dates of each semester and summer sessions.

### **2.11 Incentive Compensation Prohibition**

Southeastern University will not provide any commission, bonus, or other incentive payment based directly or indirectly on success in securing enrollments or financial aid to any individual or entity engaged in recruiting or admission activities or in making decisions about awarding FSA program funds as specified by the Department of Education.

## **Chapter 3: Reviewing Freshmen Applications**

The Admission Office will review applications after all required documents are received and have been processed through Admission Data Office. The applicant's file is prepared and accessible by the designated Admission Counselor, and/or the Director of Admission for review. Some applications are flagged for additional review by the Director of Admission. Once the decision has been made, the student will be notified of the decision in writing within two weeks.

### **3.1 Acceptance Process for Freshmen**

The designated Admission Counselor will review prospective student applications following completion. The following is a list of specific information that the Admission Counselor is looking for in the application:

- Check student's Immigration Status
- Church questions: they should show personal relationship with Christ and regular church attendance. If anything in the file indicates that the student does not have a personal relationship with Christ, follow up with student to get a more detailed response. File may need to be reviewed by the Director of Admission.
- Lifestyle questions should show abstinence from alcohol, tobacco or drug use. If there is use, follow up as necessary according to Southeastern University's student handbook.

- If there are items of concern in the application, follow up with the applicant or the Christian character reference to get more information about the student.
- Christian Character Recommendation: Student must have a non-family member that has known the applicant longer than 6 months to complete the form provided by Southeastern University admission office.
- Biographical Essay: Biographical essay is 400 words minimum, typed, double-spaced using the following prompt: “Describing the beginning and present growth of your relationship with God and how you see yourself as a good match for SEU’s academic and spiritual environment”. If there are any causes for concerns within the essay, then the Admission Counselor will seek approval from the Director of Admission. The Director of Admission will communicate with the Director of Student Services..
- The student must check “yes” to abide by Southeastern University’s community life statement and covenant.
- Student needs a minimum GPA of 2.0.

Once a decision has been reached, the Admission Counselor will complete the following steps:

- Data Processors will change their stage in the Student Information System.
- Once the students stage has been updated, Admission Counselor will communicate acceptance decision to the student via email.

If a student does not meet the requirements for general admission or if there are any other concerns, provisional acceptance may be granted or the file may be sent to the Director of Admission for review.

## **Chapter 4: Provisional Acceptance**

### **4.1 Provisional Admission**

Provisional admission is available for students who do not meet the Academic Admission standards listed above. If one or more of the requirements have not been met, provisional admission may be granted on a case-by-case basis as determined by the Director of Admission.

### **4.2 Academic or Disciplinary Dismissal, Suspension, Probation, Felony**

If a student marks ‘yes’ on their application to having been dismissed, suspended, or placed on probation from college or high school for academic or disciplinary reasons, their Admission Counselor will communicate with the prospective student’s prior school to obtain additional information relevant to their admission file.

If a student marks ‘yes’ on their application to having been convicted of a felony, the prospective student will be required to submit a certified criminal background check in addition to their regular admission documents. Admission Counselor will provide the student with instructions on how to complete the background check. The applicant is responsible for all costs to complete the certified criminal background check. If a prospective student has been convicted in the past, the

file will be reviewed by the Director of Admission.

## **Chapter 5: Transfer Students**

### **5.1 Definition of A Transfer Student**

If a student has earned 12.0 or more college-level credits from another institution after their high school graduation, they are considered a transfer student. This does not include remedial courses. Students who have completed at least one year with an affiliate Master's Commission, Youth with a Mission (YWAM), or Discipleship Training School (DTS) are not considered transfer students; they are considered freshmen. Though the university awards credit based on advanced standing for their experience, the content is not considered college-level. Students who have taken Post-Secondary Educational Option (PSEO) or other similar credits during high school (i.e. Advanced Placement (AP) exams, or College Level Exam Placement (CLEP) exams) are also considered freshmen.

### **5.2 Application Process**

In addition to the freshman application process, transfer students are required to submit additional pieces to be considered for acceptance. Southeastern University reserves the right to deny an applying transfer student for any of the following situations:

- The student has poor academic standing at another college or university.
- The student has previously been dismissed from another college or university.
- The student has outstanding financial obligations to another college or university.

### **5.3 College Transcripts**

Transfer students are required to submit all college transcript(s) as part of their admission application process before acceptance regardless of whether or not they want to transfer the credits. If the student is currently enrolled in classes, they must submit an unofficial copy of their transcript(s). If their college-level courses are complete, the student must submit an official copy sent from their institution. If the student attended more than one institution, an official transcript must be submitted from all institutions. The official high school transcript or scanned copy of the high school diploma will be required to verify high school completion if the applicant is transferring less than 60 college credit hours. The cumulative college GPA will be used to determine acceptance for transfer students who have earned 12 or more credits; at least a 2.0 GPA is needed to gain acceptance. A GPA of 1.99 or lower will be submitted to the Director of Admission for further review.

### **5.4 Graduation Requirement**

In order to graduate from Southeastern University, 25% of the student's credits must be taken

from SEU. This policy is maintained by the Registrar's Office.

### **5.5 Transfer Credit Evaluation Process**

Students should have their official high school transcript(s) sent to the Southeastern University Admission Office for review. The Admission Office will pass the original copy of the transcript to the Registrar's Office and retain a copy for the student's admission file. The Transcript Evaluator located in the Registrar's Office will evaluate college transcript(s) and communicate the results to the student within 10 business days. Students who have questions regarding the degree audit can contact the Registrar's Office and ask for the Transcript Evaluator.

Only transcripts sent directly from the originating institution to Southeastern University can be considered official. Initial transcripts may be sent for admission purposes and to receive an initial evaluation of transferable credits.

### **5.6 Course Transfer Guidelines**

Policies and procedures for transferring credits are:

- Only grades of "C" or above are transferable.
- The course description must be equivalent to a Southeastern University course(s).
- Degrees do not transfer; courses are evaluated individually.
- Courses must be at the college level to transfer (usually with a course number "100" or higher); developmental courses will not transferred (usually with a course number "099").
- An official degree audit is done after receiving an official transcript; faxed transcripts or unofficial transcripts can be evaluated, but the evaluation is unofficial until official transcripts are received.
- The transcript cannot be a grade report.
- Official transcripts will have a seal and the signature of the Registrar.
- Courses cannot be transferred without grades (unless a "P" for "Pass" equals a C- or above); however, the grades do not transfer and therefore do not affect the student's GPA at Southeastern University.

### **5.7 CLEP, DANTES, AP, and IB Exams**

Southeastern University accepts many CLEP, DANTES, AP, and IB exams for credit. These transcript/score reports must be sent to the Registrar for review. Exam transfer charts and equivalency requirements for general courses can be found in the Southeastern University's Registrar's Office. The transfer requirements are subject to change, and are maintained by the

Registrar's Office. Students who only complete CLEP, DAN TES, AP, or IB exams are not considered transfer students. Students are only considered as transfer students if they complete 12 or more courses at a college after high school.

## **Chapter 6: International Students**

### **6.1 Who Is Considered International?**

An international student is one who attends Southeastern on a non-immigrant F-1 visa. Students who have legal permanent residency ("green card") status through the U.S. Department of Homeland Security or who are U.S. citizens by birth but have grown up overseas may be culturally and socially "international," but for purposes of the application, enrollment and financial aid eligibility, they should follow all procedures for U.S. citizens.

The following information is specific to international students who are not a Permanent Resident or citizen of the United States and are seeking to earn a bachelor's degree as a traditional, campus-based student at Southeastern. It does not necessarily apply to graduate students or students pursuing an online program from their home countries.

Foreign students currently living in the United States under a legal visa or who have Permanent Resident status are exempt from International Student policies.

If Southeastern University will be providing immigration documentation for a foreign student to take courses in the United States, they will be considered International Students.

\*Missionary dependents are exempt from all international student policies, as their citizenship is from the United States.

### **6.2 Sending Mail and Forms**

Students will not receive postal mail from Southeastern University until they have been admitted to the university. International students will be encouraged to use the SEU website, or Admission Counselor email to download and submit information and documents until postal mail can be sent.

### **6.3 Permanent Residents**

Foreign students who have legal resident status in the United States are not considered International Students. These students are required to meet Southeastern University's traditional admission standards. These students will not require a student visa, therefore, they are not required to provide verification of funds. They may be eligible for Financial Aid and should contact the Student Financial Services Office to see if they qualify.

If English is not the applicant's first language, they may be required to submit English Certification (TOEFL) scores. The International Student Coordinator reserves the right to request

that the applicant take the TOEFL before an acceptance decision will be made. This information may be used in determining acceptance.

#### **6.4 Application Process**

Southeastern University welcomes students from other countries who show promise of benefiting from educational opportunities in the United States. International students must complete the same admission process as other freshmen or transfer students. It is suggested that a foreign student apply for admission to SEU at least six months before the semester they wish to enroll. International student applications will not be reviewed for acceptance at Southeastern University until all of the following documents are received:

Completion and submission of the following documents are required for admission to SEU:

- Complete the online application, [www.seu.edu/apply/](http://www.seu.edu/apply/).
- Submit a biographical essay, 1 to 2 pages in length, typed and double-spaced, using the following prompt: Describe the beginning and present growth of your relationship with God and how you see yourself as a good match for Southeastern’s academic and spiritual environment.
- Christian Character Assessment form: This is a recommendation form that must be completed by a spiritual mentor such as a pastor, youth leader, Bible study teacher or another person who has guided you in your faith. Assessments completed by a relative will not be accepted.
- Official high school transcript or final completion document.
- Submit scanned copy of passport.
- Submit scanned copy of any U.S. Visa
- Submit SAT, ACT or TOEFL scores.

Exception: If the prospective student is from an English-speaking country, high school or university and has a “C” or higher in their English classes, then they will not be required to submit any of these tests)

Information regarding the TOEFL can be found at the TOEFL website, [www.toefl.org](http://www.toefl.org).  
TEST OF ENGLISH AS A FOREIGN LANGUAGE Educational Testing Service  
Princeton, NJ 18540 U.S.A.

Minimum accepted scores for the TOEFL.

- Paper-based test (PBT) 540–543
- Computer-based test (CBT) 207
- Internet-based test (IBT) 76

The IELTS test as a replacement for the TOEFL. The minimum accepted score is a 6.

If applicable, submit any college/university transcript(s). If any transcript(s) are from a foreign university, a “course-by-course” transcript evaluation as offered by [www.jsilny.com](http://www.jsilny.com), [www.wes.org](http://www.wes.org) or [www.ece.org](http://www.ece.org) will be required. This evaluation will indicate to Southeastern whether or not any prior college credits can transfer

to Southeastern; the evaluation also allows the Admission Office to determine if you qualify for transfer academic scholarships.

### **6.5 Instructions After Acceptance**

In addition to the traditional admission standards, Southeastern University requires all international students to deposit or provide documentation showing proof of sufficient funds to cover one semester's room, board, tuition and fees. International students may have a financial sponsor who will agree to be responsible for all debts acquired by the student while in this country. These requirements must be met before a Certificate of Eligibility for Student Status (Form I-20) is issued by the university. This is the student's invitation to attend University in the United States.

International students accepted to Southeastern will be eligible to receive an I-20 as an invitation to come to Southeastern University. This is the first step for a student to receive an F-1 student visa. The following steps must be completed prior to an I-20 being sent:

- The student must be accepted to Southeastern University
- The student must submit the following financial statements:

o Form F-1: All students interested in applying to Southeastern University must have the funds available to meet the cost of an educational program in the United States. The purpose of the Financial Statement Form F-1 is to verify that the international student has the financial resources available to meet the costs of tuition, fees, room, board, incidental expenses and the cost of round trip transportation from his/her native country.

o Verification of Personal Funds: Southeastern must have proof of funds on file in the form of an official bank statement (with a dollar figure in U.S. funds). If the student's U.S. sponsor will be funding their education, we will need the sponsor's proof of funds.

o Sponsor: If international students do not have proof of funds, they must have a financial sponsor. This individual must complete an Affidavit of Support Form, which will be sent by Southeastern to the individual offering support. Completion of this form verifies that the sponsor will be responsible for all college and living expenses accrued by the student while living in this country that he/she cannot meet personally.

o Deposit of Funds: All students attending Southeastern University on a student visa are required to have the equivalent to one semester's tuition or 30% of the total yearly tuition cost deposited at Southeastern before immigration papers can be completed. As soon as this amount has been deposited, an I-20 form will be completed notifying the Immigration and Naturalization Service of the applicant's transfer to Southeastern University.

### **6.6 Additional International Student Policies**

International students must fulfill the following requirements to maintain student status:



To become eligible for transfer to Southeastern from another American college, approval must be obtained from the previous school attended and U.S. Immigration and Naturalization Service. First year international students are not allowed to work off-campus. Jobs on-campus are available, but federal regulations state that students are not allowed to work more than 20 hours per week while school is in session.

Second year international students and beyond may also work on-campus or they may work off-campus through a program known as Curricular Practical Training, wherein a student would garner a job offer related to their respective major and then be allowed to work either part-time or full-time off-campus.

### **6.7 Financial Aid Policy**

International students attending Southeastern University are eligible to receive institutional aid. However, students who are not United States citizens are not eligible for federal or state financial aid.

### **6.8 Creating an I-20**

Southeastern is authorized to update student information and print an I-20 for a student with SEVIS (Student and Exchange Visitor Information System). The International Student Coordinator will be the Designated Signing Officer (DSO) with access into SEVIS records. The DSO is responsible for the input of the student's initial information into SEVIS and maintaining accurate records within SEVIS.

Once the student is added to SEVIS, the DSO will print two copies of the I-20. Both copies will be signed by the DSO, one will be placed in the student's file and the other will be sent to the student.

### **6.9 Registering for The I-901**

It is the student's responsibility to complete the following additional steps to receive their student visa:

- Fill out form I-901 online and pay \$200 processing fee at [www.ice.gov/sevis/i901/](http://www.ice.gov/sevis/i901/).
- Make an appointment with the U.S. Embassy for visa interview. (This step is not required for citizens of Canada or Bermuda. Instead, these students will take their I-20 and passport to a Port of Entry.)
- Make plans to come to the U.S. through a Port of Entry (POE). Students may need to bring their passport, I-20 and proof of financial stability to the POE. The student's I-94 will be issued at the POE which gives the student F-1 visa status.

### **6.10 Maintaining Student Visa Status**

The I-20 will be signed initially by the International Student Coordinator before it is sent to the

student. It is the student's responsibility to have their I-20 signed by a DSO at Southeastern before they leave the country. Each time the I-20 is signed, the signature is only valid for one year from the date signed. It is the student's responsibility to maintain the following requirements to keep their F-1 Student Visa Status:

- The student must be enrolled in a minimum of 12 credit hours per semester.
- The student must maintain a valid passport.
- The student must maintain a minimum 2.0 GPA per semester.
- The student must have their I-20 document signed by the International Student Coordinator each year.

### **6.11 Updates in SEVIS**

Any change to the student's status, program dates, major, work eligibility, etc. must be recorded in SEVIS. It is the responsibility of the International Student Coordinator to confirm registration for the student every semester. This includes returning International Students and students that have completed their program. Any record that has not been updated in SEVIS will change to "terminated" or "completed" status and may require additional updating by the International Student Coordinator. Terminated status creates an unnecessary flag on the student's file which can hinder them when attempting to cross the border.

To access the SEVIS helpdesk, call 800-892-4829.

### **6.12 Extending A Student's Program**

If an international student requires additional time to complete their studies the student is responsible to notify the DSO. The DSO will make the needed changes in the SEVIS record, and a new I-20 will be printed and signed by the DSO for the student to be authorized to extend their program.

### **6.13 Authorization To Drop Below Full Course**

An international student may request to be enrolled in less than 12 credit hours for one semester, if the student has less than 12 credits hours to complete in order to graduate. This update must be added in the student's SEVIS record and a new I-20 must be printed and signed for the student by the DSO.

### **6.14 SEVIS Registration**

International students must meet with the DSO at the beginning of each semester in order to register the student in SEVIS. The student must provide the DSO with their class schedule and

current I-20 document during this meeting.

For international students transferring into the university, their I-20 must be reprinted as their status has changed. Returning student do not need to reprint the I-20, but they must update the document.

### **6.15 Intent to Transfer**

An international student intending to transfer out of Southeastern University must inform the DSO of their intentions.

An international student intending to enroll in post graduate studies outside of Southeastern must also inform the DSO of their intent in order for their SEVIS record to be transferred. If an international student graduates from Southeastern University and does not inform the DSO of their intent to continue with post graduate studies at another institution within 60 days of graduation, their status will automatically change from “active” to “completed” in SEVIS. In such a case, the student will be responsible to request reinstatement through the school they are transferring to.

### **6.16 OPT and CPT Procedures**

International students must notify the DSO if they intend to work. International students are subject to the following work guidelines:

- Authorization to Work
- International students may only work on-campus.
- May work 20 hours or less per week.
- Can be full-time during official school breaks, including winter and summer breaks, as long as they register for the next semester.
- The student will need a Social Security Number to get a paycheck.

#### **CPT (Curricular Practical Training)**

- This is the student’s authorization to work off-campus.
- The position must be related to the student’s major.
- Can begin the process for CPT after completion of 2 semesters.
- The student must receive authorization on their I-20 before employment begins, however they need to have an employer before the International Student Advisor can adjust the student’s I-20 (the student should find a job and then request the change).
- The student cannot work more than 40 hours/week.
- If the student chooses to work full-time for 1 year, they will not be eligible for OPT.
- Approval is required in SEVIS.

#### **OPT (Optional Practical Training)**

This is an optional authorization for the student to work in the United States after

graduation. Length of authorization to work is limited to 12 months.  
Approval is required in SEVIS.

### **6.17 Post-Graduation**

International students are legally invited to take courses at Southeastern for a specified period of time. Once the student has graduated, they will need to depart for their home country or take action in for one of the following ways (these options may not be available to students who terminate their program):

- Apply for optional practical training (OPT), or
- Request that their SEVIS record be transferred to another school.

## **Chapter 7: Scholarship Awarding**

Immediately following the acceptance of a student, the Admission Counselor will also review the student for institutional scholarships. This includes the Scholars, Honors, Merit, and Achievement scholarships for freshmen/transfer students. In Jenzabar, the awards will be documented in the awards tab and a letter will be added in the action tab.

New freshman and transfer students qualify for the listed scholarships. Re-applicants will be viewed as a transfer student while going through the admission/financial aid process.

### **7.1 Federal Financial Aid Programs**

-Federal Financial Aid Programs: Pell Grant. Need-based. Submit Free Application for Federal Student Aid (FAFSA) as early as possible. Award varies as determined annually by the U.S. Department of Education. Federal Direct Lending Program: Subsidized, Unsubsidized, PLUS for Parents Submit Free Application for Federal Student Aid (FAFSA) as early as possible. To apply for a federal student loan, visit [www.studentloans.gov](http://www.studentloans.gov).

– Amount varies by fund

A completed, accurate Free Application for Federal Student Aid (FAFSA) is required for all state funding.

### **7.2 Florida Resident Financial Aid Programs**

Florida Bright Futures Scholarships: Awarded to Florida high school graduates who demonstrate high academic achievement. State of Florida Office of Student Financial Assistance determines eligibility. Contact your high school guidance counselor for more information. –Per credit hour as established by the state

Florida EASE Grant (Formally Florida Resident Access Grant or FRAG): Tuition assistance for full-time, undergraduate Florida residents. Completed Student Information Sheet required.

Contact SEU's Office of Student Financial Services. – Award varies as determined by the state

Florida Student Assistance Grant: A need-based grant for full-time, undergraduate Florida residents. Must submit the Free Application for Federal Student Aid (FAFSA).

Florida Prepaid: A student who is eligible for the Florida Prepaid program should receive a letter from Florida Prepaid, which will direct the student to complete a transfer form. The form must be submitted to Florida Prepaid in order to authorize Southeastern University to receive payments. – Amounts vary based on program selected

A completed, accurate Free Application for Federal Student Aid (FAFSA) is required for all state funding.

### **7.3 Other Aid**

Third-Party Scholarships:

The following sites are promising places to begin finding other kinds of scholarships and grants for which you might qualify:

- Chegg
- College Board's Scholarship Search
- Fastweb
- Federal Student Aid
- Hispanic Association of Colleges and Universities
- Scholarships.com
- Scholarship Experts
- StudentScholarships.org

Third-Party Loans:

Alternative private loans are available from a variety of lenders and are designed to help cover costs not covered by federal and institutional financial aid. You should apply for federal financial aid (FAFSA) before considering an alternative private loan. – \$500 up to total cost of education  
FastChoice provides a list of the university's preferred private lenders and allows current students and prospective students to apply for a private alternative loan. We encourage all students to investigate federal loan options first before making a decision.

## **Chapter 8: Other Admission Processes**

### **8.1 Dual Enrollment**

*Program Overview*

- Southeastern University offers dual enrollment credit through on campus, online, extension site, and home schooling course options.
- Prospective dual enrolled students must be at least 16 years old and have a high school GPA of 3.0 or higher in order to enroll in dual enrollment courses.

- In applicable states, prospective dual enrollment student must qualify as an “Ability-to-Benefit” student (e.g.: CA).
- Any freshman- or sophomore-level courses (that do not require prerequisites) can be taken.
- Students can complete up to 14 credit hours per year.

### *Admission Requirements*

1. Submit the dual enrollment application.
2. Submit a dual enrollment agreement form.
3. Submit Ability-to-Benefit test scores.

## **8.2 Readmission of Former Students**

Former students who have not been in attendance of Southeastern University within one year, or who withdrew during a semester for any reason, must submit a formal application for readmission, along with an updated Christian Character Reference.

Re-applicants must be in good standing and receive approval from the offices of Admission, Financial Aid, Registrar, and Business Office, to return.

Re-applicants who exited in good standing are eligible to apply at any time. Former students who were suspended or dismissed (academically or socially) may apply for readmission at the end of the period of suspension. The student must write a letter of appeal and submit this letter with the other required admission documents.

The Retention Committee must evaluate students applying for readmission after a suspension or dismissal. This committee has the authority to approve or reject the readmission of any former student. The applicant will receive notification of the Committee’s decision.

Former students who attended other institutions since leaving Southeastern must provide an official transcript from each institution attended. The regulations on the acceptance of transfer credit apply to any re-admitted student.

## **8.3 Non-Degree Seeking Students**

A limited number of applicants are admitted as non-degree seeking students. These are individuals who wish to take academic courses but do not wish to pursue a degree program.

This may include the following:

- Dual enrolled students;
- Public or private school teachers seeking continuing education and additional certification;
- Individuals with the maturity and background to benefit from undergraduate class work, but not planning to pursue a degree;

- **Audit Students.** An applicant applying for admission as an audit student must submit a Non-Degree Seeking Student Application. No record of previous academic work is required. An audit student will earn no college credit, nor will academic work be graded. Enrollment will be subject to availability of space.
- **Transient Students.** A student enrolled at another institution may take a course(s) at Southeastern University and transfer the credit to the other institution. To be considered as a transient student, the applicant must apply for enrollment at Southeastern University and have written permission from the Registrar of the other institution.

If an applicant is interested in our Learning Series Program, they must fill out a Student Registration form here: <https://www.seu.edu/non-degree-series-registration/>

\*NOTE: A student wanting to do the Learning Series Program must be at an extension that offers it.

#### **8.4 Aero Program**

- Students interested in pursuing the Southeastern University Aviation Program will first need to fill out an interest form here: <https://www.seu.edu/academics/programs/aviation/>
- Once submitted and received, the student will receive communication from their admission counselor to submit an approval form for the Aviation Program. The approval form can be filled out and submitted here: [https://docs.google.com/forms/d/1ATSO2xywT3D6sEOqmJByHh6tx8-SEb\\_pD-44meu2oDM/edit](https://docs.google.com/forms/d/1ATSO2xywT3D6sEOqmJByHh6tx8-SEb_pD-44meu2oDM/edit)
- Once the approval form is received from the student, the student's admission counselor will wait to hear from Dr. Joe Childs, the Director of the Aviation Program, on whether or not the student is approved for the program.
- If the student is approved, the student's admission counselor will email the student with a link to submit an SEU application here: [https://portal.seu.edu/info?apply=1&category\\_id=10](https://portal.seu.edu/info?apply=1&category_id=10)
- Once the student applies and their application is received, they will be required to submit the following documents in order to be considered for admission:
  - Professional Reference Form
  - Aviation Essay of at least 400 words (prompt: In at least 400 words, Describe your spiritual journey and how you see yourself as a good match for Southeastern University's academic and spiritual environment, and why you wish to study aviation and become a professional pilot)
  - Official High School Transcript with High School Graduation Date

- Official College Transcripts (if applicable)
- Once the admission department has received all of the required admission documents, the student's admission counselor will review the student's file for acceptance and send them a letter of acceptance via email.
- Before acceptance, the student's admission counselor will consider the following:
  - Student's GPA on high school and/or college transcripts: GPA must be a 2.0 or higher. If a student's GPA is below a 2.0, a letter of appeal may be requested from the student.
  - Student's community life statement answers on their application: Student must have accepted Jesus Christ as their Lord and Savior, and agree to abide with Southeastern University's community life Statement. If a student has been dismissed from a school for academic or disciplinary reasons, an appeal letter may be requested from the student. If a student has been convicted of a felony, the student will be required to submit a background check through Southeastern University's partnership with Castle Branch. Instructions will be provided to the student from their admission counselor on how to submit the background check. The student will be required to pay for the background check.
  - The length and material in the student's essay.
  - All of these items are subject to further review.

### **8.5 LKPD Program**

This is an accelerated, online Criminal Justice degree program offered to Lakeland Law Enforcement/City of Lakeland employees. This program is offered at a discounted rate, allowing students to pursue their degree at only \$189 per credit hour. In addition, students can automatically earn 24 credits for police academy training, and 21 credits for practical field experience (evaluated by the Registrar's Office, and James Roberts).

- Law Enforcement/City of Lakeland Employees interested in the program must apply at [seu.edu/cityoflakeland](http://seu.edu/cityoflakeland).
- Once applied, students are required to submit the following:
  - Professional Reference
  - Proof of Employment (Police Photo I.D., pay stub, letter from superior, etc.)
  - High School Transcripts
  - Any College Transcripts
- If College transcripts do not indicate Police Academy Training, students must request that a Verification Letter be sent to our offices by their overseer. This will enable students to earn 24 credits towards their degree.

### **8.6 Graduate Level Admission Requirements (Online)**

Consistent with Southeastern University's commitment to rigorous, challenging graduate



programs, students seeking admission to the Graduate Program must demonstrate academic achievement, aptitude, and Christian character. Graduate programs at Southeastern University have general admission requirements as well as specific expectations concerning entrance examinations or licensure requirements for each program. Admission decisions are made by graduate program coordinators and directors.

### **Master of Arts in Human Services**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- A writing sample
- Three references: Academic, Professional, Personal reference form
- Background check

### **Master of Arts International Community Development**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- Completed a prerequisite course in accounting
- A writing sample
- Three references: Academic, Professional, Personal reference form
- Background check

### **Master of Arts in Ministerial Leadership**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- A writing sample
- Two academic or professional references
- Christian Character assessment

### **Master of Arts in Theological Studies**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
  - (If lower than 3.0, the GPA for the last 60 credits will be calculated, and the applicant may be considered for provisional standing.)
- Submit one academic or professional reference
- Submit one Christian Character Assessment

- Submit a writing sample of at least five pages that is indicative of your writing and research ability to interact with scholarly sources in a critical manner.

### **Master of Arts in Family Ministry**

- A bachelor's degree with a 3.0 GPA or higher from a regionally accredited college or university (official transcript received)
- One academic or professional reference
- A Christian character assessment
- An academic writing sample of five pages or more

### **Master of Arts in Leadership**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- Two letters of recommendation, including one from an academic or professional reference and one from a personal character reference
- Typically, you don't have to take the GRE/GMAT exams. Request more info or chat with an enrollment counselor for details.

### **Master of Business Administration**

Students are accepted into the MBA program based on evidence of their aptitude and motivation for graduate business education at Southeastern University, as well as their understanding of basic business functions. Below are the minimum basic requirements; however, admission acceptance is considered given the applicant's entire application package:

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or above.
- A sample writing assignment addressing the prompt: Why I want to pursue an MBA at Southeastern University. The essay should address how the MBA will help the student in his or her career and how he or she can integrate Christian faith into his or her profession as a manager. The paper should include the student's full name and be 300-600 words.
- Two recommendations: An academic or a professional, and a personal/character, submitted by those providing references.
- Fulfillment of foundational knowledge requirements (see the Foundational Courses and Competencies, below). A determination of any prerequisite requirements will be made at the time of the admission decision.

Foundational Courses and Competencies for the Online MBA

(9 credit hours – waived with appropriate undergraduate preparation)

- In order to ensure student success, three foundational courses are required for students without an undergraduate degree in a business-related field. Students are also expected to

be competent in Microsoft Excel prior to beginning MBA course work (Microsoft Excel Basic Certification or equivalent is the recommended minimum).

When these courses are required, admission to the online MBA program may be made on a provisional basis until the courses are completed with a B- grade or higher and prior to enrolling in BUSI 5003, the first MBA level course in the program.

- BUSI 2203 – Microeconomics
- BUSI 1013 – Introduction to Accounting and Finance, or BUSI 2233 – Principles of Managerial Accounting
- MATH 2023 – Introduction to Probability and Statistics

Note: BUSI 5003 is a prerequisite for all other courses in each track and must be completed with a B- or greater before continuing beyond the first eight weeks. Students may be approved by the MBA Director to take other courses concurrently with BUSI 5003 in their first eight-week session.

#### **Master of Divinity**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
  - (If lower than 3.0, the GPA for the last 60 credits will be calculated, and the applicant may be considered for provisional standing.)
- One academic or professional recommendation
- One Christian character recommendation
- A writing sample of at least five pages that is indicative of writing and research ability to interact with scholarly sources in a critical manner.

#### **Master of Education in Elementary Education**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- An essay on the topic: "Why I want to pursue my master's degree at Southeastern University"
- Two references: one professional and one personal

#### **Master of Education in Educational Leadership**

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required) or official GRE score of 300
- Have a current resume showing three years of teaching experience, along with their two most recent teacher performance evaluations

- An essay on the topic: “Why I want to pursue my master’s degree at Southeastern University”
- Two references: one personal and one professional, which must come from your principal or assistant principal

### **Master of Education in Exceptional Student Education**

- A bachelor’s degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- An essay on the topic: “Why I want to pursue my master’s degree at Southeastern University”
- Two references: one professional and one personal

### **Master of Education in Exceptional Student Educational Therapy**

- A bachelor’s degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- An essay on the topic: “Why I want to pursue my master’s degree at Southeastern University”
- Two references: one professional and one personal

### **Certificate in Dyslexia Education**

- Official transcripts for a bachelor’s degree from a regionally accredited college or university

### **Master of Education in Literacy Education**

- A bachelor’s degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- An essay on the topic: “Why I want to pursue my master’s degree at Southeastern University”
- Two references: one professional and one personal

### **Master of Education in Teaching English to Speakers of Other Languages**

- A bachelor’s degree from a regionally accredited institution with a cumulative GPA of 3.0 or higher (official transcript required)
- An essay on the topic: “Why I want to pursue my master’s degree at Southeastern University”
- Two references: one professional and one personal

### **Doctor of Education Admission Requirements**

- A regionally accredited graduate degree with at least a 3.0 GPA on a 4.0 scale

- A minimum of three full-time years of successful experience in a related field
- For non-native English speakers, a current TOEFL score at the mean level or higher
- Current professional vita
- A two- to three-page Christian faith statement
- A professional writing sample (minimum five pages): e.g., articles, graduate research papers/assignments, published work, etc.
- Two professional references
- Background check consent form
- Consent to comply form

Failure to meet one of these standards may not immediately disqualify a candidate depending upon the strength of the other components. For example, an applicant with a 3.5 GPA but only two years of experience may still be considered by the graduate admission committee. Other requirements are detailed on the application. Applicants are considered on a case-by-case basis, and the decision of the committee is final.

### **8.7 Undergraduate Online Admission**

Consistent with Southeastern University's commitment to making education rigorous and accessible, adult learners seeking admission to online undergraduate programs must demonstrate academic achievement, aptitude, and Christian character. Additionally, test scores are requested but not required for entrance. This holds to common practice in peer institutions.

#### **Associate/Bachelor's-Level Admission Requirements**

- Official High School transcript (courses 9-12) or official GED test scores or Home Schooling documentation
- Official College transcripts from any institutions attended
  - (If credits are less than 60, need Official Final High School transcript)
- Personal Reference **OR** Christian Character Reference form
- Required Biographical Essay
- ACT or SAT test scores (requested, not required)

#### **RN to BSN Additional Requirements**

- Official College transcripts from all institutions attended
- Graduate of an NLN-accredited nursing program
- Current, unencumbered RN license in the state of Florida
- Two professional references (one from current supervisor or leader)
- Biographical essay
- Current BLS card from the American Heart Association with AED
- Proof of required immunizations

- Professional liability insurance
- Successful criminal background check and negative drug screen (completed within 90 days of application)

### **8.8 Certificate Admission Policy**

SEU's certificate program(s) are open enrollment. Students are registered for class concurrent to fulfilling the respective certificate admission requirements.

Certificate in Organizational Leadership

- Completed online application
- Payment in full
- Official High School Transcripts
- Official College Transcripts (if applicable)

### **8.9 Students Seeking a Second Bachelor's Degree**

Any student with an earned bachelor's degree from any school including Southeastern University may apply for a second bachelor's degree. The transferring degree is evaluated on a course-by-course basis, according to the credit transfer policies described in the credit transfer policies section of this catalog. The student may have the unofficial transcript evaluated by submitting it to the Admission Counselor prior to admission. The student must complete all degree program requirements that have not been met by transfer or other acceptable credit granting means as described in the credit transfer policies of this catalog. The student must take a minimum of 25% of the program requirements in pursuit of the second degree at Southeastern. These students are generally admitted at the senior level, when the transferred credit was earned from a regionally accredited institution.

### **8.10 Staff Application Process**

Campus staff members are eligible to take courses at Southeastern University if they meet the requirements listed in the Staff Manual.

If an SEU staff member wants to take a class, the Admission Counselor will direct them to apply according to their status. If they have attended previously, they fill out a reapplication form. If they have not attended Southeastern University previously, they apply as a freshman or transfer student.

In order to receive the Staff Discount, the staff member must contact the Human Resources Department to request the proper documentation.

### **8.11 Staff Dependents**

Dependents of campus staff are eligible to take courses at Southeastern University if they meet all admission requirements and complete the standard admission process in addition to filing

their staff dependent form with Human Resources. Admission will handle the file as an incoming student. The Director/Associate Director of Admission reserves the right to make decisions on these files.

### **8.12 Audit Students**

Audit students are student who wants to take a class but not receive any credit or grade for it.

The class costs are listed below:

Audit Fee (per credit hour)

- Under 55 years of age: \$441.70
- 55 years of age and older: \$20

# Academic Policies

## Contents

- New Students
- Class Attendance Policy
- Orientation
- Syllabi
- The Academic Year
- Classification of Students
  - Degree Seeking
  - Non-Degree Seeking
  - Student Seeking a Second Bachelor's
- Course Schedules & Registration
  - Registration
  - Incoming Student Registration
  - Returning Student Registration
  - Late Student Registration
  - Add/Drop Policy
  - Course Load
  - Course Registration Appeals
  - Semester Continuance Policy
  - Directed Study Policy
- Grades & Quality Points
  - GPA Calculation
  - Incomplete Grades
  - Grade Forgiveness Policy
- Academic Integrity
- Transcripts
- Withdrawals
  - From a Course
  - From the University
- Transient Policy
- Academic Advising
  - Academic Advisor Assignment
  - Degree Audit (JICS)
  - Declaration of Major
  - Academic Standing
- Credit and Transfer of Credit
  - Definition of Credit Hour
  - General Test Credit Parameters
  - Advanced Placement (AP)
  - College Level Examination Program (CLEP)
  - International Baccalaureate (IB) Diploma
  - Credit for Military Education
  - Credit by Assessment
  - Prior Learning Assessment
  - Transfer of Credit from Other Institutions
  - General Conditions for All Credit Transfer
  - Transfer Practices
  - Transfer of Credit to Other Institutions
  - Transfer Credit Appeals
- Degree Requirements
  - Dual Major vs. Dual Degree
- Confidentiality of Student Records
  - Family Educational Rights and Privacy Act (FERPA)
  - Disclosure of Information in Health and Safety Emergency
- Graduation
  - Application
  - Senior Degree Audit Policy



- Academic Conditional Process
- Academic Expulsion
- Non-Academic Expulsions
- Academic Recovery
- Academic Intervention Initiative
- Honors
- Adornment
- Recognition of Academic Excellence
- Graduation Requirements
- Legal Name Change
- Consitution Day

Southeastern University is a Christ-centered institution of higher learning. The educational programs of Southeastern University are designed to foster successful academic achievement in order to equip students to discover and develop their divine design, to serve Christ and the world through Spirit-empowered life, learning, and leadership. We are

committed to equipping the next generation of leaders so that they can go into the world as influential servants in their careers and their communities.

This catalog gives general information on the academic regulations and degree requirements. In upgrading all areas of the university, Southeastern University reserves the right to change the rules regulating admission, instruction, graduation and any other activity affecting the student body, including prospective students and currently enrolled students.

## New Students

New students must complete all of the Admission process before they may register for classes. New students must submit:

A high school transcript with the graduation date listed by the beginning of the semester. Transfer students with at least 60 earned credits on a college or university transcript that are eligible for transfer will not need to submit the high school transcript.

Test scores (ACT, SAT, COMPASS, PERT) in order to be placed in the correct Math and English courses. Students that are eligible for a course waiver due to test scores must make up the waived credit in general elective. A waiver does not grant academic credit.

Students who have completed the admission process will receive an instructional email from the Registrar's office that includes all of the needed information for new student registration. Students needing assistance may call or email the Registrar's office (phone: 863-667-5015; email: registrar@seu.edu) or the student's assigned Academic Advisor.

## Class Attendance Policy

Students are both expected and encouraged to attend classes regularly. The lack of attendance may affect a student's grade.

In online courses, attendance is collected in the first week when the student completes the SEU Student Acknowledgement. Failure to complete the acknowledgement will result in the student being dropped from the course. Ongoing participation in the online course is expected through class discussions, assignment submissions, synchronous sessions, and other integrated assessments. Please review the online course syllabus for details.

Students in face to face courses must complete the Student Acknowledgement in MyFire during week 1 of the course. Failure to complete the acknowledgement will result in the student being removed from the course. A student may miss a class without penalty equal to the number of times a class meets per week as follows:

- If the class meets once a week, a student may miss one class.
- If the class meets two times a week, a student may miss two classes.
- If the class meets three times a week, a student may miss three classes.

If a student's absences exceed the number of times a class meets per week, a professor may:

- Subject the student to a penalty of not more than one letter grade based on attendance alone.
- Recommend to the Registrar that a student with excessive absences be withdrawn from the course.

Working within the framework of the above guidelines, faculty will clearly articulate their attendance policy in the course syllabus.

Prolonged and/or unusual absences not covered by the policy may be appealed to the Office of the Registrar by either the professor or the student. Appeals must be submitted in writing.

## Orientation

Upon acceptance, new students will receive a link to access the new student Next Steps virtual orientation. While receiving answers to many frequent questions along the way, students will learn about financial aid details, student support services, and how to decide and execute registration for the appropriate courses. The virtual orientation also directs students to our online bookstore where they can purchase all required textbooks and course materials they will need. This portal walks each student through all necessary steps to launch a successful start!

## Syllabi

Please refer to our Academic Policies: Syllabi page.

## The Academic Year

Southeastern University offers nontraditional programs to non-residential students through an online format, as well as evening classes that are eight weeks in length. Online and evening Programs are designed for adult learners, who desire to complete a degree while continuing with work and life activities. Online and evening Programs feature a limited number of degrees, described under the Academic Programs section.

Southeastern University has established extension sites in a variety of locations throughout the United States. These sites consist of students who are enrolled in online and face-to-face courses in specific degree programs, and are facilitated by meeting with a face-to-face professor and a coordinator for the site. They are advised by our Office of Academic Advising and served by the College of Unrestricted Education.

## Classification of Students

A student is classified as a degree seeking or non-degree seeking student.

## Degree Seeking

Definition of Degree Seeking: A student who is systematically pursuing a degree program and is classified by the number of earned semester hours of credit. The minimum qualifications for each class are:

- Freshman 0 to 29 hours
- Sophomore 30 to 59 hours
- Junior 60 to 89 hours
- Senior 90 or more hours

## Non-Degree Seeking

A student who is not pursuing a degree program.

- Audit status - The student is enrolled in a course for which he or she will not earn credit. An audit student may enroll for a class during the regular registration period, but the enrollment will be held until students taking the course for credit have been placed.
- In-service Teacher status - The Polk County teacher-employee taking courses to meet requirements for certain state certifications.
- Special status - An individual taking any course for personal or professional reasons without the intent of acquiring a degree.
- Academy Program - student taking annual courses to obtain certification, licensing, or ordination with the Assemblies of God.
- Transient status - The student classified as a degree candidate from another institution who enrolls for the purpose of transferring credits back to his or her original school. A transient student must present an official statement attesting to good standing at his/her institution, and approval of courses to be taken at Southeastern University generally in the form of a transient letter.
- Dual-Enrolled status - The high school student taking courses to gain both high school and college credit. Courses taken must be approved through the student's high school guidance counselor.

## Students Seeking a Second Bachelor's Degree

Any student with an earned bachelor's degree from any school including Southeastern University may apply for a second bachelor's degree. The transferring degree is evaluated on a course-by-course basis, according to the credit transfer policies described in the credit transfer policies section of this catalog. The student may have the unofficial transcript evaluated by submitting it to his/her Admission Counselor prior to admission. The student must complete all degree program requirements that have not been met by transfer or other acceptable credit granting means as described in the credit transfer policies of this catalog. The student must take a minimum of 25% of the program requirements in pursuit of the second degree at Southeastern. These students are generally admitted at the senior level, when the transferred credit was earned from a regionally accredited institution.

## Course Schedules and Registration

The class schedule is developed with the degree-seeking student in mind. Certain courses are offered every semester. Others are offered during alternate semesters or as needed. The university reserves the right to regulate the number of students in a class and to cancel any class with insufficient enrollment to justify its continuance.

Students may use the add/drop period to adjust their schedules due to canceled classes without incurring fees. Students are responsible to check the website, their student web access, during the add/drop period for class cancellations and additions, room relocations, class enrollment fluctuations, and assigned faculty changes.

In registering for specific courses, students are expected to note prerequisites or other special requirements. Students are not permitted to register for courses without completing prerequisites unless special permission is obtained from the Chair of the department or Dean of the college which offers the course.

The four digit numbering of courses represents the level of enrollment: freshman-1000; sophomore - 2000; junior - 3000; senior - 4000. The credit value of a course is listed with the description of the course in this catalog and appears in the Student Information System under the course offerings each term.

Appeals that concern enrollment and registration may be submitted to the Registrar.

## Registration

All students register themselves according to advisor recommendations and the degree program 2 or 4 Year plan via the online JICS Student Information System. Instructions and assistance are available through the Office of Academic Advising or the Office of the Registrar. Technical issues should be reported to [helpdesk@seu.edu](mailto:helpdesk@seu.edu). Academic Advisors, are available to students year round, by phone, email or by appointment, as well as during Orientation.

## Incoming Student Registration

- To qualify for registration, the student must complete all requirements for admission or readmission, and be accepted to the university.
- Incoming students may register for classes after receiving registration information from the Office of the Registrar. This indicates the student has met requirements for Admission.
- New students may use registration information sent to them, to guide them in the selection of courses.
- A student should indicate their major or program of interest on their initial application. An advisor is assigned according to the indicated major or interest.
- The student's advisor is listed in the JICS Student Information account by accessing Student → Degree Info → Degree Audit Portlet.

Two and Four Year Plans and Audit Sheets are available in the University Catalog on the Program of Study page. Students can find these plans by selecting their major of study in the catalog. See your advisor for assistance.

## Returning Student Registration

Returning students may register for the upcoming semester when course registration opens each semester. Students must have all holds cleared to obtain registration access. Students on Academic Probation must register through their assigned academic advisor. Students enrolled at a Partner Site must complete necessary Financial Clearance steps prior to registering, according to Student Financial Services policies.

## Late Student Registration

All students are expected to complete registration prior to the first day of class. However, schedule adjustments are permitted during the add/drop period without penalty. The add/drop deadline is posted in the Academic Calendar for each term. Late registration after that deadline is permitted only by the permission of the Registrar and requires a written appeal.

## Add/Drop Policy

The add/drop period is designated as the first week of each term. Add/drop deadlines are one week after the start of the term for all courses, as designated in the Academic Calendar. Students may add, drop or make changes to their class

schedule during this period. Students should see an academic advisor prior to making a scheduling change; however, the student is ultimately responsible for his or her educational choices, and following the course plan for his or her degree.

Students are required to complete the SEU Student Acknowledgement in MyFire for every course enrolled by the add/drop deadline. Students who do not complete the SEU Student Acknowledgement may be removed from the course. This does not absolve the student from responsibility to drop from the class. The student will be charged for every class on their schedule.

The web registration permissions will be inactivated at 11:59 p.m. on the last day of the add/drop period. Failure to attend class or drop the course via your online account access is not proper procedure and may result in the recording of "F" grades. Technical difficulties on the final day of the drop/add period do not absolve the student from responsibility. Contact the Office of the Registrar for assistance.

Dropped course(s) will not appear on any permanent academic record, and full tuition refund is permitted within this period. The add/drop period ends after the first full week of classes, and no additional changes are normally permitted.

Financial Aid is based on the total number of hours a student is enrolled in on the last day of the add/drop period. While some additions may be allowed mid-semester, drops are not permitted after the add/drop deadline for this reason. Registration errors may be appealed by contacting the Office of the Registrar during that same semester.

## Course Load

The normal academic load is 15-16 hours per semester. This enables the student to complete degree requirements in approximately four years. A student may register for up to 17 hours per semester after consultation with his or her academic advisor. To register for 18 to 21 hours, the student must have a cumulative grade point average of 3.0 or higher and permission from the Registrar. The maximum course load permitted with special approval is 21 hours, and may require the student to sign a Course Overload Request with the Office of Academic Advising.

The minimum course load for full-time classification is 12 hours per semester. A student enrolled in the summer sessions may not exceed a total of (6) six hours per summer session. Traditional students are permitted to take up to two online courses in a normal semester as part of their total course load. They may take more online courses in the summer, with the total of all credits not to exceed 21 in the summer. Students in the traditional campus program must fill out the Online Course Permission form to participate in online courses. All courses will be billed according to the traditional student tuition rate or tuition package pricing, for traditional students.

## Course Registration Appeals

Course drops after a semester add/drop deadline are not allowed without a written appeal from the student to the Registrar. The appeal must contain reasons that justify such an exception to the deadline. The outcome of a student appeal request will be based on the student's financial aid awarded, the point in time during the semester, and other contributing factors. A class that has been attempted cannot be dropped without an approved written appeal.

## Semester Continuance Policy

### **Semester Continuance Policy: Medical**

A student may occasionally have an issue or life event that prohibits him/her from finishing a semester successfully within the 15 week or 8 week term. This Semester Continuance Policy is designed to assist a student in completing a semester of courses successfully by extending the deadline for a specified time in order to complete required

coursework. Reasons can be varied and unexpected. Various triggers for continuation may be identified as medical, such as an accident resulting in an injury or hospitalization due to an unexpected illness, or emotional and psychological issues due to a personal trauma or criminal attack. A requested semester continuation for any of the above listed reasons will be coordinated by the Director of Academic and Auxiliary Services.

In order to be granted a semester continuance, a student must have successfully completed 60% of the course or courses, which is 9 weeks of a 16 week semester or 5 weeks of an 8 week semester, with satisfactory progress in each course under consideration for an extension of the coursework deadline.

Requests for semester continuance are submitted to the Director of Academic and Auxiliary Services at 863-667-5041. Submission of medical or other appropriate documentation will be required. If the student has not yet completed 60% of the course and course work, it will be recommended that the student withdraw from the course. Depending on the situation and the amount of time that has been spent so far in the course or courses, a written appeal to drop the course or courses and financial charges or proration of charges will be considered. The written appeal must be from the student rather than the parent, if the student is able to write an appeal. The appeal will be reviewed by the Registrar. Southeastern University is under no obligation to drop charges for any course that has been attempted past the drop/add deadline.

Professors of each course under consideration for an extension of the deadline will be consulted. The extension will be determined and documented in writing with a definite list of expectations and the new deadline for all assignments to be submitted. Failure to finish the course work by the new deadline will result in the grade earned by the student. Again, if satisfactory progress has not been made in a course at the point of the need for continuance, the professor and the Director of Academic and Auxiliary Services will recommend the student withdraw from the course. A grade of W will be posted, which does not impact the GPA. The student may appeal to have a late withdrawal granted after the 60% mark has passed. Arrangements and notifications to Housing, Financial Aid and other pertinent departments of the university must be made by the student.

Communication with parents or family members may take place as needed while guarding specific student academic records, based on the FERPA authorization that the student has made or not made. Protected information may include the courses in which the student is enrolled.

#### **Semester Continuance Policy: Non- Medical**

The coursework to be completed by the student will be determined by each professor based on the number of weeks that have passed and the progress made so far in each course. Every consideration should be given in order to assist the student to finish the course successfully within the guidelines described in the policy. The requirements for completion of the course will not be reduced or waived.

Once the Director of Academic and Auxiliary Services has determined a course of action based on the feedback from professors or the Registrar, Semester Continuance forms will be signed by the student. Professors will be notified that the semester has been extended for the student with a definitive deadline for all work to be submitted.

The following points should be understood and communicated to the student:

- A shorter extension will result in better outcomes. Financial aid for future semesters is impacted by having Incompletes in courses when a new semester begins. If the work can be completed within 30 days, agree to that time frame; however, the student may be given up to one full semester to complete all course work.
- The student must be advised that if the deadline is not met for all course work, the grade earned will be issued. The grade for non-completion will be F.
- Professors may not be accessible in the summer, since it is not a recognized semester. Agreement should be made in advance as to when the professor will be available.

The Director of Academic and Auxiliary Services will set a reminder to follow-up on the student's progress in courses by contacting the student and the professors, as needed. Follow-up attempts and outcomes will be documented in the student's record.

## Directed Study

Directed Study is a regular course taken by special arrangements under the supervision of an instructor. A student enrolled as a degree-seeking candidate may apply for Directed Study. Forms for Directed Study are available from the Office of the Registrar. Directed Study must be approved by the supervising instructor, department chair, Academic Dean for the College of Unrestricted Education, and Provost prior to registration.

The following apply to Directed Study registration:

1. Students may earn a maximum of 12 hours through Directed Study. Of these, only six can be in their major.
2. Directed Study is available only for 3000 and 4000 level courses.
3. Students must have at least a 2.5 cumulative GPA and at least 64 earned credit hours (junior status) to apply.
4. Registration for Directed Study must be completed during the regular registration period as stated in the academic calendar.
5. Directed Study courses must be completed within one semester. Extensions must be requested and approved in the same manner established for standard courses (see university policy on incompletes).
6. The regular grading scale applies to courses completed by Directed Study.
7. The following additional conditions must be met for Directed Study requested in a fall, spring, or summer semester:
  1. The course is required for the student's major.
  2. The student has an unavoidable scheduling conflict.
  3. The course will not be offered again before the student's scheduled graduation date.
8. Directed Study is restricted by faculty availability.
9. Directed Study may be utilized to pursue an area of study that can be individually designed by the professor in collaboration with the student.
10. The professor and the student should not proceed with the course of study until the registration is approved, entered, and reflected on the student's official course schedule.

## Grades and Quality Points

The following scale of letter grades is used in recording a student's academic progress:



<b>Explanation</b>	<b>Grade</b>	<b>Explanation</b>
Outstanding	A	Superior performance in all aspects of the course with work exemplifying the highest quality-Unquestionably prepared for subsequent courses in field.
(90-100)	A-	Superior performance in most aspects of the course; high quality work in the remainder-Unquestionably prepared for subsequent courses in field.
Above Average	B+	High quality performance in all or most aspects of the course-Very good chance of success in subsequent courses in field.
(80-89)	B	High quality performance in some of the course; satisfactory performance in the remainder-Good chance of success in subsequent courses in field.
	B-	Satisfactory performance in the course-Evidence of sufficient learning to succeed in subsequent courses in field with effort.
Average	C+	Satisfactory performance in most of the course, with the remainder being somewhat substandard-Evidence of sufficient learning to succeed in subsequent courses in field with effort.
(70-79)	C	Evidence of some learning but generally marginal performance-Marginal chance of success in subsequent courses in field.
	C-	Minimal learning and substandard performance throughout the course-Doubtful chance of success in subsequent courses in field.
Below Average	D+	Minimal learning and low quality performance throughout the course-Doubtful chance of success in subsequent courses in field.
(60-69)	D	Very minimal learning and very low quality performance in all aspects of the course-Highly doubtful chance of success in subsequent courses in field.
	D-	Little evidence of learning-Poor performance in all aspects of the course-Almost totally unprepared for subsequent courses in field.
No Credit	F	Failure to meet requirements of the course-Unprepared for subsequent courses in field.
(0-59)		
No Credit	W	Course Withdrawal
No Credit	WF	Administrative Withdrawal
No Credit	WD	College Withdrawal
No Credit	I	Incomplete
Credit	P	Pass
No Credit	S	Satisfactory
Credit	CR	Credit
No Credit	NC	No Credit
No Credit	IP	In Progress

## GPA Calculation

Quality points are the numerical equivalent of the letter grades and are assigned for each credit hour earned as indicated by the above scale. For example, a three credit hour course with an earned A grade equals 12 quality points.

In determining a grade point average (GPA):

*Total number of quality points earned divided by total number of semester hours attempted for which quality point values are assigned = GPA.*

Grades for all attempted courses will remain on the student's permanent record. If a course is repeated, the highest of the grades will be computed in the student's grade point average (GPA). Students who wish to appeal a grade must do so within the immediate succeeding semester. Otherwise, the recorded grade is permanent and can be changed only by repeating the course. No grades, GPA or test scores may be changed or added after the degree and diploma are awarded.

## Incomplete Grades

An "I" grade indicates incomplete course work and may be recorded when a student is passing but cannot complete the course due to illness or serious personal emergency. The student is required to initiate consultation with the professor and the Department Chair or Dean of the college by filing a written request for an "I" grade. Supporting documentation must accompany the written request which must be submitted to both the Professor and the Department Chair or Dean of the college. An "I" may be recorded for a maximum of one semester and is not computed in the student's GPA. If an "I" is not changed by the end of the immediately succeeding semester, the grade automatically converts to an "F" and is recorded on the student's permanent record. An "F" grade is computed in the GPA. Students with an incomplete in a previous semester may not register for more than 17 hours including the current semester and the previous incomplete hours. Students should be aware that an incomplete course may hinder the award of financial aid in a subsequent semester.

## Grade Forgiveness Policy

In order to improve their knowledge of a subject and cumulative grade point average, students may elect to repeat a course in which they have earned a less than satisfactory grade, especially a "D" or an "F." The higher grade will be the grade that contributes toward the cumulative grade point average, however all attempts will be posted on the student transcript. Students may only attempt a failed course up to three (3) times total. Should the student not pass the course with three attempts, the student must complete the course via transient, or petition the Chair or Dean for a course substitution. In situations where the course needed to be repeated is no longer available or offered, a similar course may be substituted with the approval of the Dean of the college and the Registrar. A major core course in which a grade of "F" was earned at Southeastern can be repeated only at Southeastern, unless dean or department chair approval has been granted to take it elsewhere as transient. The failed course will remain on the student's transcript, even after the course has been repeated.

## Academic Integrity

Southeastern University seeks to foster a spirit of honesty and integrity in students. The University expects students at SEU to embody the same spirit of commitment to high ethical standards and academic integrity in all aspects of their participation within the program.

Therefore, any work submitted by a student must represent original work produced by that student. Any source used by a student must be documented using appropriate scholarly references and citations. The university commonly uses MLA, APA, AMA, and Turabian citation and writing styles. Students may find additional information about these general styles by clicking on the following link: [Steelman Library Citation Education and Resources](#)

"Academic dishonesty" (regardless of intention) refers to plagiarism, cheating, and fabrication (see definitions below). Should a professor suspect academic dishonesty of any kind, the professor will follow the guidelines below and will refer the student to the Academic Center for Enrichment (ACE) by submitting an Early Alert (the Early Alert link is available through JICS). The intervention will be noted in the student's file. University personnel will follow up assuring that all consequences dictated by the professor and university policy have been completed. To effectively counter academic dishonesty, professors must follow these guidelines in all instances of plagiarism and cheating. The processes stated in the Student Appeal and Complaint Policy are to be utilized should a student seek an appeal of any decision rendered under the Academic Integrity policy.

### **University Expectations**

The university maintains a high expectation of student character and ethical conduct. The university expects students to apply critical thinking to ethical standards and to appropriately use summarizing, paraphrasing, quoting, and citation of all sources according to the writing style required by the professor.

The university commonly uses MLA, APA, AMA, and Turabian citation and writing styles. Students may find additional information about these general styles by clicking on the following link: [Steelman Library Citation Education and Resources](#)

This policy applies to all coursework, assessments, and comprehensive exams.

### **Undergraduate - Academic Dishonesty Reporting & Procedure**

In each instance of academic dishonesty, the professor will (a) contact the Academic Center for Enrichment to determine the level of the offense and the appropriate consequences according to the guidelines listed below; (b) communicate with the student to discuss the nature of his or her academic dishonesty, the academic integrity policy, and the consequences to be assigned; and (c) submit an academic dishonesty report to the Academic Center for Enrichment and, as appropriate, to the department chair or program director.

The academic dishonesty report should include:

- Name and ID number of the student
- Professor, course, and term
- Description of the academic dishonesty (plagiarism or cheating), indicating the level of offense (See Academic Levels and Outcomes Chart)
- Documentation of each step of the academic integrity procedure that has been followed
- Copy of the TurnItIn plagiarism report, if applicable
- A copy of the plagiarized work, if applicable
- Any other supporting documentation
- An indication of the consequences already assigned (See Academic Levels and Outcomes Chart for outcomes that may be determined by the professor).

## Outcomes

When an allegation of academic dishonesty has been made, the university and students will follow the process listed below to resolve the case:

1. Professors (mandatory case reporters) will submit the case to the academic integrity program facilitated by the Academic Center for Enrichment and, as applicable, to the department chair or program director.
2. The Academic Success Coordinator will contact the student to schedule a hearing to research the case. If the hearing aligns with the professor's report, the case will progress according to the outcomes assigned to the level of the case.
  - If a student is placed in the Academic Integrity course a hold will be placed on the student's account until the final grade is posted.
3. Students may appeal the findings or outcomes of a case by submitting an appeal to the Academic Integrity Committee. All decisions of the Academic Integrity Committee are final.
  - The processes stated in the Student Appeal and Complaint Policy are to be utilized should a student seek an appeal of any decision rendered under the Academic Integrity policy.

If an allegation of Academic Dishonesty has been confirmed by the university, students must comply with the following policies:

- Complete an assigned Academic Integrity course (if not taken previously).
  - The student must successfully complete the course prior to registering for additional courses or continuing the dissertation/capstone process.
  - The Z grade annotation may be placed on the student's transcript if the Academic Integrity Course is not completed successfully.
- Students may not withdraw from a course in order to avoid consequences for academic dishonesty.
- Complete any plagiarism and ethics education/tutoring assigned by the university.
- Complete all requirements prescribed by the university according to level assigned to the individual case.
  - A case may be escalated to a Level 3 at any time if the student becomes defensive or belligerent when any level of academic dishonesty is addressed.

Please refer to the Academic Levels and Outcomes Chart for additional details.

### Undergraduate - LEVEL 1

Level I is only used for undergraduate students. Academic Dishonesty for undergraduate students will be considered a Level 1 offense when it is the first instance of plagiarism in a student's career at Southeastern

Outcomes for a Level 1 plagiarism offense must include one or more of the following:

- Completing an Academic Integrity (AI) course that includes strategies for avoiding plagiarism and cheating.
  - Failure to complete the course may result in a "Z" annotation on the student's transcript.
  - The course must be completed prior to registration for additional courses.

- Complete any plagiarism education or tutoring assigned by the university.

Additional outcomes may include one or more of the following

- Correcting the plagiarism in the assignment for a grade.
- Receiving a grade penalty up to the total grade value of the assignment.

### **Undergraduate - LEVEL 2**

Academic Dishonesty will be considered a Level 2 offense when it is:

- The second instance of plagiarism in an undergraduate student's career at Southeastern; OR
- The first instance of cheating.

Consequences for the student for a Level 2 offense must include:

- Completing an Academic Integrity (AI) course that includes strategies for avoiding plagiarism and cheating (required if not already taken); AND
- Receiving a grade penalty in the course; AND
- Receiving a Z grade annotation (may only be removed by successful completion of the AI course).

Additionally, the consequences may include any or all of the following:

- Correcting the plagiarism in the assignment for a grade
- Failing the course
- In the first instance of cheating, at the discretion of the professor of the course in which cheating occurred, the student may be required to retake the academic course the next time it is offered to replace the course grade.
- Students may lose eligibility to take online courses for the remainder of their careers at Southeastern.

### **Undergraduate - LEVEL 3**

Academic Dishonesty will be considered a Level 3 offense when it is:

- The third (or higher) instance of plagiarism in an undergraduate student's career at Southeastern
- Is the second instance of cheating.

Consequences for Level 3 offenses must include the following:

- Receiving a grade penalty in the course; AND
- Completing an AI course that includes strategies for avoiding plagiarism and cheating (required if not taken previously); AND
- Receiving a Z grade annotation (required, see below);

Additionally, consequences may include any or all of the following:

- Failing the course; AND OR
- Losing eligibility to take online courses for the remainder of their careers at Southeastern; AND OR
- Expulsion from the University at the discretion of the Provost.

### **Definitions**

For the purpose of this policy,

- "professor" is defined as any person providing academic support or assessment of a student's work. These persons include course instructors, mentors, writing support professors, and members of the dissertation/capstone committee (chair, methodologist, content specialist, and third reader), and
- "submission" is defined as all coursework, comprehensive exams, as well as drafts and final versions of the dissertation/capstone projects and/or sections of the dissertation/capstone project submitted to professors and to graduate writing support.

## **Plagiarism**

Plagiarism occurs when a writer (regardless of intent) uses someone else's language, ideas, or other original material without acknowledging its source.

Plagiarism includes unattributed use of any source, in any medium, published or unpublished. Work already submitted for a grade in another course may not be resubmitted unless the professor specifically states otherwise.

Some examples of plagiarism include but not limited to:

- Quoting or paraphrasing material without attributing it to its source
- Copying segments from the work of others without giving proper credit
- Submitting as original work written entirely by someone else

The policy also applies to incidents of self-plagiarism, resubmission, or multiple submissions (the use of a single project in two or more academic settings either at Southeastern University or another academic institution). Work submitted in another course may not be resubmitted unless both professors specifically state otherwise.

Some examples of plagiarism include, but are not limited to:

- Quoting or paraphrasing material without attributing it to its source
- Copying segments from the work of others without giving proper credit
- Submitting work written by someone else
- Allowing another student to submit their work to use as his or her own when that individual had not done the work

Widely known facts do not require citation and do not count as plagiarism as long as they are communicated in the writer's own words. Ideas and observations original to the writer also do not require citation.

## Avoiding Plagiarism

Professors at Southeastern University work diligently to help students understand and avoid plagiarism. However, the responsibility ultimately rests on students to make sure that their work does not contain plagiarism. Students can avoid plagiarism by properly citing and quoting, paraphrasing, and summarizing all material they use from sources.

Common forms of citation include parenthetical citations, footnotes/endnotes, and attributive statements such as "According to Smith and Rodriguez..."

Quotations include entire sentence(s), key phrase(s), or specific term(s) that match a source word for word. All quotations must be cited using the appropriate quotation format.

Paraphrases and summaries include material (usually information or ideas) taken from a source and put into a writer's own words. All paraphrased and summarized materials must completely rephrase the original source and be properly cited.

The bottom line in avoiding plagiarism is that students must clearly indicate the material in their writing that is original to them and the material taken from sources.

## Cheating

Cheating is attempting to present (regardless of intent), as one's own, work that one has not performed, or using improper means to pass an examination. Examples include, but are not limited to:

- The sharing of unauthorized information regarding specific content of assignment/examinations or using books, notes or other material without the instructor's permission.
- The discussion of any aspect of the assignment/examination before all students have completed it.
- Speaking or otherwise communicating with one another in English or any other language or manner during an examination.
- Submitting work the student has not personally completed.
- Submitting of the same paper or assignment, or material portions thereof, for more than one course (except by both instructors' approval and in accordance with criteria established by each of them).
- Falsifying of research data.
- Preventing student or faculty access to course material. This includes mutilating or stealing materials provided by the university for the examination, and/or disabling and interfering with required equipment (i.g. computer equipment or databases).
- Using electronic devices such as cell phones or calculators to store/share information or materials that are not authorized by the instructor.

## Fabrication

Fabrication is (regardless of intent) falsification or creation of false data or information. If fabrication is discovered, the case level may be escalated at any time.

Other violations may include:

- Failing to follow any other explicit regulation or expectation announced by the instructor, and/or circulated to each student. This includes failure to use surveillance equipment or software as required by the professor. It is the responsibility of the student to confer with an instructor when procedures are unclear.
- Falsifying a signature on any official university document.
- Altering any official university document.
- Intentionally helping or attempting to help another student to violate any provision of this policy.

### **Undergraduate Z Grade Annotation**

When a professor, Academic Integrity Committee, or Academic Deans conclude that academic dishonesty has occurred (plagiarism or some other form of cheating), the following will occur:

- A report will be submitted to the Academic Integrity office for processing.
- The student will be informed of the report and the university policies that apply to the report.
- The student may submit an appeal to the Academic Integrity Committee (See Student Appeal and Complaint Policy for the complete process)
- When submitting final grades, the intervention coordinator will inform the Registrar's Office, which will affix a "Z" in front of the grade.
- The intervention coordinator will also inform the faculty and appropriate college personal involved in this process.
- The student's course grade will be preceded by the letter Z (ZB, ZC, ZD, ZF, with +/- designations as appropriate).
- The transcript key will indicate that the Z grade annotation is assigned in cases of cheating.
- If the student has withdrawn from the class in which the cheating occurred, he or she should be added back to the roster and assigned a Z grade annotation.

After the first cheating offense in the student's SEU career:

- The student may complete a required AI course, normally prior to the start of the next eight-week term.
- At the discretion of the professor of the course in which cheating occurred, the student may be required to retake the academic course the next time it is offered to replace the course grade.
- Upon receiving documentation of successful completion of the AI course and, if required, the retaken academic course, the intervention coordinator will instruct the Registrar to remove the Z from the student's transcript. After a second or subsequent cheating offenses, the Z grade annotation cannot be removed. This penalty may be requested at the professor, coordinator, chair, Academic Dean for the College of Unrestricted Education, Executive Director for the College of Unrestricted Education, or Academic Integrity Committee level. All requests will be processed by the Academic Integrity Office according to university policies. The processes stated in the Student Appeal and Complaint Policy are to be utilized should a student seek an appeal of any decision rendered under the Academic Integrity policy.



## Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504 and 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

### Violation of Federal Copyright Laws

"102. Subject matter of copyright: In general

(a) Copyright protection subsists, in accordance with this title, in original works of authorship fixed in any tangible medium of expression, now known or later developed, from which they can be perceived, reproduced, or otherwise communicated, either directly or with the aid of a machine or device."

(<https://www.copyright.gov/title17/92chap1.html>).

"506. Criminal offenses

(a) Criminal Infringement.—

(1) In general.—Any person who willfully infringes a copyright shall be punished as provided under section 2319 of title 18..." (<https://www.copyright.gov/title17/92chap5.html>).

For detailed information, please see the website of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov).

## Transcripts

The official academic record for each student is maintained in the Office of the Registrar. Signed authorization from the student must be received before an official transcript can be released as is required by law. Students should request a transcript through the SEU website, which leads to the transcript ordering service through Credentials, Inc. Manual transcript requests are also accepted in the Office of the Registrar with cash payment or money order only. The student may submit a transcript request in person or through the web service found on the university's web site. Transcripts are normally processed within five days upon receipt of the request. A transcript cannot be released if the student has financial obligations to the university or other account holds. This includes past due payments on financial aid. Some of these hold types are listed below:

- Business Office Hold - Call 863.667.5018
- Library Fine or Property Hold - Call 863.667.5089

To order a transcript from Southeastern University's site:

- Go to [www.seu.edu](http://www.seu.edu)
- Click "Transcripts/Verifications" link under "Academics" at the bottom of the homepage

- The Office of the Registrar page will open
- Click on "Transcript Request"
- Choose the first link for ordering a transcript or the second link for checking on the status of your transcript order

The Credentials, Inc. web service will require the following information:

- Full name including maiden if married; student's current mailing address
- Social security number and date of birth
- Name and complete address for recipient of transcript
- If not automatically authorized, student's signature and date
- Number of copies requested
- Make sure you get a transcript order number after clicking the "submit" button
- Check your email or fax machine for updates on your transcript request, as you may be sent an authorization form to sign and return to us
- Payment for transcripts (\$7.00 per copy — no personal checks accepted)

A rush option is normally available, except during the Christmas holidays. To make sure all grades are included for a semester, check your Student Information account to see if the grades have been posted. Current semester grades are posted approximately two weeks after final exams end.

## Withdrawals

### Withdrawal from a Course

Students may withdraw from a course without academic penalty through the withdrawal deadline, which is notated on the academic calendar and occurs at the 60% point of the course. The official course withdrawal date will be the date the Course Withdrawal form is filed with the Office of the Registrar. A grade of "W" will be recorded on the student's record. Complete withdrawal from the university is not part of this policy. Forms for course withdrawal are available in the Office of the Registrar and on the Southeastern University website. There is no refund for a course withdrawal. Too many "W" grades will hinder academic progress and financial aid coverage. Withdrawn courses are not covered by Veteran's benefits.

### Withdrawal from the University

A University Withdrawal occurs when a student officially communicates with the Office of Student Success and Retention that he/she wishes to withdraw from all courses and exit the institution. University Withdrawals happen after the add/drop period through the withdrawal period (60% mark of the term/semester). Upon completion of the University Withdrawal process, a grade of "WD" will be recorded for each current course as a final grade. The "WD" has no impact on a student's cumulative or term GPA.

Withdrawing from the University may impact financial aid and could result in a balance owed, as students will remain financially responsible for all tuition and fees incurred. Any refunds for which the student is eligible will be processed in accordance with the refund policy described in the Financial Information section of the catalog.

The Office of Student Success and Retention will guide students throughout the process to ensure informed decision-making. Students who wish to pursue a University Withdrawal will initiate the process by contacting the Office of Student Success and Retention by emailing [retention@seu.edu](mailto:retention@seu.edu) for assistance. Communication will be directed to the student's official @seu.edu email account. It will be the student's responsibility to check this account for information and/or documentation regarding the University Withdrawal process.

Students seeking to exit the University between semesters/terms will initiate the process by contacting the Office of Student Success and Retention by emailing [retention@seu.edu](mailto:retention@seu.edu) for assistance.

## Transient Policy

Transient enrollment means a degree seeking student is enrolled at a second school with the intention of transferring credits to Southeastern. A request for a transient letter from Southeastern University to the second school is required for credits to be considered for transfer. Transient letters are issued by the Office of the Registrar. Students who have earned an associate degree or 64 semester hours may not enroll at the junior college level unless they are deficient in specific general education courses. Students are responsible for the applicability of courses taken elsewhere to their Southeastern program. Students are strongly encouraged to obtain written advisor, department chair, or Academic Dean for the College of Unrestricted Education approval for major core course transiency.

Transfer credit on the college level is accepted according to the following guidelines, from regionally accredited schools:

Up to 62 general education credits are accepted with a State of Florida AA degree in order to cover our general education core. AS and AAS degrees are evaluated on a course-by-course basis for acceptance into the general education core.

Up to 90 transfer hours can be accepted when a student comes to SEU, but there will be no other transient credits approved during the student's tenure at SEU.

Transient status is allowed for current students, with specific limitations, including the following:

1. Transient credit must be taken at a regionally accredited school.
2. The Transient Status form, available on the MySEU website, must be submitted and approved by the Office of the Registrar in order to consider any course for transfer while you are a student at SEU.
3. Seniors will not be approved for transient credit unless SEU does not offer the course required for the degree program. Major core requirements must be completed at SEU. Any exception made must be approved by the Registrar, department chair, or Academic Dean for the College of Unrestricted Education.
4. Once a student is accepted at SEU, he or she may not take transient courses if they have transferred in 90 hours or more. For example: if we accept 65 credits as a transfer student, the student may take 25 transient credits while at SEU, for a total of 90 maximum transferred credits allowed.
5. Students are responsible for the applicability of courses taken elsewhere to their Southeastern program. A transient course must receive a grade of "C" or above to be considered for transfer to SEU.
6. Students must obtain written department chair or Academic Dean for the College of Unrestricted Education approval for financial aid coverage of the transient registration.

A student's enrollment in an SEU-approved program of study at a different college or university may be considered for the purpose of applying for financial aid assistance through SEU. Please contact the Office of the Registrar (863-667-5015) for more information, or you may contact the Student Financial Services department (863-667-5018)

## Academic Advising

The Office of Academic Advising provides comprehensive services to help students achieve academic success. Academic advising is an interactive process in which the advisor helps the student set and achieve academic goals and make responsible decisions consistent with degree requirements. Advising is personalized to consider the needs of each student, which may include appropriate referral services. Academic advisors serve as a guide to students along their academic journey, but it is the student's responsibility to know and meet the program requirements of their declared major.

## Academic Advisor Assignment

All enrolled students are assigned an academic within the Office of Academic Advising. The assigned academic advisor is based on which extension site or regional campus the student is enrolled in. Students can view their assigned academic advisors on the university's student information system (JICS).

Academic advisors will help students plan an educational program consistent with their interests and abilities, assist students by monitoring their academic progress using the JICS degree audit, advise students on course selection which moves students toward graduation, refer students to university services as needed, and help students understand university policies and procedures.

## Degree Audit (JICS)

All enrolled students are provided an electronic degree audit within the university's student information system (JICS). The degree audit is used as an internal document to communicate the student's degree requirements to the student, Office of Academic Advising, and Office of the Registrar.

The degree audit is a personalized document listing the student's major/minor requirements based on their declared catalog year. The audit provides up-to-date course information listing in progress, met, and unmet requirements. On a regular basis, students should utilize the JICS degree audit, as an advising tool, to assist in registration planning, track course requirements, and monitor progress toward graduation.

## Declaration of Major

Every student who is accepted for enrollment as a degree-seeking student should declare their major as soon as possible, for the best advisement and degree plan. Your initial indication of a major or interest in a major based upon your admission application will be honored. A student may change his/her program of study by filing a new Declaration of Major form at any time during his/her period of enrollment. Change of major may place a student under different catalog requirements, and may impact federal financial aid eligibility. Counsel from academic advisors and student financial services counselors is encouraged.

If a student chooses to declare more than one major, course credits earned may be used to meet the same requirements of both declared majors. This multiple-use policy has only one limitation and that is the student must meet the appropriate number of credit hours for his or her primary major, or major requiring the highest number of credit hours. If a student chooses to declare a major and a minor within the same discipline, a maximum of six credit hours may be applied toward both the major and the minor; twelve or more unique credit hours must be earned in the minor separate from the major.

### **Academic Standing**

Academic Standing is evaluated by the Office of the Registrar at the end of the Fall and Spring semesters. Students with a 2.0 or higher semester and cumulative GPA are considered to be in good academic standing. Students with a semester or cumulative GPA below a 2.0 are placed on academic condition status, as noted in the chart below.

## **Academic Conditional Process**

At the end of each fall and spring academic semester, the Office of the Registrar reviews student academic progress. Students that earn below a 2.0 semester GPA but retain above a 2.0 cumulative GPA will be placed on Academic Notice (AN). Students that earn below a 2.0 semester GPA and cumulative GPA will be placed on Academic Probation (P1) and will be eligible to register at a limited load of 13 credits for the upcoming semester (fall or spring). A second consecutive semester of Academic Probation (P2) is granted if the student earns a 2.0 or better semester GPA but the cumulative GPA is below a 2.0. Students on P2 will be eligible to register at a limited load of 13 credits for the upcoming semester (fall or spring). If at the end of Academic Probation (P1 or P2) a student's cumulative and semester GPA is below a 2.0, the student will be recommended for Academic Suspension (SU) for one regular semester (fall or spring). If a student is placed on academic suspension at the end of the spring semester, the student will not be eligible to register in both the summer and fall semester. Students on Academic Suspension have the option to appeal their suspension standing. If approved, the student will be permitted to return at the P2 level.

## **Academic Expulsion**

Permanent separation, or expulsion, from the University are to be decided by the Academic Condition Committee. Expulsions disallow future participation in University-wide academic programming. The Committee will review each case and make a decision. The student will be notified of the Committee's decision through email. Documentation of the expulsion will become part of the student's permanent academic record at the University. Expulsions will be considered based on factors that could include:

- repeated offense(s) of the University's Academic Integrity policy
- severe offense(s) of the University's Academic Integrity policy
- offense(s) with malicious intent or blatant disregard for the University's Academic Integrity policy
- lack of compliance/follow through with suspension sanctions

Students have the right to appeal the expulsion decision within 3 days. Appeals are submitted to the Committee then forwarded to the Provost for final decision. The student will be notified of the appeal decision through email. Documentation of the appeal decision and expulsion will become part of the student's permanent academic record at the University.

## **Non-Academic Expulsions**

Permanent separation, or expulsion, from the University for non-academic reasons is to be decided by the Student Development Assessment Committee. Expulsions disallow future participation in University-wide programming. The Committee will review each case and make a decision. The student will be notified of the Committee's decision either face to face, when possible or through email if necessary.

Documentation of the expulsion will become part of the student's permanent transcript record at the University.

Expulsions will be considered based on factors that could include, but are not limited to:

- repeated offense(s) of the University's Conduct/Title IX policies
- severe offense(s) of the University's Conduct/Title IX policies
- offense(s) with malicious intent or blatant disregard for the University's Conduct/Title IX policies
- lack of compliance/follow through with previous sanctions assigned.

Students have the right to appeal the expulsion decision within 3 business days. Appeals are submitted to the Committee then forwarded to the Executive Director of Student Development for final decision. The student will be notified of the appeal decision via email. Documentation of the appeal decision and expulsion will become part of the student's permanent transcript record at the University.

## Academic Recovery

<b>Level 1 - Academic Notice (AN Hold - does not prevent self- registration)</b>	<b>Level 2 - Academic Probation (P1 Hold - does prevent self- registration)</b>	<b>Level 3 - Academic Probation II (P2 Hold - does prevent self-registration)</b>	<b>Level 4 - Academic Suspension (SU Hold - the student must reapply through Admission to return)</b>
<p>When semester GPA is less than 2.0 and the cumulative GPA is at or above a 2.0.</p> <p>Academic Notice may be repeated each semester that the cumulative GPA remains at or above 2.0 but the semester GPA is below a 2.0.</p>	<p>The first semester that the semester GPA and cumulative GPA are both below a 2.0.</p> <p>If a student placed on P1 does not earn a semester GPA of 2.0 or higher at the end of the P1 semester, they will not move on to level P2, but will be recommended for academic suspension.</p> <p>Students previously on probation (P1 or</p>	<p>The P1 semester cumulative GPA is below 2.0 but the semester GPA is 2.0 or higher.</p> <p>To avoid academic suspension, the student must earn a semester GPA at or above a 2.0 at the end of the P2 semester to show academic progress.</p> <p>Students with a cumulative GPA below 2.0 who are making progress with a consecutive semester</p>	<p>If the semester and cumulative GPA is below a 2.0 by the end of Level 3 (P2), or the semester and cumulative GPA is below a 2.0 at the end of Level 2 (P1), the Office of the Registrar will recommend the student for academic suspension.</p> <p>Students on academic suspension will be assigned specific academic criteria they must meet in order to be eligible to reapply</p>

	P2) that earned good standing will be placed on P1 again should the cumulative GPA fall below 2.0.	GPA at or above 2.0 will not be recommended for academic suspension. In this case, the student will remain on P2 until the cumulative GPA is at or above 2.0.	in a future semester to SEU.
--	--	---	------------------------------

*Federal regulations require students to maintain satisfactory academic progress in order to remain eligible to receive financial aid. **Your academic probation/suspension may indicate you are also at risk for losing all or a portion of your federal, state, or institutional financial aid.** To determine if you are at risk, please contact **Student Financial Services** ([sfs@seu.edu](mailto:sfs@seu.edu)) to ensure you have all the information you need for your next steps.*

## Academic Intervention Initiative

Academic Center for Enrichment (ACE), administers a process in which students in jeopardy of failing courses or having an unsatisfactory attendance record are identified and referred. This intervention initiative occurs during the midterm of each semester. Students who are identified in the initiative will be required to participate in online tutoring for subjects that directly relate to their status and are required to contact their academic advisor.

Willingness to participate in the Academic Intervention Initiative on the part of the student will be considered in the probation/suspension process.

## Credit and Transfer of Credit

### Definition of Credit Hour

One semester credit hour will be awarded for a minimum of 750 minutes (50 minute class x 15 weeks) of formalized instruction that typically requires students to work at out-of-class assignments an average of twice the amount of time as the amount of formalized instruction (1,500 minutes). It is acknowledged that formalized instruction may take place in a variety of modes.

While awarding of semester credit hours typically occurs for instruction delivered in accordance with an institution's standard semester calendar, it may also occur for instruction that may not follow the typical pattern, as long as the criteria for awarding such credit is met. The expectation of contact time inside the classroom and student effort outside the classroom is the same in all formats of a course whether it be fully online, a hybrid or face-to-face contact with some content delivered by electronic means, or one delivered in lecture or seminar format. Courses that have less structured classroom schedules, such as research seminars, independent studies, internships, practicums, or any other academic work leading to the award of credit hours should state clearly learning objectives, expected outcomes and workload expectations that meet the standards set forth above.

This credit hour policy applies to all courses at all levels (graduate, professional, and undergraduate) that award academic credit (i.e. any course that appears on an official transcript issued by the University) regardless of the mode of delivery including, but not limited to, self-paced, online, hybrid, lecture, seminar, and laboratory. Academic units are responsible for ensuring that credit hours are awarded only for work that meets the requirements outlined in this policy.

## General Test Credit Parameters

A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Registrar. Students must earn 25% of their degree through Southeastern University courses, per SACSCOC regulations. The 45 hour maximum of experiential learning credit may be reduced for transfer students in order to meet their 25% coursework requirement. Please see credit hour limits for specific tests in the sections to follow.

## Advanced Placement (AP)

Southeastern University awards college credit to students who participated in the Advanced Placement program in high school. Students receive college credit based on credit recommendations of the Florida Articulation Coordinating Committee. Most courses with a score of three, four or five earn three college credits. No grade or quality points are assigned for awarded credit. Applicants must submit official AP scores directly from The College Board to Southeastern University for evaluation. Transcripts received from the student will not be considered official. *A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Registrar.*

## College Level Examination Program (CLEP)

The College Level Examination Program provides an opportunity for a student to earn college credit by examination.

Southeastern University accepts all CLEP exams listed on [www.collegeboard.com](http://www.collegeboard.com), with these exceptions:

- Intro to Educational Psychology (general elective credit only)
- College Composition Modular

For a detailed list of CLEP exams approved for credit through SEU, visit [this link](#).

### SEU Approved CLEP Tests

CLEP exams are offered through the SEU Testing Center. You do not have to be a Southeastern University student to utilize our Testing Center. Contact the SEU Testing Center ([testing@seu.edu](mailto:testing@seu.edu)) to schedule an appointment to take a CLEP exam. All SEU degree-seeking students must complete an eligibility form before an appointment can be scheduled. The form will be reviewed to determine if the student meets SEU guidelines for awarding CLEP credit. These guidelines are listed below. One form per CLEP exam must be completed.

## SEU Guidelines for Awarding CLEP Credit

- Students who have completed more 90 or more college credits are NOT eligible to take the CLEP.
- Official CLEP scores must be submitted to the Office of the Registrar before the student's 90th hour of earned credit for evaluation.
- To receive credit, a minimum scaled score at or above an established national percentile must be earned on each area tested. Details are available at [www.collegeboard.com](http://www.collegeboard.com).



- To receive credit for a qualified CLEP test, a degree-seeking (Associate's or Bachelor's) SEU student must not be currently enrolled in, have completed, or earned a "W" in an equivalent or more advanced course.
- Twenty-five percent of college courses must be earned through Southeastern University.
- Credit cannot be duplicated.
- For non-SEU students, please contact your host institution regarding CLEP eligibility.

## Testing Conditions

To receive credit a CLEP test must be taken before a student earns credit in a comparable college/university course or subject area. Credit cannot be duplicated. To receive credit, a minimum scaled score at or above an established national percentile must be earned on each area tested. Details are available at [www.collegeboard.com](http://www.collegeboard.com). Official CLEP scores must be submitted to the Office of the Registrar before the student's 90th hour of earned credit for evaluation. Seniors are not allowed to receive CLEP credit. No grade or quality points are assigned for awarded credit. A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination, or Specialized Training/Certification that are approved by the Registrar.

## International Baccalaureate (IB) Diploma

Students who have received the International Baccalaureate Diploma and have earned a score of four or better in the higher level and standard level examinations may qualify for credit for subjects taken. Without the earned diploma, a score of five is required and credit is only given for higher level examinations. No grade or quality points are assigned for awarded credit. Applicants may submit official IB scores to the Office of the Registrar for evaluation. Request transcripts from [www.IBO.org](http://www.IBO.org). *A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Registrar.*

## Credit for Military Education

Veterans who have successfully completed courses in the military service training program may submit a record of the courses to the Registrar for review. The amount of credit granted will not exceed that recommended by the American Council on Education in the "Guide to the Evaluation of Educational Experiences in the Armed Forces." No credit is awarded for technical or vocational training. No grade or quality points are assigned for awarded credit. A grade of "CR" is recorded. Students must submit an official transcript available from the military. AARTS Transcripts are for Army and Army National Guard personnel and reservists. Request transcripts from <http://aarts.army.mil/>. SMART transcripts are for Navy and Marine Corp personnel. Request transcripts from <https://www.navycollege.navy.mil/transcript.html>. *A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Registrar.*

## Credit by Assessment

Credit by Assessment is a means to gain credit for courses offered at Southeastern University by demonstrating knowledge of the course content. Students enrolled at Southeastern University who wish to attempt credit by examination or other appropriate assessments, or to challenge a course in which they are enrolled, may petition the Department Chair or Dean of the college for the opportunity to demonstrate competency in the usual material covered

in the course. The petition must be approved by the Department Chair or Dean of the college. The Department Chair and/or Dean of the college will determine if a standardized test is appropriate. The testing instrument will become part of the student's academic record.

For the successful petition, the examination or assessment will be scheduled at the convenience of the Office of Testing and Proctoring Services. At the equivalent minimum grade of "C" earned on the examination or assessment, a grade of "CR" will be recorded on the student's academic record for the subject tested. Credit by Assessment fees must be paid prior to test administration. Credit by Assessment forms are available in the Office of the Registrar.

Hours earned through the Credit by Assessment method, including through Prior Learning Assessment, may not exceed 25% of any degree program (a maximum of 15 credit hours may be awarded for an Associate's degree; maximum of 30 credit hours may be awarded for a Bachelor's degree). *A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Registrar.*

## Prior Learning Assessment

Students with significant experience in a subject area that could possibly be aligned with a course at a college or university may be able to gain credit through the prior learning assessment process. For guidance through the process, read the document, Prior Learning Assessment Instructions and the Prior Learning Assessment Handbook, located in the SEU catalog.

At the equivalent minimum grade of "C" earned on the assessment, a grade of "CR" will be recorded on the student's academic record for the subject. Prior Learning Assessment fees must be paid prior to the credit posting to the student's transcript record.

Hours earned through the Prior Learning Assessment method may not exceed 25% of any degree program (a maximum of 15 credit hours may be awarded for an Associate's degree; maximum of 30 credit hours may be awarded for a Bachelor's degree). *A maximum of 45 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Registrar.*

**Policy for Virginia Students.** Students with significant experience in a subject area that could possibly be aligned with a course at a college or university may be able to gain credit through the prior learning assessment process. For guidance through the process, read the document, Student Instructions on Gaining Credit through PLA (Prior Learning Assessment) and the Prior Learning Assessment Handbook. A maximum of 36 semester hours of credit may be earned through any combination of the following: AP, CLEP, IB, Military, Credit by Assessment, Credit by Examination or Specialized Training/Certification that are approved by the Office of the Registrar.

## Transfer of Credit from Other Institutions

Southeastern University (SEU) and the Association for Biblical Higher Education (ABHE) share a common mission of providing Christian higher education for the future leaders of the church and the wider world.

SEU has thoroughly vetted ABHE requirements for its member institutions relative to curriculum, faculty credentials, assessment, governance, student records and other standard accreditation compliance issues. SEU's provost, vice president of institutional research and effectiveness, and other accreditation and compliance team members have visited the ABHE headquarters in Orlando, Florida on two occasions, meeting with its president and chief accreditation officer at length in order to verify the equivalence of its academic quality, standards, and practices with regional SACSCOC standards. ABHE's president and other representatives of the organization have visited SEU and met with our academic and administrative teams. (ABHE's accreditation standards are attached at the link below.)

Our findings are that ABHE standards are equal to that of SACSCOC with regard to the key areas mentioned above as well as other areas such as facilities, financial reporting, strategic planning, etc. Based on our shared mission and ongoing relationship (SEU is an associate member of ABHE) as well as the quality of ABHE's standards and practices, the following statement regarding acceptance of credit from ABHE schools can be found in the SEU catalog:

Southeastern University accepts ABHE accreditation for transfer credit into SEU programs. All courses, credits, and faculty credentials must be vetted by SEU staff for approval. Southeastern University retains the right to approve or deny acceptance of individual students into its degree programs based on its published admission criteria. Southeastern University also retains the right to approve or deny specific substitutions of courses for SEU courses.

ABHE Accreditation Standards:

<http://www.abhecoa.org/forms.abhe.org/webdocs/Institutional%20Accreditation%20Standards.pdf>

## General Conditions for All Credit Transfer

- New transfer students must submit an official transcript from all previous institutions by the end of the student's first semester in order to have credit transferred in.
- An official transcript must be submitted in a sealed envelope or electronically delivered from the college or university. We will not accept an opened transcript as official. Southeastern University requires all college-level work to be represented on an officially approved and sealed transcript from the originating institution in order to award credit for transferred courses.
- Credits accepted in transfer must be graded with a "C" or higher.
- Courses accepted in transfer are calculated into the student's GPA.
- After a student has completed 75% of his or her program, not to exceed 45 credit hours at the Associate degree level or 90 credit hours at the Bachelor degree level, the university will not accept additional course work in transfer.
- The final 25% of credit for any program must be earned at Southeastern University.
- To take credits through another institution while enrolled in a degree program at Southeastern University, a student must obtain transient approval to have credits accepted from another institution.

## Transfer Practices

1. The Transfer Credit Practices of Designated Educational Institutions published by the American Association of Collegiate Registrars and Admission Officers is referenced.
2. The university reserves the right to deny credit for specific courses from any college or university, regardless of accreditation.
3. Credits earned at an institution accredited by a regional accrediting association or the Association of Biblical Education are transferred on an unconditional basis with the exception of developmental, vocational, technical, or occupational courses.
4. Southeastern University will normally only accept in transfer credits earned at an institution which is regionally accredited or complies with article one of this transfer policy.

5. Students who are transferring from an unaccredited institution may petition the Office of the Registrar for an exception to the policy by appealing to have their credits evaluated through a Credit Evaluation Worksheet. The Office of the Registrar will send a Credit Evaluation Worksheet with the courses eligible for evaluation. The Credit Evaluation Worksheet must be returned with all requested information to the Office of the Registrar. A positive evaluation is essential for the credit to be accepted. Southeastern University recognizes that quality instruction and learning can and does take place in non-traditional settings, but the university is also committed to the concept that coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree being sought, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in Southeastern University's own degree programs.
  1. To facilitate the evaluation of the student's credits, he or she will be asked to supply the following documentation:
    - an official transcript;
    - full course descriptions from the awarding institution;
    - information regarding the credentials of instructors;
    - information regarding course contact hours;
    - information regarding textbooks used;
    - any other documentation deemed necessary by the Registrar or the department in which the course of study is being pursued, for example, exams, research papers, original course syllabus, and other relevant documents by which the rigor of the course may be determined by the appropriate faculty or evaluator at Southeastern University.
  2. A maximum of 15 credit hours at the Associate degree level or 30 credit hours at the bachelor degree level may be accepted in transfer and are normally applicable to general education requirements or electives in any given degree program. Courses may be applied to general education or major requirements upon the advice and consent of the appropriate department chair or dean of the college and the Registrar.
  3. The student must provide scores from ACT or SAT to demonstrate the ability to work at the baccalaureate level.
6. International credits must come from a college or university recognized by the country's department of education or ministry. Credits will only be reviewed after an official transcript has been submitted to the Office of the Registrar and an evaluation has been performed by an approved independent evaluation service. Contact the Office of the Registrar for a list of approved service providers. The student is responsible for the cost of this service.
7. Southeastern University does not generally accept credit given by one institution for another institution's transferred credits.
8. Credits eligible for transfer will not be removed at a student's request.

## Transfer Credit Appeals

Transfer students have the right to appeal transfer credit decisions made by the Office of the Registrar. The student must write a letter of appeal accompanied by any additional documentation requested by the Office of the Registrar.

The appeal will be reviewed by the appropriate academic department chair/college dean with additional documentation and the student will be notified of the decision rendered.

## Transfer of Credit to Other Institutions

The transferability of credits earned at Southeastern University is at the discretion of the receiving college, university, or other educational institution. Students considering transferring to any institution should not assume that credits earned in any program of study at Southeastern University will be accepted by the receiving institution. Similarly, the ability of a degree, certificate, diploma, or other academic credential earned at Southeastern University to satisfy an admission requirement of another institution is at the discretion of the receiving institution.

Accreditation does not guarantee credentials or credits earned at Southeastern University will be accepted by or transferred to another institution. To minimize the risk of having to repeat coursework, students should contact the receiving institution in advance for evaluation and determination of transferability of credits and/or acceptability of degrees, diplomas, or certificates earned.

## Degree Requirements

A candidate for the associate's or bachelor's degree must complete the required number of hours for his/her chosen degree program with an overall average grade of 2.0 in order to graduate. Various colleges and departments within the university may require a higher GPA to qualify for graduation. Refer to the program of study section of the catalog for details. Each candidate for a degree must complete the required foundational education core, including 6 hours of college-level math and 6 hours of English Composition, unless ACT or SAT scores qualify the student for an exemption from English Composition I. Each candidate for a degree must complete the required foundational education core, discipleship/community service requirements and major requirements in the selected program of study. Students seeking teacher certification must complete requirements in appropriate professional education and teaching specialization courses.

Degree requirements are based on the requirements in effect at the time the student first declares a major. Students may elect to complete the requirements in effect at the time the student first declares the major or they may elect to complete the requirements of the current catalog. The degree requirements of the current catalog must be applied for all students who are readmitted to degree seeking status and have not attended Southeastern University for two or more semesters.

Candidates for the associate's and bachelor's degree must complete the final 25 percent of their program of study at Southeastern University.

## Dual Major vs. Dual Degree

A dual major is a program of study that meets the requirements of two distinct majors in a Bachelor's degree. The program of study consists of courses required to meet the degree requirements for each of the two majors, together with the foundational core courses needed to meet the general education requirements for the degree. The minimum number of credit hours required for a dual major equals the total number of credit hours required for the major comprising the larger number of credit hours for the degree; however the student may be required to complete additional credit hours to fulfill the second major core when the major core exceeds the general elective core of the primary major. Students must complete both majors prior to degree conferral.

Dual major programs lead to a single Bachelor's degree when both majors are the same degree type (ie. Bachelor of Science and Bachelor of Science). Students who complete the requirements for a double major in the same degree type receive a single diploma that acknowledges both majors.

Dual major programs that lead to two Bachelor's degrees upon completion (ie. Bachelor of Science and Bachelor of Arts) will receive two separate diplomas acknowledging each major upon degree conferral.

## Confidentiality of Student Records

### Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level, except in certain specified circumstances. One of these exceptions permits the nonconsensual disclosure of information derived from education records to that student's parent if the student is a dependent for tax purposes. Neither the age of the student, nor the parent's status as custodial parent, is relevant to determining whether disclosure of information from the education records of eligible students to a parent without written consent is permissible under FERPA. If a student is claimed as a dependent by either parent for tax purposes, then either parent may have access under this provision, absent a court order specifically prohibiting it. Students to whom the rights have transferred are "eligible students."

- Eligible students have the right to inspect and review their education records maintained by Southeastern University. SEU is not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records.
- Eligible students have the right to request that SEU correct records which they believe to be inaccurate or misleading.
- Generally, SEU must have written permission from the student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
  - School officials with legitimate educational interest;
  - Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Organizations conducting certain studies for or on behalf of the school;
  - Accrediting organizations;
  - To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. SEU notifies students annually of their rights under FERPA.

## Disclosure of Information in Health and Safety Emergency

**Based on 34 FERPA CRF 99.36**, an educational agency or institution may disclose personally identifiable information from an education record to appropriate parties, including parents of an eligible student, in connection with an

emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

**SEU** may include in the education records of a student appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community;

**SEU** officials may disclose appropriate information to teachers and school officials within the institution who it has been determined have legitimate educational interests in the behavior of the student; or

**SEU** officials may disclose appropriate information to teachers and school officials in other schools who have been determined to have legitimate educational interests in the behavior of the student.

**SEU** officials may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals, in making this decision. If the institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

## Graduation

### Application

In order to graduate, a student must fulfill the following responsibilities by the deadline provided by the Office of the Registrar. Students gain a thorough understanding of these requirements in the published graduation documents in MySEU.

- Clear all incomplete grades in courses;
- Provide transcripts of all transferred courses by the semester deadlines that are 6 weeks before graduation;
- Complete the exit exam required for student's major;
- Have no departmental holds on the student's account;
- Meet all academic requirements, non-academic, and program-specific requirements to graduate.

Students on academic probation or otherwise academically deficient will not be eligible to apply for graduation or participate in commencement until the condition of probation or deficiency is removed.

## Senior Degree Audit Policy

Students who have earned 96 credit hours and are within one year of graduation must file an Application for Graduation Form to the Office of the Registrar. Graduation advisors in the Office of Academic Advising use this application to process and complete a student's graduation degree audit.

A degree audit is an outline of degree requirements based on a specific catalog year that enables the student and his/her advisor to assess the student's academic progress and additional coursework needed to fulfill specific minor, undergraduate and graduate requirements. The audit is a valuable tool in guiding students in the right direction towards academic planning, course selection and degree completion.

## How to Complete an Application for Graduation

1. Obtain and submit an electronic Application for Graduation Form from the Graduation Information page on MySEU.
2. After the request form is submitted, an official graduation audit will be processed and completed by a graduation advisor. The student will receive an email from the advisor directing him/her to contact them to review the analysis of the degree audit, highlighting final degree requirements for the student. All final academic requirements specified on this audit must be completed in order for the student to graduate.

## Honors

Honors recognition is made at commencement based on the cumulative grade point average at the end of the penultimate semester. If the grades of the final semester change a student's honors status, the correct status is noted on the official transcript.

A transfer student must complete a minimum of 45 semester hours of credit at Southeastern University to be considered for honors. In addition, the hours and quality points accumulated at previous schools will be averaged with the Southeastern GPA to determine the GPA for honors recognition.

A candidate for the bachelor's degree will graduate with honors as follows:

- Cum laude (honors) -cumulative grade point average of 3.50-3.74
- Magna cum laude (high honors) -cumulative grade point average of 3.75-3.89
- Summa cum laude (highest honors) -cumulative grade point average of 3.90-4.00

## Adornment

Honor cords and approved medallions are the only graduation adornment that graduates will be allowed to wear at official graduation ceremonies of Southeastern University. Graduation stoles, decorations, or other adornment are not permitted. Honor cords should represent high academic achievement by graduates as recognized through their respective departments and colleges. Membership in departmental honor societies may also be represented by appropriate honor cords.

## Recognition of Academic Excellence

### Alpha Chi

Alpha Chi is a national honor scholarship society which promotes academic achievement, ethical character, and professional advancement. Members of this society must have a GPA of 3.5 or higher, comprise no more than 10% of junior and senior classes, and be elected to the society by the faculty. Alpha Chi sponsors forums, seminars, scholarships for students, and regional and national conventions for the exchange of scholarly papers and for professional networking.

### Alpha Phi Sigma



Alpha Phi Sigma recognizes academic excellence of Undergraduate and Graduate students of Criminal Justice, as well as Juris Doctorate students.

The four goals of Alpha Phi Sigma are to honor and promote academic excellence, community service, educational leadership, and unity.

Alpha Phi Sigma is the only Criminal Justice Honor Society which is a certified member of the Association of College Honor Societies and affiliated with the Academy of Criminal Justice Sciences.

Southeastern University's assigned chapter name is Pi Beta Kappa. This chapter has been organized to promote the highest standards of criminal justice practice and to recognize and promote the four goals of Alpha Phi Sigma.

Student members must have declared a major in Criminal Justice and must have a cumulative grade point average of 3.5.

## **Dean's Honor**

Southeastern honors students who excel academically may qualify for the Dean's Honor List. To qualify, a student must be enrolled for 12 hours or more and attain or surpass a scholastic average of 3.5 from the previous semester of enrollment. Letters of Achievement are awarded to honor students who demonstrate good Christian character, attitude, and sincerity in all areas of university life.

## **Delta Mu Delta**

Delta Mu Delta is a business honor society that recognizes and encourages academic excellence of students at qualifying colleges and universities to create a DMD community that fosters the well-being of its individual members and the business community through lifetime membership.

## **Military Honor Cord**

A red/white/blue cord designates faculty or graduating students who are honorably discharged U.S. veterans, are currently serving in the U.S. military (active duty, National Guard, or Reserves), or will be commissioned upon graduation.

## **Psi Chi**

Psi Chi, the national honor society in psychology, promotes excellence in scholarship and advancement in the science of psychology. Qualification for membership requires the completion of three semesters, or the equivalent, of college or university courses, completion of nine semester hours or the equivalent toward a declared major or minor in psychology, a 3.0 GPA in psychology courses, a cumulative 3.0 GPA, and rank in the upper 35% of their class in general scholarship.

## **Sigma Chi Pi**

Sigma Chi Pi, the honor society for the Alliance for Assemblies of God Christian Higher Education, accepts into membership qualified graduates from Southeastern University. Nominations for membership are restricted to no more than seven percent of the graduating class and are made by the Registrar. Qualifications for membership require a

scholastic average of not less than 3.5 on a four point system, or the equivalent, approved Christian character, and diligent servant leadership.

## Graduation Requirements

To receive a graduate degree from Southeastern University, students must meet the minimum graduation requirements set forth by the University along with specific requirements established by the degree program. Each individual degree may specify additional requirements; the University Catalog lists these requirements under the respective degree programs.

The student is responsible to know and comply with the regulations and requirements contained in the catalog(s). Graduate academic advisors are helpful in preparing degree plans and assisting students in their degree progress, but the primary responsibility is the student's. The following are the minimum requirements for all programs:

1. Completion of an approved program of study (programs are described in Programs of Study)
2. For master's degree: completion of all undergraduate prerequisites or co-requisites as applicable to the program of study with a minimum cumulative grade point average of 3.0.
3. Successful completion of required hours for the chosen graduate program with a minimum cumulative grade point average of 3.00 on a 4.00 scale computed on all graduate work taken at Southeastern University or transferred.
  1. No grade of less than C- and no more than six semester hours with the letter grade of C-, C or C+ earned at Southeastern University will be accepted as credit for any graduate degree.
  2. No course with the grade of less than B (3.0) will be accepted as transfer credit.
  3. Any course in which a grade of C- or less was received may be repeated no more than one time.
4. Completion of all degree requirements, which were in effect at the time of the student's initial entrance into the program or which are currently in effect – within a period of seven years for master's programs and six years for doctoral programs.
5. Approval by the graduate faculty for graduation as certified by the dean of the college in which the program is offered by completion of an approved *Graduation Degree Audit* and filing the audit report with the Registrar.
6. Discharge of all financial obligations to the University. All financial holds must be cleared.
7. The filing of all necessary forms including the *Application for Graduation* in accordance with the timetable provided in the program schedule.
8. For master's degrees: successful completion of the graduate program's comprehensive examination(s), if any. These examinations are taken in the final semester or term of the program.
9. Successful completion of the graduate program's specific thesis, dissertation, or capstone project requirements, if any, including the successful completion of the oral defense of the thesis, dissertation, or project, if required.
10. Successful completion of the residency requirement, if required.

## Legal Name Changes

Students and former students/alumni may submit documentation of a legal name change to the Office of the Registrar. A color copy of the Social Security Card, Driver's License, or passport indicating the new name is required. Current students submit the documentation through Student Information System; alumni submit the documentation to the Alumni Office.

## Constitution Day

Pursuant to federal regulations, (Division J of Pub. L. 108-447, the Consolidated Appropriations Act, 2005," Dec. 8, 2004; 118 Stat. 2809, 3344-45 Section 111), Southeastern University sponsors a Constitution Day annually, open to students and members of the community, with political and government representatives as featured speakers. Students, faculty and staff are encouraged to attend.

## Financial Policies

### Contents

- Financial Policies
  - Registration and Payment Options
  - Payment Plan
  - Billing
  - Finance Charges
  - Credit Balances & Refunds
  - Late Payment & Termination
  - Payment Requirements for Graduation
  - Payment Requirements for Special Programs
  - Withdrawals & Refunds
  - Return of Title IV Funds
  - Southeastern University's Flight Training Fees
- Financial Aid
  - Federal Financial Aid Programs
  - Financial Aid Programs for Florida Residents
  - Other Scholarships
  - Veteran Benefits

## Registration and Payment Options

### Fall Semester

Payment in full is due by August 1. If using the payment plan option, the first payment and payment plan enrollment fee are due by July 1.

### Spring Semester

Payment in full is due by December 15. If using the payment plan option, the first payment and payment plan enrollment fees are due by December 1.

## Summer Semester

Summer classes must be paid in full at the time of registration. If using the payment plan option, the first payment and payment plan enrollment fee are due by April 15 or May 15.

Payment may be made in cash, by check, credit card (MasterCard, Visa, American Express, or Discover), approved financial aid, approved scholarships, or a combination of these. If payment cannot be made in full, the Southeastern University payment plan (Tuition Management Systems) must be used to assist students in completing the financial registration process. Students will not be allowed to register for the current semester if any unpaid balance remains from a prior semester.

## Payment Plan

In a continuing effort to assist the families of our students, Southeastern University offers a payment plan as an alternative to standard payment arrangements. The university has partnered with Tuition Management Systems (TMS) to administer the payment plan. Families are able to pay university-billed expenses in regular monthly payments. Parents determine how much of the expenses they wish to pay in equal monthly payments. Tuition Management Systems can also aid in budget planning.

## No Finance Charges

The Southeastern University payment plan provides the benefits of a monthly payment plan without finance charges. The only cost is the enrollment fee to cover administrative expenses.

## Several Payment Plans for Your Convenience

### Twelve-Month Annual Plan

This plan is budgeted in twelve equal payments from May 1 to April 1 for the student who is attending the fall and spring semesters. The first monthly payment, plus the enrollment fee, is due by May 1. Payments are due on the first day of each month thereafter.

### Eleven-Month Annual Plan

This plan is budgeted in eleven (11) equal payments from June 1 to April 1 for the student who is attending the fall and spring semesters. The first monthly payment, plus the enrollment fee, is due by June 1. Payments are due on the first day of each month thereafter.

### Ten-Month Annual Plan

This plan is budgeted in ten (10) equal monthly payments for the student who is attending the fall and spring semesters. The first monthly payment, plus the enrollment fee, is due by July 1. Payments are due on the first day of each month thereafter.

## **Five-Month Plan—Fall Term**

This plan is budgeted in five (5) equal monthly payments for the student who is attending the fall semester only. The first monthly payment, plus the enrollment fee, is due by July 1. Payments are due on the first day of each month thereafter.

## **Five-Month Plan—Spring Term**

This plan is budgeted in five (5) equal monthly payments for the student who is attending the spring semester only. The first monthly payment, plus the enrollment fee, is due by December 1. Payments are due on the first day of each month thereafter.

## **Two- or Three-Month Plan—Summer Term**

This plan is budgeted in three (3) equal payments beginning April 15 or two (2) equal monthly payments beginning May 15th for the student who is attending the summer semester. The first monthly payment, plus the enrollment fee, is due at the time of enrollment. Payments are due on the fifteenth day of each month thereafter.

## **What to Send**

Enrollment forms and worksheets can be obtained from [seu.afford.com](http://seu.afford.com). Counselors in Student Financial Services can assist you with a cost estimate each semester. Make checks payable to Tuition Management Systems. Payments must be made in U.S. dollars.

## **Questions**

Questions concerning the Southeastern University Payment Plan should be directed to Tuition Management Systems at 1.800.722.4867 or online at <https://seu.afford.com>. TMS will be happy to assist you.

## **Billing**

Students may access their account information online. Parents may access the student's account information online with permission from the student. Students are responsible for reviewing the account online on a regular basis.

1. Go to Southeastern website: [www.seu.edu](http://www.seu.edu)
2. At the top of the homepage, choose Login.
3. You will be prompted to log in. Enter your username and password to log in.
4. Choose the JICS - Class/Account Info Portal. Enter your login credentials.
5. A new tab will open. Click on the Student Finances tab.
6. Click on My Account Balances.

7. To review account detail, click on Accounts Receivable. The most recent transactions are at the top. A Beginning Balance of \$0.00 will remain at the top of the page. Your current account balance is immediately following the beginning balance.
8. To create a statement, use View My Course and Fee Statement.

## Online Payment

1. Go to Southeastern website: [www.seu.edu](http://www.seu.edu)
2. Choose the Make a Payment link at the bottom of the homepage.
3. A new tab will open.
4. Enter student ID number and the student's Last Name in the User Name field. Click Login.
5. Click on Account Payment.
6. Enter the amount and follow the steps to complete your payment.

## Finance Charge

A 1.25% finance charge is added monthly (15% annually) to any unpaid balance more than 30 days old unless the student is enrolled in the Tuition Management Systems payment plan.

## Credit Balances and Refunds

Disbursement of financial aid occurs according to federal regulations. If a credit balance results once financial aid is applied to a student's account, the surplus will be refunded to the student within 14 days of the aid posting date reflected on the student account. The student may elect to have refund disbursements automatically deposited into a checking/savings account. Students who do not enroll in automatic deposit will have their refund mailed to them in the form of a check to the legal home permanent address on file unless otherwise authorized in writing using the Refund Request form accessed in the Student Financial Services Office.

If the credit balance is caused by a Parent PLUS Loan, the refund will be issued either to the parent or the student according to the parent's preference as selected on the PLUS application.

## Late Payment and Termination

A student may not complete the registration process for a new semester or receive a transcript until the student account has been satisfactorily settled. If a student account is delinquent and it becomes necessary to submit the account to a collection agency, all charges and fees incurred for the collection process will be added to the outstanding balance and will adversely affect the student's credit report.

## Payment Requirements for Graduation

Student balances must be paid in full prior to graduation, including any charges for after-graduation coursework, in order for the student to receive official transcripts and his/her degree.

## Payment Requirements for Special Programs

Students enrolled in Directed Study courses or special study programs, not a part of the regular semester, are required to make payment in full by the first day of classes. Internships are charged an internship fee and hourly tuition.

## Withdrawals from the University and Refunds of Tuition

When a student submits written notice of withdrawal to the Admission Office or the Office of the Registrar prior to the first day of classes, a full refund (100%) of institutional charges is made. If a student withdraws from the university on or before the add/drop deadline, as defined in the academic calendar annually, tuition will be refunded according to the schedule below. Students enrolled at extension sites in Oregon, see Oregon Notices:

### Sixteen -week Classes

A course dropped the week class begins in a 16-week semester will receive a 100% refund. During each consecutive week, the refund is reduced by 25% each week. After the third full week of classes, no refund is granted. Example:

- Until the expiration of the add/drop period (the add/drop period typically occurs within the first week of a semester): 100% of tuition and fees
- After add/drop period, the student refund is reduced by 25% of tuition for each week thereafter.
- After the add/drop through the 2nd full week of class - 75% of tuition
- After the 2nd full week of class up to the third full week of class - 50% of tuition
- After 3rd full week of class and up to the fourth full week of class - 25% of tuition
- After the 4th full week of class: No refund

### Classes lasting 8 weeks or less

#### Session A courses:

A course dropped up to or on the first day and for the succeeding two (2) calendar days thereafter will receive a 100% refund. After the third calendar day, the refund is reduced by 25% based on the schedule below:

Upon commencement of the class (Day 1) and for the succeeding two (2) calendar days thereafter, the student will qualify for a 100% refund of tuition and fees.

Calendar days 4-6: 75% of tuition

Calendar days 7-9: 50% of tuition

Calendar days 10-13: 25% of tuition

After Calendar Day 13 of classes: No refund

### Session B courses:

Students who **begin** the semester with Session B courses (who were not enrolled in Session A) may have their courses dropped up to or on the first day and for the succeeding two (2) calendar days thereafter to receive a 100% refund. After the third calendar day, no refund is given.

### Refunds of Room, Meal Plans, and Fees:

Room: Rooms are reserved for each student for an entire semester. After add/drop, no refund of room charges is made except in cases of severe illness or incapacity.

Meal Plans: Following the add/drop period, cancellation of a meal plan will result in a \$100 charge and the meal plan will be refunded on a prorated weekly basis (Sunday – Saturday).

Fees: Course material, general, technology and student fees **are not refundable after the add/drop period** for classes lasting sixteen weeks or more. For courses lasting eight weeks or less, course material, general, technology, and student fees are not refundable after calendar day 3 of the course (applicable to Session A courses. See Session B information for limitations on Session B drops).

Internship fees are not refundable after the first week of the internship.

Fees are nonrefundable after the first week of classes. In some cases, state refund requirements may supersede institutional policy.

### Refund Policy

Southeastern University is committed to providing excellent teaching and learning experiences, through face-to-face, hybrid and remote instruction. As the university has invested in instructional design of courses, their delivery and associated materials, in the event that any of the following occurrences causes or requires Southeastern University to suspend classes, move to online or remote education, close down the University campus, close on or off campus housing, or otherwise not operate the University in its normal and customary manner, the University shall not be required to provide students any refunds or credits for tuition and fees, meal plans, housing, insurance, or any other fees and costs paid to or owed to the University.

Any refunds or credits, if any, paid by or determined to be paid by the University to students, shall be deemed voluntary and not mandatory, and students shall not have any right to, claim to, or legal cause of action for any refunds or credits:

1. Federal, State of Florida, Polk County, or City of Lakeland governmental orders, ordinances or decrees;
2. Hurricanes, tornados, earthquakes, floods, fires, explosions, or other Acts of God or natural disasters of any kind;



3. Interruption of utility service or services not temporary in nature;
4. Pandemics, epidemics, or other significant outbreaks of disease;
5. Riots or insurrections;
6. Acts of terrorism;
7. Protests; or
8. Any other situation or unforeseen event, not specifically enumerated, which requires the University to take the actions set forth above.

## Return of Title IV Funds

The law (34 CFR 668.22) specifies how Southeastern must determine the amount of Federal Student Aid (FSA) that a student has earned when withdrawing from school. The FSA programs covered by this law are: Federal Pell Grants, Federal Direct Subsidized and Unsubsidized Loans, PLUS Loans, Federal Supplemental Educational Opportunity Grants (FSEOG), Federal Perkins Loans, and, in some cases, certain state grant aid. The amount of financial assistance that a withdrawing student earns is calculated using a Return to Title IV formula. Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be earned.

In order for aid to be included in a Return of Title IV funds calculation a student must be fully eligible to receive these federal funds prior to their withdrawal. Funds considered as aid that could have been disbursed and, consequently, included in the Return to Title IV calculation must meet the following eligibility criteria:

1. The Student Aid Report (or ISIR) must have been processed with an official EFC by the date of withdrawal,
2. The student must have been making Satisfactory Academic Progress,
3. For any Federal Direct Subsidized, Unsubsidized or PLUS Loan, the loan must have been certified prior to the date of withdrawal,

If the student did not receive all of the funds that s/he earned, the student may be due a post-withdrawal disbursement. If the post-withdrawal disbursement includes loan funds, Southeastern University must obtain the student's permission within 30 days of the date of determination before the funds can be disbursed. A student may choose to decline some or all of the loan funds so that they do not incur additional debt. Southeastern University may automatically use all or a portion of a student's post-withdrawal disbursement of Title IV funds for tuition, fees, and room and board charges (as contracted with the University). The University needs the student's permission to use the post-withdrawal Title IV disbursement for all other school charges. If the student does not give permission, the student will be offered the funds directly; however, it may be in the student's best interest to allow the school to keep the funds to reduce his debt at the school.

A post-withdrawal disbursement to the student's account for charges incurred must be disbursed as soon as possible but no later than 45 days after the date the school determined the student's withdrawal date. A post-withdrawal disbursement made directly to the student must be disbursed as soon as possible, but no later than 45 days for grants and 45 days for loan funds.

A student's withdrawal date is:

- The date the student officially notifies the Registrar of his/her intent to withdraw; or
- The midpoint of the period for a student who leaves without notifying the institution; or
- The student's last date of attendance at a documented academically-related activity, if known.

The percentage of Title IV aid earned shall be calculated as follows:

- Number of calendar days completed up to and including the withdrawal date divided by total calendar days in the payment period with an allowance for any scheduled breaks that are at least five (5) days long.
- The percentage of the semester completed shall be the percentage of Title IV aid earned by the student in accordance with the Return to Title IV calculation.
- The percentage of Title IV aid unearned shall be 100% minus the percent earned.
- Southeastern University must return any unearned funds within 30 days of the date of the school determination that the student withdrew.

Loan funds disbursed and eligible to remain on the student account must still be repaid in accordance with the terms of the promissory note. Any amount of unearned grant funds that a student must return is called an overpayment. The maximum amount of a grant overpayment that a student must repay is half of the grant funds he received or was scheduled to receive. The student must make arrangements with the University or the Department of Education to return the unearned grant funds. Within 30 days of the date the University determined the student withdrew, the University is required to notify the student of his obligation to repay grant funds. The student is required to repay the grant funds within 45 days of the earlier of: (1) the date the University sends the student notice of the overpayment, or (2) the date the school was required to notify the student of the overpayment (in the event of a late notification). The school must return the unearned aid for which the school is responsible by repaying funds to the following sources, in order, up to the total net amount disbursed from each source:

- Federal Direct Unsubsidized Loan
- Federal Direct Subsidized Loan
- Perkins Loan
- PLUS Loan
- Pell Grant
- Supplemental Educational Opportunity Grant (FSEOG)
- Other Title IV programs

The requirements for the return of Title IV program funds when a student withdraws are separate from any refund policy for charges on the student account. Therefore, a student may still owe funds to the University to cover unpaid institutional charges. The University may also charge a student for any Title IV program funds that had to be returned. A copy of the institution's refund policy is published in the catalog under the Financial Information section and can also

be obtained from the Office of Student Financial Services. If a student wishes to withdraw, he should speak with the Retention Coordinator and complete an official Withdrawal form.

For more information, please call Student Financial Services at 863-667-5018 or email: sfs@seu.edu.

## **Southeastern University's Flight and Ground Training Fees**

Courses under AVIP or AVIM have additional course fees and the cost breakdown can be found on the Aviation webpage at <https://www.seu.edu/aviation/>. University students shall be charged fees for flight and ground training delivered by the contracted vendor when enrolled in a corresponding University course.

1. Fees reflect the estimated training required for the average student to complete each course. For students that exceed the estimated cost additional flight hours and/or ground instruction will be billed at prevailing hourly rates. Fees do not include the costs of repeat FAA check-rides or knowledge exams.
2. University reserves the right to impose a fuel surcharge should fuel prices rise dramatically.
3. Students will be refunded unused flight training fees at the prevailing hourly rates if they withdraw prior to completing a course, or complete the course with fewer hours, or using less-expensive aircraft.
4. Students will be charged a \$100 fee for a no-show on a scheduled flight lesson.

## **Financial Aid**

Although the primary responsibility for financing a university education lies with the student and his or her family, Southeastern University offers many financial aid resources to those who qualify. Student financial assistance at Southeastern University is provided to eligible students in the form of grants, scholarships, loans and student employment. To apply for financial aid, students must submit an application for admission to Southeastern University and complete the Free Application for Federal Student Aid (FAFSA) at [fafsa.ed.gov](http://fafsa.ed.gov). Detailed procedures are available online at [seu.edu/financial](http://seu.edu/financial) or can be obtained by contacting the University's Student Financial Services Office.

The location of the university in central Florida provides students with many opportunities for part-time employment. The returns from such work, together with savings from summer employment and financial aid, enable many Southeastern students to work their way through college.

Information regarding scholarships for Florida residents may be found at: Office of Student Financial Assistance.

## **Statement of Educational Purpose/Certification**

### **Statement of Refunds and Default**

Students may not owe a refund on any federal grant or federal loan, nor be in default on any loan or have made satisfactory arrangements to repay any defaulted loan. Students must not have borrowed in excess of the Title IV loan limits at any institution. Students agree that they will use any money they receive under a Title IV loan, grant, or work-study program only for expenses related to their study at Southeastern University. Students are responsible for repaying

any funds they receive which cannot reasonably attributed to meeting education expenses related to Southeastern University. Students must understand that the amount of any repayment is based on regulations published by the U.S. Department of Education.

## Federal Financial Aid Programs

### Satisfactory Academic Progress (SAP) Policy

#### Requirements & Eligibility for Financial Aid

##### Undergraduate Students

Students receiving financial aid (including Direct Student Loans and Parent PLUS loans) must maintain good academic standing with the University in order to continue eligibility for financial aid awards. To be eligible for financial aid, you must meet certain academic progress requirements as evaluated at the end of each academic year (ending the spring semester). Those requirements include: (1) credit completion ratio, (2) grade point average, and (3) maximum time frame. This policy applies to all undergraduate students enrolled in all programs. The periods included in the review include all terms in which the student was/is enrolled, even those during which the student did not receive federal student aid.

#### 1. Credit completion

You must successfully complete (earn) at least 67 percent of the credits you attempt in order to maintain satisfactory academic progress.

At the end of the academic year, your academic progress will be determined by comparing the number of credits you attempted (including any course in which you were enrolled past the drop/add period) to those you actually earned.

Note: Transfer credits from another institution are included in both attempted and earned credits.

#### 2. Grade point average (GPA)

Undergraduate students must maintain a minimum overall cumulative 2.0 grade point average (GPA). Your cumulative grade point average (GPA) will be reviewed by the Student Financial Services office at the end of the academic year (the end of the spring semester).

#### Treatment of Grades:

Grade	Quantitative (completion) Treatment	Qualitative (GPA) Treatment
A, B, C, D	Attempted & earned	Calculated
F	Attempted & unearned	Calculated
*I (Incomplete)	Attempted & unearned	Not calculated
W, WF, WP, WD	Attempted & unearned	Not calculated
Repeat coursework – A, B, C, D	One attempt counted toward completion	Highest grade calculated
Repeat coursework – F	Attempted & unearned until a passing grade is attained	Calculated until a passing grade is attained

<b>CR</b>	<b>Attempted and earned</b>	<b>Not calculated</b>
<b>NC</b>	<b>Not attempted or earned</b>	<b>Not calculated</b>
<b>Pass/Fail</b>	<b>Pass – Attempted and earned</b>	<b>Not calculated</b>
	<b>Fail – Attempted and unearned</b>	

\*Incomplete (I) grades will be considered in the qualitative (GPA) analysis when completed according to the provisions in the University catalog. When an incomplete grade changes to another grade notation, that change will be picked up in the next SAP review.

### 3. Maximum timeframe

Students are eligible to receive federal financial aid for a maximum of 150 percent of the published degree credits required to complete their program. For example, if an undergraduate degree program requires 120 degree credits, a student is eligible for aid up to 180 attempted credits. Students will not be eligible to receive federal student aid once they have exceeded the maximum timeframe (total attempted credits) of 150 percent of the published degree credits required to complete their program.

#### Loss of Financial Aid Eligibility

A student will lose financial aid eligibility if he or she does not attain any one or more of the required components:

- Minimum 2.0 cumulative grade point average (GPA)
- Minimum 67% overall credit completion ratio
- Maximum timeframe of 150% or less of the published degree credits required to complete your program.

Financial aid include all grants, work study, and loans, including Parent PLUS loans. Failure to meet any/all SAP requirements will deem the student ineligible for these programs.

Private loan programs and outside financial assistance that do not require a stipulation of meeting satisfactory academic progress are exceptions, and students may maintain eligibility for these types of programs dependent upon the lender's criteria.

A student may attend the university, **at his or her own expense**, until the student is meeting all of the required components of satisfactory academic progress and again regains federal student aid eligibility.

#### Regaining Financial Aid Eligibility

To regain financial aid eligibility the student's transcript/record must reflect satisfactory academic progress requirements have been met. A student may regain eligibility in one of the following ways:

- **Meet satisfactory academic progress requirements:** Attend the university or transfer in credits from another institution at his/her own expense until the student is meeting all of the required components of this policy.
- **Approved appeal:** If a student failed to meet these standards due to unusual circumstances, he/she may submit an appeal by contacting the Office of Student Financial Services as outlined in the e-mail notification the student will receive providing an alert to the loss of eligibility due to not meeting satisfactory academic progress requirements. See section titled "Right to Financial Aid Appeal."

#### Notification of Satisfactory Academic Progress Deficiency

Undergraduate students who are not meeting quantitative (completion ratio) OR qualitative (GPA) satisfactory academic progress are notified by Student Financial Services via email to their assigned SEU student email at the end of the spring semester. **Loss of financial aid eligibility is effective immediately.**

### **Summer Semesters and Academic Progress**

When a student receives notification of loss of financial aid eligibility at the end of the spring semester and is enrolled in a summer term, he or she will lose financial aid eligibility for summer term courses unless a financial aid appeal has been submitted and approved.

### **Right to Financial Aid Appeal**

A student who has not met SAP (satisfactory academic progress) requirements may appeal the loss of financial aid eligibility if the student has suffered undue hardship such as:

- Severe illness, medical condition or injury
- Death of a family member
- Traumatic life-altering event such as fire, hurricane, etc.
- Other circumstances deemed acceptable by Southeastern University

A student who wishes to appeal satisfactory academic progress status due to extenuating circumstances must submit a written request to the Student Financial Services office for review. All appeals must have supporting documentation attached at the time they are submitted. Acceptable documentation is outlined on the Satisfactory Academic Progress Appeal for Continued Aid form. To submit an appeal, students must:

- Complete and submit a signed Satisfactory Academic Progress Appeal for Continued Aid form, including supporting documentation (including dates) as outlined on the form.
- Attach a signed explanation of the circumstances that prevented the student from maintaining satisfactory academic progress and the reason for the basis as appeal. This explanation must include:
  1. what the problem was;
  2. when the problem occurred;
  3. how long the problem lasted;
  4. how this affected ability to complete coursework, and
  5. what the student is doing to prevent this from happening again.
- Attach a signed copy of the student's Academic Recovery Plan or its equivalent, depending upon program delivery method.
- Appeals and all documentation must be received by the end of the add/drop period in which the student is appealing for aid eligibility. **It is to the student's benefit to submit the appeal immediately upon receiving notification of ineligibility.**

Appeals are subject to committee review and are not automatically approved.

**Approved appeals:** Should an appeal request be approved, the student will be placed on financial aid probation and may receive financial aid on a probationary status for one semester as described in the academic progress agreement provided with the appeal response. Any appeal conditions will be outlined in the academic progress agreement and may include an ongoing academic plan and timeframe for which a student must meet certain requirements in order to continue to receive financial aid. If a student fails to meet the terms of the agreement or maintain satisfactory academic progress during the period of financial aid probation as assigned, the student will be notified by Student Financial Services of his or her loss of financial aid eligibility, and the loss cannot be appealed again without there being new and extenuating circumstances for consideration.

Annual limits and requirements for awards still impact a student's ability to receive funding and an approved appeal does not automatically enable a student to receive aid in a probationary semester if all funding has already been exhausted for that academic year.

**A student is limited to two (s) appeals for his/her degree program.** For example, if a student exhausts his/her two appeals as an undergraduate student, he/she still has two appeals as a graduate student.

**Denied appeals:** If the appeal is denied, any already awarded federal student aid funds for any upcoming or current semesters or terms will be removed making the student financially responsible and liable for tuition and fees for the term if enrolled. Due to the timing of summer courses and the completion of the SAP review there may be instances where aid was awarded and disbursed for summer prior to being aware of the failure to meet SAP requirements. If this occurs, funding will need to be returned without an approved appeal and the student will be liable for all fees.

**(NOTE: State programs have separate Academic Progress Requirements.)**

## **Satisfactory Academic Progress (SAP) Policy**

### **Requirements & Eligibility for Financial Aid**

#### Graduate Students

Students receiving financial aid (including Direct Student Loans and Parent PLUS loans) must maintain good academic standing with the University in order to continue eligibility for financial aid awards. To be eligible for financial aid, you must meet certain academic progress requirements as evaluated at the end of each academic year (ending the spring semester). Those requirements include: (1) credit completion ratio, (2) grade point average, and (3) maximum time frame. This policy applies to all Graduate students enrolled in all programs. The periods included in the review include all terms in which the student was/is enrolled, even those during which the student did not receive federal student aid.

#### 1. Credit completion

You must successfully complete (earn) at least 67 percent of the credits you attempt in order to maintain satisfactory academic progress.

At the end of the academic year, your academic progress will be determined by comparing the number of credits you attempted (including any course in which you were enrolled past the drop/add period) to those you actually earned.

Note: Transfer credits from another institution are included in both attempted and earned credits.

#### 2. Grade point average (GPA)

Graduate students must maintain a minimum overall cumulative 3.0 grade point average (GPA). Your cumulative grade point average (GPA) will be reviewed by the Student Financial Services office at the end of the academic year (the end of the spring semester).

#### Treatment of Grades:

<b>Grade</b>	<b>Quantitative (completion) Treatment</b>	<b>Qualitative (GPA) Treatment</b>
<b>A, B, C, D</b>	<b>Attempted &amp; earned</b>	<b>Calculated</b>
<b>F</b>	<b>Attempted &amp; unearned</b>	<b>Calculated</b>
<b>*I (Incomplete)</b>	<b>Attempted &amp; unearned</b>	<b>Not calculated</b>
<b>W, WF, WP, WD</b>	<b>Attempted &amp; unearned</b>	<b>Not calculated</b>

<b>Repeat coursework – A, B, C, D</b>	<b>One attempt counted toward completion</b>	<b>Highest grade calculated</b>
<b>Repeat coursework – F</b>	<b>Attempted &amp; unearned until a passing grade is attained</b>	<b>Calculated until a passing grade is attained</b>
<b>CR</b>	<b>Attempted and earned</b>	<b>Not calculated</b>
<b>NC</b>	<b>Not attempted or earned</b>	<b>Not calculated</b>
<b>Pass/Fail</b>	<b>Pass – Attempted and earned</b>	<b>Not calculated</b>
	<b>Fail – Attempted and unearned</b>	

\*Incomplete (I) grades will be considered in the qualitative (GPA) analysis when completed according to the provisions in the University catalog. When an incomplete grade changes to another grade notation, that change will be picked up in the next SAP review.

### 3. Maximum timeframe

Students are eligible to receive federal financial aid for a maximum of 150 percent of the published degree credits required to complete their program. For example, if a graduate degree program requires 60 degree credits, a student is eligible for aid up to 90 attempted credits. Students will not be eligible to receive federal student aid once they have exceeded the maximum timeframe (total attempted credits) of 150 percent of the published degree credits required to complete their program.

#### Loss of Financial Aid Eligibility

A student will lose financial aid eligibility if he or she does not attain any one or more of the required components:

- Minimum 3.0 cumulative grade point average (GPA)
- Minimum 67% overall credit completion ratio
- Maximum timeframe of 150% or less of the published degree credits required to complete your program.

Financial aid includes all grants, work study, and loans, including Parent PLUS loans. Failure to meet any/all SAP requirements will deem the student ineligible for these programs.

Private loan programs and outside financial assistance that do not require a stipulation of meeting satisfactory academic progress are exceptions, and students may maintain eligibility for these types of programs dependent upon the lender's criteria.

A student may attend the university, at his or her own expense, until the student is meeting all of the required components of satisfactory academic progress and again regains federal student aid eligibility.

#### Regaining Financial Aid Eligibility

To regain financial aid eligibility the student's transcript/record must reflect satisfactory academic progress requirements have been met. A student may regain eligibility in one of the following ways:

- Meet satisfactory academic progress requirements: Attend the university or transfer in credits from another institution at his/her own expense until the student is meeting all of the required components of this policy.
- Approved appeal: If a student failed to meet these standards due to unusual circumstances, he/she may submit an appeal by contacting the Office of Student Financial Services as outlined in the e-mail notification the student will receive providing an alert to the loss of eligibility due to not meeting satisfactory academic progress requirements. See section titled "Right to Financial Aid Appeal."

#### **Notification of Satisfactory Academic Progress Deficiency**



Graduate students who are not meeting quantitative (completion ratio) OR qualitative (GPA) satisfactory academic progress are notified by Student Financial Services via email to their assigned SEU student email at the end of the spring semester. Loss of financial aid eligibility is effective immediately.

### **Summer Semesters and Academic Progress**

When a student receives notification of loss of financial aid eligibility at the end of the spring semester and is enrolled in a summer term, he or she will lose financial aid eligibility for summer term courses unless a financial aid appeal has been submitted and approved.

### **Right to Financial Aid Appeal**

A student who has not met SAP (satisfactory academic progress) requirements may appeal the loss of financial aid eligibility if the student has suffered undue hardship such as:

- Severe illness, medical condition or injury
- Death of a family member
- Traumatic life-altering event such as fire, hurricane, etc.
- Other circumstances deemed acceptable by Southeastern University

A student who wishes to appeal satisfactory academic progress status due to extenuating circumstances must submit a written request to the Student Financial Services office for review. All appeals must have supporting documentation attached at the time they are submitted. Acceptable documentation is outlined on the Satisfactory Academic Progress Appeal for Continued Aid form. To submit an appeal, students must:

- Complete and submit a signed Satisfactory Academic Progress Appeal for Continued Aid form, including supporting documentation (including dates) as outlined on the form.
- Attach a signed explanation of the circumstances that prevented the student from maintaining satisfactory academic progress and the reason for the basis as appeal. This explanation must include:
  1. what the problem was;
  2. when the problem occurred;
  3. how long the problem lasted;
  4. how this affected ability to complete coursework, and
  5. what the student is doing to prevent this from happening again.
- Attach a signed copy of the student's Academic Recovery Plan or its equivalent, depending upon program delivery method.
- Appeals and all documentation must be received by the end of the add/drop period in which the student is appealing for aid eligibility. It is to the student's benefit to submit the appeal immediately upon receiving notification of ineligibility.

Appeals are subject to committee review and are not automatically approved.

Approved appeals: Should an appeal request be approved, the student will be placed on financial aid probation and may receive financial aid on a probationary status for one semester as described in the academic progress agreement provided with the appeal response. Any appeal conditions will be outlined in the academic progress agreement and may include an ongoing academic plan and timeframe for which a student must meet certain requirements in order to continue to receive financial aid. If a student fails to meet the terms of the agreement or maintain satisfactory academic progress during the period of financial aid probation as assigned, the student will be notified by Student Financial Services of his or her loss of financial aid eligibility, and the loss cannot be appealed again without there being new and extenuating circumstances for consideration.

Annual limits and requirements for awards still impact a student's ability to receive funding and an approved appeal does not automatically enable a student to receive aid in a probationary semester if all funding has already been exhausted for that academic year.

A student is limited to two (s) appeals for his/her degree program. For example, if a student exhausts his/her two appeals as an undergraduate student, he/she still has two appeals as a graduate student.

Denied appeals: If the appeal is denied, any already awarded federal student aid funds for any upcoming or current semesters or terms will be removed making the student financially responsible and liable for tuition and fees for the term if enrolled. Due to the timing of summer courses and the completion of the SAP review there may be instances where aid was awarded and disbursed for summer prior to being aware of the failure to meet SAP requirements. If this occurs, funding will need to be returned without an approved appeal and the student will be liable for all fees.

(NOTE: State programs have separate Academic Progress Requirements.)

## Student Payment Responsibility Form

Students who register for classes at Southeastern University assume responsibility for tuition and fees generated from that registration, including any room, meals, and miscellaneous charges, as applicable. Failure to make satisfactory financial arrangements can result in the delay of graduation, denial of registration privileges, removal from classes, withholding of transcripts, and/or referral to a collection agency.

Students whose accounts are referred to a collection agency will be liable for all reasonable collection costs, including attorney fees and other charges necessary for collection of this debt. By registering for classes, students acknowledge receipt of this information and their acceptance of the associated responsibilities.

### Enrollment Status Requirements For Graduate Students

For financial assistance purposes, SEU has various credit hour requirements for Graduate programs dependent on the program of study. Please refer to the SEU Graduate Catalog for details.

### Academic Probation and Financial Aid Eligibility for Graduate Students

#### Graduate Degrees

The term "Academic Progress Standards" defines a minimum standard of progress that the University expects graduate students to achieve as they work toward their educational goals. A satisfactory level of academic achievement is determined on the basis of the student's cumulative grade point average calculated on the basis of all graduate work attempted.

To be eligible for continued enrollment in good standing, a student must maintain a minimum cumulative grade point average. Students who maintain the standards noted below will ensure they graduate with the required cumulative GPA. Students are expected to maintain a cumulative (3.0) average in their graduate program. A student is in academic good standing only if his or her cumulative grade point average is 3.0 or higher.

The maximum number of C's allowed in a graduate program is two. If a student earns a grade of D or F in a course, the student may be placed on probation or suspension. Courses in which a student receives a grade of D or F may not be counted toward degree completion.

Students who fall below the minimum GPA will be placed on academic probation and may be suspended. A student must maintain satisfactory academic progress as defined to be eligible for federal financial aid programs at Southeastern University.

To qualify for state aid, a student must maintain the standard of progress as defined by the state agency. In addition, agencies and/or organizations supporting academic scholarships may enforce stricter eligibility standards than the minimum standards required by Southeastern University. Refer to the section on Financial Aid Information in the Graduate Handbook for additional criteria that may apply.

Some University master's programs require or give the option for a culminating project, thesis, or directed reading for graduation. These culminating efforts will be taken as a regular course with the intent that the student completes the culminating effort in that term. In the event a student is unable to complete that culminating effort in the initial semester, the student must enroll in a zero-credit continuation course with an associated fee for each semester until the completion of the culminating project, thesis, or directed research. After three semesters of continuance (one year), the course grade(s) will revert to an F.

## Federal Pell Grant

All students applying for a Federal Pell Grant (and all other federal financial aid) must complete the Free Application for Federal Student Aid (FAFSA). Students may apply for FAFSA on the Web (fafsa.ed.gov). Students will receive a Student Aid Report Information Acknowledgment in the mail about two weeks after submitting the online FAFSA (students providing an email address will receive an email with a link to their Student Aid Record - SAR - in no more than five days.)

Based on the information in the SAR and a complete financial aid file, the Office of Student Financial Services will calculate the amount of Pell Grant (and other financial aid) to be awarded to the student.

## Federal Supplemental Educational Opportunity Grant

A Federal Supplemental Educational Opportunity Grant (FSEOG) is a federally funded program provided for undergraduate students with exceptional financial need. Priority is given to Federal Pell Grant recipients. The amount of the grant depends on the amount of verified need (as determined by the SAR) and on the availability of federal funds provided to the institution.

## Federal Student Loans

Federal Direct Subsidized and Unsubsidized Loans

- Criteria: Must file FAFSA and complete additional loan requirements (entrance counseling and Master Promissory Note).
- Repayment: Loan repayment can be deferred until six months after student graduates or drops below half-time enrollment.
- *Origination fees* are deducted by the loan servicer from each loan prior to disbursement.

Federal Direct SUBSIDIZED Loans – For undergraduate students with financial need. The U.S. Department of Education generally pays the interest while a student is in school at least half time and during certain other periods. Interest rate varies from year to year but is fixed for the life of the loan. Interest does not begin accruing until a student graduates or drops below half-time attendance.

Federal Direct UNSUBSIDIZED Loans – For undergraduate and graduate or professional students; non-need based. Interest begins accruing as soon as the loan is disbursed, and borrower is responsible for all interest. Interest rate varies from year to year but is fixed for the life of the loan.

Maximum Total Award Amounts per Year, based on eligibility:

Undergraduate, Dependent Students:

- Freshman (1-29 credit hours): up to \$5,500 (maximum \$3,500 in subsidized loans)

- Sophomore (30-59 credit hours): up to \$6,500 (maximum \$4,500 in subsidized loans)
- Junior/Senior (60+ credit hours): up to \$7,500 (maximum \$5,500 in subsidized loans)

Undergraduate, Independent Students:

- Freshmen (1-29 credit hours): up to \$9,500 (maximum \$3,500 in subsidized loans)
- Sophomore (30-59 credit hours): up to \$10,500 (maximum \$4,500 in subsidized loans)
- Junior/Senior (60+ credit hours): up to \$12,500 (maximum \$5,500 in subsidized loans)

Graduate/Professional Students: \$20,500 (unsubsidized only)

Subsidized and Unsubsidized Aggregate Loan Limits

- Undergraduate, Dependent Students: \$31,000 (maximum \$23,000 may be in subsidized loans)
- Undergraduate, Independent Students: \$57,500 (maximum \$23,000 may be in subsidized loans)
- Graduate/Professional Students: \$138,500 (maximum \$65,500 may be in subsidized loans). The graduate/professional aggregate limit includes all federal loans received for undergraduate study.

Additional Loan Information

Use your FSA ID to log in to [studentloans.gov](http://studentloans.gov) for additional loan information.

For Washington State residents seeking information and resources about student loan repayment or seeking to submit a complaint relating to your student loans or student loan servicer, please visit [www.wsac.wa.gov/loan-advocacy](http://www.wsac.wa.gov/loan-advocacy) or contact Student Loan Advocate at [loanadvocate@wsac.wa.gov](mailto:loanadvocate@wsac.wa.gov).

## **Federal Direct Parent Loan for Undergraduate Student (PLUS)**

Federal PLUS loans are for parents who want to borrow to help pay for their dependent student's educational expenses. These loans enable parents with good credit histories to borrow for each dependent child who is enrolled at least half-time. An origination fee is deducted by the lender from each loan prior to disbursement.

Interest rates are fixed for the life of the loan and are determined annually for new loans. Repayment begins immediately after disbursement of funds but can be deferred while the student is enrolled at least half-time. Parents have 10-25 years to repay depending on the repayment plan chosen.

Students must complete a FAFSA in order to determine the amount of the parent's eligibility for a Federal PLUS loan. The FAFSA can be completed at [fafsa.ed.gov](http://fafsa.ed.gov). To apply for a Parent PLUS loan, parents should visit [StudentLoans.gov](http://StudentLoans.gov).

## **Financial Aid Programs for Florida Residents**

### **Florida Bright Futures Scholarship Program**

Florida Bright Futures Scholarship Program provides scholarship awards to high achieving students. Each recipient must be a Florida resident, enrolled for at least six (6) hours in an eligible Florida public or independent postsecondary educational institution, and meet all requirements of the scholarship program. Initial eligibility is determined by the Florida Office of Student Financial Assistance. Visit <http://www.floridastudentfinancialaid.org/> for additional information.

## Florida Effective Access to Student Education (EASE) Grant

The Florida Effective Access to Student Education (EASE) Grant provides tuition assistance at eligible independent non-profit Florida colleges and universities. The maximum award amount is specified in the General Appropriations Act. Actual award amounts depend on the level of funding and number of eligible students. Applicants must be Florida residents, enrolled full-time in a first bachelor's degree program and making satisfactory academic progress. For information or application, contact the Office of Student Financial Services.

## Other Scholarships

Applications for some third-party scholarships are available on the Financial Services Webpage. Students are encouraged to seek out additional outside scholarship options on their own.

## Veterans Benefits

Southeastern University is approved by the State Approving Agency of the State of Florida for the education and training of veterans and eligible dependents under public laws in effect. Students who are eligible for educational benefits under any Veterans Administration program should apply through the US Department of Veteran Affairs website. All information, instructions, and procedures are provided on the website.

Students must be enrolled for 12 or more semester hours to be eligible for full-time benefits. These semester hours do vary and differ for our non-traditional student population. A student cannot receive educational benefits for audit courses. VA regulations require that students take courses that are applicable to their degree program, make satisfactory progress toward their degree, and maintain satisfactory attendance for the degree program as stated in the Standard of Progress. Students using VA educational benefits are "required" to submit all transcripts from prior higher ed institutions for evaluation of course credit. Veterans' benefits will be terminated for students who fail to make satisfactory progress or receive dismissal for academic or disciplinary reasons.

The student is responsible for notifying the certifying official at Southeastern University of any enrollment changes such as withdrawal and/or dropped courses or termination of enrollment. The VA student is responsible for any overpayment of benefits resulting from a change in enrollment. The VA toll-free number is 1-888-GIBILL1 (888-442-4551).

Southeastern University also participates in the Yellow Ribbon Program.

Three Easy Steps to receiving VA benefits at Southeastern University:

1. Apply for benefits on the US Department of Veteran Affairs website.
2. Submit a copy of the Certificate of Eligibility to the VA Certifying Official in the Student Financial Services Office via email or fax (863-667-5961).
3. Our Certifying Official will certify enrollment hours and tuition to the VA website following the drop/add period for each semester the student is enrolled.

**How does a student's financial aid interact with the Post 9/11 GI Bill?**

In general, only Title IV Federal Aid (Pell, SEOG, Direct loans, and PLUS loans) will not be affected by VA benefits in any way. In most cases, the student will be refunded Pell grant and/or student loans, or they will be applied toward other expenses like room and board, if applicable.

Other financial aid designated will be applied to a student's total cost of attendance. The student **should not** expect any refund of SEU scholarships/grants or any other financial aid source, with the exception of Title IV Federal Aid.

**Site fees are not covered by Chapter 33 benefits.**

Southeastern University VA Representative:

Ivette Valentin, VA Certifying Official/Associate Director of SFS (imvalentin@seu.edu; 863-667-5034)

In accordance with Title 38 US Code § 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students will be required to:

Provide the enrolling institution with a copy of his/her VA Certification of Eligibility (COE) - A "certificate of eligibility" can also include a "Statement of Benefits" obtained from the U.S. Department of Veterans Affairs' (VA) website; eBenefits; **or** a VAF 28-1905 form, for chapter 31 authorization purposes.

## Complaint & Appeal Policies

### Contents

- General Complaint Policy for Unrestricted Education Students
- Transfer Credit Appeals
- Course Appeals
- Advising/Registration/Degree Completion Appeals
- Academic Suspension Appeals
- Course Registration Appeals
- Late Registration Appeals
- Grades and Quality Points Appeals
- Financial Complaints & Appeals
- Student Disciplinary Appeals
- State-Specific Complaint Policies

Southeastern University has instituted the following procedures for student complaints and adheres to these procedures. All unrestricted education students (regional/extension, evening, online, and graduate) are free to submit written complaints and appeals. Appeals and complaints are dealt with fairly and judiciously on a case-by-case basis. Students have the right of complaint and appeal in the following instances:

## General Complaint Policy for Unrestricted Education Students

Any general complaints and appeals, not outlined explicitly in the following sections, should be directed to the College of Unrestricted Education, including concerns related to academic coursework and faculty, technology, and other aspects of the student experience. Please direct all such concerns to Associate Provost for the College of Unrestricted Education, at [UnrestrictedEd@seu.edu](mailto:UnrestrictedEd@seu.edu).

Out-of-state (i.e., non-Florida) distance education students who are not satisfied with institution's response should follow the steps outlined below under the State-Specific Complaint Policies for Florida. Students enrolled in face to face courses at locations other than the main campus should refer to the state-specific complaint policies below.

Out-of-state (i.e., non-Florida) distance education students must first follow the institution's complaint procedure as outlined above. If the student is not satisfied with the response, the student may file a complaint with the Florida Department of Education Equitable Services Ombudsman at 850-245-9349 or [equitable.services@fldoe.org](mailto:equitable.services@fldoe.org). If the ombudsman is unable to assist you, contact Office of Articulation within the Department of Education at 325 West Gaines Street, Room 701, Tallahassee, Florida 32399-0400, Phone: 850-245-0427, Fax: 850-245-9010 or [articulation@fldoe.org](mailto:articulation@fldoe.org)

The complaint should include the following:

1. Name of Student (or Complainant)
2. Complainant Address
3. Phone Number
4. Name of Institution
5. Location of the Institution (City)
6. Dates of Attendance
7. A full description of the problem and any other documentation that will support your claim such as enrollment agreements, correspondence, etc.

Students who have completed the internal institutional grievance process and the applicable state grievance process may appeal non-instructional complaints to the FL-SARA PRDEC Council. For additional information on the complaint process, please visit the [FL-SARA Complaint Process page](#).

## Transfer Credit Appeals

Transfer students have the right to appeal transfer credit decisions made by the Office of the Registrar. The student must write a letter of appeal accompanied by any additional documentation requested by the Office of the Registrar. The appeal will be reviewed by the appropriate academic department chair/college dean with additional documentation and the student will be notified of the decision rendered.

## Course Appeals

A student who has an unresolved issue in a course after communicating with the instructor is encouraged to appeal to the Chair or Dean of the discipline of the course. If the student is unable to meet with the Chair or Dean, he/she may meet with the Registrar to receive assistance in bringing a resolution.

## Advising/Registration/Degree Completion Appeals

A student who has an unresolved issue and has not received satisfactory answers from his/her assigned Faculty Academic Advisor related to degree completion, transfer of credit, advising questions or non-response, may appeal to the Director of Academic Advising. A meeting appointment will be set up promptly to consider the student's unresolved issues, with the goal of successful degree completion. If the issue is still unresolved following the meeting with the Director of Academic Advising, the student may appeal to the Associate Provost for a resolution.

## **Academic Suspension Appeals**

A student may appeal an academic suspension to the Academic Condition Committee if there are valid extenuating circumstances that contributed to the poor academic performance. The student must submit a written appeal with supporting documentation addressed to the Academic Condition Committee Chairperson in care of the Registrar by the deadline provided in the notice of suspension. If the appeal is granted, the student will be allowed to continue enrollment without a period of suspension. The student must agree to a set of conditions that must be met until the student has successfully raised the G.P.A. to the minimum of 2.0. If the student fails to meet one or more of the conditions, a dismissal notice will be issued.

## **Course Registration Appeals**

Course drops after a semester drop/add deadline are not allowed without a written appeal from the student to the Office of the Registrar. The appeal must contain reasons that justify such an exception to the deadline. The outcome of a student appeal request will be based on the student's financial aid awarded, the point in time during the semester, and other contributing factors. A class that has been attempted cannot be dropped without an approved written appeal after the add/drop deadline.

## **Late Registration Appeals**

Late registration after the add/drop deadline is permitted only by the permission of the Registrar and requires a written appeal.

## **Grades and Quality Point Appeals**

Students who wish to appeal a grade must do so within the immediate succeeding semester. Otherwise, the recorded grade is permanent. Appeals begin with the instructor, then the Department Chair over the course, then the Dean over the course, if necessary.

## **Financial Complaints & Appeals**

Financial problems, questions and issues regarding student accounts should be addressed to the Student Financial Services. Student complaints and appeals will be addressed promptly. Requests for problem resolution must be submitted in writing.

## **Student Conduct Appeals**



Students have a right to appeal their disciplinary decisions:

The terms under which a student can appeal a student conduct decision is under the following circumstances:

1. New information forthcoming, that could alter the decision that was made.
2. Gross violation of the Student Conduct Process
3. Punishment is inconsistent with the university policy.

A sanction decision that is made by their respective Resident Director will be reviewed by the Director of Student Conduct in conjunction with the Director of Residence Life.

Any sanction decision(s) that are made by the Student Conduct Office will be reviewed by the Executive Director for Student Development.

The student must fill out an online form found on MySeu in order for their appeal to be processed correctly. This form must be submitted within (24) twenty-four hours of receiving notification of the final decision letter. After the twenty-four hour window has passed, the decision will become final and is not subject to further review within the institution.

## State-Specific Complaint Policies

Listed below are additional complaint policies for the unrestricted education programs categorized by states.

### Alabama

In Alabama, the Private School Licensure Division has the authority to investigate student complaints against licensed private postsecondary institutions. Students are required to complete their institution's grievance/complaint procedure prior to submitting a complaint to the Division. If the institution's resolution is not satisfactory, a student may then submit a complaint to the Division.

Complaints regarding Federal Student Aid should be addressed to the U.S. Department of Education.

The Private School Licensure complaint procedures are designed to address issues of non-compliance with Alabama Private School License rules and regulations. The procedures are not intended to be used in disputes or matters pertaining to a student's admission to or graduation from an institution or academic issues including grades, academic sanctions, transferability of credits, and/or disciplinary/conduct matters unless the student can provide documentation that the institution did not follow its published policies and procedures.

The Private School Licensure Division will not accept a complaint which is anonymous or in which the student has retained legal counsel or began legal action.

Students must submit a complaint to the Private School Licensure Division within one year of exhausting the grievance policy with the institution unless there are mitigating circumstances, which prevent the student from doing so.

PROCEDURES:

- The student must submit the complaint in writing using the following link: <https://psl.asc.edu/External/Complaints.aspx> or by using the complaint form in the quick link's section. The student complaint must contain a detailed description of the claim, including dates, times, and full names of all involved, as well as a timeline of action taken by both the student and the school to resolved the matter.
- The Division will contact the institution regarding the complaint within 30 days of receipt.
- The institution will have 30 days to provide a written response that may or may not contain a resolution.
- A report or letter will be provided to the institution and student detailing corrective action, if any is necessary, or stating that the school has no violation of private school licensure policies or procedures if no violations are determined.
- If corrective action is needed the institution will have 30 days to comply or develop a plan to comply with the corrective action.
- If the institution does not comply with the corrective action the institution's Private School License may be suspended or revoked.

## Arizona

In accordance with state law, the Arizona State Board for Private Postsecondary Education is responsible for investigating student complaints against Educational institutions licensed by this Board. Pursuant to Arizona Administrative Code Rule R4-39-403, the complaint procedure is stated as follows: If the student complaint cannot be resolved after exhausting the Institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Post-Secondary Education. The student must contact the State Board for further details. The State Board address is: 1740 West Adams, Suite 3008, Phoenix, AZ 85007. Phone: 602/542-5709. Website: [www.azppse.gov](http://www.azppse.gov)

## California

A student or any member of the public may file a complaint about this institution at any time with the Bureau for Private Postsecondary Education by calling 1 (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site, [www.bppe.ca.gov](http://www.bppe.ca.gov). For more information go to the Bureau website.

## Hawaii

Students can file complaints with the Hawaii Post-secondary Education Authorization Program, after all other resources have been exhausted. For more information on how to file a complaint go to the state website.

## Illinois

Students who wish to file a complaint with the Illinois Board of Higher Education may go to the state website or Institutional Complaint Hotline: (217) 557-7359

Illinois Board of Higher Education  
 1 N. Old State Capitol Plaza, Suite 333  
 Springfield, Illinois 62701-1377  
 Phone: (217) 782-2551  
 Fax: (217) 782-8548  
 TTY: (888) 261-2881

## Kentucky

To file a complaint against a Kentucky postsecondary institution, please write a letter to the address below or submit your complaint via [ceconsumercomplaint@ky.gov](mailto:ceconsumercomplaint@ky.gov) and include the following information:

- Name of student (or complainant)
- Complainant address
- Email address
- Phone number
- Name of institution
- Location of institution (city)
- Dates of attendance
- A full description of the problem, any relevant documentation that will support the complaint such as correspondence, and the desired outcome.

Mailing Address: Institutional Complaints Council on Postsecondary Education, 1024 Capital Center Drive, Suite 320, Frankfort, KY 40601.

## Louisiana

The Louisiana Board of Regents will refer student complaints to the appropriate entity. Louisiana Board of Regents telephone (225) 342-4253. If the complaint pertains to potential violations of consumer protection, Board of Regents staff will direct the complainant to: Consumer Protection Division, (800) 351-4889. If the complaint discerns discrimination, the Board of Regents will refer the complainant to: Office for Civil Rights, Dallas office, U.S. DOE, (214) 661-9600 or [OCR.Dallas@ed.gov](mailto:OCR.Dallas@ed.gov).

## Maryland

Students who wish to file a complaint with the Maryland Higher Education Commission may go to the state website.

## Minnesota

Students should first file their complaints at the institution where they are enrolled. If after following proper policy and procedures for appeals, the complaint has not been resolved, then contact the Minnesota Office of Higher Education, 1450 Energy Park Drive, Suite 350, St. Paul, MN 55108, telephone: 651-259-3975 or 1-800-657-3866 or secure fax 651-797-1664, email: [betsy.talbot@state.mn.us](mailto:betsy.talbot@state.mn.us). Website: <https://www.ohe.state.mn.us>

## Mississippi

For more information on how to file complaints with the Mississippi Institutions of Higher Learning go to the state website.

## Nevada

More information, including complaint forms, is available at state website. Or contact: Commission on Postsecondary Education, 2800 E. St. Louis Avenue, Las Vegas, NV 89104, (PH) 702-486-7330.

## North Carolina

If you were unable to resolve a complaint through the institution's grievance procedures, you can submit your complaint electronically by using the Student Complaint Form or you can mail all relevant information and supporting documentation regarding your complaint to the:

North Carolina Office of Post-Secondary Education Complaints,

C/o Student Complaints,

910 Raleigh Rd.,

Chapel Hill, NC 27515-2688.

If you have questions about this process, you may email [studentcomplaint@northcarolina.edu](mailto:studentcomplaint@northcarolina.edu).

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page. North Carolina residents may call (877) 566-7226. If you live outside of North Carolina, please call (919) 716-6000.

If you choose to mail a complaint, please use the following address:

Consumer Protection  
Attorney General's Office  
Mail Service Center 9001  
Raleigh, NC 27699-9001

## Oklahoma

For information on how to file a complaint with the Oklahoma State Regents for Higher Education, go to the state website.

## South Carolina

If a student is currently living in South Carolina and is enrolled in the online learning program, please be informed of the following complaint policies in addition to the Extension Site Complaint Policy: The South Carolina Commission

on Higher Education responds to formal complaints against public, independent non-profit and proprietary institutions of higher education in South Carolina. The Commission cannot review complaints related to course grades, academic sanctions, or discipline/conduct mats unless the student can prove that the institution did not comply with its policies and procedures for appeal. For further information on how to submit a complaint to the Commission go to the state website.

Mail form to:

Student Complaint, Academic Affairs  
 SC Commission on Higher Education  
 1122 Lady Street, Suite 300  
 Columbia, SC 29201

or email to: [submitcomplaint@che.sc.gov](mailto:submitcomplaint@che.sc.gov).

## Texas

To file a complaint, follow the complaint procedures in the school's catalog. If the issue is not resolved, contact either the Texas Workforce Commission's Career School or the school's accrediting agency. Unresolved grievances can be directed to Texas Workforce Commission Career Schools and Colleges, Room 226T, 101 East 15th Street, Austin, TX 78778, (512) 936-3100, <http://www.twc.state.tx.us/partners/career-schools-colleges-resources>. If the school is not accredited by a recognized accreditor but has degree-granting authority, send a written complaint to the Coordinating Board at Texas Higher Education Coordinating Board, Academic Affairs and Research, P.O. Box 12788, Austin, TX 78711. For more information go to the state website.

## Virginia

If a student is currently living in Virginia and is enrolled in the extension site program, please be informed of the following complaint policies in addition to the Extension Site Complaint Policy: As a last resort, students may submit their complaint to the State Council of Higher Education for Virginia. Students will not be subject to unfair action or treatment by any school official as a result of filing a complaint. Please contact SCHEV at (804) 371-2285 if you have any questions about the student complaint procedure.

## Washington

The Washington Student Achievement Council (WSAC) has authority to investigate student complaints against specific schools. WSAC may not be able to investigate every student complaint. Visit <https://www.wsac.wa.gov/student-complaints> for information regarding the WSAC complaint process.

## Student Services

## Contents

- Academic Advising
- Academic Center for Enrichment
- Career Services
- Information Technology

- Academic & Auxiliary Services
- Admission
- Registrar's Office
- Student Financial Services

## Academic Advising

Academic Advising assists students in their personal and academic development as they prepare professionally to creatively serve their world. Academic Advisors meet students where they are and support them in their collegiate journey through advising, mentoring, and modeling the integration of faith and learning. The staff recognizes that there is a critical relationship existing between academic advising and retention and is committed to placing an emphasis on promoting academic engagement, degree program completion, community involvement, leadership and success through effective student learning outcomes. This comprehensive plan focuses on the development, support, retention and graduation of students while assisting them towards the achievement of spiritual, life, academic, professional/vocational or ministry-oriented goals. The Office of Academic Advising provides various levels of support services to all extension site, regional campus, blended evening, and online students. For undergraduate distance education students, the Academic Advising Office provides oversight for advisors that are provided through The Learning House (TLH). Graduate distance education students are not supported by the Academic Advisor Office or TLH. Instead, these students are supported by the graduate program coordinators. Students at off-campus instructional sites are supported by the Office of Academic Advising.

## Academic Center for Enrichment (ACE)

The Academic Center for Enrichment (ACE) is a staff-directed learning center that serves administrators, faculty, staff, and students of Southeastern University (i.e. traditional, extension site, evening/weekend, online, and graduate). ACE offers peer-facilitators who tutor students in subject areas across the curriculum. In addition, for students that are not local to the Lakeland campus, ACE offers online tutoring, multiple forms of distance support (e.g. email, phone, screen sharing, and etc.), and posts center resources online. Students that are local to the Lakeland campus may also use the center's facilities which offers printing, a computer lab, study space, and additional tutoring services. The goal of the Academic Center for Enrichment is to provide an encouraging environment and services that are conducive to student learning. This goal includes establishing relationships with faculty to share best practices for encouraging student learning; creating opportunities to provide learning enriched experiences for students through individual and collaborative sessions; training facilitators to meet the various learning needs of our students; and providing continuing education as well as monitoring and maintaining CRLA certification for facilitators to meet university needs and demands.

## Office of Academic and Auxiliary Services and the Center for Testing and Proctoring

Southeastern University is committed to ensuring equal access to all programs for people with disabilities. Program access is provided in the most integrated setting appropriate to the needs of the individual and to the maximum extent feasible. Southeastern University prohibits disability discrimination and assures equal access, including participation in all educational activities, academic programs and services.

The Office of Academic and Auxiliary Services coordinates accommodations for students with documented physical, learning, and/or psychological disabilities. For detailed information about services provided for students with disabilities at Southeastern University click [here](#). To begin the process of requesting accommodations, please call 863-667-5283 or email [adaservices@seu.edu](mailto:adaservices@seu.edu).

For more information or to schedule an exam, please call 863-667-5116 or email [testing@seu.edu](mailto:testing@seu.edu).

## Admission

Southeastern University encourages students to develop to their fullest potential by integrating personal faith and higher learning. In keeping with this philosophy, the Admission Committee gives consideration to Christian character, academic achievement, ability, and purpose when reviewing applicants for admission. Consideration is given to all credentials required and/or submitted. Acceptance or rejection is made after evaluation of the applicant's complete qualifications.

## Career Services

Southeastern University's Career Services office exists to serve the University community – students, alumni, faculty, and staff – by providing professional recommendations and guidance related to continuing education and employment. While the University does not provide actual employment placement services, we do provide career assessments, career counseling and coaching, workforce readiness education, and professional networking. These services are provided through career-focused courses, employability seminars, as well as multiple on and off-campus events. Career assessment services are provided using the Myers-Briggs Type Indicator® (MBTI®), Strong Interest Inventory®, and Fundamental Interpersonal Relations Orientation (FIRO®). Additional services include resume preparation, CCN profile establishment, internship and job boards and an annual career and graduate school expo. Career Services are accessible to all distance education students through electronic communication; however, off-campus events are not applicable to the distance education and off-campus instructional site students due to geographic limitations.

## Information Technology

The Information Technology Department provides Christ-centered, high quality, reliable, service-oriented technology services to students, faculty, staff, alumni and University guests. Information Technology partners with all campus departments to implement technological solutions to meet the needs of our campus community. Necessary services are accomplished through effective communication with the university community and thorough research to ensure the best possible technology solutions. Information Technology provides a simple work request process that allows users to submit their needs, which are logged and tracked to ensure resolution. The Information Technology department supports distance education and off-campus instructional site students through password resets, the technological infrastructure, and first-level support.

## Registrar's Office

The Office of the Registrar administers the following services to blended evening, extension site, online, and graduate students: student orientations, transfer of credit, transcripts of permanent records, enrollment verifications, student CRM account access, registration of classes, course withdrawal process, graduation application and degree audits, commencement coordination, awarding of degrees and diplomas, student academic complaints and appeals process, and academic probation and suspension processes. Services are primarily rendered through electronic communication.

# Student Financial Services

The SEU Student Financial Services Department, in order to foster student success, assists students (, blended evening, extension site, online, and graduate) in discovering resources to cover the cost of education through a variety of federal, state, private, and institutional grants, scholarships, work programs, and loans. The service is provided on the telephone, via standard non-electronic correspondence, and electronically using the internet and/or e-mail. Student Financial Services supports distance education and off-campus instructional site students in the same manner as other student populations, primarily through electronic communication.

## Programs of Study

\*Unless otherwise noted, all classes are taught in English\*

### Professional Licensure/Certification Disclosure

Federal law requires disclosure to applicants and students regarding professional licensure/certification and our programs of study. While licensure or certification may be available in your field of study, programs offered through the school of unrestricted education are not designed to lead to such licensure or certification upon graduation. The professional preparation you receive in our program may still assist you in such pursuits; however, we are unable to confirm the specific licensure and certification requirements of each state, territory, or foreign entity in which professional credentialing may be possible. If you intend to pursue such credentialing in your state or elsewhere, we advise you to contact the applicable state credentialing authority to familiarize yourself with its specific requirements and determine if our program meets its academic criteria. In addition, SEU's Center for Calling & Career ([compass@seu.edu](mailto:compass@seu.edu)) can assist you with questions in this regard and assist you in your career planning.

# Southeastern University

Institution descriptin text.

## College of Unrestricted Education

### Arts & Sciences

### Online Programs

### Associate of Arts, General Education (Online & Dual Enrollment)

## Program Description



The Associate of Arts (AA) degree includes the core learning components and competencies commonly accepted as foundational for a four-year baccalaureate degree by many colleges and universities. The AA degree is designed for students who desire recognition for completing the two-year prescribed curriculum. Because many bachelor degrees require specific prerequisites, students should verify how their AA degree and classes transfer into the intended degree. Graduates with the Associate of Arts degree will be able to:

Demonstrate a basic knowledge of the biblical basis of Christian theology, the history of Christian traditions, and the various expressions of global Christianity.

- Articulate a biblically-based statement of Christian identity as it relates to theology, ethics, habits and practices, and vocation.
- Apply critical consideration of ethical principles and actions to their lived experiences as Christians.
- Demonstrate intellectual and practical fluency in the stewardship of God's creation, including their own health & wellness, personal & family finances, civic engagement, and the environment.
- Engage with diverse populations and belief systems.
- Demonstrate the ability to reason and develop evidence-based decisions using numerical information and to use relevant mathematical and logical methods to analyze and solve problems effectively.
- Demonstrate information literacy and critical thinking by locating and evaluating information that assists them in examining ideas and evidence before formulating an opinion or conclusion.
- Demonstrate effective written and oral communication with and response to varied audiences.
- Participate in the discourse of human cultures and its expression in the humanities (e.g. arts, history, literature).
- Evaluate the relationship between Christian faith and the sciences (natural, behavioral, and social) and their approaches to understanding and resolving unanswered questions.

## Structure of the Foundational Core Program

- The Foundational Core Program has two phases, not of equal amounts of coursework.
- In their first-year students take a course titled College and Christian Calling. This is an orientation to being a university student at a Christian university. It will address such areas as faith integration, personal strengths and calling, and being a faithful and effective student. It is vital that students gain a sense of being Spirit-led and biblically based as a foundation for their Southeastern studies and for a life lived in service to Christ. To establish this kind of foundation for study and life, this course addresses university studies as a call from God and develops the principles of faith integration and spiritual practice.
- Also beginning the first semester and continuing primarily through the sophomore year, students will take the bulk of their Foundational Core courses. The various colleges and departments endeavor to reflect and be conscious and intentional regarding the integration of foundational core values and perspectives in these courses.

Associate of Arts (Online) Two-Year Course Plan

### Foundational Core - 50 Credit Hours

### Intellectual and Practical Skills - 12 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select one):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political,

and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one)

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Sciences with lab (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 10 Hours

## College and Christian Calling

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

## Old Testament Elective

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

#### **Prerequisites & Notes**

None

Credits: 3

## New Testament Elective

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3



## Christian Responsibility - 9 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## General Electives - 12 Credit Hours

Total - 62 Hours

## **Bachelor of Science, General Studies (Online)**

Bachelor of Science, General Studies (Online) Four-Year Plan

Foundational Core - 56 Credit Hours

Intellectual and Practical Skills - 15 Hours

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Electives (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

Literature Elective:

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment,

inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

Spiritual Formation - 13 Hours

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

- \_\_\_\_ XXX3 FAITH INTEGRATION (Specific to one of the chosen disciplinary tracks in the student's program.)

**Christian Responsibility - 9 Hours**

**CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.



**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

**General Studies Core - 42 Credit Hours****General Studies Tracks - 36 Hours**

Choose 36 hours of 3000 or 4000 level courses equaling to two tracks of 18 hours each in two different disciplines. Consult with your advisor on course options.

\*Experiential learning credits will first apply to the required 6 credit hours of experiential learning. If additional experiential learning credit has been earned in either the track 1 or track 2 discipline, it may be applied to the 18 hours required for that particular track.

**Track 1 - 18 Hours**

Choose 18 hours of 3000 or 4000 level courses equaling to one track of 18 hours in a discipline. Consult with your advisor on course options.

**Track 2 - 18 Hours**

Choose 18 hours of 3000 or 4000 level courses equaling to one track of 18 hours in a discipline. Consult with your advisor on course options.

**Experiential Learning - 6 Hours**

6 hours needed. Choose 6 hours of practicum, seminar, field experience, clinical or internship in either the Track 1 or Track 2 discipline.

## General Electives - 23 Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 121 Credit Hours

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Extension Sites & Regional Campus Programs

### Associate of Arts, General Education (Partner Sites)

## Program Description

The Associate of Arts (AA) degree includes the core learning components and competencies commonly accepted as foundational for a four-year baccalaureate degree by many colleges and universities. The AA degree is designed for students who desire recognition for completing the two-year prescribed curriculum. Because many bachelor degrees require specific prerequisites, students should verify how their AA degree and classes transfer into the intended degree. Graduates with the Associate of Arts degree will be able to:

Demonstrate a basic knowledge of the biblical basis of Christian theology, the history of Christian traditions, and the various expressions of global Christianity.

- Articulate a biblically-based statement of Christian identity as it relates to theology, ethics, habits and practices, and vocation.
- Apply critical consideration of ethical principles and actions to their lived experiences as Christians.
- Demonstrate intellectual and practical fluency in the stewardship of God's creation, including their own health & wellness, personal & family finances, civic engagement, and the environment.
- Engage with diverse populations and belief systems.
- Demonstrate the ability to reason and develop evidence-based decisions using numerical information and to use relevant mathematical and logical methods to analyze and solve problems effectively.
- Demonstrate information literacy and critical thinking by locating and evaluating information that assists them in examining ideas and evidence before formulating an opinion or conclusion.
- Demonstrate effective written and oral communication with and response to varied audiences.
- Participate in the discourse of human cultures and its expression in the humanities (e.g. arts, history, literature).
- Evaluate the relationship between Christian faith and the sciences (natural, behavioral, and social) and their approaches to understanding and resolving unanswered questions.

## Structure of the Foundational Core Program

- The Foundational Core Program has two phases, not of equal amounts of coursework.

- In their first-year students take a course titled College and Christian Calling. This is an orientation to being a university student at a Christian university. It will address such areas as faith integration, personal strengths and calling, and being a faithful and effective student. It is vital that students gain a sense of being Spirit-led and biblically based as a foundation for their Southeastern studies and for a life lived in service to Christ. To establish this kind of foundation for study and life, this course addresses university studies as a call from God and develops the principles of faith integration and spiritual practice.
- Also beginning the first semester and continuing primarily through the sophomore year, students will take the bulk of their Foundational Core courses. The various colleges and departments endeavor to reflect and be conscious and intentional regarding the integration of foundational core values and perspectives in these courses.

Associate of Arts (Partner Sites) Two-Year Course Plan

## Foundational Core - 50 Credit Hours

### Intellectual and Practical Skills - 12 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select one):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

## **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

### **Prerequisites & Notes**

None

Credits: 3

## **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

## **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

### **Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

## Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science Elective with lab (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None



Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

### **Spiritual Formation - 10 Hours**

#### **College and Christian Calling**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

#### **Old Testament Elective**

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

#### **New Testament Studies**

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**Christian Studies****THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**Christian Responsibility - 9 Hours****CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## General Electives - 12 Credit Hours

\* Extension site students participate in on-site ministerial practicums each semester (3 credit hours each semester) over a two-year period, which counts towards General Elective requirements.

## Total Program Hours - 62 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Associate of Arts, General Studies (Partner Sites)

The Associate of Arts - General Studies degree program is currently only available to Classical Conversations extension site students.

Associate of Arts, General Studies (Partner Sites) Two-Year Plan

## Foundational Core - 50 Credit Hours

### Intellectual and Practical Skills - 12 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Elective (select one):

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

History Elective (select one):

### **HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY**

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT**

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective:

**HUMS 2203 - DRAMATIC INTERPRETATION OF ANCIENT LITERATURE**

Dramatic interpretation of Homer's *Odyssey*, Virgil's *Aeneid*, and Sophocles' *Oedipus Rex*. Students read and analyze ancient masterworks and then practice the rhetorical canons of *memoria* and *delivery* to present dramatic interpretations both individually and in groups. Creative presentations of themes from ancient literature provide additional opportunity to practice extemporaneous speaking and delivery of ancient texts in oral form.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective:

**ENGL 2303 - GREEK AND ROMAN LITERATURE**

Examination of Hesiod's *Theogony*, Homer's *Iliad*, and other masterworks of Greek and Roman literature. Origins, genealogies, and mythologies of Greek gods are charted and examined in relation to literature and culture of the period.

Students will focus on the foundations of Western civilization in relation to human virtue, leadership, and worldview.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science:

**CHEM 1214 - INTRODUCTION TO CHEMISTRY LECTURE/LAB**

This course is an introduction to basic concepts of general chemistry, periodic properties of elements and compounds, basic atomic-molecular structure, and properties of substances and reactions related to gas laws.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 10 Hours****CORE 1101 - CLASSICAL EDUCATION AND CHRISTIAN VOCATION**

This course serves as an introduction to the academic tradition of liberal arts education as it emerged from the classical tradition. The course prepares students for success in higher education by focusing on the foundations of higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None



Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **Christian Responsibility - 9 Hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **PHIL 3233 - INTRODUCTION TO PHILOSOPHY**

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with

the method of abstract thinking.

**Prerequisites & Notes**

None

Credits: 3

## General Electives – 12 Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 62 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Graduate Programs

### Master of Arts, Classical Studies: Arithmetic and Geometry (Partner Sites)

The Master of Arts in Classical Studies - Arithmetic and Geometry Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Major Core - 12 Hours

### EDUC 5183 - CHRISTIAN EDUCATION

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

### EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

#### **Prerequisites & Notes**

None

Credits: 3

### **EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

#### **Prerequisites & Notes**

None

Credits: 3

## **Mathematics Track - 18 Hours**

### **MATH 5013 - PHILOSOPHY OF MATHEMATICS**

This course explores central topics in the philosophy of mathematics and math's relationship to our understanding of the natural world. Students will explore logic, structuralism, and epistemology in relation to the field of mathematics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 5023 - CALCULUS**

This course provides an overview of multivariable calculus. Integral theorems, contour integration and line-surface integrals are covered. Students learn about ordinary and partial differential equations, convergence, axioms of the real number system and applications of vector differential calculus. Classical teaching methods are applied to calculus.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 5033 - NUMBER THEORY**

This course is an introduction to number theory, including primes, congruences, quadratic reciprocity, diophantine equations, irrational numbers, continued fractions, and partitions. The classical approach to mathematics and number

theory will be emphasized.

**Prerequisites & Notes**

None

Credits: 3

**MATH 5043 - ADVANCED GEOMETRY**

This course explores concepts in geometry and how to employ classical approaches to teaching geometry in a Christian learning environment. Course content covers rationals through complex equations, including discrete and computational geometry.

**Prerequisites & Notes**

None

Credits: 3

**MATH 5083 - ALGEBRA**

Introduction to basic algebraic structures. Groups, finite groups, abelian groups, rings, integral domains, fields, factorization, polynomial rings, field extensions, quotient fields.

**Prerequisites & Notes**

None

Credits: 3

Math Elective (select one):

**MATH 5063 - CLASSICAL MATHEMATICS PEDAGOGY**

This course explores the classical approach to the teaching of mathematics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 5073 - MATH THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of mathematics. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 30 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Classical Studies: History (Partner Sites)**

The Master of Arts in Classical Studies - History Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

### **Major Core - 12 Hours**

#### **EDUC 5183 - CHRISTIAN EDUCATION**

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

#### **EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD**

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

#### **EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

**Prerequisites & Notes**

None

Credits: 3

#### **EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

**Prerequisites & Notes**

None

Credits: 3

## Harmonics and History Track - 18 Hours

### **HIST 5013 - WRITING AND RESEARCH IN HISTORY**

This course is an introduction to the methodology of history, with emphasis on historiography, primary source research, and the classical approach to history.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5023 - WORLD HISTORY, ANTIQUITY-1600**

This course is an overview of world history through 1600, with an emphasis on the classical approach to history. The course will be taught as a Socratic seminar.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5033 - US HISTORY IN THE CLASSICAL TRADITION**

This course is an overview of U.S. history, with an emphasis on the classical approach to history.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5043 - WORLD HISTORY, 1600-PRESENT**

This course is an overview of world history from 1600 through the present, with an emphasis on the classical approach to history. The course will be taught as a Socratic seminar.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5053 - HISTORY OF CHRISTIANITY IN THE CLASSICAL TRADITION**

This course offers an exploration and analysis of the history of Christianity with emphasis on the classical approach to church history.

**Prerequisites & Notes**

None

Credits: 3

History Elective (select one):

**HIST 5063 - PEDAGOGY OF HISTORY IN THE CLASSICAL EDUCATION TRADITION**

This course offers an exploration and analysis of the classical method of teaching history.

**Prerequisites & Notes**

None

Credits: 3

**HIST 5073 - HISTORY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of history. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: HIST 5013

Credits: 3

**Total Program Hours - 30 Credit Hours**

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Arts, Classical Studies: Latin and Grammar  
(Partner Sites)**

The Master of Arts in Classical Studies - Latin and Grammar Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

**Major Core - 12 Hours****EDUC 5183 - CHRISTIAN EDUCATION**

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD**

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

**Prerequisites & Notes**

None

Credits: 3

**Latin and Grammar Track - 18 Hours**

**LANG 5013 - LATIN GRAMMAR I**

This course focuses on building fluency in the reading and translation of Latin.

**Prerequisites & Notes**

None

Credits: 3

**LANG 5063 - STRUCTURE OF LANGUAGE**



This course offers an exploration and analysis of the structure of language and its development over time.

**Prerequisites & Notes**

Prerequisite: LANG 5013

Credits: 3

**LANG 5033 - LATIN TRANSLATION**

This course examines issues in the translation of Latin and gives students extensive opportunity to practice their translation skills.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

Select three of the following:

**LANG 5023 - LATIN GRAMMAR II**

This course focuses on developing fluency in the reading and translation of Latin, with a focus on more advanced grammar and vocabulary.

**Prerequisites & Notes**

Prerequisite: LANG 5013

Credits: 3

**LANG 5043 - LATIN LITERATURE: ORATORY**

Students will study Latin oratory in the original. Emphasis will be placed on classical methods of teaching Latin.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

**LANG 5053 - LATIN LITERATURE: POETRY AND THE EPIC**

Students will study Latin poetry in the original. Emphasis will be placed on classical methods of teaching Latin.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

**LANG 5073 - LATIN THESIS / CAPSTONE TRANSLATION PROJECT**

This is a capstone course designed for students to pursue research in the field of Latin. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: LANG 5033

Credits: 3

## Total Program Hours - 30 Credit Hours

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Master of Arts, Classical Studies: Literature and Rhetoric (Partner Sites)

The Master of Arts in Classical Studies - Literature and Rhetoric Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Major Core - 12 Hours

### EDUC 5183 - CHRISTIAN EDUCATION

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

### EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

### EDUC 5363 - EDUCATIONAL LEADERSHIP

This course explores the role of Christian educators as educational leaders and peacemakers.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

#### **Prerequisites & Notes**

None

Credits: 3

## Reading and Rhetoric Track - 18 Hours

### **ENGL 5013 - CLASSICAL RHETORIC**

This course is an introduction to classical rhetoric and covers classical rhetoric through Augustine, including the Sophists, Plato, Aristotle, the Romans, and Augustine. Emphasis on teaching writing with theory and praxis informed by the classical rhetoricians.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 5023 - RHETORICAL THEORY**

This course is an overview of rhetorical theory and resulting approaches in classical education.

#### **Prerequisites & Notes**

None

Credits: 3

## Major Electives (select four):

### **ENGL 5033 - SHORT FICTION**

This course offers an exploration and analysis of short fiction especially as it contributes to a classical Christian education.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 5043 - THE NOVEL**

This course offers an exploration and analysis of essential great novels and their role in a classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5083 - DRAMA**

This course offers an exploration and analysis of essential great works of drama and their role in a classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5063 - THE EPIC**

This course offers an exploration and analysis of the epic, with emphasis on ancient Greece and Rome, and its role in classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5073 - RHETORIC THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of rhetoric. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 30 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Arts, Classical Studies: Pedagogy (Partner Sites)**

The Master of Arts in Classical Studies - Pedagogy Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Major Core - 12 Hours

### **EDUC 5183 - CHRISTIAN EDUCATION**

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD**

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

**Prerequisites & Notes**

None

Credits: 3

## Pedagogy Track - 18 Hours

### **GSCI 5033 - TEACHING SCIENCE IN THE CLASSICAL TRADITION**

This course explores the teaching of sciences in the classical tradition, including pedagogical approaches to science education and soul formation.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5063 - PEDAGOGY OF HISTORY IN THE CLASSICAL EDUCATION TRADITION**

This course offers an exploration and analysis of the classical method of teaching history.

**Prerequisites & Notes**

None

Credits: 3

### **LANG 5063 - STRUCTURE OF LANGUAGE**

This course offers an exploration and analysis of the structure of language and its development over time.

**Prerequisites & Notes**

Prerequisite: LANG 5013

Credits: 3

### **EDUC 5383 - TEACHING READING AND CHILDREN'S LITERATURE IN THE CLASSICAL TRADITION**

This course explores the classical approach to the teaching of reading and children's literature.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 5063 - CLASSICAL MATHEMATICS PEDAGOGY**

This course explores the classical approach to the teaching of mathematics.

**Prerequisites & Notes**

None

Credits: 3

Pedagogy Elective (select one):

### **EDUC 5393 - PEDAGOGY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of Classical pedagogy. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5013 - WRITING AND RESEARCH IN HISTORY**

This course is an introduction to the methodology of history, with emphasis on historiography, primary source research, and the classical approach to history.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5023 - WORLD HISTORY, ANTIQUITY-1600**

This course is an overview of world history through 1600, with an emphasis on the classical approach to history. The course will be taught as a Socratic seminar.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5033 - US HISTORY IN THE CLASSICAL TRADITION**

This course is an overview of U.S. history, with an emphasis on the classical approach to history.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5043 - WORLD HISTORY, 1600-PRESENT**

This course is an overview of world history from 1600 through the present, with an emphasis on the classical approach to history. The course will be taught as a Socratic seminar.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5053 - HISTORY OF CHRISTIANITY IN THE CLASSICAL TRADITION**

This course offers an exploration and analysis of the history of Christianity with emphasis on the classical approach to church history.

**Prerequisites & Notes**

None

Credits: 3

## **HIST 5073 - HISTORY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of history. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

### **Prerequisites & Notes**

Prerequisite: HIST 5013

Credits: 3

## **LANG 5013 - LATIN GRAMMAR I**

This course focuses on building fluency in the reading and translation of Latin.

### **Prerequisites & Notes**

None

Credits: 3

## **LANG 5023 - LATIN GRAMMAR II**

This course focuses on developing fluency in the reading and translation of Latin, with a focus on more advanced grammar and vocabulary.

### **Prerequisites & Notes**

Prerequisite: LANG 5013

Credits: 3

## **LANG 5033 - LATIN TRANSLATION**

This course examines issues in the translation of Latin and gives students extensive opportunity to practice their translation skills.

### **Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

## **LANG 5043 - LATIN LITERATURE: ORATORY**

Students will study Latin oratory in the original. Emphasis will be placed on classical methods of teaching Latin.

### **Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

## **LANG 5053 - LATIN LITERATURE: POETRY AND THE EPIC**



Students will study Latin poetry in the original. Emphasis will be placed on classical methods of teaching Latin.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

**LANG 5073 - LATIN THESIS / CAPSTONE TRANSLATION PROJECT**

This is a capstone course designed for students to pursue research in the field of Latin. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: LANG 5033

Credits: 3

**PHIL 5013 - WRITING AND RESEARCH IN PHILOSOPHY**

This course is an introduction to the methodology of philosophy, with emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

**PHIL 5023 - METAPHYSICS**

This course is an overview of ideas about metaphysics, with an emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

**PHIL 5033 - EPISTEMOLOGY**

This course is an overview of thought on epistemology from the great philosophers, with an emphasis on the classical approach to epistemology.

**Prerequisites & Notes**

None

Credits: 3

**PHIL 5043 - ETHICS**

This course is an overview of ethical thought from the great philosophers, with an emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

**PHIL 5053 - LOGIC**

This course focuses on formal logic, including logic in philosophy, symbolic logic, methods of reasoning, and application of logic to current issues, with an emphasis on the classical approach to studying logic.

**Prerequisites & Notes**

None

Credits: 3

**PHIL 5063 - CLASSICAL PEDAGOGY OF PHILOSOPHY**

This course offers an exploration and analysis of the classical method of teaching philosophy.

**Prerequisites & Notes**

None

Credits: 3

**PHIL 5073 - PHILOSOPHY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of philosophy. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: PHIL 5013

Credits: 3

**MATH 5013 - PHILOSOPHY OF MATHEMATICS**

This course explores central topics in the philosophy of mathematics and math's relationship to our understanding of the natural world. Students will explore logic, structuralism, and epistemology in relation to the field of mathematics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 5023 - CALCULUS**

This course provides an overview of multivariable calculus. Integral theorems, contour integration and line-surface integrals are covered. Students learn about ordinary and partial differential equations, convergence, axioms of the real number system and applications of vector differential calculus. Classical teaching methods are applied to calculus.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 5033 - NUMBER THEORY**

This course is an introduction to number theory, including primes, congruences, quadratic reciprocity, diophantine equations, irrational numbers, continued fractions, and partitions. The classical approach to mathematics and number theory will be emphasized.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 5043 - ADVANCED GEOMETRY**

This course explores concepts in geometry and how to employ classical approaches to teaching geometry in a Christian learning environment. Course content covers rationals through complex equations, including discrete and computational geometry.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 5073 - MATH THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of mathematics. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 5083 - ALGEBRA**

Introduction to basic algebraic structures. Groups, finite groups, abelian groups, rings, integral domains, fields, factorization, polynomial rings, field extensions, quotient fields.

#### **Prerequisites & Notes**

None

Credits: 3

### **GSCI 5013 - SCIENCE AND NATURAL PHILOSOPHY**

This course explores the modern approach to breaking science into distinct subjects in contrast to an integrated natural philosophy of science. Science as natural philosophy is explored in relation to a holistic classical education.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5023 - SCIENCE AND CHRISTIAN FAITH**

This course explores the history of science as a matter of the soul. Origin events, Christians as scientists, and the development of scientific thinking and Christianity are explored.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5043 - WRITING IN THE SCIENCES**

This course explores the writing genres in the sciences. Discourse between scientists and the public, between the public and science associations, and scientific discovery knowledge distribution will be explored. Special attention will be paid to the value of original sources.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5063 - ETHICS AND SCIENCE**

This course explores ethical concerns in science from a historical and contemporary perspective. The relation of science education to contemporary social and cultural issues is discussed and students learn to teach scientific ethics within a community framework of advocacy.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5073 - SCIENCE THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research or a capstone project within a field of science. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5083 - DATA AND RESEARCH IN THE SCIENCES**

This course explores the use of data in science, including statistical methods. Scientific research methodologies are discussed and practiced, with an emphasis on classical teaching methods and data and research in the classical Christian

community setting.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5013 - CLASSICAL RHETORIC**

This course is an introduction to classical rhetoric and covers classical rhetoric through Augustine, including the Sophists, Plato, Aristotle, the Romans, and Augustine. Emphasis on teaching writing with theory and praxis informed by the classical rhetoricians.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5023 - RHETORICAL THEORY**

This course is an overview of rhetorical theory and resulting approaches in classical education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5033 - SHORT FICTION**

This course offers an exploration and analysis of short fiction especially as it contributes to a classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5043 - THE NOVEL**

This course offers an exploration and analysis of essential great novels and their role in a classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5063 - THE EPIC**

This course offers an exploration and analysis of the epic, with emphasis on ancient Greece and Rome, and its role in classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5073 - RHETORIC THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of rhetoric. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 5083 - DRAMA**

This course offers an exploration and analysis of essential great works of drama and their role in a classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 30 Credit Hours**

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Arts, Classical Studies: Philosophy (Partner Sites)**

The Master of Arts in Classical Studies - Philosophy Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

**Major Core - 12 Hours****EDUC 5183 - CHRISTIAN EDUCATION**

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD**

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

**Prerequisites & Notes**

None

Credits: 3

### **EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

**Prerequisites & Notes**

None

Credits: 3

## Philosophy Track - 18 Hours

### **PHIL 5013 - WRITING AND RESEARCH IN PHILOSOPHY**

This course is an introduction to the methodology of philosophy, with emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5023 - METAPHYSICS**

This course is an overview of ideas about metaphysics, with an emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5033 - EPISTEMOLOGY**

This course is an overview of thought on epistemology from the great philosophers, with an emphasis on the classical approach to epistemology.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5043 - ETHICS**

This course is an overview of ethical thought from the great philosophers, with an emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5053 - LOGIC**

This course focuses on formal logic, including logic in philosophy, symbolic logic, methods of reasoning, and application of logic to current issues, with an emphasis on the classical approach to studying logic.

**Prerequisites & Notes**

None

Credits: 3

Philosophy Elective (select one):

### **PHIL 5063 - CLASSICAL PEDAGOGY OF PHILOSOPHY**

This course offers an exploration and analysis of the classical method of teaching philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5073 - PHILOSOPHY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of philosophy. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: PHIL 5013



Credits: 3

## Total Program Hours - 30 Credit Hours

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Master of Arts, Classical Studies: Science (Partner Sites)

The Master of Arts in Classical Studies - Science Track degree program is currently only available to Classical Conversations extension site students.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Major Core - 12 Hours

### **EDUC 5183 - CHRISTIAN EDUCATION**

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

#### **Prerequisites & Notes**

None

Credits: 3

### **EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD**

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

#### **Prerequisites & Notes**

None

Credits: 3

### **EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

#### **Prerequisites & Notes**

None

Credits: 3

### **EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

**Prerequisites & Notes**

None

Credits: 3

## Science Track - 18 Hours

### **GSCI 5013 - SCIENCE AND NATURAL PHILOSOPHY**

This course explores the modern approach to breaking science into distinct subjects in contrast to an integrated natural philosophy of science. Science as natural philosophy is explored in relation to a holistic classical education.

**Prerequisites & Notes**

None

Credits: 3

### **GSCI 5023 - SCIENCE AND CHRISTIAN FAITH**

This course explores the history of science as a matter of the soul. Origin events, Christians as scientists, and the development of scientific thinking and Christianity are explored.

**Prerequisites & Notes**

None

Credits: 3

### **GSCI 5043 - WRITING IN THE SCIENCES**

This course explores the writing genres in the sciences. Discourse between scientists and the public, between the public and science associations, and scientific discovery knowledge distribution will be explored. Special attention will be paid to the value of original sources.

**Prerequisites & Notes**

None

Credits: 3

### **GSCI 5083 - DATA AND RESEARCH IN THE SCIENCES**

This course explores the use of data in science, including statistical methods. Scientific research methodologies are discussed and practiced, with an emphasis on classical teaching methods and data and research in the classical Christian community setting.

**Prerequisites & Notes**

None

Credits: 3

## **GSCI 5063 - ETHICS AND SCIENCE**

This course explores ethical concerns in science from a historical and contemporary perspective. The relation of science education to contemporary social and cultural issues is discussed and students learn to teach scientific ethics within a community framework of advocacy.

### **Prerequisites & Notes**

None

Credits: 3

Science Elective (select one):

## **GSCI 5033 - TEACHING SCIENCE IN THE CLASSICAL TRADITION**

This course explores the teaching of sciences in the classical tradition, including pedagogical approaches to science education and soul formation.

### **Prerequisites & Notes**

None

Credits: 3

## **GSCI 5073 - SCIENCE THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research or a capstone project within a field of science. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

### **Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 30 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Behavioral & Social Sciences**

### **Online Programs**

## **Bachelor of Arts, Humanitarian Compassion (Online)**

Bachelor of Arts, Humanitarian Compassion (Online) Four-Year Plan

**Foundational Core - 53 Credit Hours**

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

#### **Prerequisites & Notes**

ENGL 1133

Credits: 3

## Mathematics - 6 Hours

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

Math Elective (select one):

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented.

Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 19 Hours

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective (select one):

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**



This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 10 Hours

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## **Christian Responsibility - 9 Hours**

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

**Humanitarian Compassion Core - 45 Credit Hours****THEO 3013 - THEOLOGY OF COMPASSION**

Compassion for others, especially for those in need, is a fundamental tenet of biblical theology. Compassion for humankind was the motivation for Christ's mission to earth, as He mentions at the inauguration of his ministry in Luke 4: "The Spirit of the Lord is on me, because he has anointed me to proclaim good news to the poor. He has sent me to proclaim freedom for the prisoners and recovery of sight for the blind, to set the oppressed free, to proclaim the year of the Lord's favor." This course reviews the biblical foundation for compassion and traces the Church's theological interpretation and practical application of compassion throughout history.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3073 - NEIGHBORLINESS ACROSS DIVIDING LINES**

A study of the biblical call to neighborliness that encourages development of relationships across the historically divided lines of race and economics. Theological and cultural topics will be analyzed to understand how the Greatest Commandment – loving God and neighbors – can be practically pursued and expressed.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 3023 - HEALTH MANAGEMENT IN GLOBAL SETTINGS**

Providing support through humanitarian outreaches can become physically, spiritually, mentally, and psychologically demanding on the caregivers. Preventative healthcare and self-care practices are critical, especially in the demanding environments often associated with humanitarian care. Students learn to monitor themselves and fellow relief participants to ensure sustained activities in a variety of settings.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 3043 - THE POOR AND SUFFERING**

Students review the existence of and consideration for those who are poor and suffering in both domestic and international settings. Multiple views are presented, including political, social, geographical, climatic, biblical, and religious. Various solutions are examined, including historical and contemporary, with an emphasis on programs' motivation and effectiveness. Approaching strategies from a community-based approach is a special focus of this course. This course is cross-referenced with PMIN 3043.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 3053 - DOMESTIC DISASTER SERVICES**

Domestic Disaster Services presents the foundational principles and skills necessary to plan and conduct services for the four phases of disasters: Mitigation, Preparation, Response, and Recovery. Emphasis is upon coordination of services between governmental, non-governmental, and faith-based organizations. This course is cross-referenced with PMIN 3053.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 3093 - INTERNATIONAL DISASTER SERVICES**

International Disaster Services presents the foundational principles and skills necessary to plan and conduct services for the four phases of disasters: Mitigation, Preparation, Response, and Recovery. Emphasis is upon coordination of services between international governmental, non-governmental, and religious-based organizations.

#### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 4073 - REFUGEE & MIGRANT POPULATIONS**

Populations of refugees and migrating groups undergo deep physiological, psychological, and economic challenges. Whether man-made or natural causes behind the disaster, those who experience these traumas are affected to varying degrees based on geography, language, age, gender, support structures, and socioeconomic dynamics. Students review the forces at work, current research, and individual and community-based approaches to serve these groups with compassion and effectiveness. This course is cross-referenced with PMIN 4073.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 4093 - PUBLIC POLICY AND ADVOCACY**

Governments use public policy to address social problems such as housing and welfare, to counter threats such as crime and illegal drugs, and to pursue other objectives, including revenue generation. A nation's regulatory, distributive, and redistributive policies have direct impact to prevent, mitigate the impact, and to recover from internal crises. This course prepares students to interact with and influence decision makers at all governmental levels, and engaging agency administration at every level. Special focus is on advocacy for those people who often have a weaker voice to the decision process. This course is cross-referenced with PMIN 4093.

### **Prerequisites & Notes**

None

Credits: 3

## **GSCI 4003 - APPLIED SUSTAINABILITY**

Applied sustainability prepares students to meet the challenges of the destitute of this world with compassion, through cutting edge technology, sustainable processes, and financially viable methods. Students investigate approaches to the provision of clean water and adequate food resources to the Least Developed Countries and to people most impacted by physical and economic disaster. Students will specifically be prepared to pass the Certified Crop Advisor Exam.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 3023 - CROSS CULTURAL COMMUNICATIONS AND COMPASSION**

The need to communicate across multiple cultures is an increasingly critical requirement in today's multicultural environment, where national boundaries provide minimal isolation and face-to-face communication is replaced by technological connections. Students' own philosophies and worldviews provide a foundation upon which techniques and approaches for communications are explored.

### **Prerequisites & Notes**

None

Credits: 3

## **PSYC 4123 - CRISIS PSYCHOLOGICAL MANAGEMENT**

The first few days through which individuals experience crisis are critical to their physical and psychological survivability. Support personnel must understand the foundational aspects of acute distress in both those experiencing crisis and those providing relief and support. Students are trained to identify stress symptoms and emotional suffering in order to assist as much as appropriate and then to direct individuals to qualified support specialists. This course is not intended for professional or trained counselors, but for those who are on site immediately following natural or human caused disasters. This course is cross-referenced with PMIN 4083.

**Prerequisites & Notes**

None

Credits: 3

## **PSYC 4153 - CHILDREN & YOUTH IN CRISIS**

Children and youth are especially susceptible to the traumatic effects of crises. Because of their higher level of innocence, minimal experience, and the vulnerable place they have in many societies, relief endeavors must identify actions and strategies as quickly as possible. Students identify stress symptoms and emotional suffering in order to help to the extent appropriate and then direct individuals to qualified support specialists. This course is not intended for professional or trained counselors, but for those who are on site immediately following crises.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 3023 - CONFLICT RESOLUTION AND NEGOTIATIONS**

Conflict Resolution and Negotiations develops a biblical and practical understanding of conflict. Students examine the conflict cycle, styles of conflict management, and intervention strategies for resolving conflict. Special focus is given to the leader's pivotal role in conflict and using conflict for positive change, and the cultural climate for conflict. Mediation, arbitration, and negotiation also are examined.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 4033 - HUMANITARIAN COMPASSION PRACTICUM**

The Humanitarian Compassion Practicum allows students to apply the theory and course-based learning to real-life situations through actual operation organizations and agencies. Students are responsible for procuring their practicum site, with the assistance of their academic advisor. Hope Education Network partners are available along with the university's own practicum partners.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 4023 - LEADING COMPASSION PROJECTS**

Providing disaster and humanitarian relief is a complex process involving individuals from diverse backgrounds, locations, languages, preparation, involvement, and commitment. Leadership in these settings requires both skills in leading multifaceted projects, delegating responsibilities, inspiring volunteers, and managing funds. This course prepares students for leadership within the field of community relief and development.

**Prerequisites & Notes**

None

Credits: 3

## General Electives - 22 Credit Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# Bachelor of Science, Human Services (Online)

## Program Description

The Bachelor of Science in Human Services is designed for students who seek an interdisciplinary education to assist them in careers that provide integrated services to individuals and families in need of assistance, or to prepare students in pursuing graduate studies in the area of human services or related fields.

The goal of this program is to prepare or enhance students' abilities in positions that seek to improve the quality of life for those who are served, remediation of problems, meeting basic human needs, and advocating change in the systems that affect the lives of those needing assistance.

Bachelor of Science, Human Services (Online) Four-Year Course Plan

## Foundational Core - 56 Hours

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3



## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

#### Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

#### Behavioral Science Elective

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

#### Social Science Elective

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science Elective with lab (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

#### **Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 13 Hours

### College and Christian Calling

#### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

##### **Prerequisites & Notes**

None

Credits: 1

### Old Testament Elective

#### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

##### **Prerequisites & Notes**

None

Credits: 3

### New Testament Studies

#### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

##### **Prerequisites & Notes**

None

Credits: 3

### Christian Studies

#### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Faith Integration

### **HUSV 3433 - HUMAN SERVICES AND FAITH INTEGRATION**

The purpose of this course is to provide students with an opportunity to explore human services from a Christian worldview that involves intentionally integrating faith and human services with an emphasis on spiritual and professional growth.

#### **Prerequisites & Notes**

None

Credits: 3

## Christian Responsibility - 9 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Human Services Major Core - 36 Credit Hours

### **HUSV 2013 - INTRODUCTION TO HUMAN SERVICES**

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 2043 - CASE MANAGEMENT & INTERVENTION**

This course gives students a foundation in case management competencies and intervention strategies.

#### **Prerequisites & Notes**

HUSV 2013

Credits: 3

### **HUSV 2053 - WI: HUMAN SERVICES DELIVERY**

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also examine the impact that past political, social, and cultural changes have on the way services are delivered.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 2433 - HUMAN SERVICES & DEVELOPMENT ACROSS LIFE-SPAN**

This course will examine human development across the life-span from a human services perspective. The focus of the course will center around the various services available as they relate to the individuals life-span development from conception to death.

#### **Prerequisites & Notes**

HUSV 2013

Credits: 3

### **HUSV 3033 - GROUP DYNAMICS**

This course is a study of group dynamics, with particular attention to group development process. The role of the leader, issue-specific or problem-specific group facilitation, and strategies for dealing with particular group-process issues will be emphasized. Participation in group-process is required of every student.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 3063 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**HUSV 3073 - HUMAN SERVICES PRACTICUM I**

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**HUSV 3083 - HUMAN SERVICES PRACTICUM II**

This course is a continuation of HUSV 3073. It provides students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY**

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 3533 - CONFLICT RESOLUTION IN HUMAN SERVICES**



This course focuses on human interaction, conflict, and conflict resolution theories in the helping professions. This course also explores methods of conflict resolution associated with positive outcomes related to settling disputes and personal development

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**HUSV 3833 - MANAGEMENT IN HUMAN SERVICES**

This course provides an introduction to management practices of human service programs, agencies, and organizations with an emphasis on program development.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 4053 - WI: RESEARCH METHODS**

The application of the scientific method of inquiry to theory and practice for the purpose of knowledge building and the development of best practice. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice and evaluation of theory. The focus is on the development of social research and practice with individuals, groups, organizations, and communities.

**Prerequisites & Notes**

None

Credits: 3

**General Electives - 30 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 122 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Science, Psychology (Online)**

**Program Description**

The Bachelor of Science in Psychology is designed for students who plan to enter more directly into the career world. The objectives of this program are expressed as follows:

1. To give students a basic foundation in psychological and integrational principles.

2. To assist students in the integration of sound psychology and their Christian faith.
3. To prepare students to serve where counseling and human relations are essential functions.
4. To prepare students for a number of paraprofessional fields requiring a psychology or behavioral science degree.
5. To prepare students for graduate programs necessary to enter their professions.

A minimum of a master's degree is required at the entry level into the field of professional psychology and counseling. The Bachelor of Science degree will prepare one for a number of paraprofessional areas.

Bachelor of Science, Psychology (Online) Four-Year Course Plan

## Foundational Core - 56 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics - 6 Hours

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

Math Elective (select one):

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

## **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

### **Prerequisites & Notes**

None

Credits: 3

## **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

## **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

### **Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

## Behavioral Science Elective

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

## Social Science Elective

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

## Natural Science Elective with lab

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 13 Hours****College and Christian Calling****CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**Old Testament Elective****BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**New Testament Studies****BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**Christian Studies****THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Faith Integration

### **PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY**

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

#### **Prerequisites & Notes**

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

## Christian Responsibility - 9 Hours

### Personal Stewardship

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective



## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **Psychology - Major Core - 45 Credit Hours**

### **PSYC 2003 - WRITING & CAREERS IN PSYCHOLOGY**

This course is an introduction to communication in the field of psychology. Students will develop skills in information literacy, comprehension of peer-reviewed literature, synthesis of information, and use of proper APA standards. Students will also develop their verbal presentation skills. Additionally, students will be introduced to the different career opportunities at both baccalaureate and graduate-degree levels as well as requirements and skills required for admissions into graduate school.

### **Prerequisites & Notes**

Prerequisites: PSYC 1133, ENGL 1233

Credits: 3

### **PSYC 2013 - RESEARCH METHODS IN PSYCHOLOGY**

This course addresses the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

### **Prerequisites & Notes**

Prerequisite: PSYC 2003

Corequisite: PSYC 2023

Credits: 3

### **PSYC 2023 - STATISTICAL METHODS IN PSYCHOLOGY**

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

### **Prerequisites & Notes**

Prerequisite: MATH 1213

Corequisite: PSYC 2013

Credits: 3

## **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

## **PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

## **PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

## **PSYC 3023 - CULTURAL PSYCHOLOGY**

This course provides students with an introduction to multicultural and cross-cultural psychology including its theories, research, and exploration of intercultural knowledge. The course examines the dynamics of cultural relevance related to psychological processes, abnormality, and treatment. The course implements exercises of self-awareness and engagement within other cultures.

### **Prerequisites & Notes**

PSYC 2133

Credits: 3

## **PSYC 3633 - PROFESSIONAL/ETHICAL/LEGAL ISSUES**

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

### **Prerequisites & Notes**

PSYC 3533

Credits: 3

### **PSYC 3733 - SOCIAL PSYCHOLOGY**

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY**

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

### **PSYC 4083 - LEARNING & COGNITION**

This course is an introduction to the psychological study of learning and cognition. Topics examined will include classical conditioning, operant conditioning, observational learning, perception, attention, and memory. Traditional views as well as current trends will be discussed.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 4093 - PSYCHOLOGY CAPSTONE SENIOR SEMINAR**

This capstone course will provide students the opportunity to critically reflect on and apply the theories and skills learned throughout their Psychology degree program. Through this course students will demonstrate their understanding as well as faith integration through the production of a major paper/project and presentation.

**Prerequisites & Notes**

Prerequisite: Final semester senior

Credits: 3

Psychology Electives (select three) - 9 Credit Hours

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 3053 - PSYCHOLOGY PRACTICUM**

This course provides students with practical service-learning experience in order to apply psychological principles learned throughout their program of study through volunteer experiences in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3103 - MARITAL AND FAMILY THERAPY**

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

**Prerequisites & Notes**

PSYC 2133 and PSYC 2233

Credits: 3

**PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

**Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

## **PSYC 4013 - THE PSYCHOLOGY OF LEADERSHIP-ART OF COMMUNICATION**

This course is an investigation of leadership and communication styles as they relate to servant leadership in both the student's personal and professional lives. This course will draw from the messages of Christian leaders presented at Southeastern University's Leadership Forum.

### **Prerequisites & Notes**

PSYC 2133

Credits: 3

## **PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT**

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

### **Prerequisites & Notes**

PSYC 2133 and PSYC 3003

Credits: 3

## **General Electives - 20 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## **Total Program Hours - 121 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Psychology: Industrial/Organizational Concentration (Online)**

Bachelor of Science, Psychology: Industrial/Organizational Concentration (Online) Four Year Plan

## **Foundational Core - 56 Credit Hours**

## **Intellectual and Practical Skills - 15 Hours**

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

#### **Prerequisites & Notes**

ENGL 1133

Credits: 3

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

Math Elective (select one):

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 19 Hours****ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 2233 - MARRIAGE AND FAMILY**

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3



### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **Spiritual Formation - 13 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

Credits: 1

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY**

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

**Prerequisites & Notes**

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

### **Christian Responsibility - 9 Hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Psychology - Major Core - 51 Credit Hours

### Required Courses - 36 Hours

#### **PSYC 2003 - WRITING & CAREERS IN PSYCHOLOGY**

This course is an introduction to communication in the field of psychology. Students will develop skills in information literacy, comprehension of peer-reviewed literature, synthesis of information, and use of proper APA standards. Students will also develop their verbal presentation skills. Additionally, students will be introduced to the different career opportunities at both baccalaureate and graduate-degree levels as well as requirements and skills required for admissions into graduate school.

##### **Prerequisites & Notes**

Prerequisites: PSYC 1133, ENGL 1233

Credits: 3

#### **PSYC 2013 - RESEARCH METHODS IN PSYCHOLOGY**

This course addresses the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

##### **Prerequisites & Notes**

Prerequisite: PSYC 2003

Corequisite: PSYC 2023

Credits: 3

#### **PSYC 2023 - STATISTICAL METHODS IN PSYCHOLOGY**

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

##### **Prerequisites & Notes**

Prerequisite: MATH 1213

Corequisite: PSYC 2013

Credits: 3

#### **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

##### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

**Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

### **PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

### **PSYC 3023 - CULTURAL PSYCHOLOGY**

This course provides students with an introduction to multicultural and cross-cultural psychology including its theories, research, and exploration of intercultural knowledge. The course examines the dynamics of cultural relevance related to psychological processes, abnormality, and treatment. The course implements exercises of self-awareness and engagement within other cultures.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3633 - PROFESSIONAL/ETHICAL/LLEGAL ISSUES**

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

**Prerequisites & Notes**

PSYC 3533

Credits: 3

### **PSYC 3733 - SOCIAL PSYCHOLOGY**

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism,

communication, propaganda, morale, and other aspects of interpersonal relationships.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY**

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

**PSYC 4083 - LEARNING & COGNITION**

This course is an introduction to the psychological study of learning and cognition. Topics examined will include classical conditioning, operant conditioning, observational learning, perception, attention, and memory. Traditional views as well as current trends will be discussed.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4093 - PSYCHOLOGY CAPSTONE SENIOR SEMINAR**

This capstone course will provide students the opportunity to critically reflect on and apply the theories and skills learned throughout their Psychology degree program. Through this course students will demonstrate their understanding as well as faith integration through the production of a major paper/project and presentation.

**Prerequisites & Notes**

Prerequisite: Final semester senior

Credits: 3

**Concentration Required Courses - 15 Hours**

**PSYC 2033 - INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY**

This course includes an application of psychological principles to industry, business, and other organizations. Topics include organization of work, selection, training, motivation, job satisfaction, supervision, and decision-making.

**Prerequisites & Notes**

Prerequisite: PSYC 1133 or PSYC 1233

Credits: 3

## **PSYC 3063 - ATTITUDES AND MOTIVATION IN THE WORKPLACE**

This course explores concepts and theories related to job attitudes and motivation in the workplace. Topics include motivational strategies, models of performance, and the impact of job satisfaction, work values, workplace environment, management style, and organizational commitment on employee attitudes and motivation.

### **Prerequisites & Notes**

Prerequisite: PSYC 2033

Credits: 3

## **PSYC 3073 - GROUP DYNAMICS IN THE WORKPLACE**

This course explores concepts and theories related to group dynamics and small group processes as they related to organizations. Topics include leadership, decision-making, stages of group development, group structure, group communication, team building, conflict resolution, and the intra-and inter-personal dynamics within small groups.

### **Prerequisites & Notes**

Prerequisite: PSYC 2033

Credits: 3

## **PSYC 4523 - PERSONNEL PSYCHOLOGY**

This course explores concepts and theories related to personnel psychology, which encompasses all aspects of personnel management from the time the employee is recruited through the end of their work with the organization. Topics included are workforce planning, recruitment, selection, placement, training, promotion, evaluation, retention, and counseling of employees.

### **Prerequisites & Notes**

Prerequisite: PSYC 2033

Credits: 3

## **PSYC 4833 - TESTING AND MEASUREMENTS**

This course is a study of the basic measurement theory and its practical application to problems of choosing, administering, and evaluating the results of tests. The more common aptitude, achievement, interest, intelligence, and personality tests will be considered.

### **Prerequisites & Notes**

Prerequisites: PSYC 2023 or MATH 2023

Credits: 3

## **General Electives – 14 Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 121 Credit Hours

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Psychology: Pre-Counseling Concentration (Online)**

Bachelor of Science, Psychology: Pre-Counseling Concentration (Online) Four-Year Plan

### Foundational Core - 56 Credit Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics - 6 Hours

#### **MATH 1213 - COLLEGE ALGEBRA**



This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

Math Elective (select one):

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 19 Hours

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective (select one):

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **PSYC 2233 - MARRIAGE AND FAMILY**

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science Elective (select one):

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

#### **Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 13 Hours

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY**

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

**Prerequisites & Notes**

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

**Christian Responsibility - 9 Hours**

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **Psychology - Major Core - 48 Credit Hours**

### **PSYC 2003 - WRITING & CAREERS IN PSYCHOLOGY**

This course is an introduction to communication in the field of psychology. Students will develop skills in information literacy, comprehension of peer-reviewed literature, synthesis of information, and use of proper APA standards. Students will also develop their verbal presentation skills. Additionally, students will be introduced to the different career opportunities at both baccalaureate and graduate-degree levels as well as requirements and skills required for admissions into graduate school.

### **Prerequisites & Notes**

Prerequisites: PSYC 1133, ENGL 1233

Credits: 3

### **PSYC 2013 - RESEARCH METHODS IN PSYCHOLOGY**

This course addresses the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

**Prerequisites & Notes**

Prerequisite: PSYC 2003

Corequisite: PSYC 2023

Credits: 3

**PSYC 2023 - STATISTICAL METHODS IN PSYCHOLOGY**

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

**Prerequisites & Notes**

Prerequisite: MATH 1213

Corequisite: PSYC 2013

Credits: 3

**PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

**Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

**PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

### **PSYC 3023 - CULTURAL PSYCHOLOGY**

This course provides students with an introduction to multicultural and cross-cultural psychology including its theories, research, and exploration of intercultural knowledge. The course examines the dynamics of cultural relevance related to psychological processes, abnormality, and treatment. The course implements exercises of self-awareness and engagement within other cultures.

#### **Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3633 - PROFESSIONAL/ETHICAL/LEGAL ISSUES**

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

#### **Prerequisites & Notes**

PSYC 3533

Credits: 3

### **PSYC 3733 - SOCIAL PSYCHOLOGY**

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

#### **Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY**

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

### **PSYC 4083 - LEARNING & COGNITION**

This course is an introduction to the psychological study of learning and cognition. Topics examined will include classical conditioning, operant conditioning, observational learning, perception, attention, and memory. Traditional



views as well as current trends will be discussed.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4093 - PSYCHOLOGY CAPSTONE SENIOR SEMINAR**

This capstone course will provide students the opportunity to critically reflect on and apply the theories and skills learned throughout their Psychology degree program. Through this course students will demonstrate their understanding as well as faith integration through the production of a major paper/project and presentation.

**Prerequisites & Notes**

Prerequisite: Final semester senior

Credits: 3

**Psychology Electives - 12 Credit Hours**

**PSYC 3053 - PSYCHOLOGY PRACTICUM**

This course provides students with practical service-learning experience in order to apply psychological principles learned throughout their program of study through volunteer experiences in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT**

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

**Prerequisites & Notes**

PSYC 2133 and PSYC 3003

Credits: 3

Psychology Major Elective (select one):

### **PSYC 3103 - MARITAL AND FAMILY THERAPY**

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

**Prerequisites & Notes**

PSYC 2133 and PSYC 2233

Credits: 3

### **PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

**Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

## **General Electives - 17 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## **Total Program Hours - 121 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Extension Sites & Regional Campus Programs**

### **Bachelor of Science, Psychological Sciences (Partner Sites)**

Bachelor of Science, Psychological Sciences (Partner Sites) Four-Year-Plan

## **Foundational Core - 58 Credit Hours**

## **Intellectual and Practical Skills - 15 Hours**

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

## **Mathematics - 6 Hours**

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

Math Elective (select one):

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 21 Hours****Natural Science - 6 Hours****BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

### **NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Behavioral Science Elective:

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective:

### **PSYC 2233 - MARRIAGE AND FAMILY**

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective:

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

## Spiritual Formation - 13 Hours

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY**

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

#### **Prerequisites & Notes**

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313



Credits: 3

## Christian Responsibility - 9 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Psychology - Major Core - 45 Credit Hours

### **PSYC 2003 - WRITING & CAREERS IN PSYCHOLOGY**

This course is an introduction to communication in the field of psychology. Students will develop skills in information literacy, comprehension of peer-reviewed literature, synthesis of information, and use of proper APA standards. Students will also develop their verbal presentation skills. Additionally, students will be introduced to the different career opportunities at both baccalaureate and graduate-degree levels as well as requirements and skills required for admissions into graduate school.

#### **Prerequisites & Notes**

Prerequisites: PSYC 1133, ENGL 1233

Credits: 3

### **PSYC 2013 - RESEARCH METHODS IN PSYCHOLOGY**

This course addresses the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

#### **Prerequisites & Notes**

Prerequisite: PSYC 2003

Corequisite: PSYC 2023

Credits: 3

### **PSYC 2023 - STATISTICAL METHODS IN PSYCHOLOGY**

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

#### **Prerequisites & Notes**

Prerequisite: MATH 1213

Corequisite: PSYC 2013

Credits: 3

### **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

### **PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

**PSYC 3023 - CULTURAL PSYCHOLOGY**

This course provides students with an introduction to multicultural and cross-cultural psychology including its theories, research, and exploration of intercultural knowledge. The course examines the dynamics of cultural relevance related to psychological processes, abnormality, and treatment. The course implements exercises of self-awareness and engagement within other cultures.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3633 - PROFESSIONAL/ETHICAL/LEGAL ISSUES**

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

**Prerequisites & Notes**

PSYC 3533

Credits: 3

**PSYC 3733 - SOCIAL PSYCHOLOGY**

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY**

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

## **PSYC 4083 - LEARNING & COGNITION**

This course is an introduction to the psychological study of learning and cognition. Topics examined will include classical conditioning, operant conditioning, observational learning, perception, attention, and memory. Traditional views as well as current trends will be discussed.

### **Prerequisites & Notes**

PSYC 2133

Credits: 3

## **PSYC 4093 - PSYCHOLOGY CAPSTONE SENIOR SEMINAR**

This capstone course will provide students the opportunity to critically reflect on and apply the theories and skills learned throughout their Psychology degree program. Through this course students will demonstrate their understanding as well as faith integration through the production of a major paper/project and presentation.

### **Prerequisites & Notes**

Prerequisite: Final semester senior

Credits: 3

## **Psychology Electives (select three) - 9 Credit Hours**

## **PSYC 3053 - PSYCHOLOGY PRACTICUM**

This course provides students with practical service-learning experience in order to apply psychological principles learned throughout their program of study through volunteer experiences in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

### **Prerequisites & Notes**

PSYC 2133

Credits: 3

## **PSYC 3103 - MARITAL AND FAMILY THERAPY**

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

### **Prerequisites & Notes**

PSYC 2133 and PSYC 2233

Credits: 3

## **PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

**Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

**PSYC 4013 - THE PSYCHOLOGY OF LEADERSHIP-ART OF COMMUNICATION**

This course is an investigation of leadership and communication styles as they relate to servant leadership in both the student's personal and professional lives. This course will draw from the messages of Christian leaders presented at Southeastern University's Leadership Forum.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT**

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

**Prerequisites & Notes**

PSYC 2133 and PSYC 3003

Credits: 3

**General Electives - 18 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

\*6 credit hours of general electives must be in upper level (3000 or 4000 level) courses.

**Total Program Hours - 121 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Psychology (Partner Sites)**

The Bachelor of Science in Psychology is designed for students who plan to enter more directly into the career world. The objectives of this program are expressed as follows:

1. To give students a basic foundation in psychological and integrational principles.
2. To assist students in the integration of sound psychology and their Christian faith.
3. To prepare students to serve where counseling and human relations are essential functions.
4. To prepare students for a number of paraprofessional fields requiring a psychology or behavioral science degree.
5. To prepare students for graduate programs necessary to enter their professions.

A minimum of a master's degree is required at the entry level into the field of professional psychology and counseling. The Bachelor of Science degree will prepare one for a number of paraprofessional areas.

Bachelor of Science, Psychology (Partner Sites) Four-Year Plan

### **Foundational Core - 56 Credit Hours**

### **Intellectual and Practical Skills - 15 Hours**

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

### **Mathematics - 6 Hours**

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

Math Elective (select one):

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and

analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 19 Hours**

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**



None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective:

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective:

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective:

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science Elective:

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 13 Hours

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY**

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

**Prerequisites & Notes**

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

### **Christian Responsibility - 9 Hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Psychology - Major Core - 45 Credit Hours

### **PSYC 2003 - WRITING & CAREERS IN PSYCHOLOGY**

This course is an introduction to communication in the field of psychology. Students will develop skills in information literacy, comprehension of peer-reviewed literature, synthesis of information, and use of proper APA standards. Students will also develop their verbal presentation skills. Additionally, students will be introduced to the different career opportunities at both baccalaureate and graduate-degree levels as well as requirements and skills required for admissions into graduate school.

#### **Prerequisites & Notes**

Prerequisites: PSYC 1133, ENGL 1233

Credits: 3

### **PSYC 2013 - RESEARCH METHODS IN PSYCHOLOGY**

This course addresses the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

#### **Prerequisites & Notes**

Prerequisite: PSYC 2003

Corequisite: PSYC 2023

Credits: 3

### **PSYC 2023 - STATISTICAL METHODS IN PSYCHOLOGY**

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

#### **Prerequisites & Notes**

Prerequisite: MATH 1213

Corequisite: PSYC 2013

Credits: 3

### **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

## **PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

## **PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

## **PSYC 3023 - CULTURAL PSYCHOLOGY**

This course provides students with an introduction to multicultural and cross-cultural psychology including its theories, research, and exploration of intercultural knowledge. The course examines the dynamics of cultural relevance related to psychological processes, abnormality, and treatment. The course implements exercises of self-awareness and engagement within other cultures.

### **Prerequisites & Notes**

PSYC 2133

Credits: 3

## **PSYC 3633 - PROFESSIONAL/ETHICAL/LLEGAL ISSUES**

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

### **Prerequisites & Notes**

PSYC 3533

Credits: 3

## **PSYC 3733 - SOCIAL PSYCHOLOGY**

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

### **Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY**

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

### **PSYC 4083 - LEARNING & COGNITION**

This course is an introduction to the psychological study of learning and cognition. Topics examined will include classical conditioning, operant conditioning, observational learning, perception, attention, and memory. Traditional views as well as current trends will be discussed.

#### **Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 4093 - PSYCHOLOGY CAPSTONE SENIOR SEMINAR**

This capstone course will provide students the opportunity to critically reflect on and apply the theories and skills learned throughout their Psychology degree program. Through this course students will demonstrate their understanding as well as faith integration through the production of a major paper/project and presentation.

#### **Prerequisites & Notes**

Prerequisite: Final semester senior

Credits: 3

### **Psychology Electives (select three) - 9 Credit Hours**

#### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

#### **PSYC 3053 - PSYCHOLOGY PRACTICUM**

This course provides students with practical service-learning experience in order to apply psychological principles learned throughout their program of study through volunteer experiences in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3103 - MARITAL AND FAMILY THERAPY**

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

**Prerequisites & Notes**

PSYC 2133 and PSYC 2233

Credits: 3

**PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

**Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

**PSYC 4013 - THE PSYCHOLOGY OF LEADERSHIP-ART OF COMMUNICATION**

This course is an investigation of leadership and communication styles as they relate to servant leadership in both the student's personal and professional lives. This course will draw from the messages of Christian leaders presented at Southeastern University's Leadership Forum.

**Prerequisites & Notes**

PSYC 2133

Credits: 3



## **PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT**

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

### **Prerequisites & Notes**

PSYC 2133 and PSYC 3003

Credits: 3

## **General Electives - 20 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## **Total Program Hours - 121 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Undergraduate Certificate Programs**

### **Certificate, Racial Reconciliation Studies (Online and Partner Sites)**

#### **Required Courses - 9 Hours**

#### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

#### **PMIN 3073 - NEIGHBORLINESS ACROSS DIVIDING LINES**

A study of the biblical call to neighborliness that encourages development of relationships across the historically divided lines of race and economics. Theological and cultural topics will be analyzed to understand how the Greatest Commandment – loving God and neighbors – can be practically pursued and expressed.

### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 4023 - INTERRACIAL COMMUNICATION**

This course explores the theoretical and practical issues related to race/ethnicity, and communication that often frame and impact the dynamics between various racial groups within the United States. The course will cover underpinnings of interracial/interethnic communication including topics such as identity, language, history, cultural influences, and theories. The course is designed to improve each student's understanding and ability to communicate across and within diverse racial groups in the United States.

#### **Prerequisites & Notes**

None

Credits: 3

### **Total Program Hours - 9 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable program.

## **Minors**

### **Human Services Minor**

#### **Required Courses - 12 Credit Hours**

### **HUSV 2013 - INTRODUCTION TO HUMAN SERVICES**

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 2043 - CASE MANAGEMENT & INTERVENTION**

This course gives students a foundation in case management competencies and intervention strategies.

#### **Prerequisites & Notes**

HUSV 2013

Credits: 3

### **HUSV 2053 - WI: HUMAN SERVICES DELIVERY**

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also examine the impact that past political, social, and cultural changes have on the way services are delivered.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 3063 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**Human Services Electives - 6 Credit Hours**

Select any two 3 credit HUSV courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 18 Credit Hours**

**Psychology Minor**

**Required Courses - 12 Credit Hours**

**PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**PSYC 2233 - MARRIAGE AND FAMILY**

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

**Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

### **PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

### **Psychology Electives (select two) - 6 Credit Hours**

Select two PSYC 2xxx level or higher courses not already taken.

### **Total Credits - 18 Credit Hours**

## **Graduate Programs**

### **Master of Arts, Human Services - Crisis Resiliency (Online)**

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in a crisis resiliency specialization.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, Human Services - Crisis Resiliency (Online) Course Plan

### **Human Services Core - 18 Hours**

### **HUSV 5033 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES**

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY**

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY**

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I**

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

**Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

## **HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II**

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

### **Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

## **Crisis Resiliency Core - 18 Hours**

### **CRIS 5003 - CRISIS AWARENESS**

This course will provide students with an examination of the foundation of theoretical concepts and practical applications of crisis awareness, focusing on preparedness before, during, and after the crisis.

### **Prerequisites & Notes**

None

Credits: 3

### **CRIS 5013 - CRISIS COMMUNICATION**

This course will examine the history, theory and development of crisis communication. The course will also analyze the crisis communication process before, during, and after the crisis, focusing on the most effective ways to communicate in response to the different types of crises.

### **Prerequisites & Notes**

None

Credits: 3

### **HETH 5003 - MENTAL HEALTH AND BEHAVIORAL HEALTH**

IN DEVELOPMENT

Credits: 3

### **PACO 5003 - PASTORAL COUNSELING DEATH & DYING**

IN DEVELOPMENT

Credits: 3

### **RESL 5003 - RESILIENCE AND RESPONDERS**

This course will examine the impact of a crisis on responders who respond to crisis situations. The focus of this course will be on how to educate responders in maintaining resilience in themselves before, during, and after the crisis.

**Prerequisites & Notes**

None

Credits: 3

**RESL 5013 - RESILIENCE AND COMPASSION FATIGUE**

IN DEVELOPMENT

Credits: 3

**Total Program Hours - 36 Credit Hours**

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Arts, Human Services: Administration (Online)****Program Description**

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in an administrative specialization. Graduates of this program will be prepared to assume leadership positions in a variety of settings including: social services, education, behavioral health management, and healthcare.

Throughout this program students will:

- Integrate the principles of the human services profession with biblically informed values.
- Demonstrate collaborative and effective problem-solving skills using multiple theoretical approaches.
- Develop administration skills that require the application of theory in a variety of human services agency situation and settings.
- Research contemporary issues in human services to provide practical solutions, and communicate results through clear, concise and appropriate media.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, Human Services: Administration (Online) Course Plan

**Human Services Core - 24 Credit Hours****HUSV 5033 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES**

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES**

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY**

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES**

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

**Prerequisites & Notes**

HUSV 5043

Credits: 3

### **HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I**



This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

**Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

**HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II**

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

**Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

**HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY**

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

**Prerequisites & Notes**

None

Credits: 3

**Administration Specialization - 12 Credit Hours**

**HUSV 5023 - ORGANIZATIONAL LEADERSHIP AND MANAGEMENT**

This course examines the impact of leadership and management as they relate to human service organizations. Emphasis will be placed on a broad-based understanding of leadership and management, including what constitutes effective leadership in various contexts, the role of teams in organizations, the role of power, politics, and conflict in organizations, and how to facilitate organizational change through visionary servant leadership.

**Prerequisites & Notes**

HUSV 5043

Credits: 3

**HUSV 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5003 - HUMAN SERVICES ADMINISTRATION**

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

**Prerequisites & Notes**

PCOU 5033

Credits: 3

### **HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES**

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

**Prerequisites & Notes**

None

Credits: 3

## **Total Program Hours - 36 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Human Services: Children & Family (Online)**

### **Program Description**

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in an administrative specialization. Graduates of this program will be prepared to assume leadership positions in a variety of settings including: social services, education, behavioral health management, and healthcare.

Throughout this program students will:

- Integrate the principles of the human services profession with biblically informed values.
- Demonstrate collaborative and effective problem-solving skills using multiple theoretical approaches.
- Develop administration skills that require the application of theory in a variety of human services agency situation and settings.
- Research contemporary issues in human services to provide practical solutions, and communicate results through clear, concise and appropriate media.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, Human Services: Children & Family (Online) Course Plan

## Human Services Core - 24 Credit Hours

### **HUSV 5033 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES**

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES**

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY**

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

#### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY**

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES**

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

### **Prerequisites & Notes**

HUSV 5043

Credits: 3

## **HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I**

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

### **Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

## **HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II**

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

### **Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

## **Children and Family Services - 12 Credit Hours**

### **HUSV 5303 - PARENT AND CHILD RELATIONSHIP**

This course explores the nature of parenting and parent-child relations from a historical, theoretical, and developmental perspective. This course will also examine the unique challenges faced by families in today's society including social, economic, and spiritual factors that help parents to create positive, nurturing family environments.

Credits: 3

### **HUSV 5313 - CHILD DEVELOPMENT AGES 0-18**

This course provides students with an understanding about the developmental stages and characteristics of individuals from birth through adolescence.

Credits: 3

### **HUSV 5323 - CHILDREN, YOUTH, AND FAMILY SERVICES: POLICY AND PRACTICE**

This course provides students with an overview of social service agencies policies and practices throughout the United States and how they impact the needs of children and families.

Credits: 3

### **HUSV 5333 - AT-RISK CHILDREN**

This course will provide an overview of the social and economic issues affecting at-risk children. Integration of various strategies for working with at-risk children will be examined. It will also examine information and research on at-risk conditions and practical help in dealing with children in challenging situations.

Credits: 3

## **Total Program Hours - 36 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Human Services: Christian Ministries (Online)**

### **Program Description**

The Master of Arts in Human Services is a 36-semester-hour degree that will provide a theoretical and experiential understanding of the human services profession. This program will be grounded in a core of specialized courses with additional course work in an administrative specialization. Graduates of this program will be prepared to assume leadership positions in a variety of settings including: social services, education, behavioral health management, and healthcare.

Throughout this program students will:

- Integrate the principles of the human services profession with biblically informed values.
- Demonstrate collaborative and effective problem-solving skills using multiple theoretical approaches.
- Develop administration skills that require the application of theory in a variety of human services agency situation and settings.
- Research contemporary issues in human services to provide practical solutions, and communicate results through clear, concise and appropriate media.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, Human Services: Christian Ministries (Online) Course Plan

## Human Services Core - 21 Credit Hours

### **HUSV 5033 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES**

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES**

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY**

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY**

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES**

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

**Prerequisites & Notes**

HUSV 5043

Credits: 3

**HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I**

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

**Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

**Christian Ministries Core - 15 Credit Hours**

**PMIN 5223 - FOUNDATIONAL PARTNERSHIPS AND COLLECTIVE IMPACT**

Large-scale impact requires broad cross-sector coordination. Collective impact approaches will be evaluated and contextualized for family ministry. Patterns for empowering and supporting the family as the primary discipler in the life of a child will be modeled. An emphasis will be placed upon spiritual disciplines, rites of passage, and milestones.

**Prerequisites & Notes**

PMIN 5143

Credits: 3

**PMIN 5233 - MANAGING CHANGE AND CONFLICT**

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5243 - GRADUATE PRACTICUM I**

Graduate Practicum I

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5353 - EMPOWERED SPIRITUALITY AND DISCIPLESHIP**

This course surveys contemporary Pentecostal approaches and challenges to Christian spiritual formation. It offers a review of the biblical foundations and traditional Pentecostal practices or disciplines for a deeper spirituality. In addition it addresses various methodologies and challenges for spiritual formation within the student's particular missional context.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5373 - HOLISTIC PASTORAL COUNSELING**

A study of the techniques and relationships which serve to promote healthy adult growth and functioning. The course begins with an exploration of motivations for working in the helping fields. The course previews basic counseling skills such as warmth, empathy, concreteness, confrontation, interviewing, and treatment planning. The emphasis is on training helping professionals to help others. Personal cognitive-emotional awareness and theological-psychological balance is promoted through a study of individual functioning in interpersonal relationships.

#### **Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 36 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, International Community Development (Online)**

### **Program Description**



The Master of Arts in International Community Development (MICD) is an online program - which will cater to working adults - whether young or old, who are seeking to influence the world in the areas of ministry, business and social services. The program will introduce and assess students in the following curricular categories: (1) core business concepts, (2) ministry aptitude (3) leadership and organizational development, (4) administration of human services programming, and (5) professional networking skills. Aligned to the university's missional focus, the MICD will expose students to the critical skills, necessary for leading in the marketplace. The program supports the mission of Southeastern University by equipping future leaders to serve the world through Spirit-empowered life, learning, and leadership.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, International Community Development (Online) Course Plan

## Business Core - 12 Credit Hours

### **BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

#### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

### **BUSI 5333 - INTERNATIONAL BUSINESS**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions, and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

#### **Prerequisites & Notes**

Prerequisite: BUSI 5003

Credits: 3

### **BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

#### **Prerequisites & Notes**

BUSI 5003

Credits: 3

### **BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP**

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

## **Human Services Core - 12 Credit Hours**

### **HUSV 5003 - HUMAN SERVICES ADMINISTRATION**

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

**Prerequisites & Notes**

PCOU 5033

Credits: 3

### **HUSV 5033 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES**

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

**Prerequisites & Notes**

None

Credits: 3

### **HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY**

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

**Prerequisites & Notes**

None

Credits: 3

## Religion Core - 12 Credit Hours

### **PMIN 5233 - MANAGING CHANGE AND CONFLICT**

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5293 - GLOBAL MISSION AND CULTURE**

This course provides a contemporary survey of the changing nature of world missions, and introduces foundational principles for missional practice in the 21st century. Survey topics will include salient sociological trends, the rise of the majority world church and modern movements, and the evolving role of North American "missions" in global Christianity. Secondly, this course introduces foundational principles in charitable giving, program research and evaluation, cross-cultural contextualization and competency, and doing theology in a global context to prepare students for informed missional practice. Topics will be drawn from multiple disciplines.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5583 - WORLD RELIGIONS AND GLOBAL PERSPECTIVES**

This course explores the historical and contemporary relationships of Christianity and the world religions, specifically focused at the theological level and involving Pentecostal perspectives. Topics discussed include global Renewal movements and religious pluralism, theology of religions, globalization, interfaith relations, and interreligious dialogue.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering

issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

**Prerequisites & Notes**

None

Credits: 3

## Total Program Hours - 36 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Master of Science, Pastoral Care and Counseling (Online)

This program will focus on equipping those in ministry to help the increasing number of hurting, distressed and depressed people in our churches and beyond, who need to be helped through Bible-based counselling and pastoral care to spiritual, emotional, physical and mental wholeness. The overarching aim of this program of study is to equip and empower persons who have a passion for pastoral care and feel called to the ministry of offering emotional support and counselling, and in particular, Church leaders who are strategically placed to counsel and give support as an integral part of their ministry.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Science, Pastoral Care and Counseling (Online) One Year Plan

## Foundational Pastoral Care and Counseling Courses - 30 Hours

### PMCC 5003 - FOUNDATIONS OF PASTORAL CARE AND COUNSELING

This course provides an overview of the need for pastoral care, counseling, and mentoring in the church and how it should be integrated into the ministry of the church. The course deals with the basic training in academic and practical dimensions involved in the preparation of students for the complex task of pastoral care and counseling. The focus is upon the pastor in the congregational setting as a provider of services to individuals, couples, families and groups in the Body of Christ.

**Prerequisites & Notes**

Prerequisites: None

Credits: 3

### PMCC 5013 - SPIRITUAL FORMATION FOR MINISTERS, LAY MINISTERS, AND MENTORS

This course provides a model for spiritual and psychological growth. It begins from a self-centered perspective and grows step-by-step toward the goal of a Godly life motivated by love and conformed to the image of Christ. This course helps the student identify where they are in this process, leads he/she toward maturity in Christ, and teaches how to care, counsel, and mentor for spiritual growth.

**Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

**PMCC 5023 - SELF-CARE FOR MINISTERS, LAY MINISTERS, AND MENTORS**

This course will promote the perspective that self-care is under the individual's control. Attention will be given to self-care as learned, purposeful, and continuous, and it refers to the care and cultivation of self in a comprehensive sense, focusing on the minister's spiritual, physical, and psychological health.

**Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

**PMCC 5033 - CRISIS INTERVENTION**

This course studies crisis intervention applied to various crises such as post-traumatic stress disorder, death and bereavement, sexual assault, addictions, partner violence, and loss. Current models of crisis intervention will be investigated, including a multi-step model that informs and empowers the minister and layperson in crisis situations.

**Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

**PMCC 5043 - PSYCHOPATHOLOGY**

This course provides an overview of the common forms of abnormal behavior as defined by the psychological community. Symptoms, etiology, and treatment according to the nomenclature of the Diagnostic and Statistical Manual for Mental Disorders (DSM-5) will be used. It is intended to provide the minister with the background to identify, assess, and assist in positive change or refer clients which might present cases beyond the capabilities of the minister. The focus will be on separating physical and psychological (pathological) behavior from Bible-based spiritual issues.

**Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

**PMCC 5053 - MARRIAGE AND FAMILY INTERVENTIONS, STRATEGIES, AND COUNSELING**

This course studies the counseling approaches to marriage and family issues, including the problems associated with communication, problem solution/conflict resolution, and role expectations. Various methods and models of care, counseling, and mentoring will be explored.

**Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5063 - GROUP DYNAMICS AND TECHNIQUES**

This course examines the dynamic of group, especially small groups and their effectiveness. Exploring the dynamic of one and how a small group of individuals can come together and accomplish more than the effort of an individual will be the focus. Related principles, theories, and techniques will be included to broaden an understanding of group dynamics.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5073 - PERSONALITY LEARNING THEORIES**

This course will familiarize students with the current personality theories utilized in contemporary psychological and counseling environments. Included in the course will be the history of these theories and the applications of them in psychotherapy.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5083 - PASTORAL COUNSELING, MENTORING, AND LIFE COACHING**

This course teaches the methods and techniques contained in the Bible that focus on pastoral counseling, mentoring, and life coaching skills, and how to construct and apply those principles using the Bible as the resource.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5093 - HUMAN GROWTH AND DEVELOPMENT**

This course provides an introduction to developmental psychology. It explores the different stages of the human life-span: prenatal, infancy, childhood, adolescence, adulthood, as well as the biological, psychological, and social changes that occur concurrently. Topics include: theories of development, genetics and development, birth and the neonate, cognitive and brain development, early experience, attachment, motor and language development, social, sex- role and moral development, and aging and death.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **Pastoral Care and Counseling Practicum - 6 Hours**

### **PMCC 5103 - PRACTICUM I**

This course provides instruction in the application of pastoral care, counseling, and life coaching, supervision, and practice. Students will conduct simulated practical applications in the areas of pastoral care, counseling, and life coaching under faculty supervision.

**Prerequisites & Notes**

Completion of all core courses in the degree

Credits: 3

**PMCC 5203 - PRACTICUM II**

This course provides actual (on-site) pastoral care, counseling, and life coaching instruction, supervision, and practice in an approved setting. The practicum students will be supervised by qualified individuals approved by the faculty Practicum professor.

**Prerequisites & Notes**

PMCC 5103 Practicum I

Credits: 3

Total Hours: 36 Hours

**Graduate Certificate Programs**

**Certificate, Human Services: Administration (Online)**

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Human Services Core - 3 Hours

**HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES**

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

**Prerequisites & Notes**

None

Credits: 3

Administration Specialization (select two) - 6 Hours

**HUSV 5003 - HUMAN SERVICES ADMINISTRATION**

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

**Prerequisites & Notes**

PCOU 5033

Credits: 3

**HUSV 5023 - ORGANIZATIONAL LEADERSHIP AND MANAGEMENT**

This course examines the impact of leadership and management as they relate to human service organizations. Emphasis will be placed on a broad-based understanding of leadership and management, including what constitutes effective leadership in various contexts, the role of teams in organizations, the role of power, politics, and conflict in organizations, and how to facilitate organizational change through visionary servant leadership.

**Prerequisites & Notes**

HUSV 5043

Credits: 3

**HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES**

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this certificate audit.

**Certificate, Human Services: Children and Family (Online)**



If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Human Services Core - 3 Hours

### **HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES**

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

#### **Prerequisites & Notes**

None

Credits: 3

## Children and Family Specialization (select two) - 6 Hours

### **HUSV 5303 - PARENT AND CHILD RELATIONSHIP**

This course explores the nature of parenting and parent-child relations from a historical, theoretical, and developmental perspective. This course will also examine the unique challenges faced by families in today's society including social, economic, and spiritual factors that help parents to create positive, nurturing family environments.

Credits: 3

### **HUSV 5313 - CHILD DEVELOPMENT AGES 0-18**

This course provides students with an understanding about the developmental stages and characteristics of individuals from birth through adolescence.

Credits: 3

### **HUSV 5323 - CHILDREN, YOUTH, AND FAMILY SERVICES: POLICY AND PRACTICE**

This course provides students with an overview of social service agencies policies and practices throughout the United States and how they impact the needs of children and families.

Credits: 3

### **HUSV 5333 - AT-RISK CHILDREN**

This course will provide an overview of the social and economic issues affecting at-risk children. Integration of various strategies for working with at-risk children will be examined. It will also examine information and research on at-risk conditions and practical help in dealing with children in challenging situations.

Credits: 3

## Total Program Hours - 9 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this certificate audit.

# Business & Leadership

## Online Programs

### Bachelor of Business Administration (Online)

## Program Description

The Bachelor of Business Administration (BBA) is a general undergraduate business degree built around a common core of business courses, with 27 hours of electives, suitable to accommodate a complementary minor. This is the recognized industry standard online business degree offered by Southeastern University.

The BBA curriculum covers the Common Professional Components (CPC) and General Knowledge and Skills as prescribed by Accreditation Council for Business Schools and Programs (ACBSP) and industry best-practices.

The BBA is the degree understood in the marketplace as a comprehensive business degree for graduates wishing to start or grow their careers in business.

Bachelor of Business Administration (Online) Four-Year Course Plan

## General Education Core - 56 Hours

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective with lab (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal

Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 10 Hours**

**College and Christian Calling**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**Old Testament Elective**

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**New Testament Studies**

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

### Personal Stewardship

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective



## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Faith Integration

## **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

### **Prerequisites & Notes**

None

Credits: 3

## Business Pre-Core - 18 Credit Hours

## **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

### **Prerequisites & Notes**

None

Credits: 3

## **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

## **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

**Business Core - 28 Credit Hours**

**BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING**

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

**Prerequisites & Notes**

BBUS 2133 or equivalent

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

### **BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

#### **Prerequisites & Notes**

BBUS 2233

Credits: 3

### **BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BBUS 4141 - BUSINESS SENIOR SEMINAR (Capstone)**

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

**Prerequisites & Notes**

BBUS 4603 or taken within the last semester

Credits: 1

## Business Electives - 6 Credit Hours

Select any two 3 credit BBUS 3XXX or 4XXX courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## General Electives - 12 Credit Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# **Bachelor of Business Administration: Business Leadership (Online)**

## **Program Description**

The Bachelor of Business Administration (BBA) with a concentration in Leadership is an undergraduate business degree built around a common core of business courses, with 12 hours of advance courses in organizational leadership. The BBA is the recognized industry standard online business degree offered by Southeastern.

The curriculum covers the Common Professional Components (CPC) and General Knowledge and Skills as prescribed by Accreditation Council for Business Schools and Programs (ACBSP) and industry best-practices. Students select from a variety of advanced leadership courses that emphasize soft-skills and the understanding of leadership in a variety of contexts.

The BBA with an emphasis in Leadership is understood in the marketplace as a comprehensive business degree for graduates wishing to start or advanced their careers as leaders in business organizations.

Bachelor of Business Administration: Business Leadership (Online) Four-Year Plan

## Foundational Core - 56 Hours

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

## **Mathematics - 6 Hours**

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

#### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.



**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 10 Hours****CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## **Christian Responsibility - 12 Hours**

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

**Prerequisites & Notes**

None

Credits: 3

**Pre-Business Core - 18 Credit Hours****BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

**Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

**BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

**Business Core - 28 Credit Hours**

**BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING**

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

**Prerequisites & Notes**

BBUS 2133 or equivalent

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

**Prerequisites & Notes**

BBUS 2233

Credits: 3

### **BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in exams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BBUS 4141 - BUSINESS SENIOR SEMINAR (Capstone)**

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

**Prerequisites & Notes**

BBUS 4603 or taken within the last semester

Credits: 1

**Leadership Core - 12 Credit Hours**

**BBUS 3143 - PROJECT MANAGEMENT**

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

**Prerequisites & Notes**

BBUS 1003 and BBUS 3203

Credits: 3

**Leadership Electives - 9 Hours**

\*9 credit hours of any LDRS 3xxx or 4xxx courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**General Electives - 6 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Business Administration: Marketing Communication (Online)**

## **Bachelor of Business Administration: Marketing Communication (Online) Four-Year Plan**

Foundational Core - 56 Hours

Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

#### **Prerequisites & Notes**

ENGL 1133

Credits: 3



## Mathematics - 6 Hours

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## Engaging Human Culture and the Natural World - 19 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

#### **Prerequisites & Notes**

None

Credits: 3

History Elective (select one):

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process

development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 10 Hours

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

#### **Prerequisites & Notes**

None

Credits: 3

## Business Pre-Core - 18 Hours

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

**Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

**BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

### **Prerequisites & Notes**

None

Credits: 3

## **Business Core - 28 Hours**

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

### **BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

### **Prerequisites & Notes**

BBUS 2233

Credits: 3

### **BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a



Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING**

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

**Prerequisites & Notes**

BBUS 2133 or equivalent

Credits: 3

**BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BBUS 4141 - BUSINESS SENIOR SEMINAR (Capstone)**

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

**Prerequisites & Notes**

BBUS 4603 or taken within the last semester

Credits: 1

**Marketing Communication Track - 12 Hours****DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

**Prerequisites & Notes**

None

Credits: 3

Choose one of the following electives - 3 Hours

### **DCOM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN**

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **DCOM 4083 - ADVANCED DIGITAL IMAGING**

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

#### **Prerequisites & Notes**

DCOM 2023 and DCOM 3523

Credits: 3

### **DCOM 4093 - ADVERTISING DESIGN**

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

**Prerequisites & Notes**

DCOM 3523

Credits: 3

**DCOM 4113 - DIGITAL ILLUSTRATION**

This course includes the study of illustration as visual interpretation of words, concepts, and ideas. Students learn software skills while developing drawing abilities in a digital environment. Students will learn the advantages of using both vector and pixel-based artwork to achieve the most suitable outcome. Strategies for communicating content through pictorial narrative are achieved through weekly projects culminating in a final concept painting.

**Prerequisites & Notes**

DCOM 2043; DCOM 3073; DCOM 3523

Credits: 3

**DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

**Prerequisites & Notes**

DCOM 2023

Credits: 3

**General Electives - 6 Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Credit Hours****Bachelor of Science, Business & Professional Leadership  
(Online)****Program Description**

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This major scans the most

important concepts in business and organizational leadership. Students may take practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace to be for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science, Business & Professional Leadership (Online) Four-Year Course Plan

## General Education Core - 58 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 21 Hours

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**



This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market

structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective with lab (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 10 Hours

### College and Christian Calling

#### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

### Old Testament Studies

#### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### New Testament Studies

#### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

### Personal Stewardship

#### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

#### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective

#### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Faith Integration

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

#### **Prerequisites & Notes**

None

Credits: 3

## Business & Professional Leadership Major Core - 46 Credit Hours

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

#### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

### **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

## **BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

### **Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

## **LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

### **Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

## **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

#### **Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

### **BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy

formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BPLE 4141 - SENIOR PROFESSIONAL PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

**Prerequisites & Notes**

All major courses or permission

Credits: 1

Financial Elective (select one):

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

**Business & Leadership Electives - 3 Hours**

Select any one 3 credit LDRS 3XXX or 4XXX course or any BBUS 3XXX or 4XXX course that does not satisfy any specific course requirements of your program and which you have not previously taken.

**General Electives - 18 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

\*6 credit hours of general electives must be in upper level (3000 or 4000 level) courses.

**Total Program Hours - 122 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Science, Organizational Leadership (Online)**



# Program Description

The Bachelor of Science in Organizational Leadership (BSOL) is a general undergraduate degree that emphasizes critical thinking, problem-solving, communication and leadership applicable in a variety of contexts and organizations.

The curriculum is built upon a broad liberal arts foundational core and includes 36 credit hours of Leadership studies, including the opportunity to earn internship credit.

The BSOL is understood in the marketplace as a suitable degree for graduates desiring to start or advance their career as a leader of a non-profit or business organization.

Bachelor of Science, Organizational Leadership (Online) Four-Year Course Plan

## Foundational Core - 56 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 19 Hours**

Historical Perspective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

## Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

## Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science Elective with lab (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

## **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

### **Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 10 Hours

### College and Christian Calling

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## Old Testament Elective

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## New Testament Studies

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Studies

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

## Personal Stewardship

**CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective

**THEO 3123 - INTRODUCTION TO ETHICS**



This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Faith Integration

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

**Prerequisites & Notes**

None

Credits: 3

## Organizational Leadership Core - 37 Credit Hours

### Required Organizational Leadership Core - 28 Credit Hours

### **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 2223 - LEADERSHIP THEORY AND PRACTICE**

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

**Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

### **LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY**

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

**Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

### **LDRS 4103 - LEADING ORGANIZATIONAL CHANGE**

This course prepares learners to better comprehend the hyper-turbulent environment of the 21st century by introducing behavioral science techniques and methodologies to systematically bring about high-performing organizations.

**Prerequisites & Notes**

LDRS 3183 or MNGT 3183

Credits: 3

### **LDRS 4113 - WI: APPLIED SERVANT LEADERSHIP CONCEPTS**

This capstone course synthesizes previous coursework by reviewing theories and definitions in an effort to apply theory to practice. This course emphasizes the importance of self-discipline, humility, servant leadership, and the art of being contemplative.

**Prerequisites & Notes**

LDRS 4103, LDRS 4123, or LDRS 4143

Credits: 3

## **LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

### **Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

## **LDRS 3143 - LEADERSHIP, FOLLOWERSHIP, TEAMWORK**

This course investigates effective leadership. It explores the concept of followership. A psychodynamic approach is used to further consider effective teamwork and the leader-follower dynamic.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 4141 - SENIOR LEADERSHIP PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

### **Prerequisites & Notes**

All major courses or permission

Credits: 1

## **Organizational Leadership Major Electives (select three) - 9 Credit Hours**

Select three of the following:

### **BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a

Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3143 - PROJECT MANAGEMENT**

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

**Prerequisites & Notes**

BBUS 1003 and BBUS 3203

Credits: 3

**PMIN 4023 - LEADERSHIP DEVELOPMENT**

A theological rationale based upon the doctrine of the priesthood of the believer and the gifts of the Holy Spirit is developed with practical application for the recruitment and development of lay persons for ministry within the congregation and to the community. The course focuses on the identification of individual gifts and talents that persons may possess and the training of those individuals for various ministries. Styles of leadership, administrative functions and multi-staff relationships.

**Prerequisites & Notes**

None

Credits: 3

Or any 3 credit LDRS 3XXX or 4XXX courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**General Electives - 27 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Extension Sites & Regional Campus Programs**

**Associate of Applied Science, Professional Pilot  
(Blended/Online)**

## Program Description:

The Associate of Applied Science (AAS) in Professional Pilot prepares graduates to enter the workforce as commercial pilots as flight instructors, air taxi pilots, corporate pilots or first officers for commuter airlines. Graduates will earn the Federal Aviation Administration (FAA) Commercial Pilot Certificate, with Single and Multi-Engine Land class ratings with an Instrument Rating, Certified Flight Instructor Certificate, and either a Regional Airline Transition course or a Practicum to build flight hours and other employable skills for the aviation industry.

The AAS degree in Professional pilot requires 62 credit hours, of which 33 are earned toward the major, including 27 credit hours earned for ground and flight training. The remaining 29 hours include general education. All non-flight courses are offered in an online or blended delivery format. Students under a F1 Visa take courses in a face-to-face.

This program is ideal for students who primarily desire to become professional or airline pilots and are starting with no flight experience. However, credit for prior FAA Pilot Certificates or Knowledge Exams can be awarded per policy.\*

Students who choose the accelerated flight training path will have the opportunity to interview for employment as a flight instructor and work while they finish their degree.

### Program Learning Outcomes:

Graduates of the Associate of Applied Sciences in Professional Pilot will be able to:

1. Demonstrate the aeronautical knowledge and pilot skills to safely operate a fixed-wing single-engine aircraft appropriate for a commercial pilot.

Assessment:

- a. 100% of students will pass the FAA Commercial Pilot Knowledge Exam with a 70% or higher on their first attempt.
- b. 80% of the students will pass the FAA Commercial Pilot Practical Exam on the first attempt. 100% will pass by no more than two attempts.

2. Demonstrate the aeronautical knowledge and pilot skills to safely operate a fixed-wing single-engine aircraft in instrument meteorological conditions.

Assessment:

- a. 100% of students will pass the FAA Instrument Rating Knowledge Exam with a 70% or higher on their first attempt.
- b. 80% of the students will pass the FAA Instrument Rating Practical Exam on the first attempt. 100% will pass by no more than two attempts.

3. Demonstrate the aeronautical knowledge and principles of instruction to operate as a ground and flight instructor pilot.

Assessment:

- a. 100% of students will pass the FAA Fundamentals of Instruction Knowledge Exam with a 70% or higher on their first attempt.
- b. 100% of students will pass the FAA Flight Instructor Knowledge Exam with a 70% or higher on their first attempt.
- c. 80% of the students will pass the FAA Certified Flight Instructor Practical Exam on the first attempt. 100% will pass by no more than two attempts.

4. Describe career paths and pilot opportunities within the aviation industry.

Assessment:

- a. All students will achieve 80% on a standardized rubric for an integrative assignment in the AVIM 4013: Aviation Practicum I course, or AVIM 4003: Regional Airline Transition course.

**Admissions Criteria:**

- High School Diploma
- Enrollment Application
- Character Reference
- Ability to read, write, and understand English to take the Private Pilot Practical Exam
- 17 years of age to take the Private Pilot Practical Exam; 18 years of age to take the Commercial Pilot Practical Exam.
- Ability to obtain a FAA Class 2 Medical Certificate (to operate with the privileges of a Commercial Pilot Certificate).
- Ability to obtain a FAA Class 1 Medical Certificate (to operate with the privileges of an Airline Transport Certificate).
- International/non-citizens must complete additional requirements including an appropriate VISA and Transportation Security Administration (TSA) approval through the Alien Flight Student Program (AFSP).

\*The first 9 credit hours are free, then \$200 per course thereafter. If a student presents official transcripts from an accredited institution of higher education with equivalent courses, all those credits transfer at no cost. A faculty member or certified flight instructor appointed by the university may verify currency of the credit through review of logbook entries, oral examination, and/or flight/simulator evaluation.

Please see the Aviation promotional page for information on additional fees associated with this program.

Associate of Applied Science, Professional Pilot - Standard Two-Year Plan

Associate of Applied Science, Professional Pilot - Modified Accelerated Two-Year Plan

Associate of Applied Science, Professional Pilot - Accelerated Two-Year Plan

## General Education Core - 29 Hours

## Intellectual and Practical Skills - 9 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

Math Elective (select one):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 10 Hours**

### **AVIM 1014 - AVIATION WEATHER AND ENVIRONMENT (W/LAB)**

This course explores the physical properties of the atmosphere and how they affect the weather, with an emphasis on the factors affecting aviation. The course includes lab components including collecting and interpreting weather and climate data that impact the aviation and human environment.

#### **Prerequisites & Notes**

None

Credits: 4

### **AVIM 2003 - HUMAN FACTORS & RESOURCE MANAGEMENT**

This course explores concepts of Crew Resource Management (CRM). Covers crew coordination, communication, and resource management in professional aviation. Subjects include the history of CRM, skills, psychological, and behavior markers associated with CRM, human error in aviation, and automation. Provides a general knowledge of team critical skills within the aviation industry.

#### **Prerequisites & Notes**

None



Credits: 3

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

**Spiritual Formation - 7 Hours****CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

Spiritual Formation Electives (choose two):

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

Christian Responsibility - 3 Hours

Christian Responsibility Elective (choose one):

**CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these

practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

**Aviation Foundation - 15 Hours**

**AVIM 1003 - INTRODUCTION TO AVIATION TRANSPORTATION**

This course introduces students to the aviation industry, its history, available career paths, major challenges, key private and governmental agencies, and the introductory skills and knowledge necessary to succeed within the industry.

**Prerequisites & Notes**

None

Credits: 3

**AVIP 1013 - PRIVATE PILOT GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Private Pilot Airplane Knowledge Test. Topics include the basic aerodynamics, airplane systems and instruments, weight and balance, aircraft performance, meteorology, flight physiology, basic navigation techniques, radio navigation and communication, the Air Traffic Control and airspace system, and FAA Regulations. Credit may be granted for passing the FAA Private Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 1023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **AVIP 1023 - PRIVATE PILOT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, basic flight maneuvers, cross-country methods, night flying, and emergency procedures. Includes flight instruction in single-engine aircraft and simulators. Prepares students for the required FAA Private Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Private Pilot Certificate. Students must possess an FAA Class 3 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 1013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

#### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **AVIP 2013 - INSTRUMENT RATING - GROUND SCHOOL**

This course provides instruction in preparation instrument flight training and the Federal Aviation Administration's (FAA) Instrument Rating Airplane Knowledge Test. Topics include aircraft flight instruments, flight physiology, Instrument Flight Rules (IFR) aircraft operations and procedures, aircraft performance, weather, IFR planning and regulations. Advanced instruction in aviation weather, radio navigation and charts including procedures for departures en route, arrival and approaches. The course should be taken concurrently with instrument flight lessons or AVIP 2023. Credit may be granted for passing the FAA Instrument Rating Knowledge Test.

#### **Prerequisites & Notes**

Prerequisite: Private Pilot's License or AVIP 1013

Credits: 3

### **AVIP 2023 - INSTRUMENT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground, flight operations and maneuvers associated with flying by instrument flight rules. This includes departure, en route, arrival, approaches, and landing in actual or simulated instrument meteorological conditions. Includes flight instruction in single-engine aircraft and simulators with emphasis on safety, operations, navigation systems and charts, various weather conditions, flight planning procedures, decision making, and cockpit resource management. Prepares students for the required FAA Instrument-Airplane Rating Practical Test. Credit may be granted for presenting a valid FAA Instrument-Airplane Rating. The course should be taken concurrently with AVIP 2013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

#### **Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIP 1023

Credits: 3

## **Aviation Professional - 18 Hours**

### **AVIP 3013 - COMMERCIAL PILOT - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Commercial Pilot Airplane Knowledge Test. Topics include the advanced aerodynamics, complex airplane systems, and instruments, weight and balance for heavier aircraft, complex aircraft performance. Includes advanced meteorology, flight physiology for high altitude flight, advanced navigation techniques, radio navigation and communication, airspace systems, and FAA Regulations for commercial flight. Credit may be granted for passing the FAA Commercial Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 3023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**AVIP 3023 - COMMERCIAL PILOT FLIGHT I - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators. Prepares students for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 3013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIS 1023

Credits: 3

**AVIP 3033 - COMMERCIAL PILOT FLIGHT II - FLIGHT TRAINING**

This course continues student training and experience in airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators in final preparation for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: AVOP 3023

Credits: 3

**AVIP 4013 - CERTIFIED FLIGHT INSTRUCTOR - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Fundamentals of Instructing (FOI) Federal Aviation Administration's (FAA) and Flight Instructor Knowledge Tests. Topics include the fundamentals of flight instruction and learning, lesson planning, resource management, communication, regulations, and professionalism. Credit may be granted for passing the FAA FOI Knowledge Test, or equivalent, and Flight Instructor Knowledge Test with a mandatory minimum passing score of 70%.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or AVIS 3023

Credits: 3

### **AVIP 4022 - CERTIFIED FLIGHT INSTRUCTOR - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor for the category and class of aircraft for which the student seeks. Students explain, demonstrate, and analyze flight maneuvers and resource management skills involved with Private Pilot, Commercial Pilot, and Flight Instructor Certificates. For fixed-wing aircraft includes spins and spin recovery. Credit may be granted for presenting a valid FAA Certified Flight Instructor Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. The course should be taken concurrently with AVIS 4013. Some students may require additional hours of instruction beyond the course minimum to pass the course.

#### **Prerequisites & Notes**

Prerequisite: By permission only

Credits: 2

Practicum/Airline Transition (select one):

### **AVIM 4003 - REGIONAL AIRLINE TRANSITION**

This course replicates the initial training one can expect after being hired as a pilot for a regional air carrier. The course covers company indoctrination, policies, procedures for flight crews, airline regulations and aircraft systems. Emphasis is on mastering crew resource management, air carrier manual systems, safety management systems, general and emergency operating procedures, and aircraft systems prior to training in a full motion simulator. Students must apply for this course and be approved by the sponsoring regional airline.

#### **Prerequisites & Notes**

By Permission

Credits: 3

### **AVIM 4013 - AVIATION PRACTICUM I**

This course is an integrative learning experience, where the university partners with an organization to create experiential training in the aviation field. Practicum I provides students service learning opportunities which can include building flight hours or aviation management and operations. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 120 hours of service learning engagement in addition to the completion of reflection assignments.

#### **Prerequisites & Notes**

None

Credits: 3

AVIP Elective (select one):

### **AVIM 1101 - INTRODUCTION TO UAS OPERATIONS, POLICY, AND REGULATIONS**

This course will introduce basic small Unmanned Aircraft Systems (UAS) operations and policy governing UAS operations found in Title 14 of the Code of Federal Regulations (14 CFR) Part 107, Small Unmanned Aircraft Systems. Federal regulations will be discussed including the proper requirements needed to legally and safely operate UASs in the National Airspace System. The purpose of the course is for students to master the knowledge to pass the UAS Part 107 knowledge exam.

**Prerequisites & Notes**

None

Credits: 1

**AVIP 1001 - INTRODUCTION TO FLIGHT**

The course introduces students to flight operations and is appropriate for students interesting in a career in aviation and is recommended prior to enrolling in AVIP 1023. Topics include basic aerodynamics, flight controls, pre-flight inspection, and basic maneuvers. Students log time in a flight simulator and up to 3 hours of dual instruction in a single-engine aircraft. These hours may be applied toward a Private Pilot Certificate under FAA Part 61 rules. Fees are required.

**Prerequisites & Notes**

None

Credits: 1

**AVIP 4011 - ADVANCED GROUND INSTRUCTOR**

The course prepares students to take the FAA Advanced Ground Instructor Knowledge Exam. Topics include aerodynamics, aircraft performance, aircraft instruments and systems, Airspace, ATC procedures, weather, navigation, regulations and aeronautical decision making.

**Prerequisites & Notes**

AVIP 1023 or Private Pilot Certificate

Credits: 1

**AVIP 4021 - INSTRUMENT GROUND INSTRUCTOR**

The course prepares students to take the FAA Instrument Ground Instructor Knowledge Exam. Topics include aircraft performance, aircraft instruments and systems, airspace, ATC communication, instrument procedures, weather, IFR navigation, regulations, and aeronautical decision making.

**Prerequisites & Notes**

AVIP 2023 or Instrument Rating

Credits: 1

**AVIP 4031 - CERTIFIED FLIGHT INSTRUCTOR - INSTRUMENT FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Instructor Rating for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Instrument Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at



least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: CFI Certificate or AVIS 4022 and permission

Credits: 1

**AVIP 4041 - MULTI-ENGINE RATING - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Multi-Engine Certificate for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Multi-Engine Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or permission

Credits: 1

**Total Program Hours - 62 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Business Administration: Marketing Communication (Partner Sites)**

Bachelor of Business Administration: Marketing Communication (Partner Sites) Four-Year Plan

**Foundational Core - 56 Hours**

**Intellectual and Practical Skills - 15 Hours**

**DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

## **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

### **Prerequisites & Notes**

None

Credits: 3

(Required for the major, may not be waived)

History Elective (select one):

## **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

### **Prerequisites & Notes**

None

Credits: 3

## **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

## **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

### **Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

### **Spiritual Formation - 10 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

#### **Prerequisites & Notes**

None

Credits: 3

## Business Pre-Core - 18 Hours

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

#### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

### **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**



This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

**Business Core - 28 Hours****CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

**Prerequisites & Notes**

BBUS 2233

Credits: 3

**BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING**

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

#### **Prerequisites & Notes**

BBUS 2133 or equivalent

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many

course elements are completed in teams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BBUS 4141 - BUSINESS SENIOR SEMINAR (Capstone)**

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

**Prerequisites & Notes**

BBUS 4603 or taken within the last semester

Credits: 1

**Marketing Communication Track - 12 Hours****DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

**Prerequisites & Notes**

None.

Credits: 3

### **DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

**Prerequisites & Notes**

None

Credits: 3

DCOM Elective (select one):

### **DCOM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN**

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

**Prerequisites & Notes**

None

Credits: 3

### **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

**Prerequisites & Notes**

None

Credits: 3

### **DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **DCOM 4083 - ADVANCED DIGITAL IMAGING**

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

**Prerequisites & Notes**

DCOM 2023 and DCOM 3523

Credits: 3

**DCOM 4093 - ADVERTISING DESIGN**

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

**Prerequisites & Notes**

DCOM 3523

Credits: 3

**DCOM 4113 - DIGITAL ILLUSTRATION**

This course includes the study of illustration as visual interpretation of words, concepts, and ideas. Students learn software skills while developing drawing abilities in a digital environment. Students will learn the advantages of using both vector and pixel-based artwork to achieve the most suitable outcome. Strategies for communicating content through pictorial narrative are achieved through weekly projects culminating in a final concept painting.

**Prerequisites & Notes**

DCOM 2043; DCOM 3073; DCOM 3523

Credits: 3

**DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

**Prerequisites & Notes**

DCOM 2023

Credits: 3

**General Electives - 6 Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Credit Hours**

**Bachelor of Science, Aviation Management: Professional Pilot  
(Blended/Online)**

The Bachelor of Science in Aviation Management (BS AM) with the Professional Pilot track prepares graduates to enter the aviation workforce as aviators and entry-level managerial or administrative roles. Graduates will earn the Federal Aviation Administration (FAA) Commercial Pilot Certificate, with Single and Multi-Engine Land class ratings with an Instrument Rating, and Certified Flight Instructor Certificate.

The BS AM degree requires 120 credit hours, of which 64 are earned toward the major, including 27 credit hours earned for ground and flight training. The remaining 56 hours include general education.

Once students complete their Certified Flight Instructor Certificates, they have the opportunity to interview for employment as a flight instructor and work while they finish their degree through online courses.

The program is ideal for students desiring a full-time, residential program to prepare them for the aviation industry. Students under a F1 Visa take courses in a face-to-face or hybrid format.

## Graduates of the Bachelor of Aviation Management will be able to:

1. Demonstrate the aeronautical knowledge and pilot skills to safely operate a fixed-wing single-engine aircraft appropriate for a commercial pilot.

### Assessment:

- a. 100% of students will pass the FAA Commercial Pilot Knowledge Exam with a 70% or higher on their first attempt.
  - b. 80% of the students will pass the FAA Commercial Pilot Practical Exam on the first attempt. 100% will pass by no more than two attempts.
2. Demonstrate the aeronautical knowledge and pilot skills to safely operate a fixed-wing single-engine aircraft in instrument meteorological conditions.

### Assessment:

- a. 100% of students will pass the FAA Instrument Rating Knowledge Exam with a 70% or higher on their first attempt.
  - b. 80% of the students will pass the FAA Instrument Rating Practical Exam on the first attempt. 100% will pass by no more than two attempts.
3. Demonstrate the aeronautical knowledge and principles of instruction to operate as a ground and flight instructor pilot.

### Assessment:

- a. 100% of students will pass the FAA Fundamentals of Instruction Knowledge Exam with a 70% or higher on their first attempt.
  - b. 100% of students will pass the FAA Flight Instructor Knowledge Exam with a 70% or higher on their first attempt.
  - c. 80% of the students will pass the FAA Certified Flight Instructor Practical Exam on the first attempt. 100% will pass by no more than two attempts.
4. Demonstrate enhanced skills for safe flight operations in a variety of environments.

### Assessment:

- a. All students will achieve 80% on a standardized rubric for an integrative assignment in the AVIM 3203: Aviation and Safety Management course.
5. Describe career paths and opportunities within the aviation industry.

Assessment:

- a. All students will achieve 80% on a standardized rubric for an integrative assignment in the AVIM 4013: Aviation Practicum I course, or AVIM 4003: Regional Airline Transition course.

**Admissions Criteria:**

- High School Diploma
- Enrollment Application
- Ability to read, write, and understand English to take the Private Pilot Practical Exam
- 17 years of age to take the Private Pilot Practical Exam; 18 years of age to take the Commercial Pilot Practical Exam.
- Ability to obtain a FAA Class 2 Medical Certificate (to operate with the privileges of a Commercial Pilot Certificate)
- Ability to obtain a FAA Class 1 Medical Certificate (to operate with the privileges of a Airline Transport Certificate)
- International/non-citizens must complete additional requirements including an appropriate VISA and Transportation Security Administration (TSA) approval through the Alien Flight Student Program (AFSP).
- Students using a GI Bill must have a private pilot's certificate.

Please see the Aviation promotional page for information on additional fees associated with this program.

Bachelor of Science, Aviation Management: Professional Pilot (Blended/Online) Four-Year Plan

## General Education Core - 56 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**



None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

### **Engaging Human Culture and the Natural World - 19 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **AVIM 2003 - HUMAN FACTORS & RESOURCE MANAGEMENT**

This course explores concepts of Crew Resource Management (CRM). Covers crew coordination, communication, and resource management in professional aviation. Subjects include the history of CRM, skills, psychological, and behavior markers associated with CRM, human error in aviation, and automation. Provides a general knowledge of team critical skills within the aviation industry.

#### **Prerequisites & Notes**

None

Credits: 3

## **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 1014 - AVIATION WEATHER AND ENVIRONMENT (W/LAB)**

This course explores the physical properties of the atmosphere and how they affect the weather, with an emphasis on the factors affecting aviation. The course includes lab components including collecting and interpreting weather and climate data that impact the aviation and human environment.

### **Prerequisites & Notes**

None

Credits: 4

Historical Perspective (select one):

## **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and

Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

## Spiritual Formation - 13 Hours

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

### **Prerequisites & Notes**

None

Credits: 3

Christian Responsibility - 9 hours

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

Major Core - 37 Hours

## **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

**Prerequisites & Notes**

None

Credits: 3

**AVIM 1003 - INTRODUCTION TO AVIATION TRANSPORTATION**

This course introduces students to the aviation industry, its history, available career paths, major challenges, key private and governmental agencies, and the introductory skills and knowledge necessary to succeed within the industry.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

## **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 2013 - AERODYNAMICS & AIRCRAFT SYSTEMS**

This course explores aerodynamics and aircraft systems that enable safe flight in a variety of configurations and environments. Emphases are on the forces that impact flight including lift, weight, thrust, and drag and the aircraft controls, propulsion and systems associated with flight.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 3003 - US & GLOBAL AVIATION OPERATIONS**

This course explores aviation and airline operations in the United States and globally. Attention is given to the Air Traffic Control (ATC) and airspace system for general and corporate aviation, commercial air carriers, and ground and air traffic operations. Other topics include business models and economic factors, aircraft acquisition, supply chain logistics, and operations.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 3203 - AVIATION SAFETY & MANAGEMENT**

This course examines general management principles with an emphasis on leadership, safety and accident prevention. Topics include aviation security, Safety Management Systems (SMS), aircraft accidents and investigations, and emergency services.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 3403 - AVIATION REGULATIONS & LAW**

This course provides an overview of constitutional law, administrative law, international law, and enforcement actions affecting aviation. While the courses emphasized the regulations impacting private and commercial air operations, consideration is given to aviation business law, the analysis of the aviation regulatory environments and processes, rulemaking, and legislation.

**Prerequisites & Notes**

None

Credits: 3

**AVIM 4141 - AVIATION MANAGEMENT CAPSTONE**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a simulated or real workplace context. Students develop a written reflection and portfolio of evidence of their readiness to enter the workforce in the aviation industry.

**Prerequisites & Notes**

None

Credits: 1

Financial Elective (select one):

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

Practicum/Airline Transition (select one):

**AVIM 4013 - AVIATION PRACTICUM I**

This course is an integrative learning experience, where the university partners with an organization to create experiential training in the aviation field. Practicum I provides students service learning opportunities which can include building flight hours or aviation management and operations. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 120 hours of service learning engagement in addition to the completion of reflection assignments.

**Prerequisites & Notes**

None

Credits: 3

**AVIM 4003 - REGIONAL AIRLINE TRANSITION**

This course replicates the initial training one can expect after being hired as a pilot for a regional air carrier. The course covers company indoctrination, policies, procedures for flight crews, airline regulations and aircraft systems. Emphasis is on mastering crew resource management, air carrier manual systems, safety management systems, general and emergency operating procedures, and aircraft systems prior to training in a full motion simulator. Students must apply for this course and be approved by the sponsoring regional airline.



**Prerequisites & Notes**

By Permission

Credits: 3

## Professional Pilot - 27 Hours

### **AVIP 1013 - PRIVATE PILOT GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Private Pilot Airplane Knowledge Test. Topics include the basic aerodynamics, airplane systems and instruments, weight and balance, aircraft performance, meteorology, flight physiology, basic navigation techniques, radio navigation and communication, the Air Traffic Control and airspace system, and FAA Regulations. Credit may be granted for passing the FAA Private Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 1023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **AVIP 1023 - PRIVATE PILOT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, basic flight maneuvers, cross-country methods, night flying, and emergency procedures. Includes flight instruction in single-engine aircraft and simulators. Prepares students for the required FAA Private Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Private Pilot Certificate. Students must possess an FAA Class 3 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 1013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **AVIP 2013 - INSTRUMENT RATING - GROUND SCHOOL**

This course provides instruction in preparation instrument flight training and the Federal Aviation Administration's (FAA) Instrument Rating Airplane Knowledge Test. Topics include aircraft flight instruments, flight physiology, Instrument Flight Rules (IFR) aircraft operations and procedures, aircraft performance, weather, IFR planning and regulations. Advanced instruction in aviation weather, radio navigation and charts including procedures for departures en route, arrival and approaches. The course should be taken concurrently with instrument flight lessons or AVIP 2023. Credit may be granted for passing the FAA Instrument Rating Knowledge Test.

**Prerequisites & Notes**

Prerequisite: Private Pilot's License or AVIP 1013

Credits: 3

### **AVIP 2023 - INSTRUMENT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground, flight operations and maneuvers associated with flying by instrument flight rules. This includes departure, en route, arrival, approaches, and landing in actual or simulated instrument meteorological conditions. Includes flight instruction in single-engine aircraft and simulators with emphasis on safety, operations, navigation systems and charts, various weather conditions, flight planning procedures, decision making, and cockpit resource management. Prepares students for the required FAA Instrument-Airplane Rating Practical Test. Credit may be granted for presenting a valid FAA Instrument-Airplane Rating. The course should be taken concurrently with AVIP 2013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIP 1023

Credits: 3

**AVIP 3013 - COMMERCIAL PILOT - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Commercial Pilot Airplane Knowledge Test. Topics include the advanced aerodynamics, complex airplane systems, and instruments, weight and balance for heavier aircraft, complex aircraft performance. Includes advanced meteorology, flight physiology for high altitude flight, advanced navigation techniques, radio navigation and communication, airspace systems, and FAA Regulations for commercial flight. Credit may be granted for passing the FAA Commercial Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 3023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**AVIP 3023 - COMMERCIAL PILOT FLIGHT I - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators. Prepares students for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 3013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIS 1023

Credits: 3

**AVIP 3033 - COMMERCIAL PILOT FLIGHT II - FLIGHT TRAINING**

This course continues student training and experience in airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators in final preparation for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. Some students may require additional hours of flight instruction beyond the course minimum to pass

the course.

**Prerequisites & Notes**

Prerequisite: AVOP 3023

Credits: 3

**AVIP 4013 - CERTIFIED FLIGHT INSTRUCTOR - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Fundamentals of Instructing (FOI) Federal Aviation Administration's (FAA) and Flight Instructor Knowledge Tests. Topics include the fundamentals of flight instruction and learning, lesson planning, resource management, communication, regulations, and professionalism. Credit may be granted for passing the FAA FOI Knowledge Test, or equivalent, and Flight Instructor Knowledge Test with a mandatory minimum passing score of 70%.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or AVIS 3023

Credits: 3

**AVIP 4022 - CERTIFIED FLIGHT INSTRUCTOR - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor for the category and class of aircraft for which the student seeks. Students explain, demonstrate, and analyze flight maneuvers and resource management skills involved with Private Pilot, Commercial Pilot, and Flight Instructor Certificates. For fixed-wing aircraft includes spins and spin recovery. Credit may be granted for presenting a valid FAA Certified Flight Instructor Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. The course should be taken concurrently with AVIS 4013. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: By permission only

Credits: 2

AVIP Elective (select one):

**AVIM 1101 - INTRODUCTION TO UAS OPERATIONS, POLICY, AND REGULATIONS**

This course will introduce basic small Unmanned Aircraft Systems (UAS) operations and policy governing UAS operations found in Title 14 of the Code of Federal Regulations (14 CFR) Part 107, Small Unmanned Aircraft Systems. Federal regulations will be discussed including the proper requirements needed to legally and safely operate UASs in the National Airspace System. The purpose of the course is for students to master the knowledge to pass the UAS Part 107 knowledge exam.

**Prerequisites & Notes**

None

Credits: 1

**AVIP 1001 - INTRODUCTION TO FLIGHT**

The course introduces students to flight operations and is appropriate for students interesting in a career in aviation and is recommended prior to enrolling in AVIP 1023. Topics include basic aerodynamics, flight controls, pre-flight inspection, and basic maneuvers. Students log time in a flight simulator and up to 3 hours of dual instruction in a single-engine aircraft. These hours may be applied toward a Private Pilot Certificate under FAA Part 61 rules. Fees are required.

**Prerequisites & Notes**

None

Credits: 1

**AVIP 4011 - ADVANCED GROUND INSTRUCTOR**

The course prepares students to take the FAA Advanced Ground Instructor Knowledge Exam. Topics include aerodynamics, aircraft performance, aircraft instruments and systems, Airspace, ATC procedures, weather, navigation, regulations and aeronautical decision making.

**Prerequisites & Notes**

AVIP 1023 or Private Pilot Certificate

Credits: 1

**AVIP 4021 - INSTRUMENT GROUND INSTRUCTOR**

The course prepares students to take the FAA Instrument Ground Instructor Knowledge Exam. Topics include aircraft performance, aircraft instruments and systems, airspace, ATC communication, instrument procedures, weather, IFR navigation, regulations, and aeronautical decision making.

**Prerequisites & Notes**

AVIP 2023 or Instrument Rating

Credits: 1

**AVIP 4031 - CERTIFIED FLIGHT INSTRUCTOR - INSTRUMENT FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Instructor Rating for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Instrument Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: CFI Certificate or AVIS 4022 and permission

Credits: 1

**AVIP 4041 - MULTI-ENGINE RATING - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Multi-Engine Certificate for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA

Certified Flight Instructor Multi-Engine Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or permission

Credits: 1

**Total Program: 120 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Business & Professional Leadership (Partner Sites)**

### **Program Description**

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This major scans the most important concepts in business and organizational leadership. Students may take practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace to be for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science, Business & Professional Leadership (Partner Sites) Four-Year Course Plan

**General Education Core - 58 Hours**

**Intellectual and Practical Skills - 15 Hours**

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 21 Hours**

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**



None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective with lab (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 10 Hours**

**College and Christian Calling**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**Old Testament Elective**

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

## New Testament Studies

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

### Personal Stewardship

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Faith Integration

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

#### **Prerequisites & Notes**

None

Credits: 3

## Business & Professional Leadership Core - 46 Credit Hours

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

#### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

### **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

#### **Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

### **LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for

optimal efficiency.

**Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

**BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

### **Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

## **BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

### **Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

## **LDRS 4141 - SENIOR LEADERSHIP PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

### **Prerequisites & Notes**

All major courses or permission

Credits: 1

## **Business & Leadership Electives - 3 Hours**

Select any one 3 credit LDRS 3XXX or 4XXX course or any BBUS 3XXX or 4XXX course that does not satisfy any specific course requirements of your program and which you have not previously taken.

Financial Elective (select one):

## **BBUS 1013 - FINANCIAL DECISION MAKING**

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

### **Prerequisites & Notes**

None

Credits: 3



## **BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

### **Prerequisites & Notes**

None

Credits: 3

## **General Electives - 18 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

\*6 credit hours of general electives must be in upper level (3000 or 4000 level) courses.

\*Extension students may participate in on-site ministerial practicums, which counts towards General Elective requirements. Students who are on the BSBPL PMIN track must take at least 15 credit hours of ministry practicum courses. Students who are on the BSBPL Business Practicum track must take at least 15 hours of business/leadership practicum courses.

## **Total Program Hours - 122 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Business & Professional Leadership: Business Practicum (Partner Sites)**

### **Program Description**

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This major scans the most important concepts in business and organizational leadership. Students may take practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace to be for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science, Business & Professional Leadership: Business Practicum (Partner Sites) Four-Year Plan

## **General Education Core - 58 Hours**

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

#### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

Engaging Human Culture and the Natural World - 21 Hours

## **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

### **Prerequisites & Notes**

None

Credits: 3

(Required for the major, may not be waived)

History Elective (select one):

## **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and

Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 10 Hours**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **Christian Responsibility - 12 Hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II



Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

#### **Prerequisites & Notes**

None

Credits: 3

(Required for the major, may not be waived)

## **Business and Professional Leadership Major - 43 Hours**

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

#### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

### **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

**Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

**LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

**Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in eams using online collaboration tools.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

#### **Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

### **BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

#### **Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

### **BPLE 4141 - SENIOR PROFESSIONAL PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

#### **Prerequisites & Notes**

All major courses or permission

Credits: 1

Financial Elective (select one):

### **BBUS 1013 - FINANCIAL DECISION MAKING**

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

#### **Prerequisites & Notes**

None

Credits: 3

**Business Practicums - 15 Hours**

\*Extension students may participate in on-site ministerial practicums, which counts towards General Elective requirements. Students who are on the BSBPL PMIN track must take at least 15 credit hours of ministry practicum courses. Students who are on the BSBPL Business Practicum track must take at least 15 hours of business/leadership practicum courses.

### **BPLE 2023 - BUSINESS LEADERSHIP PRACTICUM I**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. Special attention is given to the development of the students vocational interests and divine design. Practicum I provides the framework for practicums II through the V. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

#### **Prerequisites & Notes**

None

Credits: 3

### **BPLE 3023 - BUSINESS LEADERSHIP PRACTICUM II**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. This course focuses on student's vocational calling, God's will and professional experience as it relates to vocation and leadership traits. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

#### **Prerequisites & Notes**

Practicum I

Credits: 3

### **BPLE 3123 - BUSINESS LEADERSHIP PRACTICUM III**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students service learning opportunities and interaction with a mentor. This course focuses on developing a biblical worldview related to vocation, developing vocational skills, implementing work-life balance strategies, and how to live a life of servant leadership. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

#### **Prerequisites & Notes**

Practicum II

Credits: 3

### **BPLE 4023 - BUSINESS LEADERSHIP PRACTICUM IV**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students service learning opportunities and interaction with a mentor. This course focuses on advanced vocational skill development which may include industry certification, the role of emotional intelligence in the workplace, and how to lead in a variety of settings. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

This course may be taken twice for credit.

**Prerequisites & Notes**

Practicum III

Credits: 3

**BPLE 4123 - BUSINESS LEADERSHIP PRACTICUM V**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum V provides students advanced service learning opportunities and interaction with a mentor. This course focuses on refining vocational skills oriented to obtaining an entry-level job. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge their workplace success in a chosen careers. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

Practicum IV

Credits: 3

**General Electives - 6 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 122 Hours**

Note: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Science, Business & Professional Leadership:  
Ministerial Leadership Practicum (Partner Sites)**

**Program Description**

The Bachelor of Science in Business and Professional Leadership (BSBPL) is an undergraduate degree that provides a combination of basic leadership theory and business managerial concepts to enable graduates to advance in their careers.

While similar, this program differs from a traditional business degree in that it assumes the student is seeking a general studies degree with an emphasis in the soft-skills and decision-making aspect of business. This major scans the most important concepts in business and organizational leadership. Students may take practicum credit for either the ministry or marketplace in lieu of general electives.

This is the degree normally understood in the marketplace to be for students ready to advance in their careers. It is also suitable for students wishing to start their careers in a business field where soft-skills, leadership potential, and experience are important.

Bachelor of Science, Business & Professional Leadership: Ministerial Leadership Practicum (Partner Sites) Four-Year Course Plan

## General Education Core - 58 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

#### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals



Credits: 3

## Engaging Human Culture and the Natural World - 21 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

(Required for the major, may not be waived)

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

### **NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

#### **Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

#### **Prerequisites & Notes**

None

Credits: 4

## **Spiritual Formation - 10 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## **Christian Responsibility - 12 Hours**

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

#### **Prerequisites & Notes**

None

Credits: 3

(Required for the major, may not be waived)

## **Business & Professional Leadership Core - 43 Credit Hours**

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

#### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

## **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

### **Prerequisites & Notes**

BBUS 1003

Credits: 3

## **BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

### **Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

## **LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

### **Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

**Prerequisites & Notes**

None

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well



as the arts.

**Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

**BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BBUS 4141 - BUSINESS SENIOR SEMINAR (Capstone)**

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

**Prerequisites & Notes**

BBUS 4603 or taken within the last semester

Credits: 1

Financial Elective (select one):

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

**Ministry Practicum - 15 Credit Hours**

**PMIN 2303 - STUDENT MINISTRY PRACTICUM**

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

\*Repeat course a minimum of 5 times.

## General Electives - 6 Credit Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 122 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Business and Professional Leadership: Professional Pilot (Blended/Online)**

The Bachelor of Science in Business and Professional leadership with the Professional Pilot track prepares graduates to enter the aviation workforce as aviators and entry-level managerial or administrative roles. Graduates will earn the Federal Aviation Administration (FAA) Commercial Pilot Certificate, with Single and Multi-Engine Land class ratings with an Instrument Rating, Certified Flight Instructor Certificate and either a Regional Airline Transition course or a Practicum to build flight hours and other employable skills for the aviation industry.

The BS BPL degree with the Professional Pilot requires 120 credit hours, of which 64 are earned toward the major, including 27 credit hours earned for ground and flight training. The remaining 56 hours include general education. All non-flight courses are offered in an online or blended delivery format.

This program is designed for students who desire to become a professional pilot and complete a business-related bachelor's degree. This option is ideal for transfer students, or students who are already flying professionally and need the flexibility of online courses to complete their degree. Credit can be awarded for students entering with prior FAA Pilot Certificates or Knowledge Exams per policy.\*

Once students complete their Certified Flight Instructor Certificates, they have the opportunity to interview for employment as a flight instructor and work while they finish their degree through online courses.

### **Admissions Criteria:**

- High School Diploma
- Enrollment Application
- Character Reference
- Ability to read, write, and understand English to take the Private Pilot Practical Exam
- 17 years of age to take the Private Pilot Practical Exam; 18 years of age to take the Commercial Pilot Practical Exam.
- Ability to obtain a FAA Class 2 Medical Certificate (to operate with the privileges of a Commercial Pilot Certificate)

- Ability to obtain a FAA Class 1 Medical Certificate (to operate with the privileges of an Airline Transport Certificate).
- International/non-citizens must complete additional requirements including an appropriate VISA and Transportation Security Administration (TSA) approval through the Alien Flight Student Program (AFSP).

\*The first 9 credit hours are free, then \$200 per course thereafter. If a student presents official transcripts from an accredited institution of higher education with equivalent courses, all those credits transfer at no cost. A faculty member or certified flight instructor appointed by the university may verify currency of the credit through review of logbook entries, oral examination, and/or flight/simulator evaluation.

Please see the Aviation promotional page for information on additional fees associated with this program.

Bachelor of Science, Business and Professional Leadership: Professional Pilot - Standard Four-Year Plan

Bachelor of Science, Business and Professional Leadership: Professional Pilot - Modified Accelerated Four-Year Plan

Bachelor of Science, Business and Professional Leadership: Professional Pilot - Accelerated Four-Year Plan

## General Education Core - 56 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **AVIM 2003 - HUMAN FACTORS & RESOURCE MANAGEMENT**

This course explores concepts of Crew Resource Management (CRM). Covers crew coordination, communication, and resource management in professional aviation. Subjects include the history of CRM, skills, psychological, and behavior markers associated with CRM, human error in aviation, and automation. Provides a general knowledge of team critical skills within the aviation industry.

**Prerequisites & Notes**

None

Credits: 3

## **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

### **Prerequisites & Notes**

None

Credits: 3

History Elective (select one):

## **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold

War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Natural Science:

## **AVIM 1014 - AVIATION WEATHER AND ENVIRONMENT (W/LAB)**

This course explores the physical properties of the atmosphere and how they affect the weather, with an emphasis on the factors affecting aviation. The course includes lab components including collecting and interpreting weather and climate data that impact the aviation and human environment.

### **Prerequisites & Notes**

None

Credits: 4

## **Spiritual Formation - 13 Hours**

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.



Credits: 3

### **BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

**Prerequisites & Notes**

None

Credits: 3

### **Christian Responsibility - 9 hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Business & Professional Leadership Core - 37 Hours

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

#### **Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

\*BBUS 1333 can be waived upon submission of a Microsoft Office Specialist Certificate for Excel.

### **AVIM 1003 - INTRODUCTION TO AVIATION TRANSPORTATION**

This course introduces students to the aviation industry, its history, available career paths, major challenges, key private and governmental agencies, and the introductory skills and knowledge necessary to succeed within the industry.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **AVIM 4141 - AVIATION MANAGEMENT CAPSTONE**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a simulated or real workplace context. Students develop a written reflection and portfolio of evidence of their readiness to enter the workforce in the aviation industry.

#### **Prerequisites & Notes**

None

Credits: 1

Financial Elective (select one):

### **BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

#### **Prerequisites & Notes**

None

Credits: 3

Global Elective (select one):

### **LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

#### **Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

### **AVIM 3003 - US & GLOBAL AVIATION OPERATIONS**

This course explores aviation and airline operations in the United States and globally. Attention is given to the Air Traffic Control (ATC) and airspace system for general and corporate aviation, commercial air carriers, and ground and air traffic operations. Other topics include business models and economic factors, aircraft acquisition, supply chain logistics, and operations.

**Prerequisites & Notes**

None

Credits: 3

Management Elective (select one):

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **AVIM 3203 - AVIATION SAFETY & MANAGEMENT**

This course examines general management principles with an emphasis on leadership, safety and accident prevention. Topics include aviation security, Safety Management Systems (SMS), aircraft accidents and investigations, and emergency services.

**Prerequisites & Notes**

None

Credits: 3

Law Elective (select one):

### **AVIM 3403 - AVIATION REGULATIONS & LAW**

This course provides an overview of constitutional law, administrative law, international law, and enforcement actions affecting aviation. While the courses emphasized the regulations impacting private and commercial air operations, consideration is given to aviation business law, the analysis of the aviation regulatory environments and processes, rulemaking, and legislation.

**Prerequisites & Notes**

None

Credits: 3

## **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

### **Prerequisites & Notes**

None

Credits: 3

Practicum/Airline Transition (select one):

## **AVIM 4013 - AVIATION PRACTICUM I**

This course is an integrative learning experience, where the university partners with an organization to create experiential training in the aviation field. Practicum I provides students service learning opportunities which can include building flight hours or aviation management and operations. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 120 hours of service learning engagement in addition to the completion of reflection assignments.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 4003 - REGIONAL AIRLINE TRANSITION**

This course replicates the initial training one can expect after being hired as a pilot for a regional air carrier. The course covers company indoctrination, policies, procedures for flight crews, airline regulations and aircraft systems. Emphasis is on mastering crew resource management, air carrier manual systems, safety management systems, general and emergency operating procedures, and aircraft systems prior to training in a full motion simulator. Students must apply for this course and be approved by the sponsoring regional airline.

### **Prerequisites & Notes**

By Permission

Credits: 3

Business/Leadership Elective (select one):

## **AVIM 2013 - AERODYNAMICS & AIRCRAFT SYSTEMS**

This course explores aerodynamics and aircraft systems that enable safe flight in a variety of configurations and environments. Emphases are on the forces that impact flight including lift, weight, thrust, and drag and the aircraft controls, propulsion and systems associated with flight.

### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

**Prerequisites & Notes**

BBUS 2233

Credits: 3

### **BBUS 3143 - PROJECT MANAGEMENT**

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

**Prerequisites & Notes**

BBUS 1003 and BBUS 3203

Credits: 3

### **BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

### **BBUS 4903 - BUSINESS INTERNSHIP**

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

**Prerequisites & Notes**

Approval of the Director of the Bachelor of Business Administration

Credits: 3

**LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY**

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

**Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

**LDRS 4013 - LEADERSHIP FORUM**

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 4113 - WI: APPLIED SERVANT LEADERSHIP CONCEPTS**

This capstone course synthesizes previous coursework by reviewing theories and definitions in an effort to apply theory to practice. This course emphasizes the importance of self-discipline, humility, servant leadership, and the art of being contemplative.

**Prerequisites & Notes**

LDRS 4103, LDRS 4123, or LDRS 4143

Credits: 3

**LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

**Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

**LDRS 3143 - LEADERSHIP, FOLLOWERSHIP, TEAMWORK**

This course investigates effective leadership. It explores the concept of followership. A psychodynamic approach is used to further consider effective teamwork and the leader-follower dynamic.

**Prerequisites & Notes**

None

Credits: 3

**Professional Pilot - 27 Hours**

**AVIP 1013 - PRIVATE PILOT GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Private Pilot Airplane Knowledge Test. Topics include the basic aerodynamics, airplane systems and instruments, weight and balance, aircraft performance, meteorology, flight physiology, basic navigation techniques, radio navigation and communication, the Air Traffic Control and airspace system, and FAA Regulations. Credit may be granted for passing the FAA Private Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 1023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**AVIP 1023 - PRIVATE PILOT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, basic flight maneuvers, cross-country methods, night flying, and emergency procedures. Includes flight instruction in single-engine aircraft and simulators. Prepares students for the required FAA Private Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Private Pilot Certificate. Students must possess an FAA Class 3 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 1013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**AVIP 2013 - INSTRUMENT RATING - GROUND SCHOOL**



This course provides instruction in preparation instrument flight training and the Federal Aviation Administration's (FAA) Instrument Rating Airplane Knowledge Test. Topics include aircraft flight instruments, flight physiology, Instrument Flight Rules (IFR) aircraft operations and procedures, aircraft performance, weather, IFR planning and regulations. Advanced instruction in aviation weather, radio navigation and charts including procedures for departures en route, arrival and approaches. The course should be taken concurrently with instrument flight lessons or AVIP 2023. Credit may be granted for passing the FAA Instrument Rating Knowledge Test.

**Prerequisites & Notes**

Prerequisite: Private Pilot's License or AVIP 1013

Credits: 3

## **AVIP 2023 - INSTRUMENT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground, flight operations and maneuvers associated with flying by instrument flight rules. This includes departure, en route, arrival, approaches, and landing in actual or simulated instrument meteorological conditions. Includes flight instruction in single-engine aircraft and simulators with emphasis on safety, operations, navigation systems and charts, various weather conditions, flight planning procedures, decision making, and cockpit resource management. Prepares students for the required FAA Instrument-Airplane Rating Practical Test. Credit may be granted for presenting a valid FAA Instrument-Airplane Rating. The course should be taken concurrently with AVIP 2013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIP 1023

Credits: 3

## **AVIP 3013 - COMMERCIAL PILOT - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Commercial Pilot Airplane Knowledge Test. Topics include the advanced aerodynamics, complex airplane systems, and instruments, weight and balance for heavier aircraft, complex aircraft performance. Includes advanced meteorology, flight physiology for high altitude flight, advanced navigation techniques, radio navigation and communication, airspace systems, and FAA Regulations for commercial flight. Credit may be granted for passing the FAA Commercial Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 3023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **AVIP 3023 - COMMERCIAL PILOT FLIGHT I - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators. Prepares students for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 3013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIS 1023

Credits: 3

**AVIP 3033 - COMMERCIAL PILOT FLIGHT II - FLIGHT TRAINING**

This course continues student training and experience in airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators in final preparation for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: AVOP 3023

Credits: 3

**AVIP 4013 - CERTIFIED FLIGHT INSTRUCTOR - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Fundamentals of Instructing (FOI) Federal Aviation Administration's (FAA) and Flight Instructor Knowledge Tests. Topics include the fundamentals of flight instruction and learning, lesson planning, resource management, communication, regulations, and professionalism. Credit may be granted for passing the FAA FOI Knowledge Test, or equivalent, and Flight Instructor Knowledge Test with a mandatory minimum passing score of 70%.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or AVIS 3023

Credits: 3

**AVIP 4022 - CERTIFIED FLIGHT INSTRUCTOR - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor for the category and class of aircraft for which the student seeks. Students explain, demonstrate, and analyze flight maneuvers and resource management skills involved with Private Pilot, Commercial Pilot, and Flight Instructor Certificates. For fixed-wing aircraft includes spins and spin recovery. Credit may be granted for presenting a valid FAA Certified Flight Instructor Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. The course should be taken concurrently with AVIS 4013. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: By permission only

Credits: 2

**AVIP Elective (select one):**

## **AVIM 1101 - INTRODUCTION TO UAS OPERATIONS, POLICY, AND REGULATIONS**

This course will introduce basic small Unmanned Aircraft Systems (UAS) operations and policy governing UAS operations found in Title 14 of the Code of Federal Regulations (14 CFR) Part 107, Small Unmanned Aircraft Systems. Federal regulations will be discussed including the proper requirements needed to legally and safely operate UASs in the National Airspace System. The purpose of the course is for students to master the knowledge to pass the UAS Part 107 knowledge exam.

### **Prerequisites & Notes**

None

Credits: 1

## **AVIP 1001 - INTRODUCTION TO FLIGHT**

The course introduces students to flight operations and is appropriate for students interesting in a career in aviation and is recommended prior to enrolling in AVIP 1023. Topics include basic aerodynamics, flight controls, pre-flight inspection, and basic maneuvers. Students log time in a flight simulator and up to 3 hours of dual instruction in a single-engine aircraft. These hours may be applied toward a Private Pilot Certificate under FAA Part 61 rules. Fees are required.

### **Prerequisites & Notes**

None

Credits: 1

## **AVIP 4011 - ADVANCED GROUND INSTRUCTOR**

The course prepares students to take the FAA Advanced Ground Instructor Knowledge Exam. Topics include aerodynamics, aircraft performance, aircraft instruments and systems, Airspace, ATC procedures, weather, navigation, regulations and aeronautical decision making.

### **Prerequisites & Notes**

AVIP 1023 or Private Pilot Certificate

Credits: 1

## **AVIP 4021 - INSTRUMENT GROUND INSTRUCTOR**

The course prepares students to take the FAA Instrument Ground Instructor Knowledge Exam. Topics include aircraft performance, aircraft instruments and systems, airspace, ATC communication, instrument procedures, weather, IFR navigation, regulations, and aeronautical decision making.

### **Prerequisites & Notes**

AVIP 2023 or Instrument Rating

Credits: 1

## **AVIP 4031 - CERTIFIED FLIGHT INSTRUCTOR - INSTRUMENT FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Instructor Rating for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Instrument Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: CFI Certificate or AVIS 4022 and permission

Credits: 1

## **AVIP 4041 - MULTI-ENGINE RATING - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Multi-Engine Certificate for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Multi-Engine Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or permission

Credits: 1

## **Total Program Hours - 120 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Undergraduate Certificate Programs**

### **Certificate, Life Church Leadership (Online and Partner Sites)**

#### **Required Courses - 9 Hours**

#### **LDRS 1003 - LEADERSHIP PRACTICUM I**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service-learning opportunities and interaction with a mentor. Special attention is given to the development of the student's vocational interests and divine design. Practicum I provides the framework for practicums II through IV. Completion of this course is equivalent to 90 hours of service-learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 1103 - LEADERSHIP PRACTICUM II**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum II provides students additional service-learning opportunities and interaction with a mentor. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 90 hours of service-learning engagement in addition to the completion of assignments.

### **Prerequisites & Notes**

LDRS 1003

Credits: 3

### **Leadership Elective (select one):**

Choose any one (1) three-credit course with a LDRS, BPLE, BBUS, HUSV, POLS prefix code.

### **Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Certificate, Organizational Leadership (Online and Partner Sites)**

### **Organizational Leadership - Undergraduate - 9 Credit Hours**

#### **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

### **Prerequisites & Notes**

None

Credits: 3

### **Select two:**

Any 6 credits of LDRS 2xxx or above, PMIN 2xxx or above, HUSV 2xxx or above, POLS 2xxx or above.

### **Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Certificate, Political Leadership (Online)**

### **Required Courses - 9 Hours**

#### **PLDR 1011 - CIVICS 101**

This course provides students with a basic understanding of core competencies and frameworks essential for civic engagement. As a fundamental principle to sustain a successful government, students will examine community relationships, power structures and the concept of privilege.

##### **Prerequisites & Notes**

None

Credits: 1

#### **PLDR 1021 - THE BUREAUCRACY**

This course examines the United States Congress, focusing on the historical development of the House and the Senate. The development of public policy and national politics will be closely assessed along with the constitutional underpinnings and the historical progress that led to the modern Congress, the rules and procedures that influence legislative processes and relationships amongst the branches.

##### **Prerequisites & Notes**

None

Credits: 1

#### **PLDR 1031 - THE AMERICAN CONGRESS**

This course examines the United States Congress, focusing on the historical development of the House and the Senate. The development of public policy and national politics will be closely assessed along with the constitutional underpinnings and the historical progress that led to the modern Congress, the rules and procedures that influence legislative processes and relationships amongst the branches.

##### **Prerequisites & Notes**

None

Credits: 1

#### **PLDR 1041 - CIVIL DISCOURSE**

Civil Discourse is central to our nation. Engaging in informed deliberation is affected by our understanding of life, our beliefs, culture, education, etc.

##### **Prerequisites & Notes**

None

Credits: 1

#### **PLDR 1051 - CONSTITUTIONAL LAW**

This course develops practical understanding relative to the Constitutional foundation of America. This course examines the structures of government that emerge from the United States Constitution. Major themes include: federalism, separation of powers, the role of the courts, the Bill of Rights, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1061 - ADVOCACY AND LOBBYING**

This course is designed to provide students with the historical and legal background of advocacy and lobbying at all levels of government. Students will gain the skills needed to succeed in the field of advocacy and lobbying.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1071 - POLITICAL CAMPAIGNING**

This course will give students an understanding of how campaigns are organized, and how they are won or lost. Students will examine a variety of academic sources that highlight the different methodologies for success at the ballot box.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1081 - PRESS AND MEDIA**

This course introduces students studying media, culture, and communications to the themes, issues, and theoretical debates central to the modern study of mediated forms of communication. Students will examine various factors that influence the press and media.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1091 - PRESIDENCY**

This course studies the origin and evolution of the American presidency. Students will examine different perspectives of presidential leadership, considering questions regarding the Constitution, the balance of power, electability. Additionally, students will deliberate on foreign and domestic policy, and the political future.

**Prerequisites & Notes**

None

Credits: 1

## Total Program Hours - 9 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

### Minors

## Aviation Management Minor

### Required - 9 Credits

#### AVIM 1003 - INTRODUCTION TO AVIATION TRANSPORTATION

This course introduces students to the aviation industry, its history, available career paths, major challenges, key private and governmental agencies, and the introductory skills and knowledge necessary to succeed within the industry.

##### Prerequisites & Notes

None

Credits: 3

#### AVIP 1013 - PRIVATE PILOT GROUND SCHOOL

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Private Pilot Airplane Knowledge Test. Topics include the basic aerodynamics, airplane systems and instruments, weight and balance, aircraft performance, meteorology, flight physiology, basic navigation techniques, radio navigation and communication, the Air Traffic Control and airspace system, and FAA Regulations. Credit may be granted for passing the FAA Private Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 1023.

##### Prerequisites & Notes

Prerequisite: None

Credits: 3

#### AVIP 1023 - PRIVATE PILOT FLIGHT - FLIGHT TRAINING

This course introduces students to airplane ground and flight operations, take-off and landing, basic flight maneuvers, cross-country methods, night flying, and emergency procedures. Includes flight instruction in single-engine aircraft and simulators. Prepares students for the required FAA Private Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Private Pilot Certificate. Students must possess an FAA Class 3 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 1013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

##### Prerequisites & Notes

Prerequisite: None

Credits: 3

\*An FAA Private Pilot Certificate will articulate in the minor as AVIP 1013 and AVIP 1023.



## Aviation Electives (select three) - 9 Credits

Any AVIP or AVIM 2xxx or above

Total Program Hours - 18 Hours

## Business Minor

Required - 9 Credit Hours

### **BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

Financial Elective (select one):

### **BBUS 1013 - FINANCIAL DECISION MAKING**

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

Select three of the following - 9 Credit Hours:

**BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

**Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

**BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING**

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

**Prerequisites & Notes**

BBUS 2133 or equivalent

Credits: 3

### **BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

**Prerequisites & Notes**

BBUS 2233

Credits: 3

### **BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

**Prerequisites & Notes**

None

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in exams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

## Total Program Hours - 18 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Not-For-Profit Management Minor

### Required Courses - 15 Credit Hours

#### **BUSI 3043 - FUND DEVELOPMENT FOR THE NONPROFIT**

This course explores the fundamentals of effective resource development as they pertain to nonprofit organizations. Students will obtain a broad understanding of fundraising methodologies and techniques that include obtaining and managing grants, corporate gifts, individual donors including major gifts and planned giving, capital campaigns, and uses of mass media for fundraising. In addition, strategic planning and marketing communications skills necessary to gain support for non-profit organizations and their programs will be discussed.

##### **Prerequisites & Notes**

None

Credits: 3

#### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

##### **Prerequisites & Notes**

None

Credits: 3

### Economics Elective (select one):

#### **BUSI 2103 - MACROECONOMICS**

This course will cover basic concepts of supply and demand, production possibilities, the circular flow concept and related topics of GDP, inflation, and employment/unemployment, fiscal and monetary policy, and the workings of the monetary system.

##### **Prerequisites & Notes**

Prerequisite: ENGL-1233 - English Composition II

Credits: 3

#### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Financial Elective (select one):

**PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.

Credits: 3

Advocacy Elective (select one):

**BUSI 3053 - NONPROFIT ADVOCACY AND COLLABORATION**

This course will explore how nonprofit leaders can work productively with governments, businesses and citizens to develop and maintain sound public policies that serve the interests of their organizations, their constituents, and the public. The course will emphasize strategic planning, framing public problems and developing policy proposals, building effective partnerships and advocacy campaigns, empowering constituencies and complying with lobbying and political regulations.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4093 - PUBLIC POLICY AND ADVOCACY**

Governments use public policy to address social problems such as housing and welfare, to counter threats such as crime and illegal drugs, and to pursue other objectives, including revenue generation. A nation's regulatory, distributive, and redistributive policies have direct impact to prevent, mitigate the impact, and to recover from internal crises. This course prepares students to interact with and influence decision makers at all governmental levels, and engaging agency administration at every level. Special focus is on advocacy for those people who often have a weaker voice to the decision process.

**Prerequisites & Notes**

None

Credits: 3

## Management Elective (select one) - 3 Credit Hours

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **HUSV 3833 - MANAGEMENT IN HUMAN SERVICES**

This course provides an introduction to management practices of human service programs, agencies, and organizations with an emphasis on program development.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

## Total Program Hours - 18 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Organizational Leadership Minor**

Required - 3 Credit Hours

### **LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

Select five of the following - 15 Credit Hours:

**LDRS 2223 - LEADERSHIP THEORY AND PRACTICE**

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

**Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

**LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY**

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

**Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

**LDRS 4013 - LEADERSHIP FORUM**

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 4103 - LEADING ORGANIZATIONAL CHANGE**

This course prepares learners to better comprehend the hyper-turbulent environment of the 21st century by introducing behavioral science techniques and methodologies to systematically bring about high-performing organizations.

**Prerequisites & Notes**

LDRS 3183 or MNGT 3183

Credits: 3

**LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

**Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

**Total Program Hours - 18 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Graduate Programs****Master of Arts, Leadership: Entrepreneurship (Online)**

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.



## Major Core - 18 Hours

### **LDRS 5113 - LEADERSHIP THEORY/Frameworks**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5143 - LEADING WITH SOCIAL INTELLEGEENCE**

This course provides an in-depth exploration of leading with social intelligence. Areas of emphasis with focus on awareness of situations and the social dynamics involved, and the knowledge of interaction strategies with others. Additionally, self-introspection, consciousness of one's own perceptions and reactions to situations, will be discussed. Interpersonal people skills will also be analyzed from both a toxic and nourishing effect.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

#### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5163 - LEADER AS STRATEGIST**

This course offers an opportunity for students to design and think strategically, in business and not-for-profit organizations. Students will evaluate case studies and understand how leaders leverage available people and resources to accomplish strategic objectives. The primary focus will be on determining the best way to influence through strategy, organizational design, organizational culture, and leading change efforts.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5173 - LEADER AS STORYTELLER**

Leaders today must create vision, inspire action, and create communities—all of which are best accomplished using stories. Leader storytelling involves converting the experiences of life into a more powerful and meaningful form with a clear thesis to accomplish a set purpose. Often the right anecdote motivates followers more surely than hours of lectures. Students will learn why stories are persuasive, the common features of great stories, how to make stories more visual, and the importance of rewriting. They will also learn how stories can build brands, drive growth, and inspire action. Special topics include how the leader finds stories to change others and how to promote stories in a digital world.

### **Prerequisites & Notes**

None

Credits: 3

## **Entrepreneurship - 18 Hours**

## **LDRS 5343 - INNOVATION AND TECHNOLOGY**

This course examines the basic constructs of how to organize successful technology-driven innovation in both entrepreneurial and established organizations. Students will explore how innovation-based strategies are used as a source of competitive advantage and how to build organizations that excel at identifying, building and marketing technological innovations. The course also examines how entrepreneurs can shape organizations so they can continuously build and market their innovations.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5313 - NEGOTIATION AND CONFLICT MANAGEMENT**

Complex relationships and flat organizational hierarchies require leaders to master negotiation skills and be able to implement them to manage interpersonal and inter-organizational conflict. Nearly every transaction with another person involves some type of negotiation. This course equips students to develop their perception, persuasion, analytical thinking, and interpersonal skills to build agreement and to manage relationship break-down. Students will learn negotiation and conflict management theory, processes, strategies, and related ethical considerations. Specific topics addressed include investigation, mediation, arbitration, multicultural contexts, personality conflicts, crisis planning, and developing enduring system-wide solutions.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5303 - COACHING, MENTORING AND CONSULTING**

This course provides a detailed review of three aspects of leadership; coaching, mentoring, and consulting. Each aspect will be discussed regarding the part it plays in developing aspirant leaders, followers, and organizations.

**Prerequisites & Notes**

Prerequisite: Masters student.

Credits: 3

**LDRS 5323 - LEADING BRAND CREATION**

Fundraising and marketing feed off one another and ideally fuel an organization's growth and success. This course provides students an understanding of the interplay between these two forces, as well as addresses the role of leadership, audience analysis, message creation, strategies, and ethics. Students will create a marketing and fundraising plan for a real or fictitious organization and be able to identify, secure, and maintain a diverse portfolio of funding sources.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5353 - BUSINESS START-UP PLAN (CAPSTONE)**

This course integrates all prior learning in the entrepreneurship concentration and helps students discover how an idea, a market, and price form the basis of a business start-up. The course introduces students to the entrepreneurial journey, from finding an idea, to accessing the marketplace, to raising capital for a business venture by developing a well thought out business plan. This process engages students to think through crucial issues in an organized way and help improve business acumen. The business plan will also help students prepare a roadmap for becoming a successful entrepreneur.

**Prerequisites & Notes**

None

Credits: 3

**Leadership Elective (select one):**

Choose one other 3 credit LDRS 5xxx or above course.

**Total Program Hours - 36 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Leadership: Global Ministry Design (Online)**

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

### **Major Core - 18 Hours**

#### **LDRS 5113 - LEADERSHIP THEORY/FRAWORKS**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

##### **Prerequisites & Notes**

None

Credits: 3

#### **LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

##### **Prerequisites & Notes**

None

Credits: 3

#### **LDRS 5143 - LEADING WITH SOCIAL INTELLIGENCE**

This course provides an in-depth exploration of leading with social intelligence. Areas of emphasis with focus on awareness of situations and the social dynamics involved, and the knowledge of interaction strategies with others. Additionally, self-introspection, consciousness of one's own perceptions and reactions to situations, will be discussed. Interpersonal people skills will also be analyzed from both a toxic and nourishing effect.

##### **Prerequisites & Notes**

None

Credits: 3

#### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the

contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 5163 - LEADER AS STRATEGIST**

This course offers an opportunity for students to design and think strategically, in business and not-for-profit organizations. Students will evaluate case studies and understand how leaders leverage available people and resources to accomplish strategic objectives. The primary focus will be on determining the best way to influence through strategy, organizational design, organizational culture, and leading change efforts.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 5173 - LEADER AS STORYTELLER**

Leaders today must create vision, inspire action, and create communities—all of which are best accomplished using stories. Leader storytelling involves converting the experiences of life into a more powerful and meaningful form with a clear thesis to accomplish a set purpose. Often the right anecdote motivates followers more surely than hours of lectures. Students will learn why stories are persuasive, the common features of great stories, how to make stories more visual, and the importance of rewriting. They will also learn how stories can build brands, drive growth, and inspire action. Special topics include how the leader finds stories to change others and how to promote stories in a digital world.

**Prerequisites & Notes**

None

Credits: 3

## **Ministry Design - 18 Hours**

### **PMIN 5363 - COMMUNICATION AND PARTNER DEVELOPMENT**

This course introduces key principles and emerging practices in communication, partner development, branding, and marketing. Shifts in these areas resulting from modern communication technology are explored. A framework for value development for financial stakeholders and operational stakeholders is provided.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5293 - GLOBAL MISSION AND CULTURE**

This course provides a contemporary survey of the changing nature of world missions, and introduces foundational principles for missional practice in the 21st century. Survey topics will include salient sociological trends, the rise of the majority world church and modern movements, and the evolving role of North American "missions" in global Christianity. Secondly, this course introduces foundational principles in charitable giving, program research and evaluation, cross-cultural contextualization and competency, and doing theology in a global context to prepare students for informed missional practice. Topics will be drawn from multiple disciplines.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5303 - MINISTRY ENTREPRENEURSHIP**

This course advances Ministry Innovation concepts as students learn to develop ministry value propositions into functioning ministry programs and initiatives. It combines entrepreneurial best practice with insights from organizational management theory to equip students for practical ministry development. It guides students designing and refining ministry ideas, understanding organizations and strategies for change, and effectively communicating their ideas and plans.

**Prerequisites & Notes**

PMIN 5273 Ministry Innovation

Credits: 3

**PMIN 5273 - MINISTRY INNOVATION**

This course presents biblical and sociological constructs contributing to a conceptual framework for outcome-based ministry. It examines the relationship between outcomes and design, and explores approaches to design from related disciplines. It guides students in the development of preliminary skills using simple design tools to improve program interventions, service offerings, or product concepts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5203 - NETWORKS, PARTNERSHIP, AND INFLUENCE**

This course provides a survey of contemporary network theories and their applications to global ministry contexts. Topics include social network theories, activity theory, actor-network theory, systems of partnership, and partnership models in context. The role of influence as a method for enacting and mobilizing networks is explored. Students will develop models of ministry networks using the frameworks discussed.

**Prerequisites & Notes**

None

Credits: 3

**Ministry Design Elective (select one) - 3 Hours**

## **PMIN 5193 - CITY MISSIOLOGY AND MOVEMENTS**

This course studies city missiology by investigating a biblical theology of the city, historical trends of church formation and reformation, and how socio-demographic trends such as urbanization, globalization, and pluralism are influencing the formation of gospel city movements around the world. Students will examine the core identity and shared characteristics of emerging city movements and will analyze the science of collective impact as a potential framework for organizing and operating city movements. Finally, students will explore creative ways to both personally and organizationally engage in city movements.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5043 - LEADERSHIP AND GOVERNANCE**

Innovations require inspired leadership, strategic management, and systems of governance that provide structure, accountability, and organizational flexibility. This course explores models for relationships between leaders, boards, and external governance bodies as well as case studies in leadership and governance.

### **Prerequisites & Notes**

None

Credits: 3

## **Total Program Hours - 36 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Leadership: Non-Profit Leadership (Online)**

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## **Major Core - 18 Hours**

### **LDRS 5113 - LEADERSHIP THEORY/Frameworks**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5143 - LEADING WITH SOCIAL INTELLIGENCE**

This course provides an in-depth exploration of leading with social intelligence. Areas of emphasis with focus on awareness of situations and the social dynamics involved, and the knowledge of interaction strategies with others. Additionally, self-introspection, consciousness of one's own perceptions and reactions to situations, will be discussed. Interpersonal people skills will also be analyzed from both a toxic and nourishing effect.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5163 - LEADER AS STRATEGIST**

This course offers an opportunity for students to design and think strategically, in business and not-for-profit organizations. Students will evaluate case studies and understand how leaders leverage available people and resources to accomplish strategic objectives. The primary focus will be on determining the best way to influence through strategy, organizational design, organizational culture, and leading change efforts.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5173 - LEADER AS STORYTELLER**



Leaders today must create vision, inspire action, and create communities—all of which are best accomplished using stories. Leader storytelling involves converting the experiences of life into a more powerful and meaningful form with a clear thesis to accomplish a set purpose. Often the right anecdote motivates followers more surely than hours of lectures. Students will learn why stories are persuasive, the common features of great stories, how to make stories more visual, and the importance of rewriting. They will also learn how stories can build brands, drive growth, and inspire action. Special topics include how the leader finds stories to change others and how to promote stories in a digital world.

**Prerequisites & Notes**

None

Credits: 3

## Non-Profit Leadership - 18 Hours

### **LDRS 5543 - LEADING ORGANIZATIONAL CHANGE**

Leading organizational change is a significant challenge facing today's organizations. This course will explore the nature of these changes, the basis for their adoption, and both the management and leadership of organizational change in the 21st century. It also presents a perspective of theories of organizations through a historical and developmental context as well as through current practices and their application to organizational transformation in one or more current settings.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 5423 - LEADING TEAMS**

Leading teams involves managing different personalities, cultures, conflicting political agendas, and varying skill levels while simultaneously securing resources and managing expectations of senior stakeholders. This course focuses on group dynamics and the principles of building highly effective teams. Students will receive theoretical and practical knowledge about small group interactions, often learning through participation in hands-on group activities that demonstrate and reinforce the textual material. Emphasis is placed on leadership skills, subordinate participation, power dynamics, and team problem-solving.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 5303 - COACHING, MENTORING AND CONSULTING**

This course provides a detailed review of three aspects of leadership; coaching, mentoring, and consulting. Each aspect will be discussed regarding the part it plays in developing aspirant leaders, followers, and organizations.

**Prerequisites & Notes**

Prerequisite: Masters student.

Credits: 3

## **LDRS 5323 - LEADING BRAND CREATION**

Fundraising and marketing feed off one another and ideally fuel an organization's growth and success. This course provides students an understanding of the interplay between these two forces, as well as addresses the role of leadership, audience analysis, message creation, strategies, and ethics. Students will create a marketing and fundraising plan for a real or fictitious organization and be able to identify, secure, and maintain a diverse portfolio of funding sources.

### **Prerequisites & Notes**

None

Credits: 3

Leadership Capstone (select one):

## **LDRS 5443 - LEADERSHIP CAPSTONE**

The goal of this course is to assist students in the integration of their academic study of leadership and their leadership experiences in preparation for their roles as members of the contemporary workforce. Students will analyze and synthesize the concept of leadership using cultural, ethical, sociological, and historical perspectives. Exploration and reflection of personal values, decision-making, and in-depth analysis of various leadership themes take place in course activities.

### **Prerequisites & Notes**

Prerequisite: Completion of all required courses

Credits: 3

## **LDRS 5523 - APPLIED LEADERSHIP/DISNEY LEADERSHIP INSTITUTE**

This course provides insight into the strategies that drive the Disney organization, including its emphasis on creativity and innovation, leadership excellence, people management, quality service, and brand loyalty practices. Other comparable business experiences may be substituted with permission of advisor.

### **Prerequisites & Notes**

None

Credits: 3

Leadership Elective (select one):

Choose one other 3 credit LDRS 5xxx or above course.

**Total Program: 36 Credit Hours**

**Master of Arts, Leadership: Organizational Leadership  
(Online)**

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Major Core - 18 Hours

### **LDRS 5113 - LEADERSHIP THEORY/FRAWORKS**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5143 - LEADING WITH SOCIAL INTELLEGENGE**

This course provides an in-depth exploration of leading with social intelligence. Areas of emphasis with focus on awareness of situations and the social dynamics involved, and the knowledge of interaction strategies with others. Additionally, self-introspection, consciousness of one's own perceptions and reactions to situations, will be discussed. Interpersonal people skills will also be analyzed from both a toxic and nourishing effect.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5163 - LEADER AS STRATEGIST**

This course offers an opportunity for students to design and think strategically, in business and not-for-profit organizations. Students will evaluate case studies and understand how leaders leverage available people and resources to accomplish strategic objectives. The primary focus will be on determining the best way to influence through strategy, organizational design, organizational culture, and leading change efforts.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5173 - LEADER AS STORYTELLER**

Leaders today must create vision, inspire action, and create communities—all of which are best accomplished using stories. Leader storytelling involves converting the experiences of life into a more powerful and meaningful form with a clear thesis to accomplish a set purpose. Often the right anecdote motivates followers more surely than hours of lectures. Students will learn why stories are persuasive, the common features of great stories, how to make stories more visual, and the importance of rewriting. They will also learn how stories can build brands, drive growth, and inspire action. Special topics include how the leader finds stories to change others and how to promote stories in a digital world.

#### **Prerequisites & Notes**

None

Credits: 3

## **Organizational Leadership - 18 Hours**

### **LDRS 5403 - ORGANIZATIONAL LEADERSHIP**

This course focuses on practical experience that blends theory and practice. Students reflect on prior leadership experiences and then apply lessons learned to further develop their leadership capabilities. Environmental factors, organizational objectives, company culture, and individual and group ethical standards will be examined to incorporate situational determinants of organizational leadership effectiveness.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5413 - FOLLOWERSHIP DYNAMICS**

This course considers a critical review of followership, and how those that follow can impact an organization. Leadership studies have had prominence through much of the 20th century, however, studies involving followership have been severely underrepresented in scholarly literature. Societal thoughts on followership will be considered from ancient times until present day. Various types of followership models will be considered, and what impact followers

can have on leaders and the organization.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5313 - NEGOTIATION AND CONFLICT MANAGEMENT**

Complex relationships and flat organizational hierarchies require leaders to master negotiation skills and be able to implement them to manage interpersonal and inter-organizational conflict. Nearly every transaction with another person involves some type of negotiation. This course equips students to develop their perception, persuasion, analytical thinking, and interpersonal skills to build agreement and to manage relationship break-down. Students will learn negotiation and conflict management theory, processes, strategies, and related ethical considerations. Specific topics addressed include investigation, mediation, arbitration, multicultural contexts, personality conflicts, crisis planning, and developing enduring system-wide solutions.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5543 - LEADING ORGANIZATIONAL CHANGE**

Leading organizational change is a significant challenge facing today's organizations. This course will explore the nature of these changes, the basis for their adoption, and both the management and leadership of organizational change in the 21st century. It also presents a perspective of theories of organizations through a historical and developmental context as well as through current practices and their application to organizational transformation in one or more current settings.

**Prerequisites & Notes**

None

Credits: 3

Internship Elective (select one):

**LDRS 5443 - LEADERSHIP CAPSTONE**

The goal of this course is to assist students in the integration of their academic study of leadership and their leadership experiences in preparation for their roles as members of the contemporary workforce. Students will analyze and synthesize the concept of leadership using cultural, ethical, sociological, and historical perspectives. Exploration and reflection of personal values, decision-making, and in-depth analysis of various leadership themes take place in course activities.

**Prerequisites & Notes**

Prerequisite: Completion of all required courses

Credits: 3

**LDRS 5523 - APPLIED LEADERSHIP/DISNEY LEADERSHIP INSTITUTE**

This course provides insight into the strategies that drive the Disney organization, including its emphasis on creativity and innovation, leadership excellence, people management, quality service, and brand loyalty practices. Other comparable business experiences may be substituted with permission of advisor.

**Prerequisites & Notes**

None

Credits: 3

**Leadership Elective (select one):**

Choose one other 3 credit LDRS 5xxx or above course.

**Total Program: 36 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Arts, Leadership: Research (Online)**

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

**Major Core - 18 Hours**

**LDRS 5113 - LEADERSHIP THEORY/Frameworks**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

**Prerequisites & Notes**

None

Credits: 3

## **LDRS 5143 - LEADING WITH SOCIAL INTELEGENGE**

This course provides an in-depth exploration of leading with social intelligence. Areas of emphasis with focus on awareness of situations and the social dynamics involved, and the knowledge of interaction strategies with others. Additionally, self-introspection, consciousness of one's own perceptions and reactions to situations, will be discussed. Interpersonal people skills will also be analyzed from both a toxic and nourishing effect.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5163 - LEADER AS STRATEGIST**

This course offers an opportunity for students to design and think strategically, in business and not-for-profit organizations. Students will evaluate case studies and understand how leaders leverage available people and resources to accomplish strategic objectives. The primary focus will be on determining the best way to influence through strategy, organizational design, organizational culture, and leading change efforts.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5173 - LEADER AS STORYTELLER**

Leaders today must create vision, inspire action, and create communities—all of which are best accomplished using stories. Leader storytelling involves converting the experiences of life into a more powerful and meaningful form with a clear thesis to accomplish a set purpose. Often the right anecdote motivates followers more surely than hours of lectures. Students will learn why stories are persuasive, the common features of great stories, how to make stories more visual, and the importance of rewriting. They will also learn how stories can build brands, drive growth, and inspire action. Special topics include how the leader finds stories to change others and how to promote stories in a digital world.

### **Prerequisites & Notes**

None

Credits: 3

## Research - 18 Hours

### **LDRS 5253 - LEADERSHIP STATISTICS**

This course provides an overview of probability and statistical methods to include, data analysis in support of both quantitative and qualitative analysis as it relates to issues in leadership.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 5243 - LEADERSHIP INTRODUCTION TO RESEARCH METHODS**

This course introduces and discusses approaches, strategies, and data collection methods relating to research in leadership. Students will consider how to select the appropriate methodology for use in a study to be performed. Additionally, students will learn how to collect data based on different data collection methods, construct research tools, pilot test them, and employ them.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 5223 - LEADERSHIP IN HISTORY**

Perhaps the best way to learn leadership is to observe a great leader in action. Since that is often impossible to do in person, in this course students will study the lives of great leaders to broaden their understanding of what leadership is and how it is implemented. Readings will include many short biographies from multifarious types of leaders and contexts throughout time, and the course is designed to allow students some participation in choosing which leaders to study. The intent is to extract lessons and insights which can be applied to students' own approaches to leadership, and to help students understand both commonalities and differences between great leaders.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 5263 - LEADERSHIP THESIS**

This course is the study and application of leadership-specific scholarly research techniques in preparation for the writing of the Masters in Leadership thesis.

**Prerequisites & Notes**

None

Credits: 3

Leadership Electives (select two):



Choose any two other 3 credit LDRS 5xxx or above courses.

## Total Program: 36 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Master of Business Administration: Executive Leadership (Online)

Executive Leadership is the default MBA track, providing executive leadership foundations in an array of business functions along with a six credit hour capstone course to build strategic planning skills across those functions.

## Career Options

- Management Analyst
- Entrepreneur
- Financial Manager
- IT Manager
- Operations Research Analyst
- Marketing Manager

## Program Summary

Total Credits - 39 Credit hours with three components:

- MBA Core (27 hours)
- Executive Leadership Core (6 hours)
- Capstone (6 hours)

Program length: 1-2 years including summers

- Part-time students (6 Credit hour per semester)
- Full-time students (9 credit hour per semester)
- Accelerated students (12 credit hours per semester)

Program Delivery

- Six 8 week terms per year (Fall, Spring, Summer)
- 4 week break in December
- All courses available online, most are available face-to-face

## Entrance Requirements

Students are accepted into the MBA program based on evidence of their aptitude and motivation for graduate business education at Southeastern University, as well as their understanding of basic business functions. Below are the minimum basic requirements; however, admission acceptance is considered given the applicant's entire application package:

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or above. Applicants with a lower GPA may be considered if they proof proficiency on foundational courses (outlined below).
- A sample writing assignment addressing the prompt: Why I want to pursue an MBA at Southeastern University. The essay should address how the MBA will help the student in his or her career and how he or she can integrate Christian faith into his or her profession as a manager. The paper should include the student's full name and be 300-600 words in length.
- Two recommendations: An academic or a professional, and a personal/character, submitted by those providing references.
- Fulfillment of foundational knowledge requirements (see the Foundational Courses and Competencies, below). A determination of any prerequisite requirements will be made at the time of the admissions decision.

Foundational Courses and Competencies for the Flexible MBA  
(9 credit hours – waived with appropriate undergraduate preparation)

In order to ensure student success, three foundational courses are required for students without an undergraduate degree in a business-related field. Students are also expected to be competent in Microsoft Excel prior to beginning MBA course work (Microsoft Excel Basic Certification or equivalent is the recommended minimum).

When these courses are required, admission to the online MBA program may be made on a provisional basis until the courses, or an approved substitute, are completed with a B- grade or higher and prior to enrolling in BUSI 5003, the first MBA level course in the program. The requirement for these courses may also be met by successfully completing assigned brief academic leveling courses at a nominal fee.

- BUSI 2203 - Microeconomics or an assigned online economics academic leveling course.
- BUSI 1013 - Introduction to Accounting and Finance, or BUSI 2233 - Principles of Managerial Accounting, or an assigned online accounting academic leveling course.
- CTIS 2133 Data Management and Analysis - foundational competencies in using Microsoft Excel for MBA course work.

## Provisional admission to the MBA

- Should an applicant be admitted provisionally with a GPA below a 3.0, he or she is required to earn a B- or higher as prescribed by the MBA Program Director in any remedial/pre-requisite courses prior to taking BUSI 5003 and to transition from provisional admission to regular standing.
- Should an applicant be admitted provisionally due to missing pre-requisites, he or she must complete the missing coursework with a B- or better or earn a score of 80 or better on an appropriate academic leveling course for each missing pre-requisite to transition from provisional admission to regular standing.

## Other policies specific to this program (including any differences from seuwide)

Students are recommended to have access to a PC that is NOT a Mac for two of the main classes using Data Analysis, MBA Principles and Problem Solving and Decision Making.

## Satisfactory progress

Note: BUSI 5003 is a pre-requisite for all other courses in each track and must be completed with a B- or greater before continuing beyond the first eight weeks. Unless provisional requirements bar concurrent courses, students may take other courses concurrently with BUSI 5003 in their first eight week session.

The minimum grade requirement for all MBA courses is a 'C-'. Students are required to complete the degree program with a cumulative GPA of 3.00 or above upon graduation.

## Prerequisites as Assigned at Admission

### **BUSI 5050 - MBA ORIENTATION SEMINAR**

This course is an online seminar introducing the MBA program. It is intended to orient students and prepare them to successfully complete the program. Students will be tested on their business knowledge in the areas of accounting, finance, management, and marketing by taking the MBA program pretest.

#### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 0

### **BUSI 5063 - FINANCIAL ACCOUNTING**

This course provides an introduction to financial accounting and basic accounting statements. Focus is on business records, the collection of financial data, the development of statements and the interpretation of this information. Extensive work is done on quantitative problem solving and analysis for thorough financial decision making.

Credits: 3

### **BUSI 5103 - BUSINESS ANALYTICS AND STATISTICS WITH SPREADSHEET APPLICATIONS**

This course uses raw data in spreadsheets along with probability theory and statistical analysis tools to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheets and the statistical theories needed to use data to make actionable decisions.

#### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

## Major Core - 33 Hours

### **BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

#### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

## **BUSI 5113 - MARKETING MANAGEMENT**

This course provides a managerial approach to the study of marketing, develops managerial perspective and analytical ability in solving marketing problems. It deals with the management challenge of designing and implementing the best combination of marketing variables to carry out a firm's strategy in its target markets. Special consideration is given to ethical concerns in the design and implementation of marketing strategy.

### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Credits: 3

## **BUSI 5223 - ETHICS STEWARDSHIP & LEGAL ENV BUSINESS**

This course examines the expansion of traditional common law constraints affecting business management as well as the proliferation of regulatory and statutory constraints beginning with the Sherman Antitrust Act of 1890 and continuing with the quantum increase in such legislation during the early 1930's and thereafter. Through course materials and case analysis, this class familiarizes students with identification and management of legal risks confronting business managers.

Credits: 3

## **BUSI 5323 - INFORMATION TECHNOLOGY LEADERSHIP**

This is an applied course in concepts and techniques used in the design and implementation of management-information systems and decision support systems. It provides in-depth knowledge of computer technology, including recent developments in both computer hardware and software packages used to solve management problems.

### **Prerequisites & Notes**

CTIS 1133 recommended for students without a computer background

Credits: 3

## **BUSI 5333 - GLOBAL BUSINESS MANAGEMENT**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5413 - PROBLEM SOLVING & DECISION MAKING**

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

### **Prerequisites & Notes**

MATH 2023 or equivalent

Credits: 3

## **BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **MNGT 5573 - HUMAN RESOURCE MANAGEMENT**

This course focuses on strategic issues and choices in acquiring, developing, motivating, managing, and retaining a workforce, from the perspective of a general manager or non-human resource (HR) manager.

### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5436 - BUSINESS STRATEGY AND POLICY**

This capstone course is designed to incorporate prior core class learning by having students examine and synthesize both external and internal environments of an organization, identify key strategic issues, identify and choose from alternative strategies, and defend such decisions from a Christian, ethical perspective. Students will participate through the use of a team-based, computer simulation model in which students develop a strategic plan, make decisions, assess the outcomes of those decisions, and make another round of decisions based on their analysis. This simulation covers eight years (simulation rounds). This class should be taken during the last semester.

### **Prerequisites & Notes**

Prerequisite: All coursework in the MBA program.

Credits: 6

## **Executive Leadership Concentration - 6 Hours**

## Leadership Elective (select one):

### **LDRS 5213 - LEADERSHIP PHILOSOPHY**

This course explores the concept of leadership from a holistic approach through anthropology, philosophy, psychology, sociology, and great works of literature. Students examine leader traits and skills, leadership styles in different situations, and leadership philosophies fulfilling higher-order needs, including authentic, transformational, servant, and spiritual.

#### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

### **LDRS 5113 - LEADERSHIP THEORY/Frameworks**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

#### **Prerequisites & Notes**

None

Credits: 3

## Leadership Elective (select one):

### **BUSI 5203 - RISK MANAGEMENT AND GOVERNANCE IN BUSINESS**

This course examines the most significant areas of risk management and law relevant to the various segments of Business. Specific concepts will focus on developments in negligence law, contract law, and constitutional law. Legal and risk considerations will be explored as related to managing operations, including facilities and events, transportation, crowd control, and crisis situations, which create the framework for developing risk management strategies that will assist managers in setting guidelines, policies, plans, and procedure.

#### **Prerequisites & Notes**

None

Credits: 3

### **BUSI 5233 - CURRENT ISSUES IN BUSINESS**

This course is offered to include current and future dynamics within the modern business organization. Focus will be on any number of areas, including but not limited to: labor relations, total quality management, reengineering, core competencies, workforce diversity, entrepreneurship, and manufacturing. The thrust of the course will vary from class to class allowing flexibility in discussing current and future trends in business in the 21st century.

Credits: 3

## **BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP**

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

### **Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

- Any 5000 Level Leadership Class

## **Total Program Hours - 39 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Business Administration: Global (Online)**

### **Program Overview**

Southeastern's global MBA programs offers students the chance at once-in-a-lifetime learning experiences around the world. We are committed to the idea that servant leaders can be world changers, and our global MBA programs prepare you to be just that. Learn from some of the world's greatest visionaries at our National Leadership Forum. Through our Christ-centered curriculum, you will gain the skills necessary not only to succeeding in business but also to making ethical decisions in the workplace. Christian principles are the core strength of our courses, from marketing to accounting and economics to corporate finance.

Our esteemed business faculty, your most valuable resource at Southeastern, is committed to modeling these principles. They have spent decades working in the banking industry and major accounting firms, starting and running their own businesses, selling and marketing retail, working in information technology and serving in the military. All the knowledge and wisdom they gained through their careers is at your disposal, presented through the Christian worldview that all our faculty members share.

One of the unique features of our MBA program is our partnership with the Enlace. Enlace is an organization that uses business as missions to help pull the people of El Salvador out of poverty. As a participant in their one week intensive course, you will get to go to El Salvador to experience their mission in action. The class will focus on creating solutions for a quadruple bottom line that includes a spiritual, economic, social, and environmental transformation.

### **Career Options**

- Consultant
- Sales Manager
- International Trader
- Finance Controller
- Business Development Manager

## Program Summary

### Total Credits - 39 Credit hours with three components:

- MBA Core (27 hours)
- Global Studies (6 hours)
- Capstone (6 hours)

### Program length: 1-2 years

- Part-time students (6 Credit hour per semester)
- Full-time students (9 credit hour per semester)
- Accelerated students (12 credit hours per semester)

### Program Delivery

- Six 8 week terms per year (Fall, Spring, Summer)
- 4 week break in December
- The Global Study Abroad core must be completed in person and includes international travel
- All other classes may be completed online, most are also available face-to-face on the SEU campus

## Entrance Requirements

Students are accepted into the MBA program based on evidence of their aptitude and motivation for graduate business education at Southeastern University, as well as their understanding of basic business functions. Below are the minimum basic requirements; however, admission acceptance is considered given the applicant's entire application package:

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or above. Applicants with a lower GPA may be considered if they proof proficiency on foundational courses (outlined below).
- A sample writing assignment addressing the prompt: Why I want to pursue an MBA at Southeastern University. The essay should address how the MBA will help the student in his or her career and how he or she can integrate Christian faith into his or her profession as a manager. The paper should include the student's full name and be 300-600 words in length.
- Two recommendations: An academic or a professional, and a personal/character, submitted by those providing references.
- Fulfillment of foundational knowledge requirements (see the Foundational Courses and Competencies, below). A determination of any prerequisite requirements will be made at the time of the admissions decision.



## **Foundational Courses and Competencies for the MBA: (9 credit hours – waived with appropriate undergraduate preparation)**

In order to ensure student success, three foundational courses are required for students without an undergraduate degree in a business-related field. Students are also expected to be competent in Microsoft Excel prior to beginning MBA course work (Microsoft Excel Basic Certification or equivalent is the recommended minimum).

When these courses are required, admission to the online MBA program may be made on a provisional basis until the courses, or an approved substitute, are completed with a B- grade or higher and prior to enrolling in BUSI 5003, the first MBA level course in the program. The requirement for these courses may also be met by successfully completing assigned brief academic leveling courses at a nominal fee.

- BUSI 2203 - Microeconomics or an assigned online economics academic leveling course.
- BUSI 1013 - Introduction to Accounting and Finance, or BUSI 2233 - Principles of Managerial Accounting, or an assigned online accounting academic leveling course.
- CTIS 2133 Data Management and Analysis - foundational competencies in using Microsoft Excel for MBA course work.

## **Provisional admission to the Global MBA**

- Should an applicant be admitted provisionally with a GPA below a 3.0, he or she is required to earn a B- or higher as prescribed by the MBA Program Director in any remedial/pre-requisite courses prior to taking BUSI 5003 and to transition from provisional admission to regular standing.
- Should an applicant be admitted provisionally due to pre-requisites, he or she must complete the missing coursework with a B- or better or earn a score of 80 or better on an appropriate academic leveling course for each missing pre-requisite to transition from provisional admission to regular standing.

## **Other policies**

Students are recommended to have access to an PC that is not a Mac for two of the main classes using Data Analysis. MBA Principles and Problem Solving and Decision Making.

## **Satisfactory progress**

Note: BUSI 5003 is a pre-requisite for all other courses in each track and must be completed with a B- or greater before continuing beyond the first eight weeks. Unless provisional requirements bar concurrent courses, students may take other courses concurrently with BUSI 5003 in their first eight week session.

The minimum grade requirement for all MBA courses a 'C-'. Students are required to complete the degree program with a cumulative GPA of 3.00 or above upon graduation.

## **Prerequisites as Assigned at Admission**

## **BUSI 5050 - MBA ORIENTATION SEMINAR**

This course is an online seminar introducing the MBA program. It is intended to orient students and prepare them to successfully complete the program. Students will be tested on their business knowledge in the areas of accounting, finance, management, and marketing by taking the MBA program pretest.

### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 0

## **BUSI 5063 - FINANCIAL ACCOUNTING**

This course provides an introduction to financial accounting and basic accounting statements. Focus is on business records, the collection of financial data, the development of statements and the interpretation of this information. Extensive work is done on quantitative problem solving and analysis for thorough financial decision making.

Credits: 3

## **BUSI 5103 - BUSINESS ANALYTICS AND STATISTICS WITH SPREADSHEET APPLICATIONS**

This course uses raw data in spreadsheets along with probability theory and statistical analysis tools to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheets and the statistical theories needed to use data to make actionable decisions.

### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **Major Core - 30 Hours**

### **BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

### **BUSI 5113 - MARKETING MANAGEMENT**

This course provides a managerial approach to the study of marketing, develops managerial perspective and analytical ability in solving marketing problems. It deals with the management challenge of designing and implementing the best

combination of marketing variables to carry out a firm's strategy in its target markets. Special consideration is given to ethical concerns in the design and implementation of marketing strategy.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**BUSI 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Credits: 3

**BUSI 5223 - ETHICS STEWARDSHIP & LEGAL ENV BUSINESS**

This course examines the expansion of traditional common law constraints affecting business management as well as the proliferation of regulatory and statutory constraints beginning with the Sherman Antitrust Act of 1890 and continuing with the quantum increase in such legislation during the early 1930's and thereafter. Through course materials and case analysis, this class familiarizes students with identification and management of legal risks confronting business managers.

Credits: 3

**BUSI 5323 - INFORMATION TECHNOLOGY LEADERSHIP**

This is an applied course in concepts and techniques used in the design and implementation of management-information systems and decision support systems. It provides in-depth knowledge of computer technology, including recent developments in both computer hardware and software packages used to solve management problems.

**Prerequisites & Notes**

CTIS 1133 recommended for students without a computer background

Credits: 3

**BUSI 5333 - GLOBAL BUSINESS MANAGEMENT**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**BUSI 5413 - PROBLEM SOLVING & DECISION MAKING**

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

**Prerequisites & Notes**

MATH 2023 or equivalent

Credits: 3

**BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**BUSI 5436 - BUSINESS STRATEGY AND POLICY**

This capstone course is designed to incorporate prior core class learning by having students examine and synthesize both external and internal environments of an organization, identify key strategic issues, identify and choose from alternative strategies, and defend such decisions from a Christian, ethical perspective. Students will participate through the use of a team-based, computer simulation model in which students develop a strategic plan, make decisions, assess the outcomes of those decisions, and make another round of decisions based on their analysis. This simulation covers eight years (simulation rounds). This class should be taken during the last semester.

**Prerequisites & Notes**

Prerequisite: All coursework in the MBA program.

Credits: 6

Major Elective (select one):

**MNGT 5573 - HUMAN RESOURCE MANAGEMENT**

This course focuses on strategic issues and choices in acquiring, developing, motivating, managing, and retaining a workforce, from the perspective of a general manager or non-human resource (HR) manager.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**LDRS 5123 - SERVANT LEADERSHIP**

This course explores academic, biblical, and practitioner concepts of servant leadership. It is intended to encourage a philosophy and lifestyle of servant leadership in students' professional and personal lives.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

**LDRS 5213 - LEADERSHIP PHILOSOPHY**

This course explores the concept of leadership from a holistic approach through anthropology, philosophy, psychology, sociology, and great works of literature. Students examine leader traits and skills, leadership styles in different situations, and leadership philosophies fulfilling higher-order needs, including authentic, transformational, servant, and spiritual.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

**LDRS 5333 - LEADING ACROSS CULTURES**

This course examines leadership through communication, motivation, and teamwork of people from another culture. Additionally it looks at this leader-follower dynamic from a Christian biblical perspective.

**Prerequisites & Notes**

Admission to the MBA program

Credits: 3

**Global Track (Two Study Abroad Trips) - 9 Hours**

**BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP**

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

**BUSI 5523 - DISNEY BUSINESS EXCELLENCE**

This course is a five-day seminar that provides insight into the strategies that drive the Disney organization, including its emphasis on creativity and innovation, leadership excellence, people management, quality service, and brand loyalty practices.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

## **BUSI 5443 - STUDY ABROAD**

This course is a two-week study abroad seminar that provides insight into topics such as Business Management, International Relations, Politics, Communication, Law, and Economics. Students will be able to choose a track based on the topics they are most interested in studying.

### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

## **Total Program Hours - 39 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# **Master of Business Administration: Healthcare Administration (Online)**

## **Program Overview**

The MBA in Healthcare Administration will provide students with an opportunity to improve their administration skills in a robust and rapidly growing industry. Healthcare professionals are expected to conduct their professional responsibilities with integrity, objectivity, and due professional care. Integrity is consistent with a Christian worldview and due professional care requires competency maintained through continuing education (learning).

## **Program Learning Outcomes**

1. Examine the components of healthcare services in the United States and analyze the current issues, trends, and limitations of healthcare administration.
2. Evaluate ethical and legal issues relevant to the policies, practices, and management of healthcare delivery in a competitive environment.
3. Demonstrate proficiency in the fundamentals of healthcare system information management including electronic health records as well as the threats, vulnerabilities, and importance of physical and information security in the healthcare industry.
4. Master Advanced subject matter in Healthcare Administration and related business topics

## **Career Options**

- Health Care Consultant
- Corporate Development Associate
- Strategic Project Manager

- Hospital Administrator
- Pharmaceutical Brand Manager

## Program Summary

39 Credit hours with three components

- MBA Core (21 hours)
- Global Studies (15 hours)
- Capstone (3 hours)

## Program length: 1-2 years

- Part-time students (6 Credit hour per semester)
- Full-time students (9 credit hour per semester)
- Accelerated students (12 credit hours per semester)

## Program Delivery: Six 8 week terms per year (Fall, Spring, Summer)

- 4 week break in December
- All coursework can be completed online, most classes are offered face-to-face as well.

## Entrance Requirements

Students are accepted into the MBA program based on evidence of their aptitude and motivation for graduate business education at Southeastern University, as well as their understanding of basic business functions. Below are the minimum basic requirements; however, admission acceptance is considered given the applicant's entire application package:

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or above. Applicants with a lower GPA may be considered if they proof proficiency on foundational courses (outlined below).
- A sample writing assignment addressing the prompt: Why I want to pursue an MBA at Southeastern University. The essay should address how the MBA will help the student in his or her career and how he or she can integrate Christian faith into his or her profession as a manager. The paper should include the student's full name and be 300-600 words in length.
- Two recommendations: An academic or a professional, and a personal/character, submitted by those providing references.
- Fulfillment of foundational knowledge requirements (see the Foundational Courses and Competencies, below). A determination of any prerequisite requirements will be made at the time of the admissions decision.

Foundational Courses and Competencies for the Flexible MBA

*(9 credit hours – waived with appropriate undergraduate preparation)*

In order to ensure student success, three foundational courses are required for students without an undergraduate degree in a business-related field. Students are also expected to be competent in Microsoft Excel prior to beginning MBA course work (Microsoft Excel Basic Certification or equivalent is the recommended minimum).

When these courses are required, admission to the online MBA program may be made on a provisional basis until the courses, or an approved substitute, are completed with a B- grade or higher and prior to enrolling in BUSI 5003, the first MBA level course in the program. The requirement for these courses may also be met by successfully completing assigned brief academic leveling courses at a nominal fee.

- BUSI 2203 - Microeconomics or an assigned online economics academic leveling course.
- BUSI 1013 - Introduction to Accounting and Finance, or BUSI 2233 - Principles of Managerial Accounting, or an assigned online accounting academic leveling course.
- CTIS 2133 Data Management and Analysis - foundational competencies in using Microsoft Excel for MBA course work.

## **Provisional admission to the MBA in Healthcare Administration**

- Should an applicant be admitted provisionally with a GPA below a 3.0, he or she is required to earn a B- or higher as prescribed by the MBA Program Director in any remedial/pre-requisite courses prior to taking BUSI 5003 and to transition from provisional admission to regular standing.
- Should an applicant be admitted provisionally due to missing pre-requisites, he or she must complete the missing coursework with a B- or better or earn a score of 80 or better on an appropriate academic leveling course for each missing pre-requisite to transition from provisional admission to regular standing.

## **Other policies**

Students are recommended to have access to a PC that is NOT a Mac for two of the main classes using Data Analysis, MBA Principles and Problem Solving and Decision Making.

## **Satisfactory progress**

Note: BUSI 5003 is a pre-requisite for all other courses in each track and must be completed with a B- or greater before continuing beyond the first eight weeks. Unless provisional requirements bar concurrent courses, students may take other courses concurrently with BUSI 5003 in their first eight week session.

The minimum grade requirement for all MBA courses is a 'C-'. Students are required to complete the degree program with a cumulative GPA of 3.00 or above upon graduation.

## **Prerequisites as Assigned at Admission**

### **BUSI 5050 - MBA ORIENTATION SEMINAR**

This course is an online seminar introducing the MBA program. It is intended to orient students and prepare them to successfully complete the program. Students will be tested on their business knowledge in the areas of accounting,



finance, management, and marketing by taking the MBA program pretest.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 0

**BUSI 5063 - FINANCIAL ACCOUNTING**

This course provides an introduction to financial accounting and basic accounting statements. Focus is on business records, the collection of financial data, the development of statements and the interpretation of this information. Extensive work is done on quantitative problem solving and analysis for thorough financial decision making.

Credits: 3

**BUSI 5103 - BUSINESS ANALYTICS AND STATISTICS WITH SPREADSHEET APPLICATIONS**

This course uses raw data in spreadsheets along with probability theory and statistical analysis tools to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheets and the statistical theories needed to use data to make actionable decisions.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**Major Core - 24 Hours****BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

**Prerequisites & Notes**

Admission to the MBA program

Credits: 3

**HCAD 5613 - HEALTHCARE PRINCIPLES & POLICIES**

Students will learn how healthcare problems are addressed and the role of culture and patient choice in establishing health policies. This covers community and national health needs, including providing for the disabled and aged, in terms of long term care. A Christian world perspective will be considered as students learn about healthcare principles and policies.

**Prerequisites & Notes**

Admission to the MBA program.

Credits: 3

### **BUSI 5113 - MARKETING MANAGEMENT**

This course provides a managerial approach to the study of marketing, develops managerial perspective and analytical ability in solving marketing problems. It deals with the management challenge of designing and implementing the best combination of marketing variables to carry out a firm's strategy in its target markets. Special consideration is given to ethical concerns in the design and implementation of marketing strategy.

#### **Prerequisites & Notes**

BUSI 5003

Credits: 3

### **BUSI 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Credits: 3

### **BUSI 5223 - ETHICS STEWARDSHIP & LEGAL ENV BUSINESS**

This course examines the expansion of traditional common law constraints affecting business management as well as the proliferation of regulatory and statutory constraints beginning with the Sherman Antitrust Act of 1890 and continuing with the quantum increase in such legislation during the early 1930's and thereafter. Through course materials and case analysis, this class familiarizes students with identification and management of legal risks confronting business managers.

Credits: 3

### **BUSI 5413 - PROBLEM SOLVING & DECISION MAKING**

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

#### **Prerequisites & Notes**

MATH 2023 or equivalent

Credits: 3

### **BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and

equity funding options, and dividend policy are explored.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**MNGT 5573 - HUMAN RESOURCE MANAGEMENT**

This course focuses on strategic issues and choices in acquiring, developing, motivating, managing, and retaining a workforce, from the perspective of a general manager or non-human resource (HR) manager.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**Healthcare Administration Concentration - 15 Hours**

**HCAD 5623 - HEALTHCARE ORGANIZATION & GOVERNANCE**

Students will evaluate the standards of the healthcare industry, the market place, and how governance in healthcare works. With a variety of healthcare organizational structures, students will be encouraged to develop what they believe to be the best policies, based on vision, mission, and values. These include how best to deliver its services, the control measures to ensure that, and doing it in a manner that is pleasing to God.

**Prerequisites & Notes**

Admission to the MBA program.

Credits: 3

**HCAD 5633 - HEALTHCARE ECONOMICS & FINANCE**

This class will build on the earlier Accounting & Finance class in the MBA business core. Students will evaluate how the healthcare industry functions economically and financially. This includes financial risks and rates of return measurement, third party reimbursement programs, cost measurement and allocation, and how healthcare organizations' overall financial condition can be measured and evaluated. Scriptural principles on the stewardship of resources will also be included.

**Prerequisites & Notes**

BUSI 5003, BUSI 5503

Credits: 3

**HCAD 5643 - HEALTHCARE INFORMATION & TECHNOLOGY MANAGEMENT**

This class will cover how Information Technology is used in a healthcare setting. Control of private information is important. Therefore special attention will be paid to HIPPA and government policy regarding healthcare. How the information is managed and reported is crucial for evaluation against organizational objectives, as well as for comparison among care providers. Here, continual technology upgrade is crucial to meet the needs of new millennial

healthcare and the crises it faces. A biblical worldview will be integrated.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

**HCAD 5653 - HEALTHCARE LAW, ACCREDITATIONS, & QUALITY METHODS**

Students will study the legal side of healthcare, the benefits and detriments of accreditation and network alliances, and those trends that continue to change, affecting quality measurement across the industry. Six Sigma and similar measures will be explored for adherence to quality standards. Consistent use of moral judgments abound as trends and quality standards shift. Students' specific interests in healthcare issues will result in preliminary research to start developing a basis for their final project in the Applied Healthcare Management Capstone.

**Prerequisites & Notes**

BUSI 5003, HCAD 5613

Credits: 3

**HCAD 5663 - APPLIED HEALTHCARE MANAGEMENT CAPSTONE**

Students will apply the principles they learned in the earlier five MBA healthcare courses and perform a project in healthcare administration, designed to answer a research question or contribute to pressing onward, the best practices in the industry. Thinking, planning, and acting strategically is crucial to helping healthcare administration to improve. Students will work closely with a faculty advisor and assemble an action plan to help solve real world problems in the healthcare administration field. Faith integration, importantly, enters into this capstone experience.

**Prerequisites & Notes**

BUSI 5003, HCAD 5613, HCAD 5623, HCAD 5633, HCAD 5643, HCAD 5653.

Credits: 3

**Total Program Hours - 39 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Business Administration: Missional Leadership  
(Online)**

**Program Overview**

Missional Leadership promotes the development of practical ministry skills in addition to laying the foundations for success in the business aspects of leadership within a faith-based or non-profit organization.

## Career Options

- Nonprofit Director
- Human Resources Specialist
- Missions Director
- Church Administrator
- Missionary

## Program Summary

Total Credits - 39 Credit hours with three components:

- MBA Core (21 hours)
- Missional Core (12 hours)
- Capstone (6 hours)

Program length: 1-2 years

- Part-time students (6 Credit hour per semester)
- Full-time students (9 credit hour per semester)
- Accelerated students (12 credit hours per semester)

Program Delivery

- Six 8 week terms per year (Fall, Spring, Summer)
- 4 week break in December
- All classes can be done online, most can be done face-to-face

## Entrance Requirements

Students are accepted into the MBA program based on evidence of their aptitude and motivation for graduate business education at Southeastern University, as well as their understanding of basic business functions. Below are the minimum basic requirements; however, admission acceptance is considered given the applicant's entire application package:

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or above. Applicants with a lower GPA may be considered if they proof proficiency on foundational courses (outlined below).
- A sample writing assignment addressing the prompt: Why I want to pursue an MBA at Southeastern University. The essay should address how the MBA will help the student in his or her career and how he or she can integrate Christian faith into his or her profession as a manager. The paper should include the student's full name and be 300-600 words in length.
- Two recommendations: An academic or a professional, and a personal/character, submitted by those providing references.
- Fulfillment of foundational knowledge requirements (see the Foundational Courses and Competencies, below). A determination of any prerequisite requirements will be made at the time of the admissions decision.

Foundational Courses and Competencies for the MBA

(9 credit hours – waived with appropriate undergraduate preparation)

In order to ensure student success, three foundational courses are required for students without an undergraduate degree in a business-related field. Students are also expected to be competent in Microsoft Excel prior to beginning MBA course work (Microsoft Excel Basic Certification or equivalent is the recommended minimum).

When these courses are required, admission to the online MBA program may be made on a provisional basis until the courses, or an approved substitute, are completed with a B- grade or higher and prior to enrolling in BUSI 5003, the first MBA level course in the program. The requirement for these courses may also be met by successfully completing assigned brief academic leveling courses at a nominal fee.

- BUSI 2203 - Microeconomics or an assigned online economics academic leveling course.
- BUSI 1013 - Introduction to Accounting and Finance, or BUSI 2233 - Principles of Managerial Accounting, or an assigned online accounting academic leveling course.
- CTIS 2133 Data Management and Analysis - foundational competencies in using Microsoft Excel for MBA course work.

## Provisional admission to the MBA in Missional Leadership

- Should an applicant be admitted provisionally with a GPA below a 3.0, he or she is required to earn a B- or higher as prescribed by the MBA Program Director in any remedial/pre-requisite courses prior to taking BUSI 5003 and to transition from provisional admission to regular standing.
- Should an applicant be admitted provisionally due to missing pre-requisites, he or she must complete the missing coursework with a B- or better or earn a score of 80 or better on an appropriate academic leveling course for each missing pre-requisite to transition from provisional admission to regular standing.

## Other policies:

Students are recommended to have access to a PC that is NOT a Mac computer for two of the main classes using Data Analysis; MBA Principles & Problem Solving and Decision Making.

## Satisfactory progress

Note: BUSI 5003 is a pre-requisite for all other courses in each track and must be completed with a B- or greater before continuing beyond the first eight weeks. Unless provisional requirements bar concurrent courses, students may take other courses concurrently with BUSI 5003 in their first eight week session.

The minimum grade requirement for all MBA courses a 'C-'. Students are required to complete the degree program with a cumulative GPA of 3.00 or above upon graduation.

## Prerequisites as Assigned at Admission

### **BUSI 5050 - MBA ORIENTATION SEMINAR**

This course is an online seminar introducing the MBA program. It is intended to orient students and prepare them to successfully complete the program. Students will be tested on their business knowledge in the areas of accounting, finance, management, and marketing by taking the MBA program pretest.

#### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 0

### **BUSI 5063 - FINANCIAL ACCOUNTING**

This course provides an introduction to financial accounting and basic accounting statements. Focus is on business records, the collection of financial data, the development of statements and the interpretation of this information. Extensive work is done on quantitative problem solving and analysis for thorough financial decision making.

Credits: 3

### **BUSI 5103 - BUSINESS ANALYTICS AND STATISTICS WITH SPREADSHEET APPLICATIONS**

This course uses raw data in spreadsheets along with probability theory and statistical analysis tools to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheets and the statistical theories needed to use data to make actionable decisions.

#### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **Major Core - 27 Hours**

### **BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

#### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

### **BUSI 5113 - MARKETING MANAGEMENT**

This course provides a managerial approach to the study of marketing, develops managerial perspective and analytical ability in solving marketing problems. It deals with the management challenge of designing and implementing the best combination of marketing variables to carry out a firm's strategy in its target markets. Special consideration is given to ethical concerns in the design and implementation of marketing strategy.

#### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5223 - ETHICS STEWARDSHIP & LEGAL ENV BUSINESS**

This course examines the expansion of traditional common law constraints affecting business management as well as the proliferation of regulatory and statutory constraints beginning with the Sherman Antitrust Act of 1890 and continuing with the quantum increase in such legislation during the early 1930's and thereafter. Through course materials and case analysis, this class familiarizes students with identification and management of legal risks confronting business managers.

Credits: 3

## **BUSI 5323 - INFORMATION TECHNOLOGY LEADERSHIP**

This is an applied course in concepts and techniques used in the design and implementation of management-information systems and decision support systems. It provides in-depth knowledge of computer technology, including recent developments in both computer hardware and software packages used to solve management problems.

### **Prerequisites & Notes**

CTIS 1133 recommended for students without a computer background

Credits: 3

## **BUSI 5333 - GLOBAL BUSINESS MANAGEMENT**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5413 - PROBLEM SOLVING & DECISION MAKING**

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

### **Prerequisites & Notes**

MATH 2023 or equivalent

Credits: 3

## **BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the



importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**BUSI 5436 - BUSINESS STRATEGY AND POLICY**

This capstone course is designed to incorporate prior core class learning by having students examine and synthesize both external and internal environments of an organization, identify key strategic issues, identify and choose from alternative strategies, and defend such decisions from a Christian, ethical perspective. Students will participate through the use of a team-based, computer simulation model in which students develop a strategic plan, make decisions, assess the outcomes of those decisions, and make another round of decisions based on their analysis. This simulation covers eight years (simulation rounds). This class should be taken during the last semester.

**Prerequisites & Notes**

Prerequisite: All coursework in the MBA program.

Credits: 6

**Missional Leadership Concentration - 12 Hours**

**LDRS 5123 - SERVANT LEADERSHIP**

This course explores academic, biblical, and practitioner concepts of servant leadership. It is intended to encourage a philosophy and lifestyle of servant leadership in students' professional and personal lives.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

**PMIN 5343 - STRATEGIC MISSIONAL LEADERSHIP**

This course surveys contemporary models for mobilizing organizations as missional communities in their local and global contexts. The course covers the biblical foundations for an orthodox missiology and explores methods of identifying and nurturing the necessary leadership traits required to transform the mission and goals of an organization. It also addresses issues pertaining to organizational outreach, such as recruitment, motivation, communication, and implementation of effective outreach efforts.

**Prerequisites & Notes**

None

Credits: 3

**Missional Leadership Electives (select two):**

**BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP**

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

**BUSI 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Credits: 3

**LDRS 5213 - LEADERSHIP PHILOSOPHY**

This course explores the concept of leadership from a holistic approach through anthropology, philosophy, psychology, sociology, and great works of literature. Students examine leader traits and skills, leadership styles in different situations, and leadership philosophies fulfilling higher-order needs, including authentic, transformational, servant, and spiritual.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

**LDRS 5333 - LEADING ACROSS CULTURES**

This course examines leadership through communication, motivation, and teamwork of people from another culture. Additionally it looks at this leader-follower dynamic from a Christian biblical perspective.

**Prerequisites & Notes**

Admission to the MBA program

Credits: 3

**PMIN 5213 - HOMILETICS: METHODS OF BIBLICAL PREACHING AND TEACHING**

This class is designed to assist beginning and veteran preachers in the development of exegetical skills appropriate for effective preaching and teaching in the local church. An emphasis will be placed on the nature, method, variety, and importance of preaching from the Bible. Emphasis will also be placed on the practical implementation of theory by requiring full development of a series of sermons and/or curriculum plan.

**Prerequisites & Notes**

Graduate Standing

Credits: 3

**PMIN 5233 - MANAGING CHANGE AND CONFLICT**

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5333 - EFFECTIVE LEADERSHIP**

A thorough examination of the role of a leader in planning, team building, developing a clear sense of mission, shared values, and vision. Evaluation of church and parachurch organizations will be explored as they relate to issues of effective leadership.

Credits: 3

**PMIN 5353 - EMPOWERED SPIRITUALITY AND DISCIPLESHIP**

This course surveys contemporary Pentecostal approaches and challenges to Christian spiritual formation. It offers a review of the biblical foundations and traditional Pentecostal practices or disciplines for a deeper spirituality. In addition it addresses various methodologies and challenges for spiritual formation within the student's particular missional context.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5373 - HOLISTIC PASTORAL COUNSELING**

A study of the techniques and relationships which serve to promote healthy adult growth and functioning. The course begins with an exploration of motivations for working in the helping fields. The course previews basic counseling skills such as warmth, empathy, concreteness, confrontation, interviewing, and treatment planning. The emphasis is on training helping professionals to help others. Personal cognitive-emotional awareness and theological-psychological balance is promoted through a study of individual functioning in interpersonal relationships.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5633 - LEADERSHIP DEVELOPMENT**

This course focuses on the dynamics of developing leaders for the local church, focusing on assessing and developing skills in the major components of leadership activities: leadership character issues, vision-casting, relationships, leadership styles, leadership skills, and developing God's gifts and abilities.

**Prerequisites & Notes**

None

Credits: 3

## Total Program Hours - 39 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Master of Business Administration: Sport Management (Online)

Sport Management emphasizes the business fundamentals of sport with a focus on management, marketing, finance and accounting, preparing students for careers in the sport industry.

### Career Options:

- Athletic Director
- Team Manager
- Sports Agent
- Recruiter
- Marketing & PR Professional

### Program Summary

Total Credits - 36 Credit hours with three components

- MBA Core (18 hours)
- Sports Management Core (18 hours)
- Sports Management Core only available online

Program length: 1-2 years

- Part-time students (6 Credit hour per semester)
- Full-time students (9 credit hour per semester)
- Accelerated students (12 credit hours per semester)

Program Delivery

- Six 8 week terms per year (Fall, Spring, Summer)
- 4 week break in December

### Entrance Requirements

Students are accepted into the MBA program based on evidence of their aptitude and motivation for graduate business education at Southeastern University, as well as their understanding of basic business functions. Below are the minimum basic requirements; however, admission acceptance is considered given the applicant's entire application package:

- A bachelor's degree from a regionally accredited institution with a cumulative GPA of 3.0 or above. Applicants with a lower GPA may be considered if they proof proficiency on foundational courses (outlined below).
- A sample writing assignment addressing the prompt: Why I want to pursue an MBA at Southeastern University. The essay should address how the MBA will help the student in his or her career and how he or she can integrate Christian faith into his or her profession as a manager. The paper should include the student's full name and be 300-600 words in length.
- Two recommendations: An academic or a professional, and a personal/character, submitted by those providing references.
- Fulfillment of foundational knowledge requirements (see the Foundational Courses and Competencies, below). A determination of any prerequisite requirements will be made at the time of the admissions decision.

Foundational Courses and Competencies for the Flexible MBA  
(9 credit hours – waived with appropriate undergraduate preparation)

In order to ensure student success, three foundational courses are required for students without an undergraduate degree in a business-related field. Students are also expected to be competent in Microsoft Excel prior to beginning MBA course work (Microsoft Excel Basic Certification or equivalent is the recommended minimum).

When these courses are required, admission to the online MBA program may be made on a provisional basis until the courses, or an approved substitute, are completed with a B- grade or higher and prior to enrolling in BUSI 5003, the first MBA level course in the program. The requirement for these courses may also be met by successfully completing assigned brief academic leveling courses at a nominal fee.

- BUSI 2203 - Microeconomics or an assigned online economics academic leveling course.
- BUSI 1013 - Introduction to Accounting and Finance, or BUSI 2233 - Principles of Managerial Accounting, or an assigned online accounting academic leveling course.
- CTIS 2133 Data Management and Analysis - foundational competencies in using Microsoft Excel for MBA course work.

## Provisional admission to the Flexible MBA

- Should an applicant be admitted provisionally with a GPA below a 3.0, he or she is required to earn a B- or higher as prescribed by the MBA Program Director in any remedial/pre-requisite courses prior to taking BUSI 5003 and to transition from provisional admission to regular standing.
- Should an applicant be admitted provisionally due to missing pre-requisites, he or she must complete the missing coursework with a B- or better or earn a score of 80 or better on an appropriate academic leveling course for each missing pre-requisite to transition from provisional admission to regular standing.

## Other policies specific to this program (including any differences from seuwide)

Students are recommended to have access to a PC that is not a Mac computer for two of the main classes using Data Analysis; MBA Principles & Problem Solving and Decision Making.

## Satisfactory progress

Note: BUSI 5003 is a pre-requisite for all other courses in each track and must be completed with a B- or greater before continuing beyond the first eight weeks. Unless provisional requirements bar concurrent courses, students may take other courses concurrently with BUSI 5003 in their first eight week session.

The minimum grade requirement for all MBA courses is a 'C-'. Students are required to complete the degree program with a cumulative GPA of 3.00 or above upon graduation.

## Prerequisites as Assigned at Admission

### **BUSI 5050 - MBA ORIENTATION SEMINAR**

This course is an online seminar introducing the MBA program. It is intended to orient students and prepare them to successfully complete the program. Students will be tested on their business knowledge in the areas of accounting, finance, management, and marketing by taking the MBA program pretest.

#### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 0

### **BUSI 5063 - FINANCIAL ACCOUNTING**

This course provides an introduction to financial accounting and basic accounting statements. Focus is on business records, the collection of financial data, the development of statements and the interpretation of this information. Extensive work is done on quantitative problem solving and analysis for thorough financial decision making.

Credits: 3

### **BUSI 5103 - BUSINESS ANALYTICS AND STATISTICS WITH SPREADSHEET APPLICATIONS**

This course uses raw data in spreadsheets along with probability theory and statistical analysis tools to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheets and the statistical theories needed to use data to make actionable decisions.

#### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

## Major Core - 30 Hours

### **BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

#### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

## **BUSI 5113 - MARKETING MANAGEMENT**

This course provides a managerial approach to the study of marketing, develops managerial perspective and analytical ability in solving marketing problems. It deals with the management challenge of designing and implementing the best combination of marketing variables to carry out a firm's strategy in its target markets. Special consideration is given to ethical concerns in the design and implementation of marketing strategy.

### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Credits: 3

## **BUSI 5323 - INFORMATION TECHNOLOGY LEADERSHIP**

This is an applied course in concepts and techniques used in the design and implementation of management-information systems and decision support systems. It provides in-depth knowledge of computer technology, including recent developments in both computer hardware and software packages used to solve management problems.

### **Prerequisites & Notes**

CTIS 1133 recommended for students without a computer background

Credits: 3

## **BUSI 5413 - PROBLEM SOLVING & DECISION MAKING**

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

### **Prerequisites & Notes**

MATH 2023 or equivalent

Credits: 3

## **BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**BUSI 5436 - BUSINESS STRATEGY AND POLICY**

This capstone course is designed to incorporate prior core class learning by having students examine and synthesize both external and internal environments of an organization, identify key strategic issues, identify and choose from alternative strategies, and defend such decisions from a Christian, ethical perspective. Students will participate through the use of a team-based, computer simulation model in which students develop a strategic plan, make decisions, assess the outcomes of those decisions, and make another round of decisions based on their analysis. This simulation covers eight years (simulation rounds). This class should be taken during the last semester.

**Prerequisites & Notes**

Prerequisite: All coursework in the MBA program.

Credits: 6

**SRMT 5203 - RISK MANAGEMENT AND GOVERNANCE IN SPORT**

This course examines the most significant areas of risk management and law relevant to the various segments of the sport industry. Specific sport law concepts will focus on developments in negligence law, contract law, and constitutional law. Legal and risk considerations will be explored as related to managing operations, including facilities and events, transportation, crowd control, and crisis situations, which create the framework for developing risk management strategies that will assist sport managers in setting guidelines, policies, plans, and procedure.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**SRMT 5543 - INNOVATION DESIGN AND SPORT BRANDING**

This course involves designing a theoretical custom sport based organization and/or fitness program. The areas covered will include social media, marketing, finance, sales, and communication.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**Sport Management Concentration - 9 Hours**

Major Elective (select one):

**KINS 6023 - SPORTS, CULTURE, AND SOCIAL JUSTICE**

This course explores the ways in which athletes, coaches, and sport organizations influence culture and social justice. Topics explored include examples of community outreach, political activism, and team building projects.



**Prerequisites & Notes**

None

Credits: 3

**SRMT 5303 - FACILITY PLANNING AND MANAGEMENT IN SPORT**

This course examines the various types of indoor and outdoor facilities for sport venues and related activities. The course examines the planning, scheduling, organizing, and controlling of sport facilities for sport-related venues and their ancillary areas. The course explores the connections between facility/venue management and even management, event operations and logistics, facility and even programming and scheduling, and facility and event marketing. Specific topics include the development of strategic sport facility management plans, preparing and controlling facility logistics, and risk and crisis management issues.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

Major Elective (select one):

**KINS 6033 - ATHLETIC ADMINISTRATION**

This course is an advanced study of the relationship between schools, the athletic department, and the campus community. Students will research and explore topics related to amateurism, anti-trust laws, Title IX, diversity, and student support.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**SRMT 5103 - FOUNDATIONS OF SPORT INDUSTRY**

This course introduces students to the broad concept of sport business and provides an overview of professional, collegiate, interscholastic, recreational, Olympic, Paralympic, and international sport.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

Major Elective (select one):

**MNGT 5573 - HUMAN RESOURCE MANAGEMENT**

This course focuses on strategic issues and choices in acquiring, developing, motivating, managing, and retaining a workforce, from the perspective of a general manager or non-human resource (HR) manager.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

### **BUSI 5333 - GLOBAL BUSINESS MANAGEMENT**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

### **Total Program Hours - 39 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Graduate Certificate Programs**

### **Certificate, Leadership: Entrepreneurship (Online)**

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

### **Required Courses - 9 Hours**

#### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

**Prerequisites & Notes**

None

Credits: 3

### **Leadership Electives (select two) - 6 Hours**

#### **LDRS 5303 - COACHING, MENTORING AND CONSULTING**

This course provides a detailed review of three aspects of leadership; coaching, mentoring, and consulting. Each aspect will be discussed regarding the part it plays in developing aspirant leaders, followers, and organizations.

**Prerequisites & Notes**

Prerequisite: Masters student.

Credits: 3

**LDRS 5313 - NEGOTIATION AND CONFLICT MANAGEMENT**

Complex relationships and flat organizational hierarchies require leaders to master negotiation skills and be able to implement them to manage interpersonal and inter-organizational conflict. Nearly every transaction with another person involves some type of negotiation. This course equips students to develop their perception, persuasion, analytical thinking, and interpersonal skills to build agreement and to manage relationship break-down. Students will learn negotiation and conflict management theory, processes, strategies, and related ethical considerations. Specific topics addressed include investigation, mediation, arbitration, multicultural contexts, personality conflicts, crisis planning, and developing enduring system-wide solutions.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5323 - LEADING BRAND CREATION**

Fundraising and marketing feed off one another and ideally fuel an organization's growth and success. This course provides students an understanding of the interplay between these two forces, as well as addresses the role of leadership, audience analysis, message creation, strategies, and ethics. Students will create a marketing and fundraising plan for a real or fictitious organization and be able to identify, secure, and maintain a diverse portfolio of funding sources.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5343 - INNOVATION AND TECHNOLOGY**

This course examines the basic constructs of how to organize successful technology-driven innovation in both entrepreneurial and established organizations. Students will explore how innovation-based strategies are used as a source of competitive advantage and how to build organizations that excel at identifying, building and marketing technological innovations. The course also examines how entrepreneurs can shape organizations so they can continuously build and market their innovations.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this certificate audit.

## **Certificate, Leadership: Non-Profit (Online)**

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

### **Required Courses - 9 Hours**

#### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

##### **Prerequisites & Notes**

None

Credits: 3

### **Leadership Electives (select two) - 6 Hours**

#### **LDRS 5303 - COACHING, MENTORING AND CONSULTING**

This course provides a detailed review of three aspects of leadership; coaching, mentoring, and consulting. Each aspect will be discussed regarding the part it plays in developing aspirant leaders, followers, and organizations.

##### **Prerequisites & Notes**

Prerequisite: Masters student.

Credits: 3

#### **LDRS 5323 - LEADING BRAND CREATION**

Fundraising and marketing feed off one another and ideally fuel an organization's growth and success. This course provides students an understanding of the interplay between these two forces, as well as addresses the role of leadership, audience analysis, message creation, strategies, and ethics. Students will create a marketing and fundraising plan for a real or fictitious organization and be able to identify, secure, and maintain a diverse portfolio of funding sources.

##### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5423 - LEADING TEAMS**

Leading teams involves managing different personalities, cultures, conflicting political agendas, and varying skill levels while simultaneously securing resources and managing expectations of senior stakeholders. This course focuses on group dynamics and the principles of building highly effective teams. Students will receive theoretical and practical knowledge about small group interactions, often learning through participation in hands-on group activities that demonstrate and reinforce the textual material. Emphasis is placed on leadership skills, subordinate participation, power dynamics, and team problem-solving.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5543 - LEADING ORGANIZATIONAL CHANGE**

Leading organizational change is a significant challenge facing today's organizations. This course will explore the nature of these changes, the basis for their adoption, and both the management and leadership of organizational change in the 21st century. It also presents a perspective of theories of organizations through a historical and developmental context as well as through current practices and their application to organizational transformation in one or more current settings.

### **Prerequisites & Notes**

None

Credits: 3

## **Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this certificate audit.

## **Certificate, Organizational Leadership (Online and Partner Sites)**

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## **Required - 3 Credit Hours**

### **LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

### **Prerequisites & Notes**

None

Credits: 3

## Leadership Electives - 6 Credit Hours

Select any two LDRS 5xxx courses or higher.

## Total Program Hours - 9 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# Criminal Justice

## Online Programs

### Bachelor of Science, Criminal Justice (Online)

## Program Description

The Bachelor of Science Degree in Criminal Justice provides curriculum and practical experiences designed to help develop students and practitioners with critical and analytical skills to promote the administration of justice in a diverse and global society. This program equips students with a thorough understanding of criminal justice systems and theories, and the historical foundation of criminal justice. The undergraduate curriculum is designed to allow students to explore the various agencies, personnel roles, and career opportunities available in the criminal justice field. The Program seeks to educate students as well as promote workforce development by targeting practitioners currently working in the criminal justice field. Students who major in criminal justice have many opportunities to further their personal and professional development.

Bachelor of Science, Criminal Justice (Online) Four-Year Course Plan

## Foundational Core - 56 Hours

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3



## **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

### **Prerequisites & Notes**

None

Credits: 3

## **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

## **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

### **Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science:

**CRIM 2704 - INTRODUCTION TO FORENSIC SCIENCE LECTURE/LAB**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 10 Hours

### College and Christian Calling

#### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

### Old Testament Elective

#### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

### New Testament Studies

#### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Christian Responsibility - 12 Hours

### Personal Stewardship

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical

views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Faith Integration Course

### **CRIM 2003 - CRIMINAL JUSTICE AND THE CHRISTIAN**

This course will cover topics that pertain to both the fields of Criminal Justice and Christian Theology, requiring students to examine crime and punishment through the eyes of Jesus Christ. Topics will be predicated on current events, new developments, and the interests of criminal justice majors and professionals.

**Prerequisites & Notes**

None

Credits: 3

## Criminal Justice Major Core - 36 Credit Hours

### **CRIM 2223 - INTRODUCTION TO CRIME SCENE INVESTIGATIONS**

This course provides an overview of crime scene response. Students will have the opportunity to perform hands-on exercises utilizing techniques performed by crime scene investigators to include sketching and photographing crime scenes, writing reports, collecting and packaging evidence, processing scenes and evidence for latent prints, and courtroom testimony. Advanced crime scene processing techniques will also be demonstrated.

**Prerequisites & Notes**

None

Credits: 3

### **CRIM 2203 - CRIMINAL JUSTICE SYSTEM**

This course covers the origin, evolution, and daily operation of the criminal justice system in the United States. Relationships between law enforcement, the court system, and corrections are studied.

**Prerequisites & Notes**

None

Credits: 3

### **CRIM 3203 - WI: SOCIOLOGY OF POLICING**

This course will cover the history, evolution and structure of policing in the United States. Popular innovations in policing and law enforcement will be emphasized. Special attention to conflicts and imperatives which define police officers' roles and the character of police work will be discussed along with careers and hiring practices by law enforcement agencies.

**Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

**CRIM 4403 - CRIMINAL LAW**

This course examines the core philosophies of criminal law, including both substantive and procedural elements. There is an emphasis on the theoretical foundations and principles of criminal law, state and federal criminal statutes, and court decisions. Discussions will also focus on the various criminal defenses.

**Prerequisites & Notes**

None

Credits: 3

**CRIM 3223 - WI: RESEARCH IN CRIMINAL JUSTICE**

This course is a writing intensive course that examines of the fundamental research methods in the field of criminal justice. This includes: the development of research questions and research design, methods of data collection, data analysis, and reporting results.

**Prerequisites & Notes**

ENGL 1233 (English Composition II)

Credits: 3

**CRIM 3303 - JUVENILE DELINQUENCY**

This course covers the types of delinquency as well as supporting theories. Particular attention will be given to the role of family, school, and the peer group in promoting delinquency. The effects of social institutions on delinquency, prevention, and control are also studied. The juvenile justice system is compared to the adult system and the social consequences of delinquency are studied. This course will provide students with the tools to analyze and evaluate juvenile justice policies and programs.

**Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

**CRIM 3403 - AMERICAN CRIMINAL COURTS**

This course examines the court system in the United States and provides an introduction to the many elements of the judicial process. Major topics include: the role of the courts, trial procedures, role of decision makers in the court system, the distinctions between civil and criminal systems, the alternatives available to the accused prior to trial proceedings, and public policy as it relates to the court system.

**Prerequisites & Notes**

CRIM 2203

Credits: 3

## **CRIM 3603 - CORRECTIONS AND PUNISHMENT**

This course is an introduction to the corrections system in the United States and will provide an overview of the history, current institutional practices, policies, and legal issues. There is an emphasis on contemporary conditions and alternatives to traditional responses to crime and an exploration of the principles and practices of correctional options afforded to offenders in various types of settings. Topics covered include incarceration, deterrence, rehabilitation, retribution, and system reform.

### **Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

## **CRIM 4203 - THEORY AND CRIMINAL JUSTICE**

This course covers an analysis of how crime affects society. Prevention and control of criminal behavior are based on theoretical models. Several of these models are examined as they relate to the day-to-day functions of the police, courts, and corrections.

### **Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

## **PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

### **Prerequisites & Notes**

None

Credits: 3

## **CRIM 4303 - CRIMINAL JUSTICE SENIOR SEMINAR**

This course is designed as the capstone learning experience for all Criminal Justice majors. The course will integrate activities into a comprehensive understanding of the integrative nature of the criminal justice system. Emphasis is on policy evaluation, career options, and member training for a criminal justice agency.

### **Prerequisites & Notes**

All Criminal Justice core requirements and senior status

Credits: 3

Diversity Elective (select one):

## **HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY**

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of



oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY**

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

**Criminal Justice Electives - 6 Hours**

**CRIM 3503 - ETHICS IN CRIMINAL JUSTICE**

This course is an examination of the historical and philosophical background of the field of ethics, specifically professional ethics in the criminal justice system. The curriculum includes an examination of ethical theories and the relationship and ethical dilemmas faced by professionals within the criminal justice system.

**Prerequisites & Notes**

None

Credits: 3

**CRIM 3803 - CRITICAL ISSUES IN CRIMINAL JUSTICE**

This course is a study of current issues and debates that affect the criminal justice system. The curriculum includes an examination and discussion on all aspects and viewpoints of the critical issues faced by professionals within the criminal justice system. Topics for discussion include but are not limited to: public policy implications, media's involvement in the criminal justice system, diversity, workforce generations, criminal justice training, terrorism, shift in types of crime and prevention, and public perceptions of criminal justice professionals.

**Prerequisites & Notes**

Prerequisites: CRIM 2203

Credits: 3

**CRIM 2503 - HOMICIDE INVESTIGATION**

This course will cover investigating a homicide, the major law enforcement officers involved in the investigation, and the basics of preparing the case for trial.

**Prerequisites & Notes**

None

Credits: 3

**CRIM 4903 - CRIMINAL JUSTICE INTERNSHIP**

This elective course requires work experience, on and/or off campus, in an organization providing on-the-job training in criminal justice including state approved police academies. The intern will be supervised by a faculty coordinator and a supervisor in the organization and will report work experience through written and verbal reports to the faculty coordinator. Internships are calculated at the rate of 50 hours of experience for 1 credit hour and a student may earn up to 15 credits. Police Academy credits are accepted as Internship credit. However, if the student changes majors, the credit does not transfer.

**Prerequisites & Notes**

Department chair approval required

Credits: 3

**General Electives - 22 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Minors****Criminal Justice Minor****Criminal Justice - 18 Credit Hours****Required Courses - 6 Hours****CRIM 2203 - CRIMINAL JUSTICE SYSTEM**

This course covers the origin, evolution, and daily operation of the criminal justice system in the United States. Relationships between law enforcement, the court system, and corrections are studied.

**Prerequisites & Notes**

None

Credits: 3

**CRIM 3303 - JUVENILE DELINQUENCY**

This course covers the types of delinquency as well as supporting theories. Particular attention will be given to the role of family, school, and the peer group in promoting delinquency. The effects of social institutions on delinquency, prevention, and control are also studied. The juvenile justice system is compared to the adult system and the social consequences of delinquency are studied. This course will provide students with the tools to analyze and evaluate juvenile justice policies and programs.

**Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

## Electives - 12 Credit Hours

Select four of the following:

### **SSCI 2133 - INTRODUCTION TO SOCIOLOGY**

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

**Prerequisites & Notes**

None

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **CRIM 3223 - WI: RESEARCH IN CRIMINAL JUSTICE**

This course is a writing intensive course that examines of the fundamental research methods in the field of criminal justice. This includes: the development of research questions and research design, methods of data collection, data analysis, and reporting results.

**Prerequisites & Notes**

ENGL 1233 (English Composition II)

Credits: 3

### **CRIM 3603 - CORRECTIONS AND PUNISHMENT**

This course is an introduction to the corrections system in the United States and will provide an overview of the history, current institutional practices, policies, and legal issues. There is an emphasis on contemporary conditions and alternatives to traditional responses to crime and an exploration of the principles and practices of correctional options afforded to offenders in various types of settings. Topics covered include incarceration, deterrence, rehabilitation, retribution, and system reform.

**Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

**CRIM 4203 - THEORY AND CRIMINAL JUSTICE**

This course covers an analysis of how crime affects society. Prevention and control of criminal behavior are based on theoretical models. Several of these models are examined as they relate to the day-to-day functions of the police, courts, and corrections.

**Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

Total Credits - 18 Credit Hours

## **Design & Communication**

### **Online Programs**

### **Bachelor of Science, Communication & Mass Media (Online)**

Bachelor of Science, Communication & Mass Media Four Year Plan (Online)

Foundational Core - 58 Hours

Intellectual and Practical Skills - 15 Hours

**DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 21 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.



**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 13 Hours****CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors

for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**DCOM 3113 - INTEGRATING FAITH IN LANGUAGE COMMUNICATION ARTS**

This course reviews central elements of a Christian worldview, examines the theoretical dimensions of prominent approaches to the language and communication arts, and explores ways to integrate Christian thought, principles, and values in the fields of language.

**Prerequisites & Notes**

THEO 2123

Credits: 3

Christian Responsibility - 9 Hours

**CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

**Communication Major Core - 52 Hrs**

**Communication Core Studies - 31 Hrs**

**DCOM 2083 - INTERPERSONAL COMMUNICATION**

This course surveys theory and research related to interpersonal communication as it explores effective dyadic communication in family, social, and work environments. Considered are such topics as the development of self-concept, perception, emotions, verbal and nonverbal communication, listening strategies, and managing conflict and power in light of biblical and theological teachings.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2093 - CROSS-CULTURAL COMMUNICATION**

This course introduces the fundamental topics, theories, theorists, cultural values models, concepts, and themes of intercultural communication. Students will not only appreciate differences and similarities between cultures but will be able to apply this knowledge in order to better operate and communicate effectively in other cultures.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2323 - INTRODUCTION TO PUBLIC RELATIONS**

This course provides an overview of public relations with emphasis on the tools, skills, and technology needed in the creation and exchange of messages in public and private organizations using print, broadcast, and electronic media.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3033 - ORGANIZATIONAL COMMUNICATION**

This course introduces students to the fundamental topics, theories, theorists, ethical frameworks, and functions of organizational communication. Students will analyze the principles and benefits of effective organizational communication while assessing case studies and their own communication within organizational networks. This knowledge can be applied to better operate and communicate effectively in organizations.

**Prerequisites & Notes**

DCOM 2083 and DCOM 2093

Credits: 3

**DCOM 3153 - INTERPRETING NARRATIVES AND IDEOLOGIES**

This course concentrates on how the mass media create and deliver stories to impact individuals and society. Students study narrative theory, media ethics, and criticism models. Emphasis is given to understanding what Hollywood teaches theologically, how mass media stories shape modern culture, and then how students must analyze their own media consumption and create stories for moral purposes.

**Prerequisites & Notes**

DCOM 3533 (Mass Communication Theory)

Credits: 3

### **DCOM 3333 - WI: WRITING FOR THE MASS MEDIA**

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **DCOM 3533 - MASS COMMUNICATION THEORY**

This course is an in-depth study of the development of the various theoretical approaches to understanding the impact and effects of mass communication on individuals, groups, and the culture as well as their practical applications within the media professions.

#### **Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

### **DCOM 4001 - COMMUNICATION SEMINAR**

This course readies the future communication professional for the job market by providing career advice on networking, interviewing, job searching, and the production of job application materials.

#### **Prerequisites & Notes**

None.

Credits: 1

### **DCOM 4143 - STORYTELLING AND PERSUASION**

This course focuses on the process, structure, and effects of storytelling and persuasion. Classic persuasion models and contemporary theoretical research are examined and applied to case studies of narrative persuasion. Specifically, examples of interpersonal communication, public speaking, and mass mediated content are analyzed for their narrative structure and persuasiveness. Students also formulate and propose stories that are meant to be persuasive.

#### **Prerequisites & Notes**

DCOM 3533

Credits: 3

### **DCOM 4533 - MASS COMMUNICATION LAW**

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

## Broadening Electives - Choose 12 Hrs

### **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

**Prerequisites & Notes**

None.

Credits: 3

### **DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

**Prerequisites & Notes**

DCOM 2023

Credits: 3

### **DCOM 4203 - GLOBAL COMMUNICATION (STUDY ABROAD)**

This course is a study of communication leadership, public relations, and international communications operations through traveling to large metropolitan cities, giving students an in-depth study of communication occupations. Sites visited can include global public relations firms, tours of television studios, premier museums, historic sites, and interviews with professionals at the top of the communication field.

**Prerequisites & Notes**

None

Credits: 3

### **DCOM 4213 - PUBLIC RELATIONS CAMPAIGNS AND EVENT PLANNING**

This course is an opportunity for students to produce a public relations campaign as well as plan and publicize an event. This senior-level experience is meant to help students add to their communication portfolio and demonstrate proficiency in public relations campaigns and event planning.

#### **Prerequisites & Notes**

DCOM 2323

Credits: 3

### **DCOM 4823 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

#### **Prerequisites & Notes**

Advisor Approval Required

Credits: 3

### **DCOM 4833 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

#### **Prerequisites & Notes**

Advisor approval required.

Credits: 3

## **Technical Skills Electives - Choose 9 Hrs**

### **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 3003 - MAGAZINE DESIGN AND PRODUCTION**

This course deals with the process of magazine planning, editing, designing, and distributing.



**Prerequisites & Notes**

None

Credits: 3

**DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

**Prerequisites & Notes**

None

Credits: 3

**General Electives - 10 Hrs**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Hours****Bachelor of Science, Digital Media & Design (Online)****Program Description**

The Bachelor of Science in Digital Media and Design (BSDMD) is an online communication program, which caters to working adults—regardless of age—who are seeking career advancement. The program introduces and assesses students in the following curricular categories: (1) digital media and design knowledge, (2) skills in digital media and editorial production, (3) skills in digital design and art, and (4) skills in digital marketing. The BSDMD provides students with the critical communication and digital design skills necessary for advancement in the marketplace or acceptance to graduate schools that focus on communication or design. The program supports the mission of Southeastern University by equipping future communication leaders to serve the marketplace through Spirit-empowered life, learning, and leadership.

Bachelor of Science, Digital Media & Design (Online) Four-Year Course Plan

## Foundational Core - 58 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

#### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented.

Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 21 Hours

Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

## **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

Psychology Elective (select one):

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

### **Prerequisites & Notes**

None

Credits: 3

## **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

### **Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

## **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

### **Prerequisites & Notes**

None

Credits: 3

## **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

**Natural Science - 6 Hours**

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

**Natural Science Elective (select one):**

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 13 Hours**

**College and Christian Calling**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**Old Testament Elective**

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3



## New Testament Studies

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Faith Integration

### **DCOM 3113 - INTEGRATING FAITH IN LANGUAGE COMMUNICATION ARTS**

This course reviews central elements of a Christian worldview, examines the theoretical dimensions of prominent approaches to the language and communication arts, and explores ways to integrate Christian thought, principles, and values in the fields of language.

#### **Prerequisites & Notes**

THEO 2123

Credits: 3

## Christian Responsibility - 9 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **Major Core - 49 Credit Hours**

## **Digital Media Core - 16 Credit Hours**

## **DCOM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN**

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3333 - WI: WRITING FOR THE MASS MEDIA**

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 4001 - COMMUNICATION SEMINAR**

This course readies the future communication professional for the job market by providing career advice on networking, interviewing, job searching, and the production of job application materials.

**Prerequisites & Notes**

None.

Credits: 1

**Digital Design Core - 30 Credit Hours**

**DCOM 2043 - COLOR THEORY**

This course advances students' understanding of color through formal exercises. Students build a vocabulary for examining and recognizing color and learn how color theories are applied in various professional fields.

**Prerequisites & Notes**

DCOM 1533

Credits: 3

### **DCOM 3003 - MAGAZINE DESIGN AND PRODUCTION**

This course deals with the process of magazine planning, editing, designing, and distributing.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 3043 - DRAWING FOR DESIGNERS**

This course introduces design students to the elements, principles, and practices of drawing which are relevant to graphic design contexts. Through experiential, practical training, students learn how to effectively draw while using the appropriate tools, materials, and methods. The course stresses visual thinking, creativity, skill development, critical analysis, and problem solving.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 3053 - UI/UX DESIGN**

In this practical, project-based course, students explore the principles and practices of user interface and user experience design for digital platforms, including social media, smartphones and tablets. This course teaches the history, principles, tools, and best practices of User Interface (UI) and User Experience (UX) Design. Students use a human-centered design process to understand users and design digital tools that are intuitive to use and create a pleasant user experience.

#### **Prerequisites & Notes**

Prerequisites: DCOM 2043

Credits: 3

### **DCOM 3073 - TYPOGRAPHY**

This course covers the history, contextual applications, and contemporary developments of typography. Students learn typographic theory and apply typographic principles in various media. The study of typographic applications in various industries including advertising, editorial, promotional, and digital media is also included.

#### **Prerequisites & Notes**

DCOM 1533

Credits: 3

### **DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 4083 - ADVANCED DIGITAL IMAGING**

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

**Prerequisites & Notes**

DCOM 2023 and DCOM 3523

Credits: 3

**DCOM 4093 - ADVERTISING DESIGN**

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

**Prerequisites & Notes**

DCOM 3523

Credits: 3

**DCOM 4113 - DIGITAL ILLUSTRATION**

This course includes the study of illustration as visual interpretation of words, concepts, and ideas. Students learn software skills while developing drawing abilities in a digital environment. Students will learn the advantages of using both vector and pixel-based artwork to achieve the most suitable outcome. Strategies for communicating content through pictorial narrative are achieved through weekly projects culminating in a final concept painting.

**Prerequisites & Notes**

DCOM 2043; DCOM 3073; DCOM 3523

Credits: 3

## Digital Media and Design Elective - 3 Credit Hours (select one)

### **BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

### **DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

**Prerequisites & Notes**

DCOM 2023

Credits: 3

### **DCOM 4533 - MASS COMMUNICATION LAW**

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

### **DCOM 4823 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

**Prerequisites & Notes**

Advisor Approval Required

Credits: 3

## General Electives - 13 Credit Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Extension Sites & Regional Campus Programs

### Bachelor of Science, Digital Media & Design (Partner Sites)

The Bachelor of Science in Digital Media and Design (BSDMD) is an online communication program, which caters to working adults—regardless of age—who are seeking career advancement. The program introduces and assesses students in the following curricular categories: (1) digital media and design knowledge, (2) skills in digital media and editorial production, (3) skills in digital design and art, and (4) skills in digital marketing. The BSDMD provides students with the critical communication and digital design skills necessary for advancement in the marketplace or acceptance to graduate schools that focus on communication or design. The program supports the mission of Southeastern University by equipping future communication leaders to serve the marketplace through Spirit-empowered life, learning, and leadership.

Bachelor of Science, Digital Media & Design (Partner Sites) Four-Year Plan

## Foundational Core - 58 Credit Hours

## Intellectual and Practical Skills - 15 Hours

### DCOM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### Prerequisites & Notes

None

Credits: 3

### ENGL 1133 - ENGLISH COMPOSITION I

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### Prerequisites & Notes

None

Credits: 3

### ENGL 1233 - ENGLISH COMPOSITION II

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

#### Prerequisites & Notes

ENGL 1133

Credits: 3

Mathematics (select two):

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**



This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 21 Hours**

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

Literature Elective:

## **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

Psychology Elective (select one):

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

### **Prerequisites & Notes**

None

Credits: 3

## **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 13 Hours

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**DCOM 3113 - INTEGRATING FAITH IN LANGUAGE COMMUNICATION ARTS**

This course reviews central elements of a Christian worldview, examines the theoretical dimensions of prominent approaches to the language and communication arts, and explores ways to integrate Christian thought, principles, and values in the fields of language.

**Prerequisites & Notes**

THEO 2123

Credits: 3

Christian Responsibility - 9 Hours

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **Major Core - 49 Credit Hours**

## **Digital Media Core - 16 Credit Hours**

### **DCOM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN**

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3333 - WI: WRITING FOR THE MASS MEDIA**

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 4001 - COMMUNICATION SEMINAR**

This course readies the future communication professional for the job market by providing career advice on networking, interviewing, job searching, and the production of job application materials.

**Prerequisites & Notes**

None.

Credits: 1



## Digital Design Core - 30 Credit Hours

### **DCOM 2043 - COLOR THEORY**

This course advances students' understanding of color through formal exercises. Students build a vocabulary for examining and recognizing color and learn how color theories are applied in various professional fields.

**Prerequisites & Notes**

DCOM 1533

Credits: 3

### **DCOM 3003 - MAGAZINE DESIGN AND PRODUCTION**

This course deals with the process of magazine planning, editing, designing, and distributing.

**Prerequisites & Notes**

None

Credits: 3

### **DCOM 3043 - DRAWING FOR DESIGNERS**

This course introduces design students to the elements, principles, and practices of drawing which are relevant to graphic design contexts. Through experiential, practical training, students learn how to effectively draw while using the appropriate tools, materials, and methods. The course stresses visual thinking, creativity, skill development, critical analysis, and problem solving.

**Prerequisites & Notes**

None

Credits: 3

### **DCOM 3053 - UI/UX DESIGN**

In this practical, project-based course, students explore the principles and practices of user interface and user experience design for digital platforms, including social media, smartphones and tablets. This course teaches the history, principles, tools, and best practices of User Interface (UI) and User Experience (UX) Design. Students use a human-centered design process to understand users and design digital tools that are intuitive to use and create a pleasant user experience.

**Prerequisites & Notes**

Prerequisites: DCOM 2043

Credits: 3

### **DCOM 3073 - TYPOGRAPHY**

This course covers the history, contextual applications, and contemporary developments of typography. Students learn typographic theory and apply typographic principles in various media. The study of typographic applications in various industries including advertising, editorial, promotional, and digital media is also included.

**Prerequisites & Notes**

DCOM 1533

Credits: 3

**DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 4083 - ADVANCED DIGITAL IMAGING**

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

**Prerequisites & Notes**

DCOM 2023 and DCOM 3523

Credits: 3

**DCOM 4093 - ADVERTISING DESIGN**

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

**Prerequisites & Notes**

DCOM 3523

Credits: 3

**DCOM 4113 - DIGITAL ILLUSTRATION**

This course includes the study of illustration as visual interpretation of words, concepts, and ideas. Students learn software skills while developing drawing abilities in a digital environment. Students will learn the advantages of using

both vector and pixel-based artwork to achieve the most suitable outcome. Strategies for communicating content through pictorial narrative are achieved through weekly projects culminating in a final concept painting.

**Prerequisites & Notes**

DCOM 2043; DCOM 3073; DCOM 3523

Credits: 3

Digital Media and Design Elective (select one):

**BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

**Prerequisites & Notes**

DCOM 2023

Credits: 3

**DCOM 4533 - MASS COMMUNICATION LAW**

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

**DCOM 4823 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

**Prerequisites & Notes**

Advisor Approval Required

Credits: 3

## General Electives - 13 Credit Hours

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Undergraduate Certificate Programs

### Certificate, Back-End Developer (Online)

#### Required Courses - 6 Hours

#### **SDEV 1001 - CODING FROM SCRATCH**

This course covers the basics of web development. Students learn how a website is composed of HTML, CSS, and JavaScript and how to use each one.

##### **Prerequisites & Notes**

None

Credits: 1.5

#### **SDEV 1031 - PROGRAMMING FOUNDATIONS - JAVA**

This course is an introduction to basic programming principles as expressed in the elective language, Java. Students will develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts will be covered, outlining the nuances associated with the elective language.

##### **Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

#### **SDEV 2001 - DATABASE FOUNDATIONS**

This course is an introduction to working with and designing databases. Students develop a foundational knowledge of database concepts, theory, and an overview of the various implementations and architectures. Students work with both relational (aka SQL) and non-relational (aka document) databases.

##### **Prerequisites & Notes**

Prerequisites: SDEV 1021 or SDEV 1031 or SDEV 1041

Credits: 1.5

## **SDEV 2041 - BACK-END FOUNDATIONS - JAVA**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, Java.

### **Prerequisites & Notes**

Prerequisites: SDEV 1031 and SDEV 2001

Credits: 1.5

## **Total Program Hours - 6 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable program.

## **Certificate, Cyber Security (Online)**

### **Required Courses - 17.5 Hours**

#### **CSEC 1001 - SECURITY FOUNDATIONS**

This course helps students gain a fundamental understanding of security concepts that will be used throughout the Cyber Security track. Topics covered include basic security concepts, threat actors and attributes, organizational security, policy, procedures and frameworks, security controls business impact analysis, risk management, incident response and disaster recovery.

### **Prerequisites & Notes**

None

Credits: 1.5

#### **CSEC 1011 - NETWORKING FOUNDATIONS**

This course provides instruction in technical skills required in network administration and support. This course includes information on media, topologies, protocols and standards, network support, and the knowledge and skills to sit for network certification.

### **Prerequisites & Notes**

Prerequisite: CSEC 1001

Credits: 1.5

#### **CSEC 1021 - SYSTEM ADMINISTRATION**

This course covers system administration basics and also provides a security orientated perspective. This course includes general system administration information on installing and configuring network components, OS familiarity, and some scripting. Additional topics include threats, vulnerabilities, secure protocols and secure system design.

**Prerequisites & Notes**

Prerequisites: CSEC 1011

Credits: 1.5

**CSEC 2001 - NETWORK DEFENSE**

This course gives students an overview of the various hardware and software tools available to defend a network against attack. Students use various tools to assess the security posture of an organization and understand the possible impact of various vulnerabilities. Additionally, this course covers the concepts of penetration testing and vulnerabilities testing.

**Prerequisites & Notes**

Prerequisites: CSEC 1021

Credits: 1.5

**CSEC 2011 - CRYPTOGRAPHY AND ACCESS MANAGEMENT**

This course covers the different methodologies and concepts of cryptography and access management. Students are exposed to different cryptography algorithms used to ensure safe transmission, storage, and use of sensitive data. Students also learn how to implement various access management controls and account management practices.

**Prerequisites & Notes**

Prerequisites: CSEC 2001

Credits: 1.5

**CSEC 2021 - LOGGING AND MONITORING**

This course gives students the knowledge and skills needed to properly analyze and interpret various security related logs produced by different security related technologies. This focuses on standard logs and intrusion detection and prevention systems. Students also gain a basic understanding of forensics analysis and are presented with such related topics as chain of authority.

**Prerequisites & Notes**

Prerequisites: CSEC 2001

Credits: 1.5

**CSEC 3001 - PROGRAMMING FOUNDATIONS**

This course gives students programming foundations in languages utilized in the industry. This course also provides a secure foundation upon which students can build upon as they progress through the program.

**Prerequisites & Notes**

Prerequisites: CSEC 2011 and CSEC 2021

Credits: 1.5

### **CSEC 3011 - WEB APPLICATION SECURITY AND PROJECT MANAGEMENT**

This course teaches students about web application security and project management and is intended to be an introduction to these key concepts. Students learn the mindset, discipline, and methods for securing a software project and traditional project management concepts with a focus on agile software development methodology. Students complete this course with both a theoretical model and specific technical knowledge.

#### **Prerequisites & Notes**

Prerequisites: CSEC 2011 and CSEC 2021

Credits: 1.5

### **CSEC 3021 - THREATS AND VULNERABILITIES**

This course provides students with an in-depth look at the various threats and vulnerabilities faced by every organization and technology user. It includes those threats and vulnerabilities related to hardware, software, and people, including a detailed review of social engineering as used by various threat actors. Students will be able to identify and compare several types of attacks and related impacts.

#### **Prerequisites & Notes**

Prerequisites: CSEC 2011 and CSEC 2021

Credits: 1.5

### **CSEC 4004 - GROUP PROJECT - CYBER SECURITY**

This course combines each part of the program into a group project for the student. Each student will work together as a team member for the group project, which includes daily scrum meetings to cover tasks and progress while working separately to complete them. The final group project is due at the end of the course.

#### **Prerequisites & Notes**

Prerequisites: CSEC 3001, CSEC 3011, CSEC 3021

Credits: 4

## **Total Program Hours - 17.5 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable program.

## **Certificate, Data Science (Online)**

### **Required Courses - 17.5 Hours**

#### **DATA 1001 - BASIC STATISTICS**

This course helps students gain a fundamental understanding of statistical concepts that will be used throughout the Data Science program. Topics covered include probability, data types, common distributions, common descriptive statistics, and statistical inference.

**Prerequisites & Notes**

None

Credits: 1.5

**DATA 1011 - STATISTICAL PROGRAMMING**

This course teaches students how to load R and R Studio onto their PC. Students then learn basic scripting commands and will be introduced to a vast library of functions to perform various statistical analyses.

**Prerequisites & Notes**

Prerequisite: DATA 1001

Credits: 1.5

**DATA 1021 - PROGRAMMING FOUNDATIONS - DATA SCIENCE**

This course gives students programming foundations in languages utilized in the industry. This course also provides a secure foundation upon which students can build upon as they progress through the program.

**Prerequisites & Notes**

Prerequisites: DATA 1011

Credits: 1

**DATA 2001 - DATABASES**

This course is an introduction to working with and designing databases. Students develop a foundational knowledge of database concepts, theory, and an overview of the various implementations and architectures.

**Prerequisites & Notes**

Prerequisites: DATA 1021

Credits: 1.5

**DATA 2011 - DATA WRANGLING AND VISUALIZATION**

This course is designed to help students understand that the heavy lifting in any analysis happens before the analytical procedure starts. Data wrangling is the process of changing the structure and format of raw data until the data are compatible with sometimes rigid requirements for analysis. Data wrangling also includes a quick sanity check of data quality. Data visualization gives students an understanding and appreciation of the power in representing data graphically.

**Prerequisites & Notes**

Prerequisites: DATA 2001

Credits: 1.5



## **DATA 2021 - INTERMEDIATE STATISTICS**

This course is designed to teach students about hypothesis testing under multiple scenarios. Students will be able to determine which hypothesis test to utilize and be able to perform that test. Students will also learn to identify and verify the data requirements for each hypothesis test.

### **Prerequisites & Notes**

Prerequisites: DATA 2001

Credits: 1.5

## **DATA 3001 - MACHINE LEARNING AND MODELING**

This course introduces students to several commonly used machine learning methods. Students learn how to determine the best methods for a given set of data and how to use common software tools to utilize these methods.

### **Prerequisites & Notes**

Prerequisites: DATA 2011 and DATA 2021

Credits: 1.5

## **DATA 3011 - METRICS AND DATA PROCESSING**

This course will prepare students to be able to create new metrics that directly answer or monitor business questions. This module will also teach the theory and practice of statistical process control. Upon completion of this module, students will be equipped to help businesses monitor their processes and know when a process is out of control and needs to be fixed.

### **Prerequisites & Notes**

Prerequisites: DATA 2011 and DATA 2021

Credits: 1.5

## **DATA 3021 - INTRODUCTION TO BIG DATA**

This course introduces students to Big Data on a conceptual level and gives students exposure and practice with several skills and tools currently in use. These skills are taught at a manageable level, and then scale-up methods will be used to help students grasp the meaning and popularity of analyzing substantial amounts of data. Students learn the foundational concepts of Big Data and will know how to move from Big Data basics to more business-specific needs and requirements.

### **Prerequisites & Notes**

Prerequisites: DATA 2011 and DATA 2021

Credits: 1

## **DATA 4004 - GROUP PROJECT - DATA SCIENCE**

This course combines each part of the program into a group project for the student. Each student will work together as a team member for the group project, which includes daily scrum meetings to cover tasks and progress while working separately to complete them. The final group project is due at the end of the course.

**Prerequisites & Notes**

Prerequisites: DATA 3001, DATA 3011, DATA 3021

Credits: 4.5

## Total Program Hours - 17.5 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable program.

## Certificate, Front-End Developer (Online)

### Required Courses - 6 Hours

#### **SDEV 1001 - CODING FROM SCRATCH**

This course covers the basics of web development. Students learn how a website is composed of HTML, CSS, and JavaScript and how to use each one.

**Prerequisites & Notes**

None

Credits: 1.5

#### **SDEV 1011 - FRONT-END FOUNDATIONS**

This course is an extension of the Coding from Scratch course, further exploring advanced concepts. This course is intended to enable students to create modern and robust web applications without leveraging any advanced frameworks. Students strengthen their foundational knowledge of how web applications and client-side coding works. Students explore web animations, transitions, transformations and how to structure and organize code for a large web project.

**Prerequisites & Notes**

Prerequisites: SDEV 1001

Credits: 1.5

#### **SDEV 2021 - FRONT-END FRAMEWORKS - ANGULAR**

This course is an introduction to JavaScript front-end frameworks which enable rapid front-end development meeting modern best practices. Students learn how to create single page web applications (SPA). Framework-specific concepts are covered, outlining the nuances associated with Angular.

**Prerequisites & Notes**

Prerequisites: SDEV 2001

Credits: 1.5

## **SDEV 3001 - MOBILE APPLICATIONS AND RESPONSIVE DESIGN**

This course is intended to explore the principles and implementations of responsive design. Responsive design is the practice of creating applications which seamlessly adapt to the size and capabilities of different devices (desktop, tablet, phone). Students learn the techniques and tooling required to enable websites to be responsive. This course also covers mobile application development. Students learn how to use cross compilation tools to develop native mobile apps using a non-native language and/or native languages. The class also covers software testing, application hosting, and system build.

### **Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

## **Total Program Hours - 6 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable program.

## **Certificate, Software Developer (Online)**

### **Introductory Courses (complete the following in order) - 3 Hours**

#### **SDEV 1001 - CODING FROM SCRATCH**

This course covers the basics of web development. Students learn how a website is composed of HTML, CSS, and JavaScript and how to use each one.

### **Prerequisites & Notes**

None

Credits: 1.5

#### **SDEV 1011 - FRONT-END FOUNDATIONS**

This course is an extension of the Coding from Scratch course, further exploring advanced concepts. This course is intended to enable students to create modern and robust web applications without leveraging any advanced frameworks. Students strengthen their foundational knowledge of how web applications and client-side coding works. Students explore web animations, transitions, transformations and how to structure and organize code for a large web project.

### **Prerequisites & Notes**

Prerequisites: SDEV 1001

Credits: 1.5

### **Programming Foundations (Select one [1] track) - 1.5 Hours**

## **SDEV 1021 - PROGRAMMING FOUNDATIONS - C#**

This course is an introduction to basic programming principles as expressed in the elective language, C#. Students develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts are covered, outlining the nuances associated with the elective language.

### **Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

## **SDEV 1031 - PROGRAMMING FOUNDATIONS - JAVA**

This course is an introduction to basic programming principles as expressed in the elective language, Java. Students will develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts will be covered, outlining the nuances associated with the elective language.

### **Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

## **SDEV 1041 - PROGRAMMING FOUNDATIONS - JAVASCRIPT**

This course is an introduction to basic programming principles as expressed in the elective language, JavaScript. Students will develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts will be covered, outlining the nuances associated with the elective language.

### **Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

## **Database Foundations - 1.5 Hours**

### **SDEV 2001 - DATABASE FOUNDATIONS**

This course is an introduction to working with and designing databases. Students develop a foundational knowledge of database concepts, theory, and an overview of the various implementations and architectures. Students work with both relational (aka SQL) and non-relational (aka document) databases.

### **Prerequisites & Notes**

Prerequisites: SDEV 1021 or SDEV 1031 or SDEV 1041

Credits: 1.5

## **Front-End Frameworks (Select one [1] of the following) - 1.5 Hours**

Note: The front-end frameworks course can be taken before or after the back-end foundations course in the next section, in other words, in either order.

## **SDEV 2011 - FRONT-END FRAMEWORKS - REACT**

This course is an introduction to JavaScript front-end frameworks which enable rapid front-end development meeting modern best practices. Students learn how to create single page web applications (SPA). Framework-specific concepts are covered, outlining the nuances associated with React.

### **Prerequisites & Notes**

Prerequisites: SDEV 2001

Credits: 1.5

## **SDEV 2021 - FRONT-END FRAMEWORKS - ANGULAR**

This course is an introduction to JavaScript front-end frameworks which enable rapid front-end development meeting modern best practices. Students learn how to create single page web applications (SPA). Framework-specific concepts are covered, outlining the nuances associated with Angular.

### **Prerequisites & Notes**

Prerequisites: SDEV 2001

Credits: 1.5

## **Back-End Foundations (Select one [1] of the following) - 1.5 Hours**

Select the course that matches the previously selected programming foundations track.

### **SDEV 2031 - BACK-END FOUNDATIONS - C#**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, C#.

### **Prerequisites & Notes**

Prerequisites: SDEV 1021 and SDEV 2001

Credits: 1.5

### **SDEV 2041 - BACK-END FOUNDATIONS - JAVA**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, Java.

### **Prerequisites & Notes**

Prerequisites: SDEV 1031 and SDEV 2001

Credits: 1.5

### **SDEV 2051 - BACK-END FOUNDATIONS - JAVASCRIPT**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, JavaScript.

**Prerequisites & Notes**

Prerequisites: SDEV 1041 and SDEV 2001

Credits: 1.5

## Required Courses - 4.5 Hours

Take in any order after completing the courses above.

### **SDEV 3001 - MOBILE APPLICATIONS AND RESPONSIVE DESIGN**

This course is intended to explore the principles and implementations of responsive design. Responsive design is the practice of creating applications which seamlessly adapt to the size and capabilities of different devices (desktop, tablet, phone). Students learn the techniques and tooling required to enable websites to be responsive. This course also covers mobile application development. Students learn how to use cross compilation tools to develop native mobile apps using a non-native language and/or native languages. The class also covers software testing, application hosting, and system build.

**Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

### **SDEV 3011 - AGILE PROJECT MANAGEMENT AND CAREER SKILLS**

This course is an introduction to the processes and practices of managing software projects and teams. Students become familiar with the role on a software team and their responsibilities, while also familiarizing with the stages of the software development lifecycle (SDLC). Students gain knowledge in both traditional waterfall management methods as well as agile software development. The concepts learned in this module prepare students to manage their group project as an agile software team. Career skills are also covered in this course.

**Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

### **SDEV 3021 - DEPLOYMENT AND WEB SECURITY**

This course is an introduction to building and deploying applications to cloud hosting providers. Students will develop a foundational understanding of the benefits and process of deploying a web application to a cloud hosting provider.

**Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

## Capstone Course - 4.5 Hours

Complete after all other courses in the certificate have been completed.

### **SDEV 4004 - GROUP PROJECT - SOFTWARE DEVELOPER**

This course combines many parts of software development to develop a full-stack application as an agile project team. Each student will participate in several roles, including making contributions to the code base. The team will have daily scrum meetings to cover tasks and will work separately to complete them. The final product will be presented at the end of the module.

#### **Prerequisites & Notes**

Prerequisites: SDEV 3001, SDEV 3011, and SDEV 3021

Credits: 4.5

## Total Program Hours - 18 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable program.

## Minors

### **Communication & Mass Media Minor**

Minor Core - 18 Hours

Required - 9 Hrs

#### **DCOM 2083 - INTERPERSONAL COMMUNICATION**

This course surveys theory and research related to interpersonal communication as it explores effective dyadic communication in family, social, and work environments. Considered are such topics as the development of self-concept, perception, emotions, verbal and nonverbal communication, listening strategies, and managing conflict and power in light of biblical and theological teachings.

#### **Prerequisites & Notes**

None

Credits: 3

#### **DCOM 2323 - INTRODUCTION TO PUBLIC RELATIONS**

This course provides an overview of public relations with emphasis on the tools, skills, and technology needed in the creation and exchange of messages in public and private organizations using print, broadcast, and electronic media.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM Electives - 9 Hrs (select three of the following)**

**DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2093 - CROSS-CULTURAL COMMUNICATION**

This course introduces the fundamental topics, theories, theorists, cultural values models, concepts, and themes of intercultural communication. Students will not only appreciate differences and similarities between cultures but will be able to apply this knowledge in order to better operate and communicate effectively in other cultures.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 3003 - MAGAZINE DESIGN AND PRODUCTION**

This course deals with the process of magazine planning, editing, designing, and distributing.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 3033 - ORGANIZATIONAL COMMUNICATION**



This course introduces students to the fundamental topics, theories, theorists, ethical frameworks, and functions of organizational communication. Students will analyze the principles and benefits of effective organizational communication while assessing case studies and their own communication within organizational networks. This knowledge can be applied to better operate and communicate effectively in organizations.

**Prerequisites & Notes**

DCOM 2083 and DCOM 2093

Credits: 3

**DCOM 3153 - INTERPRETING NARRATIVES AND IDEOLOGIES**

This course concentrates on how the mass media create and deliver stories to impact individuals and society. Students study narrative theory, media ethics, and criticism models. Emphasis is given to understanding what Hollywood teaches theologically, how mass media stories shape modern culture, and then how students must analyze their own media consumption and create stories for moral purposes.

**Prerequisites & Notes**

DCOM 3533 (Mass Communication Theory)

Credits: 3

**DCOM 3333 - WI: WRITING FOR THE MASS MEDIA**

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3533 - MASS COMMUNICATION THEORY**

This course is an in-depth study of the development of the various theoretical approaches to understanding the impact and effects of mass communication on individuals, groups, and the culture as well as their practical applications within the media professions.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

**DCOM 4143 - STORYTELLING AND PERSUASION**

This course focuses on the process, structure, and effects of storytelling and persuasion. Classic persuasion models and contemporary theoretical research are examined and applied to case studies of narrative persuasion. Specifically, examples of interpersonal communication, public speaking, and mass mediated content are analyzed for their narrative structure and persuasiveness. Students also formulate and propose stories that are meant to be persuasive.

**Prerequisites & Notes**

DCOM 3533

Credits: 3

**DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

**Prerequisites & Notes**

DCOM 2023

Credits: 3

**DCOM 4203 - GLOBAL COMMUNICATION (STUDY ABROAD)**

This course is a study of communication leadership, public relations, and international communications operations through traveling to large metropolitan cities, giving students an in-depth study of communication occupations. Sites visited can include global public relations firms, tours of television studios, premier museums, historic sites, and interviews with professionals at the top of the communication field.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 4213 - PUBLIC RELATIONS CAMPAIGNS AND EVENT PLANNING**

This course is an opportunity for students to produce a public relations campaign as well as plan and publicize an event. This senior-level experience is meant to help students add to their communication portfolio and demonstrate proficiency in public relations campaigns and event planning.

**Prerequisites & Notes**

DCOM 2323

Credits: 3

**DCOM 4533 - MASS COMMUNICATION LAW**

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

**Total Program Hours - 18 Hours**

## Digital Media & Design Minor

Required - 9 Hours

### **DCOM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN**

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 2043 - COLOR THEORY**

This course advances students' understanding of color through formal exercises. Students build a vocabulary for examining and recognizing color and learn how color theories are applied in various professional fields.

#### **Prerequisites & Notes**

DCOM 1533

Credits: 3

### **DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

#### **Prerequisites & Notes**

None.

Credits: 3

DCOM Electives - 9 Hours (select three of the following)

### **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3003 - MAGAZINE DESIGN AND PRODUCTION**

This course deals with the process of magazine planning, editing, designing, and distributing.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 3043 - DRAWING FOR DESIGNERS**

This course introduces design students to the elements, principles, and practices of drawing which are relevant to graphic design contexts. Through experiential, practical training, students learn how to effectively draw while using the appropriate tools, materials, and methods. The course stresses visual thinking, creativity, skill development, critical analysis, and problem solving.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 3053 - UI/UX DESIGN**

In this practical, project-based course, students explore the principles and practices of user interface and user experience design for digital platforms, including social media, smartphones and tablets. This course teaches the history, principles, tools, and best practices of User Interface (UI) and User Experience (UX) Design. Students use a human-centered design process to understand users and design digital tools that are intuitive to use and create a pleasant user experience.

**Prerequisites & Notes**

Prerequisites: DCOM 2043

Credits: 3

**DCOM 3073 - TYPOGRAPHY**

This course covers the history, contextual applications, and contemporary developments of typography. Students learn typographic theory and apply typographic principles in various media. The study of typographic applications in various industries including advertising, editorial, promotional, and digital media is also included.

**Prerequisites & Notes**

DCOM 1533

Credits: 3

## **DCOM 3333 - WI: WRITING FOR THE MASS MEDIA**

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## **DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

### **Prerequisites & Notes**

None.

Credits: 3

## **DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 4083 - ADVANCED DIGITAL IMAGING**

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

### **Prerequisites & Notes**

DCOM 2023 and DCOM 3523

Credits: 3

## **DCOM 4093 - ADVERTISING DESIGN**

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

### **Prerequisites & Notes**

DCOM 3523

Credits: 3

### **DCOM 4113 - DIGITAL ILLUSTRATION**

This course includes the study of illustration as visual interpretation of words, concepts, and ideas. Students learn software skills while developing drawing abilities in a digital environment. Students will learn the advantages of using both vector and pixel-based artwork to achieve the most suitable outcome. Strategies for communicating content through pictorial narrative are achieved through weekly projects culminating in a final concept painting.

**Prerequisites & Notes**

DCOM 2043; DCOM 3073; DCOM 3523

Credits: 3

### **Total Program Hours - 18 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Education**

### **Online Programs**

### **Bachelor of Science, Global Education (Online)**

Bachelor of Science, Global Education (Online) Four-Year Plan

Foundational Core - 47 Credit Hours

Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Electives (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 13 Hours**

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**



A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

#### **Prerequisites & Notes**

None

Credits: 4

### **Spiritual Formation - 10 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**Christian Responsibility - 9 Hours**

**CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **Major Core - 57 Hours**

### **EDUC 2003 - SURVEY OF GLOBAL EDUCATION**

This course is a survey of global education trends and pedagogical practices. Emphasis is placed on students integrating into localized teaching systems and cultural awareness of challenges teachers may face teaching across global contexts.

#### **Prerequisites & Notes**

None

Credits: 3

### **EDUC 2013 - SURVEY OF TEACHING METHODS**

A survey of current methods and techniques for teaching across disciplines. Emphasis is placed on K-12 pedagogy and best practices of teaching and learning.

#### **Prerequisites & Notes**

None

Credits: 3

### **EDUC 2123 - CONTENT AND INSTRUCTIONAL DESIGN FOR EDUCATORS**

This course focuses on the principles of effective instructional design and delivery in the K-12 setting. The course will cover models of effective teaching, Florida's Educator Accomplished Practices, disciplines of writing lesson and unit plans, and state-adopted content standards (Common Core State Standards). Assessment and differentiated instruction will be covered.

#### **Prerequisites & Notes**

Prerequisite: EDUC 2133

Credits: 3

### **EDUC 2133 - INTRODUCTION TO EDUCATION**

This course is a study of the nature and character of American education and how it has been influenced by our social structure, social values, and history. Contemporary issues in education are explored to help provide the student with an understanding of the social foundations of education. The course also includes an orientation to teacher and educational clinical programs, introduction to subject area competencies, professional skills and competencies, benchmarks for the pre-professional level of accomplished practices for teachers, and the Code of Ethics and Professional Conduct.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **EDUC 2233 - EDUCATIONAL PSYCHOLOGY**

This course is a study of student diversity, the principles and philosophy of human growth and development, motivation and learning theory, and how these are applied to teaching. Included are introductions to intelligence theories, cultural issues, instructional approaches, learning taxonomies, motivation, and different assessment tools.

**Prerequisites & Notes**

Prerequisite: EDUC 2133

Credits: 3

## **EDUC 3003 - CHILDREN'S LITERATURE AND DEVELOPMENT**

This course investigates children's literature emphasizing developmentally appropriate instructional practices. Attention is placed on understanding psychological, social, emotional, and cognitive development as they correlate to motivating students to interact with literature.

**Prerequisites & Notes**

Prerequisite: Declared Education Major

Credits: 3

## **ESED 3113 - SURVEY OF THE EXCEPTIONAL LEARNER**

This is a required course for certification in Exceptional Student Education, Elementary Education, and Secondary Education. This is an introductory course that examines the history, characteristics and issues in exceptional education. The course covers all areas of exceptionality and their manifestations from early childhood through adulthood. It is designed to provide students with a firm grounding in the foundations of special education and expose them to the reconstruction of the field, in order that they may better deal with new and ever-changing developments. In addition to classroom meetings, a minimum of 10 hours of observation/participation in a clinical setting is required.

**Prerequisites & Notes**

EDUC 2123

Credits: 3

## **ESED 3143 - INT TO LANG DEV/COMMUNICATION DISORDERS**

This course addresses language development, including identification and remediation of communication and language disorders. There is an emphasis on the impact of speech and language disorders on academic success and achievement. Further, students will be presented with an overview of alternative/augmentative modes of communication and

development of curriculum in these areas.

**Prerequisites & Notes**

ESED 3113

Credits: 3

**EDUC 3133 - ASSESSMENT OF LEARNERS**

This course focuses on the educational levels and needs of all students, including exceptional, culturally and/or linguistically diverse, and at-risk students. Standardized achievement tests, diagnostic/prescriptive tests and curriculum-based assessments are included. Use of test results in program planning is emphasized.

**Prerequisites & Notes**

EDUC 2123 or MUSC 2503

Credits: 3

**EDUC 3023 - TRAUMA INFORMED TEACHING**

This course is a study of the impacts and types of trauma that affect K-12 student well-being and classroom learning. Adverse Childhood Experiences (ACEs) studies and classroom strategies for mitigating the effects of childhood trauma are outlined. Focus given to the review of trauma's impact on the K-12 student and how the teacher can create a trauma informed classroom to proactively empathize and care for affected students.

**Prerequisites & Notes**

None

Credits: 3

**ELED 3213 - METHODS OF TEACHING LANGUAGE ARTS AND FINE ARTS**

This course examines elements of research-based language arts curricula in the elementary school setting. Emphasis is placed on integrating Fine Arts into developmentally appropriate instructional practices in listening, speaking, reading, writing, viewing, and visually representing.

**Prerequisites & Notes**

EDUC 3413

Credits: 3

**EDUC 3353 - EMPOWERING ESOL TEACHERS**

This course is an overview of curriculum, instructional methods and materials, testing and evaluation, and cross-cultural communication processes and linguistic principles as related to instructing English Language Learners (ELLs) in the K-12 classroom.

**Prerequisites & Notes**

Prerequisite: EDUC 3123

Credits: 3

## **EDUC 3413 - INTRODUCTION TO READING**

This course examines various approaches for pre-reading and reading instruction. The course focuses on reading as an interactive process of four cueing systems. Concepts for teaching reading across the curriculum are studied: philosophical strategies, reading skills, characteristics of good and poor readers, emergent literacy, basic diagnosis and assessment, phonics, writing/reading methods, whole language applications, literature approaches, basal reader programs, content reading, attitudes, and management.

### **Prerequisites & Notes**

EDUC 2133

Credits: 3

## **EDUC 3423 - DIAG/ASMNT/EVAL OF READING (WI)**

This course highlights formal and informal means of evaluations with emphasis on diagnosing reading ability, prescribing for instruction, administering assessment, interpreting measurement terms and data, and maintaining records.

### **Prerequisites & Notes**

EDUC 3413

Credits: 3

## **EDUC 3503 - INSTRUCTIONAL TECHNOLOGY**

This course is designed to develop skills and techniques needed for the selection, utilization, and production of classroom instructional materials and for application and integration of educational technology and media to all areas of the curriculum, appropriate to students' developmental level.

### **Prerequisites & Notes**

Prerequisite: EDUC 2123

Credits: 3

## **EDUC 3523 - TEACHING READING IN CONTENT AREAS**

This course will provide students with strategies and tools for becoming a facilitating and reflective practitioner, teaching reading across content areas and helping students discover that content area learning is made richer when reading, writing, speaking, and listening are taught together. Particular emphasis will be placed on a balanced approach to reading, specific reading and comprehension strategies for content reading, the role of reflection in helping students to think critically, reading for diverse students, and the use of appropriate texts and media.

### **Prerequisites & Notes**

EDUC 2123 or MUSC 2503

Credits: 3

## **EDUC 3713 - INTEGRATION OF FAITH AND EDUCATION**



This course is designed to assist educators in effectively and legally integrating their Christian faith into school and classroom settings.

**Prerequisites & Notes**

EDUC 2233

Credits: 3

**EDUC 4043 - APPLIED LINGUISTICS**

This course is a practical approach to teaching English to speakers of other languages. The course includes topics such as general linguistics, language theory, principles of language acquisition, and techniques for teaching and assessing K-12 ELL students. Special attention is given to the linguistic components of English, namely phonology, morphology, semantics, syntax, discourse, and pragmatics.

**Prerequisites & Notes**

EDUC 3353

Credits: 3

**EDUC 4433 - BEHAVIOR AND CLASSROOM MANAGEMENT SECONDARY**

This course is the study of models and strategies of behavior management appropriate for specific populations of students in accordance with human development milestones. The course covers student attributes of behavior, including response to interventions, age-appropriate discipline, intrinsic versus extrinsic motivation, conflict resolution, culture, and demographics. The course includes methodology for managing a learning environment utilizing research-based best practices in education.

**Prerequisites & Notes**

EDUC 3351

Credits: 3

**Language - 6-8 Hours**

(Two successive courses in one of the following languages.)

**LANG 1133 - AMERICAN SIGN LANGUAGE I**

An introductory course that addresses the basics of sign communication, as well as socio-cultural dynamics of the language.

**Prerequisites & Notes**

None

Credits: 3

**LANG 1233 - AMERICAN SIGN LANGUAGE II**

This course is a continuation of LANG 1133 (American Sign Language I). It will emphasize vocabulary expansion and conversational skills as well as continued awareness of the socio-culture dynamics of the language.

**Prerequisites & Notes**

LANG 1133

Credits: 3

**LANG 2143 - AMERICAN SIGN LANGUAGE III**

The purpose of this course is to expand receptive and expressive American Sign Language skills. Students will continue to evaluate and analyze the linguistics of American Sign Language, including non-manual behaviors, use of classifiers, and other grammatical features. Intermediate level.

**Prerequisites & Notes**

LANG 1233

Credits: 3

**LANG 2243 - AMERICAN SIGN LANGUAGE IV**

The purpose of this course is to expand expressive and receptive American Sign Language skills in a total immersion setting. Students will continue to increase vocabulary and use of complex grammatical features of ASL in order to process and express more abstract concepts. Intermediate Level.

**Prerequisites & Notes**

LANG 2143

Credits: 3

**LANG 1704 - ELEMENTARY ARABIC A**

This course is an elementary course designed for students who wish to develop the basic skills of speaking, listening to, reading, and writing Arabic. Students will learn beginning grammatical concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Arabic culture as reflected in different Arabic-speaking countries.

**Prerequisites & Notes**

None

Credits: 4

**LANG 1714 - ELEMENTARY ARABIC B**

This course, as a continuation of Elementary Arabic A, is an elementary course designed for students who wish to develop the basic skills of speaking, listening to, reading, and writing Arabic. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Arabic culture as reflected in different Arabic-speaking countries

**Prerequisites & Notes**

LANG 1704

Credits: 4

## **LANG 2704 - INTERMEDIATE ARABIC A**

This course develops the skills of speaking, listening, reading, and writing Arabic in the Egyptian dialect and Modern Standard Arabic (MSA) at an intermediate level.

### **Prerequisites & Notes**

LANG 1714

Credits: 4

## **LANG 2714 - INTERMEDIATE ARABIC B**

This course is a continuation of Intermediate Arabic A and further develops the skills of speaking, listening, reading, and writing Arabic in the Egyptian dialect and Modern Standard Arabic (MSA).

### **Prerequisites & Notes**

LANG 2704

Credits: 4

## **LANG 1344 - ELEMENTARY FRENCH A**

An elementary course designed for students who wish to develop the basics of speaking, listening, reading, and writing French. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the French culture as reflected in different French-speaking countries.

### **Prerequisites & Notes**

None

Credits: 4

## **LANG 1444 - ELEMENTARY FRENCH B**

A continuation of LANG 1344.

Credits: 4

## **LANG 2333 - INTERMEDIATE FRENCH A**

Proficiency-oriented course designed to review and expand mastery of essential structures and to further develop the student's abilities in speaking, listening, reading, and writing the French language.

### **Prerequisites & Notes**

Prerequisites: LANG 1344 and LANG 1444 or satisfactory competence on a college assessment

Credits: 3

## **LANG 2433 - INTERMEDIATE FRENCH B**

A continuation of LANG 2333

Credits: 3

### **LANG 1313 - ELEMENTARY GERMAN A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing German. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 3

### **LANG 1613 - ELEMENTARY GERMAN B**

This is a continuation of the Intended Learning Outcomes of Elementary German A, an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing German. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

LANG 1313 Elementary German A

Credits: 3

### **LANG 2313 - INTERMEDIATE GERMAN A**

This is an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing German. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

LANG 1613 Elementary German B

Credits: 3

### **LANG 2343 - INTERMEDIATE GERMAN B**

This is a continuation of the Intended Learning Outcomes of Intermediate German A, an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing German. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

LANG 2313 Intermediate German A

Credits: 3

### **LANG 1213 - ELEMENTARY MANDARIN A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Mandarin. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

**Prerequisites & Notes**

None

Credits: 3

### **LANG 1413 - ELEMENTARY MANDARIN B**

This is a continuation of the Intended Learning Outcomes of Elementary Mandarin A, an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Mandarin. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

**Prerequisites & Notes**

LANG 1213 Elementary Mandarin A

Credits: 3

### **LANG 2413 - INTERMEDIATE MANDARIN A**

This is an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Mandarin. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

**Prerequisites & Notes**

LANG 1413 Elementary Mandarin B

Credits: 3

### **LANG 2513 - INTERMEDIATE MANDARIN B**

This is a continuation of the Intended Learning Outcomes of Intermediate Mandarin A, an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Mandarin. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

**Prerequisites & Notes**

LANG 2413 Intermediate Mandarin A

Credits: 3

### **LANG 1103 - ELEMENTARY RUSSIAN A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Russian. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different Russian-speaking countries.

**Prerequisites & Notes**

None

Credits: 3

### **LANG 1113 - ELEMENTARY RUSSIAN B**

This is a continuation of the Intended Learning Outcomes of Elementary Russian A, an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Russian. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different Russian-speaking countries.

#### **Prerequisites & Notes**

LANG 1103 Elementary Russian A

Credits: 3

### **LANG 2203 - INTERMEDIATE RUSSIAN A**

This is an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Russian. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

LANG 1113 Elementary Russian B

Credits: 3

### **LANG 2223 - INTERMEDIATE RUSSIAN B**

This is a continuation of the Intended Learning Outcomes of Intermediate Russian A, an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Russian. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different Russian-speaking countries.

#### **Prerequisites & Notes**

LANG 2203 Intermediate Russian A

Credits: 3

### **LANG 1144 - ELEMENTARY SPANISH A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening to, reading, and writing Spanish. Students will learn beginning grammatical concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Hispanic/Spanish culture as reflected in different Spanish-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 4

### **LANG 1244 - ELEMENTARY SPANISH B**

A continuation of LANG 1144.

Credits: 4

### **LANG 2133 - INTERMEDIATE SPANISH A**

A proficiency-oriented course designed to review and expand mastery of essential structures and to further develop the student's abilities in speaking, listening, reading, and writing the Spanish language.

#### **Prerequisites & Notes**

LANG 1144 and LANG 1244 or satisfactory competence on a college-approved assessment

Credits: 3

### **LANG 2233 - INTERMEDIATE SPANISH B**

A continuation of LANG 2133

Credits: 3

## **International Field Study / Internship - 12 Hours**

### **EDUC 2141 - GLOBAL FIELD STUDY 1**

In this course, students will be placed in a K-12 setting to complete tasks in the field. This course is designed to allow students multiple opportunities to observe the K-12 setting (approximately 30 hours) and participate in low-level classroom tasks in the K-12 setting. Students will need to find placement in schools/classrooms according to the students' major/grade level preference.

#### **Prerequisites & Notes**

EDUC 2133 Introduction to Education

Credits: 1

### **EDUC 3001 - GLOBAL FIELD STUDY 2**

In this course, students will be placed in a K-12 setting to complete tasks in the field. This course is designed to allow students multiple opportunities to observe and interact with teachers and students in the K-12 setting (approximately 45 hours) and participate in classroom tasks such as using data to drive lesson planning, parent communication, and classroom management planning in the K-12 setting. Students will need to find placement in schools/classrooms according to the students' major/grade level preference.

#### **Prerequisites & Notes**

EDUC 2141: Global Field Study 1

Credits: 1

### **EDUC 4001 - GLOBAL FIELD STUDY 3**

In this course, students will be placed in a K-12 setting to complete tasks in the field. This course is designed to allow students multiple opportunities to assume some of the responsibilities of teachers in the K-12 setting (approximately 60 hours) and participate in classroom tasks such as teaching lessons across the curriculum, analyzing and using data to drive lesson planning, parent communication, and classroom management implementation in the K-12 setting. Students will need to find placement in schools/classrooms according to the students' major/grade level preference.

**Prerequisites & Notes**

EDUC 3001: Global Field Study 2

Credits: 1

## **EDUC 4009 - INTERNATIONAL STUDENT TEACHING**

This course provides five seminar-style opportunities for student teachers to examine the experiences they are concurrently having in the full-time student internship in the K-12 setting. Seminars are designed to respond to the immediate needs of the student teachers and offer support, encouragement, and insights into the teaching process and profession. Guest speakers will play an important role in enriching the program and providing first-hand experiences from the classroom and administrative levels.

**Prerequisites & Notes**

Acceptance into Internship

Credits: 9

## **Total Program Hours - 122 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Extension Sites & Regional Campus Programs**

### **Associate of Arts, Education (Partner Sites)**

Associate of Arts, Education (Partner Sites) Two-Year Plan

Foundational Core - 47 Hours

Intellectual and Practical Skills - 12 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3



## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Elective (select one):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 16 Hours**

Historical Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**HUMS 2203 - DRAMATIC INTERPRETATION OF ANCIENT LITERATURE**

Dramatic interpretation of Homer's *Odyssey*, Virgil's *Aeneid*, and Sophocles' *Oedipus Rex*. Students read and analyze ancient masterworks and then practice the rhetorical canons of *memoria* and *delivery* to present dramatic interpretations both individually and in groups. Creative presentations of themes from ancient literature provide additional opportunity to practice extemporaneous speaking and delivery of ancient texts in oral form.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Psychology Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

#### **Prerequisites & Notes**

None

Credits: 4

## **Spiritual Formation - 10 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

#### **Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **Christian Responsibility - 9 hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical

views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Major Core - 15 Hours

### **EDUC 2133 - INTRODUCTION TO EDUCATION**

This course is a study of the nature and character of American education and how it has been influenced by our social structure, social values, and history. Contemporary issues in education are explored to help provide the student with an understanding of the social foundations of education. The course also includes an orientation to teacher and educational clinical programs, introduction to subject area competencies, professional skills and competencies, benchmarks for the pre-professional level of accomplished practices for teachers, and the Code of Ethics and Professional Conduct.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **EDUC 2123 - CONTENT AND INSTRUCTIONAL DESIGN FOR EDUCATORS**

This course focuses on the principles of effective instructional design and delivery in the K-12 setting. The course will cover models of effective teaching, Florida's Educator Accomplished Practices, disciplines of writing lesson and unit plans, and state-adopted content standards (Common Core State Standards). Assessment and differentiated instruction will be covered.

**Prerequisites & Notes**

Prerequisite: EDUC 2133

Credits: 3

### **EDUC 2233 - EDUCATIONAL PSYCHOLOGY**

This course is a study of student diversity, the principles and philosophy of human growth and development, motivation and learning theory, and how these are applied to teaching. Included are introductions to intelligence theories, cultural issues, instructional approaches, learning taxonomies, motivation, and different assessment tools.

**Prerequisites & Notes**

Prerequisite: EDUC 2133

Credits: 3

### **EDUC 3503 - INSTRUCTIONAL TECHNOLOGY**

This course is designed to develop skills and techniques needed for the selection, utilization, and production of classroom instructional materials and for application and integration of educational technology and media to all areas of the curriculum, appropriate to students' developmental level.



**Prerequisites & Notes**

Prerequisite: EDUC 2123

Credits: 3

**EDUC 3003 - CHILDREN'S LITERATURE AND DEVELOPMENT**

This course investigates children's literature emphasizing developmentally appropriate instructional practices. Attention is placed on understanding psychological, social, emotional, and cognitive development as they correlate to motivating students to interact with literature.

**Prerequisites & Notes**

Prerequisite: Declared Education Major

Credits: 3

**Total Program Hours - 62 Hours**

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.\*\*

**Ministry & Theology****Online Programs****Associate of Ministerial Leadership (Online)****Program Description**

The online Associate of Ministerial Leadership degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Construct and present expository sermons in ministry contexts
4. Integrate their biblical interpretation, theological, leadership, and Christian ministry competencies in ministry contexts

Students who complete the degree program satisfy the educational requirements for Assemblies of God ministerial credentials. All courses are transferrable into the Bachelor of Science in Ministerial Leadership program.

Associate of Ministerial Leadership (Online) Two-Year Course Plan

## Foundational Core - 34 Hours

### Intellectual and Practical Skills - 12 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select one):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

#### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented.

Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 6 Hours

Humanities Elective (select one):

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

Spiritual Formation - 10 Hours

College and Christian Calling

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

Old Testament Studies

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

## New Testament Studies

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Studies

**THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

## Christian Responsibility - 6 Hours

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 19 Credit Hours

### Biblical and Theological Studies - 6 Hours

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

##### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

#### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

##### **Prerequisites & Notes**

THEO 2133

Credits: 3

## Ministerial Leadership Studies – 9 Hours

#### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

**PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**Student Ministry Practicum - 4 Hours****PMIN 2032 - STUDENT MINISTRY PRACTICUM I**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**PMIN 2042 - STUDENT MINISTRY PRACTICUM II**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**General Electives - 9 Credit Hours**

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 62 Credit Hours**



NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Ministerial Leadership: Biblical Studies (Online)**

### **Program Description**

The online Bachelor of Science in Ministerial Leadership – Biblical Studies track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core focuses on the advanced study, interpretation, and application of the Bible in ministry contexts. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts at an advanced level
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Bachelor of Science, Ministerial Leadership: Biblical Studies (Online) Four Year Plan

### **Foundational Core - 56 Hours**

### **Intellectual and Practical Skills - 15 Hours**

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

Historical Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Psychology Elective (select one):

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

## **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

## **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

## **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

### **Prerequisites & Notes**

None

Credits: 4

## **Spiritual Formation - 13 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

**Prerequisites & Notes**

None.

Credits: 3

### **Christian Responsibility - 9 hours**

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**



Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## **Ministerial Leadership Core - 46 Hours**

### **Biblical and Theological Studies - 15 Hours**

## **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

## **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural–geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

**Prerequisites & Notes**

Sophomore Standing

Credits: 3

### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

**Prerequisites & Notes**

THEO 2133

Credits: 3

## **Foundational Ministerial Leadership Studies – 9 Hours**

### **PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

## **PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

### **Prerequisites & Notes**

None.

Credits: 3

## **Biblical Studies Track – 18 Hours**

### **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **Student Ministry Practicum - 4 Hours**

### **PMIN 2032 - STUDENT MINISTRY PRACTICUM I**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

### **PMIN 2042 - STUDENT MINISTRY PRACTICUM II**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**General Electives – 18 Hours**

\*\*\*Online and Blended Evening students may declare and complete a minor in order to work towards completing the general elective requirement.

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Ministerial Leadership: Christian Ministry (Online)**

### **Program Description**

The online Bachelor of Science in Ministerial Leadership – Christian Ministry track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core focuses on key pastoral competencies: sharing the Christian faith, preaching, church leadership, spiritual formation, and pastoral care. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Construct and present expository sermons in ministry contexts
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Students who complete the degree program satisfy the educational requirements for Assemblies of God ministerial credentials.

## Foundational Core - 56 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

#### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented.

Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 19 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Historical Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**



This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Psychology Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 13 Hours

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

Credits: 1

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

### **Prerequisites & Notes**

None.

Credits: 3

## Christian Responsibility - 9 hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 46 Hours

## Biblical and Theological Studies - 15 Hours

### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

## **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

## **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

### **Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

## **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

**BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence

upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**Foundational Ministerial Leadership Studies – 9 Hours**

**PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.



Credits: 3

## Christian Ministry Track – 18 Hours

### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

### **PMIN 3233 - HOMILETICS II**

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

#### **Prerequisites & Notes**

PMIN 3133

Credits: 3

### **PMIN 3533 - PASTORAL THEOLOGY**

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

## **Student Ministry Practicum - 4 Hours**

### **PMIN 2032 - STUDENT MINISTRY PRACTICUM I**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

Required background check completed in course.

Credits: 2

### **PMIN 2042 - STUDENT MINISTRY PRACTICUM II**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

Required background check completed in course.

Credits: 2

## General Electives – 18 Hours

\*\*\*Online and Blended Evening students may declare and complete a minor in order to work towards completing the general elective requirement.

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# Bachelor of Science, Ministerial Leadership: Humanitarian Ministry (Online)

## Program Description

The online Bachelor of Science in Ministerial Leadership – Humanitarian Ministry track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core focuses on key competencies for humanitarian/compassion ministry leadership in domestic contexts: a practical theology of compassion ministry, understanding populations who are being impacted by disaster/poverty, effectively utilizing professional mental health resources in the context of crisis, and advocating for the poor/suffering through effective interactions with governmental decision makers. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Construct strategic plans for humanitarian/compassion work in various contexts
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

## Four Year Plan

Bachelor of Science, Ministerial Leadership: Humanitarian Ministry (Online) Four Year Plan

### Foundational Core - 56 Hours

### Intellectual and Practical Skills - 15 Hours

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Electives (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

Engaging Human Culture and the Natural World - 19 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

#### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment,



inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 13 Hours

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

**Prerequisites & Notes**

None.

Credits: 3

## Christian Responsibility - 9 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 46 Hours

### Biblical and Theological Studies - 15 Hours

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

## **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

## **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

### **Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

## **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

**BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence

upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**Foundational Ministerial Leadership Studies - 9 Hours**

**PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.

Credits: 3

## Humanitarian Ministry Track - 18 Hours

### **THEO 3013 - THEOLOGY OF COMPASSION**

Compassion for others, especially for those in need, is a fundamental tenet of biblical theology. Compassion for humankind was the motivation for Christ's mission to earth, as He mentions at the inauguration of his ministry in Luke 4: "The Spirit of the Lord is on me, because he has anointed me to proclaim good news to the poor. He has sent me to proclaim freedom for the prisoners and recovery of sight for the blind, to set the oppressed free, to proclaim the year of the Lord's favor." This course reviews the biblical foundation for compassion and traces the Church's theological interpretation and practical application of compassion throughout history.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3043 - THE POOR AND SUFFERING**

Students review the existence of and consideration for those who are poor and suffering in both domestic and international settings. Multiple views are presented, including political, social, geographical, climatic, biblical, and religious. Various solutions are examined, including historical and contemporary, with an emphasis on programs' motivation and effectiveness. Approaching strategies from a community-based approach is a special focus of this course.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3053 - DOMESTIC DISASTER SERVICES**

Domestic Disaster Services presents the foundational principles and skills necessary to plan and conduct services for the four phases of disasters: Mitigation, Preparation, Response, and Recovery. Emphasis is upon coordination of services between governmental, non-governmental, and faith-based organizations.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4073 - REFUGEE & MIGRANT POPULATIONS**

Populations of refugees and migrating groups undergo deep physiological, psychological, and economic challenges. Whether man-made or natural causes behind the disaster, those who experience these traumas are affected to varying degrees based on geography, language, age, gender, support structures, and socioeconomic dynamics. Students review the forces at work, current research, and individual and community-based approaches to serve these groups with compassion and effectiveness.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4083 - CRISIS PSYCHOLOGICAL MANAGEMENT**

The first few days through which individuals experience crisis are critical to their physical and psychological survivability. Support personnel must understand the foundational aspects of acute distress in both those experiencing crisis and those providing relief and support. Students are trained to identify stress symptoms and emotional suffering in order to assist as much as appropriate and then to direct individuals to qualified support specialists. This course is not intended for professional or trained counselors, but for those who are on site immediately following natural or human caused disasters.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4093 - PUBLIC POLICY AND ADVOCACY**

Governments use public policy to address social problems such as housing and welfare, to counter threats such as crime and illegal drugs, and to pursue other objectives, including revenue generation. A nation's regulatory, distributive, and redistributive policies have direct impact to prevent, mitigate the impact, and to recover from internal crises. This course prepares students to interact with and influence decision makers at all governmental levels, and engaging agency administration at every level. Special focus is on advocacy for those people who often have a weaker voice to the decision process.

**Prerequisites & Notes**

None

Credits: 3

**Student Ministry Practicum - 4 Hours****PMIN 2032 - STUDENT MINISTRY PRACTICUM I**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**PMIN 2042 - STUDENT MINISTRY PRACTICUM II**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.



**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**General Electives - 18 Hours**

\*\*\*Extension Site and Online students may declare and complete a minor in order to work towards completing the general elective requirement.

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

**Total Program Hours - 120 Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Science, Ministerial Leadership: Pastoral Care and Counseling (Online)****Program Description**

The online Bachelor of Science in Ministerial Leadership – Pastoral Care & Counseling track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core is an interdisciplinary study in psychology, counseling, and pastoral care. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Engage in helping pastoral relationships in ministry contexts
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Bachelor of Science, Ministerial Leadership: Pastoral Care and Counseling (Online) Four-Year Plan

**Foundational Core - 56 Hours****Intellectual and Practical Skills - 15 Hours**

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

Engaging Human Culture and the Natural World - 19 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment,

inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

Spiritual Formation - 13 Hours

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

**Prerequisites & Notes**

None.

Credits: 3



## Christian Responsibility - 9 hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 46 Hours

### Biblical and Theological Studies - 15 Hours

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

## **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

## **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

### **Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

## **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

**BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence

upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**Foundational Ministerial Leadership Studies – 9 Hours**

**PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.

Credits: 3

## Pastoral Care and Counseling Track – 18 Hours

### **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

#### **Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

#### **Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

### **PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4233 - PASTORAL COUNSELING II**

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family

counseling. It requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

PMIN 4133

Credits: 3

**PMIN 4143 - PASTORAL CARE OF FAMILIES**

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**Student Ministry Practicum - 4 Hours**

**PMIN 2032 - STUDENT MINISTRY PRACTICUM I**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**PMIN 2042 - STUDENT MINISTRY PRACTICUM II**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Required background check completed in course.

Credits: 2

**General Electives – 18 Hours**

\*\*\*Online students may declare and complete a minor in order to work towards completing the general elective requirement.

General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

## Total Program Hours - 120 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Extension Sites & Regional Campus Programs

### Associate of Ministerial Leadership (Partner Sites)

## Program Description

The extension site Associate of Ministerial Leadership degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Construct and present expository sermons in ministry contexts
4. Integrate their biblical interpretation, theological, leadership, and Christian ministry competencies in ministry contexts

Students who complete the degree program satisfy the educational requirements for Assemblies of God ministerial credentials. All courses are transferrable into the Bachelor of Science in Ministerial Leadership program.

Associate of Ministerial Leadership - Two-Year Plan - Extension Site/Regional Campus

## Foundational Core - 38 Hours

## Intellectual and Practical Skills - 12 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select one):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None



Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 10 Hours**

Humanities Elective (select one):

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

### **Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

### **Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Behavioral Science Elective (select one):

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

#### **Prerequisites & Notes**

None

Credits: 3

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

#### **Prerequisites & Notes**

None

Credits: 4

## Spiritual Formation - 10 Hours

### College and Christian Calling

#### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

##### **Prerequisites & Notes**

None

Credits: 1

### Old Testament Studies

#### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

##### **Prerequisites & Notes**

None

Credits: 3

### New Testament Studies

#### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

##### **Prerequisites & Notes**

None

Credits: 3

### Christian Studies

#### **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General

Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

## Christian Responsibility - 6 Hours

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 12 Credit Hours

### Biblical and Theological Studies - 6 Hours

### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

**Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

**Prerequisites & Notes**

THEO 2133

Credits: 3

**Ministerial Leadership Studies – 6 Hours****PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

**Ministry Elective (select one):****PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**Ministry Practicum and General Electives - 12 Credit Hours**

\*Extension Site students participate in on-site ministry practicums each semester (3 hours each semester) over a two year period. These practicums count towards the general elective requirement.

## Total Program Hours - 62 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Associate of Worship Ministries (Partner Sites)

### Program Description

The extension site Associate in Worship Ministries degree program prepares students for worship ministry leadership in local church ministries through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, worship ministry, and worship ministry practicum. Students who complete this degree will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Use basic music theory and aural theory in the context of worship ministry
4. Perform two instruments (guitar, piano, and/or voice) in the context of worship ministry
5. Integrate their biblical interpretation, theological, and worship competencies in ministry contexts
6. All courses are transferrable into the Bachelor of Science in Worship Ministries program.

Associate of Worship Ministries (Partner Sites) Two-Year Course Plan

## Foundational Core - 37 Credit Hours

### Intellectual and Practical Skills - 12 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Elective (select one):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**



None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 9 Hours**

Humanities Elective (select one):

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

#### **Prerequisites & Notes**

None

Credits: 3

## **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

## **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

### **Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

### **Prerequisites & Notes**

None

Credits: 3

## **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

### **Prerequisites & Notes**

None

Credits: 3

Historical Perspective (select one):

## **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political,

and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

## Spiritual Formation - 10 Hours

### College and Christian Calling

#### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

##### **Prerequisites & Notes**

None

Credits: 1

### Old Testament Studies

#### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

##### **Prerequisites & Notes**

None

Credits: 3

### New Testament Studies

#### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

##### **Prerequisites & Notes**

None

Credits: 3

### Christian Studies

#### **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

##### **Prerequisites & Notes**

None

Credits: 3

## Christian Responsibility - 6 Hours

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Personal Stewardship

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Worship Ministries Core - 16 Credit Hours

## Biblical and Theological Studies - 6 Hours

### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

**Prerequisites & Notes**

THEO 2133

Credits: 3

## Theory Studies - 6 Hrs

### **MUSC 1151 - WORSHIP AURAL THEORY I**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Corequisite: MUSC 1112 Worship Music Theory I

Credits: 1

### **MUSC 1161 - WORSHIP AURAL THEORY II**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Prerequisite: MUSC 1151 Worship Aural Theory I, MUSC 1112 Worship Music Theory I

Corequisite: MUSC 1212 Worship Music Theory II

Credits: 1

### **MUSC 1112 - WORSHIP MUSIC THEORY I**

A study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, and chords. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music, and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: Passing score on the worship music theory placement exam or passing grade of a "C" or higher in Introduction to Music Theory, which may be taught as part of Worship Practicum at each extension site.

Corequisite: MUSC 1151 Worship Aural Theory I

Credits: 2

### **MUSC 1212 - WORSHIP MUSIC THEORY II**

A study of fundamental musical concepts, including: chord study and analysis, modulation, chord progressions and patterns, basic voice leading, knowledge of minor scales and chord progressions, and improvisation of accompaniment from chord symbols. This course includes a basic overview of improvisation with exposure to some standard chord scales used in improvising solos. Knowledge of rhythms and their performance will be reinforced and augmented. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music and directing worship team rehearsals.

#### **Prerequisites & Notes**

Prerequisite: MUSC 1112 Worship Music Theory I, MUSC 1151 Worship Aural Theory I

Corequisite: MUSC 1161 Worship Aural Theory II

Credits: 2

### **Applied Lessons 4 Hrs**

Students will take 4 hours of applied lessons.

MUAI 1121 Worship Guitar Applied Lesson, MUAK 1131 Worship Piano Applied Lesson, and MUAV 1141 Worship Voice Applied Lesson can each be repeated for credit up to 5 times. Students should take the majority of their applied lessons in the areas where they are weakest.

### **Ministry Practicum and General Electives - 8 Credit Hours**

Extension Site/Regional Campus worship ministries students participate in on-site ministry practicums each semester and register for the PMIN 2442 Worship Ministry Practicum course that can be repeated for up to 16 hours of credit. These practicums count towards the general elective requirement.

### **Total Program Hours - 61 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Ministerial Leadership: Biblical Studies (Partner Sites)**

### **Program Description**

The extension site Bachelor of Science in Ministerial Leadership – Biblical Studies track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core focuses on the advanced study, interpretation, and application of the Bible in ministry contexts. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts

4. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts at an advanced level
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Bachelor of Science, Ministerial Leadership: Biblical Studies (Partner Sites) Four-Year Plan

## Foundational Core - 58 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.



Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

#### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 21 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

Spiritual Formation - 13 Hours

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

### **Prerequisites & Notes**

None.

Credits: 3

## Christian Responsibility - 9 Hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 42 Hours

## Biblical and Theological Studies - 15 Hours

### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

### **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

#### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

#### **Prerequisites & Notes**

THEO 2133

Credits: 3



## Foundational Ministerial Leadership Studies - 9 Hours

### **PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

#### **Prerequisites & Notes**

None.

Credits: 3

## Biblical Studies Track - 18 Hours

### **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## Ministry Practicum and General Electives - 24 Hours

Extension Site/Regional Campus students participate in on-site ministry practicums each semester and register for the PMIN 2303 Student Ministry Practicum course that can be repeated for up to 24 hours of credit. These practicums count towards the general elective requirement. Extension Site/Regional Campus students may also declare and complete a minor to meet the general elective requirement.

## Total Program Hours - 124 Hours

CORE 1001 – College and Christian Calling and CORE 1503 – Personal Stewardship may be waived for students in the Pastoral Accelerator program, due to their advanced standing. These waivers would reduce the total program hours to 120.

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# **Bachelor of Science, Ministerial Leadership: Christian Ministry (Partner Sites)**

## **Program Description**

The extension site Bachelor of Science in Ministerial Leadership – Christian Ministry track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core focuses on key pastoral competencies: sharing the Christian faith, preaching, church leadership, spiritual formation, and pastoral care. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Construct and present expository sermons in ministry contexts
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Students who complete the degree program satisfy the educational requirements for Assemblies of God ministerial credentials.

Bachelor of Science, Ministerial Leadership: Christian Ministry (Partner Sites) Four Year Plan

## Foundational Core - 58 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

### Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

#### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented.

Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 21 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

#### **Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**



This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

## **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

### **Prerequisites & Notes**

None

Credits: 4

## **Spiritual Formation - 13 Hours**

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

### **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

**Prerequisites & Notes**

None.

Credits: 3

**Christian Responsibility - 9 Hours****CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 42 Hours

### Biblical and Theological Studies - 15 Hours

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

##### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

#### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

##### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

#### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

##### **Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

#### **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah

in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

**BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural–geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **Foundational Ministerial Leadership Studies - 9 Hours**

### **PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.

Credits: 3

**Christian Ministry Track - 18 Hours**

**PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

**PMIN 3233 - HOMILETICS II**

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations

and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

**Prerequisites & Notes**

PMIN 3133

Credits: 3

**PMIN 3533 - PASTORAL THEOLOGY**

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**Ministry Practicum and General Electives - 24 Hours**

Extension Site/Regional Campus students participate in on-site ministry practicums each semester and register for the PMIN 2303 Student Ministry Practicum course that can be repeated for up to 24 hours of credit. These practicums count towards the general elective requirement. Extension Site/Regional Campus students may also declare and complete a minor to meet the general elective requirement.

**Total Program Hours - 124 Hours**



CORE 1001 – College and Christian Calling and CORE 1503 – Personal Stewardship may be waived for students in the Pastoral Accelerator program, due to their advanced standing. These waivers would reduce the total program hours to 120.

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Ministerial Leadership: Pastoral Care and Counseling (Partner Sites)**

### **Program Description**

The extension site Bachelor of Science in Ministerial Leadership – Pastoral Care & Counseling track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the major core is an interdisciplinary study in psychology, counseling, and pastoral care. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Engage in helping pastoral relationships in ministry contexts
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Bachelor of Science, Ministerial Leadership: Pastoral Care and Counseling (Partner Sites) Four-Year Plan

### **Foundational Core - 58 Hours**

### **Intellectual and Practical Skills - 15 Hours**

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

**MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

**MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

### **Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 21 Hours**

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**Spiritual Formation - 13 Hours**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

**Prerequisites & Notes**

None.

Credits: 3

**Christian Responsibility - 9 Hours**

**CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.



**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

**CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

**Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

**THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

**Ministerial Leadership Core - 42 Hours****Biblical and Theological Studies - 15 Hours****BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

**Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

**HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

**Prerequisites & Notes**

Sophomore Standing

Credits: 3

**THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

**Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

**BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

### **BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **Foundational Ministerial Leadership Studies - 9 Hours**

### **PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

### **Prerequisites & Notes**

None.

Credits: 3

## **Pastoral Care and Counseling Track - 18 Hours**

### **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

**Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

### **PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 4233 - PASTORAL COUNSELING II**

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family counseling. It requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

PMIN 4133

Credits: 3

## **PMIN 4143 - PASTORAL CARE OF FAMILIES**

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

### **Prerequisites & Notes**

None

Credits: 3

## **Ministry Practicum and General Electives - 24 Hours**

Extension Site/Regional Campus students participate in on-site ministry practicums each semester and register for the PMIN 2303 Student Ministry Practicum course that can be repeated for up to 24 hours of credit. These practicums count towards the general elective requirement. Extension Site/Regional Campus students may also declare and complete a minor to meet the general elective requirement.

## **Total Program Hours - 124 Hours**

CORE 1001 – College and Christian Calling and CORE 1503 – Personal Stewardship may be waived for students in the Pastoral Accelerator program, due to their advanced standing. These waivers would reduce the total program hours to 120.

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Bachelor of Science, Ministerial Leadership: Worship Ministries (Partner Sites)**

### **Program Description**

The extension site Bachelor of Science in Ministerial Leadership – Worship Ministries track degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. The final 18 hours of the BSMLW focuses on preparing students to serve as worship pastors through studies in music theory, worship leadership, music composition, sound production, and music performance. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Apply planning, team, financial leadership skills in ministry contexts
4. Use basic music theory and aural theory in the context of worship ministry

5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Bachelor of Science, Ministerial Leadership: Worship Ministries (Partner Sites) Four-Year Plan

## Foundational Core - 58 Hours

### Intellectual and Practical Skills - 15 Hours

#### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

Mathematics (select two):

#### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

**Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

#### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**



In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## Engaging Human Culture and the Natural World - 21 Hours

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science - 6 Hours

**NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 13 Hours

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

### **Prerequisites & Notes**

None

Credits: 3

## **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

### **Prerequisites & Notes**

None.

Credits: 3

## Christian Responsibility - 9 hours

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

#### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Ministerial Leadership Core - 42 Hours

## Biblical and Theological Studies - 15 Hours

### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

#### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

#### **Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

### **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

### **BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3



## **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **Foundational Ministerial Leadership Studies – 9 Hours**

### **PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.

Credits: 3

## Worship Ministries Track – 18 Hours

Required Courses – 6 Hours:

### **PMIN 3163 - WORSHIP LEADING I**

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 4193 - WORSHIP LEADING II**

This course is a study of worship leading and the worship leading team. Emphasis will be placed on the development of the spiritual life of the worship leader, developing the spiritual life of the worship team, worship organization, as well as the musical and leadership skills necessary to lead the worship team and congregation during times of corporate worship.

**Prerequisites & Notes**

PMIN 3163

Credits: 3

Choose 12 hours from the following:

(Oregon students are limited to 3000-4000 level courses.)

### **PMIN 2333 - FOUNDATIONS FOR WORSHIP MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in worship ministry within the context of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to worship ministry.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4173 - THEOLOGY OF SONGWRITING**

This course is an introduction to the craft, development, theology, and history of songwriting. Special attention is given to the study and evaluation of song form and theology in both historic and contemporary contexts. General philosophies of songwriting and the specific approaches of historical and contemporary songwriters will be examined.

**Prerequisites & Notes**

PMIN 3193

Credits: 3

**PMIN 3193 - SONGWRITING FOR THE CHURCH**

This course is an introduction to songwriting for the Church. Emphasis will be on the building blocks of worship music, lyrical and theological content, making memorable melodies, and co-writing songs. Special attention will be given to the development of contemporary worship songs that come from a local church context.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3143 - LIVE CHURCH PRODUCTION TECHNOLOGY**

This course is a study of the application of audio and multimedia technologies in church, concert, conference, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4313 - STUDIO CHURCH PRODUCTION TECHNOLOGY**

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include audio editing and production, related software application, related web-based resources, and basic recording technology.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH**

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1151 - WORSHIP AURAL THEORY I**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Corequisite: MUSC 1112 Worship Music Theory I

Credits: 1

### **MUSC 1161 - WORSHIP AURAL THEORY II**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Prerequisite: MUSC 1151 Worship Aural Theory I, MUSC 1112 Worship Music Theory I

Corequisite: MUSC 1212 Worship Music Theory II

Credits: 1

### **MUSC 1112 - WORSHIP MUSIC THEORY I**

A study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, and chords. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music, and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: Passing score on the worship music theory placement exam or passing grade of a "C" or higher in Introduction to Music Theory, which may be taught as part of Worship Practicum at each extension site.

Corequisite: MUSC 1151 Worship Aural Theory I

Credits: 2

### **MUSC 1212 - WORSHIP MUSIC THEORY II**

A study of fundamental musical concepts, including: chord study and analysis, modulation, chord progressions and patterns, basic voice leading, knowledge of minor scales and chord progressions, and improvisation of accompaniment from chord symbols. This course includes a basic overview of improvisation with exposure to some standard chord scales used in improvising solos. Knowledge of rhythms and their performance will be reinforced and augmented. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: MUSC 1112 Worship Music Theory I, MUSC 1151 Worship Aural Theory I

Corequisite: MUSC 1161 Worship Aural Theory II

Credits: 2

### **MUSC 3013 - DIGITAL MUSIC COMPOSITION FOR WORSHIP**

This course studies the aesthetics and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers, digital recording equipment, and analogue recording equipment. Class work includes hands-on work with recording, editing, compositional software, and compositional hardware.

#### **Prerequisites & Notes**

None.

Credits: 3

### **MUAI 1121 - WORSHIP GUITAR APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to play piano/keyboards in contemporary worship style using proper technique while building a greater understanding of concepts of modern worship musicianship.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

#### **Prerequisites & Notes**

None

Credits: 1

### **MUAK 1131 - WORSHIP PIANO APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to play piano/keyboards in contemporary worship style using proper technique while building a greater understanding of concepts of modern worship musicianship.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

#### **Prerequisites & Notes**

None.

Credits: 1

### **MUAV 1141 - WORSHIP VOICE APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to sing in a contemporary vocal style using proper vocal technique while building a greater understanding of concepts of modern worship musicianship. The understanding and use of the voice as an instrument and of vocal technique will be developed through the use of vocal training CDs, study of the textbook, and instructor designed exercises. The appropriate contemporary vocal style elements will be communicated through the

study of modern worship songs, contemporary pop/rock music, jazz standards, and classical styles.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

**Prerequisites & Notes**

None.

Credits: 1

**Ministry Practicum and General Electives – 24 Hours**

Extension Site/Regional Campus students participate in on-site ministry practicums each semester and register for the PMIN 2303 Student Ministry Practicum course that can be repeated for up to 24 hours of credit. These practicums count towards the general elective requirement. Extension Site/Regional Campus students may also declare and complete a minor to meet the general elective requirement.

**Total Program Hours - 124 Hours**

CORE 1001 – College and Christian Calling and CORE 1503 – Personal Stewardship may be waived for students in the Pastoral Accelerator program, due to their advanced standing. These waivers would reduce the total program hours to 120.

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Bachelor of Science, Worship Ministries (Partner Sites)****Program Description**

The extension site Bachelor of Science in Worship Ministries degree program prepares students for worship ministry leadership in local church ministries through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, worship ministry, and worship ministry practicum. Students who complete this degree will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Use basic music theory and aural theory in the context of worship ministry
4. Perform two instruments (guitar, piano, and/or voice) in the context of worship ministry
5. Design and direct the creative elements of an entire service, including multimedia, music, dramatic elements, and the flow of a worship experience
6. Lead worship teams and worship departments
7. Construct worship songs that reflect Christian theological concepts and efficient musical structure
8. Demonstrate basic knowledge in operating multimedia software and professional equipment (audio equipment and light equipment) for live and studio applications
9. Integrate their biblical interpretation, theological, and worship competencies in ministry contexts

Bachelor of Science, Worship Ministries (Partner Sites) Four-Year Course Plan

**Foundational Core - 58 Hours**

## Intellectual and Practical Skills - 15 Hours

### **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

#### **Prerequisites & Notes**

ENGL 1133

Credits: 3

## Mathematics - 6 Hours

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

**Prerequisites & Notes**

None

Credits: 3

**MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

**MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

Engaging Human Culture and the Natural World - 21 Hours



Historical Perspective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

**Prerequisites & Notes**

None

Credits: 3

\*Required for Nevada students.

Humanities Elective (select one):

**HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective:

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

### **Prerequisites & Notes**

None

Credits: 3

## **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

### **Prerequisites & Notes**

None

Credits: 3

Social Science Elective:

## **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

### **Prerequisites & Notes**

None

Credits: 3

## **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science - 6 Hours

## **NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

**Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

Natural Science Elective with lab (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

Spiritual Formation - 13 Hours

## College and Christian Calling

### **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

#### **Prerequisites & Notes**

None

Credits: 1

## Old Testament Elective

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

#### **Prerequisites & Notes**

None

Credits: 3

## New Testament Studies

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

#### **Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

#### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 2333 - FOUNDATIONS FOR WORSHIP MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in worship ministry within the context of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to worship ministry.

### **Prerequisites & Notes**

None.

Credits: 3

## **Christian Responsibility - 9 Hours**

## **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## **Personal Stewardship**

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## **Ethics Elective**

## **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Worship Ministries Core - 51 Hours

### Biblical and Theological Studies - 15 Hours

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

##### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

#### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

##### **Prerequisites & Notes**

Sophomore Standing

Credits: 3

#### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

##### **Prerequisites & Notes**

THEO 2133

Credits: 3

Old Testament Elective (select one):

#### **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

##### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

New Testament Elective (select one):

### **BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623



Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural–geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **Worship Ministries Studies - 24 Hours**

### **PMIN 3163 - WORSHIP LEADING I**

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 4193 - WORSHIP LEADING II**

This course is a study of worship leading and the worship leading team. Emphasis will be placed on the development of the spiritual life of the worship leader, developing the spiritual life of the worship team, worship organization, as well as the musical and leadership skills necessary to lead the worship team and congregation during times of corporate worship.

**Prerequisites & Notes**

PMIN 3163

Credits: 3

### **PMIN 4173 - THEOLOGY OF SONGWRITING**

This course is an introduction to the craft, development, theology, and history of songwriting. Special attention is given to the study and evaluation of song form and theology in both historic and contemporary contexts. General philosophies of songwriting and the specific approaches of historical and contemporary songwriters will be examined.

**Prerequisites & Notes**

PMIN 3193

Credits: 3

### **PMIN 3193 - SONGWRITING FOR THE CHURCH**

This course is an introduction to songwriting for the Church. Emphasis will be on the building blocks of worship music, lyrical and theological content, making memorable melodies, and co-writing songs. Special attention will be given to the development of contemporary worship songs that come from a local church context.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 3143 - LIVE CHURCH PRODUCTION TECHNOLOGY**

This course is a study of the application of audio and multimedia technologies in church, concert, conference, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4313 - STUDIO CHURCH PRODUCTION TECHNOLOGY**

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include audio editing and production, related software application, related web-based resources, and basic recording technology.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH**

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

#### **Prerequisites & Notes**

None

Credits: 3

### **MUSC 3013 - DIGITAL MUSIC COMPOSITION FOR WORSHIP**

This course studies the aesthetics and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers, digital recording equipment, and analogue recording equipment. Class work includes hands-on work with recording, editing, compositional software, and compositional hardware.

#### **Prerequisites & Notes**

None.

Credits: 3

## **Theory Studies – 6 Hours**

### **MUSC 1151 - WORSHIP AURAL THEORY I**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

#### **Prerequisites & Notes**

Corequisite: MUSC 1112 Worship Music Theory I

Credits: 1

### **MUSC 1161 - WORSHIP AURAL THEORY II**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

#### **Prerequisites & Notes**

Prerequisite: MUSC 1151 Worship Aural Theory I, MUSC 1112 Worship Music Theory I

Corequisite: MUSC 1212 Worship Music Theory II

Credits: 1

### **MUSC 1112 - WORSHIP MUSIC THEORY I**

A study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, and chords. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music, and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: Passing score on the worship music theory placement exam or passing grade of a "C" or higher in Introduction to Music Theory, which may be taught as part of Worship Practicum at each extension site.

Corequisite: MUSC 1151 Worship Aural Theory I

Credits: 2

**MUSC 1212 - WORSHIP MUSIC THEORY II**

A study of fundamental musical concepts, including: chord study and analysis, modulation, chord progressions and patterns, basic voice leading, knowledge of minor scales and chord progressions, and improvisation of accompaniment from chord symbols. This course includes a basic overview of improvisation with exposure to some standard chord scales used in improvising solos. Knowledge of rhythms and their performance will be reinforced and augmented. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: MUSC 1112 Worship Music Theory I, MUSC 1151 Worship Aural Theory I

Corequisite: MUSC 1161 Worship Aural Theory II

Credits: 2

**Applied Lessons - 6 Hours**

Students will take 6 hours of applied lessons. MUAI 1121 Worship Guitar Applied Lesson, MUAKE 1131 Worship Piano Applied Lesson, and MUAV 1141 Worship Voice Applied Lesson can each be repeated for credit up to 5 times. Students should take the majority of their applied lessons in the areas where they are weakest.

**Ministry Practicum and General Electives - 16 Credit Hours**

Extension Site/Regional Campus worship ministries students participate in on-site ministry practicums each semester and register for the PMIN 2442 Worship Ministry Practicum course that can be repeated for up to 16 hours of credit. These practicums count towards the general elective requirement.

**Total Program Hours - 125 Credit Hours**

CORE 1001 – College and Christian Calling, CORE 1503 – Personal Stewardship, and 1 credit hour of applied lessons may be waived for students in the Pastoral Accelerator program, due to their advanced standing. These waivers would reduce the total program hours to 120.

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Highlands College Programs

### Associate of Christian Ministries (Highlands College Only)

## Program Description

The Associate in Christian Ministries degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Construct and present expository sermons in ministry contexts
4. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Associate in Christian Ministries - Extension Site/Regional Campus - Two-Year Course Plan

### Foundational Core - 38 Hours

### Intellectual and Practical Skills - 9 Hours

#### **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

##### **Prerequisites & Notes**

None

Credits: 3

#### **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

##### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Elective (select one):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

**Engaging Human Culture and the Natural World - 16 Hours**

History Elective (select one):

**HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

**HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

Humanities Elective (select one):

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Behavioral Science Elective (select one):

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**



This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science Elective (select one):

**NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

**Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

**NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 10 Hours**

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**College and Christian Calling**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

## Old Testament Elective

### **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

## New Testament Studies

### **BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Responsibility - 3 Hours

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

**Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Christian Ministries Core - 12 Hours

## Biblical and Theological Studies - 6 Hours

### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## Christian Ministries Studies - 6 Hours

### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

## Ministry Practicum and General Electives - 12 Credit Hours

Highlands College students participate in on-site ministry practicums each semester and register for the PMIN 2303 Student Ministry Practicum course that can be repeated for up to 24 hours of credit. These practicums count towards the general elective requirement.

## Total Program Hours - 62 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# Bachelor of Science, Christian Ministries (Highlands College Only)

## Program Description

The Bachelor of Science in Christian Ministries degree program prepares students for ministry leadership—in local churches, faith-based non-profit organizations, and other ministry contexts—through an interdisciplinary curriculum of courses in foundational core (i.e., English, psychology, math, science, etc.), Bible, theology, ministry, and ministry practicum. Students who complete this degree program will be able to:

1. Properly use hermeneutical tools to exegete and apply the Bible in ministry contexts
2. Analyze and apply basic Christian theology in ministry contexts
3. Construct and present expository sermons in ministry contexts
4. Develop and lead service plans for key pastoral functions (administration of the sacraments, leading funeral services, and wedding ceremonies)
5. Integrate their biblical interpretation, theological, leadership, and biblical studies competencies in ministry contexts

Bachelor of Science, Christian Ministries (Highlands College Only) Four-Year Course Plan

## Foundational Core - 56 Hours

## Intellectual and Practical Skills - 15 Hours

### DCOM 1433 - FUNDAMENTALS OF SPEECH

This course is a study in both theory and practice in the principles of effective speech development and presentation.

#### Prerequisites & Notes

None

Credits: 3

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

Math Electives (select two):

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

### **Prerequisites & Notes**

None

Credits: 3

## **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

### **CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3

## **Engaging Human Culture and the Natural World - 19 Hours**

History Elective (select one):

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

Humanities Elective (select one):

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2033 - THEATRE APPRECIATION**



This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

Literature Elective (select one):

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

Behavioral Science Elective (select one):

**PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

Social Science Elective (select one):

### **SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomena, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

#### **Prerequisites & Notes**

None

Credits: 3

### **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

#### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

Natural Science Elective (select one):

### **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

#### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

### **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

Prerequisites: None

Credits: 4

**BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**Spiritual Formation - 13 Hours****College and Christian Calling****CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**Old Testament Studies****BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**New Testament Studies****BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

## Christian Studies

### **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

## Faith Integration

### **PMIN 3533 - PASTORAL THEOLOGY**

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

## Christian Responsibility - 9 Hours

### Personal Stewardship

### **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

**Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

## Human Diversity

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

## Ethics Elective

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Christian Ministries Core - 36 Credit Hours

### Biblical and Theological Studies - 15 Hours

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

#### **Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

#### **BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural–geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

**Prerequisites & Notes**

Sophomore Standing

Credits: 3

## **Christian Ministries Studies - 21 Hours**

### **MISS 3733 - WORLD RELIGIONS**

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **PMIN 2123 - CHRISTIAN SPIRITUALITY**

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

### **PMIN 3233 - HOMILETICS II**

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

#### **Prerequisites & Notes**

PMIN 3133

Credits: 3

## **PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 4423 - MULTIPLE-STAFF MINISTRY**

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

### **Prerequisites & Notes**

None

Credits: 3

## **Ministry Practicum and General Electives - 30 Credit Hours**

Highlands College students participate in on-site ministry practicums each semester and register for the PMIN 2303 Student Ministry Practicum course that can be repeated for up to 24 hours of credit. These practicums count towards the general elective requirement

## **Total Program Hours - 122 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Hoskins School of Mission Programs**

### **Certificate, Global Ministry Design: Emerging Leadership (Partner Sites)**

## **Program Description**

The Certificate in Global Ministry Design – Emerging Leadership track is a 9 hour professional development certificate program that stresses the application of ministerial and leadership principles to the design of innovative ministries in global missional communities. Students will complete 3 required courses related to global ministry design leadership. These courses cover a variety of cultural and strategic leadership skills that are necessary for ministry leadership in the



21st century. The final 3 courses focus on leadership skills necessary for the design, development, and success of emerging leaders. Students who complete this certificate will be able to:

1. Comprehend that fruitfulness is the demand of all ministry leadership.
2. Demonstrate a deep understanding of the growing challenge and increasing opportunity of ministry leadership in the dynamic, global 21st context into which they design ministry that includes:
  - An understanding of what networks and movements are and why they are important
  - The importance of the city in a global context
  - Missiological trends shaping the landscape of global ministry
3. Conceptualize Ministry Leadership as an Interdisciplinary Practice, including:
  - How to approach broad reading/research
  - How to know when you've found something good

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Required Courses - 9 Hours

### **PMIN 5233 - MANAGING CHANGE AND CONFLICT**

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5383 - PASTORAL LEADERSHIP**

This course explores the development of missional frameworks useful to pastors and local church ministry leaders for contextual strategic planning and the development of environments, programs, and approaches effective for nurturing and encouraging continual spiritual growth of individuals and the local church's collective fulfillment of the Great Commission.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5633 - LEADERSHIP DEVELOPMENT**

This course focuses on the dynamics of developing leaders for the local church, focusing on assessing and developing skills in the major components of leadership activities: leadership character issues, vision-casting, relationships, leadership styles, leadership skills, and developing God's gifts and abilities.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Certificate, Global Ministry Design: Senior Leadership (Partner Sites)**

### **Program Description**

The Certificate in Global Ministry Design - Senior Leadership track is a 9 hour professional development certificate program that stresses the application of ministerial and leadership principles to the design of innovative ministries in global missional communities. Students will complete 3 required courses related to global ministry design leadership. These courses cover a variety of cultural and strategic leadership skills that are necessary for ministry leadership in the 21st century. The final 3 courses focus on leadership skills necessary for the design, development, and success of senior-level leadership. Students who complete this certificate will be able to:

1. Comprehend that fruitfulness is the demand of all ministry leadership.
2. Demonstrate a deep understanding of the growing challenge and increasing opportunity of ministry leadership in the dynamic, global 21st context into which they design ministry that includes:
  - An understanding of what networks and movements are and why they are important
  - The importance of the city in a global context
  - Missiological trends shaping the landscape of global ministry
3. Conceptualize Ministry Leadership as an Interdisciplinary Practice, including:
  - How to approach broad reading/research
  - How to know when you've found something good

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

**Required Courses - 9 Hours****LDRS 5043 - LEADERSHIP AND GOVERNANCE**

Innovations require inspired leadership, strategic management, and systems of governance that provide structure, accountability, and organizational flexibility. This course explores models for relationships between leaders, boards, and external governance bodies as well as case studies in leadership and governance.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5203 - NETWORKS, PARTNERSHIP, AND INFLUENCE**

This course provides a survey of contemporary network theories and their applications to global ministry contexts. Topics include social network theories, activity theory, actor-network theory, systems of partnership, and partnership models in context. The role of influence as a method for enacting and mobilizing networks is explored. Students will develop models of ministry networks using the frameworks discussed.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5193 - CITY MISSIOLOGY AND MOVEMENTS**

This course studies city missiology by investigating a biblical theology of the city, historical trends of church formation and reformation, and how socio-demographic trends such as urbanization, globalization, and pluralism are influencing the formation of gospel city movements around the world. Students will examine the core identity and shared characteristics of emerging city movements and will analyze the science of collective impact as a potential framework for organizing and operating city movements. Finally, students will explore creative ways to both personally and organizationally engage in city movements.

#### **Prerequisites & Notes**

None

Credits: 3

## **Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Certificate, International Family Ministry (Partner Sites)**

Select three of the following:

### **BIBL 5073 - METANARRATIVE OF SCRIPTURE**

This course provides an overview of Scripture as a cohesive narrative of God's redeeming work in the world from Genesis through Revelation. Students explore the major themes of Scripture, the value of a narrative approach to Scripture for global ministry, and contexts for the application of scriptural metanarrative in global ministry design.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5023 - FAMILY DYNAMICS AND MINISTRY**

An examination of the foundational concepts of family systems theory and its necessary integration in ministry. This course will also explore the developmental life cycles of individuals and families and the life cycles of singles.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5033 - TOPICS IN SEXUALITY, MARRIAGE AND FAMILY**

This course examines the dynamics of marriage and family within a Christian context. An emphasis will be placed on issues of gender and human sexuality.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5393 - MINISTRY RESEARCH AND INNOVATION**

This course integrates foundational knowledge and skills related to ministry design and action-based research to inform ministry perspectives, priorities, and decisions. Biblical, sociological, and conceptual frameworks are used to explore outcome-based ministry. The relationship between ministry outcomes and ministry design is examined in the context of children, youth, and families. Basic concepts about reading and using research are presented, to aid learners in interpreting and applying research to develop informed empathy and aid local ministry development.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5403 - TEACHING AND TRAINING CHILDREN, YOUTH, AND ADULTS**

This course introduces foundational principles and practices from Scripture and developmental psychology to inform a coherent and integrated philosophy of ministry to children, youth, and adults. Participants will explore core elements and contexts for nurturing spiritual formation across early life stage developments. Additionally, students will analyze contemporary models for engaging children and youth to assess various effective tactics of engagement. The course includes an emphasis on both defining the essence of an effective teacher and on understanding learners.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5413 - GLOBAL TRENDS IN FAMILY MINISTRY**

This course examines large-scale global trends in children and youth. Relevant contemporary research on children and youth is presented, leading to the consideration of 21st century ministry opportunities, challenges, methods, and models. Several macro-level trends will be explored, including: technology and social media, identity and purpose,

goals and priorities, fears, and religious behaviors and attitudes.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5443 - PERSPECTIVES OF CHILDREN'S MINISTRY CONTEXT**

This course explores essential principles and practices for understanding and appropriately responding to unique ministry opportunities and challenges experienced by children in various contexts, such as family structure, socioeconomic background, cultural setting, and/or spiritual heritage. Several topics related to children's context will be surveyed, including: childhood development, children at risk, trauma care, advocacy for children, and flourishing.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5453 - SPIRITUAL FORMATION OF CHILDREN**

This course examines children's spirituality and the process of faith formation from brokenness to wholeness. Learners will assess goals and methods related to children's faith formation. An emphasis will be placed on the role of the family in children's faith journeys, and ways the church can partner with families to intentionally create opportunities for children to grow in their faith.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5483 - PERSONAL LEADERSHIP AND CHILDREN'S MINISTRY**

This course explores the personal leadership growth of those who work with children. Students are supported in clarifying personal kingdom values and challenged to grow in personal leadership for greater influence in the lives of children. Emphasis is placed on biblical leaders and leadership principles, personal and children's character development, identity in Christ, and serving others. Techniques for how to build teams will model for children and youth their future roles for the faith community and their families.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5493 - DEVELOPING YOUTH LEADERSHIP AND CHARACTER**

This course examines developing leadership and character strengths in youth. Learners will explore practical ways to guide and empower the youth they serve through this developmental journey towards leadership and character. An emphasis will be placed on developing biblical servant leadership, character strength, and practical application of leadership skills in youth.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5563 - FOUNDATIONS OF YOUTH MINISTRY**

This course frames the essential components of pastoral youth ministry. Models and strategies for youth discipleship are explored, with special emphasis on best practices for youth Scripture engagement and empowering youth toward meaningful service. Learners will develop a robust philosophy of ministry to youth and express it through self-leadership, teambuilding, guiding youth through transitional life stages, and the contextualization of ministry to a contemporary context.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5573 - IDENTITY, CALLING & VOCATION**

This course is designed to assist 21st century youth leaders in the development of pastoral guidance in areas of adolescent transition to early adulthood. Learners will consider critical knowledge, skills, and practices to help youth and late adolescents to more skillfully navigate and flourish in post-secondary educational and vocational career options. Special emphasis will be placed on helping youth develop in the areas of talents and gifts, personal growth, vocational readiness, and career guidance.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

#### **Prerequisites & Notes**

None

Credits: 3

## **Total Program Hours - 9 Credit Hours**

\*\*It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Global Ministry Design: Emerging Leadership (Partner Sites)**

# Program Description

The Master of Arts in Global Ministry Design – Emerging Leadership track is a 30 hour degree program that stresses the application of biblical, theological, ministerial, and leadership principles to the design of innovative ministries in global missional communities. Students will complete 7 required core courses in order to orient them to global ministry design. These courses cover the biblical, theological, cultural, and strategic leadership foundations necessary for ministry leadership in the 21st century. The final 3 courses focus on leadership skills necessary for the design, development, and success of emerging leaders. Students who complete this degree program will be able to:

1. Comprehend that fruitfulness is the demand of all ministry leadership.
2. Demonstrate a deep understanding of the growing challenge and increasing opportunity of ministry leadership in the dynamic, global 21st context into which they design ministry that includes:
  - An understanding of what networks and movements are and why they are important
  - The importance of the city in a global context
  - Missiological trends shaping the landscape of global ministry
3. Engage in theological thinking in ministry design and practice, including:
  - Understanding how designing ministry for a 21st global context fits within the mission of God, recognizing that the emerging needs of contemporary ministry leadership requires an interdisciplinary approach
  - Seeing how using design practices integrally (rather incidentally) flows from Scripture
  - Understanding how to approach complex cultural issues with theological wisdom and nuance
4. Acquire an increased competency and skill in the design process, including insights from:
  - Entrepreneurial leadership
  - Innovation
  - Action Research
  - Strategy
5. Conceptualize Ministry Leadership as an Interdisciplinary Practice, including:
  - How to approach broad reading/research
  - How to know when you've found something good

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, Global Ministry Design: Emerging Leadership (Partner Sites) Two-Year Plan

## Global Ministry Design Core - 21 Hours

### **BIBL 5073 - METANARRATIVE OF SCRIPTURE**

This course provides an overview of Scripture as a cohesive narrative of God's redeeming work in the world from Genesis through Revelation. Students explore the major themes of Scripture, the value of a narrative approach to Scripture for global ministry, and contexts for the application of scriptural metanarrative in global ministry design.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5273 - MINISTRY INNOVATION**

This course presents biblical and sociological constructs contributing to a conceptual framework for outcome-based ministry. It examines the relationship between outcomes and design, and explores approaches to design from related disciplines. It guides students in the development of preliminary skills using simple design tools to improve program interventions, service offerings, or product concepts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5283 - RESEARCH & INFORMED MINISTRY**

This course focuses on the role of research in ministry and its specific applications in an outcomes-based ministry. Additionally, this course offers an overview of basic concepts and methodologies in research in its two major forms, qualitative and quantitative. Emphasis is given to reading research well and employing basic action research.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5293 - GLOBAL MISSION AND CULTURE**

This course provides a contemporary survey of the changing nature of world missions, and introduces foundational principles for missional practice in the 21st century. Survey topics will include salient sociological trends, the rise of the majority world church and modern movements, and the evolving role of North American "missions" in global Christianity. Secondly, this course introduces foundational principles in charitable giving, program research and evaluation, cross-cultural contextualization and competency, and doing theology in a global context to prepare students for informed missional practice. Topics will be drawn from multiple disciplines.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5303 - MINISTRY ENTREPRENEURSHIP**

This course advances Ministry Innovation concepts as students learn to develop ministry value propositions into functioning ministry programs and initiatives. It combines entrepreneurial best practice with insights from organizational management theory to equip students for practical ministry development. It guides students designing and refining ministry ideas, understanding organizations and strategies for change, and effectively communicating their ideas and plans.

#### **Prerequisites & Notes**

PMIN 5273 Ministry Innovation

Credits: 3

### **PMIN 5363 - COMMUNICATION AND PARTNER DEVELOPMENT**



This course introduces key principles and emerging practices in communication, partner development, branding, and marketing. Shifts in these areas resulting from modern communication technology are explored. A framework for value development for financial stakeholders and operational stakeholders is provided.

**Prerequisites & Notes**

None

Credits: 3

## **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

**Prerequisites & Notes**

None

Credits: 3

## **Emerging Leadership Track - 9 Hours**

### **PMIN 5233 - MANAGING CHANGE AND CONFLICT**

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5383 - PASTORAL LEADERSHIP**

This course explores the development of missional frameworks useful to pastors and local church ministry leaders for contextual strategic planning and the development of environments, programs, and approaches effective for nurturing and encouraging continual spiritual growth of individuals and the local church's collective fulfillment of the Great Commission.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5713 - SUSTAINABLE DEVELOPMENT**

This course is designed to prepare students to design and implement ministry programs in cross-cultural settings. Students will be prepared to strategically apply the concepts of a biblical call to love mercy and seek justice. Students will learn how to engage in a hurting world by bringing long-term, dignifying aid. Issues related to poverty alleviation,

sustainable development, and community development will be addressed.

#### **Prerequisites & Notes**

None

Credits: 3

## **Total Program Hours - 30 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, Global Ministry Design: Senior Leadership (Partner Sites)**

### **Program Description**

The Master of Arts in Global Ministry Design - Senior Leadership track is a 30 hour degree program that stresses the application of biblical, theological, ministerial, and leadership principles to the design of innovative ministries in global missional communities. Students will complete 7 required core courses in order to orient them to global ministry design. These courses cover the biblical, theological, cultural, and strategic leadership foundations necessary for ministry leadership in the 21st century. The final 3 courses focus on leadership skills necessary for the design, development, and success of senior-level leaders. Students who complete this degree program will be able to:

1. Comprehend that fruitfulness is the demand of all ministry leadership.
2. Demonstrate a deep understanding of the growing challenge and increasing opportunity of ministry leadership in the dynamic, global 21st context into which they design ministry that includes:
  - An understanding of what networks and movements are and why they are important
  - The importance of the city in a global context
  - Missiological trends shaping the landscape of global ministry
3. Engage in theological thinking in ministry design and practice, including:
  - Understanding how designing ministry for a 21st global context fits within the mission of God, recognizing that the emerging needs of contemporary ministry leadership requires an interdisciplinary approach
  - Seeing how using design practices integrally (rather incidentally) flows from Scripture
  - Understanding how to approach complex cultural issues with theological wisdom and nuance
4. Acquire an increased competency and skill in the design process, including insights from:
  - Entrepreneurial leadership
  - Innovation
  - Action Research
  - Strategy
5. Conceptualize Ministry Leadership as an Interdisciplinary Practice, including:
  - How to approach broad reading/research
  - How to know when you've found something good

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, Global Ministry Design: Senior Leadership (Partner Sites) Two-Year Plan

## Global Ministry Design Core - 21 Hours

### **BIBL 5073 - METANARRATIVE OF SCRIPTURE**

This course provides an overview of Scripture as a cohesive narrative of God's redeeming work in the world from Genesis through Revelation. Students explore the major themes of Scripture, the value of a narrative approach to Scripture for global ministry, and contexts for the application of scriptural metanarrative in global ministry design.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5273 - MINISTRY INNOVATION**

This course presents biblical and sociological constructs contributing to a conceptual framework for outcome-based ministry. It examines the relationship between outcomes and design, and explores approaches to design from related disciplines. It guides students in the development of preliminary skills using simple design tools to improve program interventions, service offerings, or product concepts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5283 - RESEARCH & INFORMED MINISTRY**

This course focuses on the role of research in ministry and its specific applications in an outcomes-based ministry. Additionally, this course offers an overview of basic concepts and methodologies in research in its two major forms, qualitative and quantitative. Emphasis is given to reading research well and employing basic action research.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5293 - GLOBAL MISSION AND CULTURE**

This course provides a contemporary survey of the changing nature of world missions, and introduces foundational principles for missional practice in the 21st century. Survey topics will include salient sociological trends, the rise of the majority world church and modern movements, and the evolving role of North American "missions" in global Christianity. Secondly, this course introduces foundational principles in charitable giving, program research and evaluation, cross-cultural contextualization and competency, and doing theology in a global context to prepare students for informed missional practice. Topics will be drawn from multiple disciplines.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5303 - MINISTRY ENTREPRENEURSHIP**

This course advances Ministry Innovation concepts as students learn to develop ministry value propositions into functioning ministry programs and initiatives. It combines entrepreneurial best practice with insights from organizational management theory to equip students for practical ministry development. It guides students designing and refining ministry ideas, understanding organizations and strategies for change, and effectively communicating their ideas and plans.

#### **Prerequisites & Notes**

PMIN 5273 Ministry Innovation

Credits: 3

### **PMIN 5363 - COMMUNICATION AND PARTNER DEVELOPMENT**

This course introduces key principles and emerging practices in communication, partner development, branding, and marketing. Shifts in these areas resulting from modern communication technology are explored. A framework for value development for financial stakeholders and operational stakeholders is provided.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

#### **Prerequisites & Notes**

None

Credits: 3

## **Senior Leadership Track - 9 Hours**

### **LDRS 5043 - LEADERSHIP AND GOVERNANCE**

Innovations require inspired leadership, strategic management, and systems of governance that provide structure, accountability, and organizational flexibility. This course explores models for relationships between leaders, boards, and external governance bodies as well as case studies in leadership and governance.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5203 - NETWORKS, PARTNERSHIP, AND INFLUENCE**

This course provides a survey of contemporary network theories and their applications to global ministry contexts. Topics include social network theories, activity theory, actor-network theory, systems of partnership, and partnership models in context. The role of influence as a method for enacting and mobilizing networks is explored. Students will develop models of ministry networks using the frameworks discussed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5193 - CITY MISSIOLOGY AND MOVEMENTS**

This course studies city missiology by investigating a biblical theology of the city, historical trends of church formation and reformation, and how socio-demographic trends such as urbanization, globalization, and pluralism are influencing the formation of gospel city movements around the world. Students will examine the core identity and shared characteristics of emerging city movements and will analyze the science of collective impact as a potential framework for organizing and operating city movements. Finally, students will explore creative ways to both personally and organizationally engage in city movements.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 30 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

**Master of Arts, International Family Ministry: Children's Ministry (Partner Sites)**

**Program Description**

The Master of Arts in International Family Ministry – Children's Ministry track is a 30 hour degree program that stresses the application of biblical, theological, ministerial, and leadership principles to the design of innovative family ministries in various global contexts. Regardless of their chosen track, all students will complete 7 required core courses. These courses cover the biblical, theological, ministerial (with a special emphasis on family ministry skills), and strategic leadership foundations necessary for leading family ministries in the 21st century. The final 3 courses focus on ministry skills that are contextualized to children's ministry in global contexts. Students who complete this degree program will be able to:

1. Articulate the ongoing priority, opportunities, and challenges of ministering to children and youth in the 21st, global context.
2. Be equipped to design ministry for the flourishing of children and youth with integrative and theological thinking that draws from complementary disciplines of developmental psychology, education, research, and spiritual formation.

3. Develop foundational skills for creating contexts and content best suited for holistic flourishing in children and youth. This includes:
  - A utilization of the skills of teaching to children and youth
  - Scriptural knowledge of the Bible's principles and content
  - An ability to create environments and programs conducive for spiritual formation
4. Integrate knowledge of, lessons from, and understanding of contemporary cultural issues into a particular context of youth and children's ministry.
5. Be conversant in contemporary models for engaging children and youth.
6. Build ministry teams to sustain and support ministry to children and youth.
7. Continue personal development as a leader.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, International Family Ministry: Children's Ministry (Partner Sites) Two-Year Plan

## International Family Ministry Core - 21 Hours

### **BIBL 5073 - METANARRATIVE OF SCRIPTURE**

This course provides an overview of Scripture as a cohesive narrative of God's redeeming work in the world from Genesis through Revelation. Students explore the major themes of Scripture, the value of a narrative approach to Scripture for global ministry, and contexts for the application of scriptural metanarrative in global ministry design.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5023 - FAMILY DYNAMICS AND MINISTRY**

An examination of the foundational concepts of family systems theory and its necessary integration in ministry. This course will also explore the developmental life cycles of individuals and families and the life cycles of singles.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5033 - TOPICS IN SEXUALITY, MARRIAGE AND FAMILY**

This course examines the dynamics of marriage and family within a Christian context. An emphasis will be placed on issues of gender and human sexuality.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5393 - MINISTRY RESEARCH AND INNOVATION**

This course integrates foundational knowledge and skills related to ministry design and action-based research to inform ministry perspectives, priorities, and decisions. Biblical, sociological, and conceptual frameworks are used to explore outcome-based ministry. The relationship between ministry outcomes and ministry design is examined in the context of children, youth, and families. Basic concepts about reading and using research are presented, to aid learners in interpreting and applying research to develop informed empathy and aid local ministry development.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5403 - TEACHING AND TRAINING CHILDREN, YOUTH, AND ADULTS**

This course introduces foundational principles and practices from Scripture and developmental psychology to inform a coherent and integrated philosophy of ministry to children, youth, and adults. Participants will explore core elements and contexts for nurturing spiritual formation across early life stage developments. Additionally, students will analyze contemporary models for engaging children and youth to assess various effective tactics of engagement. The course includes an emphasis on both defining the essence of an effective teacher and on understanding learners.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5413 - GLOBAL TRENDS IN FAMILY MINISTRY**

This course examines large-scale global trends in children and youth. Relevant contemporary research on children and youth is presented, leading to the consideration of 21st century ministry opportunities, challenges, methods, and models. Several macro-level trends will be explored, including: technology and social media, identity and purpose, goals and priorities, fears, and religious behaviors and attitudes.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

#### **Prerequisites & Notes**

None

Credits: 3

**Children's Ministry Track - 9 Hours**

### **PMIN 5443 - PERSPECTIVES OF CHILDREN'S MINISTRY CONTEXT**

This course explores essential principles and practices for understanding and appropriately responding to unique ministry opportunities and challenges experienced by children in various contexts, such as family structure, socioeconomic background, cultural setting, and/or spiritual heritage. Several topics related to children's context will be surveyed, including: childhood development, children at risk, trauma care, advocacy for children, and flourishing.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5453 - SPIRITUAL FORMATION OF CHILDREN**

This course examines children's spirituality and the process of faith formation from brokenness to wholeness. Learners will assess goals and methods related to children's faith formation. An emphasis will be placed on the role of the family in children's faith journeys, and ways the church can partner with families to intentionally create opportunities for children to grow in their faith.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5483 - PERSONAL LEADERSHIP AND CHILDREN'S MINISTRY**

This course explores the personal leadership growth of those who work with children. Students are supported in clarifying personal kingdom values and challenged to grow in personal leadership for greater influence in the lives of children. Emphasis is placed on biblical leaders and leadership principles, personal and children's character development, identity in Christ, and serving others. Techniques for how to build teams will model for children and youth their future roles for the faith community and their families.

#### **Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 30 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Master of Arts, International Family Ministry: Youth Ministry (Partner Sites)**

### **Program Description**



The Master of Arts in International Family Ministry – Youth Ministry track is a 30 hour degree program that stresses the application of biblical, theological, ministerial, and leadership principles to the design of innovative family ministries in various global contexts. Regardless of their chosen track, all students will complete 7 required core courses. These courses cover the biblical, theological, ministerial (with a special emphasis on family ministry skills), and strategic leadership foundations necessary for leading family ministries in the 21st century. The final 3 courses focus on ministry skills that are contextualized to youth ministry in global contexts. Students who complete this degree program will be able to:

1. Articulate the ongoing priority, opportunities, and challenges of ministering to children and youth in the 21st, global context.
2. Be equipped to design ministry for the flourishing of children and youth with integrative and theological thinking that draws from complementary disciplines of developmental psychology, education, research, and spiritual formation.
3. Develop foundational skills for creating contexts and content best suited for holistic flourishing in children and youth. This includes:
  - A utilization of the skills of teaching to children and youth
  - Scriptural knowledge of the Bible's principles and content
  - An ability to create environments and programs conducive for spiritual formation
4. Integrate knowledge of, lessons from, and understanding of contemporary cultural issues into a particular context of youth and children's ministry.
5. Be conversant in contemporary models for engaging children and youth.
6. Build ministry teams to sustain and support ministry to children and youth.
7. Continue personal development as a leader.

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

Master of Arts, International Family Ministry: Youth Ministry (Partner Sites) Two-Year Plan

## International Family Ministry Core - 21 Hours

### **BIBL 5073 - METANARRATIVE OF SCRIPTURE**

This course provides an overview of Scripture as a cohesive narrative of God's redeeming work in the world from Genesis through Revelation. Students explore the major themes of Scripture, the value of a narrative approach to Scripture for global ministry, and contexts for the application of scriptural metanarrative in global ministry design.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5023 - FAMILY DYNAMICS AND MINISTRY**

An examination of the foundational concepts of family systems theory and its necessary integration in ministry. This course will also explore the developmental life cycles of individuals and families and the life cycles of singles.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5033 - TOPICS IN SEXUALITY, MARRIAGE AND FAMILY**

This course examines the dynamics of marriage and family within a Christian context. An emphasis will be placed on issues of gender and human sexuality.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5393 - MINISTRY RESEARCH AND INNOVATION**

This course integrates foundational knowledge and skills related to ministry design and action-based research to inform ministry perspectives, priorities, and decisions. Biblical, sociological, and conceptual frameworks are used to explore outcome-based ministry. The relationship between ministry outcomes and ministry design is examined in the context of children, youth, and families. Basic concepts about reading and using research are presented, to aid learners in interpreting and applying research to develop informed empathy and aid local ministry development.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5403 - TEACHING AND TRAINING CHILDREN, YOUTH, AND ADULTS**

This course introduces foundational principles and practices from Scripture and developmental psychology to inform a coherent and integrated philosophy of ministry to children, youth, and adults. Participants will explore core elements and contexts for nurturing spiritual formation across early life stage developments. Additionally, students will analyze contemporary models for engaging children and youth to assess various effective tactics of engagement. The course includes an emphasis on both defining the essence of an effective teacher and on understanding learners.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5413 - GLOBAL TRENDS IN FAMILY MINISTRY**

This course examines large-scale global trends in children and youth. Relevant contemporary research on children and youth is presented, leading to the consideration of 21st century ministry opportunities, challenges, methods, and models. Several macro-level trends will be explored, including: technology and social media, identity and purpose, goals and priorities, fears, and religious behaviors and attitudes.

#### **Prerequisites & Notes**

None

Credits: 3

## **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

### **Prerequisites & Notes**

None

Credits: 3

## **Youth Ministry Track - 9 Hours**

### **PMIN 5493 - DEVELOPING YOUTH LEADERSHIP AND CHARACTER**

This course examines developing leadership and character strengths in youth. Learners will explore practical ways to guide and empower the youth they serve through this developmental journey towards leadership and character. An emphasis will be placed on developing biblical servant leadership, character strength, and practical application of leadership skills in youth.

### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5563 - FOUNDATIONS OF YOUTH MINISTRY**

This course frames the essential components of pastoral youth ministry. Models and strategies for youth discipleship are explored, with special emphasis on best practices for youth Scripture engagement and empowering youth toward meaningful service. Learners will develop a robust philosophy of ministry to youth and express it through self-leadership, teambuilding, guiding youth through transitional life stages, and the contextualization of ministry to a contemporary context.

### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5573 - IDENTITY, CALLING & VOCATION**

This course is designed to assist 21st century youth leaders in the development of pastoral guidance in areas of adolescent transition to early adulthood. Learners will consider critical knowledge, skills, and practices to help youth and late adolescents to more skillfully navigate and flourish in post-secondary educational and vocational career options. Special emphasis will be placed on helping youth develop in the areas of talents and gifts, personal growth, vocational readiness, and career guidance.

### **Prerequisites & Notes**

None

Credits: 3

## Total Program Hours - 30 Credit Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Undergraduate Certificate Programs

### Certificate, Orange Family Ministry (Partner Sites)

## Program Description

The Orange Certificate provides academic credit for family ministry leaders who have attended the Orange Conference and seek a deeper understanding of the Orange strategy by earning a certificate issued by Southeastern University. The certificate is comprised of three, eight-week online courses for undergraduate credit. Students who complete this certificate will be able to:

1. Develop a leadership mindset that guides staffing, training, resourcing, and strategic thinking
2. Articulate a strategic approach that aligns departments, synchronizes content, and values volunteers
3. Values parents and mentors as critical influencers for programming, communication, and strategic approaches

## Courses - 9 Hours

### **PMIN 1103 - LEADERSHIP OF FAMILY MINISTRY**

This course prepares students to provide effective leadership in church-based family ministry programs for ages birth through high school. Students will develop strategic thinking and patterns of resourcing and staffing in family ministry.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 2203 - FAMILY MINISTRY STRATEGY**

This course introduces students to a family ministry model that considers alignment, age characteristics, parents, small groups, and volunteerism. Students learn to apply a family ministry strategy that begins with age-graded leaders working together.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3303 - ELEVATING KEY FAMILY INFLUENCES**

In this course students explore patterns for empowering and supporting the family as the primary influence in the life of a child. Strategies for cueing parents with timely and synchronized content will be addressed.

**Prerequisites & Notes**

None

Credits: 3

Total - 9 Hours

## **Certificate, Practical Ministry (Online and Partner Sites)**

Required Courses - 9 Hours

### **PMIN 1001 - RELATIONAL INTELLIGENCE I**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1011 and 1021.

**Prerequisites & Notes**

None

Credits: 1

### **PMIN 1011 - RELATIONAL INTELLIGENCE II**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1001 and 1021.

**Prerequisites & Notes**

None

Credits: 1

### **PMIN 1021 - RELATIONAL INTELLIGENCE III**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1001 and 1011.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

Total Program Hours - 9 Hours

**Minors****Bible Minor****Prerequisites**

Enrollment in the Bible minor courses assumes that the student has completed the following prerequisite courses:

**BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

**Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

**Required (18 credits):**

**BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

#### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **Total Program Hours - 18 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Family Ministry Leadership Minor**

### **Required Courses - 18 Hours**

#### **PMIN 1003 - FOUNDATIONS OF FAMILY MINISTRY**



Explore a church-wide family ministry model that elevates alignment, age characteristics, parents, small groups, and volunteerism. Methods for transitioning from separate youth, child, and adult departmental models to an essential family ministry model will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2013 - LEADERSHIP AND ALIGNMENT IN FAMILY MINISTRY**

Explore a church-wide family ministry model that elevates alignment, age characteristics, parents, small groups, and volunteerism. Methods for transitioning from separate youth, child, and adult departmental models to an essential family ministry model will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2023 - RESPONSIBLE MESSAGING IN FAMILY MINISTRY**

Develop communication, curriculum, teaching, and preaching approaches that are age appropriate, relevant, and life changing.

**Prerequisites & Notes**

PMIN 1003

Credits: 3

**PMIN 3003 - PARENT-FOCUSED FAMILY MINISTRY**

Explore patterns for empowering and supporting the family as the primary influence in the life of a child. An emphasis will be placed upon spiritual disciplines, rites of passage, and milestones. Strategies for cueing parents with timely and synchronized content will be addressed.

**Prerequisites & Notes**

PMIN 1003, PMIN 2013, PMIN 2023

Credits: 3

**PMIN 3023 - SMALL GROUP CULTURE IN FAMILY MINISTRY**

Develop approaches that maximize the benefit of community, relationships, and mentors to a child's overall maturity and development. The course will examine approaches designed to provide multiple intergenerational mentors into each young person's life for maximum impact.

**Prerequisites & Notes**

PMIN 1003, PMIN 2013, PMIN 2023

Credits: 3

## **PMIN 4053 - STRATEGIC SERVICE IN FAMILY MINISTRY**

Explore how advocacy and volunteerism play an important role in a young person's spiritual development. Integrated models of student ministry, strategic service, outreach, and advocacy will be explored. Best-practice management of volunteer principles will be examined for the purpose of increasing recruitment, retention, and organizational commitment.

### **Prerequisites & Notes**

PMIN 1003, PMIN 2013, PMIN 2023

Credits: 3

## **Total Program Hours - 18 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Missions & Evangelism Minor**

### **Required Courses - 18 Hours**

#### **MISS 2633 - HISTORY OF MISSIONS**

A historical survey of missions noting the problems and challenges of church expansion. Attention is given to the history, development, and spread of the gospel to every continent. This course requires careful study of and reflection upon the appropriate biblical texts.

### **Prerequisites & Notes**

None

Credits: 3

#### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

### **Prerequisites & Notes**

None

Credits: 3

#### **MISS 3303 - WORLD VIEWS AND MISSION STRATEGY**

An investigation of humanity and various worldviews from a missionary perspective. Various dimensions of people groups and sub-systems are examined as they relate to the world as a whole and as a tool for developing effective mission's strategy. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**MISS 3333 - THEOLOGY OF MISSIONS**

An introduction to the theology of the Christian Mission in the Old Testament and a study of the responsibility of the individual, the pastor and the church in its implementation. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**MISS 3733 - WORLD RELIGIONS**

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3023 - CROSS CULTURAL COMMUNICATIONS AND COMPASSION**

The need to communicate across multiple cultures is an increasingly critical requirement in today's multicultural environment, where national boundaries provide minimal isolation and face-to-face communication is replaced by technological connections. Students' own philosophies and worldviews provide a foundation upon which techniques and approaches for communications are explored.

**Prerequisites & Notes**

None

Credits: 3

**Pastoral Leadership Minor**

Required Courses - 18 Credit Hours

**PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3233 - HOMILETICS II**

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

**Prerequisites & Notes**

PMIN 3133

Credits: 3

**PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4163 - PRACTICAL THEOLOGY OF THE LAITY**

This course is designed to help prepare pastors to train lay people to do the work of ministry in their work places, neighborhoods, and extended families.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4233 - PASTORAL COUNSELING II**

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family counseling. It requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

PMIN 4133

Credits: 3

## Total Program Hours - 18 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Pastoral Leadership Minor (non-Ministry and Theology Majors only)

### Required Courses – 18 Credit Hours:

#### **BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

**Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

#### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

**Prerequisites & Notes**

None

Credits: 3

#### **PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

**PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**Bible Elective (select one):****BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural–geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

### **Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence

upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

Total Hours - 18 Hours

**Worship Ministry Minor**

Required Courses – 6 Hours:

**MUSC 1151 - WORSHIP AURAL THEORY I**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Corequisite: MUSC 1112 Worship Music Theory I

Credits: 1

**MUSC 1161 - WORSHIP AURAL THEORY II**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Prerequisite: MUSC 1151 Worship Aural Theory I, MUSC 1112 Worship Music Theory I

Corequisite: MUSC 1212 Worship Music Theory II

Credits: 1

**MUSC 1112 - WORSHIP MUSIC THEORY I**



A study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, and chords. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music, and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: Passing score on the worship music theory placement exam or passing grade of a "C" or higher in Introduction to Music Theory, which may be taught as part of Worship Practicum at each extension site.

Corequisite: MUSC 1151 Worship Aural Theory I

Credits: 2

**MUSC 1212 - WORSHIP MUSIC THEORY II**

A study of fundamental musical concepts, including: chord study and analysis, modulation, chord progressions and patterns, basic voice leading, knowledge of minor scales and chord progressions, and improvisation of accompaniment from chord symbols. This course includes a basic overview of improvisation with exposure to some standard chord scales used in improvising solos. Knowledge of rhythms and their performance will be reinforced and augmented. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: MUSC 1112 Worship Music Theory I, MUSC 1151 Worship Aural Theory I  
Corequisite: MUSC 1161 Worship Aural Theory II

Credits: 2

Choose 12 hours from the following:

**PMIN 2333 - FOUNDATIONS FOR WORSHIP MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in worship ministry within the context of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to worship ministry.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3163 - WORSHIP LEADING I**

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams pastorally, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4193 - WORSHIP LEADING II**

This course is a study of worship leading and the worship leading team. Emphasis will be placed on the development of the spiritual life of the worship leader, developing the spiritual life of the worship team, worship organization, as well as the musical and leadership skills necessary to lead the worship team and congregation during times of corporate worship.

#### **Prerequisites & Notes**

PMIN 3163

Credits: 3

### **PMIN 4173 - THEOLOGY OF SONGWRITING**

This course is an introduction to the craft, development, theology, and history of songwriting. Special attention is given to the study and evaluation of song form and theology in both historic and contemporary contexts. General philosophies of songwriting and the specific approaches of historical and contemporary songwriters will be examined.

#### **Prerequisites & Notes**

PMIN 3193

Credits: 3

### **PMIN 3193 - SONGWRITING FOR THE CHURCH**

This course is an introduction to songwriting for the Church. Emphasis will be on the building blocks of worship music, lyrical and theological content, making memorable melodies, and co-writing songs. Special attention will be given to the development of contemporary worship songs that come from a local church context.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3143 - LIVE CHURCH PRODUCTION TECHNOLOGY**

This course is a study of the application of audio and multimedia technologies in church, concert, conference, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 4313 - STUDIO CHURCH PRODUCTION TECHNOLOGY**

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include audio editing and production, related software application, related web-based resources, and basic recording technology.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH**

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

**Prerequisites & Notes**

None

Credits: 3

**MUSC 3013 - DIGITAL MUSIC COMPOSITION FOR WORSHIP**

This course studies the aesthetics and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers, digital recording equipment, and analogue recording equipment. Class work includes hands-on work with recording, editing, compositional software, and compositional hardware.

**Prerequisites & Notes**

None.

Credits: 3

**MUAI 1121 - WORSHIP GUITAR APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to play piano/keyboards in contemporary worship style using proper technique while building a greater understanding of concepts of modern worship musicianship.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

**Prerequisites & Notes**

None

Credits: 1

\*MUAI 1121 Worship Guitar Applied Lesson can each be repeated for credit up to 5 times.

**MUAK 1131 - WORSHIP PIANO APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to play piano/keyboards in contemporary worship style using proper technique while building a greater understanding of concepts of modern worship musicianship.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

**Prerequisites & Notes**

None.

Credits: 1

\*MUAK 1131 Worship Piano Applied Lesson can each be repeated for credit up to 5 times.

**MUAV 1141 - WORSHIP VOICE APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to sing in a contemporary vocal style using proper vocal technique while building a greater understanding of concepts of modern worship musicianship. The understanding and use of the voice as an instrument and of vocal technique will be developed through the use of vocal training CDs, study of the textbook, and instructor designed exercises. The appropriate contemporary vocal style elements will be communicated through the study of modern worship songs, contemporary pop/rock music, jazz standards, and classical styles. 13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

**Prerequisites & Notes**

None.

Credits: 1

\*MUAV 1141 Worship Voice Applied Lesson can each be repeated for credit up to 5 times.

Total Hours - 18 Hours

**Graduate Programs**

**Master of Arts, Ministerial Leadership: Orange Family Ministry (Partner Sites)**

Administered through the Barnett College of Ministry and Theology.

**Program Description**

The Master of Arts in Ministerial Leadership – Orange Family Ministry concentration is a graduate level program that allows students to study, comprehend, and utilize the Orange strategy in their local ministerial contexts and other major ideas/concepts pertinent to leadership in the local church. Students who complete this program will be able to:

1. Integrate the practice of leadership with biblically informed values
2. Demonstrate collaborative and effective problem-solving skills using multidisciplinary approaches
3. Apply acquired multidisciplinary concepts, skills and principles to actual leadership situations

4. Analyze and synthesize knowledge of leadership models, human development, and communication theories into effective systems of praxis
5. Research contemporary issues in leadership to provide practical solutions, and communicate results through clear, concise and appropriate media
6. Comprehend different models of family ministry and apply the Orange Family Ministry model in their local ministerial context

The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Program Plan

Master of Arts, Ministerial Leadership: Orange Family Ministry (Partner Sites) Course Plan

### Major Core Courses - 21 Hours

#### Theological Studies Core - 6 Hours

#### **THEO 5533 - GRADUATE SYSTEMATIC THEOLOGY I**

This course acquaints students with the foundational belief structures of Christian faith in relation to the Pentecostal theological tradition. Major doctrines such as theological method, the doctrine of God, revelation, scripture, sin, the person and work of Christ, and the nature of faith will be investigated.

##### **Prerequisites & Notes**

None

Credits: 3

#### **THEO 5543 - GRADUATE SYSTEMATIC THEOLOGY II**

This course acquaints students with the foundational belief structures of Christian faith in relation to the Pentecostal theological tradition. Major doctrines such as the doctrine of salvation, sanctification, the Holy Spirit, the church, and the last things will be investigated.

##### **Prerequisites & Notes**

None

Credits: 3

### Biblical Studies Core - 6 Hours

#### **BIBL 5543 - FOUNDATIONS OF OLD TESTAMENT LITERATURE AND HISTORY**

This course provides the background for Old Testament (Hebrew Bible) biblical studies as well as introduces key theological themes of the Old Testament (Hebrew Bible).

##### **Prerequisites & Notes**

None

Credits: 3

### **BIBL 5553 - FOUNDATIONS OF NEW TESTAMENT LITERATURE AND HISTORY**

This course introduces students to the scholarly field of biblical studies on the New Testament with special attention given to the literature, theology, historical contexts, canonical development, and reception of the New Testament.

#### **Prerequisites & Notes**

None

Credits: 3

## **Christian Formation and Practices of Ministry Core - 9 Hours**

### **PMIN 5553 - PRACTICAL THEOLOGY**

This course develops a foundation for practical theology and introduces students to essential concepts of graduate theological study, including the relevance of research, theology, and biblical study to the practice of ministry and the everyday lives of Christians. It explains the value and methods of theological reflection. The course also introduces students to graduate-level research and writing and teaches methods to apply practical theology and research to address dilemmas students will encounter in life and ministry.

#### **Prerequisites & Notes**

None

Credits: 3

### **BIBL 5053 - BIBLICAL INTERPRETATION AND COMMUNICATION**

This class familiarizes students with methods of biblical interpretation and communication. The interpretative methods focus on historical, literary, and theological readings of scripture. Students are introduced to methods of preparing and delivering communication through preaching, teaching, and other communication strategies in ministry.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5463 - MOBILIZING VOLUNTEERS AND GENERATIONS**

Explore how advocacy and volunteerism play an important role in a young person's spiritual development. Best-practice management of volunteer principles will be explored for the purpose of increasing recruitment, retention, and organizational commitment.

Credits: 3

## **Orange Family Ministry Concentration - 15 Hours**

## **PMIN 5143 - LEADERSHIP AND LEARNING FOR NON-PROFIT ORGANIZATIONS**

Discover approaches to enhance organizational learning and leadership alignment in the non-profit ministry environment. Topics will include futuring, trends, strategy, change, and growth metrics. Leadership approaches for developing common language, wins, and synchronized programming will be modeled.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 5223 - FOUNDATIONAL PARTNERSHIPS AND COLLECTIVE IMPACT**

Large-scale impact requires broad cross-sector coordination. Collective impact approaches will be evaluated and contextualized for family ministry. Patterns for empowering and supporting the family as the primary discipler in the life of a child will be modeled. An emphasis will be placed upon spiritual disciplines, rites of passage, and milestones.

### **Prerequisites & Notes**

PMIN 5143

Credits: 3

## **PMIN 5423 - DEVELOPING DYNAMIC TEAMS AND COMMUNITY**

Investigate group and team theory for recruiting, developing, mobilizing, and mending teams of employees and volunteers for maximum effectiveness. Develop approaches that maximize the benefit of community, relationships, and mentors to kids and teenagers' overall maturity and development. The course will explore manners in which churches program to provide multiple intergenerational mentors in each individual's life for maximum impact.

Credits: 3

## **PMIN 5543 - STRATEGIC THINKING AND RESPONSIBLE MESSAGING**

Explore practical strategic thinking competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives. An emphasis on teaching and messaging approaches that are age appropriate, relevant, and life changing will be modeled.

Credits: 3

## **PMIN 5613 - GOVERNANCE AND RISK MANAGEMENT OF NON-PROFIT ORGANIZATIONS**

This course will examine structural models for governance of non-profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Key topics will include board structure, finance, publicity, program planning, strategic planning, and utilizing consultants. Discover basic budgetary principles and procedures for not-for-profit agencies (including reporting, cost analysis, fundraising, and donor management), as well as an introduction to the situational analysis of the legal systems impacting the delivery of recreation and leisure services (including insurance, release forms, risk transference, and supervision).

Credits: 3

## Total Program Hours - 36 Hours

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## Graduate Certificate Programs

### Certificate, Practical Ministry (Online and Partner Sites)

If program is taken in addition to a Master's degree, a minimum of six unique hours are required to earn this certificate. The maximum number of C grades allowed in a graduate program is two and the minimum GPA requirement is a 3.0. Grades of less than C- will not be counted toward degree completion.

## Required Courses - 9 Hours

### **PMIN 5001 - RELATIONAL INTELLIGENCE I**

This graduate-level course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 5011 and 5021.

#### **Prerequisites & Notes**

None

Credits: 1

### **PMIN 5011 - RELATIONAL INTELLIGENCE II**

This graduate-level course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1001 and 1021.

#### **Prerequisites & Notes**

None

Credits: 1

### **PMIN 5021 - RELATIONAL INTELLIGENCE III**

This graduate-level course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy,



likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 5001 and 5011.

**Prerequisites & Notes**

None

Credits: 1

**LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

**Prerequisites & Notes**

None

Credits: 3

**Total Program Hours - 9 Credit Hours**

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

## **Nursing**

### **Online Programs**

#### **Bachelor of Science, RN to BSN Program (Online)**

### **Two Year Plan**

Bachelor of Science, RN to BSN Program (Online) Two-Year-Plan

## Nursing Mission Statement and Vision

The mission statement of the Nursing Program, written in concert with the mission statement of Southeastern University, is as follows:

*Equipping students to serve Christ and the world as competent professional nurses through Spirit-empowered ethical practice informed by critical thinking, life-long learning, and leadership.*

*The vision of the Nursing Program, also developed to reflect the vision of the University, is described below:*

*The Southeastern University Nursing Program will offer a professional education program that prepares students to provide excellent nursing care to individuals, families, and communities through the integration of faith, learning, and service.*

*Faculty will provide a Christ-centered, student-focused learning community that encourages students to grow in their role as professional nurses.*

*Students will gain an educational foundation that allows them to provide safe, evidence-based and culturally competent care for all patients, with special emphasis on the underserved. They will use clinical judgment to integrate evolving technology and research findings into caring interventions that improve patients' health and support the sick and dying, their families and communities.*

*Students will commit to life-long learning, rigorous scholarship, leadership and collaborative interprofessional practice as a means of serving their communities.*

*The baccalaureate degree program in nursing at Southeastern University is accredited by the Commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>).*

## Program Learning Outcomes (PLOs)

### I – Liberal Education

A solid base in liberal education provides the cornerstone for the practice and education of nurses

### II – Basic Organizational & Systems Leadership for Quality Care and Patient Safety

Knowledge and skills in leadership, quality improvement, and patient safety are necessary to provide high quality health care

### III – Scholarship for Evidenced-Based Practice

Professional nursing practice is grounded in the translation of current evidence into one's practice

### IV – Information Management & Application of Patient Care Technology

Knowledge and skills in information management and patient care technology are critical in the delivery of quality patient care

### V – Healthcare Policy, Finance, & Regulatory Environments

Healthcare policies, including financial and regulatory, directly & indirectly influence the nature & functioning of the healthcare system and thereby are important considerations in professional nursing practice

#### VI – Inter-professional Communication & Collaboration for Improving Patient Health Outcomes

Communication & collaboration among healthcare professionals are critical to delivering high quality and safe patient care

#### VII – Clinical Prevention & Population Health

Health promotion and disease prevention at the individual and population level are necessary to improve population health & are important components of baccalaureate generalist nursing practice

#### VIII – Professionalism and Professional Values

Professionalism and the inherent values of altruism, autonomy, human dignity, integrity, and social justice are fundamental to the discipline of nursing

#### IX – Baccalaureate Generalist Nursing Practice

The baccalaureate-graduate nurse is prepared to practice with patients, including individuals, families, groups, communities, and populations across the lifespan and across the continuum of healthcare environments.

The baccalaureate graduate understands & respects the variations of care, the increased complexity, and the increased use of healthcare resources inherent in caring for patients

These Student Learning Outcomes are consistent with the American Association of Colleges of Nursing (AACN) Essentials of Baccalaureate Education (2008) and directed the development of the course of study for both the RN to BSN Program and the Pre licensure BSN Program.

## Professional Standards of Conduct

Students in the health professions are held to standards of conduct that both differ and exceed those usually expected of college students. Nursing students are required to demonstrate clinical competency in the care of patients, adhere to the standards in the Florida Nurse Practice Act, and to follow the tenets of the American Nurses Association Code of Ethics for Nurses. Civility is expected at all times when the student interacts with peers, faculty, patients, visitors and staff.

Students will identify themselves by wearing a Southeastern University name tag when they are in a clinical setting. All students are expected to be neatly groomed and wear clean clothing that is in good repair when representing SEU.

Grievance procedure is as follows: Student must follow the policy for filing grievance according to the Academic Catalog.

Failure to follow the guidelines listed under the Professional Standards of Conduct may result in disciplinary action that could result in a verbal warning, probation, suspension or expulsion from the Nursing Program at Southeastern University. If the disciplinary action results in dismissal from a clinical experience, it will count as an absence.

### Lower Division BSN - 62 Credits

### Intellectual and Practical Skills - 12 Hours

## **ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

### **Prerequisites & Notes**

ENGL 1133

Credits: 3

## **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

### **Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **Engaging Human Culture and the Natural World - 25 Hours**

## **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

**Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**BIOL 2083 - HUMAN ANATOMY AND PHYSIOLOGY I**

This course is the first of a two-term sequence in human anatomy and physiology. Course topics include scientific measurement, basic inorganic and organic chemistry, cytology, and histology followed by detailed investigation of the skin, skeleton, joints, muscles, the nervous system, and selected special senses.

**Prerequisites & Notes**

Corequisite: BIOL 208L - Human Anatomy and Physiology Lab.

Credits: 3

**BIOL 2183 - HUMAN ANATOMY AND PHYSIOLOGY II**

This course is a continuation of BIOL 2085. Students will study the following topics: the circulatory system (with special emphasis on the heart), the lymphatic system, the immune system, the respiratory system, the digestive system, cellular metabolism, the urinary system, fluid-electrolyte balance, the endocrine system, reproduction, development, and a brief survey of genetics.

**Prerequisites & Notes**

Prerequisites: BIOL 2083, 208L

Corequisite: BIOL 218L

Credits: 3

### **BIOL 2403 - INTRODUCTION TO MICROBIOLOGY**

This course is an introduction to the biology of micro-organisms, including structure, physiology, and ecology of bacteria, algae, viruses, protozoa, and lower fungi. This course is primarily for students in the BSN program.

#### **Prerequisites & Notes**

BIOL 240L - INTRODUCTION TO MICROBIOLOGY LAB

Credits: 3

### **CHEM 1213 - INTRO TO CHEMISTRY**

This course is an introduction to basic concepts of general chemistry, periodic properties of elements and compounds, basic atomic-molecular structure, and properties of substances and reactions related to gas laws. (This course meets general education requirements for non-science majors only).

#### **Prerequisites & Notes**

Corequisite: CHEM 121L

Credits: 3

## **General Education Electives - 12 Credits**

A student will need 12 credits to either transfer in with their ADN or will need to take during their RN-BSN Program at Southeastern University. Some of the acceptable courses are listed below, but it is not an exhaustive list. Other Approved Courses by the Director of Nursing are accepted.

Select 12 credit hours of the following elective type:

Art, Music, English, History, Foreign Language, Social Sciences, Psyc, Other Approved.

### **BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment, inflation and policy tools for business cycle stabilization.

#### **Prerequisites & Notes**

None

Credits: 3

### **ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

**Prerequisites & Notes**

None

Credits: 3

**HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

**Prerequisites & Notes**

None

Credits: 3

**Spiritual Formation - 7 Hours**

**CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

**Prerequisites & Notes**

None

Credits: 1

**THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

**NURS 2203 - FAITH INTEGRATION SEMINAR IN NURSING**

This course will provide the students with the knowledge and skills for working within their faith communities. It will encompass the intentional care of the spirit as well as health promotion and prevention or to assist with illness related aspects within the faith community considering the values, beliefs, and practices of each student's community of faith.

**Prerequisites & Notes**

Prerequisites: NURS 3124 - Applied Pharmacology

NURS 3133 - Psychiatric Nursing



NURS 313L - Psychiatric Nursing Clinical  
 NURS 3144 - Medical-Surgical Nursing I  
 NURS 314L - Medical-Surgical Nursing I Clinical

Co-requisite: NURS 4204 - Medical-Surgical Nursing II  
 NURS 420L - Medical-Surgical Nursing II Clinical  
 NURS 4212 - Care of the Childbearing Family  
 NURS 421L - Care of the Childbearing Family Clinical  
 NURS 4322 - Pediatric Nursing  
 NURS 432L - Pediatric Nursing Clinical

Credits: 3

## Christian Responsibility - 6 Hours

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

## Upper Division BSN - 30 Credits

### **NURS 3203 - TRANSITION TO THE BACCALAUREATE NURSING ROLE**

This course explores the BSN competencies, which differ from those of a nurse holding an associate degree. The course will focus on a deep understanding of the changing U.S. health care delivery system, including its relationship to nursing theories, standards and scope of practice, and roles and responsibilities of the nurse. The role of the nurse in policy development and political action at the employer, local, state, and national levels are emphasized.

#### **Prerequisites & Notes**

Student must be Current RN in the State of Florida and accepted into RN-BSN Bridge Program

Credits: 3

### **NURS 3214 - HEALTH ASSESSMENT FOR THE RN**

This course builds upon the RN's current competence in physical assessment. The course focuses on increasing students' skill level in performing a complete physical examination and health history. A variety of specialized assessments, including mental status exams, pain, nutritional, family and cultural assessments, as well as domestic violence and substance abuse evaluations are considered and strategies to integrate findings into the plan of care are explored. Students complete 45 contact hours completing health assessments/health history on actual patients with mentor supervision.

**Prerequisites & Notes**

NURS 3203 and NURS 3113

Credits: 4

## **NURS 2113 - NUTRITION FOR NURSES**

This course provides an overview of nutrition including wellness, food nutrients, health promotion and nutrition therapy for various disease processes.

**Prerequisites & Notes**

Prerequisite: Admission to the RN to BSN program or permission of the Director of Nursing.

Credits: 3

## **NURS 3013 - NURSING HISTORY AND THEORY**

This course provides an introduction of the history of nursing and the nursing theories developed throughout the eras of nursing practice. The discussion of history nursing will guide the different nursing theories discussed from Nightingale to present day. It will include the development of nursing theory including components and concepts found in nursing theories. The connections between theory and their importance for practice and the nursing profession will be discussed.

**Prerequisites & Notes**

Prerequisite: NURS 3204 Transition to BSN Role and NURS 3214 Health Assessment

Co requisite: NURS 3153 Research & Evidence-Based Practice

Credits: 3

## **NURS 3153 - RESEARCH AND EVIDENCE-BASED PRACTICE**

This course prepares students to evaluate and synthesize research data, particularly from outcomes, intervention, and translational research. Students use these skills to analyze practice protocols, making recommendations for their improvement.

**Prerequisites & Notes**

NURS 3203, NURS 3113, and NURS 3214

Credits: 3

## **NURS 4332 - QUALITY AND SAFETY**

This course explores the concepts of quality and safety in healthcare, including evidence-based care, nurse-sensitive indicators, patient centered care, working conditions, and patient safety and quality tools. Students learn strategies to collect and analyze data related to the safety and quality of selected processes and recommend changes as necessary.

**Prerequisites & Notes**

Prerequisite: NURS 3124 - Applied Pharmacology  
 NURS 3133 - Psychiatric Nursing  
 NURS 313L - Psychiatric Nursing Clinical  
 NURS 3144 - Medical-Surgical Nursing I  
 Co-requisite: NURS 3153 - Research and Evidence-Based Practice

Credits: 2

**NURS 4415 - COMMUNITY NURSING AND POPULATION HEALTH**

This course provides a solid foundation in community and public health nursing concepts; interventions for individuals, families, and communities; health promotion; and the multifaceted role of the community-oriented nurse. The focus will be on developing competence in assessing the needs of a population, developing and implementing appropriate interventions and evaluating their effectiveness. They will spend 90 hours preparing a project to provide care to a group of patients, assessing needs, then developing, implementing, and evaluating an appropriate intervention(s). Students also care for individual clients within a community setting, with particular attention to strategies to support patients as they transition from one level of care to another. This course is for the RN-to-BSN program only.

**Prerequisites & Notes**

NURS 3203, NURS 3113, and NURS 3214

Credits: 5

**NURS 4405 - NURSING LEADERSHIP AND MANAGEMENT FOR THE RN**

This course introduces the roles of leader, manager, and follower in the context of healthcare organizations. The course explores concepts associated with leadership, such as interpersonal communication, conflict, change, strategic decision making, team building, power, politics and influence, and delegation. The competencies of a first-line manager in budgeting, staffing, scheduling and other human relations functions are also explored. Students will spend 90 hours in leadership and manager activities related to developing a project with a nursing leader. This course is only for the RN-to-BSN program.

**Prerequisites & Notes**

NURS 3203, NURS 3113, and NURS 3214

Credits: 5

**NURS 4502 - CAPSTONE PROJECT**

This course is a synthesis of theoretical and clinical knowledge and skills for the professional baccalaureate-prepared nurse. This course focuses on critical thinking, professional collaboration, and level of practice. It provides the opportunity to develop a philosophy of nursing statement as well as reconstructing a professional CV/Resume as well as generating a professional Portfolio.

**Prerequisites & Notes**

Prerequisite: NURS 3204 Transition to BSN Role  
 NURS 3214 Health Assessment  
  
 NURS 3013 Nursing History & Theory  
  
 NURS 3153 Research & EBP

NURS 4333 Quality & Safety

NURS 4415 Community Nursing & Population Health

Co requisite: NURS 4405 Leadership & Management for the RN

Credits: 2

## RN Licensure - 30 Credits

## Total Program Hours - 122 Credits

NOTE: It is the responsibility of the student to read, review, and fulfill the requirements and total hours of this degree audit for their applicable degree.

# Course Descriptions

## **AVIM 1003 - INTRODUCTION TO AVIATION TRANSPORTATION**

This course introduces students to the aviation industry, its history, available career paths, major challenges, key private and governmental agencies, and the introductory skills and knowledge necessary to succeed within the industry.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 1014 - AVIATION WEATHER AND ENVIRONMENT (W/LAB)**

This course explores the physical properties of the atmosphere and how they affect the weather, with an emphasis on the factors affecting aviation. The course includes lab components including collecting and interpreting weather and climate data that impact the aviation and human environment.

### **Prerequisites & Notes**

None

Credits: 4

## **AVIM 1101 - INTRODUCTION TO UAS OPERATIONS, POLICY, AND REGULATIONS**

This course will introduce basic small Unmanned Aircraft Systems (UAS) operations and policy governing UAS operations found in Title 14 of the Code of Federal Regulations (14 CFR) Part 107, Small Unmanned Aircraft Systems. Federal regulations will be discussed including the proper requirements needed to legally and safely operate UASs in the National Airspace System. The purpose of the course is for students to master the knowledge to pass the UAS Part 107 knowledge exam.

### **Prerequisites & Notes**

None

Credits: 1

## **AVIM 2003 - HUMAN FACTORS & RESOURCE MANAGEMENT**

This course explores concepts of Crew Resource Management (CRM). Covers crew coordination, communication, and resource management in professional aviation. Subjects include the history of CRM, skills, psychological, and behavior markers associated with CRM, human error in aviation, and automation. Provides a general knowledge of team critical skills within the aviation industry.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 2013 - AERODYNAMICS & AIRCRAFT SYSTEMS**

This course explores aerodynamics and aircraft systems that enable safe flight in a variety of configurations and environments. Emphases are on the forces that impact flight including lift, weight, thrust, and drag and the aircraft controls, propulsion and systems associated with flight.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 3003 - US & GLOBAL AVIATION OPERATIONS**

This course explores aviation and airline operations in the United States and globally. Attention is given to the Air Traffic Control (ATC) and airspace system for general and corporate aviation, commercial air carriers, and ground and air traffic operations. Other topics include business models and economic factors, aircraft acquisition, supply chain logistics, and operations.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 3203 - AVIATION SAFETY & MANAGEMENT**

This course examines general management principles with an emphasis on leadership, safety and accident prevention. Topics include aviation security, Safety Management Systems (SMS), aircraft accidents and investigations, and emergency services.

### **Prerequisites & Notes**

None

Credits: 3

## **AVIM 3403 - AVIATION REGULATIONS & LAW**

This course provides an overview of constitutional law, administrative law, international law, and enforcement actions affecting aviation. While the courses emphasized the regulations impacting private and commercial air operations, consideration is given to aviation business law, the analysis of the aviation regulatory environments and processes,

rulemaking, and legislation.

**Prerequisites & Notes**

None

Credits: 3

**AVIM 4003 - REGIONAL AIRLINE TRANSITION**

This course replicates the initial training one can expect after being hired as a pilot for a regional air carrier. The course covers company indoctrination, policies, procedures for flight crews, airline regulations and aircraft systems. Emphasis is on mastering crew resource management, air carrier manual systems, safety management systems, general and emergency operating procedures, and aircraft systems prior to training in a full motion simulator. Students must apply for this course and be approved by the sponsoring regional airline.

**Prerequisites & Notes**

By Permission

Credits: 3

**AVIM 4013 - AVIATION PRACTICUM I**

This course is an integrative learning experience, where the university partners with an organization to create experiential training in the aviation field. Practicum I provides students service learning opportunities which can include building flight hours or aviation management and operations. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 120 hours of service learning engagement in addition to the completion of reflection assignments.

**Prerequisites & Notes**

None

Credits: 3

**AVIM 4023 - AVIATION PRACTICUM II**

This course is an integrative learning experience, where the university partners with an organization to create experiential training in the aviation field. Practicum I provides students service learning opportunities which can include building flight hours or aviation management and operations. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 120 hours of service learning engagement in addition to the completion of reflection assignments.

**Prerequisites & Notes**

Prerequisite: AVIM 4013

Credits: 3

**AVIM 4141 - AVIATION MANAGEMENT CAPSTONE**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a simulated or real workplace context. Students develop a written reflection and portfolio of evidence of their readiness to enter the workforce in the aviation industry.

**Prerequisites & Notes**

None

Credits: 1

**AVIP ELECTIVE - CFII/MULTI ENGINE**

Select AVIP Elective

Credits: 1

**AVIP 1001 - INTRODUCTION TO FLIGHT**

The course introduces students to flight operations and is appropriate for students interesting in a career in aviation and is recommended prior to enrolling in AVIP 1023. Topics include basic aerodynamics, flight controls, pre-flight inspection, and basic maneuvers. Students log time in a flight simulator and up to 3 hours of dual instruction in a single-engine aircraft. These hours may be applied toward a Private Pilot Certificate under FAA Part 61 rules. Fees are required.

**Prerequisites & Notes**

None

Credits: 1

**AVIP 1013 - PRIVATE PILOT GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Private Pilot Airplane Knowledge Test. Topics include the basic aerodynamics, airplane systems and instruments, weight and balance, aircraft performance, meteorology, flight physiology, basic navigation techniques, radio navigation and communication, the Air Traffic Control and airspace system, and FAA Regulations. Credit may be granted for passing the FAA Private Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 1023.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**AVIP 1023 - PRIVATE PILOT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, basic flight maneuvers, cross-country methods, night flying, and emergency procedures. Includes flight instruction in single-engine aircraft and simulators. Prepares students for the required FAA Private Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Private Pilot Certificate. Students must possess an FAA Class 3 or above Medical Certificate and be at least 17 years old. The course should be taken concurrently with AVIP 1013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **AVIP 2013 - INSTRUMENT RATING - GROUND SCHOOL**

This course provides instruction in preparation instrument flight training and the Federal Aviation Administration's (FAA) Instrument Rating Airplane Knowledge Test. Topics include aircraft flight instruments, flight physiology, Instrument Flight Rules (IFR) aircraft operations and procedures, aircraft performance, weather, IFR planning and regulations. Advanced instruction in aviation weather, radio navigation and charts including procedures for departures en route, arrival and approaches. The course should be taken concurrently with instrument flight lessons or AVIP 2023. Credit may be granted for passing the FAA Instrument Rating Knowledge Test.

### **Prerequisites & Notes**

Prerequisite: Private Pilot's License or AVIP 1013

Credits: 3

## **AVIP 2023 - INSTRUMENT FLIGHT - FLIGHT TRAINING**

This course introduces students to airplane ground, flight operations and maneuvers associated with flying by instrument flight rules. This includes departure, en route, arrival, approaches, and landing in actual or simulated instrument meteorological conditions. Includes flight instruction in single-engine aircraft and simulators with emphasis on safety, operations, navigation systems and charts, various weather conditions, flight planning procedures, decision making, and cockpit resource management. Prepares students for the required FAA Instrument-Airplane Rating Practical Test. Credit may be granted for presenting a valid FAA Instrument-Airplane Rating. The course should be taken concurrently with AVIP 2013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

### **Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIP 1023

Credits: 3

## **AVIP 3013 - COMMERCIAL PILOT - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Federal Aviation Administration's (FAA) Commercial Pilot Airplane Knowledge Test. Topics include the advanced aerodynamics, complex airplane systems, and instruments, weight and balance for heavier aircraft, complex aircraft performance. Includes advanced meteorology, flight physiology for high altitude flight, advanced navigation techniques, radio navigation and communication, airspace systems, and FAA Regulations for commercial flight. Credit may be granted for passing the FAA Commercial Pilot Airplane Knowledge Test with a mandatory minimum passing score of 70%. The course should be taken concurrently with flight lessons or AVIP 3023.

### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **AVIP 3023 - COMMERCIAL PILOT FLIGHT I - FLIGHT TRAINING**

This course introduces students to airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators. Prepares students for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. The course



should be taken concurrently with AVIP 3013. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Private Pilot Certificate or AVIS 1023

Credits: 3

**AVIP 3033 - COMMERCIAL PILOT FLIGHT II - FLIGHT TRAINING**

This course continues student training and experience in airplane ground and flight operations, take-off and landing, advanced flight maneuvers, cross-country methods, night flying, and emergency procedures appropriate for a commercial pilot. Includes flight instruction in single-engine basic and complex aircraft and simulators in final preparation for the required FAA Commercial Pilot Airplane Practical Test. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 17 years old. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: AVOP 3023

Credits: 3

**AVIP 4011 - ADVANCED GROUND INSTRUCTOR**

The course prepares students to take the FAA Advanced Ground Instructor Knowledge Exam. Topics include aerodynamics, aircraft performance, aircraft instruments and systems, Airspace, ATC procedures, weather, navigation, regulations and aeronautical decision making.

**Prerequisites & Notes**

AVIP 1023 or Private Pilot Certificate

Credits: 1

**AVIP 4013 - CERTIFIED FLIGHT INSTRUCTOR - GROUND SCHOOL**

This course provides instruction in preparation for initial flight training and the Fundamentals of Instructing (FOI) Federal Aviation Administration's (FAA) and Flight Instructor Knowledge Tests. Topics include the fundamentals of flight instruction and learning, lesson planning, resource management, communication, regulations, and professionalism. Credit may be granted for passing the FAA FOI Knowledge Test, or equivalent, and Flight Instructor Knowledge Test with a mandatory minimum passing score of 70%.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or AVIS 3023

Credits: 3

**AVIP 4021 - INSTRUMENT GROUND INSTRUCTOR**

The course prepares students to take the FAA Instrument Ground Instructor Knowledge Exam. Topics include aircraft performance, aircraft instruments and systems, airspace, ATC communication, instrument procedures, weather, IFR navigation, regulations, and aeronautical decision making.

**Prerequisites & Notes**

AVIP 2023 or Instrument Rating

Credits: 1

**AVIP 4022 - CERTIFIED FLIGHT INSTRUCTOR - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor for the category and class of aircraft for which the student seeks. Students explain, demonstrate, and analyze flight maneuvers and resource management skills involved with Private Pilot, Commercial Pilot, and Flight Instructor Certificates. For fixed-wing aircraft includes spins and spin recovery. Credit may be granted for presenting a valid FAA Certified Flight Instructor Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. The course should be taken concurrently with AVIS 4013. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: By permission only

Credits: 2

**AVIP 4031 - CERTIFIED FLIGHT INSTRUCTOR - INSTRUMENT FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Instructor Rating for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Instrument Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: CFI Certificate or AVIS 4022 and permission

Credits: 1

**AVIP 4041 - MULTI-ENGINE RATING - FLIGHT TRAINING**

This course provides instruction in the basic and advanced aeronautical knowledge and piloting skills appropriate for a Certified Flight Instructor-Multi-Engine Certificate for the category and class of aircraft for which the student seeks. The course also provides provide flight instruction experiences. Credit may be granted for presenting a valid FAA Certified Flight Instructor Multi-Engine Certificate. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: Commercial Pilot Certificate or permission

Credits: 1

**AVIP 4051 - CERTIFIED FLIGHT INSTRUCTOR - MULTI-ENGINE FLIGHT TRAINING**

This course provides training and experience in airplane ground and flight operations, take-off and landing, flight maneuvers, night flying, and emergency procedures appropriate for a commercial pilot in a multi-engine aircraft. Includes flight instruction in multi-engine basic and complex aircraft and simulators in final preparation for the required FAA Multi-engine add-on Practical Test to the Commercial Pilot Airplane Certificate. Credit may be granted for presenting a valid FAA Commercial Pilot Certificate with a multi-engine rating. Students must possess an FAA Class 2 or above Medical Certificate and be at least 18 years old. Some students may require additional hours of flight instruction beyond the course minimum to pass the course.

**Prerequisites & Notes**

Prerequisite: CFI Certificate and permission

Credits: 1

**BBUS 1003 - INTRODUCTION TO BUSINESS CONCEPTS**

This course is an introduction to the key functions of business in the global economy. The course includes an overview of economics, accounting and finance, management, operations, marketing, and business planning. Students will also develop professional networking skills using social media.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 1013 - FINANCIAL DECISION MAKING**

This course provides an introduction to the basics of using financial data to make informed decisions in organizations. It places emphasis on financial statements, time value of money, financial ratios, budgeting, and managerial decision-making using accounting and finance information.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 1023 - GENESIS SMALL BUSINESS TRAINING**

This is an immersive course of study in the art and science of designing and operating a new venture. The course emphasizes how faith and entrepreneurship intersect for identifying economically viable opportunities to solve problems and serve human needs. Students will create and pitch a business plan for either a viable for-profit or social enterprise as a key outcome to this course.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 1333 - INTRODUCTION TO SPREADSHEETS**

This course introduces spreadsheet design and development. Students structure data and work with formulas and reporting tools. The course provides hands-on experience with spreadsheet projects in business contexts.

**Prerequisites & Notes**

Prerequisite: None. Basic computer skills are assumed.

Credits: 3

**BBUS 2003 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2113 - WI: BUSINESS COMMUNICATION**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic, and other forms of business writing and presentations.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**BBUS 2113 - WI: PROFESSIONAL COMMUNICATIONS**

This course will study effective communication in a professional environment. The course prepares students to create effective letters, reports, electronic and other forms of business writing.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**BBUS 2133 - ESSENTIALS OF FINANCIAL ACCOUNTING**

This course provides a survey of financial accounting and basic accounting statements. The focus is on the development of statements and the interpretation of this information for decision purposes in organizations.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2203 - INTRODUCTION TO ECONOMICS**

This survey course introduces the basic concepts of economic reasoning including the essentials of microeconomics including supply and demand, elasticity, factors of production, price and output determination under various market structures, and market equilibrium. It also introduces macroeconomic measurements including GDP, unemployment,

inflation and policy tools for business cycle stabilization.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 2233 - ESSENTIALS OF MANAGERIAL ACCOUNTING**

A survey and examination of the fundamental statements and models employed to make decisions in a managerial context. Relevant information relating to cost/volume/profit analysis, operational and capital budgeting are explored. The balanced scorecard methodology is introduced.

**Prerequisites & Notes**

BBUS 2133 or equivalent

Credits: 3

**BBUS 3013 - DESIGN THINKING FOR BUSINESS**

This course provides an overview of the design thinking process and tools useful for business innovation. Emphasis is on developing an iterative approach to problem solving and explores a variety of design-based methodologies and tools. Students create a project for critique among their peers for business viability.

**Prerequisites & Notes**

BBUS 1003

Credits: 3

**BBUS 3103 - ESSENTIALS OF FINANCE**

This course covers financial organization and the principles and practices of decision making involving acquiring and allocating capital, dividend policy, operating and financial leverage, financial markets and related topics.

**Prerequisites & Notes**

BBUS 2233

Credits: 3

**BBUS 3143 - PROJECT MANAGEMENT**

This course is an introduction to project management and provides an overview of the contents of the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK). The course provides focus on business analysis functions as they relate to the development of information technology solutions that meet specific business needs.

**Prerequisites & Notes**

BBUS 1003 and BBUS 3203

Credits: 3

### **BBUS 3153 - GLOBAL BUSINESS MANAGEMENT**

This course provides the knowledge and sensitivity required to successfully manage organizations within the global economy. It explores the geographic, political, social, economic, legal, and technological influences on international business. Theories of international trade and development will be explored with an emphasis on global business operations and strategy.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3203 - WI: ESSENTIALS OF MANAGEMENT**

This survey course introduces the theories of management and emphasizes the basic management functions of planning, organizing, leading, and controlling organizations. The course emphasizes the functions of management with appropriate quantitative and behavioral concepts and encourages students to develop a set of professional ethics from a Christian world-view.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3303 - ESSENTIALS OF MARKETING**

This course examines the structures, functions and behaviors of marketing systems. The basic exchange functions of pricing, product development and management, promotion and distribution are studied within the contexts of decision-making, consumer satisfaction, and the environments of business.

#### **Prerequisites & Notes**

BBUS 1003

Credits: 3

### **BBUS 3403 - ESSENTIALS OF BUSINESS LAW**

This course introduces the legal principles and US court system which applies to normal business transactions including contracts, torts, property, business structure, and important employment laws.

#### **Prerequisites & Notes**

None

Credits: 3

### **BBUS 3853 - ESSENTIALS OF MANAGEMENT OF INFORMATION SYSTEMS**

This course addresses the basics of information technology, information systems, and the management of information systems. Students apply abstract and systems thinking skills to design and implement an information system. Many course elements are completed in teams using online collaboration tools.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 4113 - WORKPLACE ETHICS AND SOCIAL RESPONSIBILITY**

This course considers legal, societal, and Judeo-Christian principles as applied to ethical decisions in the contemporary workplace. The course discusses the role of social responsibility and stewardship of business. Students prepare and present a case study to a related topic.

**Prerequisites & Notes**

None

Credits: 3

**BBUS 4141 - BUSINESS SENIOR SEMINAR (Capstone)**

This course reviews the fundamentals, principles and structure of the discipline-specific business administration programs and develops the student's professional networking skills and resume.

**Prerequisites & Notes**

BBUS 4603 or taken within the last semester

Credits: 1

**BBUS 4603 - STRATEGIC MANAGEMENT (Capstone)**

This course is the capstone learning experience for the Bachelor of Business Administration. The course integrates separate functional activities necessary for the successful operation of an organization. Emphasis is placed upon policy formulation and implementation of a strategic plan by reviewing cases.

**Prerequisites & Notes**

All business core requirements and senior status

Credits: 3

**BBUS 4903 - BUSINESS INTERNSHIP**

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

**Prerequisites & Notes**

Approval of the Director of the Bachelor of Business Administration

Credits: 3

**BIBL 2623 - WI: BIBLICAL HERMENEUTICS**

A course designed to familiarize the student with the science and interpretation as related to the biblical text. Emphasis is placed on the principles of exegesis, particularly the interpretation of Scripture in light of its historical, grammatical, and theological content. This course required careful study of and reflection upon the appropriate Biblical texts.

**Prerequisites & Notes**

BIOT 1433, BINT 1533, and ENGL 1233

Credits: 3

**BIBL 3433 - THE WORLD OF THE HEBREW BIBLE**

An examination of the Hebrew Bible (Old Testament) in light of its languages of origin, the history and culture of the ancient world, and archaeology of Biblical sites. Working with primary source material from the ancient world, we will examine the impact of external forces on the formation of the narrative and genres of the Hebrew Bible. This course incorporates required study abroad travel.

**Prerequisites & Notes**

None

Credits: 3

**BIBL 3533 - NEW TESTAMENT LITERATURE**

Examination of the New Testament in relation to the literature and culture of the first century. Working with Jewish, Latin, and Greek texts of the second temple period, this course will identify the impact of literature on the formation and historical narrative of the New Testament. This course incorporates required travel abroad.

**Prerequisites & Notes**

None

Credits: 3

**BIBL 3633 - HISTORICAL BIBLICAL GEOGRAPHY**

This course takes an experiential approach to learning the history and geography of the Bible through the careful analysis of text in the context of regional geography. Students will develop a comprehensive understanding of how the natural geography, geology, archaeology and history of the regions represented in the Bible converge to illuminate the texts' meaning and contexts. This course incorporates required travel abroad.

**Prerequisites & Notes**

None

Credits: 3

**BIBL 5053 - BIBLICAL INTERPRETATION AND COMMUNICATION**

This class familiarizes students with methods of biblical interpretation and communication. The interpretative methods focus on historical, literary, and theological readings of scripture. Students are introduced to methods of preparing and delivering communication through preaching, teaching, and other communication strategies in ministry.

**Prerequisites & Notes**

None



Credits: 3

### **BIBL 5063 - BIBLICAL ARCHEOLOGY**

This course is an introduction to the field of biblical archaeology. It intersects the archaeological work done in Israel and the surrounding nations with the biblical record. Areas of inquiry include a history of the discipline of biblical archaeology, how tells are excavated, the dating of material, historical intersections, and insight upon textual records.

**Prerequisites & Notes**

None

Credits: 3

### **BIBL 5073 - METANARRATIVE OF SCRIPTURE**

This course provides an overview of Scripture as a cohesive narrative of God's redeeming work in the world from Genesis through Revelation. Students explore the major themes of Scripture, the value of a narrative approach to Scripture for global ministry, and contexts for the application of scriptural metanarrative in global ministry design.

**Prerequisites & Notes**

None

Credits: 3

### **BIBL 5223 - BIBLICAL EXPOSITION AND FAITH INTEGRATION**

A study of the development and expression of biblical exegesis and exposition in relation to the contemporary social, cultural, family and faith issues confronting Christians in the North American church. Selected biblical passages will be analyzed in light of their message and potential influence on important contemporary issues impacting the local church.

**Prerequisites & Notes**

None

Credits: 3

### **BIBL 5543 - FOUNDATIONS OF OLD TESTAMENT LITERATURE AND HISTORY**

This course provides the background for Old Testament (Hebrew Bible) biblical studies as well as introduces key theological themes of the Old Testament (Hebrew Bible).

**Prerequisites & Notes**

None

Credits: 3

### **BIBL 5553 - FOUNDATIONS OF NEW TESTAMENT LITERATURE AND HISTORY**

This course introduces students to the scholarly field of biblical studies on the New Testament with special attention given to the literature, theology, historical contexts, canonical development, and reception of the New Testament.

**Prerequisites & Notes**

None

Credits: 3

**BINT 1533 - NEW TESTAMENT INTERPRETATION**

This course serves as an introduction to the New Testament in the context of its first century environments. The course examines the teachings and interpretations of the New Testament as well as the role of the Scriptures in the Church.

**Prerequisites & Notes**

None

Credits: 3

**BINT 2503 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3003 - LUKE-ACTS**

This course examines the narratives of Luke as he engages the person and work of Christ and the nature and work of the church. The role of God's kingdom as expressed through gospel and in the life of the church will be emphasized. Literary dynamics such as narrative and parallelism will be engaged. The mission and message of the early Christian community expressed in its eschatological commitments through the workings of the Holy Spirit will be addressed.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3213 - JESUS AND THE GOSPELS**

This course studies the life and teachings of Jesus as recorded in the gospels in light of the historical-cultural-geographical setting of the first century. The course emphasizes the major events of the life of Jesus and his central teachings. The professor may overview all of the Gospels or emphasize one or more of them in this course.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BINT 3403 - JOHANNINE LITERATURE**

This course examines literature that is attributed to John, in particular the gospel of John and the letters of John. Consideration will be given to major themes, commonalities and differences with the synoptic gospels, and influence upon the mission of the church during the first century.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3413 - PAULINE LITERATURE**

This course examines literature that is attributed to Paul, considering Pauline authorship, major themes, commonalities and differences in the writings, and influence upon the development of the church during the first century. Particular attention will be given to Paul's use of narrative to express theological truth and its historical correlations.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3523 - PASTORAL EPISTLES**

An expository study of First and Second Timothy and Titus. Consideration is given to the authorship, date, the threat of Gnosticism, and the significance that these epistles have for church organization and for the function of the pastor in the local church.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 3833 - I AND II CORINTHIANS**

An analysis and exposition of First and Second Corinthians stressing the historical background with special exegetical treatment of I Corinthians 12-14.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 4133 - ROMANS**

An exegetical study of the book of Romans with special attention given to the major themes of the book.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

### **BINT 5013 - GREEK I**

This course engages the students in the rudiments of Koine Greek as the first step in preparation for translation of the Greek New Testament.

**Prerequisites & Notes**

None

Credits: 3

**BINT 5023 - GREEK II**

This course engages students in an intermediate use of Koine Greek exegesis.

**Prerequisites & Notes**

Prerequisite: BINT 5013

Credits: 3

**BINT 5033 - LUKE-ACTS**

This course examines the narratives of Luke as he presents the story of Jesus and the story of the Early Church to Theophilus. Special attention will be given to the text with regard to its political, social and religious setting in a Greco-Roman and Jewish context. The theology that arises from the literary structure that connects these books will be investigated. The nature and function of the Spirit will be addressed, especially in relation to ecclesiology, soteriology and eschatology, as well as Pentecostal theologies that have developed from Luke's writings. The mission and message of the early Christian community will be investigated.

**Prerequisites & Notes**

None

Credits: 3

**BINT 5063 - GREEK III**

This course introduces students to intermediate vocabulary, grammar, and syntax of Koine Greek. It is a continuation of BINT 5023 Greek 2. The course analyzes the grammar and syntax of the Johannine Epistles.

**Prerequisites & Notes**

Prerequisite: BINT 5023

Credits: 3

**BINT 5073 - JESUS AND THE GOSPELS**

This course explores specific books, focusing on their genre, literary features, and theological themes. Attention is given to the life and teachings of Jesus as well as Christology and the influence of the Gospels on the Church. The professor may overview the literature or emphasize one or more specific books.

**Prerequisites & Notes**

Prerequisite: BIBL 5553

Credits: 3

### **BINT 5083 - NEW TESTAMENT EPISTLES**

This course examines the genre of New Testament epistles, focusing on their theology and influence upon the development of the church during the first century. Attention is given to major themes as well as commonalities and differences in the writings. The professor may overview the literature or emphasize one or more specific books.

#### **Prerequisites & Notes**

Prerequisite: BIBL 5053

Credits: 3

### **BINT 5093 - REVELATION**

This course analyzes the historical setting, language, symbolism and theology of the Book of Revelation. Special attention is given to the book's genre (i.e., apocalyptic) and to its influence on Christian eschatology.

#### **Prerequisites & Notes**

Prerequisite: BIBL 5553

Credits: 3

### **BIOL 208L - HUMAN ANATOMY AND PHYSIOLOGY I LAB**

Exercises will reinforce the lecture topics through experimentation, microscopic investigation, and dissection (where applicable).

#### **Prerequisites & Notes**

Corequisite: Concurrent enrollment in BIOL 2083.

Credits: 1

### **BIOL 218L - HUMAN ANATOMY AND PHYSIOLOGY II LAB**

Exercises will reinforce the lecture topics through experimentation, microscopic work, and dissection (where applicable).

#### **Prerequisites & Notes**

Prerequisites: BIOL 2083, 208L; Corequisite: BIOL 2183.

Credits: 1

### **BIOL 240L - INTRODUCTION TO MICROBIOLOGY LAB**

This course is a laboratory to accompany BIOL 2403.

#### **Prerequisites & Notes**

Corequisite: BIOL 240L

Credits: 1

### **BIOL 1334 - ESSENTIALS OF HUMAN ANATOMY & PHYSIOLOGY LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well-being of humankind. Problem solving and an explanation of biological phenomena are expected to be the basic process development approaches. This course incorporates a hands-on laboratory that includes applied technology and field-oriented experiences using scientific inquiry for discovery and problem solving.

**Prerequisites & Notes**

None

Credits: 4

**BIOL 2083 - HUMAN ANATOMY AND PHYSIOLOGY I**

This course is the first of a two-term sequence in human anatomy and physiology. Course topics include scientific measurement, basic inorganic and organic chemistry, cytology, and histology followed by detailed investigation of the skin, skeleton, joints, muscles, the nervous system, and selected special senses.

**Prerequisites & Notes**

Corequisite: BIOL 208L - Human Anatomy and Physiology Lab.

Credits: 3

**BIOL 2085 - HUMAN ANATOMY AND PHYSIOLOGY I - (AND LAB)**

This course is the first of a two-term sequence in human anatomy and physiology. Course topics include scientific measurement, basic inorganic and organic chemistry, cytology, and histology followed by detailed investigation of the skin, skeleton, joints, muscles, the nervous system, and selected special senses.

**Prerequisites & Notes**

Corequisite: BIOL 208L - Human Anatomy and Physiology Lab.

Credits: 4

**BIOL 2183 - HUMAN ANATOMY AND PHYSIOLOGY II**

This course is a continuation of BIOL 2085. Students will study the following topics: the circulatory system (with special emphasis on the heart), the lymphatic system, the immune system, the respiratory system, the digestive system, cellular metabolism, the urinary system, fluid-electrolyte balance, the endocrine system, reproduction, development, and a brief survey of genetics.

**Prerequisites & Notes**

Prerequisites: BIOL 2083, 208L

Corequisite: BIOL 218L

Credits: 3

**BIOL 2185 - HUMAN ANATOMY AND PHYSIOLOGY II - (AND LAB)**

This course is a continuation of BIOL 2085. Students will study the following topics: the circulatory system (with special emphasis on the heart), the lymphatic system, the immune system, the respiratory system, the digestive system,

cellular metabolism, the urinary system, fluid-electrolyte balance, the endocrine system, reproduction, development, and a brief survey of genetics.

**Prerequisites & Notes**

Prerequisites: BIOL 2085, 208L; Corequisite: BIOL 218L

Credits: 4

## **BIOL 2403 - INTRODUCTION TO MICROBIOLOGY**

This course is an introduction to the biology of micro-organisms, including structure, physiology, and ecology of bacteria, algae, viruses, protozoa, and lower fungi. This course is primarily for students in the BSN program.

**Prerequisites & Notes**

BIOL 240L - INTRODUCTION TO MICROBIOLOGY LAB

Credits: 3

## **BIOT 1433 - OLD TESTAMENT INTERPRETATION**

The course serves as an introduction to Old Testament interpretation. It provides an elemental framework for interpreting the Old Testament by exploring its ancient Near Eastern contexts; discussing literary, thematic, and theological constructs; and demonstrating how it informs Christian thought and practice.

**Prerequisites & Notes**

None

Credits: 3

## **BIOT 2033 - ISAIAH**

A study of the ministry of Isaiah, with emphasis given to his times, his message to Judah, and his Messianic prophecies. Attention is given to the problem of authorship.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 2133 - PENTATEUCH**

A study of the first five books of the Bible. Issues related to Torah, narrative analysis, creation, and the Exodus are addressed. Attention is given to critical problems, defining key concepts and Hebrew words, to the early history of Israel, to Mosaic laws, and to ethical values and abiding principles.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

## **BIOT 3123 - HEBREW POETRY**

A study of poetry in the Old Testament with special emphasis given to Psalms and Song of Solomon. There will also be an analysis of the rhythm of thought and parallelism characteristic of Hebrew Poetry.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3343 - TORAH STUDIES**

This course overviews the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Torah within the Christian canonical context, and the ethical implications of the message of the Torah in the contemporary context. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3423 - THE FORMER PROPHETS**

This course overviews the Former Prophets (Joshua, Judges, 1 & 2 Samuel, 1 & 2 Kings) with emphasis on the historical setting, literary context, and theological emphases of these books. Special attention will be given to literary genre, interpreting the Former Prophets within the Christian canonical context, and their ethical implications in the contemporary context. The professor may overview this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 3433 - THE LATTER PROPHETS**

This course analyzes the Latter Prophets in the Old Testament, which includes the prophetic books of Isaiah, Jeremiah, and Ezekiel. Emphases are placed upon eras and locations of writing, specifically the Assyrian, Babylonian, and Persian periods, the analyses of texts, and key applications of each of the prophets. The professor may overview all of this literature or emphasize one or more specific books.

**Prerequisites & Notes**

BIBL 2623

Credits: 3

**BIOT 5063 - THE TORAH**

This course examines the five books of the Torah (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) within the Christian canonical context. Issues related to the historical context, narrative analysis, and theological themes are addressed. Special attention is given to current critical issues, defining key Hebrew words and concepts, literary genre, interpreting the Torah within the Christian canonical context, and the communication of the Torah to the contemporary audience.



**Prerequisites & Notes**

Prerequisite: BIBL 5543

Credits: 3

**BIOT 5073 - THE PROPHETIC TRADITION**

This course examines the history, literature, and theology of the prophetic corpus of the Old Testament. Attention will be given to the diverse prophetic witness within the historical context of Israel. Key matters of scholarly debate, historical background, authorship, genre, literary context, etc., are addressed as well as the prophetic voice of the text. The professor may overview the literature or emphasize one or more specific books.

**Prerequisites & Notes**

Prerequisite: BIBL 5543

Credits: 3

**BIOT 5083 - PSALMS AND WISDOM LITERATURE**

This course examines the Psalms and Wisdom books of the Old Testament. Particular attention will be given to poetic and wisdom features, historical and literary context, the theology and function within Christian canon, and their relevance for contemporary contexts. The course may include readings from any or all of the Psalms and Wisdom books in a given semester.

**Prerequisites & Notes**

Prerequisite: BIBL 5543

Credits: 3

**BPLE 1203 - ENTREPRENEURSHIP BOOTCAMP**

This is an immersive course of study in the art and science of designing and operating a new venture. The entrepreneurial mindset will be examined as a perspective for identifying economically viable opportunities to solve problems and serve human needs. Students will create and pitch a business plan for either a viable for-profit and social enterprise as a key outcome to this course.

**Prerequisites & Notes**

None

Credits: 3

**BPLE 2023 - BUSINESS LEADERSHIP PRACTICUM I**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. Special attention is given to the development of the students vocational interests and divine design. Practicum I provides the framework for practicums II through the V. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

None

Credits: 3

### **BPLE 3023 - BUSINESS LEADERSHIP PRACTICUM II**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service learning opportunities and interaction with a mentor. This course focuses on student's vocational calling, God's will and professional experience as it relates to vocation and leadership traits. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

#### **Prerequisites & Notes**

Practicum I

Credits: 3

### **BPLE 3123 - BUSINESS LEADERSHIP PRACTICUM III**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students service learning opportunities and interaction with a mentor. This course focuses on developing a biblical worldview related to vocation, developing vocational skills, implementing work-life balance strategies, and how to live a life of servant leadership. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

#### **Prerequisites & Notes**

Practicum II

Credits: 3

### **BPLE 4023 - BUSINESS LEADERSHIP PRACTICUM IV**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students service learning opportunities and interaction with a mentor. This course focuses on advanced vocational skill development which may include industry certification, the role of emotional intelligence in the workplace, and how to lead in a variety of settings. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments. This course may be taken twice for credit.

#### **Prerequisites & Notes**

Practicum III

Credits: 3

### **BPLE 4123 - BUSINESS LEADERSHIP PRACTICUM V**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum V provides students advanced service learning opportunities and interaction with a mentor. This course focuses on refining vocational skills oriented to obtaining an entry-level job. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge their workplace success in a chosen careers. Completion of this course is equivalent to 90 hours of service learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

Practicum IV

Credits: 3

**BPLE 4141 - SENIOR PROFESSIONAL PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

**Prerequisites & Notes**

All major courses or permission

Credits: 1

**BPLE 4903 - INTERNSHIP**

This course is a supervised, structured work experience designed to augment and develop practical experience in conjunction with regular coursework. Participants are strongly encouraged to utilize this option to explore potential career paths.

**Prerequisites & Notes**

Approval by the Director of the Bachelor of Professional Leadership

Credits: 3

**BUSI 2103 - MACROECONOMICS**

This course will cover basic concepts of supply and demand, production possibilities, the circular flow concept and related topics of GDP, inflation, and employment/unemployment, fiscal and monetary policy, and the workings of the monetary system.

**Prerequisites & Notes**

Prerequisite: ENGL-1233 - English Composition II

Credits: 3

**BUSI 3043 - FUND DEVELOPMENT FOR THE NONPROFIT**

This course explores the fundamentals of effective resource development as they pertain to nonprofit organizations. Students will obtain a broad understanding of fundraising methodologies and techniques that include obtaining and managing grants, corporate gifts, individual donors including major gifts and planned giving, capital campaigns, and uses of mass media for fundraising. In addition, strategic planning and marketing communications skills necessary to gain support for non-profit organizations and their programs will be discussed.

**Prerequisites & Notes**

None

Credits: 3

## **BUSI 3053 - NONPROFIT ADVOCACY AND COLLABORATION**

This course will explore how nonprofit leaders can work productively with governments, businesses and citizens to develop and maintain sound public policies that serve the interests of their organizations, their constituents, and the public. The course will emphasize strategic planning, framing public problems and developing policy proposals, building effective partnerships and advocacy campaigns, empowering constituencies and complying with lobbying and political regulations.

### **Prerequisites & Notes**

None

Credits: 3

## **BUSI 3063 - NONPROFIT MANAGEMENT**

This course is designed for students seeking a better understanding of how to manage a nonprofit organization. Topics covered will include best practices for managing boards, employees, volunteers, the fund development process and budgets. Additionally, this class will include topics such as an overview of strategic planning, performance metrics, and the IRS guidelines that nonprofit organizations must comply with in order to maintain their status.

### **Prerequisites & Notes**

None

Credits: 3

## **BUSI 4073 - NONPROFIT FINANCIAL LEADERSHIP**

This course is designed to give students a working knowledge of the creation and interpretation of financial statements for a nonprofit organization. Students will study best practices for making fiscally responsible decisions in a nonprofit environment as well as the leadership skills necessary to execute effective financial leadership.

### **Prerequisites & Notes**

BUSI 2103 or BUSI 2203

Credits: 3

## **BUSI 5003 - MBA PRINCIPLES**

This course is a survey and examination of the fundamental cycles and operations of managerial accounting, managerial economics, and quantitative methods. It includes analysis, interpretation and application of financial principles for organizational decision-making. Students will review supply, demand, and elasticity principles; study how firms should price products and the power of incentives; examine how firms apply time value, and use probability and statistical concepts.

### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

## **BUSI 5050 - MBA ORIENTATION SEMINAR**

This course is an online seminar introducing the MBA program. It is intended to orient students and prepare them to successfully complete the program. Students will be tested on their business knowledge in the areas of accounting, finance, management, and marketing by taking the MBA program pretest.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 0

**BUSI 5063 - FINANCIAL ACCOUNTING**

This course provides an introduction to financial accounting and basic accounting statements. Focus is on business records, the collection of financial data, the development of statements and the interpretation of this information. Extensive work is done on quantitative problem solving and analysis for thorough financial decision making.

Credits: 3

**BUSI 5103 - BUSINESS ANALYTICS AND STATISTICS WITH SPREADSHEET APPLICATIONS**

This course uses raw data in spreadsheets along with probability theory and statistical analysis tools to produce actionable information to drive management decisions. The course will focus on the data management resources available in standard spreadsheets and the statistical theories needed to use data to make actionable decisions.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**BUSI 5113 - MARKETING MANAGEMENT**

This course provides a managerial approach to the study of marketing, develops managerial perspective and analytical ability in solving marketing problems. It deals with the management challenge of designing and implementing the best combination of marketing variables to carry out a firm's strategy in its target markets. Special consideration is given to ethical concerns in the design and implementation of marketing strategy.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**BUSI 5203 - RISK MANAGEMENT AND GOVERNANCE IN BUSINESS**

This course examines the most significant areas of risk management and law relevant to the various segments of Business. Specific concepts will focus on developments in negligence law, contract law, and constitutional law. Legal and risk considerations will be explored as related to managing operations, including facilities and events, transportation, crowd control, and crisis situations, which create the framework for developing risk management strategies that will assist managers in setting guidelines, policies, plans, and procedure.

**Prerequisites & Notes**

None

Credits: 3

### **BUSI 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

Credits: 3

### **BUSI 5223 - ETHICS STEWARDSHIP & LEGAL ENV BUSINESS**

This course examines the expansion of traditional common law constraints affecting business management as well as the proliferation of regulatory and statutory constraints beginning with the Sherman Antitrust Act of 1890 and continuing with the quantum increase in such legislation during the early 1930's and thereafter. Through course materials and case analysis, this class familiarizes students with identification and management of legal risks confronting business managers.

Credits: 3

### **BUSI 5233 - CURRENT ISSUES IN BUSINESS**

This course is offered to include current and future dynamics within the modern business organization. Focus will be on any number of areas, including but not limited to: labor relations, total quality management, reengineering, core competencies, workforce diversity, entrepreneurship, and manufacturing. The thrust of the course will vary from class to class allowing flexibility in discussing current and future trends in business in the 21st century.

Credits: 3

### **BUSI 5323 - INFORMATION TECHNOLOGY LEADERSHIP**

This is an applied course in concepts and techniques used in the design and implementation of management-information systems and decision support systems. It provides in-depth knowledge of computer technology, including recent developments in both computer hardware and software packages used to solve management problems.

#### **Prerequisites & Notes**

CTIS 1133 recommended for students without a computer background

Credits: 3

### **BUSI 5333 - GLOBAL BUSINESS MANAGEMENT**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

#### **Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5333 - INTERNATIONAL BUSINESS**

This course presents an analysis of the impact of geographic, political, social, economic, legal, and technological influences on international businesses. It also examines how businesses operate in an international environment composed of different political and cultural traditions, and different governmental institutions. It also studies the opportunities and constraints for adjusting and accommodating to varying national requirements.

### **Prerequisites & Notes**

Prerequisite: BUSI 5003

Credits: 3

## **BUSI 5413 - PROBLEM SOLVING & DECISION MAKING**

This is an applied and practical course in concepts and techniques used in the quantitative decision-making process. Various models are considered and applied to managerial problems in public and private organizations. It focuses on decision-making implications, stressing problem formulation, technique assumptions and limitations, and managerial information generated.

### **Prerequisites & Notes**

MATH 2023 or equivalent

Credits: 3

## **BUSI 5436 - BUSINESS STRATEGY AND POLICY**

This capstone course is designed to incorporate prior core class learning by having students examine and synthesize both external and internal environments of an organization, identify key strategic issues, identify and choose from alternative strategies, and defend such decisions from a Christian, ethical perspective. Students will participate through the use of a team-based, computer simulation model in which students develop a strategic plan, make decisions, assess the outcomes of those decisions, and make another round of decisions based on their analysis. This simulation covers eight years (simulation rounds). This class should be taken during the last semester.

### **Prerequisites & Notes**

Prerequisite: All coursework in the MBA program.

Credits: 6

## **BUSI 5443 - STUDY ABROAD**

This course is a two-week study abroad seminar that provides insight into topics such as Business Management, International Relations, Politics, Communication, Law, and Economics. Students will be able to choose a track based on the topics they are most interested in studying.

### **Prerequisites & Notes**

Admission to the MBA program

Credits: 3

## **BUSI 5503 - ACCOUNTING AND FINANCE**

This course compares and contrasts the roles of financial and managerial accounting in organizations, applies cost-volume-profit (CVP) analysis including cost behaviors to management decisions, and develops an understanding of the role of cost management systems in the organizational management process. Students develop an understanding of how relevant information is useful in marketing, production, and capital budget decisions, as well as gaining insight into the importance of operating budget usefulness in a responsibility center environment. Cost of capital, long-term debt and equity funding options, and dividend policy are explored.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

## **BUSI 5523 - DISNEY BUSINESS EXCELLENCE**

This course is a five-day seminar that provides insight into the strategies that drive the Disney organization, including its emphasis on creativity and innovation, leadership excellence, people management, quality service, and brand loyalty practices.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

## **BUSI 5533 - GLOBAL SOCIAL ENTREPRENEURSHIP**

This course is a study of the theory and practice social entrepreneurship in an international business context. It takes a holistic blend of the concepts of business as mission, business operations, and evangelism endeavors.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

## **CHEM 121L - INTRO TO CHEMISTRY LAB**

This course is a laboratory course to accompany NSCI 1213.

**Prerequisites & Notes**

Prerequisite: None; Corequisite: NSCI 1213

Credits: 1

## **CHEM 1213 - INTRO TO CHEMISTRY**

This course is an introduction to basic concepts of general chemistry, periodic properties of elements and compounds, basic atomic-molecular structure, and properties of substances and reactions related to gas laws. (This course meets general education requirements for non-science majors only).

**Prerequisites & Notes**

Corequisite: CHEM 121L

Credits: 3



## **CHEM 1214 - INTRODUCTION TO CHEMISTRY LECTURE/LAB**

This course is an introduction to basic concepts of general chemistry, periodic properties of elements and compounds, basic atomic-molecular structure, and properties of substances and reactions related to gas laws.

### **Prerequisites & Notes**

None

Credits: 4

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## **CORE 1001 - COLLEGE AND CHRISTIAN CALLING**

This course serves as an introduction to the mission of Southeastern University and the academic tradition of liberal arts education. The course prepares students for academic and social success by focusing on the areas of success factors for higher education, Christian higher education as calling, and personal and spiritual formation.

Credits: 1

## **CORE 1101 - CLASSICAL EDUCATION AND CHRISTIAN VOCATION**

This course serves as an introduction to the academic tradition of liberal arts education as it emerged from the classical tradition. The course prepares students for success in higher education by focusing on the foundations of higher education, Christian higher education as calling, and personal and spiritual formation.

### **Prerequisites & Notes**

None

Credits: 1

## **CORE 1503 - PERSONAL STEWARDSHIP**

This course explores personal stewardship from a Christian perspective. The course focuses on the ideas and practices of living responsibly with respect to one's own health & wellness, management of personal & family finances; engagement in civic responsibilities; and oversight of God's creation. Emphasis is given to the application of these practices with respect to the student's stage of life.

### **Prerequisites & Notes**

None

NOTE: This course counts towards the business Foundational Core requirement.

Credits: 3

### **CORE 2013 - HUMAN DIVERSITY AND CHRISTIAN COMMUNITY**

Students are introduced to current issues in human diversity and challenged to respond to them creatively and empathetically as 21st century Christians. Writing Intensive.

#### **Prerequisites & Notes**

Prerequisite: ENGL 1233 English Composition II

Credits: 3

### **CORE 3003 - CREATING THRIVING COMMUNITIES**

This course explores the role of believers in creating thriving communities—communities where people and institutions labor together for the common good of all. Students will engage the idea of thriving communities by reflecting on relevant concepts from biblical studies, theological studies, and social sciences. The course will give attention to particular historical and contemporary instances of thriving communities.

#### **Prerequisites & Notes**

None

Credits: 3

### **CRIM 2003 - CRIMINAL JUSTICE AND THE CHRISTIAN**

This course will cover topics that pertain to both the fields of Criminal Justice and Christian Theology, requiring students to examine crime and punishment through the eyes of Jesus Christ. Topics will be predicated on current events, new developments, and the interests of criminal justice majors and professionals.

#### **Prerequisites & Notes**

None

Credits: 3

### **CRIM 2203 - CRIMINAL JUSTICE SYSTEM**

This course covers the origin, evolution, and daily operation of the criminal justice system in the United States. Relationships between law enforcement, the court system, and corrections are studied.

#### **Prerequisites & Notes**

None

Credits: 3

### **CRIM 2223 - INTRODUCTION TO CRIME SCENE INVESTIGATIONS**

This course provides an overview of crime scene response. Students will have the opportunity to perform hands-on exercises utilizing techniques performed by crime scene investigators to include sketching and photographing crime

scenes, writing reports, collecting and packaging evidence, processing scenes and evidence for latent prints, and courtroom testimony. Advanced crime scene processing techniques will also be demonstrated.

**Prerequisites & Notes**

None

Credits: 3

**CRIM 2503 - HOMICIDE INVESTIGATION**

This course will cover investigating a homicide, the major law enforcement officers involved in the investigation, and the basics of preparing the case for trial.

**Prerequisites & Notes**

None

Credits: 3

**CRIM 2704 - INTRODUCTION TO FORENSIC SCIENCE LECTURE/LAB**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

**Prerequisites & Notes**

None

Credits: 4

**CRIM 3203 - WI: SOCIOLOGY OF POLICING**

This course will cover the history, evolution and structure of policing in the United States. Popular innovations in policing and law enforcement will be emphasized. Special attention to conflicts and imperatives which define police officers' roles and the character of police work will be discussed along with careers and hiring practices by law enforcement agencies.

**Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

**CRIM 3223 - WI: RESEARCH IN CRIMINAL JUSTICE**

This course is a writing intensive course that examines of the fundamental research methods in the field of criminal justice. This includes: the development of research questions and research design, methods of data collection, data analysis, and reporting results.

**Prerequisites & Notes**

ENGL 1233 (English Composition II)

Credits: 3

### **CRIM 3303 - JUVENILE DELINQUENCY**

This course covers the types of delinquency as well as supporting theories. Particular attention will be given to the role of family, school, and the peer group in promoting delinquency. The effects of social institutions on delinquency, prevention, and control are also studied. The juvenile justice system is compared to the adult system and the social consequences of delinquency are studied. This course will provide students with the tools to analyze and evaluate juvenile justice policies and programs.

#### **Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

### **CRIM 3403 - AMERICAN CRIMINAL COURTS**

This course examines the court system in the United States and provides an introduction to the many elements of the judicial process. Major topics include: the role of the courts, trial procedures, role of decision makers in the court system, the distinctions between civil and criminal systems, the alternatives available to the accused prior to trial proceedings, and public policy as it relates to the court system.

#### **Prerequisites & Notes**

CRIM 2203

Credits: 3

### **CRIM 3503 - ETHICS IN CRIMINAL JUSTICE**

This course is an examination of the historical and philosophical background of the field of ethics, specifically professional ethics in the criminal justice system. The curriculum includes an examination of ethical theories and the relationship and ethical dilemmas faced by professionals within the criminal justice system.

#### **Prerequisites & Notes**

None

Credits: 3

### **CRIM 3603 - CORRECTIONS AND PUNISHMENT**

This course is an introduction to the corrections system in the United States and will provide an overview of the history, current institutional practices, policies, and legal issues. There is an emphasis on contemporary conditions and alternatives to traditional responses to crime and an exploration of the principles and practices of correctional options afforded to offenders in various types of settings. Topics covered include incarceration, deterrence, rehabilitation, retribution, and system reform.

#### **Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

### **CRIM 3803 - CRITICAL ISSUES IN CRIMINAL JUSTICE**

This course is a study of current issues and debates that affect the criminal justice system. The curriculum includes an examination and discussion on all aspects and viewpoints of the critical issues faced by professionals within the criminal justice system. Topics for discussion include but are not limited to: public policy implications, media's involvement in the criminal justice system, diversity, workforce generations, criminal justice training, terrorism, shift in types of crime and prevention, and public perceptions of criminal justice professionals.

#### **Prerequisites & Notes**

Prerequisites: CRIM 2203

Credits: 3

### **CRIM 4203 - THEORY AND CRIMINAL JUSTICE**

This course covers an analysis of how crime affects society. Prevention and control of criminal behavior are based on theoretical models. Several of these models are examined as they relate to the day-to-day functions of the police, courts, and corrections.

#### **Prerequisites & Notes**

Prerequisite: CRIM 2203

Credits: 3

### **CRIM 4303 - CRIMINAL JUSTICE SENIOR SEMINAR**

This course is designed as the capstone learning experience for all Criminal Justice majors. The course will integrate activities into a comprehensive understanding of the integrative nature of the criminal justice system. Emphasis is on policy evaluation, career options, and member training for a criminal justice agency.

#### **Prerequisites & Notes**

All Criminal Justice core requirements and senior status

Credits: 3

### **CRIM 4403 - CRIMINAL LAW**

This course examines the core philosophies of criminal law, including both substantive and procedural elements. There is an emphasis on the theoretical foundations and principles of criminal law, state and federal criminal statutes, and court decisions. Discussions will also focus on the various criminal defenses.

#### **Prerequisites & Notes**

None

Credits: 3

### **CRIM 4903 - CRIMINAL JUSTICE INTERNSHIP**

This elective course requires work experience, on and/or off campus, in an organization providing on-the-job training in criminal justice including state approved police academies. The intern will be supervised by a faculty coordinator and a supervisor in the organization and will report work experience through written and verbal reports to the faculty

coordinator. Internships are calculated at the rate of 50 hours of experience for 1 credit hour and a student may earn up to 15 credits. Police Academy credits are accepted as Internship credit. However, if the student changes majors, the credit does not transfer.

**Prerequisites & Notes**

Department chair approval required

Credits: 3

**CRIS 5003 - CRISIS AWARENESS**

This course will provide students with an examination of the foundation of theoretical concepts and practical applications of crisis awareness, focusing on preparedness before, during, and after the crisis.

**Prerequisites & Notes**

None

Credits: 3

**CRIS 5013 - CRISIS COMMUNICATION**

This course will examine the history, theory and development of crisis communication. The course will also analyze the crisis communication process before, during, and after the crisis, focusing on the most effective ways to communicate in response to the different types of crises.

**Prerequisites & Notes**

None

Credits: 3

**CSEC 1001 - SECURITY FOUNDATIONS**

This course helps students gain a fundamental understanding of security concepts that will be used throughout the Cyber Security track. Topics covered include basic security concepts, threat actors and attributes, organizational security, policy, procedures and frameworks, security controls business impact analysis, risk management, incident response and disaster recovery.

**Prerequisites & Notes**

None

Credits: 1.5

**CSEC 1011 - NETWORKING FOUNDATIONS**

This course provides instruction in technical skills required in network administration and support. This course includes information on media, topologies, protocols and standards, network support, and the knowledge and skills to sit for network certification.

**Prerequisites & Notes**

Prerequisite: CSEC 1001

Credits: 1.5

## **CSEC 1021 - SYSTEM ADMINISTRATION**

This course covers system administration basics and also provides a security orientated perspective. This course includes general system administration information on installing and configuring network components, OS familiarity, and some scripting. Additional topics include threats, vulnerabilities, secure protocols and secure system design.

### **Prerequisites & Notes**

Prerequisites: CSEC 1011

Credits: 1.5

## **CSEC 2001 - NETWORK DEFENSE**

This course gives students an overview of the various hardware and software tools available to defend a network against attack. Students use various tools to assess the security posture of an organization and understand the possible impact of various vulnerabilities. Additionally, this course covers the concepts of penetration testing and vulnerabilities testing.

### **Prerequisites & Notes**

Prerequisites: CSEC 1021

Credits: 1.5

## **CSEC 2011 - CRYPTOGRAPHY AND ACCESS MANAGEMENT**

This course covers the different methodologies and concepts of cryptography and access management. Students are exposed to different cryptography algorithms used to ensure safe transmission, storage, and use of sensitive data. Students also learn how to implement various access management controls and account management practices.

### **Prerequisites & Notes**

Prerequisites: CSEC 2001

Credits: 1.5

## **CSEC 2021 - LOGGING AND MONITORING**

This course gives students the knowledge and skills needed to properly analyze and interpret various security related logs produced by different security related technologies. This focuses on standard logs and intrusion detection and prevention systems. Students also gain a basic understanding of forensics analysis and are presented with such related topics as chain of authority.

### **Prerequisites & Notes**

Prerequisites: CSEC 2001

Credits: 1.5

## **CSEC 3001 - PROGRAMMING FOUNDATIONS**

This course gives students programming foundations in languages utilized in the industry. This course also provides a secure foundation upon which students can build upon as they progress through the program.

**Prerequisites & Notes**

Prerequisites: CSEC 2011 and CSEC 2021

Credits: 1.5

**CSEC 3011 - WEB APPLICATION SECURITY AND PROJECT MANAGEMENT**

This course teaches students about web application security and project management and is intended to be an introduction to these key concepts. Students learn the mindset, discipline, and methods for securing a software project and traditional project management concepts with a focus on agile software development methodology. Students complete this course with both a theoretical model and specific technical knowledge.

**Prerequisites & Notes**

Prerequisites: CSEC 2011 and CSEC 2021

Credits: 1.5

**CSEC 3021 - THREATS AND VULNERABILITIES**

This course provides students with an in-depth look at the various threats and vulnerabilities faced by every organization and technology user. It includes those threats and vulnerabilities related to hardware, software, and people, including a detailed review of social engineering as used by various threat actors. Students will be able to identify and compare several types of attacks and related impacts.

**Prerequisites & Notes**

Prerequisites: CSEC 2011 and CSEC 2021

Credits: 1.5

**CSEC 4004 - GROUP PROJECT - CYBER SECURITY**

This course combines each part of the program into a group project for the student. Each student will work together as a team member for the group project, which includes daily scrum meetings to cover tasks and progress while working separately to complete them. The final group project is due at the end of the course.

**Prerequisites & Notes**

Prerequisites: CSEC 3001, CSEC 3011, CSEC 3021

Credits: 4

**CTIS 3433 - DATA MANAGEMENT AND ANALYSIS**

In this course students will analyze, synthesize and evaluate actionable information to drive routine and ad hoc management decisions. The course provides an introduction to descriptive, inferential, predictive, and prescriptive data analytics using a spreadsheet.

**Prerequisites & Notes**

BBUS 1333 Spreadsheet Fundamentals

Credits: 3



## **CTIS 3613 - DATABASE MANAGEMENT SYSTEMS**

This course is designed to teach the use of data management systems as well as the design of databases for proper storage of data and meaningful retrieval of information. Modern database models and database management systems will be used.

### **Prerequisites & Notes**

CTIS 1133

Credits: 3

## **DATA 1001 - BASIC STATISTICS**

This course helps students gain a fundamental understanding of statistical concepts that will be used throughout the Data Science program. Topics covered include probability, data types, common distributions, common descriptive statistics, and statistical inference.

### **Prerequisites & Notes**

None

Credits: 1.5

## **DATA 1011 - STATISTICAL PROGRAMMING**

This course teaches students how to load R and R Studio onto their PC. Students then learn basic scripting commands and will be introduced to a vast library of functions to perform various statistical analyses.

### **Prerequisites & Notes**

Prerequisite: DATA 1001

Credits: 1.5

## **DATA 1021 - PROGRAMMING FOUNDATIONS - DATA SCIENCE**

This course gives students programming foundations in languages utilized in the industry. This course also provides a secure foundation upon which students can build upon as they progress through the program.

### **Prerequisites & Notes**

Prerequisites: DATA 1011

Credits: 1

## **DATA 2001 - DATABASES**

This course is an introduction to working with and designing databases. Students develop a foundational knowledge of database concepts, theory, and an overview of the various implementations and architectures.

### **Prerequisites & Notes**

Prerequisites: DATA 1021

Credits: 1.5

## **DATA 2011 - DATA WRANGLING AND VISUALIZATION**

This course is designed to help students understand that the heavy lifting in any analysis happens before the analytical procedure starts. Data wrangling is the process of changing the structure and format of raw data until the data are compatible with sometimes rigid requirements for analysis. Data wrangling also includes a quick sanity check of data quality. Data visualization gives students an understanding and appreciation of the power in representing data graphically.

### **Prerequisites & Notes**

Prerequisites: DATA 2001

Credits: 1.5

## **DATA 2021 - INTERMEDIATE STATISTICS**

This course is designed to teach students about hypothesis testing under multiple scenarios. Students will be able to determine which hypothesis test to utilize and be able to perform that test. Students will also learn to identify and verify the data requirements for each hypothesis test.

### **Prerequisites & Notes**

Prerequisites: DATA 2001

Credits: 1.5

## **DATA 3001 - MACHINE LEARNING AND MODELING**

This course introduces students to several commonly used machine learning methods. Students learn how to determine the best methods for a given set of data and how to use common software tools to utilize these methods.

### **Prerequisites & Notes**

Prerequisites: DATA 2011 and DATA 2021

Credits: 1.5

## **DATA 3011 - METRICS AND DATA PROCESSING**

This course will prepare students to be able to create new metrics that directly answer or monitor business questions. This module will also teach the theory and practice of statistical process control. Upon completion of this module, students will be equipped to help businesses monitor their processes and know when a process is out of control and needs to be fixed.

### **Prerequisites & Notes**

Prerequisites: DATA 2011 and DATA 2021

Credits: 1.5

## **DATA 3021 - INTRODUCTION TO BIG DATA**

This course introduces students to Big Data on a conceptual level and gives students exposure and practice with several skills and tools currently in use. These skills are taught at a manageable level, and then scale-up methods will be used to help students grasp the meaning and popularity of analyzing substantial amounts of data. Students learn the

foundational concepts of Big Data and will know how to move from Big Data basics to more business-specific needs and requirements.

**Prerequisites & Notes**

Prerequisites: DATA 2011 and DATA 2021

Credits: 1

## **DATA 4004 - GROUP PROJECT - DATA SCIENCE**

This course combines each part of the program into a group project for the student. Each student will work together as a team member for the group project, which includes daily scrum meetings to cover tasks and progress while working separately to complete them. The final group project is due at the end of the course.

**Prerequisites & Notes**

Prerequisites: DATA 3001, DATA 3011, DATA 3021

Credits: 4.5

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

## **DCOM 1433 - FUNDAMENTALS OF SPEECH**

This course is a study in both theory and practice in the principles of effective speech development and presentation.

**Prerequisites & Notes**

None

Credits: 3

## **DCOM 1533 - SURVEY OF DIGITAL MEDIA AND DESIGN**

This course surveys the field of digital media and design in order to prepare students for academic and professional paths in digital media and design. Topics include the history and contemporary applications of digital media and design as well as practical, introductory examples of digital media and design.

**Prerequisites & Notes**

None

Credits: 3

## **DCOM 2023 - PHOTOGRAPHY**

This is an introductory course to photography. Students learn how to properly compose, light, and focus on various subjects. Topics include digital photography techniques, photo-journalism, photography ethics, as well as portrait, landscape, and event photography.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2043 - COLOR THEORY**

This course advances students' understanding of color through formal exercises. Students build a vocabulary for examining and recognizing color and learn how color theories are applied in various professional fields.

**Prerequisites & Notes**

DCOM 1533

Credits: 3

**DCOM 2083 - INTERPERSONAL COMMUNICATION**

This course surveys theory and research related to interpersonal communication as it explores effective dyadic communication in family, social, and work environments. Considered are such topics as the development of self-concept, perception, emotions, verbal and nonverbal communication, listening strategies, and managing conflict and power in light of biblical and theological teachings.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2093 - CROSS-CULTURAL COMMUNICATION**

This course introduces the fundamental topics, theories, theorists, cultural values models, concepts, and themes of intercultural communication. Students will not only appreciate differences and similarities between cultures but will be able to apply this knowledge in order to better operate and communicate effectively in other cultures.

**Prerequisites & Notes**

None

Credits: 3

**DCOM 2323 - INTRODUCTION TO PUBLIC RELATIONS**

This course provides an overview of public relations with emphasis on the tools, skills, and technology needed in the creation and exchange of messages in public and private organizations using print, broadcast, and electronic media.

**Prerequisites & Notes**

None

Credits: 3

## **DCOM 2423 - WRITING FOR DIGITAL MEDIA**

This course focuses on writing skills for digital media with an emphasis on media convergence and online journalism.

### **Prerequisites & Notes**

ENGL 1233

Credits: 3

## **DCOM 2433 - FILM APPRECIATION**

This course is a survey of the historical, social/cultural, political, technical, and stylistic dimensions of film. Students will view and critically respond to films from a variety of periods and genres.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 3003 - MAGAZINE DESIGN AND PRODUCTION**

This course deals with the process of magazine planning, editing, designing, and distributing.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 3023 - CROSS CULTURAL COMMUNICATIONS AND COMPASSION**

The need to communicate across multiple cultures is an increasingly critical requirement in today's multicultural environment, where national boundaries provide minimal isolation and face-to-face communication is replaced by technological connections. Students' own philosophies and worldviews provide a foundation upon which techniques and approaches for communications are explored.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 3033 - ORGANIZATIONAL COMMUNICATION**

This course introduces students to the fundamental topics, theories, theorists, ethical frameworks, and functions of organizational communication. Students will analyze the principles and benefits of effective organizational communication while assessing case studies and their own communication within organizational networks. This knowledge can be applied to better operate and communicate effectively in organizations.

### **Prerequisites & Notes**

DCOM 2083 and DCOM 2093

Credits: 3

## **DCOM 3043 - DRAWING FOR DESIGNERS**

This course introduces design students to the elements, principles, and practices of drawing which are relevant to graphic design contexts. Through experiential, practical training, students learn how to effectively draw while using the appropriate tools, materials, and methods. The course stresses visual thinking, creativity, skill development, critical analysis, and problem solving.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 3053 - UI/UX DESIGN**

In this practical, project-based course, students explore the principles and practices of user interface and user experience design for digital platforms, including social media, smartphones and tablets. This course teaches the history, principles, tools, and best practices of User Interface (UI) and User Experience (UX) Design. Students use a human-centered design process to understand users and design digital tools that are intuitive to use and create a pleasant user experience.

### **Prerequisites & Notes**

Prerequisites: DCOM 2043

Credits: 3

## **DCOM 3073 - TYPOGRAPHY**

This course covers the history, contextual applications, and contemporary developments of typography. Students learn typographic theory and apply typographic principles in various media. The study of typographic applications in various industries including advertising, editorial, promotional, and digital media is also included.

### **Prerequisites & Notes**

DCOM 1533

Credits: 3

## **DCOM 3113 - INTEGRATING FAITH IN LANGUAGE COMMUNICATION ARTS**

This course reviews central elements of a Christian worldview, examines the theoretical dimensions of prominent approaches to the language and communication arts, and explores ways to integrate Christian thought, principles, and values in the fields of language.

### **Prerequisites & Notes**

THEO 2123

Credits: 3

## **DCOM 3153 - INTERPRETING NARRATIVES AND IDEOLOGIES**

This course concentrates on how the mass media create and deliver stories to impact individuals and society. Students study narrative theory, media ethics, and criticism models. Emphasis is given to understanding what Hollywood teaches

theologically, how mass media stories shape modern culture, and then how students must analyze their own media consumption and create stories for moral purposes.

**Prerequisites & Notes**

DCOM 3533 (Mass Communication Theory)

Credits: 3

**DCOM 3333 - WI: WRITING FOR THE MASS MEDIA**

This course focuses on writing skills for the mass media, including print, broadcast, documentary, and online journalism as well as public relations and advertising. It includes instruction on interviewing, research, and copy editing for various media and story formats.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**DCOM 3523 - DIGITAL LAYOUT AND DESIGN**

This course provides instruction in the practical skills and theoretical considerations used in the layout and design of various media productions.

**Prerequisites & Notes**

None.

Credits: 3

**DCOM 3533 - MASS COMMUNICATION THEORY**

This course is an in-depth study of the development of the various theoretical approaches to understanding the impact and effects of mass communication on individuals, groups, and the culture as well as their practical applications within the media professions.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

**DCOM 3533 - MASS COMMUNICATION THEORY**

This course is an in-depth study of the development of the various theoretical approaches to understanding the impact and effects of mass communication on individuals, groups, and the culture as well as their practical applications within the media professions.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

## **DCOM 3793 - DIGITAL MARKETING AND ANALYTICS**

This course introduces students to the changing world of digital marketing. The purpose of the course is to prepare students to create digital marketing pieces and campaigns in order to reach customers and promote their organizations or businesses. It explores key marketing principles that are applicable to traditional and emerging technologies while providing students the chance to get practical experience using the major advertising, communication, and analytics tools available for both targeted and mass marketing efforts.

### **Prerequisites & Notes**

None.

Credits: 3

## **DCOM 3823 - WEB PAGE DESIGN**

This course is designed to prepare the student for the design of pages and sites on the World Wide Web. Included will be techniques for designing effective, aesthetically pleasing, and user-friendly interfaces by applying proper color coordination and easy to understand navigational techniques.

### **Prerequisites & Notes**

None

Credits: 3

## **DCOM 4001 - COMMUNICATION SEMINAR**

This course readies the future communication professional for the job market by providing career advice on networking, interviewing, job searching, and the production of job application materials.

### **Prerequisites & Notes**

None.

Credits: 1

## **DCOM 4083 - ADVANCED DIGITAL IMAGING**

This course focuses on advanced digital imaging techniques, including advanced digital photo editing, raster image digital design, and designing for online media.

### **Prerequisites & Notes**

DCOM 2023 and DCOM 3523

Credits: 3

## **DCOM 4093 - ADVERTISING DESIGN**

This course focuses on graphic design in advertising, including advanced logo and identity design, print advertisement design, and online advertisement design.

### **Prerequisites & Notes**

DCOM 3523



Credits: 3

### **DCOM 4113 - DIGITAL ILLUSTRATION**

This course includes the study of illustration as visual interpretation of words, concepts, and ideas. Students learn software skills while developing drawing abilities in a digital environment. Students will learn the advantages of using both vector and pixel-based artwork to achieve the most suitable outcome. Strategies for communicating content through pictorial narrative are achieved through weekly projects culminating in a final concept painting.

#### **Prerequisites & Notes**

DCOM 2043; DCOM 3073; DCOM 3523

Credits: 3

### **DCOM 4143 - STORYTELLING AND PERSUASION**

This course focuses on the process, structure, and effects of storytelling and persuasion. Classic persuasion models and contemporary theoretical research are examined and applied to case studies of narrative persuasion. Specifically, examples of interpersonal communication, public speaking, and mass mediated content are analyzed for their narrative structure and persuasiveness. Students also formulate and propose stories that are meant to be persuasive.

#### **Prerequisites & Notes**

DCOM 3533

Credits: 3

### **DCOM 4183 - INTERNATIONAL PHOTOJOURNALISM AND VISUAL STORYTELLING (STUDY ABROAD)**

This course focuses on advanced photography techniques and photojournalistic considerations specific to international reporting and visual storytelling overseas.

#### **Prerequisites & Notes**

DCOM 2023

Credits: 3

### **DCOM 4203 - GLOBAL COMMUNICATION (STUDY ABROAD)**

This course is a study of communication leadership, public relations, and international communications operations through traveling to large metropolitan cities, giving students an in-depth study of communication occupations. Sites visited can include global public relations firms, tours of television studios, premier museums, historic sites, and interviews with professionals at the top of the communication field.

#### **Prerequisites & Notes**

None

Credits: 3

### **DCOM 4213 - PUBLIC RELATIONS CAMPAIGNS AND EVENT PLANNING**

This course is an opportunity for students to produce a public relations campaign as well as plan and publicize an event. This senior-level experience is meant to help students add to their communication portfolio and demonstrate proficiency in public relations campaigns and event planning.

**Prerequisites & Notes**

DCOM 2323

Credits: 3

**DCOM 4533 - MASS COMMUNICATION LAW**

This course is an extensive study of the various communication laws with particular emphasis on the interpretation and implementation of the First Amendment. It also focuses on the influence of communication law on the work of the media professional.

**Prerequisites & Notes**

ENGL 1233 English Composition II

Credits: 3

**DCOM 4823 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

**Prerequisites & Notes**

Advisor Approval Required

Credits: 3

**DCOM 4833 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

**Prerequisites & Notes**

Advisor approval required.

Credits: 3

**DCOM 4836 - COMMUNICATION INTERNSHIP**

This capstone experience involves supervised practical experience in theatre, publication, digital media, public relations, broadcasting, film, or a related communication field with professional organizations.

**Prerequisites & Notes**

Advisor approval required.

Credits: 6

**EDUC 1013 - LANGUAGE ARTS FOR EDUCATORS**

This course is a study of specific language arts skills required for K-12 teachers by the FLDOE competencies and skills and national/state/district content standards.

**Prerequisites & Notes**

Prerequisite: Declared Education Major

Credits: 3

**EDUC 2003 - SURVEY OF GLOBAL EDUCATION**

This course is a survey of global education trends and pedagogical practices. Emphasis is placed on students integrating into localized teaching systems and cultural awareness of challenges teachers may face teaching across global contexts.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 2013 - SURVEY OF TEACHING METHODS**

A survey of current methods and techniques for teaching across disciplines. Emphasis is placed on K-12 pedagogy and best practices of teaching and learning.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 2123 - CONTENT AND INSTRUCTIONAL DESIGN FOR EDUCATORS**

This course focuses on the principles of effective instructional design and delivery in the K-12 setting. The course will cover models of effective teaching, Florida's Educator Accomplished Practices, disciplines of writing lesson and unit plans, and state-adopted content standards (Common Core State Standards). Assessment and differentiated instruction will be covered.

**Prerequisites & Notes**

Prerequisite: EDUC 2133

Credits: 3

**EDUC 2133 - INTRODUCTION TO EDUCATION**

This course is a study of the nature and character of American education and how it has been influenced by our social structure, social values, and history. Contemporary issues in education are explored to help provide the student with an understanding of the social foundations of education. The course also includes an orientation to teacher and educational clinical programs, introduction to subject area competencies, professional skills and competencies, benchmarks for the pre-professional level of accomplished practices for teachers, and the Code of Ethics and Professional Conduct.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **EDUC 2141 - GLOBAL FIELD STUDY 1**

In this course, students will be placed in a K-12 setting to complete tasks in the field. This course is designed to allow students multiple opportunities to observe the K-12 setting (approximately 30 hours) and participate in low-level classroom tasks in the K-12 setting. Students will need to find placement in schools/classrooms according to the students' major/grade level preference.

### **Prerequisites & Notes**

EDUC 2133 Introduction to Education

Credits: 1

## **EDUC 2233 - EDUCATIONAL PSYCHOLOGY**

This course is a study of student diversity, the principles and philosophy of human growth and development, motivation and learning theory, and how these are applied to teaching. Included are introductions to intelligence theories, cultural issues, instructional approaches, learning taxonomies, motivation, and different assessment tools.

### **Prerequisites & Notes**

Prerequisite: EDUC 2133

Credits: 3

## **EDUC 3001 - GLOBAL FIELD STUDY 2**

In this course, students will be placed in a K-12 setting to complete tasks in the field. This course is designed to allow students multiple opportunities to observe and interact with teachers and students in the K-12 setting (approximately 45 hours) and participate in classroom tasks such as using data to drive lesson planning, parent communication, and classroom management planning in the K-12 setting. Students will need to find placement in schools/classrooms according to the students' major/grade level preference.

### **Prerequisites & Notes**

EDUC 2141: Global Field Study 1

Credits: 1

## **EDUC 3003 - CHILDREN'S LITERATURE AND DEVELOPMENT**

This course investigates children's literature emphasizing developmentally appropriate instructional practices. Attention is placed on understanding psychological, social, emotional, and cognitive development as they correlate to motivating students to interact with literature.

### **Prerequisites & Notes**

Prerequisite: Declared Education Major

Credits: 3

## **EDUC 3023 - TRAUMA INFORMED TEACHING**

This course is a study of the impacts and types of trauma that affect K-12 student well-being and classroom learning. Adverse Childhood Experiences (ACEs) studies and classroom strategies for mitigating the effects of childhood trauma

are outlined. Focus given to the review of trauma's impact on the K-12 student and how the teacher can create a trauma informed classroom to proactively empathize and care for affected students.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 3133 - ASSESSMENT OF LEARNERS**

This course focuses on the educational levels and needs of all students, including exceptional, culturally and/or linguistically diverse, and at-risk students. Standardized achievement tests, diagnostic/prescriptive tests and curriculum-based assessments are included. Use of test results in program planning is emphasized.

**Prerequisites & Notes**

EDUC 2123 or MUSC 2503

Credits: 3

**EDUC 3243 - TEACHING SOCIAL SCIENCE IN SECONDARY SCHOOL**

This course is a study of the objectives, organization of materials, teaching methods, development of content, and evaluation procedures for teaching social science in the secondary school (6-12). Emphasis is on effective teacher behaviors in areas of instructional organization and development, presentation of subject matter, and verbal/nonverbal communication as supported by the domain base of the Florida Performance Measurement System.

**Prerequisites & Notes**

EDUC 3123

Credits: 3

**EDUC 3353 - EMPOWERING ESOL TEACHERS**

This course is an overview of curriculum, instructional methods and materials, testing and evaluation, and cross-cultural communication processes and linguistic principles as related to instructing English Language Learners (ELLs) in the K-12 classroom.

**Prerequisites & Notes**

Prerequisite: EDUC 3123

Credits: 3

**EDUC 3413 - INTRODUCTION TO READING**

This course examines various approaches for pre-reading and reading instruction. The course focuses on reading as an interactive process of four cueing systems. Concepts for teaching reading across the curriculum are studied: philosophical strategies, reading skills, characteristics of good and poor readers, emergent literacy, basic diagnosis and assessment, phonics, writing/reading methods, whole language applications, literature approaches, basal reader programs, content reading, attitudes, and management.

**Prerequisites & Notes**

EDUC 2133

Credits: 3

### **EDUC 3423 - DIAG/ASMNT/EVAL OF READING (WI)**

This course highlights formal and informal means of evaluations with emphasis on diagnosing reading ability, prescribing for instruction, administering assessment, interpreting measurement terms and data, and maintaining records.

#### **Prerequisites & Notes**

EDUC 3413

Credits: 3

### **EDUC 3503 - INSTRUCTIONAL TECHNOLOGY**

This course is designed to develop skills and techniques needed for the selection, utilization, and production of classroom instructional materials and for application and integration of educational technology and media to all areas of the curriculum, appropriate to students' developmental level.

#### **Prerequisites & Notes**

Prerequisite: EDUC 2123

Credits: 3

### **EDUC 3523 - TEACHING READING IN CONTENT AREAS**

This course will provide students with strategies and tools for becoming a facilitating and reflective practitioner, teaching reading across content areas and helping students discover that content area learning is made richer when reading, writing, speaking, and listening are taught together. Particular emphasis will be placed on a balanced approach to reading, specific reading and comprehension strategies for content reading, the role of reflection in helping students to think critically, reading for diverse students, and the use of appropriate texts and media.

#### **Prerequisites & Notes**

EDUC 2123 or MUSC 2503

Credits: 3

### **EDUC 3713 - INTEGRATION OF FAITH AND EDUCATION**

This course is designed to assist educators in effectively and legally integrating their Christian faith into school and classroom settings.

#### **Prerequisites & Notes**

EDUC 2233

Credits: 3

### **EDUC 4001 - GLOBAL FIELD STUDY 3**

In this course, students will be placed in a K-12 setting to complete tasks in the field. This course is designed to allow students multiple opportunities to assume some of the responsibilities of teachers in the K-12 setting (approximately 60 hours) and participate in classroom tasks such as teaching lessons across the curriculum, analyzing and using data to drive lesson planning, parent communication, and classroom management implementation in the K-12 setting. Students will need to find placement in schools/classrooms according to the students' major/grade level preference.

**Prerequisites & Notes**

EDUC 3001: Global Field Study 2

Credits: 1

## **EDUC 4009 - INTERNATIONAL STUDENT TEACHING**

This course provides five seminar-style opportunities for student teachers to examine the experiences they are concurrently having in the full-time student internship in the K-12 setting. Seminars are designed to respond to the immediate needs of the student teachers and offer support, encouragement, and insights into the teaching process and profession. Guest speakers will play an important role in enriching the program and providing first-hand experiences from the classroom and administrative levels.

**Prerequisites & Notes**

Acceptance into Internship

Credits: 9

## **EDUC 4043 - APPLIED LINGUISTICS**

This course is a practical approach to teaching English to speakers of other languages. The course includes topics such as general linguistics, language theory, principles of language acquisition, and techniques for teaching and assessing K-12 ELL students. Special attention is given to the linguistic components of English, namely phonology, morphology, semantics, syntax, discourse, and pragmatics.

**Prerequisites & Notes**

EDUC 3353

Credits: 3

## **EDUC 4433 - BEHAVIOR AND CLASSROOM MANAGEMENT SECONDARY**

This course is the study of models and strategies of behavior management appropriate for specific populations of students in accordance with human development milestones. The course covers student attributes of behavior, including response to interventions, age-appropriate discipline, intrinsic versus extrinsic motivation, conflict resolution, culture, and demographics. The course includes methodology for managing a learning environment utilizing research-based best practices in education.

**Prerequisites & Notes**

EDUC 3351

Credits: 3

## **EDUC 5183 - CHRISTIAN EDUCATION**

This course introduces students to the foundational principles of classical, Christian pedagogy and schooling versus education.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5343 - CLASSICAL EDUCATION AND THE PAIDEIA OF GOD**

An exploration of classical grammar, dialectic and rhetoric as related to the Paideia of God and unfolding story of scripture.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5363 - EDUCATIONAL LEADERSHIP**

This course explores the role of Christian educators as educational leaders and peacemakers.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5373 - EDUCATION AND CULTURE**

This course will address the impact (or lack thereof) of classical Christian education on current culture and consider the relationship of education with the culture that surrounds it.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5383 - TEACHING READING AND CHILDREN'S LITERATURE IN THE CLASSICAL TRADITION**

This course explores the classical approach to the teaching of reading and children's literature.

**Prerequisites & Notes**

None

Credits: 3

**EDUC 5393 - PEDAGOGY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of Classical pedagogy. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.



**Prerequisites & Notes**

None

Credits: 3

**ELED 2443 - THE CHILD:DEVELOPMENT OF YOUNG CHILD 0-11**

This course is the study of the physical, psychological, social, emotional, and intellectual development of the child from conception to age eleven and the implications for curriculum development and methodology

**Prerequisites & Notes**

EDUC 3123

Credits: 3

**ELED 3213 - METHODS OF TEACHING LANGUAGE ARTS AND FINE ARTS**

This course examines elements of research-based language arts curricula in the elementary school setting. Emphasis is placed on integrating Fine Arts into developmentally appropriate instructional practices in listening, speaking, reading, writing, viewing, and visually representing.

**Prerequisites & Notes**

EDUC 3413

Credits: 3

**ELED 3333 - CHILDREN'S LITERATURE**

This course is an investigation of genres in literature, with an emphasis on the use of developmentally appropriate curriculum practices and numerous award-winning childrens books and authors. Strategies for motivating students with diverse backgrounds to interact with literature are demonstrated. Culturally and instructionally diverse learning activities for the K-6 classroom are prepared.

**Prerequisites & Notes**

EDUC 3123

Credits: 3

**ENGL 1133 - ENGLISH COMPOSITION I**

This course is the study and practice in the critical reading and effective writing of expository prose, with an emphasis on fluency and style.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 1233 - ENGLISH COMPOSITION II**

This course includes study and practice in the critical reading and effective writing of argumentative and expository prose, with an emphasis on the documented paper. A research paper is required.

**Prerequisites & Notes**

ENGL 1133

Credits: 3

**ENGL 2133 - WI: INTRODUCTION TO LITERATURE**

This course introduces an in-depth study of the poetry, fiction, nonfiction, and drama of American, English, and world literature.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

**ENGL 2303 - GREEK AND ROMAN LITERATURE**

Examination of Hesiod's Theogony, Homer's Iliad, and other masterworks of Greek and Roman literature. Origins, genealogies, and mythologies of Greek gods are charted and examined in relation to literature and culture of the period. Students will focus on the foundations of Western civilization in relation to human virtue, leadership, and worldview.

**Prerequisites & Notes**

None

Credits: 3

**ENGL 2513 - BRITISH LITERATURE I**

This course introduces students to British literature from Old English through the Neo-classical period. Students will develop skills in reading, writing about, and interpreting literary cultural texts while drawing on relevant cultural contexts, critical frameworks, and personal faith.

**Prerequisites & Notes**

Prerequisite: ENGL 1233

Credits: 3

**ENGL 2523 - BRITISH LITERATURE II**

This course introduces students to British literature from Romanticism through the Contemporary period. Students will develop skills in reading, writing about, and interpreting literary cultural texts while drawing on relevant cultural contexts, critical frameworks, and personal faith.

**Prerequisites & Notes**

Prerequisite: ENGL 1233

Credits: 3

## **ENGL 2533 - TECHNICAL WRITING**

This course serves as an introduction to the field of technical writing and prepares students for workplace writing in technical industries. The process of writing user-centered professional documents (planning, drafting, revising), writing collaboratively, and document design will be explored. Students will produce effective instructions, memoranda, reports, and other correspondence. Students will be equipped to communicate technical information effectively to audiences with varying degrees of technical expertise.

### **Prerequisites & Notes**

Prerequisite: ENGL 1133

Credits: 3

## **ENGL 3633 - AMERICAN LITERATURE**

A survey of prose and poetry with attention given to socio-political backgrounds and growth of American thought as expressed through selected authors from the colonial period to 1945.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233

Credits: 3

## **ENGL 3933 - AFRICAN AMERICAN LITERATURE**

A survey of significant African-American writing from 1746 to the present, with attention given to social, political, and cultural contexts.

### **Prerequisites & Notes**

Prerequisite: ENGL 1233

Credits: 3

## **ENGL 4343 - NATIVE AMERICAN LIT & CULTURE**

A survey of analysis of essays, poetry, fiction and basic history of Native Americans, with an emphasis on understanding different aspects of Native American thought and expression, especially in the changing contexts of their histories and tribal identities.

Credits: 3

## **ENGL 5013 - CLASSICAL RHETORIC**

This course is an introduction to classical rhetoric and covers classical rhetoric through Augustine, including the Sophists, Plato, Aristotle, the Romans, and Augustine. Emphasis on teaching writing with theory and praxis informed by the classical rhetoricians.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 5023 - RHETORICAL THEORY**

This course is an overview of rhetorical theory and resulting approaches in classical education.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 5033 - SHORT FICTION**

This course offers an exploration and analysis of short fiction especially as it contributes to a classical Christian education.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 5043 - THE NOVEL**

This course offers an exploration and analysis of essential great novels and their role in a classical Christian education.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 5063 - THE EPIC**

This course offers an exploration and analysis of the epic, with emphasis on ancient Greece and Rome, and its role in classical Christian education.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 5073 - RHETORIC THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of rhetoric. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

### **Prerequisites & Notes**

None

Credits: 3

## **ENGL 5083 - DRAMA**

This course offers an exploration and analysis of essential great works of drama and their role in a classical Christian education.

**Prerequisites & Notes**

None

Credits: 3

**ESED 3113 - SURVEY OF THE EXCEPTIONAL LEARNER**

This is a required course for certification in Exceptional Student Education, Elementary Education, and Secondary Education. This is an introductory course that examines the history, characteristics and issues in exceptional education. The course covers all areas of exceptionality and their manifestations from early childhood through adulthood. It is designed to provide students with a firm grounding in the foundations of special education and expose them to the reconstruction of the field, in order that they may better deal with new and ever-changing developments. In addition to classroom meetings, a minimum of 10 hours of observation/participation in a clinical setting is required.

**Prerequisites & Notes**

EDUC 2123

Credits: 3

**ESED 3143 - INT TO LANG DEV/COMMUNICATION DISORDERS**

This course addresses language development, including identification and remediation of communication and language disorders. There is an emphasis on the impact of speech and language disorders on academic success and achievement. Further, students will be presented with an overview of alternative/augmentative modes of communication and development of curriculum in these areas.

**Prerequisites & Notes**

ESED 3113

Credits: 3

**FINC 5603 - INTRODUCTION TO FINANCIAL PLANNING**

This is the introductory course in the Financial Planning (FP) program. As the name suggests, this course will introduce students to the general principles of Financial Planning. The course will begin by describing the FP process including the collection of data, financial statements, and the budgeting process. Additionally, the requirements of both the planner and of the profession (ethics, competencies, standards, regulations, etc.) will be examined. The course will then establish the different areas of FP (law, taxes, insurance, investments, estate planning, etc.). The course will provide the appropriate foundation for the rest of the FP courses.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**FINC 5613 - RISK MANAGEMENT & INSURANCE**

Students examine the principles of risk management and the use of insurance as a method of managing financial risk exposure. Students learn how to identify the various types of financial risk and to evaluate alternative strategies in order

to lessen the impact of unplanned events. The analysis of client insurance needs and methods of determining the type and amount of insurance best suited to each client's situation is examined, incorporating discussions of life, property, liability, homeowner's and personal auto insurance. Topics covered include medical and disability insurance and long-term care policies.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**FINC 5623 - INVESTMENTS**

This course explores the market of securities, sources of information, risk/return, debt and equities, stocks, bonds, options, futures, and security analysis, and culminates in portfolio construction and analysis. Students will learn how to evaluate different asset classes for different investment objectives, and determine their suitability for investors considering investment goals, time horizons, risk tolerance, and tax situations. Quantitative investment concepts, investment theories and strategies, and asset pricing models are also examined.

**Prerequisites & Notes**

Prerequisites: None

Credits: 3

**FINC 5633 - TAXATION**

Participants in this course study taxation for individuals, sole proprietorships, partnerships, and corporations, as well as the tax aspects of investments, insurance, annuities, and retirement planning. Students will be able to identify the likely tax consequences of personal and business financial activities and select appropriate and lawful tax-minimizing tactics and strategies.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**FINC 5643 - EMPLOYEE BENEFITS AND RETIREMENT PLANNING**

This course will cover the requisite material for the field of Financial Planning. Students will begin by being versed in different benefits plans including disability and cafeteria plans as well as business applications of the above. The course will then cover retirement planning issues including Government Social Security, Medicare and Medicaid plans. Students will be exposed to needs analysis, different types and characteristics of retirement plans, distribution options, ethical considerations, etc. At the end of this segment, students should be able to recommend suitable retirement and portfolio plans.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**FINC 5653 - PRINCIPLES OF ESTATE PLANNING**

A significant task of a financial planner is to address the estate planning needs of clients. This course covers the more complex areas of trust and tax law not normally included in a Financial Planning program. The material covered is structured for those who tailor and administer financial and estate plans covering the most important planning concepts and examines the most important techniques used to set and meet the financial goals of the client and their families. The course should provide students with the knowledge necessary to advise clients in estate planning matters as well as to recommend different plans and strategies.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**FINC 5663 - CAPSTONE IN FINANCIAL PLANNING**

This financial plan development course is designed for students to integrate knowledge gained from all other dedicated financial planning courses (General Principles of Financial Planning, Funding Education, Insurance, Investments, Tax Planning, Retirement Planning, Employee Benefits, and Estate Planning). Students will demonstrate their competency by writing a comprehensive financial plan and communicating that plan in a live client presentation. A secondary benefit of the course is content review that is designed to help students prepare for their CFP® Certification Examination.

**Prerequisites & Notes**

Prerequisites: All other courses in CFP track need to be complete before start of Capstone course.

Credits: 3

**GENERAL ELECTIVE - 1 HR ELECTIVE**

Select a 1 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 1

**GENERAL ELECTIVE - 2 HR ELECTIVE**

Select a 2 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 2

**GENERAL ELECTIVE - 3 HR ELECTIVE**

Select a 3 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 3

**GENERAL ELECTIVE - 3 HR ELECTIVE**

Select a 3 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 3

### **GENERAL ELECTIVE - 3 HR ELECTIVE**

Select a 3 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 3

### **GENERAL ELECTIVE - 3 HR ELECTIVE**

Select a 3 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 3

### **GENERAL ELECTIVE - 3 HR ELECTIVE**

Select a 3 hr course to count toward your General Elective credit requirement. General Electives are any courses that do not satisfy any specific course requirements of your program and which you have not previously taken.

Credits: 3

### **GSCI 4003 - APPLIED SUSTAINABILITY**

Applied sustainability prepares students to meet the challenges of the destitute of this world with compassion, through cutting edge technology, sustainable processes, and financially viable methods. Students investigate approaches to the provision of clean water and adequate food resources to the Least Developed Countries and to people most impacted by physical and economic disaster. Students will specifically be prepared to pass the Certified Crop Advisor Exam.

#### **Prerequisites & Notes**

None

Credits: 3

### **GSCI 5013 - SCIENCE AND NATURAL PHILOSOPHY**

This course explores the modern approach to breaking science into distinct subjects in contrast to an integrated natural philosophy of science. Science as natural philosophy is explored in relation to a holistic classical education.

#### **Prerequisites & Notes**

None

Credits: 3

### **GSCI 5023 - SCIENCE AND CHRISTIAN FAITH**



This course explores the history of science as a matter of the soul. Origin events, Christians as scientists, and the development of scientific thinking and Christianity are explored.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5033 - TEACHING SCIENCE IN THE CLASSICAL TRADITION**

This course explores the teaching of sciences in the classical tradition, including pedagogical approaches to science education and soul formation.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5043 - WRITING IN THE SCIENCES**

This course explores the writing genres in the sciences. Discourse between scientists and the public, between the public and science associations, and scientific discovery knowledge distribution will be explored. Special attention will be paid to the value of original sources.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5063 - ETHICS AND SCIENCE**

This course explores ethical concerns in science from a historical and contemporary perspective. The relation of science education to contemporary social and cultural issues is discussed and students learn to teach scientific ethics within a community framework of advocacy.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5073 - SCIENCE THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research or a capstone project within a field of science. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

**GSCI 5083 - DATA AND RESEARCH IN THE SCIENCES**

This course explores the use of data in science, including statistical methods. Scientific research methodologies are discussed and practiced, with an emphasis on classical teaching methods and data and research in the classical Christian community setting.

**Prerequisites & Notes**

None

Credits: 3

**HCAD 5613 - HEALTHCARE PRINCIPLES & POLICIES**

Students will learn how healthcare problems are addressed and the role of culture and patient choice in establishing health policies. This covers community and national health needs, including providing for the disabled and aged, in terms of long term care. A Christian world perspective will be considered as students learn about healthcare principles and policies.

**Prerequisites & Notes**

Admission to the MBA program.

Credits: 3

**HCAD 5623 - HEALTHCARE ORGANIZATION & GOVERNANCE**

Students will evaluate the standards of the healthcare industry, the market place, and how governance in healthcare works. With a variety of healthcare organizational structures, students will be encouraged to develop what they believe to be the best policies, based on vision, mission, and values. These include how best to deliver its services, the control measures to ensure that, and doing it in a manner that is pleasing to God.

**Prerequisites & Notes**

Admission to the MBA program.

Credits: 3

**HCAD 5633 - HEALTHCARE ECONOMICS & FINANCE**

This class will build on the earlier Accounting & Finance class in the MBA business core. Students will evaluate how the healthcare industry functions economically and financially. This includes financial risks and rates of return measurement, third party reimbursement programs, cost measurement and allocation, and how healthcare organizations' overall financial condition can be measured and evaluated. Scriptural principles on the stewardship of resources will also be included.

**Prerequisites & Notes**

BUSI 5003, BUSI 5503

Credits: 3

**HCAD 5643 - HEALTHCARE INFORMATION & TECHNOLOGY MANAGEMENT**

This class will cover how Information Technology is used in a healthcare setting. Control of private information is important. Therefore special attention will be paid to HIPPA and government policy regarding healthcare. How the information is managed and reported is crucial for evaluation against organizational objectives, as well as for

comparison among care providers. Here, continual technology upgrade is crucial to meet the needs of new millennial healthcare and the crises it faces. A biblical worldview will be integrated.

**Prerequisites & Notes**

Admission to the MBA Program

Credits: 3

**HCAD 5653 - HEALTHCARE LAW, ACCREDITATIONS, & QUALITY METHODS**

Students will study the legal side of healthcare, the benefits and detriments of accreditation and network alliances, and those trends that continue to change, affecting quality measurement across the industry. Six Sigma and similar measures will be explored for adherence to quality standards. Consistent use of moral judgments abound as trends and quality standards shift. Students' specific interests in healthcare issues will result in preliminary research to start developing a basis for their final project in the Applied Healthcare Management Capstone.

**Prerequisites & Notes**

BUSI 5003, HCAD 5613

Credits: 3

**HCAD 5663 - APPLIED HEALTHCARE MANAGEMENT CAPSTONE**

Students will apply the principles they learned in the earlier five MBA healthcare courses and perform a project in healthcare administration, designed to answer a research question or contribute to pressing onward, the best practices in the industry. Thinking, planning, and acting strategically is crucial to helping healthcare administration to improve. Students will work closely with a faculty advisor and assemble an action plan to help solve real world problems in the healthcare administration field. Faith integration, importantly, enters into this capstone experience.

**Prerequisites & Notes**

BUSI 5003, HCAD 5613, HCAD 5623, HCAD 5633, HCAD 5643, HCAD 5653.

Credits: 3

**HETH 5003 - MENTAL HEALTH AND BEHAVIORAL HEALTH**

IN DEVELOPMENT

Credits: 3

**HIST 1013 - WESTERN CIVILIZATION TO THE 16TH CENTURY**

This course is a survey of the history of Western Civilization to the 16th century. Topics include ancient Mesopotamia and Egypt, ancient Greece, Rome, the Middle Ages, the Renaissance, the Reformation period and the Age of Exploration.

**Prerequisites & Notes**

None

Credits: 3

## **HIST 1023 - WESTERN CIVILIZATION 17TH CENTURY TO THE PRESENT**

This course is a survey of the history of Western Civilization from the 17th century to the present. Topics include the Scientific Revolution, the Enlightenment, the French Revolution, the Industrial Revolution, Mass Society, World Wars I and II, the Cold War, and present issues.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 1033 - WORLD CIVILIZATION TO 1600**

A survey of world history from the beginning of civilization to 1600. Introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 1043 - WORLD CIVILIZATION SINCE 1600**

A survey of world history from 1600 to the present. Emphasis is placed on various nationalistic movements including the English, American, and French Revolutions; the rise of new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2013 - AMERICAN HISTORY TO 1877**

This course is a survey of American history to 1877. Topics include the colonial period, the Revolutionary era, the Constitution, Jeffersonianism, economic and territorial expansion, sectional tensions, the Civil War, and Reconstruction.

### **Prerequisites & Notes**

None

Credits: 3

## **HIST 2023 - AMERICAN HISTORY 1877 TO PRESENT**

This course is a study of American history from 1877 to the present. Topics include the New South, the New West, foreign affairs, industrialization, the Progressive Era, the World War I, the Great Depression, World War II, the Cold War, and present issues.

### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5013 - WRITING AND RESEARCH IN HISTORY**

This course is an introduction to the methodology of history, with emphasis on historiography, primary source research, and the classical approach to history.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5023 - WORLD HISTORY, ANTIQUITY-1600**

This course is an overview of world history through 1600, with an emphasis on the classical approach to history. The course will be taught as a Socratic seminar.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5033 - US HISTORY IN THE CLASSICAL TRADITION**

This course is an overview of U.S. history, with an emphasis on the classical approach to history.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5043 - WORLD HISTORY, 1600-PRESENT**

This course is an overview of world history from 1600 through the present, with an emphasis on the classical approach to history. The course will be taught as a Socratic seminar.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5053 - HISTORY OF CHRISTIANITY IN THE CLASSICAL TRADITION**

This course offers an exploration and analysis of the history of Christianity with emphasis on the classical approach to church history.

#### **Prerequisites & Notes**

None

Credits: 3

### **HIST 5063 - PEDAGOGY OF HISTORY IN THE CLASSICAL EDUCATION TRADITION**

This course offers an exploration and analysis of the classical method of teaching history.

**Prerequisites & Notes**

None

Credits: 3

### **HIST 5073 - HISTORY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of history. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: HIST 5013

Credits: 3

### **HITH 2413 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

**Prerequisites & Notes**

Sophomore Standing

Credits: 3

### **HITH 3013 - THE CHURCH FROM THE REFORMATION THROUGH THE MODERN ERA**

This course examines developments within the church from the era of the Protestant Reformation through the modern era, from approximately the year 1500 through 2000 AD. Issues to be addressed include: reforming expressions within the western church; reorganization and re-institutionalization within Protestant communities and re-visioning purpose within Roman Catholic expressions; the intersection of church and state; pietistic, missional, and scholastic expressions of the church; the reengagement of global expressions of the church during the late modern era.

**Prerequisites & Notes**

Sophomore Standing

Credits: 3

### **HITH 4303 - HISTORICAL ROOTS OF PENTECOSTALISM**

This course examines the development of Pentecostalism, with particular attention to the North American context. Investigation will include: predecessors of Pentecostalism, including African American spiritualities, the Wesleyan holiness movement, the Keswick movement, and American revivalists; the emergence of Pentecostal expressions; the institutionalization of Pentecostalism; and calls to renewal within Pentecostal and neo-Pentecostal expressions.

**Prerequisites & Notes**

HITH 2403 and HITH 2413

Credits: 3

### **HITH 5113 - EARLY AND MEDIEVAL CHURCH THOUGHT**

This course examines theological developments within the church from the post-apostolic period (100AD) of the early church through the Medieval Era. The course will consider theological, political, and cultural dynamics that contributed to the development of the church. The concerns of marginalized communities will be integrated.

**Prerequisites & Notes**

None

Credits: 3

### **HITH 5133 - REFORMATION THROUGH MODERN THOUGHT**

This course examines theological developments within the church from the emergence of the Protestant Reformation in the West (c. 1500AD) through the Modern Era (c. 1960). The course will consider theological, political, and cultural dynamics that contributed to the development of the church. The concerns of marginalized communities will be integrated.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2033 - THEATRE APPRECIATION**

This course is an introductory overview of the elements of dramatic production and the history of theatre.

**Prerequisites & Notes**

None

Credits: 3

### **HUMS 2203 - DRAMATIC INTERPRETATION OF ANCIENT LITERATURE**

Dramatic interpretation of Homer's *Odyssey*, Virgil's *Aeneid*, and Sophocles' *Oedipus Rex*. Students read and analyze ancient masterworks and then practice the rhetorical canons of *memoria* and *delivery* to present dramatic interpretations both individually and in groups. Creative presentations of themes from ancient literature provide additional opportunity to practice extemporaneous speaking and delivery of ancient texts in oral form.

**Prerequisites & Notes**

None

Credits: 3

**HUMS 2233 - INTRODUCTION TO HUMANITIES**

A course designed to increase the student's understanding and appreciation of literature and the creative arts through the study of representative materials.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 2013 - INTRODUCTION TO HUMAN SERVICES**

An examination of the fundamental knowledge, skill and attitudinal base of the human services profession. Included are philosophy, value base, ethical standards, early history, professional roles and functions, client systems, purposes served, fields of practice, professional organizations, and the current status of Human Services. An introductory exposure to generalist human service practice is provided.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 2033 - INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY**

This course includes an application of psychological principles to industry, business, and other organizations. Topics include organization of work, selection, training, motivation, job satisfaction, supervision, and decision-making.

**Prerequisites & Notes**

Prerequisite: PSYC 1133 or PSYC 1234

Credits: 3

**HUSV 2043 - CASE MANAGEMENT & INTERVENTION**

This course gives students a foundation in case management competencies and intervention strategies.

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**HUSV 2053 - WI: HUMAN SERVICES DELIVERY**

This course explores the different delivery systems and models used in human services. This course will examine how changes in public policy, administrative directives, and legal rulings impact service delivery. This course will also examine the impact that past political, social, and cultural changes have on the way services are delivered.



**Prerequisites & Notes**

None

Credits: 3

**HUSV 2433 - HUMAN SERVICES & DEVELOPMENT ACROSS LIFE-SPAN**

This course will examine human development across the life-span from a human services perspective. The focus of the course will center around the various services available as they relate to the individuals life-span development from conception to death.

**Prerequisites & Notes**

HUSV 2013

Credits: 3

**HUSV 3023 - HEALTH MANAGEMENT IN GLOBAL SETTINGS**

Providing support through humanitarian outreaches can become physically, spiritually, mentally, and psychologically demanding on the caregivers. Preventative healthcare and self-care practices are critical, especially in the demanding environments often associated with humanitarian care. Students learn to monitor themselves and fellow relief participants to ensure sustained activities in a variety of settings.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 3033 - GROUP DYNAMICS**

This course is a study of group dynamics, with particular attention to group development process. The role of the leader, issue-specific or problem-specific group facilitation, and strategies for dealing with particular group-process issues will be emphasized. Participation in group-process is required of every student.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 3043 - THE POOR AND SUFFERING**

Students review the existence of and consideration for those who are poor and suffering in both domestic and international settings. Multiple views are presented, including political, social, geographical, climatic, biblical, and religious. Various solutions are examined, including historical and contemporary, with an emphasis on programs' motivation and effectiveness. Approaching strategies from a community-based approach is a special focus of this course. This course is cross-referenced with PMIN 3043.

**Prerequisites & Notes**

None

Credits: 3

## **HUSV 3053 - DOMESTIC DISASTER SERVICES**

Domestic Disaster Services presents the foundational principles and skills necessary to plan and conduct services for the four phases of disasters: Mitigation, Preparation, Response, and Recovery. Emphasis is upon coordination of services between governmental, non-governmental, and faith-based organizations. This course is cross-referenced with PMIN 3053.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 3063 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills necessary to design, develop, and evaluate various human service programs.

### **Prerequisites & Notes**

HUSV 2013

Credits: 3

## **HUSV 3073 - HUMAN SERVICES PRACTICUM I**

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

### **Prerequisites & Notes**

HUSV 2013

Credits: 3

## **HUSV 3083 - HUMAN SERVICES PRACTICUM II**

This course is a continuation of HUSV 3073. It provides students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession. Students will gain key knowledge, skills, and abilities by working within a field setting.

### **Prerequisites & Notes**

HUSV 2013

Credits: 3

## **HUSV 3093 - INTERNATIONAL DISASTER SERVICES**

International Disaster Services presents the foundational principles and skills necessary to plan and conduct services for the four phases of disasters: Mitigation, Preparation, Response, and Recovery. Emphasis is upon coordination of services between international governmental, non-governmental, and religious-based organizations.

### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 3333 - UNDERSTANDING HUMAN DIVERSITY**

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 3433 - HUMAN SERVICES AND FAITH INTEGRATION**

The purpose of this course is to provide students with an opportunity to explore human services from a Christian worldview that involves intentionally integrating faith and human services with an emphasis on spiritual and professional growth.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 3533 - CONFLICT RESOLUTION IN HUMAN SERVICES**

This course focuses on human interaction, conflict, and conflict resolution theories in the helping professions. This course also explores methods of conflict resolution associated with positive outcomes related to settling disputes and personal development

#### **Prerequisites & Notes**

HUSV 2013

Credits: 3

### **HUSV 3833 - MANAGEMENT IN HUMAN SERVICES**

This course provides an introduction to management practices of human service programs, agencies, and organizations with an emphasis on program development.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 4023 - INTERRACIAL COMMUNICATION**

This course explores the theoretical and practical issues related to race/ethnicity, and communication that often frame and impact the dynamics between various racial groups within the United States. The course will cover underpinnings of interracial/interethnic communication including topics such as identity, language, history, cultural influences, and theories. The course is designed to improve each student's understanding and ability to communicate across and within diverse racial groups in the United States.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 4053 - WI: RESEARCH METHODS**

The application of the scientific method of inquiry to theory and practice for the purpose of knowledge building and the development of best practice. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice and evaluation of theory. The focus is on the development of social research and practice with individuals, groups, organizations, and communities.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 4073 - REFUGEE & MIGRANT POPULATIONS**

Populations of refugees and migrating groups undergo deep physiological, psychological, and economic challenges. Whether man-made or natural causes behind the disaster, those who experience these traumas are affected to varying degrees based on geography, language, age, gender, support structures, and socioeconomic dynamics. Students review the forces at work, current research, and individual and community-based approaches to serve these groups with compassion and effectiveness. This course is cross-referenced with PMIN 4073.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 4093 - PUBLIC POLICY AND ADVOCACY**

Governments use public policy to address social problems such as housing and welfare, to counter threats such as crime and illegal drugs, and to pursue other objectives, including revenue generation. A nation's regulatory, distributive, and redistributive policies have direct impact to prevent, mitigate the impact, and to recover from internal crises. This course prepares students to interact with and influence decision makers at all governmental levels, and engaging agency administration at every level. Special focus is on advocacy for those people who often have a weaker voice to the decision process. This course is cross-referenced with PMIN 4093.

**Prerequisites & Notes**

None

Credits: 3

**HUSV 5001 - PRE-INTERNSHIP**

The Internship PREP one credit hour course prepares and supports students in completing the internship guide and securing an internship site.

**Prerequisites & Notes**

HUSV 5033, 5043, 5053, 5063, 5203, and 5233

Credits: 1

## **HUSV 5001 - PRE-INTERNSHIP**

The Internship PREP one credit hour course prepares and supports students in completing the internship guide and securing an internship site.

**Prerequisites & Notes**

HUSV 5033, 5043, 5053, 5063, 5203, and 5233

Credits: 1

## **HUSV 5003 - HUMAN SERVICES ADMINISTRATION**

This course addresses the historical and current trends in the development and administration of human services organizations. Emphasis will be placed on the administrative and management skills necessary to plan, develop, implement, and administer the overall and day-to-day activities of a human service agency or organization.

**Prerequisites & Notes**

PCOU 5033

Credits: 3

## **HUSV 5023 - ORGANIZATIONAL LEADERSHIP AND MANAGEMENT**

This course examines the impact of leadership and management as they relate to human service organizations. Emphasis will be placed on a broad-based understanding of leadership and management, including what constitutes effective leadership in various contexts, the role of teams in organizations, the role of power, politics, and conflict in organizations, and how to facilitate organizational change through visionary servant leadership.

**Prerequisites & Notes**

HUSV 5043

Credits: 3

## **HUSV 5033 - PROGRAM PLANNING AND EVALUATION**

This course will examine the theory, process, and procedures of program planning and evaluation. This course will also provide students with the basic set of skills, necessary to design, develop, and evaluate various human services programs.

**Prerequisites & Notes**

None

Credits: 3

## **HUSV 5043 - CONTEMPORARY AND HISTORICAL ISSUES IN HUMAN SERVICES**

This course provides an examination of past and present issues in the field of human services. It examines societal factors that have advanced the evolution of the field. Emphasis is placed on present-day topics throughout the various human services fields. It provides for examinations, trends, and current challenges in non-profit management.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 5053 - LEGAL & ETHICAL ISSUES IN HUMAN SERVICES**

This course provides an overview of the law related to human services and introduces the student to professional ethics codes in the helping field. Students will explore the legal/regulatory framework in which human services organizations exist. Students will also explore the ethical standards of the National Organization for Human Services.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 5063 - GROUP DEVELOPMENT AND CHANGE IN HUMAN SERVICES**

This course introduces human services as a collaborative process that takes place across many different agencies. It examines theories, research, and practices of effective team development. The focus of the course will be on the stages and functions of team development. Team dynamics such as motivation and decision making will be examined.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 5203 - INTEGRATION OF PSYCHOLOGY AND THEOLOGY**

This course explores and critically examines the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Various models of integration will be explored as they relate to such topics as behavior, cognition, emotion, and motivation.

### **Prerequisites & Notes**

None

Credits: 3

## **HUSV 5213 - ORGANIZATIONAL BEHAVIOR**

This course presents a critical review of the theory, research, and practice related to the human factor of production, including concepts influencing communication, decision-making, leadership group, cohesiveness, and productivity.

### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5223 - HUMAN SERVICES AND THE COMMUNITY**

This course examines the role of the human services professional in the community. Emphasis will be placed on public awareness, public and private community resources, community projects, and public policy.

#### **Prerequisites & Notes**

None

Credits: 3

### **HUSV 5233 - MULTICULTURAL ISSUES IN HUMAN SERVICES**

This course will examine the impact and effects that different cultural environments have on the human services professional, client, and the helping process. This course will also explore the cultural challenges that human services professionals can expect to encounter. Students will also examine the effects that past and present policies have had and have on multicultural issues.

#### **Prerequisites & Notes**

HUSV 5043

Credits: 3

### **HUSV 5253 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE I**

This course allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

#### **Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, and HUSV 5233

Credits: 3

### **HUSV 5263 - HUMAN SERVICES PRACTICUM FIELD EXPERIENCE II**

This course is a continuation of HUSV 5253. It allows students the opportunity to put theory, skills, and professional behavior into practice by working with an agency within the human services profession.

#### **Prerequisites & Notes**

HUSV 5043, HUSV 5223, HUSV 5033, HUSV 5233, and HUSV 5253

Credits: 3

### **HUSV 5303 - PARENT AND CHILD RELATIONSHIP**

This course explores the nature of parenting and parent-child relations from a historical, theoretical, and developmental perspective. This course will also examine the unique challenges faced by families in today's society including social, economic, and spiritual factors that help parents to create positive, nurturing family environments.

Credits: 3

### **HUSV 5313 - CHILD DEVELOPMENT AGES 0-18**

This course provides students with an understanding about the developmental stages and characteristics of individuals from birth through adolescence.

Credits: 3

### **HUSV 5323 - CHILDREN, YOUTH, AND FAMILY SERVICES: POLICY AND PRACTICE**

This course provides students with an overview of social service agencies policies and practices throughout the United States and how they impact the needs of children and families.

Credits: 3

### **HUSV 5333 - AT-RISK CHILDREN**

This course will provide an overview of the social and economic issues affecting at-risk children. Integration of various strategies for working with at-risk children will be examined. It will also examine information and research on at-risk conditions and practical help in dealing with children in challenging situations.

Credits: 3

### **IDES 2002 - DESIGN PROCESS**

In this class, students will learn how a designer can develop an agile mindset that allows them to address complex issues both in and out of the design business. Reading, lectures, and creative exercises will prepare the student to observe, identify, and address any challenge--from a simple design brief to a complex problem.

#### **Prerequisites & Notes**

None.

Credits: 2

### **IDES 2003 - HISTORY AND INFLUENCES OF INDUSTRIAL DESIGN**

This course will survey the history of industrial design, and its rise as a profession, focusing on the industrial revolution to contemporary times. The course will focus primarily on three-dimensional design movements, trends, societal impact, and materials and manufacturing processes as they relate to interior and exterior architectural spaces, furnishings, consumer product design and transportation design. Content will explore the transitions from applied arts to manufactured products, from engineering to aesthetics, and mass proliferation to sustainability and human-centric design practices.

#### **Prerequisites & Notes**

None.

Credits: 3



## **IDES 2012 - SKETCHING FOR COMMUNICATION**

In this class, students will learn how basic sketching techniques can be used to quickly and effectively express concepts as well as how to use sketching as a collaboration tool. Students will also learn the role sketching plays in interpersonal communication, how a sketching for communication is different than sketching for art, and the benefits visual thinking has when addressing complex problems.

### **Prerequisites & Notes**

None.

Credits: 2

## **IDES 2013 - DIGITAL TOOLS FOR INDUSTRIAL DESIGN**

This course introduces the use of digital drawing, vector, raster and CAD softwares as they pertain to the profession of Industrial Design. Tutorials, demonstration, project-based lessons, and critical feedback will give the students the ability to communicate ideas efficiently through digital methodology.

### **Prerequisites & Notes**

None.

Credits: 3

## **IDES 3003 - DRAWING IN DYNAMIC PERSPECTIVE I**

This hands-on course includes lecture, demonstration, progressive hand-generated drawing exercises, and project work, all designed to reveal the hidden keys to training our creativity to perceive space and the geometry of space with greater authority. The principles of one-point and two-point perspective and related visual systems will be presented in a bold problem-solving format ranging in scale from the simple to the complex in order to accurately express our conceptual capabilities. (Fee \$350)

### **Prerequisites & Notes**

None.

Credits: 3

## **IDES 3013 - DRAWING IN DYNAMIC PERSPECTIVE II**

Building on the visual authority and refined hand-drawing skills developed in Drawing in Dynamic Perspective I, this course explores the application of advanced perspective principles in problem-solving scenarios for a diverse range of industrial design exercises.

### **Prerequisites & Notes**

Prerequisite: IDES 3003

Credits: 3

## **IDES 3014 - LANGUAGE OF LINE**

Rapid visualization (Power Drawing) skills will be presented in lecture, demonstration, progressive hand-generated drawing exercises, and project work in an in-depth study of the "language of line" and how it generates visual

confidence. The course analyzes the three keys to drawing authority: form, position and texture. Further, the course will place these elements into a process that will produce and solve design problems ranging from understanding basic volumes to successfully illustrating complex volumes through study of applied science, ergonomics, and ethics.

**Prerequisites & Notes**

Prerequisites: IDES 3013

Credits: 4

## **IDES 3015 - INNOVATION MEDIA SYSTEMS**

This course will introduce and encompass the application of creative "mediums" to complete presentation graphic pieces. Design media such as marker, pastel, tempera, toned pencils, computer graphics, etc., will be utilized in demonstration and practical hands-on study to generate impactful presentation studies.

**Prerequisites & Notes**

Prerequisite: IDES 3014

Credits: 5

## **IDES 3023 - FUNDAMENTALS OF SURFACE DEVELOPMENT I**

This course introduces the principles of creating innovative shapes, forms, and volumes, and explores how those principles influence manufacturing systems. Students will engage in using a variety of materials such as paper, structural foam, plastics, glass, wood, etc., to successfully convey a three-dimensional model interpretation. (Fee: \$350)

**Prerequisites & Notes**

Prerequisite: IDES 3015

Credits: 3

## **IDES 3024 - FUNDAMENTALS OF SURFACE DEVELOPMENT II**

The principles of this course will expand the model-building skill base by working with an advanced palette of materials to successfully illustrate a set of three-dimensional models.

**Prerequisites & Notes**

Prerequisite: IDES 3023

Credits: 4

## **IDES 3034 - THREE-DIMENSIONAL COMPOSITION**

This course is designed to inspire, cultivate, and strengthen the student's creativity, design thinking application, and three-dimensional problem solving skills. Students will be given a design problem, and through application of research design and creative thinking skills, will generate possible solutions to a real-world problem.

**Prerequisites & Notes**

None.

Credits: 4

## **IDES 3044 - THREE-DIMENSIONAL PRESENTATION**

This course is an extension of three-dimensional composition. The course focuses on the critical importance of creating, defining, and implementing a series of two-dimensional sketch rendering ideas and converting those ideas into successful three-dimensional model series.

### **Prerequisites & Notes**

Prerequisite: IDES 3034

Credits: 4

## **IDES 4011 - DESIGN PROJECT AND PRESENTATION**

In this capstone course, candidates will be assisted in completing their portfolio presentation skills, business case development, professional practices, and receive a professional written and oral critique of their work.

### **Prerequisites & Notes**

Prerequisite: IDES 4053

Credits: 11

## **IDES 4033 - INTERIOR SPACE DESIGN**

This course will focus on teaching new design tools and thinking skills applicable to the field of interior space design. Completed solutions will be created by the candidates through the understanding of human scale, consumer product trends, human interaction, interface, ergonomics, traffic patterns, interior design materials, etc.

### **Prerequisites & Notes**

Prerequisite: IDES 3044

Credits: 3

## **IDES 4043 - PROFESSIONAL AND ETHICAL PRACTICES IN DESIGN**

This course is designed to introduce students to the day-to-day professional practices of working as an industrial designer and creative professional. This course presents students with practical and relevant material as it relates to preparing to find work, the search itself, transitioning to work life, and also the many options available through companies, entrepreneurialism and consultancy. Through lecture, guest presenters, relevant books and articles, videos and assignments, students will be challenged with the business world surrounding design, and how design brings value to brands, companies and consumers. Students will develop an appreciation for the birth of entrepreneurialism in America that fueled the country's growth in the industrial age.

### **Prerequisites & Notes**

None.

Credits: 3

## **IDES 4053 - DESIGN PROJECT: SELECTION STATEMENT, RESEARCH, AND SCOPE**

With staff and professional support, candidates will embark on a research journey to discover real-world, market-applicable design solution research within a selected area of specialization. (Fee: \$350)

**Prerequisites & Notes**

Prerequisite: IDES 4043

Credits: 3

## **IDES 4054 - CONSUMER PRODUCT DESIGN**

This course is designed to focus on the development of the designer's personal vision and preparation for careers in the area of product design. Completed solutions will be created by the candidates through concept sketches, renderings, layout studies, 3-D models, and a final, scale foam study. (Fee: \$350)

**Prerequisites & Notes**

Prerequisite: IDES 3044

Credits: 4

## **IDES 4064 - TRANSPORTATION DESIGN**

This course focuses on development of the designer's personal and client visions and for preparation with the career choice of transportation design. Completed solutions will be created through concept sketches exploring the world of mobility (aircraft, watercraft, automobile, etc.).

**Prerequisites & Notes**

Prerequisite: IDES 3044

Credits: 4

## **IDES 4074 - ARCHITECTURAL/EXTERIOR SPACE DESIGN**

Architectural exterior space design concentrates on the discipline of developing the designer's expertise in utilizing structural materials to create the next generation of architectural design systems. Projects will include glass, metals, stone, and a diverse vocabulary of other materials that integrate the creative process to build confidence for this vocational choice.

**Prerequisites & Notes**

Prerequisite: IDES 3044

Credits: 4

## **KINS 5543 - INNOVATION DESIGN AND SPORT BRANDING**

This course involves designing a theoretical custom sport based organization and/or fitness program. The areas covered will include social media, marketing, finance, sales, and communication.

**Prerequisites & Notes**

None

Credits: 3

## **KINS 6023 - SPORTS, CULTURE, AND SOCIAL JUSTICE**

This course explores the ways in which athletes, coaches, and sport organizations influence culture and social justice. Topics explored include examples of community outreach, political activism, and team building projects.

### **Prerequisites & Notes**

None

Credits: 3

## **KINS 6033 - ATHLETIC ADMINISTRATION**

This course is an advanced study of the relationship between schools, the athletic department, and the campus community. Students will research and explore topics related to amateurism, anti-trust laws, Title IX, diversity, and student support.

### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

## **LANG 1103 - ELEMENTARY RUSSIAN A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Russian. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different Russian-speaking countries.

### **Prerequisites & Notes**

None

Credits: 3

## **LANG 1113 - ELEMENTARY RUSSIAN B**

This is a continuation of the Intended Learning Outcomes of Elementary Russian A, an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Russian. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different Russian-speaking countries.

### **Prerequisites & Notes**

LANG 1103 Elementary Russian A

Credits: 3

## **LANG 1133 - AMERICAN SIGN LANGUAGE I**

An introductory course that addresses the basics of sign communication, as well as socio-cultural dynamics of the language.

### **Prerequisites & Notes**

None

Credits: 3

### **LANG 1144 - ELEMENTARY SPANISH A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening to, reading, and writing Spanish. Students will learn beginning grammatical concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Hispanic/Spanish culture as reflected in different Spanish-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 4

### **LANG 1213 - ELEMENTARY MANDARIN A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Mandarin. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 3

### **LANG 1233 - AMERICAN SIGN LANGUAGE II**

This course is a continuation of LANG 1133 (American Sign Language I). It will emphasize vocabulary expansion and conversational skills as well as continued awareness of the socio-culture dynamics of the language.

#### **Prerequisites & Notes**

LANG 1133

Credits: 3

### **LANG 1244 - ELEMENTARY SPANISH B**

A continuation of LANG 1144.

Credits: 4

### **LANG 1313 - ELEMENTARY GERMAN A**

This is an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing German. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 3

### **LANG 1344 - ELEMENTARY FRENCH A**

An elementary course designed for students who wish to develop the basics of speaking, listening, reading, and writing French. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the French culture as reflected in different French-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 4

### **LANG 1413 - ELEMENTARY MANDARIN B**

This is a continuation of the Intended Learning Outcomes of Elementary Mandarin A, an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing Mandarin. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

#### **Prerequisites & Notes**

LANG 1213 Elementary Mandarin A

Credits: 3

### **LANG 1444 - ELEMENTARY FRENCH B**

A continuation of LANG 1344.

Credits: 4

### **LANG 1613 - ELEMENTARY GERMAN B**

This is a continuation of the Intended Learning Outcomes of Elementary German A, an elementary course designed for students who wish to develop the basic skills of speaking, listening, reading, and writing German. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

LANG 1313 Elementary German A

Credits: 3

### **LANG 1704 - ELEMENTARY ARABIC A**

This course is an elementary course designed for students who wish to develop the basic skills of speaking, listening to, reading, and writing Arabic. Students will learn beginning grammatical concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Arabic culture as reflected in different Arabic-speaking countries.

#### **Prerequisites & Notes**

None

Credits: 4

### **LANG 1714 - ELEMENTARY ARABIC B**

This course, as a continuation of Elementary Arabic A, is an elementary course designed for students who wish to develop the basic skills of speaking, listening to, reading, and writing Arabic. Students will learn beginning grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Arabic culture as reflected in different Arabic-speaking countries

#### **Prerequisites & Notes**

LANG 1704

Credits: 4

### **LANG 2133 - INTERMEDIATE SPANISH A**

A proficiency-oriented course designed to review and expand mastery of essential structures and to further develop the student's abilities in speaking, listening, reading, and writing the Spanish language.

#### **Prerequisites & Notes**

LANG 1144 and LANG 1244 or satisfactory competence on a college-approved assessment

Credits: 3

### **LANG 2143 - AMERICAN SIGN LANGUAGE III**

The purpose of this course is to expand receptive and expressive American Sign Language skills. Students will continue to evaluate and analyze the linguistics of American Sign Language, including non-manual behaviors, use of classifiers, and other grammatical features. Intermediate level.

#### **Prerequisites & Notes**

LANG 1233

Credits: 3

### **LANG 2203 - INTERMEDIATE RUSSIAN A**

This is an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Russian. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different German-speaking countries.

#### **Prerequisites & Notes**

LANG 1113 Elementary Russian B

Credits: 3

### **LANG 2223 - INTERMEDIATE RUSSIAN B**



This is a continuation of the Intended Learning Outcomes of Intermediate Russian A, an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Russian. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Russian culture as reflected in different Russian-speaking countries.

**Prerequisites & Notes**

LANG 2203 Intermediate Russian A

Credits: 3

## **LANG 2233 - INTERMEDIATE SPANISH B**

A continuation of LANG 2133

Credits: 3

## **LANG 2243 - AMERICAN SIGN LANGUAGE IV**

The purpose of this course is to expand expressive and receptive American Sign Language skills in a total immersion setting. Students will continue to increase vocabulary and use of complex grammatical features of ASL in order to process and express more abstract concepts. Intermediate Level.

**Prerequisites & Notes**

LANG 2143

Credits: 3

## **LANG 2313 - INTERMEDIATE GERMAN A**

This is an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing German. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

**Prerequisites & Notes**

LANG 1613 Elementary German B

Credits: 3

## **LANG 2333 - INTERMEDIATE FRENCH A**

Proficiency-oriented course designed to review and expand mastery of essential structures and to further develop the student's abilities in speaking, listening, reading, and writing the French language.

**Prerequisites & Notes**

Prerequisites: LANG 1344 and LANG 1444 or satisfactory competence on a college assessment

Credits: 3

## **LANG 2343 - INTERMEDIATE GERMAN B**

This is a continuation of the Intended Learning Outcomes of Intermediate German A, an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing German. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the German culture as reflected in different German-speaking countries.

**Prerequisites & Notes**

LANG 2313 Intermediate German A

Credits: 3

## **LANG 2413 - INTERMEDIATE MANDARIN A**

This is an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Mandarin. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

**Prerequisites & Notes**

LANG 1413 Elementary Mandarin B

Credits: 3

## **LANG 2433 - INTERMEDIATE FRENCH B**

A continuation of LANG 2333

Credits: 3

## **LANG 2513 - INTERMEDIATE MANDARIN B**

This is a continuation of the Intended Learning Outcomes of Intermediate Mandarin A, an intermediate course designed for students who wish to develop their skills of speaking, listening, reading, and writing Mandarin. Students will learn more complex grammar concepts, gain a strong vocabulary base, practice nuances of pronunciation, and explore the Mandarin culture as reflected in different Mandarin-speaking countries.

**Prerequisites & Notes**

LANG 2413 Intermediate Mandarin A

Credits: 3

## **LANG 2704 - INTERMEDIATE ARABIC A**

This course develops the skills of speaking, listening, reading, and writing Arabic in the Egyptian dialect and Modern Standard Arabic (MSA) at an intermediate level.

**Prerequisites & Notes**

LANG 1714

Credits: 4

## **LANG 2714 - INTERMEDIATE ARABIC B**

This course is a continuation of Intermediate Arabic A and further develops the skills of speaking, listening, reading, and writing Arabic in the Egyptian dialect and Modern Standard Arabic (MSA).

**Prerequisites & Notes**

LANG 2704

Credits: 4

### **LANG 5013 - LATIN GRAMMAR I**

This course focuses on building fluency in the reading and translation of Latin.

**Prerequisites & Notes**

None

Credits: 3

### **LANG 5023 - LATIN GRAMMAR II**

This course focuses on developing fluency in the reading and translation of Latin, with a focus on more advanced grammar and vocabulary.

**Prerequisites & Notes**

Prerequisite: LANG 5013

Credits: 3

### **LANG 5033 - LATIN TRANSLATION**

This course examines issues in the translation of Latin and gives students extensive opportunity to practice their translation skills.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

### **LANG 5043 - LATIN LITERATURE: ORATORY**

Students will study Latin oratory in the original. Emphasis will be placed on classical methods of teaching Latin.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

### **LANG 5053 - LATIN LITERATURE: POETRY AND THE EPIC**

Students will study Latin poetry in the original. Emphasis will be placed on classical methods of teaching Latin.

**Prerequisites & Notes**

Prerequisite: LANG 5023

Credits: 3

### **LANG 5063 - STRUCTURE OF LANGUAGE**

This course offers an exploration and analysis of the structure of language and its development over time.

#### **Prerequisites & Notes**

Prerequisite: LANG 5013

Credits: 3

### **LANG 5073 - LATIN THESIS / CAPSTONE TRANSLATION PROJECT**

This is a capstone course designed for students to pursue research in the field of Latin. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

#### **Prerequisites & Notes**

Prerequisite: LANG 5033

Credits: 3

### **LDRS 1003 - LEADERSHIP PRACTICUM I**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum I provides students service-learning opportunities and interaction with a mentor. Special attention is given to the development of the student's vocational interests and divine design. Practicum I provides the framework for practicums II through IV. Completion of this course is equivalent to 90 hours of service-learning engagement in addition to the completion of assignments.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 1013 - SUCCESS FROM THE INSIDE OUT**

This course will focus on identifying self-defeating thoughts and experiences that can be repurposed into levers for success. Students will develop a strategic success plan that includes life-long strategies for personal, vocational, and professional growth.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 1103 - LEADERSHIP PRACTICUM II**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum II provides students additional service-learning opportunities and interaction with a mentor. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 90 hours of service-learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

LDRS 1003

Credits: 3

**LDRS 2003 - LEADERSHIP PRACTICUM III**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum III provides students with more advanced service-learning opportunities and interaction with a mentor. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 90 hours of service-learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

LDRS 1103

Credits: 3

**LDRS 2023 - ORGANIZATIONAL LEADERSHIP FOR THE YOUNG ADULT**

Young adult leaders are often met with many different opportunities and challenges when entering into a new organizational context. The Organizational Leadership for the Young Adult course aims to assist young adults new to the workforce by understanding and engaging strategies that can contribute to the mission, vision, and values of their organization. Students will learn how to define what it means to lead, engage development of a leader's personal life, personal ethics, decision-making, and understand proven leadership strategies in context. Lastly, students will learn how to make an immediate impact in a new employment context.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 2103 - LEADERSHIP PRACTICUM IV**

This course is an integrative learning experience, where the university partners with extension sites or local organizations to create experiential training. Practicum IV provides students with advanced service-learning opportunities and interaction with a mentor. Special attention is given to the development of the student's vocational interests and divine design. Completion of this course is equivalent to 90 hours of service-learning engagement in addition to the completion of assignments.

**Prerequisites & Notes**

LDRS 2003

Credits: 3

**LDRS 2123 - PRINCIPLED LEADERSHIP**

The student will examine patterns and styles of leadership in a business environment from Biblical and Christian perspectives. Special attention will be given to the development of a leader's personal life, including spiritual formation, personal ethics, decision-making, and integrating faith, learning, and work.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 2133 - THE ART OF SELF LEADERSHIP**

This course provides students an opportunity to reflect on self leadership teachings from various authors and speakers. Students will contribute to the body of public knowledge regarding self-leadership. They will identify and develop the self-disciplines and behaviors that are essential for successful leadership.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 2223 - LEADERSHIP THEORY AND PRACTICE**

This course focuses upon the theoretical development and challenges of effective leadership by reviewing the historical development of various leadership theories. This includes leader traits, skills, and behaviors; models; and other approaches to leadership.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **LDRS 3003 - WI: CROSS-CULTURAL LEADERSHIP**

This course introduces students to the challenges and impact of leadership within a cross-cultural framework. It examines cultural values, practices, and patterns of communication that exist within various cultures with an emphasis on cultural intelligence.

**Prerequisites & Notes**

LDRS 2123, LDRS 2223, or BUSI 3203

Credits: 3

### **LDRS 3023 - CONFLICT RESOLUTION AND NEGOTIATIONS**

Conflict Resolution and Negotiations develops a biblical and practical understanding of conflict. Students examine the conflict cycle, styles of conflict management, and intervention strategies for resolving conflict. Special focus is given to the leader's pivotal role in conflict and using conflict for positive change, and the cultural climate for conflict. Mediation, arbitration, and negotiation also are examined.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 3033 - LEADERSHIP AND HUMAN DIVERSITY**

This course examines the complex nature of leadership, culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of leadership as it relates to individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

### **LDRS 3133 - FRAMEWORKS FOR COLLABORATION**

This course provides students an opportunity to identify and reflect on teachings related to teamwork and collaborative leadership. Students will contribute to the body of public knowledge regarding collaborative leadership. They will identify frameworks for collaboration that lead successful leadership in their context.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 3143 - LEADERSHIP, FOLLOWERSHIP, TEAMWORK**

This course investigates effective leadership. It explores the concept of followership. A psychodynamic approach is used to further consider effective teamwork and the leader-follower dynamic.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 3183 - ORGANIZATIONAL BEHAVIOR**

This course is a study of behavioral science theory and practice exploring management, leadership, motivation, group dynamics, relations and organizational system. Topics will concentrate on applying organizational resources for optimal efficiency.

**Prerequisites & Notes**

Any 2000 level course or above.

Credits: 3

**LDRS 4013 - LEADERSHIP FORUM**

The course acquaints students to contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize their writings and reflect on their own leadership skills, traits and behaviors as they apply to their ability to manage in a global economy.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 4023 - LEADING COMPASSION PROJECTS**

Providing disaster and humanitarian relief is a complex process involving individuals from diverse backgrounds, locations, languages, preparation, involvement, and commitment. Leadership in these settings requires both skills in leading multifaceted projects, delegating responsibilities, inspiring volunteers, and managing funds. This course prepares students for leadership within the field of community relief and development.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 4033 - HUMANITARIAN COMPASSION PRACTICUM**

The Humanitarian Compassion Practicum allows students to apply the theory and course-based learning to real-life situations through actual operation organizations and agencies. Students are responsible for procuring their practicum site, with the assistance of their academic advisor. Hope Education Network partners are available along with the university's own practicum partners.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 4103 - LEADING ORGANIZATIONAL CHANGE**

This course prepares learners to better comprehend the hyper-turbulent environment of the 21st century by introducing behavioral science techniques and methodologies to systematically bring about high-performing organizations.

**Prerequisites & Notes**

LDRS 3183 or MNGT 3183

Credits: 3



## **LDRS 4113 - WI: APPLIED SERVANT LEADERSHIP CONCEPTS**

This capstone course synthesizes previous coursework by reviewing theories and definitions in an effort to apply theory to practice. This course emphasizes the importance of self-discipline, humility, servant leadership, and the art of being contemplative.

### **Prerequisites & Notes**

LDRS 4103, LDRS 4123, or LDRS 4143

Credits: 3

## **LDRS 4123 - GREAT LEADERS THROUGH HISTORY**

This course examines the historical impact of some of the world's greatest leaders from various backgrounds including, but not limited to those who represent religious, government, business, military, and community organizations as well as the arts.

### **Prerequisites & Notes**

LDRS 2123 or 2223

Credits: 3

## **LDRS 4133 - LEADING FOR INNOVATION**

This course provides students an opportunity to review and reflect on leadership concepts that facilitate innovation. Students will communicate ideas regarding leading for innovation and will identify leadership concepts that complement the need for innovation.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 4141 - SENIOR LEADERSHIP PORTFOLIO**

This course is the capstone course for the major requirements and provides students the opportunity to synthesize and apply their learning in a workplace context. Insights are gained leadership profile as they relate to the workplace. A written reflection and portfolio of evidence are required.

### **Prerequisites & Notes**

All major courses or permission

Credits: 1

## **LDRS 5003 - THE ART OF SELF LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership research and teachings. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for successful leadership.

### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5003 - THE ART OF SELF LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership research and teachings. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for successful leadership.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5013 - LEADERSHIP FORUM**

This course examines the body of work of contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize the writings of these leaders, review seminal research in those fields, and reflect on their own leadership skills, traits and behaviors as they apply to their ability to lead in a global economy.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5013 - LEADERSHIP FORUM**

This course examines the body of work of contemporary authors, speakers, managers and professionals who are recognized as successful leaders across various disciplines. Students will synthesize the writings of these leaders, review seminal research in those fields, and reflect on their own leadership skills, traits and behaviors as they apply to their ability to lead in a global economy.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5043 - LEADERSHIP AND GOVERNANCE**

Innovations require inspired leadership, strategic management, and systems of governance that provide structure, accountability, and organizational flexibility. This course explores models for relationships between leaders, boards, and external governance bodies as well as case studies in leadership and governance.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5063 - LEADER-MENTOR PRACTICUM**

This course provides instruction in the application of personal leadership development and mentoring skills as an occupation. Students will conduct simulated and practical applications in the areas of leadership development, vocational calling, and mentoring under faculty supervision.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5103 - THE ART AND PRACTICE OF SELF-LEADERSHIP**

This course provides students an opportunity to review and reflect on self-leadership by interacting with both classic and contemporary literature. Students will contribute to the body of public knowledge regarding self-leadership and will develop or strengthen the disciplines and behaviors that are essential for effective leadership.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5113 - LEADERSHIP THEORY/Frameworks**

This course examines the distinction between leadership and management, in addition to the major theories and models of leadership from a variety of perspectives. Students are expected to understand the theoretical basis of each model, their strengths and weaknesses, and how to apply the concepts to practical situations in business and other settings. Students will explore their personal leadership style through a series of assignments. Students will also reflect on leadership experiences and then apply lessons learned to further develop their leadership capabilities.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5123 - SERVANT LEADERSHIP**

This course explores academic, biblical, and practitioner concepts of servant leadership. It is intended to encourage a philosophy and lifestyle of servant leadership in students' professional and personal lives.

**Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

**LDRS 5133 - Frameworks for Collaboration**

This course provides students an opportunity to identify and reflect on theories related to teamwork and collaborative leadership. Students will contribute to the body of public knowledge regarding a theory of collaborative leadership. They will identify frameworks for collaboration that lead to successful leadership.

**Prerequisites & Notes**

None

Credits: 3

### **LDRS 5143 - LEADING WITH SOCIAL INTELLIGENCE**

This course provides an in-depth exploration of leading with social intelligence. Areas of emphasis with focus on awareness of situations and the social dynamics involved, and the knowledge of interaction strategies with others. Additionally, self-introspection, consciousness of one's own perceptions and reactions to situations, will be discussed. Interpersonal people skills will also be analyzed from both a toxic and nourishing effect.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5153 - LEADERSHIP IN CONTEXT**

This course provides a study of the contextual considerations of leadership. Context may include such things as culture, socio-economic status, institutional, political, etc. When leadership decisions are being made in any organization, the contextual aspects of the environment must also be taken into account. More specifically, interaction between the leader and the follower will be analyzed, as well as the applicability of leadership theories such as situational leadership, leader-member exchange, and adaptive leadership. Additionally, differentiation of an objective context versus subjective context will be discussed.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5163 - LEADER AS STRATEGIST**

This course offers an opportunity for students to design and think strategically, in business and not-for-profit organizations. Students will evaluate case studies and understand how leaders leverage available people and resources to accomplish strategic objectives. The primary focus will be on determining the best way to influence through strategy, organizational design, organizational culture, and leading change efforts.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5173 - LEADER AS STORYTELLER**

Leaders today must create vision, inspire action, and create communities—all of which are best accomplished using stories. Leader storytelling involves converting the experiences of life into a more powerful and meaningful form with a clear thesis to accomplish a set purpose. Often the right anecdote motivates followers more surely than hours of lectures. Students will learn why stories are persuasive, the common features of great stories, how to make stories more visual, and the importance of rewriting. They will also learn how stories can build brands, drive growth, and inspire action. Special topics include how the leader finds stories to change others and how to promote stories in a digital world.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5203 - LEADING FOR INNOVATION**

This course provides students an opportunity to review and reflect on leadership theory and innovation. Students will contribute to the body of public knowledge regarding leading for innovation and will identify leadership theories that complement the need for innovation.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5213 - LEADERSHIP PHILOSOPHY**

This course explores the concept of leadership from a holistic approach through anthropology, philosophy, psychology, sociology, and great works of literature. Students examine leader traits and skills, leadership styles in different situations, and leadership philosophies fulfilling higher-order needs, including authentic, transformational, servant, and spiritual.

#### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

### **LDRS 5223 - LEADERSHIP IN HISTORY**

Perhaps the best way to learn leadership is to observe a great leader in action. Since that is often impossible to do in person, in this course students will study the lives of great leaders to broaden their understanding of what leadership is and how it is implemented. Readings will include many short biographies from multifarious types of leaders and contexts throughout time, and the course is designed to allow students some participation in choosing which leaders to study. The intent is to extract lessons and insights which can be applied to students' own approaches to leadership, and to help students understand both commonalities and differences between great leaders.

#### **Prerequisites & Notes**

None

Credits: 3

### **LDRS 5233 - CURRENT TOPICS IN ORGANIZATIONAL LEADERSHIP**

This course provides an opportunity for students to demonstrate a comprehensive understanding of an approved topic related to organizational leadership within various occupations.

#### **Prerequisites & Notes**

Prerequisite: Admission to the MBA program.

Credits: 3

## **LDRS 5243 - LEADERSHIP INTRODUCTION TO RESEARCH METHODS**

This course introduces and discusses approaches, strategies, and data collection methods relating to research in leadership. Students will consider how to select the appropriate methodology for use in a study to be performed. Additionally, students will learn how to collect data based on different data collection methods, construct research tools, pilot test them, and employ them.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5253 - LEADERSHIP STATISTICS**

This course provides an overview of probability and statistical methods to include, data analysis in support of both quantitative and qualitative analysis as it relates to issues in leadership.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5263 - LEADERSHIP THESIS**

This course is the study and application of leadership-specific scholarly research techniques in preparation for the writing of the Masters in Leadership thesis.

### **Prerequisites & Notes**

None

Credits: 3

## **LDRS 5303 - COACHING, MENTORING AND CONSULTING**

This course provides a detailed review of three aspects of leadership; coaching, mentoring, and consulting. Each aspect will be discussed regarding the part it plays in developing aspirant leaders, followers, and organizations.

### **Prerequisites & Notes**

Prerequisite: Masters student.

Credits: 3

## **LDRS 5313 - NEGOTIATION AND CONFLICT MANAGEMENT**

Complex relationships and flat organizational hierarchies require leaders to master negotiation skills and be able to implement them to manage interpersonal and inter-organizational conflict. Nearly every transaction with another person involves some type of negotiation. This course equips students to develop their perception, persuasion, analytical thinking, and interpersonal skills to build agreement and to manage relationship break-down. Students will learn negotiation and conflict management theory, processes, strategies, and related ethical considerations. Specific topics addressed include investigation, mediation, arbitration, multicultural contexts, personality conflicts, crisis planning, and developing enduring system-wide solutions.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5323 - LEADING BRAND CREATION**

Fundraising and marketing feed off one another and ideally fuel an organization's growth and success. This course provides students an understanding of the interplay between these two forces, as well as addresses the role of leadership, audience analysis, message creation, strategies, and ethics. Students will create a marketing and fundraising plan for a real or fictitious organization and be able to identify, secure, and maintain a diverse portfolio of funding sources.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5333 - LEADING ACROSS CULTURES**

This course examines leadership through communication, motivation, and teamwork of people from another culture. Additionally it looks at this leader-follower dynamic from a Christian biblical perspective.

**Prerequisites & Notes**

Admission to the MBA program

Credits: 3

**LDRS 5343 - INNOVATION AND TECHNOLOGY**

This course examines the basic constructs of how to organize successful technology-driven innovation in both entrepreneurial and established organizations. Students will explore how innovation-based strategies are used as a source of competitive advantage and how to build organizations that excel at identifying, building and marketing technological innovations. The course also examines how entrepreneurs can shape organizations so they can continuously build and market their innovations.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5353 - BUSINESS START-UP PLAN (CAPSTONE)**

This course integrates all prior learning in the entrepreneurship concentration and helps students discover how an idea, a market, and price form the basis of a business start-up. The course introduces students to the entrepreneurial journey, from finding an idea, to accessing the marketplace, to raising capital for a business venture by developing a well thought out business plan. This process engages students to think through crucial issues in an organized way and help improve business acumen. The business plan will also help students prepare a roadmap for becoming a successful entrepreneur.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5403 - ORGANIZATIONAL LEADERSHIP**

This course focuses on practical experience that blends theory and practice. Students reflect on prior leadership experiences and then apply lessons learned to further develop their leadership capabilities. Environmental factors, organizational objectives, company culture, and individual and group ethical standards will be examined to incorporate situational determinants of organizational leadership effectiveness.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5413 - FOLLOWERSHIP DYNAMICS**

This course considers a critical review of followership, and how those that follow can impact an organization. Leadership studies have had prominence through much of the 20th century, however, studies involving followership have been severely underrepresented in scholarly literature. Societal thoughts on followership will be considered from ancient times until present day. Various types of followership models will be considered, and what impact followers can have on leaders and the organization.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5423 - LEADING TEAMS**

Leading teams involves managing different personalities, cultures, conflicting political agendas, and varying skill levels while simultaneously securing resources and managing expectations of senior stakeholders. This course focuses on group dynamics and the principles of building highly effective teams. Students will receive theoretical and practical knowledge about small group interactions, often learning through participation in hands-on group activities that demonstrate and reinforce the textual material. Emphasis is placed on leadership skills, subordinate participation, power dynamics, and team problem-solving.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5433 - COMMUNITY LEADERSHIP DEVELOPMENT**

This experiential-learning course provides students the opportunity to explore the key institutions and civic structures that contribute to a flourishing community, including local government, economic development, the environment, criminal justice, business, education, communication and the media, health and social services. Along with developing personal leadership skills, students will have the opportunity to increase their social capital and capacity to serve as leaders in their community. The course is taught concurrent with the student's participation in an approved community leadership development program.



**Prerequisites & Notes**

Approval of Instructor

Credits: 3

**LDRS 5443 - LEADERSHIP CAPSTONE**

The goal of this course is to assist students in the integration of their academic study of leadership and their leadership experiences in preparation for their roles as members of the contemporary workforce. Students will analyze and synthesize the concept of leadership using cultural, ethical, sociological, and historical perspectives. Exploration and reflection of personal values, decision-making, and in-depth analysis of various leadership themes take place in course activities.

**Prerequisites & Notes**

Prerequisite: Completion of all required courses

Credits: 3

**LDRS 5523 - APPLIED LEADERSHIP/DISNEY LEADERSHIP INSTITUTE**

This course provides insight into the strategies that drive the Disney organization, including its emphasis on creativity and innovation, leadership excellence, people management, quality service, and brand loyalty practices. Other comparable business experiences may be substituted with permission of advisor.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5543 - LEADING ORGANIZATIONAL CHANGE**

Leading organizational change is a significant challenge facing today's organizations. This course will explore the nature of these changes, the basis for their adoption, and both the management and leadership of organizational change in the 21st century. It also presents a perspective of theories of organizations through a historical and developmental context as well as through current practices and their application to organizational transformation in one or more current settings.

**Prerequisites & Notes**

None

Credits: 3

**LDRS 5603 - PHILOSOPHY OF COACHING**

This courses stimulates philosophical thinking and fosters and spirit of confidence in developing research based methods of coaching in sport or other contexts. Coverage is given to the spiritual and faith-based aspects of motivation and performance.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 1073 - INTERMEDIATE ALGEBRA**

This course covers the fundamental principles of algebra. Topics include signed numbers, graphs of linear equations, equations and inequalities, polynomials, rational expressions, radicals, and factoring.

Any major listing College Algebra, Pre-Calculus, or Calculus as part of the Foundational Core requirement with a current (three years or less) mathematics sub score below 23 on the ACT or below 490 on the SAT must enroll in MATH 1073 Intermediate Algebra. Credit may be used for elective credit only. This course may NOT be applied towards a general education math credit.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1213 - COLLEGE ALGEBRA**

This course is a study of the systematic development of fundamental algebraic operations. Included in this development are systems of linear equations and inequalities; linear, quadratic, exponential and logarithmic functions; absolute value equations; radicals; and conic sections.

#### **Prerequisites & Notes**

Recommended SAT score 490 / ACT score 21 or greater.

Credits: 3

### **MATH 1223 - QUANTITATIVE REASONING**

This course emphasizes quantitative reasoning skills and is designed to prepare students to think critically about the world they live in. Applications in consumer education, civic engagement, and personal finance will be presented. Topics include logic, probability, statistics, exponential growth, and data analysis.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1313 - TOPICS IN MATHEMATICS**

This course introduces students to non-algebraic principles including sets, logic, Euclidean geometry, probability, and statistics.

#### **Prerequisites & Notes**

None

Credits: 3

### **MATH 1323 - EXPLORATIONS IN MATHEMATICS**

This is a discrete mathematics course that demonstrates the beauty and utility of mathematics. Topics for this course are set theory, elementary number theory, history of mathematics, numbers and number systems, financial mathematics, and systems of linear equations and inequalities.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 2023 - INTRODUCTION TO PROBABILITY AND STATISTICS**

This course is an introduction to the concepts and methods of probability and statistics. The course is designed for students interested in the application of probability and statistics in business and other social sciences. Topics include descriptive statistics, probability theory, random variables and probability distributions, sampling distributions, estimating population parameters, testing hypothesis about population parameters, correlation and regression, and analysis of variances.

**Prerequisites & Notes**

Recommended minimum math score on ACT of 21 or SAT of 490.

Credits: 3

## **MATH 5013 - PHILOSOPHY OF MATHEMATICS**

This course explores central topics in the philosophy of mathematics and math's relationship to our understanding of the natural world. Students will explore logic, structuralism, and epistemology in relation to the field of mathematics.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 5023 - CALCULUS**

This course provides an overview of multivariable calculus. Integral theorems, contour integration and line-surface integrals are covered. Students learn about ordinary and partial differential equations, convergence, axioms of the real number system and applications of vector differential calculus. Classical teaching methods are applied to calculus.

**Prerequisites & Notes**

None

Credits: 3

## **MATH 5033 - NUMBER THEORY**

This course is an introduction to number theory, including primes, congruences, quadratic reciprocity, diophantine equations, irrational numbers, continued fractions, and partitions. The classical approach to mathematics and number theory will be emphasized.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 5043 - ADVANCED GEOMETRY**

This course explores concepts in geometry and how to employ classical approaches to teaching geometry in a Christian learning environment. Course content covers rationals through complex equations, including discrete and computational geometry.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 5063 - CLASSICAL MATHEMATICS PEDAGOGY**

This course explores the classical approach to the teaching of mathematics.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 5073 - MATH THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of mathematics. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

None

Credits: 3

### **MATH 5083 - ALGEBRA**

Introduction to basic algebraic structures. Groups, finite groups, abelian groups, rings, integral domains, fields, factorization, polynomial rings, field extensions, quotient fields.

**Prerequisites & Notes**

None

Credits: 3

### **MISS 2533 - MISSIONARY LIFE AND WORK**

A study of the missionary motive, objective, call, qualifications, and preparation of missionary candidates; spiritual and cultural life of the missionary on the field; the administration of missions at home and abroad; and methods used in planting indigenous churches. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

### **MISS 2633 - HISTORY OF MISSIONS**

A historical survey of missions noting the problems and challenges of church expansion. Attention is given to the history, development, and spread of the gospel to every continent. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

### **MISS 3303 - WORLD VIEWS AND MISSION STRATEGY**

An investigation of humanity and various worldviews from a missionary perspective. Various dimensions of people groups and sub-systems are examined as they relate to the world as a whole and as a tool for developing effective mission's strategy. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

### **MISS 3333 - THEOLOGY OF MISSIONS**

An introduction to the theology of the Christian Mission in the Old Testament and a study of the responsibility of the individual, the pastor and the church in its implementation. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **MISS 3733 - WORLD RELIGIONS**

This course is an introduction to the historical development, major teachings, and current practices of selected world religions. In addition, Hindu, Buddhist, and Islamic views of Jesus will be analyzed and contrasted with those of Christianity. Special attention is given to identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others.

**Prerequisites & Notes**

ENGL 1233

Credits: 3

### **MISS 4933 - INTERCULTURAL COMMUNICATION**

The principles and processes of communicating from one culture to another with a focus on the relevance of incarnation as the model for the communication of the Gospel. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**MNGT 5573 - HUMAN RESOURCE MANAGEMENT**

This course focuses on strategic issues and choices in acquiring, developing, motivating, managing, and retaining a workforce, from the perspective of a general manager or non-human resource (HR) manager.

**Prerequisites & Notes**

BUSI 5003

Credits: 3

**MUAI 1121 - WORSHIP GUITAR APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to play piano/keyboards in contemporary worship style using proper technique while building a greater understanding of concepts of modern worship musicianship.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

**Prerequisites & Notes**

None

Credits: 1

**MUAI 1801 - GUITAR APPLIED LESSON I**

Thirteen lessons (25 minutes per week) for one hour of credit. The Music Department will determine the appropriate level of instruction.

**Prerequisites & Notes**

By arrangement only

Credits: 1

**MUAI 1821 - GUITAR APPLIED LESSON II**

Thirteen lessons (50 minutes per week) for two hours of credit. The Music Department will determine the appropriate level of instruction.

**Prerequisites & Notes**

By arrangement only

Credits: 1

## **MUAK 1101 - PIANO APPLIED LESSON I**

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

### **Prerequisites & Notes**

By arrangement only

Credits: 1

## **MUAK 1111 - PIANO APPLIED LESSON II**

The Music Department will determine the student's level of instruction. Thirteen lessons (50 minutes per week) plus individual practice are required.

### **Prerequisites & Notes**

By arrangement only

Credits: 1

## **MUAK 1131 - WORSHIP PIANO APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to play piano/keyboards in contemporary worship style using proper technique while building a greater understanding of concepts of modern worship musicianship.

13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

### **Prerequisites & Notes**

None.

Credits: 1

## **MUAV 1101 - VOICE APPLIED LESSON I**

The Music Department will determine the student's level of instruction. Thirteen lessons (25 minutes per week) plus individual practice are required.

### **Prerequisites & Notes**

By arrangement only

Credits: 1

## **MUAV 1111 - VOICE APPLIED LESSON II**

The Music Department will determine the student's level of instruction. Thirteen lessons (50 minutes per week) plus individual practice are required.

### **Prerequisites & Notes**

By arrangement only

Credits: 1

### **MUAV 1141 - WORSHIP VOICE APPLIED LESSON**

Through one-on-one private instruction, students will develop and expand their ability to sing in a contemporary vocal style using proper vocal technique while building a greater understanding of concepts of modern worship musicianship. The understanding and use of the voice as an instrument and of vocal technique will be developed through the use of vocal training CDs, study of the textbook, and instructor designed exercises. The appropriate contemporary vocal style elements will be communicated through the study of modern worship songs, contemporary pop/rock music, jazz standards, and classical styles. 13 lessons (25 minutes per lesson) per semester plus individual practice are required. Course is repeatable for credit up to 5 times.

#### **Prerequisites & Notes**

None.

Credits: 1

### **MUSC 1002 - INTRODUCTION TO THEORY**

An orientation to music designed to establish a foundation in the fundamentals of music. Required for music majors with little music background.

#### **Prerequisites & Notes**

None

Credits: 2

### **MUSC 1013 - ELEMENTS OF MUSIC**

This course is designed to be an introduction to music: its sounds, forms, styles, elements, and place in human society, through the study of representative materials.

#### **Prerequisites & Notes**

None

Credits: 3

### **MUSC 1023 - FOUNDATIONS OF MUSIC THEORY**

This course is an orientation to music designed to help students acquire foundational knowledge of the fundamentals of music.

#### **Prerequisites & Notes**

None

Credits: 3

### **MUSC 1041 - AURAL THEORY I**



This course provides training in the recognition of fundamental melodic, harmonic and rhythmic patterns. In addition, training is provided in sight-reading melodic and rhythmic excerpts with a moderate level of difficulty.

**Prerequisites & Notes**

None

Credits: 1

**MUSC 1061 - AURAL THEORY II**

This course provides training in the recognition of fundamental to intermediate melodic, harmonic, and rhythmic patterns. In addition, training is provided in sight-reading of melodic and rhythmic excerpts with a moderate level of difficulty.

**Prerequisites & Notes**

MUSC 1041

Credits: 1

**MUSC 1103 - A HISTORY OF JAZZ**

This course examines the most significant styles of American music in chronological order beginning with its roots and continuing through the present day.

**Prerequisites & Notes**

none

Credits: 3

**MUSC 1112 - WORSHIP MUSIC THEORY I**

A study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, and chords. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music, and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: Passing score on the worship music theory placement exam or passing grade of a "C" or higher in Introduction to Music Theory, which may be taught as part of Worship Practicum at each extension site.

Corequisite: MUSC 1151 Worship Aural Theory I

Credits: 2

**MUSC 1112 - WORSHIP MUSIC THEORY I**

A study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, and chords. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music, and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: Passing score on the worship music theory placement exam or passing grade of a "C" or higher in Introduction to Music Theory, which may be taught as part of Worship Practicum at each extension site.

Corequisite: MUSC 1151 Worship Aural Theory I

Credits: 2

**MUSC 1132 - MUSIC THEORY I**

This course is the study of fundamental musical concepts with emphasis on notation, rhythm, key signatures, intervals, scales, major/minor tonality, and chord construction found in Western music.

**Prerequisites & Notes**

MUSC 1002 or Theory Placement Exam

Credits: 2

**MUSC 1151 - WORSHIP AURAL THEORY I**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Corequisite: MUSC 1112 Worship Music Theory I

Credits: 1

**MUSC 1161 - WORSHIP AURAL THEORY II**

This course is intended to provide the student with a comprehensive study in sight singing and melodic, harmonic, and rhythmic dictation.

**Prerequisites & Notes**

Prerequisite: MUSC 1151 Worship Aural Theory I, MUSC 1112 Worship Music Theory I

Corequisite: MUSC 1212 Worship Music Theory II

Credits: 1

**MUSC 1212 - WORSHIP MUSIC THEORY II**

A study of fundamental musical concepts, including: chord study and analysis, modulation, chord progressions and patterns, basic voice leading, knowledge of minor scales and chord progressions, and improvisation of accompaniment from chord symbols. This course includes a basic overview of improvisation with exposure to some standard chord scales used in improvising solos. Knowledge of rhythms and their performance will be reinforced and augmented. Special emphasis will be placed on the practical application of music theory in teaching contemporary worship music and directing worship team rehearsals.

**Prerequisites & Notes**

Prerequisite: MUSC 1112 Worship Music Theory I, MUSC 1151 Worship Aural Theory I

Corequisite: MUSC 1161 Worship Aural Theory II

Credits: 2

**MUSC 1232 - MUSIC THEORY II**

This course is a study of the fundamental principles of harmonic progression and harmonic rhythm, seventh chords, modulation, secondary dominants, leading-tone chords, and four-part composition. Included in this course is the study of small musical forms.

**Prerequisites & Notes**

MUSC 1133

Credits: 2

**MUSC 2332 - DIGITAL MUSIC COMPOSITION FOR WORSHIP**

This course studies the aesthetics and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers, digital recording equipment, and analogue recording equipment. Class work includes hands-on work with recording, editing, compositional software, and compositional hardware.

**Prerequisites & Notes**

None

Credits: 2

**MUSC 2412 - ELECTRONIC MUSIC COMPOSITION**

This course studies the aesthetics, history, and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers and digital or analogue recording equipment. Class work includes hands-on work with recording, editing, and compositional software and hardware.

**Prerequisites & Notes**

None

Credits: 2

**MUSC 3013 - DIGITAL MUSIC COMPOSITION FOR WORSHIP**

This course studies the aesthetics and techniques of music composition using electronic resources including computers, hardware samplers, synthesizers, digital recording equipment, and analogue recording equipment. Class work includes hands-on work with recording, editing, compositional software, and compositional hardware.

**Prerequisites & Notes**

None.

Credits: 3

## **NSCI 1012 - SCIENTIFIC INVESTIGATION AND THE PURSUIT OF KNOWLEDGE**

This course introduces the student to the scientific method and science epistemology and communication. Students will examine a controversial issue in 21st century society through the lenses of the scientific method and the scientific tradition.

### **Prerequisites & Notes**

None

Note: This course on its own DOES NOT fulfill the Foundational Core science requirement.

Credits: 2

## **NSCI 1034 - LIFE SCIENCE LECTURE/LAB**

This course includes the major biological principles and their application to the general health and well being of humankind. Problem solving and explanation of biological phenomena is expected to be the basic process development approach.

### **Prerequisites & Notes**

NSCI 103L or non-biology majors only

Credits: 4

## **NSCI 2704 - INTRODUCTION TO FORENSIC SCIENCE (LECTURE & LAB)**

This course is an overview of the application of forensic science, how it applies to the criminal justice system, and an overview of forensic lab techniques with an emphasis on physical evidence recovery and analysis including trace evidence, blood splatter, fingerprinting, and DNA analysis. This course is designed to provide students an understanding of the techniques and abilities of forensic science with regard to investigative and criminalistic activities. This course meets the science (with lab) general education requirement and the specialized needs of the Criminal Justice program.

### **Prerequisites & Notes**

Prerequisites: None

Credits: 4

## **NURS 2113 - NUTRITION FOR NURSES**

This course provides an overview of nutrition including wellness, food nutrients, health promotion and nutrition therapy for various disease processes.

### **Prerequisites & Notes**

Prerequisite: Admission to the RN to BSN program or permission of the Director of Nursing.

Credits: 3

## **NURS 2203 - FAITH INTEGRATION SEMINAR IN NURSING**

This course will provide the students with the knowledge and skills for working within their faith communities. It will encompass the intentional care of the spirit as well as health promotion and prevention or to assist with illness related

aspects within the faith community considering the values, beliefs, and practices of each student's community of faith.

**Prerequisites & Notes**

Prerequisites: NURS 3124 - Applied Pharmacology  
 NURS 3133 - Psychiatric Nursing  
 NURS 313L - Psychiatric Nursing Clinical  
 NURS 3144 - Medical-Surgical Nursing I  
 NURS 314L - Medical-Surgical Nursing I Clinical

Co-requisite: NURS 4204 - Medical-Surgical Nursing II  
 NURS 420L - Medical-Surgical Nursing II Clinical  
 NURS 4212 - Care of the Childbearing Family  
 NURS 421L - Care of the Childbearing Family Clinical  
 NURS 4322 - Pediatric Nursing  
 NURS 432L - Pediatric Nursing Clinical

Credits: 3

**NURS 3013 - NURSING HISTORY AND THEORY**

This course provides an introduction of the history of nursing and the nursing theories developed throughout the eras of nursing practice. The discussion of history nursing will guide the different nursing theories discussed from Nightingale to present day. It will include the development of nursing theory including components and concepts found in nursing theories. The connections between theory and their importance for practice and the nursing profession will be discussed.

**Prerequisites & Notes**

Prerequisite: NURS 3204 Transition to BSN Role and NURS 3214 Health Assessment  
 Co-requisite: NURS 3153 Research & Evidence-Based Practice

Credits: 3

**NURS 3153 - RESEARCH AND EVIDENCE-BASED PRACTICE**

This course prepares students to evaluate and synthesize research data, particularly from outcomes, intervention, and translational research. Students use these skills to analyze practice protocols, making recommendations for their improvement.

**Prerequisites & Notes**

NURS 3203, NURS 3113, and NURS 3214

Credits: 3

**NURS 3203 - TRANSITION TO THE BACCALAUREATE NURSING ROLE**

This course explores the BSN competencies, which differ from those of a nurse holding an associate degree. The course will focus on a deep understanding of the changing U.S. health care delivery system, including its relationship to nursing theories, standards and scope of practice, and roles and responsibilities of the nurse. The role of the nurse in policy development and political action at the employer, local, state, and national levels are emphasized.

**Prerequisites & Notes**

Student must be Current RN in the State of Florida and accepted into RN-BSN Bridge Program

Credits: 3

### **NURS 3214 - HEALTH ASSESSMENT FOR THE RN**

This course builds upon the RN's current competence in physical assessment. The course focuses on increasing students' skill level in performing a complete physical examination and health history. A variety of specialized assessments, including mental status exams, pain, nutritional, family and cultural assessments, as well as domestic violence and substance abuse evaluations are considered and strategies to integrate findings into the plan of care are explored. Students complete 45 contact hours completing health assessments/health history on actual patients with mentor supervision.

#### **Prerequisites & Notes**

NURS 3203 and NURS 3113

Credits: 4

### **NURS 4332 - QUALITY AND SAFETY**

This course explores the concepts of quality and safety in healthcare, including evidence-based care, nurse-sensitive indicators, patient centered care, working conditions, and patient safety and quality tools. Students learn strategies to collect and analyze data related to the safety and quality of selected processes and recommend changes as necessary.

#### **Prerequisites & Notes**

Prerequisite: NURS 3124 - Applied Pharmacology

NURS 3133 - Psychiatric Nursing

NURS 313L - Psychiatric Nursing Clinical

NURS 3144 - Medical-Surgical Nursing I

Co-requisite: NURS 3153 - Research and Evidence-Based Practice

Credits: 2

### **NURS 4332 - QUALITY AND SAFETY**

This course explores the concepts of quality and safety in healthcare, including evidence-based care, nurse-sensitive indicators, patient centered care, working conditions, and patient safety and quality tools. Students learn strategies to collect and analyze data related to the safety and quality of selected processes and recommend changes as necessary.

#### **Prerequisites & Notes**

Prerequisite: NURS 3124 - Applied Pharmacology

NURS 3133 - Psychiatric Nursing

NURS 313L - Psychiatric Nursing Clinical

NURS 3144 - Medical-Surgical Nursing I

Co-requisite: NURS 3153 - Research and Evidence-Based Practice

Credits: 2

### **NURS 4333 - QUALITY AND SAFETY**

This course explores the concepts of quality and safety in healthcare, including evidence-based care, nurse-sensitive indicators, patient centered care, working conditions, and patient safety and quality tools. Students learn strategies to collect and analyze data related to the safety and quality of selected processes and recommend changes as necessary.

**Prerequisites & Notes**

None

Credits: 3

**NURS 4405 - NURSING LEADERSHIP AND MANAGEMENT FOR THE RN**

This course introduces the roles of leader, manager, and follower in the context of healthcare organizations. The course explores concepts associated with leadership, such as interpersonal communication, conflict, change, strategic decision making, team building, power, politics and influence, and delegation. The competencies of a first-line manager in budgeting, staffing, scheduling and other human relations functions are also explored. Students will spend 90 hours in leadership and manager activities related to developing a project with a nursing leader. This course is only for the RN-to-BSN program.

**Prerequisites & Notes**

NURS 3203, NURS 3113, and NURS 3214

Credits: 5

**NURS 4415 - COMMUNITY NURSING AND POPULATION HEALTH**

This course provides a solid foundation in community and public health nursing concepts; interventions for individuals, families, and communities; health promotion; and the multifaceted role of the community-oriented nurse. The focus will be on developing competence in assessing the needs of a population, developing and implementing appropriate interventions and evaluating their effectiveness. They will spend 90 hours preparing a project to provide care to a group of patients, assessing needs, then developing, implementing, and evaluating an appropriate intervention(s). Students also care for individual clients within a community setting, with particular attention to strategies to support patients as they transition from one level of care to another. This course is for the RN-to-BSN program only.

**Prerequisites & Notes**

NURS 3203, NURS 3113, and NURS 3214

Credits: 5

**NURS 4502 - CAPSTONE PROJECT**

This course is a synthesis of theoretical and clinical knowledge and skills for the professional baccalaureate-prepared nurse. This course focuses on critical thinking, professional collaboration, and level of practice. It provides the opportunity to develop a philosophy of nursing statement as well as reconstructing a professional CV/Resume as well as generating a professional Portfolio.

**Prerequisites & Notes**

Prerequisite: NURS 3204 Transition to BSN Role

NURS 3214 Health Assessment

NURS 3013 Nursing History &amp; Theory

NURS 3153 Research &amp; EBP

NURS 4333 Quality &amp; Safety

NURS 4415 Community Nursing &amp; Population Health

Co requisite: NURS 4405 Leadership & Management for the RN

Credits: 2

### **PACO 5003 - PASTORAL COUNSELING DEATH & DYING**

IN DEVELOPMENT

Credits: 3

### **PHIL 2003 - PRINCIPLES OF ETHICS**

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed.

#### **Prerequisites & Notes**

None

Credits: 3

### **PHIL 2013 - INTRODUCTION TO CHRISTIAN APOLOGETICS**

This course is an overview of Christian apologetics that orients students to the defense of the Christian faith through the study of relevant biblical, theological, ethical, and philosophical sources.

#### **Prerequisites & Notes**

None

Credits: 3

### **PHIL 3233 - INTRODUCTION TO PHILOSOPHY**

A systematic survey of the fundamental concepts of philosophy with special attention given to the problems of knowledge, being, the existence of God, the freedom of will, and good and evil. Intended to familiarize the student with the method of abstract thinking.

#### **Prerequisites & Notes**

None

Credits: 3

### **PHIL 5013 - WRITING AND RESEARCH IN PHILOSOPHY**

This course is an introduction to the methodology of philosophy, with emphasis on the classical approach to philosophy.

#### **Prerequisites & Notes**

None

Credits: 3



### **PHIL 5023 - METAPHYSICS**

This course is an overview of ideas about metaphysics, with an emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5033 - EPISTEMOLOGY**

This course is an overview of thought on epistemology from the great philosophers, with an emphasis on the classical approach to epistemology.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5043 - ETHICS**

This course is an overview of ethical thought from the great philosophers, with an emphasis on the classical approach to philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5053 - LOGIC**

This course focuses on formal logic, including logic in philosophy, symbolic logic, methods of reasoning, and application of logic to current issues, with an emphasis on the classical approach to studying logic.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5063 - CLASSICAL PEDAGOGY OF PHILOSOPHY**

This course offers an exploration and analysis of the classical method of teaching philosophy.

**Prerequisites & Notes**

None

Credits: 3

### **PHIL 5073 - PHILOSOPHY THESIS / CAPSTONE PROJECT**

This is a capstone course designed for students to pursue research in the field of philosophy. Students propose, initiate, and defend the thesis or project under the supervision of a faculty mentor.

**Prerequisites & Notes**

Prerequisite: PHIL 5013

Credits: 3

**PLDR 1011 - CIVICS 101**

This course provides students with a basic understanding of core competencies and frameworks essential for civic engagement. As a fundamental principle to sustain a successful government, students will examine community relationships, power structures and the concept of privilege.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1021 - THE BUREAUCRACY**

This course examines the United States Congress, focusing on the historical development of the House and the Senate. The development of public policy and national politics will be closely assessed along with the constitutional underpinnings and the historical progress that led to the modern Congress, the rules and procedures that influence legislative processes and relationships amongst the branches.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1031 - THE AMERICAN CONGRESS**

This course examines the United States Congress, focusing on the historical development of the House and the Senate. The development of public policy and national politics will be closely assessed along with the constitutional underpinnings and the historical progress that led to the modern Congress, the rules and procedures that influence legislative processes and relationships amongst the branches.

**Prerequisites & Notes**

None

Credits: 1

**PLDR 1041 - CIVIL DISCOURSE**

Civil Discourse is central to our nation. Engaging in informed deliberation is affected by our understanding of life, our beliefs, culture, education, etc.

**Prerequisites & Notes**

None

Credits: 1

## **PLDR 1051 - CONSTITUTIONAL LAW**

This course develops practical understanding relative to the Constitutional foundation of America. This course examines the structures of government that emerge from the United States Constitution. Major themes include: federalism, separation of powers, the role of the courts, the Bill of Rights, and Reconstruction.

### **Prerequisites & Notes**

None

Credits: 1

## **PLDR 1061 - ADVOCACY AND LOBBYING**

This course is designed to provide students with the historical and legal background of advocacy and lobbying at all levels of government. Students will gain the skills needed to succeed in the field of advocacy and lobbying.

### **Prerequisites & Notes**

None

Credits: 1

## **PLDR 1071 - POLITICAL CAMPAIGNING**

This course will give students an understanding of how campaigns are organized, and how they are won or lost. Students will examine a variety of academic sources that highlight the different methodologies for success at the ballot box.

### **Prerequisites & Notes**

None

Credits: 1

## **PLDR 1081 - PRESS AND MEDIA**

This course introduces students studying media, culture, and communications to the themes, issues, and theoretical debates central to the modern study of mediated forms of communication. Students will examine various factors that influence the press and media.

### **Prerequisites & Notes**

None

Credits: 1

## **PLDR 1091 - PRESIDENCY**

This course studies the origin and evolution of the American presidency. Students will examine different perspectives of presidential leadership, considering questions regarding the Constitution, the balance of power, electability. Additionally, students will deliberate on foreign and domestic policy, and the political future.

### **Prerequisites & Notes**

None

Credits: 1

### **PMCC 5003 - FOUNDATIONS OF PASTORAL CARE AND COUNSELING**

This course provides an overview of the need for pastoral care, counseling, and mentoring in the church and how it should be integrated into the ministry of the church. The course deals with the basic training in academic and practical dimensions involved in the preparation of students for the complex task of pastoral care and counseling. The focus is upon the pastor in the congregational setting as a provider of services to individuals, couples, families and groups in the Body of Christ.

#### **Prerequisites & Notes**

Prerequisites: None

Credits: 3

### **PMCC 5013 - SPIRITUAL FORMATION FOR MINISTERS, LAY MINISTERS, AND MENTORS**

This course provides a model for spiritual and psychological growth. It begins from a self-centered perspective and grows step-by-step toward the goal of a Godly life motivated by love and conformed to the image of Christ. This course helps the student identify where they are in this process, leads he/she toward maturity in Christ, and teaches how to care, counsel, and mentor for spiritual growth.

#### **Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

### **PMCC 5023 - SELF-CARE FOR MINISTERS, LAY MINISTERS, AND MENTORS**

This course will promote the perspective that self-care is under the individual's control. Attention will be given to self-care as learned, purposeful, and continuous, and it refers to the care and cultivation of self in a comprehensive sense, focusing on the minister's spiritual, physical, and psychological health.

#### **Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

### **PMCC 5033 - CRISIS INTERVENTION**

This course studies crisis intervention applied to various crises such as post-traumatic stress disorder, death and bereavement, sexual assault, addictions, partner violence, and loss. Current models of crisis intervention will be investigated, including a multi-step model that informs and empowers the minister and layperson in crisis situations.

#### **Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

## **PMCC 5043 - PSYCHOPATHOLOGY**

This course provides an overview of the common forms of abnormal behavior as defined by the psychological community. Symptoms, etiology, and treatment according to the nomenclature of the Diagnostic and Statistical Manual for Mental Disorders (DSM-5) will be used. It is intended to provide the minister with the background to identify, assess, and assist in positive change or refer clients which might present cases beyond the capabilities of the minister. The focus will be on separating physical and psychological (pathological) behavior from Bible-based spiritual issues.

### **Prerequisites & Notes**

Prerequisites: PMCC 5003

Credits: 3

## **PMCC 5053 - MARRIAGE AND FAMILY INTERVENTIONS, STRATEGIES, AND COUNSELING**

This course studies the counseling approaches to marriage and family issues, including the problems associated with communication, problem solution/conflict resolution, and role expectations. Various methods and models of care, counseling, and mentoring will be explored.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5063 - GROUP DYNAMICS AND TECHNIQUES**

This course examines the dynamic of group, especially small groups and their effectiveness. Exploring the dynamic of one and how a small group of individuals can come together and accomplish more than the effort of an individual will be the focus. Related principles, theories, and techniques will be included to broaden an understanding of group dynamics.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5073 - PERSONALITY LEARNING THEORIES**

This course will familiarize students with the current personality theories utilized in contemporary psychological and counseling environments. Included in the course will be the history of these theories and the applications of them in psychotherapy.

### **Prerequisites & Notes**

PMCC 5003

Credits: 3

## **PMCC 5083 - PASTORAL COUNSELING, MENTORING, AND LIFE COACHING**

This course teaches the methods and techniques contained in the Bible that focus on pastoral counseling, mentoring, and life coaching skills, and how to construct and apply those principles using the Bible as the resource.

**Prerequisites & Notes**

PMCC 5003

Credits: 3

**PMCC 5093 - HUMAN GROWTH AND DEVELOPMENT**

This course provides an introduction to developmental psychology. It explores the different stages of the human life-span: prenatal, infancy, childhood, adolescence, adulthood, as well as the biological, psychological, and social changes that occur concurrently. Topics include: theories of development, genetics and development, birth and the neonate, cognitive and brain development, early experience, attachment, motor and language development, social, sex- role and moral development, and aging and death.

**Prerequisites & Notes**

PMCC 5003

Credits: 3

**PMCC 5103 - PRACTICUM I**

This course provides instruction in the application of pastoral care, counseling, and life coaching, supervision, and practice. Students will conduct simulated practical applications in the areas of pastoral care, counseling, and life coaching under faculty supervision.

**Prerequisites & Notes**

Completion of all core courses in the degree

Credits: 3

**PMCC 5203 - PRACTICUM II**

This course provides actual (on-site) pastoral care, counseling, and life coaching instruction, supervision, and practice in an approved setting. The practicum students will be supervised by qualified individuals approved by the faculty Practicum professor.

**Prerequisites & Notes**

PMCC 5103 Practicum I

Credits: 3

**PMIN 1001 - RELATIONAL INTELLIGENCE I**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1011 and 1021.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 1003 - FOUNDATIONS OF FAMILY MINISTRY**

Explore a church-wide family ministry model that elevates alignment, age characteristics, parents, small groups, and volunteerism. Methods for transitioning from separate youth, child, and adult departmental models to an essential family ministry model will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 1011 - RELATIONAL INTELLIGENCE II**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1001 and 1021.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 1021 - RELATIONAL INTELLIGENCE III**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course compliments the content in PMIN 1001 and 1011.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 1031 - CALLED**

This course teaches that all people have a God-given calling. In fact, there are two different kinds of callings that each one of us has. We have a general calling and a specific calling. God's general calling is for us to live a holy life, to know Jesus intimately, to forgive when we've been treated unfairly, to live in freedom, and to serve one another. Ultimately, each of us is called to advance God's kingdom through faith, hope, and love being expressed through our lives. However, God also gives each of us a specific calling and this is the focus of this course.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 1041 - THE BAIT OF SATAN**

This course covers the topic/issue of offense both in the individual and in the life of the church along with other ministry contexts. The greater our expectations, the greater potential we have to be offended. Once we're offended, we begin to build walls in our relationships to protect and insulate ourselves from additional wounds. Over time, these walls become mental and emotional strongholds that do us more harm than good. Holding on to offense activates a progressive chain of pain in our lives and for those around us.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 1051 - UNDER COVER**

This course will teach students about living under legitimate and life-giving authority. Cover or authority can be a positive behavior both in one's own life, the life of a leader, and in any ministry/organizational context. Those who are under God's cover gain access to His benefits of peace, protection, and provision. The question we should ask is: how do we stay under cover and access these benefits? Scripture gives us a clear answer: we are under cover when we are under authority.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 1103 - LEADERSHIP OF FAMILY MINISTRY**

This course prepares students to provide effective leadership in church-based family ministry programs for ages birth through high school. Students will develop strategic thinking and patterns of resourcing and staffing in family ministry.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 2013 - LEADERSHIP AND ALIGNMENT IN FAMILY MINISTRY**

Explore a church-wide family ministry model that elevates alignment, age characteristics, parents, small groups, and volunteerism. Methods for transitioning from separate youth, child, and adult departmental models to an essential family ministry model will be addressed.

**Prerequisites & Notes**

None

Credits: 3



## **PMIN 2023 - RESPONSIBLE MESSAGING IN FAMILY MINISTRY**

Develop communication, curriculum, teaching, and preaching approaches that are age appropriate, relevant, and life changing.

### **Prerequisites & Notes**

PMIN 1003

Credits: 3

## **PMIN 2032 - STUDENT MINISTRY PRACTICUM I**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

### **Prerequisites & Notes**

Required background check completed in course.

Credits: 2

## **PMIN 2042 - STUDENT MINISTRY PRACTICUM II**

This course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

### **Prerequisites & Notes**

Required background check completed in course.

Credits: 2

## **PMIN 2123 - CHRISTIAN SPIRITUALITY**

The course is designed to help students understand and engage in spiritual growth and cultivate their personal relationships with God. The course addresses such areas as prayer, Bible study, fellowship, trials, the grace of God, and the need to be obedient to God. Students will also become acquainted with various perspectives on spiritual life from the area of historical theology. This course requires careful study and reflection on appropriate biblical texts.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 2203 - FAMILY MINISTRY STRATEGY**

This course introduces students to a family ministry model that considers alignment, age characteristics, parents, small groups, and volunteerism. Students learn to apply a family ministry strategy that begins with age-graded leaders working together.

### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 2223 - EVANGELISM AND MISSION**

A study of the history and practice of evangelism in the church, with an emphasis on the theological foundation and praxis. An investigation of the major methods of evangelism used throughout the history of the church and a contemporary application will be presented. Skills will be developed to become an effective and relevant witness for Christ in this generation.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 2303 - STUDENT MINISTRY PRACTICUM**

The course is designed to stress involvement in the practical ministry of the local church through supervised ministry activities. The main emphases of this course are ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 2333 - FOUNDATIONS FOR WORSHIP MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in worship ministry within the context of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to worship ministry.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 2442 - WORSHIP MINISTRY PRACTICUM**

The course is designed to stress involvement in the worship ministry of the local church through supervised worship ministry activities. The main emphases of this course are worship ministry leadership, observation, experience, and reflection. This course requires careful study of and reflection upon the appropriate biblical texts.

Course is repeatable for credit up to 8 times.

#### **Prerequisites & Notes**

None

Credits: 2

### **PMIN 2443 - FOUNDATIONS FOR MINISTRY**

This course is an overview of key elements that are foundational for long-term effectiveness in ministry within a variety of contexts with special attention to the ministry of the local church. The course discusses vocation, identity, spiritual formation, and ethical practice in relationship to ministry.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3003 - PARENT-FOCUSED FAMILY MINISTRY**

Explore patterns for empowering and supporting the family as the primary influence in the life of a child. An emphasis will be placed upon spiritual disciplines, rites of passage, and milestones. Strategies for cueing parents with timely and synchronized content will be addressed.

#### **Prerequisites & Notes**

PMIN 1003, PMIN 2013, PMIN 2023

Credits: 3

### **PMIN 3023 - SMALL GROUP CULTURE IN FAMILY MINISTRY**

Develop approaches that maximize the benefit of community, relationships, and mentors to a child's overall maturity and development. The course will examine approaches designed to provide multiple intergenerational mentors into each young person's life for maximum impact.

#### **Prerequisites & Notes**

PMIN 1003, PMIN 2013, PMIN 2023

Credits: 3

### **PMIN 3043 - THE POOR AND SUFFERING**

Students review the existence of and consideration for those who are poor and suffering in both domestic and international settings. Multiple views are presented, including political, social, geographical, climatic, biblical, and religious. Various solutions are examined, including historical and contemporary, with an emphasis on programs' motivation and effectiveness. Approaching strategies from a community-based approach is a special focus of this course.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3053 - DOMESTIC DISASTER SERVICES**

Domestic Disaster Services presents the foundational principles and skills necessary to plan and conduct services for the four phases of disasters: Mitigation, Preparation, Response, and Recovery. Emphasis is upon coordination of services between governmental, non-governmental, and faith-based organizations.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3073 - NEIGHBORLINESS ACROSS DIVIDING LINES**

A study of the biblical call to neighborliness that encourages development of relationships across the historically divided lines of race and economics. Theological and cultural topics will be analyzed to understand how the Greatest Commandment – loving God and neighbors – can be practically pursued and expressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3093 - SERVICE PRODUCTION 101**

This course is designed to teach students the foundational principles/leadership values of ministry and non-profit organization production and programming. The course will cover a variety of elements, such as: learning how to "mine" the highest values and strategies out of a lead pastor or team, systematic planning for communication and worship service series, volunteer development, team execution, production/creative elements, music & worship, execution of small to large scale events, and basic learning to support programming from children through legacy adult populations.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3103 - RELATIONAL INTELLIGENCE**

This course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**PMIN 3113 - LEADING TEAM-DRIVEN ORGANIZATIONS**

This course is a study of team-leadership in the local church and other ministry contexts. The course examines leadership theories from a variety of perspectives that can be applied to teams composed of paid staff and/or volunteers.

**Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3133 - HOMILETICS I**

This course is designed to prepare students with sermon construction, engaging the significance of preaching, the use of Scripture, intention, sermon structure, logical movement of main ideas, illustrations, introductions, conclusion, picturesque language, variety, and types of sermons. The overall approach uses expository methods for narrative passages and topics. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

COMM 1433 and BIBL 2623

Credits: 3

### **PMIN 3143 - LIVE CHURCH PRODUCTION TECHNOLOGY**

This course is a study of the application of audio and multimedia technologies in church, concert, conference, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3163 - WORSHIP LEADING I**

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 3163 - WORSHIP LEADING I**

This course is an introduction to the study of worship leading in a small group and corporate setting. Emphasis will be placed on the development of the spiritual life of the worship leader, how to exhort during corporate worship, how to build worship teams pastorally, as well as the musical and leadership skills necessary to lead musicians during corporate worship.

#### **Prerequisites & Notes**

None.

Credits: 3

### **PMIN 3173 - CHURCH PRODUCTION TECHNOLOGY I**

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include visual (still, video, streaming) and audio editing and production, related software applications (Powerpoint, Keynote, ProPresenter), related web-based resources, and basic recording technology.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3183 - CREATIVE DIRECTING FOR CHURCH**

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH**

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3183 - CREATIVE DIRECTING FOR THE CHURCH**

This course is a study of creative directing for the Church. Emphasis will be placed on how to create worship experiences for weekend services and conferences, service planning, storytelling, environment design, and how to manage a creative staff. This course will enable students to understand the creative process for designing, creating, and executing all creative elements in a weekend worship service.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3193 - SONGWRITING FOR THE CHURCH**

This course is an introduction to songwriting for the Church. Emphasis will be on the building blocks of worship music, lyrical and theological content, making memorable melodies, and co-writing songs. Special attention will be given to the development of contemporary worship songs that come from a local church context.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3213 - STRATEGIC MINISTRY**

This course is a study of approaches to strategic planning and the execution of strategic plans in ministry contexts. The course also examines the role of designing, communicating, creating, and evaluating systems necessary for the fruition of strategic plans.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 3223 - CHILDRENS MINISTRY**

The course is a comprehensive overview of the foundations of a ministry directed toward children and family. An emphasis is placed on developing, administering, and evaluating the various aspects of leading a Spirit-led children's and family ministry. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3233 - HOMILETICS II**

This course equips students to prepare and deliver of a variety of types of biblical sermons in a variety of settings. Students will learn techniques of biblical exegesis, reasoning and sermon structure, integration of effective illustrations and other creative elements. Students will observe and evaluate themselves, their peers, and a number of professional preachers to enhance their understanding of effective preaching.

**Prerequisites & Notes**

PMIN 3133

Credits: 3

**PMIN 3263 - EVANGELISM & DISCIPLESHIP OF CHILDREN**

This course is an in-depth focus on evangelism and discipleship for children and families. Attention will be given to the various programs and events in which evangelism and discipleship take place. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3273 - FAMILY MINISTRY**

This course examines strategies for implementing a multi-generational approach in local church ministry. It focuses on connecting the generations through worship services that minister to all ages. Strategies that engage older generations in mentoring those younger and strategies to integrate families into an intergenerational setting will also be investigated. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3283 - CREATIVE COMMUNICATION IN MINISTRY**

This course is an introduction to creative and effective communication techniques within children's and youth ministries. It will examine basic principles of the teaching-learning process, the art of storytelling, and a variety of other illustrative methods. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3303 - ELEVATING KEY FAMILY INFLUENCES**

In this course students explore patterns for empowering and supporting the family as the primary influence in the life of a child. Strategies for cueing parents with timely and synchronized content will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3533 - PASTORAL THEOLOGY**

This course is a study of the biblical materials as they relate to pastoral ministry. The course includes an overview of the pastoral theology, principles of decision making, and pastoral functions including weddings, funerals, baptism, communion, baby dedication, pastoral visitation, and worship service leading. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 3623 - CHURCH PLANTING & REVITALIZATION**

This course engages contemporary paradigms for missional church planting and revitalization. Practices are evaluated to determine the basic theological principles to be employed, including providing critiques for effectiveness of those principles and practices in various missional contexts. Resources for facilitating and assessing spiritual growth and in missional contexts are also presented and evaluated. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**



None

Credits: 3

### **PMIN 3633 - PRACTICAL THEOLOGY II**

An in depth study of the church and its program by means of a simulated church model. The class is organized as a church with all offices and organizations. A thorough examination of all church-related experiences such as business meetings, committees, building programs, mission's convention, and special meetings are simulated by the class. Class interactions concerning the nurture and name of the Church complement the practical functioning of the class. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

PMIN 3533

Credits: 3

### **PMIN 3833 - ORGANIZATIONAL LEADERSHIP**

This course develops theologies of leadership upon which current trends in church organization and leadership techniques are assessed. The history of organizational and management theory is developed, as well as organization, leadership, and group process theories. Planning, programming, budgeting, and evaluation are considered in relation to congregational programs. Other areas of management are presented on an introductory basis, such as planning and managing change in an organization, systems analysis, conflict management, and review of leadership traits. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4023 - LEADERSHIP DEVELOPMENT**

A theological rationale based upon the doctrine of the priesthood of the believer and the gifts of the Holy Spirit is developed with practical application for the recruitment and development of lay persons for ministry within the congregation and to the community. The course focuses on the identification of individual gifts and talents that persons may possess and the training of those individuals for various ministries. Styles of leadership, administrative functions and multi-staff relationships.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4043 - HOLISTIC DISCIPLEMAKING**

This course explores biblical and practical methods of helping persons grow to spiritual maturity and integrate into the life of the local church. Topics covered include assimilation, small group leadership, teaching methods, principles of teaching, lay ministry recruitment, training, supervision, and spiritual direction. This course requires careful study of and reflection upon the appropriate biblical texts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4053 - STRATEGIC SERVICE IN FAMILY MINISTRY**

Explore how advocacy and volunteerism play an important role in a young person's spiritual development. Integrated models of student ministry, strategic service, outreach, and advocacy will be explored. Best-practice management of volunteer principles will be examined for the purpose of increasing recruitment, retention, and organizational commitment.

#### **Prerequisites & Notes**

PMIN 1003, PMIN 2013, PMIN 2023

Credits: 3

### **PMIN 4073 - REFUGEE & MIGRANT POPULATIONS**

Populations of refugees and migrating groups undergo deep physiological, psychological, and economic challenges. Whether man-made or natural causes behind the disaster, those who experience these traumas are affected to varying degrees based on geography, language, age, gender, support structures, and socioeconomic dynamics. Students review the forces at work, current research, and individual and community-based approaches to serve these groups with compassion and effectiveness.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4083 - CRISIS PSYCHOLOGICAL MANAGEMENT**

The first few days through which individuals experience crisis are critical to their physical and psychological survivability. Support personnel must understand the foundational aspects of acute distress in both those experiencing crisis and those providing relief and support. Students are trained to identify stress symptoms and emotional suffering in order to assist as much as appropriate and then to direct individuals to qualified support specialists. This course is not intended for professional or trained counselors, but for those who are on site immediately following natural or human caused disasters.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4093 - PUBLIC POLICY AND ADVOCACY**

Governments use public policy to address social problems such as housing and welfare, to counter threats such as crime and illegal drugs, and to pursue other objectives, including revenue generation. A nation's regulatory, distributive, and redistributive policies have direct impact to prevent, mitigate the impact, and to recover from internal crises. This course prepares students to interact with and influence decision makers at all governmental levels, and engaging agency administration at every level. Special focus is on advocacy for those people who often have a weaker voice to the decision process.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4113 - NON-PROFIT FINANCIAL MANAGEMENT**

This course is a study of financial management practices relevant to ministry in the local church along with other non-profit ministry contexts. The course will examine key aspects of financial management in non-profit ministry organizations, including: financial planning, capital campaigning, budgeting, fundraising, financial accountability, and human resource practices.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4133 - PASTORAL COUNSELING I**

This course is a study of the biblical basis for pastoral counseling, the basic techniques of pastoral care, a general introduction to the major areas of pastoral concern, counseling the sick, the grief-stricken, teenagers, the aged, and persons in crisis. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4143 - PASTORAL CARE OF FAMILIES**

This course emphasizes pastoral care ministry to families in various life situations. Special emphasis will be placed on the many psychological needs of children and youth along with practical ways of ministering to them through pastoral counseling and spiritual guidance. This course will also focus on the unique issues concerning ministry to special needs children and youth. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4153 - SPIRITUAL FORMATION OF FAMILIES**

This course examines the spiritual needs of the family and the role of the church as it relates to spiritual development. Particular attention will be given to the interdependency of physical, social, intellectual and emotional development with moral development and the stages of faith. An emphasis will be placed on the relationships between the teaching-learning process and spiritual formation. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

## **PMIN 4163 - PRACTICAL THEOLOGY OF THE LAITY**

This course is designed to help prepare pastors to train lay people to do the work of ministry in their work places, neighborhoods, and extended families.

### **Prerequisites & Notes**

None

Credits: 3

## **PMIN 4173 - THEOLOGY OF SONGWRITING**

This course is an introduction to the craft, development, theology, and history of songwriting. Special attention is given to the study and evaluation of song form and theology in both historic and contemporary contexts. General philosophies of songwriting and the specific approaches of historical and contemporary songwriters will be examined.

### **Prerequisites & Notes**

PMIN 3193

Credits: 3

## **PMIN 4183 - CHURCH PRODUCTION TECHNOLOGY II**

This course is a study of the application of audio and multimedia technologies in church, concert, conferences, and large event settings. Specific attention is paid to: preparing the multimedia component of a service, producing large scale worship environments, and how to work with a production team effectively.

### **Prerequisites & Notes**

PMIN 3173

Credits: 3

## **PMIN 4193 - WORSHIP LEADING II**

This course is a study of worship leading and the worship leading team. Emphasis will be placed on the development of the spiritual life of the worship leader, developing the spiritual life of the worship team, worship organization, as well as the musical and leadership skills necessary to lead the worship team and congregation during times of corporate worship.

### **Prerequisites & Notes**

PMIN 3163

Credits: 3

## **PMIN 4201 - WORSHIP MINISTRIES CAPSTONE**

This capstone course engages students in ascertaining the certainty and clarity of their call to be a worship leader. Students will develop strategies to withstand financial, emotional, physical, and spiritual pressures that will challenge that call throughout their careers. Students will move toward the clarification and assessment of their ministerial call through a series of interactions with faculty. Taken during the last semester, this course will include seminar presentations, personal interviews, and assessment procedures to provide insight and feedback. In addition, the course

provides students service opportunities and interaction with local church worship leadership.

**Prerequisites & Notes**

Prerequisite: Practicum I-VII

Credits: 1

**PMIN 4223 - YOUTH MINISTRIES**

A study of the needs and characteristics of young people relating to their place in the home, school, church, and society. An investigation of methods and techniques to win and hold teens through a sound Christian education program and youth worship service. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 4233 - PASTORAL COUNSELING II**

This course is a study of the roles and responsibilities of the pastoral counselor. It includes consideration of case studies, counseling resources, and clinical situations with special attention given to premarital, marital, and family counseling. It requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

PMIN 4133

Credits: 3

**PMIN 4313 - STUDIO CHURCH PRODUCTION TECHNOLOGY**

A study of the production of music, audio, and multimedia content using computer technologies. Emphasis will be on the practical application of these technologies in a church setting. Basic areas covered include audio editing and production, related software application, related web-based resources, and basic recording technology.

**Prerequisites & Notes**

None.

Credits: 3

**PMIN 4323 - CHURCH BUSINESS ADMINISTRATION**

This course is a study of the various areas of pastoral responsibilities, including board administrations and organizations, committee organization, leadership training, budgeting, financing, planning, auxiliary organizations and their relationship to the total church program. This course requires careful study of and reflection upon the appropriate biblical texts.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 4423 - MULTIPLE-STAFF MINISTRY**

The meaning and forms of a multiple staff ministry will be developed on biblical values with the objectives of creating effective multiple-staff ministries and staff collegiality. The course assists the participant in the development of concepts and values that leads to commitments of shared ministry. Ways of dealing with concerns and issues which created conflict and interfere with staff collegiality are examined.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 4923 - EVANGELIZING AND DISCIPLING YOUTH**

This course offers a brief history of youth awakenings; strategies, including small group ministry, one on one, campus ministry, and church-based events; spiritual growth and development of youth; and resources, including biblical texts and theological contexts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5001 - RELATIONAL INTELLIGENCE I**

This graduate-level course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 5011 and 5021.

#### **Prerequisites & Notes**

None

Credits: 1

### **PMIN 5011 - RELATIONAL INTELLIGENCE II**

This graduate-level course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 1001 and 1021.

#### **Prerequisites & Notes**

None

Credits: 1

### **PMIN 5021 - RELATIONAL INTELLIGENCE III**

This graduate-level course explores relational intelligence from a Christ-centered perspective. It provides a framework for building healthy, God-honoring relationships in various arenas of life including ministry and leadership. There is emphasis on self-awareness and social awareness, developing conversational skills, learning to ask questions, listen attentively, and remain fully present. Students will be introduced to effective practices for growing in empathy, likeability, conflict management skills, and learn how to set healthy relational boundaries. This course complements the content in PMIN 5001 and 5011.

**Prerequisites & Notes**

None

Credits: 1

**PMIN 5023 - FAMILY DYNAMICS AND MINISTRY**

An examination of the foundational concepts of family systems theory and its necessary integration in ministry. This course will also explore the developmental life cycles of individuals and families and the life cycles of singles.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5033 - TOPICS IN SEXUALITY, MARRIAGE AND FAMILY**

This course examines the dynamics of marriage and family within a Christian context. An emphasis will be placed on issues of gender and human sexuality.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5053 - BRIDGING MINISTRY AND CULTURE**

This course is a study of the cultural trends which present opportunities and challenges for families as they function in home, school, church, and society. Specifically, we will explore techniques to bridge experiences regarding their faith journeys, spiritual struggles, and relationships. An emphasis will be placed on understanding the developmental processes of children and adults and the challenge of ministering to multiple generations.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5073 - ADVANCED CHURCH COMMUNICATION**

This class teaches a variety of methods for biblical communication. Advanced skills are reinforced in the development and delivery of preaching, teaching, and other forms of communication across different environments inside and outside of the church. Principles discovered through exegesis will be integrated that lead people to faith in Christ and develop mature disciples. Principles taught include message structure, media-worship-creative teams integration, illustrations, delivery, persuasive reasoning, and conclusion.

**Prerequisites & Notes**

None

Credits: 0

**PMIN 5083 - SPECIAL TOPICS IN LEADERSHIP**

This course covers current issues in leadership studies. The course content will be set by the instructor.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5103 - MINISTRY PROGRAMMING AND PRODUCTION**

This course teaches foundational programming and production for ministry contexts, including: church gatherings (including singing, prayer, preaching, and other elements of Christian worship), conferences, and other ministry-related events. This course also focuses on comprehending the vision of a ministry lead team, strategic planning for various forms of church communication, developing teams (including volunteers and paid staff members), planning creative elements for worship services, producing events of various sizes, and developing programming that supports a variety of age groups.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5142 - FOUNDATIONAL PARTNERSHIPS AND COLLECTIVE IMPACT**

Large-scale impact requires broad cross-sector coordination. Collective impact approaches will be evaluated and contextualized for family ministry. Patterns for empowering and supporting the family as the primary discipler in the life of a child will be modeled. An emphasis will be placed upon spiritual disciplines, rites of passage, and milestones.

**Prerequisites & Notes**

PMIN 5143

Credits: 3

**PMIN 5143 - LEADERSHIP AND LEARNING FOR NON-PROFIT ORGANIZATIONS**

Discover approaches to enhance organizational learning and leadership alignment in the non-profit ministry environment. Topics will include futuring, trends, strategy, change, and growth metrics. Leadership approaches for developing common language, wins, and synchronized programming will be modeled.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5193 - CITY MISSIOLOGY AND MOVEMENTS**



This course studies city missiology by investigating a biblical theology of the city, historical trends of church formation and reformation, and how socio-demographic trends such as urbanization, globalization, and pluralism are influencing the formation of gospel city movements around the world. Students will examine the core identity and shared characteristics of emerging city movements and will analyze the science of collective impact as a potential framework for organizing and operating city movements. Finally, students will explore creative ways to both personally and organizationally engage in city movements.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5203 - NETWORKS, PARTNERSHIP, AND INFLUENCE**

This course provides a survey of contemporary network theories and their applications to global ministry contexts. Topics include social network theories, activity theory, actor-network theory, systems of partnership, and partnership models in context. The role of influence as a method for enacting and mobilizing networks is explored. Students will develop models of ministry networks using the frameworks discussed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5213 - HOMILETICS: METHODS OF BIBLICAL PREACHING AND TEACHING**

This class is designed to assist beginning and veteran preachers in the development of exegetical skills appropriate for effective preaching and teaching in the local church. An emphasis will be placed on the nature, method, variety, and importance of preaching from the Bible. Emphasis will also be placed on the practical implementation of theory by requiring full development of a series of sermons and/or curriculum plan.

**Prerequisites & Notes**

Graduate Standing

Credits: 3

**PMIN 5223 - FOUNDATIONAL PARTNERSHIPS AND COLLECTIVE IMPACT**

Large-scale impact requires broad cross-sector coordination. Collective impact approaches will be evaluated and contextualized for family ministry. Patterns for empowering and supporting the family as the primary discipler in the life of a child will be modeled. An emphasis will be placed upon spiritual disciplines, rites of passage, and milestones.

**Prerequisites & Notes**

PMIN 5143

Credits: 3

**PMIN 5233 - MANAGING CHANGE AND CONFLICT**

An examination of the dynamics of leading congregations through the various phases of church life, especially as difficult situations arise. The course will also examine methods of dealing with difficult people and situations of

conflict arising from church life and church growth. Issues related to fairness, compromise, conciliation, and cooperation will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5243 - GRADUATE PRACTICUM I**

Graduate Practicum I

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5263 - GLOBAL MINISTRY LEADERSHIP**

This course provides a survey of strategy for world missions leadership and introduces foundational principles for missional practice in the 21st century. Survey topics will include salient sociological trends, the rise of the majority world church and modern movements, and the evolving role of North American "missions" in global Christian leadership. Secondly, this course introduces foundational principles in charitable giving, program research and evaluation, cross-cultural contextualization and competency, and doing theology in a global context to prepare students for informed missional leadership practice. Topics will be drawn from multiple disciplines.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5273 - MINISTRY INNOVATION**

This course presents biblical and sociological constructs contributing to a conceptual framework for outcome-based ministry. It examines the relationship between outcomes and design, and explores approaches to design from related disciplines. It guides students in the development of preliminary skills using simple design tools to improve program interventions, service offerings, or product concepts.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5283 - RESEARCH & INFORMED MINISTRY**

This course focuses on the role of research in ministry and its specific applications in an outcomes-based ministry. Additionally, this course offers an overview of basic concepts and methodologies in research in its two major forms, qualitative and quantitative. Emphasis is given to reading research well and employing basic action research.

**Prerequisites & Notes**

None

Credits: 3

### **PMIN 5293 - GLOBAL MISSION AND CULTURE**

This course provides a contemporary survey of the changing nature of world missions, and introduces foundational principles for missional practice in the 21st century. Survey topics will include salient sociological trends, the rise of the majority world church and modern movements, and the evolving role of North American "missions" in global Christianity. Secondly, this course introduces foundational principles in charitable giving, program research and evaluation, cross-cultural contextualization and competency, and doing theology in a global context to prepare students for informed missional practice. Topics will be drawn from multiple disciplines.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5303 - MINISTRY ENTREPRENEURSHIP**

This course advances Ministry Innovation concepts as students learn to develop ministry value propositions into functioning ministry programs and initiatives. It combines entrepreneurial best practice with insights from organizational management theory to equip students for practical ministry development. It guides students designing and refining ministry ideas, understanding organizations and strategies for change, and effectively communicating their ideas and plans.

#### **Prerequisites & Notes**

PMIN 5273 Ministry Innovation

Credits: 3

### **PMIN 5333 - EFFECTIVE LEADERSHIP**

A thorough examination of the role of a leader in planning, team building, developing a clear sense of mission, shared values, and vision. Evaluation of church and parachurch organizations will be explored as they relate to issues of effective leadership.

Credits: 3

### **PMIN 5343 - STRATEGIC MISSIONAL LEADERSHIP**

This course surveys contemporary models for mobilizing organizations as missional communities in their local and global contexts. The course covers the biblical foundations for an orthodox missiology and explores methods of identifying and nurturing the necessary leadership traits required to transform the mission and goals of an organization. It also addresses issues pertaining to organizational outreach, such as recruitment, motivation, communication, and implementation of effective outreach efforts.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5353 - EMPOWERED SPIRITUALITY AND DISCIPLESHIP**

This course surveys contemporary Pentecostal approaches and challenges to Christian spiritual formation. It offers a review of the biblical foundations and traditional Pentecostal practices or disciplines for a deeper spirituality. In addition it addresses various methodologies and challenges for spiritual formation within the student's particular missional context.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5363 - COMMUNICATION AND PARTNER DEVELOPMENT**

This course introduces key principles and emerging practices in communication, partner development, branding, and marketing. Shifts in these areas resulting from modern communication technology are explored. A framework for value development for financial stakeholders and operational stakeholders is provided.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5373 - HOLISTIC PASTORAL COUNSELING**

A study of the techniques and relationships which serve to promote healthy adult growth and functioning. The course begins with an exploration of motivations for working in the helping fields. The course previews basic counseling skills such as warmth, empathy, concreteness, confrontation, interviewing, and treatment planning. The emphasis is on training helping professionals to help others. Personal cognitive-emotional awareness and theological-psychological balance is promoted through a study of individual functioning in interpersonal relationships.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5383 - PASTORAL LEADERSHIP**

This course explores the development of missional frameworks useful to pastors and local church ministry leaders for contextual strategic planning and the development of environments, programs, and approaches effective for nurturing and encouraging continual spiritual growth of individuals and the local church's collective fulfillment of the Great Commission.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5393 - MINISTRY RESEARCH AND INNOVATION**

This course integrates foundational knowledge and skills related to ministry design and action-based research to inform ministry perspectives, priorities, and decisions. Biblical, sociological, and conceptual frameworks are used to explore outcome-based ministry. The relationship between ministry outcomes and ministry design is examined in the context of children, youth, and families. Basic concepts about reading and using research are presented, to aid learners in interpreting and applying research to develop informed empathy and aid local ministry development.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5403 - TEACHING AND TRAINING CHILDREN, YOUTH, AND ADULTS**

This course introduces foundational principles and practices from Scripture and developmental psychology to inform a coherent and integrated philosophy of ministry to children, youth, and adults. Participants will explore core elements and contexts for nurturing spiritual formation across early life stage developments. Additionally, students will analyze contemporary models for engaging children and youth to assess various effective tactics of engagement. The course includes an emphasis on both defining the essence of an effective teacher and on understanding learners.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5413 - GLOBAL TRENDS IN FAMILY MINISTRY**

This course examines large-scale global trends in children and youth. Relevant contemporary research on children and youth is presented, leading to the consideration of 21st century ministry opportunities, challenges, methods, and models. Several macro-level trends will be explored, including: technology and social media, identity and purpose, goals and priorities, fears, and religious behaviors and attitudes.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5423 - DEVELOPING DYNAMIC TEAMS AND COMMUNITY**

Investigate group and team theory for recruiting, developing, mobilizing, and mending teams of employees and volunteers for maximum effectiveness. Develop approaches that maximize the benefit of community, relationships, and mentors to kids and teenagers' overall maturity and development. The course will explore manners in which churches program to provide multiple intergenerational mentors in each individual's life for maximum impact.

Credits: 3

**PMIN 5443 - PERSPECTIVES OF CHILDREN'S MINISTRY CONTEXT**

This course explores essential principles and practices for understanding and appropriately responding to unique ministry opportunities and challenges experienced by children in various contexts, such as family structure, socioeconomic background, cultural setting, and/or spiritual heritage. Several topics related to children's context will be surveyed, including: childhood development, children at risk, trauma care, advocacy for children, and flourishing.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5453 - SPIRITUAL FORMATION OF CHILDREN**

This course examines children's spirituality and the process of faith formation from brokenness to wholeness. Learners will assess goals and methods related to children's faith formation. An emphasis will be placed on the role of the family in children's faith journeys, and ways the church can partner with families to intentionally create opportunities for children to grow in their faith.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5463 - MOBILIZING VOLUNTEERS AND GENERATIONS**

Explore how advocacy and volunteerism play an important role in a young person's spiritual development. Best-practice management of volunteer principles will be explored for the purpose of increasing recruitment, retention, and organizational commitment.

Credits: 3

**PMIN 5473 - FOUNDATIONS FOR CROSS-CULTURAL MINISTRY**

This interdisciplinary course is designed to prepare the student for effective ministry in the complexities of cross-cultural and sub-cultural settings. Foundational issues related to applied missions anthropology, inter-cultural communication, and contextualization will be addressed.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5483 - PERSONAL LEADERSHIP AND CHILDREN'S MINISTRY**

This course explores the personal leadership growth of those who work with children. Students are supported in clarifying personal kingdom values and challenged to grow in personal leadership for greater influence in the lives of children. Emphasis is placed on biblical leaders and leadership principles, personal and children's character development, identity in Christ, and serving others. Techniques for how to build teams will model for children and youth their future roles for the faith community and their families.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5493 - DEVELOPING YOUTH LEADERSHIP AND CHARACTER**

This course examines developing leadership and character strengths in youth. Learners will explore practical ways to guide and empower the youth they serve through this developmental journey towards leadership and character. An emphasis will be placed on developing biblical servant leadership, character strength, and practical application of leadership skills in youth.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5543 - STRATEGIC THINKING AND RESPONSIBLE MESSAGING**

Explore practical strategic thinking competencies and skills for the effective development and use of a wide range of programming as tools for accomplishing biblical ministry objectives. An emphasis on teaching and messaging approaches that are age appropriate, relevant, and life changing will be modeled.

Credits: 3

**PMIN 5553 - PRACTICAL THEOLOGY**

This course develops a foundation for practical theology and introduces students to essential concepts of graduate theological study, including the relevance of research, theology, and biblical study to the practice of ministry and the everyday lives of Christians. It explains the value and methods of theological reflection. The course also introduces students to graduate-level research and writing and teaches methods to apply practical theology and research to address dilemmas students will encounter in life and ministry.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5563 - FOUNDATIONS OF YOUTH MINISTRY**

This course frames the essential components of pastoral youth ministry. Models and strategies for youth discipleship are explored, with special emphasis on best practices for youth Scripture engagement and empowering youth toward meaningful service. Learners will develop a robust philosophy of ministry to youth and express it through self-leadership, teambuilding, guiding youth through transitional life stages, and the contextualization of ministry to a contemporary context.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5573 - IDENTITY, CALLING & VOCATION**

This course is designed to assist 21st century youth leaders in the development of pastoral guidance in areas of adolescent transition to early adulthood. Learners will consider critical knowledge, skills, and practices to help youth and late adolescents to more skillfully navigate and flourish in post-secondary educational and vocational career options. Special emphasis will be placed on helping youth develop in the areas of talents and gifts, personal growth, vocational readiness, and career guidance.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5583 - WORLD RELIGIONS AND GLOBAL PERSPECTIVES**

This course explores the historical and contemporary relationships of Christianity and the world religions, specifically focused at the theological level and involving Pentecostal perspectives. Topics discussed include global Renewal movements and religious pluralism, theology of religions, globalization, interfaith relations, and interreligious dialogue.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5593 - CHURCH GROWTH AND MULTI-SITE STRATEGIES**

This course addresses foundations for effective practices for planting new churches, including how the Bible addresses establishing churches. Attention will be given to creating growth in current churches and to developing multi-site strategies. Values, principles, and strategies for developing healthy and growing churches will be emphasized.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5603 - DIGITAL MINISTRY**

This course examines modalities for church and ministry in a digital age. The course will provide an overview of various approaches to producing virtual church gatherings (including singing, prayer, preaching, and other elements of Christian worship), developing virtual ministries, delivering content through various digital platforms (including social media), and utilizing web-based church management systems. Values, principles, and strategies are presented, particularly as exemplified by high-impact, multi-site churches in the area of digital ministry.

**Prerequisites & Notes**

None

Credits: 3

**PMIN 5613 - GOVERNANCE AND RISK MANAGEMENT OF NON-PROFIT ORGANIZATIONS**

This course will examine structural models for governance of non-profit organizations. It will also introduce students to principles and practices employed by boards and administrations for the management of such agencies. Key topics will include board structure, finance, publicity, program planning, strategic planning, and utilizing consultants. Discover basic budgetary principles and procedures for not-for-profit agencies (including reporting, cost analysis, fundraising, and donor management), as well as an introduction to the situational analysis of the legal systems impacting the delivery of recreation and leisure services (including insurance, release forms, risk transference, and supervision).

Credits: 3



### **PMIN 5633 - LEADERSHIP DEVELOPMENT**

This course focuses on the dynamics of developing leaders for the local church, focusing on assessing and developing skills in the major components of leadership activities: leadership character issues, vision-casting, relationships, leadership styles, leadership skills, and developing God's gifts and abilities.

#### **Prerequisites & Notes**

None

Credits: 3

### **PMIN 5713 - SUSTAINABLE DEVELOPMENT**

This course is designed to prepare students to design and implement ministry programs in cross-cultural settings. Students will be prepared to strategically apply the concepts of a biblical call to love mercy and seek justice. Students will learn how to engage in a hurting world by bringing long-term, dignifying aid. Issues related to poverty alleviation, sustainable development, and community development will be addressed.

#### **Prerequisites & Notes**

None

Credits: 3

### **PPOL 2413 - UNITED STATES GOVERNMENT**

This course is an examination of American politics: the constitutional basis, organization, and function of our government.

#### **Prerequisites & Notes**

None

Credits: 3

### **PPOL 2433 - UNITED STATES AND NEVADA CONSTITUTIONS\***

This course is a study of the legal culture in the United States, including the British common law system, origins of the U.S. and State of Nevada Constitutions, amendments, and landmark cases.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1133 - INTRODUCTION TO PSYCHOLOGY**

This course is an introduction to the field of psychology. Topics addressed are neuroscience and behavior, nature and nurture, consciousness, sensation and perception, learning, memory, intelligence, personality, psychological disorders, and social behavior.

#### **Prerequisites & Notes**

None

Credits: 3

### **PSYC 1233 - PERSONAL AND SOCIAL ADJUSTMENT**

This course is an introduction to human adjustments and the resulting forms of behavior. Emphasis is placed on the fundamental principles underlying normal behavior. This course helps students apply mental health principles to everyday living.

**Prerequisites & Notes**

None

Credits: 3

### **PSYC 2003 - WRITING & CAREERS IN PSYCHOLOGY**

This course is an introduction to communication in the field of psychology. Students will develop skills in information literacy, comprehension of peer-reviewed literature, synthesis of information, and use of proper APA standards. Students will also develop their verbal presentation skills. Additionally, students will be introduced to the different career opportunities at both baccalaureate and graduate-degree levels as well as requirements and skills required for admissions into graduate school.

**Prerequisites & Notes**

Prerequisites: PSYC 1133, ENGL 1233

Credits: 3

### **PSYC 2013 - RESEARCH METHODS IN PSYCHOLOGY**

This course addresses the application of various research methods of inquiry in application to theory and practice for the purpose of knowledge building and the development of best practice. Emphasis is on developing general research skills that can be applied within any area of psychology. The content of this course includes research design, quantitative and qualitative research methodologies, systematic evaluation of practice, and evaluation of theory. The focus is on the development of research and practice with individuals, groups, organizations, and communities.

**Prerequisites & Notes**

Prerequisite: PSYC 2003

Corequisite: PSYC 2023

Credits: 3

### **PSYC 2023 - STATISTICAL METHODS IN PSYCHOLOGY**

This course studies the application of statistical methods to existing data. Topics include organizing and presenting data, descriptive and inferential measures, and interpreting statistical information. Emphasis will be on sampling, probability, hypothesis testing, and appropriate application of statistical tests.

**Prerequisites & Notes**

Prerequisite: MATH 1213

Corequisite: PSYC 2013

Credits: 3

## **PSYC 2033 - INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY**

This course includes an application of psychological principles to industry, business, and other organizations. Topics include organization of work, selection, training, motivation, job satisfaction, supervision, and decision-making.

### **Prerequisites & Notes**

Prerequisite: PSYC 1133 or PSYC 1233

Credits: 3

## **PSYC 2133 - THEORIES OF PERSONALITY**

This course is an introduction to the study of personality formation. Major personality themes are critically examined. Students are introduced to the application of these theories in counseling and the treatment of mental illness.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

## **PSYC 2233 - MARRIAGE AND FAMILY**

The study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

## **PSYC 2333 - DEVELOPMENTAL PSYCHOLOGY**

This course studies human growth and development. Major theories are critically examined with special attention to their differential application in the understanding of human development and behavior.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 2133

Credits: 3

## **PSYC 2343 - CHILD & ADOLESCENT DEVELOPMENT**

This course studies human growth and development, focusing on the prenatal period, infancy, childhood and adolescence. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Major theories are critically examined with special attention to their differential application in the understanding of development and behavior.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

### **PSYC 2353 - ADULT DEVELOPMENT AND AGING**

This course is a study of the different processes of development in early, middle, and late adulthood. Particular attention is given to the interdependency of physical, cognitive, personality, and social aspects of development. Topics will include theories of aging, normative and non-normative physical changes, intellectual changes, and role changes, as well as meaning in late life, death, and dying.

**Prerequisites & Notes**

PSYC 2343

Credits: 3

### **PSYC 2433 - HISTORY & SYSTEMS PSYCHOLOGY**

This course is a study of the philosophical and scientific antecedents of modern psychology and the history of psychology as an independent scientific discipline. The historical roots of modern psychological theories are explored, as are the various schools of psychology such as behaviorism, Gestalt psychology, psychoanalysis, and phenomenological psychology.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3003 - ABNORMAL PSYCHOLOGY**

A study of the nature, causes, and treatment of abnormal behavior including personality disorders, neuroses, psychoses, stress reaction and other dysfunctions. Elements contributing to mental health and well-integrated personality are also considered.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133

Credits: 3

### **PSYC 3023 - CULTURAL PSYCHOLOGY**

This course provides students with an introduction to multicultural and cross-cultural psychology including its theories, research, and exploration of intercultural knowledge. The course examines the dynamics of cultural relevance related to psychological processes, abnormality, and treatment. The course implements exercises of self-awareness and engagement within other cultures.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3053 - PSYCHOLOGY PRACTICUM**

This course provides students with practical service-learning experience in order to apply psychological principles learned throughout their program of study through volunteer experiences in a mental health, social service, educational psychology, or related setting under the supervision of a qualified in-service supervisor and a college supervisor. Placement must be approved by the course instructor.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 3063 - ATTITUDES AND MOTIVATION IN THE WORKPLACE**

This course explores concepts and theories related to job attitudes and motivation in the workplace. Topics include motivational strategies, models of performance, and the impact of job satisfaction, work values, workplace environment, management style, and organizational commitment on employee attitudes and motivation.

**Prerequisites & Notes**

Prerequisite: PSYC 2033

Credits: 3

**PSYC 3073 - GROUP DYNAMICS IN THE WORKPLACE**

This course explores concepts and theories related to group dynamics and small group processes as they related to organizations. Topics include leadership, decision-making, stages of group development, group structure, group communication, team building, conflict resolution, and the intra-and inter-personal dynamics within small groups.

**Prerequisites & Notes**

Prerequisite: PSYC 2033

Credits: 3

**PSYC 3103 - MARITAL AND FAMILY THERAPY**

The study of counseling approaches to family problems, including the family systems approach. Issue areas explored include communication, role expectations, and sexual dysfunction. Various counseling techniques related to marital maladjustment are explored. Principal approaches to conjoint marital therapy and family therapy are emphasized.

**Prerequisites & Notes**

PSYC 2133 and PSYC 2233

Credits: 3

**PSYC 3433 - INTEGRATION SEMINAR - PSYCHOLOGY AND THEOLOGY**

This course is a study of the contemporary evangelical efforts to integrate psychology and theology, focusing on the value of an integrative approach to both disciplines. Topics include behavior, cognition, emotion, and motivation. Junior or senior level standing required.

**Prerequisites & Notes**

PSYC 1133 or 1233, PSYC 2133, BIOT 1133 or BINT 1233, and THEO 1313

Credits: 3

### **PSYC 3533 - INTRODUCTION TO COUNSELING**

This course is a study of various theoretical approaches to the practice of counseling and psychotherapy with normal and disturbed clients. Focus is on the psychoanalytic, cognitive, behavioral, and phenomenological approaches.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 3553 - INTRODUCTION TO CHILD AND ADOLESCENT COUNSELING**

In this course, students will explore issues, theories, and applications related to understand and helping children and adolescents with social or emotional problems. Students will learn to assess behavior and incorporate ethically and legally appropriate strategies to meet the needs of counseling children and adolescents.

**Prerequisites & Notes**

Prerequisite: PSYC 3533

Credits: 3

### **PSYC 3633 - PROFESSIONAL/ETHICAL/LLEGAL ISSUES**

This course is an exploration of the development of professional self with emphasis on the changing ethical and legal context for practice. Approaches to counseling are explored with an emphasis on students' development of professional style. Students explore issues of professional and personal values and ethics, personality, values, and interests.

**Prerequisites & Notes**

PSYC 3533

Credits: 3

### **PSYC 3733 - SOCIAL PSYCHOLOGY**

This course is a survey of theories of interpersonal behavior and group dynamics emphasizing the influence of groups and group membership upon individual behavior. Topics include aggression, attitudes, attribution, conformity, altruism, communication, propaganda, morale, and other aspects of interpersonal relationships.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

### **PSYC 4013 - THE PSYCHOLOGY OF LEADERSHIP-ART OF COMMUNICATION**

This course is an investigation of leadership and communication styles as they relate to servant leadership in both the student's personal and professional lives. This course will draw from the messages of Christian leaders presented at Southeastern University's Leadership Forum.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4033 - PHYSIOLOGICAL PSYCHOLOGY**

This course is a study of the physiological components of behavior. Topics include structure and function of the nervous system; theory of brain functions; and current problems, theories, and techniques in physiological psychology.

**Prerequisites & Notes**

PSYC 1133 or PSYC 1233, PSYC 2133, and BIOL 1334

Credits: 3

**PSYC 4043 - DIAGNOSIS, ASSESSMENT & CASE MANAGEMENT**

This course is an introduction to the skills needed for client diagnosis, assessment, and case management that are currently used in the helping professions. The course will focus on identifying pertinent information for preliminary assessment of a presenting problem, goal setting and contracting, monitoring for progress, and documenting sensitive client data. Topics will include individual psycho-social assessments, and family assessments.

**Prerequisites & Notes**

PSYC 2133 and PSYC 3003

Credits: 3

**PSYC 4083 - LEARNING & COGNITION**

This course is an introduction to the psychological study of learning and cognition. Topics examined will include classical conditioning, operant conditioning, observational learning, perception, attention, and memory. Traditional views as well as current trends will be discussed.

**Prerequisites & Notes**

PSYC 2133

Credits: 3

**PSYC 4093 - PSYCHOLOGY CAPSTONE SENIOR SEMINAR**

This capstone course will provide students the opportunity to critically reflect on and apply the theories and skills learned throughout their Psychology degree program. Through this course students will demonstrate their understanding as well as faith integration through the production of a major paper/project and presentation.

**Prerequisites & Notes**

Prerequisite: Final semester senior

Credits: 3

**PSYC 4123 - CRISIS PSYCHOLOGICAL MANAGEMENT**

The first few days through which individuals experience crisis are critical to their physical and psychological survivability. Support personnel must understand the foundational aspects of acute distress in both those experiencing crisis and those providing relief and support. Students are trained to identify stress symptoms and emotional suffering in order to assist as much as appropriate and then to direct individuals to qualified support specialists. This course is not intended for professional or trained counselors, but for those who are on site immediately following natural or human caused disasters. This course is cross-referenced with PMIN 4083.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 4153 - CHILDREN & YOUTH IN CRISIS**

Children and youth are especially susceptible to the traumatic effects of crises. Because of their higher level of innocence, minimal experience, and the vulnerable place they have in many societies, relief endeavors must identify actions and strategies as quickly as possible. Students identify stress symptoms and emotional suffering in order to help to the extent appropriate and then direct individuals to qualified support specialists. This course is not intended for professional or trained counselors, but for those who are on site immediately following crises.

**Prerequisites & Notes**

None

Credits: 3

**PSYC 4233 - WI: EXPERIMENTAL PSYCHOLOGY - SENIOR THESIS**

This course enables students to utilize the skills involved in conducting and reporting empirical research in psychology. These skills include defining variables, forming hypotheses, designing experiments with controls to test hypotheses, analyzing the data, and reporting findings following APA guidelines.

**Prerequisites & Notes**

PSYC 4053

Credits: 3

**PSYC 4523 - PERSONNEL PSYCHOLOGY**

This course explores concepts and theories related to personnel psychology, which encompasses all aspects of personnel management from the time the employee is recruited through the end of their work with the organization. Topics included are workforce planning, recruitment, selection, placement, training, promotion, evaluation, retention, and counseling of employees.

**Prerequisites & Notes**

Prerequisite: PSYC 2033

Credits: 3

**PSYC 4833 - TESTING AND MEASUREMENTS**

This course is a study of the basic measurement theory and its practical application to problems of choosing, administering, and evaluating the results of tests. The more common aptitude, achievement, interest, intelligence, and



personality tests will be considered.

**Prerequisites & Notes**

Prerequisites: PSYC 2023 or MATH 2023

Credits: 3

**RESL 5003 - RESILIENCE AND RESPONDERS**

This course will examine the impact of a crisis on responders who respond to crisis situations. The focus of this course will be on how to educate responders in maintaining resilience in themselves before, during, and after the crisis.

**Prerequisites & Notes**

None

Credits: 3

**RESL 5013 - RESILIENCE AND COMPASSION FATIGUE**

IN DEVELOPMENT

Credits: 3

**SDEV 1001 - CODING FROM SCRATCH**

This course covers the basics of web development. Students learn how a website is composed of HTML, CSS, and JavaScript and how to use each one.

**Prerequisites & Notes**

None

Credits: 1.5

**SDEV 1011 - FRONT-END FOUNDATIONS**

This course is an extension of the Coding from Scratch course, further exploring advanced concepts. This course is intended to enable students to create modern and robust web applications without leveraging any advanced frameworks. Students strengthen their foundational knowledge of how web applications and client-side coding works. Students explore web animations, transitions, transformations and how to structure and organize code for a large web project.

**Prerequisites & Notes**

Prerequisites: SDEV 1001

Credits: 1.5

**SDEV 1021 - PROGRAMMING FOUNDATIONS - C#**

This course is an introduction to basic programming principles as expressed in the elective language, C#. Students develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts are covered, outlining the nuances associated with the elective language.

**Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

**SDEV 1031 - PROGRAMMING FOUNDATIONS - JAVA**

This course is an introduction to basic programming principles as expressed in the elective language, Java. Students will develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts will be covered, outlining the nuances associated with the elective language.

**Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

**SDEV 1041 - PROGRAMMING FOUNDATIONS - JAVASCRIPT**

This course is an introduction to basic programming principles as expressed in the elective language, JavaScript. Students will develop a foundational knowledge of programming concepts, algorithms, design patterns and theory. Language-specific concepts will be covered, outlining the nuances associated with the elective language.

**Prerequisites & Notes**

Prerequisites: SDEV 1011

Credits: 1.5

**SDEV 2001 - DATABASE FOUNDATIONS**

This course is an introduction to working with and designing databases. Students develop a foundational knowledge of database concepts, theory, and an overview of the various implementations and architectures. Students work with both relational (aka SQL) and non-relational (aka document) databases.

**Prerequisites & Notes**

Prerequisites: SDEV 1021 or SDEV 1031 or SDEV 1041

Credits: 1.5

**SDEV 2011 - FRONT-END FRAMEWORKS - REACT**

This course is an introduction to JavaScript front-end frameworks which enable rapid front-end development meeting modern best practices. Students learn how to create single page web applications (SPA). Framework-specific concepts are covered, outlining the nuances associated with React.

**Prerequisites & Notes**

Prerequisites: SDEV 2001

Credits: 1.5

**SDEV 2021 - FRONT-END FRAMEWORKS - ANGULAR**

This course is an introduction to JavaScript front-end frameworks which enable rapid front-end development meeting modern best practices. Students learn how to create single page web applications (SPA). Framework-specific concepts are covered, outlining the nuances associated with Angular.

**Prerequisites & Notes**

Prerequisites: SDEV 2001

Credits: 1.5

**SDEV 2031 - BACK-END FOUNDATIONS - C#**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, C#.

**Prerequisites & Notes**

Prerequisites: SDEV 1021 and SDEV 2001

Credits: 1.5

**SDEV 2041 - BACK-END FOUNDATIONS - JAVA**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, Java.

**Prerequisites & Notes**

Prerequisites: SDEV 1031 and SDEV 2001

Credits: 1.5

**SDEV 2051 - BACK-END FOUNDATIONS - JAVASCRIPT**

This course is an introduction to creating server-side web applications and services. Students learn how to create server-side APIs and render websites. Language-specific concepts are covered, outlining the nuances associated with the elective framework, JavaScript.

**Prerequisites & Notes**

Prerequisites: SDEV 1041 and SDEV 2001

Credits: 1.5

**SDEV 3001 - MOBILE APPLICATIONS AND RESPONSIVE DESIGN**

This course is intended to explore the principles and implementations of responsive design. Responsive design is the practice of creating applications which seamlessly adapt to the size and capabilities of different devices (desktop, tablet, phone). Students learn the techniques and tooling required to enable websites to be responsive. This course also covers mobile application development. Students learn how to use cross compilation tools to develop native mobile apps using a non-native language and/or native languages. The class also covers software testing, application hosting, and system build.

**Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

### **SDEV 3011 - AGILE PROJECT MANAGEMENT AND CAREER SKILLS**

This course is an introduction to the processes and practices of managing software projects and teams. Students become familiar with the role on a software team and their responsibilities, while also familiarizing with the stages of the software development lifecycle (SDLC). Students gain knowledge in both traditional waterfall management methods as well as agile software development. The concepts learned in this module prepare students to manage their group project as an agile software team. Career skills are also covered in this course.

#### **Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

### **SDEV 3021 - DEPLOYMENT AND WEB SECURITY**

This course is an introduction to building and deploying applications to cloud hosting providers. Students will develop a foundational understanding of the benefits and process of deploying a web application to a cloud hosting provider.

#### **Prerequisites & Notes**

Prerequisites: Either SDEV 2011 or SDEV 2021 as well as one of the following: SDEV 2031, SDEV 2041, or SDEV 2051

Credits: 1.5

### **SDEV 4004 - GROUP PROJECT - SOFTWARE DEVELOPER**

This course combines many parts of software development to develop a full-stack application as an agile project team. Each student will participate in several roles, including making contributions to the code base. The team will have daily scrum meetings to cover tasks and will work separately to complete them. The final product will be presented at the end of the module.

#### **Prerequisites & Notes**

Prerequisites: SDEV 3001, SDEV 3011, and SDEV 3021

Credits: 4.5

### **SOWK 3033 - UNDERSTANDING HUMAN DIVERSITY**

This course examines the complex nature of culture and personal identity, explores populations at-risk, and encourages students to understand and appreciate diversity. Specific knowledge of individual cultures, awareness of the patterns of oppression experienced by those cultures, and skills relevant to developing a culturally competent approach to working with diverse people groups are addressed.

Credits: 3

### **SRMT 3403 - SPORT ETHICS**

This course is a study of contemporary moral issues in sports, including the relative fairness of performance enhancing drugs and techniques, cheating and deception, the role of violence in sports, and the nature of sportsmanship.

#### **Prerequisites & Notes**

SRMT 2103 and SRMT 2303

Credits: 3

### **SRMT 4503 - SPORT FINANCE**

This course is designed to provide critical theories of finance and accounting as applied to managerial control of sport organizations. Topics include forms of team ownership, taxation, financial analysis, feasibility studies, licensing, and economic impact studies.

#### **Prerequisites & Notes**

SRMT 3503, SRMT 3303, SRMT 3403, SRMT 3103, SRMT 3603 and SRMT 3203

Credits: 3

### **SRMT 5103 - FOUNDATIONS OF SPORT INDUSTRY**

This course introduces students to the broad concept of sport business and provides an overview of professional, collegiate, interscholastic, recreational, Olympic, Paralympic, and international sport.

#### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **SRMT 5203 - RISK MANAGEMENT AND GOVERNANCE IN SPORT**

This course examines the most significant areas of risk management and law relevant to the various segments of the sport industry. Specific sport law concepts will focus on developments in negligence law, contract law, and constitutional law. Legal and risk considerations will be explored as related to managing operations, including facilities and events, transportation, crowd control, and crisis situations, which create the framework for developing risk management strategies that will assist sport managers in setting guidelines, policies, plans, and procedure.

#### **Prerequisites & Notes**

Prerequisite: None

Credits: 3

### **SRMT 5303 - FACILITY PLANNING AND MANAGEMENT IN SPORT**

This course examines the various types of indoor and outdoor facilities for sport venues and related activities. The course examines the planning, scheduling, organizing, and controlling of sport facilities for sport-related venues and their ancillary areas. The course explores the connections between facility/venue management and event management, event operations and logistics, facility and event programming and scheduling, and facility and event marketing. Specific topics include the development of strategic sport facility management plans, preparing and controlling facility

logistics, and risk and crisis management issues.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**SRMT 5543 - INNOVATION DESIGN AND SPORT BRANDING**

This course involves designing a theoretical custom sport based organization and/or fitness program. The areas covered will include social media, marketing, finance, sales, and communication.

**Prerequisites & Notes**

Prerequisite: None

Credits: 3

**SRMT 5603 - PHILOSOPHY OF COACHING**

This courses stimulates philosophical thinking and fosters and spirit of confidence in developing research based methods of coaching in sport or other contexts. Coverage is given to the spiritual and faith-based aspects of motivation and performance.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2033 - HUMANS IN SOCIETY**

This course introduces the student to the multidisciplinary field of social science by exploring the social theories, phenomenons, institutions, and forces that shape society. Emphasis is placed on exploring the existence and perpetuation of social problems as a means of introducing the social sciences and applying critical thinking skills to these diverse issues.

**Prerequisites & Notes**

None

Credits: 3

**SSCI 2133 - INTRODUCTION TO SOCIOLOGY**

This course is a study of social organization with a focus on organizations, institutions, and social forces that contribute to the formation and self-definition of a society. The development of social norms, culture, belief systems, and stratification are considered. Emphasis is placed on exploring the existence and perpetuation of social problems.

**Prerequisites & Notes**

None

Credits: 3

## **SSCI 2233 - MARRIAGE AND FAMILY**

This course is a study of the major issues related to courtship, marriage, and family formation. Special attention is given to the social conditions influencing courtship, marriage, divorce, and family life. Topics include dating rituals, gender differences, expectations, parenting, family dysfunction, family violence, and strategies for sound relating. The role of family counselors and therapists is also discussed.

### **Prerequisites & Notes**

PSYC 1133 or PSYC 1233

Credits: 3

## **THEO 1313 - SURVEY OF CHRISTIAN THEOLOGY**

A survey of the main Christian doctrines and their relevance today. The Bible is used as the primary source to establish and defend our theological position. Areas to be addressed include the doctrines of God, Christ, the Holy Spirit, Human Creation, Sin and Salvation, the Church and the Last Things.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 1503 - CHRIST, CULTURE, AND THE UNIVERSITY**

This course serves as an introduction to the Christian worldview and mission of the university and the academic tradition of liberal arts education. Students will engage in dialog, critical thinking, and critical reflection on issues concerning: (1) vocational calling, (2) academic preparedness, (3) social and cultural responsibility, (4) spiritual disciplines, and (5) personal effectiveness. The seminar is a collaborative effort of the university at large involving academic departments, support services from academic affairs, student development, enrollment, and the office of institutional effectiveness.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 2003 - THEOLOGICAL ETHICS**

An examination of moral and social conduct and decision making in light of biblical and theological teaching. Contemporary ethical issues are addressed (abortion, euthanasia, human rights, etc.). This course requires careful study of and reflection upon the appropriate biblical texts. This course is cross-referenced with PMIN 2003 and PHIL 2003.

### **Prerequisites & Notes**

None

Credits: 3

## **THEO 2123 - CHRISTIAN THOUGHT AND PRACTICE**

This course surveys the history of Christian thought and practices. Doctrinal topics introduced in the course include the doctrines of God, Jesus Christ, the Holy Spirit, humanity, salvation, the church, scripture, and last things. The course explores the application of Christian practices and spiritual disciplines such as prayer, communion, baptism, and social responsibility to the students' community.

Credits: 3

### **THEO 3013 - THEOLOGY OF COMPASSION**

Compassion for others, especially for those in need, is a fundamental tenet of biblical theology. Compassion for humankind was the motivation for Christ's mission to earth, as He mentions at the inauguration of his ministry in Luke 4: "The Spirit of the Lord is on me, because he has anointed me to proclaim good news to the poor. He has sent me to proclaim freedom for the prisoners and recovery of sight for the blind, to set the oppressed free, to proclaim the year of the Lord's favor." This course reviews the biblical foundation for compassion and traces the Church's theological interpretation and practical application of compassion throughout history.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 3023 - THEOLOGY OF GOD AND HUMANITY**

This course is an introduction to systematic and contextualized theologies. It addresses Scripture, God, creation, humanity, Christ, and the Holy Spirit. Special attention is given to the statement of fundamental truths of the General Council of the Assemblies of God.

#### **Prerequisites & Notes**

None

Credits: 3

### **THEO 3123 - INTRODUCTION TO ETHICS**

This course examines the philosophical and theological principles and issues related to ethics. It addresses meta-ethical questions about the relationship between moral language and concepts and various metaphysical and post-metaphysical views; normative ethical theories; theological structures and implications of ethics; and contemporary ethical issues.

#### **Prerequisites & Notes**

Prerequisites: Old Testament Interpretation, New Testament Interpretation.

Credits: 3

### **THEO 3133 - WI: THEOLOGY OF SALVATION, THE CHURCH, & ESCHATOLOGY**

This course examines sin (origin, nature, and implications) and salvation, the church (nature and mission), and the fulfillment of the purposes of God (physical death, resurrection, second coming, final destiny). Special attention is given to the doctrinal statements of the Assemblies of God.

#### **Prerequisites & Notes**

THEO 2133



Credits: 3

### **THEO 5113 - THEOLOGY OF WORSHIP**

This course is a study of the theological foundations and practices of Christian worship, with particular attention given to Pentecostal and contemporary practices. The course further provides theological foundations for the writing, development, and administration of liturgical practices.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 5183 - CONTEMPORARY PUBLIC THEOLOGY**

This course explores the relationship of theology to contemporary social functions where the gospel intersects with public policy, public life, and the public good. Students will engage concepts in contemporary public theology covering issues like group dynamics, economics, family systems, and incarnational public presentation of the gospel.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 5503 - SHAPE OF PRACTICAL THEOLOGY**

This course covers critical issues related to questions about the nature of God's presence in everyday life. It develops a foundation for practical theology based on fundamental issues by defining dilemmas for study, developing a dialogue with pertinent sources, formulating and implementing reasonable intentions for resolving those dilemmas, and assessing the application of those intentions. This will involve theological reflection on the unique issues which arise in the major spheres of home, church, academy, and workplace.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 5533 - GRADUATE SYSTEMATIC THEOLOGY I**

This course acquaints students with the foundational belief structures of Christian faith in relation to the Pentecostal theological tradition. Major doctrines such as theological method, the doctrine of God, revelation, scripture, sin, the person and work of Christ, and the nature of faith will be investigated.

**Prerequisites & Notes**

None

Credits: 3

### **THEO 5543 - GRADUATE SYSTEMATIC THEOLOGY II**

This course acquaints students with the foundational belief structures of Christian faith in relation to the Pentecostal theological tradition. Major doctrines such as the doctrine of salvation, sanctification, the Holy Spirit, the church, and the last things will be investigated.

**Prerequisites & Notes**

None

Credits: 3

## **THEO 5563 - CONTEMPORARY THEOLOGY**

This course is an exploration of more recent theological trends in contemporary theology. The course will critically examine the origins, character, and contemporary significance of selected theologians and theological trends and movements.

**Prerequisites & Notes**

None

Credits: 3

## **THEO 5573 - THEOLOGICAL ETHICS**

This course is an exploration of the relationship between theology, ethics, and the moral life in the work of key theologians and schools of thought with the philosophical goal of making sense of the connections between truth-claims, ethical obligations, virtuous character, and moral conduct. Special attention is given to the theocentric structure of ethical reasoning in Scripture.

**Prerequisites & Notes**

None

Credits: 3

# **State Authorizations**

## **Contents**

- Alabama
- Arizona
- California
- Florida
- Georgia
- Hawaii
- Illinois
- Kentucky
- Louisiana
- Maryland
- Minnesota
- Mississippi
- Nevada
- North Carolina
- Oklahoma
- Oregon
- Pennsylvania
- South Carolina
- Tennessee
- Texas
- Virginia
- Washington
- West Virginia

Each state creates its own set of standards as to how out-of-state educational institutions can operate within that state's borders. This includes offering classes in an actual physical location as well as online. Listed below are our state compliance statements. At Southeastern, it is our goal to offer a high-quality university experience to students all across the U.S. As we continue to expand our distance education programs, we comply with state regulations and become authorized to open extension sites and offer online degree programs.

## Alabama

Southeastern University received approval from the Private School Licensure Division of the Alabama Community College System (licensure) and the Alabama Commission on Higher Education (programmatic approval) to offer the Associate of Christian Ministries and the Bachelor of Science in Christian Ministries at the Highlands College Campus (Birmingham, AL).

## Arizona

Under A.R.S. §32-3022 (E), Southeastern University is exempt from regulation by the Arizona State Board for Private Postsecondary Education and would not be regulated pursuant to A.R.S. § 32-3001 et.seq. to offer religious degrees.

## California

Southeastern University is determined to be in compliance with the requirements of Title 5, California Code of Regulations (CCR) section 71390. Therefore, Southeastern University: Nor Cal Campus is granted approval to operate under the terms of California Education Code (CEC) section 94890(a)(1) until December 5, 2022 per CEC section 94890(b). This approval is coterminous with the institution's term of accreditation granted by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). For additional policies pertaining to the university's operations in California, please see the California Notices in this catalog.

## Florida

Southeastern University has received Florida licensure exemption from the Florida Department of Education.

## Georgia

Southeastern University is exempt from regulation by the Nonpublic Postsecondary Education Commission based on the O.C.G.A. 20-3-250.3(a)(12).

## Hawaii

Southeastern University is authorized to operate in the state of Hawaii pursuant to Hawaii Revised Statutes (HRS) §305J-12(a). Authorization by the Department of Commerce and Consumer Affairs in Hawaii shall be conditioned on the maintenance of accreditation by SEU and continuing compliance with HRS §305J-14.

## Illinois

As defined under 23 Illinois Administrative Code Section 1030.10, Southeastern University meets the description of an Institution with Limited Physical Presence in Illinois and has been granted continuous approval by the Illinois Board of Higher Education (IBHE) until such time that any one of the conditions mentioned in the code change.

## Kentucky

In accordance with KRS 164.945-.947 and 13 KAR 1:020, Southeastern University-Online is licensed by the Kentucky Council on Postsecondary Education to operate or solicit in Kentucky to offer four (4) programs: the Associate of Arts, the Associate of Ministerial Leadership, the Bachelor of Science in Ministerial Leadership, and the Bachelor of Science in Business and Professional Leadership.

In accordance with KRS 164.945-.947 and 13 KAR 1:020, Southeastern University-Florence is licensed by the Kentucky Council on Postsecondary Education to offer four (4) programs at 7 Hills Church, 6800 Hazel Court, Florence, KY 41042: the Associate of Arts, the Associate of Ministerial Leadership, the Bachelor of Science in Ministerial Leadership, and the Bachelor of Science in Business and Professional Leadership.

## Louisiana

Southeastern University is currently licensed by the Board of Regents of the State of Louisiana. Licenses are renewed by the State Board of Regents every two years. Licensed institutions have met minimal operational standards set forth by the state, but licensure does not constitute accreditation, guarantee the transferability of credit, nor signify that programs are certifiable by any professional agency or organization.

## Maryland

Maryland Higher Education Commission has determined Southeastern University to be in compliance with the requirements of the Education Article, Title 11, Subtitle 2, Annotated Code of Maryland and CCOMAR 13B.05.01 to enroll Maryland students in the fully online distance education programs, with the exemption of the bachelor's degrees in human services and nursing and the master's degrees in education and human services. The Commission's registration of the University's fully online programs is not an authorization of the institution to operate in Maryland or an approval or endorsement of the University's programs. Southeastern University has been authorized to offer the Associate of Ministerial Leadership on site at Church of the Redeemer, Gaithersburg.

## Minnesota

Southeastern University is registered with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

In compliance with Minnesota regulations and degrees standards, Southeastern University (SEU) will ensure that Minnesota residents, graduating from its programs, will meet the required degrees standards before receiving their diplomas. The Associate of Arts degrees must have a minimum of 40 general education hours, including at least five credits in communication studies and a minimum of eight credits in each of the following categories: humanities, social sciences, and natural sciences/mathematics. The SEU Associate of Arts program requires less hours in these

categories, but Minnesota students are required to comply with their state standards, so they must include the additional credits as part of their 12 general electives. Records are maintained by the university to track the courses completed by Minnesota students. Students should consult the JICS website or their academic advisor for details.

The Minnesota Office of Higher Education is located at 1450 Energy Park Drive, Suite 350, St. Paul, MN 55108. Additional information may be found at [www.Ohe.state.mn.us](http://www.Ohe.state.mn.us) or by calling 651.642.0567.

## Mississippi

Southeastern University has reviewed the MCCS Federal Online/Distance Education requirements and has determined that it does not meet the criteria to establish physical presence in the state, therefore, does not need authorization for online programs from the Mississippi Commission on College Accreditation.

## Nevada

Southeastern University is licensed by the Nevada Commission on Postsecondary Education. For policies pertaining to the university's operations in Nevada, please see the Nevada Notices in this catalog.

## North Carolina

Degree programs of study offered by Southeastern University have been declared exempt from the requirements for licensure, under provisions of North Carolina General Statutes Section (G.S.) 116-15 (d) for exemption from licensure with respect to religious education. Exemption from licensure is not based upon assessment program quality under established licensing standards.

## Oklahoma

From the Oklahoma State Regents for Higher Education: Southeastern University complies with Title 70 O.S. §4103 and may operate educational programs beyond secondary education in Oklahoma.

## Oregon

For policies pertaining to the university's operations in Oregon, please see the Oregon Notices in this catalog.

## South Carolina

SEU Seacoast Campus, 757 Long Point Rd, Mt. Pleasant, SC 29467, and SEU at Christian Life Church, 2700 Bush River Rd, Columbia, SC 29210 is licensed by the South Carolina Commission on Higher Education, 1122 Lady Street, Suite 300, Columbia, SC 29201; 803.737.2260. Licensure indicates only that minimum standards have been met. Licensure is not an endorsement or guarantee of quality and is not equal to or synonymous with accreditation by an accrediting agency recognized by the U.S. Department of Education.

For additional policies pertaining to the university's operations in South Carolina, please see the South Carolina Notices page in this catalog.

## Tennessee

Southeastern University's Lakeland, FL campus is exempt from Title 49, Chapter 7, Part 20 of the Tennessee Code and the regulations contained in Rule Chapter 1540-01-02 by the Division of Postsecondary School Authorization of the Tennessee Higher Education Commission and may offer, advertise and recruit for online programs offered within the State of Tennessee. This exemption must be renewed annually.

LifePoint Leadership College: An extension site of Southeastern University is authorized for operation as a postsecondary educational institution by the Tennessee Higher Education Commission. In order to view detailed job placement and graduation information on the programs offered by LifePoint Leadership College: An extension site of Southeastern University, please visit [www.tn.gov/thecc/](http://www.tn.gov/thecc/) and click on the Authorized Institutions Data Button.

## Texas

Southeastern University is approved and regulated by the Texas Workforce Commission on Career Schools and Colleges (Austin, TX).

Student complaints which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Texas Workforce Commission (TWC), 101 East 15th Street, Rm 226&, Austin, TX 78778-0001. Students should go to TWC website to download the student complaint form. Students can also send a written complaint to the Coordinating Board at Texas Higher Education Coordinating Board, Academic Affairs and Research, P.O. Box 12788, Austin, TX 78711.

For additional policies pertaining to the university's operations in Texas, please see the Texas Notices in this catalog.

## Virginia

SEU at Crosswalk Community Church is certified to operate by the State Council of Higher Education for Virginia. Main campus address: SEU at Crosswalk Community Church, 7575 Richmond Rd, Williamsburg, VA 23188. The Williamsburg extension is approved to offer three programs: the Bachelor of Science in Ministerial Leadership, the Master of Arts in Ministerial Leadership, and the Associate of Arts.

SEU at Wave Leadership College is certified to operate by the State Council of Higher Education for Virginia. Branch campus address: SEU at Wave Leadership College, 1000 North Great Neck Rd, Virginia Beach, VA 23454. The Virginia Beach extension is approved to offer the Bachelor of Science in Ministerial Leadership.

SEU at Lifepoint Church is certified to operate by the State Council of Higher Education for Virginia. Branch campus address: SEU at Lifepoint Church, 1400 Central Park Blvd., Fredericksburg, VA 22401. The Fredericksburg extension is approved to offer the Bachelor of Science of Ministerial Leadership and the Associate of Arts.

For policies pertaining to the university's operations in Virginia, please see the Virginia Notices in this catalog.

## Washington

Southeastern University is authorized by the Washington Student Achievement Council and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree-Granting Institutions Act. This authorization is subject to periodic review and authorizes Southeastern University to specific degree programs. The Council may be contacted for a list of currently authorized programs. Authorization by the Council does

not carry with it an endorsement by the Council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at [degreeauthorization@wsac.wa.gov](mailto:degreeauthorization@wsac.wa.gov).

For additional policies pertaining to the university's operations in Washington, please see the Washington Notices in this catalog.

## California Notices

# Contents

- Location
- Approval to Operate
- Description of Facilities
- Financial Status
- Catalog & School Performance Fact Sheet
- Mission & Objectives
- Notice of Transferability
- Admission Policies & Articulation Agreements
- Program Costs
- Student Rights & Responsibilities
- Student's Right to Cancel
- Participating in Federal & State Aid Programs
- Housing Options
- Distance Education Policies
- Faculty Qualifications
- Library Services
- Student Records
- Unresolved Questions Pertaining to the Catalog
- Retention of Student Records

## Location

Classes are held at the following locations:

- SEU at Nor Cal Campus, 1601 Coffee Rd, Modesto, CA 95355
- SEU at The Fellowship Church, 4873 Lone Tree Way, Antioch, CA 94531
- SEU at Faith Community Church, 1211 E. Badillo St., West Covina, CA 91790
- SEU at Zoe Church, 487 S. Fairfax Ave., Los Angeles, CA 90036

## Approval to Operate

Southeastern University is a private university affiliated with the Assemblies of God churches.

Southeastern University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of Southeastern University.

Southeastern University is approved by the California Bureau for Private Postsecondary Education to operate in California in accordance to the standards as set forth in the CEC 94885 and Code of Regulations, Title 5, Chapter 3.

## Description of Facilities

SEU NorCal facilities are owned by The House, an Assembly of God Church. The regional campus is primarily located on the first floor of an educational wing, which includes 2400 square feet of administrative offices; three 1200-square-foot classrooms, each equipped with an 80-inch smart TV and a white board; and a 1200-square foot library housing seven computer workstations. Adjacent to the campus is a 2000-square-foot student union and student success center, housing SEU NorCal's largest computer lab that contains ten workstations. The students also have access to a very modern fitness facility that includes a coffee shop. As needed, additional space is available for chapels and other student events. Students have WIFI access in all of these locations. The facilities and equipment are more than adequate to ensure a positive learning environment.

The facilities at the Modesto campus are highly accessible for students with disabilities. Parking is more than adequate for students, faculty, and staff. The campus appears to be well-light with security measures in place. A security guard is also on duty at night. Adequate provision has been made for the protection of physical resources, and most importantly, the health and safety of students and employees.

Valid building permits for all mentioned areas are available upon request.

## Financial Status

Southeastern University does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

## Review of Catalog and School Performance Fact Sheet

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

## Mission & Objectives

The mission statement for Southeastern University is provided in this catalog. Visit the General Information link on the right sidebar.

All the programs offered under Southeastern University's School of Unrestricted Education fully support SEU's primary mission of serving Christ and the world through Spirit-empowered life, learning, and leadership. Students formulate a biblical worldview alongside rigorous training in leadership principles, biblical and theological studies, practical ministries training, while receiving a robust foundation in theology, the Bible, spiritual development, church



ministry, ecclesiastical operations, as well as a foundation in general education, which will position the student for utmost effectiveness as leaders in the local church and marketplace.

## Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

The transferability of credits you earn at Southeastern University: Nor Cal Campus is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Southeastern University: Nor Cal Campus to determine if your credits or degree will transfer. For more details on the credit transfer policy, visit the University's annual academic catalog.

## Admission Policies & Articulation Agreements

The admission policies for Southeastern University are provided in the university's catalog.

Southeastern University has not entered into an articulation or transfer agreement with any other college or university. Southeastern University does not accept application from Ability-to-Benefit students. ATB students are defined as those who do not possess a high school diploma, GED, or recognized equivalent and are beyond the California State age of compulsory school attendance.

## Program Costs

The Associate of Ministerial Degree is a 61 credit hour program, the Associate of Arts is a 62 credit hour program, and the Bachelor of Science in Ministerial Leadership is a 122 credit hour program, all of which are expected to be completed over two years or four semesters and four years or eight semesters, respectively (including fall and spring). Based on this schedule, the program costs are estimated as follows:

<b>Tuition and Fees</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
Tuition	\$6,600	\$6,600	\$6,600	\$6,600
Site Fee*	\$3,600	\$3,600	\$3,600	\$3,600
Technology Fee	\$300	\$300	\$300	\$300
Student Tuition Recovery Fund (non-refundable)	\$0	\$0	\$0	\$0
<b>Totals</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>

\*Site Fees for branch campuses in California:

SEU at Faith Community Church: \$2,520	SEU at Missions.Me: \$7,300
SEU at The Fellowship Church: \$1,416.	SEU Thrive Campus: \$3,000
SEU at Zoe Church: \$4,000	

1. The 2019-20 costs are actual amounts based on set tuition and fees. The University reserves the right to increase tuition and fees following each academic year, therefore the costs for years two through four are estimates and should not be considered final. Any changes will be communicated in advance of the next academic year.
2. Students should expect basic textbook and related educational costs as part of their enrollment.
3. Estimated total over two years is \$21,000 and over four years is \$42,000, which is subject to change based on tuition and fee modifications.
4. Effective January 1, 2015, the Student Tuition Recovery Fund (STRF) assessment rate was set at (\$0) per \$1,000

## Students' Rights & Responsibilities: Student Tuition Recovery Fund

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.

5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

## Student's Right to Cancel

Students have the right to cancel an agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, they also have the right to stop school at any time; and they have the right to receive a pro rata refund if they have completed 60 percent or less of the scheduled days in the current payment period in their program through the last day of attendance.

The refund policy for Southeastern University is as follows:

- A student choosing to withdraw after the commencement of classes is to provide a written notice to the Site Director with the expected last date of attendance. The student is also required to complete a withdrawal form from the Retention Office and complete a short exit interview with the Retention Coordinator to officially withdraw from the university. (Please refer to the University Catalog for additional withdrawal policy details.) A student will be determined to be withdrawn from the institution if the student misses 14 consecutive calendar days.
- If special circumstance arise, a student may submit a leave of absence written request, which should include the date the student anticipates the leave beginning and ending. The leave of absence cannot exceed 180 days in a 12 month period. If a student fails to return on or before the end of an approved leave of absence, they will be considered withdrawn as of the date the LOA was approved for refund purposes.
- When official withdrawal forms are filed in the Retention Office after classes have begun, refunds of tuition and room and board are made within 45 days after receipt of a written request or the date the student last attended class, whichever is sooner. Expenses and financial aid will be prorated based on Federal Title IV Funds Guidelines. The amount of federal financial assistance that a withdrawing student earns is calculated on a pro-rata basis. Please refer to the attached table. The table list the percentage of the tuition the student is responsible to pay based on the withdrawal date.
- Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be earned and the student will be responsible for 100% of charges.
- Fees are nonrefundable after the first week of classes.
- If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Additionally, please review the Return of Title IV Funds as stipulated in the University's academic catalog, Financial Information section.

## Participation in Federal & State Aid Program

Southeastern University participates in federal financial aid programs for its NorCal Campus students. Federal financial aid programs include the Pell Grant, Direct Subsidized loans, Direct Unsubsidized Loans, Direct Parent PLUS loans, and Direct Graduate PLUS loans. To be considered for any federal aid programs, students must first complete the Free Application for Federal Student Aid (FAFSA) which determines their eligibility for all federal student aid programs. The FAFSA is a free application that determines eligibility for federal aid. To qualify, students must meet basic eligibility criteria and, for most programs, demonstrate financial need. The Pell Grant is awarded to students based on their EFC (expected family contribution) as determined by filing the FAFSA. Students who are U.S. citizens or eligible non-citizens (permanent residents) have the option of borrowing from the Federal Direct Loan (subsidized and unsubsidized) program. Students must complete the FAFSA as well as other loan requirements. Parents of dependent students who are U.S. citizens or eligible non-citizens (permanent residents) have the option of borrowing from the Federal Direct Parent PLUS Loan program. Students must complete the FAFSA as well as other loan requirements. The Direct Parent PLUS Loan is a credit-based loan and requires an application. Students must sign a Master Promissory Note (MPN) for each loan program before any loan disbursements are made. Federal aid is reevaluated each year based on the results of the FAFSA, which must be completed every year. In addition, students must make satisfactory academic progress. Consumer information is intended to provide current students, prospective students and their families with important information regarding the university. To view this important information, please visit the consumer information page.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

For additional details pertaining to the university's participation in federal aid programs, see the university's catalog, financial information page.

## Housing Options

Southeastern University: Nor Cal Campus does not have dormitory facilities under its control and does not provide assistance to the student in finding housing. The availability of housing near the institution is favorable with the average cost of a home in the area at around \$325,000 and rent for a 1 bedroom apartment is approximately \$1,100.

## Distance Education Policies

Professors are expected to answer student emails within 24 hours. An automated response receipt is sent immediately upon submission of assignments through the MyFire portal. Professors are expected to post grades and feedback within a timeframe appropriate to the subject matter and no later than 7 days from assignment due date. Final grades for courses are also submitted within 7 days of the deadline.

## Faculty Qualifications

Southeastern University employs full-time or part-time faculty within California. All faculty who teach at Southeastern University meet all of the academic, scholarly, and teaching qualification set forth by our regional accreditor, The Southern Association of Colleges and Schools Commission on Colleges (SACS COC) .

Any faculty member, hired to teach courses in the Bachelor of Science in Ministerial Leadership degree must possess the following minimal qualifications.

- A master's degree in the course discipline with at least 18 graduate hours from a regionally accredited university
- Depending on the subject matter (more practical disciplines), expectations may be set for professional experience. This is established by each academic college and department.

In all cases, the university prefers to hire faculty with terminal degrees in the discipline as SEU must continually monitor the percentage of courses taught by terminally qualified faculty. Once hired, the university provides a comprehensive set of faculty training tools, including the following: (1) an initial onboarding seminar, which is offered face-to-face and via streaming service (on-demand); (2) access to best practices courses in online instruction and course development; (3) a mentor to support to provide one-on-one assistance; and (4) various handbooks and internet training systems. All faculty are required to receive adequate training, regardless of their delivery.

Due to SACS accreditation policies, we will not employ faculty who fail to meet these minimum qualifications.

## Library Services

The SEU library is well equipped to serve the needs of the programs offered at these extension sites. Currently, the library's collections include over 80,000 print books and almost 183,000 ebooks, over 4,500 DVD videos (both feature and nonfiction), 85 online videos, over 71,000 online recordings, over 9,600 CDs, and over 1,200 serial titles (including 640 periodical/journal subscriptions and access to an additional 3,045 titles through journal packages), as well as other types of resources. In addition, the library provides more than 50 databases, many with full text availability (over 22,000 titles).

Twelve dedicated and professional staff members (dean, five faculty librarians, four fulltime staff, and two parttime staff) provide the library's services. The five faculty librarians are reference librarians who are available to assist the students and faculty at a distance through telephone, email, video chat, video workshops, and/or consultations. Though all reference librarians are available to help distance students, one librarian (the Reference and Instruction Librarian and Assistant Director of the Library) is specifically trained to work with distance students as a part of that position's job description.

Faculty and students may access the resources at the library and/or through online searching of the catalog, and searching the library's databases through EZProxy. The library uses the OCLC's WorldShare Management Services with WorldCat local serving as the library's catalog. This adds a discovery feature as students are able to access the catalog and some databases essentially through one search. This also facilitates ILL, and users can easily search the larger OCLC bibliographic database to locate additional sources. Users may request books from the library which are supplied by mail with postagepaid return envelopes, and the library will scan and email periodical articles as requested.

Students receive guidance in the use of the library services and resources through the following means. At the request of the sites and through funding by the Extension Site Office, a librarian has made four visits to three sites to provide training. Students have electronic access to LibGuides which bring together information about resources for various programs, some courses, and other more specialized topics. A LibGuide is available especially for distance learners to introduce library services and to give them online library instruction (including instructional videos). There is a LibGuide that identifies the library's databases and includes a tutorial on how to use these databases. The university's LMS (MyFire) has a link to the library's webpage on MyFire's Welcome Page and in each course. The library webpage provides links to the catalog, databases, and other LibGuides on a variety of topics including Citation Styles and Research StepbyStep.

The library makes every effort to supply extension students with the same highquality service that oncampus users receive. The library is open from 7:30 am – 12 am Monday through Thursday, 7:30 – 8:30 on Friday, 12 pm – 8:30 pm on Saturday, and 1pm – 11 pm on Sunday. Online students can generally reach a reference librarian during the day Monday through Friday, and an evening librarian is available until 11 pm Sunday through Thursday. Weekend staff can usually help users, but can forward requests to a reference librarian. The Library Dean and Assistant Director frequently answer research questions on weekends. A Research Request Form is available under the Services tab on the library webpage. This is a 24/7 form that sends an email to a reference librarian who will respond no later than the next open library day. Because of the university's membership in the Tampa Bay Library Consortium (TBLC), chat reference is provided through Florida's cooperative Ask a Librarian service. Even students outside of Florida may use this service as long as they are coming from one of the library's LibGuides or the library home page.

The library is not reliant upon any other library for resources relevant to the programs offered at these extension sites, and electronic databases provided by the library are not accessed through consortial or statewide groups.

## **Student Records**

Student data will be stored permanently by the university, including the following: the degree or certificate awarded and the date on which that degree or certificate was awarded, the courses on which the certificate or degree was based, and the grades earned by the student in each of those courses.

## **Unresolved Question Pertaining to Catalog**

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, at [www.bppe.ca.gov](http://www.bppe.ca.gov), and at (888) 370-7589, (916) 431-6959, or by fax at (916) 263-1897.

## **Retention of Student Records**

Student transcripts and degrees or certificates are maintained indefinitely and all other records are maintained for 5 years.

## **Graduation Guide**

**Graduation Policies and Requirements**

## **Form**

Graduation Audit Request and Application

## **Policies and Procedures**

Participation in the graduation ceremony with unmet academic degree requirements will inhibit your diploma from being released. All academic requirements must be met before the diploma is issued. If requirements are not met within

one semester following graduation, students will have to comply with current catalog requirements for the degree. This may significantly alter the remaining requirements needed to complete to receive the diploma.

If students need to take your exit exam or certification test, they have up to one year from graduation to finish the required test or certification. Please contact us when this requirement is completed.

An important note about certification: If awarded with a degree without a state certification, such as an SAE for an education degree, the certification cannot be added to a transcript at a later date. The degree, once awarded, cannot be changed, added to, or altered in any way.

If a student has six credit hours or less of internship or course work remaining towards a degree program, students may apply to participate in the graduation ceremony. The student must be registered for it and have paid all tuition in order to participate in the graduation ceremony.

The graduating student's account balance must be \$0 including any registration for succeeding terms, to participate in commencement. No diploma will be released until the student account balance is paid in full. This includes fines, room damages, and graduation fee.

Students must meet all academic and institutional requirements to graduate. Graduation Advisors from the Office of Academic Advising document that all requirements are met.

## Highlands College Academic Calendar 2019-2020

### Academic Sessions

Session A	8-week Highlands College Courses
Session B	8-week Highlands College Courses

### Fall 2019 Semester

Aug 14	Fall - Courses Begin
Aug 16	Fall A - Add/Drop Deadline
Sept 2	Labor Day Holiday (no classes)
Sept 20	Course Withdrawal Deadline - Session A
Oct 11	Course Withdrawal Deadline - Full Term
Oct 11	Last Day of Classes - Session A
Oct 14	First Day of Classes - Session B
Nov 4	Registration for Spring Begins
Nov 15	Last Day to Apply for Spring Commencement (UG)
Nov 18	Course Withdrawal Deadline - Session B

Nov 25-29	Thanksgiving Holiday Break
Dec 13	Last Day of Classes, Fall Commencement
Dec 14 - Jan 8	Christmas Break

### Spring 2020 Semester

Jan 2	University Offices Open
Jan 8	First Day of Classes
Jan 10	Add/Drop Deadline
Jan 20	MLK Jr. Day (no classes)
Feb 17	President's Day (no classes)
Feb 17	Course Withdrawal Deadline - Session A
Mar 3	Registration for Summer Opens
Mar 3	Last Day of Classes - Session A
Mar 9-13	Spring Break
Mar 16	First Day of Classes - Session B
Mar 17	Course Withdrawal Deadline - Full Term
Mar 30	Registration for Fall Begins
April 8	Last Day to Apply for Fall Commencement (UG)
April 10	Good Friday (no classes)
April 13	Course Withdrawal Deadline - Session B
April 24	Spring Commencement
May 8	Last Day of Classes

## Nevada Notices

## Nevada Notices



# Contents

- Facilities Description
- Faculty
- Hours of Operation
- Indemnification
- Programs and Costs
- Refund Policy
- Standards of Academic Progress

The following SEU Extension Sites are licensed by the Nevada Commission on Postsecondary Education:

## Facilities Description

### SEU at Central Church

Central Church is located at 1001 New Beginnings Dr, Henderson NV 89011. The building has 1,172 parking spots, this includes accessible parking spots at every entrance. The facility has a total of 6 bathrooms. The First floor has 42 Women's and 32 Men's fixtures. The Second floor has 15 Women's and 11 Men's fixtures. Both floors include the appropriate amount of accessible fixtures. Three main spaces will be used for Southeastern University at Central. The first space is 4,691 square feet and with the dimension of 111' long by 43' wide with an occupancy load of 235 people. The second space is 3,708 square feet with the dimension of 84' long by 47' wide with an occupancy load of 185 people. The third space 2,370 square feet with the dimension of 55' long by 44' wide with an occupancy load of 119. The above spaces have the ability to airplay and connect computers to the TV displays, a complete PA system, a stage, and theater lighting. All of the spaces in the building have been designed to comply with the ADA requirements.

### SEU at The Church at South Las Vegas

The Church at South Las Vegas: is located at 3051 W Horizon Ridge Parkway, Henderson, NV 89052. The building has 220 parking spots, this includes accessible parking spots at every entrance. The facility has a total of 5 bathrooms. There are 9 Women's and 9 Men's fixtures. Two main spaces will be used for the Southeastern University program. The first space is 5,733 square feet and with the dimension of 91' long by 63' wide with an occupancy load of 600 people. The second space is 726 square feet with the dimension of 33' long by 22' wide with an occupancy load of 45 people. The above spaces have the ability to airplay and connect computers to the TV displays, a complete PA system, a stage, and theater lighting. All of the spaces in the building have been designed to comply with the ADA requirements.

## Faculty

- Rey Anasco MA
- Mike Cuckler PhD
- Reginald Ecarma PhD
- Danielle Erndt MA
- Jeffrey Hurst MA

- Kami Kolkana MEd
- Brian Kuyatt EdD
- Jeremy McCarter MA
- Carlos Molinares-Ballesteros PhD
- William Pederson DMin
- Lauren Raley MA
- Melanie Roberts MEd
- Steve Saccone MA
- Matthew Scott DMin
- Misty Seybert MA
- Shawn Stewart PhD
- William Valmyr DMin
- Grace Veach PhD
- Shawn Williams MA

## Hours of Operation

Each extension site determines its own hours of operation for face-to-face contact with the students; contact information for each site is provided at the top of this page. Most of the classes are taken online and the hours are determined by each student as they work at their own pace within the determined parameters of the due dates for assignments and assessments. Hours of operation at Southeastern University School of Unrestricted Education are 8:30 am – 5:00 pm EST, Monday through Friday.

## Indemnification

In accordance with NRS 394.441 Southeastern University is making students aware of the Account for Student Indemnification created in the Nevada State General Fund. Under NRS 394.553 if a student suffers damage due to any of the following reasons, the Account may be used to indemnify them: a) The discontinuation of operation of a postsecondary education institution licensed in the State of Nevada; or b) The violation by a postsecondary educational institution of any provision of NRS 394.383 to 394.560, inclusive, or the regulations adopted pursuant thereto.

## Programs and Costs

As part of its commitment to ministerial preparation, SEU offers the church-based extension site program at a reduced tuition rate. During the 2021-2022 academic year, tuition is charged at a rate of \$315 per credit hour. Therefore, a full-time student would be charged \$3,780 per semester for 12 hours (or \$7,560 annually for 24 credit hours). Site fees vary by site and are collected on a predetermined schedule, this site fee is reimbursed to the site to cover various expenses. Site fees at Central Christian Church are \$750 per semester (or \$1,500 annually), while Site fees at The Church at South Las Vegas are \$1,050 per semester (or \$2,100 annually). A \$175 Technology fee will also be charged each semester.

Beyond the tuition and fees collected annually by the university, the extension site may charge additional fees for mission trips or other approved activities; however, these additional fees must be collected by the site. Other fees for textbooks, computers, travel and educational supplies are to be assumed by the student.

Assuming a two-year plan, the total cost for the associate degree would be approximately:

- Central Christian Church - \$18,820
- The Church at South Las Vegas - \$26,020

Assuming a four-year plan, the total cost for bachelor degrees is approximately:

- Central Christian Church - \$37,640
- The Church at South Las Vegas - \$40,040

*NOTE: The university may increase these rates on an annual basis and will communicate any changes in advance.*

## Refund Policy

The refund policy for Southeastern University is as follows:

If Southeastern University has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to the student all the money the student has paid.

When a student submits written notice of cancellation to the Admission Office or the Office of the Registrar prior to the first day of classes, a full refund (100%) of institutional charges is made.

If a student withdraws from the university on or before the add/drop deadline after classes have begun, a full refund (100%) of tuition are made.

When official withdrawal forms are filed in the Office of the Registrar after classes have begun, refunds of tuition are made during the first nine weeks. Expenses and financial aid will be prorated based on Federal Title IV Funds Guidelines. The amount of federal financial assistance that a withdrawing student earns is calculated on a pro-rata basis. If a student withdraws or is expelled by the institution after the start of the training program and before the completion of more than 60 percent of the program, the institution shall refund to the student a pro rata amount of the tuition agreed upon in the enrollment agreement, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less, and that if the institution is accredited by a regional accrediting agency recognized by the United States Department of Education, the institution may also retain any amount paid as a nonrefundable deposit to secure a position in the program upon acceptance so long as the institution clearly disclosed to the applicant that the deposit was nonrefundable before the deposit was paid. Once the student has completed more than 60% of the payment period, all federal financial assistance is considered to be earned and the student will be responsible for 100% of charges.

Fees are nonrefundable after the first week of classes.

Any refunds will be paid to the to the person or entity who paid the tuition within 15 calendar days after the (a) date of cancellation by a student of his or her enrollment; (b) date of termination by the institution of the enrollment of a student; (c) last day of an authorized leave of absence if a student fails to return after the period of authorized absence; (d) or last day of attendance of a student; or (e) or whichever is applicable.

Additionally, please review the Return of Title IV Funds as stipulated in the University's academic catalog, Financial Information section.

# Standards of Academic Progress

In accordance with NAC 394.381 (6)(e)(2), all Nevada students are subject to Financial Aid Standards of Academic Progress regardless of funding source.

## Texas Notices

## Texas Notices

## Location and Facilities Description

SEU at Anchor Church, 114 1/2 East Louisiana Avenue, McKinney, TX 75069.

SEU at Anchor Bend Church, 4100 Avenue N, Rosenberg, TX 77471.

SEU at Celebration, 601 Westinghouse Road, Georgetown, TX 78626.

SEU at Covenant Church, 5466 East Trinity Mills Road, Carrollton, TX 75006.

SEU at Hope Fellowship, 9950 Rolator Road, Frisco, TX 75035.

SEU at One Church, 4857 W I-30, Caddo Mills, TX 75135

SEU at The Oaks Fellowship, 777 South I-35 East, Red Oak, TX 75154

SEU at Cross Mountain Church, 24891 Boerne Stage Rd, San Antonio, TX 78255

SEU at Shoreline City Church, 10715 Garland Rd, Dallas, TX 75218

SEU at The Potter's House North Dallas, 10501 E. Main St., Frisco, TX 75034

The main campus facilities description is provided in this catalog. Visit the [General Information Link](#) on the right sidebar.

## Approval to Operate

Approved and Regulated by the Texas Workforce Commission, Career Schools and Colleges, Austin, Texas.

## Mission, History and Accreditation

The mission statement, history and accreditation for Southeastern University is provided in this catalog. Visit the [General Information Link](#) on the right sidebar.

## Programs and Costs

As part of its commitment to ministerial preparation, SEU offers the church-based extension site program at a reduced tuition rate. During the 2021-22 academic year, undergraduate tuition is charged at a rate of \$315 per credit hour. Therefore, a full-time student would be charged \$3,780 per semester for 12 hours (or \$7,560 annually for 24 credit hours). Site fees, which average \$1,260 per semester (or \$2,520 annually) will be charged to the student, but this is subject to vary per site. As collected and on a predetermined schedule, this site fee is reimbursed to the site to cover various expenses. A \$150 technology fee will also be charged each semester. Beyond the tuition and fees collected annually by the university, the extension site may charge additional fees for mission trips or other approved activities; however, these additional fees must be collected by the site. Other fees for textbooks, computers, travel and educational supplies are to be assumed by the student.

Assuming a two-year plan, the total cost for the associate degree would be approximately \$20,760. Assuming a four-year plan, the total cost for bachelor degrees is approximately \$41,520.

Tuition for students enrolled in graduate programs is charged at \$495 per credit hour. Hours required to complete programs range between 36 and 72 credit hours. Graduate students are charged a \$150 technology fee.

## Student's Right to Cancel

Under the Texas Education Code, Section 132.061(f) a student who is obligated for the full tuition may request a grade of "incomplete" if the student withdraws for an appropriate reason unrelated to the student's academic status. A student receiving a grade of incomplete is allowed to reenroll in the program during the 12-month period following the date the student withdraws and complete those incomplete subjects without payment of additional tuition.

## Library Services

The SEU library is well equipped to serve the needs of the programs offered at these extension sites. Currently, the library's collections include over 82,000 print books and almost 241,500 eBooks, over 4,900 DVD videos (both feature and nonfiction), 1,980 online videos, over 17,500 online recordings, over 2,800 CDs, and serial titles including 285 periodical/journal subscriptions and access to an additional 6,468 titles through e-journal packages, as well as other types of resources. In addition, the library provides more than 102 databases, many with full text availability (over 27,303 e-journal titles). (See the Library's Annual Report for 201920).

Twelve dedicated and professional staff members (dean, five faculty librarians, five fulltime staff, and three parttime staff) provide the library's services. The five faculty librarians are reference librarians who are available to assist the students and faculty at a distance through telephone, email, video chat, video workshops, and/or consultations. Though all reference librarians are available to help distance students, one librarian (the Reference and Outreach Librarian) is specifically trained to work with distance students as a part of that position's job description.

Faculty and students may access the resources at the library and/or through online searching of the catalog and the library's databases. EZProxy makes this possible for faculty and students who are off-campus. The library uses the OCLC's WorldShare Management Services with WorldCat local serving as the library's catalog ([library.seu.edu/](http://library.seu.edu/)), and adds a discovery feature as students are able to access the catalog and some databases essentially through one search. This also facilitates ILL, and users can easily search the larger OCLC bibliographic database to locate additional sources. Users may request books from the library which are supplied by mail with postagepaid return envelopes, and the library will scan and email periodical articles as requested in compliance with copyright guidelines.

Students receive guidance in the use of the library services and resources through the following means. At the request of the sites and through funding by the Extension Site Office, librarians have visited and are willing to make visits to sites to provide training. Students have electronic access to LibGuides which bring together information about resources for various programs, some courses, and other more specialized topics. A LibGuide

([library.seu.edu/distance](http://library.seu.edu/distance)) is available especially for distance learners to introduce library services and to give them online library instruction (including instructional videos). There is a LibGuide that identifies the library's databases and includes a tutorial on how to use these databases ([library.seu.edu/databases/general](http://library.seu.edu/databases/general)). The university's LMS (MyFire) has a link to the library's webpage on MyFire's Welcome Page and in each course. The library webpage ([library.seu.edu/](http://library.seu.edu/)) provides links to the catalog, databases, and other LibGuides on a variety of topics including Citation Styles ([library.seu.edu/citations](http://library.seu.edu/citations)) and Research StepbyStep ([library.seu.edu/research](http://library.seu.edu/research)).

The library makes every effort to supply extension students with the same highquality service that oncampus users receive. The library is open from 7:30 am – 2 am Monday through Thursday, 7:30 – 8:30 on Friday, 12 pm – 8:30 pm on Saturday, and 1pm – 2 am on Sunday. Online students can generally reach a reference librarian during the day Monday through Friday, and an evening librarian is available until 11 pm Sunday through Thursday. Weekend staff can usually help users, but can forward requests to a reference librarian. The Library Dean and Assistant Director frequently answer research questions on weekends. A Research Request Form is available under the Services tab on the library webpage. This is a 24/7 form that sends an email to a reference librarian who will respond no later than the next open library day. Because of the university's membership in the Tampa Bay Library Consortium (TBLC), chat reference is provided through Florida's cooperative Ask a Librarian service. Even students outside of Florida may use this service as long as they are coming from one of the library's LibGuides or the library home page.

The library is not reliant upon any other library for resources relevant to the programs offered at these extension sites, and electronic databases provided by the library are not accessed through consortial or statewide groups.

## Faculty and Staff Qualifications

- SEU at Anchor Church: Jeff Jenkins, Site Director
- SEU at Anchor Bend Church: Ashley Baxter, Site Director
- SEU at Celebration: Dr. Andrew Fox, Masters Missional Leadership, Ph.D. Intercultural Studies, Site Director
- SEU at Covenant Church: Ashley Selby-Karney, Masters Education, Site Director
  - April Packer, MS Communication, Adjunct Faculty
  - Heather Graham, MA Counseling and Psychology, Adjunct Faculty
- SEU at Cross Mountain Church: Noah Wimberly, Site Director
- SEU at Hope Fellowship: Melanie Schultz, MA Writing Popular Fiction, Site Director
  - Mark Atterson, MA Theological Studies, PhD Organizational Leadership, Adjunct Faculty
  - Regan Frizzelle, MA Organizational Leadership, Adjunct Faculty
  - Brock Jahnke, Master of Divinity, Adjunct Faculty
  - Alicia Kelley, MA English, Adjunct Faculty
- SEU at One Church: Jimmy Tsai, Site Director
- SEU at Oaks Church: Jared Parks, Site Director
- SEU at Shoreline City Church: Ben Stokes, Site Director
- SEU at The Potter's House North Dallas: Travis Simons, Site Director

Currently, Southeastern University has not selected nor hired instructors to teach at the proposed Texas locations.

## Faculty Qualifications

Faculty hired at all extension sites must hold, at minimum, a master's degree or preferably, a terminal degree from a regionally accredited institution, with at least 18 graduate credit hours in the teaching discipline. (The primary exception relates to faculty candidates, who hold an earned master's or terminal degree from an institution, accredited by the Association for Theological Schools [ATS].) This standard is in keeping with the policies set forth by the university's regional accreditor, the Southern Association of Colleges and Schools Commission on Colleges (SACS COC), and applicable programmatic accreditors, if any. Depending on the subject matter, academic colleges and

departments may set forth professional experience expectations. This is not determined by the regional or programmatic accreditors.

On-site instructors may be hired to teach practical ministry, Bible, and theology courses in the Bachelor of Science in Ministerial Leadership program.

- Examples of qualified graduate degrees for the ministerial leadership core include, but are not limited to, the following: Masters of Divinity (M.Div.), M.A. in Ministerial Leadership, Doctorate of Ministry (D.Min.), or a Doctorate of Philosophy (Ph.D.) in the field.
- Examples of qualified graduate degrees for the biblical and theological studies core include, but are not limited to, the following: Masters of Divinity (M.Div.), M.A. in Theological/Religious/Biblical Studies, Doctorate of Theology (D.Th.), or a Doctorate of Philosophy (Ph.D.) in the field.

The general education courses (e.g. mathematics, English, humanity, sciences, etc.) are taught online by a professor who is located at the Lakeland, FL campus. There may be some exceptions. In all cases, the instruction must possess a master's or terminal degree from a regionally accredited institution, with at least 18 graduate credit hours in the teaching discipline. Example qualified degrees include, but are not limited to, the following: M.A. in English for all English composition courses, M.A./M.S. in Mathematics for liberal arts mathematics courses, and M.A. in Biology for the natural sciences courses. Faculty qualifications will vary between discipline; however, the minimum requirements remain intact.

In keeping with best practices and to maintain compliance with accreditation policies, SEU will not employ faculty who fail to meet these minimum qualifications.

## School Calendar

### START AND END DATES FOR SEMESTERS

#### **Semester/Session Start Date End Date**

Fall, Session A 8/25/2021 10/19/2021

Fall, Session B 10/20/2021 12/16/2021

Spring, Session A 1/12/2022 3/08/2022

Spring, Session B 3/09/2022 5/03/2022

## Educational Delivery Systems

Southeastern University's Instructional Design & Technology (ID&T) team provides services related to curriculum development and management, infrastructure development and management, faculty and student training, 24/7 technical support, and online best practices consulting. The university is an active participant in ensuring the effectiveness and quality of the programs and courses that are supported by ID&T. Management of this team is the responsibility of the division of Institutional Research and Effectiveness within the university. The Director of Instructional Design & Technology directly manages the services provided by ID&T with an emphasis given to policy creation/maintenance, policy compliance, and general oversight. The Director manages ID&T on a daily basis. Online delivery through the use of a master course philosophy allows Southeastern to maintain complete control of the curriculum and assessments for the courses.

## School Holidays & Vacation Periods

The following holidays will be observed by all extension sites. Specifically, students are not required to attend face-to-face courses and/or practicum on the observed holidays. On the other hand, the online program continues through the holidays observed below unless they lie between semesters or session starts. Vacation periods are the time between each semester start.

- New Year's Day
- Martin Luther King Day
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Break

## Hours of Operation

Each extension site determines its own hours of operation for face to face contact with the students; contact information for each site is provided at the top of this page. Most of the classes are taken online and the hours are determined by each student as they work at their own pace within the determined parameters of the due dates for assignments and assessments. Hours of operation at Southeastern University School of Unrestricted Education are 8:30 am – 5:00 pm.

## True and Correct Statement

The information contained in this catalog is true and correct to the best of my knowledge.

Shawn Stewart, Ph.D., Senior Director Regional & Extension Operations

## Washington Notices

## Contents

- Instructors
- Student Loan Advocate

## Instructors

Roger Archer	M.A. Ministerial Leadership	Southeastern University
--------------	-----------------------------	-------------------------



Bryan Davenport	D.Min.	Assemblies of God Theological Seminary
Scott Fisher	MBA	Pacific Lutheran University
Robert Flores	D.Min	Fuller Theological Seminary
Thomas Floyd	MBA	University of Southern Maine
Garth Greiner	MBA	New York Institute of Technology
Joshua Minton	M.A. Ministerial Leadership	Southeastern University
Jayna Pettersen	M.A. Global Leadership Development	Fuller Theological Seminary

## Student Loan Advocate

For Washington State residents seeking information and resources about student loan repayment or seeking to submit a complaint relating to your student loans or student loan servicer, please visit [www.wsac.wa.gov/loan-advocacy](http://www.wsac.wa.gov/loan-advocacy) or contact the Student Loan Advocate at [loanadvocate@wsac.wa.gov](mailto:loanadvocate@wsac.wa.gov).

## Highlands College Academic Calendar 2021-2022

### Academic Sessions

Session A                      8-week Highlands College Courses

Session B                      8-week Highlands College Courses

## Fall 2021 Semester

Aug 9	Course Preview Begins
Aug 23	First Day of Classes - Full Term & Session A
Aug 29	Add/Drop Deadline - Full Term & Session A
Sept 6	Labor Day (no classes)
Sept 17	Course Withdrawal Deadline - Session A ( <i>Requires Registrar Approval</i> )
Oct 8	Last Day of Classes - Session A
Oct 11	First Day of Classes - Session B
Oct 17	Add/Drop Deadline - Session B

## Fall 2021 Semester

Oct 22	Course Withdrawal Deadline - Full Term ( <i>Requires Registrar Approval</i> )
Nov 1	Registration for Spring Opens
Nov 12	Course Withdrawal Deadline - Session B ( <i>Requires Registrar Approval</i> )
Nov 15	Last Day to Apply for Spring Commencement
Nov 22-27	Thanksgiving Break
Dec 10	Last Day of Classes
Dec 10	Fall Commencement
Dec 11-Jan 9	Christmas Break

## Spring 2022 Semester

Jan 10	First Day of Classes - Full Term & Session A
Jan 16	Add/Drop Deadline - Full Term & Session A
Jan 17	MLK Day (no classes)
Feb 9	Course Withdrawal Deadline - Session A ( <i>Requires Registrar Approval</i> )
Mar 10	Last Day of Classes - Session A
Mar 14-18	Spring Break
Mar 21	First Day of Classes - Session B
Mar 22	Course Withdrawal Deadline - Full Term ( <i>Requires Registrar Approval</i> )
Mar 25	Add/Drop Deadline - Session B
Apr 4	Registration for Fall Opens
April 15	Last Day to Apply for Fall Commencement (UG)
April 21	Course Withdrawal Deadline - Session B ( <i>Requires Registrar Approval</i> )
April 29	Spring Commencement, Lakeland, FL
May 13	Last Day of Classes

### Summer 2022 Semester

May 14-Aug 19 Summer Break

## Oregon Notices

# Contents

- Faculty Qualifications
- Financial Policies
  - Tuition and Fees
  - Refund Schedule

## Faculty Qualifications

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

### A

**Arblaster, Winston** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, University of Oregon, 2010

BA, University of Oregon, 2007

### B

**Bilynskyj, Elizabeth** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, University of Notre Dame, 1979

BA, Maryville University, 1976

**Brackett, Jeremy** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, Capella University (In Progress)

MBA, Corban University, 2012

BA, New Hope Christian College, 2008

**Britt, Joshua** 2017, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, University of South Florida, 2019

MA, University of South Florida, 2014

**Buttacavoli, David** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

EdD, Biola University, 2004

MA, Western Seminary, 1985

## C

**Chase, Jeanie** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Durham University, 2016

MA, St. John's College, 2014

BA, Gutenberg College, 2010

**Cordeiro, Aaron** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Capital Seminary and Graduate School, 2018

BA, Life Pacific College, 2002

**Cordeiro, Wayne** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

DMin, Capital Seminary and Graduate School, 2018

MA, New Hope Christian College Hawaii/Pacific Rim, 2015

BS, Life Bible College, 1998

**Crum, David** 2018, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, University of the Free State, South Africa, 2018

MA, Wayland Baptist University, 2014

MA, Liberty University, 2013

BS, Tennessee Temple University, 2012

## D

## E

## F

**Funk, Erica** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

THD, Andersonville Theological Seminary, 2009

MBS, Andersonville Theological Seminary, 2005

MA, University of Oregon, 1998

BA, University of California, 1994

## G

**Grafton, Donald** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

DMin, Capital Seminary and Graduate School (In Progress)

MDiv, Regent University, 2012

BA, New Hope Christian College, 2009

**Gross, Mary** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MSW, Portland State University, 1993

BS, University of Oregon, 1990

AS, Pacific Oaks College, 1990

## H

**Higashi, Guy** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

DMiss, Fuller Theological Seminary, 2011

MA, Fuller Theological Seminary, 2008

**Hoyte, Jennifer** 2018, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, Florida International University, 2017

MS, Ohio State University, 1980

BS, Ohio State University, 1979

## I

## J

**Jacobs, Kari** 2018, Adjunct Professor, College of Unrestricted Education

Degrees:

MS, University of Nebraska at Kearney, 2018

MEd, Concordia University, 2016

BA, Ashford University, 2014

**Jacobson, Lynn** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MDiv, The King's Seminary, 2016

PhD, University of Oregon, 1992

MS, University of Oregon, 1987

MIB, United States International University, 1987

BA, Pepperdine University, 1973

**Jaskilka, Michael** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

DMin, Gordon-Conwell Seminary, 1998

ThM, Western Baptist Seminary, 1976

BA, University of Colorado, 1968

## K

**Kelley, Tristan** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MDiv, George Fox Evangelical Seminary, 2013

BS, New Hope Christian College, 2008

**Kempf, Connie** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MS, University of Oregon, 1976

BS, University of Oregon, 1972

AA, Bismark Junior College, 1970

**Kenny, Cindy** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MMus, University of Hawaii, 1992

BMus, University of Hawaii, 1989

**Kiriakos, Leslie** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

JD, Indiana University School of Law, 1994

BS, New Mexico State University, 1990

## L

## M

**Molinares-Ballesteros, Carlos** 2018, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, University of South Florida, 2011

MS, University of Puerto Rico, 2000

BS, Universidad del Atlantico, 1992

## N

## O

## P

**Powers, Larry** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Fuller Theological Seminary, 1987

## Q

## R

**Rice, Brooks** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Fuller Theological Seminary, 2014

## S

**Stolk, Jonathan** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Western Seminary, 2018

BA, New Hope Christian College, 2015

**Stubbs, Sandra** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, Capella University (In Progress)

MA, Northwest Christian College, 2014

BA, Northwest Christian College, 1997



**Swindall, Amanda** 2018, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, University of Alabama at Birmingham, 2012

BS, University of Alabama, 2006

## **T**

## **U**

## **V**

**Veach, Grace** 2001, Department Chair, College of Unrestricted Education

Degrees:

PhD, University of South Florida, 2012

MA, University of South Florida, 2007

MA, Northern Illinois University, 1987

BA, Wheaton College, 1982

**Vermilyea, Tracy** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

PhD, University of Delaware, 1997

MS, Oregon State University, 1991

BS, Northwest Nazarene College, 1989

## **W**

**Wright, Paul** 2019, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Capital Seminary and Graduate School, 2019

BA, Northwest Christian University, 2001

## **X**

**Y**

**Z**

## Financial Policies

### Tuition and Fees

All degree programs offered at SEU at New Hope Christian College are expected to be completed over two years or four semesters and four years or eight semesters, respectively (including fall and spring). Based on this schedule, the program costs are estimated as follows:

<b>Tuition or Fee</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Tuition	\$7,080	\$7,080	\$7,080	\$7,080
Site Fee	\$7,420	\$7,420	\$7,420	\$7,420
Technology Fee	\$300	\$300	\$300	\$300
Student Tuition Recovery Fund (non-refundable)	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$14,800</b>	<b>\$14,800</b>	<b>\$14,800</b>	<b>\$14,800</b>

<sup>1</sup> The 2020-21 costs are actual amounts based on set tuition and other fees. The University reserves the right to increase the tuition and fees following each academic year; therefore, the costs for years 2-4 are estimates and should not be considered final. Any changes will be communicated in advance of the next academic year

<sup>2</sup> Students should expect basic textbook and related educational costs as a part of their enrollment.

<sup>3</sup> Estimated total over two years is \$29,600, and over four years is \$59,200, which is subject to change based on tuition or fee modifications.

### Refund Schedule

After classes have begun for a term, a student who submits written notice to the Admission Office or the Office of the Registrar to withdraw from a course is eligible for a partial refund through the middle week of the term. Refunds shall be based on unused instructional time and shall be prorated on a weekly basis using a semester calendar.

## Oregon Extension Sites

### Tuition Refund Schedule

#### 8-Week Classes

1st week 90%	5th week 50%
2nd week 80%	6th week 40%
3rd week 70%	7th week 30%
4th week 60%	8th week 20%

#### 16-Week Classes

2nd week 90%	10th week 50%
4th week 80%	12th week 40%
6th week 70%	14th week 30%
8th week 60%	16th week 20%

## Academic Policies: Syllabi

### Contents

- Grading Scale
- Mission Statement
- Vision Statment
- Title IX Statement
- Student Services
  - Student Conduct
  - Safety & Security
  - Retention
  - ADA
  - ACE
- Class Participation
- Official Email
- MyFIRE Use
- Technical Difficulties
- Technical Support
- Disability Statement
- Academic Honesty
- Course Evaluation
- Official Withdrawal
- Netiquette

## Grading Scale

Grade Letter	Grade Percentage
A	94 to 100%
A- (minus)	90% to 93%
B+	87% to 89%
B	84% to 86%

B- (minus)	80% to 83%
C+	77% to 79%
C	74% to 76%
C- (minus)	70% to 73%
D+	67% to 69%
D	64% to 66%
D- (minus)	60% to 63%
F	0% to 59%

## Mission Statement

Equipping students to discover and develop their divine design to serve Christ and the world through Spirit-empowered life, learning, and leadership.

## Vision Statement

Southeastern University is anchored by Spirit-empowered education in a Christ-centered, student-focused learning community. Southeastern's global impact is marked by a deep commitment to transforming minds and engaging culture through the integration of faith, learning and service. Each student's divine design is nurtured and unleashed through the investment of faculty and staff, relationships within the community, the rigor of scholarship, diverse learning experiences and the discipline of spiritual formation, which propels students into a lifetime of serving the world in the Spirit of Christ.

In addition to our mission and vision statement, we hold fundamental truths about the Christian faith that include the following:

The Scriptures are inspired by God and declare His design and plan for mankind. There is only one true God who is revealed in three persons: Father, Son and Holy Spirit (commonly known as the Trinity). Jesus Christ, as God's son, was both fully human and divine.

We are proud of our affiliation with the Assemblies of God and our Pentecostal tradition. We are also proud to be a welcoming community for students from all Christian backgrounds and denominations. Our campus includes many Baptists, Presbyterians, Methodists, etc., as well as nondenominational students. Everyone shares a strong commitment to knowing Christ and making Him known, and we celebrate our theological similarities while appreciating our differences. Refer to Human Sexuality for additional details related to What We Believe.

## Title IX Statement

Southeastern University is committed to creating an environment for every student to thrive academically spiritually and socially. An aspect of creating this culture is providing avenues for students to discuss and report any activity that may compromise this commitment.

Under a federal law known as Title IX, "no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance" (Title IX of the Education Amendments of 1972).

While students should feel comfortable approaching faculty with issues they may be struggling with or concerns they may be having, students should know that all faculty and staff are required to report certain information about Sexual Misconduct and certain crimes to University administration, in order to help keep the University community safe, and to connect students to all of the resources and reporting options that are available.

For example, if you inform faculty or staff (in private or during class discussions) of an incident of Sexual Misconduct, that individual will keep the information as private as possible, but is required to bring it to the attention of the institution's Title IX Office. If a student would like to talk to the Title IX office directly, they can do so by e-mail at [smpowell@seu.edu](mailto:smpowell@seu.edu), by phone at 863-667-5236, or in person at Pansler U210. For more information about Title IX reporting options at Southeastern, please go to: <https://www.seu.edu/about-southeastern-university/title-ix/>.

If you are struggling with an issue that is traumatic, unusually stressful, or results in disruptive behavior, faculty and staff will likely inform the Care Team. If students would like to reach out directly to the Care Team for assistance, they can do so at the Campus Counseling Center ([https://my.seu.edu/services/counseling-health-](https://my.seu.edu/services/counseling-health-wellness-services/campus-counseling-services/)

[wellness-services/campus-counseling-services/](https://my.seu.edu/services/counseling-health-wellness-services/campus-counseling-services/)) located in Esperanza 303, by phone at 863-667-5205, or by e-mail at [care@seu.edu](mailto:care@seu.edu).

## Student Services

### Student Conduct

The office of Student Conduct believes that every student has a journey. That journey is either taken alone or with others. When you enter the disciplinary process, we assess your individual situation and connect you with resources through our campus and outside community so that they too, may journey alongside of you.

P: (863)667-5486 E: [studentconduct@seu.edu](mailto:studentconduct@seu.edu)

## Safety & Security

Campus security officers are available at the office 24 hours a day, seven days a week. You can obtain a parking permit, report suspicious behavior or request an escort across campus after dark. Questions about parking violations should be directed to this office.

P: (863)667-5190 E: security@seu.edu

## Retention

The Office of Student Success and Retention is committed to guiding and supporting students who may be navigating a variety of life transitions impacting their ability to continue their studies at Southeastern University.

P: (863)667-5668 E: retention@seu.edu

## ADA

Academic and Auxiliary Services (ADA) offers a variety of support services to increase students' academic success

P: (863)667-5286 E: adaservices@seu.edu

## ACE

The goal of ACE is to help you succeed academically and to enrich your learning experience. ACE personally invites you to come receive encouragement and acquire the tools you need to maximize your ability as a student at Southeastern.

P: (863)667-5137 E: ace@seu.edu

## Class Participation

Students are required to login regularly to the course. The instructor will monitor student activity and participation through MyFIRE. Students are also required to participate in all class activities such as discussion board posts and responses, chat, or conference sessions and group projects.

## Official Email

You are expected to check your SEU webmail account daily during the course term. All written correspondence between instructor and student must be handled through the SEU email system.

# MyFIRE Use

Please, make it a habit to always check your MyFIRE account as messages; assignments, grades, and other important related materials may be posted. It is the student's responsibility to check grades and notify your instructor

if you have questions.

# Technical Difficulties

Southeastern University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty that prevents students from completing a time-sensitive activity or assessment, students should report any problems to the instructor and also contact SEU's 24x7 Support Center via the various links provided on every homepage (available options: chat, email, phone). Be sure your computer system complies with all SEU Technical Requirements. These requirements are listed within MyFIRE and a Browser Checker is provided under the Need Help? drop-down to ensure the browser you are using is compatible with MyFIRE.

# Technical Support

If you have questions or need assistance, you can reach out to our 24/7 Support Center at 1-888-889-6599 or [click here](#) to submit a support ticket via email.

Note: Email response is within 24 hours.

If immediate assistance is required, please contact support via phone/chat. To chat LIVE! with a Support Representative, [click here](#).

# Disability Statement

Southeastern University is committed to the provision of reasonable accommodations for all students with learning and/or physical disabilities, as defined in Section 504 of the Rehabilitation Act of 1973 and with the American with Disabilities Act (ADA) of 1990. This legislation guarantees educational rights for the physically and learning disabled.

Students with medical diagnoses that qualify them for accommodations must contact ADA services at (863) 667-5283, or e-mail [ADAservices@seu.edu](mailto:ADAservices@seu.edu). Once medical documentation is provided and a confidential consultation is completed, the student will then be responsible to provide the director of academic and auxiliary services with a list of his or her current professors and their e-mails.

Contact with the Office of Academic and Auxiliary Services is mandatory for each new semester. For more information, visit the SEU students with disabilities page on our website.

## Academic Honesty

Plagiarism is considered a serious academic offense at Southeastern. It undermines the educational process and, when done intentionally, violates the integrity of the community.

Plagiarism occurs when a writer uses someone else's language, ideas, or other original material without acknowledging its source.\*

Plagiarism includes unattributed use of any source, in any medium, published or unpublished.

Examples of plagiarism include:

- Quoting or paraphrasing material without attributing it to its source
- Copying segments from the work of others without giving proper credit
- Submitting as original work written entirely by someone else

Widely known facts do not require citation and do not count as plagiarism so long as they are communicated in the writer's own words. Ideas and observations original to the writer also do not require citation.

Work already submitted for a grade in another course may not be resubmitted unless the professor specifically states otherwise.

For more information, visit the SEU Plagiarism page on our website.

## Course Evaluation

In order to help us to assess the effectiveness of our courses and instructors, please complete the course evaluation. If you receive a course evaluation for this course, you are required to complete it.

## Official Withdrawal

To officially withdraw from this course please contact the registrar's office.

## Netiquette

General Rules of Netiquette:



- Make your messages easier to read by making your paragraphs short and to the point.
- DO NOT SHOUT BY TYPING IN ALL CAPS.
- Utilize humor in appropriate forms. Avoid hostile, abusive, libelous, or rude comments. No vulgar, sexist, racist, biased, or other objectionable language will be tolerated.
- Reinforce others in the course (e.g., "Good presentation!" or "Thanks for the feedback."). Valid criticism is acceptably expressed in the form of thoughtful alternatives. Do not insult or "flame" others.
- Think twice and send once. The old carpenter adage to measure twice and cut once holds great value here. Once you send something not well-thought out you will find it difficult and time-consuming to recover. Think about what you want the group and the professor to think about you.
- Use spell-check and grammar-check. The little errors commonly accepted in email or text-messaging with friends and family are distracting and inappropriate in a college discussion forum.
- In an online discussion forum, debate is welcome, but be tactful in responding to others. Remember that there's a person (or a whole class) at the receiving end of your post.
- If you quote a previous post (by using the reply function for example), quote only enough to make your own point
- If you want to get in touch with only one person in the class, send a message to that individual's e-mail address, not to the entire discussion list.

## South Carolina Notices

### Contents

- Facilities and Classroom Equipment
- Faculty Qualifications

## Facilities and Classroom Equipment

Seacoast Church has two classrooms that are 462 and 2014 square feet in total, each dedicated to the program. The first classroom (21 x 22) has seating for 18-20 students utilizing tables and chairs, and a 40" flat screen projection monitor. The second classroom (53 x 38) has seating for 90 students utilizing tables and chairs, two 50" flat screen projection monitors, an AM soundboard, and the ability to run in-ear monitors. There are also six (6) individual study rooms for students that are approximately seventy to ninety square feet each. The church has ADA required parking spaces and the building, restrooms, and classrooms are ADA accessible, housed on one level. No additional educational facilities are provided at the Seacoast facility.

Christian Life Church has two auditorium classrooms that are 8350 and 4024 square feet in total, each dedicated to the program. These classrooms are equipped with chairs, three projectors and screens, as well as complete A/V equipment. The primary classrooms for the school are the Modular Classroom (27 x 40) and the Music Suite (28 x 29). The Modular Classroom utilizes seminar tables and chairs with a whiteboard and 50" flat screen projection screen for instruction. There is also a computer lab in the back of the room. It has a maximum capacity of 50 students. The Music Suite utilizes chairs only with a whiteboard and 50" flat screen projection screen for instruction. It has a capacity of 60 people. The 200 level classrooms are equipped with tables, chairs, and dry-erase boards. The capacity for these rooms is 15-20 people. The church has ADA required parking spaces and the building, restrooms, and classrooms are ADA accessible. No additional educational facilities are provided at the Christian Life Church facility.

# Faculty Qualifications

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

## A

## B

**Brown, Alexander**, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Ministerial Leadership, Southeastern University, 2018

## C

**Cabra, Sara**, Adjunct Professor, College of Unrestricted Education

Degrees:

MBA, Project Management, Capella University, 2019

BA, Experimental Psychology, University of South Carolina, 1999

**Chitty, Jackie**, Adjunct Professor, College of Unrestricted Education

Degrees:

DMin, Pastoral Theology in Practice, Gordon-Conwell Theological Seminary, 2006

MA, Biblical Studies, Assemblies of God Theological Seminary, 1978

BA, Secondary Education History, Southeastern University, 1977

## D

## E

## F

## G

## H

**Hohm, Kelli**, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Professional Counseling, St. Cloud State University, 2006

BS, Psychology, North Central University, 1999

**Hurley, Katie**, Adjunct Professor, College of Unrestricted Education

Degrees:

MEd, Educational Leadership School Administration, 2015

MS, Environmental Studies, College of Charleston, 2003

BS, Biological Sciences, North Carolina State University, 1999

## I

## J

**Jones, Martin**, Adjunct Professor, College of Unrestricted Education

Degrees:

MTh, Pastoral Ministry, Dallas Theological Seminary, 2011

JD, Law, University of Central Lancashire, 1998

## K

## L

## M

**Mayes, Natalia**, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Psychology: Child and Adolescent Psychology, The Chicago School of Professional Psychology, 2014

BS, Psychology, Jacksonville University, 2011

**Mangum-Atwood, Kimberly**, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Mass Communication, University of Georgia, 2002

BS, Business Administration, College of Charleston, 2001

BA, Communication: Corporate Communication, College of Charleston, 2001

**Mears, Ryan**, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, English, College of Charleston, 2017

BA, English, University of South Carolina, 2009

## N

## O

## P

**Pittman, Lawrence**, Adjunct Professor, College of Unrestricted Education

Degrees:

MA, Ministerial Leadership, Southeastern University, 2017

BS, Ministerial Leadership, Southeastern University, 2016

## Q

## R

**Ray, Joshua**, Adjunct Professor, College of Unrestricted Education

Degrees:

MDiv, Church Ministries, Liberty University, 2012

**Reppard, Geoffrey**, Adjunct Professor, College of Unrestricted Education

Degrees:

MTh, Interdisciplinary: New Testament & Pastoral Ministries, Dallas Theological Seminary, 2011

BA, Pastoral Ministry, Moody Bible Institute, 2006

**Roberts, Anthony**, Assistant Professor, College of Unrestricted Education

Degrees:

MA, Theological Studies, Southeastern University, 2014

MA, Ministerial Leadership, Southeastern University, 2010

BS, Church Ministry, Southeastern University, 2009

**Roberts, Terrell**, Adjunct Professor, College of Unrestricted Education

Degrees:

DMin, Assemblies of God Theological Seminary, 2014

MA, Bible, Columbia International University, 1998

**Russo, Christopher**, Adjunct Professor, College of Unrestricted Education

Degrees:

MDiv, Leadership, Liberty University, 2012

MAR, Leadership, Liberty University, 2010

BA, Political Science, College of Charleston, 2004

**S**

**T**

**Thornton, Angela**, Adjunct Professor, College of Unrestricted Education

Degrees:

EDS, English Education, Georgia Southern University, 2016

MA, Education: English Education, Georgia Southern University, 2012

BA, English, University of Georgia, 2000

## U

## V

## W

**Walker, Valerie**, Adjunct Professor, College of Unrestricted Education

Degrees:

MS, Mathematics: Applied Mathematics, University of Kentucky, 1990

BS, Physical Science and Mathematics, Arkansas Tech University, 1987

**Williams, Robert**, Adjunct Professor, College of Unrestricted Education

Degrees:

MMus, Performance: Saxophone, Appalachian State University, 1990

BMus, North Carolina School of the Arts, 1983

## X

## Y

## Z

## Virginia Notices

The courses and degree programs offered at a Southeastern University extension site in Virginia have been approved by the faculty and administration of Southeastern University.

The Florida Department of Education has determined that Southeastern University is exempt from licensure pursuant to section 1005.06(c) of Florida Statutes. Southeastern is a private, not-for-profit university that operates under the jurisdiction of the Department of Education and is accredited by the Southern Association of Colleges and Schools Commission on Colleges of the to grant degrees at the associate, bachelor, masters, and doctoral levels.

Any credit earned for coursework completed at a Southeastern University extension site in Virginia may be transferred to another of the school's locations outside of Virginia as part of an existing degree program offered by the school.

## **DIRECTORS**

Directors for degree programs offered in Virginia include:

Rustin Lloyd, Ed.D. – General Education

Anthony Roberts, M.A. – Ministerial Leadership

Caleb Bloodworth, MBA / Dr. Leroy VanWhy, Ph.D. – Business & Leadership