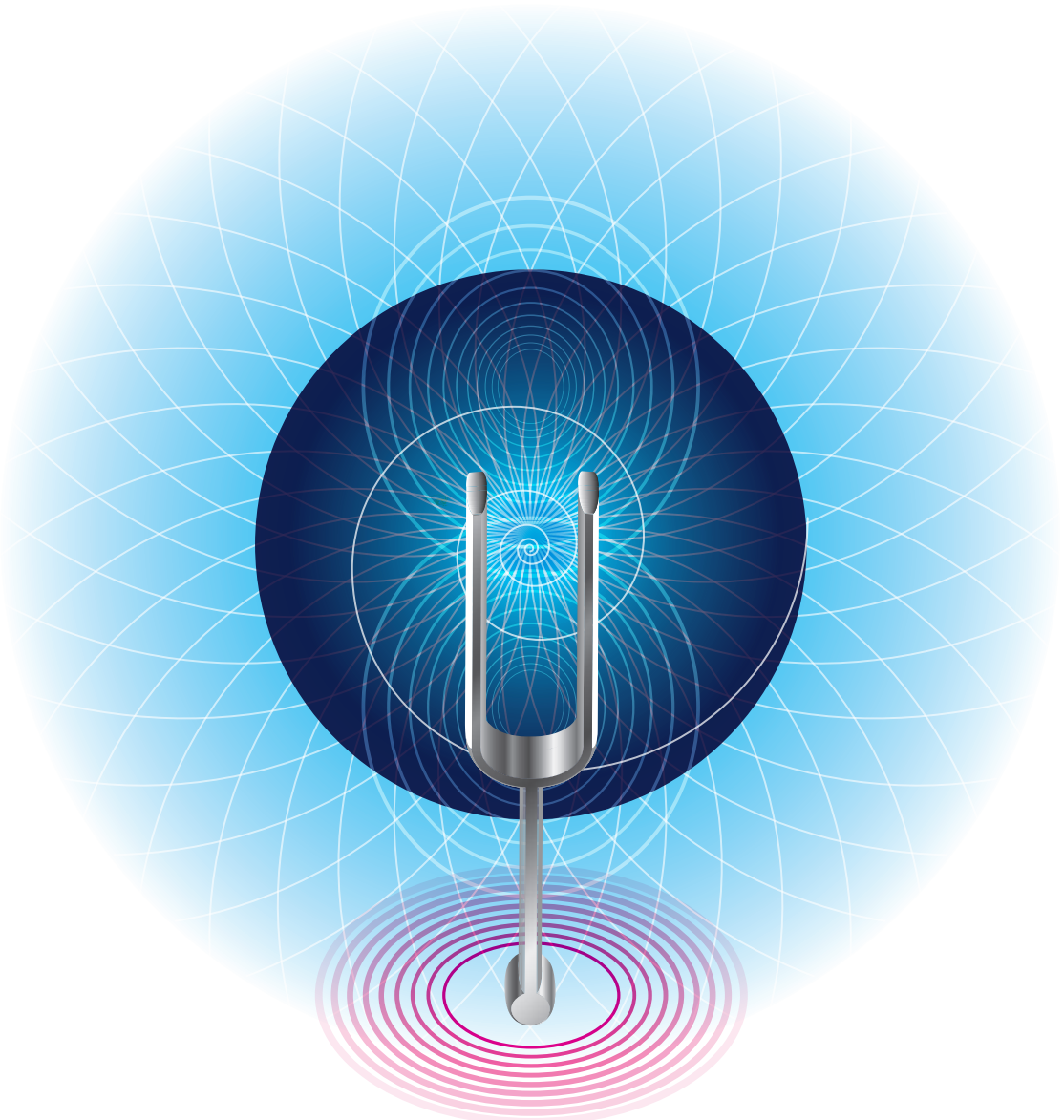
Sound Healing & Therapy

CERTIFICATE PROGRAMS

Recording Arts and Technology

CERTIFICATE PROGRAM



GLOBE INSTITUTE OF RECORDING AND PRODUCTION
110 Caledonia St. Ste A Sausalito, CA 94965 415 777-2HUM (2486)
www.GlobeRecording.com Info@GlobeRecording.com

Office Hours - 11:00 AM to 5:00 PM, Tuesday through Saturday
This catalog is effective December 1, 2021 to November 30, 2022 The catalog is updated annually.

Approval Disclosure Statement

Location and Directions

SAN FRANCISCO BAY AREA

San Francisco Bay Area is noted for its access to a diverse mix of cultural, educational and recreational resources. The area offers easy access to protected state park habitats for coastal redwoods, miles of public beaches, a lush wine country, and numerous ski resorts. The sunny and temperate climate permits a variety of outdoor activities year-round. Students at the Institute also enjoy the benefits of living in a world-class city with a thriving international music scene.

110 Caledonia St. Ste A Sausalito San Francisco

From San Francisco

Get off at the first exit after crossing the Golden Gate Bridge.

From Marin County

Take the first Sausalito/Marin City exit.

Turn left off the exit, then right onto Bridgeway.

From the East Bay

Normally best to take the Richmond Bridge.

Go South on 101

Take the first Sausalito/Marin City exit.

Turn left off the exit, then right onto Bridgeway.

Globe Institute of Recording and Production is a Private Institution approved by the State of California Bureau for Private Postsecondary Education (which means compliance with standards set forth in the Ed. Code). The following Certificates are approved:

Sound Healing and Therapy Certificate Program - 186 hours - At the Institute and Online

Advanced Sound Therapy Certificate Program - 135 hours - At the Institute and Online

Recording Arts and Technology Certificate Program - 148 hours - At the Institute and Online

- All Instruction is held at 110 Caledonia St. Ste A Sausalito, California with facility occupancy level accommodating 90 students at any one time.
- California statute requires that a student, who successfully completes a course of study, be awarded an appropriate diploma, certificate, or degree verifying the fact.
- Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818 Website Address: www.bppe.ca.gov Phone: (888) 370-7589, (916) 574-8900. FAX: (916) 263-1897
- Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to David Gibson, President. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet website: www.bppe.ca.gov.
- None of the programs at Globe Institute of Recording and Production are accredited by an accrediting agency recognized by the United States Department of Education. A program that is unaccredited or from an unaccredited institution is not recognized for some employment positions, including, but not limited to, positions with the State of California, and is not eligible for federal financial aid programs to provide grants or to pay for portions of tuition and fees.
- All information in the content of this school catalog is current and correct and is so certified as true by David Gibson.

State of California Student Tuition Recovery Fund

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

1. "It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

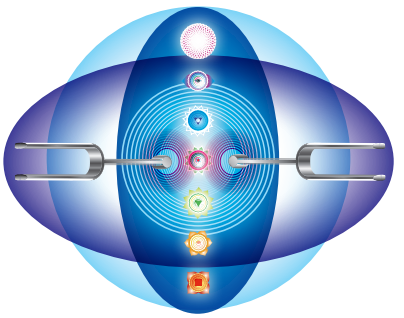
A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number."

GLOBE INSTITUTE OF RECORDING & PRODUCTION

MISSION

The Institute promotes inquiry, awareness of sound and music and builds community. The College maintains openness and enthusiasm for learning, including refinement of analytical and critical thinking. The Institute strives to create a learning environment ripe with challenge, openness, exploration and new ideas that helps lead students to employment in the fields of Sound Healing and Audio Recording. We support the sound communities by sponsoring events that bring together students, practitioners, educators and researchers in the field to share findings, resources and further the field as a whole. Through the dissemination of information, the school seeks to create increased awareness and acceptance of the powerful effects of sound and music - in all manifestations - and the impact they have upon individuals, alternative healing centers and the entire medical industry.



The Institute offers two Certificate Programs in Sound Healing and Sound Therapy,
and a completely separate Recording Arts and Technology Program.

The Sound Healing Programs at Globe Institute of Recording and Production were established in 2002. Our entire staff are masters in the field, and have years of experience -- some as much as 40 years. They are some of the top researchers and educators in the field, and are full of heart-felt caring. The Director, David Gibson has also written the top book in Sound Healing: *The Complete Guide to Sound Healing*. Our intention is for each student to get what they need for their own highest good, and for the highest good of those they may help in the future.

Sound Healing and Therapy Certificate

The Sound Healing Certificate program is designed to learn how to help others as an occupation. It is designed to help you obtain the knowledge and skills to work in the field as a Sound Healer, Sound Therapist or Sound Bath performer. You will learn many skills and techniques for working with people with a wide range of physical, mental and emotional issues. You learn about different frameworks of consciousness and how to utilize this information in a session. The classes help students learn conceptual and experiential maps for balancing use of reason and intuition when working in a healing session.

Advanced Sound Therapy Certificate

The Advance Sound Therapy Certificate Program is designed to help you become a Sound Therapist and practice professionally. It is also designed to add skills to a current professional therapist practice. It is designed to help you become a Master in the use of Sound in session. You learn about different frameworks of consciousness and how to utilize this information in a session. Students learn conceptual and experiential maps for balancing use of reason and intuition when working in a healing session.

Recording Arts and Technology Certificate

This Program prepares you for a job as a Recording or Mixing Engineer, Music Producer, Sound Engineering Technician, Audio Equipment Technician, and Media Communication and Equipment Worker. You will be able to run a wide range of equipment with confidence and creativity. The Recording Arts and Technology Certificate Program has also been offered for 20 years. David's books, *The Art of Mixing* and *The Art of Producing* are the top selling books in the field of audio. The Institute has 2 recording studios. The classes in audio recording teach the full spectrum of Recording, Mixing and Production with a focus on how to affect people in a much deeper way.

"If you want to find the Secrets of the Universe, think in terms of Energy, Frequency and Vibration"
- Nikola Tesla

What Is Sound Healing?

"What makes us feel drawn to music is that our whole being is music: Our mind and body, the nature in which we live, the nature which has made us, all that is beneath and around us, it is all music."
Hazrat Inyat Khan (Sufi Master) (1882-1927)

Sound Healing, through various techniques and technologies, is the educated and conscious use of the energy of sound to reach identified goals and promote wellness in the human system – including the expansion of consciousness. Sound Healing is founded on the premise that all matter is vibrating at specific frequencies. Many ancient civilizations and modern indigenous cultures have used sound to heal and access higher levels of consciousness for thousands of years.

The Tools

There are many tools used for Sound Healing. The Voice is the most powerful (and least expensive). Crystal and Tibetan Bowls are used to induce states of peace, higher states of consciousness are often placed on the body for healing. Drums and other percussion help create trance states and entrain the brain into different brainwave states. Tuning forks are used on the body to get rid of pain and help create more flow in meridians. Other instruments include Didgeridoos, Tingshas, and Bells. Any instrument can be used for Sound Healing with the right intention -- including harps and guitars. There are many other vibrational tools that we also explore including Crystals, Color, Light, Sacred Geometry, Technologies. The vibrational tool of Intention is the most powerful of all.

The Techniques

There is a wide range of techniques that utilize sound as a tool for change. The most common and basic use of sound is for meditation and relaxation. Chanting, toning and overtone singing are powerful methods for resonating sound throughout the body. The use of nature sounds and natural instruments, such as crystal bowls and tuning forks, have specific healing frequencies and harmonics. Drumming and rhythm are now used by corporations to release stress and build team consciousness. Shamanic drumming takes people into altered states of consciousness. Sound is now being using by clinical psychologists to help children with certain learning disabilities. Binaural beat frequencies are used to entrain people into very specific states of consciousness. Sound is used to alter brainwave states to help people with sleep disorders and facilitate creative expression. Listening to one's own root frequency enables an individual to create a more centered and grounded awareness within their life. Sound and music are also used to help with difficult life transitions, including birth and death. The medical community also uses sound and music in a variety of applications such as during surgery to minimize the use of anesthesia, and to break up kidney and gall stones. Doctors are now finding the resonant frequency of organs in order to help vibrate them back into a healthy state. More exciting is cutting-edge research that shows how sound might be used to disintegrate diseases such as cancer.

Perhaps most exciting is the use of sound and music to transform consciousness - First, to release deep emotional issues, then to more consistently resonate the vibrations of love and light -- including gratitude, compassion, joy and Universal Love. Ultimately, to use sound to bring us into a state of oneness with everyone and everything in the Universe.

Sound Healing Careers

You may setup your own practice or work within an established institution such as Integrative Therapy Centers or Complementary Medicine in Hospitals, Alternative Healing Centers, Chiropractic or Acupuncture Offices, Private Healing Centers, Drug Rehab Centers, Physical Therapy Offices, Health Spas, Yoga Centers, or Retreat Centers.

Here is a list of careers:

Sound Healer or Practitioner - Work on clients with a full range of issues or for simple relaxation and well-being using voice, crystal bowls, tuning forks, other instruments and CD's. This also might include a wide range of technologies such as sound tables, Cymatherapy, or voice analysis.

Sound Therapist - Working with clients for correction of learning disabilities including ADD and ADHD, correction of auditory tonal processing difficulties and abatement of hearing sensitivities. You may also work with Autism, Dementia, Alzheimer's and Parkinson's Sound and music are especially helpful for pain management and sleep issues

Corporate World - You will be prepared to work with corporations for relaxation, stress reduction, team building and creative inspiration. It also includes designing and setting up office and treatment room ambiances.

Sound Baths - You will be prepared to perform for groups with a wide range of sound healing instruments.

Sound Healing Music - There is a growing community of musicians dedicated to the creation of application-specific audio programs -- Including relaxation, stress relief, meditation, sleep, accelerated learning, pain control, neurodevelopmental remediation, enhanced productivity, and consciousness raising.

Researchers - There is a large number of funding resources including Government and Private grants. There is a wide range of research going on in the industry including: studies of the psychological and physiological effects of music and sound. There is work on how sound and music affect emotions, and how to use binaural beats to entrain a person's brain into particular brainwave states of consciousness.

Inventors - Many people are simply creating new technologies. Once you learn the wide range of information contained in the classes, the future is ripe with possibilities.

Educators - You will be prepared to off basic workshops in sound healing. There is an increasing number of people who are working in soundwork education. More hospitals are now open to classes for nurses.

United States Department of Labor Classifications

The skills that are learned in the classes may be used to do the following non-technical or professional jobs.

Sound Healing and Therapy program

- 29-1199 Health Diagnosing and Treating Practitioners, All Other

Many students end up working as treating practitioners.

- 31-9099 Healthcare Support Workers, All Other

You could do work with sound alongside professional healthcare workers.

- 25-9099 Education, Training, and Library Workers, All Other

This would be for those who do Sound Workshops after graduating.

- 39-9099 Personal Care and Service Workers, All Other

This includes doing work for hospice, dementia or elderly centers.

- 27-2042 Musicians and Singers

These are the ones doing Sound Baths

Recording Arts and Technology Certificate

- 27-4011 Audio and Video Equipment Technicians
- 27-2041 Music Directors and Composers
- 27-4014 Sound Engineering Technicians
- 27-4099 Media Communication and Equipment Workers

Schedule / Costs

Schedule

With Live Instructors
Sound Healing and Therapy Certificate
At the Institute - Semesters start September, January (3.5 months) and June (2 months). Normally Monday and Wednesdays 6:30-9:30 PM. Occasionally a weekend 10-5:30.
Online - Starts twice per year and is 6 months. Tuesdays and Thursdays 6-8 PM and Saturdays10-1 Pacific Time.

Advanced Sound Therapy Certificate
Online - Program starts once per year and is 6 months. Classes are Mondays and Wednesdays 6-8 PM.

Recording Arts and Technology Certificate
At the Institute - Semesters start twice per year and is 6 months. One day per week for 2 hours with 5 hours of lab to be scheduled.

Classes by Video
You can watch the videos at any time. We can set up a check-in whenever you have watched 6 videos -- to answer questions and do any oral assignments.

Size
Each class is limited to 30 students.

Tuition and Costs

Classes at the Institute or Online (Distance Education)

	Fee	Total
Sound Healing and Therapy Certificate - At the Institute	$2450	$2600
Sound Healing and Therapy Certificate - Online	$1850	$2000
Advanced Sound Therapy Certificate - Online	$1850	$2000
Recording Arts and Technology Certificate - At the Institute	$3650	$3800
Recording Arts and Technology Certificate - Online	$2850	$3000

Schedule of Charges
Certificate Programs

Instructional Fee	$(see above)
Books & Supplies	$ 75.00
Equipment Fee	$ 0.00
Registration Fee (Nonrefundable)	$ 75.00
Other Possible Fees	
Student Tuition Recovery Fund	$ 0.50 (per $1000 in Tuition)
Other Institutional Charges	$ 0.00
Charges paid to an entity required for participation	$ 0.00
The following are only if required:	
Tutoring (per hour)	$ 50.00
Transcripts Fee	$ 5.00
Returned Check Fee	$ 25.00
Room and Board (estimate)	$1000.00 per month
Transportation (estimate)	$ 40.00 per month

There is no fee to assess or accept credit from another school, however there is no discount for classes accepted.

Payment Plan

We do not have Federal Funding but we do have financing.

Certificate Programs Downpayment - $750
Must be paid off by the end the program

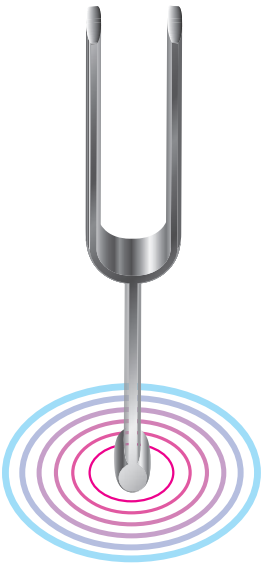
(If payments are more than 2 weeks late the student may be put on probation.
If payments are more than one month late the student may be dismissed)

SOUND HEALING AND THERAPY CERTIFICATE PROGRAM

More details at www.SoundHealingCenter.com/love/certificate

The Sound Healing and Therapy Certificate Program is designed to help you obtain the knowledge and skills to work in the field as a Sound Healer, Sound Therapist or Sound Bath performer. You will learn many skills and techniques for working with people with a wide range of physical, mental and emotional issues. It is designed to learn how to help others as an occupation.

The Program covers the full range of how sound affects us physically, mentally, emotionally and spiritually. You will learn the detailed science behind sound, and you will learn many esoteric techniques from ancient times that still can't be explained. With 10 instructors you get a full perspective on the field. You will learn a large amount of information on how the Body, Nature and Universe work from a frequency perspective. You will learn how to express your voice with sound and song, and use it for healing and well being. You will also understand how the full range of sound healing instruments work in sessions including Tuning Forks, Crystal Bowls, Tibetan Bowls, and Drums. You will also come to know how various technologies can be incorporated into sessions. You will also understand how to use color, light, geometry, and intention in a session - It is all Vibration.



You are not required to purchase any instruments for the Sound Healing and Therapy Certificate program since different people resonate with different instruments and some only work with the voice. As you go through the program you learn what instruments you resonate with.

As a student, you get a 10% discount on any of or sound healing tools in our store for life.

"Sound is the Medicine of the Future " - Edgar Cayce

Student Outcomes

Skills - Students will be qualified to:

- Work as a Sound Healer, Sound Therapist, Sound Practitioner, Complementary, Alternative and Integrative Health Practitioner, Musician, or Singer in the field.
- Design a sound healing session for yourself and for others based on an assessment and desired outcomes.
- Perform a sound healing session on a person based on the issues the person is experiencing.
- Perform a sound healing session for a group of people.
- Students will also acquire the following Learning Objectives:

Learning Objectives

- Understand how frequencies, tonalities, and music and intention work in the body to create health.
- Understanding of your consciousness and including hidden beliefs in order focus on raising your own consciousness with sound – in order to be a better sound healer. • Understand how sound affects us physically, mentally, emotionally and spiritually, in order to create more effect treatments for yourself and others. • Perform a healing session on others with voice and sound healing instruments.
- Comprehend music theory as a way of understanding the way the body, nature and the universe works, in order to utilize this knowledge in sessions. • Understand different frameworks and modalities of consciousness and healing.
- Ability to use a wide range of techniques including sound, color and geometry for bringing someone into a relaxed state of being.
- Understand the human voice in healing practices, including a history of singing and self expression as used in ritual by many spiritual traditions and cultures. • Understand the relationship between all aspects of vibration (including sound, color, light, geometry and the quantum world) to become more connected to nature and Source and do your work in alignment. • Gain a wider understanding of the capabilities of all the Sound Healing instruments. • Develop the ability to successfully market a sound healing practice.

Completion Requirements

To get the Certificate at the Institute or Online you must complete 186 Hours. You must also complete each of the 5 courses within the Program with a "C" average. There is a 2 page research paper required and a final exam at the end of the semester. Attendance must be at 90% or better and no outstanding fees. There are no equipment or supplies that must be purchased.

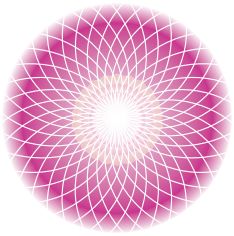
The program at the Institute starts 3 times per year (January, June and September). The January and September starts take 3.5 months to complete and must be completed within 5.5 months. The June "summer intensive" version takes 3 months to complete (10 days in June and 9 days in August) and must be completed within 4.5 months. Online classes start about every two weeks and take 6 months to complete and must be completed within 9 months. The Institute takes a month off during May and from the middle of December until the middle of January.

Sound Healing & Therapy Certificate

		Hours	Credits
SH100	Sound Healing and Therapy Overview	63	4
SH110	Inner Awareness & Transformation	33	2
SH120	Inner Music	15	1
SH130	Toning, Chant, and Mantra	45	3
SH140	Sound, Consciousness and Spirituality	30	2
TOTAL		186	12

Classes at the Institute - You will be immersed in a beautiful sacred atmosphere that allows you to go deep into your work.

Online Classes - The classes work really well online with the live instructors. All classes are done on Zoom. You can see our computer screen and sometimes we turn on our webcams so we can see each other. We tone, chant and do the full range of sound healings on each other so it is a comparable experience to classes at the Institute. You will also practice sound healings on friends and family. It's also nice having students from all over the world taking the classes. If you can't make the live classes you are welcome to watch the class videos on your own time.



SHORT COURSE DESCRIPTIONS

(More detail online at www.SoundHealingCenter.com/love/certificate)

SH100 - SOUND HEALING AND THERAPY OVERVIEW - 63 hours 4 credits

SH100A - Overview - 60 hours - This course covers the full perspective of how sound affects us physically, mentally, emotionally and spiritually. We explore all the different instruments (including the voice) at five levels of vibration: frequency, timbre (sound), musical intervals and chords, musical flow, and energy (intention and consciousness). We look at how sound can be used for healing and for raising consciousness. We explore the frequency of every part of the human being and everything in the universe from a frequency perspective. We cover the science behind it all, and we also explore the esoteric use of sound that has been going on since the beginning of time.



SH100B - Sound Healing Marketing - 3 hours - This course helps students learn all the necessary business skills to successfully run a sound healing practice. It covers over 100 details on how to get your business up and running with very little money, how to attract clients and how to retain them. We also explain how to add sound healing to expand existing businesses.

SH110 - INNER AWARENESS AND TRANSFORMATION THROUGH SOUND - 33 hours 2 credits

SH110A - Inner Awareness (Deep Transformational Work with Voice & Crystal Bowls) - 15 hours



In this mostly experiential class you will practice sound meditations that will embrace techniques for increasing life force. Students express themselves sonically by exploring the relationship of sound to thought forms, feelings and emotions, transcending the mind, allowing us to take the practice to a much deeper place in consciousness. You will use sound, intention, movement and breathing exercises to charge and nourish organs and raise the vibratory levels of the endocrine system. Participants will learn how to use techniques to release physical pain and how to work with psycho-physical effects of breathing, chanting and vocal techniques to cleanse and tune the chakras, liberate the voice, and make contact with deeper levels of self. All of these techniques awaken the body's natural wisdom and access memories at the cellular level to free and transform ourselves, by uncovering and understanding our psyche.

SH110B Rhythm and Healing - 6 hours - This course uses healing tones and movements that cause healing and transformation in the individual and the client and liberate the wise voice within. A primary tool used is Addison's signature practice, Kinetic Voice (KiVo), which is a whole body approach to health and well-being. KiVo harnesses the power of singing, which raises serum concentrations of endorphins, boosts the immune system, increases respiration and activates the emotional center in the brain. It also harnesses the benefits of dance. Research has shown that when we use our bodies and voices together, more areas of the brain are firing helping to rewire the brain and form new neural connections, creating a cumulative effect of well-being.



SH110C - Sound of Love - 12 hours - A truly transformative workshop designed to bring more love into your work and your life. In this class we explore all of the ways to use sound for loving yourself, loving others, and connecting to Universal love. We explore love at all levels of vibration – frequency, pitch, timbre (sound), musical intervals, musical flow, and energy. We also go deep into the zone with many heart opening meditations with sound.

SH120 - INNER MUSIC - 15 hours 1 credit



Learning about the building blocks of music, as well as how they relate to health of human beings. This class covers the fundamentals of music theory with an emphasis on how each aspect affects human beings on all levels. The course uses the harmonic structure as the basis for the exploration of the underlying meaning and consciousness of musical intervals. With a basic grounding in the terminology and mechanics of music we explore how to apply emerging knowledge and ideas in psychoacoustics to actual pieces of music and live healing sessions. This course provides some fundamentals of concepts in music, the association of these concepts to developing healing music and a safe place to explore the various modalities of psychoacoustics through active listening and creative projects.

SH130 VOICE, TONING, CHANT AND MANTRA - 45 hours 3 credits



When used with intention, our own voice can be a miraculous healing tool. It is a primordial pathway into our body and soul. In this course we explore how sound vibrates our inner body. With toning techniques, we will experience where sound resonates and how to use that vibration to massage from the inside out, clearing the chakras, relaxing the body and releasing old outdated imprinting. We will learn chants from several ethnic traditions and feel the commonality and differences of rhythm. Through Vocal Meditation we will discover how to create our own sacred chant.

SH140 SOUND CONSCIOUSNESS AND SPIRITUALITY - 30 hours 2 credits

SH140A Resonant Connections: Sound, Light, Color, Geometry, Chemistry, Physics, and Consciousness Institute - 18 hours - An exploration of the connections between sound and healing from an esoteric perspective with an eye toward the current scientific research being conducted in the field. Coursework encompasses an investigation into the interconnectedness of the multidimensional levels of sound, vibration, music, sacred geometry, consciousness and spirituality. The class completely opens your world to unimaginable possibilities for using sound to raise your vibration, helping raise consciousness on the planet, and live more in tune with the natural patterns found in the music and geometric structures found in the natural world.



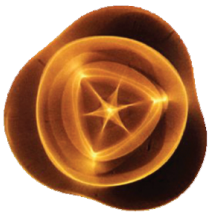
SH140B Sacred Geometry - 12 hours - In the ancient mystery schools, the study of the harmonics or proportions of Nature, the human body, architecture and music were considered to be a single subject. The intention of this course is to bring awareness of the proportions of spaces and natural forms to those studying the harmonics of sound, so you can see the harmonics you hear, and to explore how the knowledge of the symbolic meaning of geometrical shapes can support the art of healing with sound. "Geometry is the ultimate basis of harmony; it guides the growth of the human skeleton and all material forms."

ADVANCED SOUND THERAPY CERTIFICATE PROGRAM

More details at www.SoundHealingCenter.com/love/certificate-advanced

Cymatic Images of Matter Being Vibrated with Specific Frequencies

The Advanced Sound Therapy Certificate Program is designed to help you become a Sound Therapist and practice professionally. It is also designed to add skills to a current professional therapist practice. It is designed to help you become a Master in the use of Sound in session. You learn about different frameworks of consciousness and how to utilize this information in a session. Students learn conceptual and experiential maps for balancing use of reason and intuition when working in a healing session. Students must complete 135 hours with a C for each course. Attendance must be at least 90%. Two tuning forks are required.

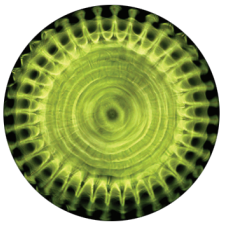


Student Outcomes

- Work as a Sound Healer, Sound Therapist, Sound Practitioner, Complementary, Alternative and Integrative Health Practitioner.
- Assess a person to see what type of sound treatment they might need.
- Design and perform a sound healing session for yourself and for others based on an assessment and desired outcomes.
- Perform workshops on Sound Healing.

Advanced Sound Therapy Certificate

		Hours
SH200	Advanced Sound Therapy Overview	30
SH210	Advanced Voice	30
SH220	Advanced Inner Music	15
SH240	Advanced Tuning Forks	15
SH250	Acupuncture for Tuning Forks	15
SH260	Client Evaluation & Therapeutic Process	15
SH290	Sound Healing Clinical Research	15
TOTAL		135



SH200 - ADVANCED SOUND THERAPY OVERVIEW - 30 hours

This course continues exploring the full perspective of everything going on in the field. Students are introduced to how to do sessions on clients in healing sessions. Students also learn about more frameworks for the explanation of consciousness, and how vibration can be used for healing and expansion of consciousness and awareness. Students develop ideal treatment plans for people with various types of emotional and physical issues including anxiety, depression, PTSD, autism and dementia.

SH210 - ADVANCED VOICE - 30 hours

The objective of this course is to give more usable voice techniques that students can take out into their own practices. In this course students will gain a sense of their "Inner Voice" to provide healing for their clients and a way forward for themselves. This means they will be trained to develop spiritual discernment to use in connection with their technical skills so they can provide the best support possible outcome for their clients. The course will also explore ancient ragas. Students are expected to practice the techniques that are covered in each class.

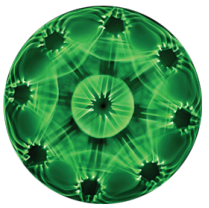


SH220 - ADVANCED INNER MUSIC - 15 hours

The course delves into the inner landscape of how outer sonic phenomenon connect to and assist in wellness and balance. Certain frequencies, tonal-key centers, types of music, volume are not applicable, suitable, nor effective for everyone. The class will briefly touch upon issues such as trauma, neglect, abuse, and childhood attachment; and the care of working with people with these types of issues. You will acquire a repertoire of healing songs from world traditions and gain an understanding of philosophy surrounding traditional forms of healing with music, and obtain fundamental knowledge and skills needed to incorporate both the philosophy and the actual music into modern day practices and businesses.

SH240 - ADVANCED TUNING FORKS - 15 hours

Gain a full perspective on how to use tuning forks on and around the body for healing and consciousness expansion purposes. The class will study the different systems and techniques from the leaders in the field: Randy Masters and Hans Cousto. We will discuss how to use tuning forks on the etheric body for "field clearing," and on the physical body for spiritually proactive work. We will demonstrate all the different types of sets.

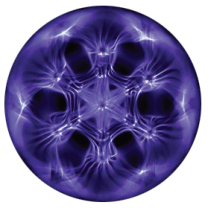


SH250 - ACUPUNCTURE FOR TUNING FORKS - 15 hours

This course provides a basic introduction into to the vast 3000+ year old medical system of Chinese Medicine, including an overview of the theory of Chinese Medicine. The objective of the course is to give students an understanding of the functions, locations and pathways of the 12 regular meridians and the 8 extraordinary meridians. All of the points that have been picked for study can be stimulated with tuning forks, vibration or simple acupressure techniques.

SH260 - CLIENT EVALUATION AND THERAPEUTIC PROCESS - 15 hours

This course is about how to evaluate a client in a sound healing session. An effective treatment for a client requires an organized approach to understand the client's needs. The class covers different frameworks for understanding the state of a client – physically, mentally and emotionally. The class prepares you for the real world, and the real business of conducting therapeutic sessions. This course will help you take all you have learned and pack it into a treatment session that you can deliver to a client. The course covers practitioner preparation skills, client intake, and forms of evaluation.



SH290 - SOUND HEALING CLINICAL RESEARCH - 15 hours

Conceptual and practical challenges involved with the collection, management and exploration of data for quantitative and qualitative analysis. Students will then use the research techniques to design and implement a research project of their own choice. Each student then does the research project, collates the information, puts it into standard research data form, and presents it to the class.

RECORDING ARTS AND TECHNOLOGY CERTIFICATE PROGRAM

This program is designed to prepare aspiring individuals for a career in the recording and media arts industries.

The Recording Arts and Technology classes are separate from the Sound Healing and Therapy Certificate Program. However, the two programs work well together and complement each other. We have set up the schedules so that you may take both at the same time. This Program prepares you for a job as a Recording or Mixing Engineer, Music Producer, Sound Engineering Technician, Audio Equipment Technician, and Media Communication and Equipment Worker. You will be able to run a wide range of equipment with confidence and creativity. The classes are not just about Audio Recording -- they are about how to make any type of music more effective physically, mentally, emotionally, and spiritually. Therefore it also prepares you to Record, Mix and Produce your own music for sale.
Most people in the field of audio don't really know how their music is affecting people physically, mentally, emotionally, and spiritually. They know when something feels right or is structurally sound, but have little information on how frequencies, timbres, melodies and rhythms affect the body, psyche, and Spirit. When you are informed as to how various parameters of sound affect us, you can now control the effect it has on people and you can make a recorded piece of music as effective as possible. You will receive a reader and David's book, The Art of Mixing.

At the Institute you will be working in one of our 3 recording studios. Online classes also work really well. You can see our screen and hear what we are mixing in real time. We can also look at your screen and see what you are doing.

Student Outcomes

Skills - Students will be qualified to:

- Work as a Recording Engineer, Mixer or Producer in the field.
- Record, Mix and Produce your own music for sale.
- Work as a musician or composer helping create effective recordings.
- Students will also acquire the following learning objectives:

Learning Objectives: • Obtain the fundamental knowledge and skills needed to use computers in music production. • Acquire skills in the operation of professional equipment used in recording studios and comprehend how the equipment is used to create a variety of mixes. • Gain a perspective on different production techniques and an understanding of the traditional aesthetics used in music recording. • Have an understanding of basic electronics theory and troubleshooting. • Learn the fundamentals of digital audio recording including the process and skills required to operate digital audio workstations. • Obtain the skills to record, mix and produce projects that are high quality through hands-on time on the equipment. • Understand the basics of musical nomenclature. • Learn to recognize, create, & utilize Notes, Intervals, Scales, Modes, Chords/ Harmonies, Rhythm, Dynamics, Time signature, & Basic Song Form/Structure. • Develop initial abilities for composition & arrangement.

Completion Requirements

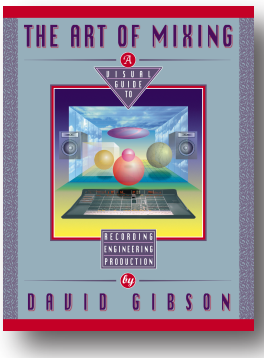
To get the Certificate at the Institute or Online you must complete 148 Hours. You must also complete the 3 courses within the Program with a "C" average. There is a final exam. Attendance must be at 90% or better and no outstanding fees. There are no equipment or supplies that must be purchased at the Institute. For Online classes you must have a recording program like Protools, Logic or Ableton, and a keyboard.

Classes at the Institute start 3 times per year (January, July and September). The programs starting January and September take 3.5 months to complete and must be completed within 5 months. The program that starts in July is 1 month long (same number of hours) and must be completed within 1.5 months. Online classes start about every two weeks and take 5 months to complete. You must complete the online program within 7.5 months.

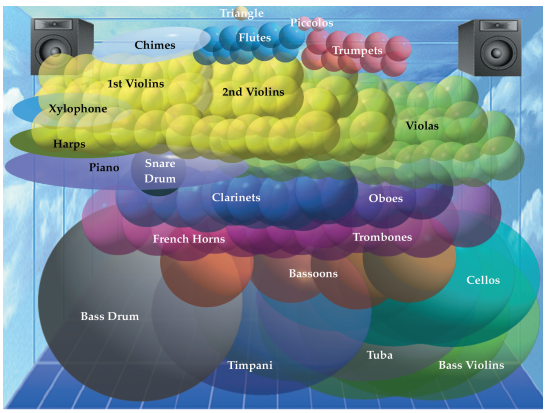
Recording Arts and Technology Certificate

		Hours
AP111	Art and Technology of Digital Audio Production	48
AP222	Music Theory for Engineers and Producers	30
AP111L	Audio Recording and Production Labs	70

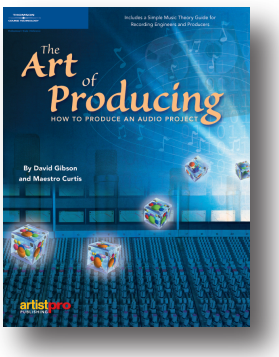
The classes use 3D Visuals as a tool for understanding sound, music, and mixing.



David Gibson's book, *The Art of Mixing*, uses visuals of sounds between the speakers as a tool to show and explain how to create every type of mix possible. The visuals provide a framework for understanding the physical, emotional, and spiritual dynamics that can be created in mixes. The book has been the #1 selling book in the field of audio for 15 years.



The Institute is the home of David Gibson's innovative 3D Virtual Mixing technology. This technology ultimately allows you to see sounds and mixes in 3D (also with 3D glasses). Gibson's well-known visual framework demystifies the mixing process making it simple to understand how to create mixes with a desired effect and specific intention. Currently the technology is in a prototype stage so we just use the visuals to show and explain how to create all the types of mixes possible.



David and Maestro Curtis' book, *The Art of Producing*, is the only book on the planet that provides a step by step process for Producing a Musical Project. The book also uses the visual framework to explain music theory.



RECORDING ARTS AND TECHNOLOGY CERTIFICATE PROGRAM

COURSE DESCRIPTIONS

AP 108 - AUDIO RECORDING AND PRODUCTION ART AND TECHNOLOGY - 48 hours

Function and operation of studio equipment with a perspective on how each piece of equipment contributes to a good recording, mix and production. First you learn the basis physics of sound in order to give you a basis for understanding what each piece of equipment in the studio is doing to a sound. Then you learn about all of the equipment (processing and effects). Then you learn how to record. You also learn how to create a song from scratch using MIDI keyboards, software sound modules and drum machines, and how to produce a project (your own or another's). Then using our 3D visual system for displaying mixes, you learn how to use all the equipment together to make a good mix.

- **Physics of Sound -** The Harmonic Structure of Sound (The mathematical structure of nature) - This class gives you an expansive perspective on how the harmonic structure connects to nature mathematically. Knowing this allows you to create music that is more in alignment with nature. We discuss how envelopes of sounds create emotions, and how the envelope of a sound is used in Voice Analysis to read what is going on with you Physically, Mentally, Emotionally, and Spiritually. We discuss how Phase Cancellation and Phasing is the basis of our aural spatial reality. And, how they can be used to take us out of our body, or get us out of a rut. And, how they can be used to open the crown chakra.
- **The ProTools Interface -** Editing, Shortening or Lengthening a song; Setting a song to the grid
- **Mixing, Bussing and Automation -** A simple proces for building and programming a mix
- **Frequencies and Using Equalizers -** Understanding frequencies based on the Chakras; Tuning to archetypal healing frequencies (such as 528 or 432) and ancient tuning systems (Just Intonation and Pythagorean tunings); Specific techniques for using and understanding how to use EQ
- **Signal Routing Theory -** You will learn signal flow so you can run any mixer or program out there.
- **Microphone Types and Miking** of instruments including Crystal Bowls, Tuning Forks, and Voice
- **The PsychoAcoustic world of Effects -** Delays, Flanging, Phase Shifters, Choruses, Reverb, Compression. The affect of the effects on heartrate, brainwave states, and consciousness; How Compression is used in Sound Healing Music to create a deeper state of peace
- **Analog and Digital Quality -** Best Sampling Rates and Bit Depth for sounds and music on the body
- **MIDI Production -** We create a Sound Healing production using MIDI keyboards and drum machines.
- **Binaural Beats, Creating a Sound Hologram -** We show you how to create binaural beats that are in tune with a person's resonant frequency, or the key of the song. Binaural beats entrain the brain into different brainwave states and can be embedded in the background of the song. You also learn how to create a sound and music hologram where the pitch of the song matches the tempo, the brainwaves, the heart, and the breath of an intention or person.
- **Mapping Song Structures -** You will learn how to map out, critique and refine a song structure flow based on an intention.
- **Song Production –** We cover each of the 13 aspects of a song and how to critique and creatively refine each in pre-production.
- **Structures of Mixes -** You will learn how to structure different types of mixes for different styles of music so you can conceptualize a mix before you start. You will also learn all of the emotional dynamics that can be created with the equipment. You will use the Virtual Mixer visual concept to create mixes based on Sacred Geometry.

AP 222 - MUSIC THEORY FOR RECORDING ENGINEERS - 30 hours

Learn how to create emotional landscapes that you are feeling in your head and heart. Extremely helpful for developing more complex and effective beats and arrangements when creating your music. Also, develop more respect from serious musicians, as you will be able to read a band's music, follow along, and communicate better with musicians. You will also learn basic of keyboard playing so you can create musical pieces on your own.

• Staffs, Clefs, Time Signatures, Note recognition • Key Signatures and Scales • Song Forms
• Intervals, Chord Structures and Harmonies • Texture and Density

AP 111L - AUDIO RECORDING AND PRODUCTION LABS - 70 hours

Enough hands-on time to run ProTools, do Recording, Mixing and Mastering from a PsychoAcoustic Perspective.

• Multitrack Mixing • Recording

"If I were not a physicist, I would probably be a musician. I often think in music. I live my daydreams in music. I see my life in terms of music."

- Albert Einstein (1879-1955)

INSTRUCTORS

(Full-time)



David Gibson is a leading scholar in the field of Sound Healing and Therapy. He is the founder and director of the Globe Institute of Recording and Production. His book, "The Complete Guide to Sound Healing," is the top selling book in the field. The book explains how to use sound for physical healing, brainwave entrainment, releasing stuck emotions, opening the heart, and connecting to Spirit. David is also one of the top selling producers of Sound Healing music with over 100 CD's, and runs the Sound Therapy Center at the Institute offering over 15 types of sound healing treatments. He has also created the non-profit Sound Healing Research Foundation to help bring Sound Healing into the mainstream. He is also the coordinator of the Globe Sound Healing Conference and has put on 7 International Conferences. David has a Bachelors Degree in Broadcast Communication Arts from San Francisco State University and studied Physics of Sound at U.C. Berkeley.

(Part-time)



Steven Halpern is the world's leading composer and recording artist of music for relaxation, wellness and "sound health." For over 30 years, he has pioneered and promoted the healing powers of music through his recordings, books, appearances and workshops. In 1971, Halpern began his pioneering research exploring sound, consciousness and healing using brainwave biofeedback and Kirlian (aura) photography. He is the author of Sound Health (Harper & Row, 1985), numerous articles and a syndicated monthly newsletter. He has produced over 60 recordings in the Inner Peace® and Soundwave 2000 ™ Subliminal self-help series. Steven has a Bachelor of Arts Degree in Sociology from the University of Buffalo.



Suzanne Sterling is an ecstatic vocalist, innovative teacher and invoker of the sacred. Her devotional music has been commissioned for film, theatre and DVD. She has enjoyed mainstage billing at many major festivals. Suzanne's Sing Yourself Awake® workshops and circles offer a unique blend of yoga, music, sacred ceremony and activism to events and studios worldwide. Suzanne is also a cocreator of Off the Mat, Into the World®, a project offering nationwide training programs combining yoga and sustainable activism. She loves riding the edge where art and ritual meet and is committed to creating sacred community and empowering others to be their authentic, expressive selves. Suzanne studied Drama at San Francisco State University.



Randy Masters is an in-depth researcher on the pyramids, sacred sites, the mathematical language of light and the harmonics of sacred numbers. He teaches classes in Sacred Geometry, (phiometry),Tuning Forks, Sound and Music and Ancient Esoteric Studies. A professional composer, recording artist and performer, Randy has composed and performed with many world-renowned musicians and for feature films and plays. He has also taught piano and composition for the last 20 years. His company, Resonant Living/Universal Song manufactures and designs tuning forks, wind chimes and sacred geometry products. Randy has a Bachelor of Arts and Music and Film from University of California, Santa Cruz.



Silvina Vergara specializes in sound work and movement. She has completed training in Sahuka, a synthesis on Egyptian Alchemy, Taoism and Tibetan Buddhism. With more than 25 years of experience her classes utilize sound, breathing techniques, movement and shamanic work to help facilitate emotional, physical and mental release to reawaken the body's innate wisdom and deep sense of awareness. Her multidisciplinary background includes Hypnotherapy, Intuitive Development, Emotional Process, and Vibrational Healing body work. She also works as a facilitator in Sound Healing for San Francisco General Hospital in a program for cancer patients, and hosts her own Spanish radio show on consciousness. Silvina has an Associates Degree in Sound Healing & Therapy from Globe Institute of Recording & Production.



Richard Feather Anderson is one of the longest practicing geomancers in America, with over thirty years of experience. He has integrated his training in architecture, environmental psychology, feng shui, ecology, sacred geometry and ancient philosophies. Introduced to geomantic wisdom in childhood, he continued his studies in feng shui with Professor Lin Yun, in sacred architecture with Dr. Keith Critchlow and in earth mysteries with the world's leading experts. He employed sacred geometry to design the Chartres labyrinth replicas for San Francisco's Grace Cathedral. Richard has a Bachelor of Arts in Architecture from University of Cincinnati.



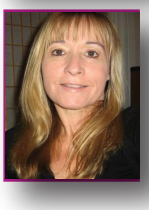
Vickie Dodd, director of Sacred SoundWorks, is an internationally known pioneer in the field of Sound as a Bodywork for over 40 years. She is an Aston-Patterning Teacher, author, poet, nutritionist, herbalist, workshop leader and musician. Vickie's work is a multi-dimensional approach to using Sound as an evolutionary tool, emphasizing maturation of the emotional body. Vickie has the rare ability to "sense" the subtle rhythm, vibrations, and tones that all matter produces. She has designed a system, which integrates emotional memories within the physical body and facilitates the release of long held emotional distress. She is the author of "Tuning The Blues To Gold: Soundprints" and has several recordings available. Vickie has a Certificate from Aston Patterning, and Nutritional Therapy from the Nutritional Therapy Association.

"Each celestial body, in fact each and every atom, produces a particular sound or vibration. All these sounds and vibrations form a universal harmony in which each element, while having its own function and character, contributes to the whole."
- Pythagoras (569-475 BC)

INSTRUCTORS
(Part-time)



Lis Addison is an award winning composer, songwriter, vocalist, keyboardist, hand drummer and dancer. She specializes in innovative forms of music and movement that incorporate ancient wisdom and promote healing. Addison holds an MFA in electronic music and a BA in music composition and environmental science from Mills College. She has written music for film, video, bands, solo performance and the concert stage and has been a student of Nada Yoga (the Yoga of Sound Vibration) & Shamanism for 3 decades. She is a certified Yoga, Nia & Zumba Instructor and has a Bachelor of Arts in Music from Mills College.



Susanne Runion has worked in the healing arts for 10 years and built two very successful practices in a very short amount of time with very little money, and is passionate about helping others. She worked as the hiring manager at the most prestigious day spa in San Francisco, has studied small business marketing for the last ten years, has a background in computer science, and studied internet marketing at the Internet Marketing Center in Seattle, WA. Susanne has an Asscociates Degree in Social Science, Humanities, Liberal Arts and Science from City College of Morris. She has also written the top selling book on Marketing Alternative Therapies.



Daniel Lappin is a Certified Massage Therapist with training in trauma bodywork and somatic psychology. He incorporates aspects of Integrated Health, and Oriental Medicine well as Western neuroscience, immunology and child development. His clients include adults with complex medical, physical, psychological and emotional trauma that have an origin in early childhood trauma. His treatment protocols draw from a wide range of therapeutic interventions, including: touch therapies mind-body skills, movement, yoga, and voice. He integrates a wide range of consciousness and esoteric principles. The breath and depth of his skills have been cultivated from his own personal journey recovering from a complex childhood illness. Daniel has a Bachelor of Arts Degree in Economics from the University of Chicago.



Gerald Savage is a teacher/administrator and Department Chair of the Vocal Department at Pittsburgh CAPA (Creative and Performing Arts) 6-12. He is also a keyboardist, director/conductor, arranger/composer, trombonist, and ethnomusicologist. Utilizing the support of findings in neuroscience research, he is adamant in assuring that children are provided with arts, music, and sound as essential components of educating the whole child. He went to Brazil and Ethiopa on a Fulbright-Hays Scholarship. Gerald has studied ethnomusicology including how sound and music have been functional tools by ancient cultures in bringing frequencies to rituals, and for healing and well-being. He has Bachelors degree in music, Indiana University, Bloomington; Masters Degree in Ethnomusicology, Univ. of Pittsburgh. Doctoral degree studies in Admin and Policy Studies, Univ. of Pittsburgh.



Lakshmi DelSesto is an eclectic musician, singer, songwriter, Kirtan leader and voice and sound teacher. Since 2000 she has been performing her original folk rock music and leading Kirtans across the United States & Internationally, including Bali and Thailand. While she was performing at festivals and yoga studios she also began to follow up her performances with Vocal Sound Healing workshops and private lessons. She teaches her brand of Vocal Sound Yoga and Bhakti Yoga. Lakshmi as a Bachelors Degree in Humanities (Anthropology and Music) from New College of San Francisco.



Sonja Drakulich is best known as singer, producer, composer and founder of the internationally-acclaimed world music ensemble, Stellamara, and as singer and percussionist for the Northern European Medieval-Folk band, Faun. With Stellamara, she has produced three critically-acclaimed CD releases, five star reviews with albums in the top ten of the World Music Charts. She has developed a unique method of vocal based Somatic Therapy, rooted in Nada Yoga, Attention Dynamics, Ancestral Healing and in the synthesis of optimal techniques practices she has learned throughout the Eastern and Western world. Sonja began her studies in classical Hindustani and Persian singing, and later continued to expand her voice through Turkish, Greek and Arabic singing. She earned an undergraduate degree at CIIS in Integral Studies and Psychology in San Francisco and a graduate certificate in Sound Engineering in Los Angeles. Sonja is devoted to her work in helping others find healing and coherence through the instruments of the body and sound NS continues to maintain her focus on the devotional aspect of song, and on intercultural unification through music, healing and consciousness. http://sonjadrakulich.com



Jamie Lu Aldridge is a gifted sound healer and telepath/empath intuitive. Her work provides deep wisdom, new energy tools and practices for Effective Self Healing and Liberation. Her method of Sound Healing blends her ability to read the subconscious to identify the root cause of a disease or life challenge. With the power of God/Source, presence, sound and energy work, her sessions activate transformation across the levels of mind, emotion, body and spirit. She is world-renowned for working with difficult illnesses and emotional tensions, after instantly healing herself from a heart condition and Hashimoto's disease at age 24. She left behind an affluent career in media and technology after a spiritual awakening experience that led to extensive training in energy healing. Jamie Lu is Certified Facilitator in ThetaHealing® Basic DNA, Advance DNA, Diseases and Disorders Practitioner, Certificate of completion from the Theta Healing® Institute of Knowledge, Access Consciousness™ Bars, Advanced Body Processes, Energetic Facelift, Entity Removal Practitioner, Certificate of completion from accessconciousness.com; Mikao Usui Reiki, Certificate of Mastery from Quantum Transformations.

Visit www.SoundHealingCenter.com/love/instructors for more details on our instructors

Policies and Procedures

- Admission Policy and Process - A high school education or equivalent is required for admission to all programs. Prospective students must fill out the Application for Enrollment, obtain transcripts or high school diploma (or equivalent), and write a 100 to 200 word essay on why they would like to attend Globe Institute of Recording Production. Each applicant must also take and pass a basic entrance exam. This exam is to determine the student's ability to successfully be trained to perform the tasks associated with the particular occupation. The Institute does not participate in "Ability-to-Benefit" programs. The Admissions office phone number is (415) 777-2486. Prior to entry into the program, every student must produce proof that satisfies the following entry requirements: - Age 18 or older with a high school diploma or GED equivalent (or turning 18 within the year after HS), - Valid email and mailing addresses, and phone number, - A full and working knowledge of English.
  As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. Prospective enrollees are also encouraged to visit the physical facilities of the school and to discuss personal, educational and occupational plans with school personnel prior to enrolling or signing enrollment agreements.

- Non-Discrimination Policy -- It is our policy to not discriminate on any basis including, but not limited to age, race, color, physical or mental disability, national or ethnic origin, religion, marital or parental status, sexual orientation and/or sex. Faculty should not discriminate on any basis unrelated to academic performance. It is important to balance sensitivity and the right to free opinions.

- English Language Proficiency - Classes are taught in English only. Students must be able to understand English at 10th grade level to enroll. A basic understanding of English is necessary -- especially since there are many new technical terms to learn. For those having difficulty, videos of classes may be accessed. The Institute is not currently approved by the Immigration and Naturalization Service to admit foreign students. If necessary, documentation from "Test of English as a Foreign Language" (TOEFL) with a score of 90 is required. The Institute does not provide "ESL" services or classes.

- Credit for Previous Education and Training - Students may be given credit for equivalent education or experience. If it is recent enough, sufficiently thorough and relevant, and can be demonstrated as to satisfactory proficiency, appropriate credit may be allowed at the discretion of the school. There is no fee to assess or accept credits from another school, however there is no discount for classes accepted. Because of the nature of our unique curriculum, it is highly recommended that students take the entire program. The institution will accept a maximum of 45 clock hours or 3 units of credit from another institution for the Certificate Program. Equivalency is based on the similarity of course content. If there is a question as to the exact equivalency then the Institute will obtain the course outline of instruction. The course outline must include at least 75% of the primary details found in the Institute's course outline. No credit is given for prior experiential learning. Students may appeal the decision on prior credits with the Director. The Institute has no agreement with another institution for the transfer of credits. The same policy applies for transferring credits from program to program within Globe Institute of Recording and Production.
  Course content: Transfer credits will only be accepted if the content of the transfer course is generally equivalent to the corresponding course at Globe Institute of Recording and Production.
  Documentation: Students must submit an official grade transcript and catalog course description and/or syllabus for each course they seek to transfer. Grade: The student must have earned at least a grade of "C-" in each course evaluated for transfer credit.
  Certificate program: Students in the certificate program must take all but 45 hours or 3 credits at Globe Institute of Recording and Production.

- Academic Counseling and Career Planning - Globe Institute of Recording and Production provides individual Academic Advisors to all students upon their entrance to the school. Each student is provided with an Academic Advisor who teaches at the Institute and who has professional experience in the recording industry. Academic advisors work with students throughout their entire program of study and counsel students on graduation requirements, academic programs, educational and career goals and the skills necessary to succeed professionally. When meeting with students, advisors have access to the students grades, proficiency test results, and other progress data available to provide personalized counseling toward the students strengths and career objectives. Students are required to meet with their advisor at least once per semester, but it is recommended that students meet with their advisor at least twice per semester.

- Career Placement Assistance - The school has an active program to help students acquire jobs. The staff is in contact with studios all over the nation, particularly in Northern California. These studios often call us to hire our students. Placement is not guaranteed.

- Student Conduct - Students are expected to behave in a professional manner. Use of drugs or alcohol is strictly prohibited. Any student caught using drugs or alcohol or acting in an unruly manner may be expelled from the school.

- Record Retention - Globe Institute of Recording and Production maintains current records and transcripts permanently.

- Student Grievances - Students are to take any grievances to the President. The President will make a full report of the grievance and will attempt to resolve the situation in a way that is agreeable to all parties involved. A copy of the written report will be given to the student and the student will be contacted, if necessary, to see if he or she is satisfied with the outcome. If the grievance is still not resolved, the President will require a formal written complaint from the student. An ad hoc committee of faculty, staff, and student representation will be formed. The committee will review the written complaint filed by the student and hear a verbal report from all parties involved. The committee will recommend action to resolve the matter. All students are notified that they may bring up any unresolved grievances with the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818 Web site Address: www.bppe.ca.gov
  Phone: (888) 370-7589, (916) 574-8900. FAX: (916) 263-1897

- Attendance, Leave of Absence - Students must report to their first meeting of their scheduled classes. Prior to the end of the second week of each particular course, a faculty member may initiate a drop if: 1) a student has not attended the first two class meetings (or the first meeting of a course which meets only once per week); and 2) a student has not, by the end of the first week of a particular course, advised the faculty member that his/her absence is temporary. Continued absence from a course for which a student has not been dropped by the instructor may yield an unauthorized withdrawal ("U" grade) which is computed as an "F". It is the responsibility of the student to officially drop a course. A student may take a Leave of Absence of a maximum of one year. Any longer than that and the student must begin the Program again. Students are not permitted to miss more than 30% of the semester for a single course, or 30% of all classes in the certificate program. Instructors are recommended to automatically fail a student who has missed more than 30% of a class unless special arrangements are made. Also, unless special arrangements are made ahead of time, students missing more than two consecutive weeks of classes, regardless of total classes missed per class, may be automatically terminated from the Institute. Please note, the Institute does not permit excused absences. Labs and Recording Sessions may not be made up. However, certificate students may make up absences by watching videos of taped classes and turning in the Pre-Test questions for that class. If a student shows documentation as justification for missing a class, such as a jury duty notice or substantial medical documentation, the student will still be counted as absent but it won't affect the student's final grade.

"Man's music is seen as a means of restoring the soul
(as well as confused and discordant bodily afflictions),
to the harmonic proportions that it shares with the world soul of the cosmos."
- Plato (429-347 BC)

- Accommodations - Globe Institute of Recording and Production has no responsibility to find or assist a student in finding housing, however we have collected a good deal of information to help you in your search for reasonable housing in the San Francisco Bay Area. Contact the Admissions Office at (415) 777-2486 anytime for a list of agencies, newspapers and other students looking for housing. Some web sites you might check are: sfgate.com, craigslist.com, renttech.com, or homefinders.com. The Institute has no dormitory facilities under its control. Rooms are around $700 per month while an apartment might average around $1500 per month.

- Library and other Learning Resources - The institute has approximately 100 books on recording and sound healing, and 40 educational video DVDs. Most of the classes in the Certificate Program have been recorded on video. Students can watch videos of classes to make up classes missed. The Institute also provides a large list of online videos and reading material relevant to each program. The Institute also has 5 computers throughout the building with access to the internet and world wide web. Library and computer access is available from 9:00 AM to 9:30 PM daily. We also have an information specialist to assist students with the computer access from 10:00 AM to 5:00 PM on weekdays. There are also numerous study areas throughout the facility to promote study groups.

- Grading - Certificate and Degree Program - Each student must pass each class with a minimum of a C average.

Letter	Number	GPA	Letter	Number	GPA
A (excellent)	90 - 100	4.00	D (poor)	60 - 69	1.00
B (good)	80 - 89	3.00	F (failure)	0 - 59	0.00
C (satisfactory)	70 - 79	2.00			

- CANCELLATION AND REFUND POLICIES: Cancellation: You have the right to cancel the enrollment agreement and obtain a refund. If tuition and fees are collected in advance of the start date of a program and the institution cancels the class, the institution refunds 100% of the tuition and fees collected. If tuition and fees are collected in advance of the start date of classes and the student does not begin classes or withdraws on the first day of classes, the institution retains no more than $100 of the tuition and fees. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed one hundred dollars ($100), if the notice of cancellation is made prior to the first day or up to the seventh day after enrollment, whichever is later. Cancellation will occur when the student gives written notice of cancellation to the school at the address specified on the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this agreement. You may withdraw from a course after instruction has started and receive a pro-rata refund for the unused portion of the tuition and other refundable charges if you have completed 60% or less of the instruction. Refunds will be paid within 45 days of cancellation or withdrawal.

  The amount of the refund shall be the amount the student paid for instruction multiplied by a fraction, the numerator of which is the number of hours of instruction that the student has paid, less a $75.00 registration fee, and the documented cost of any equipment that the Institute provided the student, which was not returned in reusable condition within forty-five (45) days after the student's withdrawal. Example:

Tuition	$3,650	
Registration Fee	75	
Reader/Book Fees	75	
	$3,800	Tuition, plus all fees, all amounts paid for instruction
	- 75	Registration fee retained by school
	$3,725	Total amount paid for instruction / less registration cap

$3,725 X $\frac{\text{Clock hours not attended but paid for}}{\text{Total \# of course clock hours paid for}}$ = Initial Refund $ (adjusted for books or equipment if applicable

  The school will also refund money collected for sending to a third party on student's behalf, such as a license or application fees. If the school cancels or discontinues a course or educational program, the school will make a full refund of all charges.
  CANCELLATION AFTER COMPLETING 60% OF THE COURSE WILL RESULT IN NO REFUND.
  If a student obtains a loan, the student will have to repay the full amount of the loan plus interest, less the amount of any refund. If the student receives federal student financial aid funds, the student is entitled to a refund of the money not paid from financial aid funds.
  Change in the day or time when the class is offered after the student has enrolled in the course - A full refund must be offered to a student who does not consent to a change of day, or any class that is offered on a day when the student is not scheduled to attend the institution, or to a time that is outside the range of time the student is scheduled to attend on the day for which the change in time is proposed.
  School Closure - The student has a right to a pro rata refund of the unused portion of tuition should the school close before the student completes his or her course of instruction. Students who have not visited the school prior to enrollment have the opportunity to withdraw without penalty within three days following either attendance at a regularly-scheduled orientation or following a tour of the facilities & inspection of the equipment.

- Refund Procedure - Refunds are issued through the Business Office when a student withdraws from all classes. The issuance of a refund is not contingent upon notification of withdrawal by the student. Students who officially withdraw from the college should contact the school Director to initiate the issuance of a refund. For students receiving funding from a third party, tuition refunds are first applied toward repayment of third party funding.

- Refund Policy for Professional Development classes - There is no refund for classes that are for Professional Development and Continuing Education classes. These classes are not meant to lead to an occupation on their own.

- Academic Progress and Dismissal Policies - Students are evaluated on a timely basis through regular assignments and homework. There is a comprehensive final exam at the end of each semester for each class. A student must pass each class to retain good academic standing. A student who fails to maintain good academic standing for a semester will be placed on probation. A student on probation is expected to show the necessary improvement in academic performance by the end of the following semester in order to continue. The Institute offers free tutorial assistance for students who request it. Students may also be dismissed for not following school regulations, bad conduct, or if a student fails to make agreed payments.

- The Institute has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code 11 U.S.C. Sec. 1101 et seq).

- NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION
  The transferability of credits you earn at Globe Institute of Recording and Production is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Certificate you earn in the Sound Healing and Therapy Certificate or Recording Arts and Technology program are also at the complete discretion of the institution to which you may seek to transfer. If the certificate or degree that you earn at this institution are not accepted at the institution you to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at his institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Institute to determine if your certificate or degree will transfer.

ONLINE CLASSES Policies and Procedures

- Admission Policy and Process
  A high school education or equivalent is required for admission to all programs. Prospective students must fill out the Application for Enrollment, obtain transcripts or high school diploma (or equivalent), and write a 100 to 200 word essay on why they would like to attend Globe Institute of Recording and Production. Each applicant must also take and pass a basic entrance exam. This exam is to determine the student's ability to successfully be trained to perform the tasks associated with the particular area of training. The Institute does not participate in "Ability-to-Benefit" programs.

  Prior to entry into the program, every student must produce proof that satisfies the following entry requirements:
  - 18 or older with a high school diploma or GED equivalent (or turning 18 within the year after HS),
  - Valid email and mailing addresses, and phone number,
  - A full and working knowledge of English; Students may be denied entry to the program if the Admissions staff determines that upon hearing and understanding spoken English at a conversational pace, the student will have difficulty grasping concepts and taking appropriate action.
  - A working capacity for computer operation. - A computer headset with mic built-in or equivalent.
  - A reliable high-speed Internet connection.

- Academic Progress and Dismissal Policies
  Students are evaluated on a timely basis through regular assignments and homework. There is a comprehensive midterm in the middle of the semester and a final exam at the end of each semester for each class. A student must pass each exam to retain good academic standing. A student who fails to maintain good academic standing for a semester will be placed on probation. A student on probation is expected to show the necessary improvement in academic performance by the end of the following semester in order to continue. Globe Institute of Recording and Production offers free tutorial assistance for students who request it. Students may also be dismissed for not following school regulations, bad conduct, or not making any agreed payments on time.
  To Graduate and obtain the Certificate students must have a 2.0 cumulative grade point average. Students must have 70% overall attendance . If a student fails a lecture class with an "F" they must retake the whole class. They can retake any lecture class once without having to pay for it again. The Certificate Program must be completed within 6 months.

- Library Resources - We have a library of about 100 books that the students may order for a period of 2 months. Students must make a deposit to receive the books, and pay for shipping. Of course, if students can make it to the Institute they may access the CDs, books and videos. We will help students find local resources in libraries or institutions if necessary. Student may access the library by asking the Director of Education for a book or video within regular hours.

- The Institute will transmit the first lesson and any material to a student within seven days after the Institution accepts the student for admission and the student makes their first payment. The Institute shall transmit all of the lessons and other material to the student if they have paid in full for the educational program; or, after having received the first lesson and initial materials, requests in writing that all of the material be sent. If the Institute transmits the balance of the material as the student requests, the Institution shall remain obligated to provide the other educational services it agreed to provide, such as responses to student inquiries, student and faculty interaction, and evaluation and comments on lessons submitted by the student, but shall not be obligated to pay any refund after all of the lessons and material are transmitted.

- CANCELLATION AND REFUND POLICIES
  If tuition and fees are collected in advance of the start date of a program and the institution cancels the class, the institution refunds 100% of the tuition and fees collected. You have the right to cancel the enrollment agreement and obtain a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed one hundred dollars ($100), if the notice of cancellation is made prior to receiving the class materials. Once a student has enrolled, a student may receive a full refund (minus the registration fee) if the student has not received any of the class materials. Cancellation will occur when the student gives written notice of cancellation to the school at the address specified on the enrollment agreement. You can do this by mail, hand delivery, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this agreement.

  The school will also refund money collected for sending to a third party on the student's behalf, such as a license or application fees. If the school cancels or discontinues a course or educational program, the school will make a full refund or all charges. If a student obtains a loan, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the money not paid from financial aid funds.

  Change in the day or time when the class is offered after the student has enrolled in the course - A full refund must be offered to a student who does not consent to a change of day, or any class that is offered on a day when the student is not scheduled to attend the institution, or to a time that is outside the range of time the student is scheduled to attend on the day for which the change in time is proposed.

  School closure - The student has a right to a pro rata refund of the unused portion of tuition should the school close before the student completes his or her course of instruction.

  A pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows: (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal. All amounts paid by the student in excess of what is owed as calculated shall be refunded.

- REFUND PROCEDURE
  Refunds are issued through the Business Office when a student withdraws from all classes. Students who officially withdraw from the college should contact the school Director to initiate the issuance of a refund. For students receiving funding from a third party, tuition refunds are first applied toward repayment of third party funding. Refunds will be paid within 45 days of cancellation or withdrawal.

- TIMELY RESPONSE TIME - The institution ensures timeliness of its responses (synchronously or asynchronously) to students' requests by placing a requirement on response time of no more than 24 hours within the institution's published operational schedule of the program/course.

Office Hours - 11:00 AM to 5:00 PM, Tuesday through Saturday

This catalog is effective December 2021 - November 30, 2022

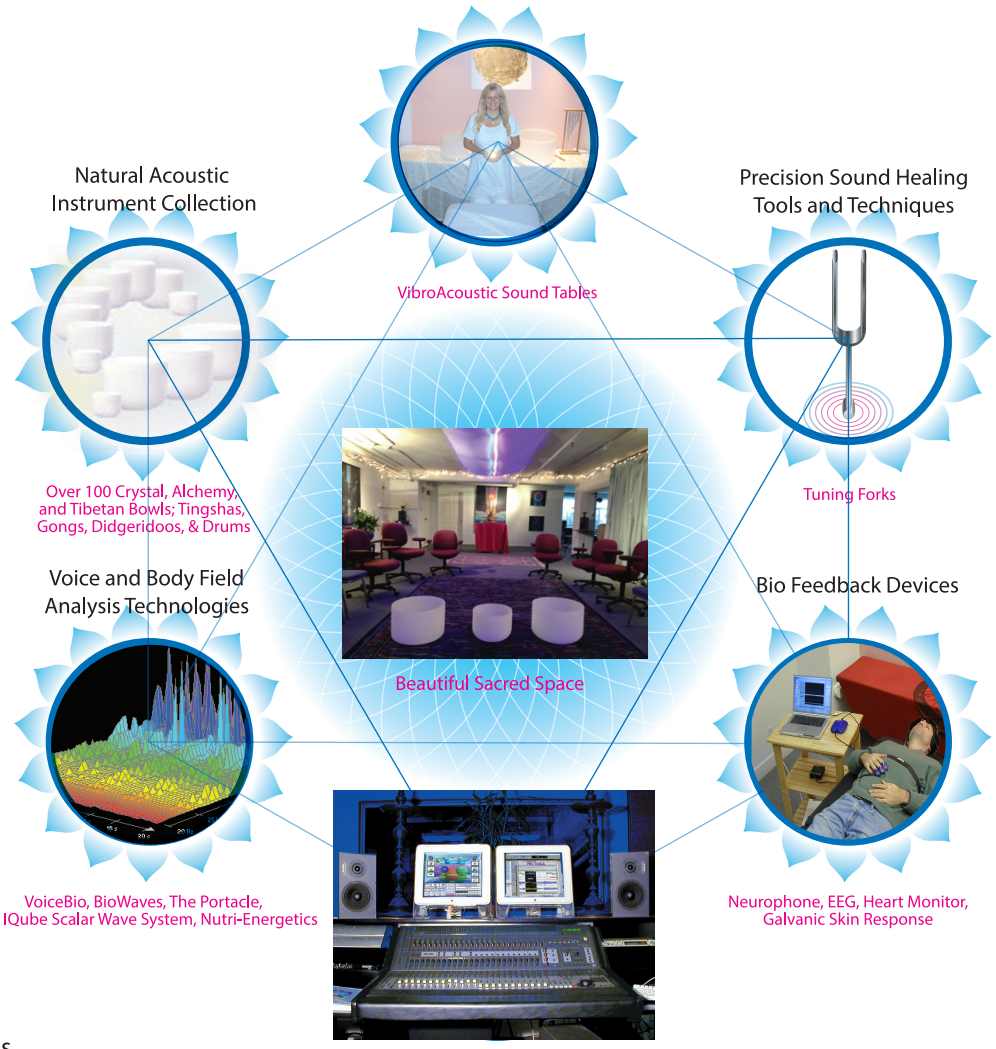
The catalog is updated annually.

Facilities

Students get to Choose from a Huge Selection of Natural Instruments and Sophisticated Technologies from our Store to work with in Classes at the Institute.



Sound Transmission Devices



For the Audio Classes there are
2 ProTools Recording Studios with all the best plugins,
microphones, preamps, outboard processors and monitor systems.

Sound Healing Equipment

- Crystal & Tibetan Bowls
- Tuning Forks
- Heart Monitor
- Galvanic Skin Response
- VoiceBio Voice Analysis
- IQube Voice Analysis
- The Portacle Software
- Visible Body 3D Body Imaging Software
- Nutri-Energetics
- Mac Pro Computers
- Raven Software for slowing down nature sounds

Studio C

- Digidesign ProTools
- Digidesign Mbox
- Macintosh Computer
- Rane Headphone Amp
- Yamaha NS20 Speakers
- Kurzweil 2500 Keyboard/Sampler
- 2 Purple Audio Compressor Limiters

Studio Be (Main Classroom)

- Digidesign ProTools
- Digidesign Mbox
- 15 Microphones & Stands
- Mackie 24x8 Mixer
- Genelec Speakers
- Macintosh Computer
- The Virtual Mixer 3D Visual Mixing Software (prototype)