

# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

# Bachelor's in Business Administration (online) – 2 years

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	0	0	0	0%
2022	0	0	0	0%

Student's Initials:	Date:	
Initial only after yo	ou have had sufficient time to	read and understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	0	0	0	0	0%
2022	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	_Date:
Initial only after you have h	nad sufficient time to read and understand the information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
2021	0	0
2022	0	0



Student's Initials:	Date:						
Initial only after you have had sufficient time to read and understand the information.							
License Examination Passage Rates (includes data for the two calendar years prior to reporting)							
Calendar	Number of	Number of	Number Who	Number Who	Passage		
Year	Graduates in	Graduates	Passed First	Failed First	Rate		
ı oui					rtato		
	Calendar Year	Taking Exam	Available Exam	Available			
				Exam			
Not applicable.							
2022							
Student's Initials: Date:							

Initial only after you have had sufficient time to read and understand the information.



Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	<b>Employment</b>	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student's Initials:	Date:	
Initial only after you ha	ve had sufficie	ent time to read and understand the information.
		Cost of Educational Program
•		nts completing on time in 2021: \$31,500 s that do not complete on time.
• • • • • • • • • • • • • • • • • • • •	•	nts completing on time in 2022: \$31,500 s that do not complete on time.
Student's Initials:	Date:	

Initial only after you have had sufficient time to read and understand the information.

#### **Federal Student Loan Debt**

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education.1	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	UUL IEUEIAI SLUUEIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.63%	0%	0%	\$20,418.23
2022	1.63%	0%	0%	\$13,045.00

<sup>&</sup>lt;sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to re	ead and understand	the information.
This fact sheet is filed with the Bureau for Private For relating to completion rates, placement rates, starting information as calculated pursuant to state law.	= = = = = = = = = = = = = = = = = = =	
Any questions a student may have regarding this may be directed to the Bureau for Private Postsec 95834, www.bppe.ca.gov, toll-free telephone number	ondary Education at	1747 N. Market Blvd, Suite 225, Sacramento, CA
Student Name - Print	_	
Student Signature		Date
School Official		Date



#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

Students in online classes have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date a written notice of cancellation is sent. The institution shall make the refund pursuant to section 71750 of the Regulations.

Section 71750 is stated below:

If the institution sent the first lesson and materials before an effective cancellation was received the institution shall make a refund within 45 days after the student's return of the materials.

(1) An institution shall transmit all lessons and materials to the student if the student has fully paid for the education program and, after having received the first lesson and initial materials, requests in writing that all the material be sent. (2) If an institution transmits the balances of the material as the student requests, the institution shall remain obligated to provide the other educational services its agreed to provide but shall not be obligated to pay an refund after all the lessons and materials are transmitted.

5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

Bachelor's in Psychology (online) - 2 years

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	0	0	0	0%
2022	3	3	2	67%

Student's Initials	s:Date:	
Initial only after y	ou have had sufficient	time to read and understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	0	0	0	0	0%
2022	3	2	2	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	_Date:
Initial only after you have h	nad sufficient time to read and understand the information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
2021	0	0
2022	0	0



Student's Initials:	Date:				
Initial only after ve	ou have had sufficient	time to read and und	erstand the information	on.	
	nation Passage Ra				reporting)
Calendar	Number of	Number of	Number Who	Number Who	Passage
Year	Graduates in	Graduates	Passed First	Failed First	Rate
ı oui					rtato
	Calendar Year	Taking Exam	Available Exam	Available	
				Exam	
2021		No	ot applicable.		
2022					
Student's Initials:	Date:				

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

## SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	<b>Employment</b>	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	2	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and understand the information	ion.
Cost of Educational Program	

Total charges for the program for students completing on time in 2021: \$31,500 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$31,500 Total charges may be higher for students that do not complete on time.

Student's initials	s:Date:	
Initial only after y	ou have had suff	ficient time to read and understand the information.

#### Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I OUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.63%	25%	100%	\$20,418.23
2022	1.63%	67%	100%	\$13,045.00

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to read and understand the information.					
This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.					
Any questions a student may have regarding this may be directed to the Bureau for Private Postsec 95834, www.bppe.ca.gov, toll-free telephone number	ondary Education at	1747 N. Market Blvd, Suite 225, Sacramento, CA			
Student Name - Print	_				
Student Signature		Date			
School Official		Date			



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- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
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(1) An institution shall transmit all lessons and materials to the student if the student has fully paid for the education program and, after having received the first lesson and initial materials, requests in writing that all the material be sent. (2) If an institution transmits the balances of the material as the student requests, the institution shall remain obligated to provide the other educational services its agreed to provide but shall not be obligated to pay an refund after all the lessons and materials are transmitted.

5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

# Master of Business Administration in Chinese-2 years

# **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	0	0	0	0%
2022	520	520	513	99%

Student's Initials	s:Date:	
Initial only after y	ou have had sufficient	time to read and understand the information.

## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %	
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field	
2021	0	0	0	0	0%	
2022	520	513	0	0	0%	

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	_Date:
Initial only after you have h	nad sufficient time to read and understand the information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates	
	Employed by the Institution, an Employer	Employed in the Field	
	Owned by the Institution, or an Employer		
	who Shares Ownership with the		
	Institution.		
2021	0	0	
2022	0	0	



Student's Initials:	Date:						
Initial only after you have had sufficient time to read and understand the information.							
License Examination Passage Rates (includes data for the two calendar years prior to reporting)							
Calendar	Number of	Number of	Number Who	Number Who	Passage		
Year	Graduates in	Graduates	Passed First	Failed First	Rate		
ı oui					rtato		
	Calendar Year	Taking Exam	Available Exam	Available			
				Exam			
2021		No	ot applicable.				
2022							
Student's Initials: Date:							

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

## SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

# Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and understand the information				
Cost of Educational Program				
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Student's Initials:\_\_\_\_\_Date:\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

### Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I OUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	0%	0%	\$20,418.23
2022	1.63%	0%	0%	\$13,045.00

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to r	ead and understand the information.
	Postsecondary Education. Regardless of any information you may have ng salaries, or license exam passage rates, this fact sheet contains the
	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA er (888) 370-7589 or by fax (916) 263-1897.
Student Name - Print	_
Student Signature	Date
School Official	Date



#### **Definitions**

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  were scheduled to complete the program within 100% of the published program length within the reporting
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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

Students in online classes have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date a written notice of cancellation is sent. The institution shall make the refund pursuant to section 71750 of the Regulations.

Section 71750 is stated below:

If the institution sent the first lesson and materials before an effective cancellation was received the institution shall make a refund within 45 days after the student's return of the materials.

(1) An institution shall transmit all lessons and materials to the student if the student has fully paid for the education program and, after having received the first lesson and initial materials, requests in writing that all the material be sent. (2) If an institution transmits the balances of the material as the student requests, the institution shall remain obligated to provide the other educational services its agreed to provide but shall not be obligated to pay an refund after all the lessons and materials are transmitted.

5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

## Master of Business Administration Online-2 years

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	15	15	11	73%
2022	3	3	2	67%

Student's Initials:	:Date:	
Initial only after y	ou have had sufficient time	to read and understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	15	11	11	0	0%
2022	3	3	3	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	Date:			
Initial only after you h	ave had sufficient	t time to read a	nd understand t	he information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates	
	Employed by the Institution, an Employer	Employed in the Field	
	Owned by the Institution, or an Employer		
	who Shares Ownership with the		
	Institution.		
2021	0	0	
2022	0	0	



Student's Initials:	Date:					
Initial only after ve	ou have had sufficient	time to read and und	erstand the information	on.		
Initial only after you have had sufficient time to read and understand the information. <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>						
Calendar	Number of	Number of	Number Who	Number Who	Passage	
Year	Graduates in	Graduates	Passed First	Failed First	Rate	
ı oui					rtato	
	Calendar Year	Taking Exam	Available Exam	Available		
				Exam		
Not applicable.						
2022						
Student's Initials: Date:						

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

## SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

# Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	<b>Employment</b>	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and understand the informa				
	Cost of Educational Program			
Total charges for the program for students Total charges may be higher for students t	, •			

Total charges for the program for students completing on time in 2022: \$31,500 Total charges may be higher for students that do not complete on time.

Student's Initials:	Date:		
Initial only after yo	ou have had sufficient tim	ne to read and understand t	he information.

# Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I OUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	100%	100%	\$20,418.23
2022	1.63%	0%	0%	\$13,045.00

<sup>&</sup>lt;sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to r	ead and understand the information.
	Postsecondary Education. Regardless of any information you may have ng salaries, or license exam passage rates, this fact sheet contains the
	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA er (888) 370-7589 or by fax (916) 263-1897.
Student Name - Print	_
Student Signature	Date
School Official	Date



#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

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- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

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Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

Master of Science in Computer Science Online – 2 years

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	25	25	13	52%
2022	8	8	7	88%

Student's Initials	:Date:	<u> </u>
Initial only after y	ou have had sufficient time to reac	dand understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	25	13	13	0	0%
2022	8	7	7	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	Date:			
Initial only after you h	ave had sufficient	t time to read a	nd understand t	he information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
2021	0	0
2022	0	0



Student's Initials:	Date:					
Initial only after ve	ou have had sufficient	time to read and und	erstand the information	on.		
	nation Passage Ra				reporting)	
Calendar	Number of	Number of	Number Who	Number Who	Passage	
Year	Graduates in	Graduates	Passed First	Failed First	Rate	
ı oui					rtato	
	Calendar Year	Taking Exam	Available Exam	Available		
				Exam		
2021		No	ot applicable.			
2022						
Student's Initials: Date:						

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

## SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and understand the information				
	Cost of Educational Program			
Total charges for the prograr	m for students completing on time in 2021: \$31,500			

Total charges for the program for students completing on time in 2022: \$31,500 Total charges may be higher for students that do not complete on time.

Total charges may be higher for students that do not complete on time.

Student's Initials	:Date:	
Initial only after y	ou have had suff	cient time to read and understand the information

#### **Federal Student Loan Debt**

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I OUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	24%	71%	\$20,418.23
2022	1.63%	0%	0%	\$13,045.00

<sup>&</sup>lt;sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Student Signature	Date
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5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

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- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

# Masters in Counseling Psychology – 3 years

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	5	5	5	100%
2022	13	13	13	100%

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	5	5	5	0	0%
2022	13	13	13	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	Date:		
Initial only after you h	ave had sufficient ti	me to read and under	stand the information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
2021	0	0
2022	0	0



Student's Initials:	Date:				
Initial only after ve	ou have had sufficient	time to read and und	erstand the information	on.	
	nation Passage Ra				reporting)
Calendar	Number of	Number of	Number Who	Number Who	Passage
Year	Graduates in	Graduates	Passed First	Failed First	Rate
ı oui					rtato
	Calendar Year	Taking Exam	Available Exam	Available	
				Exam	
2021		No	ot applicable.		
2022					
Student's Initials:	Date:				

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

#### SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	<b>Employment</b>	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	5	0	0	0	0	0	0
2022	13	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Initial only after you have	had sufficient time to read and understand the information
	Cost of Educational Program
	m for students completing on time in 2021: \$31,500 for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$31,500 Total charges may be higher for students that do not complete on time.

Student's Initials:	Date:	
Initial only after yo	ou have had sufficient time to read	d and understand the information

#### **Federal Student Loan Debt**

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I DUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	80%	100%	\$20,418.23
2022	1.63%	0%	0%	\$13,045.00

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date:				
This fact sheet is filed with the Bureau for Private For relating to completion rates, placement rates, starting information as calculated pursuant to state law.	= = = = = = = = = = = = = = = = = = =			
Any questions a student may have regarding this may be directed to the Bureau for Private Postsec 95834, www.bppe.ca.gov, toll-free telephone number	ondary Education at	1747 N. Market Blvd, Suite 225, Sacramento, CA		
Student Name - Print	_			
Student Signature		Date		
School Official		Date		



#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

Students in online classes have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date a written notice of cancellation is sent. The institution shall make the refund pursuant to section 71750 of the Regulations.

Section 71750 is stated below:

If the institution sent the first lesson and materials before an effective cancellation was received the institution shall make a refund within 45 days after the student's return of the materials.

(1) An institution shall transmit all lessons and materials to the student if the student has fully paid for the education program and, after having received the first lesson and initial materials, requests in writing that all the material be sent. (2) If an institution transmits the balances of the material as the student requests, the institution shall remain obligated to provide the other educational services its agreed to provide but shall not be obligated to pay an refund after all the lessons and materials are transmitted.

5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

#### Masters in Transpersonal Psychology Online-2 years

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	22	22	9	41%
2022	16	16	12	75%

Student's Initials	Date:	
Initial only after y	ou have had sufficient time to read and understand the informa	ation.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	22	9	9	0	0%
2022	16	12	12	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	Date:			
Initial only after you h	ave had sufficient	t time to read a	nd understand t	he information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
2021	0	0
2022	0	0



Student's Initials:	Date:						
Initial only after ve	ou have had sufficient	time to read and und	erstand the information	on.			
Initial only after you have had sufficient time to read and understand the information. <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>							
Calendar	Number of	Number of	Number Who	Number Who	Passage		
Year	Graduates in	Graduates	Passed First	Failed First	Rate		
ı oui					rtato		
	Calendar Year	Taking Exam	Available Exam	Available			
				Exam			
2021		No	ot applicable.				
2022							
Student's Initials:							

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

#### SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and understand the information				
	Cost of Educational Program			
otal charges for the program for stuctorial charges may be higher for stude	dents completing on time in 2021: \$31,500 ents that do not complete on time.			
otal charges for the program for stu otal charges may be higher for stude	dents completing on time in 2022: \$31,500 ents that do not complete on time.			
Student's Initials: Date:				

Initial only after you have had sufficient time to read and understand the information.

#### **Federal Student Loan Debt**

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I DUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	68%	18%	\$20,418.23
2022	1.63%	25%	25%	\$13,045.00

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to read and understand the information.						
This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.						
Any questions a student may have regarding this may be directed to the Bureau for Private Postsec 95834, www.bppe.ca.gov, toll-free telephone number	ondary Education at	1747 N. Market Blvd, Suite 225, Sacramento, CA				
Student Name - Print	_					
Student Signature		Date				
School Official		Date				



#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
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- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

Students in online classes have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date a written notice of cancellation is sent. The institution shall make the refund pursuant to section 71750 of the Regulations.

Section 71750 is stated below:

If the institution sent the first lesson and materials before an effective cancellation was received the institution shall make a refund within 45 days after the student's return of the materials.

(1) An institution shall transmit all lessons and materials to the student if the student has fully paid for the education program and, after having received the first lesson and initial materials, requests in writing that all the material be sent. (2) If an institution transmits the balances of the material as the student requests, the institution shall remain obligated to provide the other educational services its agreed to provide but shall not be obligated to pay an refund after all the lessons and materials are transmitted.

5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

## Doctorate in Clinical Psychology- 5 years

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	1	1	1	100%
2022	2	1	1	50%

Student's Initials	:Date:	<u> </u>
Initial only after y	ou have had sufficient time to reac	dand understand the information.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	1	1	1	0	0%
2022	2	1	1	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	Date:			
Initial only after you h	ave had sufficient	t time to read a	nd understand t	he information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates	
	Employed by the Institution, an Employer	Employed in the Field	
	Owned by the Institution, or an Employer		
	who Shares Ownership with the		
	Institution.		
2021	0	0	
2022	0	0	



Student's Initials:	Date:						
Initial only after you have had sufficient time to read and understand the information.							
License Examination Passage Rates (includes data for the two calendar years prior to reporting)							
Calendar	Number of	Number of	Number Who	Number Who	Passage		
Year	Graduates in	Graduates	Passed First	Failed First	Rate		
ı oui					rtato		
	Calendar Year	Taking Exam	Available Exam	Available			
				Exam			
Not applicable.							
2022							
Student's Initials:							

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

#### SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	0	0	0	0	0	0	0
2022	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have	had sufficient time to read and understand the information.
	Cost of Educational Program
Total charges for the program	m for students completing on time in 2021: \$114,000

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$114,000 Total charges may be higher for students that do not complete on time.

Student's Initials	:Date:	
Initial only after y	ou have had sufficient time to re	ead and understand the information.

#### Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I DUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	100%	100%	\$20,418.23
2022	1.63%	50%	100%	\$13,045.00

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to r	ead and understand the information.
	Postsecondary Education. Regardless of any information you may have ng salaries, or license exam passage rates, this fact sheet contains the
	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA er (888) 370-7589 or by fax (916) 263-1897.
Student Name - Print	_
Student Signature	Date
School Official	Date



#### **Definitions**

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5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

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- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

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Revised: November, 2022



# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2021 & 2022

#### Research Doctorate in Psychology-3 years

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2021	7	7	6	86%
2022	8	8	7	88%

Student's Initials	:Date:	_
Initial only after y	ou have had sufficient time to reac	dand understand the information.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who Began Program	Graduates	Available for Employment	Employed in the Field	Employed in the Field
2021	7	6	6	0	0%
2022	8	7	7	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the Admissions Office.

Student's Initials:	Date:
Initial only after you have	e had sufficient time to read and understand the information



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2021	0	0	0
2022	0	0	0

# Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2021	0	0
2022	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are	Total Graduates
	Employed by the Institution, an Employer	Employed in the Field
	Owned by the Institution, or an Employer	
	who Shares Ownership with the	
	Institution.	
2021	0	0
2022	0	0



Student's Initials:	Date:				
Initial only after you have had sufficient time to read and understand the information.					
	nation Passage Ra				reporting)
Calendar	Number of	Number of	Number Who	Number Who	Passage
Year	Graduates in	Graduates	Passed First	Failed First	Rate
ı oui					rtato
	Calendar Year	Taking Exam	Available Exam	Available	
				Exam	
2021		No	ot applicable.		
2022					
Student's Initials:	Date:				

Initial only after you have had sufficient time to read and understand the information.



Student's Initials:

#### SOFIA UNIVERSITY 1069 EAST MEADOW CIRCLE, PALO ALTO, CA. 94303 | 888.820.1484| WWW.SOFIA.EDU

#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$25,001	\$30,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	<b>Employment</b>	Field	\$30,000	\$40,000	\$45,000	\$50,000	Reported
2021	6	0	0	0	0	0	0
2022	7	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and	d understand the information
Cost of Educ	cational Program

Total charges for the program for students completing on time in 2021: \$71,250 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2022: \$71,250 Total charges may be higher for students that do not complete on time.

Student's initials	s:Date:		
Initial only after y	ou have had sufficient t	ime to read and underst	and the information

#### **Federal Student Loan Debt**

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States  Department of Education. <sup>1</sup>	The percentage of enrolled students in 2021/22 receiving federal student loans to pay for this program.	I DUL ICUCIAI SLUUCIIL	The average amount of federal student loan debt of 2021/22 graduates who took out federal student loans at this institution.
2021	1.2%	43%	100%	\$20,418.23
2022	1.63%	0%	0%	\$13,045.00

<sup>&</sup>lt;sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials:Date: Initial only after you have had sufficient time to r	ead and understand the information.
	Postsecondary Education. Regardless of any information you may have ng salaries, or license exam passage rates, this fact sheet contains the
	fact sheet that have not been satisfactorily answered by the institution condary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA er (888) 370-7589 or by fax (916) 263-1897.
Student Name - Print	_
Student Signature	Date
School Official	Date



#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



#### STUDENT'S RIGHT TO CANCEL

Students in online classes have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date a written notice of cancellation is sent. The institution shall make the refund pursuant to section 71750 of the Regulations.

Section 71750 is stated below:

If the institution sent the first lesson and materials before an effective cancellation was received the institution shall make a refund within 45 days after the student's return of the materials.

(1) An institution shall transmit all lessons and materials to the student if the student has fully paid for the education program and, after having received the first lesson and initial materials, requests in writing that all the material be sent. (2) If an institution transmits the balances of the material as the student requests, the institution shall remain obligated to provide the other educational services its agreed to provide but shall not be obligated to pay an refund after all the lessons and materials are transmitted.

5 CCR §71750(b) An institution may not enforce any refund policy that is not specified in the catalog as required pursuant to section 94909(a)(8)(B) of the Code and must refund all institutional charges upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw; whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to whom the notice to withdraw must be delivered; and the date that the notice to withdraw is considered effective, which shall be no later than the date received by the institution.

5 CCR §71750(c) A pro rata refund pursuant to section 94919(c) or 94920 (d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

- (1) The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.
- (2) Except as provided for in subdivision (c)(3) of this section, all amounts paid by the student in excess of what is owed as calculated in subdivision (c)(1) shall be refunded.
- (3) Except as provided herein, all amounts that the student has paid shall be subject to refund unless the enrollment agreement and the refund policy outlined in the catalog specify amounts paid for an application fee or deposit not more than \$250.00, books, supplies, or equipment, and specify whether and under what circumstances those amounts are non-refundable. Except when an institution provides a 100% refund pursuant to section 94919(d) or section 94920(b) of the Code, any assessment paid pursuant to section 94923 of the Code is non-refundable.
- (4) For purposes of determining a refund under the Act and this section, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in its catalog.

5 CCR §71750(d) If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

5 CCR §71750(e) An institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled. For purposes of this subdivision and section 94919(d) of the Code, "day" means calendar day.

Revised: November, 2022